agenda

Briefing Session

A BRIEFING SESSION WILL BE HELD IN THE COUNCIL CHAMBER, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP

ON **TUESDAY 12 AUGUST 2025**

COMMENCING AT **6.30pm**

JAMES PEARSON
Chief Executive Officer
8 August 2025

Acknowledgement of Traditional Custodians
The City of Joondalup acknowledges the traditional custodians of the land, the Whadjuk people of the Noongar nation, and recognises the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. The City of Joondalup pays its respects to their Elders past and present and extends that respect to all Aboriginal and Torres Strait Islander peoples.

This document is available in alternate formats upon request

joondalup.wa.gov.au

PUBLIC QUESTION TIME

Residents and / or ratepayers of the City of Joondalup are requested to lodge questions in writing by **9.00am** on **Monday 11 August 2025.**

Answers to those questions received within that timeframe will, where practicable, be provided in hard copy form at the Briefing Session.

QUESTIONS TO

council.questions@joondalup.wa.gov.au
PO Box 21 Joondalup WA 6919

www.joondalup.wa.gov.au

CIVIC CENTRE EMERGENCY PROCEDURES

The City of Joondalup values the health and safety of all visitors to City of Joondalup facilities. The following emergency procedures are in place to help make evacuation of the City of Joondalup Civic Centre safe and easy.

Alarms

The City of Joondalup emergency system has two alarm tones:

- Alert Tone (Beep... Beep... Beep).
- Evacuation Tone (Whoop...Whoop...Whoop).

On hearing the Alert Tone (Beep... Beep... Beep):

- DO NOT EVACUATE ON THIS TONE.
- Remain where you are.
- All designated Fire Wardens will respond and assess the immediate area for danger.
- Always follow instructions from the designated Fire Wardens.

On hearing the Evacuation Tone (Whoop...Whoop...Whoop):

- Evacuate the building immediately as directed by a Fire Warden or via the nearest safe exit.
- Do not use lifts.
- Remain calm and proceed to the designated Assembly Area (refer to site plan below).
- People with impaired mobility (those who cannot use the stairs unaided) should report to a Fire Warden who will arrange for their safe evacuation.
- Do not re-enter the building until authorised to do so by Emergency Services.



CODE OF CONDUCT

Council Members and Committee Members are to observe the City's adopted *Code of Conduct for Council Members, Committee Members and Candidates.* The following general principles guide the behaviours of Council Members (being the Mayor and Councillors) and other committee members while performing their role at the City:

Personal Integrity

(1) A council member or committee member should –

(a) act with reasonable care and diligence; and
(b) act with honesty and integrity; and
(c) act lawfully; and
(d) identify and appropriately manage any conflict of interest; and
(e) avoid damage to the reputation of the City.

(2) A council member or committee member should –

(a) act in accordance with the trust placed in council members and committee members; and
(b) participate in decision-making in an honest, fair, impartial and timely manner; and
(c) actively seek out and engage in training and development opportunities to improve the performance of their role; and
(d) attend and participate in briefings, workshops and training sessions provided or arranged by the City in relation to the performance of their role.

Relationship with others

(1) A council member or committee member should –

(a) treat others with respect, courtesy and fairness; and
(b) respect and value diversity in the community.

(2) A council member or committee member should maintain and contribute to a harmonious, safe and productive work environment.

Accountability

A council member or committee member should –

(a) base decisions on relevant and factually correct information; and
(b) make decisions on merit, in the public interest and in accordance with statutory obligations and principles of good governance and procedural fairness; and
(c) read all agenda papers given to them in relation to Council or Committee meetings, Briefing Sessions or Strategy Sessions; and
(d) be open and accountable to, and represent, the community in the district.

Employees are bound by the City's *Code of Conduct for Employees* which details similar provisions to be observed.

BRIEFING SESSIONS

The following procedures for the conduct of Briefing Sessions were adopted at the Council meeting held on 20 September 2022:

INTRODUCTION

The modern role of Council is to set policy and strategy, and provide goals and targets for the local government (the City). The employees, through the Chief Executive Officer, have the task of implementing the decisions of Council.

A well-structured decision-making process that has established protocols will provide the elected body with the opportunity to:

- have input into the future strategic direction set by Council
- seek points of clarification
- ask questions
- be given adequate time to research issues
- be given maximum time to debate matters before Council,

and ensures that the elected body is fully informed to make the best possible decisions for the City of Joondalup community.

PURPOSE OF BRIEFING SESSIONS

Briefing Sessions will involve Elected Members, employees as determined by the Chief Executive Officer and external advisors (where appropriate) and will be open to the public.

Briefing Sessions will provide the opportunity for Elected Members to be equally informed and seek additional information on matters prior to the presentation of such matters to the next ordinary meeting of Council for formal consideration and decision.

GENERAL PROCEDURES FOR BRIEFING SESSIONS

The following procedures will apply to Briefing Sessions that are conducted by the City.

1 Briefing Sessions will be open to the public except for matters of a confidential nature. The guide in determining those matters of a confidential nature shall be in accordance with the *Local Government Act 1995*.

2 Dates and times for Briefing Sessions will be set well in advance where practicable, and appropriate notice given to the public.

3 The Chief Executive Officer will ensure timely written notice and an agenda for each Briefing Session will be provided to all Elected Members, members of the public and external advisors (where appropriate).

4 The Mayor is to be the Presiding Member at Briefing Sessions. If the Mayor is unable or unwilling to assume the role of Presiding Member, then the Deputy Mayor may preside at the Briefing Session. If the Deputy Mayor is unable or unwilling, those Elected Members present may select one from amongst themselves to preside at the Briefing Session.

5 There is to be no debate among Elected Members on any matters raised during the Briefing Session.

6 Relevant employees of the City will be available to make a presentation or respond to questions on matters listed on the agenda for the Briefing Session.

7 All Elected Members will be given a fair and equal opportunity to participate in the Briefing Session.

8 The Presiding Member will ensure that time is made available to allow for all matters of relevance to be covered.

9 Good governance principles recommend that Elected Members, employees and relevant consultants shall disclose their interests on any matter listed for the Briefing Sessions. When disclosing an interest the following provisions apply:

(a) Interests are to be disclosed in accordance with the provisions of the *Local Government Act 1995,* the *Local Government (Model Code of Conduct) Regulations 2021* and the City's *Code of Conduct for Council Members, Committee Members and Candidates* and *Code of Conduct for Employees*.

(b) Elected Members disclosing a financial interest or a proximity interest will not participate in that part of the session relating to the matter to which their interest applies and shall depart the room.

(c) The remaining Elected Members may agree that an Elected Member disclosing a financial or proximity interest may participate in discussion on the matter if the remaining Elected Members agree:

(i) is so trivial or insignificant as to be unlikely to influence the disclosing Elected Member's conduct in relation to the matter;
or
(ii) is common to a significant number of electors and ratepayers of the City, and a record of that agreement is to be made in the notes kept for the Briefing Session.

(d) Employees with a financial interest in a matter may also consider it appropriate to depart the room when the matter is being considered, however there is no legislative requirement to do so.

10 A record shall be kept of all Briefing Sessions. As no decisions are made at a Briefing Session, the record need only be a general record of the items covered but shall record any disclosure of interests as declared by individuals. A copy of the record is to be forwarded to all Elected Members.

PROCEDURES FOR PUBLIC QUESTION TIME AT BRIEFING SESSIONS

The following procedures for the conduct of Public Question Time at Briefing Sessions were adopted at the Council meeting held on 20 September 2022:

Questions asked verbally

1 Members of the public are invited to ask questions at Briefing Sessions.

2 Questions asked at a Briefing Session must relate to a report contained in the agenda.

3 A register will be provided for those persons wanting to ask questions to enter their name. The Presiding Member may call persons registered to come forward in an order that allows the maximum opportunity for as many people as possible to address the meeting on the widest range of matters that are listed in the agenda. Persons that come forward are to state their name and full address.

4 Public question time will be limited to two minutes per person, with a limit of two verbal questions per person.

5 Statements are not to precede a question during public question time and questions must be succinct and to the point. Statements can only be made during public statement time.

6 Members of the public are encouraged to keep their questions brief to enable everyone who desires to ask a question to have the opportunity to do so.

7 Public question time will be allocated a minimum of 15 minutes. Public question time is declared closed following the expiration of the allocated 15 minute time period, or earlier if there are no further questions. The Presiding Member may extend public question time in intervals of 10 minutes, but the total time allocated for public question time is not to exceed 35 minutes in total.

8 Questions are to be directed to the Presiding Member and shall be asked politely, in good faith, and are not to be framed in such a way as to reflect adversely or to be defamatory on a particular Elected Member or City employee. The Presiding Member shall decide to:

- accept or reject any question and their decision is final;
- nominate a City employee to respond to the question;
  or
- take a question on notice. In this case a written response will be provided as soon as possible, and included in the agenda of the next Briefing Session.

9 Where an Elected Member is of the opinion that a member of the public is:

- asking a question at a Briefing Session that is not relevant to a report listed in the agenda;
  or
- making a statement during public question time,

they may bring it to the attention of the Presiding Member who will make a ruling.

10 Questions and any responses will be summarised and included in the agenda of the next Briefing Session.

11 It is not intended that question time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the *Local Government Act 1995* or the *Freedom of Information Act 1992* (FOI Act). Where the response to a question(s) would require a substantial commitment of the City's resources, the Chief Executive Officer (CEO) will determine that it is an unreasonable impost upon the City and may refuse to provide it. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act.

Questions in Writing – (Residents and/or ratepayers of the City of Joondalup only).

1 Only City of Joondalup **residents and/or ratepayers** may submit questions to the City in writing.

2 Questions **must** relate to a report contained in the agenda.

3 The City will accept a maximum of five written questions per City of Joondalup resident/ratepayer. To ensure equity and consistency, each part of a multi-part question will be treated as a question in its own right.

4 Questions lodged by 9.00am on the day immediately prior to the scheduled Briefing Session will be responded to, where possible, at the Briefing Session. These questions, and their responses, will be distributed to Elected Members and made available to the public in written form at the meeting.

5 The Presiding Member shall decide to accept or reject any written question and their decision is final. Where there is any concern about a question being offensive, defamatory or the like, the Presiding Member will make a determination in relation to the question. Questions determined as offensive, defamatory or the like will not be published.

6 The Presiding Member may rule questions out of order where they are substantially the same as questions previously submitted and responded to.

7 Written questions unable to be responded to at the Briefing Session will be taken on notice. In this case, a written response will be provided as soon as possible and included in the agenda of the next Briefing Session.

8 A person who submits written questions may also ask questions at a Briefing Session and questions asked verbally may be different to those submitted in writing.

9 Questions and any response will be summarised and included in the agenda of the next Briefing Session.

10 It is not intended that question time should be used as a means to obtain information that would not be made available if it was sought from the City's records under Section 5.94 of the *Local Government Act 1995* or the *Freedom of Information Act 1992* (FOI Act). Where the response to a question(s) would require a substantial commitment of the City's resources, the Chief Executive Officer (CEO) will determine that it is an unreasonable impost upon the City and may refuse to provide it. The CEO will advise the member of the public that the information may be sought in accordance with the FOI Act.

DISCLAIMER

Responses to questions asked verbally are provided in good faith and as such, should not be relied upon as being either complete or comprehensive.

PROCEDURES FOR PUBLIC STATEMENT TIME AT BRIEFING SESSIONS

The following procedures for the conduct of Public Statement Time at Briefing Sessions were adopted at the Council meeting held on 20 September 2022:

1 Members of the public are invited to make public statements verbally at Briefing Sessions.

2 Statements made at a Briefing Session must relate to a report contained in the agenda.

3 A register will be provided for those persons wanting to make a statement to enter their name. The Presiding Member may call persons registered to come forward in an order that allows the maximum opportunity for as many people as possible to address the meeting on the widest range of matters that are listed in the agenda. Persons that come forward are to state their name and full address.

4 Public statement time will be limited to two minutes per person.

5 Members of the public are encouraged to keep their statements brief to enable everyone who desires to make a statement to have the opportunity to do so.

6 Public statement time will be allocated a maximum time of 15 minutes. Public statement time is declared closed following the 15 minute allocated time period, or earlier if there are no further statements.

7 Statements are to be directed to the Presiding Member and are to be made politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on a particular Elected Member or City employee.

8 Where an Elected Member is of the opinion that a member of the public is making a statement at a Briefing Session, that is not relevant to a report listed in the agenda, they may bring it to the attention of the Presiding Member who will make a ruling.

9 Public statements will be summarised and included in the agenda of the next Briefing Session.

PROCEDURES FOR DEPUTATIONS

The following procedures for the conduct of Deputations at Briefing Sessions were adopted at the Council meeting held on 20 September 2022:

1 Prior to the agenda of a Briefing Session being discussed by Elected Members, members of the public will be provided an opportunity to make a deputation at the Briefing Session.

2 Members of the public wishing to make a deputation at a Briefing Session may make a written request to the Chief Executive Officer, through the on-line form on the City's website, by close of business on the working day immediately prior to the scheduled Briefing Session.

3 Deputation requests are to be approved by the Presiding Member and must relate to a report listed in the agenda of the Briefing Session. The City will confirm with the person if a deputation request is approved including any limitations that apply.

4 Any visual presentation in support of the deputation (such as a PowerPoint presentation) must be received by the City no later than 12.00 noon on the day of the Briefing Session. No other information or material will be distributed to Elected Members at the Briefing Session.

5 A deputation may consist of no more than five people, only three of which may address the Briefing Session. Other parties of the Deputation may be called on by the Elected Members to respond to questions should they so wish.

6 A maximum time of one hour will be set aside for all deputations at Briefing Sessions. Each deputation can address the Briefing Session up to a maximum period of 15 minutes (including time for Elected Member questions) however the Presiding Member may reduce this time where the number of approved deputations would exceed the maximum one hour limit set aside for deputations.

7 Statements made during a deputation are to be directed to the Presiding Member and are to be made politely in good faith and are not to be framed in such a way as to reflect adversely or be defamatory on a particular Elected Member or City employee.

8 A person that forms part of a deputation is prevented from making a public statement at the Briefing Session on the same matter.

RECORDING AND LIVE-STREAMING OF THE PROCEEDINGS OF THE BRIEFING SESSION

In accordance with the *Recording and Live-Streaming of Council Meetings Council Policy*, this meeting will be video recorded and live-streamed on the City's website, with the exception of confidential items and periods of adjournment as determined by the Presiding Member.

Cameras have been positioned in such a way as to avoid members of the public however, by being present at this meeting, members of the public consent to the possibility that their image may be live-streamed to the public. Recordings will also be made available on the City's website following the meeting.

The official record of the meeting will be the written minutes kept in accordance with the *Local Government Act 1995* and any relevant regulations.

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CITY OF JOONDALUP – BRIEFING SESSION

To be held in the Council Chamber, Joondalup Civic Centre, Boas Avenue, Joondalup on **Tuesday 12 August 2025** commencing at **6.30pm**.

ORDER OF BUSINESS

1 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS

Note: Members of the public are advised that prior to the opening of the Council Meeting, Mayor the Hon. Albert Jacob, JP will acknowledge the traditional custodians of the land and say a prayer.

2 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

3 DECLARATIONS OF FINANCIAL INTEREST / PROXIMITY INTEREST / INTEREST THAT MAY AFFECT IMPARTIALITY

4 DEPUTATIONS

5 PUBLIC QUESTION TIME

6 PUBLIC STATEMENT TIME

7 APOLOGIES AND LEAVE OF ABSENCE

7.1 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Cr Daniel Kingston	5 August and 12 August 2025 inclusive.
Cr Lewis Hutton	9 August to 31 August 2025 inclusive.
Cr John Raftis	11 August to 14 August 2025 inclusive.
Cr Daniel Kingston	14 August 2025 inclusive.
Cr Christopher May, JP	29 August 2025 inclusive.
Cr Daniel Kingston	2 September, 9 September and 30 September 2025 inclusive.
Cr John Raftis	8 September to 11 September 2025 inclusive.
Cr Daniel Kingston	7 October 2025 inclusive.

8 CONFIRMATION OF MINUTES

9 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

10 IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

11 PETITIONS

12 REPORTS

12.1 DEVELOPMENT AND SUBDIVISION APPLICATIONS - JUNE 2025 (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	07032, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the number and nature of applications considered under delegated authority during June 2025.

EXECUTIVE SUMMARY

Schedule 2 (deemed provisions for local planning schemes) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) provide for Council to delegate powers under a local planning scheme to the Chief Executive Officer (CEO), who in turn has delegated them to employees of the City.

The purpose of delegating certain powers to the CEO and officers is to facilitate the timely processing of development and subdivision applications. The framework for the delegations of those powers is set out in resolutions by Council and is reviewed annually, or as required.

This Report identifies the development applications determined by the administration under delegated authority powers during June 2025 (Attachment 1 refers), as well as the subdivision application referrals processed by the City during June 2025 (Attachment 2 refers).

BACKGROUND

Clause 82 of schedule 2 (deemed provisions for local planning schemes) of the Regulations enables Council to delegate powers under a local planning scheme to the CEO, and for the CEO to then delegate powers to individual employees. At its meeting held on 27 May 2025 (CJ113-05/25 refers), Council considered and adopted the most recent Town Planning Delegations.

DETAILS

Subdivision Referrals

The number of subdivision and strata subdivision referrals processed under delegated authority during June 2025 is shown in the table below:

Type of subdivision referral	Number of referrals	Potential additional new lots
Subdivision applications	3	17
Strata subdivision applications	9	12
TOTAL	**12**	**29**

Of the subdivision referrals, five were to subdivide in housing opportunity areas, with the potential for nine additional lots.

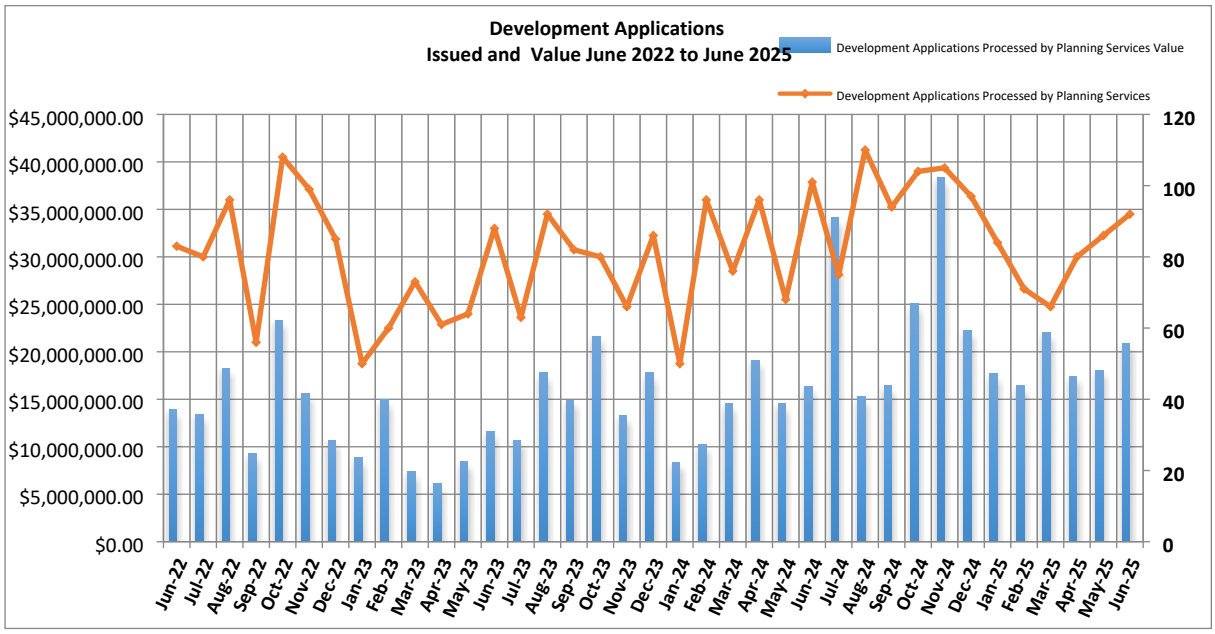
Development Applications

The number of development applications determined under delegated authority during June 2025 is shown in the table below:

	Number	Value ($)
Development applications processed by Planning Services	90	$19,027,170.55

Of the 90 development applications, five were for new dwelling developments in housing opportunity areas, proposing a total of five additional dwellings.

The total number and value of development applications determined between June 2022 and June 2025 is illustrated in the graph below:



The number of development applications received during June 2025 was 85.

The number of development applications current at the end of May was 163. Of these, 11 were pending further information from applicants and 15 were being advertised for public comment.

In addition to the above, 225 building permits were issued during the month of June with an estimated construction value of $41,499,322.65.

Issues and options considered

Not applicable.

Legislation / Strategic Community Plan / Policy implications

Legislation *City of Joondalup Local Planning Scheme No. 3.*
Planning and Development (Local Planning Schemes) Regulations 2015.

10-Year Strategic Community Plan

Key theme 3. Place.

Outcome 3-2 Well-planned and adaptable - you enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.

Policy Not applicable.

Clause 82 of Schedule 2 of the Regulations permits the local government to delegate to a committee or the local government CEO the exercise of any of the local government's powers or the discharge of any of the local government's duties. Development applications were determined in accordance with the delegations made under Clause 82 of Schedule 2 of the Regulations.

All subdivision applications were assessed in accordance with relevant legislation and policies, and a recommendation made on the applications to Western Australian Planning Commission.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	DECISIONS	REPUTATION
Risk Event Description	Ineffective / improper decision making	Loss of community trust
Risk Responsibility	Director Governance and Strategy	Chief Executive Officer
Residual Risk	High	
Control Effectiveness	Strong	
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.	
Risk Control	The relevant control, to mitigate risk, is the detailed practices within the delegation process including supported by peer review, to ensure decisions taken are lawful, proper and consistent.	

Financial / budget implications

A total of 90 development applications were determined for the month of June with a total amount of $70,327.34 received as application fees.

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Consultation may be required by the provisions of the R-Codes, any relevant policy and/or LPS 3 and the Regulations.

COMMENT

Large local governments use levels of delegated authority as a basic business requirement in relation to town planning functions. The process allows for timeliness and consistency in decision-making for rudimentary development control matters. The process also allows the elected members to focus on strategic business direction for the Council, rather than day-to-day operational and statutory responsibilities.

All proposals determined under delegated authority are assessed, checked, reported on and cross checked in accordance with relevant standards and codes.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council NOTES the determination and recommendations made under delegated authority in relation to the:

1 development applications described in Attachment 1 to this Report during June 2025;

2 subdivision applications described in Attachment 2 to this Report during June 2025.

ATTACHMENTS

1. Development Applications Determined - June 2025 [**12.1.1** - 4 pages]
2. Subdivision Referrals - June 2025 [**12.1.2** - 1 page]

12.2 INVESTMENT ATTRACTION FRAMEWORK (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	109714, 101515
AUTHORITY / DISCRETION	Advocacy - Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.

PURPOSE

For Council to endorse the City of Joondalup Investment Attraction Framework (Attachment 2 refers) to guide the City's efforts to secure strategic, high value investment.

EXECUTIVE SUMMARY

The City has identified the need to implement a streamlined and purposeful approach to developing investment targets, leveraging opportunities and overcoming challenges with attracting investment.

As the economic centre of Perth's north, the City of Joondalup's Investment Attraction Framework (IAF) is an assessment tool to guide the City's efforts to secure strategic, high-value investment.

Aligned with the City's economic development priorities, this framework builds on the long-term economic plan, *Expanding Horizons 2033* which provides a structured, evidence-based approach to attract and support smart, high-value investments, create more jobs, support innovation and make Joondalup a better place to live, work and visit.

There are four key processes that influence investment attraction: target sector engagement; investor outreach and facilitation; business retention and expansion; and enabling infrastructure and ecosystem development.

The City's strengths, such as its skilled workers, great location, good infrastructure, and quality of life can attract both government and private investors. Bringing in new investment means more jobs for locals, a bigger talent pool for businesses and a stronger, more inclusive and prosperous local economy.

The IAF follows global best practices and gives Joondalup an edge in attracting and assessing the right kind of investment. It also helps the City plan ahead, offer the right incentives, and remove obstacles for investors.

Investment attraction is imperative to delivering a vibrant and flourishing future for Joondalup. With strengths in education, health, digital innovation and knowledge industries, Joondalup is well positioned to attract high value and high impact investment.

The Investment Attraction Framework is a detailed assessment tool, on which Elected Members have been briefed at an information session. Based on feedback and to support its adoption and promote a broader understanding of its' benefits, a summary explanatory document has been prepared, which will be designed and presented as a public facing document, City of Joondalup Investment Attraction Framework Summary (draft) (Attachment 1 refers).

Once the IAF is approved, the City will proceed with an implementation approach including identifying and engaging target sectors and developing value propositions, fact sheets and investment prospectuses.

It is therefore recommended that Council endorse the City of Joondalup Investment Attraction Framework as provided in Attachment 2 to this Report.

BACKGROUND

The *Local Government Act 1995* incorporates the need to promote the economic, social and environmental sustainability of the district. As a leading local government in WA with a planned City Centre and growing population catchments to the north and east, the City seeks investment and development opportunities that will grow the local economy, cement Joondalup's position as the CBD of the north and provide a sustainable future for Perth's northern corridor.

The City's Economic Development Strategy *Expanding Horizons 2033*, adopted by Council in June 2024 (CJ144-06/24 refers), puts forward the City's long-term vision, and its role in helping to achieve that future over the next decade. To deliver *Expanding Horizons 2033*, the City is committed to driving and enabling economic development through advocacy and investment attraction. *Expanding Horizons 2033* underscores the important role the City plays in championing Joondalup to local, state, national and global investors and funders; advocating for infrastructure and projects to grow the economy; facilitating the creation of great places that attract investment; and positioning Joondalup as a leader, aligned with and supporting State Government priorities and investment.

Expanding Horizons 2033 strategic priorities include the City's vision to unlock the potential of our economy through the development of a high performing City Centre and the IAF will be a key tool in delivering this goal.

The City's *Advocacy Framework* provides a platform through which economic development initiatives can be communicated, including an assessment process for determining advocacy priorities. The IAF has been developed in alignment with the *Advocacy Framework's* prioritisation matrix.

The IAF aligns to the key theme 4: Economy, of the *Strategic Community Plan – Joondalup 2032* and is listed in the *2024-25 Corporate Business Plan* for development in 2024-25.

DETAILS

The IAF has been developed to guide and amplify efforts in securing strategic, high-value investment aligned with the region's economic development priorities. The IAF builds on the strategic direction outlined in the City's *Expanding Horizons 2033* economic development strategy, providing a structured, evidence-based approach to attract, facilitate, and retain investment that drives innovation, employment, and long-term prosperity.

Joondalup is uniquely positioned as a growing economic centre in Perth's northern corridor, with strengths in cyber security, education, health, and knowledge industries. The IAF will support the City to leverage Joondalup's comparative and competitive advantages, such as a skilled workforce, strategic location, high-quality infrastructure, and strong livability factors; to attract public and private sector capital and catalyse precinct development.

The IAF provides a rigorous implementation process underpinned by a multi-criteria assessment (MCA) and a risk analysis framework, ensuring proposals are evaluated for strategic alignment, economic impact, viability, and risk. Projects are managed through a Proposal and Project Register, enabling systematic development, prioritisation, support, and ongoing monitoring. The City's role in directly supporting investment is defined through City Support Packages, providing a structured model for facilitating investment, ranging from advocacy and planning support to co-investment in infrastructure and innovation.

The IAF outlines key success indicators to measure impact, including increased local employment, business growth, high-value job creation, and innovation ecosystem development. The associated growth translates into a virtuous cycle, generating additional tax revenue that the City can strategically reinvest into critical community services and infrastructure, further enhancing Joondalup's overall appeal.

The IAF will be used to position Joondalup as a destination of choice for strategic investment, helping to shape a future-ready economy while delivering tangible benefits to the local community.

Purpose and Vision

The IAF directly supports the vision for the local economy laid out by the community in the *Strategic Community Plan – Joondalup 2032*:

"We are a global facing city with a prosperous and resilient economy. Our City is home to diverse industries that generate a wide range of local job opportunities. We encourage creativity and innovation, and we support opportunities to build the City's brand as a popular business and tourism destination".

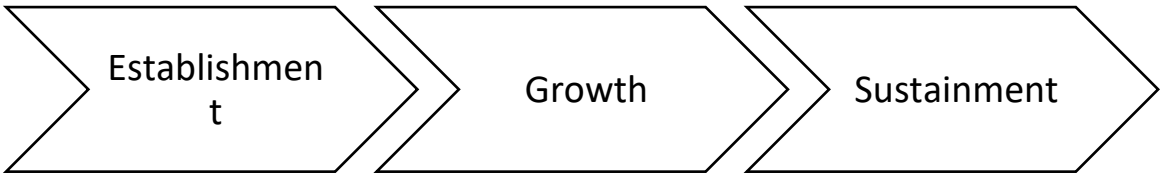
Local governments play a pivotal role in fostering economic vitality and community well-being through strategic investment attraction activities.

There are four key processes that influence investment attraction as follows:

- Target sector engagement - proactively engaging with priority industries that align with the City's long-term economic goals.
- Investor outreach and facilitation - streamlining the investment journey, providing targeted support, and connecting proponents with relevant stakeholders.
- Business retention and expansion - supporting existing businesses to scale and remain competitive in the local economy.
- Enabling infrastructure and ecosystem development - investing in infrastructure and fostering conditions that attract and sustain high-value industry and entrepreneurship.

Investment Attraction Stages

Investment attraction is a long-term process involving three stages: an establishment phase (2025-2029); then a growth phase (2030-2033) which then leads to a sustainment phase (2034+).



During the first five years, the establishment phase of investment attraction, the focus areas are on defining branding and identity; government investment; shared infrastructure and assets; governance; small private investment and affordability. This phase aims to coordinate with stakeholders to define required development, infrastructure and key anchors and to advocate for investment while marketing a strong brand.

The growth phase focuses on targeted investment attraction, higher levels of private investment, completion of critical infrastructure, precinct activation and advanced networks. The goals of this phase are coordinated and targeted investment activities to support key sectors to build market advantage, shared responsibility between stakeholders to maintain and build local and national partnership opportunities, and investment from both government and private sectors to deliver critical infrastructure.

The long term, sustainment phase (beyond 2034) focuses on targeted infrastructure development to meet market demand and growth opportunities to further build competitive advantage and specialization. Investment attraction is aligned to supply chain requirements. Branding focuses on communicating clearly defined advantages and specializations, with research and development occurring organically. A defined governance model oversees the process to ensure consistency and allow for the greatest chance of success.

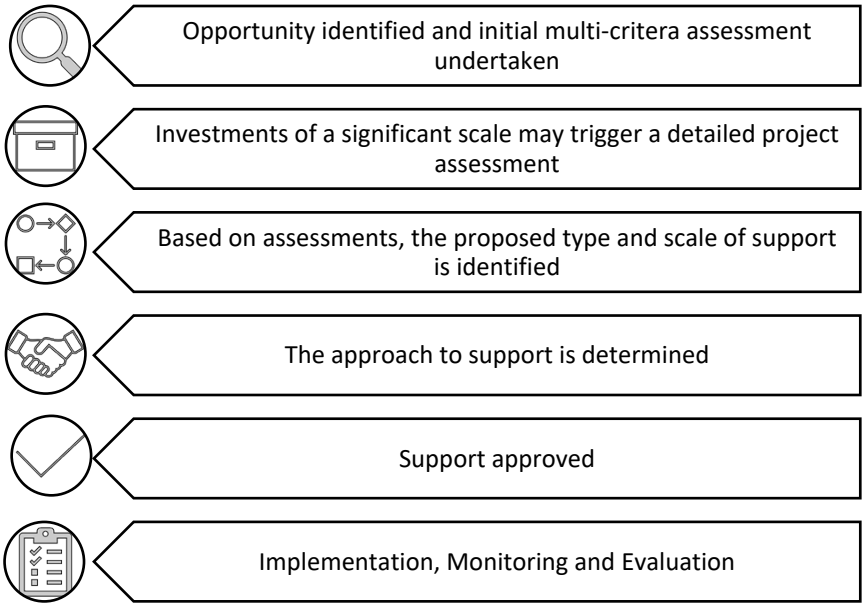
While the City has progressed substantially along the first phase and is progressing into the second phase, and will continue to do so, the IAF will allow a more systematic approach to investment attraction.

The IAF is critical to deliver the City's economic vision. It provides a well-defined process to identify, prioritise and deliver key opportunities that can attract targeted public and private investment to Joondalup. The IAF will become fully integrated with the current local planning framework and the *Advocacy Framework* to effectively communicate investment attraction opportunities.

The Implementation Process

The implementation process identified within the IAF provides a guide to identifying, progressing and implementing investment attraction proposals. This ensures a consistent procedure is undertaken to assess internal and external proposals using process steps, decision pathways and tracking indicators to measure success. The IAF (Attachment 2 refers) covers the process in detail and a summary has been provided below.

Overview of the implementation process:



Once an opportunity (internal or external) is identified it is managed through a Proposal and Project Register, enabling systematic development, prioritisation, support, and ongoing monitoring. The opportunity proceeds through a Simplified MCA Assessment model. If the opportunity scores poorly, it will be returned for further development or not supported. If the opportunity scores positively, it proceeds to a Simple Concept Development Summary, which at this stage may then be supported by a Simple City Support Package.

A project is identified as a detailed project if for example, it exceeds the complexity of the simplified process, it involves multiple stakeholders or requires external funding or advocacy; and/or it aligns strongly with strategic projects but requires further development, including a business case or detailed technical, financial, or social analysis.

Designation as a detailed project signals the opportunity has merit but must undergo more robust consideration of financial, land or policy aspects. These projects progress through a detailed MCA assessment model, which aligns with Infrastructure Australia, helping with grant applications and advocacy to State and Federal Governments. A poor score from the detailed MCA assessment will result in the project being returned for further development or not supported. A positive score will enable progression to a Detailed Concept Development Summary which then leads to the development of a detailed City Support Package.

Once either a Simple or detailed Support Package is approved, either by the CEO or Council depending on level of support, the project progresses to implementation and then monitoring and evaluation.

In order to substantiate this process, the IAF is supported by a set of documents and tools, including:

Proposal and Project Register which provides the central source of information for projects that allows for clear demonstration of value created.

Prioritisation Framework provides a clear and consistent process for assessing projects and initiatives against framework objectives, prioritising projects accordingly. The Prioritisation Framework includes a Multi-criteria Assessment (MCA) and a risk assessment to determine the level of support that is appropriate for an investment proposal.

The MCA is used to determine the alignment of a project with established objectives and desired outcomes. The MCA objectives are linked to the City's local planning framework, State economic development framework and Federal industry priorities. Weighted MCA objectives are economic development, financial sustainability, social benefit, community support, value for money, viability, planning principles and project readiness.

Simplified MCA:

Objectives	Description	Weighting
Economic Benefit	A score that combines both the importance and scale of ongoing economic impacts	25%
Financial Sustainability	A score that measures a project's impact against the City's financial sustainability objectives	15%
Social Benefit	A score that considers the social benefits of a proposed investment	12.5%
Community Support	A score that aggregates community support across key stakeholders	12.5%
Value for Money	A score that considers the value proposition to the Joondalup community by comparing relevant costs and benefits	10%
Viability	A score that considers the funding available, demand for and sustainability of commercial uses associated with a project	7.5%
Planning Principles	A score that considers the alignment of a project with planning and place principles associated with business and investment attraction	7.5%
Strategic Alignment	A score that considers how well the project aligns to the achievement of stated goals and there is a clear fit with the City of Joondalup's vision.	5%
Project Readiness	A score that represents the 'shovel readiness' of a project including required approvals, proponent and documentation.	5%

Large, detailed projects require robust evidence to support Council investment decisions and to access funding from the State and Federal Government. Detailed MCAs are critical to major projects where we are seeking funding from external sources, particularly through Infrastructure WA and Infrastructure Australia. A more detailed MCA has also been developed which follows the same high-level objectives and weighting, though each Objective is broken down to allow more quantitative assessment.

During this stage, a risk assessment is used to determine the level of certainty with which we can expect an investment proposal to deliver on the identified objectives and outcomes scored in the MCA. A proposal may be identified as a high risk if there is a lack of information. The risk objectives include investment likelihood, communication and delivery risks.

The IAF supports the City's *Risk Management Framework*; it does not replace the need to assess other project risks apparent at the time of development in line with the City's *Risk Management Framework*.

Project Concept Development Summary builds upon the Application for Concept Approval outlined in the *WA Treasury Strategic Asset Management Framework* ensuring that internal and external investment proposals we consider are aligned to State government policy and best practices. It also aligns with the City's Project Philosophy Parameters (PPP), providing decision makers with an overview of an investment proposal and sufficient evidence to support implementation of small proposals and approval of detailed proposal development.

City Support Package: The City's role in investment attraction differs across projects, according to type, scale and risk. Often the focus for LGAs in investment attraction is to influence and monitor in a supporting role, rather than directly controlling the conditions that make investment possible.

Adopting this model will enable the City to assess investment opportunities relating to the levers of:

- control the City has on the local economy (such as activating City-owned land, planning, parking, licensing and permits, grants programs)
- influence the City could use where the desired investment opportunity is outside its control (such as advocating for strategic infrastructure, liaising with landowners, working with stakeholders to create workforce and training pathways)
- monitoring activities (such as maintaining contact with stakeholders) that can be used to ensure successful implementation of the framework and to measure the return on investment of its economic development and investment attraction activities.

Simple City Support Packages define the type of support a project will receive, either directly from the Economic Development Team or by referral to another department for additional assistance and implementation. Simple Packages define support and activities that are within the remit of City officers including but not limited to, information sharing, advice, and monitoring projects.

The Detailed City Support Package is a comprehensive articulation of how the City will engage with and support a project, whether through direct investment, financial contributions, in-kind resourcing, land or infrastructure coordination, regulatory assistance, or advocacy. It provides a clear commitment pathway that ensures transparency, aligns with internal capabilities and policy frameworks, and sets the foundation for formal approval and implementation, including ongoing evaluation and monitoring. Clearly communicating how the City supports and delivers internal and external projects is key to successful investment attraction.

Please refer to Attachment 2 of this Report for further detail on the Implementation Process.

Measures of success

The City will track key indicators to understand how the local economy is developing. Measurements of success, as outlined in the City's Economic Development Strategy *Expanding Horizons 2033*, are the following:

- Our businesses are growing.
- More residents are employed locally.
- More businesses are locating to our City Centre.
- We have more high value jobs in Joondalup.
- Our innovation ecosystem is growing.
- Our local gross regional product continues to grow.
- There are more local jobs.

The City will continually review investment attraction projects and proposals and the outcomes they are delivering. This will include regular stakeholder engagement; proponent acquittal data where appropriate; monitoring residential and commercial development data; and monitoring broader employment trends (such as ABS Census data). The aim is to use the IAF to position Joondalup as a destination of choice for strategic investment, helping shape a future-ready economy while delivering tangible benefits to the local community.

Issues and options considered

The *Local Government Act 1995* incorporates the need to promote the economic, social and environmental sustainability of the district.

Council may choose to:

- adopt the framework and this will mean the City is able to assess investment opportunities against criteria to determine if they are of high value and high impact.
  or
- choose not to adopt and this will mean the City is unable to assess investment opportunities against criteria to determine if they are of high value and high impact.

If the City forgoes an Investment Attraction Framework it risks missing opportunities that will benefit the needs of the community and the City. Absence of a framework's rigour may reduce the City's ability to provide an adequate business case for funding sources.

The proposed framework is a proactive and systematic approach allowing the City to process and assess opportunities and provides internal business case criteria that score opportunities, enabling decision making for support.

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key themes 4. Economy.

Outcomes 4-1 Prosperous and local - you feel supported to grow your business in the City.

4-2 Innovative and confident - you are attracted to the City's unique characteristics and potential and feel confident in investing.

4-3 Appealing and welcoming - you welcome residents, and local and international visitors to the City.

Key themes 5. Leadership.

Outcomes 5-2 Proactive and represented- you are confident that the City is advocating on your behalf for initiatives that benefit the community.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**EXPECTATIONS**	**REPUTATION**
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer
Residual Risk	High		
Control Effectiveness	Strong		
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.		
Risk Control	The relevant control, to mitigate risk, is the provision of a Framework that allows a systematic assessment of investment opportunities to maintain continuity and equity in decision making.		

Risk	**ATTRACTION**	**FINANCIAL**
Risk Event Description	Lack of desirability as a place to visit live, work, invest and do business	Lack of financial sustainability
Risk Responsibility	Director Planning and Community Development	Director Corporate Services
Residual Risk	Medium	
Control Effectiveness	Strong	
Risk Appetite	Medium risk is acceptable without variation to existing control activities.	

Other risk information

The IAF supports the City's *Risk Management Framework*, it does not replace the need to assess other project risks apparent at the time of development in line with the City's *Risk Management Framework*.

The IAF is a suitability assessment that uses criteria and considers risk to determine the project suitability based on outcome probability.

Financial / budget implications

Delivery of the IAF has been accounted for through the Economic Development and Advocacy budget. Ongoing costs for the delivery of activities associated with a prospectus and the implementation plan will be budgeted for in the Economic Development and Advocacy activities budget. A key element of the Framework will be increased investment in the City.

Any support package proposed as a result of a project going through the IAF would only be supported if it falls within existing budgets or a decision of Council would be required.

Regional significance

Increased investment for the City of Joondalup will benefit the region as a whole through increased economic activity and community services. The creation of more jobs in the Joondalup City Centre benefits the growing population to the north and east of Joondalup, as well as the 500,000 people who already live within a 20-minute drive of the City Centre.

Sustainability implications

Sustainability is embedded in the IAF with the MCA outlining environmental, social and economic implications.

For long term sustainable development of the City, investment attraction needs to be embedded in the City's activities. This Framework sets out the method and tools to guide and amplify efforts in securing high-value investment aligned with the region's economic development priorities. Designed to function in synergy with the *Advocacy Framework* and other investment conducive plans and policies, the Investment Attraction Framework fosters a synergistic and multifaceted approach to achieving sustainable, long-term economic growth. The IAF is a long-term plan.

Consultation

The concepts for the framework have been progressed through Joondalup's Joint Economic Development Initiative.

There will be ongoing consultation and communication with the community, businesses, Federal and State Government and stakeholders in relation to investment attraction, which may also include specific consultation in relation to specific projects, as required.

COMMENT

This Investment Attraction Framework is an assessment tool for the identification, assessment and monitoring of investment opportunities. The framework will guide and amplify efforts in securing strategic, high-value investment aligned with the region's economic development priorities.

Council adopted the *Advocacy Framework 2022* and since then the City has been involved in advocacy activities supported by that framework. Significant funding commitments from the recent State and Federal elections is evidence of successful advocacy activities undertaken since the adoption of the *Advocacy Framework*.

The IAF is in alignment with the Advocacy Framework's prioritisation matrix. In addition, the alignment of measurement metrics from *Expanding Horizons 2033* and the *Advocacy Framework* will ensure the IAF provides a single model through which economic development and investment attraction initiatives can be assessed to inform decision making and advocacy prioritization.

Once the IAF is approved, the City will progress with the following:

- Target sector identification and engagement - Target sector identification aligned with the City's competitive strengths, community aspirations and market trends and target sector engagement to proactively engage with priority industries that align with the City's long-term goals.
- Investor outreach and facilitation - Streamline the investment journey, providing targeted support including the development of evidence-based value propositions (for example fact sheets) and an investment prospectus to communicate the value proposition to potential investors.
- Business retention and expansion - Support existing businesses to scale and remain competitive in the local economy.
- Enabling infrastructure and ecosystem development - ongoing investment in roads, buildings, services and progressing with the development of a master plan and supporting planning frameworks that attract new investment.

The Investment Attraction Framework is key to securing strategic, high-value investment aligned with the City's economic development framework. This will enable the City to identify and seek engagement with high potential companies in target sectors, creating high-value jobs and injecting new revenue into the City.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council ENDORSE the City of Joondalup Investment Attraction Framework as provided in Attachment 2 to this Report.

ATTACHMENTS

1. City of Joondalup Investment Attraction Framework Summary DRAFT [**12.2.1** - 8 pages]
2. City of Joondalup Investment Attraction Framework [**12.2.2** - 70 pages]

12.3 CONFIDENTIAL - STATUS OF LEGAL ACTION REPORT (WARD -ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr James Pearson Chief Executive Officer
FILE NUMBER	72574
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

This report is confidential in accordance with s5.23(2) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.

(f) a matter that if disclosed, could be reasonably expected to:

(i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law.

A full report is provided to Elected Members under separate cover. The report is not for publication.

12.4 CONFIDENTIAL - NOMINATION FOR FREEMAN OF THE CITY OF JOONDALUP (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr James Pearson Chief Executive Officer
FILE NUMBER	89597
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

This report is confidential in accordance with s5.23(2) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(b) the personal affairs of any person.

A full report is provided to Elected Members under separate cover. The report is not for publication.

12.5 STATUS OF COUNCIL DECISIONS - AUGUST 2025 (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	48638, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

To inform Council of the action taken in relation to Council decisions.

EXECUTIVE SUMMARY

At its meeting held on 22 August 2023 (CJ169-08/23 refers), Council endorsed a monthly report to Council on all outstanding matters that direction has been given on, including an update on any legal action that may have a contingent liability and are unresolved.

It is therefore recommended that Council NOTES the Status of Council Decisions Report for the month of August 2025, as provided in Attachment 1 to this Report.

BACKGROUND

At its meeting held on 22 August 2023 (CJ169-08/23 refers), Council resolved as follows:

"That Council REQUESTS the Chief Executive Officer to prepare a monthly report to Council, on all outstanding matters that direction has been given on, including an update on any legal action that may have a contingent liability and are unresolved."

A monthly report on all outstanding Council decisions and any action that has been taken in relation to them has been presented to the Council from 1 July 2023.

The content and format of outstanding legal matters is the subject of a separate report to Council.

DETAILS

The Status of Council Decisions Report (Actions Register) is included as Attachment 1 to this Report.

The Status of Council Decisions Report details all outstanding items where a decision has been made by Council and/or a Committee and a status update has been provided by relevant officers.

The Status of Council Decisions Report is run through Doc Assembler, which went live on 1 July 2023. Any actions that were outstanding prior to 1 July 2023, have been added into the system manually (historical actions). It is to be noted that these items do not have a date displayed in the 'Meeting Date' column. Rather, it is included under the 'Action Required' heading. From 1 July 2023, all actions will appear in the Register in date order.

The Status of Council Decisions Report also includes the completed items for the prior month.

Issues and options considered

Council may choose to:

- accept the Status of Council Decisions Report
  or
- not accept the Status of Council Decisions Report.

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.
5-3 Engaged and informed - you are able to actively engage with the City and have input into decision-making.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**EXPECTATIONS**	**REPUTATION**
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer
Residual Risk	High		
Control Effectiveness	Strong		
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.		
Risk Control	The relevant control, to mitigate risk, is the provision of an accurate monthly report to Council to inform on the progression of the implementation of Council decisions, by the responsible Director. In order to remain transparent, and to facilitate timely and appropriate decision making, it is recommended that action items be reviewed at each Council meeting.		

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The Status of Council Decisions Report includes decisions made at a Council meeting and/or Committee meetings. Where a recommendation is made at a Committee meeting, and the decision subsequently made by Council, the Council decision will only be included in the Status of Council Decision Report.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council NOTES the Status of Council Decisions Report for the month of August 2025, as provided in Attachment 1 to this Report.

ATTACHMENTS

1. Actions Register as at 28 July 2025 [**12.5.1** - 44 pages]

12.6 MINUTES OF REGIONAL COUNCIL MEETINGS (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	41196, 03149, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the minutes of various bodies on which the City has current representation.

EXECUTIVE SUMMARY

The following minutes are provided:

- Minutes of the Ordinary Mindarie Regional Council Meeting held on 19 June 2025.

DETAILS

Ordinary Mindarie Regional Council Meeting – 19 June 2025.

An ordinary meeting of the Mindarie Regional Council was held on 19 June 2025.

At the time of this meeting Cr Fishwick, JP and Cr May, JP were Council's representatives at the Ordinary Mindarie Regional Council meeting.

The attached minutes detail those matters that were discussed at this external meeting that may be of interest to the City of Joondalup (Attachment 1 refers).

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**REPUTATION**
Risk Event Description	Ineffective / improper decision making	Loss of community trust
Risk Responsibility	Director Governance and Strategy	Chief Executive Officer
Residual Risk	High	
Control Effectiveness	Strong	
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.	
Risk Control	The relevant control, to mitigate risk, is the provision of timely reports to Council of the minutes of various bodies on which the City has current representation.	

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Consultation

Not applicable.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council NOTES the minutes of the ordinary meeting of the Mindarie Regional Council held on 19 June 2025 forming Attachment 1 to this Report.

ATTACHMENTS

1. 19 June 2025 - Ordinary Mindarie Regional Council Minutes [**12.6.1** - 16 pages]

12.7 CORPORATE BUSINESS PLAN 2024–2028 QUARTER 4 REPORT (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	52605, 20560, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to receive the Corporate Business 2024–2028 Quarter 4 Report, the Quarterly Capital Works Progress Report, and the Key Capital Works Project Quarterly Status Reports for the period 1 April 2025 to 30 June 2025.

EXECUTIVE SUMMARY

The City's *Corporate Business Plan 2024–2028*, adopted by Council at its meeting held on 25 June 2024 (CJ147-06/24 refers), is the City's five-year medium-term planning document comprising the services, projects and activities developed in response to the vision, goals and outcomes of the City's 10-Year Strategic Community Plan, *Joondalup 2032*.

The Corporate Business Plan 2024–2028 Quarter 4 Report provides information on the progress of FY2024–25 services, projects, and activities against the quarterly milestones of the *Corporate Business Plan 2024–2028* and is provided as Attachment 1 to this Report.

The Quarterly Capital Works Progress Report lists all the projects within the City's 5-Year Capital Works Program. This report is provided as Attachment 2 to this Report.

The Key Capital Works Project Quarterly Status Reports provide quarterly status updates against the key capital works projects identified in the *Corporate Business Plan 2024–2028*. This report is provided as Attachment 3 to this Report.

The Corporate Business Plan 2024–2028 Quarter 4 Report also contains revisions to data reported in previous quarters, shown as "[revised]". Quarterly data has been revised for the following ongoing programs and activities:

- City publications.
- Cultural Events program.
- Employee recruitment and retention.
- Freedom of information.
- Visual Arts Exhibition program.

It is therefore recommended that Council:

1 RECEIVES the Corporate Business Plan 2024–2028 Quarter 4 Report as shown as Attachment 1 to this Report;

2 RECEIVES the Quarterly Capital Works Progress Report for the period 1 April 2025 to 30 June 2025 as shown as Attachment 2 to this Report;

3 RECEIVES the Key Capital Works Project Quarterly Status Reports for the period 1 April 2025 to 30 June 2025 as shown as Attachment 3 to this Report;

4 NOTES the revisions to previously reported quarterly data in the Corporate Business Plan 2024–2028, as shown as Attachment 1 to this Report.

BACKGROUND

The *Corporate Business Plan 2024–2028* was adopted by Council at its meeting held on 25 June 2024 (CJ147-06/24 refers). It contains the services, projects, and activities the City intends to deliver over five years, and quarterly milestones for those the City intends to deliver in FY2024–25. The *5-Year Corporate Business Plan* demonstrates how the outcomes of the *10-Year Strategic Community Plan, Joondalup 2032*, are translated into a five-year service delivery program.

The *Corporate Business Plan 2024–2028* sits within an Integrated Planning and Reporting Framework which builds in informing, resourcing, planning, and reporting requirements to ensure transparency and evidence of planned achievements. It is also a requirement of the City's *Governance Framework* to develop quarterly reports against annual projects and priorities that are presented to Council

DETAILS

Corporate Business Plan 2024–2028 Quarterly Reports provide information on achievements and performance against the quarterly milestones set at the beginning of each year. The project milestones for each quarter are reported via colour codes to indicate if the milestone has been completed or is behind schedule. The budget status is reported via symbols to indicate if each project or activity is on budget, over budget, or under budget. In addition, a commentary for each milestone provides details on what has been achieved. Note that the report does not include projects and activities that do not have milestones for FY2024–25.

Items from the draft Corporate Business Plan 2024–2028 Quarter 4 Report for noting

The Corporate Business Plan 2024–2028 Quarter 4 Report contains revisions to data reported in previous quarters, shown as "[revised]". Quarterly data has been revised due to errors and data becoming available after the reporting deadlines. The Corporate Business Plan Quarter 4 Report includes revisions to data reported in previous quarters for the following ongoing programs and activities:

- City publications.
- Cultural Events program.
- Employee recruitment and retention.
- Freedom of information.
- Visual Arts Exhibition program.

Issues and options considered

Not applicable.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Administration) Regulations 1996.*
Local Government Act 1995.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.
5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**EXPECTATIONS**	**REPUTATION**
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer
Residual Risk	High		
Control Effectiveness	Strong		
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.		
Risk Control	The relevant control, to mitigate risk, is the provision of reporting to provide Council with quarterly data associated with ongoing programs and activities, and comments on the progress and status of milestones associated with non-capital projects and initiatives listed in the 5-Year Corporate Business Plan.		

Risk	**FINANCIAL**
Risk Event Description	Lack of financial sustainability
Risk Responsibility	Director Corporate Services
Residual Risk	Medium
Control Effectiveness	Strong
Risk Appetite	Medium risk is acceptable without variation to existing control activities.
Risk Control	The relevant control, to mitigate risk, is the provision of reporting to provide Council with quarterly data associated with ongoing programs and activities, and comments on the progress and status of milestones associated with non-capital projects and initiatives listed in the 5-Year Corporate Business Plan.

Financial / budget implications

The FY2024–25 services, projects, and activities in the *Corporate Business Plan 2024–2028* were included in the FY2024–25 Annual Budget.

Regional significance

Not applicable.

Sustainability implications

The services, projects, and activities in the *Corporate Business Plan 2024–2028* are aligned to the key themes in *Joondalup 2032*, developed to ensure the sustainability of the City. The key themes are as follows:

1 Community.
2 Environment.
3 Place.
4 Economy.
5 Leadership.

Consultation

Not applicable.

COMMENT

The *Corporate Business Plan 2024–2028* was adopted by Council at its meeting held on 25 June 2024 (CJ147-06/24 refers). The Corporate Business Plan 2024–2028 Quarter 4 Report has been included as Attachment 1 to this Report. Detailed reports on the progress and the project status of the 5-Year Capital Works Program have been included as Attachments 2 and 3 to this Report. These reports provide an overview of progress against all the projects and programs in the FY2024–25 Capital Works Program.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council:

1 RECEIVES the Corporate Business Plan 2024–2028 Quarter 4 Report shown as Attachment 1 to this Report;

2 RECEIVES the Quarterly Capital Works Progress Report for the period 1 April 2025 to 30 June 2025 shown as Attachment 2 to this Report;

3 RECEIVES the Key Capital Works Project Quarterly Status Reports for the period 1 April 2025 to 30 June 2025 shown as Attachment 3 to this Report;

4 NOTES the revisions to previously reported quarterly data in the Corporate Business Plan 2024–2028, as shown as Attachment 1 to this Report.

ATTACHMENTS

1. Corporate Business Plan 2024-2028 Quarter 4 Report (revised) [**12.7.1** - 177 pages]
2. Quarterly Capital Works Progress Report Quarter 4 [**12.7.2** - 10 pages]
3. Key Capital Works Projects Quarterly Status Report Quarter 4 [**12.7.3** - 29 pages]

12.8 COASTAL HAZARD RISK MANAGEMENT AND ADAPTATION PLAN COMMUNITY AND STAKEHOLDER ENGAGEMENT STRATEGY (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	104477, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to endorse the Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) Community and Stakeholder Engagement Strategy.

EXECUTIVE SUMMARY

The draft CHRMAP community consultation outcomes were presented to Council at the meeting held on 12 December 2023 (CJ264-12/23 refers) where Council resolved in part to develop a Community and Stakeholder Engagement Strategy whereby the community is regularly updated and consulted in the development of the draft CHRMAP.

The City has developed a CHRMAP Community and Stakeholder Engagement Strategy with input from the CHRMAP Community Reference Group and CHRMAP Technical Steering Group.

The CHRMAP Community and Stakeholder Engagement Strategy outlines the methods and timeframes for engaging with the community and stakeholders during the development of the new draft CHRMAP and its release for community consultation.

It is therefore recommended that Council:

1 ENDORSES the Coastal Hazard Risk Management and Adaptation Plan Community and Stakeholder Engagement Strategy as provided in Attachment 1 to this Report;

2 NOTES the budget required to conduct Coastal Hazard Risk Management and Adaptation Plan community and stakeholder engagement from 2025-26 to 2027-28;

3 LISTS for consideration as part of the 2025-26 mid year review process an amount of $55,600 to cover costs of implementing the Coastal Hazard Risk Management and Adaptation Plan Community and Stakeholder Engagement Strategy as detailed in this Report.

BACKGROUND

The City's coastline is highly valued by the community and its visitors, and it supports a variety of land uses including recreation, conservation, residential and commercial. The coastline includes foreshore reserves with regionally significant vegetation and Bush Forever sites. Development of the City's plan commenced in 2016 and has involved a number of coastal technical assessments and investigations including the following stages:

- **Coastal Hazard Assessment** — The City conducted a Coastal Hazard Assessment that was completed in 2016 to assess the coastal hazards and vulnerability for the City's shoreline over a 100 year timeframe.
- **Community Coastal Values Survey** — Community coastal values were defined through a Community Coastal Values Survey conducted in 2018.
- **Technical Coastal Hazard Risk Management and Adaptation Plan** — The City engaged consultants, MP Rogers and Associates, to develop a technical plan for the City's coastline, which included identifying areas and assets at risk of coastal hazards over the 100-year planning timeframe, as well as analysing and proposing suitable adaptation options. The technical plan was completed in 2022.
- **Community-facing Coastal Hazard Risk Management and Adaptation Plan** — The City engaged consultants, Water Technology, to translate the technical plan into a community facing plan in order to provide a document that was simpler to understand and suitable for community consultation. The community-facing plan was completed in 2023.
- **Community consultation on draft Coastal Hazard Risk Management and Adaptation Plan** — The community-facing plan was endorsed by Council to be released for community consultation on 23 May 2023 (CJ066-05/23 refers). Community consultation was conducted in June and July 2023.

The draft CHRMAP community consultation outcomes were presented to Council at the meeting held on 12 December 2023 (CJ264-12/23 refers) and Council resolved that the City would do the following:

- Prepare a new draft CHRMAP in alignment with *State Planning Policy 2.6* and relevant guidelines and that it would be developed by a multi-disciplinary team of suitably qualified persons.
- Develop a Community and Stakeholder Engagement Strategy whereby the community is regularly updated and consulted in the development of the draft CHRMAP.
- Prepare the new draft CHRMAP having regard to internationally recognised scientific evidence, further research and coastal monitoring, identification of alternative adaptation options, and the review of *State Planning Policy 2.6.*
- Establish a Community Reference Group to provide advice, guidance and oversight in the development of the draft CHRMAP.

A CHRMAP Project Plan and Terms of Reference for a CHRMAP Community Reference Group were endorsed by Council on 17 September 2024 (CJ240-09/24 refers).

Council appointed the community member representatives and Elected Member representatives of a CHRMAP Community Reference Group on 29 April 2025 (CJ095-04/25 refers).

DETAILS

The CHRMAP Community and Stakeholder Engagement Strategy outlines the methods and timeframes for engaging with the community and stakeholders during the development of the new draft CHRMAP and its release for community consultation.

A separate detailed Community Consultation Plan will be developed in consultation with the CHRMAP Community Reference Group and CHRMAP Technical Steering Group to guide communications for the release of the draft CHRMAP to the community.

The CHRMAP Community and Stakeholder Engagement Strategy will:

- guide meaningful community engagement activities throughout the development of the new draft CHRMAP
- identify stakeholders to be engaged over the life of the project
- ensure community engagement is fit for purpose in alignment with the project phases.

The community will be engaged throughout the project, and this may include differing levels of engagement through the draft CHRMAP community engagement stages. The levels of engagement will vary in accordance with the Engagement Institute Public Participation Spectrum levels of inform, consult, involve, collaborate or empower depending on each stakeholder's interest and influence over the project.

Objectives

The following objectives of the CHRMAP Community and Stakeholder Engagement Strategy are to:

- Ensure broad awareness and understanding of the CHRMAP process:
    - Provide information about the CHRMAP process through a variety of accessible channels, tailored to reach diverse groups.
    - Provide clear and regular updates on project stages, timelines, and opportunities for involvement.
    - Promote broad coastal management knowledge.
    - Mitigate consultation risks, such as over-consultation and consultation fatigue.
- Build trust and transparency:
    - Foster trust through open, honest and consistent two-way communication.
    - Provide an accessible single source of trusted information.
    - Present technical information in a simple, easy to understand format, while also providing high-level technical information for those who want it.
- Ensure the community is engaged throughout the CHRMAP process:
    - Provide ongoing opportunities for community and stakeholder input.
    - Provide regular updates regarding engagement outcomes, decision making and milestones achieved.
    - Evaluate and adapt engagement methods based on community responses and participation levels.

Key Messages

The following key messages will be utilised throughout the implementation of the CHRMAP Community and Stakeholder Engagement Strategy:

- A CHRMAP is a requirement for all coastal local governments to develop as required by SPP2.6.
- The CHRMAP is a long-term strategic plan focusing on current and future coastal erosion risks over a 100-year timeframe based on coastal hazard modelling scenarios.
- The CHRMAP identifies areas at risk and provides a high-level evaluation of potential adaptation pathways and coastal protection methods.
- The City is listening to the community and developing a new draft CHRMAP that aims to align with community expectations.
- The City's new draft CHRMAP will be developed with input from the Community Reference Group, which contains representatives from the City's community, as well as using outcomes from engagement with the wider community and stakeholders.
- The new draft CHRMAP will start again at the beginning and will not have any preconceived ideas or outcomes.
- The City's new draft CHRMAP will include new relevant research outcomes and align with updates to state policies.
- Engagement with the community is key to developing a CHRMAP that meets community requirements, as well as protecting community values and public infrastructure.
- Broad community feedback will be sought and incorporated into the final CHRMAP, where appropriate.
- The City's coastline is already experiencing coastal erosion in some locations due to sea level rise and storm events, and this is likely to get worse into the future as sea levels rise.
- The City currently manages coastal hazards through initiatives such as an annual coastal monitoring program, annual sand bypassing program, revegetation of foreshore reserves and monitoring and maintenance of existing coastal protection measures.
- Coastal adaptation options will be socially acceptable, environmentally sustainable, economically viable, technically feasible and effective at managing the hazards. Adaptation pathways and coastal protection measures will only be implemented after trigger points for action are reached and after detailed site assessment and modelling works are completed, using a hierarchy of soft to hard adaptation options as required.

CHRMAP Community Reference Group

The CHRMAP Community Reference Group was established in April 2025 to provide input into the development of the City’s new draft CHRMAP. The Community Reference Group members will provide input during the process of developing a new draft CHRMAP, as representatives of the wider community, and provide information to the community where possible via their established networks.

The CHRMAP Community Reference Group will assist the City in determining preferred actions and solutions related to mitigating and adapting to coastal hazards in the City of Joondalup. The CHRMAP Community Reference Group includes 10 community representatives and five Elected Members. Community member representatives are appointed for a term of three years and will meet up to four times per year concluding with Council adoption of the City’s CHRMAP.

The CHRMAP Community and Stakeholder Engagement Strategy has been developed with input from the Community Reference Group and the draft Strategy was provided to the group to review from 21 to 27 July 2025, with feedback being received from four group members.

CHRMAP Technical Steering Group

The CHRMAP Technical Steering Group was established in March 2025 in accordance with the Department of Planning, Lands and Heritage and Western Australian Planning Commission *CHRMAP Guidelines* to provide advice and guidance to the City on all aspects of the draft CHRMAP process. The Technical Steering Group will also review key deliverables to assist the City to determine preferred actions and solutions related to mitigating and adapting to coastal hazards in the City.

The Technical Steering Group includes representatives from the City of Joondalup, Department of Planning, Lands and Heritage, Department of Transport, University of Western Australia and the Western Australian Local Government Association. Meetings are held up to four times per year over a term of three years, concluding with the adoption of the City's CHRMAP.

The CHRMAP Community and Stakeholder Engagement Strategy has been developed with input from the Coastal Hazard Risk Management and Adaptation Plan Technical Steering Group, and the draft Strategy was provided to the group from 21-27 July 2025, with feedback being received from four group members.

Issues and options considered

Council may choose to:

- endorse the CHRMAP Community and Stakeholder Engagement Strategy as provided in Attachment 1 to this Report. This is the recommended option as it aligns with Council's resolution for the City to develop a Community and Stakeholder Engagement Strategy with input from the CHRMAP Community Reference Group.
- endorse the CHRMAP Community and Stakeholder Engagement Strategy with amendments. This option is not recommended as the Strategy has been developed with input from the CHRMAP Community Reference Group.
  or
- not endorse the CHRMAP Community and Stakeholder Engagement Strategy. This option is not recommended as it does not align with Council's resolution for the City to develop a Community and Stakeholder Engagement Strategy and it may delay progress of the CHRMAP.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995.*
Planning and Development Act 2005.

10-Year Strategic Community Plan

Key theme 2. Environment.

Outcome 2-1 Managed and protected - you value and enjoy the biodiversity in local bushland, wetland and coastal areas.
2-4 Resilient and prepared - you understand and are prepared for the impacts of climate change and natural disasters.

Key theme 5. Leadership.

Outcome 5-2 Proactive and represented- you are confident that the City is advocating on your behalf for initiatives that benefit the community.
5-3 Engaged and informed - you are able to actively engage with the City and have input into decision-making.

Policy *Coastal Local Planning Policy.*
Community Consultation Council Policy.
State Planning Policy 2.6 - State Coastal Planning Policy (SPP2.6).
Sustainability Council Policy.
WA Coastal Zone Strategy.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**ENVIRONMENT**	**EXPECTATION**	**REPUTATION**
Risk Event Description	Ineffective / improper decision making	Unsustainable environmental and natural resource management	Inability to understand community expectations	Loss of community trust
Risk Responsibility	Director Governance and Strategy	Director Infrastructure Services	Director Governance and Strategy	Chief Executive Officer
Residual Risk	High			
Control Effectiveness	Strong			
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.			
Risk Control	The relevant control, to mitigate risk, is the provision of a report to Council seeking endorsement for a Coastal Hazard Risk Management and Adaptation Plan Community and Stakeholder Engagement Strategy.			

Other risk information

If Council choose not to endorse the CHRMAP Community and Stakeholder Engagement Strategy, there is a risk that the community perceives this as not allowing them opportunities to be involved and provide input into the CHRMAP process and result in an unsuccessful outcome for the coastal hazard risk management process. It would also delay the CHRMAP project schedule as outlined in the Council endorsed CHRMAP Project Plan.

Financial / budget implications

The City undertakes various promotional activities for community and stakeholder engagement without financial implications such as e-newsletters, display screens, website content, emails, digital ads, organic social media posts, media coverage and messages on hold.

Feedback from the CHRMAP Community Reference Group has been included to develop a draft schedule of promotional and communications activities.

The activities and estimated financial implications for community and stakeholder engagement during the Coastal Hazard Risk Management and Adaptation Plan process from 2025-26 to 2027-28 include the following:

Promotional item	**Description**	**Cost**	**Total cost from 2025-26 to 2027-28 (3 years)**
Content creator	Employment of a content creator focused on the Coastal Hazard Risk Management and Adaptation Plan process (0.5 FTE)	$50,000 annually for 3 years	$150,000
Videos	Coastal hazard risk management videos developed for education and awareness raising	Approximately 4 per year for $1,000 each ($4,000 annually)	$12,000
Paid social media posts	Paid social media posts to engage community regarding Coastal Hazard Risk Management and Adaptation Plan process	Approximately 4 per year for $400 each ($1,600 annually)	$4,800
Metal signage	Large metal signage installed in key coastal nodes to invite feedback on the draft Coastal Hazard Risk Management and Adaptation Plan when it has been endorsed by Council for community consultation (6 signs)	$4,200 for 6 signs in 2027-28	$4,200
Letter mail out	Letter mail out to land owners in coastal vulnerability areas to promote community consultation on the draft Coastal Hazard Risk Management and Adaptation Plan	$2,000 in 2027-28	$2,000
Flyers	Flyers to all City households to promote consultation on draft Coastal Hazard Risk Management and Adaptation Plan	$20,000 in 2027-28	$20,000

Promotional item	Description	Cost	Total cost from 2025-26 to 2027-28 (3 years)
Information sessions, expert panels or workshops	Information sessions, expert panels or workshops throughout the Coastal Hazard Risk Management and Adaptation Plan process to engage community regarding coastal adaptation pathways and draft Plan	Approximately 8 events for $5,000 each (4 events for engagement on adaptation pathways in 2026-27 and 4 events for engagement on draft CHRMAP in 2027-28)	$40,000
TOTAL COST			**$233,000**

The total estimated costs for community for CHRMAP community and stakeholder engagement is $233,000 over a 3-year period and would be subject to budget approval processes.

It should be noted that the level of resources required to develop content and materials for the CHRMAP Community and Stakeholder Engagement Strategy exceeds the City's current capacity. It is therefore recommended that a content creator (0.5 FTE) be allocated to the project to ensure consistent and ongoing communications with the community and relevant stakeholders. Content creators have specific expertise such as writing, editing, storytelling, communications and presentation skills and would be responsible for developing video content, social media posts, website content, articles and other regular communications with the community related to the CHRMAP process.

The following amounts are estimated to be required each year for CHRMAP community and stakeholder engagement:

- 2025-26 - $55,600 for content creator, videos and paid social media posts
- 2026-27 - $75,600 for content creator, videos and paid social media posts
- 2027-28 – $101,800 for content creator, videos, paid social media posts, metal signage, letter mail out, flyer drop and information sessions, expert panels or workshops.

The City has not currently budgeted for CHRMAP Community and Stakeholder Engagement costs in 2025-26. If Council approves the CHRMAP Community and Stakeholder Engagement Strategy, costs will be required to be allocated in the 2025-26 mid-year budget review.

Regional significance

The City's coastal zone is accessed and utilised by the community of the City of Joondalup as well as the community of the wider Perth region. All coastal land managers in Western Australia are required to develop a CHRMAP over a 100-year planning timeframe, in accordance with *State Planning Policy 2.6*.

The development of the CHRMAP Community and Stakeholder Engagement Strategy aligns with the Department of Planning, Lands and Heritage and Western Australian Planning Commission *Coastal hazard risk management and adaptation planning guidelines* (dated July 2019) that recommend designing a community and stakeholder engagement strategy to engage the community and stakeholders effectively throughout the entire CHRMAP process and ensure a successful outcome for the coastal hazard risk management process.

Sustainability implications

Environmental

The City's coastal zone is already affected by erosion, and the City's vulnerability to coastal erosion is predicted to increase into the future. Sandy beaches, dunes and native vegetation are vulnerable to coastal erosion impacts.

The City currently manages the impacts of coastal erosion including natural area management in coastal foreshore reserves, conducting ongoing coastal monitoring studies, maintaining existing groynes and seawalls and conducting the annual sand bypassing program around Hillarys Beach Harbour.

Social

The City's coastal zone contains numerous natural and built assets such as the beach, vegetation and dunes, beach accessways, cycle paths, car parks, parks and associated infrastructure. These areas and assets provide recreational and health benefits to the community. Coastal vulnerability to erosion affects the coastal amenity, functionality and aesthetics and impacts upon community use of the coastal zone.

Community and stakeholder engagement provides community and stakeholders with multiple opportunities to be involved and provide input into the CHRMAP process.

Economic

The City aims to attract visitors to the City by providing high quality coastal areas that are attractive and welcoming. Attraction of visitors has economic benefits to the City and local businesses. Planning for and adapting to coastal hazards ensures that the City's coastal zone is managed to the best possible standard, continuing to encourage visitor investment into the City.

Consultation

The City has consulted with the CHRMAP Community Reference Group and CHRMAP Technical Steering Group to provide input into the development of the CHRMAP Community and Stakeholder Engagement Strategy.

COMMENT

The CHRMAP Community and Stakeholder Engagement Strategy will provide community members and stakeholders with multiple opportunities to be engaged throughout the CHRMAP process.

The CHRMAP Community and Stakeholder Engagement Strategy outlines the methods and timeframes for engaging with the community and stakeholders during the development of the new draft CHRMAP and its release for community consultation and will ensure high levels of community input into the coastal hazard risk management process.

Timeframes for community and stakeholder engagement may be delayed due to the timing of the review of *State Planning Policy No. 2.6*.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council:

1 ENDORSES the Coastal Hazard Risk Management and Adaptation Plan Community and Stakeholder Engagement Strategy as provided in Attachment 1 to this Report;

2 NOTES the budget required to conduct Coastal Hazard Risk Management and Adaptation Plan community and stakeholder engagement from 2025-26 to 2027-28;

3 LISTS for consideration as part of the 2025-26 mid year review process an amount of $55,600 to cover costs of implementing the Coastal Hazard Risk Management and Adaptation Plan Community and Stakeholder Engagement Strategy as detailed in this Report.

ATTACHMENTS

1. CHRMAP Community and Stakeholder Engagement Strategy [**12.8.1** - 24 pages]

12.9 CORPORATE SPONSORSHIP APPLICATION: BOWLS AUSTRALIA LTD. 2026 NATIONALS EVENT (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	111592, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider the event sponsorship application received from Bowls Australia for The Nationals event to be hosted at Joondalup, Sorrento and Warwick bowls clubs from 5 to 22 October 2026.

EXECUTIVE SUMMARY

The City's *Corporate Sponsorship Program* aims to attract, host or support a wide range of events, programs and activities that enhance the service delivery to the community and attract visitors to the region, while also providing positive exposure for the City's brand local and regionally.

The City has received a sponsorship application from Bowls Australia for The Nationals event to be hosted at Joondalup, Sorrento and Warwick bowls clubs from 5 to 22 October 2026.

The Nationals is a culmination of six individual bowls events where 800+ competitors battle it out for National titles. It provides the opportunity for participants to compete against the country's best players. It is a truly inclusive event with participants competing in open, under ages, overage and disability events across the 17 days, an additional two days when compared to the 2023 event.

Each of the six individual events include an equal number of competitors from each state and territory, resulting in more than 650 unique participants from interstate taking part in this event.

The 2023 Nationals event was held in Joondalup and supported by the City to the value of $35,000 excluding GST (CJ095-06/23 refers).

The sponsorship value requested is $39,000 excluding GST.

The application has been assessed and valued at $39,000 excluding GST.

While overall attendance figures for the event are relatively low when compared to the targets outlined in the sponsorship matrix, the economic impact remains strong. This is primarily due to the event's extended duration and the high proportion of interstate attendees, which drive increased local spending on accommodation, hospitality, transport, and related services. Additionally, the event has a proven history of being successfully hosted in the region, reinforcing its value as a reliable contributor to the local economy and a key part of the regions event calendar.

It is therefore recommended that the Council APPROVES a sponsorship amount of $39,000 excluding GST for the City to sponsor Bowls Australia 2026 Nationals event being hosted at Joondalup, Sorrento and Warwick bowls clubs subject to the organisation entering into a formal sponsorship agreement with the City of Joondalup.

BACKGROUND

The City's *Corporate Sponsorship Program* aims to achieve the following objectives:

- Attracting, hosting, or supporting a wide range of events, programs and activities that enhance the level of service delivery to the community and visitors to the region.
- Providing positive exposure for the City's brand locally and regionally.
- Providing support for local organisations/community groups.
- Stimulating economic development and providing benefits to local businesses.
- Increasing visitors to the region.
- Creating long-term value for the City and its residents by building sustainable partnerships or relationships.
- Ensuring that all agreements entered into provide an adequate return on investment by overseeing and managing the sponsorship, contributions and donations program, process, and outcomes.

All corporate sponsorship applications need to meet the following criteria:

- The applicant, event, program and/or activity must be aligned with the City's vision and corporate values.
- The event, program or activity must be consistent with the City's *Corporate Sponsorship Program* objectives.
- The audience for the event, program or activity should reach the City's target audiences of Community, Businesses and/or the community within the wider metropolitan area.
- Requests for sponsorship should be for an event, program or activity located within the City of Joondalup, which provides a significant return to the general and/or business community.
- Tangible benefits for the City, its residents and/or local businesses need to be associated and demonstrated with the event, program, or activity.
- The event, program or activity must provide positive exposure for the City and its brand.
- The event, program or activity should provide an opportunity to create long-term value to the City, residents and/or businesses.

To enhance efficiency and better align with planning cycles, the program transitioned from a year-round model to two structured funding rounds annually, effective 1 July 2025.

However, this application was received in June 2025 so it will be the final one processed under the previous model prior to the transition.

The City sponsored the 2023 Nationals event with a $35,000 excluding GST, sponsorship commitment (CJ095-06/23 refers).

DETAILS

The Nationals is the premier event on the Australian bowls calendar, bringing together six major competitions over 17 days. Staged consecutively, and at times simultaneously, across closely located venues, the event attracts more than 800 competitors who compete for national titles.

It offers an opportunity for local participants to test their skills against the country's top players in an inclusive environment that features open, underage, overage, and disability categories.

In 2026, the Nationals will be held from 5 to 22 October 2026 across three bowls clubs in the City of Joondalup: Joondalup, Sorrento and Warwick.

The program is set to include the following events, with dates still to be confirmed:

- Australian Under-18 Championships — Monday 5 to Thursday 8 October
- Australian Champion of Champions Singles — Tuesday 6 to Thursday 8 October
- The Australian Para Nationals — Tuesday 6 to Saturday 10 October
- Australian Senior Sides Championship — Saturday 10 to Tuesday 13 October
- Australian Sides Championships — Thursday 15 to Sunday 18 October
- Australian Championships — Monday 19 to Thursday 22 October

Each event features equal representation from every state and territory, with approximately 700 of the 800-plus competitors arriving from interstate. In addition, an estimated 650 spectators are expected to attend, bringing the total number of participants, officials and visitors to more than 1,450.

There is a participation fee of $350 per person to enter the Nationals. Introduced in 2024, the fee supports the long-term financial sustainability of the event. While the Nationals continues to operate at a loss, Bowls Australia remains committed to its delivery, recognising the significant value the event brings to the sport and the broader community.

Sponsorship Benefits for the City

As a sponsor the City will receive the following benefits:

Benefits to be provided to the City		City's Assessment Matrix Benefits Required	$25,001 - $50,000
Logo on promotional material	✓	Logo on promotional material	•
Merchandise distribution e.g. City merchandise in participant packs	-	Merchandise distribution e.g. City merchandise in participant packs	•
Opportunity to set up a promotional display	-	Opportunity to set up a promotional display	•
Verbal acknowledgement throughout the event, program or activity	✓	Verbal acknowledgement throughout the event, program or activity	•
Signage displayed at the event, program or activity	✓	Signage displayed at the event, program or activity	8+
Logo and hyperlink on website	✓	Logo and hyperlink on website	•
Logo on local advertising	✓	Logo on local advertising	•
Opportunity for the City representative to present/speak	✓	Opportunity for the City representative to present/speak	•
Logo on event, program or activity signage	✓	Logo on event, program or activity signage	•
Recognition on media releases	✓	Recognition on media releases	•
Recognition and link on social media forums	✓	Recognition and link on social media forums	•
Logo on regional advertising	✓	Logo on regional advertising	•
Digital Marketing e.g. inclusion in club newsletters, emails	✓	Digital Marketing e.g. inclusion in club newsletters, emails on hold messaged	•
Exclusive rights	-	Exclusive rights	•
Economic development e.g. will the program or event provide an opportunity for local organisations to be involved, or will it bring visitors to the region who will utilise current businesses such as hospitality (dining and accommodation)	✓	Economic development e.g. will the program or event provide an opportunity for local organisations to be involved, or will it bring visitors to the region who will utilise current businesses such as hospitality (dining and accommodation)	•
Tourism e.g. increase visitors to the region, people will travel to attend the event program	✓	Tourism e.g. increase visitors to the region, people will travel to attend the event program	•
Corporate Hospitality e.g. complimentary VIP tickets, invitation to event launch/finale	✓	Corporate Hospitality e.g. complimentary VIP tickets, invitation to event launch/finale	•
Opportunity to include advertisement in publication or program	-	Opportunity to include advertisement in publication or program	•

Benefits to be provided to the City		City's Assessment Matrix Benefits Required	$25,001 - $50,000
Recognition on radio advertising	-	Recognition on radio advertising	•
Naming rights to the event, program or activity	-	Naming rights to the event, program or activity	•
Logo on state advertising	✓	Logo on state advertising	•
Attendance	**$25,001 - $50,000**	**Attendance**	**$25,001 - $50,000**
Under 500		Under 500	
500 – 2,000	✓	500 – 2,000	
2,001 – 5,000		2,001 – 5,000	
5,001 – 10,000		5,001 – 10,000	
Over 10,000		Over 10,000	•

Economic Impact

The 2023 Nationals, hosted in Joondalup, generated significant economic impact, with visitors staying an average of 7.46 nights and spending on average approximately $239 per day. This resulted in a total event spend of $1.7 million, as detailed in the 2023 post-event report excerpt below.

Visitor Origin	Visitors	Length of Stay (Average)	Room Nights (Estimated)	Daily Spend (Average)	Total
Interstate Competitors	547	7	3,829	$218	$834,722
Intrastate Competitors	100	Depends on location of player	NA	NA	NA
State/Team cost for lunches					$38,723
State/Team cost for accommodation & transport					$350,765
Bowls Australia Staff & officials spending	13	14	182	$370	$67,340
Bowls Australia & officials accommodation & Meals					$25,688
Visitors/Supporters from out of the State	165	7	1155	$294	$339,570
Local Visitors/Supporters	500	NA	NA	Nil	Nil
Equipment Hire					$12,727
Local contractors					$40,200
Total visitors	**1,325**		**5,166**		**$1,709,735**

Table 1: An excerpt from the 2023 Nationals post-event report, compiled by independent research company, Metrix Consulting.

With the 2026 event scheduled to run two days longer than in 2023, and considering the rising cost of living and general expense increases since then, a growth in both visitor stay and overall expenditure is anticipated.

Event organisers estimate the 2026 event will generate over $1.9 million in economic impact. This projection is based on an expected 1,450 attendees - including spectators, competitors, and event officials - with approximately 87% or 700 of the total competitors travelling from interstate.

The event is anticipated to deliver more than 8,000 room nights booked in local accommodation. Visitors are expected to spend around $240 per day on local goods and services, including dining, transport, and leisure activities. While daily attendance will vary in line with the event schedule, the overall economic benefit to the community includes direct spending and flow-on benefits to local businesses and tourism operators.

Local Business and Stakeholder Engagement

Bowls Australia intend to promote travel packages and local tourism options to participants and spectators to encourage them to visit sights within the region.

Local contractors will be engaged to assist with infrastructure and other services where possible.

The event will also be supported by clubs from Joondalup, Sorrento, and clubs through the provision of support staff and volunteers.

Other Funding Support

Bowls Australia has secured funding from Tourism WA to the value of $300,000.

Any shortfall in income versus expenditure will be covered by Bowls Australia.

Sponsorship Agreement and Key Performance Indicators

Should the Council agree to progress with supporting sponsorship of The Nationals 2026, a sponsorship agreement will be developed between the City and Bowls Australia outlining the roles, responsibilities, benefits, and key performance indicators, as per the City’s standard sponsorship process.

Key Performance indicators will address all details outlined in the sponsorship benefits table detail previously.

The City's approach to sponsorship is to ensure a coordinated approach towards the development of agreements that aim to maximise benefits and create effective partnerships.

Sponsorship is a mutually beneficial commercial partnership involving financial or in-kind investments made in return for marketing and promotional benefits.

The proposal from Bowls Australia meets these requirements as the City will receive a range of benefits in return for its financial contribution to the organisation.

Issues and options considered

Council may choose to:

- endorse the sponsorship of The Nationals 2026 for the full amount requested of $39,000 excluding GST. This option ensures that the proposed benefits are in line with City's sponsorship assessment matrix and is the recommended option
- endorse the sponsorship of The Nationals 2026 for a reduced amount
  or
- not endorse the sponsorship application, which would potentially result in the event being held elsewhere in Western Australia.

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 1. Community.

Outcome 1-2 Inclusive and connected - you enjoy local services and programs that cater for different ages, abilities and backgrounds.
1-3 Active and social - you enjoy quality local activities and programs for sport, learning and recreation.
1-4 Artistic and creative - you celebrate, support and participate in art and events in your local area.
4-3 Appealing and welcoming - you welcome residents, and local and international visitors to the City.

Policy *Corporate Sponsorship Program Council Policy.*

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	DECISIONS	EXPECTATIONS	REPUTATION
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer
Residual Risk	High		
Control Effectiveness	Strong		
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.		
Risk Control	The relevant control, to mitigate risk, is the provision of a report in compliance with the Corporate Sponsorship Council Policy detailing the activities, benefits, negative impacts and costs of sponsorship offered by the City.		

Risk	ATTRACTION
Risk Event Description	Lack of desirability as a place to visit live, work, invest and do business.
Risk Responsibility	Director Planning and Community Development
Residual Risk	Medium
Control Effectiveness	Strong
Risk Appetite	Medium risk is acceptable without variation to existing control activities.

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Current financial year impact

Account no.	1.524.A5204.3239.0000
Budget Item	Sponsorship
Budget amount	$ 230,000
Amount spent to date	$ 107,805
Proposed cost	$ 19,500
Balance	$ 102,695

50 per cent of the funding will be paid in the 2025–2026 financial year, with the remaining 50 per cent to be paid in the 2026–2027 financial year, following the delivery of the event and the City's acceptance of a satisfactory event acquittal.

Future financial year impact

Account no.	1.524.A5204.3239.0000
Budget Item	Sponsorship
Budget amount	$ TBC
Proposed cost	$ 19,500

All amounts quoted in this report are exclusive of GST.

Regional significance

The event will be unique to the state for 2026 and is supported by Bowls WA and Joondalup, Sorrento and Warwick bowls clubs.

Sustainability implications

The event is expected to be well supported by the community, both locally and beyond the City boundaries, while also providing a strong stimulus for the local economy.

Consultation

Consultation has been conducted with Bowls WA and Joondalup, Sorrento and Warwick bowls clubs. All organisations are supportive of the event being held in the region.

The bowls clubs will reschedule all local games during the event period and will also support the event through the supply of staff and volunteers.

COMMENT

Since 2012, the City has been working to attract events suitable to enhance tourism and stimulate the local economy, while attracting wide media coverage to enhance and strengthen Joondalup's reputation and image as a Destination City.

Attracting events is part of the City's strategy to position Joondalup as a destination that attracts visitors with its diverse mix of iconic events with local, national, and international appeal.

The City has hosted or supported major events including the Joondalup Festival of Motoring, Perth Internal Arts Festival, NAB Cup (AFL), Soundwave and Future Music Festival. It also delivers major community events such as the Joondalup Festival and Valentine's Concert. In addition, it hosts and supports smaller community events such as the Heathridge Carols in the Park and other community group fairs / fêtes.

The Nationals 2026 sponsorship proposal submitted is an opportunity for the City to provide financial support to Bowls Australia, in return for a range of marketing and promotional benefits.

If the sponsorship proposal was endorsed, the City would receive a range of benefits that enhanced the development of the sport, provide a positive image of the City and its ability to provide assistance to regionally and nationally significant sporting organisations and help to promote Joondalup as an attractive destination.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council APPROVES a sponsorship amount of $39,000 excluding GST for the City to sponsor Bowls Australia for The Nationals 2026 hosted at Joondalup, Sorrento and Warwick bowls clubs subject to the organisation entering into a formal sponsorship agreement with the City of Joondalup.

ATTACHMENTS

1. Corporate Sponsorship Program Council Policy [**12.9.1** - 3 pages]
2. Bowls Australia The Nationals 2026 Application [**12.9.2** - 42 pages]

12.10 LIST OF PAYMENTS MADE DURING THE MONTH OF JUNE 2025 (WARD-ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	09882, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the list of accounts paid under the Chief Executive Officer's delegated authority during the month of June 2025.

EXECUTIVE SUMMARY

This report shows the list of payments made under delegated authority during June 2025 totaling $23,428,856.47.

It is therefore recommended that Council NOTES the Chief Executive Officer's list of accounts for June 2025 paid under delegated authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 forming Attachments 1, 2 and 3 to this Report, totaling $23,428,856.47.

BACKGROUND

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 of the *Local Government (Financial Management) Regulations 1996* a list of accounts paid by the Chief Executive Officer is to be provided to Council, where such delegation is made.

DETAILS

The table below summarises the payments drawn on the funds during the month of June 2025. Lists detailing the payments made are appended as Attachments 1 and 2 to this Report.

The vouchers for the month are appended as Attachment 3 to this Report.

FUNDS	DETAILS	AMOUNT
Municipal Account	Municipal Cheques & EFT Payments 113464 – 113492 & EF130283 – EF130638 & EF130646 - EF131081 Net of cancelled payments Vouchers 4032A - 4041A	$17,310,198.19 $6,108,108.28
	Bond Refund Cheques & EFT Payments EF130277 – EF130282 & EF130639 – EF130645 Net of cancelled payments.	$10,550.00
	Total	$23,428,856.47

Issues and options considered

There are two options in relation to the list of payments.

Option 1

That Council declines to note the list of payments paid under delegated authority. The list is required to be reported to Council in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, and the payments listed have already been paid under the delegated authority. This option is not recommended.

Option 2

That Council notes the list of payments paid under delegated authority. This option is recommended.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Financial Management) Regulations 1996.*

The Council has delegated to the Chief Executive Officer the exercise of its authority to make payments from the Municipal and Trust Funds, therefore in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Officer is prepared each month showing each account paid since the last list was prepared.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**FINANCIAL**
Risk Event Description	Ineffective / improper decision making	Lack of financial sustainability
Risk Responsibility	Director Governance and Strategy	Director Corporate Services
Residual Risk	High	Medium
Control Effectiveness	Strong	
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.	Medium risk is acceptable without variation to existing control activities.
Risk Control	The relevant control, to mitigate risk, is the provision of an accurate monthly report of the list of payments made under delegated authority to Council by the responsible Director.	

Financial / budget implications

All expenditure from the Municipal Fund was included in the Annual Budget as adopted or revised by Council.

Regional significance

Not applicable.

Sustainability implications

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

Consultation

Changes in the treatment of bonds received and repaid, from being held in the Trust Fund to now being reflected in the Municipal Fund, have arisen from a directive by the Office of the Auditor General.

COMMENT

All Municipal Fund expenditure included in the list of payments is incurred in accordance with the City of Joondalup *2025-26 Budget* as adopted by Council at its meeting held on 24 June 2025 (CJ173-06/25 refers) or has been authorised in advance by the Mayor or by resolution of Council as applicable.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council NOTES the Chief Executive Officer's list of accounts for June 2025 paid under Delegated Authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* forming Attachments 1, 2 and 3 to this Report, totaling $23,428,856.47.

ATTACHMENTS

1. Chief Executive Officers Delegated Municipal Payment List for the month of June 2025 [**12.10.1** - 88 pages]
2. Chief Executive Officers Delegated Municipal Payment List (Bond Refunds) for the month June 2025 [**12.10.2** - 2 pages]
3. Municipal Vouchers for the month of June 2025 [**12.10.3** - 1 page]

12.11 FINANCIAL ACTIVITY STATEMENT FOR JUNE 2025 (SUBJECT TO END OF YEAR FINALISATION) (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humphrey Director Corporate Services
FILE NUMBER	07882, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the Financial Activity Statement for the period ended 30 June 2025, subject to end of year finalisation.

EXECUTIVE SUMMARY

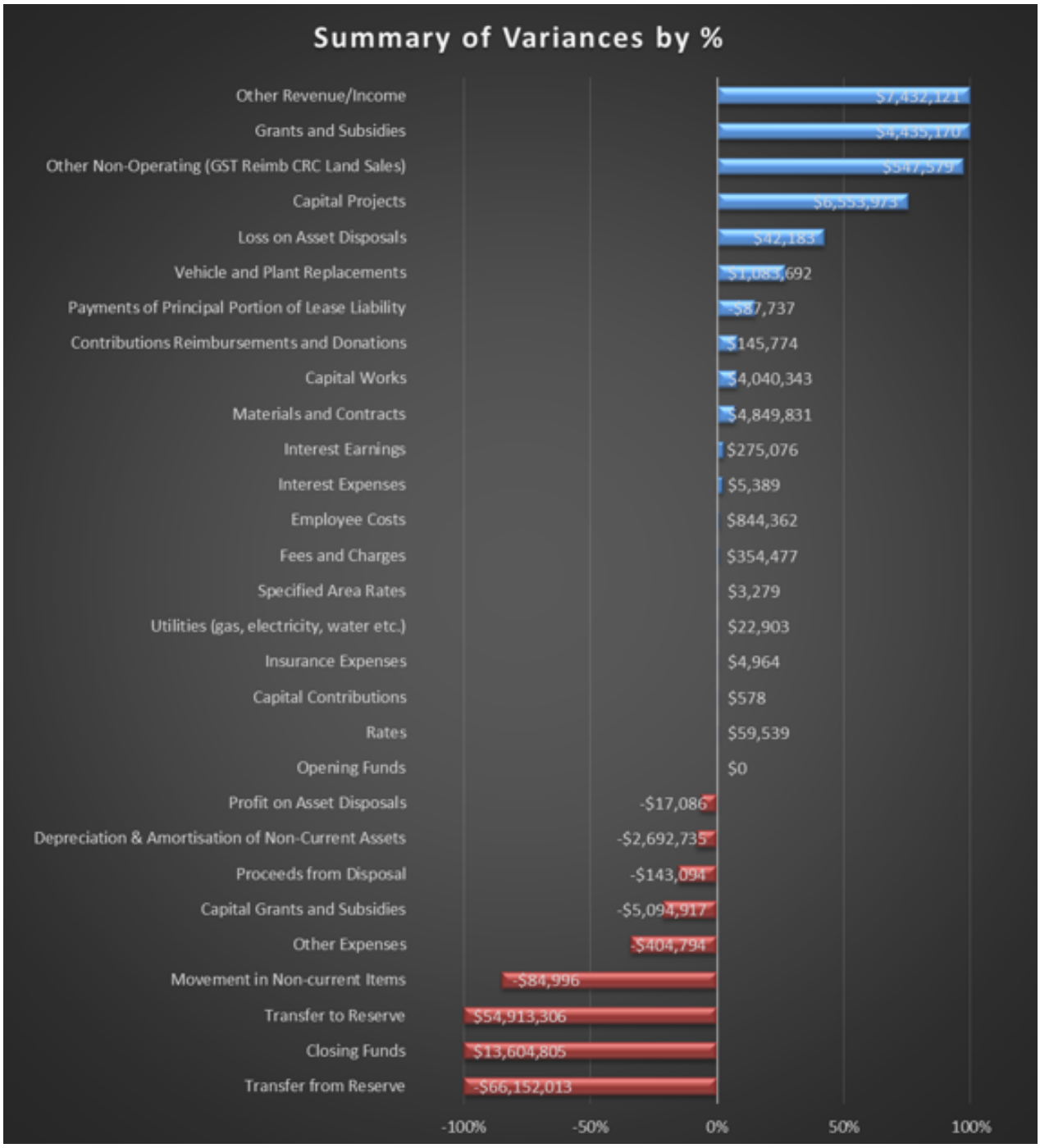
At its meeting held on 25 June 2024 (CJ156-06/24 refers), Council adopted the *2024-25 Annual Budget*. Council subsequently amended the budget at its meeting held on the 22 October 2024 (CJ280-10/24 refers). Council subsequently revised the budget at its meeting held on 25 February 2025 (CJ028-02/25 refers). The figures in this Report are compared to the revised budget.

The June 2025 Financial Activity Statement Report shows an overall variance of $13,604,805, from operations and capital, after adjusting for non-cash items.

There are a number of factors influencing the favourable variance, but it is predominantly due to timing of revenue and expenditure compared to the budget estimate at the end of June 2025. The notes in Attachment 4 to this Report identify and provide commentary on the individual key material revenue and expenditure variances to date.

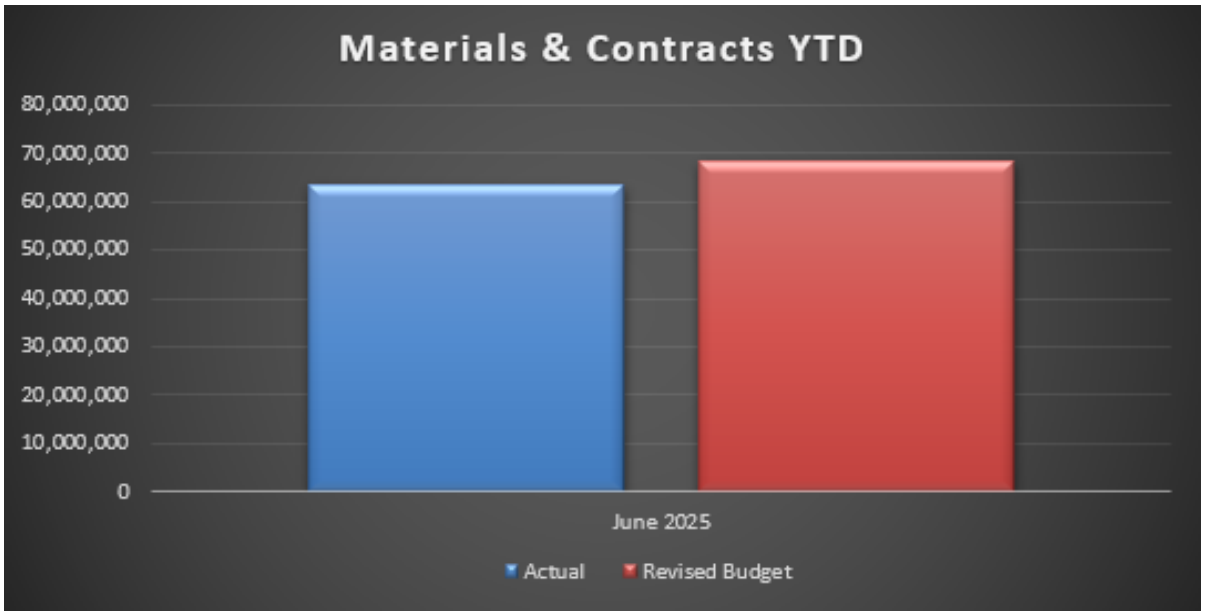
These results are subject to standard end of year finalisation processes, including the annual financial audit.

The key elements of the variance are summarised below:



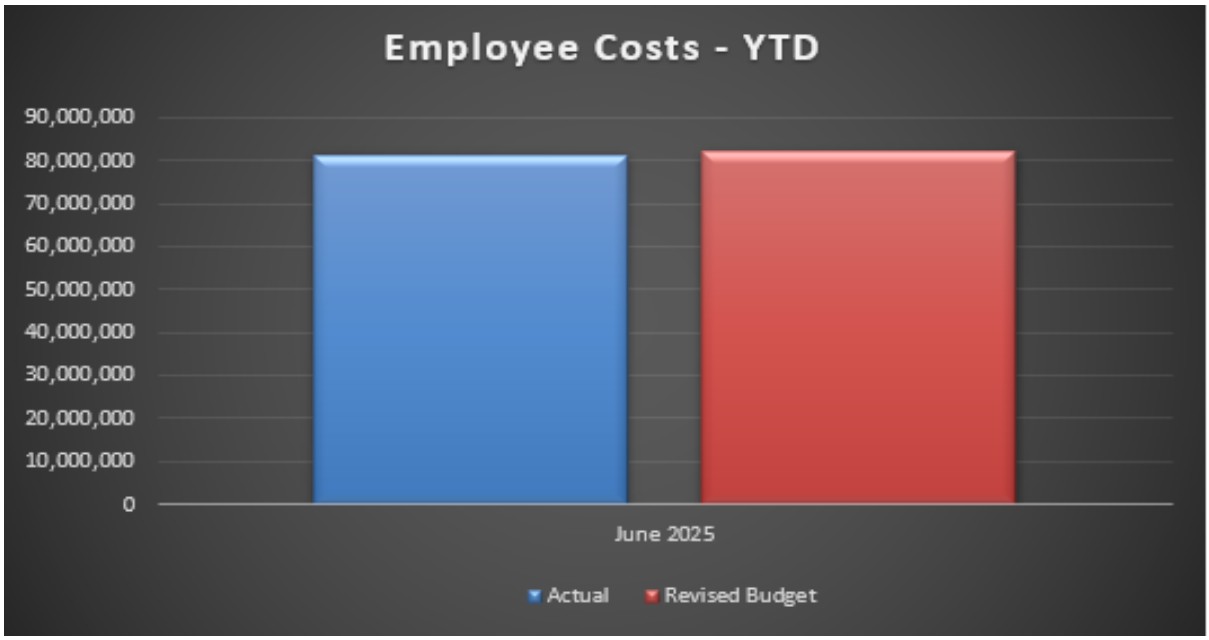
Key variances for June were:

Materials and Contracts **$4,849,831**



Materials and Contracts expenditure is $4,849,831 below budget. This is spread across a number of different areas External Service Expenses $2,773,130, Professional Fees & Costs $996,232, Contributions & Donations $772,537, Furniture, Equipment and Artwork $538,548, Waste Management Services $485,065, Administration $273,650 and Other Materials $272,218.

Employee Costs **$844,362**



The variance is due to vacancies across various teams.

It is therefore recommended that Council NOTES the Financial Activity Statement for the period ended 30 June 2025 (subject to end of year finalisation) forming Attachment 1 to this Report and the Financial Position Statement at 30 June 2025 (subject to end of year finalisation) forming Attachment 2 to this Report.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996* require a monthly Financial Activity Statement to be prepared according to nature classification and a monthly Financial Position Statement.

DETAILS

Issues and options considered

The Financial Activity Statement for the period ended 30 June 2025 is appended as Attachment 1 to this Report and the Financial Position Statement at 30 June 2025 is appended as Attachment 2 to this Report.

Legislation / Strategic Community Plan / Policy implications

Legislation Section 6.4 of the *Local Government Act 1995* requires a local government to prepare an annual financial report for the preceding year and such other financial reports as are prescribed.

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires the local government to prepare each month a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget.

Regulation 35(1) of the *Local Government (Financial Management) Regulations 1996* requires the local government to prepare each month a statement of financial position reporting on the financial position as at the reporting date.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Responsible and financially sustainable.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City’s long-term objectives.

Strategic Risk Relationship

Risk	DECISIONS	FINANCIAL
Risk Event Description	Ineffective / improper decision making	Lack of financial sustainability
Risk Responsibility	Director Governance and Strategy	Director Corporate Services
Residual Risk	High	Medium
Control Effectiveness	Strong	Strong
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.	Medium risk is acceptable without variation to existing control activities.
Risk Control	The relevant control, to mitigate risk, is the provision of an accurate monthly Financial Activity Statement – according to nature classification – and a monthly Financial Position Statement to Council by the responsible Director.	

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

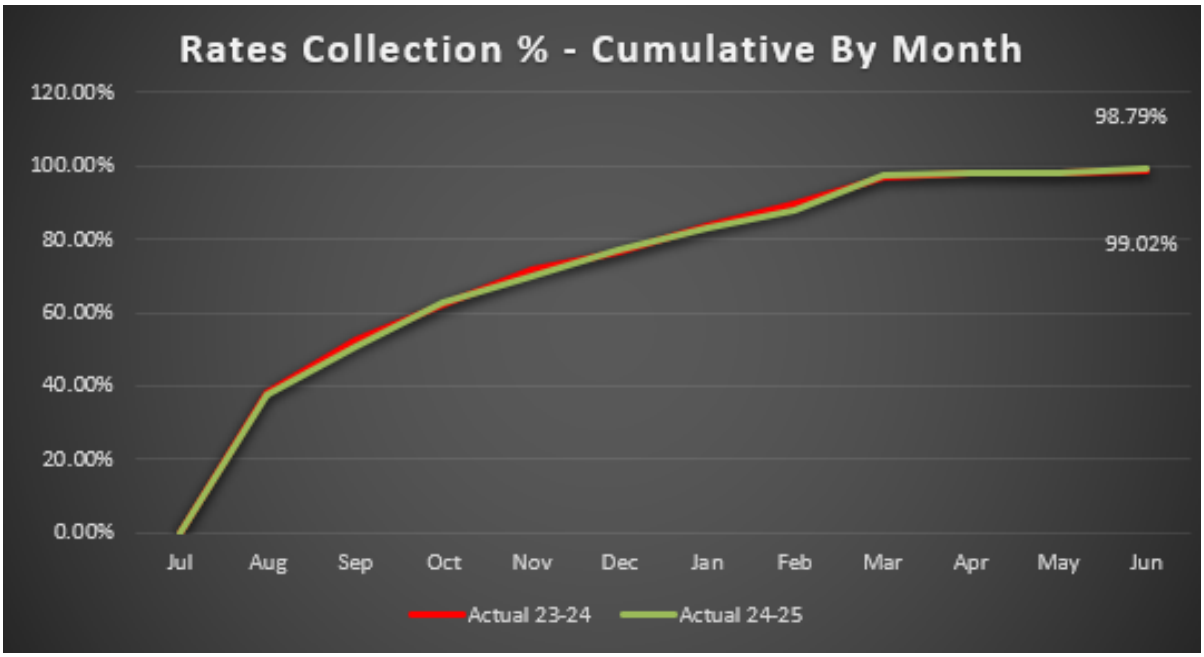
Expenditure was incurred in accordance with budget parameters, structured on financial viability and sustainability principles.

Consultation

In accordance with section 6.2 of the *Local Government Act 1995*, the *Annual Budget* was prepared having regard to the Strategic Financial Plan, prepared under Section 5.56 of the *Local Government Act 1995.* The Mid Year Review Budget was prepared in accordance with Regulation 33A of the *Local Government (Financial Management) Regulations 1996*.

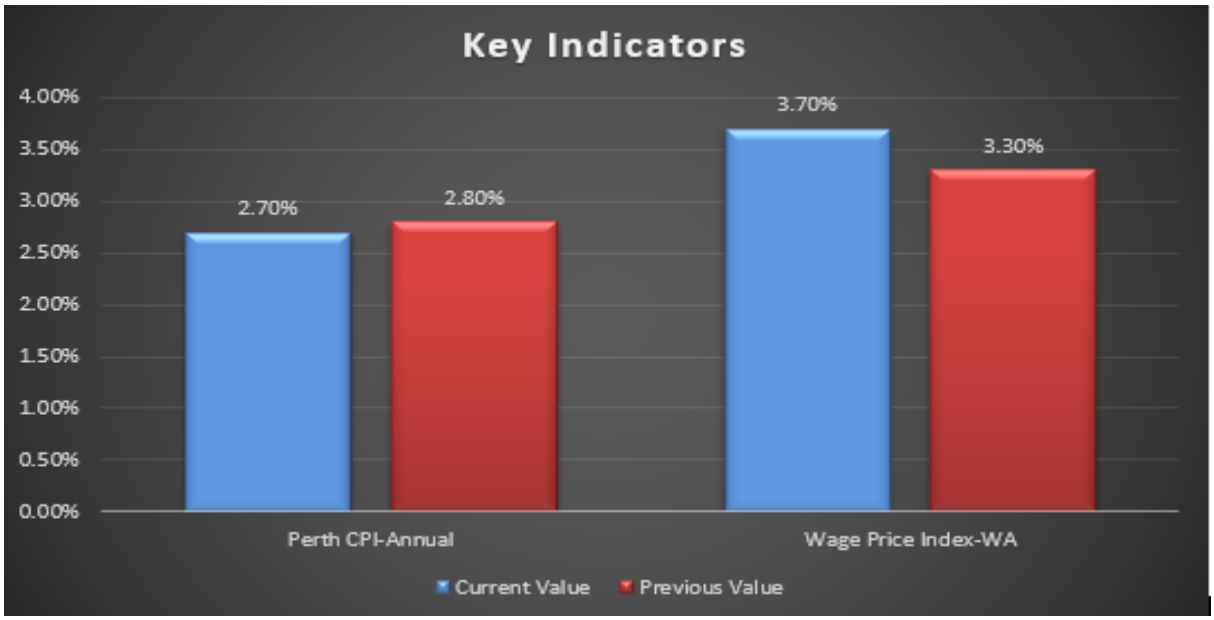
KEY INDICATORS

Rates Collection



Rates collections as a percentage of rates issued (debtors) are marginally higher in comparison to the previous financial year at the end of June.

Economic Indicators



Note: Perth CPI and Wage Price Index figures are released by Australian Bureau of Statistics on a quarterly basis. Current values for Perth CPI reflect annual percentages as at June 2025 and previous values reflect data as of March 2025. Current values for Wages Price Index reflect annual percentages as at March 2025 and previous values reflect data as of December 2024.

Perth's CPI increased by 1.9% in the June Quarter 2025 compared to the March Quarter 2025. This rise was primarily driven by International Holiday Travel & Accommodation 4.7%

and Maintenance and Repair of Motor Vehicles 3.8%, partially offset by a decrease in Automotive Fuel (3.3%).

COMMENT

All expenditure included in the Financial Activity Statement is incurred in accordance with the provisions of the 2024-25 revised budget or has been authorised in advance by Council where applicable.

The Investment Report in support of the monthly Financial Activity Statement is appended as Attachment 3 to this Report.

The City is currently reviewing its existing Chart of Accounts while preparing for transitioning to the new finance system. During the review process, it was identified that the following expenditure historically reported as 'Materials and Contracts' are required to be reported as 'Other Expenditure' nature classification to comply with the prescribed reporting requirement under the *Local Government (Financial Management) Regulations 1996:*

- Elected members fees and allowances.
- Contribution and donations to community groups.
- State Taxes and FESA levies.
- Provision for Bad Debt.

This change in reporting was undertaken commencing February 2025 and is reflected in the attached Financial Activity Statement. The budget for the year 2025-26 has been adopted with the revised classification.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council NOTES the Financial Activity Statement for the period ended 30 June 2025 (subject to end of year finalisation) forming Attachment 1 to this Report and the Financial Position Statement at 30 June 2025 (subject to end of year finalisation) forming Attachment 2 to this Report.

ATTACHMENTS

1. Financial Activity Statement - June 2025 (subject to end of year finalisation) [**12.11.1** - 1 page]
2. Statement of Financial Position - June 2025 (subject to end of year finalisation) [**12.11.2** - 1 page]
3. Investment Report - June 2025 [**12.11.3** - 1 page]
4. Supporting Commentary - June 2025 (subject to end of year finalisation) [**12.11.4** - 10 pages]

12.12 CARD TRANSACTIONS FOR THE MONTH OF JUNE 2025 (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	09882, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note card transactions incurred during the month of June 2025.

EXECUTIVE SUMMARY

This Report presents the card transactions incurred during the month of June 2025, comprising of corporate credit card and fuel card transactions.

It is therefore recommended that Council NOTES the list of card transactions for the month ended 30 June 2025 in accordance with Regulation 13A(1) of the Local Government (Financial Management) Regulations 1996 as shown in Attachments 1 and 2 to this Report.

BACKGROUND

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. According to Regulation 13A of the Local *Government (Financial Management) Regulations 1996* a list of payments made by credit, debit, purchasing or other cards by employees is required to be provided to Council.

The Department of Local Government, Sport and Cultural Industries has advised the City that the intent of Regulation 13A is to present transactions incurred in a month, whether payment, that is, transfer of funds from the City to a supplier, has taken place or not.

DETAILS

The City incurred the following card transactions during the month of June 2025.

Corporate credit card transactions	$26,673.11
Fuel card transactions	$47,322.18
Total for the month	**$73,995.29**

Details of transactions from corporate credit cards and fuel cards are contained in Attachments 1 and 2 to this Report respectively.

The City's corporate credit cards are issued and managed in accordance with the *Corporate Credit Cards Council Policy*. Suppliers from whom goods or services are procured using the corporate credit cards are paid at the time of purchase by the card issuer who the City subsequently pays for all card transactions during the month. Payment to the card issuer typically occurs at the end of the transaction month or early in the following month. All the City's corporate credit cards have been issued by the City's bankers, Westpac.

Fuel cards are attached to specific vehicles and plant items, such as ride-on mowers, that require fuel. The City has a contract with Ampol engaged through the State Government Common Use Arrangements. Fuel cards are utilised at Ampol outlets under the terms of the contract and record the cost of fuel supplied at the time of the transactions. Ampol invoices the City at the end of each month for all fuel charges incurred via the issued fuel cards. Invoices are typically paid the month after the fuel charges are incurred.

Issues and options considered

Council has the option to:

- That Council declines to note the list of card transactions for the month of June 2025. The list is required to be reported to Council in accordance with Regulation 13A(1) of the *Local Government (Financial Management) Regulations 1996*. This option is not recommended
  or
- That Council notes the list of card transactions for the month of June 2025. This option is recommended.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Financial Management) Regulations 1996.*

In accordance with Regulation 13A of the *Local Government (Financial Management) Regulations 1996,* a list of card transactions is prepared each month showing each amount incurred since the last list was prepared.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**
Risk Event Description	Ineffective / improper decision making
Risk Responsibility	Director Governance and Strategy
Residual Risk	High
Control Effectiveness	Strong
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.
Risk Control	The relevant control, to mitigate risk, is the provision of an accurate monthly report of the list of payments made by card transactions – comprising of corporate credit card and fuel card transactions – to Council.

Financial / budget implications

All amounts quoted in this report are inclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Consultation

Not applicable.

COMMENT

All expenditure included in the list of card transactions is incurred in accordance with the *City of Joondalup 2024-25 Annual Budget* as adopted by Council at its meeting held on 25 June 2024 (CJ156-06/24 refers) or as subsequently amended or has been authorised in advance by resolution of Council as applicable.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council NOTES the reported card transactions for the month ended 30 June 2025 in accordance with Regulation 13A(1) of the *Local Government (Financial Management) Regulations 1996* as shown in Attachments 1 and 2 to this Report.

ATTACHMENTS

1. Corporate Credit Card Transaction - June 2025 [**12.12.1** - 2 pages]
2. Fuel Transaction Report - June 2025 [**12.12.2** - 11 pages]

12.13 ADOPTED BUDGET 2025-26 - BUDGET DOCUMENT CORRECTIONS (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	111596, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

The purpose of the Report is for Council to consider the process required to correct minor clerical errors within the budget document presented to the Council as included as Attachment 2 of the Draft 2025-26 Budget Report, which was adopted by the Council at the Ordinary Council meeting held on 24 June 2025 (CJ173-06/25 refers).

EXECUTIVE SUMMARY

The Council adopted the draft budget for 2025-26 at the Ordinary Council meeting held on 24 June 2025 (CJ173-06/25 refers). Subsequent to adoption, minor clerical errors were identified within a part of the budget document presented to the Council as Attachment 2 to the Report.

The errors in the document were clerical errors with the key one being the sub total for the operating expenditure on the rate setting statement not printing, thus incorrectly showing a significant surplus. The commentary within the Report to Council as well as the summarised budget position included in the Executive Report provided as Attachment 1 to the Draft Budget 2025-26 Report confirms the total operating expenditure and the overall budget deficit. The amounts shown for each category were also correct.

It is therefore recommended that Council BY AN ABSOLUTE MAJORITY:

1 ACKNOWLEDGES that Attachment 2 titled '2025-26 Budget Document', of the Draft Budget 2025-26 Report adopted at the Ordinary Council meeting held on 24 June 2025 contained minor clerical errors;

2 EXERCISES the power under section 55 of the Interpretation Act 1994 (WA) to correct the '2025-26 Budget Document' adopted at the 24 June 2025 Ordinary Council meeting and substitute it with the corrected budget document attached to this Report as Attachment 1.

BACKGROUND

The Council adopted the Draft Budget for 2025-26 at the Ordinary Council meeting held on 24 June 2025 (CJ173-06/25 refers). Subsequent to adoption, clerical errors were identified within the budget document presented to Council as Attachment 2 to the Report.

The clerical errors made in the rate setting statement resulted in the statement showing net surplus position for the financial year 2025-26. The errors do not result in any change in revenue, expenditure or the rate increase adopted by Council. The annual budget adopted by Council has sufficient references within the Council Report as well as attachments confirming the correct position, however, since the budget document in the statutory format represents adopted annual budget, adoption of the corrected budget document is required.

DETAILS

The Council adopted the Draft Budget for 2025-26 at the Ordinary Council meeting held on 24 June 2025 (CJ173-06/25 refers). The Report contained the following attachments which are listed in the same order as presented:

1 Executive Report Draft Annual Budget 2025-26.
2 2025-26 Budget Document.
3 2025-26 Proposed Capital Expenditure.
4 2025-26 Proposed Vehicle Replacements Program.
5 2025-26 Schedule of Fees and Charges.

The clerical errors were identified within Attachment 2 of the Report, 2025-26 Budget Document. The line items showing incorrect amounts on the Rate Setting Statement are listed below.

Line Item	Incorrect Figures per Council Minutes	Correct Figures
Loss on revaluation of non current assets	36	-
Total Expenditure from operating activities	-	-198,880,443
Non-cash amounts excluded from operating activities	-	32,400,094
Amount attributable to operating activities	69,108,777	-97,371,562
Payments for capital works	-48,250,835	-48,250,799
Amount attributable to investing activities	-22,757,956	-22,757,920
Budget deficiency before general rates	49,555,593	-116,924,710
Net current assets at end of financial year-surplus/deficit	166,132,835	-347,468

As can be noted above, the total expenditure from operating activities was incorrectly reported as zero and a $36 variance reported against capital works caused the statement to reflect a net surplus position of $166,132,835 compared to the net deficit position of ($347,468). As stated above, Attachment 1 to the Draft Budget 2025-26 Report presented at the 24 June 2025 Ordinary Council meeting did reflect correct budgeted deficit of $347,468.

The above errors in the rate setting statement had flow on effect on other linked statements and notes which have also been corrected in the process.

Issues and options considered

The City has notified the Department of Local Government, Industry Regulation and Safety about these clerical errors in the budget documents and has prepared this Report as per the advice provided by the Department.

Legislation / Strategic Community Plan / Policy implications

Legislation *Interpretation Act 1984.*
Local Government Act 1995.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**REPUTATION**
Risk Event Description	Ineffective / improper decision making	Loss of community trust
Risk Responsibility	Director Governance and Strategy	Chief Executive Officer
Residual Risk	High	
Control Effectiveness	Strong	
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.	
Risk Control	The relevant control, to mitigate risk, is the provision of a report that provides information that allows compliance with legislative responsibility.	

Financial / budget implications

There are no financial implications as a result of this report.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

The City has notified the Department of Local Government, Industry Regulation and Safety about these clerical errors in the budget document and has prepared this Report as per the advice provided by the Department.

COMMENT

The clerical errors identified were completely unintentional and have had no impact on the Budget adopted by Council for 2025-26 financial year. The Budget for operating revenue and operating expenditure at nature classification level still remains correct as adopted by Council at the June 2025 Ordinary Council meeting.

VOTING REQUIREMENTS

Absolute Majority.

RECOMMENDATION

That Council BY AN ABSOLUTE MAJORITY:

1 ACKNOWLEDGES that Attachment 2 titled '*2025-26 Budget Document'*, of the Draft Budget 2025-26 Report adopted at the Ordinary Council meeting held on 24 June 2025 contained minor clerical errors;

2 EXERCISES the power under section 55 of the *Interpretation Act 1994 (WA*) to correct the *'2025-26 Budget Document'* adopted at the 24 June 2025 Ordinary Council meeting and substitute it with the corrected budget document attached to this Report as Attachment 1.

ATTACHMENTS

1. 2025-26 Budget Document - Corrected Version [**12.13.1** - 39 pages]

12.14 TENDER 010/25 MATTRESS COLLECTION AND PROCESSING SERVICES (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	111691, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to accept the tender submitted by Community Resources Ltd (Soft Landing) for mattress collection and processing services.

EXECUTIVE SUMMARY

Tenders were advertised on Saturday 17 May 2025 through statewide public notice and published by Tenderlink for mattress collection and processing services. Tenders closed on Tuesday 10 June 2025. A submission was received from Community Resources Ltd (Soft Landing).

The submission from Community Resources Ltd (Soft Landing) represents good value to the City. It demonstrated a thorough understanding of the City's requirements and a good level of experience providing similar services to local governments including mattress collection and processing services to the Cities of Armadale, Cockburn, Perth, Wanneroo and Fremantle. It is the incumbent contractor for mattress collection and processing services for the City of Joondalup. The panel is confident Community Resources Ltd (Soft Landing) has sufficient capacity and resources to provide the service to the City.

It is therefore recommended that Council ACCEPTS the tender submitted by Community Resources Ltd (Soft Landing) for Mattress Collection and Processing Services as specified in Tender 010/25 for a period of five years with the option of two further terms of one year each, at the submitted schedule of rates, with any price variations subject to the percentage change in the Perth CPI (All Groups).

BACKGROUND

The City has a requirement to engage a contractor for the provision of bulk mattress collections from residents within the collection area, and the conveyance and discharge of the contents to recycling facilities for processing and recovery.

The City currently has a Memorandum of Understanding with Mindarie Regional Council (MRC) for the collection and processing of mattresses. The MRC is currently under a one-year extension period for the services.

Tender assessment is based on the best value for money concept. Best value is determined after considering whole of life costs, fitness for purpose, tenderers' experience and performance history, productive use of City resources and other environmental or local economic factors.

DETAILS

The tender for the provision of mattress collection and processing services was advertised through statewide public notice and published by Tenderlink on Saturday 17 May 2025. The tender period was for two weeks and tenders closed on Tuesday 10 June 2025.

Tender Submission

A submission was received from Community Resources Ltd (Soft Landing).

The schedule of items listed in the tender is provided in Attachment 1 to this Report.

A summary of the tender submission, including the location of the tenderer is provided in Attachment 2 to this Report.

A confidential tender summary is provided in Attachment 3 to this Report.

Evaluation Panel

The evaluation panel comprised three members, being:

- one with tender and contract preparation skills
- two with the appropriate operational expertise and involvement in supervising contracts.

The panel conducted the assessment of the submissions in accordance with the City's evaluation process in a fair and equitable manner.

The qualitative weighting method of tender evaluation was selected to evaluate the offer for this requirement. Prior to assessment of the submission, a determination was made, based on the selection criteria, of what would be an acceptable qualitative score that would indicate the ability of the tenderer to satisfactorily deliver the services.

The standard minimum acceptable qualitative score for tenders at the City is 50%, but the specific circumstances of tender requirements may, from time to time, require the minimum score to be set higher than 50%, where the specification has complex design or technical requirements. Due to the simple nature of the proposed services, the predetermined minimum acceptable qualitative score for this requirement was therefore set at 50%.

The qualitative criteria and weighting used in evaluating the submissions received were as follows:

Qualitative Criteria		**Weighting**
1	Capacity	40%
2	Demonstrated experience in providing similar services	30%
3	Demonstrated understanding of the required tasks	25%
4	Social and economic effects on the local community	5%

Compliance Assessment

The offer from Community Resources Ltd (Soft Landing) was assessed as fully compliant.

Qualitative Assessment

Community Resources Ltd (Soft Landing) scored 73.8% in the qualitative assessment. The company demonstrated a good level of experience undertaking services similar to the requirements. A current run sheet was provided showing several projects where it is providing mattress collection and processing services to the Cities of Stirling and Wanneroo. It is the incumbent service provider for the City of Joondalup. The company demonstrated its capacity to perform the services and provided an organisational chart along with the names of key personnel who will be directly involved with the provision of the services including their position in the company, role and responsibility within the company along with skills and experience. Details of the plant and equipment that will be used to deliver the services were provided along with details of inspections, testing and maintenance schedule. It demonstrated a good understanding of the City's requirements, providing an in-depth methodology. Community Resources Ltd (Soft Landing) has sufficient capacity to provide the services for the City.

Given the minimum acceptable qualitative score of 50%, Community Resources Ltd (Soft Landing) qualified to progress to the stage two assessment.

Price Assessment

The panel conducted a comparison of the rates offered by the tenderer to assess value for money to the City.

The estimated expenditure over a five-year period will vary based upon demand and is subject to change in accordance with operational requirements. For the purposes of comparison of the financial value of the tender, the tendered rates offered by each tenderer have been applied to the actual historical usage data across three scheduled items. This provides a value for comparative evaluation purposes based on the assumption that this pattern of usage is maintained. There is no guarantee that this will occur, and actual costs will be paid on the actual usage in the future.

The rates are fixed for the first year of the contract but are subject to a price variation in years two to seven (if the two optional extension terms were exercised), of the contract to a maximum of the CPI for the preceding year. For estimation purposes, a 3% CPI increase was applied to the rates in years two to seven.

Tenderer	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Community Resources Ltd (Soft Landing)	$322,440	$332,113	$342,077	$352,339	$362,910	$1,711,879

During 2024-25 the City incurred $280,371 expenditure for mattress collection and processing services.

It is anticipated that the City will incur an estimated expenditure of $1,711,879 during the five-year contract term, on the basis it requires similar quantities to 2024 and up to $2,470,687 over the seven-year term, should the City exercise both optional one-year extensions.

Evaluation Summary

The following table summarises the results of the qualitative and price evaluation as assessed by the evaluation panel:

Tenderer	Weighted Percentage Score	Qualitative Ranking	Estimated Total Comparative Price	Price Ranking
Community Resources Ltd (Soft Landing)	73.8%	1	$322,440	1

Based on the evaluation result the panel concluded that the offer from Community Resources Ltd (Soft Landing) provides good value to the City and is therefore recommended.

Issues and options considered

The City has a requirement to effectively manage the collection and processing of mattresses within the collection areas. The City has no capacity to undertake the mattress collection and processing services and requires an appropriate qualified and resourced contractor to undertake the work.

Legislation / Strategic Community Plan / Policy implications

Legislation A state-wide public tender was advertised, opened and evaluated in accordance with regulations 11(1) and 18(4) of Part 4 of the *Local Government (Functions and General) Regulations 1996*, where tenders are required to be publicly invited if the consideration under a contract is, or is estimated to be, more, or worth more, than $250,000.

10-Year Strategic Community Plan

Key theme 2. Environment.

Outcome 2-2 Clean and sustainable - you are supported to minimise waste and live sustainably in a clean environment.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City’s long-term objectives.

Strategic Risk Relationship

Risk	DECISIONS	EXPECTATIONS	REPUTATION
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer
Residual Risk	High		
Control Effectiveness	Strong		
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.		
Risk Control	The relevant control, to mitigate risk, is the provision of the opportunity to appoint a contractor for essential work not currently within operational capacity.		

Risk	WASTE	FINANCIAL
Risk Event Description	Inability to meet strategic waste objectives	Lack of financial sustainability
Risk Responsibility	Director Infrastructure Management	Director Corporate Services
Residual Risk	Medium	
Control Effectiveness	Strong	
Risk Appetite	Medium risk is acceptable without variation to existing control activities.	

Other Risk Information

Should the contract not proceed, the risk to the City will be high, as the bulk collections and processing of the mattresses are a core service and rate highly in customer satisfaction.

It is considered that the contract will represent low risk to the City as the recommended tenderer is a well-established company with significant industry experience and has the capacity to provide the services to the City.

Financial / budget implications

Current financial year impact

Account no.	625-A6205-3373-6466
Budget Item	Mattress Collection and Processing Services
Budget amount	$ 328,403
Amount spent to date	$ 0
Proposed cost	$ 322,440
Balance	$ 5,963

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Environmental

Effective mattress collection and processing management minimises waste and promotes sustainable living in a clean environment for residents.

Consultation

Not applicable.

COMMENT

The evaluation panel carried out the evaluation of the submissions in accordance with the City's evaluation process and concluded that the offer submitted by Community Resources Ltd (Soft Landing) represents good value to the City.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council ACCEPTS the Tender submitted by Community Resources Ltd (Soft Landing) for mattress collection and processing services as specified in Tender 010/25 for a period of five years with the option of two further terms of one year each, at the submitted schedule of rates, with any price variations subject to the percentage change in the Perth CPI (All Groups).

ATTACHMENTS

1. Schedule of Items [**12.14.1** - 1 page]
2. Summary of Submissions [**12.14.2** - 1 page]
3. CONFIDENTIAL REDACTED - Confidential Tender Summary [**12.14.3** - 1 page]

12.15 TENDER 015/25 PROVISION OF TRAFFIC MANAGEMENT AND CONTROL SERVICES (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	112223, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to accept the tender submitted by WARP Pty Ltd for the provision of traffic management and control services.

EXECUTIVE SUMMARY

Tenders were advertised on 14 June 2025 through statewide public notice and published by Tenderlink for the provision of traffic management and control services. Tenders closed on 3 July 2025. A submission was received from each of the following:

- Carrington's (WA) Pty Ltd T/as Carringtons Traffic Services.
- Downer EDI Works Pty Ltd (Conforming and Alternative Offers).
- Evolution Traffic Management Pty Ltd.
- Luxworks Traffic Control and Management Pty Ltd.
- WARP Pty Ltd.
- Welstand Services Pty Ltd (LGC Traffic Management).
- Workforce Road Services Pty Limited.

The submission from WARP Pty Ltd represents best value to the City. The company demonstrated very good capacity and understanding to undertake the required tasks. It has substantial experience providing similar services to local and state government including with the Cities of Gosnells and Joondalup. The company has been providing various traffic management services to the City for the past year. WARP Pty Ltd is well established with sufficient industry experience and proven capacity to provide the services to the City.

It is therefore recommended that Council ACCEPTS the tender submitted by WARP Pty Ltd for the provision of traffic management and control services as specified in Tender 015/25 for a period of two years with the option of two further terms, the first being two years and the second term one year, at the submitted schedule of rates, with any price variations subject to the percentage change in the Perth CPI (All Groups).

BACKGROUND

The City has a requirement to engage an appropriately qualified and experienced contractor to provide traffic management and control services for the safe movement of traffic and the protection of persons and property through and around the work and event sites within the City. The extent of work includes traffic management installation, maintenance and removal of temporary traffic control devices, controllers, signposting, lights, barriers and any other items required for both routine activities and works.

The City has a contract in place with WARP Pty Ltd for the provision of traffic management and control services which expires on 15 November 2025.

Tender assessment is based on the best value for money concept. Best value is determined after considering whole of life costs, fitness for purpose, tenderers' experience and performance history, productive use of City resources and other environmental or local economic factors.

DETAILS

The tender for the provision of traffic management and control services was advertised through statewide public notice and published by Tenderlink on 14 June 2025. The tender period was for two weeks and tenders closed on 3 July 2025.

Tender Submission

A submission was received from each of the following:

- Carrington's (WA) Pty Ltd T/as Carringtons Traffic Services.
- Downer EDI Works Pty Ltd (Conforming and Alternative Offers).
- Evolution Traffic Management Pty Ltd.
- Luxworks Traffic Control and Management Pty Ltd.
- WARP Pty Ltd.
- Welstand Services Pty Ltd (LGC Traffic Management).
- Workforce Road Services Pty Limited.

The schedule of items listed in the tender is provided in Attachment 1 to this Report.

A summary of the tender submissions including the location of the tenderer is provided in Attachment 2 to this Report.

A confidential tender summary is provided in Attachment 3 to this Report.

Evaluation Panel

The evaluation panel comprised three members, being:

- one with tender and contract preparation skills
- two with the appropriate operational expertise and involvement in supervising contracts.

The panel conducted the assessment of the submissions in accordance with the City's evaluation process in a fair and equitable manner.

Evaluation Method and Weighting

The qualitative weighting method of tender evaluation was selected to evaluate the offer for this requirement. Prior to assessment of the submission, a determination was made, based on the selection criteria, of what would be an acceptable qualitative score that would indicate the ability of the tenderer to satisfactorily deliver the services.

The standard minimum acceptable qualitative score for tenders at the City is 50%, but the specific circumstances of tender requirements may, from time to time, require the minimum score to be set higher than 50%, where the specification has complex design or technical requirements. Due to the simple nature of the proposed services, the predetermined minimum acceptable qualitative score for this requirement was therefore set at 50%

The qualitative criteria and weighting used in evaluating the submissions received were as follows:

Qualitative Criteria		**Weighting**
1	Capacity	35%
2	Demonstrated experience in providing similar services	35%
3	Demonstrated understanding of the required tasks	25%
4	Social and economic effects on the local community	5%

Compliance Assessment

The following offers received were assessed as fully compliant:

- Carrington's (WA) Pty Ltd T/as Carringtons Traffic Services.
- Downer EDI Works Pty Ltd (Conforming and Alternative Offers).
- Evolution Traffic Management Pty Ltd.
- Luxworks Traffic Control and Management Pty Ltd.
- WARP Pty Ltd.
- Welstand Services Pty Ltd (LGC Traffic Management).
- Workforce Road Services Pty Limited.

The offer from Downer EDI Works Pty Ltd (Alternative Offer) was assessed as non-compliant. Downer EDI Works Pty Ltd submitted only Price Schedules D to G for traffic management plan services not in accordance with the specification. This submission is deemed to be non-conforming and was not considered further.

Qualitative Assessment

Workforce Road Services Pty Limited scored 45.8% and was ranked seventh in the qualitative assessment. The company demonstrated experience undertaking traffic services for General Cranes, PaveWA, and Tree Amigos, however the volume of work was unclear due to contract values not being supplied. The company has a large, multi-skilled workforce and cross-state mobilisation capacity however, no details were provided on its company structure or key personnel or personnel training. It demonstrated an adequate understanding of the requirements.

Carringtons Traffic Services scored 55% and was ranked sixth in the qualitative assessment. The company demonstrated relevant experience across four similar projects from 2020–2025, including Metronet, MRWA, and Western Power, though contract values were not disclosed. Its three-phase methodology includes: mobilisation and planning, operational execution and post-operation. The submission demonstrated sufficient capacity and adequate industry experience to provide the services to the City.

Luxworks Traffic Control and Management Pty Ltd scored 58.9% and was ranked fifth in the qualitative assessment. The company has delivered traffic management services for the City of Nedlands, Town of Cambridge, City of Wanneroo, and various civil contractors. It provided 15 examples covering complex, non-complex, and special event traffic management, along with 13 recent projects from 2024 and ongoing with comparable budgets. A seven-step methodology was outlined, demonstrating a comprehensive understanding of service requirements. The submission reflects strong experience and capacity to deliver the required services to the City.

Warp Pty Ltd scored 65.2% and was ranked fourth in the qualitative assessment. WARP Pty Ltd offers comprehensive traffic management services, supported by its sister company WARP Training Australia (WTA), a registered training organisation that ensures traffic control officers meet high industry standards. The company has delivered similar services to the City of Gosnells, Western Power, MACA, DM Roads, and Optus Stadium events. WARP provides a 24/7 emergency response service to the City, with a dedicated delivery manager always available. The submission demonstrated excellent understanding and methodology, detailing traffic control crews and training, performance management, emergency response protocols, and reactive work timeframes, this which displays a strong capability to deliver the required services to the City.

Evolution Traffic Management Pty Ltd scored 67.9% and was ranked third in the qualitative assessment. In 2024, the company introduced a new management team with over 70 years of combined experience. It provided eight examples of similar projects, including work for Water Corporation, TfNSW, Newcastle City Council, and the City of Gold Coast. The submission outlined a strong methodology, including traffic management plan development supported by technologies for real-time booking. It also emphasised sustainability through a hybrid heavy fleet to reduce its carbon footprint. Overall, the company demonstrated very good capacity, industry experience, and a clear methodology to deliver the required services to the City.

LGC Traffic Management scored 71.3% and was ranked second in the qualitative assessment. The Company is WA owned and operated it provides services for utility partners, state and local governments, contractors, and enterprises. It has depots in Perth, Mandurah, Bunbury, and Albany. The company provides emergency services to Western Power, Main Roads, and Venture Smart, with 2237 callouts between 2018 to 2024. This demonstrates excellent capacity, industry experience as well as clear methodology to deliver the required services to the City.

Downer EDI Works Pty Ltd (Conforming Offer) scored 76% and was ranked first in the qualitative assessment. The company has delivered over 5,000 traffic management plans across four subcontractor companies and manages over 23,000 km of roads in Australia and 25,000 km in New Zealand. Its subcontractors are well-established traffic management providers. Relevant similar contracts include those with Metropolitan Network Contract, City of Joondalup, and City of Perth.

While the company proposed a 48-hour implementation period which is longer than the City's typical 24/hour expectation, it presented a clear and detailed plan for managing and delivering traffic management services, therefore demonstrating excellent methodology, experience and capacity to deliver the required services to the City.

Given the minimum acceptable qualitative score of 50%, Carringtons Traffic Services, Luxworks Traffic Control and Management Pty Ltd, Warp Pty Ltd, Evolution Traffic Management Pty Ltd, LGC Traffic Management, and Downer EDI Works Pty Ltd (Conforming Offer) qualified for stage two of the assessment.

Price Assessment

The panel conducted a comparison of the rates offered by the tenderers to assess value for money to the City.

The estimated expenditure over a two-year period will vary based upon demand and is subject to change in accordance with operational requirements. For the purposes of comparison of the financial value of the tender, the tendered rates offered by each tenderer have been applied to the actual historical usage data from 2024/25 for 19 scheduled items. This provides a value for comparative evaluation purposes based on the assumption that this pattern of usage is maintained. There is no guarantee that this will occur, and actual costs will be paid on the actual usage in the future.

The rates are fixed for the first year of the contract but are subject to a price variation in years two to three, and four to five (if the two optional extension terms were exercised), of the contract to a maximum of the CPI for the preceding year. For estimation purposes, a 3% CPI increase was applied to the rates in years.

Tenderer	Year 1	Year 2	Total
WARP Pty Ltd	$566,150	$583,135	**$1,149,285**
Carringtons Traffic Services	$613,044	$631,436	**$1,244,480**
Evolution Traffic Management Pty Ltd	$646,890	$666,297	**$1,313,187**
Luxworks Traffic Control and Management Pty Ltd	$714,361	$735,791	**$1,450,152**
Downer EDI Works Pty Ltd (Conforming Offer)	$733,830	$755,845	**$1,489,675**
Welstand Services Pty Ltd (LGC Traffic Management)	$884,171	$910,696	**$1,794,867**

WARP Pty Ltd submitted rates as Price on Application for Schedule G, which was included in the cost calculation. As a result, its estimated price excludes these items. However, based on the prices submitted by other tenderers ($12,000 to $27,000), it is unlikely that WARP's pricing for these items would significantly affect the overall price assessment outcome.

During 2024-2025 the City incurred $714,426 expenditure for the Provision of Traffic management and Control Services.

It is anticipated that the City will incur an estimated expenditure of $1,149,285 during the two-year contract base term, on the basis it requires similar quantities to 2024/25 and $3,005,770 over the five-year term, should the City exercise both optional extensions.

Evaluation Summary

The following table summarises the results of the qualitative and price evaluation as assessed by the evaluation panel:

Tenderer	Weighted Percentage Score	Qualitative Ranking	Estimated Total Comparative Price	Price Ranking
WARP Pty Ltd	65.2%	4	$1,149,285	1
Carringtons Traffic Services	55%	6	$1,244,480	2
Evolution Traffic Management Pty Ltd	67.9%	3	$1,313,187	3
Luxworks Traffic Control and Management Pty Ltd	58.9%	5	$1,450,152	4
Downer EDI Works Pty Ltd (Conforming Offer)	76%	1	$1,489,675	5
Welstand Services Pty Ltd (LGC Traffic Management)	71.3%	2	$1,794,867	6

Based on the evaluation result the panel concluded that the offer from WARP Pty Ltd provides best value to the City and is therefore recommended.

Issues and options considered

The City has a requirement for the provision of traffic management and control services to provide for the safe movement of traffic and the protection of persons and property through and around the work and event sites within the City. The City does not have the internal resources to provide the required services and requires the appropriate external contractor to undertake the works.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Functions and General) Regulations 1996.*

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**EXPECTATIONS**	**REPUTATION**
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer
Residual Risk	High		
Control Effectiveness	Strong		
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.		
Risk Control	The relevant control, to mitigate risk, is the provision of a report detailing the application of internal tender procedures and to comply with the Register of Delegation of Authority.		

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Current financial year impact

Account no.	Various capital works and operational accounts.
Budget Item	Traffic management and control services.
Budget amount	$ 1,700,000
Amount spent to date	$ 38,189
Proposed cost	$ 208,374 (Current Contract to 15 November 2025)
	$ 353,844 (New Contract)
Balance	$ 1,099,593

The balance does not represent a saving at this time. The actual expenditure will depend on actual volume of work and usage under the contract.

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The evaluation panel carried out the evaluation of the submissions in accordance with the City's evaluation process and concluded that the offer submitted by WARP Pty Ltd represents best value to the City.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council ACCEPTS the Tender submitted by WARP Pty Ltd for the provision of traffic management and control services as specified in Tender 015/25 for a period of two years, with the option to extend for two additional terms, the first being two years and the second term one year at the submitted schedule of rates, with any price variations subject to the percentage change in the Perth CPI (All Groups).

ATTACHMENTS

1. Schedule of Items [**12.15.1** - 4 pages]
2. Summary of Tender Submissions [**12.15.2** - 7 pages]
3. CONFIDENTIAL REDACTED - Confidential Summary [**12.15.3** - 2 pages]

12.16 INVITATION TO JOIN PANEL OF PRE-QUALIFIED SUPPLIERS 007/25 SUPPLY OF SWIMWEAR, FITNESS AND ASSOCIATED PRODUCTS FOR CRAIGIE LEISURE CENTRE RETAIL OUTLET (WARD - CENTRAL)

WARD	Central
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	112121, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to accept the offers submitted by Vorgee Pty Ltd, Head Oceania Pty Ltd, Way Funky Company Pty Ltd, Pentland Australia Pty Ltd, and Back Beach Co Pty Ltd to join the panel of pre-qualified suppliers for the supply of swimwear, fitness and associated products for Craigie Leisure Centre retail outlet.

EXECUTIVE SUMMARY

Invitations were advertised on 10 May 2025 through statewide public notice and published by Tenderlink for the supply of swimwear, fitness and associated products for Craigie Leisure Centre retail outlet. Invitations closed on 29 May 2025. A submission was received from each of the following:

- Vorgee Pty Ltd.
- Head Oceania Pty Ltd (Zoggs Australia) on behalf of Sportsworld WA.
- Way Funky Company Pty Ltd.
- Pentland Australia Pty Ltd (Speedo Australia).
- Back Beach Co Pty Ltd.

The submissions from Vorgee Pty Ltd, Head Oceania Pty Ltd (Zoggs Australia), Way Funky Company Pty Ltd, Pentland Australia Pty Ltd (Speedo Australia), and Back Beach Co Pty Ltd represents good value to the City.

Vorgee Pty Ltd demonstrated a high level of industry experience and capability in delivering goods and services to council-operated aquatic and retail facilities. The company's products are currently supplied to over 1,200 swim schools, aquatic centres, aquatic organisations, and sporting retailers across Australia. Notably, Vorgee Pty Ltd holds more than 60 council contracts, servicing over 75 council-owned swimming centres nationwide. The company offers a comprehensive and diverse product range that supports enhanced swimming experience, catering to the needs of both recreational and competitive swimmers. This affirms its ability to meet the goods and services requirements of the City.

Zoggs Australia demonstrated strong to very good experience and innovation, offering unique products such as the world's first swim fin made from recycled silicone and inclusive swimwear options. The company supports its partners through a marketing resource hub and regular product updates for venue staff. Zoggs Australia has industry experience and sufficient capacity to provide goods and services to the City.

Way Funky Company Pty Ltd demonstrated a strong track record in delivering similar projects, having previously supplied swimwear and accessories to councils and aquatic centres such as Scarborough Beach Pool (City of Stirling), Beatty Park Retail (City of Vincent), SA Aquatic Centre, and Swimwear Galore. The company releases three new collections annually, which will be presented directly to the City's purchasing team by a dedicated sales representative. Way Funky Co. provided a clear methodology and demonstrated sufficient personnel and resources to meet the City's operational requirements.

Speedo Australia with over 90 years of experience supplying Australians, demonstrated considerable experience and capacity, with a strong history of supplying to local and State Governments, including the City of Joondalup and several other councils. The company enhances customer engagement through its "In The Bay" (ITB) product trial units, installed in over 500 locations across Australia and New Zealand. Speedo Australia provided a comprehensive methodology and had the capacity in terms of personnel and equipment to supply these goods to meet the City's operational requirements.

Back Beach Co Pty Ltd specialises in the retail distribution of unique apparel for the aqua sports market, with a focus on hooded towels and custom wear for aquatic and sporting groups. The company supplies over 140 aquatic centres, swim schools, retail outlets, and local government organisations, demonstrating a strong retail support capability. Back Beach Co demonstrated adequate capacity to undertake the works and supply these goods to meet the City's operational requirements.

It is therefore recommended that Council:

1 *ACCEPTS the offer submitted by Vorgee Pty Ltd to join the panel of pre-qualified suppliers for the supply of swimwear, fitness and associated products for Craigie Leisure Centre retail outlet as specified in Invitation 007/25 for a period of three years, at the submitted schedule of rates;*

2 *ACCEPTS the offer submitted by Head Oceania Pty Ltd (Zoggs Australia) to join the panel of pre-qualified suppliers for the supply of swimwear, fitness and associated products for Craigie Leisure Centre retail outlet as specified in Invitation 007/25 for a period of three years, at the submitted schedule of rates;*

3 *ACCEPTS the offer submitted by Way Funky Company Pty Ltd to join the panel of pre-qualified suppliers for the supply of swimwear, fitness and associated products for Craigie Leisure Centre retail outlet as specified in Invitation 007/25 for a period of three years, at the submitted schedule of rates;*

4 *ACCEPTS the offer submitted by Pentland Australia Pty Ltd (Speedo Australia) to join the panel of pre-qualified suppliers for the supply of swimwear, fitness and associated products for Craigie Leisure Centre retail outlet as specified in Invitation 007/25 for a period of three years, at the submitted schedule of rates;*

5 *ACCEPTS the offer submitted by Back Beach Co Pty Ltd to join the panel of pre-qualified suppliers for the supply of swimwear, fitness and associated products for Craigie leisure Centre retail outlet as specified in Invitation 007/25 for a period of three years, at the submitted schedule of rates.*

BACKGROUND

Craigie Leisure Centre (CLC) comprises heated aquatic facilities including an indoor 25 metre pool, leisure pool, outdoor 50 metre pool, children's water playground and a spa, sauna and steam room. In addition, the dry side facilities include a 1,200m^2 fitness Centre, extensive group fitness programs, four sports courts, crèche, cafe and other general purpose meeting rooms.

CLC currently has over 8,300 members and 3,000 enrolments in the 'Learn to Swim' program. There are over 1.6 million visits each year, of which over 800,000 will visit for the aquatic facilities.

In 2023, the City of Joondalup opened the newly refurbished areas of Craigie Leisure Centre, following an $8.7 million project to expand the gym, group fitness studios, crèche and car park. Since launch, membership numbers have increased by 97% and annual attendances have increased by 20%. This increase represents a greater opportunity for suppliers to showcase their products and brand to a wider market at CLC than ever before.

The City of Joondalup undertakes detailed data collection of attendance and usage trends of the facilities which guides the City's purchasing requirements. The City wishes to engage with suppliers that can provide a local representative to work closely with and assist in product selection and placement as well as suppliers that will be able to provide products that have been designed to meet seasonal and retail trends.

The scope of requirements shall include but not be limited to the following:

- Supply of swimwear, swim accessories, and associated products.
- Supply of active wear, fitness accessories and associated products.
- Supply of supplements and associated fitness nutrition products.
- Supply and fit out all equipment, chattels, merchandising materials, displays.
- Value added products, such as lower product prices, product rebates, marketability, promotional support and associated materials.

During the term of the panel the panel members will be invited to submit a schedule of rates quotation for a fixed term for the goods and services specified in the invitation. The selection of suppliers will be based on price and availability and ensure the City has a broad range of products with high-profile brand recognition for CLC patrons. One or more suppliers may be selected to provide a product range under each category to meet the City's requirements. Each contract established between the City and pre-qualified supplier shall not exceed 12 months.

All quotations sought during the term of the panel shall be requested through the City's Vendorpanel electronic quotation system.

The City has a contract in place with Vorgee Pty Ltd, Way Funky Company Pty Ltd, and Speedo Australia Pty Ltd for the supply of swimwear, activewear and associated products for the Craigie Leisure Centre retail outlet. which expires on 22 August 2025.

Offer assessment is based on the best value for money concept. Best value is determined after considering whole of life costs, fitness for purpose, suppliers' experience and performance history, productive use of City resources and other environmental or local economic factors.

DETAILS

The Invitation to Join for the Panel of Pre-Qualified Suppliers 007/25 Supply of Swimwear, Fitness and Associated Products for Craigie Leisure Centre retail outlet was advertised through statewide public notice and published by Tenderlink on 10 May 2025. The invitation period was for three weeks and invitations closed on 29 May 2025.

Tender Submission

A submission was received from each of the following:

- HEAD Oceania Pty Ltd (Zoggs Australia) on behalf of Sportsworld WA.
- Way Funky Company Pty Ltd.
- Pentland Australia Pty Ltd (Speedo Australia).
- Vorgee Pty Ltd.
- Back Beach Co Pty Ltd.

The schedule of items listed in the invitation is provided in Attachment 1 to this Report.

A summary of the submissions including the location of the respondent is provided in Attachment 2 to this Report.

A confidential tender summary is provided in Attachment 3 to this Report.

Evaluation Panel

The evaluation panel comprised three members, being the following:

- One with tender and contract preparation skills.
- Two with the appropriate operational expertise and involvement in supervising contracts.

The panel conducted the assessment of the submissions in accordance with the City's evaluation process in a fair and equitable manner.

Evaluation Method and Weighting

The qualitative weighting method of evaluation was selected to evaluate the offer for this requirement. Prior to assessment of the submission, a determination was made, based on the selection criteria, of what would be an acceptable qualitative score that would indicate the ability of the respondent to satisfactorily deliver the services.

The standard minimum acceptable qualitative score for offers at the City is 50%, but the specific circumstances of requirements may, from time to time, require the minimum score to be set higher than 50%, where the specification has complex design or technical requirements. The retail area is a competitive environment, and consumers will only purchase products if they can be assured of product quality, range of products and options available, well-known and received brand.

Quality is assessed by the following:

- Chlorine resistance products, fabrics and materials.
- Established brand reputation and identity within the fitness, leisure and / aquatic industry.
- Range and scope of products to meet customer expectations.
- Understanding and knowledge of the leisure and retail industry.

The predetermined minimum acceptable qualitative score for this Invitation was therefore set at 60%.

The qualitative criteria and weighting used in evaluating the submissions received were as follows:

Qualitative Criteria		**Weighting**
1	Capacity	35%
2	Demonstrated experience in providing similar services	30%
3	Demonstrated understanding of the required tasks	30%
4	Social and economic effects on the local community	5%

Compliance Assessment

The following offers received were assessed as fully compliant:

- Vorgee Pty Ltd.
- Speedo Australia.
- Back Beach Co. Pty Ltd.

The following offers received were assessed as partially compliant:

- Way Funky Company Pty Ltd.
- Zoggs Australia.

Way Funky Company Pty Ltd and Zoggs Australia proposed alternative terms for sale or return of goods, stating they cannot offer sale or return of any product ordered by the City, including the return of faulty items.

Both submissions were included for further assessment on the basis that clarifications could be sought from Way Funky Company Pty Ltd and Zoggs Australia, if shortlisted for further consideration.

Qualitative Assessment

Back Beach Co Pty Ltd scored 60.3% and was ranked fifth in the qualitative assessment. The company demonstrated adequate experience and an adequate understanding of the required task. While the company offers only two of the 39 listed schedule of items, these are highly unique and in demand, evidenced by their supply to over 140 aquatic centres, swim schools, retail outlets, and local government organisations. The company has a proven track record of delivering strong retail support. It also maintains good relationships with vetted suppliers, conducts regular performance reviews, and performs thorough inspections of all product batches to ensure consistency in fabric quality, stitching, zippers, and overall finishing. These factors contribute to its demonstrated capability to provide these unique goods and services to the City.

Pentland Australia Pty Ltd (Speedo Australia) scored 61.4% and was ranked fourth in the qualitative assessment. The company has been supplying Australian Aquatic Centre for over 90 years. While its submission lacked details regarding its company structure and proposed staff for its contract with the City, it demonstrated an adequate understanding of the requirements. The company's long-standing presence in the market, history of supplying the City, and success in securing numerous tenders with various councils and aquatic centres reflect positively on its capacity, experience, and industry knowledge. Additionally, Speedo Australia has sought to enhance the customer shopping experience through initiatives such as its "In The Bay" (ITB) units try-before-you-buy displays provided free of charge under partnership agreements now installed in over 500 retail locations across Australia and New Zealand. These strengths further support Speedo Australia's suitability to provide the required goods and services to the City.

Way Funky Company Pty Ltd scored 73.4% and was ranked third in the qualitative assessment. The company presented comprehensive management procedures and demonstrated a strong track record in successfully delivering similar projects, having supplied swimwear and accessories to multiple councils and aquatic centres comparable to Craigie Leisure Centre, including several others in Western Australia. The company releases three new collections annually, which will be presented directly to the Craigie Leisure Centre's purchasing team by their dedicated sales representative. Orders can be placed via the company's online B2B portal, which also provides access to stock availability, updates, and campaign materials. These capabilities support Way Funky Co's suitability to provide the required goods and services to the City.

Head Oceania Pty Ltd T/A Zoggs Australia scored 75.1% and was ranked second in the qualitative assessment. The company demonstrated Excellent experience and a solid understanding of the task requirements. With over 31 years of innovation in aquatic swimwear, the company sells approximately three million goggles and one million swimwear items annually, reflecting its established presence in the market. Zoggs supports its partners through a wide range of promotional and advertising materials, including high-quality, seasonally updated signage, digital assets, and branded backstroke flags. The company also promotes inclusiveness by offering swimwear options that provide full-body coverage. To further support its partners, Zoggs provides access to a dedicated marketing resource hub and regular email updates to keep staff informed about the latest products and promotions. These commitments align well with the needs of Craigie Leisure Centre and support its suitability to provide the required goods and services to the City.

Vorgee Pty Ltd scored 84.3% and was ranked first in the qualitative assessment. The company demonstrated excellent experience, capacity, and a comprehensive understanding of the requirements. Its products are widely trusted and distributed across more than 1,200 leading Learn to Swim schools, aquatic centres, aquatic groups, and sports retailers throughout Australia. With over 60 council contracts currently in place, the company has proven its ability to successfully deliver similar services at scale. Vorgee's extensive product range is designed to enhance the swimming experience, further reinforcing its suitability to provide the required goods and services to the City.

Given the minimum acceptable qualitative score of 60% Vorgee Pty Ltd, Head Oceania Pty Ltd (Zoggs Australia), Way Funky Company Pty Ltd, Pentland Australia Pty Ltd (Speedo Australia), and Back Beach Co Pty Ltd qualified to progress to the stage two assessment.

Price Assessment

The panel conducted a comparison of the rates offered by the respondents to assess value for money to the City.

The estimated expenditure over a three-year period will vary based upon demand and is subject to change in accordance with operational requirements. For the purposes of comparison of the financial value of the panel, the rates offered by each respondent have been applied to the actual historical usage data across 23 scheduled items. This provides a value for comparative evaluation purposes based on the assumption that this pattern of usage is maintained. There is no guarantee that this will occur, and actual costs will be paid on the actual usage in the future.

The rates are fixed for the first year of the contract but are subject to a price variation in years two to three. For estimation purposes, a 3% CPI increase was applied to the rates in years two to three.

Respondent	Year 1	Year 2	Year 3	Total
Back Beach Co	$7,620	$7,849	$8,084	**$23,553**
Way Funky Co.	$132,132	$136,096	$140,179	**$408,407**
Vorgee Pty Ltd	$209,505	$215,790	$222,264	**$647,559**
Speedo Australia	$223,978	$230,697	$237,618	**$692,293**
Zoggs Australia	$246,538	$253,934	$261,552	**$762,024**

Please note the following information relating to the price assessment:

Back Beach Co offered two items in Category Two only.

Way Funky Co offers all items in Category One, six out of 19 items in Category Two, and no items in Categories Three, Four or Five.

Vorgee Pty Ltd offers all items in Category One, 13 out of 19 items in Category Two, and no items in Categories Three, Four or Five.

Speedo Australia offers all items in Category One, 16 out of 19 items in Category Two, and no items in Categories Three, Four or Five.

Zoggs Australia offers all items in Category One, 15 out of 19 items in Category Two, one out of eight in Category Three and no items in Categories Four or Five.

During 2024-25, the City incurred $166,285 for the supply of swimwear, activewear and associated products for the Craigie Leisure Centre retail outlet.

Evaluation Summary

The following table summarises the results of the qualitative and price evaluation as assessed by the evaluation panel:

Respondent	Weighted Percentage Score	Qualitative Ranking	Estimated Total Comparative Price	Price Ranking
Back Beach Co	60.3%	5	$23,553	1
Way Funky Co.	73.4%	3	$408,407	2
Vorgee Pty Ltd	84.3%	1	$647,559	3
Speedo Australia	61.4%	4	$692,293	4
Zoggs Australia	75.1%	2	$762,024	5

Based on the evaluation result the panel concluded that the offers from Vorgee Pty Ltd, Head Oceania Pty Ltd (Zoggs Australia), Way Funky Company Pty Ltd, Pentland Australia Pty Ltd (Speedo Australia), and Back Beach Co Pty Ltd provide good value to the City and are therefore recommended.

Issues and options considered

The City has a requirement to establish a panel of pre-qualified suppliers and engage a panel contractor or contractors for the supply of swimwear, fitness and associated products for Craigie Leisure Centre retail outlet on as required basis. The City does not have the internal resources to provide the required goods and services and requires the appropriate external contractor/s to undertake the works.

The City reserves the right to appoint up to seven members to the Panel of Pre-Qualified Suppliers. The City may terminate the Contract with a Panel Member without affecting the remaining members of the panel.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Functions and General) Regulations 1996.*

10-Year Strategic Community Plan

Key theme 1. Community.

Outcome 1-3 Active and social - you enjoy quality local activities and programs for sport, learning and recreation.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**EXPECTATIONS**	**REPUTATION**
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer
Residual Risk	High		
Control Effectiveness	Strong		
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.		
Risk Control	The relevant control, to mitigate risk, is the provision of a report detailing the application of internal tender procedures and to comply with the Register of Delegation of Authority.		

Risk	**FINANCIAL**
Risk Event Description	Lack of financial sustainability
Risk Responsibility	Director Corporate Services
Residual Risk	Medium
Control Effectiveness	Strong
Risk Appetite	Medium risk is acceptable without variation to existing control activities.

Other risk information

Should the contract not proceed, the risk to the City will be high, as a $330,000 revenue loss ($160,000 in profit) and potential damage to reputation and customer satisfaction, as patrons expect to make incidental purchases at Craigie Leisure Centre to support their activities.

It is considered that the panel will represent low risk to the City as the recommended panel members are well-established suppliers with significant industry experience and capacity to provide the services to the City.

Financial / budget implications

Current financial year impact

Account no.	444-A4411-3326-4042
Budget Item	Supply of swimwear, fitness and associated products for Craigie Leisure Centre retail outlet.
Budget amount	$ 450,000
Amount spent to date	$ 0
Commitments	$ 110,042
Proposed cost	$ Not Applicable
Balance	$ 339,958

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The evaluation panel carried out the evaluation of the submissions in accordance with the City's evaluation process and concluded that the offers submitted by Vorgee Pty Ltd, Head Oceania Pty Ltd (Zoggs Australia), Way Funky Company Pty Ltd, Pentland Australia Pty Ltd (Speedo Australia), and Back Beach Co Pty Ltd represent good value to the City.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council:

1 ACCEPTS the offer submitted by Vorgee Pty Ltd to join the panel of pre-qualified suppliers for the supply of swimwear, fitness and associated products for Craigie Leisure Centre retail outlet as specified in Invitation 007/25 for a period of three years, at the submitted schedule of rates;

2 ACCEPTS the offer submitted by Head Oceania Pty Ltd (Zoggs Australia) to join the panel of pre-qualified suppliers for the supply of swimwear, fitness and associated products for Craigie Leisure Centre retail outlet as specified in Invitation 007/25 for a period of three years, at the submitted schedule of rates;

3 ACCEPTS the offer submitted by Way Funky Company Pty Ltd to join the panel of pre-qualified suppliers for the supply of swimwear, fitness and associated products for Craigie Leisure Centre retail outlet as specified in Invitation 007/25 for a period of three years, at the submitted schedule of rates;

4 ACCEPTS the offer submitted by Pentland Australia Pty Ltd (Speedo Australia) to join the panel of pre-qualified suppliers for the supply of swimwear, fitness and associated products for Craigie Leisure Centre retail outlet as specified in Invitation 007/25 for a period of three years, at the submitted schedule of rates;

5 ACCEPTS the offer submitted by Back Beach Co Pty Ltd to join the panel of pre-qualified suppliers for the supply of swimwear, fitness and associated products for Craigie Leisure Centre retail outlet as specified in Invitation 007/25 for a period of three years, at the submitted schedule of rates.

ATTACHMENTS

1. Schedule of Items [**12.16.1** - 1 page]
2. Summary Invitation Submissions [**12.16.2** - 5 pages]
3. CONFIDENTIAL REDACTED - Confidential Tender Summary [**12.16.3** - 1 page]

12.17 CITY OF JOONDALUP BIKE PLAN 2025 - 2035 (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Nico Claassen Director Infrastructure Services
FILE NUMBER	56564, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to endorse the City of Joondalup Bike Plan 2025 – 2035.

EXECUTIVE SUMMARY

The City of Joondalup Bike Plan 2025 - 2035 (Plan 2035) (Attachment 1 refers) was developed to build on the substantial progress that has been achieved, and the insights that have been gained, over the lifetime of the previous two plans. The development of Plan 2035 presents a pivotal opportunity to drive forward meaningful change, enhancing community engagement, advancing educational initiatives, and delivering targeted infrastructure improvements that will shape a more connected and sustainable future.

Plan 2035 builds on the previous vision for the City to be recognised as the bike friendly city where riding a bike is considered an easy and convenient way to get around, part of a normal everyday healthy lifestyle and where all types and abilities of riders are catered for.

The purpose of Plan 2035 is to provide the long-term vision, strategic framework and projects that will make bike riding a part of everyday life for the community, where journeys can be made through safe and connected streets and paths. Plan 2035 builds on the City's existing initiatives and establishes a strategic framework for future progress, encompassing both infrastructure and non-infrastructure projects.

Plan 2035, developed in alignment with the Department of Transport's Long Term Cycle Network, establishes four key goals to guide its implementation which include the following:

Goal 1:	Connectivity and network	Enhancing links between key destinations to create a seamless cycling experience.
Goal 2:	Safety and accessibility	Ensuring cycling is safe and inclusive for users of all ages and abilities.
Goal 3:	Infrastructure and streetscapes	Delivering high-quality infrastructure that integrates well with the urban environment.
Goal 4:	Advocacy and education	Promoting cycling through community engagement, education, and awareness initiatives.

Drawing upon the accomplishments and insights gained from the two preceding bike plans, Plan 2035 presents a strategic opportunity to advance and consolidate progress. It will provide a clear pathway to enhance community participation, strengthen partnerships, and deliver targeted infrastructure that supports a more connected, active, and sustainable future for all residents. Its adoption will reaffirm the City's commitment to delivering a healthier, safer, and more liveable urban environment.

It is therefore recommended that Council ENDORSES the City of Joondalup Bike Plan 2025 - 2035 as provided in Attachment 1 to this Report.

BACKGROUND

The City's *Bike Plan 2009 - 2015* (Plan 2015) was endorsed by Council at its meeting held on 16 June 2009 (CJ129-06/09 refers) and set the strategic direction for cycling in the City over a six-year period. It recognised that several short-term and long-term strategies for infrastructure, education and encouragement were required to meet the needs of cyclists and increase cycling in the City.

Plan 2015 was reviewed and used as a basis to develop the next bike plan, *Bike Plan 2016 - 2021* (Plan 2021), which Council adopted at its meeting held on 19 April 2016 (CJ061-04/16 refers). Plan 2021 recognised that while establishing a supportive physical environment is essential, fostering a positive social environment is equally critical to encouraging bike riding.

A summary of some of the projects that were accomplished during Plans 2015 and 2021 is as follows:

- 16 bike infrastructure path projects totaling 27km.
- $12.41 million in funding from the state government (WA Bicycle Network Grants Program and the Public Transport Authority's Connecting Streets initiative, including $7 million to upgrade the coastal shared path from Hillarys to Burns Beach.
- $2.68 million to construct the shared path from Burns Beach to Mindarie within the City of Wanneroo. This was a co-funded project by the City, the state government and the City of Wanneroo.
- Eddystone shared path project from Whitfords Avenue to Ocean Reef Road.
- Shared path upgrades on Beach Road from Erindale Road, Warwick to Sycamore Road, Duncraig.
- The installation of five permanent bike counters along shared pathways in Burns Beach, Ocean Reef, Hillarys, Marmion, and Kingsley.
- 2.5km Roberston Road cycleway, Kingsley as part of the Department of Transport's Safe Active Streets Program.
- 1.5 metre road shoulder on Hepburn Avenue, between Marmion Avenue and the Mitchell Freeway interchange.

While the projects listed represent only a portion of the achievements under both plans, the City has continued to enhance its bike path network across all 22 suburbs to promote cycling.

In July 2018, the Department of Transport commenced the development of a Long Term Cycle Network and engaged with local government officers across the Perth to Peel area. The aim was to agree on a long-term aspirational bicycle network for the region that supports and addresses local and regional bicycle connections which aligned with the local government's own bike plans.

The Department of Transport's Long Term Cycle Network (DOT LTCN) identifies an aspirational blueprint for all ages and abilities cycling infrastructure. It seeks to make sure state and local governments work together to deliver continuous bicycle networks throughout Western Australia that will:

- provide additional transport options
- contribute to recreational opportunities
- support tourism and commercial activity.

The DOT LTCN is made up of 12 strategies: one for the Perth and Peel region and 11 strategies for Western Australian regional areas and identifies cycle networks according to the Western Australian Cycling Network Hierarchy (Attachment 2 refers). Routes are designated by function rather than build form and comprises of the following:

- **Primary routes** are high demand corridors connecting major destinations and are the backbone of cycle networks. Primary routes are often located next to major roads and railways.
- **Secondary routes** have a moderate level of demand and connect primary routes and major activity centres such as shopping precincts, industrial areas, as well as health, education and sporting facilities.
- **Local routes** experience a lower level of demand than primary and secondary routes, and provide access to other routes, local amenities and recreational spaces.

Road cycling routes and transport trails form part of the complementary network, supporting more select user groups, primarily for recreational, sport and/or tourism purposes as follows:

- **Road cycling routes** are designated routes for bike riders undertaking long distance rides in (predominantly) on-road environments, for training, sport or recreational purposes.
- **Transport trails provide** long-distance, off-road (predominantly unsealed) riding experiences through natural settings, away from motorised traffic. They often support recreational and tourism trips between towns and regions.

At its meeting held on 23 June 2020 (CJ085-06/20 refers), Council endorsed the DOT LTCN for the City of Joondalup (Attachment 3 refers) and supported the continued collaboration with local and state government agencies to deliver the DOT LTCN over time.

The City's *Integrated Transport Plan 2024 – 2034*, endorsed by Council at its meeting on 23 April 2024 (CJ090-04/24 refers), identifies active transport as a key focus area. Outcome Four specifically highlights the importance of encouraging active transport through the provision of safe, accessible, and well-connected routes.

DETAILS

The City of Joondalup Bike Plan 2025 - 2035 (Plan 2035) was developed to build on the substantial progress that has been achieved, and the insights that have been gained over the lifetime of the previous two plans. Building on this strong foundation, the development of Plan 2035 presented a pivotal opportunity to drive forward meaningful change, enhancing community engagement, advancing educational initiatives, and delivering targeted infrastructure improvements that will shape a more connected and sustainable future.

In developing Plan 2035, travel surveys were undertaken in 2021 and 2024 as well as consultation with the City's Strategic Community Reference Group (SCRG) and relevant State Government bodies, such as the Department of Transport and Main Roads WA.

Plan 2035 builds on the previous vision for the City to be recognised as the bike friendly city where riding a bike is considered an easy and convenient way to get around, part of a normal everyday healthy lifestyle and where all types and abilities of riders are catered for.

The purpose of Plan 2035 is to provide the long-term vision, strategic framework and projects that will make bike riding a part of everyday life for the community, where journeys can be made through safe and connected streets and paths. Plan 2035 builds on the City's existing initiatives and establishes a strategic framework for future progress, encompassing both infrastructure and non-infrastructure projects.

Plan 2035, developed in alignment with the DOT LTCN, establishes four key goals to guide its implementation which include:

Goal 1 – Connectivity and network

The City promotes a well-connected transport network that enables safe, direct, and accessible travel between key destinations. This encourages walking, cycling, and public transport use, reduces car dependency, and supports sustainable urban growth for people of all ages and abilities.

Goal 2 – Safety and accessibility

The City proactively identifies and addresses road and transport safety issues to support safe and accessible travel for all users. Enhancing safety is key to encouraging cycling as a practical, inclusive, and sustainable transport option.

Goal 3 – Infrastructure and streetscapes

The City delivers and maintains infrastructure and streetscapes that support active transport and enhance the urban environment, creating a safe and pleasant experience for all transport users

Goal 4 – Advocacy and education

The City advocates for State and Federal support to enhance active transport infrastructure and is committed to educating the community on the benefits of active travel as a safe, healthy, and efficient mode of transport.

Reporting on the progress and implementation of Plan 2035 will be conducted on an annual basis. This regular reporting cycle ensures transparency, facilitates ongoing evaluation, and supports continuous improvement of cycling infrastructure and initiatives. Annual updates will provide stakeholders with timely insights into achievements, challenges, and future priorities.

Through the implementation of Plan 2035, the City will uphold its commitment to becoming a bike-friendly city, with the goal of making cycling a regular part of everyday life.

Issues and options considered

Council may choose to:

- Endorse the City of Joondalup Bike Plan 2025 – 2035 provided as Attachment 1 to this Report.

  This is the recommended option to maintain momentum toward the City's long-term goal of becoming a bike-friendly city.

  or

- Not adopt the City of Joondalup Bike Plan 2025 – 2035.

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 3. Place.

Outcome 3-1 Connected and convenient - you have access to a range of interconnected transport options.

Policy *Sustainability Council Policy.*

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	DECISIONS	EXPECTATIONS	REPUTATION
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust
Risk Responsibility	Director Infrastructure Services		Chief Executive Officer
Residual Risk	High		
Control Effectiveness	Strong		
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.		
Risk Control	The relevant control, to mitigate risk, is the provision of a plan to assist in the achievement of strategic outcomes.		

Risk	ATTRACTION
Risk Event Description	Lack of desirability as a place to visit live, work, invest and do business
Risk Responsibility	Director Infrastructure Services
Residual Risk	Medium
Control Effectiveness	Strong
Risk Appetite	Medium risk is acceptable without variation to existing control activities.

The provision of a well-designed, constructed and maintained bike network within the City is important for minimising conflict and ensuring the safety of all road and path users. The design and construction of bike infrastructure requires significant resources and there is a limited amount of funding available annually for bike infrastructure improvements.

Financial / budget implications

The basis of Plan 2035 is to enable infrastructure and non-infrastructure-based initiatives to occur. Funding for these is subject to the City's annual budget development process. Projects identified as existing within the plan are approved within existing service levels and have budgets allocated within existing operating budgets or the *Five-Year Capital Works Program*.

Regional significance

The City's bike network forms part of the broader cycling infrastructure across the Perth metropolitan area. Ensuring seamless connectivity between local bike routes, the wider Perth bicycle network, public transport hubs, and regional destinations is a key priority of Plan 2035.

Plan 2035 also emphasises the importance of collaboration with neighbouring local governments, state departments, and other stakeholders. Building strong partnerships is seen as essential to enhancing connectivity, promoting cycling, and delivering improved outcomes for all path users.

Sustainability implications

Cycling delivers substantial benefits across multiple domains, including individual well-being, community cohesion, economic efficiency, and environmental sustainability. It is an inclusive mode of transport, accessible to individuals of all ages and fitness levels, and bicycles are generally more affordable to acquire and maintain than motor vehicles.

As a zero-emission form of travel, cycling generates no greenhouse gases or harmful pollutants, thereby contributing to cleaner air and a healthier environment. Moreover, it supports improved public health outcomes and enhances the safety and liveability of local streets and neighbourhoods.

By fostering a bike-friendly environment, the City can advance its vision of a healthier, safer, and more sustainable urban environment for all residents.

Consultation

As part of the development of Plan 2035, data from travel surveys undertaken in 2021 was used, along with an additional travel survey in 2024 to gauge any changes to travel modes and attitudes.

Community priorities and preferences regarding active transport and bike riding, particularly in relation to connectivity, convenience, and safety, were explored through consultation. Feedback from the Strategic Community Reference Group informed the development of Plan 2035.

COMMENT

Plan 2035 serves as a high-level strategic framework that articulates the City's long-term vision for becoming a bike-friendly city. It integrates infrastructure planning with education and promotional initiatives to support behavioural change and foster a culture of cycling.

The plan's projects have been developed through extensive stakeholder engagement and are aligned with the City's *Strategic Community Plan 2022–2032*, *Joondalup 2032*, as well as relevant State and Federal planning frameworks, such as the Department of Transport's Long Term Cycle Network.

Drawing upon the accomplishments and insights gained from the two preceding bike plans, Plan 2035 presents a strategic opportunity to advance and consolidate progress. It will provide a clear pathway to enhance community participation, strengthen partnerships, and deliver targeted infrastructure that supports a more connected, active, and sustainable future for all residents. Its adoption will reaffirm the City's commitment to delivering a healthier, safer, and more liveable urban environment.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council ENDORSES the City of Joondalup Bike Plan 2025 – 2035 as provided in Attachment 1 to this Report.

ATTACHMENTS

1. Draft Bike Plan 2025 - 2035 [**12.17.1** - 43 pages]
2. Western Australian Cycling Network Hierarchy [**12.17.2** - 1 page]
3. Department of Transport's Long Term Cycle Network Plan [**12.17.3** - 3 pages]

13 REPORTS OF COMMITTEES

13.1 POLICY COMMITTEE - 28 JULY 2025

13.1.1 PROPOSED PERCENT FOR ART LOCAL PLANNING POLICY - CONSIDERATION FOLLOWING ADVERTISING (WARD – ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	111603, 101515

PURPOSE

For Council to consider for the draft *Percent for Art Scheme Local Planning Policy* and revised *Public Art Council Policy* for adoption.

EXECUTIVE SUMMARY

In July 2024, Council adopted the City's first *Public Art Masterplan* including the City's strategic approach for public art comprising the existing *Public Art Council Policy* and a new local planning policy to facilitate contributions for public art from private development.

In support of the approved *Public Art Masterplan*, revisions are proposed to the *Public Art Council Policy* and a new draft *Percent for Art Scheme Local Planning Policy* has been developed which creates a framework for developers to contribute to public art provision as a percentage of development costs (known as a 'percent for art scheme').

The proposed changes would align the City's public art policy framework with other Local Government Authorities (LGAs) in Perth, the majority of which have an established percent for art scheme.

At its meeting held on 25 March 2025 (CJ058-03/25 refers), Council resolved to proceed to advertise the draft *Percent for Art Scheme Local Planning Policy* for a period of 21 days. Public consultation concluded on 22 May 2025, with nine submissions received, with four submissions in support and five in opposition. No modifications to the draft LPP are proposed in response to submissions.

There were no requirements for the *Public Art Council Policy* to be advertised.

It is recommended that Council proceeds with the draft Percent for Art Scheme Local Planning Policy and adopts the revised Public Art Council Policy.

BACKGROUND

The City's first *Public Art Masterplan* was adopted by Council on 23 July 2024 (CJ85-07/24 refers). The purpose of the Masterplan is to provide an overarching strategic framework and set of standards for all public art within the City. The Masterplan deals with the priorities and goals for public artwork and identifies opportunities to achieve these.

The City's policy framework was reviewed to support the implementation of the *Public Art Masterplan*. As a result of the review, updates revisions were proposed to the *Public Art Council Policy*, which guides the funding and provision of public art by the City, and a new *Percent for Art Scheme Local Planning Policy* has been developed to guide the provision of developer contributions to public art, commonly known as a 'percent for art scheme'.

On 2 September 2024, the Policy Committee considered a report on the draft *Percent for Art Scheme Local Planning Policy* (draft LPP) and proposed revisions to the *Public Art Council Policy* (Council Policy). The Policy Committee resolved to defer the adoption of the revised Council Policy and refer the draft LPP to a Strategy Session. Modifications were made to the draft LPP in response to feedback raised at the Strategy Session, including the proposed maximum contribution of $500,000 being removed from the draft LPP.

The draft LPP was presented to the Policy Committee on 17 February 2025 and subsequently to the Council meeting held on 25 March 2025 where public advertising of the draft LPP was endorsed.

The draft LPP and Council Policy are now provided along with the outcomes of consultation for consideration for final adoption.

DETAILS

Percent for Art Scheme Local Planning Policy

The development of the draft LPP (Attachment 1 refers) has been informed by a review of Percent for Art Policies of other LGAs (Attachment 2 refers). The key provisions of the draft LPP are as follows:

- Applies to all development proposals where the estimated cost of development meets $2,000,000 and above, excluding the following:
  - Developments comprised of ten (10) or fewer residential dwellings.
  - Additions or extensions to existing buildings which are not visible from the public realm, as determined by the City.
  - Developments subject to the *Public Art Council Policy*.
  - Developments subject to an approved Structure Plan, Local Development Plan or other local planning instrument that contains requirements for the provision of public art in that area.
  - Developments subject to a State planning instrument that contains requirements for the provision of public art in that area.
  - Development comprised solely of demolition, site works or other servicing infrastructure, as determined by the City.

- Subject development applications are to allocate one percent (1%) of the total project cost for the commissioning of public art.

The draft LPP provides applicants with two options for the required public art contribution:

- Provide public art on the site of the development proposal. This requires the developer to independently administer the public art project to City standards as detailed in a *Developer Guidebook for Public Art* (currently under development). This guidebook provides an administrative and operational framework for developers to independently produce the required public art component.
- Pay a cash-in-lieu contribution to the City in place of providing the required public art component on site. The City would then retain the funds in its Public Art Reserve Fund and allocate the funds as part of its annual Public Art Program for new commissions, which would be expended within a five-year period and allocated within the Ward of the associated development.

Public Art Council Policy

The Council Policy has been revised to align it with the *Public Art Masterplan* and draft LPP, including updates to the following:

- Objective, definitions and statement.
- Types of public art – what is and is not public art.
- Program management.
- Percent for Art – aligning the City development application threshold from $1,000,000 to $2,000,000 to align with the draft Percent for Art Scheme Local Planning Policy.

A marked up and clean version of the revised Council Policy have been included as Attachment 3 and 4 to this Report.

Issues and options considered

In regard to the *Percent for Art Scheme Local Planning Policy*, Council may choose to:

- proceed with the draft LPP without modifications
- proceed with the draft LPP with modifications
  or
- not proceed with the draft LPP.

In regard to the revised Public Art Council Policy, Council may choose to:

- adopt the revised Council Policy without modifications
- adopt the revised Council Policy with modifications
  or
- not adopt the revised Council Policy.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Planning Scheme No. 3.*
Planning and Development (Local Planning Schemes) Regulations 2015.
Planning and Development Act 2005.
Local Planning Scheme No.3.

10-Year Strategic Community Plan

Key theme 1. Community.

Outcome 1-2 Inclusive and connected - you enjoy local services and programs that cater for different ages, abilities and backgrounds.
1-4 Artistic and creative - you celebrate, support and participate in art and events in your local area.
1-5 Cultural and diverse - you understand, value and celebrate the City's unique Aboriginal and other diverse cultures and histories.

Key theme 3. Place.

Outcome 3-2 Well-planned and adaptable - you enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.
3-3 Attractive and leafy - you have access to quality public open spaces and enjoy appealing streetscapes.
3-4 Functional and accessible - you have access to quality community facilities that are functional and adaptable

Key theme 4. Economy.

Outcome 4-2 Innovative and confident - you are attracted to the City's unique characteristics and potential and feel confident in investing.
4-3 Appealing and welcoming - you welcome residents, and local and international visitors to the City.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**EXPECTATIONS**	**REPUTATION**
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer
Residual Risk	High		
Control Effectiveness	Strong		
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.		
Risk Control	The relevant control, to mitigate risk, is the provision of a report detailing policy changes relative to the Public Art Masterplan.		

Risk	ATTRACTION
Risk Event Description	Lack of desirability as a place to visit live, work, invest and do business
Risk Responsibility	Director Planning and Community Development
Residual Risk	Medium
Control Effectiveness	Strong
Risk Appetite	Medium risk is acceptable without variation to existing control activities.

Other risk information

The draft LPP has been prepared in response to the strategic direction setout in the Council-endorsed *Public Art Masterplan*. If Council does not adopt a Percent for Art Scheme Local Planning Policy, this may result in the City not being able to achieve the strategic vision for its *Public Art Masterplan*. In addition, this will result in the City being required to fund public art in lieu of funding from developer contributions. If Council does not support the adoption of a Percent for Art Local Planning Policy, it would need to review its funding options contained in the *Public Art Masterplan*.

If the draft LPP is adopted there may be a perceived disincentive for development due to the additional cost for public art. However, this risk will be managed as follows:

- A 21-day consultation period has been undertaken, with feedback sought from businesses and the community.
- Similar percent for art schemes are utilised by many local governments in metropolitan Perth and include similar thresholds, as such it is not a unique or unfamiliar policy for developers. Specifically, neighbouring LGAs in Wanneroo, Stirling and Swan each have an active percent for art scheme and developers are required to meet similar requirements, reducing the likelihood of developers being attracted to neighbouring LGAs for financial reasons.

Financial / budget implications

There is no cost associated with the notice of final adoption of the draft LPP or Council Policy being placed on the City's website.

Percent for Art Scheme Local Planning Policy

To provide an indication of the funds that would be raised through the draft LPP from developer contributions, between 1 July 2020 and 24 April 2024, the City received 22 development applications which would be subject to the proposed 1% contribution requirement. These development proposals would have resulted in the collection of approximately $1,900,000 during this period (not taking into account any discount for cash-in-lieu contributions).

Public Art Council Policy

The proposed revisions to the Council Policy result in the threshold for public art contributions made by the City to be raised from $1,000,000 to $2,000,000 (to align with the draft LPP).

Regional significance

LGAs across Western Australia are now actively engaging in the public art commissioning process and utilising an active strategy and supporting policy in the form of a Percent for Art Scheme (24 of 29 metropolitan LGAs - 83%). The draft LPP is a component of a practical and functioning public art program, and commonly practiced across Western Australia.

The draft LPP will bring the City in line with current State approaches and represents a best practice approach to public art programs.

Public art also has a role to play in improving the place identity of the region and contributing to its cultural, social and economic value. The policies seek to build the City of Joondalup's significance as a place, destination and home for local communities.

Sustainability implications

Environmental

Not applicable.

Social

Implications associated with endorsing the LPP/Council Policy are as follows:

- Reputational risks associated with the public not understanding how the public art budget is accrued through developer funds, leading to criticism of budget expenditure on public art. This is countered by the following information:
    - 82% of survey respondents for the Public Art Masterplan enjoy seeing public art.
    - Cultural Services is rated in the City's top 10 most important services with a customer satisfaction rating of 84% in 2023.
    - More broadly, three in five Australians agree culture and creativity should receive public funding (61%) as noted in the Creative Australia study *Creating Value: Results of the National Arts Participation Survey.*
    - The City has an active and supportive arts community based on Australian Bureau of Statistics for the electorate of Moore (which covers Joondalup local wards), profile data for 2021-22 that shows that 71% of adults (aged 15+) attend cultural events or venues.

Implications associated with not endorsing the LPP/Council Policy are as follows:

- Reputational damage to the City – falling behind state and best practice approaches to public art.
- Reputational damage to the City – no outcomes following a rigorous consultation period and strong interest from community members for more public art.
- Risk of losing competitive edge as a cultural leader.

Economic

Implications associated with endorsing the LPP/Council Policy are as follows:

- Potential for additional resources required to manage growing the public art collection. This will be addressed by the introduction of a Public Art Officer.
- Perceived disincentive for development within the City due to the additional charge for public art. The management of this risk has been discussed above.

Implications associated with not endorsing the LPP/Council Policy are as follows:

- Failure to meet the City's strategy and limiting direction to achieve the City's goals for cultural services, activation and economic development.
- Missing opportunities to grow the program and invest in an economically valuable Public Art Collection.
- Missing opportunities to attract visitors and tourists to visit the City to view artworks.

Consultation

In accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* and the *Planning Consultation Local Planning Policy*, the draft LPP was advertised for a period of 21 days closing on 22 May 2025, by way of the following:

- A notice published in the local newspaper.
- An email to the Community Engagement Network.
- An email to registered resident and ratepayer groups.
- A notice on the City's social media platforms.
- An email to the Joondalup Business Association.
- A notice and documents placed on the City's website.

Nine submissions were received, comprising four submissions of support and five in opposition. Of the five submissions opposing the draft LPP, some opposed the expenditure of ratepayers' money on public art. The remaining objections expressed opposition to the provision of public art in general and raised concerns that it may increase development costs and that the public art may be vandalised.

Submissions in support of the draft LPP expressed that developers contributing to public art is a good thing, as well as showcasing local artists and making public areas attractive.

A schedule of submissions and the City's comment is included as Attachment 5 to this Report. No modifications to the draft LPP are proposed in response to submissions received.

There were no requirements for the Council Policy to be advertised.

COMMENT

The City is well placed to update its public art policy framework following the adoption of its first *Public Art Masterplan*. There is a clear need for the City to achieve strategic goals towards activation, economic development and cultural services, which can be realised through best practice supporting policies.

The draft LPP and revised Council Policy are considered beneficial policies for the City that will provide positive outcomes and strengthen the City's existing public art collection and program, ensuring its stability, growth and legacy.

The development of the draft LPP has been informed by a review of percent for art policies of other LGAs, resulting in a draft policy that broadly aligns with those of surrounding LGAs and elsewhere in the Perth metropolitan area. The changes would bring the City's public art policy framework in line with other Local Government Authorities (LGAs) in Perth, the majority of which have an established Percent for Art Scheme.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 28 July 2025.

The committee recommendation is the same as recommended by City officers.

RECOMMENDATION

That Council:

1 In accordance with Clauses 3 and 4 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, PROCEEDS with the *Percent for Art Scheme Local Planning Policy*, provided as Attachment 1 to this Report;

2 NOTES that the *Percent for Art Scheme Local Planning Policy* will come into effect when published on the City's website;

3 ADOPTS the revised Public Art Council Policy provided as Attachment 4 to this Report.

ATTACHMENTS

1. Proposed Percent for Art Scheme Local Planning Policy [**13.1.1.1** - 4 pages]
2. LGA Benchmarking Data Percent for Art [**13.1.1.2** - 1 page]
3. Revised Public Art Council Policy (marked up) [**13.1.1.3** - 5 pages]
4. Revised Public Art Council Policy (clean) [**13.1.1.4** - 5 pages]
5. Schedule of Submissions Percent for Art Scheme LPP [**13.1.1.5** - 4 pages]

13.1.2 PROPOSED AMENDMENTS TO THE PRIVATE COMMUNITY PURPOSES ZONE LOCAL PLANNING POLICY - CONSIDERATION FOLLOWING ADVERTISING (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Chris Leigh Director Planning and Community Development
FILE NUMBER	106237, 101515
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For Council to consider the proposed revised *Private Community Purposes Zone Local Planning Policy* for adoption following public advertising.

EXECUTIVE SUMMARY

The *Private Community Purposes Zone Local Planning Policy* provides development standards for non-residential development on land that is zoned 'Private Community Purposes' under the City's *Local Planning Scheme No. 3* (LPS3). These standards include building setbacks, height, built form design, parking standards and access, landscaping, and service arrangements to facilitate development.

A review of the operation of the Policy has been undertaken to ensure it aligns with relevant legislation and current practices. Amendments to the Policy are proposed to address potential overlooking issues for adjoining properties, provide consistency with the Residential Design Codes (R-Codes) in relation to building height, include additional parking standards, to address screening of external fixtures and the use of security devices, to expand the scope of the Policy to include 'Civic and Community' reserves, and to address other minor inconsistencies.

At its meeting held on 25 March 2025 (CJ060-03/25 refers), Council resolved to proceed to advertise the draft revised *Private Community Purposes Zone Local Planning Policy* for a period of 21 days. Public consultation concluded on 22 May 2025, with two submissions received, being one neutral submission and one submission in opposition. No modifications to the policy are proposed in response to submissions received.

It is recommended that Council proceeds with the draft revised *Private Community Purposes Zone Local Planning Policy* as advertised.

BACKGROUND

Local planning policies are prepared in accordance with the provisions of the *Planning and Development (Local Planning Scheme) Regulations 2015* (LPS Regulations). While there is no requirement in the LPS Regulations for local planning policies to be reviewed, it is good practice to regularly review the operation of policies to ensure that the policy framework reflects changes in the planning legislation and current practices. Hence the City has undertaken a review of the *Private Community Purposes Zone Local Planning Policy* (LPP) and proposed updates to ensure the Policy remains fit for purpose.

The *Private Community Purposes Zone Local Planning Policy* (Attachment 1 refers) was first adopted by Council at its meeting held on 16 October 2018 (CJ184-10/18 refers).

At its meeting held on 4 November 2024, the Policy Committee considered a report on proposed amendments to the LPP and resolved that the item be referred back to the Chief Executive Officer to clarify requirements relating to windows and glazing, external structures, and definitions. Modifications were then made to the LPP to address these matters.

At its meeting held on 25 March 2025 (CJ060-03/25 refers), Council resolved to proceed to advertise the draft revised *Private Community Purposes Zone Local Planning Policy* for a period of 21 days.

DETAILS

The *Private Community Purposes Zone Local Planning Policy* applies to non-residential development within the 'Private Community Purposes' zone. While it is considered that the LPP has been working adequately since adoption, several amendments are proposed, including the following:

- Minor format changes to align with the current policy template.
- Updating the application section to provide clarity on how the LPP relates to the 'Residential Building' land use.
- Updating the statement section to include reference to precinct structure plans and other local planning policies.
- Updating the building setback requirements to increase the setback of upper floors where a development abuts the 'Residential' zone or other sensitive land use.
- Aligning the maximum building heights with the R-Codes.
- Including parking standards for 'Residential building' land use.
- Removal of provisions relating to solar energy systems.
- Updating clause references.

In response to feedback provided at the 4 November 2024 Policy Committee meeting, the following additional amendments were made to the draft revised LPP:

- The removal of the requirement for external fixtures to be located on the roof, basement or at the rear of the building, and instead requiring that they be suitably screened where they are in view of the public realm.
- The addition of a definition for 'visitor'.
- The removal of the requirement for security devices to be installed on the inside of a window.

It is also proposed that the LPP be amended so that it applies to 'Civic and Community' reserves within the City. Further comment on this is provided below.

The main proposed amendments to the LPP are outlined below. A tracked changes version of the draft revised LPP is included as Attachment 2 to this Report and a clean version of the draft revised LPP is included as Attachment 3 to this Report.

It is noted that this review only relates to the current operation of the LPP to ensure that there are no fundamental implementation issues. A comprehensive review of local planning policies will be undertaken as part of the review of LPS3.

Building setbacks

While this LPP relates to non-residential development (such as development which is not assessed against the provisions of the R-Codes), some development may nonetheless include residential accommodation, for example, a residential care facility. In order to provide a level of visual privacy to adjoining properties for these types of uses, it is proposed that the side and rear minimum building setback requirements be increased from three metres to six metres for upper floors where a lot abuts the 'Residential' zone or a sensitive use, unless suitable screening is provided. Sensitive land uses would include child care premises, education establishments, residential aged care facilities and other land uses as determined by the City. The proposed amendments would reduce the impact of potential overlooking onto these adjoining properties.

Building height

The maximum height standards included in the LPP are intended to reflect the two-storey height standard in the R-Codes. It is proposed that maximum building heights (including those within coastal areas) be increased by one metre to align with the current maximum height requirements of the R-Codes Volume 1 Part B, which are as follows:

- Seven metre maximum wall height.
- Eight metre maximum height of gable, skillion and concealed roof.
- 10 metre hipped and pitched roof.

The proposed amendments will provide consistency with the height provisions of other relevant City local planning policies.

Car parking standards

The LPP does not currently specify a parking standard for the 'Residential Building' land use despite it being a discretionary 'D' land use in the 'Private Community Purposes' zone. It is proposed that the LPP be amended to include a car parking standard of one bay for every two people accommodated, and a recommended bicycle parking standard of one space per 50 visitors, which is consistent with the standard in other City local planning policies.

It is noted that the definition of 'Residential Building', as set out in the R-Codes, includes a permanent accommodation component and a temporary accommodation component. The permanent accommodation component falls within the R-Codes definition of residential development and is therefore subject to the R-Codes. The temporary accommodation component does not fall within the R-Codes definition of residential development and is not subject to the R-Codes. As the LPP only applies to non-residential development, the proposed parking standard for 'Residential Building' in the LPP would only apply to the temporary accommodation component of the land use. Parking standards for the permanent accommodation component would be as per the R-Codes.

In addition, a new provision is proposed which would allow the consideration of a reduction in the required number of car parking bays where a suitable parking management plan is provided. This would allow for a more nuanced consideration of parking needs for developments which may have unique operational requirements. A parking management plan would provide detail such as anticipated staff and customer numbers, alternative transport options, shared parking arrangements and parking management strategies.

Solar energy systems

The LPP includes a provision requiring that solar energy systems be integrated into the overall design of the building and located on rooftops so as not to detract from the building or streetscape. It is proposed that this provision be removed, as the LPS Regulations have been updated to exempt the installation of solar panels on the roof of a building from requiring development approval.

External fixtures

The current LPP requires external fixtures (which includes utilities, plant and other structures necessary for a building to achieve efficient, comfortable operating outcomes) to be screened from view from the street through building design and located on the roof, basement or at the rear of the building. In response to feedback received at the 4 November 2024 Policy Committee meeting, it is proposed that this requirement be amended to instead require that they be suitably screened where they are in view of the public realm.

It is noted that certain low-impact telecommunications facilities are exempt from requiring development approval under the Commonwealth *Telecommunications Act 1997*. As such, the LPP is not able to include provisions relating to this form of external fixture.

Visitor bike parking

The current LPP sets out bicycle parking standards for visitors but does not provide a definition for visitors. In response to feedback received at the 4 November 2024 Policy Committee meeting, it is proposed that the LPP be amended to include a definition of visitor, as follows:

> "**visitor**" means a person who is temporarily visiting the facility and is not employed or volunteering at or for the facility.

Windows and glazing

The current LPP sets out that where window security devices are provided, they must be installed on the inside of a window and be 75% visually permeable. The intent of this provision is to reduce the visual impact of security devices, which can create unappealing, blank facades that present poorly to the public realm. Excessive use of certain security devices, such as solid roll down shutters, can also reduce opportunities for passive surveillance over the public realm, reducing perceptions of safety for people using such spaces.

In response to feedback received at the 4 November 2024 Policy Committee meeting, it is proposed that the LPP be amended to remove the requirement for security devices to be installed on the inside of a window.

Civic and Community reserve

The current LPP only applies to the 'Private Community Purposes' zone. It is proposed that the scope of the Policy be expanded so that is also applies to "Civic and Community" reserved land within the City.

Council resolved at its meeting on 25 March 2025 (CJ059-03/25 refers), to support the revocation of the *Kinross Neighbourhood Centre Structure Plan* and the *Currambine Structure Plan.* Both structure plans contained development provisions for 'Civic and Community' reserves within the respective structure plan areas. There are no LPS3 or local planning policy provisions that currently apply to 'Civic and Community' reserves that will apply in the absence of the structure plan provisions. It was identified that the Private Community Purposes Zone Local Planning Policy could provide a relevant assessment framework and that it was appropriate to amend the LPP so that it applies to all 'Civic and Community' reserves within the City. This amendment includes renaming the Policy to the *Private Community Purposes Zone and Civic and Community Reserve Local Planning Policy*.

Issues and options considered

Council has the option to either:

- proceed with the draft revised *Private Community Purposes Zone Local Planning Policy*, without modifications
- proceed with the draft revised *Private Community Purposes Zone Local Planning Policy* with modifications
  or
- not proceed with the draft revised *Private Community Purposes Zone Local Planning Policy*.

Legislation / Strategic Community Plan / Policy implications

Legislation *City of Joondalup Local Planning Scheme No. 3.*
Planning and Development (Local Planning Schemes) Regulations 2015.
Residential Design Codes Volume 1.

10-Year Strategic Community Plan

Key theme 3. Place.

Outcome 3-2 Well-planned and adaptable - you enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.

Policy *Private Community Purposes Zone Local Planning Policy.*
Planning Consultation Local Planning Policy.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	DECISIONS	EXPECTATIONS	REPUTATION
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer
Residual Risk	High		
Control Effectiveness	Strong		
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.		
Risk Control	The relevant control, to mitigate risk, is the provision of an updated policy detailing changes required to maintain alignment to current planning legislation and framework		

Risk	ATTRACTION
Risk Event Description	Lack of desirability as a place to visit live, work, invest and do business
Risk Responsibility	Director Planning and Community Development
Residual Risk	Medium
Control Effectiveness	Strong
Risk Appetite	Medium risk is acceptable without variation to existing control activities.

Not progressing with the updated LPP will mean the policy will not align with the current planning legislation, framework and practices, leading to possible errors or inconsistent application of development requirements.

Financial / budget implications

There is no cost associated with the notice of final adoption of the draft LPP being placed on the City's website.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

In accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* and the *Planning Consultation Local Planning Policy*, the draft LPP was advertised for a period of 21 days closing on 22 May 2025, by way of the following:

- A notice published in the local newspaper.
- Letter sent to registered resident and ratepayer groups.
- An email to the Community Engagement Network.
- A notice and documents placed on the City's website.
- A notice on the City's social media platforms.

Two submissions were received, comprising one neutral submission and one in objection. The neutral submission queried whether the LPP will apply retrospectively, and the submission in objection raised concerns that are not considered relevant to the LPP.

A schedule of submissions and the City's comment is included as Attachment 4 to this Report.

COMMENT

While the *Private Community Purposes Zone Local Planning Policy* has been working adequately since adoption, the minor amendments that are proposed would bring the LPP into alignment with current practices and improve consistency and clarity. It is recommended that Council supports the proposed changes and proceeds with the LPP.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 28 July 2025.

The committee recommendation is the same as recommended by City officers.

RECOMMENDATION

That Council:

1 In accordance with Clauses 3 and 4 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, PROCEEDS with the draft revised *Private Community Purposes Zone and Civic and Community Reserve Local Planning Policy,* provided as Attachment 3 to this Report;

2 NOTES that the *Private Community Purposes Zone and Civic and Community Reserve Local Planning Policy* will come into effect when published on the City's website.

ATTACHMENTS

1. Current Private Community Purposes Zone Local Planning Policy [**13.1.2.1** - 10 pages]
2. Tracked Changes - Proposed Private Community Purposes Zone and Civic and Community Reserve Local Plan [**13.1.2.2** - 11 pages]
3. Clean Version - Proposed Private Community Purposes Zone and Civic and Community Reserve Local Plan [**13.1.2.3** - 11 pages]
4. Schedule of Submissions Private Community Purposes LPP [**13.1.2.4** - 1 page]

13.1.3 REVIEW OF BUSINESS CONTINUITY COUNCIL POLICY (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr James Pearson Chief Executive Officer
FILE NUMBER	109251, 101515
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For Council to adopt the revised *Business Continuity Council Policy*.

EXECUTIVE SUMMARY

The *Business Continuity Council Policy* (the Policy) outlines the City's commitment and approach to ensuring proper planning and preparation for the continuation of critical service delivery whilst protecting life and assets during any disruptive risk event, with a return to normal service with the least amount of interference possible. The Policy was first adopted by Council at its meeting held on 20 October 2020 (CJ159-10/20 refers).

In line with the need for periodic reviews of policies, one minor change to the Policy is suggested; with the addition of the *Risk Management Council Policy* as related documentation.

It is therefore recommended that Council ADOPTS the revised *Business Continuity Council Policy*, provided as Attachment 1 to this Report.

BACKGROUND

The implementation of the Policy allows for the identification of critical services by their consequence, also known as a Business Impact Analysis. This allows the City to assess the consequence of non-delivery of services, as defined by the Corporate Business Plan, with the results being included in the City's *Business Continuity Plan*.

To maintain business continuity the City must be able to anticipate and adapt to changes, to avoid either a disruption or failure to service delivery.

DETAILS

The Policy is retained in its current form, with one minor change being suggested; the addition of the *Risk Management Council Policy* as related documentation.

The *Risk Management Council Policy* is an important link to business continuity, as it is through the use of risk management processes that risks to business continuity are continually monitored at strategic and operational level using the best knowledge available at the time.

The nature of risk management is to review information regularly including when known changes occur, to assess the ongoing impact, which is the essence of business continuity. Using the risk management approach, the City conducts risk assessments on services with the understanding of which services are critical, and through expertise, the risk events that need to be planned for that could disrupt service delivery.

Issues and options considered

Council may choose to:

- adopt the revised *Business Continuity Council Policy,* as presented in Attachment 1 to this Report
- adopt the revised *Business Continuity Council Policy,* as presented in Attachment 1 to this Report with modifications
  or
- not adopt the revised *Business Continuity Council Policy.*

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Audit) Regulations 1996*.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy *Business Continuity Council Policy.*
Risk Management Council Policy.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**EXPECTATIONS**	**REPUTATION**
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer
Residual Risk	High		
Control Effectiveness	Strong		
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.		
Risk Control	A relevant control, to mitigate risk, is to ensure the City's Business Continuity Plan reflects the intent of the Policy, to effectively manage the possibility of disruptive risk events.		

Financial / budget implications

Business continuity activities are carried out using existing budgeted resources.

Regional significance

A strong business continuity function enhances the City's capability to deliver services during disruptive risk events to the District, and beyond, as relevant.

Sustainability implications

The financial sustainability of the City's operations depends on an effective business continuity function, with the aim to decrease disruptive risk events relating to significant reputational damage and/or financial losses being incurred. Being responsible and financially sustainable is part of the goals of the City's *Strategic Community Plan.*

Consultation

Not applicable.

COMMENT

The objective of the business continuity planning process, as outlined in the City's *Business Continuity Plan* is to provide a cost-effective means of:

- preventing or minimising the impact of disruptive risk events
- ensuring Business Units can respond to unavoidable disruptions
- ensuring a plan for returning to normal business operations following a disruption.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 28 July 2025.

The committee recommendation is the same as recommended by City officers.

RECOMMENDATION

That Council ADOPTS the revised *Business Continuity Council Policy*, provided as Attachment 1 to this Report.

ATTACHMENTS

1. Revised Business Continuity Council Policy [**13.1.3.1** - 3 pages]

13.1.4 NEW PRIVACY COUNCIL POLICY (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr James Pearson Chief Executive Officer
FILE NUMBER	111876, 101515
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For Council to consider adopting the Privacy Council Policy.

EXECUTIVE SUMMARY

A privacy policy is a requirement of the *Privacy and Responsible Information Sharing Act 2024* (the Act), specifically Information Privacy Principle 5 – Openness and Transparency.

An open and transparent policy helps build trust by informing how the City handles personal information. It also provides confidence that the City collects, uses and discloses personal information in accordance with the privacy protections contained in the 11 Information Privacy Principles (Attachment 2 refers).

The Policy also provides direction to City employees of their obligations to handle personal information according to the requirements of the Act, and helps employees understand the context for their responsibilities and expected behaviours, building a privacy-aware organisational culture.

It is therefore recommended that Council ADOPTS the Privacy Council Policy, provided as Attachment 1 to this Report.

BACKGROUND

On 28 November 2024, the Western Australian Government passed the *Privacy and Responsible Information Sharing Bill 2024*, to support privacy and responsible information sharing (PRIS) reforms. These reforms build on an extensive consultation process that commenced in 2019 to develop a fit-for-purpose model for Western Australia. The Office of Digital Government within the Department of the Premier and Cabinet is leading the reforms.

On 6 December 2024, the Act received Royal assent, with commencement of Part 1 and Part 7 from this date; with the remainder of the Act yet to be proclaimed. Part 1 is titled *Preliminary*, and Part 7 is titled *Amendment to this Act linked to commencement of Criminal Law (Mental Impairment) Act 2023*. The Act is accessible via the Western Australia Legislation website link shown below:

https://www.legislation.wa.gov.au/legislation/statutes.nsf/law_a147470.html&view=consolidated

State government responsibility for the Act is shared between the following:

- Attorney General (except Part 3 and Schedule 2 which will be administered by the Minister for Science and Innovation principally assisted by Department of Premier and Cabinet).
- Minister for Science and Innovation (Part 3 and Schedule 2 only; remainder of Act administered by the Attorney General principally assisted by the Department of Justice).

Since May 2023, the City has been preparing for the new legislation using the State Government prepared Agency PRIS Readiness Plan and Agency PRIS Readiness Checklist. These documents describe the approach, governance, key activities, deliverables and milestones to ensure agencies are prepared to meet both the privacy and responsible information sharing requirements; as well as the requirement for five self-assessment and reporting activities. Further information on how the City is preparing for the new legislation, and how it currently manages personal information is outlined in Attachment 3 to this Report (CJ155-06/25 refers).

One of the key activities is to develop and publish a privacy policy.

DETAILS

The Office of Digital Government's *Readiness Guidance 10: Privacy Policy* purpose states:

> *"The PRIS legislation establishes a framework that strengthens privacy protections for Western Australians and introduces Information Privacy Principles (IPPs) to govern the handling of personal information by IPP entities.*
>
> *This guide is designed to help agencies develop and maintain a publicly available Privacy Policy aligned with IPP 5 Openness and Transparency.*
>
> *Agencies may also develop internal policies and procedures that offer more detailed guidance to staff about their responsibilities and how to handle personal information in the course of their duties."*

The Readiness Guidance includes the following benefits of such a policy:

- Supporting the City to handle personal information in accordance with the Act.
- Informing employees of the new legislation and providing key messages about their responsibility to handle personal information appropriately.
- Helping to prevent unauthorised collection, use or disclosure of personal information.
- Providing a framework to assist the City when responding to a privacy complaint.
- Promoting public confidence in the City's handling of personal information.

The objective of the Policy is to ensure personal information is handled and protected in accordance with the Act.

The application of the Policy applies to all Elected Members and employees of the City, as well as business partners, contractors, suppliers, consultants, outsourced service providers and third parties, who are responsible for handling personal information held and managed by the City.

The Policy's Statement is as follows:

> *"The City is committed to upholding the right to privacy of all individuals who have dealings with the City and will take reasonable steps to ensure that personal information is protected in accordance with the Act.*
>
> *The City collects, holds, manages, uses and discloses personal information to enable it to exercise powers and perform functions under a range of legislative and policy requirements and to carry out certain business functions.*
>
> *The City is committed to ensuring that effective privacy management remains central to all its operations while delivering a wide and diverse range of services to its community, including residents, ratepayers, businesses and visitors. Maintaining privacy is the responsibility of everyone and is an integral part of organisational culture which is reflected in various policies and related documentation, systems and processes used."*

A Guide to how the City handles personal information is currently under development which will outline in further detail how the City meets its obligations to protect the privacy of personal information. This Guide will also be made available publicly.

Issues and options considered

Council may choose to:

- adopt the proposed *Privacy Council Policy,* as presented in Attachment 1 to this Report.
- adopt the proposed *Privacy Council Policy,* as presented in Attachment 1 to this Report, with modifications.
  or
- not adopt the proposed *Privacy Council Policy.*

The Policy will come into effect once the remainder of the Act has been proclaimed; likely in 2026.

Legislation / Strategic Community Plan / Policy implications

Legislation *Privacy and Responsible Information Sharing Act 2024.*

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**EXPECTATIONS**	**REPUTATION**
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer
Residual Risk	High		
Control Effectiveness	Strong		
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.		
Risk Control	A relevant control, to mitigate risk, is to ensure the intent of the Policy aligns with the Information Privacy Principles within the Act. A further control is to ensure the City's Administration operational structure includes dedicated and experienced employees with responsibility and accountability for privacy and responsible information sharing activities.		

Financial / budget implications

Privacy and responsible information sharing activities are carried out using existing budgeted resources.

Regional significance

An open and transparent privacy policy enhances the City's capability to deliver services to the District, and beyond, as relevant.

Sustainability implications

The financial sustainability of the City's operations depends on an open and transparent privacy policy, with the aim to reduce significant reputational damage and/or financial losses being incurred from inappropriate handling of personal information. Being responsible and financially sustainable is part of the goals of the City's *Strategic Community Plan.*

Consultation

If the proposed Policy is endorsed by Council, it is proposed to review the Policy 12 months after implementation to ensure the operational intent of the Policy is as intended.

COMMENT

A second policy is to be drafted for information breaches; with the City waiting for the Office of Digital Government to release the readiness guidance notes.

The objective of the policy will be to enable the City to respond to a personal information breach and to reduce the impact of the breach on affected individuals.

The policy will apply to any affected individual whose personal information handled by the City has been compromised via unauthorised access, unauthorised disclosure and/or loss of information. This extends to personal information handled on behalf of the City via its business partners, contractors, suppliers, outsourced service providers and third parties.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 28 July 2025.

The committee recommendation is the same as recommended by City officers.

RECOMMENDATION

That Council ADOPTS the new Privacy Council Policy, provided as Attachment 1 to this Report.

ATTACHMENTS

1. New Privacy Council Policy [**13.1.4.1** - 4 pages]
2. Schedule 1 [**13.1.4.2** - 15 pages]
3. Council Report 12.6 [**13.1.4.3** - 10 pages]

13.1.5 REVIEW OF THE PURCHASING COUNCIL POLICY (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	59174, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to approve the proposed amendments to the City's *Purchasing Council Policy.*

EXECUTIVE SUMMARY

The *Purchasing Council Policy* is required to be reviewed at least once every five years. The policy was last reviewed in May 2020.

Some necessary improvements have been identified to the City's *Purchasing Council Policy* to enhance operational efficiency and reflect the prevailing economic environment in the context of procurement activity.

The specific quotation requirements currently provided for the engagement of artists and performers in the Summer Events Season have been reviewed and updates are proposed to reflect the current market and the cultural events calendar by raising the value threshold to which this requirement applies. It is proposed to expand the provision to the Cultural Services Program as a whole, insofar as it pertains to engagement of artists, performers and/or entertainment services.

In addition, the quotation requirements for all procurement values have been reviewed and updated to reflect the ongoing market conditions, as well as to better align these requirements with those in comparable organisations, by prescribing a minimum number of quotations to be sought and a minimum number to be obtained.

A revised *Purchasing Council Policy* with the above changes was presented to the Policy Committee at its meeting held on 14 April 2025. The committee had adopted the policy with some amendments, limiting significantly accessing the exemption from tender provisions as per sub regulation 11(2) of the *Local Government (Functions and General) Regulations 1996*. The changes proposed by the committee would have had significant consequences in the City's ability to make purchases in timely, efficient and effective way thus having potential consequences for the City's ability to deliver many of its services.

The revised Purchasing Policy is being presented again with the same set of changes as originally proposed in April 2025 committee meeting without limiting any access to the tender provisions under regulation 11(2) of the *Local Government (Functions and General) Regulations 1996*.

It is therefore recommended that Council ADOPTS the revised Purchasing Council Policy forming Attachment 1 to this Report.

BACKGROUND

The *Purchasing Council Policy* was presented to the Policy Committee in October 2022 with some proposed amendments, however, it was referred back to obtain further clarity on City's purchasing protocols and integrity controls. All the relevant documents were made available to the Elected Members but the reviewed policy was not presented again to the Policy Committee.

At the Audit and Risk Committee held in August 2024, a detailed report was presented to the committee on applicability of WA procurement rules 2021 to City of Joondalup Procurement Activity. It was noted in the report that the scale and breadth of *WA Procurement Rules 2021* are for Western Australian State Government departments to harmonise State's approach to procurement in order to achieve certain key objectives whereas the City, as a Local Government, exists and operates within a fairly narrow frame of reference and accordingly the City's *Purchasing Policy* was considered appropriate and adequate for the City's operations as a Local Government to drive value from procurement activities.

A number of years ago, the City's *Purchasing Council Policy* introduced specific quotation requirements for procurement of services from artists and performers during the Summer Event to accommodate the lower likelihood of multiple providers offering the exact same service/product. This provision has been reviewed for currency in the present environment.

Quotation requirements for the different procurement thresholds have been reviewed and updated to enhance the request for quotation process. The market conditions that have been a feature of the economy for the past few years have rendered it particularly difficult, particularly in respect of construction, maintenance and related services, to meet the requirement to obtain the prescribed minimum quotations, in spite of requests being issued to multiple potential respondents.

The proposed changes to the *Purchasing Council Policy* are similar to the amendments presented to the Policy Committee back in October 2022 and subsequently in April 2025 as our operational requirements are still the same and the City's policy is still fit for purpose and contemporary to our needs.

During recent comparison of the Purchasing Policy of comparable councils it was established that the changes proposed are aligned to other similar sized council.

The *Purchasing Council Policy* was adopted by the committee at its meeting held on 14 April 2025 with certain amendments. A memo was circulated to all the Elected Members explaining the impact of these amendments on the City's ability to deliver its services. The memo is attached as Attachment 3 to this Report.

DETAILS

Quotation Requirements - Cultural Services Program

The *Purchasing Council Policy* prescribes quotation requirements for different procurement value thresholds. In general, a minimum of two verbal quotations are required for procurement between $5,001 and $10,000 while at least three written quotations are required for values from $10,001 and up.

Special provision is included in the policy for procurement of services from artists or performers for events during the City's Summer Events season, which allows the City to procure services up to $10,000 on the strength of a single quotation, in recognition of the uniqueness of product offerings from different artists/performers.

The current requirement is:

$5,001 to $10,000 Summer Season Events Only	*One verbal/written quotation required by officers within Leisure and Cultural Services for unique artists or performers at events including, but not limited to:* • *Music in the Park* • *Valentine's Concert* • *Joondalup Festival* *A record of details of the quotation received is to be made in accordance with the Purchasing Protocols and clause 3.6 of this Policy.*

The current market for artists/performers has been considered in reviewing this provision and it is proposed to amend the requirement as highlighted below:

$5,001 to $20,000 Cultural Services Program	*One verbal/written quotation required by officers within Leisure and Cultural Services for unique artists, performers, acts or entertainment at events within the Cultural Services Program including, but not limited to:* • *Music in the Park* • *Valentine's Concert* • *Joondalup Festival* • *Any other event requiring artists or performers* *A record of details of the quotation received is to be made in accordance with the Purchasing Protocols and clause 3.6 of this Policy.*

The review has not only considered the current market but has also taken account of the broader requirements of the Cultural Services Program, and concluded that the City regularly engages artists or performers for cultural events within the Program outside the Summer Events Season.

The proposed change would allow the City to engage artists/performers with a unique product or service offering for any cultural services events during the year, through the same purchasing policy provision that is currently available only for the Summer Events Season.

The value threshold is also proposed to be increased to $20,000 in recognition of the current market.

Quotation requirements – General

The policy currently prescribes a minimum number of quotations to be obtained for the different procurement value thresholds, as follows:

Procurement threshold (ex GST)	**Current Quote requirements**
Up to $5,000	Direct procurement, no quotes required
$5,001 to $10,000	Minimum of two verbal quotations required
$10,001 to $50,000	Minimum of two written quotations required
$50,001 to $250,000	Minimum of three written quotations required

For the past few years, it has become increasingly difficult to obtain the minimum number required in several Request for Quote (RFQ) processes, despite RFQs being issued to several potential respondents.

The nature of the current market conditions has meant that several suppliers have limited spare capacity to take on additional work and, therefore, often do not respond to RFQs issued by the City.

This presents a challenge to the City to obtain the requisite number of quotes, and lengthens the procurement process – considerably, in some cases – unnecessarily, in order to ensure compliance with the policy.

The proposed amendments therefore seek to ease this pressure and require officers to seek a minimum number of quotations and obtain a lesser minimum to progress with procurement, as follows:

Procurement threshold (ex GST)	**Proposed Quote requirements**
Up to $5,000	Direct procurement, no quotes required
$5,001 to $10,000	Seek a minimum of two verbal quotations, obtain a minimum of one quotation
$10,001 to $50,000	Seek a minimum of two written quotations, obtain a minimum of one quotation
$50,001 to $250,000	Seek a minimum of three written quotations, obtain a minimum of one quotation

This is a well-established procurement practice, as evidenced in the procurement policies of other similar organisations, such as:

City of Wanneroo	Purchasing Policy requires a minimum number of quotations to be sought
City of Swan	Purchasing Policy requires a minimum number of quotations to be sought and a minimum of one obtained
City of Stirling	Procurement Policy requires a minimum number of quotations to be sought
City of Perth	Purchasing Policy requires a minimum number of quotations to be sought

It is also noteworthy that the WA State Government procurement rules, while prescribing in great detail the procurement process to be followed by state agencies, do not stipulate a minimum number of responses to be obtained in a request for quotes process.

The proposed amendment will also deliver a similar outcome to the City's tender process which, while a public process, does not prescribe a minimum number of respondents and allows the City to progress with procurement even in the event that there is a single response to the request for tender, provided the tender evaluation panel determines this to be value for money to the City.

The City has considered the recommendation of the Policy Committee for seeking and obtaining more number of quotations as proposed at the April 2025 Policy Committee meeting. The City is once again proposing to amend the policy to obtain at least one quotation as it reflects the current market conditions and will help the City deliver its services in timely manner. Even with a single quotation, the value for money criteria is always applied as all purchase of goods and services are made in strict compliance with the following purchasing protocols (Attachments 4 – 10 refers):

- Purchasing — Panels of Pre-qualified Suppliers Protocol.
- Purchasing — Purchasing of Goods and Services Protocol.
- Purchasing — Quotations for Providing Goods and Services Protocol.
- Purchasing — Tenders for Providing Goods and Services Protocol.
- Purchasing — Procurement of Travel, Accommodation and Vehicle Hire Protocol.
- Purchasing — Use of Corporate Credit Cards Protocol.
- Purchasing — Use of Trade Cards for Procurement of Goods and Materials Protocol.

In addition to the above stated changes, the following minor changes have been proposed to the policy:

- Clause 3 on 'Definitions' has been added for the first time in accordance with the new policy template.
- Purchasing protocols list expanded to include protocols relating to use of cards and procurement of travel, accommodation and vehicle hire.
- Clause 4.6 on 'Sustainable Procurement' has been revised in accordance with Sustainability Council Policy.
- There are also a few minor wording changes to better clarify phrases and expressions in the policy, which do not alter either the meaning or intent, and some minor structure and formatting changes.

A marked-up version of the revised *Purchasing Council Policy* is provided as Attachment 2 to this Report.

Issues and options considered

Option 1 – Approve the proposed changes to the *Purchasing Council Policy*.

Should the proposed amendments be approved, the value threshold to which unique artists and/or performers can be engaged by means of a single quotation will rise to $20,000, giving the City more flexibility to engage entertainment, acts, artists or performers in the current market. The expansion of the provision to the full Cultural Services Program recognises that the events the City may undertake in any year, which do not all fall within the Summer Events season.

In addition, amending the quotation requirement as outlined would allow procurement to progress more easily where the City encounters difficulties obtaining sufficient quotation responses to satisfy the policy requirements. There would be no increased risk of obtaining less value in the procurement process as the policy requirements as to value for money, sustainability and the like will not change.

This option is recommended.

Option 2 – Not approve the proposed change to the *Purchasing Council Policy*.

Should the proposed amendment not be approved, the existing provisions in the *Purchasing Council Policy* remains in place.

Since the provision for artists and performers was originally introduced into the policy, there have been significant changes in the environment for arts and entertainment offerings.
The current policy provision is no longer fit for purpose and limits the City's ability to engage with the market in a flexible and reasonable manner.

Retaining the existing general provision to obtain a minimum number of quotations, as opposed to seeking a minimum number will continue the City's current constraints in obtaining sufficient quotations to meet the policy requirement. Should the current economic climate persist or deteriorate further, as expected in the medium term, the City's difficulties in this vein can be expected to worsen and cause the procurement process to become even less efficient and more burdensome.

This option is not recommended.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Functions and General) Regulations 1996.*
Local Government Act 1995.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy *Purchasing Council Policy.*

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	DECISIONS	REPUTATION
Risk Event Description	Ineffective / improper decision making	Loss of community trust
Risk Responsibility	Director Governance and Strategy	Chief Executive Officer
Residual Risk	High	
Control Effectiveness	Strong	
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.	
Risk Control	The relevant control, to mitigate risk, is the requirement for the Policy to be reviewed at least once every five years; however may be reviewed at an earlier date as a result of legislative changes which have a bearing, Council decisions which affect the continued validity or applicability of the policy, important technological, industry or social changes, or any other such circumstance that would justify an earlier review. The current review ensures operational efficiency and reflects the prevailing economic environment in the context of procurement activity.	

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

No specific consultation was undertaken. Purchasing policies of other entities, as well as the WA State Government procurement rules, were reviewed during this process.

COMMENT

The proposed amendments are expected to improve outcomes of the procurement process while not increasing any attendant risks.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 28 July 2025.

The original recommendation as presented by City officers to the Committee is as follows:

That Council ADOPTS the revised Purchasing Council Policy forming Attachment 1 to this Report.

The Committee's subsequent recommendation to Council is as follows (changes identified):

That Council ADOPTS the revised Purchasing Council Policy forming Attachment 1 to this Report, subject to the following amendment:

1 That clause 4.5 – Quotation Thresholds - be amended as follows:

- *For the category $10,001 to $50,000 – seek a minimum of two written quotations with specifications of requirements and obtain at least two quotations;*

- *For the category $50,001 to $250,000 – seek a minimum of three written quotations with full specifications using quotation documents in accordance with the purchasing protocols as applicable, and obtain at least two quotations.*

RECOMMENDATION

That Council ADOPTS the revised *Purchasing Council Policy* forming Attachment 1 to this Report, subject to the following amendment:

1 That clause 4.5 – Quotation Thresholds - be amended as follows:

- **For the category $10,001 to $50,000 – seek a minimum of two written quotations with specifications of requirements and obtain at least two quotations;**

- **For the category $50,001 to $250,000 – seek a minimum of three written quotations with full specifications using quotation documents in accordance with the purchasing protocols as applicable, and obtain at least two quotations.**

ATTACHMENTS

1. Purchasing Council Policy - 2025 Review (Final) [**13.1.5.1** - 6 pages]
2. Purchasing Council Policy - 2025 Review (Marked up version) [**13.1.5.2** - 8 pages]
3. Panels of Pre-qualified Suppliers Protocol [**13.1.5.3** - 8 pages]
4. Protocol Travel, Accommodation and Vehicle Hire [**13.1.5.4** - 4 pages]
5. Purchasing of Goods and Services Protocol July 2020 [**13.1.5.5** - 10 pages]
6. Quotations for Providing Goods and Services Protocol July 2020 [**13.1.5.6** - 5 pages]
7. Tenders for Procurement of Goods and Services Protocol July 2020 [**13.1.5.7** - 14 pages]
8. Use of Corporate Credit Cards Protocol - February 2022 [**13.1.5.8** - 5 pages]
9. Protocol Use of Trade Cards August 2016 [**13.1.5.9** - 5 pages]
10. Purchasing Policy Memo to Elected Members - May 2025 [**13.1.5.10** - 8 pages]

13.1.6 GAMBLING ON CITY-OWNED OR MANAGED PROPERTY COUNCIL POLICY (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Nico Claassen Director Infrastructure Services
FILE NUMBER	111875, 101409, 22513, 101515
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For the Policy Committee/Council to adopt the draft Gambling on City-Owned or Managed Property Council Policy.

EXECUTIVE SUMMARY

At its meeting held on 25 July 2023 (CJ120-07/23 refers), Council requested a report be presented to the Policy Committee that considered the development of a formal position on gambling activities on City-owned or managed property.

At its meeting held on 19 November 2024 (CJ316-11/24 refers), a report was presented to Council providing background information on the various legislation that governs gambling practices in Western Australia and outlining the options for developing a Council Policy. Council requested that the Chief Executive Officer proceed with the development of a Council Policy that prohibits wagering activities on City-owned or managed property but still allows for gaming activities that may/may not require a permit.

The City has now prepared a draft policy for Council's consideration.

It is therefore recommended that Council ADOPTS the draft Gambling on City-Owned or Managed Property Council Policy provided as Attachment 1 to this Report.

BACKGROUND

At its meeting held on 25 July 2023 (CJ120-07/23 refers), Council requested a report be presented to the Policy Committee that considers the development of a formal position on the installation and conducting of any gambling or wagering activities on City-owned or managed property. This report was requested in relation to a petition to Council requesting support for an application to Racing and Wagering WA for the installation of a self-service Club TAB within the Sorrento Bowling Club facility at Percy Doyle Reserve, Duncraig.

At its meeting held on 19 November 2024 (CJ316-11/24 refers), a report was considered by Council, following consideration by the Policy Committee at its meeting held on 4 November 2024, that provided information on the following:

- Various legislation that governs gambling practices in Western Australia.
- Types of gambling — wagering and gaming.
- Roles and responsibilities of State and local governments.
- Summary of existing wagering activities in the City of Joondalup.
- Summary of existing gaming activities in the City of Joondalup.
- Options for developing a Council Policy.

Following review of this report at the meeting, Council resolved as follows:

"1 SUPPORTS the development of a formal position to limit gambling activities in all City-owned or managed properties;

2 PROVIDES clear guidance on the specific gambling activities it wishes to limit in City-owned and managed properties, namely:

2.1 Prohibit only wagering activities;

3 REQUESTS the Chief Executive Officer develops a Council Policy to limit gambling activities in City-owned and managed properties, taking into consideration the guidance provided by Council in Part 2 above."

DETAILS

Types of gambling — wagering and gaming

The Gaming and Wagering Commission defines gambling as undertaking any activity that constitutes wagering or gaming.

Wagering

"Wagering", also known as betting, involves staking money (or money's worth) on the outcome of an undecided event, such as the result of a sports match or race. A person makes a wager by putting up collateral (in money or money's worth) on a prediction of an unknown outcome, hoping to win more money than was risked.

Wagering is commonly associated with racing events, such as thoroughbred, harness and greyhound races, and sporting events, such as football matches and basketball games. In Western Australia, racing and wagering activities are controlled by the authority known as Racing and Wagering WA and require a licence.

Gaming

"Gaming" refers to games of chance for winnings in money or money's worth, whether any person playing the game is at risk of losing any money or money's worth or not. A "game of chance" is a game, or a pretended game, that includes a degree of chance, whether or not combined with a skill (or degree of skill). A game of chance does not include any athletic sport or game. Examples of gaming include the following:

- Amusements with prizes and minor fundraising (including tipping competitions).
- Bingo.
- Senior citizen's bingo.
- Calcutta.
- Continuing lottery.
- Social gambling (including poker that is not played for money or money's worth).
- Standard lottery.
- Two-up.
- Video lottery terminal (not including electronic gaming/poker machines).

Depending on the length of time a game runs for, and the value and content of the prizes, a Gaming Function Permit may need to be submitted to the Gaming and Wagering Commission (via the Department of Local Government, Industry Regulation and Safety) before an organisation undertakes any of the games above. To be approved for a Gaming Function Permit, the game must be conducted in accordance with the approved rules, and the funds expected to be raised must be in support of religious or charitable purposes, or the promotion or advancement of social welfare (including sports or games) and cultural or public recreational activities.

Existing policy mechanisms for gambling activities in Western Australia

In Western Australia, local governments have a limited role and authority concerning the conduct of gambling within their district. Most powers and responsibilities related to gaming and wagering are vested in the State Government via the Department of Local Government, Industry Regulation and Safety, the Gaming and Wagering Commission, and Racing and Wagering WA. However, local governments are required to contribute to the assessment and approval process of applications to conduct some gaming and wagering activities.

Local governments may be asked to comment on licence applications to establish a TAB agency (together with the Western Australian Police and other organisations that address health or financial issues in the area surrounding the proposed TAB site). Local governments may also be asked to issue a Section 55 Certificate of Local Government Authority as part of the permit application process for some gaming activities to demonstrate compliance with town planning matters and the *Health (Miscellaneous Provisions) Act 1911* (WA). It must be noted that local governments are obligated to issue Section 55 Certificates regardless of any formal policy position they may hold.

After the local government assesses and issues a Section 55 Certificate, the Department issues the applicant with an "Approval of Premises" as part of their permit to conduct a gaming activity. Most social gaming activities do not require a permit (for example, minor raffles, lucky dips, chocolate wheels, some guessing games, and number-based games), and in these cases, the City is not notified or consulted on the proposed activities. It should be noted, however, that the City can limit gambling activities on land it manages or controls through hire, leasing or licensing arrangements.

Currently, the City does not have a formal position regarding gaming or wagering activities on City-owned or managed property. Each application for a Section 55 Certificate of Local Government Authority, or request for comment on an application for a wagering licence (TAB licence) is assessed and issued by the City on a case-by-case basis.

Existing policy mechanisms for City-owned or managed property

The City has existing policy mechanisms that govern the type of activities that can be undertaken on City-owned or managed property:

- *Local Government and Public Property Local Law 2014* — A local law which provides for the regulation, control and management of activities and facilities of local government and public property, and establishes the usage requirements that persons must comply with. Section 3.1(1)(v) of the local law currently states that appropriate permits for gambling must be obtained for any gambling activities on City-owned or managed property. This is reflected in the City's Terms and Conditions of Hire documents.

- *Property Management Framework* — A framework that defines the classifications for which City-owned and managed property is held, establishes the categories and associated principles under which City-owned and managed property may be used and occupied, and promotes equitable, effective and sustainable management practices for the use and occupation of City-owned and managed property. This framework currently does not address gambling activities.

New policy mechanism for gambling activities on City-owned or managed property

As requested, the City has now prepared a draft Gambling on City-Owned or Managed Property Council Policy that outlines a formal position on gambling activities on City-owned or managed property (either hired, leased or licensed). The policy acts to prohibit wagering activities but still allows for gaming activities that may/may not require a permit.

It should be noted that implementation of the new policy will still rely on hirers, lessees and licensees to be largely self-policing. In the future, as now, it is likely that the majority of gambling activities that hirers/lessees/licensees would want to undertake on City-owned or managed property would be minor gaming activities (for example raffles, chocolate wheels, lucky dips, and the like), which do not require a permit. Therefore, even if these activities were to take place, it is unlikely the City would be made aware.

Issues and options considered

Council may choose to:

- adopt the draft policy
  or
- provide amendments to the draft policy.

Legislation / Strategic Community Plan / Policy implications

Legislation *Betting Control Act 1954.*
Casino Control Act 1984.
Gaming and Wagering Commission Act 1987.
Health (Miscellaneous Provisions) Act 1911.
Local Government and Public Property Local Law 2014.
Racing and Wagering Western Australia Act 2003.

10-Year Strategic Community Plan

Key theme 3. Place.

Outcome 3-4 Functional and accessible - you have access to quality community facilities that are functional and adaptable.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**EXPECTATIONS**	**REPUTATION**
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer
Residual Risk	High		
Control Effectiveness	Strong		
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.		
Risk Control	The relevant control, to mitigate risk, is the provision of a mechanism to control unpermitted wagering activities on City owned or managed property and reinforce the City's commitment to contribute to community wellness.		

Other risk information

Gambling-related harm is widely acknowledged as impacting not only the people who gamble, but also their families, friends and the wider community. Should the City choose not to apply limitations on gambling activities on City-owned or managed property, this harm could continue or grow in the future.

Notwithstanding, a number of local community groups conduct gaming activities to raise funds for their organisation's needs, or for charitable purposes. Should the City choose to apply limitations on gambling activities on City-owned or managed property, especially gaming activities, this may reduce the fundraising capacity of these local groups.

Financial/budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

There are a number of social and economic sustainability implications linked to gambling. Gambling is often associated with negative consequences and harms; however, it can also have positive effects on individuals and communities. The benefits of gambling include offering entertainment, mental stimulation, social interaction, and the opportunity to support local community organisations and charitable causes. Although it is noted that these benefits are not solely associated with undertaking gambling activities and can also be achieved through other means.

Gambling-related harm is comprised of seven main domains: financial, relationships, emotional/psychological, decrements to health, reduced performance at work/study, and cultural harm and criminal activities. In recent years, it has been increasingly recognised that gambling-related harms not only affect the people who gamble, but also their families, friends and the wider community.

Consultation

No community consultation has been undertaken to date to determine whether or not the community supports limitations on gambling activities on City-owned or managed property.

COMMENT

Should the Council decide to adopt the new Gambling Council Policy, the City's Terms and Conditions of Hire and lease/licence agreements may need to be amended to include a clause to ensure that hirers/lessees/licensees are made aware of what gambling activities are/are not permitted, and that the City would rely on users to comply.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 28 July 2025.

The committee recommendation is the same as recommended by City officers.

RECOMMENDATION

That Council ADOPTS the Gambling on City-Owned or Managed Property Council Policy provided as Attachment 1 to this Report.

ATTACHMENTS

1. DRAFT Gambling on City Owned or Managed Council Policy [**13.1.6.1** - 3 pages]

13.1.7 NOTIFICATION OF PUBLIC WORKS COUNCIL POLICY (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Nico Claassen Director Infrastructure Services
FILE NUMBER	108874, 108222, 101515
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For Council to adopt the revised *Notification of Public Works Council Policy*.

EXECUTIVE SUMMARY

The *Notification of Public Works Council Policy* (Attachment 1 refers) was first adopted by Council at its meeting on 18 August 2020 (CJ117-08/20 refers) and complements the *Community Consultation Council Policy*. The *Notification of Public Works Council Policy* states the City's commitment to formally notifying identified stakeholders whenever it is required to do so under legislation, or whenever the City determines the public works could impact or inconvenience the community to a significant degree.

There have been no changes to this policy since its adoption in August 2020.

The City's approach to notifying the community about public works has not changed since the adoption of this policy and it continues to be implemented effectively by the City. However, the recent review has identified some minor changes to the policy wording that could assist in providing further clarity to the community on the types of public works that the City will notify identified stakeholders of.

It is therefore recommended that Council ADOPTS the revised Notification of Public Works Council Policy provided as Attachment 2 to this Report.

BACKGROUND

The *Community Consultation Council Policy* specifies the City's commitment to seeking feedback from identified stakeholders whenever it is required to do so under legislation, or whenever it is considered valuable to inform decision-making. For a number of public works, particularly those which form the approved Capital Works Program, community consultation is not required as the works have already been approved to commence.

The *Notification of Public Works Council Policy* (Attachment 1 refers) was first adopted by Council at its meeting on 18 August 2020 (CJ117-08/20 refers) and complements the *Community Consultation Council Policy*. The *Notification of Public Works Council Policy* states the City's commitment to formally notifying identified stakeholders whenever it is required to do so under legislation, or whenever the City determines the public works could impact or inconvenience the community to a significant degree.

DETAILS

The City's approach to notifying the community about public works has not changed since the adoption of this Policy. The Policy continues to be implemented effectively by the City and continues to demonstrate the City's commitment to notifying the community about upcoming public works which may affect them. It provides clarity and certainty to the community around when they will be notified about upcoming public works.

The recent review has identified some minor changes to the policy wording that could assist in providing further clarity to the community on the types of public works that the City will notify identified stakeholders of. The recommended changes are as follows:

- Amendment to the definition of "public works" to specifically include "trees" in the notification process, due to the City often receiving a lot of community feedback in relation to the removal and planting of trees.

- Amendment to section 4.2 to clarify that notification will not be required when general maintenance is to be undertaken by the City.

Issues and options considered

Council may choose to:

- adopt the revised *Notification of Public Works Council Policy*, as shown in Attachment 2 to this Report
  or
- suggest further modifications to the *Notification of Public Works Council Policy.*

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-3 Engaged and informed - you are able to actively engage with the City and have input into decision-making.

Policy *Closure of Pedestrian Accessways Local Planning Policy.*
Community Consultation Council Policy.
Notification of Public Works Council Policy.
Planning Consultation Local Planning Policy.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	DECISIONS	EXPECTATIONS	REPUTATION
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer
Residual Risk	High		
Control Effectiveness	Strong		
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.		
Risk Control	The relevant control, to mitigate risk, is the provision of a policy to allow legislative compliance (where it applies) and maintenance of stakeholder relationships by using clearly defined procedures.		

Other risk information

The *Notification of Public Works Council Policy* was developed to complement the City's *Community Consultation Council Policy* and to state the City's commitment to formally notifying identified stakeholders of upcoming public works (as opposed to seeking feedback to inform decision-making). It is imperative that policies reflect the current positions of Council and work practices at the City, as well as contemporary best practice approaches.

Financial / budget implications

Financial implications associated with notification of public works are considered during the annual budget planning process.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The City also has an internal policy and processes that provide guidance to the City's workforce as to where and how identified stakeholders are to be formally notified of upcoming public works. These documents include the procedure for notifying stakeholders, including the drafting of communication material, approvals process and branding.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Policy Committee at its meeting held on 28 July 2025.

The committee recommendation is the same as recommended by City officers.

RECOMMENDATION

That Council ADOPTS the revised *Notification of Public Works Council Policy* as provided in Attachment 2 to this Report.

ATTACHMENTS

1. Notification of Public Works Council Policy (current) [**13.1.7.1** - 2 pages]
2. Notification of Public Works Council Policy (revised) [**13.1.7.2** - 2 pages]

13.2 SPECIAL CHIEF EXECUTIVE OFFICER RECRUITMENT AND PERFORMANCE REVIEW COMMITTEE - 30 JULY 2025

13.2.1 CHIEF EXECUTIVE OFFICER RECRUITMENT AND SELECTION PROCESS (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	74574, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For the Council to note the proposed process for the recruitment of a Chief Executive Officer (CEO) for the City of Joondalup.

EXECUTIVE SUMMARY

At the Council meeting held on 24 June 2025 (CJ178-06/25 refers) it was agreed to advertise for the position of CEO for the City of Joondalup, for a term of five years.

The *Local Government Legislation Amendment Act 2019* included a requirement for model standards covering the recruitment and selection, performance review and termination of employment of local government Chief Executive Officers. These reforms intend to ensure best practice and greater consistency in these processes between local governments.

The Council has adopted these model standards in its *City of Joondalup Standards for CEO Recruitment, Performance Review and Termination Council Policy*.

The City is also guided by the Local Government Operational Guideline *CEO Recruitment and Selection, Performance Review and Termination*.

The purpose of this report is to establish the process for recruitment and selection of a CEO, in accordance with the *Local Government Act 1995*, *Local Government (Administration) Regulations 1996*, and Council Policy. A proposed process and timeline is detailed in Attachment 1.

It is recommended that Council ADOPT the proposed timeline/process for the recruitment and selection of a Chief Executive Officer for the City of Joondalup as detailed in Attachment 1 to this Report.

BACKGROUND

At the Council meeting held on 24 June 2025 (CJ178-06/25 refers) it was agreed to advertise for the position of CEO for the City of Joondalup, for a term of five years.

Further, the Council endorsed the process for the recruitment of a CEO as per the minimum standards for recruitment and selection of a CEO as outlined in the *Guidelines for Local Government CEO Recruitment and Selection, Performance Review and Termination.*

It is considered prudent to detail the proposed process and timeframes for recruitment and selection.

DETAILS

Recruiting and selecting a CEO is one of the most significant tasks Elected Members may undertake during their term of office. Choosing the right person is critical to the success of the Council and the local government.

The Local Government Operational Guideline *CEO Recruitment and Selection, Performance Review and Termination* provides guidance to local governments in undertaking the recruitment and selection process.

The Council has also adopted its *City of Joondalup Standards for CEO Recruitment, Performance Review and Termination Council Policy.*

These two documents will guide the Council through the process and should be used as reference documents.

Process for Recruitment and Selection

One of the initial requirements in recruiting a CEO is for the Council to agree to a process to be used for recruitment and selection.

In addition to being required by legislation, adopting a process ensures transparency, clarity and a shared understanding.

Detailed in Attachment 1 is the proposed recruitment and selection process and timeframe. It is important to note that a number of the timeframes can only be established following the appointment of an independent HR Consultant engaged to facilitate the recruitment and selection.

Decisions by the Council

There are a number of decisions that will be required to be undertaken by the Council during the process, including the following:

- Agreement on the proposed timeline/process for recruitment.
- Endorsement of the independent HR Consultant to facilitate the recruitment and selection process.
- Endorsement of the Job Description Form for the position.
- Appointment of CEO Recruitment and Performance Review Committee, including Terms of Reference and Presiding Member.
- Consideration of composition of the CEO Selection Panel, including appointment of at least one independent member.
- Endorsement of contract of employment.
- Endorsement of preferred candidate.

Issues and options considered

Council may choose to:

- adopt the proposed timeline/process for the recruitment and selection of a Chief Executive Officer as detailed in Attachment 1 to this Report.
  or
- adopt the proposed process/timeline for the recruitment and selection of a Chief Executive Officer as detailed in Attachment 1 to this Report, with amendment.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Administration) Regulations 1996.*
Local Government Act 1995.
Salaries and Allowances Act 1975.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy *City of Joondalup Model Standards for CEO Recruitment and Selection, Performance Review and Termination Council Policy*.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**EXPECTATIONS**	**WORKFORCE**	**REPUTATION**
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Inability to attract or retain skilled and competent workforce	Loss of community trust
Risk Responsibility	Director Governance and Strategy			Chief Executive Officer
Residual Risk	High			
Control Effectiveness	Strong			
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.			
Risk Control	The relevant control, to mitigate risk, is the provision of a report that details the information required to allow adherence to the CEO's employment contract and legislative requirements.			

Other risk information

The Council has a statutory responsibility to undertake the recruitment process in accordance with the Act, Regulations and *City of Joondalup Standards for CEO Recruitment, Performance and Termination Council Policy.*

Financial / budget implications

The Council has not budgeted for consultancy costs related to the recruitment and selection of a CEO.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

As outlined in s5.40 of the *Local Government Act 1995* the principles of merit and equity will be applied by undertaking a thorough assessment of the candidates' skills, knowledge and abilities against the work-related requirements of the role. The process will be open, competitive and free from bias, unlawful discrimination, nepotism or patronage.

The appointment of a CEO is a significant milestone for the City of Joondalup.

The proposed timeline/process is dependent on the appointment of an independent Human Resource Consultant and their expert advice with regard to suitable timeframes.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Chief Executive Officer Recruitment and Performance Review Committee at its meeting held on 30 July 2025.

The committee recommendation is the same as recommended by City officers.

RECOMMENDATION

That Council ADOPT the proposed timeline/process for the recruitment and selection of a Chief Executive Officer for the City of Joondalup as detailed in Attachment 1 to this Report.

ATTACHMENTS

1. Chief Executive Officer Recruitment Timetable [**13.2.1.1** - 2 pages]

13.3 AUDIT AND RISK COMMITTEE - 4 AUGUST 2025

13.3.1 INTERNAL AUDIT FUNCTION (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr James Pearson Chief Executive Officer
FILE NUMBER	107022, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider possible changes to the internal audit function reporting to the Audit and Risk Committee.

EXECUTIVE SUMMARY

At its meeting held on 20 May 2024 (Item 11.2 refers), the Audit and Risk Committee requested the Chief Executive Officer prepare a report on the internal audit function reporting to the Audit and Risk Committee (the Committee) in addition to the Chief Executive Officer, and a mechanism or procedure where the Internal Auditor can confidentially report to the Committee.

At its meeting held on 20 September 2022 (CJ151-09/22 refers), Council resolved (in part) that it:

1 MAINTAINS the current functional reporting relationship between the Internal Auditor and the Audit and Risk Committee.

It is recommended that Council:

1 REAFFIRMS its decision of 20 September 2022 (CJ151-09/22 refers) that MAINTAINS the current functional reporting relationship between the Internal Auditor and the Audit and Risk Committee;

2 NOTES that as per section 5.41 of the Local Government Act 1995, the Chief Executive Officer is responsible for the employment, management supervision, direction and dismissal of other employees, including the City's Internal Auditor; and

3 NOTES that the Audit and Risk Committee Charter will be updated following the October 2025 local government elections and proclamation of the local government reforms relating to audit, risk and improvement committees, to better reflect the Committee's opportunities to meet with the Manager Audit, Risk and Executive Services and Internal Auditor outside of the Committee's formal meetings.

BACKGROUND

The *Local Government Act 1995* (the Act) and the *Local Government (Audit) Regulations 1996* requires local governments to establish an audit committee with certain roles and responsibilities.

On 6 November 2023 Council resolved (CJ213-11/23 refers), in part to:

5 BY AN ABSOLUTE MAJORITY ESTABLISHES an Audit and Risk Committee with the role being to:

5.1 guide and assist the City in carrying out its functions:

5.1.1 under Part 6 - Financial Management, of the Local Government Act 1995;
5.1.2 in relation to audits conducted under Part 7 - Audit, of the Local Government *Act 1995;*
5.1.3 relating to other audits and other matters related to financial management;

5.2 review the Chief Executive Officer's report into the appropriateness and effectiveness of the City's systems and procedures in relation to risk management, internal control and legislative compliance, presented to it by the Chief Executive Officer under regulation 17 of the Local Government (Audit) Regulations 1996 and:

5.2.1 report to the Council the results of that review;
5.2.2 give the Council a copy of the Chief Executive Officer's report;

5.3 review the Chief Executive Officer's report into the appropriateness and effectiveness of the City's financial management systems and procedures under regulation 5(2)(c) of the Local Government (Financial Management) Regulations 1996 and:

5.3.1 report to the Council the results of that review
5.3.2 give the Council a copy of the Chief Executive Officer's report;

5.4 support the auditor of the City to conduct an audit and carry out the auditor's other duties under the Local Government Act 1995 in respect of the City and to oversee the implementation of any actions in accordance with regulation 16(f) of the Local Government (Audit) Regulations 1996;

5.5 consider the adequacy and effectiveness of internal controls by reviewing reports from the Internal Auditor, the Administration, Office of the Auditor General, consultants and other external oversight agencies as appropriate;

5.6 enquiring with the Internal Auditor or the Administration about processes to detect and prevent fraud or corruption and to their awareness of any suspected, alleged or actual fraud or corruption and the City's response to it (subject to confidentiality considerations);

5.7 assessing the adequacy of the annual internal audit plan and the three year internal audit plan;

5.8 identify and refer specific projects or investigations deemed necessary through the Chief Executive Officer, the Internal Auditor and the Council if appropriate and receive any reports detailing the results of those investigations;

5.9 review the strategic risks to the City and the plans to minimise or respond to those risks. This includes assessing whether risks that may prevent the City from achieving its objectives or maintaining its reputation have been identified;

The Committee Charter, adopted by Council at its meeting held on 20 September 2022 (CJ151-09/22 refers), also outlines the Committee's role, authority, membership, responsibilities (terms of reference), meetings and reporting requirements.

Both the Committee's terms of reference and Charter includes "enquiring with the Internal Auditor or the Administration about processes to detect and prevent fraud or corruption and to their awareness of any suspected, alleged or actual fraud or corruption and the City's response to it (subject to confidentiality considerations)".

Part of the local government reforms has revised the roles and responsibilities for Council, Council members and local government chief executive officers to clarify the separation of powers and duties within local governments. As at 6 December 2024, Section 2.7(3) of the Act — Role of council — now states: *"for the purpose of ensuring proper governance of the local government's affairs, the council must have regard to the following principles — (a) the council's governing role is separate from the CEO's executive role as described in section 5.41; (b) it is important that the council respects that separation."*

Clause 20 of the *Code of Conduct for Council Members, Committee Members and Candidates* — Relationship with City employees — states:

"(1) In this clause - City employee means a person - (a) employed by the City under section 5.36(1) of the Act; or (b) engaged by the City under a contract for services.

(2) A council member or candidate must not - (a) direct or attempt to direct a City employee to do or not to do anything in their capacity as a City employee; or (b) attempt to influence, by means of a threat or the promise of a reward, the conduct of a City employee in their capacity as a City employee; or (c) act in an abusive or threatening manner towards a City employee.

(3) Subclause (2)(a) does not apply to anything that a council member does as part of the deliberations at a Council or Committee meeting.

(4) If a council member or candidate, in their capacity as a council member or candidate, is attending a Council or Committee meeting or other organised event (for example, a briefing or workshop), the council member or candidate must not orally, in writing or by any other means - (a) make a statement that a City employee is incompetent or dishonest; or (b) use an offensive or objectionable expression when referring to a City employee.

(5) Subclause (4)(a) does not apply to conduct that is unlawful under The Criminal Code Chapter XXXV.

DETAILS

Internal audit function reporting to the Audit and Risk Committee

The internal audit function within a local government structure is independent from operational functions, systems and processes. To be most effective the function must be free from management control that may adversely impact on this independence and the auditing and reporting function. The Internal Auditor operates independently and reports directly to the Chief Executive Officer to eliminate undue influence on audit activities, findings and reports.

The Internal Auditor is an employee of the City and is bound by the *City of Joondalup Inside Workforce Enterprise Agreement 2018* which sets out the terms and conditions of employment. This means that the Chief Executive Officer is responsible for employment of the Internal Auditor, in line with the functions outlined in section 5.41 of the Act, being that the Chief Executive Officer is to 'be responsible for the employment, management supervision, direction and dismissal of other employees', which includes the City's Internal Auditor.

The City's internal audit program is not subject to direction or approval from Directors, Managers or the Executive Leadership Team, however operational support is provided by the Manager Audit, Risk and Executive Services.

This differs from listed companies (that are bound by the rules of the Australian Securities Exchange) whereby decisions on the employment of the head of internal audit are reserved for the Board (on recommendation from the Board Audit Committee), as well as the Board or relevant Board Committee reviewing the reasonableness of the remuneration of the head of internal audit. In listed companies, the final decision on the internal audit scope, annual plan and budget is reserved for the Board or Board Audit Committee on recommendation from internal audit and management.

The City's Internal Auditor currently:

- can liaise directly with the Presiding Member of the Committee to discuss reports that are included on Committee meeting agendas
- has a direct line of communication with the Committee through attendance at committee meetings.

The City's Audit and Risk Committee currently can:

- review the three year Internal Audit Plan on an annual basis
- request reports for future consideration.

This liaison and direct line of communication is referred to as a functional reporting relationship. As per section 7.1B (delegation of some powers and duties to audit committee) of the Act, the only powers that a local government may delegate to its audit committee are any of its powers and duties under Part 7 – Audit, of the Act. This does not include the ability for an Internal Auditor to report directly to an audit committee, outside of the current functional reporting mechanism.

On 19 September 2023 Council resolved (CJ187-09/23) in part that it

2 REQUESTS the Chief Executive Officer to ensure the City's Internal Auditor is present at every Audit and Risk Committee Meeting.

The Internal Auditor performs audit activities without fear or favour, and at times is required to undertake activities without the knowledge of the Chief Executive Officer and/or Executive Leadership Team. At times the Internal Auditor works independently with the Manager Audit, Risk and Executive Services to ensure that the commencement, or outcomes of internal audits or investigations that have identified allegations of misconduct, have progressed.

There is the opportunity for the Presiding Member, or any other member of the Committee to meet with the Manager Audit, Risk and Executive Services. Currently the Presiding Member meets with the Manager Audit, Risk and Executive Services, the Chief Executive Officer and relevant Directors on the day of each committee meeting to discuss the agenda papers and address any questions.

Research into other local governments has not found any situation where the internal audit function reports to an audit committee outside of a functional reporting relationship. Some relevant arrangements are:

- City of Swan allows for its Audit, Risk and Improvement Committee to meet with the internal auditor / or officer designated as the Chief Audit Executive at least once per year without management presence.

- City of Perth's Audit, Risk and Improvement Committee is administratively supported by the Manager Audit and Risk, and any member of the committee can meet with the Manager Audit and Risk on request. The City of Perth's Internal Audit business unit reports functionally to the Committee and administratively to the Chief Executive Officer; this allows for a clear and properly defined reporting relationship to ensure that Internal Audit is empowered to perform its role. The direct reporting line to the Committee also acts as a safeguard in the event of a serious breakdown in internal controls or internal control culture at senior levels in the organisation. The Presiding Member of the Committee meets with the Manager Audit and Risk prior to the Agenda Papers being prepared; and before a committee meeting to discuss the agenda papers and address any questions.

- City of Wanneroo outsources the provision of its Internal Audit Services via a tender process for an initial period of three financial years. Wanneroo's in-house dedicated auditor only has limited capacity to evaluate and improve the effectiveness of risk management, control and governance processes across the City. The Audit and Risk Committee can develop and recommend to Council an appropriate process for the selection and appointment of a person as the City's internal auditor – via a tender process – as well as recommending to Council the person or persons to be appointed as the City's internal auditor. It also provides the opportunity for Committee Members to meet with the internal auditor as the need arises without management being present.

Part of the local government reforms, yet to be proclaimed, will require a revised audit, risk and improvement committee and must have an independent presiding member to ensure a level of neutrality and impartial oversight in chairing meetings. An independent presiding member must be a person who is not a council member of any local government or an employee of the local government; and if a deputy presiding member is appointed, they must also be independent.

Following the October 2025 local government elections, and proclamation of the local government reforms relating to audit, risk and improvement committees, the Committee Charter can be updated to better reflect the Committee's opportunities to meet with the Manager Audit, Risk and Executive Services and Internal Auditor outside of the Committee's formal meetings.

Mechanism or procedure where the Internal Auditor can confidentially report to the Committee

It would be difficult for the Internal Auditor to confidentially report to the Committee without a governance structure in place. There is a requirement for confidential reports to be included on the agenda for each meeting, as well as the recording of motions and voting of each item.

All staff would need to leave the meeting for any confidential reports, then re-enter the meeting for the remaining items on the agenda, being the following:

- Urgent business.
- Motions of which previous notice has been given.
- Requests for reports for future consideration.
- The closure of the meeting.

The Internal Auditor would not be able to undertake these requirements, along with minuting the confidential reports, without support from the Administration.

The City's current practice allows for the Internal Auditor, Manager Audit, Risk and Executive Services and the Chief Executive Officer to be the only officers in attendance at Committee meetings when dealing with confidential reports. In these instances, the Manager Audit, Risk and Executive Services also assumes the governance role.

As per section 2.8(f) of the Act – the role of mayor or president includes – *"liaises with the CEO on the local government's affairs and the performance of its functions"*. It would be through this mechanism to raise matters of a confidential nature, within the remit of responsibility of the Internal Auditor, that may not be able to be reported to the Committee.

If the current Internal Auditor and/or Manager Audit, Risk and Executive Services were privy to matters relating to the Chief Executive Officer, within their remit, that could not be raised confidentially with the Chief Executive Officer, they would be obligated to seek counsel from either the City's General Counsel, or an external oversight agency, including but not limited to the following:

- Corruption and Crime Commission.
- Department of Local Government, Industry Regulation and Safety.
- WA Police.

This obligation is in line with the objective of the City's current *Fraud, Corruption and Misconduct Control Council Policy,* which is to communicate the City's zero-tolerance approach and response actions to fraudulent, corrupt and/or misconduct behaviours within the performance of its functions and interactions with contractors and suppliers, the community and all other stakeholders of the City.

Department of Local Government's Local Government Operational Guidelines

The *Local Government Operational Guidelines Number 09 – Audit in Local Government* includes:

> *3. Operation of Audit Committees*
>
> *Role and Responsibilities*
>
> *While a formal internal audit function could be considered to be an operational function and therefore the responsibility of the CEO, it is desirable for an internal auditor to have a direct line of communication to the Audit Committee.*
>
> *Appendix 1 Model Terms of Reference – Audit Committees*
>
> *Internal Audit*
>
> *For local government, the internal auditor should report functionally to the audit committee and administratively to the CEO. It should be remembered that pursuant to section 5.41 of the Act, the CEO is responsible for the day-to-day management of council activities including the direction of staff and implicitly the internal audit function. The CEO may choose to delegate this responsibility provided always that the delegation does not directly or indirectly interfere with the ability of the Internal Auditor to conduct an internal audit function free from interference.*
>
> *A clear and properly defined reporting relationship ensures that the internal auditor is empowered to perform their role working with management. The direct reporting line to the audit committee also acts as an adequate safeguard in the event of a serious breakdown in internal controls or internal control culture at senior levels in the organisation.*

Issues and options considered

Council may choose to:

- maintain the current functional reporting relationship as described in this Report
  or
- advocate for a change to the *Local Government Act 1995* to allow for the ability for an Internal Auditor to report directly to an audit committee.

It is recommended to maintain the current functional reporting relationship for the reasons described in this Report.

One of the key objectives of the Internal Auditor position is to provide an independent and objective internal audit function that provides assurance on the City's systems of internal controls, compliance and risk management processes.

This is undertaken by the following:

- The provision of advice, support and recommendations to the Chief Executive Officer, Executive Leadership Team and the Committee on a range of audit, compliance and risk management matters in accordance with legislation, policies, protocols and professional standards.

- Preparation and presenting reports to the Chief Executive Officer, Executive Leadership Team and/or the Committee that contain detailed findings including identification of risks and recommendations to mitigate risks.

- Performing specialist assignments and investigations including the following:
  - As requested by the Chief Executive Officer.
  - From requests for reports from the Committee.
  - From notifications received from external oversight agencies (such as the Corruption and Crime Commission, Public Sector Commission and the Department of Local Government, Industry Regulation and Safety).

Any changes to key activities, extent of authority and/or working relationships would require a formal review of the Internal Auditor position description.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Audit) Regulations 1996*.
Local Government Act 1995.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City’s long-term objectives.

Strategic Risk Relationship

Risk	DECISIONS	EXPECTATIONS	WORKFORCE
Risk Event Description	Ineffective / improper decision making	Loss of community trust	Inability to attract or retain a skilled and competent workforce
Risk Responsibility	Director Governance and Strategy	Chief Executive Officer	Director Governance and Strategy
Residual Risk	High		
Control Effectiveness	Strong		
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.		
Risk Control	A relevant control, to mitigate risk, is to ensure the City's Administration operational structure includes an independent internal audit service to provide objective review and assurance on risks associated with the City's systems, governance, and compliance processes. An Audit and Risk Committee Charter that clearly communicates the roles and responsibilities of the Committee reduces the risk of the Committee being less accountable and effective.		

Financial / budget implications

The internal audit function and operational support is carried out using existing budgeted resources.

Regional significance

The provision of an independent internal audit function ensures compliance with legislative requirements and best practice, and strong internal controls provides oversight which enhances the City's capability to deliver services to the district, and beyond, as relevant.

Sustainability implications

The financial, environmental and social sustainability of the City's operations depends on complying with legislation and best practice, and ensuring effective controls and procedures are implemented for this to occur. The provision of an independent internal audit function provides evidence of the appropriateness and effectiveness of City systems and procedures. Being accountable and transparent is part of the goals of the City's *Strategic Community Plan.*

Consultation

Not applicable.

COMMENT

There is no legislative mechanism that allows for the internal audit function to report to the Committee, aside from the current functional reporting mechanisms outlined in this Report.

The Internal Auditor operates independently, free from management interference and/or influence, and has access to all relevant City systems, records, and personnel.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Audit and Risk Committee at its meeting held on 4 August 2025.

The committee recommendation is the same as recommended by City officers.

RECOMMENDATION

That Council:

1 REAFFIRMS its decision of 20 September 2022 (CJ151-09/22 refers) that MAINTAINS the current functional reporting relationship between the Internal Auditor and the Audit and Risk Committee;

2 NOTES that as per section 5.41 of the Local Government Act 1995, the Chief Executive Officer is responsible for the employment, management supervision, direction and dismissal of other employees, including the City's Internal Auditor; and

3 NOTES that the Audit and Risk Committee Charter will be updated following the October 2025 local government elections and proclamation of the local government reforms relating to audit, risk and improvement committees, to better reflect the Committee's opportunities to meet with the Manager Audit, Risk and Executive Services and Internal Auditor outside of the Committee's formal meetings.

ATTACHMENTS

1. Committee Charter [**13.3.1.1** - 4 pages]

14 REPORTS OF THE CHIEF EXECUTIVE OFFICER

15 URGENT BUSINESS

16 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

17 ANNOUNCEMENT OF NOTICES OF MOTION FOR THE NEXT MEETING

18 CLOSURE

City of Joondalup

DECLARATION OF
FINANCIAL INTEREST / INTEREST THAT MAY AFFECT IMPARTIALITY / PROXIMITY INTEREST

To: **CHIEF EXECUTIVE OFFICER**
CITY OF JOONDALUP

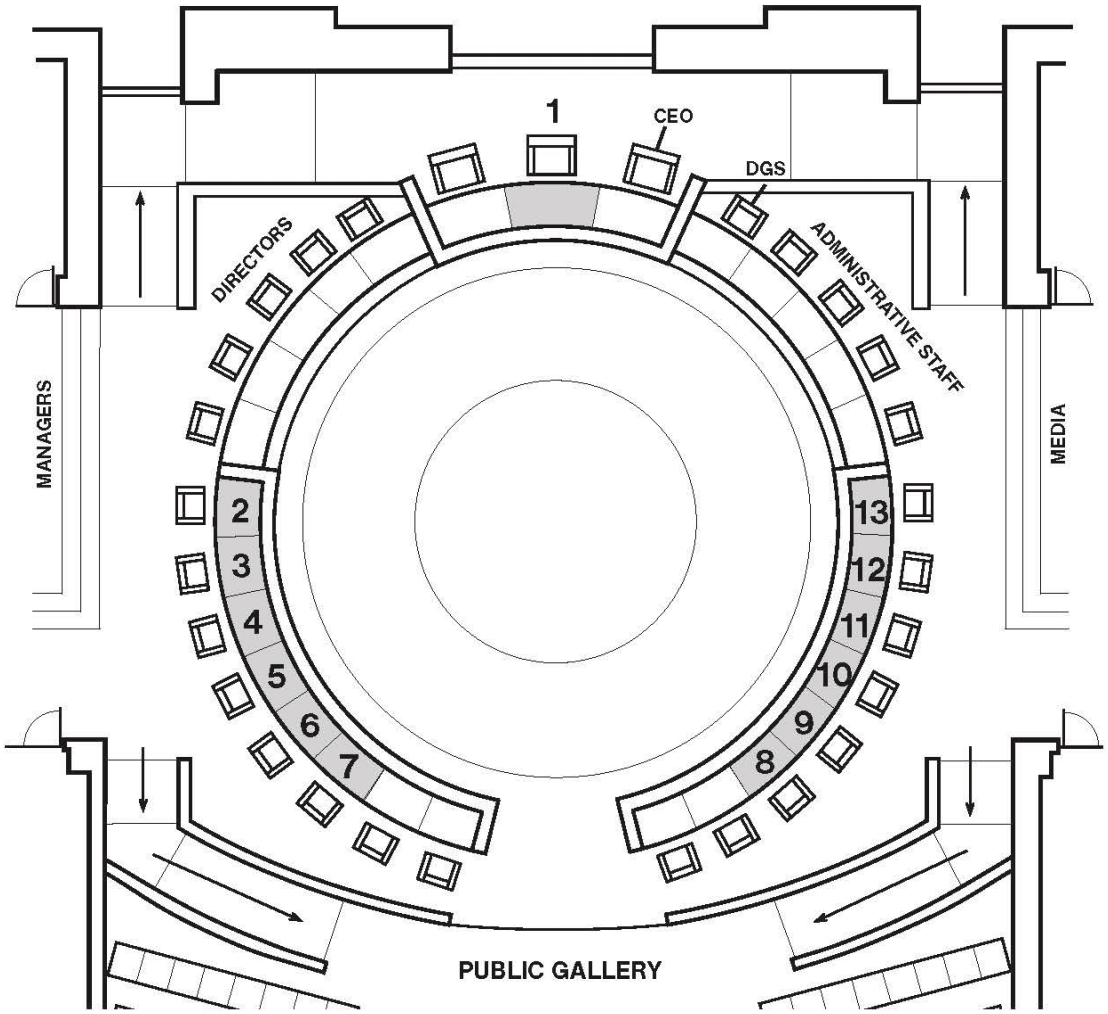
Name / Position		
Meeting Type		
Meeting Date		
Item No. / Subject		
Nature of Interest	Financial Interest * Proximity Interest* Interest that may affect impartiality*	***Delete where not applicable***
Extent of Interest		
Signature		
Date		

Section 5.65(1) of the *Local Government Act 1995* states that:

"A member who has an interest in any matter to be discussed at a Council or Committee meeting that will be attended by that member must disclose the nature of the interest:

(a) in a written notice given to the CEO before the meeting; or
(b) at the meeting immediately before the matter is discussed."

Council Chamber – Seating Diagram



Mayor

1 His Worship the Mayor, Hon. Albert Jacob (Term expires 10/25)

North Ward

2 Cr Adrian Hill (Term expires 10/25)
3 Cr Lewis Hutton (Term expires 10/27)

North-Central Ward

4 Cr Daniel Kingston (Term expires 10/25)
5 Cr Nige Jones (Term expires10/27)

Central Ward

6 Cr Christopher May, JP (Term expires 10/25)
7 Cr Rebecca Pizzey (Term expires10/27)

South-West Ward

8 Cr Christine Hamilton-Prime, JP (Term expires 10/25)
9 Cr Phillip Vinciullo (Term expires 10/27)

South-East Ward

10 Cr John Chester (Term expires 10/25)
11 Cr Rohan O'Neill (Term expires 10/27)

South Ward

12 Cr Russ Fishwick, JP (Term expires 10/25)
13 Cr John Raftis (Term expires 10/27)

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Monthly Development Applications Determined - June 2025

Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
Central	DA24/0518	28/06/24	UN-HOSTED SHORT TERM RENTAL ACCOMMODATION (change of use)	15 The Lodge MULLALOO WA 6027	$0.00	Approved
Central	DA24/0825	07/10/24	GROUPED DWELLING (new two storey dwelling)	162A Gradient Way BELDON WA 6027	$345,454.55	Approved
Central	DA24/0889	24/10/24	SINGLE HOUSE (siteworks)	32 Millimumul Way MULLALOO WA 6027	$18,000.00	Approved
Central	DA25/0187	06/03/25	SINGLE HOUSE (new dwelling)	18 Alice Drive MULLALOO WA 6027	$402,943.00	Approved
Central	DA25/0212	14/03/25	SINGLE HOUSE (additions)	10 Kerior Street MULLALOO WA 6027	$180,000.00	Approved
Central	DA25/0236	24/03/25	SINGLE HOUSE (additions)	24 Charonia Road MULLALOO WA 6027	$400,000.00	Approved
Central	DA25/0276	11/04/25	GROUPED DWELLING (additions)	15B Baler Court MULLALOO WA 6027	$171,318.00	Approved
Central	DA25/0290	16/04/25	SINGLE HOUSE (outbuilding addition)	32 Monument Drive BELDON WA 6027	$12,000.00	Approved
Central	DA25/0311	28/04/25	GROUPED DWELLING (outbuilding addition)	17 Seabird Place CRAIGIE WA 6025	$15,000.00	Approved
Central	DA25/0351	15/05/25	SINGLE HOUSE (additions)	37 Karalundie Way MULLALOO WA 6027	$250,000.00	Approved
Central	DA25/0370	26/05/25	SINGLE HOUSE (outbuilding addition)	50 Korella Street MULLALOO WA 6027	$19,000.00	Approved
Central	DA25/0378	29/05/25	SINGLE HOUSE (siteworks)	46 Craigie Drive CRAIGIE WA 6025	$7,500.00	Approved
Central	DA25/0399	29/05/25	SINGLE HOUSE (outbuilding addition)	3 Koolyanga Road MULLALOO WA 6027	$17,000.00	Approved
North	DA25/0126	20/02/25	SINGLE HOUSE (new dwelling and ancillary dwelling)	1 Quesnel Place JOONDALUP WA 6027	$900,000.00	Approved
North	DA25/0150	20/02/25	UN-HOSTED SHORT-TERM RENTAL ACCOMMODATION (change of use)	2 Midlothian Crescent KINROSS WA 6028	$0.00	Approved
North	DA25/0193	10/03/25	EDUCATIONAL ESTABLISHMENT (signage addition)	Edith Cowan University 270 Joondalup Drive JOONDALUP WA 6027	$120,000.00	Approved
North	DA25/0194	07/03/25	SINGLE HOUSE (patio addition)	46 Mattingleys Approach BURNS BEACH WA 6028	$7,000.00	Approved
North	DA25/0206	12/03/25	SINGLE HOUSE (new dwelling)	4 Sorell Gardens JOONDALUP WA 6027	$480,000.00	Approved
North	DA25/0271	08/04/25	SINGLE HOUSE (new two storey dwelling)	24 Ipanema Street BURNS BEACH WA 6028	$1,200,000.00	Approved
North	DA25/0280	14/04/25	SINGLE HOUSE (new two storey dwelling)	156 Beachside Drive BURNS BEACH WA 6028	$1,357,761.00	Approved
North	DA25/0285	23/04/25	SINGLE HOUSE (outbuilding addition)	8 Katrine Crescent JOONDALUP WA 6027	$18,000.00	Approved
North	DA25/0301	18/04/25	SINGLE HOUSE (new two storey dwelling)	4 Aruba Way BURNS BEACH WA 6028	$750,000.00	Approved
North	DA25/0310	28/04/25	SINGLE HOUSE (carport addition)	14 Forfar Glen KINROSS WA 6028	$17,000.00	Approved
North	DA25/0315	29/04/25	SINGLE HOUSE (new ancillary dwelling)	5 Fontana Cove JOONDALUP WA 6027	$247,225.00	Approved
North	DA25/0349	14/05/25	SINGLE HOUSE (outbuilding addition)	4 Taupo Glade JOONDALUP WA 6027	$60,000.00	Approved

ATTACHMENT 12.1.1

ATTACHMENT NO: 1 **PAGE NO: 2 of 4**

Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
North	DA25/0364	23/05/25	RECREATION PRIVATE and FAST FOOD OUTLET (change of use)	Laceys Gym 1 Grand Boulevard JOONDALUP WA 6027	$0.00	Approved
North	DA25/0376	29/05/25	SINGLE HOUSE (front fence addition)	6 Canadice Court JOONDALUP WA 6027	$10,000.00	Approved
North	DA25/0387	26/05/25	RECREATION PRIVATE (additions)	3/7 Winton Road JOONDALUP WA 6027	$150,000.00	Approved
NorthCentr	DA09/0895.01	02/09/24	RECREATION - PRIVATE (amendment to DA09/0895 - C2 Martial Arts)	58 Constellation Drive OCEAN REEF WA 6027	$0.00	Approved
NorthCentr	DA24/0964	13/11/24	HOME BUSINESS (camper van hire)	9 Deerfield Place ILUKA WA 6028	$0.00	Refused
NorthCentr	DA25/0049	20/01/25	SINGLE HOUSE (new three storey dwelling)	7B Gloriana View OCEAN REEF WA 6027	$1,315,000.00	Approved
NorthCentr	DA25/0074	03/02/25	COMMERCIAL DEVELOPMENT (patio addition)	Heathridge Shopping Centre Shop 1/89 Caridean Street HEATHRIDGE WA 6027	$5,000.00	Approved
NorthCentr	DA25/0133	20/02/25	SINGLE HOUSE (additions)	26 Bay Meadow Heights CONNOLLY WA 6027	$20,000.00	Approved
NorthCentr	DA25/0183	07/03/25	SINGLE HOUSE (new two storey dwelling - modifications to previous approved DA22/0431)	2 Adams Crest OCEAN REEF WA 6027	$0.00	Approved
NorthCentr	DA25/0219	20/03/25	UN-HOSTED SHORT-TERM RENTAL ACCOMMODATION (change of use)	19 Shoalwater Parkway ILUKA WA 6028	$0.00	Approved
NorthCentr	DA25/0233	24/03/25	SINGLE HOUSE (carport addition)	13 Tyrrell Court EDGEWATER WA 6027	$7,451.00	Approved
NorthCentr	DA25/0254	29/03/25	GROUPED DWELLING (new dwelling and additions to existing dwelling)	19 Lysander Drive HEATHRIDGE WA 6027	$150,000.00	Approved
NorthCentr	DA25/0267	04/04/25	SINGLE HOUSE (patio addition)	18 Dennison Drive OCEAN REEF WA 6027	$11,800.00	Approved
NorthCentr	DA25/0294	16/04/25	SINGLE HOUSE (additions)	5 Lyons Place HEATHRIDGE WA 6027	$120,000.00	Approved
NorthCentr	DA25/0308	30/04/25	SINGLE HOUSE (new dwelling)	17 King Edward Drive HEATHRIDGE WA 6027	$379,786.00	Approved
NorthCentr	DA25/0323	02/05/25	GROUPED DWELLING (patio addition)	25 Estuary Way HEATHRIDGE WA 6027	$16,500.00	Approved
NorthCentr	DA25/0325	05/05/25	SINGLE HOUSE (ancillary dwelling)	53 St Clair Circle EDGEWATER WA 6027	$154,363.00	Approved
NorthCentr	DA25/0341	05/05/25	SINGLE HOUSE (garage addition)	5 Kaba Court OCEAN REEF WA 6027	$68,500.00	Approved
NorthCentr	DA25/0403	03/06/25	SINGLE HOUSE (patio addition)	40 Mooring Crescent OCEAN REEF WA 6027	$19,990.00	Approved
NorthCentr	DA25/0429	13/06/25	SINGLE HOUSE (additions)	43 Mooring Crescent OCEAN REEF WA 6027	$370,000.00	Approved
South	DA18/0220.01	26/02/25	RECREATION CENTRE (change of use - amendment to DA18/0220)	21/34 Marri Road DUNCRAIG WA 6023	$0.00	Approved
South	DA25/0009	21/01/25	GROUPED DWELLING (two new dwellings)	75 Lilburne Road DUNCRAIG WA 6023	$700,000.00	Approved
South	DA25/0172	27/02/25	SINGLE HOUSE (additions)	138 Giles Avenue PADBURY WA 6025	$220,000.00	Approved
South	DA25/0259	01/04/25	SINGLE HOUSE (additions)	10 Barker Drive DUNCRAIG WA 6023	$30,000.00	Approved
South	DA25/0265	03/04/25	SINGLE HOUSE (patio addition)	59 Lennoxtown Road DUNCRAIG WA 6023	$14,496.00	Approved

Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
South	DA25/0293	16/04/25	SINGLE HOUSE (outbuilding addition)	7 Hilarion Road DUNCRAIG WA 6023	$9,090.00	Approved
South	DA25/0326	05/05/25	SINGLE HOUSE (new single storey dwelling)	10B Gillen Court PADBURY WA 6025	$622,000.00	Approved
South	DA25/0336	08/05/25	SINGLE HOUSE (siteworks)	7 Partlet Road DUNCRAIG WA 6023	$80,000.00	Approved
South	DA25/0340	12/05/25	SINGLE HOUSE (patio addition)	4 Jardine Place PADBURY WA 6025	$45,000.00	Approved
South	DA25/0343	13/05/25	SINGLE HOUSE (additions)	3 Truslove Way DUNCRAIG WA 6023	$19,000.00	Approved
South	DA25/0344	14/05/25	GROUPED DWELLING (new dwelling)	4 Celia Place DUNCRAIG WA 6023	$515,176.00	Approved
South	DA25/0350	14/05/25	SINGLE HOUSE (additions)	36 McKirdy Way MARMION WA 6020	$15,000.00	Approved
South	DA25/0365	20/05/25	SINGLE HOUSE (patio addition)	22B Ellison Drive PADBURY WA 6025	$7,290.00	Approved
South	DA25/0372	20/05/25	SINGLE HOUSE (garage addition)	3 Barclay Avenue PADBURY WA 6025	$19,000.00	Approved
South	DA25/0373	21/05/25	SINGLE HOUSE (additions)	44 Sheppard Way MARMION WA 6020	$85,000.00	Approved
South	DA25/0374	21/05/25	GROUPED DWELLING (siteworks - retrospective)	30A Simpson Drive PADBURY WA 6025	$4,500.00	Approved
South	DA25/0408	05/06/25	SINGLE HOUSE (siteworks)	41 Oxley Avenue PADBURY WA 6025	$40,000.00	Approved
SouthEast	DA22/0754.01	03/06/25	GROUPED DWELLING (four new dwellings - extension of time)	3 Reserve Close GREENWOOD WA 6024	$0.00	Approved
SouthEast	DA25/0029.01	07/05/25	GROUPED DWELLING (modification to previous approved DA25/0029)	338 Erindale Road WARWICK WA 6024	$0.00	Approved
SouthEast	DA25/0170	27/02/25	SINGLE HOUSE (new dwelling)	31 New Cross Road KINGSLEY WA 6026	$695,872.00	Approved
SouthEast	DA25/0235	24/03/25	GROUPED DWELLING (two new dwellings)	26 Dorchester Avenue WARWICK WA 6024	$761,207.00	Approved
SouthEast	DA25/0242	26/03/25	SINGLE HOUSE (outbuilding addition)	9 Glenfield Road KINGSLEY WA 6026	$17,753.00	Approved
SouthEast	DA25/0251	28/03/25	SINGLE HOUSE (additions - retrospective)	68 Allenswood Road GREENWOOD WA 6024	$300,000.00	Approved
SouthEast	DA25/0284	15/04/25	SINGLE HOUSE (additions - retrospective)	8 Trinity Way KINGSLEY WA 6026	$15,000.00	Approved
SouthEast	DA25/0300	17/04/25	SINGLE HOUSE (carport addition)	41 Dorchester Avenue WARWICK WA 6024	$6,000.00	Approved
SouthEast	DA25/0342	13/05/25	SINGLE HOUSE (additions)	18 Chelsford Road WARWICK WA 6024	$150,000.00	Approved
SouthEast	DA25/0427	12/06/25	SINGLE HOUSE (outbuilding addition)	24 Kendal Way GREENWOOD WA 6024	$8,000.00	Approved
SouthWest	DA22/0882.01	25/04/25	SINGLE HOUSE (patio addition - modifications to previously approved)	6 Ninnis Place South HILLARYS WA 6025	$18,000.00	Approved
SouthWest	DA24/0484.01	29/04/25	SINGLE HOUSE (new two storey dwelling - modification to DA24/0484)	2 Bigola Court KALLAROO WA 6025	$800,000.00	Approved
SouthWest	DA24/1086	27/12/24	GROUPED DWELLING (new two storey dwelling)	16 Ross Avenue SORRENTO WA 6020	$1,400,000.00	Approved
SouthWest	DA25/0124	17/02/25	SINGLE HOUSE (new dwelling)	9 Ross Avenue SORRENTO WA 6020	$1,039,297.00	Approved
SouthWest	DA25/0125	16/02/25	SINGLE HOUSE (new two storey dwelling)	64 Clontarf Street SORRENTO WA 6020	$674,545.00	Approved

Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
SouthWest	DA25/0135	18/02/25	SINGLE HOUSE (additions)	30 Clontarf Street SORRENTO WA 6020	$150,000.00	Approved
SouthWest	DA25/0143	20/02/25	SINGLE HOUSE (additions)	11 Marine Terrace SORRENTO WA 6020	$200,000.00	Approved
SouthWest	DA25/0151	21/02/25	GROUPED DWELLING (siteworks and driveway realignment)	19 Hawkins Avenue SORRENTO WA 6020	$8,000.00	Approved
SouthWest	DA25/0257	31/03/25	SINGLE HOUSE (modifications to previously approved development DA20/1034.01)	27 Gemmell Way HILLARYS WA 6025	$0.00	Approved
SouthWest	DA25/0269	07/04/25	SINGLE HOUSE (additions)	67 Seacrest Drive SORRENTO WA 6020	$100,000.00	Approved
SouthWest	DA25/0272	10/04/25	SINGLE HOUSE (outbuilding addition)	50 Marine Terrace SORRENTO WA 6020	$20,700.00	Approved
SouthWest	DA25/0318	30/04/25	GROUPED DWELLING (alterations - retrospective)	78/7 Harman Road SORRENTO WA 6020	$5,000.00	Approved
SouthWest	DA25/0338	12/05/25	SINGLE HOUSE (siteworks)	27 Sporing Way HILLARYS WA 6025	$50,000.00	Approved
SouthWest	DA25/0357	19/05/25	SINGLE HOUSE (additions)	4 Cohn Place HILLARYS WA 6025	$215,000.00	Approved
SouthWest	DA25/0369	21/05/25	SINGLE HOUSE (patio addition)	21A Hawkins Avenue SORRENTO WA 6020	$30,000.00	Approved
SouthWest	DA25/0401	03/06/25	SINGLE HOUSE (outbuilding addition)	6 Anacapri Road HILLARYS WA 6025	$29,536.00	Approved
SouthWest	DA25/0413	09/06/25	RECREATION PRIVATE (change of use including signage)	Westfield Whitford City 470 Whitfords Avenue HILLARYS WA 6025	$96,829.00	Approved
SouthWest	DA25/0421	11/06/25	SINGLE HOUSE (outbuilding addition)	21 Millstream Rise HILLARYS WA 6025	$17,288.00	Approved
90					**$19,027,170.55**	

ATTACHMENT NO: 2

Monthly Subdivision Application Recommendations to Western Australian Planning Commission - June 2025

Ward	SU Number	Received Date	Application Details	Property Address	Recommendation
Central	SU418-25	30/04/25	2 strata residential lots	6 Cingalee Place CRAIGIE WA 6025	Support
Central	SU511-25	20/05/25	3 strata residential lots	16 Rosette Close CRAIGIE WA 6025	Support
NorthCentr	SU201596	23/04/25	boundary realignment	37 Peninsula Avenue HEATHRIDGE WA 6027	NotSupport
NorthCentr	SU201646	12/05/25	15 residential lots, 2 balance lots (Ocean Reef Marina project)	Ocean Reef Marina Dev 300 Ocean Reef Road OCEAN REEF WA 6027	NotSupport
NorthCentr	SU534-25	20/05/25	2 strata residential lots	3 Lyndon Court HEATHRIDGE WA 6027	Support
NorthCentr	SU516-25	20/05/25	2 strata residential lots	34 Naval Parade OCEAN REEF WA 6027	NotSupport
South	SU201660	12/05/25	2 additional residential lots	2 Argyll Place DUNCRAIG WA 6023	NotSupport
South	SU499-25	12/05/25	2 strata residential lots	32 Fitzpatrick Way PADBURY WA 6025	Support
South	SU502-25	12/05/25	2 strata residential lots	45 Buchanan Way PADBURY WA 6025	NotSupport
SouthEast	SU523-25	20/05/25	2 strata residential lots	30 Blackall Drive GREENWOOD WA 6024	NotSupport
SouthWest	SU498-25	12/05/25	3 strata residential lots	16 Maritana Road KALLAROO WA 6025	Support
SouthWest	SU540-25	23/05/25	2 strata residential lots	2 Greenmount Heights HILLARYS WA 6025	NotSupport
12					

City Of Joondalup Investment Attraction Framework (Summary)

[DRAFT]

EXECUTIVE SUMMARY

As the economic centre of Perth's north, the City of Joondalup's Investment Attraction Framework (IAF) guides the City's efforts to secure strategic, high-value investment.

Aligned with the City's economic development priorities, this framework builds on the long-term economic plan, *Expanding Horizons 2033* which provides a structured, evidence-based approach to attract and support smart, high-value investments, create more jobs, support innovation and make Joondalup a better place to live, work and visit.

There are four key processes that influence investment attraction: target sector engagement; investor outreach and facilitation; business retention and expansion; and enabling infrastructure and ecosystem development.

The city's strengths such as its skilled workers, great location, good infrastructure, and quality of life attract both government and private investors. Bringing in new investment means more jobs for locals, a bigger talent pool for businesses and a stronger, more inclusive and prosperous local economy.

The IAF follows global best practices and gives Joondalup an edge in attracting and assessing the right kind of investment. It also helps the City plan ahead, offer the right incentives, and remove obstacles for investors.

Investment attraction is imperative to delivering a vibrant and flourishing future for Joondalup. With strengths in education, health, digital innovation and knowledge industries, Joondalup is well positioned to attract high value and high impact investment.

STRATEGIC OVERVIEW

Joondalup is a dynamic and rapidly growing city in Western Australia, boasting significant economic potential. Strategically positioned as the Central Business District of Perth's northern corridor, Joondalup has direct access to a population catchment of half a million people, providing jobs and delivering essential health, education, retail, and administrative services to local and neighbouring residents. Its identity is shaped by its iconic coastal location and nationally significant institutions such as Edith Cowan University, North Metropolitan TAFE, and the Joondalup Health Campus, alongside an emerging innovation and cyber security sector. These economic strengths, coupled with high liveability and natural assets like the coastline and green reserves, make Joondalup a unique proposition for both investors and residents.

The Investment Attraction Framework (IAF) builds on this foundation, aligning local investment initiatives with broader State and Federal Government priorities and market trends. It recognises four core industry clusters as competitive advantages for economic growth:

- **Knowledge Industries:** Joondalup's education sector, led by Edith Cowan University and North Metro TAFE, supports over 9,500 jobs and 60,000 students, producing essential talent for WA's health, policing, and cyber security sectors.
- **Digital and Innovation Industries:** Home to WA's first innovation Hub, CyberWest, Joondalup is emerging as a national centre for cyber security and digital innovation, enhancing economic resilience and diversification. It produces 20% of national cyber graduates.
- **Health and Medical Industries:** Centred on the Joondalup Health Campus, the local health sector employs nearly 12,000 people and generates close to $1 billion annually, creating momentum for future investment in medical research and innovation.
- **Destination and Visitor Economy:** With over 15,000 jobs linked to visitors and tourism, Joondalup's visitor economy leverages its coastal assets, diverse culture, and attractions such as Hillarys Boat Harbour and Ocean Reef Marina.

Each of these sectors offers both a competitive advantage and a pathway for diversifying the local economy. By integrating investment attraction into existing planning and advocacy processes, the City aims to elevate Joondalup's visibility, improve investment readiness, and activate key precincts to ensure economic resilience and community benefit.

Joondalup's Economic Snapshot

[Infographic Inputs]

- 17km of pristine coastline, world class wetlands and over 300 parks and reserves
- Strategic economic centre of Perth's northern corridor servicing over 500,000 living within 20-mins of the Joondalup City Centre
- Leading cyber security hub and home to the WA Cyber Security Innovation Hub, CyberWest
- A leading education precinct including Edith Cowan University, North Metropolitan TAFE, and the WA Police Academy.
- ECU Joondalup a commercialisation and cyber security leader, producing 20% of cyber graduates nationally.
- The rapidly expanding Joondalup Health Campus in the centre of a Joondalup health and medical precinct.
- Retail and leisure opportunities including one of WA's largest shopping centre precincts, Lakeside Joondalup, and coastal shopping centre Westfield Whitfords City.
- Significant tourism infrastructure including the established Hillarys Boat Harbour and worldclass iconic waterfront development, the Ocean Reef Marina precinct.
- Resident statistics
    - 165,000 residents
    - Household income 20% higher than State average
    - +200,000 new residents in the area and surrounds by 2046
- Industry and Workforce statistics
    - 13,000 businesses
    - 57,000 jobs
    - $10 billion in total output
    - 25% professional occupations
    - 33% have bachelors degree or higher
    - 24% work in health or education

INVESTING IN JOONDALUP

The Investment Attraction Framework directly supports the vision for the local economy laid out in the *Strategic Community Plan – Joondalup 2032*:

"*We are a global facing city with a prosperous and resilient economy. Our City is home to diverse industries that generate a wide range of local job opportunities. We encourage creativity and innovation, and we support opportunities to build the City's brand as a popular business and tourism destination*."

Economic development priorities and associated opportunities were developed through engagement to deliver on our community's vision, and unlock the potential of our economy:

Priorities	Opportunities
High performing city centre and precincts	• increase services to a large and growing population • develop strategic industries • increase tourism
Empowered local businesses and community	• align local government support to business needs • activate CBD and other centres • retain youth to grow local skills
Global facing innovation ecosystem	• expand international education and medical potential • support digital innovation ecosystem

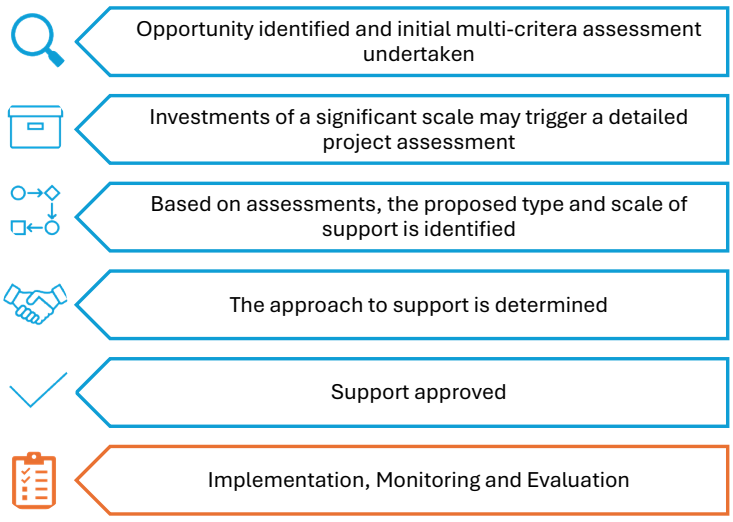
The IAF is critical to delivering the local economic vision and provides Joondalup with a strategic edge when looking to compete for strategic investment opportunities. It provides a well-defined process to identify, prioritise and deliver key opportunities that attract targeted public and private investment to Joondalup. The City will integrate this process within the current local planning framework and with the Advocacy Framework to communicate investment attraction opportunities.

The Implementation Process

The Investment Attraction Framework is an assessment tool. Once an opportunity is identified, the City follows the implementation process. The process provides a guide to identifying, progressing and implementing investment proposals. This ensures a consistent procedure is undertaken using process steps, decision pathways and tracking indicators to measure success. Refer to the detailed *Investment Attraction Framework* document for the detailed process.

An identified opportunity is managed through a register, enabling systematic development, prioritisation, support and ongoing monitoring. A Multi-criteria Assessment (MCA) tool informs project selection and can be used to support strategic State and Federal funding applications, where appropriate.

Overview of the implementation process:



In assessing the investment, the MCA is used to determine the alignment of a project with established objectives and desired outcomes. The MCA objectives are linked to the City's local planning framework, State economic development framework and Federal industry priorities. This ensures we assess how a project contributes to our objectives while also understanding the project's ability to attract co-funding from key stakeholders.

MCA Objectives	Description of Multi-Criteria Assessment Objective
Economic Benefit	The scale and importance of a project's ongoing economic impact
Financial Sustainability	The impact of a project on the City's financial sustainability objectives
Social Benefit	The scale and importance of a project's ongoing social impact
Community Support	Community support across key stakeholders
Value for Money	A project's value proposition to the Joondalup community based on comparison of costs and benefits
Viability	The funding available, demand for and sustainability of commercial uses associated with a project
Planning Principles	The alignment of a project with planning and place principles
Strategic Alignment	How well the project aligns to the achievement of stated goals and a clear fit with the City of Joondalup's vision
Project Readiness	The 'shovel readiness' of a project including required approvals, proponent and documentation.

The Investment Attraction Framework supports the City's Risk Management Framework.

INVESTMENT SUPPORT

The IAF guides the City of Joondalup's decision to support investment through a spectrum of levers tailored to project complexity, strategic importance, and risk profile. Rather than adopting a one-size-fits-all approach, the framework introduces a structured model for providing support.

Support is categorised into:

- Control: where the City has direct influence, such as land use, planning, parking, licensing and permits, grants programs, or considering incentives to emerging businesses.
- Influence: where the City can facilitate outcomes by engaging with external agencies, advocating for funding, guiding proponents through regulatory processes, or connecting stakeholders.
- Monitor: where the City maintains sector intelligence, builds relationships, and tracks trends to inform future decisions and opportunities.

The support provided to a project will be clearly outlined summarising the City's role, responsibilities, and the strategic rationale for its involvement. This transparency ensures accountability while building trust with proponents. It also allows the City to align its resource allocation with community benefit and strategic outcomes.

MEASURING SUCCESS

A detailed evaluation and monitoring framework facilitates ongoing measurement of the investment initiatives. This process ensures investment outcomes are achieved and supports the development of new, targeted investment initiatives. Measuring success includes regular stakeholder engagement, proponent acquittal data where appropriate, and review of the outcomes.

The City will track key indicators to understand how the local economy is developing. Measurements of success, as outlined in the City's Economic Development Strategy *Expanding Horizons 2033*, are:

- our businesses are growing
- more residents are employed locally
- more businesses are locating to our City Centre
- we have more high value jobs in Joondalup
- our innovation ecosystem is growing
- our local Gross Regional Product continues to grow
- there are more local jobs

The City will continually promote and review investment attraction projects and proposals and the outcomes they are delivering. The IAF positions Joondalup as a destination of choice for strategic investment, helping shape a future-ready economy while delivering tangible benefits to the local community.

INVESTMENT ATTRACTION FRAMEWORK

INVESTMENT ATTRACTION FRAMEWORK

INTRODUCTION

Joondalup is a dynamic and rapidly growing city in Western Australia, boasting significant economic potential. Strategically positioned as the Central Business District of Perth's Northwest Corridor, Joondalup is in a position to serve as a hub for innovation and commerce and is well-equipped to attract new investment and propel economic development across the region. To capitalise on this exciting opportunity and achieve its full potential, the City of Joondalup (the City) requires a comprehensive investment attraction framework that seamlessly integrates with, and complements, our broader planning and economic development strategies.

The City takes a proactive approach to investment attraction and has developed the Investment Attraction Framework (the IAF) to serve as a roadmap for securing, facilitating, and fostering high-value investment. The IAF outlines the key pillars, objectives, and targeted initiatives that will guide our investment attraction efforts for the foreseeable future. Designed to function in concert with our advocacy strategy and other investment-conducive policies and plans, the IAF fosters a synergistic and multifaceted approach to achieving sustainable, long-term economic growth.

The IAF will empower us to unlock Joondalup's full economic potential and achieve long-term prosperity by strategically aligning investment attraction activities with our overarching strategic priorities. We can solidify Joondalup's position as a premier destination for investment by leveraging Joondalup's comparative and competitive advantages, including its pro-business environment, highly skilled and qualified workforce, world-class environment and infrastructure, and exceptional quality of life.

WHY INVESTMENT ATTRACTION

Local governments play a pivotal role in fostering economic vitality and community well-being through strategic investment attraction activities.

There are four key processes that influence investment attraction:

Target Sector Engagement: Proactively engaging with priority industries that align with our long-term economic goals.

Investor Outreach and Facilitation: Streamlining the investment journey, providing targeted support, and fostering connections with our key stakeholders.

Business Retention and Expansion: Cultivating a supportive environment for existing businesses to thrive and expand their operations within Joondalup.

Enabling Infrastructure and Ecosystem Development: Investing in infrastructure and fostering an ecosystem that attracts and retains high-value investment.

The IAF will support the economic vision laid out in Expanding Horizons 2033, the City's Economic Development Strategy. Investment attraction is foundational to delivering a vibrant and flourishing future for Joondalup. By proactively attracting new businesses and capital, we will position Joondalup for robust economic development, propelling long-term prosperity and community well-being. Attracting new and innovative companies can foster a culture of entrepreneurship and technological advancement, positioning the community as a hub for talent and high-skilled employment. Our approach to investment will support futureproofed industry skills in Joondalup's workforce, ensuring long-term employability.

Increased investment will result in increased employment opportunities for our residents, a wider talent pool for our local businesses and a more inclusive and prosperous local economy. The associated growth translates into a virtuous cycle, generating additional tax revenue that we will strategically reinvest into critical community services and infrastructure, further enhancing Joondalup's overall appeal. We will use the IAF to identify and prioritise strategic community projects to ensure the greatest benefit is achieved. We will also target external

public and private investment to equitably fund infrastructure that supports regionally significant amenity and employment opportunities.

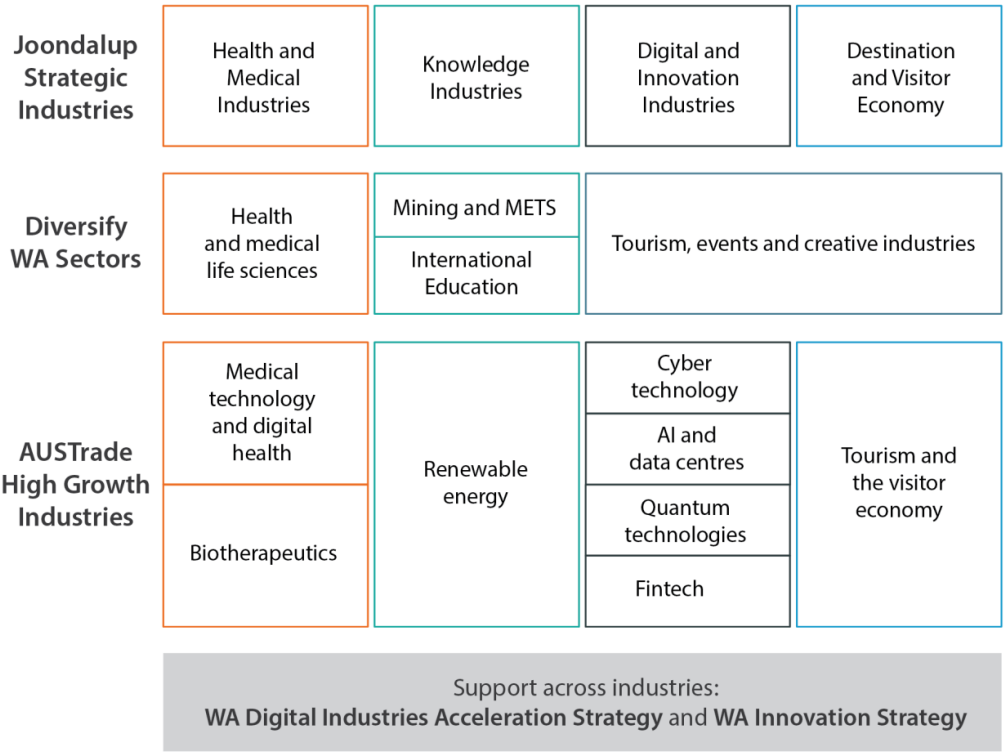
PURPOSE OF THIS FRAMEWORK

Strategic Context

The IAF is aligned with local planning framework objectives and broader government objectives that influence investment. We will use the IAF to link priority projects with Local, State and Federal government priorities, supporting collaboration and access to funding.

The City's Economic Development Strategy – Expanding Horizons 2033 identifies strategic industries that guide the IAF. These industries align with key priority sectors at State and Federal levels that will see significant investment in the short – medium term. We will communicate our strengths in these priority industries to ensure State and Federal governments invest in Joondalup's strategic advantages, supporting local, regional and State prosperity.

Figure 1. Strategic Industry Alignment



Economic Context

- 17km of pristine coastline, world class wetlands and over 300 parks and reserves
- Strategic economic centre of Perth's northern corridor servicing over 500,000 living within 20-mins of the Joondalup City Centre
- Leading cyber security hub and home to the WA Cyber Security Innovation Hub, CyberWest
- A leading education precinct including Edith Cowan University, North Metropolitan TAFE, and the WA Police Academy.
- ECU Joondalup a commercialisation and cyber security leader, producing 20% of cyber graduates nationally.
- The rapidly expanding Joondalup Health Campus in the centre of a Joondalup health and medical precinct.
- Retail and leisure opportunities including one of WA's largest shopping centre precincts, Lakeside Joondalup, and coastal shopping centre Westfield Whitford City.
- Significant tourism infrastructure including the established Hillarys Boat Harbour and worldclass iconic waterfront development, the Ocean Reef Marina precinct.
- Resident statistics
    - 165,000 residents
    - Household income 20% higher than State average
    - +200,000 new residents in the area and surrounds by 2046
- Industry and Workforce statistics
    - 13,000 businesses
    - 57,000 jobs
    - $10 billion in total output
    - 25% professional occupations
    - 33% have bachelors degree or higher
    - 24% work in health or education

Joondalup's economy is diverse, resilient, and strategically positioned for growth, generating $10 billion in total output and supporting over 57,000 jobs across 13,000 businesses. It is underpinned by the four strategic industry clusters, which collectively contribute over $3 billion in economic activity:

Knowledge Industries: Joondalup's education sector is anchored by major institutions including Edith Cowan University and North Metro TAFE. It supports over 9,500 jobs, 60,000 students and develops talent critical to WA's future, particularly in health, policing, and cyber security education.

Digital and Innovation Industries: As home to WA's first State-funded CyberWest Hub, Joondalup is advancing as a national leader in cyber security and digital innovation, enabling regional economic diversification and resilience.

Health and Medical Industries: Joondalup's health sector is built around the major public-private Joondalup Health Campus and supports nearly 12,000 jobs, generating approximately $987 million in economic output every year. The health sector is now reaching a critical mass that can attract investment into medical research and innovation.

Destination and Visitor Economy: Supporting over 15,000 jobs, Joondalup's visitor economy thrives on its natural assets, multicultural vibrancy, and iconic destinations like Hillarys Boat Harbour and the developing Ocean Reef Marina.

Joondalup businesses benefit from strong population growth, an educated workforce, and significant regional connectivity, attracting both residents and external workers. With a focus on transforming the City Centre, leveraging global partnerships, and enabling entrepreneurship, we are positioning Joondalup as a major hub for education, healthcare, innovation, and tourism in Western Australia.

Engagement with stakeholders has identified key opportunities and challenges facing economic development in Joondalup that inform our Economic Development Strategy – Expanding Horizons 2033. These opportunities establish the foundation for investment attraction initiatives that will deliver the greatest benefit to our economy and community.

Figure 2. Identified Opportunities to Support Investment Attraction

Opportunities	Description	Challenges
Strategic Industries	Focused development of knowledge, health, digital, and visitor economy industries offers high-value job creation and alignment with State and Federal priorities. Joondalup CBD is developing as an innovation precinct, designed to nurture high-growth potential within Joondalup's priority industries. Strategic industry investment opportunities should build on existing and planned infrastructure assets, including robust public transportation access, major visitor attractions, major health and educational institutions, the cyber innovation hub, and the forthcoming digital innovation centre.	These clusters are maturing in isolation, limiting spillover benefits into the broader local economy and missing cross-sector innovation opportunities.
Innovation Ecosystem Development	With the CyberWest Hub and ECU's cyber security credentials, Joondalup is positioned to lead WA in digital innovation and attract global talent. Investment opportunities should aim to identify, understand and support the City's entrepreneurs and start-ups, and the types of infrastructure and programs they want and need to create a thriving ecosystem	Joondalup currently lacks the specialised infrastructure (shared spaces, curated networks and communities) required to unlock innovation potential within the economy, especially within the strategic industries.

Opportunities	Description	Challenges
City Centre and Place Activation	The City Centre is poised for transformation into a vibrant, mixed-use precinct that drives economic identity and investment. With a relatively blank slate, we are ready for investment to play a key role in developing Joondalup's strategic industries, identity and visitor economy.	The City Centre is currently perceived as under-activated, disconnected and low in vibrancy, lacking the density, nightlife, and mixed-use amenities needed to support its economic vision.
International Education and Medical Potential	Joondalup attracts large numbers of international students and presents a growing opportunity for medi-tourism, especially with the recent $256 million health campus expansion. Resources have been invested into a city-wide brand which the City can now empower businesses to use. It will take time and collaboration, but there is momentum and a real desire to see improvement in this space	Joondalup has a fragmented identity and perception. Without a coherent city brand or strong identity, Joondalup may struggle to compete globally as a preferred destination for students, patients, and investors.
Supportive Local Government	The City's leadership in advocacy, streamlined approvals, and business engagement provides a critical foundation for private sector growth.	A young City that is still working on defining itself. Local businesses feel that the lack of identity and character are constraining investment and opportunities. Despite strong governance, coordination is still needed to guide customers between multiple precincts and attractions, to create a more cohesive economy.

Opportunities	Description	Challenges
Proximity to a Large and Growing Population	A 470,000-strong catchment population within 20 minutes' drive creates demand for services and access to a deep labour pool.	Local resident growth and talent attraction are constrained by housing availability and amenity. While population growth in surrounding areas is an opportunity, Joondalup must provide sufficient and suitable housing with activated centres to fully capitalise on population-driven opportunities and prevent leakage to other centres.
Youth Retention	There is an opportunity to show young people of Joondalup that there is a bright future full of meaningful work within the industries of their future right on their doorstep.	Young people are grappling with an uncertain future and rapidly evolving technologies.
Tourism Potential	Joondalup's natural coastline, cultural diversity, and major developments like Ocean Reef Marina create strong potential to continue growing a distinctive, experience-based visitor economy that connects nature, lifestyle, and innovation. Investment attraction opportunities need to leverage these assets and enable greater connection between them.	Encouraging visitors to explore beyond single destinations (e.g. Hillarys Boat Harbour) remains a challenge, compounded by the city's dispersed attractions and need for a stronger overarching narrative.

JOONDALUP INVESTMENT VISION

The IAF directly supports the vision for the local economy laid out by the community in the *Strategic Community Plan – Joondalup 2032*: "We are a global facing city with a prosperous and resilient economy. Our City is home to diverse industries that generate a wide range of local job opportunities. We encourage creativity and innovation, and we support opportunities to build the City's brand as a popular business and tourism destination."

Economic development priorities were developed to reflect the themes that emerged from research and engagement. To deliver on our community's vision, and unlock the potential of our economy, we will focus on the following priorities when attracting investment:

- High performing city centre and precincts
- Global facing innovation ecosystem
- Empowered local businesses and community

The IAF is critical to delivering the local economic vision. It provides a well-defined process to identify, prioritise and deliver key opportunities that can attract targeted public and private investment to Joondalup. We will integrate this process within the current local planning framework and with the Advocacy Framework to communicate investment attraction opportunities.

Figure 3. Investment Attraction in the Local Planning Framework



The Joondalup CBD will be a focal point for investment, fostering rapid business growth through targeted support for startups and collaborative cross-sectoral projects. High investment attraction areas typically evolve through distinct stages, each demanding a nuanced understanding of the level of involvement and initiatives required from both the City and our key stakeholders. Currently, we are actively engaged in the establishment phase of investment attraction, laying the groundwork for a vibrant ecosystem that provides amenity, stimulates cutting-edge ideas and propels economic prosperity.

Figure 4. Investment Attraction Stages



Focus Areas:

- Governance model
- Foundational infrastructure and organisations
- Government investment
- Defining branding and identity
- Shared infrastructure and assets
- Small private investment
- Affordability

Goals:

- Establish a collaborative governance model to guide development of the innovation precinct
- Coordinate with stakeholders to define required development, infrastructure and key actors / anchors. Key to involve private sector in infrastructure requirement, particularly commercial elements
- Make investments / advocate for State and Federal government investment into key infrastructure and assets.
- Marketing a strong brand to local and state markets
- Leverage affordability to attract start-ups and stakeholders that can support the launch and transition of start-ups

Focus Areas:

- Completing critical infrastructure
- Higher levels of private investment
- Targeted investment attraction
- Strong networks
- Building brand and identify
- Precinct activation
- Advanced technology and equipment

Goals:

- Primary development phase with investment from both government and private sectors to deliver critical infrastructure and access to specialised equipment / technology
- Coordinated and targeted investment attraction activities to support key sectors and actors to build market advantage
- Shared responsibility between stakeholders to maintain and build local and national partnerships and sponsorship opportunities
- Marketing to develop brand and market identity at a national and international scale
- Curated activation of the precinct to support a vibrant environment that enables social networking and high levels of liveability

Focus Areas:

- Targeted infrastructure development and refreshment
- Build supply chains
- Primarily private sector investment
- Competitive advantage and specialisation
- Collaboration to commercialise
- Management and governance oversight

Goals:

- Support infrastructure to meet market demand / growth opportunities
- Investment attraction is aligned to supply chain integration requirements
- Branding focuses on communicating clearly defined advantages and specialisations
- Networking and collaboration assets focus on openness and sharing to deliver on commercialisation outcomes
- Research and development is occurring organically
- Oversee defined governance model with little need for intervention

GUIDING PRINCIPLES

The IAF will be influenced by our current planning and economic development framework, and emerging challenges and opportunities. The following principles and themes underpin our approach to investment attraction:

Leadership: Take a leadership approach in attracting investment that aligns with the City's strategic priorities and economic goals.

Evidence-based: Investment attraction activities will be based on a comprehensive assessment process that is supported by research, evidence and data.

Community focused: Engage with the local community and businesses to understand their needs and aspirations. Seek input from local Aboriginal people to inform decisions and gain support for projects. Inform and consult with the local community and businesses about investment activities.

Strategic partnerships and alignment: Seek strategic industry and government partnerships to deliver aligned investment attraction priorities.

Innovation: Take an innovative approach to developing solutions in consultation with strategic partners and the community.

Transparency: Be transparent in investment attraction objectives and priorities and provide equitable access to investment opportunities

Value for Money: Consider the return on investment and look for projects that deliver multiple benefits to the community.

Environment: Demonstrate best practice in sustainability and environmental management to ensure conservation of natural assets.

Place: Support opportunities for investment that supports connected and accessible urban landscapes that deliver a high standard of liveability and community connectivity.

INVESTMENT ATTRACTION PRIORITIES

Investment activities should contribute towards the following strategic outcomes to achieve the City's investment vision. These outcomes inform the Multi-Criteria Assessment (MCA) objectives used to prioritise investment attraction opportunities.

Figure 5. Investment Attraction Strategic Outcomes

Strategic Outcomes	Statement
The City is the first stop for business wanting to locate or expand in Joondalup	The City of Joondalup provides effective and efficient support services to businesses looking to invest in Joondalup. Local businesses are supported to expand and increase investment from within the Joondalup economy.
Joondalup is seen as an innovation precinct that attracts local, national and international investment	The City as an innovation precinct is founded on competitive advantages that align with strategic industry needs to attract investment.
Key infrastructure is designed to meet and adapt to the needs of businesses	Infrastructure is delivered with key stakeholder and private sector input to ensure it supports commercialisation and innovation opportunities. Shared infrastructure is particularly important for start-ups and emerging business ideas.
Precincts in the City promote collaboration and partnership between stakeholders	Places in the City are designed to support high levels of social interaction between different users. This supports more formal, established networks that generate investment opportunities.
Amenity and activation make the City Centre a great place to live, work and visit	A vibrant City centre supports local business viability and attracts the residents, workers and businesses that will enable accelerated economic development
Attracting global talent to become a cosmopolitan centre built on a diverse knowledge hub	Making sure that the City attracts and develops local and global talent to be a destination for future workforce, innovators and entrepreneurs
The City is the destination of choice (consumer focused)	To grow a strong visitor economy and position Joondalup as a destination of choice
The City's is known as a strategic centre for business activity (business focused)	To build a strong brand that positions Joondalup as a highly suitable location for businesses in the City's strategic industries
The City's strategic industries are prioritised	A collaborative governance model provides a curated approach to the innovation precinct that

Strategic Outcomes	Statement
	ensures activities align with desired investment outcomes.

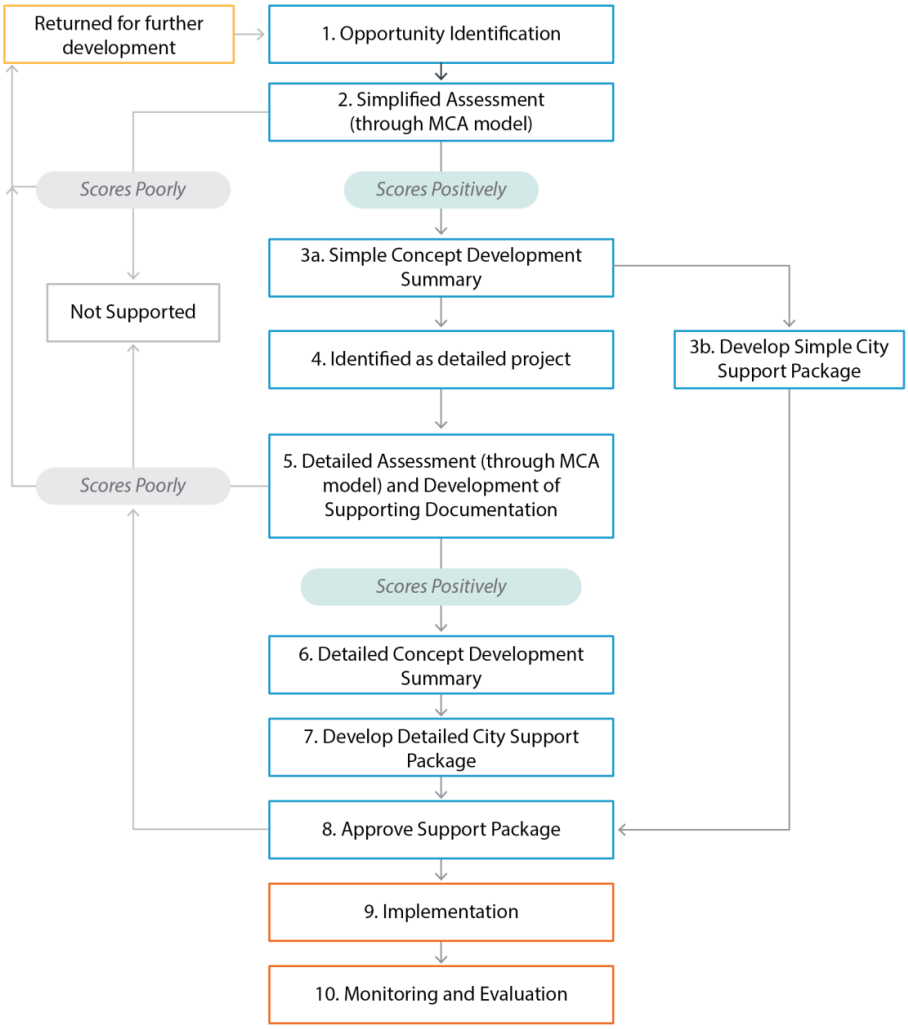
IMPLEMENTATION PROCESS

Implementation Process Overview

The implementation process provides us with a guide to identifying, progressing and implementing investment attraction proposals.

This ensures a consistent procedure is undertaken to assess internal and external proposal alignment with Joondalup's Investment Priority Framework Criteria. Plans and documentation are then be developed for aligned proposals with details regarding the City's intention to support and provide resources to progress proposals to the implementation stage.

Figure 6: Implementation Process



The steps in Figure 6 fall into two distinct categories: Process Steps and Decision Pathways. The summary of the Implementation Process is ordered as follows:

Process Steps: The steps that we follow to assess, prioritise and support investment attraction projects and initiatives. Each step provides an understanding of the activities, required documentation and progression for a project.

Decision Pathways: Outlines the resulting action to be taken from at key decision points

Measuring Success: The indicators used to measure the ongoing outcomes and impact of the Investment Attraction Framework, and how we measure them.

Process Steps

The Process Steps support our team in developing the required evidence-base to justify investment attraction decision making. Our Investment Attraction Framework provides a unified approach for assessing and prioritising projects across all of Joondalup's teams and business functions.

Investment opportunities can be progressed by our Economic Development team, who also support our other departments and external proponents with developing initiatives and projects through these Process Steps.

#1 Opportunity identification	
Purpose Joondalup welcomes, actively generates and seeks investment opportunities, both internally and externally for projects, investments and advocacy opportunities of all sizes. Description This step involves identification of projects from internal and external sources that are investment opportunities. Investment attraction opportunities are progressed through the IAF to be considered for support by the City. Key Activities We actively generate and seek investment opportunities through internal research, stakeholder engagement and investment promotion. When an opportunity is identified internally or we are contacted by a suitable external proponent, the details are recorded in the Proposal and Project Register, which serves as the central database for all investment-related information in Joondalup. The Project Form is available for internal stakeholders to complete and to be provided to proponents to complete. The Project Form captures the necessary details to understand an assess an opportunity at a high level, including information on the internal or external proponent, scope, timing, community of interest and level of investment required or generated.	
Relevant Documents	
Project Form Proposal and Project Register	
Outcome	Next Step
Initiative/Project Identified	Logged in Proposal & Project Register Proceed to Step #2 *Simplified Assessment*

#2 Simplified Assessment	
Purpose To ensure investment opportunities align with Joondalup's Priority Objectives and determine whether they should proceed for further development. Description We will evaluate investment opportunities to understand their alignment with Joondalup's Priority Objectives. Projects that align with the Priority Objectives will be progressed to the Project Concept Summary step; others will either not be supported or be returned for further development to support re-assessment. Key Activities We will use the Prioritisation Framework, Simple Multi-Criteria Anaylsis (MCA) and Risk Assessment criteria, to make a high-level evaluation of an investment opportunity against our Priority Objectives. The level of alignment and potential risk associated with an investment opportunity will inform our decision whether a project or proposal should be advanced. A Simplified MCA Assessment is produced, clearly outlining the investment opportunity's compatibility with Joondalup's priorities and recommending whether to progress, not support or return for further development the opportunity.	
Relevant Documents	
Simplified MCA Assessment	
Outcome	Next Step
Project endorsed for progression	Proceed to Step #3 – *Simple Concept Development Summary*
Insufficient information for assessment	Allocated to Decision Pathway – *Return for further development.*
Not supported	Allocated to Decision Pathway – *Not Supported* and logged as 'Not Supported' in Proposal & Project Register

#3A Simple Concept Development Summary	
Purpose Provide a concise summary of investment with high level justification and resource descriptions, to inform the level of support provided by the City. Description Projects that demonstrate alignment through the Simplified Assessment undergo further development to produce a Simple Concept Development Summary (the Summary) in alignment with WA Treasury Strategic Asset Management Framework guidelines and Joondalup's Project Philosophy Parameters (PPP). We use the Summary process to determine the level of support from the City that is appropriate for an investment opportunity. Key Activities We develop Summary reports for suitable investment opportunities. The Summary records the project and proponent (where applicable) details, summarises the justification for our involvement, and includes a high-level understanding of the resources and investment required for project implementation. We will use the Summary to provide a recommendation whether a project is appropriate for a detailed assessment or if a Simple City Support Package is sufficient (see Section 0).	
Relevant Documents	
Simple Concept Development Summary	
Outcome	Next Step
Support summary – Simple City Support Package recommended only	Proceed to Step #3B – *Develop Simple City Support Package*
Support summary – Simple Support Package recommended & Appropriate for a detailed assessment	Proceed to Step #3B – *Develop Simple City Support Package* & Proceed to Step #4 – *Identified as Detailed Project*

#3B Develop Simple City Support Package	
Purpose To identify and outline the support a project will receive from our Economic Development Team and other relevant Joondalup departments. Description Simple City Support Packages define the type of support a project will receive, either directly from the Economic Development Team or by referral to another department for additional assistance and implementation. Simple Packages define support and activities that are within the remit of City officers including but not limited to, information sharing, advice, and monitoring projects. Key Activities We use the SCDS to determine the support that is suitable for an investment opportunity. This includes the City's role in the project (i.e. control – a planning decision, influence – advocating for a project, monitor – maintain contact with a proponent) and the type of support required (i.e. land, capital, information, etc.) as per Section 0. A Simple City Support Package is then summarised in the project SCDS identifying responsible stakeholders from the Development Team or other City departments as appropriate.	
Relevant Documents	
Simple Concept Development Summary (Updated)	
Outcome	Next Step
Support Package Summarised in SCDS	Proceed to Step #8 – *Approve Support Package*

#4 Identified as Detailed Project	
Purpose To formally escalate investment proposals that require further analysis, stakeholder input, or resource commitment beyond the scope of a Simple City Support Package, ensuring the appropriate rigour is applied before progressing. Description Following the development of a Simple Concept Development Summary (SCDS), the City assesses whether the proposed project warrants a more thorough investigation and higher level of resourcing. A project is identified as a "Detailed Project" when it meets one or more of the following criteria: • It exceeds the complexity, cost, or risk thresholds that can be managed through simplified processes. • It involves multiple stakeholders, cross-sectoral partnerships, or a requirement for external funding or advocacy. • It aligns strongly with strategic priorities but requires further development, including a business case or detailed technical, financial, or social analysis. Designation as a Detailed Project signals that the opportunity has strategic merit but must undergo a more robust assessment in Step #5 to ensure viability, value for money, and alignment with Joondalup's objectives and available resources. Key Activities Internal endorsement to advance the project into a detailed development phase. Identification of relevant departments and external stakeholders required to contribute to the project's next phase. Preliminary scoping of documentation needs, including business cases, technical assessments, feasibility studies, or formal partnership mechanisms. Update of the Proposal & Project Register to reflect the project's reclassification and trigger Step #5 development activities.	
Relevant Documents	
Proposal & Project Register	
Outcome	Next Step
Identified as Detailed Project	Update Proposal & Project Register and proceed to Step #5 – *Detailed Assessment & Development of Supporting Documentation*

#5 Detailed Assessment & Development of Supporting Documentation	
Purpose To evaluate whether complex investment proposals warrant further development, and, where appropriate, undertake engagement and develop robust documentation that supports decision-making and funding. Description This step applies a two-stage process for advancing Detailed Projects. In the first stage, we prepare comprehensive documentation that justifies the investment and supports formal assessment and decision-making. This includes the development of business cases, feasibility studies, and partnership frameworks in accordance with the City's Project Management Framework, WA Treasury's Strategic Asset Management Framework (SAMF), and relevant Federal funding standards. These documents are used to demonstrate project feasibility, alignment with strategic objectives, value for money, and investment readiness. The second stage involves applying the Priority Framework's Detailed Multi-Criteria Assessment (MCA) and Risk Assessment to evaluate the proposal's alignment with the City's strategic priorities and its capacity to deliver outcomes. This assessment determines whether a project is high priority and should proceed, is low-to-medium priority and requires further refinement, or is not suitable to progress (refer to Section 9.2 for prioritisation criteria). This structured assessment ensures that the City's investment decisions are underpinned by robust evidence and transparent evaluation. It is possible for a project to be identified as 'Not Supported' in the documentation stage. For example, if a feasibility study demonstrates the project is not viable. Key Activities For proposals that have been endorsed as Detailed Projects, we begin by validating the case for investment through data analysis, feasibility studies, and documented stakeholder engagement. We prepare the required supporting documents, including business cases that outline strategic alignment, delivery models, governance structures, and funding strategies. Risk profiles and implementation pathways are also defined. Technical analysis / report findings are considered as documentation are assessed as developed and can result in an investment opportunity being discontinued before assessment. Once the documentation is complete, we apply the Detailed MCA and Risk Assessment to determine the proposal's alignment with Joondalup's objectives, its strategic merit, and its level of risk. The assessment informs whether the project should proceed, be revised, or be discontinued.	
Relevant Documents (examples)	
Draft Business Case and Technical reports Letters of support Formal agreements / Memoranda of Understanding (MOU) Project & Proposal Register and City Support Package (updates)	
Outcome	Next Step
Project is identified as high priority and suitable for further documentation	Develop documentation and proceed to Step #6 – *Detailed Concept Development Summary*

Project is identified as low-medium priority and requires more input e.g.	Allocated to Decision Pathway – *Return for further development.*
Project is identified as a low priority and is Not supported as a Detailed Project	Allocated to Decision Pathway – *Not Supported* and logged as 'Not Supported' in Proposal & Project Register

#6 Detailed Concept Development Summary	
Purpose To consolidate all documentation, assessments, and stakeholder input into a single, decision-ready summary that outlines the investment proposal's strategic alignment and delivery pathway. Description This step serves as the formal integration point between strategic planning, technical evidence, and implementation. The Detailed Concept Development Summary (DCDS) synthesises outputs from the previous step, providing a high-confidence assessment of a project's value, feasibility, risks, and expected outcomes. It articulates the resources required to deliver the project to inform the City's proposed role in implementation. Key Activities We summarise all documentation, such as the detailed MCA, business case, technical reports, and stakeholder agreements, within the DCDS. We clearly define the project's purpose, target outcomes, capital and operational requirements, implementation timeframes, governance model, and dependencies. Quantified benefits (e.g. economic impact, job creation, innovation potential) are detailed alongside specific risks and mitigation measures. We make recommendations for developing the Detailed City Support Package and to guide the investment decision by Council.	
Relevant Documents	
Detailed Concept Development Summary	
Outcome	Next Step
DCDS completed	Proceed to Step #7 – *Develop Detailed Support Package*

#7 Develop Detailed City Support Package	
Purpose To formalise the City of Joondalup's role in project delivery through a tailored, transparent support package that defines the level and type of assistance to be provided. Description The Detailed City Support Package (DCSP) is a comprehensive articulation of how the City will engage with and support a project, whether through direct investment, financial contributions, in-kind resourcing, land or infrastructure coordination, regulatory assistance, or advocacy. It provides a clear commitment pathway that ensures transparency, aligns with internal capabilities and policy frameworks, and sets the foundation for formal approval and implementation, including ongoing evaluation and monitoring (see Section 0 for guidance regarding the City's role in investment attraction and relevant types of support). Key Activities The Economic Development Team works with relevant departments and stakeholders to finalise the support package structure. This includes funding or in-kind contributions from the City, timeframes, and governance roles. External agreement requirements (MOUs, funding contracts) are identified. Risk-sharing arrangements and implementation sequencing are clarified, and performance indicators and reporting requirements are embedded to enable future monitoring and evaluation. Performance indicators should be drawn from the Proposal & Project Register which contains the Priority Framework criteria and an outcome framework to measure investment attraction**.** The Detailed City Support Package is then summarised in the Detailed Concept Development Summary.	
Relevant Documents	
Detailed Concept Development Summary (Updated)	
Outcome	Next Step
Support Package developed	Proceed to Step #8 – *Approve Support Package*

#8 Approve Support Package	
Purpose To formally assess and authorise the City's proposed level of support for an investment proposal, ensuring alignment with strategic priorities, due diligence requirements, and appropriate governance pathways. Description This step is the formal decision point at which the City endorses, amends, or declines the recommended Support Package. It ensures that the defined resources allocated to investment proposals are only progressed where they have been clearly defined and justified, with a clear implementation pathway. The evidence-base required for approval of Simple City Support Packages and Detailed City Support Packages is proportionate to the level of resource allocation. The approval process is underpinned by documentation developed through previous steps, particularly the Simple and Detailed Concept Development Summaries (DCDS) and other supporting documentation for Detailed Projects. Approved projects proceed to be implemented with monitoring and evaluation processes initiated. Key Activities Simple City Support Packages are typically low-risk, low-resource commitments that fall within standard operational parameters (e.g. information provision, monitoring, basic planning support). These are approved under delegated authority, often following internal coordination with relevant service units. Detailed City Support Packages involve more significant commitments, such as co-funding arrangements, infrastructure enablement, regulatory facilitation, or formal partnerships. These require cross-departmental review and are escalated to the Executive Team and/or Council for endorsement, depending on scale, financial implications, and strategic significance.	
Relevant Documents	
Detailed Concept Development Summary (Updated)	
Outcome	Next Step
City Support Package Approved	Progress to Decision Pathway Step#9 – *Implementation*
Further alignment required	Returned to Step #5 for revision
Package not endorsed	Logged as 'Not Supported' in Proposal & Project Register

Decision Pathways

Decision Pathways include Implementation and Monitoring and Evaluation steps. These follow on from process steps to deliver approved investment opportunities. The Not Supported and Return for Further Development Decision Pathways are not numbered as there are a number of points in the Implementation Process where they may be triggered.

#9 Implementation	
Purpose To deliver the project or initiative in accordance with the approved City Support Package, ensuring accountability, coordination, and measurable outcomes. Description This step operationalises the City's commitments and support activities. Approved support packages are moved into delivery, with responsibilities allocated, resourcing confirmed, and project monitoring systems activated. Implementation will occur either through the City's internal project management protocols or through formal collaboration with external proponents. Key Activities Implementation roles and timeframes are confirmed with internal teams and external stakeholders. Where necessary, the City finalises contractual arrangements, begins advocacy or planning approvals, and allocates resources as outlined in the support package. The project is entered into the Proposal & Project Register for ongoing monitoring, and performance assessment.	
Relevant Documents	
Proposal & Project Register	
Outcome	Next Step
Project delivered as planned	Enter post-implementation monitoring and reporting
Variations required	Project reviewed and updated within Register
Project discontinued or re-scoped	Reassess project value, document lessons learned

#10 Monitoring and Evaluation	
Purpose To ensure continuous, evidence-based evaluation of Investment Attraction initiatives, enabling the City of Joondalup to measure progress, demonstrate impact, and refine strategies over time. Description Effective investment attraction relies on sustained monitoring and evaluation to assess whether projects are delivering the intended economic, social, and strategic outcomes. This step embeds ongoing performance evaluation into the entire lifecycle of an initiative, from initial support through to post-implementation. The aim is to establish a feedback loop that not only tracks delivery but also informs decision-making, enhances transparency, and strengthens stakeholder confidence. A key focus is on demonstrating impact and how investment initiatives contribute to the City's strategic priorities, including job creation, business growth, innovation ecosystem development, and infrastructure utilisation. Monitoring is not a one-off activity—it is a structured, iterative process that captures outcomes over time, allowing for course correction and evidence-based advocacy. Key Activities Embed evaluation throughout the entire lifecycle of investment initiatives. Performance measures integrated into City Support Packages are assessed with updates to the Proposal & Project Register to track implementation progress, resource allocation, and interim results. Projects—particularly those involving enduring infrastructure, programs, or policies—are monitored at regular intervals to assess ongoing impact. Quantitative and qualitative data are analysed using logic models and key metrics (as outlined in Appendix) to demonstrate the connection between activities, outcomes and future funding opportunities. Where appropriate, post-implementation reviews are conducted to evaluate effectiveness, capture lessons learned and refine future project assessment processes. Regular engagement with stakeholders complements this process, ensuring that outcomes are validated, insights are shared, and initiatives remain aligned with Joondalup's community and strategic objectives.	
Relevant Documents	
Proposal & Project Register	
Outcome	Next Step
Record resources allocated and outcomes over the duration of a Simple or Detailed City Support Package. Where the outcome of a City Support Package is an ongoing policy, program or infrastructure, monitoring should continue for the lifetime of the policy, program or infrastructure at reasonable intervals.	Continued entry of information into the Proposal & Project Register through implementation and operational (where relevant) phases of the relevant investment initiative.

Returned for Further Development	
Purpose To support stakeholders where projects do not sufficiently meet Priority Framework criteria but may be found suitable for progression with further information. Description Projects that do not sufficiently address Priority Framework criteria in the Simplified or Detailed Assessment stages (see Section for Prioritisation Framework criteria) or the Approve Support Package step, particularly in terms of alignment with Joondalup's objectives or risk criteria, may be returned for further development. This occurs when the project is identified as having the potential for meaningful social or economic impact but there is insufficient information to adequately assess a project to justify a City Support Package. Key Activities An investment opportunity is assessed at the relevant Process Step and found to have potential benefits but a lack of sufficient information to justify progression. The findings are then communicated to the relevant stakeholder(s) to support them in compiling the relevant information. The relevant stakeholder then chooses to provide (or not provide) the required information and the investment opportunity is re-assessed at the relevant Process Step.	
Relevant Document	
All documents	
Outcomes	Next Step
Further information supports project advancement	Project continues through Implementation Process from the relevant Process Step.
Further information does not support project advancement	Allocated to Decision Pathway – *Not Supported* and logged as 'Not Supported' in Proposal & Project Register

Not Supported	
Purpose Record projects which do not align with Joondalup's Objectives or Risk Criteria and are not supported by the City Description Projects that do not meet Joondalup's strategic objectives or risk criteria are not supported by the City. This ensures that resources are dedicated to initiatives that align with the City's priorities and can be effectively managed within acceptable risk thresholds. Communicating these decisions clearly to proponents is important to maintain transparency and trust, and to provide constructive feedback that could help them refine or adjust their proposals for future consideration. This builds stronger relationships with stakeholders and supports re-engagement on future projects. Key Activities Projects that are not supported are included in the Proposal & Project Register with a summary of the decision and its justification. The outcome and underlying justification are then communicated to internal stakeholders and / or project proponents where relevant.	
Relevant Documents	
Proposal & Project Register	
Outcome	Next Step
Summary of decision and justification	Communicate with relevant stakeholder(s).

Measuring Success

The City will track key indicators that help us understand how our local economy is developing:

Theme	Measure
1. Our businesses are growing	Grow business count by employee size in each five-year census period to 2033. Sustained net increase in the number of new businesses registering the City of Joondalup as their place of business.
2. More residents are employed locally	Exceed the 2013 Census based employment self-containment measure of 30 per cent in subsequent census periods to 2033
3. More businesses are locating to our City Centre	Sustained yearly increase in the number of new businesses registering the City Centre as their place of business.
4. We have more high value jobs in Joondalup	Sustained yearly growth in jobs in strategic industries. Sustained yearly growth in professional services.
5. Our innovation ecosystem is growing	Sustained yearly increase in new business entrants in Joondalup's strategic industries.
6. Our local Gross Regional Product continues to grow	Exceed yearly regional growth trend in Gross Regional Product in five-year periods to 2033.
7. There are more local jobs	Local jobs created each five-year Census period to achieve employment self-sufficiency of 60 per cent by 2033.

The City will continually review investment attraction projects and proposals and the outcomes they are delivering. This will include:

- Regular stakeholder engagement
- Proponent acquittal data where appropriate
- Monitoring residential and commercial development data
- Monitoring broader employment trends (i.e. ABS Census data)

Additional performance indicators can be used to support the City in communicating the impact of its investment initiatives and support future funding opportunities.

FRAMEWORK DOCUMENTATION AND TOOLS

This Framework is supported by a set of documents and tools for: recording information on projects and initiatives; enabling assessment of projects against framework criteria; and, communicating investment attraction activities and outcomes internally and externally in a clear and concise manner.

Figure 7: Summary of Documentation

Documentation	Relevant Process Steps	Purpose in Process
Proposal & Project Register (including Monitoring and Evaluation)	All	Provides central source of information for projects and investment attraction initiatives. Allows for evaluation and monitoring of contribution of Investment Framework to Strategic Objectives.
Investment Attraction Framework	2, 5	Provides a clear and consistent process for assessing projects and initiatives against framework objectives, prioritising projects accordingly.
Project Concept Development Summary	3A,3B, 6,7	Summarises specific projects and initiatives into a concise format demonstrating their contribution to framework objectives.
City Support Packages	3B, 7	Provides understanding and examples of how Joondalup advocates for, supports and implements projects that support Strategic Objectives.

Simple and Detailed Proposal & Project Register (including Monitoring and Evaluation)

Project monitoring and performance measurement is a systematic approach that allows for clear demonstration of value created through the City's economic development and investment attraction efforts. It allows us to monitor progress toward the goal of a program or project and to demonstrate value to stakeholders.

The EDA Performance Evaluation Toolkit was designed to provide local governments with an objective and robust method for monitoring and assessing the outcomes of multiple investment projects, contributing to efficient resource allocation and driving economic development.

The benefits of performance measurement include:

- Assessing the effectiveness of your program or project
- Demonstrating value and achieving buy-in from stakeholders
- Prioritising high-value activities
- Supporting evidence-based decision-making
- Demonstrating success and progress
- Ensuring projects are on target and stakeholder responsibilities are met

The below logic model is a visual representation of how activities contribute to the ultimate outcome.



The logic model provides a robust evidence-base for a project showing the connections between investment, actions and outcomes. It summarises the program or project logic and supports communication to our stakeholders.

The framework will be used as the Proposal & Project Register to monitor proposals, compile project information, evaluate their impact and measure progress towards the objectives of the Investment Attraction Framework. The following interactions with the Proposal and Project Register are expected through the implementation process:

- Step 1: record proposals – name, type, proponent, relevant stakeholders, commencement date, other relevant information
- Step 3: provide specific description of the City's role, expected outcomes and high-level resource requirements (i.e. capital costs, in-kind contribution, etc.) and the results of the Simplified MCA assessment
- Step 6: refined outcome alignment, detailed impacts, expected capital and operating costs, expected value for money and results of detailed MCA assessment.
- Steps 9 & 10: ongoing updates through implementation and operational phases to record actual outcomes / costs and information on project outcomes

Prioritisation Framework

The Prioritisation Framework considers projects at two points in the implementation process. A high-level assessment is used in Step 3 to prepare the Simple Project Concept Summary and identify Joondalup's role in advocating, supporting in delivering a project. Projects which progress to the Detailed Assessment in Step 5 are assessed using more specific qualitative and quantitative information and data according to project type, and the results of detailed documentation and analysis. The Prioritisation Framework includes a Multi-Criteria Assessment and a Risk Assessment to determine the level of support that is appropriate for an investment proposal. The following sections summarise these assessment tools and the interpretation of their results.

Multi-Criteria Assessment

The IAF Multi-criteria Assessment (MCA) is used to determine the alignment of a project with our objectives and desired outcomes. The MCA includes objectives linked to the City's local planning framework, State economic development framework and Federal industry priorities.

Figure 8. MCA Objectives and Weighting

Objectives	Description	Weighting
Financial Sustainability	A score that measures a project's impact against the City's financial sustainability objectives	15%
Economic Benefit	A score that combines both the importance and scale of ongoing economic impacts	25%
Social Benefit	A score that considers the social benefits of a proposed investment	13%
Value for Money	A score that considers the value proposition to the Joondalup community by comparing relevant costs and benefits	10%
Community Support	A score that aggregates community support across key stakeholders	13%
Viability	A score that considers the funding available, demand for and sustainability of commercial uses associated with a project	8%

Objectives	Description	Weighting
Planning Principles	A score that considers the alignment of a project with planning and place principles associated with business and investment attraction	8%
Project Readiness	A score that represents the 'shovel readiness' of a project including required approvals, proponent and documentation.	5%

Assessments undertaken at Step 3 of the implementation process will be developed using the overarching objectives shown in Figure 8. Step 6 assessments will assess projects based on detailed measures within each objective to provide a thorough justification for detailed assessments.

Risk Assessment

The Risk Assessment matrix is used to determine the level of certainty with which we can expect an investment proposal to deliver on the identified objectives and outcomes scored in the MCA. A proposal may be identified as a high risk if there is a lack of information; in this situation it is acceptable for proposal risk assessments to be reviewed as project documentation is developed.

The overarching risk objectives include investment likelihood, communication risk and delivery risks (Figure 9). Specific measures been developed for detailed assessments as per the implementation process (Step 6).

Figure 9. Risk Assessment Objectives and Weighting

Objectives	Description	Weighting
Implementation	A score that reflects the risk associated with delivery of the project itself, including Joondalup's level of control, competition and market forces, formal agreements in place for delivery.	50%
Proponent	A score that represents the level of documented support for a proposed investment opportunity from key stakeholders and / or appetite to invest	25%

	from potential proponents and the track record of proponents in project and investment delivery.	
Reputation	A score that represents the level of responsibility between Joondalup and the proponent, the level of responsibility for risk mitigation and the support for a project from Joondalup's community and key stakeholders.	25%

Project Prioritisation

Projects will be assessed through the MCA and Risk Assessment. These two elements inform both the priority of a project and the level / type of intervention (City Support Package) appropriate for the City to apply (see 0). Projects that score highly in the MCA are classified as high priority; where these projects are deemed low risk, the City should consider all potential initiatives associated with the project including funding of the project if relevant. Where a project scores low in the MCA and has a high risk, it should not be included as a priority project. More complex projects can be reassessed as they move through the Steps of the implementation process when information is provided that may increase alignment with key MCA Objectives, reduce risk or allow for more detailed assessment against criteria with further information. They can be reassessed in terms of priority and level of City support.

Figure 10. Prioritisation Rubric

Risk Level / Priority Level	Low	Medium	High
High	Consider funding / investment	Advocate / consider funding / investment	Consider Advocacy
Medium	Advocate	Consider Advocacy	Support only
Low	Consider Advocacy / Support	Support only	Not a priority

This matrix guides how Joondalup will advocate for, support or invest in a project or initiative identified by the framework.

Detailed MCA & Supporting Documentation

Detailed projects require robust evidence to support Council investment decisions and to access funding from the State and Federal Government. Detailed MCAs are critical to major projects where we are seeking funding from external sources, particularly through Infrastructure WA and Infrastructure Australia (a list of potential funding sources has been identified in Appendix). Detailed Concept Development Summaries can also be used internally for major projects that require a significant contribution (financial or in kind) from the City.

Supporting documentation is required to demonstrate that projects are ready to be delivered, represent high value for money and will deliver against strategic community and economic objectives. The relevant level of assessment, key project documentation required and potential sources at relevant steps in the implementation process have been summarised below.

Figure 11. Detailed Concept Development Summary and Supporting Documentation Requirement Overview

Proposal Stages	Level of assessment / Documentation	Sources
Steps 3A & 3B: Simple Concept Development Summary & Support Package	Level of Assessment Anecdotal evidence provided by discussions with a proponent / key stakeholder Desktop research Informed subjective assessment Key Documents Simple Project Concept Summary	Informal Engagement ABS Census Internal records High-level desktop research
Step 5 Detailed Assessment	Level of Assessment Detailed desktop analysis and assessment Specialist input (i.e. economic, engineering, environmental specialists, etc.) Formal engagement findings Demand analysis Feasibility assessment including financial viability Quantified community benefits	Specialist reports Formal engagement process Proponent documentation Detailed desktop research Engagement with stakeholders and funding partners

Proposal Stages	Level of assessment / Documentation	Sources
	Options assessment Proponent information Key Documents Needs Assessment Feasibility Assessment Draft Business Case Draft Cost Benefit Analysis Technical Reports Letters of support Documented support from stakeholders Project & Proposal Register (update) City Support Package (update)	
Step 8: Approve Support Package	Level of Assessment Final concept designed and costed Detailed financial analysis of preferred option Detailed project delivery schedule developed Funding sources identified Engaged with key stakeholder i.e. Ministers, government Directors, etc.) Agreements with proponents formalised Key Documents Final business case (Project Definition Plan under the SAMF framework) Final cost benefit analysis Project management plan (i.e. implementation plan, risk management plan, etc.) Project summary for circulation with key stakeholders	Quantity Surveyor Detailed business case / cost benefit analysis Formal engagement process Contracts, Memoranda of Understanding, etc.

Project Concept Development Summary

The structure of the PCDS builds upon the Application for Concept Approval outlined in the WA Treasury SAMF ensuring that internal and external investment proposals we consider are aligned to State government policy and best practices. It also aligns with the City's Project Philosophy Parameters (PPP), providing decision makers with an overview of an investment proposal and sufficient evidence to support implementation of small proposals and approval of detailed proposal development.

The Project Concept Summaries contains at minimum:

- Project purpose and scope – this should summarise the investment proposal and its Prioritisation Framework scores
- Problem definition – this should summarise the local challenge / opportunity that is being addressed by the investment proposal
- Evidence-base – summary of evidence demonstrating the problem (i.e. engagement findings, technical reports. This section should relate to the identified problem not the proposal / solution)
- Rationale for investment – this section should summarise:
    - The proposed role of the City in the project's funding and or implementation (e.g. the City Support Package)
    - Justification for intervention by the City (i.e. the intervention addresses strategic objectives, statutory requirements, policy changes, market failure, etc.)
- Next steps for progressing the project

The Concept Development Summary is an important document to ensure that we have a clear and concise pathway to demonstrate that an investment proposal aligns to our objectives, is evidence-based and that our role is clearly defined in delivery and implementation.

City Support Packages

Our role in investment attraction differs across projects, according to type, scale and risk. Often the focus for LGAs in investment attraction is to influence and monitor in a supporting role, rather than directly controlling the conditions that make investment possible. Processes we can apply to support investment attraction include:

Target Sector Engagement: Proactively engaging with priority industries that align with our long-term economic goals.

Investor Outreach and Facilitation: Streamlining the investment journey, providing targeted support, and fostering connections with our key stakeholders.

Business Retention and Expansion: Cultivating a supportive environment for existing businesses to thrive and expand their operations within Joondalup.

Enabling Infrastructure and Ecosystem Development: Investing in infrastructure and fostering an ecosystem that attracts and retains high-value investment.

We need to consider factors that contribute to business operation when determining the appropriate intervention to support investment in any given instance. Four overarching factors include:

- Land and infrastructure
- Workforce and skills
- Funding and investment
- Entrepreneurship

These four factors provide a framework for grouping the potential activities we can undertake to support investment attraction opportunities. We can use these factors to assess our activities within a commercial frame of reference and align them with business requirements and preferences. The following table aligns the levers we can act on with factors that contribute to business success, providing examples of the activities that we can implement to support businesses. We can use this table to inform City Support Packages when external proposals are identified as a priority.

Figure 12. Investment Attraction and Business Success Matrix

Level of intervention	Land & Infrastructure	Workforce & Skills	Funding & Investment	Entrepreneurship
Control	Provide land Approve development / proposed use / zoning	Business training Facilitate introductions between proponents and stakeholders	Build facilities Fund a program Co-fund a facility / program Fund business case / documentation Make funding submission	Provide a grants program to support start-ups in strength industries Activate spaces to support business viability
Influence	Liaise with landowner on behalf of proponent Support proponent through State approvals process	Work with stakeholders to create workforce / training pathways	Connect proponents to potential investors Connect proponents with relevant funding programs Introduce proponents to state, federal government (officers and representatives)	Establish a collaborative governance model for the innovation precinct Review proponent business cases and provide feedback Advocate for a project
Monitor	Inform proponent when suitable land becomes available Inform landowner when a proponent contacts the City	Maintain regular dialogue with key stakeholders to understand skill requirements and communicate to education stakeholders	Identify and develop networks with investors relevant to the City's strength industries Funding rounds aligned with strategic industries and their funding criteria	Deliver networking events in strength industries and monitor interest from new businesses Monitor strength industry trends

When assessing projects and proposals we should consider the appropriate business success factors and control levers that can be used to deliver, support and advocate for a project or proponent. Clearly communicating how we support and deliver internal and external projects is key to successful investment attraction.

City support packages are expected to be developed at the following steps in the implementation process:

Simple Support Packages: determined in step 3B of the process based on the Simplified MCA process. Simple support packages are activities and resources that are within the scope of Joondalup's Economic Development team and other business functions. A summary of the Simple Support Package a project or initiative will receive is reflected in the updated concept development summary.

Detailed Support Packages: Projects that are identified as requiring detailed support in Step 4 of the process require additional activities and resources in order to develop from the concept to implementation stage. Undergoing the Detailed Assessment process requires inputs from technical experts, desktop research, partnerships and more detailed stakeholder engagement and other qualitative and quantitative information. As a result, Detailed Support Packages are comprehensive and provide a clear rationale for support, advocacy and investment by Joondalup, through demonstrating how economic, social and community benefits will be realised based on the evidence base developed.

A summary of the Detailed Support Package is reflected in the updated concept development summary.

APPENDICES

These appendices provide supporting information for Joondalup to implement the Investment Attraction Framework and achieve its Strategic Objectives. Figure 13 outlines the content and purpose of each appendix and how this information is linked to the implementation process steps.

Figure 13: Summary of Appendices

Appendix	Content Summary	Linked Implementation Step(s)	Purpose in Process
1 – Benchmark Investment Initiatives	Examples of successful investment approaches from other jurisdictions	Steps 1, 3A, 5, 7	Informs ideation, supports concept development and strengthens support package design
2 – Investment Initiatives by Investment Attraction Stage	Aligns activities to the maturity stage of investment attraction in a jurisdiction	Steps 1, 3A, 5	Contextualising project relevance and timing in the City's growth cycle
3 – Example Funding Sources	List of potential external funding bodies and programs to support projects and initiatives	Steps 5, 6, 7	Supports preparation of business cases, funding strategies for Detailed CSPs. Supports concept development and alignment to investment priorities of state and federal govt.

Appendix	Content Summary	Linked Implementation Step(s)	Purpose in Process
4 – Common Funding Outcomes and Metrics	Key metrics used by funding bodies to assess and evaluate performance and impact	Steps 6, 7, 10	Helps define evaluation criteria, impact metrics, and performance indicators. Supports design of measurement and evaluation.
5 – Successful Investment Attraction Factors	Attributes of high-performing economies conducive to investment attraction	Steps 3A, 5, 6	Informs concept and project planning and adds depth to concept summaries and strategic alignment
6 – Broader Government Priority Sectors	Lists priority sectors across State and Federal levels	Steps 2, 5, 6	Ensures alignment with broader policy priorities for stronger funding and strategic fit
7 – Business Decision Making Factors	Insights into what businesses consider when choosing investment locations	Steps 3A, 5, 7	Supports CSP design to align with business expectations and improve project attractiveness
8 – Investment Attraction Indicators	Suggested indicators to track investment attraction outcomes	Step 10	Forms the basis for outcome measurement and evaluation frameworks

Appendix	Content Summary	Linked Implementation Step(s)	Purpose in Process
9 – Detailed MCA Measures	Expanded scoring criteria for each objective in the MCA	Steps 5, 6	Supports robust, standardised project evaluation for detailed or complex proposals
10 – Detailed Risk Assessment Measures	Specific risk metrics aligned to assessment objectives	Steps 5, 6	Enables detailed and consistent risk evaluation to inform decision-making

Appendix 1: Benchmark Investment Initiatives

The following section provides information on investment attraction, funding opportunities, strategy and policy that may inform the City's investment attraction activities and incentives.

This information should be updated periodically as new funding opportunities become available, sectors develop, and examples of investment attraction are identified. An annual update of policy and benchmark opportunities is recommended, while funding opportunities and grant programs should be scanned bi-annually.

Figure 14 contains benchmark investment attraction opportunities and initiatives from other jurisdictions identified through desktop research. The purpose of outlining these initiatives is to provide examples of activities, policy or incentives the City may consider adapting and implementing in a local context; however, all opportunities should be assessed using the Multi-Criteria-Analysis and Risk Assessment process.

Figure 14: Example Investment Attraction Initiatives

Initiative Type	Applicable Concept	Benchmark Activity	Relevant Source
Planning & governance	Streamlining construction, development approval and permitting process with the aim of increasing development activity and lowering waiting periods.	Through consultation with private sector, the Kigali government determined that lengthy delays in receiving construction permits was stifling development. Solution was to establish a 'one-stop-shop' for construction permit approval, bringing together all agencies required and made it available through an online portal. This process was funded from the municipal budget in order to drive development.	**International** : Gashi, D., Watkins, J., (2015), *A User's Guide to Implementing City Competitiveness Interventions,* World Bank Group, Link. **International:** Cech et al, (2015), *Competitive cities for jobs and growth: appendices to six case studies of economically successful cities,* World Bank Group, Link

Initiative Type	Applicable Concept	Benchmark Activity	Relevant Source
Business service provision	Recruitment and workforce development assistance for businesses, based on industry needs.	Louisiana Economic Development provides a dedicated workforce training initiative, 'FastStart' to support inward investment. Resources are dedicated to understanding a company's skills and training needs, which are signed off by the investor. The agency then provides recruitment and training programs to help supply the workforce needed for that business type. Provides links to graduates and academia, communicates the kind of person & skills required for employment with new or existing businesses in an easy-to-understand way, helping new businesses to get access to the human resources they need locally.	**International:** Louisiana Economic Development, *Setting the Standard – LED FastStart*, Link **International:** Loewendahl, H., (2018), *Innovations in Foreign Direct Investment Attraction,* Inter-American Development Bank, Link
Business service provision, planning & governance	Incentive management web platform for businesses and other stakeholders to access information and monitor processes.	Louisiana Economic Development provides a web platform to manage business incentive programs. The system allows businesses or managers to access a modern one-stop-shop for providing documents, data and tracking for the incentives and programs they apply for and take part in. The platform was developed by a Louisiana software company.	**International:** Louisiana Economic Development, *FastLane NextGen*, Link **International:** TEI Software Development, *FastLane,* Link

Initiative Type	Applicable Concept	Benchmark Activity	Relevant Source
Planning & governance	Innovation Precinct Governance, Start-Up incubation and innovation pathways with agreed success criteria.	Tonsley in South Australia operates in what was previously an automative manufacturing plant. The site was purchased by the South Australian State government to form a high-value manufacturing hub, with industry, research and education interaction. Tonsley encourages students from university partners being embedded in industry and provides networking assets and physical infrastructure that fosters interaction between groups. The network maintains a feedback loop where successful entrepreneurs engage with startups within the ecosystem. Tonsley identifies key industries & aims to not 'dilute' the purpose of the district by deviating away from target industries. Start-ups located within the precinct are time-limited in their use of spaces and infrastructure, with a limited term lease provided for them to scale. The plant provides shared use infrastructure and advanced technology to support manufacturing businesses.	**Australia:** Tonsley, *Vision,* Link **Australia:** Dean, M., (2018), *Evaluating the efficacy of policy making for Tonsley: a hub driving regional innovation?*, Link. **Australia:** Rampersad, G., Roddick, J.F., (2015), *Building effective innovation clusters: An Australian case study of Tonsley,* Link.
		Lund, Sweden's innovation district 'Future by Lund' is governed by a board with representatives from academia, the city council and representation from the largest research centre in the town, European Spallation Source. This coordinated approach focuses on ensuring that academics, research firms and SMEs goals are aligned, and aim to create a great place to live and interact for start-ups & employees.	**International:** Future by Lund, *Lund Innovation District,* Link.

Initiative Type	Applicable Concept	Benchmark Activity	Relevant Source
Investment promotion	Outward-facing Investment Information and Requirements aimed at helping businesses to understand the Council's aims and capability for supporting investment.	The sunshine coasts' investment incentive scheme clearly outlines the process, eligibility criteria and functions the council will (& won't) do for investors. The criteria ensure that firms seeking investment are financially healthy, have a genuine need for investment to overcome a barrier and won't negatively compete with existing local industry. Incentives are paid over a 2–5-year time horizon and tied to incentives and reporting requirements, with non-performance resulting in withdrawal of support.	**Australia:** Invest Sunshine Coast, *Investment Incentive Scheme: A guide for businesses investing in the region,* Link **Australia:** Invest Sunshine Coast, *Toolkit: Incentives and Funding,* Link
Planning & governance	Easy to access site selection tools that highlight available land, property and floorspace.	Multiple US & Canadian development agencies have interactive real estate and site selection tools for investors, providing a clear view of available land and facilities within the local area. In Australia the investment prospectuses of some local governments include available or planned commercial tenancies.	**International:** Invest Brampton, *Site Selection*, Link **International:** Raleigh Economic Development, *Site Selection,* Link **Australia:** Liverpool City Council, *Commercial Office Prospectus*, Link
Business service provision	Support for businesses in preparing funding applications for state and national funding opportunities.	The Bucaramanga chamber of commerce in Colombia worked with business, academia and government to promote new growth areas in the economy. The chamber offered assistance to firms to apply for national funding programs, by identifying opportunities and streamlining the application process using dedicated resources who supported businesses in completing and submitting applications.	**International:** Gashi, D., Watkins, J., (2015), *A User's Guide to Implementing City Competitiveness Interventions,* World Bank Group, Link. **International:** Cech et al, (2015), *Competitive cities for jobs and growth: appendices to six case studies of economically successful cities,* World Bank Group, Link

Initiative Type	Applicable Concept	Benchmark Activity	Relevant Source
Business service provision, communications	Proactive and ongoing communication with investors and related stakeholders, including 'after-care' and clearly defined internal processes for handling enquiries.	Changsha in China out-competed other cities to secure investment, through proactive and continued communication with investors. The city's economic development staff were perceived as attentive and coordinated and kept stakeholders aware of progress and planning. Prompt and continuing communication with investors, including aftercare following investment is valuable in increasing the conversion rate of leads in foreign direct investment activities.	**International:** Gashi, D., Watkins, J., (2015), *A User's Guide to Implementing City Competitiveness Interventions,* World Bank Group, Link. **International:** Cech et al, (2015), *Competitive cities for jobs and growth: appendices to six case studies of economically successful cities,* World Bank Group, Link **International:** Loewendahl, H., (2001), *A framework for Investment Promotion,* Link
Business service provision	Supply chain development and facilitating business-to-business networking.	CzechInvest offers a wide range of investment services and has successfully secured a large volume of foreign investment into Czechia. A service they offer is events where major enterprises have the opportunity to interact with potential suppliers and understand their products and services and facilitates meetings between suppliers and investors. CzechInvest also maintains a database of suppliers categorized by key sector.	**International:** Loewendahl, H., (2018), *Innovations in Foreign Direct Investment Attraction,* Inter-American Development Bank, Link **International:** CzechInvest, *Sectoral Database of Suppliers,* Link
Financial incentives	Low-impact infill incentivization with the aim of decreasing vacancy and increasing activation in the City centre.	Logan Office of Economic Development provides infrastructure charge incentives for non-residential development within the city that makes use of existing buildings, with the aim of minimizing vacancy and promoting employment and infill.	**Australia:** Logan Office of Economic Development, *Incentives,* Link
Financial incentives	Discretionary investment attraction funding/waiving of charges for investment or development	Many local governments in Australia offers incentive funding for business investment that creates employment, catalyses further investment or supports key strategic industries. Generally, these funds are open for businesses to submit applications and are assessed according to City strategic objectives and the business fundamentals of the project. Incentive payments are tied to achievement of milestones and require ongoing reporting against performance metrics.	**Australia:** Logan Office of Economic Development, *Incentives,* Link **Australia:** Invest Sunshine Coast, *Investment Incentive Scheme: A guide for businesses investing in the region,* Link **Australia:** City of Gold Coast, Investment & business attraction program, Link

Figure 15 provides additional resources on the topic of investment attraction and governance that have informed the development of the Framework. They are included to provide additional information for City officers to draw on when developing potential investment attraction initiatives and processes.

Figure 15: Investment Attraction Resources

Description of Content	Relevance	Relevant Source
A selection of case studies on how United States universities have developed their capacity for innovation and commercialisation, particularly in the formation of industry partnerships.	Provides an understanding of how universities can harness partnerships with industry and other stakeholders to drive economic growth.	Tornatsky, L.G., Rideout, E.C., (2014), *Innovation U 2.0,* Link
Provides advice on the effective allocation of public funds to inefficient allocation and adverse externalities.	Discussion contained within may provide value to City officers when considering providing financial incentives or investment for projects.	Columbia Centre on Sustainable Investment, (2022), *Investment Incentives: A survey of policies and approaches for sustainable investment,* Link
Outlines a framework for promoting foreign direct investment, with an understanding of how firms make investment decisions and how investment promotion agencies can improve their effectiveness.	While the resources is focus on foreign investment, the content may be of use in a domestic context when assessing the internal capability and activities of the City.	Loewendahl, H., (2001), *A Framework for Investment Promotion,* Link Loewendahl, H., (2018), *Innovations in Foreign Direct Investment Attraction,* Inter-American Development Bank, Link
Outlines actions taken by cities that successfully increased competitiveness to growth economic activity and productivity, providing a summary output of many of the case studies that informed the initiatives outlined.	Provides information on how cities have motivated economic growth, and frameworks for understanding business preferences, factors required for growth and how cities can make use of comparative advantage. The recommendations and discussion within are aimed at cities on the whole, rather than local governments.	Kilroy, A.F.L, Mukim, M., Negri, S., (2016), *Competitive cities for jobs and growth: what, who and how*, World Bank Group, Link

Description of Content	Relevance	Relevant Source
Provides examples of effective business attraction initiatives measures for assessing the efficiency or value of investment attraction activities.	Provides recommendations on how an economic development or investment attraction business function can be effective and measure its outcomes.	Gonzales, C. et al, (2019), *How state and local governments win at attracting companies*, McKinsey & Company, Link

Appendix 2: Investment Attraction Initiatives by Stage

Figure 16 provides an example table that reshapes the above information as an opportunity plan with the addition of potential partners and strategic industry alignment to be considered.

Figure 16: Investment Attraction Concepts

Development Stage	Level of Influence	City Role	Applicable Investment Attraction Concept
Establishment	Control	Process, Planning, infrastructure	Streamlining construction, development approval and permitting process with the aim of increasing development activity and lowering waiting periods.
Establishment	Influence	Information, infrastructure, economic development	Precinct and Infrastructure Governance, Start-Up incubation and innovation pathways with agreed success criteria.
Establishment	Control	Information, Marketing. Economic development	Outward-facing Investment Information and Requirements aimed at helping businesses to understand the Council's aims and capability for supporting investment.
Growth	Influence	Labour, process, information, connection	Recruitment and workforce development assistance for businesses, based on industry needs.
Growth	Control	Infrastructure, space, communications	Easy to access site selection tools that highlight available land, property and floorspace.
Growth	Influence	Process, information, economic development	Support for businesses in preparing funding applications for state and national funding opportunities.
Growth	Influence	Connection, economic development	Supply chain development and facilitating business-to-business networking.
Growth	Influence	Space, infrastructure, marketing	Low-impact infill incentivization with the aim of decreasing vacancy and increasing activation in the City centre.
Sustainment	Influence	Information, connection	Incentive management web platform for businesses and other stakeholders to access information and monitor processes.
Sustainment	Influence	Process, information, marketing	Proactive and ongoing communication with investors and related stakeholders, including 'after-care' and clearly defined internal processes for handling enquiries.

Development Stage	Level of Influence	City Role	Applicable Investment Attraction Concept
Sustainment	Control	Process, infrastructure, economic development	Discretionary investment attraction funding/waiving of charges for investment or development

Appendix 3: Example Funding Sources

Figure 17 outlines a set of potential funding sources for the City, project proponents or stakeholders when seeking support for projects or initiatives that are identified and developed through the framework process.

Figure 17: Example funding sources

Funding Source	Purpose/Audience	Criteria for Eligibility	Relevant Information
Western Australia Government Infrastructure Development Fund	Applicable to developers, landowners and local government. Funding is available across multiple streams to alleviate cost restrictions in accessing water, wastewater and electricity infrastructure for provision of new housing.	Varied across multiple streams, currently available streams require the preparation of a business case by applicants, with infrastructure costs provided by a quantity surveyor or similar.	Link
Thriving Suburbs Program	Applicable to local governments and not-for-profit entities for capital works that will enhance liveability, bolster social cohesion and support local amenity.	Eligibility checklist includes preparation of a business case, evidence of co-funding from another source, cost-benefit analysis and risk assessment.	Link
Urban Precincts and Partnerships Program	Focused on partnerships between governments, businesses and communities to deliver place-based projects based on community needs. Funding is available for both planning and development phases and for the delivery of projects.	Requires a partnership between organisations, however the definition is intentionally broad. Applications require evidence of a governance structure, involvement of state and local government and Traditional Owners. Projects must be aligned with relevant policy and strategy, have a defined need or address an existing gap in infrastructure, and involve community engagement and partnership.	Link
Australian Business Growth Fund	The Australian Business Growth fund provides venture capital for Australian SMEs through a partnership model between the federal government and Australian banks.	To be eligible a business must be headquartered in Australia with a turnover of $2-100m, a three-year history of profitability and a prepared growth strategy. Eligibility does not guarantee investment; investment is made following a due diligence process and in discussion with investors.	Link
Invest & Trade Western Australia – Investment Attraction Fund	The fund is administered by the Dept. Jobs, Tourism, Science and Innovation to encourage new investment that creates employment, provides scale to local businesses and diversifies the economy.	Projects must align to priority sectors identified in Diversify WA & Future State diversification opportunities. Evidence of co-investment from private entities that matches the state's investment is required, alongside evidence of the economic benefit to the state.	Link

Funding Source	Purpose/Audience	Criteria for Eligibility	Relevant Information
Medical Research Future Fund	The fund provides annual opportunities for investment in medical research initiatives, in line with the fund's strategies and priorities.	The fund is available to research institutions for projects and research that support the Australian Medical Research and Innovation Strategy, which is reviewed every five years.	Link
National Reconstruction Fund	The fund corporation provides debt, equity and guarantees for project or opportunities across seven priority areas.	Opportunities are considered against the relevant act and investment mandate, aiming to achieve positive policy outcomes. These outcomes include creating employment, commercialising innovation and technology and improving economic diversity.	Link
Clinical Trials Activity Initiative	Administered by the Medical Research Future Fund, the initiative aims to support clinical trials addressing rare conditions and unmet needs in Australia, including bringing international clinical trials to Australia with a focus on effective health interventions.	Eligibility differs according to the availability of grants and programs at a given time.	Link
Western Australia Innovation Booster Grant	The grant aims to assist WA-based startups to commercialise and overcome barriers to growth in sectors aligned with the state innovation strategy.	The grant can fund a maximum of 80% of project up to a maximum of $40 thousand, for projects with a total budget below $100 thousand. Grants are available for R&D, product development, technology transfer and IP protection and commercialisation.	Link
Dept. Industry, Science and Resources business innovation grants	The initiative encourages Australian startups and SMEs to develop solutions to government challenges, identified by government agencies in either public policy or service delivery.	Eligibility and assessment differ according to grant rounds but is broadly assessed on the extent to which a proposed solution addresses the challenges identified by government agencies, and the market opportunity of the solution.	Link
Cooperative Research Centres Grants	Provides up to 50% of project costs for industry-led research collaborations with research organisations. Initiatives must aim to solve industry-identified challenges and increase the competitiveness, productivity or sustainability of Australian industry.	Grants are open to all disciplines and sectors, requiring industry-research organisation partnership with evidence of match-funding for grants. Collaboration must be medium to long term and industry focused education and training.	Link
Housing Affordability Future Fund	The fund provides funding and support to increase social and affordable housing and address other housing needs.	Funding is open to charities, state and territory and local governments and other specially identified entities. Projects include the construction or purchase of new homes, the renovation of existing homes or the conversion of non-residential property to residential dwellings.	Link
Biomedical Translation Fund	The fund provides venture capital to translate biomedical research into products, services and outcomes.	The fund is aimed at early-stage biomedical companies (revenue below $25 million) that are majority based in	Link

Funding Source	Purpose/Audience	Criteria for Eligibility	Relevant Information
		Australia. Capital is provided though fund managers who have authority to make investment decisions.	
Critical Technologies Challenge Program	The program invites solutions to market-led challenges in using quantum technologies, in line with the National Quantum Strategy.	Applications must be made by joint collaborators, demonstrating alignment to challenges identified in relevant strategy and demonstrating a quality approach to delivering the project.	Link

Appendix 4: Common Funding Outcomes and Metrics

Figure 18 outlines common funding outcomes and metrics for quantifying and communicating the impact or success of projects, either in the preparation of a funding proposal or business case, or when promoting the success of a project that has been undertaken. These measures are included to demonstrate how the City can assess the impact of a potential project or initiative and is not exhaustive. The Proposal and Project Register contains a more detailed set of outcomes and metrics

Figure 18: Common Funding Criteria

Outcome / Output	Purpose	Potential Measurement Metrics
Direct Economic Output	Demonstrate the direct impact on the economy of a project.	Financial costs of project delivery spent with local businesses, service providers and individuals.
Indirect Economic Output	Demonstrate the flow-on effect of project spending in the wider economy, as economic activity is motivated by direct spending.	Measured using input-output modelling.
Direct jobs created (FTE)	The number of full-time-equivalent employment opportunities generated by the project directly.	Derived from operation model, financials or input-output modelling.
Indirect jobs created (FTE)	The number of full-time-equivalent employment opportunities supported by the flow-on effects of a project.	Derived using input-output modelling.
Jobs (FTE) created for Aboriginal people	Demonstrate the number of full-time-equivalent employment opportunities for Aboriginal and Torres Strait Islander people provided by the project directly and indirectly.	Derived from operation model, financials or input-output modelling.
New businesses created	Demonstrate that a project motivated entrepreneurship, new business formation and economic growth in a local area.	Assessed using ABS data or business surveys.
Growth in visitation	Demonstrate that a project attracted visitation from domestic, interstate or international visitors.	Visitor surveys.
Improved wellbeing for residents (i.e. improved physical and mental health)	Demonstrate that a project had a positive impact on life outcomes for residents.	Community surveys, ABS data, anonymised healthcare provider data
Increased social capital (i.e. increased social interaction, community pride, etc.)	Demonstrate that a project had a positive impact on life outcomes for residents	Community surveys
Increased liveability (i.e. additional amenity, improved access to goods and services, etc.)	Demonstrate that a project had a positive impact on life outcomes for residents.	Community surveys

Outcome / Output	Purpose	Potential Measurement Metrics
	Demonstrate that a project contributed to perceptions of the City as a place to live and work.	
Multiple year track record of profitable operations / willingness to provide historic financials	For industry or private sector proponents. Demonstrates that a project proponent	Financial statements
Preparation of business plan / growth strategy	Demonstrate to funding bodies that there is a coherent plan for the delivery of a project, use of funding and path to return on investment.	Assessed by City officers with relevant experience or consultant industry professional
Financing structure of project - secured, unsecured and schedule	Demonstrate that a project is financially viable through its lifecycle and can be sustainably delivered.	Assessed by City officers with relevant experience or consultant industry professional
Matched funding or contribution from proponent, private sector or other funding sources	Ensures a project's risks are shared by proponent or other stakeholders, and that there is buy-in from multiple sources.	Financial statements, Memorandums of understanding
Track record of senior management in governance, project delivery.	Demonstrates a project proponent has the skills and experience to deliver a project, measures the risk in implementation of a project.	Assessed by City officers with relevant experience or consultant industry professional
Market analysis indicating sufficient demand for project or proposal	Demonstrates a project is viable in the long term and will create lasting benefit. Evidences a need for a project or business.	Assessed by City officers with relevant experience or consultant industry professional
Preparation of competitor and sector analysis	Demonstrates a project is viable in the long term and will create lasting benefit. Evidences a need for a project or business. Contributes to risk analysis	Assessed by City officers with relevant experience or consultant industry professional
Attraction of high-quality skills to WA	High-quality skills being skills that are in demand, attract high remuneration and high productivity demonstrate that a project adds value and economic activity to the City and the State	Identified against state and federal priority sectors, skills shortage lists.
Quality of employment generated (salaries)	Demonstrates that a project provides knowledge and skill intensive employment.	Salary value of employment opportunities
Clearly outlined role of SMEs & Local businesses in supply chain	Evidence that a project will add upstream and downstream value for other businesses in the City or state, enhancing the value of investment.	Assessed by City officers with relevant experience or consultant industry professional
Project or initiative does not crowd out existing businesses or projects	Evidence that a project will not detract market share, funding or resources from existing businesses in the City or state. New economic activity or investment that erodes existing economic activity may be a negative externality associated with a project. Note that providing competition in an existing market is not a negative externality.	Assessed by City officers with relevant experience or consultant industry professional

Outcome / Output	Purpose	Potential Measurement Metrics
Timeframe for inception (e.g. fewer than 2 years from agreement to execution)	Projects with long lead times may 'tie-up' invested capital or resources which could have been used in other productive ways.	Assessed by City officers with relevant experience or consultant industry professional
Evidence of funding enhancing opportunity (increases scale, expedites delivery, secures other funding sources)	Demonstrates that stakeholder or City investment is adding value to a project and increasing benefits that accrue.	Assessed by City officers with relevant experience or consultant industry professional
Relocates corporate headquarters to Australia, WA or Joondalup	Relocation of premises to the City provides local employment opportunities and generates economic activity.	Assessment of business plan and strategy.
Commercial viability in the absence of incentives	A project that is unviable without funding from the City or other proponents may indicate a poor business model that could lead to a proponent or project become costly to run in the long term or collapse entirely. Conversely, a project that creates positive benefit for the community that requires contributions from state or local government to be viable may be a worthwhile investment where the benefit to community outweighs government cost.	Assessment of business plan and strategy.

Appendix 5: Successful Investment Attraction Factors

Figure 19 outlines factors that contribute to successful investment attraction. These are included for consideration when assessing how a project or initiative supports the City's aim of becoming a prominent location for investment and economic development.

Figure 19: Innovation Success Factors

Factor	Description
Amenity	Amenity is crucial for innovation precincts because it directly impacts the ability to attract and retain talent, foster collaboration, and enhance overall productivity and creativity. Opportunities for good work life balance, collaboration and networking, community building and creating attractive spaces contribute to the appeal and functionality of an economy and its community.
Culture	A culture of innovation supports investment attraction because it shapes how people interact, collaborate and approach problem-solving.
Infrastructure	Key infrastructure includes common-use research and development facilities, high-speed internet connectivity, flexible workspaces, and conferencing facilities. The physical infrastructure of an economy should be adaptable and flexible for multiple users to collaborate and make use of facilities.
Collaboration	Collaboration between government agencies, research institutions and private industry is core for successful investment attraction and innovation, as part of the focus of investment attraction is driving cutting edge research which can be commercialised into goods and services that address market gaps or unmet needs. To build collaboration, successful investment attraction may involve supplying a governing organisation or concierge service that facilitates networking and interaction between organisations.
Leadership	Successful investment strategies outline a clear vison for what outcomes they are seeking to achieve and put in place transparent and independent governance models that foster collaboration, curate tenancies and activities and monitor and evaluate progress toward strategic goals.
Competitive advantage	Competitive advantage differentiates a local government from other areas, and should be communicated outwardly to investors, businesses and government agencies. Factors that shape competitive advantage for individual areas are common user facilities and infrastructure and major anchor tenants and businesses.
Market drivers	Market drivers shape the demand for new technologies and services, influencing investment decisions and guiding government strategy. Changes in industry trends, economic conditions and consumer sentiment can determine which sectors and local governments are successful. Adapting to changes in markets requires flexibility and strong leadership for successful investment attraction.

Appendix 6: Broader Government Priority Sectors

Diversify WA is the state's economic development framework, which sets out initiatives and strategies that the State Government will undertake or support in achieving economic development and diversification. Diversify WA outlines priority sectors and activities that align with the State's economic goals (Figure 20). These are included for consideration when assessing whether a project may be eligible for support or funding from the State government.

Figure 20: Diversify WA Sectors

Sectors	Description
Energy	The state's energy sector is transitioning toward cleaner energy sources, developing and implementing technology to reduce long term emissions. WA intends to be a significant producer, exporter and user of renewable hydrogen, future batteries and critical minerals.
Tourism, events and creative industries	The state government in consultation with the tourism industry has produced an intrastate tourism campaign to promote regional and indigenous tourism operators and experiences.
International education	The state government is committed to enhancing WA's reputation and ranking as a world-class international education destination, increasing international enrolments at WA educational institutions and promote the state as a destination to study.
Defence	The state government has invested in WA's key comparative strengths to leverage opportunities in other priority sectors as part of defence supply chains.
Mining and METS	The mining sector is integral to the state economy, with Diversify WA focusing on support for exploration, research and development and new industry growth.
Space	The space sector is growing rapidly and presents opportunities for WA in radio-astronomy, robotics, communications, artificial intelligence and education.
Health and Medical Life Sciences	The state government is committed to continuous improvements in health outcomes for the state, and funding research and development of new products, technologies and treatments in medicine, pharmaceuticals and med and bio technology.
Primary industries	Primary industries are a key export for WA, with Diversify WA aiming to increase the complexity and value-add of WA's agricultural products and supply chains. The food industry and food science in WA are opportunities for growth and innovation for the state.
Cross-sector activities	
Science, innovation and technology	Investments in research and development support WA industries and businesses to innovate and gain a competitive edge in the national and global economies and attract highly skilled workers to WA.
Advanced manufacturing	The state government is committed to scaling up advanced manufacturing capabilities in priority sectors, with funding available for businesses that are seeking to accelerate the development of supply chains for complex export-oriented products.
Supply chain development	Developing local supply chains in priority sectors to increase resilience and scalability of supply chains.

Environmental, social and governance frameworks	ESG credentials are strongly factoring into investor decision-making, the WA government is committed to environmentally and socially responsible production processes, placing an importance on emissions, clean energy and engagement with Aboriginal and Torres Strait Islander native title groups.

AusTrade is Australia's national foreign investment promotion agency, providing dedicated resources and information for investors seeking opportunity in Australia. Specific high growth sectors are targeted for investment by AusTrade (Figure 21). These sectors are included for consideration when assessing how a project may attract further investment from private industry, venture capital or overseas sources. AusTrade provide valuable information on federal funding opportunities and grants that projects or project proponents may be eligible for.

Figure 21: AusTrade High Growth Sectors

Factor	Description
Energy and resources	Facilitates investment into renewable energy, critical minerals and hydrogen projects, connecting foreign investors with trade specialists to generate investment into Australia companies and projects.
Technology	Focuses on cyber, quantum, agrifood, AI, date centres and fintech with the aim of diversifying Australia's workforce, building technology companies and promoting Australian universities as world-leading research bodies. The Australian Dealroom Ecosystem is a resource that provides information on technology businesses across Australia.
Infrastructure	Austrade is seeking investment partners for developing green transport solutions, including autonomous vehicles and low carbon liquid fuels.
Agrifood	Seeks to diversify and increase resilience in Australia's agricultural sector through technology, supply chain development and value-added products.
Health and life sciences	Provides information on the capabilities of Australia's health sector and funding and grant opportunities for commercialisation, research and trials of new technologies in health and research.
Defence	Provides information on funding and networking events available for defence supply chains and promotes involvement and investment for Australia's growing defence capabilities and technological development.
Space	Promotes Space as a growing sector in Australia with information on industry partnerships, supply chains and research and development capabilities.
Tourism	Promotes both domestic and international tourism focusing on Australia's natural environment as the lead agency for tourism policy including providing tourism statistics and promotion campaigns.

Appendix 7: Business Decision Making – Targeting Investment

Investment attraction decisions from the perspective of business are based on locational preferences relating to their relevant market drivers. Population related uses (i.e. retail, entertainment, etc.) will consider different criteria to strategic industries that are export orientated (i.e. medical research, cyber security, etc.). When identifying opportunities to support investment attraction the following criteria should be assessed with regards to their current performance and how the City can change or influence change on relevant criteria.

Figure 22. Business Preferences

Preference Type	Relevance
Suitability of premises	**Population:** high pedestrian traffic, permissible land uses, etc. **Strategic**: specialised equipment, proximity to suppliers, etc.
Affordability of premises	**Both**: low / affordable cost rent and purchase
Population base	**Population:** large consumer catchment, appropriately skilled workforce, etc. **Strategic:** high skilled workforce, public and active transport, etc.
Key Services and Infrastructure	**Population**: Road infrastructure, Parking, etc. **Strategic**: high speed reliable internet access, networking and business support
Substitutability	**Population:** planning approvals process, comparable locations **Strategic:** competitive advantages, grant / funding options

Appendix 8: Investment Attraction Indicators

Indicators that are used to measure the impact of actions and progress towards the strategic goal of attracting business and investment should be aligned to the strategic industries and the levers used. It is important to acknowledge the positive and negative impact of factors external to the City's investment attraction activities that may have influence on the outcome, for example, government subsidy, market forces and macro-economic trends.

Example indicators are provided below:

- Value of inward investment attracted per annum (overall and for strategic industries)
- Number of additional jobs created in target industries per annum
- Number of new registered businesses in target industries
- Concentration factor of supply chains (change in proportion of local businesses in targeted industries that have local supply chains e.g. breweries using locally produced hops; restaurants using local produce)
- Reduction in local expenditure leakage on entertainment
- Improved internet speed in key business locations
- Increased number of local students enrolled in priority industry subjects
- Increased number of local residents with in-demand skills for the key opportunities (health sciences, digital / cyber studies, tourism, etc.)
- Business feedback on improvements in government process, information support and working with the local government (through a survey)
- Number of new or strengthened business, education and government partnerships associated with strategic industries

Appendix 9 & 10: Detailed MCA Measures and Risk Assessment Measures

These are provided in the Final MCA Model workbook with detailed descriptions in:

- The MCA_Scoring_Guide sheet
- The Risk_Scoring_Guide sheet

Action Register

Search Criteria

Showing Completed Items: Yes
Include Items Completed From: 28 July 2025
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Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
	Major Projects and Finance Committee	1.11	ITEM 2 - STATUS REPORT ON CITY FREEHOLD PROPERTIES PROPOSED FOR DISPOSAL AND POTENTIAL CROWN LAND ACQUISITIONS	Not yet started	That the Major Projects and Finance Committee: 3 SUPPORTS investigations with the Department of Planning Lands and Heritage into the City's concessional acquisition of Lot 2277 (15) Selkirk Drive, Kinross, Lot 14564 (5) Ascot Way, Currambine and an area yet to be defined on the northern boundary of Lot 15074 (46) Warwick Road, Duncraig;	**24/03/2025** Due to current project priorities, investigations regarding the potential acquisition and optimisation of Lot 2277 (15) Selkirk Drive, Kinross and Lot 14564 (5) Ascot Way, Currambine have been deferred to July 2026 however, these investigations can be initiated anytime bore this date if resources and circumstances allow. During the MPFC of 21 July 2021, EMs noted the investigations into the potential acquisition of part of Lot 14077 (40) Warwick Road, Duncraig were discontinued - this part of the action is now closed	14-07-2026	
	Ordinary Meeting of Council	1.4	CJ185-12/21 - INSTALLATION OF UNDERGROUND POWER AND LED UPGRADES	In Progress	Action from Minutes - Report Request - Council Meeting - 14 December 2021 8 REQUESTS the Chief Executive Officer to prepare a business case detailing: 8.1 Converting an area to smart-metered, LED City owned streetlights; 8.2 Converting an area from overhead power lines to underground power including the installation of smartmetered, LED City owned streetlights.	**16/04/2024** The City has commenced the development of a business case as requested by Council. To inform the options identified, the City included two projects, being STL2140 Relighting Dampier Avenue, Mullaloo and STL2142 Relighting of Venturi Drive, in the 2023-24 Capital Works Program and the draft 2024-25 Capital Works Program to convert two small areas to smart-metered, LED City owned streetlights. The purpose of these projects is to develop a handover process between Western Power (current owner) and the City of Joondalup. Western Power has now indicated that they are no longer supportive of handing over these assets to the City. The City is currently reviewing the assumptions underpinning the business case. **26/02/2025** Following the approval of the WALGA Power Purchase Agreement by Council at its meeting held on 25 February 2025, the business case will be updated using these new tariffs to determine the most viable option to be progressed.		
	Ordinary Meeting of Council	1.5	C56-05/22 - NOTICE OF MOTION NO. 2 - CR CHRISTOPHER MAY - MITCHELL FREEWAY WIDENING WORKS	In Progress	Action from Minutes - Report Request - Council Meeting - 17 May 2022 5 REQUESTS the CEO to prepare a report regarding adopting the position of supporting the retention of all existing land between the Mitchell Freeway and residential areas, acting as a buffer, and encourage Main Roads WA to adopt the efficient use of land minimising the footprint of future infrastructure such as cycle paths and noise walls to preserve vegetation;	**06/11/2023** The City is progressing the investigation into the matter raised in the Notice of Motion and compiling information to inform a report to Council in 2024. **05/06/2024** The City is continuing to work with Main Roads WA (MRWA) during the Mitchell Freeway widening works in an attempt to retain as much as possible of the existing vegetation and to agree on a revegetation plan post the completion of the civil works. **21/05/2025** A report on Protection and Enhancement of Native Vegetation by External Agencies is being prepared for consideration by Council during Q1 of 2025-26.		
	Policy Committee	13	Item 13 – Revised Civic Centre Policy	In progress	Action from Minutes – Policy Committee – 1 August 2022 MOVED Cr Thompson, SECONDED Mayor Jacob that the Civic Centre Policy BE REFERRED BACK to the Chief Executive Officer to be considered at a Strategy Session.	**28/07/2025** The Policy is proposed to be considered by Elected Members in Q3 of 2025/26.		
	Ordinary Meeting of Council	1.16	CJ149-09/22 Petition in relation to Extension of Animal Exercise Areas in Hillarys	In Progress	Action from Minutes - Actions - Council - 20 September 2022 That Council: 3 REQUESTS the City to undertake a holistic review of its animal exercise areas and develop a framework to guide the planning, identification and delivery of animal exercise areas to be presented to Council by June 2023;	**06/11/2023** A presentation was made and workshop held with Elected Members at the Strategy Session on 6 June 2023 to seek their feedback on community expectations, dog exercise parks and the proposed way forward. The first step in developing a Dogs in Public Open Space Strategy is to seek the views of the residents via a City-wide consultation. The City is currently preparing a consultation package which will be circulated to Elected Members and then residents. The results will then help inform the strategy which the		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
						City is aiming to provide to Elected Members during the third quarter of 2023-24. **05/12/2023** The City proposed the inclusion of a Dog Management Plan in the Corporate Business Plan 2023 – 2027 to provide transparency regarding the development of this Plan which will provide clear direction to the City and confirm the position of the City on dogs in public open spaces. At the Council meeting held on 28 November 2023, Council under item 12.9 was requested to consider the inclusion of a project and milestones for the development of a Dog Management Plan within the City's Corporate Business Plan 2023 – 2027 which Council subsequently endorsed. In line with the adopted milestones by Council, the City is currently preparing a specification and request for quotation for the engagement of a specialist consultant to assist the City in the preparation of the Plan. **16/04/2024** In line with the adopted milestones by Council in the City's Corporate Business Plan 2023 - 2027, the City has appointed an external consultant to assist the City in developing a draft Dog Management Plan. **05/06/2024** In line with the Strategic Community Reference Group (SCRG) adopted work plan, the development of a draft Dog Management Plan is scheduled to be considered by the SCRG at its meeting on 27 May 2024. **19/06/2024** SCRG Meeting held on 27 May 2024. Meeting 1 Report — Dog Management Plan available on the City's website - SCRG-2024-Meeting-1-Outcomes-Report.pdf (joondalup.wa.gov.au) **08/10/2024** The City has prepared the consultation material to undertake community consultation as per the endorsed milestones for the development of a new Dog Management Plan within the Corporate Business Plan. **27/11/2024** Two stage community consultation to inform development of the Dog Management Plan commenced: • A random telephone survey of 600 City residents from 4 November to 13 November 2024. • A standard consultation open to all City residents and the wider community from 14 November to 11 December 2024. **18/03/2025** The City received in excess of 3,000 responses for the online community survey, the outcomes of which will be presented to Elected Members at the Strategy Session scheduled for 6 May 2025. **29/04/2025** The City will present the consultation outcomes and proposed way forward to the Elected Members in quarter 1 of 2025-26.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
						25/07/2025 The consultation outcomes and proposed way forward was presented to Elected Members at the Strategy Session held on 1 July 2025.		
	Policy Committee	1.6	REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION	In Progress	Action from Minutes - Report Request - Policy Committee - 3 August 2020 An elected member called for a report on the review of the City's Naming of Public Facilities Policy. Refer to RPC03944	**24/11/2023** A review is being undertaken for presentation to a Policy Committee meeting at the beginning of 2024. **22/01/2024** The City has recently engaged a consultant to assist in progressing the renaming of Rev John Smithies Park and Blackboy Park, and the naming of Sorrento Laneways. It is planned to defer presentation of amendments to the Naming of Public of Public Facilities Policy to ensure any revisions can have regard to the principles considered in these projects. It is anticipated a revised Policy will be presented to Council in the second half of 2024. **19/03/2024** It is still intended to present a revised Policy to Council in the second half of 2024. **30/08/2024** A report on the proposed renaming of Rev John Smithies Park and Blackboy Park is expected to be presented in late 2024. A report on the Naming of Public Facilities Policy is now expected to be presented to Council in the first half of 2025. **28/01/2025** A report was tabled at the December 2024 council meeting on the consideration of renaming of Blackboy Park, Mullaloo (CJ326-12/24 refers). The proposal will be advertised for 30 days in early February 2025. **25/04/2025** A report on the renaming of Blackboy Park, following public consultation, will be considered at the May Council meeting **21/05/2025** A report on the Naming of Public Facilities Policy is scheduled to be presented to Policy Committee in November 2025.	17-11-2025	
19-09-2023	19 September 2023 - Ordinary Meeting of Council - MINUTES	16.9.1	13.1.1 - CONFIDENTIAL - BURNS BEACH FOOD AND BEVERAGE FACILITY OPERATOR - EXPRESSION OF INTEREST (WARD - NORTH)	Completed	The Original Motion as Amended being / COUNCIL RESOLUTION (Resolution No: CJ191-09/23) MOVED Cr Hill, SECONDED Cr McLean that Council: 1 NOTES the information provided by respondents to the Expression of Interest for the operation of the proposed food and beverage facility at Burns Beach and the assessment by the Evaluation Panel contained within this report; 2 DETERMINES that Australian Venue Co. Ltd, General Public Investments Pty Ltd, Gastevski Group Pty Ltd and Laika Group Pty Ltd (Young Folk Co) are the Stage One preferred respondents for the operation of the proposed food and beverage facility at Burns Beach; 3 REQUESTS the Chief Executive Officer to invite Stage Two detailed proposals from Australian Venue Co. Ltd, General Public Investments Pty Ltd, Gastevski Group Pty Ltd and Laika Group Pty Ltd (Young Folk Co);	**02/10/2023** The resolution was noted and a report on the progress is intended for March 2024 Council. **10/04/2024** The second stage request for detailed proposals is scheduled to commence in quarter two of 2024. A report will be presented to Council following evaluation of the proposals. **28/10/2024** The stage 2 process will be initiated after the responses to the Public Advertising of the Burns Beach Restaurant Business Plan have been considered. It is expected that a status report be provided to the EMs in the 3rd or 4th quarter of 2024-25. **08/07/2025** A report on the Burns Beach Café/Restaurant project was considered by Council at its meeting held on 27 May 2025 (Item 12.15 refers). The report proposed a new procurement process to identify a commercial operator for the Café/Restaurant: "Considering the time that has passed since Council's decision	30-06-2025	

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					4 REQUESTS the Chief Executive Officer to provide a further report to Council at the conclusion of the evaluation of Stage Two detailed proposals. The Motion was Put and CARRIED (12/1) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Jones, Cr Logan, Cr May, Cr McLean, Cr Poliwka, Cr Raftis and Cr Thompson. Against the Motion: Cr Kingston.	to identify the short listed preferred operators in 2023 and given that the Act requires the preparation and advertising of a business plan prior to entering into a major land transaction, to ensure compliance with Section 3.59 of the Act it is proposed that the procurement process that will be used to identified the commercial operator for the facility will be an open tender process". A tender process for the commercial operator is currently being prepared by the City.		
20-11-2023	20 November 2023 - Policy Committee - MINUTES	8.6	PROPOSED LOCAL GOVERNMENT AND PUBLIC PROPERTY LOCAL LAW 2023 - CONSENT TO ADVERTISE (WARD – ALL)	In Progress	PROCEDURAL MOTION – THAT THE ITEM BE REFERRED BACK TO THE CHIEF EXECUTIVE OFFICER MOVED Cr Kingston, SECONDED Cr Raftis that Item 8.6 – Proposed Local Government and Public Property Local Law 2023 – Consent to Advertise, be REFERRED BACK to the Chief Executive Officer to consider the following matters: 1 Amending clause 10.6(2) from 3 to 24 hours; 2 Redrafting Part 9 – Advertising Signs – to: 2.1 Impose conditions under a policy in accordance with Clause 12.6 rather than under conditions that are in the text of the local law; 2.2 Remove clauses 9.3, 9.4, 9.5, 9.6, 9.7, 9.8 and 9.9; 2.3 Provide an additional clause to empower the local government to issue permits for signage with conditions imposed under a policy; 2.4 Create a new policy 'Local Government and Public Property Signage Policy'; 2.5 Review the definitions for types of signage; 2.6 Provide additional clauses for permit conditions for different types of signage reflecting clauses 9.3, 9.4, 9.5, 9.6, 9.7, 9.8 and 9.9; 2.7 Review signage definitions at 9.1 and appropriate conditions to be imposed under a policy to take into account the Implied freedom of political communication which may operate outside of elections. Signage that is political communication can only be regulated but not prohibited by the local law; 3 Consolidating determinations from the register of determinations into Schedule 2 (see Register-of-Determinations-City-of-Joondalup.pdf); 4 Removing footnotes regarding 2019 amendments from the consolidated law on pages 9, 16, and 17; 5 Reviewing current authorised persons and whether current authorisations are valid. The Motion was Put and CARRIED (6/0) In favour of the Motion: Cr Kingston, Cr Chester, Cr Hutton, Cr Pizzey, Cr Raftis and Cr Vinciullo.	**29/11/2023** The report will be reviewed and presented to the Committee for further consideration at a date to be determined in 2024. **28/08/2024** A meeting was held with Cr Kingston on 14 August 2024 to clarify some aspects of the request made at the Policy Committee meeting held on 20 November 2023. **27/11/2024** Work is continuing on amendments required to the draft Local Government and Public Property Local Law. It is anticipated that the revised local law will be presented to the Policy Committee for further consideration in the first half of 2025. **24/03/2025** The City is currently awaiting for WALGA to release revised guidelines with regard to election signage. **22/04/2025** Updated WALGA Guidelines on Implied Freedom of Political Communication were released on 17 April 2025. The updated guidelines will be considered in light of the changes requested to Part 9 of the proposed local law around advertising signs.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					Against the Motion: Nil.			
12-12-2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.2	CONSIDERATION OF THE CITY'S RECONCILIATION ACTION PLAN (WARD - ALL)	In Progress	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ258-12/23) MOVED Cr Raftis, SECONDED Cr Vinciullo that Council: 1 ENDORSES the draft Innovate Reconciliation Action Plan provided as Attachment 1 to this Report; 2 RESUBMITS the Innovate Reconciliation Action Plan to Reconciliation Australia for final endorsement. The Motion was Put and CARRIED (11/0) In favour of the Motion: Cr Chester, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**05/01/2024** The City is progressing artwork for the Reconciliation Action Plan. Once completed, the document will be resubmitted to Reconciliation Australia. **19/03/2024** A Noongar artist has been selected and will be working with the City's RAPCRG to scope and inform the artistic/design elements. **28/05/2024** A Noongar artist has been working with the City's RAPCRG to finalise the RAP artwork. This is expected to be completed by end of June. **24/09/2024** The final version of the RAP has now been completed and the City is working with Reconciliation Australia to complete the final review and endorsement. **01/11/2024** The City revised the dates of the RAP to align with the 2025 and 2026 calendar years, and re-submitted for final endorsement by Reconciliation Australia. **05/03/2025** The City met with Reconciliation Australia in February 2025 to discuss feedback received on the City's Reconciliation Action Plan. **01/05/2025** The City has received new feedback from Reconciliation Australia which has required revisions to the draft Reconciliation Action Plan. The City is implementing these revisions and will be required to re-submit the draft Reconciliation Action Plan for further consideration and approval of Reconciliation Australia. **02/07/2025** The City submitted the updated draft Reconciliation Action Plan to Reconciliation Australia for further consideration and approval on 5 June 2025.	12-12-2023	594
12-12-2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.7	DRAFT COASTAL HAZARD RISK MANAGEMENT AND ADAPTATION PLAN — COMMUNITY CONSULTATION OUTCOMES (WARD - ALL)	In Progress	COUNCIL RESOLUTION (Resolution No: CJ264-12/23) MOVED Cr Kingston, SECONDED Cr Jones that Council: 1 NOTES the outcomes of the community consultation on the draft Coastal Hazard Risk Management and Adaptation Plan provided as Attachments 1 to 4; 2 PREPARES a new draft Coastal Hazard Risk Management and Adaptation Plan in alignment with State Planning Policy 2.6, and relevant guidelines, developed by a multi-disciplinary team of suitably qualified persons. 3 DEVELOP a Community and Stakeholder Engagement Strategy whereby the community is regularly updated and consulted in the development of the draft Coastal Hazard Risk Management and Adaptation Plan. 4 PREPARE the new draft Coastal Hazard Risk Management and Adaptation Plan having regard to	**12/01/2024** Development of draft CHRMAP will be included in 2024/25 Corporate Business Plan. **06/03/2024** At the Council meeting held on 27 February 2024, Council endorsed amendments to the Corporate Business Plan 2023-2027 including changes to milestones for the Coastal Hazard Risk Management and Adaptation Plan project. As per the updated milestones a project plan is proposed to be presented to Elected Members in quarter 4. **31/07/2024** Presented to Elected Members in April and August 2024. Proposed to be presented to Council in Q1 of 2024/25. **04/09/2024** A report is scheduled to be presented to Council on 17 September 2024.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					internationally recognised scientific evidence, further research and coastal monitoring, identification of alternative adaptation options, and the review of State Planning Policy 2.6. 5 ESTABLISH a Community Reference Group to provide advice, guidance, and oversight in the development of the draft Coastal Hazard Risk Management and Adaptation Plan. 6 NOTES that actions to manage erosion will continue to occur while the draft Coastal Hazard Risk Management and Adaptation Plan is being developed, including but not limited to, beach nourishment and dune stabilisation.	**20/09/2024** At the September Council meeting the project plan for development of draft CHRMAP and Terms of Reference for CHRMAP Community Reference Group were endorsed. **29/01/2025** Nominations for CHRMAP Community Reference Group currently open. Report to be provided to Council in April. **25/02/2025** Nominations for CHRMAP Community Reference Group Members were sought and closed February 2025. Report seeking endorsement of nominations will be presented to April 2025 Council. **17/04/2025** Report seeking endorsement of CHRMAP Community Reference Group nominations will be presented to April 2025 Council. **22/05/2025** Report seeking endorsement of CHRMAP Community Reference Group nominations was presented to April Council. CHRMAP Community Reference Group meeting to be held 28 May 2025. **26/06/2025** CHRMAP Community Reference Group met 28 May 2025 for an induction program. CHRMAP Community Reference Group to meet on 26 June 2025 to consider development of a CHRMAP Stakeholder Engagement and Community Strategy. **21/07/2025** CHRMAP Community Reference Group met on 26 June to consider development of a CHRMAP Stakeholder Engagement and Community Strategy. The Community and Stakeholder Engagement Strategy will be presented to the August Council meeting.		
27-02-2024	27 February 2024 - Ordinary Meeting of Council - MINUTES ONLY	16.9.12.04	CONFIDENTIAL - APPOINTMENT OF EXTERNAL MEMBER TO THE AUDIT AND RISK COMMITTEE (WARD - ALL)	In Progress	CONFIDENTIAL ITEM 12.4 ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ031-02-24) MOVED Cr Raftis, SECONDED Cr Kingston that Council: 1 BY AN ABSOLUTE MAJORITY APPOINTS Mr Mark Hall to the position of external member of the Audit and Risk Committee; 2 REQUESTS the Chief Executive Officer to prepare a report on the impacts of recognising payments for members of Committees and any other panels or reference groups undertaken by the City.	**19/03/2024** With regard to resolution 1, letter dated 5 March 2024 sent to Mr Mark Hall confirming appointment as external member to the Audit and Risk Committee. **18/09/2024** To be reported to Council second half of 2024/25. **28/04/2025** Action in progress and will be completed by 30 June 2025. **26/05/2025** Action in progress and delayed due to other priorities; now planned to be completed by 31 December 2025.	31-12-2025	
26-03-2024	26 March 2024 - Ordinary Meeting of Council - MINUTES ONLY	16.3	NOTICE OF MOTION NO.3 – CR JOHN RAFTIS – CITY OF JOONDALUP WORKERS COMPENSATION INSURANCE	In Progress	MOVED Cr Raftis, SECONDED Cr Fishwick that Council REQUESTS the Chief Executive Officer to prepare a report on the workers compensation insurance for the City of Joondalup, including: 1 The nature of the insurance policy with LGIS for example the premium paid to 3rd parties and the potential for claims at a	**20/05/2024** A report will be prepared **31/07/2024** A report is proposed to be presented to Council in Q1 of 2024/25.	25-09-2025	

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					later date, analysis of the terms of the contract and associated costs; 2 The costs of workers compensation insurance for the past 10 years, with a full reconciliation of claims paid out in subsequent periods for each year of cover; 3 A break down of the staff covered under this policy and the applicable "industry" code such as numbers of staff and applicable remuneration (totals not individual) for each industry code; 4 A report of the claims encountered by the City for staff under this policy for the past 10 years – nature of claims, applicable department, total claims paid out; 5 A requirement for all insurance policies to be subject to presentation at the Audit and Risk Committee in 2024 for review and understanding of the risk impacts for the City; 6 A review of the City's insurance policies, with a view to making a recommendation to Council on whether a tender process be undertaken for the 2025/2026 insurance requirements. The Motion was Put and CARRIE D (11/0) In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Jones, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**20/09/2024** A report is proposed to be presented to Council in Q2 of 2024/25. **30/10/2024** A report was presented to the Council meeting held on 22 October 2024 where Council resolved as follows: NOTES the report on the City's Workers Compensation (WorkCare) Policy with Local Government Insurance Services; NOTES an independent consultant is to be engaged to undertake a market analysis on whether the City's Workers Compensation Policy provides best value and report to the Council on the outcomes; REQUESTS the Chief Executive Officer provide a report to the Council on the proposed appointment of the independent consultant to undertake the market analysis in Part 2 above. **23/07/2025** The City officers were unable to progress this request in timely manner for 2025-26 insurance renewal due to commencement of a new Manager Financial Services in October 2024 and long service leave taken by Director Corporate Services. The insurance renewal process generally begins in January each year. A request for quotation is expected to be released in June 2025 with the aim of engaging the consultant by August 2025, subject to council approval, to undertake review of the workers' compensation policy for the year 2025-26. This timeline will enable us to take further steps, if necessary, before the insurance renewal process begins for the 2026-27 financial year.		
23-04-2024	23 April 2024 - Ordinary Meeting of Council - MINUTES ONLY	13 1.4	EXPANSION AND REDEVELOPMENT OF THE WHITFORD LIBRARY AND WHITFORD SENIOR CITIZENS CENTRE (WARD - SOUTH-WEST)	In Progress	COUNCIL RESOLUTION (Resolution No: CJ094-04/24) MOVED Cr Hill, SECONDED Cr Hamilton-Prime that: 1 Council AGREES not to progress with a redevelopment of the Whitford Library or Whitford Senior Citizens' Centre located on Banks Avenue, Hillarys at this time; 2 The Major Projects and Finance Committee to review the proposal in 2025-26.	**17/05/2024** Item 1 - No action required at this time Item 2 - To be listed for Major Projects & Finance Committee meeting in 2025/26 once meeting dates are confirmed	30-06-2026	
20-05-2024	20 May 2024 - Audit and Risk Committee - Agenda - MINUTES ONLY	11.2	Requests - Minutes	Not yet started	Cr Kingston requested the following report: 11.1 That the Chief Executive Officer prepare a report on how internal conflicts of interest are managed in relation to reports presented to Council, and consider the recommendations from the Inquiry into the City of Belmont.	**25/02/2025** With regard to resolution 1, report will be prepared for reporting to the Audit and Risk Committee at the August 2025 meeting. **26/05/2025** With regard to resolution 1, action delayed due to other priorities; now planned to be completed by 31 December 2025.	31-12-2025	
20-05-2024	20 May 2024 - Audit and Risk Committee - Agenda - MINUTES ONLY	11.2	Requests - Minutes	In Progress	Cr Kingston requested the following reports: 11.2 That the Chief Executive Officer prepare a report on the internal audit function reporting to the Audit and Risk Committee (the Committee) in addition to the Chief Executive Officer, and a mechanism or procedure where the Internal Auditor can confidentially report to the Committee.	**09/08/2024** With regard to resolution 2, report being prepared for the first Audit and Risk Committee meeting in 2025. **11/02/2025** With regard to resolution 2, draft report prepared for reporting to the Audit and Risk Committee meeting in May 2025. **12/05/2025**	31-12-2025	

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
						With regard to resolution 2, draft report delayed due to other priorities; now planned for reporting to the Audit and Risk Committee meeting in August 2025. **21/07/2025** With regard to resolution 2, draft report delayed due to other priorities; now planned for reporting to the Audit and Risk Committee meeting before 31 December 2025.		
28-05-2024	28 May 2024 - Ordinary Meeting of Council - MINUTES ONLY	12.9	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 5 MARCH 2024 (WARD - ALL)	In Progress	ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ117-05/24) MOVED Cr Raftis, SECONDED Cr O'Neill that Council: 15 in relation to Motion No. 15 carried at the Annual General Meeting of Electors: 15.1 NOTES that weed management activities across the City will continue to be undertaken in alignment with the adopted Weed Management Plan 2023-2033; 15.2 REQUESTS the Chief Executive Officer to prepare a report on reducing the amount of glyphosate and other pesticides over a three to five year period with options for targets of 50%, 70% and 90% reductions; The Alternate Motion was Put and CARRIED (7/5) In favour of the Alternate Motion: Cr Chester, Cr Fishwick, Cr Jones, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Alternate Motion: Mayor Jacob, Cr Hamilton-Prime, Cr Hill, Cr Hutton and Cr May.	**28/10/2024** The City has commenced the development of a Request for Quotation to engage a consultant to assist in development of options as requested by Council. **20/01/2025** The Request for Quotation was finalised and advertised early January 2025 with a closure date of early February 2025. **26/02/2025** The Request for Quotation closed on the 7 February 2025 with no responses received. The City is currently liaising with WALGA to identify potential consultants that will be included in a new RFQ to be advertised. **18/03/2025** New Request for Quotation targeting 64 companies was advertised and closed on the 12 March 2025. The City received one submission which is currently being assessed. **16/04/2025** A consultant has been engaged to prepare a report in line with Council's request. The outcomes are proposed to be considered by Elected Members in the first instance at a Strategy Session and the timing of the report to Council will be determined following that discussion **21/05/2025** A report on the Feasibility of Reducing Chemical Weed Control is being developed for consideration by Elected Members at a Strategy Session to be held in Q1 of 2025-26. **05/08/2025** The City's administration has been working with the consultant in developing a feasibility report on reducing glyphosate and pesticides by the targets mentioned above. A presentation to Elected Members was planned for the Strategy Session on 5 August 2025. At its meeting held on 22 July 2025, when considering Tender 009/25 Provision of Non-Chemical Application for Control of Weeds to Nominated Locations (Item 12.15 refers), Council adopted an alternate position to request the Chief Executive Officer to investigate the in-house provision of non-chemical application for the control of weeds and to investigate other locations within the City that may be suitable for the use of non-chemical application for the control of weeds. Based on the above decision, the City will now investigate these options and include the outcomes in conjunction with the feasibility report on reducing glyphosate and pesticides, to ensure Elected Members are fully informed. As such the report will now be scheduled for the 1 December 2025 Strategy Session.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
28-05-2024	28 May 2024 - Ordinary Meeting of Council - MINUTES ONLY	12.9	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 5 MARCH 2024 (WARD - ALL)	Completed	ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ117-05/24) MOVED Cr Raftis, SECONDED Cr O'Neill that Council: 29 in relation to Motion No. 29 carried at the Annual General Meeting of Electors: 29.1 SUPPORTS the expansion of the Waterwise Verge Rebate Program and the Native Plant Giveaway, and requests the Chief Executive Officer to prepare a report within six months on ways to provide additional funding for the programs due to the increased resources required; 29.2 NOTES that the City is implementing a Native Plant Giveaway initiative in 2023/24; 29.3 NOTES that the City is aiming to implement a Native Plant Giveaway initiative in 2024/25. 29.4 NOTES that the City will consider implementing the Waterwise Verge Rebate Program in 2025/26, subject to resourcing and budget approval; The Alternate Motion was Put and TIED (6/6) In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr O'Neill, Cr Pizzey and Cr Raftis. Against the Alternate Motion: Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr May and Cr Vinciullo. There being an equal number of votes, the Presiding Member exercised his casting vote and declared the Amendment CARRIED (7/6)	**04/09/2024** A report is scheduled to be presented to Council on 19 November 2024. **29/01/2025** Groundwater Policy adopted by Council at November 2024 meeting. **25/02/2025** Following Council Decision November 2024 meeting, additional budget provision has been included in the draft 2025/26 budget to implement an expanded Waterwise Verge Program. **17/04/2025** Following Council decision November 2024 meeting, additional budget provision has been included in the 2025/26 budget to implement an extended Native Plant Giveaway. **22/05/2025** Following Council decision November 2024 meeting, additional budget provision has been included in the 2025/26 budget to implement an extended Native Plant Giveaway. **26/06/2025** Budget adopted by Council 24 June 2025. **21/07/2025** Complete. No further action.		
28-05-2024	28 May 2024 - Ordinary Meeting of Council - MINUTES ONLY	16.1	NOTICE OF MOTION NO. 1 – CR CHRISTOPHER MAY, JP – ELECTRIC VEHICLE (EV) CHARGING STATIONS	In Progress	COUNCIL RESOLUTION (Resolution No: CJ137-05/24) MOVED Cr May, SECONDED Cr Pizzey that Council: 1 REQUESTS the Chief Executive Officer investigate options to permit the provision of a small number of electric vehicle charging stations at key City-managed off-street parking destinations to provide convenience and encourage visitation and activations; 2 REQUESTS the Chief Executive Officer investigate options to permit electric vehicle charging to be either cost neutral or revenue positive, with users to pay their electricity usage; 3 NOTES the City supports the State Government's Electric Vehicle Strategy for Western Australia and aims to install infrastructure to transition the City owned fleet to electric vehicles; 4 NOTES the City is not responsible for providing electric vehicle charging infrastructure or power for public use however, is able to permit charging infrastructure at carparks in key locations. The Motion was Put and CARRIED (9/4)	**13/01/2025** The City is progressing the relevant actions in accordance with Council's decision.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Kingston, Cr May, Cr Raftis and Cr Vinciullo. Against the Motion: Cr Hill, Cr Jones, Cr O'Neill and Cr Pizzey.			
27-08-2024	27 August 2024 - Ordinary Meeting of Council - MINUTES	16.1	NOTICE OF MOTION NO. 1 - CR ROHAN O'NEILL - PRIVACY AND RESPONSIBLE INFORMATION SHARING	Complete	COUNCIL RESOLUTION (Resolution No: CJ229-08/24) MOVED Cr O'Neill, SECONDED Cr Kingston that Council REQUESTS the Chief Executive Officer to prepare a report on the City's approach to Privacy and Responsible Information Sharing. The Motion was Put and CARRIED (10/0) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**12/05/2025** Pending update from PRIS Implementation Steering Committee Secretariat (State Government) on new target dates for full commencement of legislation. **24/06/2025** Report to be presented to Council meeting on 24 June 2025. **28/07/2025** Report presented to Council at its meeting held on 24 June 2025 (CJ155-06/25 refers).		
2-09-2024	2 September 2024 - Policy Committee - MINUTES	11.2	Cr Kingston - Minutes	In Progress	Cr Kingston requested that the Chief Executive Officer prepare a report in relation to State Planning Policy 4.2 - Activity Centres and the requirements for Precinct Structure Plans for Strategic, Secondary, District and Specialised activity centres within the City. What timelines are expected for the remaining activity centres without a structure plan to have one created, and whether any major development of an activity centre is likely.	**18/03/2025** The City is progressing the relevant actions in accordance with Council's decision. **02/07/2025** At its meeting held on 27 May 2025, in response to a motion received at the Annual General Meeting Council resolved (CJ053-03/25 refers) that: "17 in relation to Motion No. 17 carried at the Annual General Meeting of Electors REQUESTS a report to be prepared that considers the need for the preparation of precinct structure plans over the City's activity centres, the prioritisation of preparation of those plans, and the allocation of necessary funds and resources to progress preparation of the plans;" The request for a report will be addressed as part of the work being progressed following Council's resolution above.		
22-10-2024	22 October 2024 - Ordinary Meeting of Council	12.6	WORKERS COMPENSATION INSURANCE (WARD - ALL)	Not yet started	The Original Motion as Amended being / COUNCIL RESOLUTION (Resolution No: CJ272-10/24) MOVED Mayor Jacob, SECONDED Cr Pizzey that Council: 1 NOTES the report on the City's Workers Compensation (WorkCare) Policy with Local Government Insurance Services; 2 NOTES an independent consultant is to be engaged to undertake a market analysis on whether the City's Workers Compensation Policy provides best value and report to the Council on the outcomes: 3 REQUESTS the Chief Executive Officer provide a report to the Council on the proposed appointment of the independent consultant to undertake the market analysis in Part 2 above. The Motion was Put and CARRIED (12/0) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**10/06/2025** The City officers were unable to progress this request in timely manner for 2025-26 insurance renewal due to commencement of a new Manager Financial Services in October 2024 and long service leave taken by Director Corporate Services. The insurance renewal process generally begins in January each year. A request for quotation is expected to be released in June 2025 with the aim of engaging the consultant by August 2025, subject to council approval, to undertake review of the workers' compensation policy for the year 2025-26. This timeline will enable us to take further steps, if necessary, before the insurance renewal process begins for the 2026-27 financial year.	28-08-2025	

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
28-10-2024	28 October 2024 - Audit and Risk Committee - MINUTES	11.2	Cr O'Neill - Minutes	In Progress	Cr O'Neill requested a report in relation to the City's On the Spot Reward Protocol, how the Protocol operates and how the rewards are distributed to officers.	**25/02/2025** On 22 November 2024 copies of the City of Joondalup's Protocols related to Service Recognition and On the Spot Rewards were forwarded to all Elected Members. A report will be prepared on how the Protocols operate.		
19-11-2024	19 November 2024 - Ordinary Meeting of Council	12.8	EXPANSION OF WATERWISE VERGE REBATE PROGRAM AND NATIVE PLANT GIVEAWAY (WARD – ALL)	Completed	The Original Motion as Amended being / COUNCIL RESOLUTION (Resolution No: CJ300-11/24) MOVED Cr O'Neill, SECONDED Cr Chester that Council: 1 NOTES that the City will not be delivering the Waterwise Verge Rebate Program in 2025-26; 2 ENDORSES the continuation and expansion of the Native Plant Giveaway in 2025-26; 3 NOTES that a total budget will be considered in the budget process allocating increased funding to deliver the Native Plant Giveaway in 2025-26; 4 NOTES that the City will apply for funding through the Water Corporation to offset costs of implementing the initiative. The Motion was Put and CARRIED (11/0) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**20/03/2025** Provision has been made in the draft 25/26 budget to expand the Native Plant Giveaway Project. **17/04/2025** Provision has been made in the draft 2025/26 budget to expand the Native Plant Giveaway. **22/05/2025** Provision has been made in the draft 2025/26 budget to expand the Native Plant Giveaway. **26/06/2025** Budget adopted by Council 24 June 2025. **21/07/2025** The Waterwise Verge Rebate Program will be delivered during 2025-26.		
19-11-2024	19 November 2024 - Ordinary Meeting of Council	13 2.8	GAMBLING ACTIVITIES IN CITY-OWNED AND MANAGED PROPERTIES (WARD – ALL)	In Progress	COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ316-11/24) MOVED Cr Kingston, SECONDED Cr O'Neill that Council: 1 SUPPORTS the development of a formal position to limit gambling activities in all City-owned or managed properties; 2 PROVIDES clear guidance on the specific gambling activities it wishes to limit in City-owned and managed properties, namely: 2.1 Prohibit only wagering activities; 3 REQUESTS the Chief Executive Officer develops a Council Policy to limit gambling activities in City-owned and managed properties, taking into consideration the guidance provided by Council in Part 2 above. The Motion was Put and CARRIED (11/0) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**16/12/2024** A Council Policy to limit gambling activities in City-owned and managed properties, taking into consideration the guidance provided by Council in Part 2 being, prohibit only wagering activities, is being developed and is scheduled for consideration by Council at its meeting to be held on 22 July 2025. **21/05/2025** The policy is scheduled to be considered by the Policy Committee meeting at its meeting to be held on 28 July 2025. **05/08/2025** The Policy Committee considered a new policy – Gambling on City-Owned or Managed Property Council Policy at its meeting held on 28 July 2025. The Policy Committee's recommendation is scheduled for consideration by Council at its meeting to be held on 26 August 2025.		
19-11-2024	19 November 2024 - Ordinary Meeting of Council	16.1	NOTICE OF MOTION NO. 1 - CR REBECCA PIZZEY - VIRTUAL FENCING	In Progress	COUNCIL RESOLUTION (Resolution No: CJ318-11/24) MOVED Cr Pizzey, SECONDED Cr O'Neill that Council REQUESTS the Chief Executive Officer to prepare a report	**20/03/2025** A report will be presented to Council later in the year. **17/04/2025**		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					examining the costs and benefits of installing 'virtual fencing', a land bridge or any other alternate method the City believes would aid in the movement of native wildlife at Pinnaroo Valley Memorial Park, at Whitfords Avenue in Padbury, and Yellagonga Regional Park, at Duffy Terrace and Woodvale Drive in Woodvale. The Motion was Put and CARRIED (11/0) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	A report will be presented to Council later in the year. **22/05/2025** A report is scheduled to be presented to November 2025 Council. **21/07/2025** A report is scheduled to be presented to November 2025 Council.		
24-02-2025	24 February 2025 - Audit and Risk Committee	11.2	REQUEST FOR REPORTS FOR FUTURE CONSIDERATION - Cr O'Neill and Cr Raftis	In Progress	Cr O'Neill requested a report on the costs of having the robot, including security and transport.	**25/04/2025** The City is progressing the relevant actions in accordance with Council's decision.		
24-02-2025	24 February 2025 - Audit and Risk Committee	11.2	REQUEST FOR REPORTS FOR FUTURE CONSIDERATION - Cr O'Neill and Cr Raftis	Not yet started	Cr Raftis requested a report which outlines a summary of the sum spent with WALGA preferred suppliers over the past two financial years, including the rebate paid to WALGA.	**23/07/2025** A report will be prepared for August A&R Committee	6-08-2025	
25-02-2025	25 February 2025 - Ordinary Meeting of Council	12.20	COMMUNITY SPORTING AND RECREATION FACILITIES FUND AND CLUB NIGHT LIGHTS PROGRAM 2025-26 SMALL GRANTS (WARD - CENTRAL, SOUTH-EAST)	In Progress	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ027-02/25) MOVED Cr Jones, SECONDED Cr Vinciullo that Council: 1 ENDORSES an application to the Department of Local Government, Sport and Cultural Industries Community Sporting and Recreation Facilities Fund program for $98,500 (excluding GST) to part fund the upgrade of the existing two cricket practice nets and construct an additional two cricket practice nets at Chichester Park (north), Woodvale; 2 ENDORSES an application to the Department of Local Government, Sport and Cultural Industries Club Night Lights Program for $106,818 (excluding GST) to part fund the upgrade of floodlight fittings on pitch one at the Troy Pickard Hockey Centre, Warwick; 3 NOTES that the announcement of the Community Sporting and Recreation Facilities Fund and the Club Night Lights Program application results are expected in June 2025; 4 NOTES that there are no funds currently listed for the projects in the Five Year Capital Works Program; 5 REQUESTS that $205,000 be listed for consideration in the 2025-26 Capital Works Program for an upgrade of the existing two cricket practice nets and construct an additional two cricket practice nets at Chichester Park (north), Woodvale subject to a successful Community Sporting and Recreation Facilities Fund application and Kingsley Woodvale Junior Cricket Club contribution as follows: 5.1 $98,500 Community Sporting and Recreation Facilities Fund; 5.2 $53,250 City contribution; 5.3 $53,250 Kingsley Woodvale Junior Cricket Club contribution; 6 REQUESTS that $223,635 be listed for consideration in the 2025-26 Capital Works Program for the upgrade of floodlight	**26/05/2025** Item 1: Leisure Planning submitted grant application in March 2025. No further action required. Item 2: Leisure Planning submitted grant application in March 2025. No further action required. Item 3: Recommendation noted, no further action required. Item 4: Recommendation noted, no further action required. Item 5: $205,000 has been listed for consideration in the draft 2025-26 Capital Works Program for an upgrade of the existing two cricket practice nets and construct an additional two cricket practice nets at Chichester Park (north), Woodvale subject to a successful Community Sporting and Recreation Facilities Fund application and Kingsley Woodvale Junior Cricket Club contribution (PEP2907 – Chichester Park Nth Practice Wicket Renew). Item 6: $223,635 has been listed for consideration in the draft 2025-26 Capital Works Program for the upgrade of floodlight fittings on pitch one at the Troy Pickard Hockey Centre, Warwick subject to a successful Club Night Lights Program grant application and Whitford Hockey Club contribution (STL2172 – Warwick Open Space Pitch 1 LED Upgrade).		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					fittings on pitch one at the Troy Pickard Hockey Centre, Warwick subject to a successful Club Night Lights Program grant application and Whitford Hockey Club contribution as follows: 6.1 $106,818 Club Night Lights Program contribution; 6.2 $58,409 City contribution; 6.3 $58,408 Whitford Hockey Club contribution. The Motion was Put and CARRIED (10/0) by Exception Resolution after consideration of Item 12.22. In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill and Cr Vinciullo. Against the Motion: Nil.			
25-02-2025	25 February 2025 - Ordinary Meeting of Council	16.2	NOTICE OF MOTION NO. 2 - CR RUSS FISHWICK, JP - REVIEW OF PETITION PROTOCOL	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ032-02/25) MOVED Cr Fishwick, SECONDED Cr O'Neill that Council REQUESTS the Chief Executive Officer to prepare a report reviewing the protocol for petitions with particular reference for the administration deferring works on infrastructure (the works) that will impact on affected residents where a petition has been submitted to the City of Joondalup about the works until such time as the Council has made a determination. The Motion was Put and CARRIED (11/0) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey and Cr Vinciullo. Against the Motion: Nil.	**17/03/2025** A report examining the Notice of Motion is being prepared. **23/05/2025** A report is scheduled to be presented in Q1 of 2025-26FY. **23/07/2025** A report was presented to the July 2025 Council meeting where it was resolved that Council: That Council: 1 NOTES the review of the Presentation of Petitions Protocol and AGREES to retain the Protocol in its current form, as provided in Attachment 1 to this Report; 2 NOTES the following administrative mechanisms will be initiated in order to address the concerns raised in the Notice of Motion: 2.1 Any petitions received during Council recess that might call on the Council to defer/halt infrastructure work be circulated to all Elected Members at the earliest opportunity; 2.2 The administration contact the relevant Ward Councillors and Mayor to the petition and options for resolution taking into account any safety/legal/financial implications; 2.3 Meetings with affected residents be considered by Ward Councillors to understand different perspectives and mediate the matter to examine suitable options; 2.4 Elected Members be granted the opportunity to initiate a Notice of Motion; or call a Special Meeting of the Council to consider the petition where a resolution cannot be agreed.		
25-03-2025	25 March 2025 - Ordinary Meeting of Council	12.2	CITY CENTRE PARKING FEES STRATEGY (WARD - NORTH)	Completed	ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ045-03/25) MOVED Cr Kingston, SECONDED Cr Hill that Council: 1 NOTES the outcomes of the 2024 Business Case (Attachment 1 refers) and 2025 Further Evaluation Report (Attachment 2 refers);	**23/04/2025** The City is progressing the relevant actions in accordance with Council's decision. **02/07/2025** At its meeting held on 24 June 2025 Council adopted the 2025-26 which includes the revised parking fees.		

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					2 SUPPORTS a revised approach to parking management in the Joondalup City Centre as per Option 3 of the 2025 Further Evaluation Report and summarised as: 2.1 An overall reduction in parking fees across the City Centre; 2.2 30 minutes free parking for on-street parking in the City Centre core; 2.3 Generally rounded numbers for parking fees; 2.4 Standardisation of parking time limits (two hours where applicable) and hours of applicability (8.00am – 5.30pm, Monday to Friday); 2.5 Simplification of delineation of parking areas. The delineation of core / outer for on-street parking to align with the boundary of Joondalup City Centre Place Activation Plan; 3 LISTS FOR CONSIDERATION as part of the 2025-26 Budget process the proposed changes to City Centre parking fees as per Option 3 of the 2025 Further Evaluation Report; 4 REQUESTS that a review of City Centre parking be provided to Elected Members as part of the 2026-27 and 2027-28 budget processes.	The City implemented the revised approach to parking management in the Joondalup City Centre on 1 July 2025.		
25-03-2025	25 March 2025 - Ordinary Meeting of Council	12.8	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 23 JANUARY 2025 (WARD - ALL)	In Progress	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ053-03/25) MOVED Cr Kingston, SECONDED Cr Pizzey that Council: 17 in relation to Motion No. 17 carried at the Annual General Meeting of Electors REQUESTS a report to be prepared that considers the need for the preparation of precinct structure plans over the City's activity centres, the prioritisation of preparation of those plans, and the allocation of necessary funds and resources to progress preparation of the plans; The Alternate Motion was Put and CARRIED (11/0) In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Alternate Motion: Nil.	**23/04/2025** The City is progressing the relevant actions in accordance with Council's decision.		
25-03-2025	25 March 2025 - Ordinary Meeting of Council	12.8	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 23 JANUARY 2025 (WARD - ALL)	In Progress	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ053-03/25) MOVED Cr Kingston, SECONDED Cr Pizzey that Council: 22 in relation to Motion No. 22 carried at the Annual General Meeting of Electors: 22.1 NOTES that there are over 40 activity centres in the City of Joondalup; 22.2 REQUESTS a report to be prepared that considers the need for the preparation of precinct structure plans over the City's activity centres, the prioritisation of preparation of those plans, and the allocation of necessary funds and resources to progress preparation of the plans;	**25/04/2025** The City is progressing the relevant actions in accordance with Council's decision.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					24 NOTES the Minutes of the Annual General Meeting of Electors held on 23 February 2025 forming Attachment 1 to this Report. The Alternate Motion was Put and CARRIED (10/1) In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey and Cr Vinciullo. Against the Alternate Motion: Cr Raftis.			
25-03-2025	25 March 2025 - Ordinary Meeting of Council	12.8	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 23 JANUARY 2025 (WARD - ALL)	In Progress	ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ053-03/25) MOVED Cr Kingston, SECONDED Cr Pizzey that Council: 1 in relation to Motion No. 1 carried at the Annual General Meeting of Electors: 1.1 NOTES that the City will continue to manage fox populations within Yellagonga Regional Park in accordance with the Yellagonga Integrated Catchment Management Plan 2021- 2026, and in collaboration with the City of Wanneroo and Department of Biodiversity, Conservation and Attractions; 1.2 NOTES that the City will investigate and report to Council whether it is possible to increase the amount of fox control conducted in Yellagonga Regional Park on an ongoing basis, in collaboration with the City of Wanneroo and Department of Biodiversity, Conservation and Attractions; 1.3 NOTES that the City will continue to advocate to external agencies that manage land within or adjoining the catchment regarding fox control; 1.4 NOTES that the City will continue to implement the Environmental Education Program through various communication methods and encourage community members to contribute to citizen science biodiversity conservation initiatives including FoxScan; 1.5 The City REQUESTS the Department of Biodiversity, Conservation and Attractions to facilitate the development of a Kangaroo Management Plan in collaboration with key stakeholders; The Alternate Motion was Put and CARRIED (11/0) In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Alternate Motion: Nil.	**17/04/2025** A report will be presented to Council in 2026. **21/07/2025** The City has contacted the Department of Biodiversity, Conservation and Attractions to request the development of a Kangaroo Management Plan in collaboration with key stakeholders.		
25-03-2025	25 March 2025 - Ordinary Meeting of Council	13 1.2	PROPOSED PERCENT FOR ART LOCAL PLANNING POLICY (WARD – ALL)	In Progress	COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ058-03/25) MOVED Cr Kingston, SECONDED Cr Vinciullo that Council, in accordance with Clauses 3 and 4 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, PREPARES and ADVERTISES the draft Percent for Art Scheme Local Planning Policy, provided as Attachment 1 to this Report, for a period of 21 days.	**28/04/2025** The proposal is to be advertised for public comment for 21 days, from 1 May 2025 to 22 May 2025. **03/06/2025** A report will be presented to the Policy Committee in July.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					The Motion was Put and CARRIED (7/4) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Kingston, Cr May and Cr Vinciullo. Against the Motion: Cr Hutton, Cr O'Neill, Cr Pizzey and Cr Raftis.			
25-03-2025	25 March 2025 - Ordinary Meeting of Council	13 1.4	PROPOSED AMENDMENTS TO THE PRIVATE COMMUNITY PURPOSES ZONE LOCAL PLANNING POLICY (WARD - ALL)	In Progress	COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ060-03/25) MOVED Mayor Jacob, SECONDED Cr Hill that Council, in accordance with Clauses 3 and 4 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, ADVERTISES the draft revised Private Community Purposes Zone Local Planning Policy, provided as Attachment 3 to this Report, for a period of 21 days. The Motion was Put and CARRIED (11/0) by Exception Resolution after consideration of Item 13.2.2. In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**28/04/2025** The proposal is to be advertised for public comment for 21 days, from 1 May 2025 to 22 May 2025. **03/06/2025** A report will be presented to the Policy Committee in July.		
25-03-2025	25 March 2025 - Ordinary Meeting of Council	13 1.6	PROPOSED SHORT-TERM RENTAL ACCOMMODATION AMENDMENT TO LOCAL PLANNING SCHEME NO. 3 AND AMENDMENTS TO THE SHORT-TERM ACCOMMODATION LOCAL PLANNING POLICY (WARD - ALL)	In Progress	COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ062-03/25) MOVED Cr Kingston, SECONDED Cr Chester that Council: 1 Pursuant to section 75 of the Planning and Development Act 2005 and Regulation 35(1) of the Planning and Development (Local Planning Schemes) Regulations 2015, ADOPT an amendment to the City of Joondalup Local Planning Scheme No. 3 as shown in Attachment 2 for the purpose of public advertising for a period of 42 days; 2 In accordance with Regulation 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015 DETERMINES that the scheme amendment is a standard amendment as the proposal does not result in any significant environmental, social, economic or governance impacts on land in the scheme area; 3 In accordance with Clauses 4 and 5 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, PREPARES and ADVERTISES the draft revised Short-term Accommodation Local Planning Policy, provided as Attachment 5 to this Report, for a period 42 days. The Motion was Put and CARRIED (10/1) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Kingston, Cr May, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Cr O'Neill.	**23/04/2025** The City will arrange advertising of the proposed Short-term Accommodation Local Planning Policy in accordance with Council's resolution. **03/06/2025** The proposal is to be advertised for public comment for a period of 42 days from 5 June 2025 to 17 July 2025.		
25-03-2025	25 March 2025 - Ordinary Meeting of Council	13 1.9	VENUE HIRE FEES AND CHARGES POLICY REVIEW (WARD - ALL)	In Progress	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ065-03/25) MOVED Cr Kingston, SECONDED Cr Pizzey that Council:	**11/04/2025** 1. Recommendation noted. Category C hirers notified - EMO25/22653 & EMO25/22651 refers. No further action 2. Recommendation noted. Joondalup Athletics Centre (EMO25/22876 refers), Joondalup Netball Association	30-06-2026	

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					1 ADOPTS the revised Venue Hire Fees and Charges Council Policy provided as Attachment 2 to this Report subject to the following amendment: 1.1 Category C rate - 25% of average hourly operating costs; 2 AGREES to provide a reimbursement of the ground hire fees incurred by Arena Community Sport and Recreation Association (ACSRA) member clubs (Joondalup Athletics Centre, Joondalup Netball Association and Joondalup Brothers Rugby Union Football Club) at Arena Joondalup. This will be reimbursed at 70% in 2025-26, 65% in 2026-27, 60% in 2027-28 and 55% in 2028-29 until the expiration of the deed of agreement between WA Sport Centre Trust and the City of Joondalup on 30 April 2029; 3 REQUESTS the Chief Executive Officer undertake a further review of the Venue Hire Fees and Charges Council Policy to be presented back to the Policy Committee in 2026; 4 REQUESTS the Chief Executive Officer to undertake a review of the Commercial Operator Permit fees for businesses using City's public open space. The Motion was Put and CARRIED (10/1) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Kingston, Cr May, Cr O'Neill, Cr Raftis and Cr Vinciullo. Against the Motion: Cr Pizzey.	(EMO25/22875 refers), Joondalup Brothers Rugby Union Football Club (EMO25/22874 refers) and ACSRA notified (EMO25/22877 refers. No further action 3. Recommendation noted. Draft report will be prepared and tabled at a Policy Committee meeting in 2026 (date to be confirmed). 4. Recommendation noted. Will be undertaken as part of 26/27 budget cycle.		
25-03-2025	25 March 2025 - Ordinary Meeting of Council	13 2.1	2024 COMPLIANCE AUDIT RETURN (WARD - ALL)	In Progress	COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ067-03/25) MOVED Mayor Jacob, SECONDED Cr Hill that Council: 1 ADOPTS the completed 2024 Local Government Compliance Audit Return for the period 1 January 2024 to 31 December 2024 forming Attachment 1 to this Report; 2 REQUESTS the Chief Executive Officer, in accordance with Regulation 15 of the Local Government (Audit) Regulations 1996, to SUBMIT the completed Compliance Audit Return as detailed in Part 1 above, to the Department of Local Government, Sport and Cultural Industries; 3 REQUESTS the Chief Executive Officer to undertake an internal audit of the Compliance Audit Return for the period 1 January 2024 to 31 December 2024, to be presented to a future Audit and Risk Committee meeting. The Motion was Put and CARRIED (11/0) by Exception Resolution after consideration of Item 13.2.2. In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**29/04/2025** In progress; With regard to resolution 1, no further action required. With regard to resolution 2, submitted to the Department of Local Government on 28 March 2025. **22/05/2025** Draft report prepared for inclusion of request within three yearly internal audit plan, for reporting to the Audit and Risk Committee meeting in August 2025.		
25-03-2025	25 March 2025 - Ordinary Meeting of Council	13 2.2	PUBLIC SECTOR COMMISSION INTEGRITY EDUCATION THEMATIC REVIEW (WARD - ALL)	In Progress	Please action as per resolution. COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ068-03/25)	**29/04/2025** In progress; to be reported to Committee meeting scheduled for 4 August 2025.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					MOVED Mayor Jacob, SECONDED Cr Hill that Council NOTES the Public Sector Commission's Integrity Education Thematic Review, forming Attachment 1 to this Report and that a report on the opportunities will be provided to a future meeting of the Audit and Risk Committee. The Motion was Put and CARRIED (11/0) by Exception Resolution after consideration of Item 13.2.2. In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.			
25-03-2025	25 March 2025 - Ordinary Meeting of Council	16.1	NOTICE OF MOTION NO. 1 - CR RUSS FISHWICK, JP - REVIEW OF REPORTS TO INCLUDE AN "ADDITIONAL - INFORMATION" HEADING	In Progress	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ073-03/25) MOVED Cr Fishwick, SECONDED Cr Vinciullo that Council REQUESTS the Chief Executive Officer to prepare a report reviewing the template for reports presented to the Council to include a new sectional heading titled "Additional Information." This section would capture any new information or details that emerge and are relevant to the decision-making process, particularly those that arise at Briefing Sessions. The Motion was Put and CARRIED (10/0) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**23/05/2025** Report being prepared. **22/07/2025** Report scheduled to be presented to Council in August 2025.		
29-04-2025	29 April 2025 - Ordinary Meeting of Council	12.3	PARKING AMENDMENT LOCAL LAW 2024 - ADOPTION (WARD - ALL)	Complete	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ084-04/25) MOVED Mayor Jacob, SECONDED Cr Hill that Council: 1 NOTES the submissions received at the close of the public submissions period for the proposed Parking Amendment Local Law 2024, as detailed in Attachment 2 to this Report; 2 BY AN ABSOLUTE MAJORITY ADOPTS the City of Joondalup Parking Amendment Local Law 2024, as detailed in Attachment 3 to this Report; 3 AUTHORISES the Mayor and Chief Executive Officer to sign and affix the Common Seal to the adopted City of Joondalup Parking Amendment Local Law 2024; 4 NOTES the progression of the remaining actions to finalise the local law adoption process as detailed in section 3.12 and 3.15 of the Local Government Act 1995; 5 ADVISES all submitters of Council's decision. The Motion was Put and CARRIED (13/0) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**26/05/2025** Parking Amendment Local Law provided to the State Law Publisher for publishing in the Government Gazette on 30 May 2025. Local Law will come into effect 14 days thereafter. **28/07/2025** Explanatory Memorandum and Statutory Procedures Checklist sent to the JSCDL on 3 July 2025.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
19-05-2025	19 May 2025 - Audit and Risk Committee	8.10	CONFIDENTIAL - OPERATIONAL RISK REGISTERS AND ANNUAL REVIEW OF RISK MANAGEMENT FRAMEWORK	In Progress	OFFICER'S RECOMMENDATION MOVED Cr O'Neill, SECONDED Cr Raftis that the Audit and Risk Committee NOTES: 1 The City's 18 operational risk registers, forming Attachments 4 to 8 to this Report; 2 The new approach of an overarching Risk Management Framework; 3 The new framework and associated documents will be presented to the Committee at its meeting to be held on 4 August 2025 The Motion was Put and CARRIED (7/0) In favour of the Motion: Cr Raftis, Cr Hutton, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Vinciullo and Mr Hall. Against the Motion: Nil.	**22/05/2025** Item 1 and 2 complete, no further action required. In reference to item 3, the report will be presented at the Committee meeting on 4 August 2025.		
19-05-2025	19 May 2025 - Audit and Risk Committee	11.2	Requests for Reports - Minutes	In Progress	Cr Kingston requested the following report: 1 That the Chief Executive Officer prepare a report on customer requests showing themes and common issues.	**11/06/2025** Will be progressed 2025-2026.		
19-05-2025	19 May 2025 - Audit and Risk Committee	11.2	Requests for Reports - Minutes	Not yet started	Cr Kingston requested the following report: 2 That the Chief Executive Officer prepare a report on the Council meeting held on 10 December 2024 in accordance with section 4.2 (zero-tolerance approach) of the Fraud, Corruption and Misconduct Control Council Policy and section H of the Audit and Risk Committee's terms of reference.	**11/06/2025** Cr Kingston was requested to provide clarity regarding the intent of the request and what is proposed to be addressed in the report, by email on 23 May and 11 June 2025.		
19-05-2025	19 May 2025 - Audit and Risk Committee	11.2	Requests for Reports - Minutes	Not yet started	Cr Raftis requested the following reports: 1 That the Chief Executive Officer prepare a report for the Audit and Risk Committee on listing an annual internal audit of the calculations and supporting details relating to the average hourly operating costs utilised in the adopted charges under the Venue Hire Fees and Charges Council Policy.			
19-05-2025	19 May 2025 - Audit and Risk Committee	11.2	Requests for Reports - Minutes	On Hold	Cr Raftis requested the following reports: 2 That the Chief Executive Officer prepare a report for the Audit and Risk Committee on the performance of obligations and compliance of the lessor and lessee for the current lease for the Duncraig Leisure Centre. The report should include, but not be limited to the following: A detailed analysis and review of the rent payable for each year, including confirmation of payment. Details of any capital works required to be undertaken at the expense of the City. Details of inspections conducted by the City to view and examine the state of repair etc under clause 3.6 of the lease including any remedial works required. Details of the cost of maintaining the carparks on the immediate exterior of the Duncraig Leisure Centre. Details of how clause 3.14 of the lease is complied with. Confirmations provided by the lessee of insurance policies in place over the term of the lease. Details of any confirmations or approvals for alterations and improvements provided by the City under clause 3.21.	**23/06/2025** The City has considered this request to prepare a report and, based on the extent of the information requested that will require significant officer time to research and collate the information required to address the inclusions requested, a timeframe cannot be provided at this stage.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					Details as to the compliance of the lessee with clause 3.24 given the use of space by external parties such as the Australian Electoral Commission and Armstrong Basketball. Details as to the compliance of the lessee with clause 3.25 given the signage on the external wall for Armstrong Basketball. Details of the lessee's compliance with Item 7 of the Schedule, including the submissions provided by the Lessee to the Lessor on an annual basis regarding the Hire Fee Schedule charged to clubs and users of the Premises. Details of the lessor's responses to the annual review of the hire fees and charges under Schedule 7 and supporting details of the reviews performed to ensure the Lessee's compliance to rates charged for similar facilities in the Perth Metropolitan area. Details of the any reviews conducted by the City as to where the prior users of the Duncraig Leisure Centre relocated their activities due to the impacts of the Lease that was executed.			
19-05-2025	19 May 2025 - Audit and Risk Committee	11.2	Requests for Reports - Minutes	In Progress	Cr O'Neill requested the following report: 2 That the Chief Executive Officer prepare a report on the Facebook media analysis and cost benefits.	**11/06/2025** Will be progressed 2025-2026.		
19-05-2025	19 May 2025 - Audit and Risk Committee	11.2	Requests for Reports - Minutes	Not yet started	Cr O'Neill requested the following report: 1 That the Chief Executive Officer prepare a report on travel arrangement processes and systems to allow for streamlining of savings.	**25/06/2025** A report on travel arrangement will be presented at the November 2025 Audit and Risk Committee meeting.	11-11-2025	
27-05-2025	27 May 2025 - Ordinary Meeting of Council	12.9	CORPORATE BUSINESS PLAN 2024–2028 QUARTER 3 REPORT (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ112-05/25) MOVED Cr Kingston, SECONDED Cr Hutton that Council: 1 RECEIVES the Corporate Business Plan 2024–2028 Quarter 3 Report as shown as Attachment 1 to this Report; 2 RECEIVES the Quarterly Capital Works Progress Report for the period 1 January 2025 to 31 March 2025 as shown as Attachment 2 to this Report; 3 RECEIVES the Key Capital Works Project Quarterly Status Report for the period 1 January 2025 to 31 March 2025 as shown as Attachment 3 to this Report; 4 NOTES the quarter 2 data error associated with the Craigie Leisure Centre health and fitness programs; 5 NOTES the unavailability of quarter 3 data associated with the Cultural Events program; 6 NOTES the unavailability of quarter 3 data associated with Parking Management; 7 NOTES the unavailability of quarter 3 data associated with the Visual Arts Exhibition program; 8 APPROVES the amendments to the milestones associated with the 10-Year Strategic Financial Plan in the Corporate Business Plan 2024–2028; 9 APPROVES the amendments to the milestones associated with the Burns Beach food and beverage facility	**21/07/2025** Items have been actioned.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					expression of interest in the Corporate Business Plan 2024–2028; 10 APPROVES the amendments to the milestones associated with the Bushfire Risk Management Plan in the Corporate Business Plan 2024–2028; 11 APPROVES the amendments to the milestones associated with the Community Safety Plan in the Corporate Business Plan 2024–2028; 12 APPROVES the amendments to the milestones associated with the Community, Youth Development and Libraries Plan in the Corporate Business Plan 2024–2028; 13 APPROVES the amendments to the milestones associated with the Core system replacement project (Project Axiom) in the Corporate Business Plan 2024–2028; 14 APPROVES the amendments to the milestones associated with the Dog Management Plan in the Corporate Business Plan 2024–2028; 15 APPROVES the amendments to the milestones associated with the Duffy House commercial expression of interest in the Corporate Business Plan 2024–2028; 16 APPROVES the amendments to the milestones associated with the Food organics, garden organics (FOGO bin service) in the Corporate Business Plan 2024–2028; 17 APPROVES the amendments to the milestones associated with the Heritage List in the Corporate Business Plan 2024–2028; 18 APPROVES the amendments to the milestones associated with the Local Planning Strategy review in the Corporate Business Plan 2024–2028; 19 APPROVES the amendments to the milestones associated with the Reconciliation Action Plan in the Corporate Business Plan 2024–2028; 20 APPROVES the amendments to the milestones associated with the Waste to energy solution in the Corporate Business Plan 2024–2028. The Motion was Put and CARRIED (11/1) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Cr Kingston.			
27-05-2025	27 May 2025 - Ordinary Meeting of Council	13 1.3	PROPOSED AMENDMENT TO LOCAL PLANNING SCHEME NO. 3 - LOT 55 (15) DELAGE STREET, JOONDALUP (WARD - NORTH)	In Progress	COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ127-05/25) MOVED Cr Hutton, SECONDED Mayor Jacob that Council: 1 Pursuant to section 75 of the Planning and Development Act 2005 and Regulation 35(1) of the Planning and Development (Local Planning Schemes) Regulations 2015, ADOPTS an amendment to the City of Joondalup Local Planning Scheme No.	**23/06/2025** The City will arrange advertising in accordance with Council's resolution. **23/07/2025** The advertising is to commence on 7 August until 18 September 2025.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					3 to insert additional use No. 7 in Table 4a 'Specified additional uses for zoned land within Joondalup Activity Centre': No. Description of land Additional use Condition 7 Lot 55 (15) Delage Street, Joondalup Warehouse/Storage – 'P' Bulky Goods Showroom – 'P' Development of the Warehouse/Storage and Bulky Goods Showroom land uses will not be subject to minimum building height requirements. for the purpose of public advertising for a period of 42 days; 2 In accordance with Regulation 35(2) of the Planning and Development (Local Planning Schemes) Regulations DETERMINES that the scheme amendment is a standard amendment as the proposal would have minimal impact on land in the scheme area; 3 Pursuant to Regulation 35A(c) of the Planning and Development (Local Planning Schemes) Regulations, RESOLVES that the amendment to the City of Joondalup Local Planning Scheme No. 3 include the following statement: "Approval of the City's Joondalup Activity Centre Plan is not affected when this amendment is approved and takes effect." The Motion was Put and CARRIED (9/3) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr O'Neill, Cr Pizzey and Cr Vinciullo. Against the Motion: Cr Hamilton-Prime, Cr Kingston and Cr Raftis.			
27-05-2025	27 May 2025 - Ordinary Meeting of Council	13 1.6	PROPOSED ANIMALS LOCAL LAW (WARD - ALL)	In Progress	The Original Motion as Amended being / COUNCIL RESOLUTION (Resolution No: CJ130-05/25) MOVED Cr Kingston, SECONDED Cr Chester that Council: 1 NOTES the submissions received at the close of the public submissions period for the proposed Animals Local Law 2024, as detailed in Attachment 2 to this Report, and AGREES to amend the proposed Animals Local Law 2024 based on feedback received; 2 ADVISES all submitters of Council's decision; 3 BY AN ABSOLUTE MAJORITY MAKES the proposed City of Joondalup Animals Local Law 2025, as detailed in Attachment 4 to this Report, for the purposes of public advertising, subject to the following amendment: 3.1 AMENDS clause 8.9(4) of the proposed Animals Local Law 2025, as follows, to increase the number of poultry permitted to be kept to 12:	**13/06/2025** In relation to Part 2 of the resolution - all submitters advised of the Council's decision via email dated 12 June 2025. In relation to the remainder of the resolution - public consultation to take place from Thursday 19 June 2025 - Friday 8 August 2025.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					"(4) A person shall not keep more than 12 poultry (including a maximum of 2 ducks) in any residential area." 4 In accordance with section 3.12(3)(a) of the Local Government Act 1995, gives local public notice stating that: 4.1 the City of Joondalup proposes to make the City of Joondalup Animals Local Law 2025, and a summary of its purpose and effect is as follows: Purpose: to provide for the regulation, control and management of the keeping of animals within the City of Joondalup. Effect: to establish the requirements with which owners and occupiers of land within the district must comply in order to keep animals and provides the means of enforcing the local law. 4.2 copies of the proposed local law may be inspected at or obtained from the City's Administration office, public libraries and the City's website; 4.3 submissions about the proposed local law may be made to the City within a period of not less than 6 weeks after the notice is given; 5 In accordance with s3.12(3)(b) of the Act, as soon as the notice is given a copy of the proposed local law be sent to the Minister for Local Government; 6 In accordance with s3.12(3)(c) of the Act, a copy of the proposed local law be supplied to any person requesting it; 7 The results of the public consultation be presented to Council for consideration of any submissions received. The Motion was Put and CARRIED (10/1) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr O'Neill, Cr Raftis and Cr Vinciullo. Against the Motion: Cr Pizzey.			
27-05-2025	27 May 2025 - Ordinary Meeting of Council	13 1.9	REVIEW OF THE PURCHASING COUNCIL POLICY (WARD - ALL)	In Progress	PROCEDURAL MOTION – THAT THE ITEM BE REFERRED BACK TO A COMMITTEE (Resolution No: CJ133-05/25) MOVED Mayor Jacob, SECONDED Cr Hamilton-Prime that Item 13.1.9 - Review of the Purchasing Council Policy, BE REFERRED BACK to a future Policy Committee meeting, as per clause 10.1(c) of the City of Joondalup Meeting Procedures Local Law 2013. The Motion was Put and CARRIED (11/1) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr O'Neill, Cr Pizzey and Cr Vinciullo. Against the Motion: Cr Raftis.	**10/06/2025** Will be presented to July Policy Committee	30-07-2025	
9-06-2025	9 June 2025 - CEO Recruitment and Performance Review Committee	8.2	CONFIDENTIAL - CONSULTANT TO SUPPORT CHIEF EXECUTIVE OFFICER RECRUITMENT AND	Completed	ALTERNATE RECOMMENDATION MOVED Mayor Jacob, SECONDED Cr Hill that the Chief Executive Officer Recruitment and Performance Review Committee REQUESTS that the consultant appointed as the external and independent Human Resources expert for the Chief Executive Officer	**26/06/2025** Consultant appointed.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
			PERFORMANCE REVIEW COMMITTEE (WARD - ALL)		Recruitment and Performance Review Committee to consult with and seek guidance from and to facilitate the review of the Chief Executive Officer's performance for 2025, including assistance in the development and/or variation of the Key Performance Indicators, and salary review, as a consequence of the performance review be McArthur (Western Australia) Pty Ltd. The Alternate Motion was Put and CARRIED (5/1) In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr Hamilton-Prime, Cr Hill and Cr May. Against the Alternate Motion: Cr Raftis.	Consultant to meet members of the CEO Recruitment and Performance Review Committee at its special meeting to be held 30 June 2025. **21/07/2025** No further action required.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.1	DEVELOPMENT AND SUBDIVISION APPLICATIONS - APRIL 2025 (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ150-06/25) MOVED Cr Jones, SECONDED Cr Hutton that Council NOTES the determination and recommendations made under delegated authority in relation to the: 1 development applications described in Attachment 1 to this Report during April 2025; 2 subdivision applications described in Attachment 2 to this Report during April 2025. The Motion was Put and CARRIED (12/0) by Exception Resolution after consideration of Item 14.6. In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**08/07/2025** Noting resolution. No further action required.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.2	PROPOSED MODIFICATION TO APPROVED PATRON NUMBERS FOR 'RECREATION - PRIVATE' AT UNIT 21/34 MARRI ROAD, DUNCRAIG (WARD - SOUTH)	Completed	ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ151-06/25) MOVED Cr Fishwick, SECONDED Cr Raftis that Council: 1 APPROVES under clause 68(2) of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 the application for development approval, submitted by Dynamic Planning and Developments, the applicant, on behalf of the owner(s), JHF Holdings Pty Ltd, for modification to previous approval at Lot 21, Unit 21 (34) Marri Road, Duncraig, subject to the following conditions: 1.1 The approval relates to the modification of DA18/0220 only, as indicated on the approved plans. DA18/0220 approved on 20 July 2018 remains a valid approval. All conditions and advice notes of that approval remain applicable with the exception of condition 2 which is replaced as outlined below: 1.2 "A maximum of 10 people, including employees, shall be permitted on the premises at any given time, with the exception of the following times, where a maximum of 17 people shall be permitted: 6:00am to 11:00am. 4:30pm to 8:00pm." The Alternate Motion was Put and CARRIED (9/4)	**08/07/2025** The City has progressed the relevant actions in accordance with Council's decision. The applicant has been advised of the outcome.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					In favour of the Alternate Motion: Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Alternate Motion: Mayor Jacob, Cr Hill, Cr Jones and Cr Kingston.			
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.3	MODIFICATION TO APPROVED OPERATING HOURS FOR CHILD CARE PREMISES - 31 CHADLINGTON DRIVE, PADBURY (WARD - SOUTH)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ152-06/25) MOVED Cr Jones, SECONDED Cr Hutton that Council APPROVES under clause 77(4) of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015 the application for development approval, dated 13 March 2025 submitted by Northcity Christian Centre Inc, the applicant, for the CHILD CARE PREMISES (modification to previously approved development – change of operating hours) at Lot 11977 (31) Chadlington Drive, Padbury, subject to the following conditions: 1 This approval relates to modifications of DA14/0565 and DA14/0565.01 only, as indicated on the approved plans. DAA14/0565 approved on 9 December 2014 and DA14/0565.01 approved on 28 March 2023 remain valid approvals and all relevant conditions remain applicable with exception to condition 2.1 which is replaced with the following: 1.1 The Child Care Premises shall operate between the hours of 8.00am to 6.00pm on Monday to Friday only, excluding public holidays. Children shall arrive no earlier than 8.00am. The Motion was Put and CARRIED (12/0) by Exception Resolution after consideration of Item 14.6. In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**08/07/2025** The City is progressing the relevant actions in accordance with Council's decision. applicant has been advised of the outcome.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.4	RENAMING OF BLACKBOY PARK, MULLALOO - CONSIDERATION FOLLOWING ADVERTISING (WARD – CENTRAL)	In Progress	ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ153-06/25) MOVED Cr Hutton, SECONDED Cr Hill that Council: 1 NOTES the outcomes of community consultation as outlined in Attachments 2 and 3 of this Report; 2 NOTES the latest information from Landgate that it is unlikely to support 'Koorlangka Park' as an alternative name to replace 'Blackboy Park'; The Alternate Motion was Put and CARRIED (12/1) In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Alternate Motion: Cr Jones. ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ153-06/25) MOVED Cr Hutton, SECONDED Cr Hill that Council:	**08/07/2025** The City is progressing the relevant actions in accordance with Council's decision.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					3 DOES NOT SUPPORT any further spending on consultancy in relation to the re-naming of Blackboy Park, unless identified and approved by Council; The Alternate Motion was Put and CARRIED (10/3) In favour of the Alternate Motion: Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr May, Cr O'Neill, Cr Pizzey and Cr Vinciullo. Against the Alternate Motion: Mayor Jacob, Cr Kingston and Cr Raftis. ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ153-06/25) MOVED Cr Hutton, SECONDED Cr Hill that Council: 4 SUPPORTS progressing with either Karalundie or Koolyanga as an alternative Aboriginal place name to replace 'Blackboy Park', subject to concurrence and confirmation of preference from engagement with relevant Aboriginal stakeholders; The Alternate Motion was Put and CARRIED (9/4) In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr May, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Alternate Motion: Cr Hutton, Cr Jones, Cr Kingston and Cr O'Neill. ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ153-06/25) MOVED Cr Hutton, SECONDED Cr Hill that Council: 5 AGREES that 'Blackboy Park' is renamed 'Laurel Park' in the event the engagement with relevant Aboriginal stakeholders in Item 4 above does not conclude that either Karalundie or Koolyanga are appropriate replacement names. The Alternate Motion was Put and CARRIED (8/5) In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr May, Cr O'Neill and Cr Pizzey. Against the Alternate Motion: Cr Hamilton-Prime, Cr Jones, Cr Kingston, Cr Raftis and Cr Vinciullo.			
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.5	EXECUTION OF DOCUMENTS (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ154-06/25) MOVED Cr Jones, SECONDED Cr Hutton that Council NOTES the Signing and Common Seal Register for May 2025. The Motion was Put and CARRIED (12/0) by Exception Resolution after consideration of Item 14.6. In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**21/07/2025** Noting resolution. No further action required.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.6	NOTICE OF MOTION - CITY'S APPROACH TO PRIVACY AND RESPONSIBLE INFORMATION SHARING (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ155-06/25) MOVED Cr O'Neill, SECONDED Cr Raftis that Council NOTES the City's approach to privacy and responsible information sharing. The Motion was Put and CARRIED (11/1) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Cr Jones.	**21/07/2025** Report presented to Council at its meeting held on 24 June 2025 (CJ155-06/25 refers).		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.7	CONFIDENTIAL - STATUS OF LEGAL ACTIONS REPORT (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ177-06/25) MOVED Cr O'Neill, SECONDED Cr Vinciullo that Council NOTES the Status of Legal Action Report for matters that may have a contingent liability and are unresolved for the month of May 2025. The Motion was Put and CARRIED (10/0) In favour of the Motion: Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**21/07/2025** Noting resolution. No further action required.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.8	STATUS OF COUNCIL DECISIONS - JUNE 2025 (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ156-06/25) MOVED Cr Raftis, SECONDED Mayor Jacob that Council NOTES the Status of Council Decisions Report for the month of June 2025, as provided in Attachment 1 to this Report. The Motion was Put and CARRIED (12/0) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**22/07/2025** Noting resolution. No further action required.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.9	STATUS OF PETITIONS (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ157-06/25) MOVED Cr Raftis, SECONDED Cr O'Neill that Council: 1 NOTES the status of outstanding petitions submitted to Council during the period 16 August 2016 to 28 May 2025, forming Attachment 1 to this Report; 2 in relation to the request to remove the verge tree at the intersection of Taft Street and Hillwood Avenue, Warwick, next to Hillwood Park: 2.1 NOTES an inspection of the street tree at the intersection of Taft Street and Hillwood Avenue, Warwick has found the tree is in good health and there is no arboricultural reason for its removal; 2.2 DOES NOT SUPPORT the removal of the street tree at the intersection of Taft Street and Hillwood Avenue, Warwick;	**22/07/2025** In relation to Part 1 - resolution noted. No further action required. **05/08/2025** In relation to Parts 2.1 - 2.3 - resolution noted. In relation to Part 2.4, the Lead Petitioner was notified of Council's decision on 3 July 2025.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					2.3 NOTES the City will continue to work with the WA Police to address the anti-social behavioural concerns raised in the petition request; 2.4 ADVISES the lead petitioner of Council's decision. The Motion was Put and CARRIED (11/0) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.			
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.10	MINUTES OF REGIONAL COUNCIL MEETINGS (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ158-06/25) MOVED Cr Jones, SECONDED Cr Hutton that Council NOTES: 1 the minutes of the ordinary meeting of the Mindarie Regional Council held on 24 April 2025 forming Attachment 1 to this Report; 2 the minutes of the special meeting of the Mindarie Regional Council held on 8 May 2025 forming Attachment 2 to this Report. The Motion was Put and CARRIED (12/0) by Exception Resolution after consideration of Item 14.6. In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**21/07/2025** Noting resolution. No further action required.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.11	CLIMATE CHANGE PLAN 2025 – 2035 (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ159-06/25) MOVED Cr Hutton, SECONDED Cr Vinciullo that Council ENDORSES the Climate Change Plan 2025 – 2035, as provided in Attachment 1 to this Report. The Motion was Put and CARRIED (7/6) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr May and Cr Vinciullo. Against the Motion: Cr Hutton, Cr Jones, Cr Kingston, Cr O'Neill, Cr Pizzey and Cr Raftis.	**21/07/2025** Implementation of the Climate Change Plan will be ongoing.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.12	APPOINTMENT OF PRESIDING AND DEPUTY PRESIDING MEMBERS TO COMMITTEES (WARD - ALL)	Completed	ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ160-06/25) MOVED Cr Fishwick, SECONDED Cr Kingston that Council that Council APPOINTS BY ABSOLUTE MAJORITY the following persons as Presiding and Deputy Presiding Members of the following Council-created Committees: 1 Audit and Risk Committee 1.1 Presiding Member Cr Raftis; 1.2 Deputy Presiding Member Cr O'Neill; 2 CEO Recruitment and Performance Review Committee	**21/07/2025** Council's decision is noted.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					2.1 Presiding Member Mayor Jacob; 2.2 Deputy Presiding Member Cr May; 3 Major Projects and Finance Committee 3.1 Presiding Member Cr Hill; 3.2 Deputy Presiding Member Cr Vinciullo; 4 Policy Committee 4.1 Presiding Member Cr Kingston; 4.2 Deputy Presiding Member Cr Hutton. The Alternate Motion was Put and CARRIED (12/1) In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Raftis and Cr Vinciullo. Against the Alternate Motion: Cr Pizzey.			
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.13	DRAFT PERFORMANCE MEASURES (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ161-06/25) MOVED Cr Jones, SECONDED Cr Hutton that Council: 1 ENDORSES the Strategic Community Plan Performance Measures, aimed at measuring performance of the implementation of the 10-Year Strategic Community Plan, Joondalup 2032, provided as Attachment 1 to this Report; 2 NOTES that the 10-Year Strategic Community Plan measures will be included within the Corporate Business Plan, once endorsed by Council, also at the June 2025 Council meeting; 3 NOTES that the 10-Year Strategic Community Plan measures will be reported annually through the City's Annual Report and the organisational measures will be reported twice yearly to the Audit and Risk Committee. The Motion was Put and CARRIED (12/0) by Exception Resolution after consideration of Item 14.6. In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**21/07/2025** Implementation of the Performance Measures Project will be ongoing and will be reported via the Audit and Risk Committee and the Annual report.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.14	ANNUAL REVIEW OF THE CORPORATE BUSINESS PLAN 2025–2029 (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ162-06/25) MOVED Mayor Jacob, SECONDED Cr May that Council BY AN ABSOLUTE MAJORITY ADOPTS the Corporate Business Plan 2025–2029, provided as Attachment 1 to this Report, noting the following additions and updates will be made post-adoption: 1 Addition of total project budgets for FY2025-26;	**21/07/2025** Items have been actioned.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					2 Addition of capital works program expenditure and revenue for FY2025-26; 3 Addition of the operating budget for FY2025-26; 4 Updates to plans, programs, activities, projects and initiatives resulting from any decisions at the 24 June 2025 Council Meeting; 5 Addition of a new set of performance measures subject to endorsement of Council at the 24 June 2025 Council Meeting. The Motion was Put and CARRIED (10/3) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr May, Cr Pizzey and Cr Vinciullo. Against the Motion: Cr Kingston, Cr O'Neill and Cr Raftis.			
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.15	10-YEAR STRATEGIC COMMUNITY PLAN - MINOR REVIEW (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ163-06/25) MOVED Mayor Jacob, SECONDED Cr May that Council BY AN ABSOLUTE MAJORITY ADOPTS the revised 10-Year Strategic Community Plan, Joondalup 2032, as shown in Attachment 1 of this Report. The Motion was Put and CARRIED (11/2) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr Jones, Cr May, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Cr Kingston and Cr O'Neill.	**23/07/2025** Actioned, public notice as required. Notice uploaded to CoJ Website 1 July 2025.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.16	CORPORATE SPONSORSHIP APPLICATION - WHITFORD CHURCH OF CHRIST INC. FOR HEATHRIDGE CAROLS IN THE PARK 2025 (WARD - ALL)	Completed	ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ164-06/25) MOVED Cr Kingston, SECONDED Cr Jones that Council APPROVES a sponsorship amount of $20,000 (excluding GST) for the City to sponsor the Whitford Church of Christ Inc. 2025 Heathridge Carols in the Park subject to the organisation entering into a formal sponsorship agreement with the City of Joondalup. The Alternate Motion was Put and CARRIED (10/2) In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hutton, Cr Jones, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Alternate Motion: Cr Hill and Cr May.	**21/07/2025** Actioned.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.17	CORPORATE SPONSORSHIP APPLICATION - MOVIES BY BURSWOOD INC. TELETHON COMMUNITY CINEMAS (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ165-06/25) MOVED Cr Jones, SECONDED Cr Hutton that Council APPROVES a sponsorship amount of $13,000 (excluding GST) for the City to sponsor Movies by Burswood Inc. for the 2025-26 Telethon Community Cinema Season subject to the organisation entering into a formal sponsorship agreement with the City of Joondalup. The Motion was Put and CARRIED (12/0) by Exception Resolution after consideration of Item 14.6.	**21/07/2025** Actioned.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.			
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.18	CORPORATE SPONSORSHIP APPLICATION - SWIMMING WA INC. OPEN WATER SWIM SERIES 2025-2026 (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ166-06/25) MOVED Cr Jones, SECONDED Cr Hutton that Council APPROVE a sponsorship amount of $10,000 (excluding GST) for the City to sponsor the Swimming WA Inc. for the Open Water Swimming Series Rounds hosted at Mullaloo Beach and Sorrento Beach subject to the organisation entering into a formal sponsorship agreement with the City of Joondalup. The Motion was Put and CARRIED (12/0) by Exception Resolution after consideration of Item 14.6. In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**21/07/2025** Actioned.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.19	CORPORATE SPONSORSHIP APPLICATION - NORTH SHORE COUNTRY CLUB AND RESIDENTS ASSOCIATION INC. 2025-2026 FESTIVITIES AT THE NORTH SHORE (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ167-06/25) MOVED Cr Fishwick, SECONDED Cr Vinciullo that Council APPROVES a sponsorship amount of $8,000 (excluding GST) for the City to sponsor North Shore Country Club and Residents Association Inc. for the '2025-2026 Festivities at the North Shore' event series, subject to the organisation entering into a formal sponsorship agreement with the City of Joondalup. The Motion was Put and CARRIED (7/5) In favour of the Motion: Mayor Jacob, Cr Fishwick, Cr Hill, Cr Hutton, Cr May, Cr Pizzey and Cr Vinciullo. Against the Motion: Cr Chester, Cr Jones, Cr Kingston, Cr O'Neill and Cr Raftis.	**21/07/2025** Actioned.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.20	LIST OF PAYMENTS MADE DURING THE MONTH OF APRIL 2025 (WARD-ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ168-06/25) MOVED Cr Jones, SECONDED Cr Hutton that Council NOTES the Chief Executive Officer's list of accounts for April 2025 paid under Delegated Authority in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996 forming Attachments 1, 2 and 3 to this Report, totaling $20,568,126.14. The Motion was Put and CARRIED (12/0) by Exception Resolution after consideration of Item 14.6. In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**04/07/2025** Noting resolution. No further action required.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.21	FINANCIAL ACTIVITY STATEMENT FOR APRIL 2025 (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ169-06/25) MOVED Cr Jones, SECONDED Cr Hutton that Council NOTES the Financial Activity Statement for the period ended 30 April 2025 forming Attachment 1 to this Report and the Financial Position Statement at 30 April 2025 forming Attachment 2 to this Report.	**04/07/2025** Noting resolution. No further action required.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					The Motion was Put and CARRIED (12/0) by Exception Resolution after consideration of Item 14.6. In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.			
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.22	CARD TRANSACTIONS FOR THE MONTH OF APRIL 2025 (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ170-06/25) MOVED Cr Jones, SECONDED Cr Hutton that Council NOTES the reported card transactions for the month ended 30 April 2025 in accordance with Regulation 13A(1) of the Local Government (Financial Management) Regulations 1996 as shown in Attachments 1 and 2 to this Report. The Motion was Put and CARRIED (12/0) by Exception Resolution after consideration of Item 14.6. In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**04/07/2025** Noting resolution. No further action required.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	12.23	FIVE YEAR CAPITAL WORKS PROGRAM (WARD - ALL)	Completed	ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ171-06/25) MOVED Mayor Jacob, SECONDED Cr Hill that Council: 1 NOTES that Year One of the draft 2025-26 Five Year Capital Works Program as detailed in Attachment 1 to this Report will be amended, if required, to reflect the 2025-26 budget as adopted by Council; 2 NOTES Years Two to Five of the 2025-26 Five Year Capital Works Program as detailed in Attachment 1 to this Report to demonstrate Council's commitment and to support forward work planning processes; 3 NOTES that the affordability of Years Two to Five of the 2025-26 Five Year Capital Works Program as detailed in Attachment 1 will be assessed annually as part of the budget development process. The Alternate Motion was Put and CARRIED (9/1) In favour of the Alternate Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr May, Cr O'Neill, Cr Pizzey and Cr Vinciullo. Against the Alternate Motion: Cr Kingston.	**04/07/2025** Council's decision is noted.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	13 1.1	CONFIDENTIAL - CHIEF EXECUTIVE OFFICER - RENEWAL OF CONTRACT OF EMPLOYMENT (WARD - ALL)	In Progress	ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ178-06/25) MOVED Cr Raftis, SECONDED Cr Fishwick that Council: 1 ADVISE Mr James Pearson of its intention to advertise for the position of Chief Executive Officer for the City of Joondalup, for a term of five years; 2 ENDORSE the process for the recruitment of a Chief Executive Officer as per the minimum standards for recruitment and selection of a Chief Executive Officer as outlined in the	**28/07/2025** Special CEO Committee meeting to be held on 30 July to consider: * The proposed process for the recruitment of a CEO. * RFQ to appoint independent HR consultant to support the CEO recruitment process.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					Department of Local Government, Sport and Cultural Industries Guidelines for Local Government CEO Recruitment and Selection, Performance Review and Termination; 3 SEEK a Request for Quotation for Consultancy Services from suitable independent HR Consultants to support the Council in the recruitment and selection process of a Chief Executive Officer for the City of Joondalup, inclusive of preparation of an employment contract, in consultation with the Council's legal representatives, meeting the provisions required under section 5.39 of the Local Government Act 1995 and associated Regulations; 4 REQUEST that a report be presented to the Council on the preferred independent HR Consultant to support the Council in the recruitment and selection process of a Chief Executive Officer for the City of Joondalup; 5 REQUEST that the independent HR Consultant appointed to undertake the Chief Executive Officer recruitment and selection in Part 4 above commence the process following the 2025 local government elections. The Alternate Motion was Put and CARRIED (7/5) In favour of the Alternate Motion: Cr Chester, Cr Fishwick, Cr Jones, Cr Kingston, Cr O'Neill, Cr Pizzey and Cr Raftis. Against the Alternate Motion: Mayor Jacob, Cr Hill, Cr Hutton, Cr May and Cr Vinciullo.			
24-06-2025	24 June 2025 - Ordinary Meeting of Council	14.1	CONFIDENTIAL - SORRENTO BEACH ENCLOSURE (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ176-06/25) MOVED Cr Hutton, SECONDED Cr Pizzey that Council, in relation to the Settlement Offer, ENDORSES Option 1 as detailed in this Report. The Motion was Put and CARRIED (10/0) In favour of the Motion: Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**04/07/2025** Council's decision is noted.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	14.2	CONFIDENTIAL - NOMINATION FOR FREEMAN OF THE CITY OF JOONDALUP NO. 1 (WARD-ALL)	In Progress	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ179-06/25) MOVED Mayor Jacob, SECONDED Cr Vinciullo that Council: 1 ENDORSES the nomination for 'Honorary Freeman of the City of Joondalup'; 2 AUTHORISES the Chief Executive Officer to arrange to confer the award at the next available meeting of Council or at a special event. The Motion was Put and CARRIED (12/0) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**21/07/2025** Nominee advised and that a Special Council meeting will be held on 14 August 2025 for the conferment of the honour.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	14.3	CONFIDENTIAL - NOMINATION FOR FREEMAN OF THE CITY	In Progress	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ181-06/25)	**21/07/2025**		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
			OF JOONDALUP NO. 2 (WARD-ALL)		MOVED Mayor Jacob, SECONDED Cr Vinciullo that Council: 1 ENDORSES the nomination for 'Honorary Freeman of the City of Joondalup'; 2 AUTHORISES the Chief Executive Officer to arrange to confer the award at the next available meeting of Council or at a special event. The Motion was Put and CARRIED (9/3) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr May, Cr O'Neill, Cr Pizzey and Cr Vinciullo. Against the Motion: Cr Jones, Cr Kingston and Cr Raftis.	Nominee advised and that a Special Council meeting will be held on 14 August 2025 for the conferment of the honour.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	14.4	CONFIDENTIAL - NOMINATION FOR FREEMAN OF THE CITY OF JOONDALUP NO. 3 (WARD-ALL)	In Progress	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ183-06/25) MOVED Mayor Jacob, SECONDED Cr Vinciullo that Council: 1 ENDORSES the nomination for 'Honorary Freeman of the City of Joondalup'; 2 AUTHORISES the Chief Executive Officer to arrange to confer the award at the next available meeting of Council or at a special event. The Motion was Put and CARRIED (9/3) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr May, Cr O'Neill, Cr Pizzey and Cr Vinciullo. Against the Motion: Cr Jones, Cr Kingston and Cr Raftis.	**21/07/2025** Nominee advised and that a Special Council meeting will be held on 14 August 2025 for the conferment of the honour.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	14.5	RECOMMENDATION FOR LEVYING DIFFERENTIAL RATES FOR THE 2025-26 FINANCIAL YEAR (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ172-06/25) MOVED Mayor Jacob, SECONDED Cr May that Council APPLIES differential rates for rating in the 2025-26 financial year in accordance with Section 6.33 of the Local Government Act 1995 and that the differential rates and minimum payments for the draft 2025-26 Budget be as follows: Cents in $ Minimum Payment $ General Rate - GRV Residential Improved 5.6945 935 Residential Vacant 11.0666 1,021 Commercial Improved 7.4868 1,021 Commercial Vacant 11.0666 1,021 Industrial Improved	**22/07/2025** Differential rates for 2025-26 as adopted by the council have been updated in the system for the purpose of levying rates to all ratepayers.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					6.7839 1,021 Industrial Vacant 11.0666 1,021 General Rate - UV Residential 1.1399 999 Rural 1.1380 999 The Motion was Put and CARRIED (7/5) In favour of the Motion: Mayor Jacob, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr May and Cr Vinciullo. Against the Motion: Cr Chester, Cr Kingston, Cr O'Neill, Cr Pizzey and Cr Raftis.			
24-06-2025	24 June 2025 - Ordinary Meeting of Council	14.6	DRAFT 2025-26 BUDGET (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ173-06/25) MOVED Mayor Jacob, SECONDED Cr Hill that Council BY AN ABSOLUTE MAJORITY ADOPTS the annual budget for the City of Joondalup for the year ending 30 June 2026 comprising the following: 1 Executive Report (Attachment 1 refers); 1.1 Budget Document including: 1.1.1 Statement of Comprehensive Income by Nature or Type; 1.1.2 Statement of Comprehensive Income by Program; 1.1.3 Statement of Cash Flows, Rate Setting Statement; 1.1.4 Notes to and Forming Part of the Budget (Attachment 2 refers); 1.2 Capital Expenditure (Attachment 3 refers) as follows: 1.2.1 Parks Development Program (PDP) $1,800,000; 1.2.2 Foreshore and Natural Areas Management Program (FNM) $1,307,828; 1.2.3 Parks Equipment Program (PEP) $3,559,237; 1.2.4 Streetscape Enhancement Program (SSE) $591,311; 1.2.5 Local Traffic Management (LTM) $566,000; 1.2.6 Blackspot Projects (SBS) $2,409,431; 1.2.7 Parking Facilities Program (PFP) $195,000; 1.2.8 Major Road Construction Program (RDC) $11,478,975; 1.2.9 New Paths (FPN) $2,726,039; 1.2.10 Slab Path Replacement (FPR) $505,000; 1.2.11 Stormwater Drainage Program (SWD) $865,000; 1.2.12 Street Lighting Program (STL) $2,003,635; 1.2.13 Road Preservation/Resurfacing Program (RPR) $12,562,840; 1.2.14 Major Building Capital Works Program (BCW) $2,439,296; 1.2.15 Major Project Program (MPP) $5,241,207; 1.2.16 Capital Projects $2,686,529;	**22/07/2025** The budget adopted by the council for the year 2025-26 has been implemented and updated in the system.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					1.3 Vehicle and Plant Replacement Program (Attachment 4 refers); 1.4 Schedule of Fees and Charges (Attachment 5 refers); 2 Rates: 2.1 In accordance with the provision of sections 6.32, 6.33 and 6.35 of the Local Government Act 1995 IMPOSES Differential Rates and Minimum Payments for the 2025-26 financial year in accordance with the following tables: 2.1.1 Gross Rental Valued Properties: On each Residential, Commercial and Industrial Lot or other piece of rateable land as follows: Category of Property Gross Rental Value Rates (Cents in the dollar) Minimum Payment ($) Residential Improved 5.6945 935 Residential Vacant 11.0666 1,021 Commercial Improved 7.4868 1,021 Commercial Vacant 11.0666 1,021 Industrial Improved 6.7839 1,021 Industrial Vacant 11.0666 1,021 2.1.2 Unimproved Valued Properties: On each Residential and Rural Lot or other piece of rateable land as follows: Category of Property Unimproved Value Rates (Cents in the dollar) Minimum Payment ($) Residential 1.1399 999 Rural 1.1380 999 2.2 In accordance with the provisions of section 6.32 and section 6.37 of the Local Government Act 1995 IMPOSES Specified Area Rates for the 2025-26 financial year in accordance with the following table:			

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					Specified Area Gross Rental Value Rates (Cents in the dollar) Purpose Harbour Rise (described in 2.3.1) 0.64856 Maintaining enhanced landscaping which will be applied during 2025-26. Iluka (described in 2.3.2) 0.49128 Maintaining enhanced landscaping which will be applied during 2025-26. Burns Beach (described in 2.3.3) 0.32995 Maintaining enhanced landscaping which will be applied during 2025-26. Woodvale Waters (described in 2.3.4) 0.60492 Maintaining enhanced landscaping which will be applied during 2025-26. 2.3.1 Harbour Rise Specified area comprises the area bounded by: Going along Whitfords Avenue from the corner of Seychelles Lane and following the shared boundaries of Whitfords Avenue with Lot 29 Martinique Mews, Lots 470-478, 413-414, Lot 397, Lots 331-333, crossing Barbados Turn and continuing north with shared boundaries of Curacao Lane and Lots 337-334, 378, 377, 403, 402, 376-367, and strata lots 1-19 Lot 28 Angove Drive; North-east along the boundary of Lot 28 Angove Drive, across Mallorca Avenue and following the boundaries of Lot 251 and 250 where they meet Angove Drive; Following the shared boundaries of Ewing Drive with Lots 250, 249, 409, 410, 247, 245-240, 411 and to strata Lots 1 and 2 (Lot 408) and then across Ewing Drive along the boundary that strata Lot 1 (Lot 201) Ewing Drive shares with Lot 650 Ewing Drive, and along the rear boundaries of strata Lot 1 (Lot 201) Ewing Drive and Lots 200-198 Marbella Drive; Along the boundary that Lot 198 Marbella Drive shares with Lot 171 and 172 Waterford Drive, across Marbella Drive and continuing along the rear boundaries of strata Lots 1 and 2 (Lot 301) to strata Lots 1 and 2 (Lot 190) Algarve Way, along the boundary that Lot 184 Tobago Rise shares with Lot 181 Waterford Drive, across Tobago Rise and then along the boundary between Lot 1 Tobago Rise and Lots 182 and 183 Waterford Drive, continuing along the rear boundaries of Lots 75-66 The Corniche and Lots 142-149 The Corniche. Along the rear boundary of Lot 150 The Corniche until the boundary between Lot 204 and Lot 166 Lukin Road is reached. Along the boundary between Lots 204 and 166 Lukin Road, along the front boundaries of Lots 166-164 Lukin Road. Along the boundary of Lot 164 Lukin Road that is shared with Hepburn Avenue and continuing along Hepburn Avenue along the south-eastern boundaries of Leeward Park; Continuing along the shared boundaries of Hepburn Avenue with Lot 170 Amalfi Drive, Lots 492-503 Seychelles Lane and Lot 29 Martinique Mews;			

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					2.3.2 Iluka Specified Rate area comprises the area bounded by Shenton Avenue, Marmion Avenue and Burns Beach Road; 2.3.3 Burns Beach Specified Rate area comprises the area bounded by: Starting from the north western corner of Marmion Avenue and Burns Beach Road, westwards along the northern boundary of Burns Beach Road to Lot 263 Whitehaven Avenue, northwards along the western boundaries of Lot 263 through to Lot 251 Whitehaven Avenue, north-westward and westward along the southern boundaries of Lot 108 to Lot 121 Beachside Drive, northwards along the western boundary of Lot 121 Beachside Drive to Beachside Drive, westwards along the southern edge of the footpath on the northern side of Lot 11537 (Reserve 48489) to where it meets the southern boundary of Lot 3000 (1551) Marmion Avenue (Burns Beach Foreshore Reserve), north and then eastwards along the southern boundary of Lot 3000 (1551) Marmion Avenue (Burns Beach Foreshore Reserve) to the western boundary of Marmion Avenue, then southwards along the western boundary of Marmion Ave to the starting point at the north western corner of Marmion Avenue and Burns Beach Road; 2.3.4 Woodvale Waters Specified Rate area comprises the area bounded by Timberlane Drive and Yellagonga Regional Park with street addresses of Grey-Smith Gardens, Phillips-Fox Terrace, Buvelot Place, Wakelin Close, Conder Place, Streeton Promenade, Withers Grove, Olsen Court, Heysen Crest, Fullwood Walk except for Lots 156 Streeton Promenade and Lot 12240 Phillips-Fox Terrace;			
					3 Domestic Refuse Charges: In accordance with the provisions of section 67, Division 3, Part 6 of the Waste Avoidance and Resource Recovery Act 2007, IMPOSES the following domestic refuse charges for the 2025-26 financial year: a Waste Refuse Charge - Annual Standard Service including 3 bins, Bulk Waste. Per Annum $395 b Waste Refuse Charge – For Each Additional Annual Service including 3 bins, Bulk Waste. Per Annum $395 c New Standard Refuse Service for supply and delivery of 3 bins. Establishment Fee $175 d Waste Refuse - Additional Annual Service Fee for Larger General Waste Bin (240L). Per Annum $251 e Larger General Waste Bin (240L)-Establishment fee from General Waste Bin (140L), first year collection and processing. Establishment Fee $170 f Waste Refuse - Additional Annual Service Fee for 240L Green bin, collection, processing service and disposal. Per Annum			

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					$43 g Waste Refuse - Additional Annual Service fee for 240L or 360L Recycle bin collection, processing service and disposal. Per Annum $58 h Additional Recycling or Greens Waste bin to existing Standard Refuse Service. Establishment Fee $77 4 Private Swimming Pool Inspection Fees: In accordance with the Building Act 2011 and regulation 53 of the Building Regulations 2012, IMPOSES for the 2025-26 financial year, a Private Swimming Pool Inspection fee of $52.50 for each property where a private swimming pool is located; 5 Payment Options: 5.1 In accordance with the provisions of section 6.45 of the Local Government Act 1995, OFFERS the following payment options for the payment of rates, specified area rates (where applicable), emergency services levy, domestic refuse charge (including additional bins) and private swimming pool inspection fees: 5.1.1 One Instalment: 5.1.1.1 Payment in full (including all arrears) within 35 days of the issue date of the annual rate notice; 5.1.2 Two Instalments: 5.1.2.1 The first instalment of 50% of the total current rates, specified area rates (where applicable), emergency services levy, domestic refuse charge (including additional bins), private swimming pool inspection fees and instalment charge, plus the total outstanding arrears payable within 35 days of the issue date of the annual rate notice; 5.1.2.2 The second instalment of 50% of the total current rates, specified area rates (where applicable), emergency services levy, domestic refuse charge (including additional bins), private swimming pool inspection fees and instalment charge, payable 63 days after the due date of the first instalment; 5.1.3 Four Instalments: 5.1.3.1 The first instalment of 25% of the total current rates, specified area rates (where applicable), emergency services levy, domestic refuse charge (including additional bins), private swimming pool inspection fees and instalment charge, plus the total outstanding arrears payable within 35 days of the issue date of the annual rate notice; 5.1.3.2 The second, third and fourth instalments, each of 25% of the total current rates, specified area rates (where applicable), emergency services levy, domestic refuse charge (including additional bins), private swimming pool inspection fees and instalment charge, payable as follows: 5.1.3.2.1 the second instalment 63 days after due date of the first instalment;			

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					5.1.3.2.2 the third instalment 63 days after the due date of the second instalment; 5.1.3.2.3 the fourth instalment 63 days after due date of the third instalment; 5.2 The City offers AdvancePay as a further alternative option for the payment of rates whereby, following the payment of the 2025-26 rates and charges, ratepayers can, if they wish, commence paying the 2026-27 rates in advance in weekly, fortnightly or monthly payments, by direct debit, with no fees or interest charges for any payments received by the City prior to the due date for 2026-27 rates levied; 6 Late Payment Interest: In accordance with the provisions of section 6.13 and 6.51 of the Local Government Act 1995, IMPOSES interest on all current and arrears of rates, specified area rates (where applicable), current and arrears of domestic refuse charges (including additional bins), current and arrears of private swimming pool inspection fees at a rate of 3% per annum, calculated on a simple interest basis on arrears amounts which remain unpaid and current amounts which remain unpaid after 35 days from the issue date of the original rate notice, or the due date of the instalment as the case may be and continues until the instalment is paid in full. Excluded are deferred rates, instalment current amounts not yet due under the two or four payment instalment option, registered pensioner portions and current government pensioner rebate amounts. Interest is calculated daily on the outstanding balance and is debited to the account monthly in arrears; 7 Instalment and Payment Arrangement Administration Fees and Interest Charges: 7.1 In accordance with the provisions of section 6.45 of the Local Government Act 1995, for the 2025-26 financial year, IMPOSES the following administration fees and interest charges for payment of rates (including specified area rates), domestic refuse charge (including additional bins) and private swimming pool inspection fees: 7.1.1 Two Instalment Option: An administration fee of $12 for the second instalment with no interest applied; 7.1.2 Four Instalment Option: An administration fee of $12 for each of the second, third and fourth instalments with no interest applied; 7.1.3 Special Payment Arrangements: Special weekly, fortnightly or monthly payment arrangements can be made with the City for those ratepayers who may be unable to pay in full or according to the instalment plans offered. An administration fee of $34 if paid by Direct Debit (bank account only) or $52 for non-direct debit is charged on each special payment arrangement and penalty interest of 3% per annum for rates and charges, from and including the thirty sixth day from			

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					the issue of the rates notice, is applied to the outstanding balance until the account is paid in full; 7.2 In accordance with the provisions of section 6.49 of the Local Government Act 1995, AUTHORISES the Chief Executive Officer to enter into special payment arrangements with ratepayers for the payment of general rates, specified area rates (where applicable), emergency services levy, domestic refuse charges (including additional bins) and private swimming pool inspection fees during the 2025-26 financial year; 8 APPROVES the creation of the Heathridge Park Masterplan Reserve for the purpose of funding the Heathridge Park Masterplan project that Council approved in December 2024 (CJ340-12/24 refers); 9 AUTHORISES as part of the 2025-26 Budget the following transfers from Reserves: Reserve Amount Purpose Asset Renewal Reserve $14,848,656 To fund several infrastructure asset renewal projects, as specified in the Capital Expenditure Program. Strategic Asset Reserve $3,030,665 To fund several infrastructure asset projects, as specified in the Capital Expenditure Program. Funds Carried Forward Reserve $1,880,607 2024-25 uncompleted works and projects to be undertaken in 2025-26. Percy Doyle Infrastructure Reserve $1,364,370 To provide new infrastructure and improve existing infrastructure at Percy Doyle Reserve. Sorrento Surf Life Saving Club Redevelopment Reserve $1,239,750 To fund the capital costs of the Sorrento Surf Life Saving Club Redevelopment project. City Centre Place Activation Reserve $680,000 To fund the capital costs of the Burns Beach Coastal Node Redevelopment project. Burns Beach Coastal Node Redevelopment Reserve $540,000 To fund the capital costs of the Burns Beach Coastal Node Redevelopment project. Public Art Reserve $412,049 For a public art project. Burns Beach – Café/Kiosk/Restaurant Reserve $250,000 To fund the capital costs of the Burns Beach Café/Kiosk/Restaurant project. Waste Management Reserve $141,948 To fund Waste Management Services. Heathridge Park Masterplan Reserve			

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					$100,000 To fund the capital costs of the Heathridge Park Masterplan project. Specified Area Rating – Iluka $88,491 To fund enhanced landscaping services in the Iluka specified area. Cash in Lieu of Parking Reserve $36,000 To fund future car parking requirements. Specified Area Rating – Burns Beach $34,446 To fund enhanced landscaping services in the Burns Beach specified area. Reserve Amount Purpose Specified Area Rating – Woodvale $4,870 To fund enhanced landscaping services in the Woodvale specified area. Specified Area Rating – Harbour Rise $2,262 To fund enhanced landscaping services in the Harbour Rise specified area. 10 AUTHORISES as part of the 2025-26 Budget the following transfers to Reserves: Reserve Amount Purpose Catalina Land Sales Reserve $11,666,667 Equity distribution from Catalina Park Regional Council. Heathridge Park Masterplan Reserve $3,030,665 Funds transferred into the reserve representing the City portion of the project. Parking Facility Reserve $1,397,450 Surplus from paid parking transferred into the reserve. Percy Doyle Infrastructure Reserve $202,764 Amount set aside 2025-26 Annual Budget plus CPI. Non-Current Long Service Leave Reserve $100,000 Increase in cover for future long service leave liabilities. Public Art Reserve $50,000 Annual transfer into the Public Art reserve. Various reserves $4,413,992 Interest earned on the investment of reserve funds. 11 ADOPTS as part of the 2025-26 Budget, the Schedule of Fees and Charges, as set out in Attachment 5 to the Budget, with those fees and charges being applicable from Tuesday, 1			

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					July 2025 unless indicated otherwise in Attachment 5 to this Report; 12 NOTES that statutory fees and charges included in the 2025-26 Schedule of Fees and Charges are subject to determination by State Government and any changes to these will be effected in the Schedule of Fees and Charges without the need to refer these back to Council; 13 ADOPTS for the financial year ended 30 June 2026 a variance amount of $50,000 or 5% of the appropriate base, whichever is the higher, to be a material variance for the purposes of reporting under regulation 34(5) of the Local Government (Financial Management) Regulations 1996. The Motion was Put and CARRIED (8/3) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr May and Cr Vinciullo. Against the Motion: Cr Kingston, Cr O'Neill and Cr Pizzey.			
24-06-2025	24 June 2025 - Ordinary Meeting of Council	16.1	NOTICE OF MOTION NO. 1 - CR DANIEL KINGSTON - ALCOHOL AND ELECTED MEMBERS' ENTITLEMENTS COUNCIL POLICY	In Progress	PROCEDURAL MOTION – THAT THE ITEM BE REFERRED BACK TO A COMMITTEE (Resolution No: CJ186-06/25) MOVED Mayor Jacob, SECONDED Cr May that Item 16.1 – Notice of Motion No. 1 – Cr Daniel Kingston – Elected Members' Entitlements Council Policy, BE REFERRED to the Policy Committee for further consideration, as per clause 10.1(c) of the City of Joondalup Meeting Procedures Local Law 2013. The Motion was Put and CARRIED (11/1) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Cr Kingston.	**21/07/2025** The report will be presented to the July 2025 Policy Committee meeting.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	16.2	NOTICE OF MOTION NO. 2 - CR DANIEL KINGSTON - MASTER PLANNING OF PERCY DOYLE RESERVE AND DUNCRAIG LEISURE CENTRE	Not yet started	OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ187-06/25) MOVED Cr Kingston, SECONDED Cr Raftis that Council REQUESTS the Chief Executive Officer to prepare a report on master planning of Percy Doyle Reserve, which may include the redevelopment of the Duncraig Leisure Centre. The Motion was Put and CARRIED (12/0) In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. Against the Motion: Nil.	**07/07/2025** Leisure Planning to prepare a report to take to committee in early 2026	31-03-2026	
30-06-2025	30 June 2025 - Special CEO Recruitment and Performance Review Committee	7.1	INTRODUCTION OF APPOINTED HR CONSULTANT TO SUPPORT THE 2025 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW PROCESS (WARD - ALL)	Completed	OFFICER'S RECOMMENDATION MOVED Cr May, SECONDED Cr Fishwick that the Chief Executive Officer Recruitment and Performance Review Committee NOTES the presentation by McArthur (Western Australia) Pty Ltd regarding the Chief Executive Officer's Annual Performance Review Program for 2025. The Motion was Put and CARRIED (5/0) In favour of the Motion: Cr Chester, Cr Fishwick, Cr Hill, Cr May and Cr Vinciullo. Against the Motion: Nil.	**21/07/2025** No further action.		

DATE: THURSDAY, 19 JUNE 2025
TIME: 6:30 PM
LOCATION: TOWN OF CAMBRIDGE

MINDARIE REGIONAL COUNCIL

Ordinary Meeting

Minutes

mrc.wa.gov.au

MINDARIE REGIONAL COUNCIL

mrc.wa.gov.au

NOTICE OF MEETING

Councillors of the Mindarie Regional Council are advised that an Ordinary Council Meeting will be held on Thursday, 19 June 2025 commencing at 6:30 PM - Town of Cambridge.

The agenda pertaining to the meeting follows.
Your attendance is respectfully requested.

Yours faithfully

SCOTT CAIRNS
Chief Executive Officer

MINDARIE REGIONAL COUNCIL – MEMBERSHIP

Cr S Proud, JP (Stephanie) - Chair	City of Stirling
Cr K Vernon (Karen) Deputy Chair	Town of Victoria Park
Cr G Mack (Gary)	Town of Cambridge
Cr C May, JP (Christopher)	City of Joondalup
Cr R Fishwick, JP (Russ)	City of Joondalup
Cr L Gobbert, JP (Liam)	City of Perth
Cr A Creado (Andrea)	City of Stirling
Cr J Ferrante (Joe)	City of Stirling
Cr C Hatton (Chris)	City of Stirling
Cr A Xamon (Alison)	City of Vincent
Cr P Miles (Paul)	City of Wanneroo
Cr J Wright (Jordan)	City of Wanneroo

NB: Although some Councils have nominated alternate members, it is a requirement that a Council carries a specific resolution for each occasion that the alternate member is to act.

Mindarie Regional Council (MRC) constituent members: Town of Cambridge; City of Joondalup; City of Perth; City of Stirling; Town of Victoria Park; City of Vincent; City of Wanneroo

MINDARIE REGIONAL COUNCIL

mrc.wa.gov.au

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair declared the meeting open at 6.46 pm.

ACKNOWLEDGE OF COUNTRY

On behalf of Councillors, we would like to acknowledge the traditional custodians of this land, the Wadjak people of the Nyoongar nation, on which this meeting is taking place and show our respect for Elders past, present and emerging.

ANNOUNCEMENTS

The Chair welcomed councillors to the first meeting of Council using new meeting management system, RESOLVE.

The Chair introduced Mr James McGovern from Governance Solutions who is working with MRC as Governance Advisor.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Member Council	Councillor Present
City of Joondalup	Cr Christopher May Cr Russ Fishwick
City of Perth	Cr Liam Gobbert
City of Stirling	Cr Andrea Creado *On line* Cr Joe Ferrante *On line* Cr Chris Hatton Cr Stephanie Proud (Chair)
Town of Victoria Park	Cr Karen Vernon (Deputy Chair)
City of Vincent	Cr Alison Xamon
City of Wanneroo	Cr Paul Miles *On line* Cr Jordan Wright

Apologies

Cr Gary Mack Town of Cambridge

Approved Leave of Absence

Nil

MRC
Chief Executive Officer, Scott Cairns Executive Manager Corporate Services, Adnana Arapovic Executive Manager Operations, Matthew Allen Executive Assistant, Deborah Toward Human Resources Manager, Sonia Cherico Communication Officer, Robert Davies IT Engineer, Reece Vellios Governance Advisor, James McGovern

MRC Observers
Nil

Visitors
Ms Alinda van der Harst, Redman Solutions

The following Member Council Observers were also present.

Member Council	Observers
Town of Cambridge	Ms Lisa Clack Mr Kelton Hincks Mr Andrew Head
City of Joondalup	Mr Nico Claassen Mr Mathew Pennington
City of Perth	Mr Allan Mason
City of Stirling	Mr Andrew Murphy Ms Madison Rea
Town of Victoria Park	Mr John Wong
City of Vincent	Ms Abi Jones
City of Wanneroo	Mr Harminder Singh Mr John Gault

3. DECLARATION OF INTERESTS
Nil

4. PUBLIC QUESTION TIME
Nil

5. ANNOUNCEMENT BY THE PRESIDING PERSON
Nil

6. APPLICATION FOR LEAVE OF ABSENCE

Nil

7. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

8. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

8.1 Ordinary Council Meeting - 24 April 2025

RECOMMENDATION / COUNCIL RESOLUTION

Moved: Cr Vernon |Seconded: Cr Hatton

That the Minutes of the Ordinary Meeting of Council held on 24 April 2025 be confirmed as a true record of the proceedings.

Carried - 11/0

For: *Cr Proud, Cr Vernon, Cr May, Cr Fishwick, Cr Gobbert, Cr Creado, Cr Ferrante, Cr Hatton, Cr Xamon, Cr Miles, Cr Wright*

Against: *None*

8.2 Special Council Meeting - 08 May 2025

RECOMMENDATION / COUNCIL RESOLUTION

Moved: Cr Vernon |Seconded: Cr Wright

That the Minutes of the Special Meeting of Council held on 08 May 2025 be confirmed as a true record of the proceedings.

Carried - 11/0

For: *Cr Proud, Cr Vernon, Cr May, Cr Fishwick, Cr Gobbert, Cr Creado, Cr Ferrante, Cr Hatton, Cr Xamon, Cr Miles, Cr Wright*

Against: *None*

9. CHIEF EXECUTIVE OFFICERS REPORTS

9.1 Financial Statements for the months ended 30 April 2025 and 31 May 2025

RECOMMENDATION / COUNCIL RESOLUTION

Moved: Cr Fishwick |Seconded: Cr Vernon

That Council: Receive the Financial Statements set out in the Attachments for the months ended 30 April 2025 and 31 May 2025.

Carried - 11/0

For: *Cr Proud, Cr Vernon, Cr May, Cr Fishwick, Cr Gobbert, Cr Creado, Cr Ferrante, Cr Hatton, Cr Xamon, Cr Miles, Cr Wright*

Against: *None*

9.2 List of Payments made for the months ended 30 April 2025 and 31 May 2025

RECOMMENDATION / COUNCIL RESOLUTION

Moved: Cr Fishwick |Seconded: Cr Hatton

That Council: Note the list of accounts paid under delegated authority to the Chief Executive Officer for the months ended 30 April 2025 and 31 May 2025, in accordance with regulation 13(1) of the Local Government (Financial Management) Regulation 1996.

Carried - 11/0

For: *Cr Proud, Cr Vernon, Cr May, Cr Fishwick, Cr Gobbert, Cr Creado, Cr Ferrante, Cr Hatton, Cr Xamon, Cr Miles, Cr Wright*

Against: *None*

9.3 Annual Budget 2025/2026

Moved: Cr Vernon|Seconded: Cr Hatton

OFFICER RECOMMENDATION:

That Council:

1. ADOPT Scenario ONE for the Draft 2025/26 Annual Budget including the following:

1.1 Statement of Comprehensive Income

That the Statement of Comprehensive Income by Nature in the Draft 2025/26 Annual Budget be adopted.

1.2 Statement of Financial Activity

That the Statement of Financial Activity in the Draft 2025/26 Annual Budget be adopted.

1.3 Statement of Cash Flow

That the Statement of Cash Flow in the Draft 2025/26 Annual Budget be adopted.

1.4 Notes to and Forming part of the Annual Budget 2025/26

That the Notes to and Forming Part of the Draft 2025/26 Annual Budget be adopted.

1.5 Reserves
That the Reserve accounts in the Draft 2025/26 Annual Budget be adopted, in addition transfer from Carbon Reserve to Site Rehabilitation Reserve be adopted.

1.6 Capital works program 2025/26
That the Capital Works Program in the Draft 2025/26 Annual Budget be adopted.

1.7 Operating Management budget
That the Budget by each division in the Draft 2025/26 Annual Budget be adopted.

1.8 Schedule of Fees and Charges 2025/26
That the Schedule of Fees and Charges in the draft 2025/26 Annual Budget be adopted.

2. Financial Reporting and Materiality
As per Local Government (Financial Management) Regulations 1996 Section 34 (5) each financial year, a Local Government is to adopt a percentage or value, calculated in accordance with the AAS (Australian Accounting Standards), to be used in financial statements for reporting material variances. For the purpose of materiality in financial reports for the 2025/26 financial year, variances shall be those equal to or greater than $50,000.

3. Endorse the Long Term Financial Plan (LTFP) 2026-2032
That the Long Term Financial Plan (LTFP) 2026-2032 Scenario **ONE** be endorsed.

Moved: Cr Fishwick|Seconded: Cr Wright
Procedural Motion
Pursuant to *Clause 9.4c of the MRC Meeting Procedures Local Law 2020* that item 3, the Long Term Financial Plan (LTFP), is dealt with separately.
CARRIED - 10/1
For: *Cr Proud, Cr Vernon, Cr May, Cr Fishwick, Cr Gobbert, Cr Creado, Cr Ferrante, Cr Xamon, Cr Miles, Cr Wright*
Against: *Cr Hatton*

SUBSTANTIVE MOTION
That Council:

1. ADOPT Scenario ONE for the Draft 2025/26 Annual Budget including the following:

1.1 Statement of Comprehensive Income
That the Statement of Comprehensive Income by Nature in the Draft 2025/26 Annual Budget be adopted.

1.2 Statement of Financial Activity
That the Statement of Financial Activity in the Draft 2025/26 Annual Budget be adopted.

1.3 Statement of Cash Flow
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1.4 Notes to and Forming part of the Annual Budget 2025/26
That the Notes to and Forming Part of the Draft 2025/26 Annual Budget be adopted.

1.5 Reserves
That the Reserve accounts in the Draft 2025/26 Annual Budget be adopted, in addition transfer from Carbon Reserve to Site Rehabilitation Reserve be adopted.

1.6 Capital works program 2025/26
That the Capital Works Program in the Draft 2025/26 Annual Budget be adopted.

1.7 Operating Management budget
That the Budget by each division in the Draft 2025/26 Annual Budget be adopted.

1.8 Schedule of Fees and Charges 2025/26
That the Schedule of Fees and Charges in the draft 2025/26 Annual Budget be adopted.

2. Financial Reporting and Materiality
As per Local Government (Financial Management) Regulations 1996 Section 34 (5) each financial year, a Local Government is to adopt a percentage or value, calculated in accordance with the AAS (Australian Accounting Standards), to be used in financial statements for reporting material variances. For the purpose of materiality in financial reports for the 2025/26 financial year, variances shall be those equal to or greater than $50,000.

Moved: Cr Vernon Seconded: Cr Hatton
Lost - 6/5
For: *Cr Proud, Cr Vernon, Cr Creado, Cr Ferrante, Cr Hatton, Cr Xamon*
Against: *Cr May, Cr Fishwick, Cr Gobbert, Cr Miles, Cr Wright*
LOST FOR WANT OF AN ABSOLUTE MAJORITY

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FORESHADOWED MOTION
Moved: Cr Fishwick|Seconded: Cr May

That Council:

1 ADOPT Scenario 2 for the inclusion of Waste to Energy (WtE) from 1 January 2026 for the Draft 2025/26 Annual Budget including the following:

1.1 Statement of Comprehensive Income
That the Statement of Comprehensive Income by Nature in the Draft 2025/26 Annual Budget be adopted.

1.2 Statement of Financial Activity
That the Statement of Financial Activity in the Draft 2025/26 Annual Budget be adopted.

1.3 Statement of Cash Flow
That the Statement of Cash Flow in the Draft 2025/26 Annual Budget be adopted.

1.4 Notes to and Forming part of the Annual Budget 2025/26
That the Notes to and Forming Part of the Draft 2025/26 Annual Budget be adopted.

1.5 Reserves
That the Reserve accounts in the Draft 2025/26 Annual Budget be adopted, in addition transfer from Carbon Reserve to Site Rehabilitation Reserve be adopted.

1.6 Capital works program 2025/26
That the Capital Works Program in the Draft 2025/26 Annual Budget be adopted.

1.7 Operating Management budget
That the Budget by each division in the Draft 2025/26 Annual Budget be adopted.

1.8 Schedule of Fees and Charges 2025/26
That the Schedule of Fees and Charges in the draft 2025/26 Annual Budget be adopted.

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2. Financial Reporting and Materiality
As per Local Government (Financial Management) Regulations 1996 Section 34 (5) each financial year, a Local Government is to adopt a percentage or value, calculated in accordance with the AAS (Australian Accounting Standards), to be used in financial statements for reporting material variances. For the purpose of materiality in financial reports for the 2025/26 financial year, variances shall be those equal to or greater than $50,000.

Rationale:
I believe that by including Waste to Energy (WtE) from 1 January 2026 would allow sufficient time to obtain the required approvals from all seven (7) member councils.

Moved: Cr Wright|Seconded: Cr May
Procedural Motion
That Council
Pursuant to *Mindarie Regional Council Meeting Procedures Local Law 2022* clause 10.1 (d) that the Motion be now put.
CARRIED - 7/4
For: Cr Proud, Cr May, Cr Fishwick, Cr Gobbert, Cr Hatton, Cr Miles, Cr Wright
Against: Cr Vernon, Cr Creado, Cr Ferrante, Cr Xamon

COUNCIL RESOLUTION
Moved: Cr Fishwick|Seconded: Cr May
That Council:

1 ADOPT Scenario 2 for the inclusion of Waste to Energy (WtE) from 1 January 2026 for the Draft 2025/26 Annual Budget including the following:

1.1 Statement of Comprehensive Income
That the Statement of Comprehensive Income by Nature in the Draft 2025/26 Annual Budget be adopted.

1.2 Statement of Financial Activity
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1.4 Notes to and Forming part of the Annual Budget 2025/26
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2. Financial Reporting and Materiality
As per Local Government (Financial Management) Regulations 1996 Section 34 (5) each financial year, a Local Government is to adopt a percentage or value, calculated in accordance with the AAS (Australian Accounting Standards), to be used in financial statements for reporting material variances. For the purpose of materiality in financial reports for the 2025/26 financial year, variances shall be those equal to or greater than $50,000.

CARRIED - 7/4
For: *Cr May, Cr Fishwick, Cr Gobbert, Cr Ferrante, Cr Xamon, Cr Miles, Cr Wright*
Against: *Cr Proud, Cr Vernon, Cr Creado, Cr Hatton*

Moved: Cr Fishwick|Seconded: Cr May
Procedural Motion /Council Resolution
That Council
Pursuant to clause 10.9 of the *MRC Meeting Procedures Local Law 2020* the Long Term Financial Plan (LTFP) be referred back to the CEO for a further report to be submitted to the Ordinary Meeting of the Council to be held on 17 July 2025 that provides greater detail on the estimated costs.

CARRIED - 7/4
For: *Cr May, Cr Fishwick, Cr Gobbert, Cr Creado, Cr Ferrante, Cr Miles, Cr Wright*
Against: *Cr Proud, Cr Vernon, Cr Hatton, Cr Xamon*

9.4 2024/25 Budget Adjustments June 2025

RECOMMENDATION / COUNCIL RESOLUTION
Moved: Cr Wright |Seconded: Cr Fishwick
1. That Council: BY ABSOLUTE MAJORITY APPROVES the following adjustments to the 2024/25 Annual Budget as shown in Attachment 1.
1.1 A net decrease in the budget surplus of $126,000.

Carried - 11/0
For: *Cr Proud, Cr Vernon, Cr May, Cr Fishwick, Cr Gobbert, Cr Creado, Cr Ferrante, Cr Hatton, Cr Xamon, Cr Miles, Cr Wright*
Against: *None*

10. MEMBERS INFORMATION BULLETIN

10.1 Members Information Bulletin No 91

RECOMMENDATION / COUNCIL RESOLUTION
Moved: Cr May |Seconded: Cr Hatton
That Council:
Receive the Members Information Bulletin No 91.

Carried - 11/0
For: *Cr Proud, Cr Vernon, Cr May, Cr Fishwick, Cr Gobbert, Cr Creado, Cr Ferrante, Cr Hatton, Cr Xamon, Cr Miles, Cr Wright*
Against: *None*

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11. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11.1 Notice of Motion - Councillor Paul Miles - City of Wanneroo

MOTION

That the Council resolves to request the Chief Executive Officer to:

1. Establish official Mindarie Regional Council (MRC) email accounts for all Councillors elected to the MRC; and
2. Update the Councillors' biographies on the MRC website to include each Councillor's MRC email address and mobile phone number.

Moved: Cr Miles|Seconded: Cr Wright

Note: **Cr Joe Ferrante** disconnected from the meeting at 08:23 PM.

PROPOSED AMENDMENT

Moved: Cr Vernon|Seconded: Cr Xamon

That the Council resolves to request the Chief Executive Officer to:

1. Establish official Mindarie Regional Council (MRC) email accounts for any Councillors elected to the MRC who wish to have one; and
2. Update the Councillors' biographies on the MRC website to include a contact email address for each Councillor.

Reasons An opt in system provides flexibility for those councillors who wish to have a greater level of security, and allows councillors who don't wish to have an MRC email address to continue with the existing arrangement.

Carried - 10/0

For: *Cr Proud, Cr Vernon, Cr May, Cr Fishwick, Cr Gobbert, Cr Creado, Cr Hatton, Cr Xamon, Cr Miles, Cr Wright*

Against: *None*

SUBSTANTIVE MOTION AS AMENDED

That the Council resolves to request the Chief Executive Officer to:

1. Establish official Mindarie Regional Council (MRC) email accounts for any Councillors elected to the MRC who wish to have one; and
2. Update the Councillors' biographies on the MRC website to include a contact email address for each Councillor.

Carried - 10/0

For: *Cr Proud, Cr Vernon, Cr May, Cr Fishwick, Cr Gobbert, Cr Creado, Cr Hatton, Cr Xamon, Cr Miles, Cr Wright*

Against: *None*

12. URGENT BUSINESS

Nil

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

14. MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Note: **Cr Christopher May** left the meeting at 08:37 PM.
Note: **Cr Chris Hatton** left the meeting at 08:37 PM.

Moved: Cr Proud | Seconded: Cr Wright
Procedural Motion

The meeting was moved into **Closed** session at 8.38 pm

CARRIED - 8/0

For: *Cr Proud, Cr Vernon, Cr Fishwick, Cr Gobbert, Cr Creado, Cr Xamon, Cr Miles, Cr Wright*

Against: *None*

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14.1 City of Perth – Waste Disposal Services and Recovery of Charges

Note: **Cr Chris Hatton** re-entered the meeting at 08.40 pm.
Note: **Cr Christopher May** re-entered the meeting at 08.40pm.

Procedural Motion
That Council
Pursuant to *Mindarie Regional Council Meeting Procedures Local Law 2022 - 10.1 (j) that the operation of one or more of the provisions of the local law be suspended* to allow alternative motion be accepted by the Chair dispensing with the 2 days notice

Moved: Cr Gobbert|Seconded: Cr Miles
Lost - 5/5+1
For: *Cr May, Cr Fishwick, Cr Gobbert, Cr Miles, Cr Wright*
Against: *Cr Proud, Cr Vernon, Cr Creado, Cr Hatton, Cr Xamon*
Meeting Note: The Chair exercised her right to use the casting vote to break the deadlock.

THIS PROCEDURAL MOTION WAS LOST.

Note: Cr Andrea Creado disconnected from the meeting at 9:25 pm.

RECOMMENDATION / COUNCIL RESOLUTION
Moved:Cr Vernon |Seconded: Cr Xamon
That Council:
1. **ENDORSES the recommendations contained within the confidential report.**

Carried - 5/4
For: *Cr Proud, Cr Vernon, Cr May, Cr Hatton, Cr Xamon*
Against: *Cr Fishwick, Cr Gobbert, Cr Miles, Cr Wright*

Moved: Cr Proud|Seconded: Cr Hatton
Procedural Motion
The meeting reopened from Closed session at 9.34 pm.

CARRIED - 9/0
For: *Cr Proud, Cr Vernon, Cr May, Cr Fishwick, Cr Gobbert, Cr Hatton, Cr Xamon, Cr Miles, Cr Wright*
Against: *None*

Meeting Note: One person returned to the Public Gallery. The Chair read out the resolution made behind closed doors.

15. NEXT MEETING

The next meeting of Council will be held on the 17 July 2025 at the City of Stirling commencing at 6.30pm.

16. CLOSURE

The Chair closed the meeting at 9.38 pm and thanked the Town of Cambridge for their hospitality and use of their meeting facilities.

Signed
Chairperson.....

Dated.....

City of Joondalup

Corporate Business Plan 2024–2028

Quarter 4 Report

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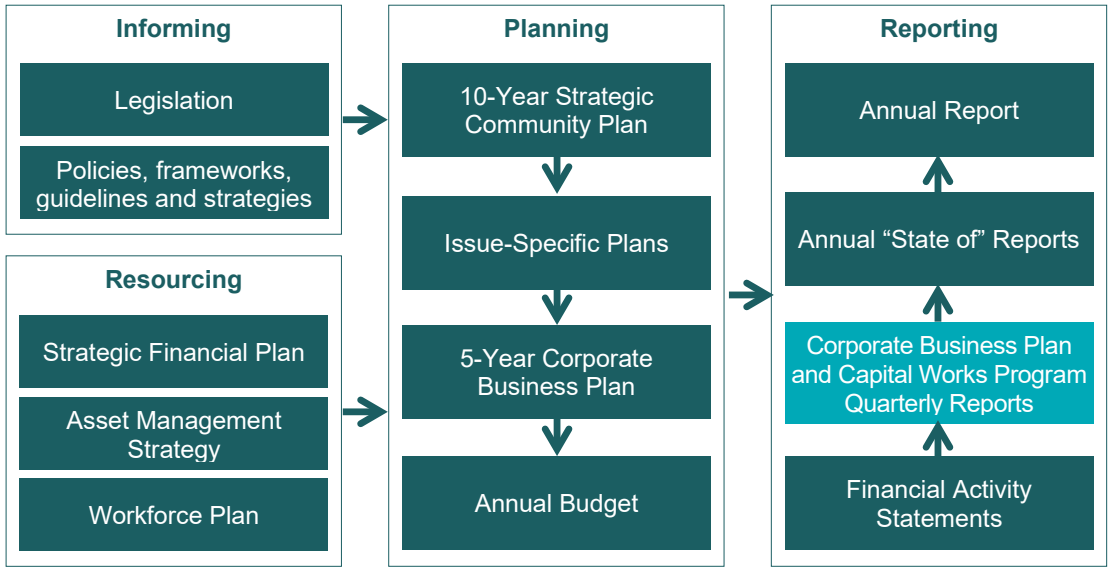
THE PURPOSE OF THIS REPORT

Corporate Business Plan Quarterly Reports are presented to the Council each quarter and are published on our website. The reports provide information on achievements and performance against the quarterly milestones outlined in our 5-Year Corporate Business Plan. This plan is our medium-term planning document which contains the services, projects and activities which have been developed in response to the vision, goals and outcomes of our 10-Year Strategic Community Plan: *Joondalup 2032*.

This report shows all of the listed ongoing programs and activities and provides data against the quarterly actions. The report also lists all of the non-capital projects and initiatives and indicates whether the project/activity is on time and on budget at the end of each quarter. A commentary is also provided on exactly what has been achieved. Note that reporting on our 5-Year Capital Works Program is undertaken through the Capital Works Program Quarterly Reports.

Integrated Planning and Reporting Framework

Corporate Business Plan Quarterly Reports and Capital Works Program Quarterly Reports sit within an Integrated Planning and Reporting Framework which builds in Informing, Resourcing, Planning and Reporting requirements to ensure transparency and evidence of planned achievements.



KEY PRIORITIES FOR 2024/25

The following projects and initiatives have been identified by the Council as key priorities for 2024/25.

Key capital works projects

Capital works projects are those detailed in our 5-Year Capital Works Program. The following lists the key capital works projects for 2024/25. Note only those capital works projects with reportable actions for 2024/25 have been considered as key capital works projects for this year. These are aligned to the key themes of *Joondalup 2032*. Detailed reporting against these key projects is provided in the separate Key Capital Works Projects Quarterly Status Reports.

Community	Duncraig Adventure Hub Gibson Park pump track	Santiago Park sports lighting installation Sorrento Surf Life Saving Club redevelopment
Environment	Coastal and estuarine mitigation program	
Place	Eddystone Avenue — Joondalup Drive to Honeybush Drive Greenwood Scout Hall refurbishment Hepburn Avenue — Lilburne Avenue to Walter Padbury Boulevard Hepburn Avenue/Amalfi Drive roundabout improvement Hepburn Avenue/Moolanda Boulevard roundabout construction Hillarys cycle network expansion Joondalup Drive/Hodges Drive intersection upgrade	Joondalup Drive/Lakeside Drive (north) roundabout Moolanda Boulevard pedestrian footbridge Percy Doyle Football/Tee Ball Clubrooms Prince Regent Park facility upgrade Tom Simpson Park north/south car parks improvements Warwick north cluster parks revitalisation Whitfords West Park — amenity improvements and construction of recreation infrastructure
Economy	Burns Beach — café/kiosk/restaurant	Burns Beach Coastal Node redevelopment

Key non-capital projects and initiatives

Non-capital projects and initiatives are listed in this plan. The following lists the key non-capital projects and initiatives for 2024/25. These are aligned to the key themes of *Joondalup 2032*. Detailed commentary against the quarterly milestones for these projects and initiatives are provided under each key theme section of this report.

Community	Dog Management Plan	Joondalup performing arts centre
Environment	Climate Change Plan	Coastal Hazard Risk Management and Adaptation Plan
Place	Heathridge Park Masterplan Integrated parking compliance system Joondalup City Centre development	Local Planning Strategy review Ocean Reef Marina
Economy	Investment Attraction Framework Joondalup Innovation Precinct	Place activation
Leadership	Core system replacement project (Project Axiom) City of Joondalup website redevelopment project Customer service centralisation	Performance measures Privacy and Responsible Information Sharing reforms

QUARTER HIGHLIGHTS

COMMUNITY

Community Development Expos

The inaugural Volunteer Expo was held at Joondalup Library on 24 May 2025. Stallholders included fourteen Volunteer Involving Organisations, five City of Joondalup Friends Groups and three Library groups.

On 10 June 2025, the City hosted the Seniors Lifestyle Expo at Westfield Whitford Shopping Centre. Fourteen stall holders promoted their activities, events and programs that support and benefit older persons in our community. The event saw over 250 attendees and included promotion of World Elder Abuse Awareness Day, observed annually on 15 June 2025.

Community Art Exhibition

The annual Community Art Exhibition was held in the quarter, exhibiting 162 artworks by residents and members of arts organisations based within the City. The exhibition ran from 16–28 June 2025 at Lakeside Shopping Centre. Judges awarded the Most Outstanding Artwork prize to Harry Young for his sculpture of the Telstra building titled “Forbidden Skate Ramp”.

ENVIRONMENT

Gold Waterwise Council

The Water Corporation (WA) re-endorsed the City as a Gold Waterwise Council for its achievements in sustainable water management and commitment to building waterwise communities in FY2023–24. Craigie Leisure Centre was also re-endorsed as a Gold Waterwise Aquatic Centre for demonstrating best practice water management. Some of the waterwise projects include park and irrigation upgrades using hydrozoning and smart meters, implementing the leak detection project in City buildings, planting over 12,000 trees, community and staff education and the Native Plant Giveaway.

Native Plant Giveaway 2025

In May 2025 the City successfully completed the delivery the second Native Plant Giveaway program. This initiative supports the creation of cool, green, and waterwise native gardens that benefit both residents and local wildlife. The program also forms a key component of the City’s broader Environmental Education Program.

A total of 1,300 native and waterwise plant packs were distributed across two full-day events held in April and May 2025. Packs were allocated with priority for first-time participants who had not previously taken part in the City’s Waterwise Verge Rebate Program or earlier Native Plant Giveaway events. Within the packs, 8,000 native waterwise plants and trees were provided to residents. Through this program, the City can proactively contribute to increasing biodiversity, enhancing wildlife habitat, and expanding urban tree canopy cover throughout the City of Joondalup.

PLACE

Key community enhancements

The City celebrated several major milestones, including the completion of the Percy Doyle Sporting Facility upgrade, the installation of a new universal access toilet at Gibson Park, and the development and opening of the Joondalup Contemporary Art Gallery within the Civic Centre Precinct.

Pedestrian-friendly upgrades to Davidson Terrace

Through the Streets Alive grant program, the City of Joondalup was awarded a grant to implement pedestrian-friendly upgrades to Davidson Terrace in the City Centre. Streets Alive is a community-led funding initiative delivered by Town Team Movement in partnership with Main Roads WA and the Western Australian Local Government Association (WALGA). Guided by strong community engagement and placemaking principles, the project will incorporate traffic calming measures and enhanced public amenities into its design and delivery.

ECONOMY

Smart City Connect

The City hosted the fourth edition of the Smart City Connect series on 10 April 2025, in partnership with the National Transport Research Organisation. The session focused on technology and transport innovations to build safer roads and more connected communities. These sessions are an opportunity for the City to play a proactive an innovative role in the technology and transport spaces.

LEADERSHIP

Australasian Reporting Awards

The City of Joondalup received a Gold Award at the 2025 Australasian Reporting Awards. This is the highest award a local government can receive for excellence in annual reporting. The Australasian Reporting Awards benchmarks the City's annual report against world best practice reporting criteria and against other local governments across Australia, New Zealand, and the Asia Pacific Region. The annual report is an essential mechanism of accountability, an integral element in the governance process. This is the City's sixth consecutive Gold Award, demonstrating our commitment to provide a balanced and reasonable account of our economic, environmental, and social performance. The City's 2023/24 Annual Report highlights the services, projects, and activities we have delivered since developing our new 10-Year Strategic Community Plan, Joondalup 2032.

1. COMMUNITY

OUR GOAL

We have a vibrant cultural scene, and our community is friendly, welcoming, caring and supportive. We are prepared for emergencies and feel strong and resilient. We encourage and support local organisations and community-led activities, and feel connected and safe in our neighbourhoods.

YOUR OUTCOMES

1-1 Healthy and safe

You feel healthy and safe in your local community.

1-2 Inclusive and connected

You enjoy local services and programs that cater for different ages, abilities and backgrounds.

1-3 Active and social

You enjoy quality local activities and programs for sport, learning and recreation.

1-4 Artistic and creative

You celebrate, support and participate in art and events in your local area.

1-5 Cultural and diverse

You understand, value and celebrate the City's unique Aboriginal and other diverse cultures and histories.

Outcome 1-1 Healthy and safe

You feel healthy and safe in your local community.

Ongoing programs and activities

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Animal management Promotion of and support for responsible pet ownership and compliance with the Dog Act 1976 and the Cat Act 2011, and subsidiary legislation			
Register dogs and cats in accordance with legislative requirements.	Number of dogs registered with the City.	Q1	24,996 dogs registered.
		Q2	24,431 dogs registered.
		Q3	24,279 dogs registered.
		Q4	24,273 dogs registered.
	Number of new dog registrations completed.	Q1	504 new dog registrations.
		Q2	534 new dog registrations.
		Q3	552 new dog registrations.
		Q4	537 new dog registrations.
	Number of cats registered with the City.	Q1	7,800 cats registered.
		Q2	7,663 cats registered.
		Q3	7,621 cats registered.
		Q4	7,752 cats registered.
	Number of new cat registrations completed.	Q1	139 new cat registrations.
		Q2	119 new cat registrations.
		Q3	119 new cat registrations.
		Q4	256 new cat registrations.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Investigate and take appropriate action in relation to reported dog incidents.	Number of dog attacks reported.	Q1	96 dog attacks reported.
		Q2	79 dog attacks reported.
		Q3	77 dog attacks reported.
		Q4	70 dog attacks reported.
	Number of wandering dogs reported.	Q1	154 wandering dogs reported.
		Q2	130 wandering dogs reported.
		Q3	79 wandering dogs reported.
		Q4	102 wandering dogs reported.
	Number of property inspections undertaken in relation to dog incidents.	Q1	28 property inspections undertaken.
		Q2	19 property inspections undertaken.
		Q3	26 property inspections undertaken.
		Q4	8 property inspections undertaken.
	Number of infringements and cautions issued in relation to dog incidents.	Q1	84 infringements and 93 cautions issued.
		Q2	96 infringements and 59 cautions issued.
		Q3	163 infringements and 59 cautions issued.
		Q4	73 infringements and 69 cautions issued.
Environmental health Environmental health initiatives and programs in the community, including inspections and assessments relating to immunisation, food, noise, disease, pest control and safety in accordance with the Public Health Act 2016 and subsidiary legislation, and relevant local laws.			
Deliver immunisations through clinics and a school-based immunisation program.	Number of children immunised.	Q1	1,671 children immunised.
		Q2	1,556 children immunised.
		Q3	0 children immunised.
		Q4	0 children immunised.
	Number of vaccinations administered.	Q1	2,753 vaccinations administered.
		Q2	2,412 vaccinations administered.
		Q3	0 vaccines administered.
		Q4	0 vaccines administered.
Determine environmental health applications received in accordance with legislative requirements.	Number of environmental health approvals determined.	Q1	87 approvals determined.
		Q2	81 approvals determined.
		Q3	85 approvals determined.
		Q4	53 approvals determined.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Respond to requests and complaints on a range of environmental health matters	Number of environmental health investigations completed.	Q1	159 investigations completed.
		Q2	227 investigations completed.
		Q3	248 investigations completed.
		Q4	221 investigations completed.
Undertake premises inspections for the purposes of managing public health risks.	Number of premises inspections conducted.	Q1	392 inspections conducted.
		Q2	383 inspections conducted.
		Q3	400 inspections conducted.
		Q4	548 inspections conducted.
Graffiti removal Removal of graffiti from public spaces to minimise the impact of criminal damage and promote safe and welcoming neighbourhoods.			
Remove graffiti from public spaces within 2 working days.	Number of graffiti removals completed.	Q1	1,015 removals completed.
		Q2	654 removals completed.
		Q3	384 removals completed.
		Q4	570 removals completed.
	Percentage of graffiti removals completed within 2 working days of reporting.	Q1	100% of removals completed.
		Q2	99% of removals completed.
		Q3	98% of removals completed.
		Q4	100% of removals completed.
Public areas CCTV Operation and management of the City's CCTV network to deter criminal, anti-social and suspicious activity.			
Provide CCTV footage to Western Australia Police, as requested, in accordance with legislative requirements	Number of requests for CCTV images by Western Australia Police.	Q1	13 requests received.
		Q2	13 requests received.
		Q3	28 requests received.
		Q4	24 requests received.
Swimming pool inspections Inspections of all private swimming pools across the City at least once every 4 years in accordance with Building Act 2011 and subsidiary legislation.			
Deliver the swimming pool barrier inspection program in accordance with legislative requirements.	Number of regulatory (4-yearly) swimming pool inspections.	Q1	1,543 regulatory inspections.
		Q2	1,547 regulatory inspections.
		Q3	1,733 regulatory inspections.
		Q4	1950 regulatory inspections.
	Number of additional (follow-up) swimming pool inspections.	Q1	1,041 additional inspections.
		Q2	1,054 additional inspections.
		Q3	822 additional inspections.
		Q4	990 additional inspections.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for 2024/25**

MILESTONE		COMMENT	STATUS
Community Safety Plan A plan that addresses community safety issues across the City, including parking management, animal management, CCTV, graffiti removal and community amenity. The plan ensures the community feels connected and safe through direct service provision, as well as supporting and encouraging local organisations and community-led activities.			
Q1	Present the draft Community Safety Plan 2025–2029 to Council seeking endorsement to undertake community consultation.	The development of the draft Community Safety Plan continued in the quarter. However, the draft Plan was not submitted to Council seeking endorsement for community consultation, as additional reviews were required.	✓
	Undertake community consultation on the draft Community Safety Plan 2025–2029.	It is anticipated that stakeholder consultation will be undertaken in quarter 3 2024/25, following Council endorsement of the draft Plan.	✓
Q2	**[milestone removed CJ301-11/24 refers]**		
Q3	**[milestone removed CJ301-11/24 refers]**		
	[milestone from quarter 1] Present the draft Community Safety Plan 2025–2029 to Council seeking endorsement to undertake community consultation.	Continued to refine the draft Community Safety Plan in the quarter. However, the plan was not finalised and presented to Council seeking endorsement to undertake community consultation. It is anticipated that the draft Community Safety Plan will be presented to Council in quarter 4 2024/25.	✓
	[milestone from quarter 1] **[milestone discontinued CJ112-05/25 refers]** Undertake community consultation on the draft Community Safety Plan 2025–2029.	It is anticipated that stakeholder consultation will be undertaken in quarter 1 2025/26, subject to Council's endorsement of the draft Plan for the purpose of community consultation.	✓
Q4	**[milestone removed CJ301-11/24 refers]**		
	[milestone removed CJ112-05/25 refers]		
	[milestone from quarter 1] Present the draft Community Safety Plan 2025–2029 to Council seeking endorsement to undertake community consultation.	Due to resourcing constraints and competing priorities, it is anticipated that the draft Community Safety Plan 2025–2029 will be presented to Council in quarter 2 FY2025–26, seeking endorsement to proceed with community consultation.	✓

MILESTONE		COMMENT	STATUS
Dog Management Plan* A new plan to guide the City's approach to managing dogs within the district, including legislative and regulatory instruments, behavioural management, and community education and awareness.			
Q1	Present the proposed approach to developing the Dog Management Plan to Elected Members seeking feedback.	Circulated the community consultation plan and materials for the upcoming consultation to inform the development of the draft Dog Management Plan to Elected Members on 25 September 2024 for feedback.	✓
Q2	Undertake community consultation to inform development of the draft Dog Management Plan 2025–2035.	Undertook community consultation to inform development of the draft Dog Management Plan 2025–2035 from 14 November 2024 to 11 December 2024. The Community Consultation Outcomes Report will be available in quarter 3.	✓
Q3	Progress development of the draft Dog Management Plan 2025–2035.	Progressed the development of a Community Consultation Outcomes Report to inform the draft Dog Management Plan 2025–2035. The Community Consultation Outcomes Report is still in progress due to the large volume of responses and comments. The City will present the consultation outcomes and proposed path forward to Elected Members in quarter 1 FY2025–26.	✓
Q4	**[milestone removed CJ112-05/25 refers]**		
	[milestone from previous quarter] Progress development of the draft Dog Management Plan 2025–2035.	Finalised the Community Consultation Outcomes Report to inform the draft Dog Management Plan 2025–2035. The consultation outcomes and proposed path forward will be presented to Elected Members on 1 July 2025.	✓

MILESTONE		COMMENT	STATUS
Local laws Local laws made under the Local Government Act 1995 and subsidiary legislation to cover matters considered necessary for the good government of the City. Local laws are reviewed every 8 years in accordance with the Act. The next 8-yearly review is set to take place in 2029/30.			
Q1	Progress amendments to local laws as required.	• Community Consultation on the proposed Animals Local Law 2024 closed on 11 July 2024, with a total of 120 submissions received. • The Parking Amendment Local Law 2024 was presented to the Policy Committee at the 2 September 2024 meeting, and to the Council at the 17 September 2024 meeting, after which, the proposed local law was publicly advertised.	✓
Q2	Progress amendments to local laws as required.	• Prepared a Green Paper for Elected Members' consideration regarding the proposed *Animals Local Law 2024*. • Awaiting feedback from the Department of Local Government, Sport and Cultural Industries regarding the *Parking Amendment Local Law 2024*.	✓
Q3	Progress amendments to local laws as required.	• Drafted a report on the *Parking Amendment Local Law 2024* to be presented to Council at the 29 April 2025 Council meeting. • Revised the draft *Animals Local Law 2024* and prepared a draft report to Policy Committee.	✓
Q4	Progress amendments to local laws as required.	• The *Parking Amendment Local Law 2024* was adopted by Council at their 29 April 2025 meeting, advertised in the *Government Gazette* on 30 May 2025, and came into effect on 13 June 2025. • The proposed Animals Local Law 2025 was endorsed for public advertising by Council at their 27 May 2025 meeting. • Redrafted the proposed Animals Local Law 2025 following feedback received from the community and the Department of Local Government, Sport and Cultural Industries.	✓

MILESTONE		COMMENT	STATUS
Public Heath Plan A new plan to respond to local health risks and establish objectives and policy priorities for the promotion and protection of public health in the City. Development of a new public health plan is a requirement under Stage 5, Phase 5A implementation of the WA Public Health Act 2016 and subsidiary legislation.			
Q1	Prepare a project plan for the development of a draft Public Health Plan 2026–2031.	A project plan for the development of a draft Public Health Plan 2026–2031 was drafted but not finalised in the quarter due to scheduling constraints. It is expected to be finalised in quarter 2 of 2024/25.	✓
Q2	**[milestone from previous quarter]** Prepare a project plan for the development of a draft Public Health Plan 2026–2031.	Prepared a project plan for the development of a draft Public Health Plan 2026–2031.	✓
	Commence the collection and review of public health data.	Engaged the North Metropolitan Health Service to provide the public health data for review. The required public health data is not yet available, and it is anticipated that the North Metropolitan Health Service will provide an update on the availability of the data in quarter 3.	✓
Q3	**[milestone from previous quarter]** Commence the collection and review of public health data.	• Continued to engage with the North Metropolitan Health Service to commence the collection and review of public health data. • Received and reviewed the City of Joondalup Health and Wellbeing Profile and extracted key data points.	✓
	Progress the collection and review of public health data.	Presented a health and wellbeing snapshot to the Strategic Community Reference Group at their meeting on 19 March 2025. Reference Group members reviewed and provided comment on the data and identified priority focus areas.	✓
Q4	Progress the collection and review of public health data.	Completed the collection of public health data relevant to the City's health and wellbeing profile. Reviewed and utilised the data to provide a health and wellbeing snapshot to support stakeholder workshops.	✓
	Undertake community consultation to inform development of the draft Public Health Plan 2026–2031.	• Due to additional consultation requirements, it is anticipated that community consultation to inform the development of the draft Public Health Plan 2026–2031 will occur in quarter 1 of FY2025–26. • An external facilitator was appointed to conduct the community and external stakeholder workshops in August 2025.	✓

MILESTONE		COMMENT	STATUS
Responsible pet ownership — schools' education program A new education program to encourage and educate school children on responsible pet ownership.			
Q1			
Q2			
Q3			
Q4	Deliver scheduled activities and events as part of the schools' education program for the quarter.	Due to restructuring of resources, the schools' education program has been deferred until relevant training is completed and program compilation can occur.	✓

Outcome 1-2 Inclusive and connected

You enjoy local services and programs that cater for different ages, abilities and backgrounds.

Ongoing programs and activities

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Communities in-Focus program A capacity building program for community groups to identify and build on the existing skills, experience and knowledge already present.			
Deliver scheduled programs, activities and events as part of the Communities in-Focus program.	• List of programs, activities and events delivered as part of the Communities in-Focus program. • Number of attendees per program, activity and event delivered as part of the Communities in-Focus program.	Q1	2 Community Funding Program grant information sessions with 33 attendees.
		Q2	No scheduled programs, activities or events.
		Q3	No scheduled programs, activities or events.
		Q4	3 Communities in-focus events: • Committee Succession Planning with 14 attendees. • Raising funds beyond government grants with 14 attendees. • Understanding Homelessness in our community with 44 attendees.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Community Transport program A service for eligible community members that provides affordable transport from the home to local shopping centres and libraries.			
Deliver the Community Transport program to eligible community members.	Number of unique and total passengers serviced by the Community Transport program.	Q1	119 unique passengers and 735 total passengers.
		Q2	670 unique passengers and 1,405 total passengers.
		Q3	654 unique passengers and 2,059 total passengers.
		Q4	518 unique passengers and 2,677 total passengers.
	Number of trips made as part of the Community Transport program	Q1	128 trips made, including 95 core program trips, 22 internal city program trips, and 11 community group hires.
		Q2	115 trips made, including 90 core program trips, 14 internal city program trips, and 11 community group hires.
		Q3	101 trips made, including 82 core program trips, 12 internal city program trips and 7 community group hires.
		Q4	109 trips made, including 88 core program trips, 9 internal city program trips and 12 community group hires.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Volunteer Joondalup program A range of programs, activities and events that promote volunteering opportunities, and encourage greater volunteerism within the community.			
Deliver scheduled programs, activities and events as part of the Volunteer Joondalup program.	• List of programs, activities and events delivered as part of the Volunteer Joondalup program. • Number of attendees per program, activity and event delivered as part of the Volunteer Joondalup program.	Q1	Step into Volunteering session held with 57 attendees.
		Q2	2 Step into Volunteering sessions held with 70 attendees.
		Q3	2 Step into Volunteering sessions held with 44 attendees.
		Q4	• 2 Step into Volunteering sessions held with 63 attendees. • Volunteer Expo held with 200 attendees.
	Number of volunteer engagements made through the Joondalup Volunteer Resource Centre.	Q1	180 volunteer engagements made.
		Q2	157 volunteer engagements made.
		Q3	238 volunteer engagements made.
		Q4	274 volunteer engagements made.
Youth Development initiatives A range of programs, activities and events that foster healthy, resilient, informed and engaged young people, and promote and celebrate the role of young people in the community.			
Deliver scheduled programs, activities and events through the City's youth centres.	• List of programs, activities and events delivered through the City's youth centres. • Number of participants per program, activity and event delivered through the City's youth centres.	Q1	• 12 Drop-in Programs with 314 participants. • 7 Term Programs with 30 participants. • 7 Write Up with Centre for Stories Sessions with 30 participants.
		Q2	• 10 Drop-in Programs with 348 participants. • 5 Term Programs with 57 participants.
		Q3	• 12 Drop-in Programs with 412 participants. • 3 Term Programs with 10 participants.
		Q4	• 7 Drop-in Programs with 361 participants. • 7 Term Programs with 20 participants. · 1 AquaKreArtz Art Workshop with 3 participants. · 2 Money Matters sessions with 4 participants. · 4 Empower2Free sessions with 13 participants.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Deliver scheduled programs, activities and events through the Youth Truck.	• List of programs, activities and events delivered through the Youth Truck. • Number of participants per program, activity and event delivered through the Youth Truck.	Q1	• 15 regular shifts with 140 participants.
		Q2	• 42 regular shifts with 541 participants. • Bike Launch Month with 40 participants. • 2 Music in the Park concerts with 123 participants. • Belridge Secondary College with 72 participants.
		Q3	• 51 regular shifts with 655 participants. • 6 BMX, skate and scooter clinics with 95 participants. • 4 BMX, skate and scooter competitions: · Kinross Skate Park with 35 participants · Shepherds Bush Park with 35 participants · Mirror Park Skate Park with 30 participants · Carine Skate Park with 10 participants.
		Q4	• 43 regular shifts with 848 participants. · 5 Youth Week sessions with 196 participants. · Flipbook workshop with 12 participants. · Butterfly workshop with 11 participants. · 14 general Youth Truck sessions with 213 participants. · Mater Dei College School Expo with 217 participants. · Mindarie Senior High School Health Expo with 92 participants.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Deliver scheduled programs, activities and events as part of the Youth Events program.	• List of programs, activities and events delivered as part of the Youth Events program. • Number of participants per program, activity and event delivered as part of the Youth Events program.	Q1	• 8 Youth Event Series — Winter School Holiday Program with 153 participants. • Youth Forum with 90 participants. • 4 Youth Event Series — Spring School Holiday Program with 78 participants.
		Q2	• 3 Youth Event Series — Spring School Holiday Program with 56 participants. • Youth Awards FY2024–25 (School) — 6 successful recipients. • Youth Awards FY2024–25 (Tertiary) — 1 successful recipient received and completed the 12 weeks work experience placement.
		Q3	• 6 BMX, skate and scooter clinics 2025 facilitated by Freestyle Now, with 95 participants. • 4 BMX, skate and scooter competitions: · Kinross Skate Park with 35 participants · Shepherds Bush Park with 35 participants · Mirror Park Skate Park with 30 participants · Carine Skate Park with 10 participants. • 1 Joondalup Festival event, Spray it Forward, with 219 participants.
		Q4	• 7 Youth Event Series — Autumn School Holiday Program with 105 participants.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

MILESTONE		COMMENT	STATUS
Access and Inclusion Plan A plan which contributes towards the creation of accessible and inclusive communities through the provision and improvement of services, events, processes, and spaces for the community.			
Q1	Deliver scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 for the quarter.	The following scheduled actions in support of the Access and Inclusion Plan 2021/22–2023/24 were delivered in the quarter: • Met with Sorrento Surf Life Saving Club to discuss enhanced promotion and measurement of social impact of accessible beaches. • Attended the Disability Interagency Network meeting, hosted by Ability WA, with 25 attendees from 15 organisations. • Distributed disability sector updates to the Disability Interagency Network. • Delivered Access and Inclusion training with 13 attendees.	✓
	Present the Access and Inclusion 2021/22–2023/24 Annual Progress Report to the Department of Communities.	Submitted the approved Access and Inclusion 2021/22–2023/24 Annual Progress Report to the Department of Communities on 30 July 2024.	✓
Q2	Deliver scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 for the quarter.	Hosted seven inclusive story time sessions at Joondalup Libraries in recognition of International Day of People with a Disability with 206 attendees.	✓
	Present the Access and Inclusion 2021/22–2023/24 Annual Progress Report to Council for noting.	Presented the Access and Inclusion 2021/22–2023/24 Annual Progress Report to Council for noting at the 10 December 2024 Council meeting.	✓
Q3	Deliver scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 for the quarter.	The following scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 were delivered in the quarter: • Promoted beach and pool access facilities to networks of disability services agencies and community groups. • Delivered internal Access and Inclusion Plan induction on 31 January 2025. • Progressed the development of online access and inclusion training modules.	✓

MILESTONE		COMMENT	STATUS
Q4	Deliver scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 for the quarter.	The following scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 were delivered in the quarter: • Met with Sorrento Surf Life Saving Club to discuss enhanced promotion and measurement of social impact of accessible beaches. • Attended the Disability Interagency Network meeting, hosted by Ability WA, with 25 attendees from 15 organisations. • Distributed disability sector updates to the Disability Interagency Network. • Delivered Access and Inclusion training with 13 attendees.	✓

MILESTONE		COMMENT	STATUS
Age Friendly Plan A plan which articulates the City's commitment to fostering active ageing environments, where opportunities for health, wellbeing, security, and participation are maximised to achieve optimal quality of life.			
Q1	Deliver scheduled actions from the Age-Friendly Plan 2018/19–2022/23 for the quarter.	The following scheduled actions from the Age-Friendly Plan 2018/19–2022/23 were delivered in the quarter: • Conducted a review of actions undertaken in 2023/24.	✓
Q2	Deliver scheduled actions from the Age-Friendly Plan 2018/19–2022/23 for the quarter.	The following scheduled actions from the Age-Friendly Plan 2018/19–2022/23 were delivered in the quarter: • Commenced planning for Seniors Lifestyle Roadshow. • Promoted Seniors Week via social media.	✓
	Present the Age-Friendly Plan 2018/19–2022/23 Annual Progress Report to Council for noting.	Presented the Age-Friendly Plan 2018/19–2022/23 Annual Progress Report to Council for noting at the 10 December 2024 Council meeting.	✓
Q3	Deliver scheduled actions from the Age-Friendly Plan 2018/19–2022/23 for the quarter.	The following scheduled actions from the Age-Friendly Plan 2018/19–2022/23 were delivered in the quarter: • Continued planning for the Seniors Lifestyle Roadshow. • Commenced planning for the broad distribution of the Western Australian Department of Communities Senior Information Resource.	✓
Q4	Deliver scheduled actions from the Age-Friendly Plan 2018/19–2022/23 for the quarter.	The following scheduled actions from the Age-Friendly Plan 2018/19–2022/23 were delivered in the quarter: • Participated in the Age-Friendly Network meeting. • Delivered the 2025 Seniors Lifestyle Expo on 10 June 2025, featuring 14 stall holders and approximately 263 attendees.	✓

MILESTONE		COMMENT	STATUS
Community Funding Program A funding program consisting of two rounds intended for the delivery of community-initiated projects, programs and events that benefit the City of Joondalup community.			
Q1	Advertise round 1 of the Community Funding Program and deliver information workshops.	• Advertised round 1 of the Community Funding Program in July and August 2024 via the City's eNewsletters and social media. • Provided workshops for prospective applicants on 2 July 2024 and 9 July 2024.	✓
	Evaluate the submissions received and provide recommendations for round 1 of the Community Funding Program.	• Evaluated the 28 submissions received during round 1 in September 2024. • Recommendations for grants under $10,000 within a 12-month period will be provided to the Chief Executive Officer for consideration in quarter 2 2024/25, with grants over $10,000 to be considered by Council at the 19 November 2024 Council meeting.	✓
Q2	**[milestone from previous quarter]** Evaluate the submissions received and provide recommendations for round 1 of the Community Funding Program.	• Evaluated the 28 submissions received in the previous quarter. • Provided recommendations for grants under $10,000 within a 12-month period to the Chief Executive Officer. 11 grant applications were approved.	✓
	Present the applicants for funding greater than $10,000 to Council for consideration.	Presented Council with the applicants for funding greater than $10,000 for consideration at the 19 November 2024 Council meeting. 7 grants were approved.	✓
	Issue the funding agreements and payments for successful applicants of round 1 of the Community Funding Program.	Issued the funding agreements to all successful applicants of round 1 of the program, and all executed funding agreements have been paid.	✓
Q3	Advertise round 2 of the Community Funding Program and deliver information workshops.	• Advertised round 2 of the Community Funding Program in January and February 2025 via the City's eNewsletters and social media. • Provided workshops for prospective applicants on 28 January 2025 and 6 February 2025.	✓
	Evaluate the submissions received and provide recommendations for round 2 of the Community Funding Program.	• Evaluated the 9 submissions received during round 2 of the Community Funding Program. • Recommendations for grants under $10,000 within a 12-month period were provided to the Chief Executive Officer, with 5 out of 7 grants approved. • Grants over $10,000 will be considered by Council at the May 2025 Council meeting.	✓
Q4	Present the applicants for funding greater than $10,000 to Council for consideration.	Presented Council with recommendations for applicants with funding requests greater than $10,000 within a 12-month period at the 27 May 2025 Council meeting. One grant was approved.	✓
	Issue the funding agreements and payments for successful applicants of round 2 of the Community Funding Program.	Issued the funding agreements to all successful applicants of round 2 of the program, and all executed funding agreements have been paid.	✓

MILESTONE		COMMENT	STATUS
Regional Homelessness Plan A joint plan with the City of Wanneroo which includes a series of actions that demonstrate the Cities' commitment to ensuring people at-risk of experiencing homelessness have the optimum opportunity to improve their circumstances.			
Q1	Deliver scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 for the quarter.	The following scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 were delivered in the quarter: • Conducted a review of the annual priorities of the Joondalup and Wanneroo Ending Homelessness Group, including advocacy, early intervention and data collection linking with the District Leadership Group. • Ran a social media campaign for community education during National Homelessness Week, 5–11 August 2024. • Facilitated the introduction of a new shared referral spreadsheet between the Department of Communities, Uniting WA (HEART), and the City. This shared referral spreadsheet will increase efficiency across the organisations and enable real-time updates on reports of people experiencing homelessness.	✓
Q2	Deliver scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 for the quarter.	The following scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 were delivered in the quarter: • Attended the November 2024 Joondalup and Wanneroo Ending Homelessness Group meeting. • Referred 20 rough sleepers to Uniting WA (HEART).	✓
	Present the Regional Homelessness Plan 2023/24 Annual Progress Report to Council for noting.	Presented the Regional Homelessness Plan 2022/23–2025/26 Annual Progress Report to Council for noting at the 10 December 2024 Council meeting.	✓
Q3	Deliver scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 for the quarter.	The following scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 were delivered in the quarter: • Hosted the Joondalup and Wanneroo Ending Homelessness Group meeting on 26 February 2025. • Attended the Joondalup and Wanneroo Ending Homelessness Group sub-group meeting, where discussions were held on Anti-Poverty Week, potential collaborative events, and a program of support services promotions. • Facilitated a meeting with Edith Cowan University, to discuss community and event engagement, community wellbeing and welfare supports.	✓

MILESTONE		COMMENT	STATUS
Q4	Deliver scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 for the quarter.	The following scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 were delivered in the quarter: • Hosted key agency and community support group stakeholders at the Service Group Appreciation Function on 4 June 2025. • Conducted Communities in-focus Understanding Homelessness in our Community event on 19 June 2025. • Supported and attended Joondalup and Wanneroo Ending Homelessness Group meeting on 25 June 2025 with 28 attendees from 18 organisations. Updates were presented by Department of Local Government, Sport and Cultural Industries, No Place for Poverty, Youth Futures, Western Australian Council of Social Service (WACOSS) and No Limits Perth.	✓

Outcome 1-3 Active and social

You enjoy quality local activities and programs for sport, learning and recreation.

Ongoing programs and activities

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Sport and recreation development A range of programs, activities, events and one-one-one assistance provided to local club volunteers to assist them in performing their roles and ensuring ongoing club sustainability and success.			
Deliver programs, activities, events and one-on-one assistance to sports and recreation clubs, as required.	Number of programs, activities, events and one-on-one assistance provided.	Q1	64 interactions through programs, activities, events and one-on-one assistance provided.
		Q2	46 interactions through programs, activities, events and one-on-one assistance provided.
		Q3	30 interactions through programs, activities, events and one-on-one assistance provided.
		Q4	20 interactions through programs, activities, events and one-on-one assistance provided.
	Number of clubs engaged.	Q1	37 clubs engaged.
		Q2	51 clubs engaged.
		Q3	64 clubs engaged.
		Q4	81 clubs engaged.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Craigie Leisure Centre health and fitness programs A range of programs delivered at Craigie Leisure Centre to promote health and fitness, including gym memberships, group fitness, leisure and aquatics programs.			
Deliver health and fitness programs at the Craigie Leisure Centre in accordance with service level objectives.	Number of visitors to Craigie Leisure Centre.	Q1	376,558 visitors.
		Q2	403,521 visitors. [data revised CJ112/05/25 refers]
		Q3	424,248 visitors.
		Q4	372,629 visitors.
	Number of Craigie Leisure Centre members (at end of quarter).	Q1	7,983 members.
		Q2	8,047 members.
		Q3	8,348 members.
		Q4	8,265 members.
	Number of swim school enrolments (at end of quarter).	Q1	3,164 enrolments.
		Q2	3,349 enrolments.
		Q3	3,519 enrolments.
		Q4	3,292 enrolments.
Library programs, activities and events A range of programs, events and activities that provide opportunities for the community to learn, recreate and connect, with a focus on life-long learning and literacy.			
Deliver scheduled programs, activities and events at the City of Joondalup libraries.	Number of programs, activities and events delivered at the City of Joondalup libraries.	Q1	729 programs, activities and events delivered.
		Q2	661 programs, activities and events delivered.
		Q3	601 programs, activities and events delivered.
		Q4	712 programs, activities and events delivered.
	Number of participants across all programs, activities and events delivered at the City of Joondalup libraries.	Q1	14,957 participants across all programs, activities and events delivered.
		Q2	12,270 participants across all programs, activities and events delivered.
		Q3	12,239 participants across all programs, activities and events delivered.
		Q4	15,577 participants across all programs, activities and events delivered.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Library services Provision of library resources and services at City of Joondalup libraries and online, as well the provision of safe, flexible, and accessible spaces for the community.			
Deliver library services at the City of Joondalup libraries.	Number of visitors to City of Joondalup libraries.	Q1	132,206 visitors.
		Q2	114,280 visitors.
		Q3	127,274 visitors.
		Q4	130,316 visitors.
	Number of loans issued at City of Joondalup libraries.	Q1	315,100 loans issued.
		Q2	288,197 loans issued.
		Q3	306,425 loans issued.
		Q4	304,849 loans issued.
	Number of WiFi logins and PC bookings at City of Joondalup libraries.	Q1	8,592 WiFi logins and 6,109 PC bookings.
		Q2	8,071 WiFi logins and 5,109 PC bookings.
		Q3	8,721 WiFi logins and 5,810 PC bookings.
		Q4	9,985 WiFi logins and 5,811 PC bookings.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Deliver the Books on Wheels service to eligible community members.	Number of individual customers of the Books on Wheels service.	Q1	162 individual customers.
		Q2	476 individual customers.
		Q3	416 individual customers.
		Q4	400 individual customers.
	Number of items issued through the Books on Wheels service.	Q1	3,623 items issued.
		Q2	3,765 items issued.
		Q3	3,852 items issued.
		Q4	3,367 items issued.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

MILESTONE		COMMENT	STATUS
Artificial surf reef — feasibility study Investigations into a potential artificial surf reef between Mullaloo Point and Ocean Reef Marina.			
Q1	Progress the pre-feasibility assessment for an artificial surf reef.	Engaged the services of a consulting coastal engineer to undertake a pre-feasibility assessment for an artificial surf reef.	✓
Q2	Progress the pre-feasibility assessment for an artificial surf reef.	Progressed the pre-feasibility assessment for an artificial surf reef by initiating and facilitating stakeholder engagement activities between the external consultant and key stakeholders.	✓
Q3	Finalise the pre-feasibility assessment for an artificial surf reef.	Received and reviewed a draft pre-feasibility assessment for an artificial surf reef from the external consultant in March 2025. It is anticipated that the pre-feasibility assessment will be finalised in quarter 4 FY2024–25.	✓
Q4	**[milestone from previous quarter]** Finalise the pre-feasibility assessment for an artificial surf reef.	Reviewed the draft pre-feasibility assessment for an artificial surf reef and requested the external consultant make amendments to the draft. The external consultants are continuing to finalise the draft pre-feasibility assessment.	✓
	Present the pre-feasibility assessment for an artificial surf reef to Elected Members seeking feedback.	Due to external delays, it is anticipated that the pre-feasibility assessment for an artificial surf reef will be finalised in quarter 1 of FY2025–26. Once finalised, assessment will be presented to Elected Members seeking feedback.	✓

MILESTONE		COMMENT	STATUS
Community, Youth Development and Libraries Plan A new plan for the integrated delivery of City programs and infrastructure that support community development, youth development, library services, access and inclusion, and age-friendly communities.			
Q1	Progress the development of the draft Community, Youth Development and Libraries Plan.	Commenced development of a draft strategic framework to inform the first round of Elected Member and community consultation.	✓
Q2	Progress the development of the draft Community, Youth Development and Libraries Plan.	Progressed the development of a draft strategic framework to inform the first round of Elected Member and community consultation.	✓
Q3	Progress the development of the draft Community, Youth Development and Libraries Plan.	Progressed drafting the Libraries component of the Community, Youth Development and Libraries Plan.	✓
Q4	**[milestone removed CJ112-05/25 refers]**		
	[additional milestone CJ112-05/25 refers] Investigate opportunities to deliver the libraries component of the Community, Youth Development and Libraries Plan ahead of community and youth development aspects.	• Investigated and pursued opportunities to deliver the libraries component of the Community, Youth Development and Libraries Plan ahead of the community and youth development aspects. • Progressed development of a draft Library Strategy and commenced internal consultation and review.	✓

Outcome 1-4 Artistic and creative

You celebrate, support and participate in art and events in your local area.

Ongoing programs and activities

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Art collection maintenance and acquisitions Activities related to the City's Art Collection, including acquisition, maintenance and management.			
Manage the City's art collection, including maintenance and acquisitions.	• List of new artwork acquired for the City's art collection. • Value of each new artwork acquired for the City's art collection.	Q1	No new artwork was purchased in the quarter.
		Q2	No new artwork was purchased in the quarter.
		Q3	Musical twittering squeaky chattering, 2024 — Artist: Abdul-Rahman Abdullah, at a cost of $9,820.
		Q4	• (1) Dane Jar; (2) Fill Up; (3) Flop Drop — Artist: Tyrown Waigana, three works at a cost of $2,550. • Pirapi — Artist: Kanta Kathleen Donnegan, at a cost of $4,364. • (1) Transperth Fastrak A-series at Perth City Station; (2) The Last Transperth B-series en route to Western Australia; (3) Transperth METRONET C-series at Nowergup Railcar Depot — Artist: Christopher Hummel, three works at a cost of $2,100.
Corporate Sponsorship program A program that supports external organisations to deliver events which benefit the local community, provide positive exposure for the City's brand, and stimulate local economic activity.			
Provide sponsorship and donations for external events in accordance with the City's Corporate Sponsorship Program Guidelines.	Number of sponsorship requests received.	Q1	12 sponsorship requests received.
		Q2	7 sponsorship requests received.
		Q3	4 sponsorship requests received.
		Q4	11 sponsorship requests received.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
	[measure amended CJ301-11/24 refers] • List of events sponsored by the City (delivery of event commencing in the quarter). • Value of each sponsorship provided by the City (delivery of event commencing in the quarter).	Q1	• $20,000 sponsorship provided to Joondalup Wolves NBL1 2024 Season. • $9,000 sponsorship provided to Warwick Senators NBL1 2024 Season. • $3,000 value sponsorship provided to RSPCA WA: Community Action Day 2024.
		Q2	• $8,000 sponsorship provided to Peter Cowan Writers Centre for Festival of Fiction 2024 • $7,000 sponsorship provided to Sweet Melodies for Navrang 2024. • $5,037 sponsorship provided to Cancer Council of WA for Relay for Life 2024. • $1,000 sponsorship provided to Country Women's Association WA for Charity Gala Concert 2024. • $5,000 sponsorship provide to APM Communities for Empower Real Storytellers Festival 2024. • $13,000 sponsorship provided to Movies By Burswood for Telethon Community Cinemas (Edith Cowan University November 2024 — April 2025 season). • $5,000 sponsorship provided to Perth Integrated Events team for Perth Coastal Bike Ride 2024. • $9,950 sponsorship provided to Ocean Paddler for WA Race Week 2024. • $3,000 sponsorship provided to North Shore Country Club for 2024 Carols. • $20,000 sponsorship provided to True North Church for Heathridge Carols 2024. • $3,000 sponsorship provided to Joondalup Christmas Lunch 2024. • $9,750 sponsorship provided to Team XTR triathlon club for the Coastal Quest triathlon,

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
			the first round of the 2024-2025 Triathlon series (3 other events still to occur as part of this sponsorship). • $10,000 sponsorship provided to Swimming WA for the Mullaloo round of the Open Water Swim Series 2024-2025 (Sorrento round still to occur as part of this sponsorship).
		Q3	• $13,000 sponsorship provided to Movies By Burswood for Telethon Community Cinemas (Edith Cowan University November 2024–April 2025 season). • $3,220 sponsorship provided to Duncraig Lions Club for Australia Day Breakfast 2025. • $10,000 sponsorship provided to Swimming WA for the Sorrento round of the Open Water Swim Series 2024–2025 (Mullaloo round occurs in December as part of this sponsorship). • $3,000 sponsorship provided to Sorrento Tennis Club for their 2025 Junior and Adult Tennis Tournament. • $1,000 sponsorship provided to the International Soccer Academy for their School Holiday Clinic 2025. • $9,750 sponsorship provided to Team XTR Triathlon Club for the Joondalup Autumn Classic Triathlon, the second round of the FY2024–25 Triathlon series (2 other events still to occur as part of this sponsorship). • $5,000 sponsorship provided to Masters Swimming WA for Mullaloo Mile 2025. • $3,500 sponsorship provided to Table Tennis WA for the 2025 Elite International Open Championships.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
		Q4	• $30,000 sponsorship provided to Joondalup Wolves NBL1 2025 Season. • $10,000 sponsorship provided to Strongman WA Clash of the West Coast 2025. • $4,000 sponsorship provided to ADS Night of Stars National Championship 2025 • $1,000 sponsorship provided to WA Coastal Running Festival 2025.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Cultural Events program An annual program of cultural events that build community spirit and cultural identity. Programs offer access to the arts for the local community via attendance and participation. Program also offers destination events to bring visitors to the region.			
Deliver scheduled events as part of the Cultural Events program.	• List of events delivered as part of the Cultural Events program. • Number of attendees per event delivered as part of the Cultural Events program. • Percentage attendee satisfaction per event delivered as part of the Cultural Events program.	Q1	• NAIDOC Celebrations with 1,226 attendees and 96% attendee satisfaction. • Sunday Serenades August Concert with 227 attendees. (Percentage attendee satisfaction calculated at the end of the series). • Sunday Serenades September Concert with 197 attendees. (Percentage attendee satisfaction calculated at the end of the series).
		Q2	• Music in the Park Concert — Warrandyte Park (Craigie) with 1,000 attendees and 70% attendee satisfaction. • Music in the Park Concert — Bramston Park (Burns Beach) with 3,500 attendees and 70% attendee satisfaction.
		Q3	• Valentines Concert with 7,000 tickets sold and 79% overall satisfaction. • Joondalup Festival with 171,767 attendees. [revised]
		Q4	No cultural events scheduled in the quarter.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Visual Arts Exhibition program An annual program of visual arts that provides the community with access to contemporary, quality artworks, supports local arts development, and promotes Joondalup as a vibrant cultural destination.			
Deliver scheduled events as part of the Visual Arts Exhibition program.	• List of events delivered as part of the Visual Arts Exhibition program. • Number of attendees per event delivered as part of the Visual Arts Exhibition program. • Percentage attendee satisfaction per event delivered as part of the Visual Arts Exhibition program.	Q1	Community Art Exhibition with 16,488 attendees and 95% attendee satisfaction.
		Q2	No scheduled events in the quarter.
		Q3	Artist in Focus exhibition (Rosemary Helmis) delivered in the Joondalup Library with 25,045 attendees across 43 days. [revised]
		Q4	• Community Art Exhibition featuring 162 artworks and 12,843 attendees. • Collection exhibition — Light Source, opened in Joondalup Contemporary Art Gallery. Attendee data not yet available.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for 2024/25**

MILESTONE		COMMENT	STATUS
Arts development program An annual program of community arts development activities, including the Arts in Focus program, Community Funding, Arts Development Scheme and Connecting Creatives database.			
Q1	Advertise the Arts Development Scheme funding program.	Advertised the Arts Development Scheme funding program in July 2024. Submissions to the program were open from 5 August to 8 September 2024.	✓
	Evaluate the submissions received and provide recommendations for the Arts Development Scheme funding program.	Completed the evaluations of submissions received on 20 September 2024. No recommendations were made for funding under $10,000.	✓
Q2	Present the applicants for funding greater than $10,000 to Council for consideration.	Submitted a report to Council at the 19 November 2024 Council meeting with a recommendation not to support any applications for 2024/25 and defer the program while a strategic review is undertaken. This recommendation was endorsed by Council.	✓
	Issue the funding agreements and payments for successful applicants of the Arts Development Scheme funding program.	No funding agreements or payments were required to be issued, due to Council endorsing the deferral of the program at the 19 November 2024 Council meeting.	✓
Q3			
Q4			

MILESTONE		COMMENT	STATUS
Joondalup performing arts centre* Investigations into an arts facility proposed for the hosting of performing arts and cultural events and other activities within the Joondalup City Centre.			
Q1	Progress actions towards the development of a business case for a Joondalup performing arts centre.	Progressed actions towards the development of a business case for a Joondalup performing arts centre by conducting investigations into location options.	✓
	Present reports to Elected Members on the progress and status of the project as required.	Presented a project status report to Elected Members on 6 August 2024. This report provided Elected Members with an update on the Joondalup City Centre Projects Cluster, including the Joondalup Performing Arts Centre project.	✓
Q2	Progress actions towards the development of a business case for a Joondalup performing arts centre.	Progressed actions towards the development of a business case for a Joondalup performing arts centre by conducting the following activities: Completed the preliminary multi-criteria location analysis. Delivered a presentation to the City Centre Projects Cluster Working Group on the status of the project and an overview of the location analysis methodology and preliminary outcomes.	✓
	Present reports to Elected Members on the progress and status of the project as required.	No progress reports were required in the quarter.	✓
Q3	Progress actions towards the development of a business case for a Joondalup performing arts centre.	Progressed actions towards the development of a business case for a Joondalup performing arts centre by completing the site options analysis.	✓
	Present reports to Elected Members on the progress and status of the project as required.	Presented a report to the Major Projects and Finance Committee on 17 March 2025 regarding the site option analysis.	✓
Q4	Progress actions towards the development of a business case for a Joondalup performing arts centre.	Progressed actions towards the development of a business case for a Joondalup performing arts centre by commencing preparation of scope of works for an external consultant to explore facility concept siting options in the Joondalup City centre.	✓
	Present reports to Elected Members on the progress and status of the project as required.	No progress reports were required in the quarter.	✓

MILESTONE		COMMENT	STATUS
Public Art Masterplan and Strategy A masterplan and strategy that defines the principles and priorities for public art in the City and guides resources and funding towards relevant public art projects that enhance the City's built environment, distinctive natural assets, significant Noongar sites, historic locations and key destinations.			
Q1	Present the Public Art Masterplan and Strategy to Council seeking endorsement.	Presented the draft Public Art Masterplan and Strategy to Council at their 23 July 2024 meeting where it was endorsed.	✓
	Present the revised draft Public Art Council Policy to the Policy Committee and Council seeking adoption.	Presented the revised draft Public Art Council Policy to the Policy Committee at their 2 September 2024 meeting, where the draft Council policy was deferred to a future Policy Committee meeting.	✓
	Present the draft Percent for Art Local Planning Policy to the Policy Committee and Council seeking approval to undertake community consultation.	Presented the draft Percent for Art Local Planning Policy to the Policy Committee at their 2 September 2024 meeting where the draft local planning policy was deferred to a future Policy Committee meeting.	✓
Q2	**[milestone from previous quarter]** Present the revised draft Public Art Council Policy to the Policy Committee and Council seeking adoption.	Presented the revised draft Public Art Council Policy to the Policy Committee in quarter 1 where it was deferred to a future Policy Committee meeting. The draft Council policy remained deferred in quarter 2.	✓
	[milestone from previous quarter] Present the draft Percent for Art Local Planning Policy to the Policy Committee and Council seeking approval to undertake community consultation.	Presented the draft Percent for Art Local Planning Policy to Elected Members in December 2024. The draft Local Planning Policy will be presented to the Policy Committee again in quarter 3.	✓
	Undertake community consultation on the draft Percent for Art Local Planning Policy.	Did not undertake community consultation on the draft Percent for Art Local Planning Policy as the draft policy was deferred at the 2 September 2024 Policy Committee meeting. Community consultation will be undertaken following Council approval.	✓

MILESTONE		COMMENT	STATUS
Q3	**[milestone from quarter 1]** Present the revised draft Public Art Council Policy to the Policy Committee and Council seeking adoption.	The draft Public Art Council Policy is deferred until there is an outcome on the draft Percent for Art Local Planning Policy, which was presented to Council at their 25 March 2025 meeting and approved for community consultation.	✓
	[milestone from quarter 1] Present the draft Percent for Art Local Planning Policy to the Policy Committee and Council seeking approval to undertake community consultation.	Presented the Public Art Local Planning Policy to Policy Committee in September 2024 and February 2025. Presented to Council at their 25 March 2025 meeting, receiving approval to undertake community consultation.	✓
	[milestone from previous quarter] Undertake community consultation on the draft Percent for Art Local Planning Policy.	Commenced community consultation on the draft Percent for Art Local Planning Policy. Consultation activities will continue in quarter 4.	✓
	Present the outcomes of the community consultation on the draft Percent for Art Local Planning Policy and any proposed changes to the Policy Committee and Council seeking adoption.	Community consultation activities are not yet completed. It is anticipated that the outcomes of the community consultation on the draft Percent for Art Local Planning Policy will be presented in quarter 4.	✓
Q4	**[milestone from quarter 1]** Present the revised draft Public Art Council Policy to the Policy Committee and Council seeking adoption.	Due to scheduling constraints, the revised Public Art Council Policy is scheduled to be presented to the Policy Committee at their 28 July 2025 meeting. After which, the draft Public Art Council Policy will be presented to Council seeking adoption.	✓
	[milestone from quarter 2] Undertake community consultation on the draft Percent for Art Local Planning Policy.	Undertook community consultation on the draft Percent for Art Local Planning Policy from 1–22 May 2025.	✓
	[milestone from previous quarter] Present the outcomes of the community consultation on the draft Percent for Art Local Planning Policy and any proposed changes to the Policy Committee and Council seeking adoption.	Due to scheduling constraints, the outcomes from community consultation on the draft Percent for Art Local Planning Policy is scheduled to be presented to the Policy Committee at their 28 July 2025 meeting. After which, the draft Percent for Art Local Planning Policy will be presented to Council seeking adoption. No changes have been made or are recommended as a result of the community consultation.	✓

Outcome 1-5 Cultural and diverse

You understand, value and celebrate the City's unique Aboriginal and other diverse cultures and histories.

Ongoing programs and activities

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Civic functions Delivery of high-quality civic functions that recognise the valuable contributions of key City stakeholders.			
Deliver scheduled civic functions.	• List of civic functions delivered. • Number of attendees per civic function.	Q1	• NAIDOC Week Launch event with 38 attendees. • July Elected Member Dinner with 29 attendees. • August Elected Member Dinner with 20 attendees. • Surf Club Appreciation function with 78 attendees.
		Q2	• Conservation and Community Garden Group Appreciation Function with 80 attendees. • Elected Member Dinner with 40 attendees. • Joondalup Dinner with 100 attendees. • Remembrance Day with 120 attendees (estimated). • Community End of Year Function with 105 attendees. • Business Forum with 200 attendees • Staff End of Year Celebrations with 496 attendees.
		Q3	• Valentines Day Concert VIP Function with 200 attendees. • Joondalup Festival VIP Function with 240 attendees.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
		Q4	• Senior Groups Appreciation Lunch with 71 attendees. • Anzac Day Dawn Service public event with several thousand attendees (estimated). • Service Clubs Appreciation Reception with 73 attendees. • Community Art Exhibition at Lakeside Shopping Centre with 299 attendees (estimated). • 1 Elected Member dinner with 56 attendees.
Citizenship ceremonies Delivery of citizenship ceremonies in accordance with the Department of Home Affairs' guidelines.			
Deliver scheduled citizenship ceremonies.	Number of citizenship ceremonies conducted.	Q1	3 ceremonies conducted.
		Q2	1 ceremony conducted.
		Q3	3 ceremonies conducted.
		Q4	3 ceremonies conducted.
	Number of new citizens taking the pledge of commitment.	Q1	209 new citizens taking the pledge.
		Q2	70 new citizens taking the pledge.
		Q3	430 new citizens taking the pledge.
		Q4	214 new citizens taking the pledge.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Local history service A curated library collection that preserves, shares and celebrates the City's local and regional history			
Deliver scheduled local history programs, activities and events at the City of Joondalup libraries.	• List of local history programs, activities and events delivered at the City of Joondalup libraries. • Number of attendees per local history program, activity and event delivered at the City of Joondalup libraries.	Q1	• 20 Family History Help programs with 59 attendees. • Butler College Special Incursion with 12 attendees. • Introduction to Family History with 10 attendees.
		Q2	• 24 Family History Help programs with 87 attendees.
		Q3	• 23 Family History Help programs with 89 attendees. • 1 Writing Your Family History Workshop with 20 attendees. • St Simon Peters School incursion with 83 attendees.
		Q4	• 35 Family History Help programs with 102 attendees. • 1 Writing Your Family History Workshop with 20 attendees. • 3 school incursions with 96 attendees. • 3 presentations at the Volunteers Expo with 14 attendees.
	Number of new items added to the City's local history collection.	Q1	223 new items added.
		Q2	294 new items added.
		Q3	116 new items added.
		Q4	158 new items added.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

MILESTONE		COMMENT	STATUS
Heritage List A statutory list of the most significant heritage places which forms part of the City's Local Planning Scheme. Heritage Lists are prepared under the Planning and Development Act 2005 and subsidiary legislation.			
Q1			
Q2			
Q3	**[milestone discontinued CJ112-05/25 refers]** Present a report to the Policy Committee and Council seeking endorsement to initiate an amendment to the City's Heritage List.	The project to amend the City's Heritage List has been deferred due to resourcing constraints. It is anticipated that this project will recommence in quarter 3 of FY2025–26.	✓
Q4	**[milestone removed CJ112-05/25 refers]**		
NAIDOC Week Events and programs to mark national NAIDOC Week which celebrates and recognises the history, culture and achievements of Aboriginal and Torres Strait Islander peoples.			
Q1	Deliver the NAIDOC Week Launch event as part of the civic functions program.	Delivered the NAIDOC Week Launch event as part of the civic functions program, including a flag raising ceremony and film screening with 38 attendees.	✓
	Deliver NAIDOC Week events as part of the cultural events program	Delivered the NAIDOC Week Celebrations program throughout July 2024, with 1,226 registered attendees across multiple programs.	✓
Q2			
Q3			
Q4			

MILESTONE		COMMENT	STATUS
Noongar renaming project Engagement with external Aboriginal-led consultants to explore options for renaming select City places using Noongar names.			
Q1	Liaise with external consultants to progress investigations into options for Aboriginal names.	Liaised with the external consultant to conduct and facilitate a second Elders' meeting to further discuss possible naming conventions and options. Following this meeting, the external consultant provided a draft report for the City's review. Landgate also provided feedback which was forwarded to the external consultants.	✓
Q2	Liaise with external consultants to progress investigations into options for Aboriginal names.	• Liaised with the external consultants to develop a proposal to rename Blackboy Park (Mullaloo) to Koorlangka Park. • Presented a report at the 10 December 2024 Council meeting where Council resolved to undertake community consultation to rename Blackboy Park (Mullaloo) to Koorlangka Park.	✓
Q3	Liaise with external consultants to progress investigations into options for Aboriginal names.	• Undertook community consultation seeking feedback on the proposed renaming of Blackboy Park (Mullaloo) to "Koorlangka Park". • Liaised with the external consultants to review the feedback received.	✓
Q4	Present the findings and recommendations from the external consultants to Elected Members.	Presented a report on the proposed renaming of Blackboy Park (Mullaloo), following public advertising, to Council for consideration at its 24 June 2025 meeting.	✓

MILESTONE		COMMENT	STATUS
Reconciliation Action Plan A plan which sets out the City's commitment to reconciliation and engagement with Aboriginal and Torres Strait Islander peoples. The plan gives the City an opportunity to think deeply about what reconciliation means to the organisation and community, and implement a Reconciliation Action Plan that is localised, unique and leaves an effect of lasting change.			
Q1	Present the final Reconciliation Action Plan 2024–2026 to Reconciliation Australia seeking endorsement.	The final Reconciliation Action Plan 2024–2026 has been revised with commissioned art and design elements and was provided to the Reconciliation Action Plan Community Reference Group for final proofing. Scheduling constraints caused delays in this final proofing stage, and it is anticipated that the final plan will be presented to Reconciliation Australia in quarter 2.	✓
	Deliver scheduled actions from the Reconciliation Action Plan 2024–2026 for the quarter.	Scheduled actions from the Reconciliation Action Plan 2024–2026 were not delivered in the quarter as the final plan has not yet been endorsed by Reconciliation Australia. Scheduled actions will commence following endorsement.	✓
Q2	**[milestone from previous quarter]** Present the final Reconciliation Action Plan 2024–2026 to Reconciliation Australia seeking endorsement.	Presented the final Reconciliation Action Plan 2024–2026 to Reconciliation Australia seeking endorsement. It is anticipated that Reconciliation Australia will provide endorsement in quarter 3.	✓
	Deliver scheduled actions from the Reconciliation Action Plan 2024–2026 for the quarter.	Scheduled actions from the Reconciliation Action Plan 2024–2026 could not be delivered in the quarter, as the final plan is not yet endorsed by Reconciliation Australia. Scheduled actions will commence following endorsement.	✓
Q3	**[milestone discontinued CJ112-05/25 refers]** Deliver scheduled actions from the Reconciliation Action Plan 2024–2026 for the quarter.	• Scheduled actions from the Reconciliation Action Plan 2024–2026 could not be delivered in the quarter due to external delays, as the final plan is not yet endorsed by Reconciliation Australia. • Reconciliation Australia provided feedback on the draft plan, which is currently being considered by the City before the draft plan is revised and re-submitted to Reconciliation Australia for approval.	✓
Q4	**[milestone removed CJ112-05/25 refers]**		
	[additional milestone CJ112-05/25 refers] Liaise with Reconciliation Australia regarding their feedback on the draft Reconciliation Action Plan 2024–2026.	• Submitted a revised draft Reconciliation Action Plan 2024–2026 to Reconciliation Australia who advised that further changes were required. • Continued to review the most recent feedback and liaised with Reconciliation Australia throughout the quarter.	✓

2. ENVIRONMENT

OUR GOAL

We have a beautiful natural environment which we care for and protect. We demonstrate best-practice in sustainability and environmental management. Our community is actively involved in conservation and sustainability initiatives, and we share responsibility for preserving our natural assets for future generations.

YOUR OUTCOMES

2-1 Managed and protected

You value and enjoy the biodiversity in local bushland, wetland and coastal areas.

2-2 Clean and sustainable

You are supported to minimise waste and live sustainably in a clean environment.

2-3 Responsible and efficient

You benefit from a responsible and efficient use of natural resources.

2-4 Resilient and prepared

You understand and are prepared for the impacts of climate change and natural disasters.

Outcome 2-1 Managed and protected

You value and enjoy the biodiversity in local bushland, wetland and coastal areas.

Ongoing programs and activities

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Midge management Monitoring of midge larvae populations and the provision of treatments, as required, to mitigate nuisance adult midge at Lake Goollelal and Lake Joondalup.			
Monitor seasonal midge larvae and undertake treatments, as required.	Number of sampling events performed.	Q1	1 sampling event performed.
		Q2	3 sampling events performed.
		Q3	1 sampling event performed.
		Q4	0 sampling events performed.
	Number of midge treatments applied.	Q1	No midge treatments applied.
		Q2	No midge treatments applied.
		Q3	No midge treatments applied.
		Q4	No midge treatments applied.
Natural areas maintenance Coordination and implementation of maintenance programs which protect and enhance biodiversity values, whilst maintaining appropriate community access and awareness of natural areas.			
Undertake maintenance activities in natural areas.	Number of maintenance work orders completed for natural areas.	Q1	109 maintenance work orders completed.
		Q2	148 maintenance work orders completed.
		Q3	104 maintenance work orders completed.
		Q4	149 maintenance work orders completed.
Provide support and technical advice to friends' groups to assist them in undertaking voluntary conservation activities.	Number of hours of friends' groups activities recorded.	Q1	126 activity hours recorded.
		Q2	137 activity hours recorded.
		Q3	238 activity hours recorded.
		Q4	509 activity hours recorded.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

MILESTONE		COMMENT	STATUS
Environment Strategy A new strategy that will provide a framework for the City to be environmentally sustainable by protecting and enhancing the environment and minimising the use of natural resources			
Q1	Present the outcomes from the community consultation on the draft Environment Strategy 2024–2034 and any proposed changes to Council seeking adoption.	Presented the outcomes of community consultation on the draft Environment Strategy 2024–2034 at the 27 August 2024 Council meeting. Council endorsed the Environment Strategy at this meeting.	✓
Q2			
Q3			
Q4			
Natural area management (major conservation) Natural area management initiatives for protecting and enhancing biodiversity values across the City's major conservation natural areas.			
Q1	Engage a consultant to undertake flora surveys in Hepburn Heights Conservation Area and Marmion Foreshore Reserve.	Engaged a consultant to undertake flora surveys in Hepburn Heights Conservation Area and Marmion Foreshore Reserve. The flora surveys were undertaken in September 2024.	✓
	Engage a consultant to deliver Quenda genetic analysis and twice-yearly monitoring in Craigie Bushland.	Engaged a consultant to deliver Quenda genetic analysis and twice-yearly monitoring in Craigie Bushland.	✓
Q2			
Q3			
Q4			

MILESTONE		COMMENT	STATUS
Yellagonga Integrated Catchment Management Plan A joint plan with the City of Wanneroo which provides an holistic and long-term strategic framework to improve catchment health and protect the diverse values of Yellagonga Regional Park.			
Q1	Deliver scheduled actions from the Yellagonga Integrated Catchment Management Plan 2021–2026 for the quarter.	Delivered the following scheduled actions from the Yellagonga Integrated Catchment Management Plan 2021–2026 in the quarter: • Edith Cowan University continued water quality monitoring in Yellagonga Regional Park. • Collaborated with the City of Wanneroo and the WA Department of Biodiversity, Conservation and Attractions to commence the 2024 Saving our Snake-necked Turtle project. • Liaised with the Department of Water and Environmental Regulation regarding the elevated water levels in Lake Joondalup.	✓
Q2	Deliver scheduled actions from the Yellagonga Integrated Catchment Management Plan 2021–2026 for the quarter.	Delivered the following scheduled actions from the Yellagonga Integrated Catchment Management Plan 2021–2026 in the quarter: • Edith Cowan University continued water quality monitoring in Yellagonga Regional Park. • Collaborated with the City of Wanneroo and the Department of Biodiversity, Conservation and Attractions to continue the 2024 Saving our Snake-necked Turtle project.	✓
Q3	Deliver scheduled actions from the Yellagonga Integrated Catchment Management Plan 2021–2026 for the quarter.	Delivered the following scheduled actions from the Yellagonga Integrated Catchment Management Plan 2021–2026 in the quarter: • Edith Cowan University continued water quality monitoring in Yellagonga Regional Park. • Delivered a results information session for the Saving our Snake-necked Turtle project in collaboration with the City of Wanneroo and Murdoch University.	✓
Q4	Deliver scheduled actions from the Yellagonga Integrated Catchment Management Plan 2021–2026 for the quarter.	Delivered the following scheduled actions from the Yellagonga Integrated Catchment Management Plan 2021–2026 in the quarter: • Edith Cowan University continued water quality monitoring in Yellagonga Regional Park. • Continued discussions with the Department of Biodiversity, Conservation and Attractions and the City of Wanneroo to assess the feasibility of delivering the Saving Our Snake-necked Turtle project in 2025.	✓

Outcome 2-2 Clean and sustainable

You are supported to minimise waste and live sustainably in a clean environment.

Ongoing programs and activities

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Bulk waste collection and processing Bulk hard waste and greens waste collection and processing for residential properties.			
Liaise with the external contractor to deliver hard bulk collection and processing.	• Tonnage of bulk hard waste collected.	Q1	1,421 tonnes collected.
		Q2	1,468 tonnes collected.
		Q3	1,287 tonnes collected.
		Q4	1,375 tonnes collected.
	Percentage of bulk hard waste collected that is recycled.	Q1	34% of waste collected recycled.
		Q2	31% of waste collected recycled.
		Q3	30% of waste collected recycled.
		Q4	31% of waste collected recycled.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Environmental education program A range of environmental education activities and events for residents, schools, businesses and the broader community. The program encourages sustainability related to biodiversity, waste, water, transport and climate change.			
Deliver scheduled activities and events as part of the environmental education program.	• List of activities and events delivered as part of the environmental education program. • Number of participants per activity and event delivered as part of the environmental education program.	Q1	• NAIDOC Community Planting Day at Lake Goollelal with 80 participants. • Black Cockatoo Crisis Discovery Session with 42 participants. • Saving our Snake-necked Turtles information night with 75 participants. • Sustainable Pest Management workshop with 34 participants. • Morning Birdwalk at Neil Hawkins Park with 14 participants.
		Q2	• Birds and Backyard Biodiversity workshop with 58 participants. • Polyphagous Shot-hole Borer information session with 64 participants.
		Q3	• Saving our Snake-necked Turtle project results information session, in collaboration with the City of Wanneroo and Murdoch University, with 30 participants. • Happy Cats and Wildlife Discovery Session with 25 attendees. • Frogology workshop with 46 attendees.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
		Q4	• Native Plant Giveaway events provided native plant packs to 1,141 residents. • Waterwise native gardening with 130 attendees. • Reconciliation Week Yellagonga Community Planting Day with 50 attendees. • Firewise Gardening Workshop with 28 attendees. • Bat Box Building workshop with 22 attendees. • Discover Djeran event with 31 attendees. • Snake Awareness workshop with 26 attendees.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Litter collection Scheduled collection and disposal of public area litter by hand.			
Undertake litter collection and disposal across the City.	Tonnage of litter collected by the City.	Q1	138 tonnes collected.
		Q2	151 tonnes collected.
		Q3	148 tonnes collected.
		Q4	155 tonnes collected.
Illegal dumping Identification and retrieval of illegally dumped waste from public areas.			
Respond to reports from the community about illegal dumping.	Tonnage of illegally dumped waste collected by the City.	Q1	29 tonnes collected.
		Q2	33 tonnes collected.
		Q3	36 tonnes collected.
		Q4	37 tonnes collected.
Waste collection and processing Weekly collection and disposal of kerbside domestic waste, and fortnightly collection and processing of domestic recycling and greens for residential properties.			
Liaise with the external contractor to deliver weekly general waste collection and disposal.	Tonnage of residential general waste collected.	Q1	8,131 tonnes collected.
		Q2	8,511 tonnes collected.
		Q3	8,106 tonnes collected.
		Q4	7,897 tonnes collected.
Liaise with the external contractor to deliver fortnightly recycling waste collection and processing.	Tonnage of residential recycling waste collected.	Q1	3,101 tonnes collected.
		Q2	3,374 tonnes collected.
		Q3	3,272 tonnes collected.
		Q4	3,086 tonnes collected.
	Percentage of recycling waste collected that is recycled.	Q1	76% of waste collected was recycled.
		Q2	76% of waste collected was recycled.
		Q3	74% of waste collected was recycled.
		Q4	74% of waste collected was recycled.
Liaise with the external contractor to deliver fortnightly greens waste collection and processing.	Tonnage of residential garden organic waste collected.	Q1	5,279 tonnes collected.
		Q2	6,165 tonnes collected.
		Q3	5,193 tonnes collected.
		Q4	4,931 tonnes collected.
	Percentage of garden organic waste collected that is recycled.	Q1	100% of waste collected was recycled.
		Q2	100% of waste collected was recycled.
		Q3	100% of waste collected was recycled.
		Q4	100% of waste collected was recycled.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Waste education program A range of waste education activities and events for schools and the community. The program encourages students and community members to reduce their consumption and waste.			
Deliver scheduled activities and events to schools and the community as part of the waste education program.	• List of activities and events delivered as part of the waste education program. • Number of participants per activity and event delivered as part of the waste education program.	Q1	• No activities and events delivered.
		Q2	• 2 Furoshiki Gift Wrapping workshops with 35 participants. • 37 school education sessions delivered (number of participants not collected).
		Q3	• 14 social media posts. • 17 articles in various publications. • 4 events for Clean Up Australia Day. (number of participants not collected) • 12 school education sessions delivered (number of participants not collected).
		Q4	• 28 social media posts. • 21 articles in various publications. • 13 community events and site visits. • Campaign to advertise the new kerbside collection contractor.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

MILESTONE		COMMENT	STATUS
Food organics, garden organics (FOGO) bin service A new food organics, garden organics (FOGO) bin service for residential waste service delivery.			
Q1			
Q2			
Q3	**[milestone discontinued CJ112-05/25 refers]** Develop and advertise a request for tender to deliver a FOGO bin service.	Awaiting the result of the negotiations around the Mindarie Regional Council FOGO bin service tender. A preferred tenderer has been identified, and negotiations are ongoing.	✓
	[milestone discontinued CJ112-05/25 refers] Review and assess the responses to the request for tender and appoint the preferred contractor.	Awaiting the result of the negotiations around the Mindarie Regional Council FOGO bin service tender. A preferred tenderer has been identified, and negotiations are ongoing.	✓
Q4	**[milestone removed CJ112-05/25 refers]**		
	[additional milestone CJ112-05/25 refers] Advise Elected Members of the Mindarie Regional Council FOGO tender progress and determine a way forward when tender negotiations are finalised by the Mindarie Regional Council.	Continuing to await the progress of negotiations around the Mindarie Regional Council FOGO bin service tender. It is anticipated that the Elected Members will be advised of the tender process and determine a way forward in quarter 2 FY2025–26.	✓

MILESTONE		COMMENT	STATUS
Waste to energy solution A new regional facility that will primarily convert waste products into electricity and produce by-products that will be used for the construction industry.			
Q1	Present a report to Council on tender options for a waste to energy solution seeking endorsement of the preferred tenderer.	A report on tender options for a waste to energy solution was presented to Elected Members in September 2024. It is anticipated that the report will be presented to Council at the 22 October 2024 Council meeting, in quarter 2 of 2024/25.	✓
Q2	**[milestone from previous quarter]** Present a report to Council on tender options for a waste to energy solution seeking endorsement of the preferred tenderer	A report was prepared for the 22 October 2024 Council meeting. Council endorsed a recommendation to defer consideration of the Mindarie Regional Council Waste to Energy Tender to a Special Council Meeting, to be convened on a date to be determined by the Mayor.	✓
	Liaise with the Mindarie Regional Council to commence delivery of a waste to energy solution.	Continued to liaise with the Mindarie Regional Council regarding the waste to energy solution and the deferral of the tender consideration.	✓
Q3	**[milestone discontinued CJ112-05/25 refers]** Present a report to Council on tender options for a waste to energy solution seeking endorsement of the preferred tenderer	The Mindarie Regional Council contract to establish a waste to energy solution is facing external delays due to ongoing setbacks with the Mindarie Regional Council's waste to energy tender process. The Mindarie Regional Council is continuing to explore their options under the waste to energy tender.	✓
	[milestone discontinued CJ112-05/25 refers] Liaise with the Mindarie Regional Council to commence delivery of a waste to energy solution.	Continued to liaise with the Mindarie Regional Council regarding the waste to energy solution.	✓
	[milestone discontinued CJ112-05/25 refers] Continue to liaise with the Mindarie Regional Council to progress delivery of a waste to energy solution.	Continued to liaise with the Mindarie Regional Council regarding the waste to energy solution.	✓
Q4	Continue to liaise with the Mindarie Regional Council to progress delivery of a waste to energy solution.	Continued to liaise with the Mindarie Regional Council regarding the delivery of a waste to energy solution.	✓

Outcome 2-3 Responsible and efficient

You benefit from a responsible and efficient use of natural resources.

Ongoing programs and activities

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Energy management Management of the City's energy consumption to minimise environmental impact and realise economic savings.			
Manage corporate energy use to ensure responsible and efficient consumption.	*Reliable quarterly data not yet available due to delayed data provision from utility providers.*	Q1	
		Q2	
		Q3	
		Q4	
Groundwater management Management of groundwater on City-owned and -managed land to ensure responsible and efficient use in accordance with Department of Water and Environmental Regulation licencing requirements.			
Manage corporate groundwater use to ensure responsible and efficient consumption.	Volume of groundwater used by the City.	Q1	110,613 kilolitres used.
		Q2	1,411,276 kilolitres used.
		Q3	1,845,405 kilolitres used.
		Q4	774,252 kilolitres used.
Scheme water management Management of scheme water on City-owned and -managed land to reduce consumption and waste.			
Manage corporate scheme water use to ensure responsible and efficient consumption.	*Reliable quarterly data not yet available due to delayed data provision from utility providers.*	Q1	
		Q2	
		Q3	
		Q4	

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

MILESTONE		COMMENT	STATUS
Joondalup Lighting Initiative Investigation and proposal to upgrade existing streetlights to LED across the City for the purposes of reducing energy consumption.			
Q1	Investigate streetlight ownership options with Western Power for their streetlight assets located with the City.	Liaised with Western Power's Operational, Asset Strategy, Design and Customer Liaison management to arrange a meeting regarding the City's options for transferring ownership of streetlight assets located in the City of Joondalup.	✓
	Investigate LED streetlight conversion options with Western Power.	• Investigated the economic and environmental benefits of converting streetlights located in the City of Joondalup to LED lights. • Liaised with Western Power's Operational, Asset Strategy, Design and Customer Liaison management to arrange a meeting regarding LED conversion options for streetlights within the City of Joondalup.	✓
Q2	Continue to investigate streetlight ownership options with Western Power for their streetlight assets located with the City.	• Met with Western Power's Operational and Customer Liaison management to discuss streetlight ownership options and work towards streamlining current and future streetlight works within the City of Joondalup. • Presented the benefits of local government ownership of streetlighting at the Growth Areas Perth and Peel (GAPP) meeting on 12 December 2025 to attendees including Hon Reece Whitby MLA, Minister for Energy; Environment; Climate Action.	✓
	Continue to investigate LED streetlight conversion options with Western Power.	Continued to investigate converting streetlights within the City of Joondalup to LED lights, including exploring the economic and environmental benefits.	✓
Q3	Continue to investigate streetlight ownership options with Western Power for their streetlight assets located with the City.	Liaised with Western Power to discuss opportunities for improving stakeholder and community engagement in the City of Joondalup, particularly regarding the City's streetlight ownership options.	✓
	Continue to investigate LED streetlight conversion options with Western Power.	Continued exploring the economic and environmental benefits of converting streetlights within the City of Joondalup to LED lights.	✓
Q4	Continue to investigate streetlight ownership options with Western Power for their streetlight assets located with the City.	Continued to liaise with Western Power to discuss opportunities for improving stakeholder and community engagement in the City of Joondalup, particularly regarding the City's investigation into streetlight ownership options.	▼

MILESTONE		COMMENT	STATUS
	Continue to investigate LED streetlight conversion options with Western Power.	• Continued exploring the economic and environmental benefits of converting streetlights within the City of Joondalup to LED lights. • Submitted an application for a Commonwealth Government grant for the Joondalup City Centre streetlight refurbishment.	▼

MILESTONE		COMMENT	STATUS
Underground power Investigation into the potential to convert existing overhead powerlines to underground power in suitable locations across the City.			
Q1	Develop an advocacy plan to align with Western Power's timing for the undergrounding of power in the City.	• Conducted preliminary investigations to develop an advocacy plan for the undergrounding of power in the City. During these investigations, Western Power indicated that the City of Joondalup will not be included in the Targeted Underground Power Program for approximately 10–15 years. • Commenced the development of an advocacy statement, in alignment with Western Power's official timeframes.	✓
Q2	**[milestone discontinued CJ017-02/25 refers]** Progress development of an advocacy plan to align with Western Power's timing for the undergrounding of power in the City.	The development of an advocacy plan for underground power in the City has been put on hold, as Western Power confirmed the City of Joondalup cannot be included in the Targeted Underground Power program for approximately 10–15 years. It is anticipated that an advocacy plan will continue to be developed at a more appropriate stage of Western Power's underground power program.	✓
Q3	**[milestone removed CJ017-02/25 refers]**		
Q4	**[milestone removed CJ017-02/25 refers]**		

MILESTONE		COMMENT	STATUS
Waterwise Council Program A program run jointly by the Department of Water and Environmental Regulation and Water Corporation to support local governments to improve water efficiency and help create waterwise communities.			
Q1	Deliver scheduled actions from the Waterwise Council Action Plan 2021–2026 for the quarter.	Delivered the following scheduled actions from the Waterwise Council Action Plan 2021–2026 in the quarter: • Planned the Native Plant Giveaway initiative • Submitted a funding application to the Water Corporation's Waterwise Greening Scheme.	✓
Q2	Deliver scheduled actions from the Waterwise Council Action Plan 2021–2026 for the quarter.	Delivered the following scheduled actions from the Waterwise Council Action Plan 2021–2026 in the quarter: • Continued to plan the Native Plant Giveaway initiative. • Craigie Leisure Centre was re-endorsed as Gold Waterwise Aquatic Centre for 2023/24.	✓
	Submit application to the WA Department of Water and Environmental Regulation and Water Corporation seeking re-accreditation under the Waterwise Council Program.	Submitted Waterwise Council annual re-endorsement report for 2023/24 to the Western Australian Department of Water and Environmental Regulation and Water Corporation seeking re-accreditation under the Waterwise Council Program.	✓
Q3	Deliver scheduled actions from the Waterwise Council Action Plan 2021–2026 for the quarter.	Delivered the following scheduled actions from the Waterwise Council Action Plan 2021–2026 in the quarter: • Commenced implementation of the Native Plant Giveaway initiative in March 2025.	✓
Q4	Deliver scheduled actions from the Waterwise Council Action Plan 2021–2026 for the quarter.	Delivered the following scheduled actions from the Waterwise Council Action Plan 2021–2026 in the quarter: • Completed implementation of the Native Plant Giveaway initiative in June 2025 and provided 8,000 native waterwise plants to 1,300 residents.	✓

Outcome 2-4 Resilient and prepared

You understand and are prepared for the impacts of climate change and natural disasters.

Ongoing programs and activities

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Emergency management Participation in the Joint Local Emergency Management Committee, District Emergency Management Committee and WALGA Emergency Management Advisory Committee meetings for the purposes of ensuring effective preparedness in the event of an emergency incident.			
Participate in local and regional emergency management exercises with key agency partners to test the City's Local Emergency Management Arrangements.	List of emergency management exercises undertaken.	Q1	• Amended the Local Emergency Management Arrangements and updated the development process. • Submitted an application for the All West Australians Reducing Emergencies (AWARE) funding program for the Local Recovery Coordination Group. • Facilitated an Exercise for Spontaneous Volunteers for City Staff by Volunteers WA
		Q2	• All West Australians Reducing Emergencies (AWARE) approved the funding application for the Local Recovery Coordination Group. • Participated in the Western Australian Police emergency management exercise at Chichester Park (Woodvale). • Commenced planning for an incident call-centre, and an incident recovery webpage for the City of Joondalup website.
		Q3	• Prepared for local evacuation drill exercise scheduled for quarter 4. • Prepared for Local Recovery Coordination Group recovery exercise scheduled for quarter 4.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
		Q4	• Conducted local evacuation drill for Civic Centre on 6 May 2025. • Prepared for Civic Centre evacuation drill exercise scheduled for quarter 1.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Attend the Joint Local Emergency Management Committee and District Emergency management Committee meetings on a quarterly and biannual basis.	Dates of Joint Local Emergency Management Committee and District Emergency Management Committee meetings attended.	Q1	Quarterly Joint Local Emergency Management Committee meeting held 13 August 2024.
		Q2	• Biannual District Emergency Management meeting held 7 November 2024. • Quarterly Joint Local Emergency Management Committee meeting held 12 November 2024.
		Q3	Quarterly Joint Local Emergency Management Committee meeting held 11 February 2025.
		Q4	Quarterly Joint Local Emergency Management Committee meeting held on 12 May 2025.
Firebreak inspections Inspection of firebreaks throughout the City in accordance with the Bush Fires Act 1954 and subsidiary legislation for the purpose of mitigating the risk of bushfire hazards.			
Undertake firebreak inspections and enforcement activities in accordance with legislative requirements.	Number of firebreak inspections completed.	Q1	No inspections completed.
		Q2	1,145 inspections completed.
		Q3	1,043 inspections completed.
		Q4	2 Inspections completed.
	Number of firebreak infringements and cautions issued.	Q1	No infringements or cautions issued.
		Q2	132 infringements and 0 cautions issued.
		Q3	21 infringements and 0 cautions issued.
		Q4	0 infringements and 0 cautions issued.
	Number of firebreaks on private land maintained and/or blocks cleared by the City.	Q1	No firebreaks maintained or blocks cleared.
		Q2	21 blocks cleared.
		Q3	40 blocks cleared.
		Q4	0 blocks cleared.
	Number of firebreaks on City-owned and -managed land maintained by the City.	Q1	No firebreaks maintained.
		Q2	56 firebreaks maintained.
		Q3	2 firebreaks maintained.
		Q4	0 firebreaks maintained.
	Number of firebreak prosecutions completed.	Q1	No prosecutions completed.
		Q2	No prosecutions completed.
		Q3	No prosecutions completed.
		Q4	No prosecutions completed.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for 2024/25**

MILESTONE		COMMENT	STATUS
Bushfire education program A new community education program to raise awareness of bushfire risks and ways to mitigate the risks.			
Q1	Liaise with the appointed consultant to develop a new bushfire education program.	Liaised with the appointed consultant regarding the development of a new bushfire education program, including reviewing the draft implementation plan.	✓
Q2	Continue to liaise with the appointed consultant to develop a new bushfire education program.	Continued to liaise with the appointed consultant regarding the development of a new bushfire education program.	✓
Q3	Continue to liaise with the appointed consultant to develop a new bushfire education program.	Continued to liaise with the appointed consultant regarding the development of a new bushfire education program.	✓
Q4	Finalise the bushfire education program and launch to the community.	• Continued to liaise with the appointed consultant regarding the development of a new bushfire education program. • Due to external delays, it is anticipated the bushfire education program will be finalised and launched to the community in quarter 1 of FY2025–26.	✓

MILESTONE		COMMENT	STATUS
Bushfire Risk Management Plan A plan which guides the City in providing a coordinated and efficient approach to the identification, assessment and treatment of assets exposed to bushfire-related risk within the City of Joondalup.			
Q1	Continue to liaise with the appointed consultant to review the Bushfire Risk Management Plan 2018–2023.	Liaised with the consultant regarding the review of the Bushfire Risk Management Plan 2018–2023, including a review of the draft plan.	✓
Q2	Continue to liaise with the appointed consultant to review the Bushfire Risk Management Plan 2018–2023.	Continued to liaise with the consultant regarding the review of the Bushfire Risk Management Plan 2018–2023.	✓
Q3	Continue to liaise with the appointed consultant to review the Bushfire Risk Management Plan 2018–2023.	Continued to liaise with the consultant regarding the review of the Bushfire Risk Management Plan 2018–2023.	✓
Q4	**[milestone removed CJ112-05/25 refers]**		
	[additional milestone CJ112-05/25 refers] Present the draft Bushfire Risk Management Plan 2025–2027 to the Office of Bushfire Risk Management for review.	• Continued to liaise with the consultant regarding the draft Bushfire Risk Management Plan 2025-2027. • The draft Bushfire Risk Management Plan 2025-2027 will now be presented to Elected Members before being submitted to the Office of Bushfire Risk Management. Due to these changes, it is anticipated that the draft Bushfire Risk Management Plan 2025–2027 will be presented to the Office of Bushfire Risk Management for review in quarter 1 of FY2025–26.	✓

MILESTONE		COMMENT	STATUS
Climate Change Plan* A plan which guides the City's planning for the future impacts of climate change across a range of areas relevant to local government, including infrastructure, health services, water management, emergency management, and the natural environment.			
Q1	Present the draft Climate Change Plan 2024–2034 to Council seeking endorsement to undertake community consultation.	• Presented the draft Climate Change Plan 2024–2034 to Council at their 25 June 2024 meeting where they endorsed undertaking of community consultation on the draft plan. • Community consultation on the draft plan was conducted from 15 August to 4 September 2024.	✓
Q2	Undertake community consultation activities on the draft Climate Change Plan 2024–2034.	• Undertook community consultation on the draft Climate Change Plan 2024–2034 in quarter 1. • Presented Climate Change Plan 2024-2034 to Council at their 19 November 2024 meeting seeking endorsement. Council referred the draft plan back to the Chief Executive Officer.	✓
Q3	**[milestone removed CJ017-02/25 refers]**		
	[milestone removed CJ017-02/25 refers]		
	[additional milestone CJ017-02/25 refers] Seek input from Elected Members to inform the progression of the draft Climate Change Plan 2024–2034.	Due to scheduling constraints, input will be sought from the Elected Members regarding the progression of the draft Climate Change Plan 2024–2034 in quarter 4.	✓
Q4	**[milestone removed CJ017-02/25 refers]**		
	[milestone from previous quarter] Seek input from Elected Members to inform the progression of the draft Climate Change Plan 2024–2034.	• Presented the draft Climate Change Plan 2025-2035 to Elected Members, seeking input and feedback in April 2025. • The Climate Change Plan 2025-2035 was endorsed by Council at their 24 June 2025 meeting.	✓

MILESTONE		COMMENT	STATUS
Coastal Hazard Risk Management and Adaptation Plan* A new plan to be developed under State Planning Policy 2.6 which will identify areas and assets that could potentially be impacted by coastal erosion and inundation hazards due to storm events and projected sea level rise. The plan will provide recommendations and actions for how the City can respond and adapt to these coastal hazards.			
Q1	Present draft Coastal Hazard Risk Management and Adaptation Plan project plan and draft Terms of Reference for Coastal Hazard Risk Management and Adaptation Plan Community Reference Group to Council seeking feedback and direction.	Presented the draft Coastal Hazard Risk Management and Adaptation Plan project plan and draft terms of reference for Coastal Hazard Risk Management and Adaptation Plan Community Reference Group to Council at the 17 September 2024 meeting where they endorsed the draft project plan and draft terms of reference.	✓
Q2	**[additional milestone CJ301-11/24 refers]** Advertise a request for quotation for the appointment of a facilitator for the Coastal Hazard Risk Management and Adaptation Plan Community Reference Group.	Advertised a request for quotation for the appointment of a facilitator for the Coastal Hazard Risk Management and Adaptation Plan Community Reference Group from 4–22 November 2024.	✓
Q3	**[additional milestone CJ301-11/24 refers]** Seek expressions of interest from the community for membership on the Coastal Hazard Risk Management and Adaptation Plan Community Reference Group.	Expressions of interest were sought from the community for membership on the Coastal Hazard Risk Management and Adaptation Plan Community Reference Group from 6 January to 14 February 2025.	✓
	[additional milestone CJ301-11/24 refers] Establish the Coastal Hazard Risk Management and Adaptation Plan Technical Steering Group.	Established the Coastal Hazard Risk Management and Adaptation Plan Technical Steering Group.	✓
Q4	**[additional milestone CJ301-11/24 refers]** Seek Council endorsement of the membership for the Coastal Hazard Risk Management and Adaptation Plan Community Reference Group.	Council appointed community member and Elected Member representatives for the Coastal Hazard Risk Management and Adaptation Plan Community Reference Group at the 29 April 2025 Council meeting.	✓
	[additional milestone CJ301-11/24 refers] Commence development of the draft Coastal Hazard Risk Management and Adaptation Plan Community and Stakeholder Engagement Strategy.	• Commenced development of the draft Coastal Hazard Risk Management and Adaptation Plan Community and Stakeholder Engagement Strategy. • Discussions were held at the Coastal Hazard Risk Management and Adaptation Plan Community Reference Group meeting on 26 June 2025 to inform the development of the strategy.	✓
	[additional milestone CJ301-11/24 refers] Engage consultants or a research institution to undertake research on alternative adaptation options.	A request for quotation for alternative coastal adaptation options research was provided to relevant consultants and research institutions. Submissions closed in June 2025. Due to the timing of the deadline for submissions, it is anticipated that a consultant or research institution will be appointed in quarter 1 of FY2025–26.	✓

3. PLACE

OUR GOAL

We have well-planned and attractive suburbs and streetscapes, supported by a range of integrated transport options. Our urban landscapes are connected, useable and accessible. A high standard of liveability is enjoyed by our community who can access quality facilities and public open spaces.

YOUR OUTCOMES

3-1 Connected and convenient

You have access to a range of interconnected transport options.

3-2 Well-planned and adaptable

You enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.

3-3 Attractive and leafy

You have access to quality public open spaces and enjoy appealing streetscapes.

3-4 Functional and accessible

You have access to quality community facilities that are functional and adaptable.

Outcome 3-1 Connected and convenient

You have access to a range of interconnected transport options.

Ongoing programs and activities

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Drainage maintenance Monitoring and maintenance of the stormwater drainage assets across the City to ensure usability of City assets.			
Undertake maintenance of stormwater drainage assets.	Number of draining maintenance work orders completed.	Q1	180 drainage maintenance work orders completed.
		Q2	85 drainage maintenance work orders completed.
		Q3	79 drainage maintenance work orders completed.
		Q4	145 drainage maintenance work orders completed.
Parking management Management of parking and parking infrastructure across the City to ensure parking demands are met for residents, visitors and businesses.			
Coordinate the school parking program.	Number of scheduled school parking patrols undertaken.	Q1	57 scheduled patrols undertaken.
		Q2	48 scheduled patrols undertaken.
		Q3	48 scheduled patrols undertaken.
		Q4	54 scheduled patrols undertaken
Manage the City's on-street and off-street parking facilities in accordance with the City's local laws.	Number of parking cautions issued. Number of parking infringements issued.	Q1	• 1,939 cautions issued. • 809 infringements issued.
		Q2	• 1,949 cautions issued. • 1,310 infringements issued.
		Q3	• 634 cautions issued. • 2,156 infringements issued.
		Q4	• 355 cautions issued. • 1,258 Infringements issued.
Manage the Reid Promenade Multi-Storey Car Park.	Average monthly percentage occupancy of Reid Promenade Multi-Storey Car Park.	Q1	50% occupancy on average per month.
		Q2	70% occupancy on average per month.
		Q3	No quarterly data available [CJ112-05/25 refers].
		Q4	No quarterly data available.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Pathway maintenance Monitoring and maintenance of pathways across the City's pathway network to ensure ongoing safety and usability of City assets.			
Undertake maintenance of pathway assets.	Number of pathway maintenance work orders completed.	Q1	122 maintenance work orders completed.
		Q2	131 maintenance work orders completed.
		Q3	104 maintenance work orders completed.
		Q4	120 maintenance work orders completed.
Road maintenance Monitoring and maintenance of roads across the City's road network to ensure ongoing safety and usability of City assets.			
Undertake maintenance of road assets.	Number of road maintenance work orders completed.	Q1	171 maintenance work orders completed.
		Q2	109 maintenance work orders completed.
		Q3	68 maintenance work orders completed.
		Q4	94 maintenance work orders completed.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for 2024/25**

	MILESTONE	COMMENT	STATUS
Bike Plan A plan which provides the long-term vision, strategic framework and projects that will be implemented to make bike riding a part of everyday life and help the City of Joondalup become a bike-friendly city.			
Q1	Deliver scheduled actions from the Bike Plan 2016–2021 for the quarter.	No scheduled actions in this quarter. All scheduled actions from the Bike Plan 2016–2021 have been completed.	✓
	Progress development of the draft Bike Plan 2025–2035.	Progressed the development of the draft Bike Plan 2025–2035 by commencing drafting the project plan and planning for the Strategic Community Reference Group meeting, to be held in quarter 2.	✓
Q2	**[milestone removed CJ301-11/24 refers]**		
	Progress development of the draft Bike Plan 2025–2035.	Progressed the development of the Bike Plan 2025–2035 by completing the project plan and undertaking community consultation via a telephone survey.	✓
	Present the proposed objectives and themes for the draft Bike Plan 2025–2035 to the Strategic Community Reference Group for discussion and feedback.	Presented the proposed objectives and themes for the draft Bike Plan 2025–2035 to the Strategic Community Reference Group for discussion and feedback. The Meeting Outcomes Report was provided to Elected Members and is available on the City of Joondalup website.	✓
Q3	**[milestone removed CJ017-02/25 refers]**		
	[additional milestone CJ017-02/25 refers] Progress development of the draft Bike Plan 2025–2035.	Progressed the development of the draft Bike Plan 2025–2035 including undertaking external stakeholder consultation.	✓
Q4	**[milestone removed CJ017-02/25 refers]**		
	[additional milestone CJ017-02/25 refers] Present the draft Bike Plan 2025–2035 to Elected Members seeking feedback.	Due to scheduling issues, it is anticipated that the draft Bike Plan 2025–2035 will be presented to Council seeking adoption in quarter 1 of FY2025–26.	✓

MILESTONE		COMMENT	STATUS
Integrated parking compliance system* A new integrated parking solution to manage all parking-related activities, including the implementation of pay-by-plate parking meters, a parking application, e-permit solution, infringement and enforcement management systems, and upgrading of car park and mobile parking infrastructure.			
Q1	Launch a new parking application throughout paid parking areas in the Joondalup City Centre.	Launched the new parking application throughout paid parking areas in the Joondalup City Centre, including deploying the new enforcement management system.	✓
Q2	Replace the existing parking ticket machines with pay-by-plate parking meters.	Replaced existing parking ticket machines with new pay-by-plate parking meters in October 2024.	✓
Q3	Replace and upgrade the existing system and infrastructure for the Reid Promenade Multi-Storey Car Park.	The replacement and upgrade of the existing system and infrastructure for the Reid Promenade Multi-Storey Car Park is behind schedule due to external delays. It is anticipated that the upgrade will be complete in quarter 4.	✓
	Launch the new e-permits parking portal.	Launched the new e-permits parking portal on 31 January 2025.	✓
Q4	**[milestone from previous quarter]** Replace and upgrade the existing system and infrastructure for the Reid Promenade Multi-Storey Car Park.	Replaced and upgraded the existing system and infrastructure for the Reid Promenade Multi-Storey Car Park.	✓
	Replace and upgrade the existing infrastructure and system for mobile licence plate recognition.	Replaced and upgraded the existing infrastructure and system for mobile licence plate recognition, including installing hardware and undertaking system integration and testing.	✓
	[additional milestone CJ017-02/25 refers] Deploy the parking infringement management system.	The deployment of the parking infringement management system has been postponed to quarter 1 of FY2025–26 due to internal resourcing constraints and limited capacity of external resources for system development.	✓

MILESTONE		COMMENT	STATUS
Integrated Transport Plan A plan to guide multi-modal transport planning and inform strategic policy, advocacy and infrastructure decisions in the City over a 10-year period.			
Q1	Deliver scheduled actions from the Integrated Transport Plan 2024–2034 for the quarter.	Delivered the following scheduled actions from the Integrated Transport Plan 2024–2034 in the quarter: • Initiated and progressed the development of the Bike Plan 2025–2035 and Road Safety Action Plan 2025–2035.	✓
Q2	Deliver scheduled actions from the Integrated Transport Plan 2024–2034 for the quarter.	Delivered the following scheduled actions from the Integrated Transport Plan 2024–2034 in the quarter: • Progressed the development of the Bike Plan 2025–2035 and the Road Safety Action Plan 2025–2035.	✓
Q3	Deliver scheduled actions from the Integrated Transport Plan 2024–2034 for the quarter.	Delivered the following scheduled actions from the Integrated Transport Plan 2024–2034 in the quarter: • Progressed the development of the Bike Plan 2025–2035 and the Road Safety Action Plan 2025–2035.	✓
Q4	Deliver scheduled actions from the Integrated Transport Plan 2024–2034 for the quarter.	Delivered the following scheduled actions from the Integrated Transport Plan 2024–2034 in the quarter: • Finalised the development of the draft Bike Plan 2025–2035 and the draft Road Safety Action Plan 2025–2035.	✓

MILESTONE		COMMENT	STATUS
Road Safety Action Plan A new Road Safety Action Plan to be developed in accordance with the State Government's Local Government Road Safety Management Planning Process Guide that identifies specific actions, responsibilities and measures to promote safer roads across the City.			
Q1	Progress development of the draft Road Safety Action Plan 2025–2035.	Progressed the development of the draft Road Safety Action Plan 2025–2035 by conducting initial scoping and research.	✓
Q2	Progress development of the draft Road Safety Action Plan 2025–2035.	Progressed the development of the draft Road Safety Action Plan 2025–2035 by finalising the scope of the draft plan and completing research.	✓
Q3	Present the draft Road Safety Action Plan 2025–2035 to Elected Members seeking feedback.	Due to resourcing constraints, the draft Road Safety Management Plan (formerly draft Road Safety Action Plan) was not presented in the quarter. Development of the draft plan continues to be progressed and is scheduled for presentation to Elected Members seeking feedback in quarter 4.	✓
Q4	**[milestone from previous quarter]** Present the draft Road Safety Action Plan 2025–2035 to Elected Members seeking feedback.	Due to scheduling issues, the draft Road Safety Action Plan 2025–2035 will now be presented to Council seeking endorsement in quarter 1 of FY2025–26.	✓
	Present the draft Road Safety Action Plan 2025–2035 to Council seeking endorsement.	Due to scheduling issues, the draft Road Safety Action Plan 2025–2035 will now be presented to Council seeking endorsement in quarter 1 of FY2025–26.	✓

Outcome 3-2 Well-planned and adaptable

You enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.

Ongoing programs and activities

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Building applications Assessment and determination of building applications in accordance with the *Building Act 2011* and subsidiary legislation.			
Determine certified and uncertified building permit applications received in accordance with legislative requirements.	• Number of building permits issued. • Value of building permits issued.	Q1	655 permits issued valued at $100,952,791.
		Q2	677 permits issued valued at $196,837,216.
		Q3	579 permits issued valued at $178,292,240.
		Q4	575 permits issued valued at $105,972,497.
	Percentage of building applications determined within statutory timeframes.	Q1	100% of applications determined within the statutory timeframe.
		Q2	99% of applications determined within the statutory timeframe.
		Q3	99% of applications determined within the statutory timeframe.
		Q4	100% of applications determined within the statutory timeframe.
Development applications Assessment and determination of development applications in accordance with the City's Local Planning Framework.			
Determine development applications in accordance with legislative requirements.	• Number of planning approvals determined. • Value of planning approvals determined.	Q1	279 approvals determined valued at $96,023,079.
		Q2	314 approvals determined valued at $90,494,525.
		Q3	226 approvals determined valued at $61,683,383.
		Q4	271 approvals determined valued at $60,414,253.
	Percentage of planning approvals determined within statutory timeframes.	Q1	70% of approvals determined.
		Q2	77% of approvals determined.
		Q3	83% of approvals determined.
		Q4	68% of approvals determined.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Land purchase inquiries Management of land purchase inquiries, which are made at the discretion of property purchasers or their settlement agent, for the purpose of obtaining relevant local government held information on a property. This can include planning/building approvals, zoning, rates and other information.			
Process land purchase inquiries received in accordance with the City's target timeframes.	Number of land purchase inquiries received.	Q1	786 inquiries received.
		Q2	788 inquiries received.
		Q3	753 inquiries received.
		Q4	809 inquiries received.
	Percentage of land purchase inquiries issued within 14 days.	Q1	65% of inquiries issued.
		Q2	46% of inquiries issued.
		Q3	88% of inquiries issued.
		Q4	80% of inquiries issued.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for 2024/25**

MILESTONE		COMMENT	STATUS
Local planning policies — review and development Policies that relate to planning and development within the Local Planning Scheme area. Local planning policies are developed under the *Planning and Development (Local Planning Schemes) Regulations 2015*.			
Q1	Develop new local planning policies and review existing local planning policies as scheduled by the Policy Committee, or due to changes to the State planning framework.	The following policies were presented to the Policy Committee at their 2 September 2024 meeting and to Council at their 17 September 2024 meeting: • A review of the City's Alfresco Activities Local Planning Policy, for the purpose of public consultation. • A review of the City's Joondalup Design Review Panel Local Planning Policy and associated Terms of Reference. A report on a new draft Percent for Art Scheme Local Planning Policy was presented to the Policy Committee at the 2 September 2024 meeting.	✓
Q2	Develop new local planning policies and review existing local planning policies as scheduled by the Policy Committee, or due to changes to the State planning framework.	• A report on the review of the City's Residential Development Local Planning Policy and Development in Housing Opportunity Areas Local Planning Policy was presented to the Policy Committee on 4 November 2024 and to Council on 19 November 2024. • A report on the review of the City's Private Community Purposes Local Planning Policy was presented to the Policy Committee on 4 November 2024.	✓
Q3	Develop new local planning policies and review existing local planning policies as scheduled by the Policy Committee, or due to changes to the State planning framework.	The following policies were presented to the Policy Committee at their 17 February 2025 meeting and to Council at their 25 March 2025 meeting: • Proposed Percent for Art Local Planning Policy, for the purpose of public consultation. • A review of the City's Short-Term Accommodation Local Planning Policy, for the purpose of public consultation. • A review of the City's Private Community Purposes Local Planning Policy, for the purpose of public consultation.	✓

MILESTONE		COMMENT	STATUS
Q4	Develop new local planning policies and review existing local planning policies as scheduled by the Policy Committee, or due to changes to the State planning framework.	A report on the City's draft revised Residential Development Local Planning Policy following advertising was presented to the Policy Committee at its meeting held on 14 April 2025 and to Council at its meeting held on 27 May 2025.	✓

MILESTONE		COMMENT	STATUS
Local Planning Scheme No 3 review A review of the City's Local Planning Scheme No 3 in accordance with the *Planning and Development (Local Planning Schemes) Regulations* which includes a review of existing local planning policies, and the development of new policies as recommended.			
Q1			
Q2	Commence an operational review of the Local Planning Scheme No 3.	Commenced an operational review of the Local Planning Scheme No 3 by undertaking preliminary research.	✓
Q3	Progress the operational review of the Local Planning Scheme No 3.	Progressed the operational review of the Local Planning Scheme No 3 to enable preparation of a report to the Policy Committee and Council in quarter 4.	✓
Q4	Present a report to the Policy Committee and the Council on the outcomes of the operational review.	A report on the outcomes of the operational review of Local Planning Scheme No. 3 was presented and endorsed by the Policy Committee at its meeting held on 14 April 2025 and by Council at its meeting held on 27 May 2025.	✓

MILESTONE		COMMENT	STATUS
Local Planning Strategy review* A review of the City's Local Planning Strategy, including the Local Housing Strategy and Local Commercial Strategy, to ensure the ongoing applicability of the stated strategic direction for land use planning and development.			
Q1	Engage an external consultant to undertake Phase 3 community consultation and a spatial option analysis.	A request for quotation has been prepared and advertised to engage an external consultant to undertake community consultation and spatial options development for Phase 3 of the Local Planning Strategy review. It is anticipated that the successful consultant will be appointed in quarter 2.	✓
Q2	**[milestone from previous quarter]** Engage an external consultant to undertake Phase 3 community consultation and a spatial option analysis.	Engaged with the external consultant to undertake community consultation and develop spatial options for Phase 3 of the Local Planning Strategy review, following Council's appointment of the external consultant at the 19 November 2024 Council meeting.	✓
	Present a report on the community consultation plan to the Policy Committee and Council seeking endorsement.	Due to delays in the appointment of the external consultant, it is anticipated that a report on a proposed community consultation plan will be presented to the Policy Committee and Council in quarter 3.	✓
Q3	**[milestone from previous quarter]** Present a report on the community consultation plan to the Policy Committee and Council seeking endorsement.	A report on the Stakeholder Engagement Plan was presented to the Policy Committee at their 17 February 2025 meeting and to Council at their 25 March 2025 meeting to endorse the plan.	✓
	Undertake round 1 community consultation activities.	Round 1 community consultation activities are behind schedule due to delays in appointing the external consultants and will now commence in quarter 4.	✓
	Develop strategic options for the spatial allocation of density and development control.	Development of strategic options is behind schedule due to delays in appointing the external consultants and will now commence in quarter 4.	✓
Q4	**[milestone removed CJ112-05/25 refers]**		
	[milestone removed CJ112-05/25 refers]		
	[milestone from previous quarter] Undertake round 1 community consultation activities.	Round 1 community consultation activities were undertaken and completed as outlined in the endorsed Stakeholder Engagement Plan.	✓
	[milestone from previous quarter] Develop strategic options for the spatial allocation of density and development control.	Commenced the development of strategic options for the spatial allocation of density.	✓

MILESTONE		COMMENT	STATUS
Review of structure plans A review of the City's existing structure plans to assess if each structure plan is required, can be revoked, or can be incorporated into the Local Planning Scheme.			
Q1	Undertake reviews of structure plans, as required.	A report was presented to the September Council meeting regarding the proposed revocation of the Greenwood Local Structure Plan and consequential amendment to Local Planning Scheme No 3.	✓
Q2	Undertake reviews of structure plans, as required.	A report was presented to the 19 November 2024 Council meeting regarding the proposed extension to the period of approval for 5 structure plans and the proposed revocation of 3 structure plans.	✓
Q3	Undertake reviews of structure plans, as required.	A report was presented to the Policy Committee at their 17 February 2025 meeting and to Council at their 25 March 2025 regarding the proposed revocation of the Currambine Structure Plan, the Kinross Neighbourhood Structure Plan and the Sheppard Way Structure Plan.	✓
Q4	Undertake reviews of structure plans, as required.	Engaged with the Department of Planning, Lands and Heritage about the City's request for an extension to the period of approval for 5 structure plans.	✓
State planning reform A program of major legislative, regulatory and policy changes to Western Australia's planning system.			
Q1	Implement actions resulting from the State planning reform process, as required.	A submission was provided in response to the advertised Draft Operation Policy 1.13 Significant Development Pathway — Public Interest Considerations.	✓
Q2	Implement actions resulting from the State planning reform process, as required.	Submissions were provided on the following consultations: • Draft Local Government Design Review Panel Manual • Metropolitan Region Scheme Clause 28 Draft Notice of Resolution • Draft Environmental Protection Amendment Regulations (minor updates)	✓
Q3	Implement actions resulting from the State planning reform process, as required.	A report was presented to Policy Committee at their 17 February 2025 meeting and to Council at their 25 March 2025 meeting to initiate an amendment to Local Planning Scheme No 3 in response to planning reform initiatives relating to short-term rental accommodation.	✓
Q4	Implement actions resulting from the State planning reform process, as required.	Submissions were provided on the following consultations: • Proposed Metropolitan Region Scheme Amendment — North West Corridor (WA Planning Commission). • Draft Revised Child Care Premises Position Statement (WA Planning Commission). • Draft Advocacy Position — Development Assessment Panel and Significant Development Pathway (WA Local Government Association).	✓

Outcome 3-3 Attractive and leafy

You have access to quality public open spaces and enjoy appealing streetscapes.

Ongoing programs and activities

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Public open space maintenance Coordination and implementation of maintenance programs which enhance aesthetic appeal, whilst maintaining functionality for recreation and sporting activities.			
Undertake maintenance of park and public open space assets.	Number of park and public open space maintenance work orders completed.	Q1	2,143 maintenance work orders completed.
		Q2	2,254 maintenance work orders completed.
		Q3	3,074 maintenance work orders completed.
		Q4	2,117 maintenance work orders completed.

Non-capital projects and initiatives

Nil

Outcome 3-4 Functional and accessible

You have access to quality community facilities that are functional and adaptable.

Ongoing programs and activities

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Building maintenance program Reactive, planned and scheduled maintained works of City-owned and -managed buildings, as required, and in accordance with agreed service levels to ensure cleanliness and usability.			
Undertake maintenance of building assets.	Number of building maintenance work orders completed.	Q1	5,800 maintenance work orders completed.
		Q2	5,600 maintenance work orders completed.
		Q3	5,600 maintenance work orders completed.
		Q4	5,900 maintenance work orders completed.
Community venue bookings Bookings management of the City's hireable venues, including community buildings and public open spaces, in accordance with the City's Schedule of Fees and Charges and the Venue Hire Fees and Charges Policy.			
Process bookings of community venues for hirers, as required.	Number of venue hire bookings approved.	Q1	759 bookings approved.
		Q2	808 bookings approved.
		Q3	883 bookings approved.
		Q4	887 bookings approved.
	Average percentage utilisation of community buildings.	Q1	48% utilisation on average.
		Q2	43% utilisation on average.
		Q3	41% utilisation on average.
		Q4	52% utilisation on average.
	Average percentage utilisation of sports parks.	Q1	28% utilisation on average.
		Q2	25% utilisation on average.
		Q3	24% utilisation on average.
		Q4	33% utilisation on average
	Average percentage utilisation of recreation parks.	Q1	0.4% utilisation on average.
		Q2	2% utilisation on average.
		Q3	1% utilisation on average.
		Q4	0.5% utilisation on average.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Leases and licences Management of leases and licences for City-owned and -managed buildings in accordance with the City's Property Management Framework.			
Manage leases and licences and undertake inspections of leased and licenced facilities in accordance with agreed schedules.	Number of annual inspections of leased and licensed buildings completed.	Q1	7 annual inspections completed.
		Q2	18 annual inspections completed.
		Q3	7 annual inspections completed.
		Q4	12 annual inspections completed.
	Number of tenancy applications evaluated.	Q1	No applications evaluated.
		Q2	4 applications evaluated.
		Q3	No applications evaluated.
		Q4	2 applications evaluated.
	Number of negotiated tenancy agreements finalised.	Q1	No agreements finalised.
		Q2	No agreements finalised.
		Q3	No agreements finalised.
		Q4	1 agreement finalised.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for 2024/25**

MILESTONE		COMMENT	STATUS
City land portfolio management A periodic review of City freehold and managed Crown land to identify optimisation, potential rationalisation, disposal, and acquisition opportunities.			
Q1	Investigate opportunities for optimisation of City freehold and managed Crown land.	Presented a project status report to Elected Members on 6 August 2024 with an update on the Joondalup City Centre Projects Cluster and associated proposed Land Acquisition Strategy.	✓
	Implement actions for the disposal and acquisition of properties as endorsed by Council.	No actions for disposal and acquisition of properties were endorsed by Council.	✓
Q2	Investigate opportunities for optimisation of City freehold and managed Crown land.	Continued to review opportunities for optimisation of City freehold and managed Crown land; no opportunities were identified in the quarter.	✓
	Implement actions for the disposal and acquisition of properties as endorsed by Council.	No actions for disposal and acquisition of properties were endorsed by Council.	✓
Q3	Investigate opportunities for optimisation of City freehold and managed Crown land.	• Presented a project status report to Major Projects and Finance Committee on 17 March 2025 with an update on the Joondalup City Centre Projects Cluster and associated proposed Land Acquisition Strategy. • Advertised a request for submissions from suppliers to assist in preparing the proposed Land Acquisition Strategy.	✓
	Implement actions for the disposal and acquisition of properties as endorsed by Council.	No actions for disposal and acquisition of properties were endorsed by Council.	✓
Q4	Investigate opportunities for optimisation of City freehold and managed Crown land.	Appointed a consultant to assist the City with the preparation of the Land Acquisition Strategy.	✓
	Implement actions for the disposal and acquisition of properties as endorsed by Council.	No actions for disposal and acquisition of properties were endorsed by Council	✓

MILESTONE		COMMENT	STATUS
Club Night Lights Program and Community Sporting and Recreation Facilities Fund Programs that seek State Government funding contributions to upgrade sports infrastructure in sports parks for improved usability and access for sports training and games.			
Q1	Progress expressions of interest and applications in accordance with the grant funding program schedules.	• Progressed the expressions of interest process for the FY2025–26 small winter grant funding round. • Grant applications received were submitted for the FY2024–25 small summer grant funding round (Warwick Bowling Club and Penistone Park cricket net floodlighting). • A report was presented to Council at the 27 August 2024 Council meeting, and grant application submitted for the FY2025–26 forward planning Club Night Lights Program (Caledonia Park floodlighting project).	✓
Q2	Progress expressions of interest and applications in accordance with the grant funding program schedules.	Progressed the expressions of interest process for the FY2025–26 small winter grant funding round.	✓
Q3	Progress expressions of interest and applications in accordance with the grant funding program schedules.	• Progressed the expressions of interest process for the FY2026–27 large grant funding round. • Presented a report to Council at the 25 February 2025 Council meeting, and grant applications submitted for the FY2025–26 small grant Club Night Lights Program (Warwick Open Space pitch one floodlighting project) and Community Sporting and Recreation Facilities Fund program (Chichester Park north cricket infrastructure project).	✓
Q4	Progress expressions of interest and applications in accordance with the grant funding program schedules.	No actions undertaken as no applications were received through the expressions of interest process for the FY2026–27 large grant funding round.	✓

MILESTONE		COMMENT	STATUS
Heathridge Park Masterplan* A masterplan for Heathridge Park that includes the investigation of two options: replacing/refurbishing the existing facilities; or the rationalisation of the existing community facilities into a single new multi-purpose facility.			
Q1			
Q2	Present the results of the community consultation on the Heathridge Park Masterplan to Elected Members seeking feedback.	Presented the results of the community consultation on the Heathridge Park Masterplan at the 10 December 2024 Council meeting where Council approved the project progressing to the detailed design stage.	✓
Q3	Implement actions in relation to the Heathridge Park Masterplan as endorsed by Council.	Commenced implementing actions in relation to the Heathridge Park Masterplan, including investigations into incorporating additional items in the concept designs.	✓
Q4	Implement actions in relation to the Heathridge Park Masterplan as endorsed by Council.	Continue implementing actions in relation to the Heathridge Park Masterplan, including investigations into incorporating additional items in the concept designs.	✓

MILESTONE		COMMENT	STATUS
Joondalup City Centre development* Investigations into future land development opportunities in the Joondalup City Centre.			
Q1	Progress actions towards the development of a business case for development opportunities in the Joondalup City Centre.	Progressed the following actions towards the development of a business case for development opportunities in the Joondalup City Centre: • Appointed an external consultant to be the probity advisor for the Joondalup City Centre Projects Cluster. • Held an initial meeting with the probity advisor on 16 August 2024 to discuss the scope of the engagement of their probity services. • Liaised with the probity advisor to commence a draft Probity and Governance Framework to ensure appropriate governance, probity and procurement activities are undertaken as part of the Joondalup City Centre Projects Cluster. • Managed several inquiries from external parties regarding the potential development and land transaction proposals for the Joondalup City Centre.	✓
	Present reports to Elected Members on the progress and status of the project as required.	A Project Status Report was presented to Elected Members on 6 August 2024 which provided an update on the Joondalup City Centre Projects Cluster.	✓
Q2	Progress actions towards the development of a business case for development opportunities in the Joondalup City Centre.	Progressed the following actions towards the development of a business case for development opportunities in the Joondalup City Centre: • Liaised with the external probity advisor to prepare the draft Probity and Governance Framework, including internal consultation on the draft framework.	✓
	Present reports to Elected Members on the progress and status of the project as required.	No progress or status updates were required in the quarter.	✓
Q3	Progress actions towards the development of a business case for development opportunities in the Joondalup City Centre.	Progressed the following actions towards the development of a business case for development opportunities in the Joondalup City Centre: • Finalised development of the draft Probity Framework for the Joondalup City Centre Projects Cluster. • Presented the finalised draft Probity Framework for the Joondalup City Centre Projects Cluster to the Major Projects and Finance Committee on 17 March 2025, where the Committee resolved to support the Framework.	✓
	Present reports to Elected Members on the progress and status of the project as required.	Presented a project status report to the Major Projects and Finance Committee on 17 March 2025 with an update on the Joondalup City Centre Projects Cluster, including the Joondalup City Centre Development project.	✓

MILESTONE		COMMENT	STATUS
Q4	Progress actions towards the development of a business case for development opportunities in the Joondalup City Centre.	Progressed the development of a business case for development opportunities in the Joondalup City Centre by commencing a procurement process seeking submissions from suppliers for the preparation of a Development Feasibility and Market Analysis.	✓
	Present reports to Elected Members on the progress and status of the project as required.	No progress or status updates were required in the quarter.	✓

MILESTONE		COMMENT	STATUS
Ocean Reef Marina* Construction of a world-class waterfront precinct providing recreational, tourism, residential and boating facilities. This project is being managed by DevelopmentWA with support and contributions provided by the City.			
Q1	Provide support to DevelopmentWA and undertake agreed activities to progress the development of the Marina as per the Development Agreement.	Provided support to DevelopmentWA and other stakeholders in the quarter to ensure construction continued at Ocean Reef Marina in accordance with the Development Agreement.	✓
	Coordinate feedback and technical guidance to progress the necessary approvals for the development of the Marina.	• Provided technical guidance to support DevelopmentWA, approving the Building Permit for the forward works of the Ocean Reef Sea Sports Club and Marine Rescue Whitfords under delegated authority. • Provided recommendations to the Department of Planning, Lands and Heritage (WA) for the provision of a Development Application conditional clearance for the forward works of the Ocean Reef Sea Sports Club and Marine Rescue Whitfords buildings. • Provided DevelopmentWA with conditional approval for civil works south of Hodges Drive, under the approved Stage 1 subdivision.	✓
	Explore development opportunities for land within the Marina that is owned or managed by the City.	Following consultation with DevelopmentWA, the opportunity to develop the City's Freehold Lot within the Marina has been placed on hold, while they progress the Exclusive Working Period with the Town Centre Master Developer.	✓
	Present reports to Elected Members on the progress and status of the Marina as required.	No reports were required in this quarter.	✓

MILESTONE		COMMENT	STATUS
Q2	Provide support to DevelopmentWA and undertake agreed activities to progress the development of the Marina as per the Development Agreement.	Provided support to DevelopmentWA and other stakeholders in the quarter to ensure construction continued at Ocean Reef Marina in accordance with the Development Agreement.	✓
	Coordinate feedback and technical guidance to progress the necessary approvals for the development of the Marina.	• Provided technical guidance to support DevelopmentWA, approving the Building Permit for the building envelope and fit-out of the Ocean Reef Sea Sports Club and Marine Rescue Whitfords under delegated authority. • Provided ongoing technical feedback to DevelopmentWA to progress the design of the Ocean Pool. • Provided approval of Stage 1 Drainage and Urban Water Management Plan to DevelopmentWA for south of Hodges Drive, under the approved Stage 1 subdivision.	✓
	Explore development opportunities for land within the Marina that is owned or managed by the City.	Following consultation with DevelopmentWA, the opportunity to develop the City's Freehold Lot within the Marina has been placed on hold, while they progress the Exclusive Working Period with the Town Centre Master Developer.	✓
	Present reports to Elected Members on the progress and status of the Marina as required.	No progress or status updates were required during this quarter.	✓
Q3	Provide support to DevelopmentWA and undertake agreed activities to progress the development of the Marina as per the Development Agreement.	Provided support to DevelopmentWA and other stakeholders in the quarter to ensure construction continued at Ocean Reef Marina in accordance with the Development Agreement.	✓
	Coordinate feedback and technical guidance to progress the necessary approvals for the development of the Marina.	• Provided technical guidance to support DevelopmentWA, approving the building permit for the radio mast on the Marine Rescue Whitfords building under delegated authority. • Provided landowner consent to DevelopmentWA for a new development application to be submitted to Department of Planning, Lands and Heritage. • Maintained ongoing communication with the Ocean Reef Sea Sports Club to provide guidance and support, ensuring progress on the development and addressing any requirements related to the building. • Provided engineering approval for Stage 1 to DevelopmentWA for north of Hodges Drive, under the approved Stage 1 subdivision.	✓
	Explore development opportunities for land within the Marina that is owned or managed by the City.	Following consultation with DevelopmentWA, the opportunity to develop the City's Freehold Lot within the Marina has been placed on hold, while they progress the Exclusive Working Period with the Town Centre Master Developer.	✓
	Present reports to Elected Members on the progress and status of the Marina as required.	No progress or status updates were required during in the quarter.	✓

MILESTONE		COMMENT	STATUS
Q4	Provide support to DevelopmentWA and undertake agreed activities to progress the development of the Marina as per the Development Agreement.	Supported DevelopmentWA and other stakeholders throughout the quarter to ensure construction at Ocean Reef Marina progressed in line with the Development Agreement.	✓
	Coordinate feedback and technical guidance to progress the necessary approvals for the development of the Marina.	• Reviewed and provided feedback on the Smart City Master Services Agreement and Management Transfer Agreement to DevelopmentWA to enable progress of the Smart City Operator. • Conditional approval of park and beach architectural shelters design to progress to manufacture provided. • Assessed and endorsed the pump track design to progress. • Engaged in regular communication with the Ocean Reef Sea Sports Club to offer guidance and support, facilitating progress on the building development and addressing any emerging needs.	✓
	Explore development opportunities for land within the Marina that is owned or managed by the City.	Following consultation with DevelopmentWA, the opportunity to develop the City's Freehold Lot within the Marina has been placed on hold, while they progress the Exclusive Working Period with the Town Centre Master Developer.	✓
	Present reports to Elected Members on the progress and status of the Marina as required.	Project update provided to Elected Members on 3 June 2025.	✓

MILESTONE		COMMENT	STATUS
Ocean Reef Sea Sports Club building redevelopment Assistance provided to DevelopmentWA in the construction of the Ocean Reef Sea Sports Club building as part of the Ocean Reef Marina development.			
Q1	Provide ongoing support and assistance through the construction process in conjunction with DevelopmentWA, to Ocean Reef Sea Sports Club and associated consultants.	Provided ongoing support, including undertaking a review and providing feedback on the submitted building architectural design and delivery of the building project by Development WA.	✓
Q2	Provide ongoing support and assistance through the construction process in conjunction with DevelopmentWA, Ocean Reef Sea Sports Club and associated consultants.	Provided ongoing support, including providing additional feedback on the building architectural design and delivery of the building project by Development WA.	✓
Q3	Provide ongoing support and assistance through the construction process in conjunction with DevelopmentWA, Ocean Reef Sea Sports Club and associated consultants.	Provided ongoing support, including providing additional feedback on the building architectural design and delivery of the building project by DevelopmentWA.	✓
Q4	Provide ongoing support and assistance through the construction process in conjunction with DevelopmentWA, Ocean Reef Sea Sports Club and associated consultants.	Provided ongoing support, including providing additional feedback on the building architectural design and delivery of the building project by DevelopmentWA.	✓

MILESTONE		COMMENT	STATUS
Strategic Asset Management Framework review A review of the Strategic Asset Management Framework, including processes and practices, to provide improved management of City infrastructure assets.			
Q1	Liaise with external consultants to progress the review of the Strategic Asset Management Framework.	• Liaised with the external consultants to finalise the review of the Strategic Asset Management Framework, including finalising the Asset Management Strategy 2024–2034. • Presented the Asset Management Strategy 2024–2034 to Elected Members on 2 July 2024.	✓
Q2	Finalise the Strategic Asset Management Framework review.	Completed the Strategic Asset Management Framework review in the quarter, including the finalisation of the Asset Management Strategy 2024–2034.	✓
Q3			
Q4			

4. ECONOMY

OUR GOAL

We are a global facing city with a prosperous and resilient economy. Our City is home to diverse industries that generate a wide-range of local job opportunities. We encourage creativity and innovation, and we support opportunities to build the City's brand as a popular business and tourism destination.

YOUR OUTCOMES

4-1 Prosperous and local

You feel supported to grow your business in the City.

4-2 Innovative and confident

You are attracted to the City's unique characteristics and potential and feel confident in investing.

4-3 Appealing and welcoming

You welcome residents, and local and international visitors to the City.

Outcome 4-1 Prosperous and local

You feel supported to grow your business in the City.

Ongoing programs and activities

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Business engagement Direct support for and communication with local businesses to help strengthen and enhance the local economy.			
Respond to inquiries and proactively communicate with local businesses to support economic development.	Number of business engagement programs provided to local businesses.	Q1	1 Cyber Workshop provided.
		Q2	No business engagement programs held.
		Q3	3 workshops provided.
		Q4	5 business engagement programs provided.
	Number of businesses participating in business engagement programs	Q1	4 businesses participating.
		Q2	No business engagement programs held.
		Q3	26 businesses participating.
		Q4	35 businesses participating.
Business events An annual program of events, such as forums, sundowners and workshops, that provide networking opportunities, information on key economic opportunities and training, as well as support and advice to local businesses.			
Deliver scheduled business events.	• List of business events delivered. • Number of attendees per business event delivered.	Q1	• Innovate Joondalup Workshop — Uptown Women Connection and Profile Building Breakfast event with 60 attendees. • Joondalup Innovation Challenge with 80 attendees. • Smart City Connect business event with 50 attendees.
		Q2	• End of Year Sundowner with 70 attendees. • Joondalup 2050: Realising the Vision with 200 attendees.
		Q3	Uptown Women event held in partnership with Joondalup Business Association with 70 attendees.
		Q4	Smart City Connect business event with 60 attendees

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

MILESTONE		COMMENT	STATUS
Small Business Friendly Approvals Program A program of improvements to the way the City provides approvals to and interacts with small businesses across the City.			
Q1	Deliver scheduled initiatives in accordance with the Small Business Friendly Approvals Program Implementation Plan.	The following initiatives were delivered in accordance with the Small Business Friendly Approvals Program Implementation Plan: • Reviewed all online business support content, and developed and updated the content, including a Starting a New Business customer journey map. • Reviewed checklists and customised them to be more user-friendly for local small businesses. • Updated the pre-lodgement meetings advice recommending small businesses contact the City prior to lodging their applications. • Transitioned to a new online application process to be more user-friendly for small businesses. New online forms will be developed as required. • Transitioned from hardcopy to electronic forms and communications for providing and receiving advice on small business building applications • Distributed an information flyer with the City's business support services to all food and beverage businesses in the City. • Completed the Small Business Friendly Approvals program report.	✓
Q2	**[milestone removed CJ301-11/24 refers]**		
Q3	**[milestone removed CJ301-11/24 refers]**		
Q4	**[milestone removed CJ301-11/24 refers]**		

Outcome 4-2 Innovative and confident

You are attracted to the City's unique characteristics and potential and feel confident in investing.

Ongoing programs and activities

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Joint Economic Development Initiative A joint initiative with key economic stakeholders based in Joondalup that aligns visioning and strategic directions with the aim of supporting complementary economic development activities.			
Host and attend Joint Economic Development Initiative roundtable meetings.	Number of Joint Economic Development Initiative roundtable meetings hosted. Number of attendees per roundtable meeting held.	Q1	1 meeting hosted with 20 attendees.
		Q2	1 meeting hosted with 16 attendees.
		Q3	1 meeting hosted with 18 attendees.
		Q4	1 meeting hosted with 18 attendees.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Sector cluster groups Collaborative groups with Joondalup businesses, economic stakeholders, neighbouring local governments and State Government agencies to facilitate the development of business clusters for industries, such as education, medical, destination and digital.			
Host cluster group meetings and facilitate agreed actions.	Number of cluster group meetings hosted. Number of attendees per cluster group meeting held.	Q1	• Joondalup Visitor Economy Network Meeting hosted with 22 attendees. • Joondalup Medical Precinct Taskforce Meeting hosted with 23 attendees.
		Q2	• Digital Cyber Network Meeting hosted with 12 attendees. • Joondalup Visitor Economy Network Meeting hosted with 11 attendees. • Joondalup Medical Precinct Taskforce Meeting hosted with 13 attendees. • Knowledge Industry Joondalup Learning Precinct meeting hosted with 9 attendees.
		Q3	• Joondalup Visitor Economy Network Meeting hosted with 18 attendees. • Digital Cyber Network Meeting hosted with 16 attendees • Joondalup Medical Precinct Taskforce Meeting hosted with 20 attendees.
		Q4	• Digital Cyber Network Meeting hosted with 19 attendees. • Joondalup Visitor Economy Network Meeting hosted with 19 attendees. • Joondalup Medical Precinct Taskforce Meeting hosted with 20 attendees.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for 2024/25**

MILESTONE		COMMENT	STATUS
Digital City Plan 2024–2029 A new plan that outlines the digital future the City could achieve through a set of strategies and actions. The plan addresses key priority actions, including delivering capacity-building programs for local businesses and potential for establishing virtual and physical spaces that create opportunities for start-ups.			
Q1	Progress the development of the draft Digital City Plan.	Progressed the development of the draft Digital City Plan by undertaking the following activities: • Appointed an external consultant to assist in the development of the draft plan. • Liaised with the appointed consultant to undertake background research to inform the draft plan. • Liaised with the appointed consultant to develop the community consultation plan • Liaised with the appointed consultant to commence planned community consultation activities.	✓
Q2	Progress the development of the draft Digital City Plan.	Progressed the development of the draft Digital City Plan by undertaking community consultation.	✓
Q3	Present the draft Digital City Plan to Elected Members seeking feedback.	• Presented the Digital Economy Plan Research and Engagement Report to Elected Members via a green paper in January 2025. • Finalised the development of the draft Digital Economy Plan (formerly Digital City Plan). • The draft Digital Economy Plan (formerly Digital City Plan) will be presented to Elected Members seeking feedback in quarter 4.	✓
Q4	**[milestone from previous quarter]** Present the draft Digital City Plan to Elected Members seeking feedback.	Presented the draft Digital Economy Plan to Elected Members seeking feedback on 1 April 2025.	✓
	Finalise the development of the Digital City Plan.	Finalised the development of the Digital Economy Plan, incorporating Elected Members feedback.	✓

MILESTONE		COMMENT	STATUS
International Economic Development Activities Plan A plan that provides guidance on facilitating international relationships that will lead to the establishment of Joondalup as a “global city” based around the development of mutually-beneficial relationships and outcomes. The plan identifies opportunities to generate economic outcomes for the City that are aligned with industry strengths and growth potential.			
Q1			
Q2			
Q3			
Q4	Commence a review of the International Economic Development Activities Plan (2017).	Commenced a review of the International Economic Development Activities Plan (2017)	✓

MILESTONE		COMMENT	STATUS
Investment Attraction Framework A framework that supports the City to develop targeted investment strategies to encourage private and public investment in the City of Joondalup.			
Q1	Progress the development of the draft Investment Attraction Framework.	Progressed the development of the draft Investment Attraction Framework by undertaking the following activities: Completed background research to inform the draft framework. Continued internal and external stakeholder engagement. Developed a draft framework and multi-criteria assessment models.	✓
Q2	Progress the development of the draft Investment Attraction Framework.	Continued the development of the draft Investment Attraction Framework and multi-criteria assessment models.	✓
Q3	**[milestone removed CJ017-02/25 refers]**		
	[additional milestone CJ017-02/25 refers] Progress the development of the draft Investment Attraction Framework.	Continued to progress the development of the draft Investment Attraction Framework and multi-criteria assessment models.	✓
Q4	**[milestone removed CJ017-02/25 refers]**		
	[additional milestone CJ017-02/25 refers] Present the draft Investment Attraction Framework to Elected Members seeking feedback.	Presented the draft Investment Attraction Framework to Elected Members seeking feedback on 3 June 2025, with feedback to be incorporated into final Investment Attraction Framework.	✓

MILESTONE		COMMENT	STATUS
Joondalup Innovation Precinct The development of a Joondalup Innovation Precinct for new and emerging technology and industries to support urban robotics, a digital innovation centre and the education and health precincts.			
Q1	Progress the development of a Joondalup Innovation Precinct.	Progressed the development of a Joondalup Innovation Precinct by undertaking the following activities: • Conducted stakeholder site visits to the Australian Automation and Robotic Precinct, in line with the memorandum of understanding between the City and the CORE Innovation Hub (operator of the Australian Automation and Robotic Precinct). • Held a workshop as part of the Innovate Joondalup business support program, to review and improve how the City supports local start-ups. • Co-hosted the Joondalup Innovation Challenge, an employability and entrepreneurship challenge where students participate in simulated start up projects. • Hosted and participated in the Smart City Connect industry forum on Data and Privacy for a Connected Mobility Future on 17 September 2024. This event was co-delivered with the National Transport Research Organisation, a key partner in the development of the Joondalup Innovation Precinct. • Liaised with North Metropolitan TAFE, a key partner in the development of the Joondalup Innovation Precinct, regarding the integration of the robotics sector into the Joondalup Innovation Precinct.	✓

MILESTONE		COMMENT	STATUS
Q2	Progress the development of a Joondalup Innovation Precinct.	Progressed the development of a Joondalup Innovation Precinct by undertaking the following activities: • Appointed external partners to deliver of the Innovate Joondalup 2025 Business Support Program. • Held meetings with the Innovation Incubator management consultant to progress the establishment of the Innovation Incubator. • Held cybersecurity support discussion with the Chief Executive Officer and the Philippines Ambassador to Australia, H E Antonio A Morales. • Processed the render work for the Joondalup Vision 2050 and presented the vision at the Business Forum, held on 4 December 2024. • Engaged with North Metropolitan TAFE to welcome the Humanoid Robot. • Supported the delivery and programming for the Smart City Connect Event — Jobs and Skills for Mobility Enabled Communities on 28 November 2024, with the National Transport Research Organisation and Edith Cowan University. • Confirmed the sponsorship of the Just Start It program for students to develop entrepreneurial skills and innovative ideas across the City of Joondalup. • Sponsored and participated in the West Tech Fest Women, West Tech Fest Coast with CyberWest West Tech Main, held 2–6 December 2024. • Attended the launch of the Australian Automation and Robotics Precinct — Robotics and Automation on 15 November 2024, opened by Hon Roger Cook MLA, Premier of Western Australia.	✓

MILESTONE		COMMENT	STATUS
Q3	Progress the development of a Joondalup Innovation Precinct.	Progressed the development of a Joondalup Innovation Precinct by undertaking the following activities: • Launched the Just Start It program at Woodvale Senior High School and Sacred Heart College. • Supported and participated in West Tech Assemblage 2025, hosted by the City of Stirling on 20 February 2025. • Engaged with Innovate Joondalup program providers to finalise the program selection process. • Progressed a promotional calendar with North Metropolitan TAFE for the Humanoid Robot at City of Joondalup events. • Commenced planning for the Joondalup Innovation Challenge. • Engaged with West Tech Fest to initiate collaboration for West Tech Fest 2025. • Progressed the development of a memorandum of understanding with CyberWest and discussed implementation with the Australian Automation and Robotics Precinct. • Finalised collaboration with Perth Biodesign to include the Joondalup region in 2025 healthcare innovation courses. • Progressed the development of the Joondalup Innovation Incubator with Spacecubed. • Featured in a Business News advertorial, "Realising the Vision," shared on the WA Chamber of Commerce and Industry Business Pulse and the Business News website.	✓

MILESTONE		COMMENT	STATUS
Q4	Progress the development of a Joondalup Innovation Precinct.	Progressed the development of a Joondalup Innovation Precinct by undertaking the following activities: • Partnered in the delivery of the fourth Smart City Connect event with the National Transport Research Organisation. • Progressed with Edith Cowan University as lead university for the Joondalup Innovation Challenge delivery and Edith Cowan University student participation. • Supported and participated in the CyberWest Summit, hosted a booth to promote the strength of the cyber security ecosystem in Joondalup, and organised a promotional presentation on the City of Joondalup Humanoid Robot facilitated by North Metropolitan TAFE. • Progressed the delivery of the Joondalup Innovation Challenge for 2025 with the program delivery partner Frank team and obtained support from WA Department of Water and Environmental Regulation for the Joondalup Innovation Challenge 2025. • Progressed opportunity with Women in Tech WA (WITWA) to support a community event as part of a Techtrail program for local schools. • Partnered with Australian Automation and Robotics Precinct to deliver the Start program to 3 local businesses.	✓

Outcome 4-3 Appealing and welcoming

You welcome residents, and local and international visitors to the City.

Ongoing programs and activities

Nil

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for 2024/25**

MILESTONE		COMMENT	STATUS
Burns Beach food and beverage facility expression of interest The progression of an expression of interest for a future commercial operator at the Burns Beach food and beverage facility site.			
Q1	Progress the expression of interest to identify a commercial operator for the facility.	Progressed the expression of interest to identify a commercial operator for the Burns Beach food and beverage facility by preparing a Business Plan in accordance with section 3.59 of the *Local Government Act 1995*.	✓
Q2	Progress the expression of interest to identify a commercial operator for the facility.	Advertised the Burns Beach Major Land Transaction Business Plan from 7 November 2024 to 18 December 2024.	✓
Q3	**[milestone discontinued CJ112-05/25 refers]** Identify the preferred commercial operator and commence tenure negotiations.	Tenure negotiations did not commence in the quarter due to delays in the expression of interest process. Commenced preparation of a report on the outcome of the Burns Beach Major Land Transaction Business Plan advertising for a preferred commercial operator. It is anticipated this report will be presented to Council in quarter 4.	✓
Q4	**[milestone removed CJ112-05/25 refers]**		
	[additional milestone CJ112-05/25 refers] Present the outcomes of the advertising of the Burns Beach Major Land Transaction Business Plan.	Presented the outcomes of the advertising of the Burns Beach Major Land Transaction Business Plan at the 27 May 2025 Council meeting.	✓

MILESTONE		COMMENT	STATUS
Destination City Plan A plan to attract more visitors to the region, increase the City's share of Perth's and Western Australia's key markets, and grow the visitor economy.			
Q1	Deliver scheduled actions from Destination Joondalup 2021–2026 for the quarter.	The following activities were undertaken for the delivery of the Destination Joondalup 2021–2026 in the quarter: • Continued to manage the Uptown social media channels. • Launched Uptown Perth Is OK competition campaign, gaining 2,049 new followers for Uptown during the campaign. • Supported the launch of the So Perth Day Trip Winter self-care edition featuring local City Centre businesses and coastal locations. • Engaged with Westfield Whitford City new Centre Management and provided Uptown collateral and how to engage with destination brand. • Agreed to the Destination Perth and Sunset Coast Alliance for Destination Perth 2024/25 partnership prospectus. • Supported the launch of the So Perth Day Trip Itinerary 3 — How To Spend A Day Trip In Joondalup which explores the murals throughout the Joondalup City Centre and features local businesses. • Attended Tourism WA Industry Update with Hon Rita Saffioti MLA, Deputy Premier; Treasurer; Minister for Transport and Tourism, where the Deputy Premier spoke about Tourism in the City of Joondalup. • Added 9 new local businesses to the Uptown directory.	✓
Q2	Deliver scheduled actions from the Destination Joondalup 2021–2026 for the quarter.	The following activities were undertaken for the delivery of the Destination Joondalup 2021–2026 in the quarter: • Participated in the Destination Perth Annual General Meeting on 24 October 2024. • Launched the So Perth Day Trip Itinerary 4 — A Guide to the Ultimate Coastal Joondalup Day Trip and Itinerary 5 — Joondalup Day Trip Guide: Discover Suburban Charm • Engaged with the key tenants at Hillarys Boat Harbour to progress significant events at Hillarys Boat Harbour. • Sponsored and attended the Business News Sector Briefing — Future of Tourism on 4 December 2024, with Mayor Jacob speaking presenting. • Launched the Coastal Explorer Bus, which was featured in PerthNow, Perth is OK! and Destination WA. • Added 4 new businesses to the Uptown directory.	✓

MILESTONE		COMMENT	STATUS
Q3	Deliver scheduled actions from the Destination Joondalup 2021–2026 for the quarter.	The following activities were undertaken for the delivery of the Destination Joondalup 2021–2026 in the quarter: • Launched the Coastal Explorer, attracting 131 visitors along the Sunset Coast to Hillarys Boat Harbour. • Hosted the Destination Perth Sunset Coast Media familiarisation, showcasing Hillarys with guided tours and vessel experiences. • Launched the Uptown Joondalup Website and added 16 new businesses to the Uptown Directory. • Delivered the Uptown Brand Ambassadors activation and integrated Uptown branding at the Joondalup Festival. • Ran a successful social media campaign, gaining 250 new followers and over 800 interactions. • Provided the Uptown Express bus shuttle service for the Joondalup Festival. • Listed the Joondalup Festival and WA Tree Festival events on Destination Perth's What's On. • Planned the Sunset Coast April School Holidays Campaign with Destination Perth.	✓

Q4	Deliver scheduled actions from the Destination Joondalup 2021–2026 for the quarter.	The following activities were undertaken for the delivery of the Destination Joondalup 2021–2026 in the quarter: • Distributed updated Sunset Coast Hello Perth Visitor Maps featuring City of Joondalup businesses to local hotels, City of Joondalup Libraries and Craigie Leisure Centre. • Progressed City of Joondalup Advocacy priorities with the Chief Executive Officer of Tourism Council WA. • Completed Accessibility testing for Uptown website and delivered Uptown Website awareness campaign content. • Delivered social media content showcasing Joondalup to Trails WA Top Trails. • Provided feedback to Discover Wanneroo on the draft Visitor Economy Strategy • Provided response to Tourism WA Regional Tourism Organisations Review — Local Government Survey. • Provided Uptown brand ambassadors and/or stalls at Joondalup Festival and Joondalup Festival of Motoring to promote the Uptown website. • Engaged with local market providers to list all Joondalup markets on Uptown Joondalup website and promoted upcoming events through Uptown social media channels. • Attended Tourism Council WA Breakfast with Hon Reece Whitby MLA, Minister for Police; Road Safety; Tourism; Great Southern. • Engaged with Sunset Coast alliance to progress Geotourism initiatives. • Attended Destination Perth Member Mingle at The Maali Perth. • Attended Tourism Council WA 2025 Perth Airport WA Tourism Conference. • Coordinated the featuring of Sunday Serenades, NAIDOC Week and the Community Art Exhibition in the Destination Perth Chill Seeker campaign • Shared Winter Chill Seeker campaign with Joondalup Visitor Economy Network members including AQWA, Hillarys Boat Harbour, Rottnest Fast Ferries and accommodation providers • Launched Uptown Guide for Businesses and Welcome email. • 46 new businesses added to Uptown Directory and 100 new businesses merged from Joondalup Business Association member base. • Finalised the Destination Perth Cosy up on the Sunset Coast campaign and distributed to subscribers featuring Burns Beach coastal walk, Uptown Joondalup and Hillarys Boat Harbour July School Holidays events. • Coordinated the So Perth Joondalup Day Trip — A Day of Lush Nature Walks and Shopping — via social media and direct marketing campaign.	✓

MILESTONE		COMMENT	STATUS
Duffy House commercial expression of interest The progression of an expression of interest for a future commercial operator at the Duffy House site.			
Q1	Progress the request for an expression of interest to identify a commercial operator for the facility	Advertised the request for expressions of interest for a commercial operator at Duffy House on 16 September 2024.	✓
Q2	Identify the preferred commercial operator and commence tenure negotiations.	The request for expressions of interest to identify a commercial operator closed on 14 October 2024. With support from an external probity auditor, the evaluation panel has reviewed the submissions and finalised a recommendation.	✓
Q3	**[milestone discontinued CJ112-05/25 refers]** Identify the preferred commercial operator and commence tenure negotiations.	Tenure negotiations did not commence in the quarter due to delays in the expression of interest process. Commenced preparation of a report on the outcome of the expression of interest to identify a commercial operator at the Duffy House site. It is anticipated this report will be presented to Council in quarter 4.	✓
	[milestone discontinued CJ112-05/25 refers] Progress tenure negotiations with the preferred commercial operator.	Tenure negotiations did not progress in the quarter due to delays in the expression of interest process. Commenced preparation of report on the outcome of the expression of interest to identify a commercial operator at the Duffy House site. It is anticipated this report will be presented to Council in quarter 4.	✓
Q4	**[milestone removed CJ112-05/25 refers]**		
	[additional milestone CJ112-05/25 refers] Present the outcomes of the request for an expression of interest for a commercial operator to Council.	Did not present the outcomes of the request for an expression of interest for a commercial operator to Council due to resourcing constraints. It is anticipated this report will be presented to Council in quarter 1 of FY2025–26.	✓

MILESTONE		COMMENT	STATUS
Event attraction Attract and support significant events that are unique to Joondalup to enhance its image as an attractive destination for visitors, tourists and business.			
Q1	Work with external stakeholders and event promoters to attract and support significant events to the City as opportunities arise.	• Council endorsed City of Joondalup sponsorship of the 2025 Joondalup Festival of Motoring at their meeting on 28 August 2024. Following the endorsement, the City drafted a contract to be executed by both parties. • Engaged with a large-scale events company to discuss opportunities for hosting major events in the Joondalup City Centre	✓
Q2	Work with external stakeholders and event promoters to attract and support significant events to the City as opportunities arise.	• Executed the contract for the 2025 Joondalup Festival of Motoring and commenced planning for the event, which launched in December 2024. • Engaged with a major event company regarding the requirements for major events to be held in Joondalup, including sponsorships, purchasing and potential event locations. • Engaged with local business owners seeking to deliver cultural events in the Joondalup City Centre.	✓
Q3	Work with external stakeholders and event promoters to attract and support significant events to the City as opportunities arise.	• Progressed event planning for the proposed Laservision event, including booking space and developing a marketing plan. • Presented the proposed Laservision event plan to Elected Members seeking feedback. • Met with property managers at Hillarys Boardwalk to discuss the proposed Hillarys Launch of Summer event.	✓
Q4	Work with external stakeholders and event promoters to attract and support significant events to the City as opportunities arise.	• Delivered 2025 Joondalup Festival of Motoring from 3-4 May 2025. • Finalised Laser Vision event agreement.	✓

MILESTONE		COMMENT	STATUS
Place activation City and community-led activities and projects that support the activation of spaces and places that are important to the wellbeing of the community and economy.			
Q1	Deliver scheduled actions from the Joondalup City Centre Place Activation Plan 2022 for the quarter.	The following scheduled actions from the Joondalup City Centre Place Activation Plan 2022 were delivered in the quarter: • Commenced the Edith Cowan University Industry Project, where students will develop the “Uptown Joondalup — Joondalup City Centre hidden gems” advertising campaign. • Installed the Heartbeat Joondalup bench seat in Central Walk. • Relocated Animals Uptown sculptures to Joondalup Library. • Held the Strategic Community Reference Group meeting regarding Place Activation on Monday 12 August 2024. • Completed stage one of the Davidson Terrace Alive grant. • Promoted Uptown Joondalup and City Centre Activities to Hoopfest Basketball Australia competition participants, through social media and City Centre map and pamphlets. • Delivered two City Centre tour events for the Mini Murals Art Trail. • Supported the delivery of Heartbeat Joondalup Block Party, held on 27 September 2024. • Presented an update on Place Activation to Elected Members, with the following highlights: · Activated the Joondalup Library Lawn area with bean bags. · Progressed Christmas Lights Planning. · Commenced Davidson Terrace Streets Alive internal workshops.	✓
	Deliver place activation programs, activities and events in other parts of the City, as opportunities arise.	Progressed discussions for Place Activation at Hillarys Boat Harbour and Ocean Reef Marina	✓

MILESTONE		COMMENT	STATUS
Q2	Deliver scheduled actions from the Joondalup City Centre Place Activation Plan 2022 for the quarter.	The following scheduled actions from the Joondalup City Centre Place Activation Plan 2022 were delivered in the quarter: • Met with Town Team Movement regarding progress with place activation activities and the local Town Team, Heartbeat Joondalup. • Engaged with local businesses regarding place activation activities during the Christmas period, the F&B (food and beverage) network, and community consultation on the proposed amendments to the Alfresco Activities Local Planning Policy. • Coordinated with local businesses and Harley-Heaven for the Toy Run WA event, held on 14 December 2024. • Coordinated 3 Central Walk Christmas Markets events, held on 29 November 2024, 6 December 2024 and 13 December 2024, with over 40 stallholders. • Coordinated the Christmas Lights program, including largescale installations in the Joondalup City Centre and City of Joondalup libraries. • Facilitated support and related place activation activities for the Wildlands Festival (to be held 4 January 2025). • Completed Edith Cowan University Student Industry Project with creative collateral for City Centre Uptown Joondalup destination marketing to support City Centre place activation activities.	✓
	Deliver place activation programs, activities and events in other parts of the City, as opportunities arise.	No opportunities to deliver place activation programs, activities and events outside of the Joondalup City Centre.	✓

MILESTONE		COMMENT	STATUS
Q3	Deliver scheduled actions from the Joondalup City Centre Place Activation Plan 2022 for the quarter.	The following scheduled actions from the Joondalup City Centre Place Activation Plan 2022 were delivered in the quarter: • Engaged with Creative Communities International for the Dress Up Your Street project, as part of the Streets Alive community-led funding program. • Supported and assisted the local Town Team, Heartbeat Joondalup, with the delivery of a Saint Patrick's Day event on 16 March 2025. • Commenced preparations to conduct community consultation regarding the Davidson Terrace Streets Alive project. • Engaged with various groups and local residents to discuss place activation in the Joondalup City Centre. • Collaborated with Ayani Car Collective Perth to facilitate and promote a free community car-meet street party, to be held on 13 April 2025 at the City of Joondalup Administration Building car park. • Continued Uptown brand promotion for Joondalup City Centre businesses. • Engaged with the City of Stirling for regional collaboration in placemaking.	✓
	Deliver place activation programs, activities and events in other parts of the City, as opportunities arise.	Delivered the Uptown Brand Ambassadors activation at Hillarys Boat Harbour as part of the Joondalup Festival.	✓
Q4	Deliver scheduled actions from the Joondalup City Centre Place Activation Plan 2022 for the quarter.	The following scheduled actions from the Joondalup City Centre Place Activation Plan 2022 were delivered in the quarter: • Supported the Ayani Car Collective Street Party in Joondalup City Centre. • Ran a business engagement competition for Joondalup Festival of Motoring. • Provided business engagement for the Cube as part of Joondalup Festival. • Provided brand activation for Joondalup Festival of Motoring. • Supported Heartbeat Town Team lounge room activation throughout May 2025. • Progressed the engagement and project planning for the Linger Longer network. • Engaged with market operators to discuss markets in the City Centre. • Engaged with over 50 City Centre businesses for a collaboration with Edith Cowan University Student Guild to encourage students to visit local businesses. • Engaged City Centre businesses for a support local campaign to activate the City Centre during winter.	✓
	Deliver place activation programs, activities and events in other parts of the City, as opportunities arise.	No activities outside of the City Centre delivered this quarter.	✓

5. LEADERSHIP

OUR GOAL

We have a diverse elected body that represents, promotes and reflects the composition of our community. Our Council and workforce are accountable and transparent and make balanced decisions based on sound, professional advice. Quality services are delivered by our highly-skilled and effective workforce.

YOUR OUTCOMES

5-1 Capable and effective

You have an informed and capable Council backed by a highly-skilled workforce.

5-2 Proactive and represented

You are confident that the City is advocating on your behalf for initiatives that benefit the community.

5-3 Engaged and informed

You are able to actively engage with the City and have input into decision-making.

5-4 Responsible and financially-sustainable

You are provided with a range of City services which are delivered in a financially responsible manner.

Outcome 5-1 Capable and effective

You have an informed and capable Council backed by a highly-skilled workforce.

Ongoing programs and activities

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Elected Member training Training opportunities for Elected Members to assist and support them in performing their roles and responsibilities.			
Identify and promote training opportunities to Elected Members.	List of conferences and training events attended by Elected Members.	Q1	• Australian Local Government Association National General Assembly, Canberra, attended by Cr Hamilton-Prime and Cr Vinciullo from 1–5 July 2024. • Local Government Professionals, Local Government Conference, Sydney, attended by Cr Jones from 31 July–1 August 2024. • Canberra advocacy visit, attended by Mayor Jacob from 11–14 August 2024. • Local Government Managers Australia, Annual Local Government Conference, attended by Cr Jones from 27–29 August 2024.
		Q2	Western Australian Local Government Association Convention, attended by Mayor Jacob and Cr Jones from 8–10 October 2024.
		Q3	• Canberra Advocacy Visit, attended by Mayor Jacob and Cr Vinciullo, 2–5 February 2025. • Planning Institute of Australia Elected Member Workshop, attended by Mayor Jacob, 12–13 March 2025. • Western Australian Local Government Association Diploma of Local Government, Cr Raftis enrolled 10 March 2025.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
		Q4	• Urban Development Institute of Australia (WA) Industry Breakfast, attended by Mayor Jacob, 9 April 2025. • Business News Politics and Business Breakfast, attended by Mayor Jacob, 29 April 2025. • Australian Local Government Association National General Assembly, attended by Mayor Jacob and Cr Hamilton-Prime, 25–27 June 2025.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Employee training Training opportunities for City employees to ensure their skills remain up-to-date to meet the service needs of the community.			
Identify and facilitate training opportunities for City employees.	Number of employees undertaking mandatory licencing/training.	Q1	253 employees undertook mandatory licencing/training.
		Q2	322 employees undertook mandatory licencing/training.
		Q3	25 employees undertook mandatory licencing/training.
		Q4	204 employees undertook mandatory licencing/training.
	Average amount spent on employee training per full-time equivalent employee.	Q1	$272 spend on average.
		Q2	$135 spend on average.
		Q3	$152 spend on average.
		Q4	$555 spend on average.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Employee recruitment and retention Recruitment of new employees to the City of Joondalup and retention of existing employees.			
Undertake recruitment activities for vacant roles, as required.	Number of full-time and part-time employees recruited.	Q1	22 full-time and 5 part-time employees recruited. [revised]
		Q2	30 full-time and 13 part-time employees recruited. [revised]
		Q3	17 full-time and 4 part-time employees recruited. [revised]
		Q4	23 full-time and 4 part-time employees recruited.
	Number of full-time and part-time employees exited.	Q1	23 full-time and 5 part-time employees exited.
		Q2	22 full-time and 14 part-time employees exited.
		Q3	17 full-time and 11 part-time employees exited
		Q4	15 full-time and 13 part-time employees exited
	Percentage employee vacancy rate.	Q1	11% vacancy rate.
		Q2	10% vacancy rate.
		Q3	11% vacancy rate.
		Q4	10% vacancy rate.
	Percentage voluntary separation rate.	Q1	4% separation rate.
		Q2	4% separation rate.
		Q3	3% separation rate.
		Q4	3% separation rate.
	Percentage turnover rate.	Q1	4% turnover rate.
		Q2	5% turnover rate.
		Q3	4% turnover rate.
		Q4	4% turnover rate.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Workplace health and safety Management of risks to the health and safety of City employees and contractors.			
Ensure a healthy and safe workplace for City employees and contractors.	Number of occurrences of lost time due to injury for each one million hours worked (lost time injury frequency rate).	Q1	6.4 lost time injury frequency rate.
		Q2	8.1 lost time injury frequency rate.
		Q3	4.5 lost time injury frequency rate.
		Q4	3.6 lots time injury frequency rate.
	Number of work health and safety incidents.	Q1	42 incidents.
		Q2	34 incidents.
		Q3	30 incidents.
		Q4	22 incidents.
	Number of work health and safety incidents linked to a hazard.	Q1	5 incidents linked to a hazard.
		Q2	18 incidents linked to a hazard.
		Q3	17 incidents linked to a hazard.
		Q4	7 incidents linked to a hazard.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for 2024/25**

MILESTONE		COMMENT	STATUS
Core system replacement project (Project Axiom) A core information technology solution for the City which will include a customer relationship management system, online customer portal, finance, and asset management system.			
Q1	Progress implementation of the finance and supply chain management system as part of Project Value Stream 2B.	Progressed the development of stage 2 of the finance system (Project Value Stream 2B) focussing on core financial process around general ledger, accounts receivable, procurement, taxation, and budgeting. This project is progressing in accordance with approved project plan and schedule.	✓
	Progress implementation of the customer engagement system as part of Project Value Streams 3.	Progressed the development of the customer engagement system (Project Value Stream 3) including the public release of the following new systems: • Health applications; Complaints, Compliments, Feedback lodgements; Mediation module on 1 July 2024. • ePetitions system on 14 August 2024. • Waste Management Portal on 16 September 2024.	✓
Q2	**[milestone discontinued CJ017-02/25 refers]** Progress implementation of the finance and supply chain management system as part of Project Value Stream 2B.	The project, including the implementation of the finance supply chain management system (as part of Project Value Stream 2B), was paused in November 2024 and Elected Members were provided with a briefing.	✓
	[milestone discontinued CJ017-02/25 refers] Progress implementation of the customer engagement system as part of Project Value Streams 3.	The project, including the implementation of the customer engagement system (as part of Project Value Streams 3), was paused in November 2024 and Elected Members were provided with a briefing.	✓

MILESTONE		COMMENT	STATUS
Q3	**[milestone removed CJ017-02/25 refers]**		
	[milestone removed CJ017-02/25 refers]		
	[additional milestone CJ017-02/25 refers] **[milestone discontinued CJ112-05/25refers]** Appoint interim support for implementation of the finance and supply chain management system and customer engagement system.	Commenced scoping extent of interim support required for the project which will be finalised in quarter 4. The level of interim support will be finalised following the appointment of project management resources in quarter 1 FY2025–26.	✓
	[additional milestone CJ017-02/25 refers] **[milestone discontinued CJ112-05/25 refers]** Appoint project management resources.	Developed and advertised request for tender documents for project management resources in March 2025. The tender process will continue in quarter 4 and it is anticipated a report on the tender process will be presented to Council in quarter 1 FY2025–26.	✓
Q4	**[milestone removed CJ112-05/25 refers]**		
	[milestone removed CJ112-05/25 refers]		
	[additional milestone CJ112-05/25 refers] Evaluate tender submissions and prepare report for Council with recommendations of preferred supplier	The tender process continued during the quarter and submissions were evaluated. A report on the preferred option is anticipated to be presented to Council in quarter 1 of FY2025–26.	✓
	[additional milestone CJ112-05/25 refers] Progress development of the finance and supply chain management system.	Progress on the development of the core finance system continued with workshops and testing on developed modules occurring during the quarter.	✓

MILESTONE		COMMENT	STATUS
Delegated Authority Manual review An annual review of the City's Delegated Authority Manual in accordance with the Local Government Act 1995 to ensure the listed delegations continue to be appropriate.			
Q1			
Q2			
Q3	Undertake a review of the Delegated Authority Manual.	Undertook a review of the Delegated Authority Manual in the quarter, including engagement with internal stakeholders.	✓
Q4	Present the outcomes of the review of the Delegated Authority Manual to Council seeking adoption.	Presented the 2025 Annual Review of Register of Delegation of Authority to Council at their meeting held on 27 May 2025.	
Local government reform A program of major legislative, regulatory and policy changes to the Western Australian Local Government Act 1995 and subsidiary legislation.			
Q1	Implement actions resulting from the State local government reform process, as required.	The Local Government Amendment Bill 2024 was introduced to the Western Australian Parliament on 15 August 2024. A review of the Bill and associated materials was commenced in the quarter.	✓
Q2	Implement actions resulting from the State local government reform process, as required.	Attended Local Government Reform webinars held on 18 and 19 December 2024, following the assent of the *Local Government Amendment Act 2024* on 6 December 2024, and tranche 2 of the local government reforms becoming law.	✓
Q3	Implement actions resulting from the State local government reform process, as required.	• Presented a report to Council in February 2025 regarding the Local Government Reform Consultation on Chief Executive Officer Key Performance Indicators and Online Registers. • Presented a report to Elected Members in March 2025 regarding Elected Member Superannuation payments.	✓
Q4	Implement actions resulting from the State local government reform process, as required.	• Presented a report to Council at their meeting held on 29 April 2025 regarding Elected Member superannuation payments. • Presented a report to Council at their meeting held on 24 June 2025 regarding the appointment of Presiding and Deputy Presiding Members to Committees. • Commenced a response to the Department of Local Government, Sport and Cultural Industries proposed communication agreements consultation, with a report to be presented to Council in July 2025.	✓

MILESTONE		COMMENT	STATUS
Privacy and Responsible Information Sharing reforms Implementation of new Western Australian legislation that will form the basis of privacy and responsible information sharing reforms. The reforms build on an extensive consultation process that commenced in 2019 to develop a model that is right for Western Australia.			
Q1	Progress development and/or updating of internal processes and documentation in accordance with the privacy and responsible information sharing reforms.	Documentation drafted/updated during the quarter includes: • Personal information collection and use notice • Procedures and templates for undertaking privacy impact assessments • Procedures and management response plan for information breaches • Procedure for access to, and correction of, personal information • Procedures for the handling and tracking of privacy and information sharing complaints The development of a personal information asset register was also progressed in the quarter.	✓
	Progress development of relevant council policies in accordance with the privacy and responsible information sharing reforms.	Progressed development of the draft Privacy Policy and draft Information Breach Policy in the quarter.	✓
Q2	**[milestone discontinued CJ017-02/25 refers]** Finalise development and/or updating of internal processes and documentation in accordance with the privacy and responsible information sharing reforms.	Progressed the development and updating of internal processes and documentation in accordance with the privacy and responsible information sharing reforms, including the following: • Drafted the additional documentation required for the Personal Information Collection and Use Notice. • Continued the ongoing development of a Personal Information Asset Register. • Commenced discussions on the requirements to align the privacy impact assessments within the City's Project Management Framework.	✓
	[milestone discontinued CJ017-02/25 refers] Finalise development of relevant council policies in accordance with the privacy and responsible information sharing reforms.	Continued to progress the development of the draft Privacy Policy in the quarter.	✓
	Develop training and awareness programs for privacy and responsible information sharing, as required.	Progressed the development of training and awareness programs for privacy and responsible information sharing, including the following: • Developed a draft internal webpage, including factsheets, on the new legislation and the City's Privacy Values. • Commenced planning for the development of an external webpage for the community.	✓

MILESTONE		COMMENT	STATUS
Q3	**[additional milestone CJ017-02/25 refers]** Continue to develop and/or update internal processes and documentation in accordance with the privacy and responsible information sharing reforms.	Progressed the development and updating of internal processes and documentation in accordance with the privacy and responsible information sharing reforms, including the following: • The City's Information Asset Register to identify information assets, stakeholders who use or manage information assets, and to consider the strategic value and operational risks associated with information assets. • Awareness programs for the use of Collection Notices.	✓
	[additional milestone CJ017-02/25 refers] Continue to develop relevant Council policies in accordance with the privacy and responsible information sharing reforms.	Progressed the development of the following relevant Council policies in accordance with the privacy and responsible information sharing reforms: • Privacy Council Policy • Data Breach Council Policy	✓
Q4	**[additional milestone CJ017-02/25 refers]** Continue to develop and/or update internal processes and documentation in accordance with the privacy and responsible information sharing reforms.	Progressed the development and updating of internal processes and documentation in accordance with the privacy and responsible information sharing reforms, including the following: • The City's Information Asset Register to identify information assets, stakeholders who use or manage information assets, and to consider the strategic value and operational risks associated with information assets. • Authentication of customers/ratepayers	✓
	[additional milestone CJ017-02/25 refers] Continue to develop relevant Council policies in accordance with the privacy and responsible information sharing reforms.	Progressed the development of the following relevant Council policies in accordance with the privacy and responsible information sharing reforms: • Privacy Council Policy — prepared for presentation to Policy Committee in quarter 1 FY2025–26. • Data Breach Council Policy — continued development.	✓

MILESTONE		COMMENT	STATUS
Strategic Workforce Plan A new plan that identifies the workforce requirements necessary to resource and deliver City services, projects and activities that contribute to the vision of the 10-Year Strategic Community Plan. The Strategic Workforce Plan is a key resourcing plan of the City's Integrated Planning and Reporting Framework.			
Q1	Prepare a project plan for the development of a Strategic Workforce Plan 2025–2030.	A project plan for the development of a Strategic Workforce Plan 2025–2030 was prepared, reviewed and endorsed in the quarter.	✓
Q2	Develop and advertise a request for tender for a consultant to develop the Strategic Workforce Plan 2025–2030.	Developed and advertised a request for quotation for an external consultant to develop the Strategic Workforce Plan 2025–2030.	✓
	Review and assess the responses to the request for tender and appoint the preferred consultant.	Reviewed and assessed the responses to the request for quotation. It is anticipated that the preferred consultant will be appointed in quarter 3.	✓
Q3	**[milestone from previous quarter]** Review and assess the responses to the request for tender and appoint the preferred consultant.	Appointed the preferred consultant in the quarter. Reviewed and assessed the responses to the request for quotation in the previous quarter.	✓
	Liaise with the appointed consultant to undertake development of the draft Strategic Workforce Plan 2025–2030.	Liaised with the appointed consultant to undertake development of the draft Strategic Workforce Plan 2025–2030, including conducting initial meetings, providing background documents and required data, and scheduling stakeholder meetings.	✓
Q4	Liaise with the appointed consultant to finalise the development of the draft Strategic Workforce Plan 2025–2030.	Liaised with the appointed consultant to finalise the development of the draft Strategic Workforce Plan 2025–2030, including gathering and consolidating feedback from the stakeholders and project team.	✓
	Commence implementation of the Strategic Workforce Plan 2025–2030.	The draft Strategic Workforce Plan 2025–2030 has not yet been approved due to scheduling issues. It is anticipated that implementation will commence after approval in quarter 1 of FY2025–26.	✓

Outcome 5-2 Proactive and represented

You are confident that the City is advocating on your behalf for initiatives that benefit the community.

Ongoing programs and activities

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Advocacy Framework A framework that provides a strategic approach to advocacy activities to ensure evidence-based decision-making, greater stakeholder engagement, and the development of processes, to maximise opportunities for support and investment into the City.			
Undertake advocacy activities in accordance with the Advocacy Framework.	Number of advocacy activities conducted.	Q1	58 advocacy activities conducted.
		Q2	59 advocacy activities conducted.
		Q3	45 advocacy activities conducted.
		Q4	51 advocacy activities conducted.
Grant funding Monitoring and management of funding received from State and Federal Government agencies, as well as other external sources, to deliver City services and projects.			
Seek out funding opportunities and prepare applications for grant funding, as appropriate.	Value of recurring grant funding received.	Q1	$2,669,391 funding received.
		Q2	$1,186,677 funding received.
		Q3	$1,755,021 funding received.
		Q4	$0 funding received.
	Value of competitive grant funding received.	Q1	$123,000 funding received.
		Q2	$3,784,408 funding received.
		Q3	$160,675 funding received.
		Q4	$0 funding received.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for 2024/25**

MILESTONE		COMMENT	STATUS
Council policies — development and review Policies that set Council's position in relation to identified matters of interest. Council Policies are adopted by Council and align with the vision, goals and outcomes of the City's 10-Year Strategic Community Plan.			
Q1	Develop new Council policies and review existing Council policies as scheduled by the Policy Committee.	• The revised Records Management Council Policy was adopted by Council at their 27 August 2024 meeting. • The following reviewed/revised policies were adopted by Council at their 17 September 2024 meeting: · Disposal of Minor Surplus Assets Council Policy · Specified Area Rate Council Policy. • The review of the revised Public Art Council Policy was deferred by the Policy Committee at their 2 September 2024 meeting.	✓
Q2	Develop new Council policies and review existing Council policies as scheduled by the Policy Committee.	The following reviewed/revised policies were adopted by Council at their 10 December 2024 meeting: • Community Consultation Council Policy • Corporate Sponsorship Program Council Policy • Groundwater Use Council Policy • Investment of Available Funds Council Policy • Significant Event Sponsorship Council Policy.	✓
Q3	Develop new Council policies and review existing Council policies as scheduled by the Policy Committee.	The following reviewed/revised policies were adopted by Council at their 25 March 2025 meeting: • Elections Caretaker Council Policy • Venue Hire Fees and Charges Council Policy • Emergency Donations Council Policy.	✓
Q4	Develop new Council policies and review existing Council policies as scheduled by the Policy Committee.	The following reviewed/revised policies were adopted by Council at their 27 May 2025 meeting: • Attendance at Events Council Policy • Electronic Attendance at Meetings Council Policy • Purchasing Council Policy.	✓

MILESTONE		COMMENT	STATUS
Strategic Position Statements A standalone set of statements that articulate an agreed position on strategic matters of interest to the City of Joondalup. The purpose of the statements is to provide flexibility for the Council in capitalising on unplanned opportunities for external funding and investment, and to guide the development of future strategic planning documents where current gaps may exist.			
Q1	Present the revised Strategic Position Statements to Council seeking endorsement.	Undertook a review of the Strategic Position Statements in the quarter but was not presented to Council due to scheduling issues. It is anticipated that it will be presented to Elected Members in quarter 3 2024/25.	✓
Q2			
Q3	**[milestone from quarter 1]** Present the revised Strategic Position Statements to Council seeking endorsement.	A green paper has been prepared on the status of the Strategic Position Statements. It is anticipated that this will be presented to Elected Members for feedback in quarter 4.	✓
Q4	**[milestone from quarter 1]** Present the revised Strategic Position Statements to Council seeking endorsement.	• Presented a green paper on the status of the Strategic Position Statements to Elected Members seeking feedback in June 2025. • The revised Strategic Position Statements were not presented to Council seeking endorsement in the quarter to allow an appropriate timeframe to receive and incorporate feedback from Elected Members .	✓

MILESTONE		COMMENT	STATUS
Submissions to State and Federal Governments Formal submissions from the City to the State and Federal Governments on relevant strategic policy matters affecting the City of Joondalup.			
Q1	Monitor for and prepare submissions to State and Federal Governments on strategic policy matters affecting the City, as opportunities arise.	Prepared the following submissions to State and Federal Governments in the quarter: • Department of Planning Lands and Heritage (WA) — Draft Operational Policy 1.13 Significant Development Pathway, Public Interest Considerations. • State Library of Western Australia — State Library of Western Australia Statistical Return 2023/24. • Department of Climate Change, Energy, the Environment and Water (Cth) — National Water Agreement. • Department of Water and Environmental Regulation (WA) — Local Government Annual report for Waste Services (Census).	✓
Q2	Monitor for and prepare submissions to State and Federal Governments on strategic policy matters affecting the City, as opportunities arise.	Prepared the following submissions to State and Federal Governments in the quarter: • City of Wanneroo — Draft Wanneroo Local Planning Strategy. • Department of Planning, Lands and Heritage (WA) — Draft Local Government Design Review Panel Manual. • Department of Planning, Lands and Heritage (WA) — Metropolitan Region Scheme Clause 28 Draft Notice of Resolution. • Department of Water and Environmental Regulation (WA) — Draft Environmental Protection Amendment Regulations (No 2) 2024. • Western Australian Local Government Association — Draft Native Vegetation Clearing Regulations Issues Paper. • Western Australian Local Government Association — Draft State Hazard Plan for Fire. • Western Australian Local Government Association — Road Assets and Expenditure Report 2023/24.	✓
Q3	Monitor for and prepare submissions to State and Federal Governments on strategic policy matters affecting the City, as opportunities arise.	Prepared the following submissions to State and Federal Governments in the quarter: • Western Australian Local Government Association — Draft WA State Public Health Plan.	✓

MILESTONE		COMMENT	STATUS
Q4	Monitor for and prepare submissions to State and Federal Governments on strategic policy matters affecting the City, as opportunities arise.	Prepared the following submissions to State and Federal Governments in the quarter: • Tourism WA — Annual WA Tourism Industry Survey. • Department of Planning, Lands and Heritage (WA) — Request for Preliminary Comment on Proposed Metropolitan Region Scheme Amendment, North West Corridor Omnibus Amendment (Primary Regional Roads Reservation). • Department of Planning, Lands and Heritage (WA) — Draft Revised Position Statement: Child Care Premises.	✓

Outcome 5-3 Engaged and informed

You are able to actively engage with the City and have input into decision-making.

Ongoing programs and activities

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
City electronic communication Management of the City's social media presence and regular eNewsletters to promote the City's successes, services and events to the community.			
Develop and distribute eNewsletters to subscribers.	Number of eNewsletters distributed.	Q1	89 eNewsletters distributed.
		Q2	91 eNewsletters distributed.
		Q3	91 eNewsletters distributed.
		Q4	88 eNewsletters distributed.
	Average number of unique eNewsletter subscribers.	Q1	59,618 unique subscribers on average.
		Q2	59,289 unique subscribers on average.
		Q3	60,090 unique subscribers on average.
		Q4	60,169 unique subscribers on average.
	Number of unsubscribers from eNewsletters.	Q1	71 unsubscribers.
		Q2	329 unsubscribers.
		Q3	366 unsubscribers.
		Q4	173 unsubscribers.
	Average open rate for eNewsletters.	Q1	33% opened on average.
		Q2	38% opened on average.
		Q3	40% opened on average.
		Q4	42% opened on average.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Develop social media content and manage the City's social media accounts.	Number of social media posts per channel.	Q1	• 142 posts and 2 stories on City of Joondalup Facebook. • 48 posts and 43 stories on City of Joondalup Instagram. • 37 posts on City of Joondalup LinkedIn. • 20 posts on City of Joondalup X. • 2 posts on City of Joondalup YouTube. • 116 posts on Craigie Leisure Centre Facebook. • 117 posts on Craigie Leisure Centre Instagram. • 0 posts on Joondalup Festival Facebook and Instagram (off-season). • 137 posts on the Joondalup Libraries Facebook. • 69 posts on the Joondalup Libraries Instagram. • 41 posts on Uptown Joondalup Facebook. • 61 posts on Uptown Joondalup Instagram.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
		Q2	• 164 posts and 4 stories on City of Joondalup Facebook. • 72 posts and 35 stories on City of Joondalup Instagram. • 41 posts on City of Joondalup LinkedIn. • 67 posts on City of Joondalup X. • 3 posts on City of Joondalup YouTube. • 56 posts on Craigie Leisure Centre Facebook. • 64 posts on Craigie Leisure Centre Instagram. • 14 posts on Joondalup Festival Facebook and Instagram (off-season). • 155 posts on the Joondalup Libraries Facebook. • 84 posts on the Joondalup Libraries Instagram. • 42 posts on Uptown Joondalup Facebook. • 56 posts on Uptown Joondalup Instagram. • 79 posts on Youth Services Facebook. • 49 posts on Youth Services Instagram.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
		Q3	• 177 posts and 7 stories on City of Joondalup Facebook. • 82 posts and 110 stories on City of Joondalup Instagram. • 29 posts on City of Joondalup LinkedIn. • 71 posts on City of Joondalup X. • 14 posts on City of Joondalup YouTube. • 84 posts on Craigie Leisure Centre Facebook. • 84 posts on Craigie Leisure Centre Instagram. • 160 posts on the Joondalup Libraries Facebook. • 118 posts on the Joondalup Libraries Instagram. • 91 posts and 62 stories on Joondalup Festival Facebook. • 77 posts and 138 stories on Joondalup Festival Instagram. • 44 posts/stories on Uptown Joondalup Facebook. • 166 posts/stories on Uptown Joondalup Instagram. • 72 posts/stories on Youth Services Facebook. • 87 posts/stories on Youth Services Instagram.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
		Q4	• 179 posts and 1 story on City of Joondalup Facebook. • 70 posts and 99 stories on City of Joondalup Instagram. • 40 posts on City of Joondalup LinkedIn. • 67 posts on City of Joondalup X. • 4 posts on City of Joondalup YouTube. • 100 posts / 5 stories on Craigie Leisure Centre Facebook. • 100 posts / 6 stories on Craigie Leisure Centre Instagram. • 191 posts/stories on the Joondalup Libraries Facebook. • 151 posts/stories on the Joondalup Libraries Instagram. • 13 posts and 4 stories on Joondalup Festival Facebook. • 19 posts and 23 stories on Joondalup Festival Instagram. • 45 posts/stories on Uptown Joondalup Facebook. • 203 posts/stories on Uptown Joondalup Instagram. • 58 posts/stories on Youth Services Facebook. • 71 posts/stories on Youth Services Instagram.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
	Number of new social media followers per channel.	Q1	• 511 new followers on City of Joondalup Facebook. • 383 new followers on City of Joondalup Instagram. • 290 new followers on City of Joondalup LinkedIn. • 0 new followers on City of Joondalup X. • 30 new followers on City of Joondalup YouTube. • 221 new followers on Craigie Leisure Centre Facebook. • 203 new followers on Craigie Leisure Centre Instagram. • 10 new followers on Joondalup Festival Facebook. • 46 new followers on Joondalup Festival Instagram. • 190 new followers on Joondalup Libraries Facebook. • 69 new followers on Joondalup Libraries Instagram. • 48 new followers on Uptown Joondalup Facebook. • 2,311 new followers on Uptown Joondalup Instagram.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
		Q2	• 937 new followers on City of Joondalup Facebook. • 654 new followers on City of Joondalup Instagram. • 227 new followers on City of Joondalup LinkedIn. • 0 new followers on City of Joondalup X. • 15 new followers on City of Joondalup YouTube. • 187 new followers on Craigie Leisure Centre Facebook. • 197 new followers on Craigie Leisure Centre Instagram. • 9 new followers on Joondalup Festival Facebook. • 36 new followers on Joondalup Festival Instagram. • 249 new followers on Joondalup Libraries Facebook. • 64 new followers on Joondalup Libraries Instagram. • 64 new followers on Uptown Joondalup Facebook. • 401 new followers on Uptown Joondalup Instagram. • 46 new followers on Youth Services Facebook. • 42 new followers on Youth Services Instagram.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
		Q3	• 2,423 new followers on City of Joondalup Facebook. • 637 new followers on City of Joondalup Instagram. • 206 new followers on City of Joondalup LinkedIn. • -15 new followers on City of Joondalup X. • 22 new followers on City of Joondalup YouTube. • 262 new followers on Craigie Leisure Centre Facebook. • 454 new followers on Craigie Leisure Centre Instagram. • 2,234 new followers on Joondalup Festival Facebook. • 1,267 new followers on Joondalup Festival Instagram. • 98 new followers on Joondalup Libraries Facebook. • 51 new followers on Joondalup Libraries Instagram. • 88 new followers on Uptown Joondalup Facebook. • 757 new followers on Uptown Joondalup Instagram. • 61 new followers on Youth Services Facebook. • 41 new followers on Youth Services Instagram.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
		Q4	• 1,248 new followers on City of Joondalup Facebook. • 561 new followers on City of Joondalup Instagram. • 298 new followers on City of Joondalup LinkedIn. • -21 new followers on City of Joondalup X. • 23 new followers on City of Joondalup YouTube. • 140 new followers on Craigie Leisure Centre Facebook. • 177 new followers on Craigie Leisure Centre Instagram. • 126 new followers on Joondalup Festival Facebook. • 121 new followers on Joondalup Festival Instagram. • 88 new followers on Joondalup Libraries Facebook. • 46 new followers on Joondalup Libraries Instagram. • 240 new followers on Uptown Joondalup Facebook. • 717 new followers on Uptown Joondalup Instagram. • 47 new followers on Youth Services Facebook. • 27 new followers on Youth Services Instagram.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
	Number of social media post reactions and likes.	Q1	• 10,292 reactions/likes and 1,742 comments on City of Joondalup Facebook. • 1,161 reactions/likes and 30 comments on City of Joondalup Instagram. • 658 reactions/likes and 27 comments on City of Joondalup LinkedIn. • 2 reactions/likes and 0 comments on City of Joondalup X. • 3 reactions/likes and 1 comment on City of Joondalup YouTube. • 3,264 reactions/likes and 77 comments on Craigie Leisure Centre Facebook. • 1,090 reactions/likes and 137 comments on Craigie Leisure Centre Instagram. • 7 reactions/likes on Joondalup Festival Facebook. • 49 reactions/likes on Joondalup Festival Instagram. • 1,934 reactions/likes on Joondalup Libraries Facebook. • 385 reactions/likes on Joondalup Libraries Instagram. • 64 reactions/likes on Uptown Joondalup Facebook. • 1,504 reactions/likes on Uptown Joondalup Instagram.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
		Q2	• 7,254 reactions/likes and 1,511 comments on City of Joondalup Facebook. • 1,706 reactions/likes and 52 comments on City of Joondalup Instagram. • 636 reactions/likes and 21 comments on City of Joondalup LinkedIn. • 11 reactions/likes and 5 comments on City of Joondalup X. • reactions/likes and 0 comment on City of Joondalup YouTube. • 737 reactions/likes and 178 comments on Craigie Leisure Centre Facebook. • 1,383 reactions/likes and 13 comments on Craigie Leisure Centre Instagram. • 26 reactions/likes on Joondalup Festival Facebook. • 124 reactions/likes on Joondalup Festival Instagram. • 849 reactions/likes on Joondalup Libraries Facebook. • 346 reactions/likes on Joondalup Libraries Instagram. • 66 reactions/likes on Uptown Joondalup Facebook. • 1,692 reactions/likes on Uptown Joondalup Instagram. • 135 reactions/likes on Youth Services Facebook. • 197 reactions/likes on Youth Services Instagram.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
		Q3	• 9,622 reactions/likes and 2,477 comments on City of Joondalup Facebook. • 1,675 reactions/likes and 59 comments on City of Joondalup Instagram. • 515 reactions/likes and 40 comments on City of Joondalup LinkedIn. • 17 reactions/likes and 2 comments on City of Joondalup X. • 18 reactions/likes and 3 comments on City of Joondalup YouTube. • 2,582 reactions on Craigie Leisure Centre Facebook. • 2,059 reactions on Craigie Leisure Centre Instagram. • 4,301 reactions/likes on Joondalup Festival Facebook. • 4,593 reactions/likes on Joondalup Festival Instagram. • 3272 reactions/likes on Joondalup Libraries Facebook. • 700 reactions/likes on Joondalup Libraries Instagram. • 14 reactions/likes on Uptown Joondalup Facebook. • 3,916 reactions/likes on Uptown Joondalup Instagram. • 121 reactions/likes on Youth Services Facebook. • 196 reactions/likes on Youth Services Instagram.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
		Q4	• 8,195 reactions/likes and 1,285 comments on City of Joondalup Facebook. • 1,522 reactions/likes and 43 comments on City of Joondalup Instagram. • 573 reactions/likes and 17 comments on City of Joondalup LinkedIn. • 3 reactions/likes and 1 comment on City of Joondalup X. • 10 reactions/likes and 0 comments on City of Joondalup YouTube. • 2,471 reactions/likes and 272 comments on Craigie Leisure Centre Facebook. • 1,995 reactions/likes and 38 comments on Craigie Leisure Centre Instagram. • 916 reactions/likes on Joondalup Festival Facebook. • 756 reactions/likes on Joondalup Festival Instagram. • 709 reactions/likes on Joondalup Libraries Facebook. • 562 reactions/likes on Joondalup Libraries Instagram. • 42 reactions/likes on Uptown Joondalup Facebook. • 1,500 reactions/likes on Uptown Joondalup Instagram. • 72 reactions/likes on Youth Services Facebook. • 106 reactions/likes on Youth Services Instagram.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
	Top 3 social media posts by engagement.	Q1	• "Looking Back Kinross" with 8,805 engagements. • "Paralympics athletes" with 4,710 engagements. • "Looking Back Kallaroo with 4,406 engagements.
		Q2	• "Looking Back north over Mullaloo" with 19,225 engagements. • "Looking Back Ocean Reef" with 5,244 engagements. • "Community Consultation Dog management" with 3,981 engagements.
		Q3	• "Blackboy Park Community Consultation" with 62,644 engagements. • "Throwback Thursdays for Joondalup Festival" with 16,516 engagements. • "Looking Back building your dream home in Kinross" with 13,150 engagements.
		Q4	• "Looking Back — Greenwood binishell" with 25,755 engagements. • "Top Trails WA" with 14,064 engagements. • "Caution: tiny turtles crossing" with 8,522 engagements.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Develop website content and manage the City's websites.	Number of unique website users per City website.	Q1	• 246,551 unique website users for the City of Joondalup website. • 1,704 unique website users for the Joondalup Festival website. • 33,471 unique website users for the Craigie Leisure Centre website.
		Q2	• 232,637 unique website users for the City of Joondalup website. • 1,130 unique website users for the Joondalup Festival website. • 21,704 unique website users for the Craigie Leisure Centre website.
		Q3	• 231,120 unique website users for the City of Joondalup website. • 103,687 unique website users for the Joondalup Festival website. • 25,614 unique website users for the Craigie Leisure Centre website.
		Q4	• 288,383 unique website users for the City of Joondalup website. • 18,908 unique website users for the Joondalup Festival website. • 14,510 unique website users for the Craigie Leisure Centre website.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
	Top 3 webpages of the City of Joondalup corporate website by unique user visit.	Q1	• City of Joondalup homepage with 44,537 visits. • Waste bin collection days with 11,515 visits. • Library catalogue with 8,454 visits.
		Q2	• City of Joondalup homepage with 46,837 visits. • Waste bin collection days with 21,128 visits. • Bulk waste disposal with 12,659 visits.
		Q3	• City of Joondalup homepage with 40,601 visits. • Waste bin collection days with 25,161 visits. • Bulk waste disposal with 15,426 visits.
		Q4	• City of Joondalup homepage with 65,117 visits. • Waste bin collection days with 40,737 visits. • Events calendar with 39,782 visits.
	Top 3 traffic sources to the City of Joondalup corporate website.	Q1	• 1. Organic (search engine) • 2. Direct (URL or bookmark) • 3. Social (paid and organic Meta traffic)
		Q2	• 1. Organic (search engine) • 2. Direct (URL or bookmark) • 3. Social (paid and organic Meta traffic)
		Q3	• 1. Organic (search engine) • 2. Direct (URL or bookmark) • 3. Social (paid and organic Meta traffic)
		Q4	• 1. Direct (URL or bookmark) • 2. Organic (search engine) • 3. Social (paid and organic Meta traffic)

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
City publications Seasonal and monthly publications to promote the City's successes, services and events to the community.			
Develop and distribute a range of fortnightly, monthly, quarterly, and seasonal publications for identified target markets.	List of scheduled print publications distributed City-wide.	Q1	No City-wide print publications distributed.
		Q2	City News — Kambarang.
		Q3	City News — Birak [revised].
		Q4	City News — Djeran
	List of ad hoc print publications distributed City-wide.	Q1	No ad-hoc print publications distributed.
		Q2	Dog Management community consultation.
		Q3	No ad-hoc print publications distributed.
		Q4	No ad-hoc print publications distributed
Community consultation Activities to seek feedback from the community to inform decision-making in accordance with the City's Community Consultation Council Policy and Planning Consultation Local Planning Policy.			
Undertake scheduled community consultation activities.	Number of development application consultations commenced.	Q1	90 consultations commenced.
		Q2	92 consultations commenced.
		Q3	90 consultations commenced.
		Q4	71 consultations commenced.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
	List of general community consultation activities commenced.	Q1	• Heathridge Park Concept Designs commenced on 25 July 2024. • MacNaughton Park (Kinross) — Proposed Clubroom Refurbishment commenced on 15 August 2024. • Draft Climate Change Plan 2024–2034 commenced on 15 August 2024.
		Q2	• Proposed City of Joondalup Parking Amendment Local Law 2024, commenced on 3 October 2024. • Alfresco Activities Local Planning Policy, commenced on 11 October 2024. • Joondalup Digital Plan commenced on 17 October 2024. • Library Service Survey, commenced on 24 October 2024. • Major Land Transaction — 40 Ocean Parade (Burns Beach), commenced on 7 November 2024. • Dog management, commenced on 14 November 2024.
		Q3	• Proposed Local Development Plan — 45 Country Club Boulevard (Connolly), commenced on 24 January 2025. • Draft new Residential Development Local Planning Policy, commenced on 30 January 2025. • Park name change proposal — Blackboy Park (Mullaloo), commenced on 6 February 2025. • Grouped dwelling (four new two-storey dwellings) — 75 Doveridge Drive (Duncraig), commenced on 31 March 2025.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
		Q4	• Proposed amendments to the Private Community Purposes Zone Local Planning Policy, commenced on 1 May 2025. • Proposed Percent for Art Scheme Local Planning Policy, commenced on 1 May 2025. • Building Sustainable Neighbourhoods — Infill Housing Review, commenced on 8 May 2025. • Intention to levy differential rates FY2025–26, commenced on 29 May 2025. • Proposed Scheme Amendment No. 20 and Amendments to Short-Term Accommodation Local Planning Policy, commenced on 5 June 2025. • Proposed Animals Local Law 2025, commenced on 19 June 2025.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
	List of event feedback activities commenced.	Q1	• Sunday Serenades feedback, commenced on 25 August 2024.
		Q2	• Little Feet Festival feedback, undertaken on 13 October 2024. • Music in the Park Concert — Warrandyte Park (Craigie) feedback, undertaken on 2 November 2024. • Music in the Park Concert — Bramston Park (Burns Beach) feedback, undertaken on 9 November 2024. • Business Forum: Joondalup 2050 — Realising the Vision feedback, commenced on 4 December 2024.
		Q3	• Valentines Concert feedback, undertaken via emails to ticket holders, February 2025. • Joondalup Festival feedback, undertaken across multiple sites, March 2025. • Skate, BMX and Scooter Competition feedback, undertaken across multiple sites, March 2025.
		Q4	• Community Art Exhibition, feedback, commenced in June 2025. • Light Source — Joondalup Contemporary Art Gallery, feedback commenced in June 2025. • Seniors Lifestyle Expo, feedback undertaken in June 2025. • Communities in-Focus workshops, feedback undertaken in June 2025. • Innovate Joondalup program, feedback undertaken in May and June 2025.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Complaints and compliments management Management of a frontline complaint handling and customer feedback process.			
Manage written and verbal complaints about City services and provide satisfactory resolutions to customers.	• Number of complaints received. • Number of compliments received.	Q1	• 45 complaints received. • 88 compliments received.
		Q2	• 64 complaints received. • 66 compliments received.
		Q3	• 39 complaints received. • 50 compliments received.
		Q4	• 40 complaints received. • 51 compliments received.
	Number of mediation enquiries received and referrals provided.	Q1	1 referral provided.
		Q2	2 referrals provided.
		Q3	5 referrals provided.
		Q4	9 referrals provided.
	Number of Ombudsman inquires.	Q1	2 Ombudsman inquiries.
		Q2	0 Ombudsman inquiries.
		Q3	1 Ombudsman inquiry.
		Q4	2 Ombudsman inquiries.
Correspondence to the City Formal capturing and processing of all incoming documents received by the City in accordance with the *State Records Act 2000* and subsidiary legislation, and the City's Recordkeeping Plan.			
Capture and process all incoming documents received by the City, such as emails, letters and online forms.	Number of documents processed by the City.	Q1	30,039 documents processed.
		Q2	22,215 documents processed.
		Q3	25,559 documents processed.
		Q4	21,870 documents processed.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Council meetings — community participation Management of community participation in the formal affairs of Council through deputations, questions and public statements at Briefing Sessions and Council meetings in accordance with the City's Procedures for Strategy Sessions, Briefing Sessions, Council/Committee Meetings and Electronic Meetings.			
Facilitate deputations, questions and public statements at Briefing Sessions and Council meetings.	Number of deputations presented at Briefing Sessions.	Q1	• No deputations presented to the Briefing Session on 9 July 2024. • 2 deputations presented to the Briefing Session on 13 August 2024. • 2 deputations presented to the Briefing Session on 10 September 2024.
		Q2	• 4 deputations presented to the Briefing Session on 8 October 2024. • 5 deputations presented to the Briefing Session on 12 November 2024. • 2 deputations presented to the Briefing Session on 3 December 2024.
		Q3	• No deputations presented to the Annual General Meeting of Electors held on 23 January 2025. • No deputations presented to the Briefing Session held on 11 February 2025. • 5 deputations presented to the Briefing Session held on 11 March 2025.
		Q4	• 1 deputation presented to the Briefing Session held on 8 April 2025. • 7 deputations presented to the Briefing Session held on 13 May 2025. • 2 deputations presented to the Briefing Session held on 10 June 2025.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
	Number of written questions presented at Briefing Sessions and Council Meetings.	Q1	• 35 written questions presented at the July 2024 meetings. • 60 written questions presented at the August 2024 meetings. • 38 written questions presented at the September 2024 meetings.
		Q2	• 49 written questions presented at the October 2024 meetings. • 46 written questions presented at the November 2024 meetings. • 65 written questions presented at the December 2024 meetings.
		Q3	• 14 written questions presented at the Annual General Meeting of Electors held on 23 January 2025. • 40 written questions presented at the February 2025 meetings. • 47 written questions processed at the March 2025 meetings.
		Q4	• 13 written questions processed for the April 2025 meetings. • 63 written questions processed for the May 2025 meetings. • 54 written questions processed for the June 2025 meetings.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Customer care Management of liaisons and points of contact provided to the City's customers via a range of communication channels, including telephone, email and in-person.			
Provide accurate support, advice, and information to customers via phone, email or in-person.	Number of telephone calls received.	Q1	15,279 calls received.
		Q2	18,575 calls received.
		Q3	19,213 calls received.
		Q4	17,844 calls received.
	Average length of time taken to answer telephone calls.	Q1	1 minute 12 seconds taken on average.
		Q2	1 minute 35 seconds taken on average.
		Q3	1 minute 6 seconds taken on average.
		Q4	54 seconds taken on average.
	Percentage of telephone calls abandoned by the customer.	Q1	6% of calls abandoned.
		Q2	7% of calls abandoned.
		Q3	5% of calls abandoned.
		Q4	4% of calls abandoned
	Number of in-person transactions at the City's administration building.	Q1	1,785 in-person transactions.
		Q2	1,598 in-person transactions.
		Q3	1,446 in-person transactions.
		Q4	1,247 in-person transactions.
Freedom of information Provision of a general right of access to documents and records held by the City in accordance with the *Freedom of Information Act 1992* and subsidiary legislation.			
Process freedom of information requests, as required.	Number of freedom of information applications received by the City.	Q1	19 applications received.
		Q2	13 applications received. [revised]
		Q3	22 applications received. [revised]
		Q4	21 applications received.
	Average number of days taken for processing freedom of information applications.	Q1	30 days taken on average.
		Q2	36 days taken on average.
		Q3	37 days taken on average.
		Q4	39 days taken on average.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for 2024/25**

MILESTONE		COMMENT	STATUS
City of Joondalup website redevelopment project Redevelopment of the City of Joondalup's website to enhance accessibility, provide more efficient online services, and enhance the experience of users.			
Q1	Undertake final testing of the new City of Joondalup corporate website and prepare to go live.	The following actions were undertaken to prepare for the launch of the new City of Joondalup corporate website: • Completed over 2,311 website changes from 32 teams. • Optimised 638 key search terms. • Refined 280 page anchors. • Completed search engine optimisation mapping. • Held resident/user testing sessions on 14 August 2024 and addressed feedback. • Completed accessibility and usability testing throughout the quarter and addressed issues that arose. • Refined the Website Launch Plan.	✓
Q2	Launch the new City of Joondalup corporate website.	Launched the new City of Joondalup corporate website on 10 October 2024 and prepared a project completion report and contract report in the quarter.	✓
	Commence scoping of phase 2 of the City of Joondalup corporate website development.	Commenced scoping of phase 2 of the website redevelopment project and prepared a project plan for phase 2.	✓
Q3	Commence delivery of phase 2 of the City of Joondalup corporate website development.	The following actions were undertaken to commence delivery of phase 2 of the City of Joondalup corporate website development project: • Ongoing engagement with internal stakeholders to ensure their needs and feedback are incorporated into phase 2. • Updated the project plan to reflect the latest insights and requirements. • Defined the scope of the phase 2 improvements, including identifying key areas for enhancement and refining project objectives. • Distributed a request for quotation to undertake phase 2 of the City of Joondalup corporate website development.	✓

MILESTONE		COMMENT	STATUS
Q4	Progress delivery of phase 2 of the City of Joondalup corporate website development.	The following actions were undertaken to commence delivery of phase 2 of the City of Joondalup corporate website development project: • Finalised project plan. • Conducted collaborative discovery workshop sessions with the external consultant. These sessions focused on: collating detailed requirements, aligning user experience goals, and identifying technical considerations to inform the design and development phases. • Continued detailed costing for phase 2, with efforts focused on refining budget estimates, assessing resource needs, and ensuring alignment with financial capacity and project objectives.	✓

MILESTONE		COMMENT	STATUS
Customer satisfaction survey A biennial telephone survey of the City's residents conducted by an independent consultant to measure satisfaction with City services.			
Q1			
Q2			
Q3	Advertise and appoint a consultant to undertake a Customer Satisfaction Survey.	A request for quotation was advertised in the quarter, but a consultant was not appointed due to resourcing constraints. The quotations will be assessed, and the preferred consultant will be appointed in quarter 4.	✓
Q4	**[milestone from previous quarter]** Advertise and appoint a consultant to undertake a Customer Satisfaction Survey.	Appointed an external consultant to undertake a Customer Satisfaction Survey in the quarter.	✓
	Liaise with the appointed consultant to undertake data collection and prepare a report on the outcomes.	Liaised with the appointed consultant to finalise the questions, undertake data collection and prepare a report on the outcomes.	✓

MILESTONE		COMMENT	STATUS
Customer service centralisation A project to centralise the City's main customer service functions to achieve greater organisational efficiency and a higher rate of first point of contact resolution.			
Q1	Continue centralisation of business processes and workflows.	The following actions were undertaken to continue the centralisation of customer service business processes and workflows: • Supported the Waste Services online-process changeover, including responding to increases in volume of calls, call length to support customers to register, access and navigate the new *my*Joondalup customer portal. • Continued updating Knowledgebase content to reflect operational changes. • Continued developing and documenting new procedures. • Continued to raise and resolve issues identified by frontline services.	✓
Q2	**[milestone removed CJ301-11/24 refers]**		
	[additional milestone CJ301-11/24 refers] Review Customer service centralisation project plan.	Reviewed the Customer service centralisation project plan in the quarter.	✓
	[additional milestone CJ301-11/24 refers] Identify the impacts of Project Axiom — phase 1 on customer service delivery.	Conducted a retrospective analysis to identify the impacts of Project Axiom — phase 1 on customer service delivery.	✓
	[additional milestone CJ301-11/24 refers] Research industry benchmark standards to enhance customer service delivery.	Conducted research on industry benchmark standards, including holding meetings with Cities of Stirling and Wanneroo.	✓
Q3	**[milestone removed CJ301-11/24 refers]**		
	[additional milestone CJ301-11/24 refers] Investigate current status of customer experience and options to commence development of a Customer Experience Strategy.	The following activities were undertaken to investigate the current status of customer experience and options to commence development of a Customer Experience Strategy: • Reviewed outcomes from past Customer Satisfaction Surveys and considered options for continued and increased research regarding customer experience. • Explored software systems to track customer satisfaction scores and customer sentiment to enable effective monitoring and analysis of feedback. • Investigated options for an artificial intelligence chatbot to support customer care and collaborated with internal stakeholders to develop a minimum viable product, currently undergoing user testing.	✓

MILESTONE		COMMENT	STATUS
Q4	**[milestone removed CJ301-11/24 refers]**		
	[additional milestone CJ301-11/24 refers] Develop a project plan and commence development of a Customer Experience Strategy.	• Developed a project plan that outlines key milestones and actions. • Commenced development of a Customer Experience Strategy which will focus on empowering staff, enhancing service delivery, and fostering a culture of continuous improvement.	✓

MILESTONE		COMMENT	STATUS
Strategic Community Reference Group A reference group that provides input to Council on matters of significant community interest and strategic initiatives. The group consists of 12 community representatives, three youth representatives (aged 16–24 years) and four Elected Members.			
Q1	Conduct meetings of the Strategic Community Reference Group in accordance with the work plan.	Held meeting 2 of the Strategic Community Reference Group for 2024 on 12 August 2024. Members provided input into the role of place activation within the City of Joondalup. A report on the outcomes of the meeting was provided to Elected Members and published on the City of Joondalup website.	✓
Q2	Conduct meetings of the Strategic Community Reference Group in accordance with the work plan.	Held meeting 3 of the Strategic Community Reference Group for 2024 on 18 November 2024. Members provided input into the development of a new City of Joondalup Bike Plan. A report on the outcomes of the meeting was provided to Elected Members and published on the City of Joondalup website.	✓
	Present the draft work plan and meeting dates for the 2025 calendar year to Council seeking endorsement.	Presented the draft 2025 Annual Work Plan to Council at the 10 December 2024 Council meeting where it was endorsed.	✓
Q3	Conduct meetings of the Strategic Community Reference Group in accordance with the work plan.	Held meeting 1 of the Strategic Community Reference Group for 2025 on 19 March 2025. Members provided input into the development of a new City of Joondalup Public Health Plan. A report on the outcomes of the meeting is being prepared and will be provided to Elected Members and published on the City of Joondalup website when completed in quarter 4.	✓
Q4	Conduct meetings of the Strategic Community Reference Group in accordance with the work plan.	Held meeting 2 of the Strategic Community Reference Group for 2025 on 12 May 2025. Members provided input into the review of the City's Local Planning Strategy. A report on the outcomes of the meeting was provided to Elected Members and published on the City of Joondalup website.	✓

Outcome 5-4 Accountable and financially-sustainable

You are provided with a range of City services which are delivered in a financially responsible manner.

Ongoing programs and activities

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Customer payments Provision of a range of payment methods that enable customers to pay the City for services and notices.			
Provide a range of payment methods for customers.	**[measure amended CJ301-11/24 refers]** Percentage of payments received by payment method (based on the value of payments).	Q1	• 61% payments via BPAY. • 17% payments in-person at the Administration Building. • 11% payments via the City of Joondalup website. • 5% payments via Australia Post outlets. • 4% payments via the dedicated Interactive Voice Response phone number. • 3% payments via direct debit.
		Q2	• 57% payments via BPAY. • 20% payments in-person at the Administration Building. • 10% payments via the City of Joondalup website. • 4% payments via Australia Post outlets. • 4% payments via the dedicated Interactive Voice Response phone number. • 5% payments via direct debit.
		Q3	• 55% payments via BPAY. • 23% payments in-person at the Administration Building. • 9% payments via the City of Joondalup website. • 4% payments via Australia Post outlets. • 3% payments via the dedicated Interactive Voice Response phone number. • 6% payments via direct debit.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
		Q4	• 53% payments via BPAY. • 25% payments in-person at the Administration Building. • 9% payments via the City of Joondalup website. • 4% payments via Australia Post outlets. • 3% payments via the dedicated Interactive Voice Response phone number. • 6% payments via direct debit.

ACTIONS FOR 2024/25	QUARTERLY MEASURE	QUARTERLY DATA	
Procurement of goods and services Procurement of goods and services in accordance with the *Local Government Act 1995* and subsidiary legislation, and the City's Purchasing Council Policy.			
Undertake procurement activities and ensure prompt payment of suppliers in accordance with the City's payment terms.	Average number of days taken to pay suppliers.	Q1	21 days taken on average.
		Q2	27 days taken on average.
		Q3	27 days taken on average.
		Q4	27 days taken on average.
	Number of incidences of non-compliance with procurement legislation.	Q1	No incidences of non-compliance.
		Q2	No incidences of non-compliance.
		Q3	No incidences of non-compliance.
		Q4	No incidences of non-compliance.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for 2024/25**

MILESTONE		COMMENT	STATUS
10-Year Strategic Community Plan The overarching planning document that articulates the community's aspirations, vision and objectives over a 10-year period. The plan informs all of the City's other plans and services.			
Q1			
Q2			
Q3	Commence a minor review of the 10-Year Strategic Community Plan.	Undertook the following activities to commence a minor review of the 10-Year Strategic Community Plan: • Finalised the project plan. • Analysed relevant legislative changes and relevant State and Commonwealth Government documents and publications. • Conducted a meta-analysis of community consultation outcomes. • Commenced drafting the revised 10-Year Strategic Community Plan.	✓
Q4	Present the outcomes of the minor review and any proposed changes to the 10-Year Strategic Community Plan to Council seeking endorsement.	Presented the outcomes of the minor review and proposed changes to the 10-Year Strategic Community Plan to Council at their meeting held on 24 June 2025, where Council endorsed the modified 10-Year Strategic Community Plan.	✓

MILESTONE		COMMENT	STATUS
10-Year Strategic Financial Plan A high-level document that outlines the City's approach to delivering infrastructure and services to the community in a financially-sustainable and affordable manner.			
Q1	**[milestone discontinued CJ301-11/24 refers]** Present the 10-Year Strategic Financial Plan 2024 to the Major Projects and Finance Committee and Council for noting.	The completion of the 10-Year Strategic Financial Plan 2024 has been delayed by the review of the 5-Year Capital Works Program and the introduction of the Local Government Amendment Bill 2024 to the Western Australian Parliament. This reform Bill includes a requirement for a rates and revenue policy to be adopted by Council annually and, as a result, the timeframes for the delivery of the Strategic Financial Plan are now being revised. It is anticipated that the 10-Year Strategic Financial Plan 2024 will be presented to the Major Projects and Finance Committee and Council for noting in quarter 3.	✓
Q2	**[milestone removed CJ301-11/24 refers)**		
	Evaluate affordability of the draft 5-Year Capital Works Program 2025/26.	Evaluated the affordability of the draft 5-Year Capital Works Program 2025/26. The program will be presented to Elected Members in quarter 3.	✓
	[additional milestone CJ301-11/24 refers] Review the 2025 Financial Sustainability Guiding Principles.	Reviewed the 2025 Financial Sustainability Guiding Principles. Results of the review will be presented to the Major Projects and Finance Committee in quarter 3.	✓
Q3	**[milestone removed CJ301-11/24 refers]**		
	[additional milestone CJ301-11/24 refers] [milestone discontinued CJ112-05/25) refers] Present the 10-Year Strategic Financial Plan 2024 and the 2025 Financial Sustainability Guiding Principles to the Major Projects and Finance Committee for noting.	• Prepared the 2025 Financial Sustainability Guiding Principles to be presented to the March 2025 Major Projects Finance Committee meeting for noting. However, due to the volume of reports on the agenda, the 2025 Guiding Principles report was deferred to the May 2025 Committee meeting. • The 10-Year Strategic Financial Plan 2024 was used to support the commencement of the budget process and review with Elected Members at Budget Workshop 1 (previously scheduled for quarter 4). • The 10-Year Strategic Financial Plan 2024 will no longer be presented to the Major Projects Finance Committee as the document is now largely obsolete and presentation of it would cause confusion during the review of the FY2025–26 budget process.	✓
Q4	**[milestone removed CJ301-11/24 refers]**		
	[additional milestone CJ301-11/24 refers] [milestone removed CJ112-05/25 refers]		
	[additional milestone CJ112-05/25 refers] Update 10-Year Strategic Financial Plan Projections to assist the completion of the draft Annual Budget 2025/26.	10-Year Strategic Financial Plan was updated and used to inform the completion of the draft Annual Budget 2025/26.	✓

MILESTONE		COMMENT	STATUS
5-Year Capital Works Program A rolling 5-year program that provides detailed information on capital works projects planned for delivery over the next 5 years. The program has been developed to meet anticipated community infrastructure needs and the future development of the City.			
Q1			
Q2			
Q3	Undertake budget workshops with Elected Members to inform preparation of the 5-Year Capital Works Program 2025/26.	Undertook budget workshops with Elected Members, hosting Capital Works Ward Meetings with the Mayor and Ward Councillors, to seek their input into the development of the 5-Year Capital Works Program for FY2025–26.	✓
Q4	Continue to undertake budget workshops with Elected Members to inform preparation of the 5-Year Capital Works Program.	Undertook Budget Workshop 3 in April 2025, where Elected Members were presented with the draft 5-Year Capital Works Program for FY2025–26.	✓
	Present the 5-Year Capital Works Program 2025/26 to Council seeking adoption.	Presented the 5-Year Capital Works Program for FY2025–26 to the 24 June 2025 Council meeting, where it was adopted.	✓
5-Year Corporate Business Plan The medium-term planning document which contains the priorities, principal strategies and activities that have been developed in response to the aspirations, vision and objectives in the 10-Year Strategic Community Plan.			
Q1			
Q2			
Q3			
Q4	Present the draft Corporate Business Plan 2025–2029 to Elected Members seeking feedback.	Presented the draft Corporate Business Plan 2025–2029 to Elected Members seeking feedback in the previous quarter at a workshop on 12 March 2025.	✓
	Present the draft Corporate Business Plan 2025–2029 to Council seeking adoption.	Present the draft Corporate Business Plan 2025–2029 to Council at their meeting held on 24 June 2025, where it was adopted by Council.	✓

MILESTONE		COMMENT	STATUS
Annual Budget The City's formal budget statement which is developed in accordance with legislative requirements. The City develops the Annual Budget to align to the services, operations and projects contained within the 5-Year Corporate Business Plan and the long-term aspirations of the 10-Year Strategic Community Plan, workforce, finance, operations and service delivery.			
Q1			
Q2			
Q3	Present a Revised Budget Report to Council seeking approval.	Presented the Revised Budget Report to Council at their 25 February 2025 meeting, where Council approved the budget review.	✓
	Undertake budget workshops with Elected Members to inform preparation of the Annual Budget.	Undertook budget workshops with Elected Members to inform the preparation of the Annual Budget in the quarter. Budget workshop 1 was held on 18 February 2025 and workshop 2 was held 26 March 2025.	✓
Q4	Continue to undertake budget workshops with Elected Members to inform preparation of the Annual Budget.	Undertook budget workshops with Elected Members to inform the preparation of the Annual Budget in the quarter. Budget workshop 3 was held on 9 April 2025 and workshop 4 held on 14 May 2025.	✓
	Present the draft Annual Budget to Council seeking adoption by 30 June.	The draft Annual Budget for 2025-26 was adopted by Council at their meeting held on 24 June 2025.	✓
Annual Financial Report A report that shows how the City performed during the financial year, and the overall position at 30 June. The report is prepared by the City in accordance with Australian Accounting Standards as they apply to local government, and in accordance with statutory requirements. The report is certified by the Chief Executive Officer and audited by the Office of the Auditor General.			
Q1	Submit the draft Annual Financial Report 2023/24 to the Office of the Auditor General by 30 September.	Submitted the draft Annual Financial Report FY2023–24 to the Office of the Auditor General on 30 September 2024.	✓
Q2	Present the Audit Report and the audited Annual Financial Report 2023/24 the Audit and Risk Committee and Council seeking acceptance.	Presented the Audit Report and the audited Annual Financial Report 2023/24 at the Special Audit and Risk Committee meeting on 25 November 2024, and the 10 December 2024 Council meeting, where it was accepted by Council.	✓
	Present the accepted Audit Report and the Annual Financial Report 2023/24 to the Annual General Meeting of Electors.	Council resolved to schedule the Annual General Meeting of Electors for Thursday 23 January 2025. The accepted Audit report and Annual Financial Report 2023/24 will be presented to the Annual General Meeting of Electors in quarter 3.	✓
Q3	**[milestone from previous quarter]** Present the accepted Audit Report and the Annual Financial Report 2023/24 to the Annual General Meeting of Electors.	Presented the accepted Audit Report and the Annual Financial Report FY2023–24 to the Annual General Meeting of Electors on 23 January 2025.	✓
Q4			

MILESTONE		COMMENT	STATUS
Annual Report A report that provides an annual overview of the City's activities and information about organisational performance. The report informs the community and key stakeholders about achievements, challenges and future plans, and demonstrates the City's performance against the aspirations, vision and objectives of the 10-Year Strategic Community Plan.			
Q1			
Q2	Present the Annual Report 2023/24 to Council seeking acceptance.	Presented the Annual Report 2023/24 at the 10 December 2024 Council meeting, where it was accepted by Council.	✓
	Present the accepted Annual Report 2023/24 to the Annual General Meeting of Electors.	Council resolved to schedule the Annual General Meeting of Electors for Thursday 23 January 2025. The accepted Annual Report 2023/24 will be presented to the Annual General Meeting of Electors in quarter 3.	✓
Q3	**[milestone from previous quarter]** Present the accepted Annual Report 2023/24 to the Annual General Meeting of Electors.	Presented the accepted Annual Report 2023/24 to the Annual General Meeting of Electors on 23 January 2025.	✓
Q4			
Benefits Realisation Program A program to report financial and non-financial benefits of organisational improvements.			
Q1			
Q2	Present the Benefits Realisation Program Progress Report to the Audit and Risk Committee and Council.	Presented the Benefits Realisation Program Progress Report to the Audit and Risk Committee at the 28 October 2024 meeting. The report of committee was then presented to Council at the 19 November 2024 Council meeting.	✓
Q3			
Q4	Present the Benefits Realisation Program Progress Report to the Audit and Risk Committee and Council.	Presented the Benefits Realisation Program Progress Report to the Audit and Risk Committee at the 19 May 2025 meeting. The report of committee was then presented to Council at the 27 May 2025 Council meeting.	✓

MILESTONE		COMMENT	STATUS
Compliance Audit Return An annual audit of the City's compliance with various legislation, as determined each year by the Department of Local Government, Sport and Cultural Industries in accordance with the Local Government (Audit) Regulations 1996.			
Q1			
Q2			
Q3	Prepare the Compliance Audit Return for 2024.	Responses to the Compliance Audit Return were collated and reviewed by the Internal Auditor.	✓
	Present the Compliance Audit Return for 2024 to the Audit and Risk Committee and Council seeking endorsement.	Presented the Compliance Audit Return to the Audit and Risk Committee at their February 2025 meeting.	✓
	Present the endorsed Compliance Audit Return to the Department of Local Government, Sport and Cultural Industries.	Submitted the Compliance Audit Return to the Department of Local Government, Sport and Cultural Industries on 28 March 2025.	✓
Q4			
Integrity and conduct annual collection An annual collection of information to aid the Public Sector Commission in assessing the integrity of the Western Australian government sector.			
Q1	Complete the Integrity and Conduct Annual Collection Survey for the City.	Completed and collated responses for the Integrity and Conduct Annual Collection Survey in the quarter.	✓
	Present the Integrity and Conduct Annual Collection Survey to the Public Sector Commission.	Presented the Integrity and Conduct Annual Collection Survey to the Public Sector Commission on 26 July 2024.	✓
Q2			
Q3			
Q4			
Organisation review/administration efficiency assessment A review of the internal structures and efficiency of operations within the City's administration by an independent professional body.			
Q1	Present a report to Council on options for undertaking an organisational review.	A report on options for an organisational review was presented to the 23 July Council meeting. At this meeting Council resolved to revoke the decision from the 22 August 2023 meeting and not progress with an organisational review.	✓
Q2			
Q3			
Q4			

MILESTONE		COMMENT	STATUS
Performance measures A new set performance measures aimed at measuring the success of the City's 10-Year Strategic Community Plan, and a new set of effectiveness and efficiency measures aimed at measuring and reporting on the City's performance.			
Q1	Advertise and appoint a consultant to develop a new set of performance measures.	Advertised a request for quotation, evaluated the responses, and appointed a consultant to develop a new set of performance measures.	✓
Q2	Liaise with the appointed consultant to develop the new set of performance measures.	Liaised with the appointed consultant to hold a project inception meeting and facilitate 2 workshops with internal stakeholders.	✓
Q3	Continue to liaise with appointed consultant to develop the new set of performance measures.	Liaised with the appointed consultant, who commenced preparation of a draft set of performance measures and conducted a workshop with Elected Members on 18 March 2025.	✓
Q4	Present the draft set of performance measures to Elected Members seeking feedback.	• Presented the draft set of performance measures to Elected Members seeking feedback on 6 May 2025. • Presented a report to Council at their meeting held on 24 June 2025, where Council endorsed the new set of performance measures.	✓

Capital Works Progress Report - Financial Year 2024/2025

Budget YTD for Period 12 - Project Status to 03-Jul-2025 - 15:24:09

Version Control : 03-Jul-2025 - 15:24:09

Trim Reference : 56593

PDP Parks Development Program

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
PDP2252	Tree Planting Program	175,000	175,000	223,536	6,942	1/07/2023	30/06/2025	100		Actual Completion	30/06/2025	Works Completed
PDP2271	Irrigation Infrastructure Renewals	200,000	200,000	301,641	6,930	1/07/2024	30/01/2026	100		Actual Completion	30/06/2025	Works Completed
PDP2345	Forrest Park Irrigation Renewals	260,000	260,000	231,431	0	1/11/2024	20/06/2025	100		Actual Completion	20/06/2025	Works Completed
PDP2360	Cliff Park Landscaping Improvements	241,885	241,885	231,154	0	1/10/2024	27/02/2025	100		MULT 2/2 Actual Compl	31/12/2024	Works Completed
PDP2362	Warwick NORTH Cluster Pk Revitalisation	35,663	35,663	5,208	0	1/03/2024	30/11/2024	100		Actual Completion	12/09/2024	Works Completed
PDP2363	Greenwood N/E Cluster Pk Revital DESIGN	36,227	36,227	10,845	0			0		Multi-Year Project		Design Phase
PDP2364	Whitfords West Pk Amenity Improvement	285,642	285,642	283,522	0	5/08/2024	29/11/2024	100		MULT 3/3 Actual Compl	29/10/2024	Works Completed
PDP2367	Warwick BC Pump Stn	190,000	190,000	211,476	0	2/09/2024	15/06/2025	100		MULT 2/2 Actual Compl	20/06/2025	Works Completed
PDP2368	Iluka Open Space Irrigation Rewiring	5,000	5,000	354	0	1/09/2025	31/12/2025	0		MULT 1/2		Works Phased
PDP2371	Chichester Park Skate & Play	40,000	40,000	40,431	4,500	1/05/2025	30/10/2026	0		Multi-Year Project		Design Phase
PDP2402	Warwick Bowling Club Synthetic Turf	405,624	405,624	332,880	0	1/04/2025	30/06/2025	100		Actual Completion	23/04/2025	Works Completed
PDP2409	Smart Bore Water Meter Connections	200,000	200,000	83,002	59,998	1/03/2025	30/06/2025	30		Multi-Year Project		Works in Progress
	Program Totals:	**2,075,041**	**2,075,041**	**1,955,481**	**78,370**							

FNM Foreshore & Natural Areas Management Program

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
FNM2051	Coastal Fencing Program	94,303	94,303	50,637	80,000	1/10/2024	9/05/2025	88		Expected Completion	29/08/2025	Works in Progress
FNM2058	Conservation Reserves Signage	5,000	5,000	7,863	0	20/03/2024	30/04/2025	100		Actual Completion	7/03/2025	Works Completed
FNM2059	Bushland Reserve Fencing Program	90,000	90,000	59,354	73,906	1/10/2024	30/05/2025	100		Actual Completion	2/04/2025	Works Completed
FNM2076	Natural Areas Asset Improvement Program	58,408	58,408	47,348	0	10/04/2024	30/06/2025	100		Actual Completion	10/06/2025	Works Completed
FNM2085	Craigie OS Bushland Path Renewals	62,000	62,000	83,396	0	1/05/2025	30/06/2025	100		Actual Completion	4/04/2025	Works Completed
FNM2095	Mullaloo North Beach Connection	150,000	150,000	157,741	0	14/10/2024	30/06/2025	100		Actual Completion	4/04/2025	Works Completed
FNM2100	Sorrento Beach Dune Improvements	78,490	78,490	84,047	0	1/10/2024	30/06/2025	100		MULT 2/3 Actual Compl	23/05/2025	Works Completed
FNM2103	Coastal and Estuarine Mitigation Program	65,785	65,785	57,381	15,475	1/09/2025	31/05/2026	0		MULT 2/3		Design Phase
	Program Totals:	**603,986**	**603,986**	**547,767**	**169,381**							

PEP Parks Equipment Program

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
PEP2075	Parks Asset Replacement / Renewal	105,182	105,182	177,509	0	1/04/2024	30/06/2025	100		Actual Completion	25/06/2025	Works Completed
PEP2517	Tennis Court Resurfacing Program	166,000	166,000	123,108	3,250	1/11/2024	30/06/2025	100		Actual Completion	17/06/2025	Works Completed
PEP2529	Picnic Cove Park Playspace Renewal DESIG	10,000	10,000	8,811	0			0		MULT 1/2		Design Phase
PEP2619	Bollard And Fencing Renewal Program	80,000	80,000	71,471	0	1/08/2024	30/06/2025	100		Actual Completion	17/12/2024	Works Completed

PEP Parks Equipment Program

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
PEP2626	Naturaliste Park Playspace Renewal	63,238	63,238	63,238	0	15/01/2024	31/10/2024	100		Actual Completion	20/09/2024	Works Completed
PEP2629	Cricket Infrastructure Renewal Citywide	239,052	239,052	239,052	0	1/08/2024	30/11/2024	100		Actual Completion	17/10/2024	Works Completed
PEP2638	Park Seating Renewal Citywide	55,000	55,000	33,997	0	1/08/2024	30/06/2025	100		Actual Completion	31/01/2025	Works Completed
PEP2644	Park Vehicle Entry Renewal Citywide	30,000	30,000	25,412	1,272	1/08/2024	30/06/2025	100		Actual Completion	17/12/2024	Works Completed
PEP2708	Annato Park Playspace Renewal	162,443	162,443	145,835	0	13/01/2025	30/05/2025	100		MULT 2/2 Actual Compl	4/04/2025	Works Completed
PEP2761	Balanus Park Playspace Renewal	160,606	160,606	160,993	0	10/02/2025	30/05/2025	100		MULT 2/2 Actual Compl	16/05/2025	Works Completed
PEP2766	Emerald Park Playspace Renewal - Design	19,680	19,680	15,083	62,175			0		MULT 2/3		Design Phase
PEP2787	Basketball Pad Replacement Program	30,877	30,877	30,877	0	1/08/2024	30/12/2024	100		Actual Completion	2/10/2024	Works Completed
PEP2812	Portree Park Playspace Renewal DESIGN	8,000	8,000	10,523	51,269			0		MULT 1/2		Quotation Phase
PEP2815	Baltusrol Park Playspace Renewal	83,829	83,829	83,829	0	15/01/2024	31/07/2024	100		Actual Completion	24/07/2024	Works Completed
PEP2844	Brisbane Park Playspace Renewal - Design	8,460	8,460	3,082	55,784			0		MULT 2/3		Quotation Phase
PEP2845	Gleddon Park Playspace Renewal	104,000	104,000	111,113	0	7/10/2024	31/12/2024	100		MULT 2/2 Actual Compl	16/12/2024	Works Completed
PEP2848	Water Tower Pk Playspace Renewal	19,875	19,875	11,200	52,800			0		MULT 2/3		Design Phase
PEP2853	BMX Track Upgrades	41,209	41,209	41,897	0	1/04/2024	31/08/2024	100		Actual Completion	15/07/2024	Works Completed
PEP2855	Nanika Park Playspace Installation	14,000	14,000	6,940	47,100			0		MULT 2/3		Design Phase
PEP2864	Warrandyte Park Drinking Fountain	15,034	15,034	17,156	0	13/01/2025	14/03/2025	100		Actual Completion	30/10/2024	Works Completed
PEP2866	Mawson Pk West Playspace Renewal	326,158	326,158	316,916	0	6/01/2025	31/05/2025	100		MULT 2/2 Actual Compl	31/03/2025	Works Completed
PEP2867	James Cook Park Playspace Renewal	120,362	120,362	113,514	0	6/01/2025	31/03/2025	100		MULT 2/2 Actual Compl	10/12/2024	Works Completed
PEP2870	MacNaughton Pk Playspace Renewa	127,111	127,111	8,069	134,116	24/03/2025	30/09/2025	50		MULT 2/3		Works in Progress
PEP2871	Neil Hawkins Playspace Minor Renewals	33,269	33,269	49,523	0	1/07/2024	30/06/2025	100		Actual Completion	20/05/2025	Works Completed
PEP2873	Clare Park Playspace Renewal	72,470	72,470	1,456	82,916	2/06/2025	31/07/2025	0		MULT 2/3		Quotation Phase
PEP2874	Trappers Park Playspace Renewal	160,000	160,000	152,580	0	3/03/2025	16/05/2025	100		MULT 2/2 Actual Compl	3/12/2024	Works Completed
PEP2878	George Sears Park Playspace Renewal DESI	8,000	8,000	8,382	29,600			0		MULT 1/2		Quotation Phase
PEP2879	Bonnie Doon Park Playspace Renewal DESIG	8,000	8,000	5,014	0			0		MULT 1/2		Design Phase
PEP2885	Kingsley Clubroom and Playspace Renewal	192,802	192,802	178,883	0	3/02/2025	30/06/2025	100		MULT 2/2 Actual Compl	13/06/2025	Works Completed
PEP2890	Elcar Park Dog Exercise Extension	130,000	130,000	167,305	0	15/01/2025	1/04/2025	100		Actual Completion	30/05/2025	Works Completed
PEP2891	Gibson Park Pump Track	587,567	587,567	574,444	12,500	19/12/2024	6/04/2025	100		MULT 2/2 Actual Compl	5/03/2025	Works Completed
PEP2892	Whitfords West Park Pump and Jump	40,000	40,000	95,550	1,089,510	11/07/2025	28/11/2025	0		MULT 2/3		Works Programed
PEP2893	Lysander Park Pump Track	595,000	595,000	575,510	10,001	13/01/2025	30/04/2025	100		MULT 2/2 Actual Compl	11/04/2025	Works Completed
PEP2895	Santiago Park Athletics Equipment DESIGN	5,000	5,000	1,625	0			0		MULT 1/2		Design Phase
PEP2896	Fairway Park Playspace Renewal DESIGN	8,000	8,000	6,852	97,030			0		MULT 1/2		Quotation Phase
	Program Totals:	**3,830,224**	**3,830,224**	**3,636,749**	**1,729,323**							

SSE Streetscape Enhancement Program

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
SSE2057	Leafy City Program	300,000	300,000	266,408	11,174	1/07/2024	30/06/2025	100		Actual Completion	27/06/2025	Works Completed
SSE2059	Joondalup Drive Streetscape Upgrades	53,673	53,673	40,015	0	1/04/2024	31/10/2024	100		Actual Completion	10/10/2024	Works Completed
SSE2061	Whitfords- Marmion/Belrose Median	3,349	3,349	3,433	0			0		Multi-Year Project		Design Phase
	Program Totals:	**357,022**	**357,022**	**309,856**	**11,174**							

LTM Local Traffic Management Program

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
LTM2003	Bus Shelter / Stops Program	55,000	55,000	48,458	0	1/09/2024	31/12/2024	100		Actual Completion	6/12/2024	Works Completed
LTM2132	Minor Road Safety Improvements	50,000	50,000	20,407	2,491	1/07/2024	30/06/2025	100		Actual Completion	12/03/2025	Works Completed
LTM2166	Gwendoline Drive Median Upgrade	240,725	240,725	258,662	17,434	1/04/2025	30/06/2025	100		Actual Completion	12/05/2025	Works Completed
LTM2205	Trappers Dr Crossing Improvements	100,000	100,000	24,095	10,736	1/04/2025	30/06/2025	25		Expected Completion	31/07/2025	Works in Progress
LTM2207	Woodvale Drive LTM Scheme DESIGN	4,888	4,888	7,401	0			0		MULT 2/3		Design Phase
LTM2208	Kinross Primary School Crossing Improv.	60,000	60,000	62,016	0	1/04/2025	30/04/2025	100		Actual Completion	20/05/2025	Works Completed
LTM2210	Honeybush Drive LTM Scheme DESIGN	10,000	10,000	0	0	1/10/2025	31/03/2026	0		MULT 2/3		Design Phase
LTM2213	Woodvale Primary School Crossing Improv.	40,000	40,000	2,868	37,952	1/04/2025	30/04/2025	25		Expected Completion	31/07/2025	Works in Progress
LTM2214	Duncraig Primary School Crossing Improv.	30,000	30,000	52,004	2,430	2/09/2024	31/10/2024	100		Actual Completion	5/02/2025	Works Completed
LTM2216	North Woodvale PS Precinct ImproveDESIGN	20,000	20,000	6,245	0			0		MULT 1/2		Design Phase
LTM2217	Grand Boulevard Parking Upgrade	60,000	60,000	4,667	0	1/04/2025	30/04/2025	100		Actual Completion	9/05/2025	Works Completed
LTM2218	Craigie Heights PS Precinct Improvements	115,000	115,000	5,452	245,753	1/04/2025	30/05/2025	0		Expected Completion	31/07/2025	Works Programed
	Program Totals:	**785,613**	**785,613**	**492,276**	**316,796**							

SBS Blackspot Program

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
SBS2091	Marmion/Coral Intersection Upgrade	17,790	17,790	0	17,790	1/10/2025	31/12/2025	0		Multi-Year Project		Design Phase
SBS2092	Marmion/Forrest Intersection Upgrade	266,447	266,447	7,510	37,961	1/10/2025	31/12/2025	0		Multi-Year Project		Design Phase
SBS2093	Ocean Reef/Gwendoline Inter. Upgrade	1,065,072	1,065,072	652,100	527,955	1/04/2025	30/06/2025	40		Expected Completion	31/07/2025	Works in Progress
SBS2095	Hepburn/Amalfi Roundabout Improvement	837,410	837,410	893,595	30,502	16/09/2024	31/03/2025	100		MULT 3/3 Actual Compl	5/03/2025	Works Completed
SBS2096	Hepburn/Karuah Intersection Improvement	630,343	630,343	620,694	0	22/05/2024	31/08/2024	100		Actual Completion	14/08/2024	Works Completed
SBS2097	Hepburn/Moolanda Roundabout Construction	15,000	15,000	23,510	50,362	1/09/2025	31/12/2025	0		MULT 2/3		Quotation Phase
SBS2098	Hepburn Ave/Waraker Rd - Left Turn Slip	250,000	250,000	234,938	11,040	1/04/2025	30/06/2025	100		Actual Completion	6/06/2025	Works Completed
	Program Totals:	**3,082,062**	**3,082,062**	**2,432,346**	**675,610**							

PFP Parking Facilities Program

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
PFP2090	Merrifield Place Parking Improvements	69,822	69,822	35,622	0			0		Multi-Year Project		Investigation Phase
PFP2102	Tom Simpson Nth/Sth Carparks Improvement	927,155	927,155	975,893	0	1/08/2024	29/11/2024	100		MULT 2/2 Actual Compl	20/12/2024	Works Completed
PFP2106	Burns Beach Overflow Car Park	10,000	10,000	6,173	0	1/09/2025	31/10/2025	100		MULT 1/2 Actual Compl	30/06/2025	Works Completed
	Program Totals:	**1,006,977**	**1,006,977**	**1,017,688**	**0**							

RDC Road Construction Program

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RDC2003	Bridge & Underpass Refurbishment Program	25,000	25,000	0	0	1/07/2024	30/06/2025	100		Actual Completion	13/06/2025	Works Completed
RDC2008	Major Road & Intersection Improvement Pr	20,000	20,000	6,342	1,200	1/07/2024	30/06/2025	100		Actual Completion	30/06/2025	Works Completed
RDC2027	Joondalup Dr/Hodges Dr Int. Upgrade	49,285	49,285	16,133	181,186	15/07/2025	30/06/2026	0		MRRG		Design Phase
RDC2029	Joondalup / Lakeside (N) Roundabout	3,024,422	3,024,422	3,146,807	213,905	1/10/2024	20/06/2025	90		MRRG MULT 2/2 Expec	15/07/2025	Works in Progress
RDC2030	Moolanda Boulevard Pedestrian Footbridge	100,000	100,000	111,715	3,033,478	1/07/2025	28/02/2026	0		Multi-Year Project		Works Programed

RDC Road Construction Program

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RDC2031	Hepburn Av-Lilburne/Walter Padbury	1,328,346	1,328,346	1,527,387	867,330	1/01/2025	31/10/2025	30		Multi-Year Project		Works in Progress
RDC2032	Eddystone Ave - Joondalup to Honeybush	51,675	51,675	45,617	16,225	1/10/2025	31/03/2026	0		MRRG MULT 2/3		Design Phase
	Program Totals:	**4,598,728**	**4,598,728**	**4,854,000**	**4,313,324**							

FPN New Pathways Program

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
FPN2011	Minor Pathway Facilities	50,000	50,000	25,644	0	1/07/2024	30/06/2025	100		Actual Completion	30/05/2025	Works Completed
FPN2205	Bracadale Ave - Glengarry to Lennoxtown	55,000	55,000	84	0	1/11/2024	29/11/2024	100		Project Withdrawn	19/12/2024	Project Withdrawn
FPN2268	Methuen Way - Strathyre to Train Station	53,000	53,000	56,855	4,683	10/03/2025	30/04/2025	100		Actual Completion	30/06/2025	Works Completed
FPN2290	Woodlake Retreat - North End Pathway	38,000	38,000	29,026	2,804	1/11/2024	21/03/2025	100		Actual Completion	7/03/2025	Works Completed
FPN2299	Hillarys Cycle Network Expansion	2,280,743	2,280,743	2,849,929	1,489,646	15/09/2023	30/06/2026	35		Multi-Year Project		Works in Progress
FPN2304	Plumdale Way - Monterey to Parkwood	100,000	100,000	136,191	876	3/02/2025	28/02/2025	100		Actual Completion	10/01/2025	Works Completed
FPN2305	Liwara Place	36,433	36,433	39,004	0	15/04/2024	31/07/2024	100		Actual Completion	15/07/2024	Works Completed
FPN2320	Winton Road - Buick Way to Mens Shed	15,000	15,000	12,338	0	2/09/2024	30/09/2024	100		Actual Completion	20/09/2024	Works Completed
FPN2321	Megiddo Way	115,000	115,000	154,057	0	2/12/2024	28/02/2025	100		Actual Completion	28/02/2025	Works Completed
	Program Totals:	**2,743,176**	**2,743,176**	**3,303,127**	**1,498,009**							

FPR Path Replacement Program

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
FPR2001	Pathway Replacement Program	30,000	30,000	9,835	0	1/07/2024	30/06/2025	100		Actual Completion	25/06/2025	Works Completed
FPR2279	Joondalup Drive - Collier to Cord	127,311	127,311	127,311	0	18/03/2024	31/07/2024	100		Actual Completion	25/07/2024	Works Completed
FPR2307	Ocean Gate Pde - Naturaliste to Bethany	37,000	37,000	34,251	0	2/09/2024	30/09/2024	100		Actual Completion	27/09/2024	Works Completed
FPR2308	Rodgers Park - Cobine to Warwick	20,000	20,000	16,161	0	2/09/2024	30/09/2024	100		Actual Completion	27/09/2024	Works Completed
	Program Totals:	**214,311**	**214,311**	**187,558**	**0**							

SWD Stormwater Drainage Program

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
SWD2001	Stormwater Drainage Upgrades	60,000	60,000	45,904	2,298	1/07/2024	30/06/2025	100		Actual Completion	30/06/2025	Works Completed
SWD2112	Sump Beautification Program	35,000	35,000	25,459	0	1/07/2024	30/06/2025	100		Actual Completion	10/06/2025	Works Completed
SWD2233	Noal Gannon Park Sump Beautification	94,903	94,903	94,903	0	1/05/2024	30/08/2024	100		Actual Completion	19/07/2024	Works Completed
SWD2234	Brazier Park Sump Beautification	131,251	131,251	144,862	0	1/10/2024	29/11/2024	100		MULT 3/3 Actual Compl	10/12/2024	Works Completed
SWD2235	Badrick Street Drainage Upgrades	30,000	30,000	2,680	0	1/10/2024	29/11/2024	100		Actual Completion	29/12/2024	Works Completed
SWD2239	Whitfords Nodes Car Park	30,000	30,000	23,527	0	1/10/2024	31/10/2024	100		Actual Completion	5/12/2024	Works Completed
SWD2240	Marjorie Street Drainage Upgrade	36,715	36,715	36,799	0	1/11/2024	30/11/2024	100		Actual Completion	10/12/2024	Works Completed
SWD2244	Priscilla Ave Drainage Upgrades	54,853	54,853	54,853	0	26/08/2024	30/09/2024	100		Actual Completion	27/08/2024	Works Completed
SWD2246	Contour Drive Catchment Upgrade	101,710	101,710	81,712	0	15/04/2024	31/03/2026	50		MULT 2/3		Works in Progress
SWD2247	Stocker Court Drainage Upgrades	100,000	100,000	29,163	0	1/05/2025	29/08/2025	75		MULT 1/2		Works in Progress
SWD2248	Morang Court Drainage Upgrades	35,000	35,000	26,392	0	1/03/2025	30/04/2025	100		Actual Completion	27/11/2024	Works Completed

SWD Stormwater Drainage Program

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
SWD2249	Ashburton Drive Drainage Upgrades	5,000	5,000	68,148	0	1/04/2025	31/07/2025	100		MULT 1/2 Actual Compl	19/06/2025	Works Completed
SWD2250	Mandalay Place Drainage Upgrades	5,000	5,000	37,126	0	1/04/2025	31/07/2025	100		MULT 1/2 Actual Compl	2/05/2025	Works Completed
SWD2251	Alexander Road Drainage Upgrades	50,000	50,000	47,641	0	3/12/2024	31/12/2024	100		Actual Completion	22/11/2024	Works Completed
SWD2252	Whistler Close Drainage Upgrades	30,000	30,000	23,943	0	1/03/2025	30/06/2025	100		Actual Completion	31/03/2025	Works Completed
SWD2254	Blue Lake Park Drainage Upgrades	10,000	10,000	1,513	0	1/09/2025	30/09/2025	0		MULT 1/2		Design Phase
SWD2255	Taylor Way Drainage Upgrade	100,000	100,000	177,628	72,276	1/05/2025	29/08/2025	80		MULT 1/2		Works in Progress
SWD2256	Burns Beach Park Sump Beautification	10,000	10,000	1,273	0	1/09/2026	20/12/2026	0		MULT 1/3		Works Phased
	Program Totals:	**919,432**	**919,432**	**923,527**	**74,574**							

STL Lighting Program

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
STL2003	Joondalup City Centre Lighting	59,161	59,161	46,994	0	1/11/2017	28/11/2025	50		Multi-Year Project	31/05/2026	Works in Progress
STL2005	Distributor and Local Road Lighting	30,000	30,000	21,462	0	1/07/2024	30/06/2025	100		Actual Completion	25/06/2025	Works Completed
STL2052	Lighting Infrastructure Renewal Program	100,000	100,000	204,323	4,756	1/07/2024	30/06/2025	100		Actual Completion	30/06/2025	Works Completed
STL2121	Forrest Park Sports Lighting Upgrade	234,383	234,383	226,437	0	19/02/2024	30/09/2024	100		Actual Completion	26/09/2024	Works Completed
STL2122	Santiago Park Sports Lights Installation	434,835	434,835	291,069	172,647	24/02/2025	30/05/2025	75		MULT 2/2 Expected Con	31/07/2025	Works in Progress
STL2128	Newham Park Pathway Lighting	20,000	20,000	13,328	0	17/03/2025	31/03/2025	100		Actual Completion	21/03/2025	Works Completed
STL2131	Caledonia Pk Sports Light DESIGN	15,000	15,000	0	0			0		MULT 1/2		Works Phased
STL2132	Wandina Park & PAWs Lighting Improvement	770	770	770	0	1/04/2024	31/08/2024	100		Actual Completion	5/08/2024	Works Completed
STL2134	WOC Car Park Lighting Replacement	75,000	75,000	83,244	15,619	27/01/2025	30/06/2025	100		Actual Completion	27/06/2025	Works Completed
STL2135	Scott Place PAWs Lighting	24,213	24,213	5,545	0	17/03/2025	31/03/2025	100		MULT 2/2 Actual Compl	14/04/2025	Works Completed
STL2148	Doveridge to Ripley PAW Lighting	20,000	20,000	18,909	1,678	10/03/2025	30/04/2025	15		Expected Completion	30/09/2025	Works in Progress
STL2149	Glengarry to Ripley PAW Lighting	20,000	20,000	17,368	523	10/03/2025	30/04/2025	15		Expected Completion	30/09/2025	Works in Progress
STL2150	Doveridge to Elderslie PAW Lighting	20,000	20,000	17,540	523	10/03/2025	30/04/2025	15		Expected Completion	30/09/2025	Works in Progress
STL2158	Iluka Open Space Power Upgrades DESIGN	15,000	15,000	86	0			0		MULT 1/3		Works Phased
STL2159	Sorrento Tennis Club Lighting Upgrade	176,540	176,540	149,470	0	3/03/2024	30/09/2024	100		Actual Completion	20/01/2025	Works Completed
STL2160	Penistone Cricket Nets Lighting Upgrade	20,999	20,999	14,311	0	14/04/2025	31/05/2025	100		Actual Completion	20/06/2025	Works Completed
STL2161	CoJ Streetlighting Initiative	5,000	5,000	171	0			0		Multi-Year Project		Works Phased
STL2171	Sorrento Tennis - Cable Replacement	40,000	40,000	0	0	9/06/2025	19/12/2025	0		MULT 1/2		Works Phased
	Program Totals:	**1,310,901**	**1,310,901**	**1,111,027**	**195,744**							

RPR Road Preservation & Rehabilitation Program

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RPR2004	Road Preservation/Rehabilitation Program	100,000	100,000	111,388	3,849	1/07/2024	30/06/2025	100		Actual Completion	30/06/2025	Works Completed
RPR2005	Parking Surfaces Renewal Program	6,752	6,752	6,752	0	1/01/2024	30/06/2024	100		Actual Completion	28/06/2024	Works Completed
RPR2837	Pollock Court	62,815	62,815	51,033	0	1/07/2024	31/10/2024	100		Actual Completion	8/11/2024	Works Completed
RPR2838	Matisse Way	173,914	173,914	181,269	0	1/07/2024	31/10/2024	100		Actual Completion	8/11/2024	Works Completed
RPR2936	Mermaid Way	327,750	327,750	335,271	16,126	1/01/2025	17/04/2025	100		RTR Actual Completion	20/03/2025	Works Completed
RPR3000	Warbler Close	5,000	5,000	15,208	53,960	1/04/2025	31/07/2025	100		MULT 1/2 Actual Compl	26/06/2025	Works Completed
RPR3139	Gwendoline Drive	246,931	246,931	283,810	24,993	1/04/2025	30/06/2025	100		Actual Completion	12/05/2025	Works Completed

RPR Road Preservation & Rehabilitation Program

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RPR3272	Allenswood (SB) - Merivale to Warwick	5,360	5,360	8,110	0	1/10/2023	31/12/2023	100		RTR Actual Completion	20/12/2023	Works Completed
RPR3305	Craigie Dr - Ocean Reef to Sandalford	20,000	20,000	4,299	0	1/01/2025	30/09/2025	0		MULT 1/2		Works Phased
RPR3306	Craigie Dr - Sandalford Dr to Coyle Rd	20,000	20,000	3,754	0	1/01/2025	30/09/2025	0		MULT 1/2		Works Phased
RPR3311	Eddystone Av - Eagle St to Allambie Dr	4,642	4,642	4,642	0	1/10/2023	31/12/2023	100		RTR Actual Completion	15/12/2023	Works Completed
RPR3313	Pinmore Lane	84,120	84,120	73,837	0	1/04/2024	30/08/2024	100		Actual Completion	5/08/2024	Works Completed
RPR3317	Ayton Way	143,750	143,750	155,080	0	1/01/2025	17/04/2025	100		Actual Completion	25/03/2025	Works Completed
RPR3318	Marri Park North Carpark	46,000	46,000	31,302	0	1/01/2025	17/04/2025	100		Actual Completion	25/03/2025	Works Completed
RPR3328	Christmas / King Edward Intersection	1,111	1,111	1,111	0	1/04/2024	30/06/2024	100		Actual Completion	28/06/2024	Works Completed
RPR3329	Flotilla Road	182,360	182,360	178,853	0	1/06/2024	31/08/2024	100		Actual Completion	21/08/2024	Works Completed
RPR3330	David Cr - Mawson (N) to Mackay (N)	167,145	167,145	163,786	0	1/06/2024	31/08/2024	100		Actual Completion	9/08/2024	Works Completed
RPR3334	Awhina Place	5,000	5,000	42,212	6,046	1/04/2025	31/07/2025	100		MULT 1/2 Actual Compl	16/06/2025	Works Completed
RPR3346	Woods Court	81,531	81,531	64,130	0	5/08/2024	30/09/2024	100		Actual Completion	7/10/2024	Works Completed
RPR3356	Jason Place	1,807	1,807	1,807	0	1/04/2024	30/06/2024	100		Actual Completion	18/06/2024	Works Completed
RPR3357	Stawell Way	141,450	141,450	155,209	0	1/01/2025	17/04/2025	100		Actual Completion	31/03/2025	Works Completed
RPR3358	Sandpiper Street	115,455	115,455	101,571	0	1/04/2024	31/07/2024	100		Actual Completion	12/07/2024	Works Completed
RPR3359	Fraser Way	15,000	15,000	120,597	4,692	1/04/2025	31/07/2025	100		MULT 1/2 Actual Compl	12/06/2025	Works Completed
RPR3364	Templetonia Avenue	4,958	4,958	4,958	0	1/01/2024	31/03/2024	100		Actual Completion	30/05/2024	Works Completed
RPR3377	Elwood Court	10,000	10,000	57,445	97,761	1/04/2025	31/07/2025	100		MULT 1/2 Actual Compl	17/06/2025	Works Completed
RPR3378	Macedon Place	2,000	2,000	100,064	78,917	1/04/2025	31/07/2025	100		MULT 1/2 Actual Compl	13/06/2025	Works Completed
RPR3380	Blythe Lane	5,000	5,000	15,607	10,560	1/04/2025	31/07/2025	100		MULT 1/2 Actual Compl	30/06/2025	Works Completed
RPR3381	Guardian Loop	10,000	10,000	135,908	135,876	1/04/2025	31/07/2025	100		MULT 1/2 Actual Compl	25/06/2025	Works Completed
RPR3382	Paragon/Santa Anna Intersection	1,004	1,004	1,004	0	1/04/2024	30/06/2024	100		Actual Completion	17/06/2024	Works Completed
RPR3383	Taroona Lane	50,000	50,000	33,712	82,045	1/04/2025	31/07/2025	100		MULT 1/2 Actual Compl	30/06/2025	Works Completed
RPR3388	Tomatin Court	46,000	46,000	73,222	0	1/01/2025	17/04/2025	100		Actual Completion	28/03/2025	Works Completed
RPR3389	Opal Drive	2,000	2,000	80,748	2,933	1/04/2025	31/07/2025	100		MULT 1/2 Actual Compl	19/06/2025	Works Completed
RPR3390	Topaz Gardens	2,000	2,000	14,684	32,479	1/04/2025	31/07/2025	100		MULT 1/2 Actual Compl	19/06/2025	Works Completed
RPR3391	Whistler Close	10,000	10,000	46,422	130,683	1/04/2025	31/07/2025	100		MULT 1/2 Actual Compl	26/06/2025	Works Completed
RPR3392	Blackthorn Road	203,499	203,499	226,022	0	1/10/2024	31/12/2024	100		Actual Completion	3/12/2024	Works Completed
RPR3393	Dericote Way	231,640	231,640	277,975	0	1/10/2024	31/12/2024	100		Actual Completion	4/12/2024	Works Completed
RPR3394	Filbert Street	148,146	148,146	165,042	0	1/10/2024	31/12/2024	100		Actual Completion	2/12/2024	Works Completed
RPR3397	Norbury Way	169,857	169,857	175,818	0	1/10/2024	31/12/2024	100		Actual Completion	5/12/2024	Works Completed
RPR3400	Steamer Road	126,500	126,500	106,427	0	1/01/2025	31/03/2025	100		Actual Completion	19/12/2024	Works Completed
RPR3401	Voyage Road	152,109	152,109	162,943	0	1/01/2025	31/03/2025	100		Actual Completion	19/12/2024	Works Completed
RPR3402	Cotton Place	63,250	63,250	76,149	0	1/01/2025	17/04/2025	100		Actual Completion	21/03/2025	Works Completed
RPR3403	Gleddon Way	207,000	207,000	247,255	0	1/01/2025	17/04/2025	100		Actual Completion	27/03/2025	Works Completed
RPR3404	Gore Place	75,811	75,811	63,736	0	1/04/2024	31/08/2024	100		Actual Completion	26/07/2024	Works Completed
RPR3405	Hicks Way	1,406	1,406	1,406	0	1/04/2024	30/06/2024	100		Actual Completion	28/06/2024	Works Completed
RPR3406	Monkhouse Way	161,851	161,851	149,319	0	1/06/2024	31/08/2024	100		Actual Completion	26/07/2024	Works Completed
RPR3407	Nash Street	85,078	85,078	78,026	0	1/04/2024	31/08/2024	100		Actual Completion	19/08/2024	Works Completed
RPR3408	Sporing Way	219,307	219,307	216,368	0	1/06/2024	31/08/2024	100		Actual Completion	23/08/2024	Works Completed
RPR3409	Waterford Drive - Waraker to Lymburner	225,400	225,400	325,771	6,516	1/01/2025	17/04/2025	100		RTR Actual Completion	3/04/2025	Works Completed
RPR3410	Waterston Gardens	115,000	115,000	180,893	1,311	1/01/2025	17/04/2025	100		Actual Completion	18/03/2025	Works Completed
RPR3415	Joondalup Dr (SB) - Lakeside(N) to Moore	0	0	168	0	1/10/2023	31/12/2023	100		MRRG Actual Completio	7/12/2023	Works Completed

RPR Road Preservation & Rehabilitation Program

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RPR3417	Acton Rise	102,933	102,933	81,665	0	22/07/2024	30/09/2024	100		Actual Completion	28/08/2024	Works Completed
RPR3418	Adare Way	273,404	273,404	299,232	0	1/07/2024	31/10/2024	100		Actual Completion	8/11/2024	Works Completed
RPR3420	Durban Crescent	170,867	170,867	156,374	0	29/07/2024	31/10/2024	100		Actual Completion	7/10/2024	Works Completed
RPR3421	Harrow Weald Way	102,000	102,000	99,775	0	1/07/2024	31/10/2024	100		Actual Completion	8/11/2024	Works Completed
RPR3422	Kidbrooke Way	92,925	92,925	85,673	0	1/07/2024	31/10/2024	100		Actual Completion	8/11/2024	Works Completed
RPR3423	Moolanda Blvd - Benbullen to Legana	219,650	219,650	166,185	6,135	1/10/2024	17/04/2025	100		RTR Actual Completion	5/03/2025	Works Completed
RPR3424	Moolanda Blvd - Hallidon to McDowell	212,750	212,750	240,200	0	1/10/2024	31/12/2024	100		RTR Actual Completion	21/02/2025	Works Completed
RPR3425	Moolanda Blvd - McDowell to Benbullen	219,650	219,650	218,183	6,135	1/10/2024	17/04/2025	100		RTR Actual Completion	4/03/2025	Works Completed
RPR3426	Stockwell Way	172,551	172,551	191,522	0	1/07/2024	31/10/2024	100		Actual Completion	8/11/2024	Works Completed
RPR3427	Cliverton Court	2,000	2,000	1,847	177,441	1/04/2025	29/08/2025	0		MULT 1/2		Works Programed
RPR3428	Blaxland Way	242,698	242,698	231,779	0	1/04/2024	31/08/2024	100		Actual Completion	25/07/2024	Works Completed
RPR3429	Breen Place	63,250	63,250	78,272	0	1/01/2025	17/04/2025	100		Actual Completion	21/03/2025	Works Completed
RPR3430	Evans Place	57,500	57,500	73,377	0	1/01/2025	17/04/2025	100		Actual Completion	2/04/2025	Works Completed
RPR3431	Hacking Place	81,238	81,238	72,415	0	1/04/2024	31/07/2024	100		Actual Completion	19/07/2024	Works Completed
RPR3432	Irwin Place	36,800	36,800	52,361	0	1/01/2025	17/04/2025	100		Actual Completion	21/03/2025	Works Completed
RPR3433	Livingstone Way	144,544	144,544	132,372	0	1/06/2024	31/07/2024	100		Actual Completion	16/07/2024	Works Completed
RPR3434	Macarthur Avenue	5,000	5,000	300,910	239	1/01/2025	17/04/2025	100		MULT 1/2 Actual Comple	2/04/2025	Works Completed
RPR3435	Nile Court	47,290	47,290	32,212	0	1/04/2024	31/07/2024	100		Actual Completion	16/07/2024	Works Completed
RPR3436	Stanley Place	79,859	79,859	60,316	0	1/04/2024	31/07/2024	100		Actual Completion	16/07/2024	Works Completed
RPR3437	Warner Drive	15,000	15,000	186,997	143,694	1/04/2025	31/07/2025	100		MULT 1/2 Actual Comple	11/06/2025	Works Completed
RPR3438	Hakea Place	5,000	5,000	0	64,301	1/04/2025	29/08/2025	40		MULT 1/2		Works in Progress
RPR3440	Ackworth Crescent	237,126	237,126	269,511	0	1/10/2024	31/12/2024	100		Actual Completion	17/12/2024	Works Completed
RPR3441	Badrick Street	233,200	233,200	209,835	0	1/10/2024	31/12/2024	100		Actual Completion	16/12/2024	Works Completed
RPR3442	Springvale Drive	355,000	355,000	384,772	0	1/10/2024	31/12/2024	100		RTR Actual Completion	18/12/2024	Works Completed
RPR3443	Willow Road	297,850	297,850	317,677	0	1/10/2024	31/12/2024	100		Actual Completion	17/12/2024	Works Completed
RPR3445	Burntoak Way	159,355	159,355	182,984	0	1/07/2024	31/10/2024	100		Actual Completion	8/11/2024	Works Completed
RPR3446	Crawley Grove	5,000	5,000	32,636	3,302	1/04/2025	31/07/2025	100		MULT 1/2 Actual Comple	2/07/2025	Works Completed
RPR3447	Kilburn Rise	102,244	102,244	90,395	0	22/07/2024	30/09/2024	100		Actual Completion	28/08/2024	Works Completed
RPR3448	Passerine Close	5,000	5,000	14,548	15,649	1/04/2025	31/07/2025	100		MULT 1/2 Actual Comple	26/06/2025	Works Completed
RPR3449	Jade Grove	5,000	5,000	24,618	35,650	1/04/2025	31/07/2025	100		MULT 1/2 Actual Comple	19/06/2025	Works Completed
RPR3450	Portsea Place	2,000	2,000	13,209	3,271	1/04/2025	31/07/2025	100		MULT 1/2 Actual Comple	1/07/2025	Works Completed
RPR3451	Moss Court	63,595	63,595	41,941	0	5/08/2024	30/09/2024	100		Actual Completion	7/10/2024	Works Completed
RPR3452	Reid Court	64,372	64,372	61,736	0	5/08/2024	30/09/2024	100		Actual Completion	7/10/2024	Works Completed
RPR3453	Glenfield Road	305,604	305,604	302,869	0	5/08/2024	30/09/2024	100		Actual Completion	8/10/2024	Works Completed
RPR3454	Fontley Road	186,186	186,186	191,291	0	29/07/2024	31/10/2024	100		Actual Completion	7/10/2024	Works Completed
RPR3455	Claygate Way	303,882	303,882	312,285	0	29/07/2024	31/10/2024	100		Actual Completion	7/10/2024	Works Completed
RPR3456	Edgel Court	49,213	49,213	43,290	0	29/07/2024	31/10/2024	100		Actual Completion	3/10/2024	Works Completed
RPR3457	Iolanthe Drive	143,750	143,750	141,182	0	1/01/2025	17/04/2025	100		Actual Completion	17/04/2025	Works Completed
RPR3458	Stoke Rise	111,920	111,920	105,707	0	22/07/2024	30/09/2024	100		Actual Completion	28/08/2024	Works Completed
RPR3459	Legana Avenue	241,792	241,792	237,714	0	5/08/2024	30/09/2024	100		Actual Completion	11/09/2024	Works Completed
RPR3460	Beltana Road	213,000	213,000	3,182	209,818	1/04/2025	30/06/2025	0		Expected Completion	31/07/2025	Works Programed
RPR3461	Henton Place	2,000	2,000	12,733	1,821	1/04/2025	31/07/2025	100		MULT 1/2 Actual Comple	2/07/2025	Works Completed
RPR3462	Newham Way	209,609	209,609	206,444	0	1/07/2024	30/09/2024	100		Actual Completion	23/09/2024	Works Completed

RPR Road Preservation & Rehabilitation Program

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RPR3463	Shepherds Bush Dr - Peckham to New Cross	186,523	186,523	231,454	0	1/10/2024	31/12/2024	100		Actual Completion	17/12/2024	Works Completed
RPR3464	Carob Place	57,404	57,404	54,022	0	1/10/2024	31/12/2024	100		Actual Completion	3/12/2024	Works Completed
RPR3465	West Coast Drv SB - Hepburn to SLK 2.70	79,039	79,039	76,277	0	1/10/2024	31/12/2024	100		MRRG Actual Completio	29/10/2024	Works Completed
RPR3466	Joondalup Dr SB - Eddystone to Treetop	111,168	111,168	104,435	0	1/10/2024	31/12/2024	100		MRRG Actual Completio	11/11/2024	Works Completed
RPR3467	West Coast Dr SB -SLK 2.7 to St Helier	142,709	142,709	103,420	0	1/10/2024	31/12/2024	100		MRRG Actual Completio	30/10/2024	Works Completed
RPR3468	Hodges Drive WB Joondalup Dr to Mitchell	61,813	61,813	69,809	0	1/01/2025	31/05/2025	100		MRRG Actual Completio	25/06/2025	Works Completed
RPR3469	Hepburn Ave EB Gibson Ave to Lilburne Rd	173,625	173,625	108,002	0	1/10/2024	31/12/2024	100		MRRG Actual Completio	25/11/2024	Works Completed
RPR3470	Whitfords Ave EB - Marmion to Alexander	371,541	371,541	334,056	0	1/10/2024	31/12/2024	100		MRRG Actual Completio	11/11/2024	Works Completed
RPR3471	Lakeside Dr - Chancellor to Grassbird	421,115	421,115	321,942	0	1/01/2025	31/03/2025	100		MRRG Actual Completio	5/03/2025	Works Completed
RPR3472	Shenton Ave EB -Lawley Ct to McLarty Ave	87,160	87,160	55,336	0	1/01/2025	31/03/2025	100		MRRG Actual Completio	27/02/2025	Works Completed
RPR3473	Beach Rd EB -Springvale Dr to Dorchester	242,134	242,134	256,665	0	1/10/2024	31/12/2024	100		MRRG Actual Completio	6/11/2024	Works Completed
RPR3474	Joondalup Dr NB- Moore Dr to Lakeside Dr	146,174	146,174	88,566	0	1/10/2024	31/12/2024	100		MRRG Actual Completio	10/11/2024	Works Completed
RPR3475	Warburton Ave- Leichhardt to Leichhardt	15,000	15,000	3,867	206,904	1/04/2025	29/08/2025	0		MULT 1/2		Works Programed
RPR3476	Bridgewater Drv - Shelley to Clevedon	418,750	418,750	267,201	12,510	1/01/2025	17/04/2025	100		Actual Completion	8/03/2025	Works Completed
RPR3477	Warwick Road - Currajong to Lilburne	65,000	65,000	106,719	0	1/05/2025	31/05/2025	100		MRRG Actual Completio	21/05/2025	Works Completed
RPR3478	Warwick Road - Roche to Currajong	120,000	120,000	134,634	0	1/05/2025	31/05/2025	100		MRRG Actual Completio	21/05/2025	Works Completed
RPR3479	Warwick Road - Allenswood to Cockman	310,000	310,000	445,594	6,093	1/05/2025	31/05/2025	100		MRRG Actual Completio	19/05/2025	Works Completed
RPR3480	Warwick Road - Oronsay to Dorchester	350,000	350,000	361,038	6,093	1/05/2025	31/05/2025	100		MRRG Actual Completio	20/05/2025	Works Completed
	Program Totals:	**13,289,471**	**13,289,471**	**14,197,385**	**1,587,801**							

BCW Building Construction Works Program

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
BCW2020	Building Component Renewal Program	240,000	240,000	247,608	30,479		30/06/2025	100		Actual Completion	30/06/2025	Works Completed
BCW2025	Building Capital Upgrade Works	50,000	50,000	56,399	0		31/03/2025	100		Expected Completion	30/06/2025	Works Completed
BCW2028	Sir James McCusker Park Toilets	170,948	170,948	188,809	0	1/07/2024	18/10/2024	100		MULT 2/2 Actual Compl	25/10/2024	Works Completed
BCW2450	Environmental Initiatives	100,000	100,000	15,168	64,240	13/02/2024	27/06/2025	100		Actual Completion	30/06/2025	Works Completed
BCW2573	Short Life Services Renewal Program	310,000	310,000	255,085	8,418	1/07/2024	30/06/2025	100		Actual Completion	30/06/2025	Works Completed
BCW2596	Prince Regent Park Facility Upgrade	23,906	23,906	182,528	1,097,845	1/06/2025	30/06/2026	5		MULT 2/3		Works in Progress
BCW2609	Community Performing Arts Improvements	704	704	779	8,750			0		Multi-Year Project		Works Phased
BCW2620	Civic Centre/Library Slab Waterproofing	691,088	691,088	699,274	0	1/02/2024	31/10/2024	100		MULT 3/3 Actual Compl	20/12/2024	Works Completed
BCW2640	Percy Doyle Community Sporting Facility	1,450,093	1,450,093	1,428,802	2,359	1/07/2024	30/04/2025	100		MULT 3/3 Actual Compl	11/04/2025	Works Completed
BCW2644	Mullaloo SLSC Changerooms Refurb DESIGN	20,000	20,000	1,375	4,600			0		MULT 1/2		Design Phase
BCW2669	Greenwood Scout Hall Refurbishment	269,207	269,207	280,753	0	1/04/2024	25/10/2024	100		MULT 3/3 Actual Compl	25/10/2024	Works Completed
BCW2674	Grove Child Care UAT	80,000	80,000	101,967	0	1/01/2025	30/04/2025	100		MULT 2/2 Actual Compl	30/04/2025	Works Completed
BCW2676	Joondalup Admin Roof Balustrades	189,547	189,547	190,104	0	1/02/2024	16/08/2024	100		MULT 2/2 Actual Compl	29/08/2024	Works Completed
BCW2677	Civic Precinct VAVs Replacement	83,599	83,599	49,084	0	12/08/2024	31/10/2024	100		Actual Completion	4/10/2024	Works Completed
BCW2679	Gibson Park UAT	170,000	170,000	177,999	0	15/01/2025	31/03/2025	100		Actual Completion	28/02/2025	Works Completed
BCW2680	Joondalup Civic/Library Chiller Replacem	806,897	806,897	851,923	0	1/09/2024	31/05/2025	100		MULT 2/2 Actual Compl	24/06/2025	Works Completed
BCW2690	Craigie Leisure Centre Roof Replacement	90,000	90,000	86,009	105,765	17/02/2025	30/04/2025	100		Actual Completion	24/06/2025	Works Completed
BCW2692	SES Winton Road Depot Facility Upgrade	53,000	53,000	77,870	0	17/02/2025	14/04/2025	100		Actual Completion	30/05/2025	Works Completed
	Program Totals:	**4,798,989**	**4,798,989**	**4,891,536**	**1,322,456**							

MPP **Major Projects Program**

Project Code	Project Description	Revised Budget Amount FY	Revised Budget Amount YTD	Project Actuals	PO Commitments as at 28 July 2025	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
MPP2006	Pinnaroo Point - Cafe/Kiosk/Restaurant	141,215	141,215	23,022	40,332	1/10/2022	31/05/2025	97		Expected Completion	31/10/2025	Works in Progress
MPP2076	Sorrento SLSC Redevelopment	610,845	610,845	490,292	367,635	2/03/2026	29/09/2027	0		Multi-Year Project		Design Phase
MPP2077	Burns Beach - Cafe/Kiosk/Restaurant	155,505	155,505	172,654	508,831	1/08/2026	31/08/2027	0		Multi-Year Project		Design Phase
MPP2080	Burns Beach Coastal Node Redevelopment	193,981	193,981	104,173	463,116	1/08/2026	31/08/2027	0		Multi-Year Project		Design Phase
MPP2081	Duncraig Adventure Hub	8,130,000	8,130,000	4,345,552	3,408,288	1/02/2024	30/10/2026	79		Multi-Year Project		Works in Progress
MPP2083	City Centre Place Activation	1,052,749	1,052,749	863,870	265,077	18/11/2024	29/08/2025	71		Multi-Year Project		Works in Progress
	Program Totals:	**10,284,295**	**10,284,295**	**5,999,563**	**5,053,278**							
	Grand Totals:	**49,900,228**	**49,900,228**	**45,859,885**	**17,025,841**							

Project Status for Multi-Year Projects		Number of Projects	% of Projects
Multi Year Project Manageable issues		0	0%
Multi Year Proceeding according to plan-Green		54	100%
	Sum:	54	100%

Project Status Incl CFwds (excl Multi Year)	Number of Projects	% of Projects
	205	94%
	0	0%
	12	6%
	0	0%
	0	0%
Sum:	217	100%

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	BCW2596		
Project Name	Prince Regent Park Facility Upgrade		
Project Description	Refurbishment of toilet / changerooms and construction of external park universal access toilet, kiosk and additional storage facilities		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULT 2/3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track - Additional funding approved by Council within the 25/26 Budget		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	23,906
Total Project Budget	**690,000**
Prior Year Actuals	20,846
24/25 Actuals	182,528
Commitments	1,097,845
Remaining Project Balance	**- 611,219**

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/03/2023	31/05/2023	31/05/2023	100%	
Engagement	1/06/2023	31/08/2023	31/08/2023	100%	
Detailed/Final Design	1/11/2023	26/04/2024	28/02/2025	100%	
Procurement	1/08/2024	30/06/2025	4/07/2025	100%	
Construction	1/06/2025	30/06/2026		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	BCW2620		
Project Name	Civic Centre/Library Slab Waterproofing		
Project Description	Waterproofing of the suspended roof slabs and drainage improvements in the Civic Centre and Library undercroft parking areas		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULT 3/3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Completed		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	691,088
Total Project Budget	**1,730,622**
Prior Year Actuals	1,039,534
24/25 Actuals	699,274
Commitments	-
Remaining Project Balance	**- 8,186**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/02/2023	31/03/2023	31/10/2022	100%	
Engagement					
Detailed/Final Design	1/04/2023	31/05/2023	31/05/2023	100%	
Procurement	1/08/2023	31/07/2024	13/12/2023	100%	
Construction	1/02/2024	31/10/2024	20/12/2024	100%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	BCW2640		
Project Name	Percy Doyle Community Sporting Facility		
Project Description	Upgrade of changerooms for unisex usage and construction of external park universal access toilet and additional storage facilities. Works include renewal of heating, cooling, alarm system, flooring and walls rendering as required		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year**	MULT 3/3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Completed		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	1,450,093
Total Project Budget	**1,501,974**
Prior Year Actuals	51,881
24/25 Actuals	1,428,802
Commitments	2,359
Remaining Project Balance	**18,932**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/01/2024	31/03/2024	31/03/2022	100%	
Engagement					
Detailed/Final Design	1/04/2024	30/06/2024	12/02/2024	100%	
Procurement	1/07/2024	30/04/2025	21/06/2024	100%	
Construction	15/07/2024	25/04/2025	11/04/2025	100%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	BCW2669		
Project Name	Greenwood Scout Hall Refurbishment		
Project Description	Refurbishment works at Greenwood Scout Hall and minor works at Calectasia Hall		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULT 3/3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Completed		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	269,207
Total Project Budget	**677,823**
Prior Year Actuals	408,616
24/25 Actuals	280,753
Commitments	-
Remaining Project Balance	**- 11,546**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/10/2022	30/06/2023	30/06/2023	100%	
Engagement	1/01/2023	30/06/2023	30/06/2023	100%	
Detailed/Final Design	1/06/2023	30/11/2023	8/12/2023	100%	
Procurement	29/09/2023	29/02/2024	5/04/2024	100%	
Construction	1/04/2024	25/10/2024	25/10/2024	100%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	BCW2676		
Project Name	Joondalup Admin Roof Balustrades		
Project Description	Replacement of rooftop height safety balustrades, building surround balustrades and footing walls		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULT 2/2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Completed		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	189,547
Total Project Budget	**1,308,145**
Prior Year Actuals	1,118,598
24/25 Actuals	190,104
Commitments	-
Remaining Project Balance	**- 557**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2023	31/07/2023	31/07/2023	100%	
Engagement	1/12/2023	29/12/2023	25/08/2023	100%	
Detailed/Final Design	1/08/2023	31/08/2023	1/09/2023	100%	
Procurement	1/08/2023	31/07/2024	13/12/2023	100%	
Construction	1/02/2024	16/08/2024	29/08/2024	100%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	BCW2680		
Project Name	Joondalup Civic/Library Chiller Replacement		
Project Description	Replacement of chiller and 4 chiller water pumps servicing the Joondalup Civic Centre and Library facilities		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULT 2/2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Completed		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	806,897
Total Project Budget	**840,411**
Prior Year Actuals	33,514
24/25 Actuals	851,923
Commitments	-
Remaining Project Balance	**- 45,026**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/02/2024	29/02/2024	8/03/2024	100%	
Engagement					
Detailed/Final Design	1/03/2024	31/03/2024	5/04/2024	100%	
Procurement	1/04/2024	30/04/2025	30/04/2025	100%	
Construction	1/04/2025	31/05/2025	20/06/2025	100%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	FNM2103		
Project Name	Coastal and Estuarine Mitigation Program		
Project Description	Renewal and upgrade of existing Coastal Protection Structures including MAAC Seawall, Sorrento Seawall, Sorrento Groyne and Mullaloo Seawall		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULT 2/3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	65,785
Total Project Budget	**1,281,041**
Prior Year Actuals	72,128
24/25 Actuals	57,381
Commitments	15,475
Remaining Project Balance	**1,136,057**

MAAC Seawall

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2023	30/06/2024	30/06/2024	100%	
Engagement					
Detailed/Final Design	1/07/2024	31/03/2025	30/06/2025	100%	
Procurement	1/04/2025	31/08/2025		0%	
Construction	1/09/2025	31/05/2026		0%	

Sorrento Seawall

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2023	30/06/2024	30/06/2024	100%	
Engagement					
Detailed/Final Design	1/07/2024	31/03/2025	30/06/2025	100%	
Procurement	1/04/2025	31/08/2025		0%	
Construction	1/09/2025	31/05/2026		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Sorrento Central Groyne

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2023	30/06/2024	30/06/2024	100%	
Engagement					
Detailed/Final Design	1/07/2024	31/03/2025	30/06/2025	100%	
Procurement	1/04/2025	31/08/2025		0%	
Construction	1/09/2025	31/05/2026		0%	

Sorrento Southern Groyne

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2023	30/06/2024	30/06/2024	100%	
Engagement					
Detailed/Final Design	1/07/2024	31/03/2025	30/06/2025	100%	
Procurement	1/04/2025	31/08/2025		0%	
Construction	1/09/2025	31/05/2026		0%	

Mullaloo Surf Club

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2023	30/06/2024	30/06/2024	100%	
Engagement					
Detailed/Final Design	1/07/2024	31/03/2025	30/06/2025	100%	
Procurement	1/04/2025	31/08/2025		0%	
Construction	1/09/2025	31/05/2026		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	FPN2299		
Project Name	Hillarys Cycle Network Expansion		
Project Description	Upgrade to the coastal shared pathway, including other pathway-associated upgrades, between Hillarys and Burns Beach and installation of a shared pathway along Hepburn Avenue between Gibson Avenue and Whitfords Avenue (multi-year project)		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	2,280,743
Total Project Budget	**8,239,000**
Prior Year Actuals	1,361,747
24/25 Actuals	2,849,929
Commitments	1,489,646
Remaining Project Balance	**2,537,678**

Southern Section

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2022	4/11/2022	30/11/2022	100%	
Engagement					
Detailed/Final Design	7/11/2022	27/03/2024	26/06/2023	100%	
Procurement	13/05/2024	31/08/2024	29/11/2024	100%	
Construction	12/08/2024	31/10/2025		70%	

Northern Section

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2022	4/11/2022	30/11/2022	100%	
Engagement					
Detailed/Final Design	12/06/2023	31/12/2024	21/05/2024	100%	
Procurement	1/10/2025	31/12/2025		0%	
Construction	2/03/2026	30/06/2026		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	MPP2076		
Project Name	Sorrento SLSC Redevelopment		
Project Description	Redevelopment of Sorrento Surf Life Saving Club		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	610,845
Total Project Budget	**13,927,880**
Prior Year Actuals	55,371
24/25 Actuals	490,292
Commitments	367,635
Remaining Project Balance	**13,014,582**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/08/2022	30/09/2022	25/11/2022	100%	
Engagement	1/10/2022	26/02/2024	1/03/2024	100%	
Detailed/Final Design	1/08/2023	31/12/2025		40%	
Procurement	2/02/2026	30/06/2026		0%	
Construction	2/03/2026	29/09/2027		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	MPP2077		
Project Name	Burns Beach - Cafe/Kiosk/Restaurant		
Project Description	Construction of a Cafe/Kiosk/Restaurant at Burns Beach Foreshore		
Project Manager	Manager Parks and Natural Environment	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	155,505
Total Project Budget	**5,200,000**
Prior Year Actuals	14,292
24/25 Actuals	172,654
Commitments	508,831
Remaining Project Balance	**4,504,223**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/06/2020	4/09/2020	4/09/2020	100%	
Engagement	13/05/2021	21/07/2021	21/07/2021	100%	
Detailed/Final Design	1/02/2025	1/02/2026		35%	
Procurement	1/02/2026	30/06/2026		10%	
Construction	1/11/2026	31/05/2028		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	MPP2080		
Project Name	Burns Beach Coastal Node Redevelopment		
Project Description	Redevelopment of infrastructure at the Burns Beach Coastal Node, aligning with the construction of a Cafe / Kiosk / Restaurant at Burns Beach foreshore, as per the Burns Beach Master Plan		
Project Manager	Manager Parks and Natural Environment	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	193,981
Total Project Budget	**5,500,000**
Prior Year Actuals	2,756
24/25 Actuals	104,173
Commitments	463,116
Remaining Project Balance	**4,929,956**

Civil

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/06/2020	4/09/2020	4/09/2020	100%	
Engagement	13/05/2021	21/07/2021	21/07/2021	100%	
Detailed/Final Design	1/02/2025	1/02/2026		70%	
Procurement	1/02/2026	30/06/2026		10%	
Construction	1/08/2026	30/10/2026		0%	

Landscaping

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/06/2020	4/09/2020	4/09/2020	100%	
Engagement	13/05/2021	21/07/2021	21/07/2021	100%	
Detailed/Final Design	1/02/2025	1/02/2026		50%	
Procurement	1/02/2026	30/06/2026		10%	
Construction	1/11/2026	30/10/2027		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	MPP2081		
Project Name	Duncraig Adventure Hub		
Project Description	Provision of outdoor youth recreation facilities, including a skate park, at Percy Doyle Reserve		
Project Manager	Manager Parks and Natural Environment	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Delayed, currently in construction - Additional funding approved by Council within the 25/26 Budget		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	8,130,000
Total Project Budget	**8,500,000**
Prior Year Actuals	317,615
24/25 Actuals	4,345,552
Commitments	3,408,288
Remaining Project Balance	**428,545**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/04/2023	30/06/2023	30/06/2023	100%	
Engagement					
Detailed/Final Design	30/06/2023	31/03/2024	14/05/2024	100%	
Procurement	29/02/2024	30/06/2025	31/10/2025	90%	
Construction	1/02/2024	1/08/2025	31/10/2025	60%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	PDP2362		
Project Name	Warwick NORTH Cluster Pk Revitalisation		
Project Description	Landscape improvements to Hillwood Park North, Carr Park and Hillwood Park South		
Project Manager	Manager Parks and Natural Environment	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	CARRYFWD
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Completed		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	35,663
Total Project Budget	**780,000**
Prior Year Actuals	744,282
24/25 Actuals	5,208
Commitments	-
Remaining Project Balance	**30,510**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	21/07/2022	7/08/2022	30/11/2022	100%	
Engagement					
Detailed/Final Design	8/08/2022	7/11/2022	30/03/2023	100%	
Procurement	1/07/2024	31/10/2024	12/09/2024	100%	
Construction	1/03/2024	30/11/2024	12/09/2024	100%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	PDP2364		
Project Name	Whitfords West Pk Amenity Improvement		
Project Description	Landscape upgrades at Whitfords West Park (multi-year project)		
Project Manager	Manager Parks and Natural Environment	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULT 3/3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Completed		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	285,642
Total Project Budget	**325,000**
Prior Year Actuals	39,358
24/25 Actuals	283,522
Commitments	-
Remaining Project Balance	**2,120**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/10/2022	14/11/2022	1/12/2022	100%	
Engagement					
Detailed/Final Design	12/09/2023	22/12/2023	31/01/2024	100%	
Procurement	1/07/2024	29/10/2024	29/10/2024	100%	
Construction	5/08/2024	29/11/2024	29/10/2024	100%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	PEP2891		
Project Name	Gibson Park Pump Track		
Project Description	Design and construction of a pump track at Gibson Park		
Project Manager	Manager Parks and Natural	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year**	MULT 2/2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Completed		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	587,567
Total Project Budget	**600,000**
Prior Year Actuals	12,433
24/25 Actuals	574,444
Commitments	12,500
Remaining Project Balance	**623**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/08/2024	30/09/2024	20/09/2024	100%	
Engagement					
Detailed/Final Design	10/09/2024	21/11/2024	16/12/2024	100%	
Procurement	14/02/2025	6/02/2025	5/03/2025	100%	
Construction	19/12/2024	6/04/2025	5/03/2025	100%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	PEP2892		
Project Name	Whitfords West Park Pump and Jump		
Project Description	Design and construction of pump track, jump line and basketball pad with hoop, at Whitfords West Park		
Project Manager	Manager Parks and Natural Environment	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULT 2/3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	40,000
Total Project Budget	**1,380,500**
Prior Year Actuals	9,066
24/25 Actuals	95,550
Commitments	1,089,510
Remaining Project Balance	**186,374**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	4/11/2024	31/03/2025	30/04/2025	100%	
Engagement					
Detailed/Final Design	9/12/2024	31/05/2025	31/07/2025	95%	
Procurement	14/02/2024	30/09/2025		85%	
Construction	11/07/2025	28/11/2025		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	PEP2893		
Project Name	Lysander Park Pump Track		
Project Description	Design and construction of a pump track at Lysander Park		
Project Manager	Manager Parks and Natural Environment	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year**	MULT 2/2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Completed		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	595,000
Total Project Budget	**606,713**
Prior Year Actuals	11,713
24/25 Actuals	575,510
Commitments	10,001
Remaining Project Balance	**9,489**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	9/09/2024	7/10/2024	31/10/2024	100%	
Engagement					
Detailed/Final Design	8/10/2024	16/12/2024	16/12/2024	100%	
Procurement	14/02/2025	29/03/2025	9/04/2025	100%	
Construction	13/01/2025	30/04/2025	11/04/2025	100%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	PFP2102		
Project Name	Tom Simpson Nth/Sth Carparks Improvement		
Project Description	Upgrade of south and north carparks servicing Tom Simpson Park to align with the coastal shared path upgrade project. Works to include reconfiguration to optimise layout and resurfacing		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULT 2/2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Completed		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	927,155
Total Project Budget	**955,940**
Prior Year Actuals	28,785
24/25 Actuals	975,893
Commitments	-
Remaining Project Balance	**- 48,738**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	0/01/1900	0/01/1900	22/12/2021	100%	
Engagement					
Detailed/Final Design	3/08/2023	22/12/2023	31/05/2024	100%	
Procurement	2/06/2024	12/07/2024	10/07/2024	100%	
Construction	1/08/2024	29/11/2024	20/12/2024	100%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	RDC2027		
Project Name	Joondalup Dr/Hodges Dr Int. Upgrade		
Project Description	Upgrade of Joondalup Drive / Hodges Drive intersection, including additional right turn lane from Hodges Drv to Joondalup Drv southbound and upgrades to turning pockets, lighting, pedestrian facilities & Mitchell Fwy southbound access (multi-year project)		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	49,285
Total Project Budget	**4,584,000**
Prior Year Actuals	262,965
24/25 Actuals	16,133
Commitments	181,165
Remaining Project Balance	**4,123,738**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/02/2020	31/05/2020	31/05/2020	100%	
Engagement					
Detailed/Final Design	10/01/2022	30/06/2025	31/10/2025	85%	
Procurement	1/07/2024	28/02/2026		0%	
Construction	15/07/2025	30/06/2026		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	RDC2029		
Project Name	Joondalup / Lakeside (N) Roundabout		
Project Description	Upgrade of Joondalup Drive / Lakeside Drive (north) intersection to a roundabout. Works include northbound cycle lane bypass, skid resistance treatments and upgrades to lighting and pedestrian / cyclist facilities (multi-year project)		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULT 2/2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Delayed, currently in construction - Additional funding approved by Council within the 25/26 Budget		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	3,024,422
Total Project Budget	**3,100,000**
Prior Year Actuals	12,789
24/25 Actuals	3,146,807
Commitments	213,905
Remaining Project Balance	**- 273,501**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/02/2021	31/05/2021	14/05/2021	100%	
Engagement					
Detailed/Final Design	2/05/2023	31/07/2024	15/08/2024	100%	
Procurement	1/07/2024	31/08/2024	25/09/2024	100%	
Construction	1/10/2024	20/06/2025	15/07/2025	95%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	RDC2030		
Project Name	Moolanda Boulevard Pedestrian Footbridge		
Project Description	Replacement of the Pedestrian Footbridge over Moolanda Boulevard in Kingsley (Inc Shared Path)		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track - Additional funding approved by Council within the 25/26 Budget		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	100,000
Total Project Budget	**3,327,000**
Prior Year Actuals	288,771
24/25 Actuals	111,715
Commitments	3,033,368
Remaining Project Balance	**- 106,854**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept					
Engagement					
Detailed/Final Design	9/01/2023	30/08/2024	31/10/2024	100%	
Procurement	1/08/2024	30/05/2025	30/05/2025	100%	
Construction	1/07/2025	28/02/2026		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	RDC2031		
Project Name	Hepburn Av-Lilburne/Walter Padbury		
Project Description	Upgrade of Hepburn Avenue between Lilburne Avenue and Walter Padbury Boulevard, including the installation of traffic signals at Lilburne Avenue intersection and a dual-lane roundabout at Walter Padbury Boulevard intersection (multi-year project)		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	1,328,346
Total Project Budget	**5,000,000**
Prior Year Actuals	72,881
24/25 Actuals	1,527,387
Commitments	867,330
Remaining Project Balance	**2,532,402**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	29/05/2022	22/12/2022	31/12/2022	100%	
Engagement					
Detailed/Final Design	1/05/2024	31/10/2024	29/10/2024	100%	
Procurement	1/11/2024	30/11/2024	26/02/2025	100%	
Construction	24/02/2025	31/10/2025		35%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	RDC2032		
Project Name	Eddystone Ave - Joondalup to Honeybush		
Project Description	Upgrade of Eddystone Avenue from Joondalup Drive to Honeybush Drive. Works include construction of an additional westbound lane and modification of turning lanes at Joondalup Drive and Honeybush Drive intersections (multi-year project)		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULT 2/3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	51,675
Total Project Budget	**2,038,650**
Prior Year Actuals	39,668
24/25 Actuals	45,617
Commitments	16,225
Remaining Project Balance	**1,937,140**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/01/2022	31/05/2022	31/05/2022	100%	
Engagement					
Detailed/Final Design	28/08/2023	31/03/2025	31/07/2025	90%	
Procurement	1/01/2025	6/05/2025	31/01/2026	0%	
Construction	1/10/2025	31/03/2026		0%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	SBS2093		
Project Name	Ocean Reef/Gwendoline Inter. Upgrade		
Project Description	Realign WB carriageway to provide continuous cycle lane and improved sightlines, reconfigure left turn pocket on eastern approach, and extend rightturn pocket western approach on Ocean Reef. Install left turn pocket on Gwendoline Dr. Upgrade Ped Facility		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Delayed, currently in construction - Carry forward funding within the 25/26 Budget		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	1,065,072
Total Project Budget	**1,187,600**
Prior Year Actuals	107,528
24/25 Actuals	652,100
Commitments	527,955
Remaining Project Balance	**- 99,983**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/02/2019	30/06/2019	30/06/2019	100%	
Engagement					
Detailed/Final Design	1/12/2021	31/12/2023	9/01/2024	100%	
Procurement	1/01/2024	31/12/2024	31/12/2024	100%	
Construction	1/04/2025	30/06/2025	31/07/2025	40%	

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City of Joondalup

Project Code	SBS2095		
Project Name	Hepburn/Amalfi Roundabout Improvement		
Project Description	Improvements to the Hepburn Avenue / Amalfi Drive / Howland Road Roundabout. Works include pre-deflection on east approach, skid resistance treatments and upgrades to lighting, pedestrian and cyclist facilities		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Completed		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	837,410
Total Project Budget	**977,872**
Prior Year Actuals	35,462
24/25 Actuals	893,595
Commitments	30,502
Remaining Project Balance	**18,313**

Project Milestones

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/01/2021	31/07/2021	31/07/2021	100%	
Engagement					
Detailed/Final Design	3/04/2023	29/02/2024	11/06/2024	100%	
Procurement	16/06/2024	19/07/2024	30/07/2024	100%	
Construction	16/09/2024	31/03/2025	5/03/2025	100%	

Key Capital Works Project Quarterly Status Report

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City of Joondalup

Project Code	SBS2096		
Project Name	Hepburn/Karuah Intersection Improvement		
Project Description	Improvements to the Hepburn Avenue / Karuah Way intersection. Works include left & right turn pockets, eastbound shoulder, kerbing realignments, school crossing relocation and upgrades to lighting, pedestrian and cyclist facilities		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year Project**	CARRYFWD
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Completed		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	630,343
Total Project Budget	**986,490**
Prior Year Actuals	358,087
24/25 Actuals	620,694
Commitments	-
Remaining Project Balance	**7,709**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/03/2021	30/06/2021	31/05/2021	100%	
Engagement					
Detailed/Final Design	2/05/2022	31/01/2024	31/01/2024	100%	
Procurement	27/11/2023	30/04/2024	8/03/2024	100%	
Construction	22/05/2024	31/08/2024	14/08/2024	100%	

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Project Code	SBS2097		
Project Name	Hepburn/Moolanda Roundabout Construction		
Project Description	Upgrade of Hepburn Avenue and Moolanda Boulevard intersection to a two-lane		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year**	MULT 2/3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	15,000
Total Project Budget	**1,350,000**
Prior Year Actuals	30,221
24/25 Actuals	23,510
Commitments	50,362
Remaining Project Balance	**1,245,907**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/03/2022	30/06/2022	30/06/2022	100%	
Engagement					
Detailed/Final Design	11/03/2024	31/03/2025	30/06/2025	100%	
Procurement	1/07/2025	30/09/2025		0%	
Construction	1/09/2025	31/12/2025		0%	

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Project Code	STL2122		
Project Name	Santiago Park Sports Lights Installation		
Project Description	Installation of four new poles and sports lights to illuminate park to the required standards		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	June	**Multi Year**	MULT 1/2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
24/25 Revised Budget	434,835
Total Project Budget	**509,835**
Prior Year Actuals	-
24/25 Actuals	291,069
Commitments	172,647
Remaining Project Balance	**46,119**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept					
Engagement					
Detailed/Final Design	23/09/2024	31/10/2024	29/11/2024	100%	
Procurement	4/11/2024	22/11/2024	30/12/2024	100%	
Construction	24/02/2025	30/05/2025	31/07/2025	75%	

Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) Community and Stakeholder Engagement Strategy



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1. Introduction

1.1 Background

Draft CHRMAP

State Planning Policy 2.6 (SPP2.6) requires that all coastal local government authorities develop a Coastal Hazard Risk Management and Adaptation Plan (CHRMAP), in accordance with SPP2.6 and associated guidelines. SPP2.6 provides the technical guidance and calculations required for CHRMAP planning and coastal hazard mapping.

A draft CHRMAP was developed for the City and released for community consultation in 2023. Following community consultation, at the Council meeting on December 2023 it was resolved that the City would:

- Prepare a new draft CHRMAP in alignment with SPP2.6 and relevant guidelines and that it would be developed by a multidisciplinary team of suitably qualified persons.
- Develop a Community and Stakeholder Engagement Strategy whereby the community is regularly updated and consulted in the development of the draft CHRMAP.
- Prepare a new draft CHRMAP having regard to internationally recognised scientific evidence, further research and coastal monitoring, identification of alternative adaptation options, and the review of SPP2.6.
- Establish a Community Reference Group to provide advice, guidance and oversight in the development of the draft CHRMAP.

As per the Council resolution, the City will develop a new draft CHRMAP which is estimated to be completed over a three-year period from 2025-2027, however timelines are subject to the timing of the review of SPP2.6 by the Department of Planning, Lands and Heritage (DPLH).

The CHRMAP is applicable to the 17km of coastline managed by the City of Joondalup, extending from Marmion in the south to Burns Beach in the north.

The Ocean Reef Marina and Hillarys Boat Harbour are not included in the City's CHRMAP. These developments are both managed by the Department of Transport, and the Ocean Reef Marina has its own site specific CHRMAP. It is noted however that these coastal developments cause impacts to adjacent shorelines and these impacts will be considered in the City's new CHRMAP.

Consultation and engagement on the draft CHRMAP will extend to outside of the City's boundaries, as tourists and visitors to the City's coastline may often live outside of the City of Joondalup.

Information on the progress of the CHRMAP project can be found on the City's website: Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) | City of Joondalup

Community engagement

Community engagement enables the community to have a say on matters that may impact or interest them. It is planned, two-way information sharing with the purpose of working with the community and stakeholders to make better informed decisions. It does not replace the final decision-making power of Council; but is considered invaluable as it enhances Council's capacity to make well informed, acceptable and sustainable decisions using feedback from the community.

The City implements a Community Consultation Council Policy and recognises the importance of effective, transparent and accessible community consultation to ensure feedback from the community is considered as part of the City's decision-making processes. Community consultation informs, but does not replace, the decision-making role of the City and the Council.

The Engagement Institute (formerly IAP2 Australasia) has developed a Public Participation Spectrum to help define the community's role in public participation processes. The Spectrum clarifies the role of the public in decision-making, indicating the level of public influence on decisions. The Spectrum is a continuum rather than a hierarchy with different levels of each engagement being suitable for different contexts including inform, consult, involve, collaborate and empower. An example of the Engagement Institute Public Participation Spectrum classifications is provided in Appendix 1.

1.2 Previous CHRMAP community engagement

Community consultation for the City's draft CHRMAP commenced with a Community Coastal Values Survey in 2018 to enable the City to better understand how the community values and uses the coast. The outcomes from the Community Coastal Values Survey were used to inform the development of a draft CHRMAP and can be accessed here.

The draft CHRMAP was released for community consultation in 2023. The objective of the community consultation on the draft CHRMAP was to determine the overall level of support for the draft plan. Communications to the community included direct emails to existing groups, mailing lists and e-newsletter subscribers, signage at popular beaches, social media posts, and hosting five community information sessions.

Respondents were asked to indicate their overall level of support for the draft plan on a 5-point scale from 'strongly oppose' to 'strongly support'. Over 95% of respondents indicated that they 'oppose' or 'strongly oppose' the draft plan. The Community Consultation Outcomes Report for the draft CHRMAP can be accessed here.

2. CHRMAP Community and Stakeholder Engagement

2.1 Purpose

The CHRMAP Community and Stakeholder Engagement Strategy outlines the methods and timeframes for engaging with the community and stakeholders during the development of the new draft CHRMAP and its release for community consultation. A separate detailed Community Consultation Plan will be developed in consultation with the CHRMAP Community Reference Group and CHRMAP Technical Steering Group to guide communications for the release of the draft CHRMAP to the community.

The Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) Community and Stakeholder Engagement Strategy will:

- Guide meaningful community engagement activities throughout the development of the new draft CHRMAP.
- Identify stakeholders to be engaged over the life of the project.
- Ensure community engagement is fit for purpose in alignment with the project phases.

The community will be engaged throughout the project, and this may include differing levels of engagement through the draft CHRMAP community engagement stages, as shown in Figure 1.

Figure 1: Proposed draft CHRMAP community engagement stages



2.2 Objectives

The objectives of the CHRMAP Community and Stakeholder Engagement Strategy are to:

- Ensure broad awareness and understanding of the CHRMAP process:
  - Provide information about the CHRMAP process through a variety of accessible channels, tailored to reach diverse groups.
  - Provide clear and regular updates on project stages, timelines, and opportunities for involvement.
  - Promote broad coastal management knowledge.
  - Mitigate consultation risks, such as over-consultation and consultation fatigue.
- Build trust and transparency:
  - Foster trust through open, honest and consistent two-way communication.
  - Provide an accessible single source of trusted information.

    - Present technical information in a simple, easy to understand format, while also providing high-level technical information for those who want it.
- Ensure the community is engaged throughout the CHRMAP process:
    - Provide ongoing opportunities for community and stakeholder input.
    - Provide regular updates regarding engagement outcomes, decision making and milestones achieved.
    - Evaluate and adapt engagement methods based on community responses and participation levels.

3. Key messages

3.1 Key messages

The following key messages will be utilised throughout the implementation of the CHRMAP Community and Stakeholder Engagement Strategy:

- A CHRMAP is a requirement for all coastal local governments to develop as required by SPP2.6.
- The CHRMAP is a long-term strategic plan focussing on current and future coastal erosion risks over a 100-year timeframe based on coastal hazard modelling scenarios.
- The CHRMAP identifies areas at risk and provides a high-level evaluation of potential adaptation pathways and coastal protection methods.
- The City is listening to the community and developing a new draft CHRMAP that aims to align with community expectations.
- The City's new draft CHRMAP will be developed with input from the Community Reference Group, which contains representatives from the City's community, as well as using outcomes from engagement with the wider community and stakeholders.
- The new draft CHRMAP will start again at the beginning and will not have any preconceived ideas or outcomes.
- The City's new draft CHRMAP will include new relevant research outcomes and align with updates to state policies.
- Engagement with the community is key to developing a CHRMAP that meets community requirements, as well as protecting community values and public infrastructure.
- Broad community feedback will be sought and incorporated into the final CHRMAP, where appropriate.
- The City's coastline is already experiencing coastal erosion in some locations due to sea level rise and storm events, and this is likely to get worse into the future as sea levels rise.
- The City currently manages coastal hazards through initiatives such as an annual coastal monitoring program, annual sand bypassing program, revegetation of foreshore reserves and monitoring and maintenance of existing coastal protection measures.
- Coastal adaptation options will be socially acceptable, environmentally sustainable, economically viable, technically feasible and effective at managing the hazards.
- Adaptation pathways and coastal protection measures will only be implemented after trigger points for action[1] are reached and after detailed site assessment and modelling works are completed, using a hierarchy of soft to hard adaptation options as required.

[1] Trigger points for action are usually determined by calculating when the shoreline has receded to within a certain distance of a significant asset, when the beach is reduced to a certain width or when existing coastal adaptation infrastructure reaches the end of their design life.

3.2 CHRMAP community and stakeholder engagement risk assessment

A CHRMAP community and stakeholder engagement risk assessment has been conducted in collaboration with the CHRMAP Community Reference Group and CHRMAP Technical Steering Group as shown in Appendix 2.

4. Stakeholders

It is important to engage the community and stakeholders effectively throughout the entire CHRMAP process, to ensure a successful outcome for the risk management process. The level of participation required may differ for each key decision or stage of the CHRMAP process.

4.1 Stakeholder groups

A list of identified key stakeholders and our planned engagement approach with each group during the CHRMAP process is summarised in Appendix 3. Each group is assigned a level of engagement based on the principles of the Engagement Institute framework, of Inform, Consult, Involve, Collaborate or Empower, depending on each group's interest and influence over the project.

4.2 Role of the CHRMAP Community Reference Group

The CHRMAP Community Reference Group was established in April 2025. Interested community members were asked to nominate to join the group, with members being appointed by Elected Members.

The Community Reference Group provides input into the development of the City's new draft CHRMAP. The Community Reference Group members will provide input during the process of developing a new draft CHRMAP, as representatives of the wider community, and provide information to the community where possible via their established networks.

The Community Reference Group will assist the City in determining preferred actions and solutions related to mitigating and adapting to coastal hazards in the City of Joondalup. The Community Reference Group includes 10 community representatives and five Elected Members. Community member representatives are appointed for a term of three years and will meet up to four times per year concluding with Council adoption of the City's CHRMAP.

The CHRMAP Community and Stakeholder Engagement Strategy has been developed with input from the Community Reference Group.

4.3 Role of the CHRMAP Technical Steering Group

The CHRMAP Technical Steering Group was established in March 2025 in accordance with the Department of Planning, Lands and Heritage and Western Australian Planning Commission CHRMAP Guidelines to provide advice and guidance to the City on all aspects of the draft CHRMAP process. The Technical Steering Group will also review key deliverables to assist the City to determine preferred actions and solutions related to mitigating and adapting to coastal hazards in the City.

The Technical Steering Group includes representatives from the City of Joondalup, Department of Planning, Lands and Heritage, Department of Transport, University of Western Australia and the Western Australian Local Government Association. Meetings are held up to four times per year over a term of three years, concluding with the adoption of the City's CHRMAP.

The CHRMAP Community and Stakeholder Engagement Strategy has been developed with input from the CHRMAP Technical Steering Group.

5. CHRMAP Community and Stakeholder Engagement Action Plan

5.1 Communication methods

The City can use a variety of communication methods for community and stakeholder engagement. A list of proposed communication methods to be used during the development of the new draft CHRMAP is provided in Table 1.

Table 1: Proposed CHRMAP community and stakeholder engagement methods

Method	Detail
CHRMAP Community Reference Group	A CHRMAP Community Reference Group has been established comprising of 10 community representatives and 5 Elected Members. The Community Reference Group will be a conduit to and from the community and local businesses on the technical aspects of the project and can help to disseminate key information through their networks, where possible.
CHRMAP Technical Steering Group	A CHRMAP Technical Steering Group has been formed to involve key government and agency stakeholders throughout the CHRMAP process.
Elected Members	Elected Members are responsible for decision making, including selecting CHRMAP Community Reference Group members and approving all CHRMAP progress stages. Several Elected Members are a part of the Community Reference Group and are a conduit with the local community.
City's website	A CHRMAP project webpage includes all the CHRMAP project information and a 'submit a question' function to encourage community interactions.
E-newsletters and emails to existing mailing list groups	The City has numerous e-newsletter subscription lists and mailing lists used to disseminate information to community members electronically including a Coastal Vulnerability Stakeholder Notification list.
Social media – Facebook, YouTube, Instagram, LinkedIn, TikTok, Snapchat	Paid and organic posts with moderation and responses. Short stories, podcasts and videos to target younger audiences.
Flyers, posters, stickers and digital screens	For distribution, mail outs, and display at events and City venues. Electronic display screens at City venues.
In-person communications such as library drop-in sessions and information stalls	Face-to-face communications to present information and answer any questions.
Attend existing events*	Use existing events which have large and diverse crowds, such as abalone fishing days, Recfishwest events, and Surf Life Saving Club events.
Community information sessions, expert panels or scenario planning workshops	Information sessions, expert panels or scenario planning workshops to provide information to the public and answer questions.
Community information sessions or workshops targeted at specific stakeholder groups	Hold community information sessions or workshops with existing stakeholder groups.
Signage and banners along the coast and via local businesses	Large signage to engage with a wide variety of beach users not captured with existing groups.
City News*	A quarterly print booklet mailed to all households in the City.
Newspaper - media releases, newspaper advertisements	Articles, advertisements, Joondalup Voice.

Messages on hold	Pre-recorded messages on the City's main phoneline.
Radio	Advertisements and local radio station interviews.

*Some methods are only available at certain times throughout the year and will only be available and effective if the draft CHRMAP community engagement period is scheduled at similar time to these methods.

5.2 Timeline of engagement

Engagement activities will commence in late 2025 and continue until the new draft CHRMAP has completed the community consultation phase. Engagement will be focussed on times of CHRMAP project milestone stages, as shown in Figure 1.

Some engagement methods are bound to set timeframes and will only be available if the draft CHRMAP community consultation period is scheduled within the annual timeframe for that method.

5.3 CHRMAP Community Reference Group workplan

The CHRMAP Community Reference Group will meet up to four times per year to provide input and advice around milestone events. The CHRMAP Community Reference Group workplan is outlined in Appendix 4.

5.4 Monitoring and reporting

Communications, responses and participation rates will be monitored where possible throughout the duration of this plan. The proposed community engagement timing and methods may be altered to be more effective, if new methods are developed, or if additional communications are required.

The CHRMAP Community and Stakeholder Engagement Strategy will be periodically reviewed and updated as required, based on community feedback, participation and engagement outcomes, to ensure communications and engagement remains effective and the strategy objectives are being achieved. CHRMAP communications and stakeholder engagement outcomes will be provided to the CHRMAP Community Reference Group and Elected Members following key community engagement milestones.

5.5 CHRMAP community and stakeholder engagement communications plan

A CHRMAP community and stakeholder engagement communication plan outlining the communication methods proposed, timing, and target groups for the duration of the project is outlined in Table 2. The Engagement Institute engagement level was defined using the Public Participation Spectrum provided in Appendix 1. This communication plan is flexible and can be adjusted over time if program to ensure objectives are being met.

Table 2: CHRMAP community and stakeholder engagement communications plan

Timing	Milestone area	Stakeholder group	Engagement Institute engagement level	Method	Purpose
2025	Review/define community coastal values	CHRMAP Community Reference Group	Collaborate	Meeting	Review 2018 community survey results
		CHRMAP Technical Steering Group	Collaborate	Meeting	Review 2018 community survey results
		Elected Members	Empower	Community Reference Group meeting Internal communications	Review 2018 community survey results
		Aboriginal groups	Involve	Request for comment via email	Review 2018 community survey results
		Community	Inform	Social media E-newsletters Website	CHRMAP progress update
		Community	Inform	Social media E-newsletters	Provide information to the community about current erosion issues and what the City does to manage coastlines
2026	Alternative adaptation options research outcomes	CHRMAP Community Reference Group	Collaborate	Meeting	Review and provide comments on the research outcomes
		CHRMAP Technical Steering Group	Collaborate	Meeting	Review and provide comments on the research outcomes
		Elected Members	Empower	Community Reference Group meeting Internal communications	Review and understand research outcomes
		Community	Inform	Social media E-newsletters	Provide information to the community about current issues and what the City does to manage coastlines
	Coastal hazard assessment outcomes (actual date pending	CHRMAP Community Reference Group	Collaborate	Meeting	Review and comment on the outcomes from the Coastal Hazard Assessment
		CHRMAP Technical Steering Group	Collaborate	Meeting	Review and comment on the outcomes from the Coastal Hazard Assessment

Timing	Milestone area	Stakeholder group	Engagement Institute engagement level	Method	Purpose
	SPP2.6 review outcomes)	Elected Members	Empower	Community Reference Group meeting Internal communications	Review and comment on the outcomes from the Coastal Hazard Assessment
		Community	Inform	Social media E-newsletters	Provide information to the community about current erosion issues and what the City does to manage coastlines
		Aboriginal groups	Involve	Request for comment via email	Seek comment on the outcomes from the Coastal Hazard Assessment
	Coastal adaptation pathways	CHRMAP Community Reference Group	Collaborate	Meeting	Review and provide comment on coastal adaptation pathway options
		CHRMAP Technical Steering Group	Collaborate	Meeting	Review and provide comment on coastal adaptation pathway options
		Aboriginal groups	Consult	Request for comment via email	Seek comment on proposed coastal adaptation pathways
		Community	Consult	• Website • E-newsletters and emails to existing groups • Social media • Community information sessions – public • Community information sessions – stakeholder groups • City News • Newspaper/media release	Seek comment on proposed coastal adaptation pathways
		Government	Consult	Email Technical Steering Group meetings	Seek comment on proposed coastal adaptation pathways
		Non-government	Consult	Email Signage	Seek comment on proposed coastal adaptation pathways

Timing	Milestone area	Stakeholder group	Engagement Institute engagement level	Method	Purpose
		Elected Members	Empower	Community Reference Group meeting Internal communications	Endorse preferred coastal adaptation pathway options
		Community	Inform	Social media E-newsletters	Provide CHRMAP progress update and information to the community about current erosion issues and the City's coastal hazard management actions
2027	Review new draft CHRMAP (community consultation)	CHRMAP Community Reference Group	Collaborate	Meeting	Provide comments on the new draft CHRMAP
		CHRMAP Technical Steering Group	Collaborate	Meeting	Provide comments on the new draft CHRMAP
		Elected Members	Empower	Meeting	Council meeting to seek feedback on the draft CHRMAP and seek endorsement for release for community consultation
		Community	Consult	• Website • E-newsletters and emails to existing groups • Social media • Flyers, posters, stickers and digital screens • Flyer to households • In person communications and attendance at events* • Community information sessions – public • Community information sessions – established groups • Signage and banners • City News • Newspaper/media release • Messages on hold • Radio	Provide comments on the new draft CHRMAP

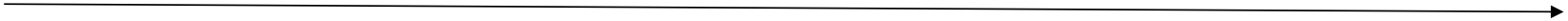
Timing	Milestone area	Stakeholder group	Engagement Institute engagement level	Method	Purpose
		Government	Involve	Email Technical Steering Group meetings	Provide comments on the new draft CHRMAP
		State and Federal politicians	Inform	Email	Provide comments on the new draft CHRMAP
		Non-government	Inform	Email Signage	Provide comments on the new draft CHRMAP
		Aboriginal groups	Involve	Request for comment via email	Provide comments on the new draft CHRMAP

*timing dependent

Appendices

Appendix 1 – Engagement Institute Public Participation Spectrum

The Engagement Institute developed a Public Participation Spectrum to help define the community's role in public participation processes. The Spectrum clarifies the role of the public in decision-making, indicating the level of public influence on decisions. The Spectrum is a continuum rather than a hierarchy with different levels of each engagement being suitable for different contexts.



Increasing impact on the decision

Level of engagement	**Inform**	**Consult**	**Involve**	**Collaborate**	**Empower**
Description	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions	To obtain public feedback on analysis, alternatives and/or decisions	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution	Final decision making power
Promise to stakeholders	We will keep you informed	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision	We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what is decided
Example	Communications e.g. website, enewsletters, social media, mail outs	Community consultation e.g. survey	Community consultation e.g. workshops	CHRMAP Community Reference Group	Council are the final decision makers

Appendix 2 – CHRMAP community and stakeholder engagement risk assessment

A CHRMAP community and stakeholder engagement risk assessment has been conducted in collaboration with the CHRMAP Community Reference Group and CHRMAP Technical Steering Group as shown below.

	Consequences (C)				
Likelihood (L)	Insignificant (1)	Minor (2)	Medium (3)	Major (4)	Catastrophic (5)
Almost Certain (5)	5	10	15	20	25
Likely (4)	4	8	12	16	20
Possible (3)	3	6	9	12	15
Unlikely (2)	2	4	6	8	10
Rare (1)	1	2	3	4	5

Overall Risk Score = L x C	
Score	Description
1 – 5	Low
6 – 12	Moderate
13 – 19	High
20 - 25	Extreme

Risk Description	Likelihood of Occurrence	Consequences of Occurrence	Overall Risk Level	Current Controls in Place	Further Action Required (Responsibility and Timing)
Lack of community interest and engagement	Possible	Minor	Moderate	CHRMAP Community and Stakeholder Engagement Strategy	Ensure communication methods are diverse and appropriate for a range of groups
Some community members do not feel adequately engaged	Possible	Minor	Moderate	CHRMAP Community and Stakeholder Engagement Strategy	Ensure engagement methods reach diverse groups, and regular communications are conducted
Community and stakeholders misunderstand the project scope	Possible	Medium	Moderate	CHRMAP Project Plan and CHRMAP project website page	Ensure the project scope and objectives are clearly communicated

Risk Description	Likelihood of Occurrence	Consequences of Occurrence	Overall Risk Level	Current Controls in Place	Further Action Required (Responsibility and Timing)
Lack of trust from community and stakeholders regarding the CHRMAP process	Possible	Medium	Moderate	CHRMAP Project Plan and CHRMAP Community and Stakeholder Engagement Strategy	Ensure CHRMAP project website page is constantly updated and allows for two-way communications
Community and stakeholders feel over-consulted	Possible	Minor	Moderate	CHRMAP Community and Stakeholder Engagement Strategy	Ensure communications relate to CHRMAP community engagement stages and key milestones achieved
Lack of understanding of the technical and scientific aspects of the CHRMAP	Possible	Minor	Moderate	CHRMAP Community and Stakeholder Engagement Strategy	Ensure communications and engagement materials are accessible and use simple language and diagrams
Community and stakeholders lose interest in the CHRMAP process due to lengthy timeframes	Possible	Minor	Moderate	CHRMAP Community and Stakeholder Engagement Strategy	Ensure communications relate to CHRMAP community engagement stages and key milestones achieved and outline next steps

Appendix 3 – Key stakeholders for CHRMAP process

The following table outlines key stakeholders, their interests or concerns and the proposed level of engagement.

	Stakeholder	Interests/concerns	Level of engagement
General Community	Community members	Protection of current beach amenity, aesthetics, condition and use and natural areas	Inform
City of Joondalup, politicians, facilitated groups	City of Joondalup Elected Members	Elected members will be responsible for all major decisions when developing and releasing the new draft CHRMAP	Empower
	State and Federal politicians	Impact of decision on the community and environment	Inform
	CHRMAP Technical Steering Group	The Technical Steering Group will ensure that the City's CHRMAP meets policy requirements and industry standards	Collaborate
	CHRMAP Community Reference Group	Impact of the CHRMAP on the community, groups, and environment	Collaborate
Government	Western Australian Local Government Association (WALGA)	WALGA coordinate coastal activities WA local governments, including providing CoastWA training sessions, coastal advice and provide oversight to legislation, state policy and funding opportunities.	Involve
	Department of Planning, Lands and Heritage (DPLH)	DPLH plays a central role in developing and implementing CHRMAPs in WA and is responsible for SPP2.6, providing a statutory basis for CHRMAPs. DPLH provides strategic planning support, including providing technical guidelines for CHRMAP development and ensures that CHRMAPs align with frameworks and state policy.	Involve
	Department of Transport (DoT)	DoT play a key role in supporting CHRMAP planning by identifying coastal erosion hotspots, providing technical expertise and guiding planning guidelines. The DoT manage the Hillarys Boat Harbour and the Ocean Reef Marina.	Involve
	Department of Biodiversity, Conservation and Attractions (DBCA)	Impact on DBCA managed assets, including the Marmion Marine Park	Consult
	Water Corporation	Water supply and wastewater discharge infrastructure	Involve
	Department of Primary Industry and Regional Development (DPIRD)	DPIRD are responsible for managing coastal fish habitats, monitoring, planning and determining the sustainable take of fish from the aquatic resource. DPIRD are affected by access to fishing grounds including structures such as jetties.	Inform
	Department of Water and Environmental Regulation (DWER)	Impact on environment and water resources, clearing permit applications	Consult

	Stakeholder	Interests/concerns	Level of engagement
	Northern Beaches Alliance (NBA)	The Northern Beaches Alliance enables the sharing of coastal knowledge, information and expertise and collaboration on coastal management practices across northern coastal local governments. Actions completed within one local government may cause impacts to other local government coastlines.	Consult
Community	Sporting groups and clubs: • Mullaloo Boardriders Club • Marmion Angling and Aquatic Club • Ocean Reef Sea Sports Club • North Coast Tri Club • Windsurfing WA • Hillarys Yacht Club	Protection of current beach amenity, aesthetics, condition and use	Inform
	Surf Life Saving Clubs: • Sorrento SLS Club • Mullaloo SLS Club • Whitfords Volunteer Sea Rescue Group • Royal Lifesaving Society of WA • Surf Lifesaving WA	Protection of current beach amenity, aesthetics, condition and use	Inform
	Coastal environmental groups: • Friends of Hillarys and Kallaroo Foreshore • Joondalup Community Coastcare Forum • Friends of North Ocean Reef/Iluka Foreshore • Friends of Sorrento Beach and Marmion Foreshore	Protection and improvement of foreshore reserves and biodiversity	Inform
	City of Joondalup environmental groups: • Friends of Cadogan Park • Friends of Carnaby Reserve • Friends of Central Park Bushland • Friends of Craigie Bushland • Friends of Duncraig Library Bushland • Friends of Harman Park • Friends of Hepburn and Pinnaroo Bushland • Friends of Maritana Bushland • Friends of Periwinkle Bushland	Protection and improvement of the City's reserves and biodiversity	Inform

	Stakeholder	Interests/concerns	Level of engagement
	• Friends of Porteous Park • Friends of Robin Park Bush Reserve • Friends of Shepherds Bush Park • Friends of Trigonometric Park • Friends of Warwick Bushland • Friends of Yellagonga Regional Park • Woodvale Waters Friends of Beenyup Channel		
	Ratepayers' associations: • Beldon Residents Assn Inc • Burns Bean Residents Assn Inc • Connolly Residents Assn • Currambine Residents Assn • Edgewater Residents Assn • Harbour Rise Residents Assn Inc • Heathridge Residents Assn • Iluka Residents Assns • Kallaroo Residents Assn • Kingsley & Greenwood Residents Assn • Marmion, Sorrento, Duncraig Progress & Ratepayers Assn • Mullaloo Beach Community Group Inc • North Shore Country Club & Residents Assn • Padbury Residents Assn Inc • Warwick Residents Group • Whitford Community, Ratepayers & Recreation Assn Inc • Woodvale Waters Landowners Assn	Protection of current beach amenity, aesthetics, condition and use	Inform
	Business owners, including: • Tourism operators • Cafes, pubs, hotels • Food vans (coffee, food, ice cream, etc) • On-site sport and wellness classes (e.g. yoga)	Protection of current beach amenity, aesthetics, condition and use Protection of private property	Inform
	Recreational users:	Protection of current beach amenity, aesthetics, condition and use	Inform

	Stakeholder	Interests/concerns	Level of engagement
	• Coastal path and parkland users (picnics, bbqs) • Playground users • Fishers, including abalone and crayfishers • Local schools • Swimmers • Skateboarders, skaters • Surfers (kite, wind) • Kayakers and boats • Divers and snorkellers • Cyclists (recreational and commuters) • Runners/walkers • Dog and horse beach users • Parent groups • Drone users • Commuters		
	City of Joondalup residents, including: • Residents • Rate payers • Homeowners	Protection of current beach amenity, aesthetics, condition and use	Inform
	Property owners in the coastal vulnerability zone and ocean front property owners	Protection of current beach amenity, aesthetics, condition and use Protection of private property	Inform
	Visitors and tourists	Beach access, amenity, aesthetics, facilities	Inform
Aboriginal groups	Aboriginal groups: • SWALSC • Whadjuk Aboriginal Corporation	Preservation and protection of natural areas, significant sites, and cultural heritage Access to resources such as fish for cultural purposes	Involve
Non-government	Recfishwest	Habitat restoration, community engagement, marine conservation	Inform
	Research institutions and scientists	Knowledge and understanding of new research and adaptation options	Involve
	Disability access groups	Preservation or improvement of coastal accessibility and amenity	Involve
	Developers	Protection of current beach amenity, aesthetics, condition and use	Inform

	Stakeholder	Interests/concerns	Level of engagement
	Non-government and not for profit organisations (e.g. Motion by the Ocean)	Preservation or improvement of coastal accessibility and amenity	Involve

Appendix 4 – CHRMAP Community Reference Group workplan

The following table outlines the proposed workplan for the CHRMAP Community Reference Group.

CHRMAP Community Reference Group meeting	Milestone	Topic
Meeting 1 – May 2025	Induction	Induction meeting including purpose, Terms of Reference, background and context
Meeting 2 – June 2025	Community and Stakeholder Engagement Strategy	Workshop to inform development of Community and Stakeholder Engagement Strategy
Meeting 3 – Nov 2025	Community coastal values	Community coastal values
Meeting 4 – March 2026	Alternative adaptation options research outcomes	Part 1 - Discuss outcomes from research regarding alternative adaptation options for coastal protection
Meeting 5 – June 2026	Alternative adaptation options research outcomes	Part 2 - Discuss outcomes from research regarding alternative adaptation options for coastal protection
Meeting 6 – Sept 2026*	Coastal Hazard Assessment outcomes	Discuss outcomes from Coastal Hazard Assessment
Meeting 7 – Nov 2026	Coastal adaptation pathways	Input into coastal adaptation pathways
Meeting 8 – Feb 2027	Review new draft CHRMAP	Review of draft CHRMAP
Meeting 9 – Sept 2027	Community consultation outcomes	Discuss community consultation outcomes from draft CHRMAP

*Note: The CHRMAP Community Reference Group meeting timeframes may be extended if there are delays in the review of State Planning Policy 2.6 which will impact the timeframes for the Coastal Hazard Assessment and update of the draft CHRMAP.

Corporate Sponsorship Program Council Policy

Responsible directorate: Governance and Strategy

Objective: To attract and support accessible events, programs and/or activities, held within the region, that contribute to a vibrant and dynamic community atmosphere while delivering brand and reputational benefits to the City and tourism and economic benefits to the local economy.

1. Application:

This policy applies to organisations or entities who are seeking sponsorship from the City to support an event, program or activity hosted within the City's boundaries.

This policy does not apply to donations, community funding, significant events, fee waivers, subsidies, advertising, informal collaborations, prizes, awards or arrangements where assistance - whether that be financial or in-kind - is given without expectation of benefits to the City in return.

2. Definitions:

"sponsorship" means a mutually beneficial arrangement which involves the purchase of the right to associate the sponsors name or service with the sponsored organisations or entity's event, program or activity in return for tangible and/or negotiated benefits.

"outgoing sponsorship" means an agreement between the City and an external organisation or entity where the City provides a financial contribution in return for tangible and/or negotiated benefits.

"sponsor" means the City.

"applicant" means the organisation or entity requesting financial support through the Corporate Sponsorship Program for a specific event, program or activity for no longer than a 12-month period.

3. Statement:

The City has a strategic vision to become a bold, creative and prosperous City on the global stage.

To achieve this vision, the City is invested in supporting free or low-cost events, programs and/or activities, held within the region, for the local community, through the Corporate Sponsorship Program.

Attracting and supporting external organisations and entities to deliver a wide variety of events, programs and/or activities promotes vibrancy, creates interest in the region and supports the health and wellbeing of the community. It provides the City with branding opportunities and assists with tourism and economic benefits for the local economy.

4. Details:

4.1. Corporate Sponsorship Program:

The Corporate Sponsorship Program aims to support free or low-cost events, programs and/or activities, held within the region, that meet the following priority outcomes:

- Contributes to and supports the local community
- Delivers attractive and accessible events, programs or activities
- Enhances the City's reputation and brand
- Improves culture, diversity and inclusivity
- Supports a sustainable and clean environment
- Provides direct and indirect benefits to local economy
- Creates long-term value and return on investment.

4.2. Corporate Sponsorship applications:

All applications for the Corporate Sponsorship Program must:

- demonstrate alignment with the priority outcomes
- demonstrate how they will provide benefits to the City, the community and the local economy
- meet the requirements outlined in the Corporate Sponsorship Program Guidelines.

4.3. Corporate Sponsorship Program Guidelines:

The Corporate Sponsorship Program will be managed through specific guidelines that include details on the following:

- Eligibility criteria
- Exclusions
- Categories and requirements for the program
- Round dates

- Application, assessment and approval process
- Agreement and payment details
- Acquittal process and requirements.

These guidelines will be determined from time to time in accordance with this policy at the discretion of the Chief Executive Officer, and communicated to Elected Members.

4.4. Corporate Sponsorship approvals:

The Chief Executive Officer may approve applications for corporate sponsorship up to and including $10,000 (excluding GST), within any 12-month period, while applications for funding greater than $10,000 (excluding GST) will require the approval of Council.

Organisations, events, programs or activities that have received funding through the Corporate Sponsorship Program for 3 consecutive years will require the approval of Council for any subsequent applications regardless of the funding level applied for.

Sponsorship agreements will be for no longer than a 12-month period and do not commence until a written sponsorship agreement is signed by both parties.

Creation date:	November 2024 (CJ311-11/24)
Formerly:	NA
Amendments:	NA
Last reviewed:	NA
Related documentation:	Corporate Sponsorship Program Guidelines
File reference:	111872

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Eligibility

*** indicates a required field**

Applicant information

Before completing this application form you should have read the City's Corporate Sponsorship Program Guidelines. (**Corporate Sponsorship Program – City of Joondalup)**

Applications that don't meet these guidelines or that are incomplete will not be considered.

This section of the application form is designed to help you, and us, understand if you are eligible for this program.

If you have any questions please contact **Lia Harris, Strategic Marketing and Sponsorship Officer t: 9400 4169 e: lia.harris@joondalup.wa.gov.au**

If you do contact us throughout the application process, please quote the application number below:

Application Number.
CSPInterim00041
This field is read only.

Confirmation of eligibility

I confirm that:

- I have read and understood the City's Corporate Sponsorship Program Guidelines.
- I am able to demonstrate alignment between the event, program or activity and the criteria and objectives of this program.
- The event, program or activity is being hosted within the City of Joondalup boundaries.
- The event, program or activity will not occur within 3 months of the application being received.
- The organisation, event, program or activity has not previously submitted and been successful with an application for sponsorship within the same financial year.
- The organisation, event, program or activity has not received any financial support through another City funding program within the same financial year.
- The application is not for capital or general operating expenditure, or for more than 50% of the total cost of the event, program or activity.
- The application is not for an individual person or family benefit.
- The organisation, event, program or activity is not involved with illegal activities, tobacco, adult related industries, racist organisations, political organisations, religious activities for the purpose of furthering religious doctrine, companies or project seeking City approvals or endorsements, harm toward the environment or is in conflict with the City's values.

Please select below: *
◉ Yes ○ No
You must confirm that all statements above are true and correct.

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Applicant details

*** indicates a required field**

Privacy notice

We pledge to respect and uphold your rights to privacy protection under the Australian Privacy Principles (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012.*

City's privacy statement.

Applicant details

Organisation Name. *
Bowls Australia
For organisations: please use the organisation's full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

ABN. *
65 427 736 644

Information from the Australian Business Register	
ABN	65 427 736 644
Entity name	BOWLS AUSTRALIA LIMITED
ABN status	Active
Entity type	Australian Public Company
Goods & Services Tax (GST)	Yes
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	3071 VIC
Information retrieved at 10:09pm yesterday	

Must be an ABN.

Applicant primary address. *
281 Darebin Rd
Thornbury VIC 3071 Australia

Applicant postal address. *
PO Box 52
Northcote VIC 3070 Australia

Applicant website.
https://www.bowls.com.au
Must be a URL.

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Primary contact details

Primary contact. *
Mrs Emma Hedges
This is the person we will correspond with about this sponsorship application.

Position held in organisation. *
Licensing and Commercial Manager
e.g., Manager, Board Member or Fundraising Coordinator.

Primary contact phone number. *
0414 544 481
Must be an Australian phone number.

Primary contact email address. *
ehedges@bowls.com.au
This is the address we will use to correspond with you about the sponsorship application.

Event, program, activity details

*** indicates a required field**

Event, program or activity name. *
Bowls Australia 2026 Nationals

Start date. *
05/10/2026
Must be a date.

End date. *
22/10/2026
Must be a date.

Start time.

End time.

Address (the event, program or activity must be located within the City of Joondalup boundaries). *
6 Miami Beach Prom
Iluka WA 6028 Australia
Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Event, program or activity overview. *
“The Nationals” is an exciting combination of events which sees six (6), previously individual, national bowls events combined to create a 17 day Festival of Bowls of predominantly state vs state/territory competition. The bowls calendar is crowded with

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smaller events but very few are of this magnitude.

The following events would be conducted during the two-week Festival of Bowls, which features 31 national titles:

* Australian Sides Championships – 230 participants and officials
* Australian Senior Sides Championships – 230 participants and officials
* Australian Championships – 180 participants and officials
* Australian Under-18 Championships – 96 participants, officials and parents/guardians
* Australian Champion of Champion Singles – 30 participants and officials
* Para Nationals– 60 participants and officials

Total = 1,450+ total participants, officials and supporters

Please note, the event would be held at three venues - Joondalup Bowls Club, Sorrento Bowls Club and Warwick Bowls Club.

Detailed description of the event, program or activity including (but not limited to) programming information and historical information.

What are the expected outcomes of the event, program or activity? *

The Nationals would see more than 800 total participants/officials, incorporating men, women, boys and girls of a diverse range of age demographics, across Able-bodied and Para Bowls, converging on an area for an average of seven (7) nights each, attempting to be crowned Australian Champions. Due to the nature of state versus state/territory competition, 87% of the participants will be from interstate.

The festival will assist to promote the sport of bowls, further encouraging participation numbers to continue to grow. Naturally, the positive tourism impact on the Joondalup region will be incredibly beneficial too, and we would be committed to working hand-in-hand for mutual benefit.

The 2023 Nationals Event that was staged in Joondalup saw an average spend per day across players, officials and spectators of $239 and the average length of stay was 7.46 nights, creating a considerable positive economic impact for the Joondalup region.

Outline KPI's for the event (i.e. attendance targets, participation rate), what you want the event, program or activity to achieve.

Criteria

*** indicates a required field**

Outline target market/groups for the event, program or activity. *

The Nationals provides the opportunity for up to 800 participants to compete against the best players in Australia. The beauty of this event is that it is truly inclusive – with participants competing in open, Under 18s, Over 60s and disability events/disciplines across the 17 days.

Participants are either selected or qualify to represent their State or Territory (depending on the event).

The event provides local residents with the opportunity to engage with the sport – either as a spectator or as an event official or volunteer.

Does this event, program or activity reach the City's key target market groups of residents, ratepayers, youth, seniors and/or businesses within the region?

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Anticipated attendance, participant and/or spectator numbers. *
A total of 800+ competitors/officials are expected to attend the event, with 700 of those coming from interstate, plus an estimated 650+ spectators, with a total of at least 1450 competitors, officials and spectators.

Cost to attend the event. *
$0.00

Cost to participate in the event. *
$350.00

How will the event, program or activity create long term value to the City and it's residents? *
The event will have a positive tourism impact, through marketing and media exposure in the lead up to the event, media exposure through the Live-Streaming of matches, daily media reports throughout the event and lived experiences from the participants, officials and spectators. The economic impact report from the 2023 Nationals in Joondalup showed the average stay per visitor was 7.46 nights and the average spend per day was $239 per person, with $1.76M spent throughout the event in 2023. The Nationals is now 2 days longer in duration which has a further positive impact for the City. As this event was held in Joondalup in 2023, holding it again in 2026 is a further positive impact for the City with return visitors who will know the area. Residents benefit from this event with a boost to the local economy with everyone staying within the City, utilising local hospitality and businesses. It is also an opportunity for the host bowls clubs to potentially upgrade facilities ahead of the event and have national coverage of their club, which is a positive lasting legacy for residents post the event.

Detail the community benefits/value this event, program or activity can provide.

How will the event, program or activity provide positive exposure for the City's brand and image locally and/or regionally? *
The 2023 Marketing and Communications plan has been attached to this application for your review which outlines the marketing and media exposure the event will provide the region.

Provide details of the planned advertising and promotional campaign; proposed media coverage and risk mitigation strategies.

Outline the tangible benefits the City will receive as part of the sponsorship agreement. *
BA to use the Joondalup Councils logos on all marketing, advertising and promotional collateral for the Event, media interview backdrops (including presentation stage signage and directional signage, where applicable) and in all Event related communications.

Joondalup Council will be provided digital marketing opportunities through BA eDM, event program and social channels. The Event Organiser will ensure acknowledgement of the Joondalup Council in general and particularly in all official speeches made in relation to the Event. Opportunity for Joondalup representative/s to participate in presentation ceremonies.

Economic Benefits:

- ~700 interstate event participants attending for an average of 7 nights each, predominately staying and all competing within the Joondalup council area.

- The event in 2023 saw $1.76M spent in the local economy (based on the 2023 Economic Impact report from Tourism WA)

- Local businesses are engaged through the association’s procurement services

- Visitors to the region will be encouraged to use local businesses such as hospitality (dining

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and accommodation)

e.g. logo on promotional materials, social media; signage at the event, program or activity; ability for a City representative to attend/speak at the event etc. Outline what is included as part of this agreement and what can be provided at an additional cost to the City.

Attach a copy of the event, program, activity marketing plan/schedule

Filename: 2023 Nationals - Event Marketing and Communications Plan DRAFT.pdf
File size: 733.1 kB

How will the event, program or activity enhance the liveability of the City for the community and promote Joondalup as a destination of choice for visitors to the region? *
- The event will showcase the region and its venues to the entire country through media coverage and promotional opportunities.

- The event will provide significant economic impact and benefit to the Joondalup region, estimated to be over $1.76M

- The event will bring several National title events, which come with a significant amount of public interest, to the local area.

Will the event, program or activity attract visitors from outside the region? *
☑ Yes
☐ No
At least 1 choice must be selected.

Provide further details about these visitors including how they will be communicated with/attracted to the event, anticipated numbers, where they will come from and/or if they will stay in the region for the event.
Each of the six individual events include an equal number of competitors from each of the eight (8) States and Territories, meaning the split is evenly distributed. This also means that it is known that more than 87% or 700 of the total competitors, or 650 unique people, will be interstate participants, ensuring a significant boost to the host economy (especially when their family, friends and supporters are added to the mix).

Participants stay with their State or Territory team, and accommodation is booked as close to the host clubs as available, which means the majority of all participants (unless they live locally) will be staying in paid accommodation within the Joondalup City region.

The BA marketing focus will be direct to the participants/officials and also extend to targeting support personnel (i.e. friends and families of competitors) to further boost out-of-state/region tourism, by fostering a festival atmosphere at each event, particularly for live-streams, broadcasts and finals.

BA would promote host destination content and develop travel packages to encourage families and friends to attend alongside participants, as well as encourage all attendees to extend their stay either side of the event.

How will the event, program or activity stimulate economic development and/or provide benefits to local businesses? *
It is estimated (based off previous events including the 2023 Nationals in Joondalup and taking into account the event is now 2 days longer) that the 2026 Nationals event will

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generate in excess of 8000 room nights, with the majority of participants staying within the Joondalup area. At an assumed average daily spend of $240 that equates to over $1.9mil in local expenses such as food/dining, travel, sightseeing etc.

In addition our 8 x State and Territory Associations (minus the host) each invest ~$50K in local spending (i.e. accommodation) providing a further $350k impact to the host region.

Will local businesses be engaged with the event, program or activity; will participants/attendees spend with local businesses?

Upload documents/materials that will support the above. e.g. advertising schedules, event plans.

Filename: Annexure A - 2023 Nationals Event Plan.pdf
File size: 866.4 kB

Financials

*** indicates a required field**

Total amount requested. *

$39,000.00

What is the total financial support you are requesting in this application (excluding GST)?

If successful, what expenditure item/s will the City's contribution cover?

Expenditure	$
Photography	$7,000.00
Live streaming	$17,000.00
Staff & ITO meals, flights and hire car	$15,000.00

Budget (excluding GST)

Please outline your project budget in the income and expenditure tables below, including details of other funding that you are seeking and/or have applied for, whether it has been confirmed or not. All amounts should exclude GST.

Provide clear descriptions for each budget item in the 'Income' and 'Expenditure' columns.

Use the 'Notes' column for any additional information you think we should be aware of.

Please **do not add commas** to figures – e.g. type $1000 not $1,000 – this will ensure your figures for each table total correctly.

Income description	Income type	Confirmed funding?	Income Amount ($)	Notes

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Tourism WA funding	Government Grants *	Confirmed *	$300,000.00	
Player Levy	Other Income	Confirmed	$210,000.00	Every player pays $350
Council funding	Government Grants	Unconfirmed	$39,000.00	
			Must be a dollar amount.	

Expenditure description	Expenditure type	Expenditure Amount ($)	Notes
Staffing costs	Administrative and infrastructure *	$89,000.00	
Player Flights	Administrative and infrastructure	$470,000.00	
Staff & ITO accommo-dation	Administrative and infrastructure	$38,420.00	
Staff & ITO meals	Administrative and infrastructure	$10,800.00	
Staff & ITO flights / hire cars	Administrative and infrastructure	$8,800.00	
ITO Pier Diem	Administrative and infrastructure	$825.00	
Equipment Hire	Project and Production	$1,000.00	
Entertainment & hos-pitality	Other expenditure	$500.00	
ITO (actual)	Administrative and infrastructure	$1,125.00	
Photography	Project and Production	$10,000.00	
Event Signage	Advertising and promotion	$4,000.00	
Trophies, medals & plaques	Administrative and infrastructure	$500.00	
Freight	Administrative and infrastructure	$500.00	
Commentators	Other expenditure	$3,000.00	

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Live streaming	Project and Production	$34,000.00	$2k per day x 17 days

Budget totals

Total Income Amount *
$549,000.00
This number/amount is calculated.

Total Expenditure Amount *
$672,470.00
This number/amount is calculated.

Income - Expenditure *
-123470
This number/amount is calculated.

Applicant capacity and experience

*** indicates a required field**

Please provide details about your organisation and/or team, and previous experience that will give us confidence that you can complete the work you've described in this application. *

Bowls Australia have an experienced Events Team who will responsible for managing and delivering the event, which includes BA financial underwriting and expenses. The events team will be supported by the Communication and Media Team and experienced officials (umpires). The events team have a history of delivering successful large scale events such as the annual Australian Open and the Bowls Premier League, and have hosted multiple world events including the 2023 World Bowls Championships which featured over 47 countries.

Australian Open: The Bowls Australia Events Team deliver the World's largest and richest event annually on the Gold Coast, and this year saw a record number of participants at over 4,100 players who played across 15 host clubs over 14 days. The open covers under 18s, over 60s, opens and para disciplines and has just celebrated its 20th year.

https://australianopen.bowls.com.au/

Bowls Premier Leage (BPL): The Bowls Australia Events Team deliver 2x BPL events each year, which sees 12 franchise teams compete over 5 days to be crowned the BPL champion. This is a faster, more vibrant game which is designed for broadcast and like the nationals, consists of the best players in Australia (and in the world for BPL). This new fast format and event has been running since 2013.

https://bowls.com.au/events-page/national-events/bowls-premier-league/

Staff details:

https://bowls.com.au/about-ba/staff/

Include in this section information about your strategies for providing the inputs (money, staff/volunteers, time/expertise, equipment, facilities etc.) and how you will complete this event, program or activity within the proposed timelines. Provide information also about any past work that may demonstrate your organisation’s capacity to undertake this work. Provide links to further explanatory material if available/relevant.

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Upload any documents/materials that will support the above e.g. references, previous examples of work, staff profiles.
No files have been uploaded

Certification and feedback

*** indicates a required field**

Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

- Submission of this application constitutes acceptance of these Terms and Conditions.
- The information provided on the application form is correct at the date of submission.
- Corporate sponsorship applications are typically assessed at the end of each month.
- Written notification of the outcome of the assessment will be issued within three months of the application being received.
- If the application is successful, following completion of any details, a sponsorship agreement will be drafted by the City outlining the terms of the sponsorship and the duties of each party, which must be signed and kept on file by both parties.
- By submitting this application, there is no guarantee that the City will sponsor the event, program or activity.
- Applications are not transferable between organisations, events, programs or activities.
- The application must outline the full details of the event, program or activity and the agreement will apply strictly for the event, program or activity listed in this application.
- Corporate Sponsorship commitments are subject to available funds within the City's budget.
- The City's assessment decision for this application is final.
- The applicant will notify the City of any changes to the details in this application as soon as they become known to the applicant.

I agree *	◉ Yes ○ No
Name of authorised person *	Mrs Emma Hedges Must be a senior staff member, board member or appropriately authorised volunteer.
Position *	Licensing and Commercial Manager Position held in applicant organisation (e.g. CEO, Treasurer).
Contact phone number *	0414 544 481 Must be an Australian phone number. We may contact you to verify that this application is authorised by the applicant organisation.
Contact email *	ehedges@bowls.com.au Must be an email address.
Date *	24/06/2025

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Must be a date.

Applicant feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the online application process:
○ Very easy ◉ Easy ○ Neutral ○ Difficult ○ Very difficult

How many minutes in total did it take you to complete this application? *
150
Estimate in minutes i.e. 1 hour = 60.

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.
N/A

2023
NATIONALS
Perth, Western Australia

Event Plan

Sorrento Bowling Club, Joondalup Bowling Club, Warwick Bowling Club

Perth, WA

Event Days: Friday, October 6- Friday October 20, 2023

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Bowls Australia (BA) is the governing body for lawn bowls in Australia. BA will be staging the second installment of Nationals in Perth, Western Australia from Friday, October 6 to Friday, October 20, 2023. The event will be staged at three host venues with a combination of 6 Australian Titles up for grabs across the two weeks of competition.

Host Venues

Sorrento Bowling Club

Address: 40 Warwick Road, Duncraig, WA 6023
Contact: Wendy Flack- Nationals Coordinator
Email: flackyw@gmail.com
Ph: 08 9447 0696

Joondalup Bowling Club

Address: 6 Miami Beach Promenade, Iluka, WA 6028
Contact: Chris Leggett, Club President.
Email: Chris.Leggett@education.wa.edu.au
Ph: 08 9304 1131

Warwick Bowling Club

Address: Lloyd Drive, Warwick WA 6024
Contact: Angela Loran, Club President
Email: president@warwickbowls.au
Ph: 08 9343 6017

Competition

The 2023 Nationals will include the following Australian National Events

Event	Venue	Play Dates	Practice Dates	Confirmed Number of Participants	Interstate Participants
Australian Under 18 Championships	Sorrento Bowling Club	October 6-7	October 4-5	96 players, coaches & managers	86 players, coaches & managers
Australian Champion of Champions	Sorrento Bowling Club	October 6-7	October 4-5	14 players	12 players
Para Nationals	Warwick Bowling Club	October 6- 9	October 4-5	86 players, coaches & managers	76 players, coaches & managers
Australian Senior Sides	Joondalup Bowling Club	October 8-11	October 7	224 players, coaches & managers	196 players, coaches & managers

Australian Sides Championships	Sorrento Bowling Club	October 13-16	October 12	224 players, coaches & managers	196 players, coaches & managers
Australian Championships	Joondalup Bowling Club	October 17-20	October 16	176 players	154 players

Key Event Staff

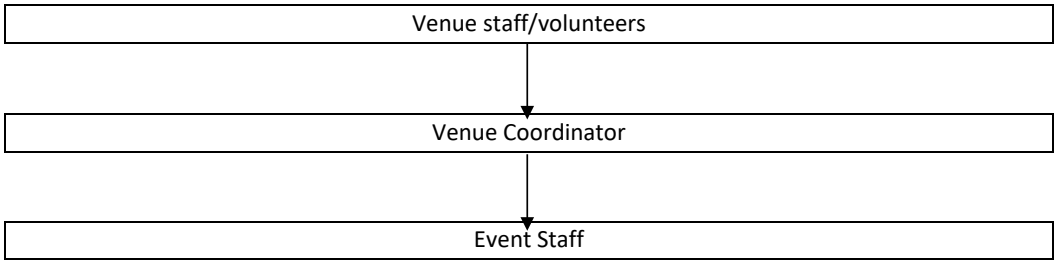
Staff Member Name	Role	Phone	Email
Andrew Howie	Events & Competition Manager	0409 498 786	ahowie@bowls.com.au
Paul Holtschke	Events & Competition Co-ordinator (second in charge)	0427 141 693	pholtschke@bowlsaustralia.com.au
Bob Carlson (V)	ITO Mentor and Assessor	0421 280 087	bcarlson18@outlook.com
??	Event Live Streaming		
	Event Photography		
Clive Adams	Event Commentator	0418 941 365	clive@bowlswa.com.au

Contacts Matrix

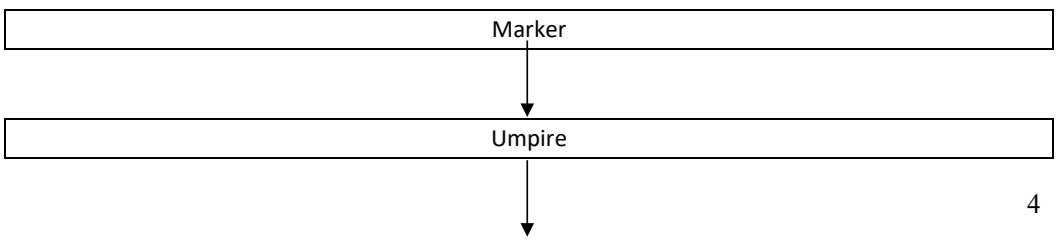
Bowls Australia has developed the following contact matrix which should be used by host clubs to resolve any issues that may arise during an event.

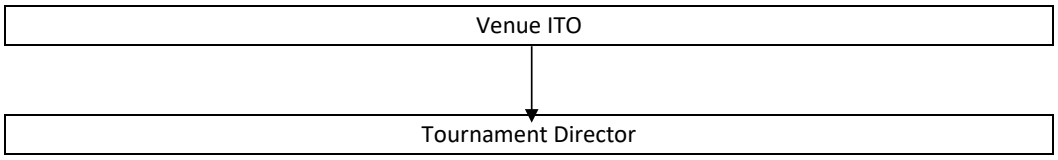
The aim of this matrix is to resolve issues or answer any queries at club level before they progress higher up the chain.

Scheduling, Operations and Other General Event Issues



Laws, Domestic Regulations, Conditions of Play or Other Officiating Queries





Risk Management

Medical

As part of Host Club contracts, each club must provide qualified First Aid personnel on each scheduled day of competition at that club.

Emergency Vehicle Access

It is extremely important that emergency vehicles are able to access clubs as quickly as possible. Clubs should regularly monitor their emergency access points (both for vehicles and for foot traffic) to ensure emergency vehicles are able to access the venue quickly and efficiently.

Doping Control

All players within the event are governed by the BA Anti-Doping Policy, which can be found on the following page:

https://www.bowls.com.au/about-ba/key-documents/constitution-and-policies/

As such, any player at the event may be tested by the Sports Integrity Australia Anti-Drug Authority (SIA).

If SIA present themselves at your club please contact BA Event Staff as soon as possible. SIA may contact event staff prior to attending an event, however are not obliged to do so.

Should SIA present themselves at a host club, they should be shown to the tournament office and should be directed to the Venue Coordinator.

Venue Coordinator's should comply with any instructions or requests given by SIA staff. Generally, testers should be provided with a spare room and drinking water for athletes being tested.

The SIA (Sport Integrity Australia) website contains information and provides the latest version of the World Anti-Doping Code Prohibited List. This can be found at:

https://www.sportintegrity.gov.au

Athletes can check the status of medications by accessing the SIA checklist at the above website.

Smoke Free Policy

As a Bowls Australia event, host clubs are reminded that the Smoke Free Policy is in place at all times. Please ensure that you are vigilant on this issue – as we can't have a BA staff member present at all venues, it is very important that each host club is strong on this issue and enforces it consistently.

For the avoidance of doubt, those wishing to smoke should be asked to move beyond the boundaries of the club or to an area that is not designated as smoke-free within the Smoke Free Policy.

This policy can be found on the following page:

https://www.bowls.com.au/about-ba/key-documents/constitution-and-policies/

International Technical Officials

Bowls Australia will appoint at least four interstate International Technical Official (ITO). This person is to act as the over-arching technical official at that particular club, and any issues relating to the Laws of the Sport, the Domestic Regulations or Conditions of Play that are unable to be resolved by an Umpire should be escalated to the delegated club ITO. If required, this ITO will then escalate any issues still unresolved directly to the Event Manager or Tournament Director.

Bowls Australia have worked closely with Bowls WA to also provide up to 10 local ITO's to perform duties of marking and umpire.

Host venue members will be offered training by local ITO's leading into the event to upskill them in the roles needed to ensure the event runs smoothly.

Volunteers

As per host club contracts, clubs are required to provide markers and umpires for each session where stipulated by BA.

Each host venue will also provide key volunteers in the following positions: -

- Scoreboard attending
- Live Scoring
- Meals
- Green preparation
- General club specific roles.

All necessary training for key volunteers' roles will be provided by BA on the day of the event or prior to the first day of competition.

Ceremonies and Functions

During the Nationals there will be a number a functions held which will incorporate all competitors along with dignitaries from the Tourism WA, Joondalup City, Bowls WA and Bowls Australia.

Opening an closing/presentation functions will give all key stakeholders associated with the event to delivery speeches, photo opportunities and assist with medal presentation on behalf of their organisations.

Nationals Opening Ceremony

Venue: Warwick Bowling Club
Date: Thursday, October 5, 2023
Time: 5:00pm- 7:00pm

Approx. 100 people

The Opening Ceremony will be hosted by Bowls Australia. This night is to officially welcome all players, officials and volunteers to the 2023 Nationals.

This night will also give dignitaries from Bowls Australia, Bowls WA and Tourism WA and City of Joondalup an opportunity to deliver welcome speeches on behalf of their organisations.

Australian Under 18's & Champion of Champion Singles Opening

Venue: Sorrento Bowling Club
Date: Friday, October 6, 2023
Time: 8:00am- 8:15am
Approx. 120 people

An on green opening will be delivered to official start the Australian Under 18's and Champion of Champion Singles.

This will give and opportunity for key stakeholders to delivery speeches on behalf of their organisations.

Medal Presentations Australian Champion of Champions

Venue: Sorrento Bowling Club
Date: Saturday, October 7, 2023
Time: Approximately 5:00pm
Approx. 50 people

Para Nationals Presentations

Venue: Warwick Bowling Club

Date: Tuesday, October 9, 2023

Time: 5:00pm approx.

Approx. 120 people

Medal Presentations Australian Under 18 Championships

Venue: Sorrento Bowling Club
Date: Saturday, October 7, 2023
Time: Approximately 8:30pm
Approx. 100 people

Australian Senior Sides Opening Ceremony
Venue: Joondalup Bowling Club

Date: Sunday, October 8, 2023
Time: 8:00am- 8:15am
Approx. 240people

An on green opening will be delivered to official start the Australian Senior Sides Championships

Australian Senior Sides Medal Presentations
Venue: Joondalup Bowling Club
Date: Wednesday, October 11, 2023
Time: 12:30pm approx.
Approx. 240people

Australian Sides Opening Ceremony
Venue: Sorrento Bowling Club
Date: Friday, October 13, 2023
Time: 8:00am- 8:15am
Approx. 240people

An on green opening will be delivered to official start the Australian Sides Championships

Australian Sides Medal Presentations
Venue: Sorrento Bowling Club
Date: Monday, October 16, 2023
Time: 12:30pm approx.
Approx. 240people

Australian Championships Medal Presentations (Please note no welcome for this event will be held)

Australian Triples
Venue: Joondalup Bowling Club
Date: Tuesday, October 17, 2023
Time: 8:30pm approx.

Australian Pairs & Mixed Pairs
Venue: Joondalup Bowling Club
Date: Wednesday, October 18, 2023
Time: 8:30pm approx.

Australian Fours
Venue: Joondalup Bowling Club
Date: Thursday, October 19, 2023
Time: 8:30pm approx.

Australian Singles
Venue: Joondalup Bowling Club
Date: Friday, October 20, 2023
Time: 8:30pm approx.

Transport & Accommodation

All competing players or State and Territories (STA's) will be required to facilitate their own transport to and from each venue and airport.

Security

No security will be implemented across each venue. If the event was to require assistance with security matters the local police station will be contacted.

Additional Infrastructure

Each venue will be implementing extra infrastructure to assist deliver the event. These items include but not limited to: -

1. Seating
2. Marquee structures to offer shelter to patrons and additional dinning stations.
3. Temporary toilets

Schedules of Play

All schedules of play, results and draws can be found at [Bowlslink: Event - 5cc000d5-8a94-49a8-b049-ab19218dfc9c]

Australian Champion of Champions

2023 Australian Champion of Champions Draw & Schedule of Play

Sorrento Bowling Club

Date	Round	Time	Green A Rink 1	Green A Rink 2	Green A Rink 3	Green A Rink 4	Green C Rink 1	Green C Rink 2	Green C Rink 3	Green C Rink 4
Friday, October 6	1	8:30am	NT v NSW	QLD v WA	VIC v Bye	ACT v SA	NT v NSW	QLD v WA	VIC v TAS	Bye v SA
	2	11:15am	VIC v SA	TAS v Bye	NT v WA	QLD v NSW	VIC v SA	ACT v Bye	NT v WA	QLD v NSW
			LUNCH							
			Rink 1	Rink 2	Rink 3	Rink 4	Rink 1	Rink 2	Rink 3	Rink 4
	3	2:30pm	VIC v ACT	SA v Bye	NT v QLD	WA v NSW	VIC v Bye	SA v TAS	NT v QLD	WA v NSW
			Green A				Green C			
			Rink 1	Rink 2	Rink 3	Rink 4	Rink 1	Rink 2	Rink 3	Rink 4
	4	5:30pm	NT v TAS	QLD v SA	NSW v VIC	WA v Bye	NT v Bye	QLD v SA	NSW v VIC	WA v ACT
			Green B				Green D			
			Rink 1	Rink 2	Rink 3	Rink 4	Rink 1	Rink 2	Rink 3	Rink 4
Saturday, October 7	5	8:30am	QLD v Bye	NSW v TAS	WA v SA	NT v VIC	QLD v ACT	NSW v Bye	WA v SA	NT v VIC
	6	11:15am	WA v Bye	QLD v VIC	NSW v ACT	NT v SA	WA v TAS	QLD v VIC	NSW v Bye	NT v SA
			LUNCH							
			Rink 1	Rink 2	Rink 3	Rink 4	Rink 1	Rink 2	Rink 3	Rink 4
	7	2:30pm	NSW v SA	NT v ACT	QLD v Bye	WA v VIC	NSW v SA	NT v Bye	QLD v TAS	WA v VIC

Qualifers	ACT	NSW	NT	QLD	SA	TAS	VIC	WA
Men's Singles	Scott Dagwell	Lee Schraner	Daniel Baker	Julia Brownie	Craig Mills	Bye	Brenton Coad	Chris Ace-Watson
Women's Singles	Bye	Samantha Ferguson	Elisa Rigoni	Glen Pitts	Laini McGorman	Rae Simpson	Cassandra Millerick	Jack East

Draw and Schedule are Subject to Change

Australian Under- 18 Championships

Australian Senior Sides Championships

AUSTRALIAN SENIOR SIDES SCHEDULE OF PLAY AND RINK ALLOCATIONS

2023 AUSTRALIAN SENIOR SIDES CHAMPIONSHIPS

		Joondalup Bowling Club							
		Green A Rinks 1-3	Green A Rinks 4-6	Green B Rinks 1-3	Green B Rinks 4-6	Green C Rinks 1-3	Green C Rinks 4-6	Green D Rinks 1-3	Green D Rinks 4-6
8-Oct	8:30am	SA v WA	SA v WA	NT v TAS	NT v TAS	ACT v QLD	ACT v QLD	VIC v NSW	VIC v NSW
	1:00pm	ACT v VIC	ACT v VIC	QLD v NSW	QLD v NSW	SA v NT	SA v NT	WA v TAS	WA v TAS
9-Oct	8:30am	WA v NT	WA v NT	SA v TAS	SA v TAS	ACT v NSW	ACT v NSW	QLD v VIC	QLD v VIC
	1:00pm	TAS v NSW	TAS v NSW	WA v QLD	WA v QLD	NT v VIC	NT v VIC	SA v ACT	SA v ACT
10-Oct	8:30am	SA v QLD	SA v QLD	NT v ACT	NT v ACT	WA v NSW	WA v NSW	TAS v VIC	TAS v VIC
	1:00pm	WA v ACT	WA v ACT	SA v VIC	SA v VIC	TAS v QLD	TAS v QLD	NT v NSW	NT v NSW
11-Oct	8:30am	SA v NSW	SA v NSW	NT v QLD	NT v QLD	WA v VIC	WA v VIC	TAS v ACT	TAS v ACT
				1. SA	2. WA	3. NT	4. TAS		
				5. ACT	6. QLD	7. VIC	8. NSW		

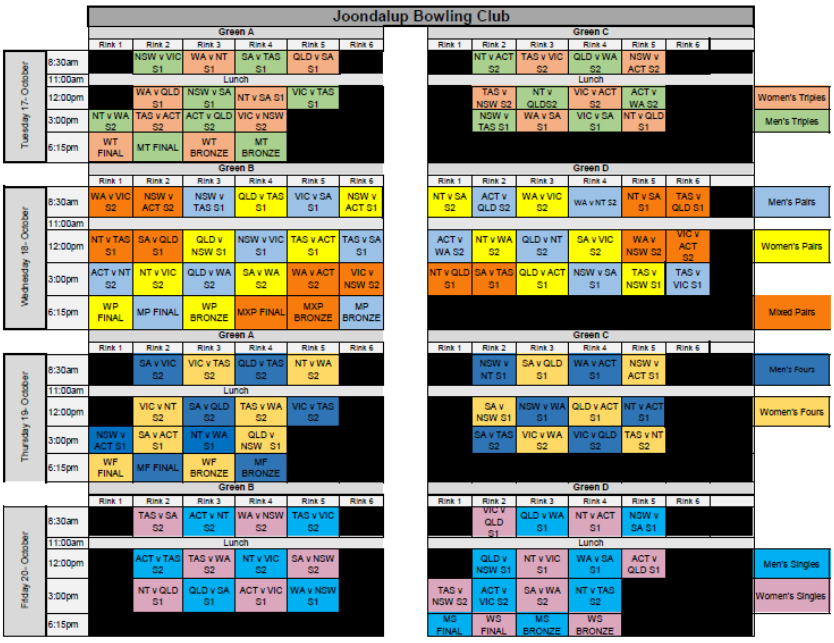
Australian Sides Championships

2023 AUSTRALIAN SIDES SCHEDULE OF PLAY AND RINK ALLOCATIONS

2023 AUSTRALIAN SIDES CHAMPIONSHIPS

		Sorrento Bowling Club							
		Green A Rinks 1 - 3	Green A Rinks 4 - 6	Green B Rinks 1 - 3	Green B Rinks 4 - 6	Green C Rinks 1 - 3	Green C Rinks 4 - 6	Green D Rinks 1 - 3	Green D Rinks 4 - 6
13-Oct	8:30am	QLD v ACT	QLD v ACT	SA v VIC	SA v VIC	TAS v NT	TAS v NT	WA v NSW	WA v NSW
	1:00pm	WA v TAS	WA v TAS	NSW v NT	NSW v NT	QLD v SA	QLD v SA	ACT v VIC	ACT v VIC
14-Oct	8:30am	SA v ACT	SA v ACT	QLD v VIC	QLD v VIC	TAS v NSW	TAS v NSW	NT v WA	NT v WA
	1:00pm	VIC v NSW	VIC v NSW	ACT v NT	ACT v NT	SA v WA	SA v WA	QLD v TAS	QLD v TAS
15-Oct	8:30am	QLD v NT	QLD v NT	SA v TAS	SA v TAS	ACT v NSW	ACT v NSW	VIC v WA	VIC v WA
	1:00pm	ACT v TAS	ACT v TAS	QLD v WA	QLD v WA	VIC v NT	VIC v NT	SA v NSW	SA v NSW
16-Oct	8:30am	QLD v NSW	QLD v NSW	SA v NT	SA v NT	ACT v WA	ACT v WA	VIC v TAS	VIC v TAS
		1. QLD	2. ACT	3. SA	4. VIC				
		5. TAS	6. NT	7. WA	8. NSW				

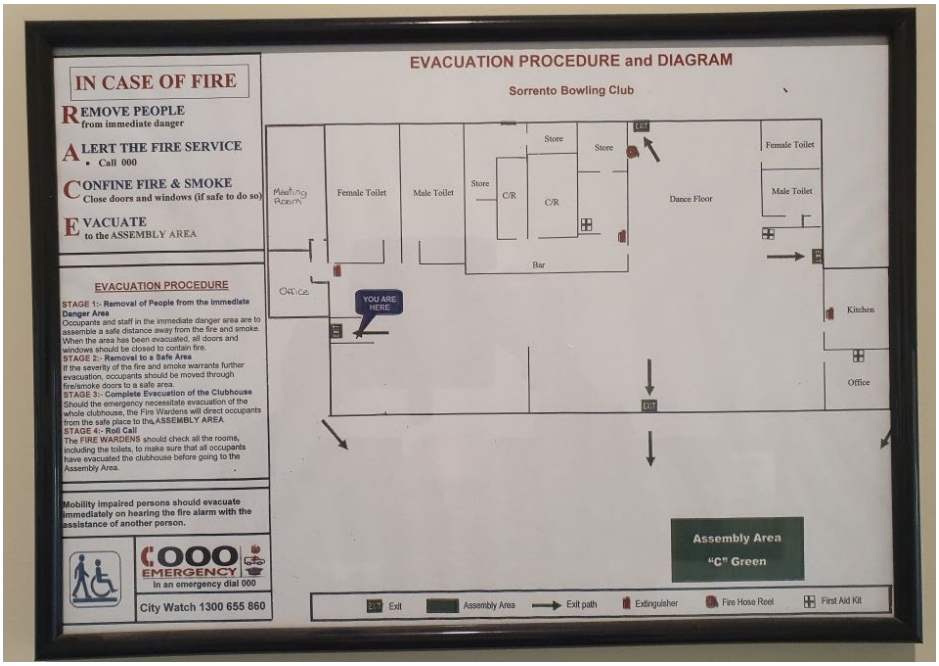
Australian Championships



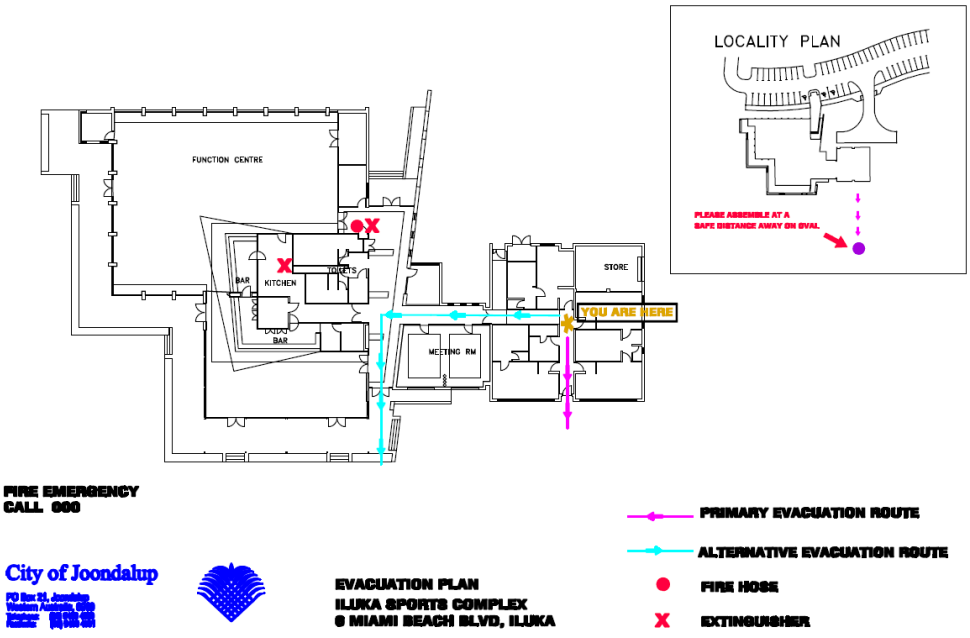
Evacuation plan

A requirement for this event is for each host venue to have an evacuation plan. The plans will be sign posted at each venue along with announcements throughout the day of evacuation plans in case of emergency. Below you will find a map of each venue's evacuation plan.

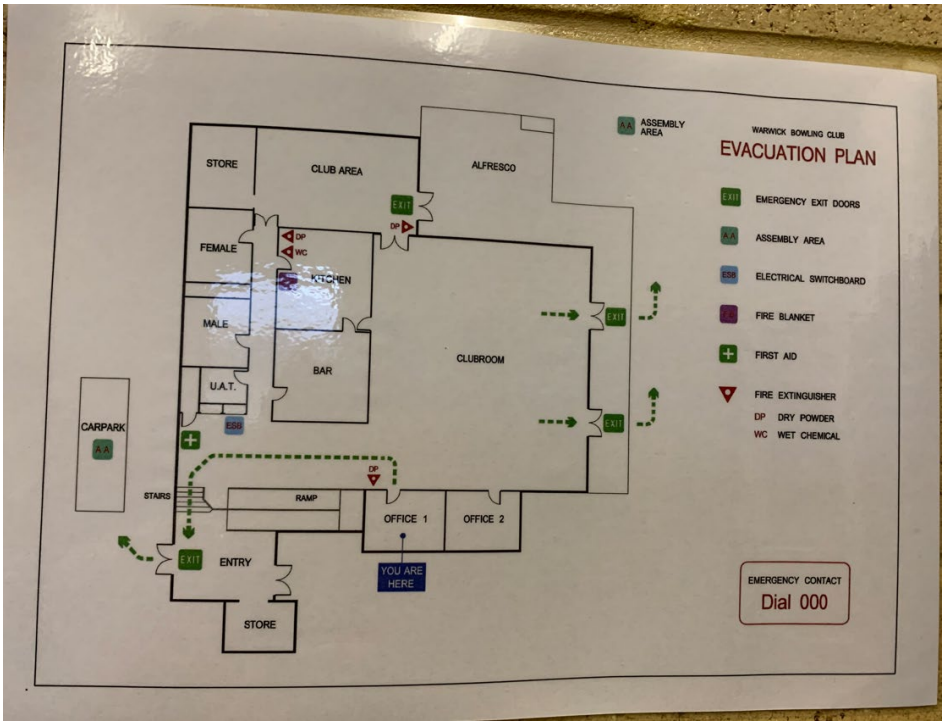
Sorrento Bowling Club



Joondalup Bowling Club



Warwick Bowling Club


WARWICK BOWLING CLUB
EVACUATION PLAN
ASSEMBLY AREA
EMERGENCY EXIT DOORS
ASSEMBLY AREA
ELECTRICAL SWITCHBOARD
FIRE BLANKET
FIRST AID
FIRE EXTINGUISHER
DP DRY POWDER
WC WET CHEMICAL
STORE
CLUB AREA
ALFRESCO
FEMALE
KITCHEN
MALE
BAR
CLUBROOM
U.A.T.
CARPARK
STAIRS
RAMP
OFFICE 1
OFFICE 2
ENTRY
YOU ARE HERE
STORE
EMERGENCY CONTACT
Dial 000

Event Marketing and Communications Plan

2023 Nationals

Prepared by:	**Bowls Australia**
Event date:	**October 6 – 20, 2023**
Contact:	**Aidan Davis** **Communications and Marketing Manager** **adavis@bowls.com.au**

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1. BACKGROUND - GENERAL

In 2022, Bowls Australia amalgamated six of the sport's most revered competitions in an exciting initiative to be rolled out annually called the Nationals.

Following a comprehensive review of the events landscape, the Nationals encompasses six events staged consecutively, and in some cases simultaneously, across a number of closely located venues, occurring from October 6 to 20 in 2023.

Six current national events, inclusive of the Para Nationals, Australian Under-18 Championship, Australian Champion of Champions, Australian Senior Sides Championships, Australian Sides Championships and Australian Championships, will be staged during the 15-day festival in Perth at Broadbeach Bowls Club.

The Nationals caters for open, under-age, over-age and disability events.

The fusion of events is seen to offer a range of benefits for both the organisation and competitors, including reducing travel and costs for attendees, creating space on the national event calendar, increasing attractiveness for partners and government support, and improving media appeal.

The six events will be staged as follows:

- **Australian Champion of Champions: October 6 – October 7, 2023**
- **Australian Under-18 Championships: October 6 – October 7, 2023**
- **Australian Para Nationals: October 6 – October 9, 2023**
- **Australian Senior Sides Championships: October 8 – 11, 2023**
- **Australian Sides Championships: October 13 – 16, 2023**
- **Australian Championships: October 17 – 20, 2023**

2. BRAND STRATEGY

2.1. Overview

This plan aims to identify event stakeholders, marketing objectives, target audiences and success metrics, as well as overarching brand strategy and communication channels to assist with the growth and development of the event in 2023.

It is important that all initiatives contained within are aimed at achieving these objectives and conform to the wider principles within this plan.

2.2. Stakeholders

The major stakeholders in the event are as follows, and represent the major stakeholders to which the marketing objectives and their attainment are most relevant:

- Bowls Australia: the controlling body and organiser of the event;
- Tourism Western Australia: major event partner;
- Department of Local Government, Support and Cultural Industries: WA Government stakeholder;
- City of Joondalup: Local council stakeholder invested in the event's delivery.

However, it is important to note that there are of course other various stakeholders for the event, particularly those from within the sport, including host clubs and Bowls WA, and partner organisations who contribute financially to the staging of this event annually.

2.3. Marketing Objectives and success metrics

The major marketing objectives of the 2023 Nationals are as follows:

1. Event delivers a minimum 500 individual out-of-State Competitors that have registered and completed check-in at the Event;
2. All activity aimed at increasing visitation to the event and maximising length of stay in Perth before and after the event.

2.4. Target audience

In an overall sense, the target audience for the event is:

"*The Bowler"*

"The Bowler" represents the existing bowler, someone that has been involved in the sport in some way for a period of time and is still an active participant. Given the nature of the event, most marketing resources should be directed towards existing bowlers (and by extension families, partners and club-mates/teammates) rather than the non-bowls audience. However, there may be brand-building initiatives that should target the non-bowler.

More specifically, the composition of the participant field can be broken down further, with specific messaging tailored to each group:

Audience	Key Messages and Themes
Elite, high performance bowlers	• One trip, many chances. Six national bowls titles at once; • Combine many chances at national titles with a holiday in Perth; • Australia's best players together at once; • Gain experience on major event greens.
Semi-professional, high level club bowlers	• Opportunity for families and clubmates with open, under-age, over-age and disability events; • Chance to secure a renowned national title; • Australia's best players together at once; • Opportunity to play against the best.
Club, amateur and social bowlers	• Potential to play against the best players in the country; • Be a part of the bowls' National titles; • Opportunity to incorporate bowls as a hobby into holiday in Perth. • Claim to fame – chance to say I've played in THE Nationals.
Spectators, family and friends	• Opportunity to incorporate bowls as a hobby with a holiday in Perth. • "Queensland is Good to Go". • "Come and Play"

2.5. Logos



A specific logo and brand has been developed and implemented for all aspects of the Nationals event, with sub-brands created for each individual event that makes up the larger Nationals event.

The complete Nationals logo guidelines can be found within the wider BA Brand Guidelines document.

All subsequent event collateral should conform to the colour scheme and typeface within the logo, including but not limited to:

- Host club and live-stream signage;
- Website design;
- Digital communications;
- Presentation medals/trophies and club acknowledgements.

2.6. Language and Theme

As an overarching slogan, the event has been marketed as *"The national titles for bowls", "Bowls' national titles" and "the destination event for bowls."*

These slogans have been used to capture the scale and breadth of the event, as well as ensuring a positive and vibrant message in aligning with a festival theme and a 'destination event' with a dual meaning – for an event that bowlers aspire to play in.

Wherever possible, language within any communications about the event should capture the theme of the slogan:

- **National titles:** references to aspects of the prestige and enormity of the event, including that this is a must-play event and one not to be missed by anyone wanting to further their bowls pedigree, should be encouraged.
- **Festival, social event:** references to a wide variety of participants, enjoyment and social interaction away from the matches. This is particularly important to capture the "Semi-professional, high level club bowlers" and "Club, amateur and social bowlers", who are not traditionally the target market for most national bowls events, which are more traditionally tailored towards "elite, high performance bowlers".

2.7. Destinational Messaging

It is critical that messaging about the destination is appropriate; all references to Western Australia, Perth and each host club should conform to the destinational branding of Tourism Western Australia.

It is important to note that the Tourism Western Australia brand uses the phrase *"come follow the sun", "WA the dream state", "walking on dream"* and destination messaging should reflect this.

3. COMMUNICATION CHANNELS AND MEDIA PLANS

BA has used and will continue to use a number of communication channels throughout the lead up, event proper and post event periods. Particular emphasis will be put on owned online communication channels, noting participant research has listed the BA website and Facebook as a significant source of event information.

Throughout all social media, the hashtag ***#BowlsNationals*** will be used.

3.1. Nationals live-streaming

It is anticipated that the Nationals will be live-streamed throughout the majority of the 15 days of competition on Bowls Australia's Facebook page, through our existing 'Rinkside Live' product.

Audience viewership of these streams obviously fluctuate dependent upon the interest in the match and its players, and the timing of the stream, but from past experience, a general indicator for viewership of each stream would be approximately 10,000+ views, and some will surpass 30,000+ views during the live component of the stream and continue to grow once the stream finishes and is stored on our Facebook page.

Whilst not an identical match, in 2021, the Australian Open content that featured on Rinkside Live generated more than 5.1 million views, had a post reach of 8.5 million, and generated more than 13.2 million minutes watched.

Rinkside Live live-stream will continue to be a major communication channel and awareness generator in 2023, whereby we will continue to provide coverage off all preliminary rounds of the event, with each match incorporating eight camera angles, digital scores and graphics, professional commentary, integrated destination vignettes and significant audience engagement.'

- **Role:** Primary communication piece with rusted-on bowlers, event participants and spectators.
- **Driver to:** Nationals website, destinational messaging, schedule and results.

3.2. Nationals Website

The Nationals will have a sub-page on bowls.com.au to hosts all event specific information, as well as all destinational messaging, offers and attractions.

It is important that the majority of other communications tools are used as a driver to the Nationals website, where viewers will then be exposed to all event information, as well as specific destinational messaging.

- **Role:** Landing point of majority of event communications; house all event specific information; source for news; house offers, events and destinational information; provide social media widgets; driver to entry forms.
- **Driver to:** Registration forms, Tourism Western Australia based event/destination websites, Tourism Western Australia digital platforms and communication channels.

3.3. Facebook

Facebook is the major social media platform with which participants are engaged with Bowls Australia. Therefore, it will be used as a primary driver to the Australian Open website and to relay news to BA's followers (again, as a link to the website). Facebook will also be used to drive participants to the online registration portal and to continue to boost followings on other social media platforms.

- **Role:** Provide news snippets about the event (linking to website), house video content, and provide interaction with target market.
- **Driver to:** Australian Open website, online registrations, Twitter, Instagram.
- **Content:** News snippets, video, photos, conversation with audience.
- **Audience:** 109,433 followers.

3.4. Twitter

Twitter is a lower priority communication channel for this specific event, and is generally used as a short, sharp news feed as well as a way to interact with the audience for the event. Twitter does become an important tool for reporting on matches, and is a critical channel during live television broadcast for facilitating viewer interaction.

- **Role:** Provide news snippets about the event (linking to website), interaction with audience, live result updates from key matches.
- **Driver to:** Australian Open website, online registrations, online results.

- **Content:** News snippets, live results, audience interaction.
- **Audience:** 5,925 followers.

3.5. Instagram

While currently a fairly low-audience channel for BA, the properties of Instagram align well with the event, and it can be used to create, share or curate visual communications which align to the brand of the event.

- **Role:** Showcase visual attractiveness of the event, promote destination in a visual medium, stimulate participant interaction.
- **Driver to:** Nationals website, Facebook.
- **Content:** Photos of participants, host venues, WA sights and attractions.
- **Audience:** 5,258 followers.

3.6. YouTube

Bowls Australia's YouTube channel is a frequently used channel to host BA's video content and features interviews and hype tapes for BA's various events.

Additionally, BA's digital video site "The Bowls Clubhouse" acts as a platform to watch past Australian Open broadcast content.

- **Role:** Host destinational video content, interviews and video news updates on the event.
- **Driver to:** Event registration, Australian Open website, social media.
- **Content:** Destinational, event specific video content.
- **Audience:** ~500,000 video views and ~5 million impressions per annum.

3.7. Electronic Direct Marketing

During the Nationals events, BA uses direct email messaging to communicate directly to both participants and interested parties, and currently have approximately 75,000 unique email addresses within these databases. Direct email communications are the main method to deliver

specific event information and instructions to participants, and as such it is expected that the majority of participants will actively read these communications.

EDMs are sent with increasing frequency prior to the event, and during the event are sent daily. Each EDM can be designed to house numerous visual and text banners and as such are a great tool for direct destinational and event messaging.

- **Role:** Provide participants and interested parties with crucial event information, embedding of destinational ads and messaging, driver to the Nationals and other partners' websites.
- **Driver to:** Nationals website, destinational content, social media.
- **Content:** Event information and news, offers, photos, links to outside content.
- **Audience:** ~75,000 direct subscribers and past participants.

3.8. Regional Bowls Managers

BA currently employs 19 Regional Bowls Managers (RBMs) in many areas of Australia, who each make around 350 club visits per year. RBMs are a valuable tool to market directly to clubs, including the ability to act as a distribution channel for physical posters and other collateral. RBMs will also be a prime marketing channel for club-based marketing initiatives, using their relationships with clubs to directly promote the event.

- **Role:** Provide event specific information to clubs, assist in the roll out of marketing initiatives aimed at clubs.
- **Driver to:** Nationals website, destinational content, social media.
- **Content:** Printed collateral, email correspondence, linkages to social media.
- **Audience:** Over 1,400 clubs.

3.9. State and Territory Associations and other publications

While BA does not distribute a national magazine, state-based and private bowls magazines are quite popular throughout the target audience. Another channel that was not utilised in a major way last year was using other national bodies to market directly to overseas participants.

- **Role:** Provide news and event information to those without a direct BA touchpoint; deliver tailored messaging to those in different geographical locations.
- **Driver to:** Nationals website, destinational content, social media.
- **Content:** News articles, flyers, offers and promotions.

3.10. Sports Entertainment Network (SEN) media-buy

BA will promote the Nationals in the lead-up to, during and post-event across its media-buy with SEN's radio and digital platforms. It's envisaged that all advertising and advertorial assets will be push towards the Nationals promotion for a two-month period, primary lead-up to and during the event, with a short burst of activity post event to promote the winners and success of the competition. Assets including radio advertisements, credit lines, extended credit lines, air nationally across SEN's suite of radio platforms, and additionally as MRECs, pre-roll and post-roll video clips and other digital advertisements on SEN's digital app and website are all available to be utilised.

4. MARKETING

4.1. Background

The number of event participants and visitors to the event is the core metric in evaluating the success of the event from the perspective of both BA and other stakeholders in the event (Tourism Western Australia and other sponsors and partners). Most of the economic benefits and associated metrics to the region are heavily dependent on the number of participants and other event related visitors. Event offering

Bowls Australia have actively facilitated the specific ordering of the seven events that make up the Nationals, not only to cater for the competitors that will play in multiple events, but also need to ensure length of stay in Perth for competitors and spectators alike.

Action	Target Audience	Timing	Communication Vehicle
Official Nationals Support Events - TBC	Providing further opportunities for bowlers to remain in Perth	Ongoing	• Website, social media

4.2. Club-based Marketing

BA has identified that club-based marketing and incentivising clubs to promote the event should be a major driver to participating in the event moving forward. This element of the event leans heavily on Regional Bowls Mangers and State/Territory Associations to spread the word about the event and generally speaking, state/territory-selected participation. It is hoped that these initiatives will encourage larger contingents from clubs to attend, rather than just individuals.

Action	Target Audience	Timing	Communication Vehicle
Digital and printed distribution of event posters, flyers for printing and integration in EDMs.	All clubs	August - October 2023	• RBMs; printed collateral
Digital distribution of Nationals-related event content through EDMs and social channels	All members	August - October 2023	• EDM newsletter, social media channels, website

4.3. State-based Marketing

Marketing through the State and Territory Associations (STAs) is important as it enables cut through to the target audience that may not be engaged with BA directly through its various communications channels or are not engaged with digital mediums at all.

Action	Target Audience	Timing	Communication Vehicle
Promotion through each State and Territory Association's EDM communications	Club based bowlers	August - October 2023	• Direct email to members
Promotion through other Bowls and lifestyle publications (e.g., Bowls Plus, On the Green)	Club-based bowlers	August - October 2023	• Printed publications

4.4. Profiling the 2023 Nationals

A significant above-the-line promotional opportunity will be through Sports Entertainment Network’s (SEN) radio platforms nationally and digitally through their website/app.

BA will also create a short clip promoting the 2023 event to promote through the organisation’s Facebook and YouTube channels.

Further opportunities exist around generating broadcast content, particularly in relation to interviews with winners, that could feature on The Bowls Show broadcast on 7Two, Fox Sports Australia and Kayo.

Action	Target Audience	Timing	Communication Vehicle
SEN Media buy	Sporting enthusiasts and bowlers	September-October 20 2023	• SEN radio programs nationally, SEN website and app.
Creation of Nationals online clip to communicate positive aspects of the event to encourage new registration	Competitors, particularly club-based bowlers and spectators	July-August 2023	• Facebook and YouTube
Facebook advertisement promotion of Nationals online clip	Competitors, particularly club-based bowlers and spectators	August - October 2023	• Facebook
Promotion of the event to disability organisations, through active promotion at their major events and through BA's disability partners.	Bowlers with a Disability	July-September 2023	• Promotion of the event to disability organisations, through active promotion at their major events and through BA's disability partners.
'Rinkside Live' live streaming of matches from every session of the 2023 Nationals	Bowls audience	October 6-20, 2023	• Website, Facebook
Professional photographer to capture imagery showcasing the event, clubs and destination.	All stakeholders and general sporting enthusiasts.	October 6-20,2023	• Website, digital and EDM platforms, media outlets

4.5. Use of BA's communication channels to promote key destinations and events

The Nationals website is currently used to host links to Tourism Western Australia specific events, destination and other relevant messaging; this should continue to be a prominent feature of the website, and drivers to it should be incorporated into other communication channels.

Action	Target Audience	Timing	Communication Vehicle
Destinational messaging to feature prominently on the Nationals website, other communication channels to act as a driver to this messaging.	Participants; potential participants; general bowlers.	Ongoing	• Website; • Registration forms; • Social media • EDMs.
Daily participant EDMs to prominently feature destinational messaging.	Participants, general bowlers	October 6-20, 2023	• EDMs.

5. PARTNER ACTIVITY

5.1. State and Territory Associations

The eight state and territory associations will provide considerable promotion and coverage of the Nationals competition and showcase their athletes' success and involvement during the staging of the competition. Bowls Australia will work with each organisation to provide additional supplementary support leading up to the competition, through their website, social media and EDM platforms.

5.2. Corporate partners

It is envisaged, although not confirmed at this stage, that Bowls Australia's valued partners will look to engage and leverage the staging of the Nationals competition through their own platforms and opportunities (both owned and earned). Bowls Australia will work with its partners to actively showcase this event.

6. PUBLIC RELATIONS OPPORTUNITIES

6.1. Opening ceremony or launch

Bowls Australia is prepared to facilitate an opening ceremony or official launch of the event on September 30, with attendance from Bowls Australia's executive and high-profile players, in addition to state and local Government representatives, if it would be valuable from a PR perspective.

6.2. Presentation opportunities

It is envisaged there will ample presentation opportunities throughout the course of the Nationals that can have involvement from state and local Government representatives.

Presentations will occur as follows (dates and timings TBC:

- October 7: Australian Champion of Champion and Australian Under-18 Championships presentations
- October 9: Para Nationals presentation
- October 11: Australian Senior Sides Championships presentation
- October 16: Australia Sides Championships presentation
- October 17: Australian Championships triples presentation
- October 18: Australian Championships pairs presentation
- October 19: Australian Championships fours presentation
- October 20: Australian Championships singles and mixed pairs presentation

7. MARKETING COLLATERAL

7.1. Marketing collateral

Marketing Collateral for the 2023 Nationals has not yet been finalised at the time of preparing this report. Marketing collateral designs featuring Tourism Western Australia logos will be provided to Tourism Western Australia for review.

8. TICKETING AND REGISTRATION

8.1. Ticketing type/price/sale distribution strategies

The 2023 Nationals is a non-ticketed event. Spectator entry to all days of the competition will be provided free-of-charge. Competitors are either selected by their state and territory association or earn entry via qualification and are therefore also not ticketed. Bowls Australia and Broadbeach Bowls Club will of course satisfy all COVID-19 requirements, in relation to planning, entry, sign-in and distancing, if required.

9. SUMMARY & REVIEW

The strategies described within this document are integral to meeting the objectives of the Nationals event overall and BA's obligations to its major event partners.

In the months following the 2023 Nationals' conclusion, BA will undertake a thorough review of all aspects of the event. This review will encompass feedback from participants through post event surveys, as well as Tourism Western Australia feedback and internal operations; this should ensure that the event continues to evolve and grow over the following years, at returns bigger and better than ever to Perth, Western Australia in 2026.

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of June 2025

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
Payments						
EF130830	30/06/2025	TRUSTEE FOR BBBM UNIT TRUST T/AS GROWERS AGRISHOP				2,893.00
			209495 - WEEDING CHEMICAL		2,893.00	
EF131028	30/06/2025	A1 STRONG PTY LTD (WA STRONGMAN EVENTS, GYM, TRAINING &				3,300.00
			136 - CSPINTERIM00033 30% GRANT FUNDING		3,300.00	
EF130335	13/06/2025	AAAC TOWING PTY LTD				1,364.00
			INV-69881 - COLLECTION FEE - OZARK GDNS & SILKEBORG		341.00	
			INV-69894 - COLLECTION FEE - DORCHESTER AVENUE, WARW		341.00	
			INV-69910 - COLLECTION FEE - AMBASSADOR DRIVE, CURRA		341.00	
			INV-69911 - ABANDONDED VEHICLE DOVERIDGE DRIVE, DUNC		341.00	
EF130740	30/06/2025	AAAC TOWING PTY LTD				495.00
			INV-69958 - FAIRISLE PLACE, WARWICK		495.00	
EF130682	30/06/2025	AALIA MERCHANT				121.00
			73 - TEAM RECOGNITION TEAM LUNCH		121.00	
EF130744	30/06/2025	AARCO ENVIRONMENTAL SOLUTIONS PTY LTD				6,339.04
			INV-4677 - REMOVAL ON ACM HILLARYS EXERCISE BEACH		1,605.56	
			INV-4683 - HILLARY'S ANIMAL EXERCISE BEACH		1,605.56	
			INV-4702 - HILLARY'S ANIMAL EXERCISE BEACH		1,568.33	
			INV-4726 - HILLARY'S ANIMAL EXERCISE BEACH		1,559.59	
EF130304	13/06/2025	AARON LARKIN				100.00
			INWE25/25280 - REFUND EPERMIT NO. 1935		100.00	
EF131036	30/06/2025	ABC BLINDS & CURTAINS				1,250.00
			780670 - GREENWOOD SCOUT HALL		1,250.00	
EF130323	13/06/2025	ACADEMIC TASK FORCE				507.00
			INV-17080 - WACE EXAMINATION MATERIALS		507.00	
EF130368	13/06/2025	ACCESS ICON PTY LTD (CASCADA GROUP)				9,952.80
			23079 - GRATED COVER RAISED/FLUSH 25MM WITH LOCK	02722	9,952.80	
EF130785	30/06/2025	ACCESS ICON PTY LTD (CASCADA GROUP)				8,723.00
			23092 - SOAKWELL BASE 2050 X 150 WITH 600 BLOCK	02722	5,436.20	
			23104 - SOAKWELL LINER 1800X1200	02722	3,286.80	
EF130723	30/06/2025	ACTION GLASS & ALUMINIUM				1,327.11
			69735 - MULLALOO KINDY		672.94	
			69917 - ELLERSDALE PARK CLUBROOMS		654.17	
EF130681	30/06/2025	ADAL LOPEZ				778.13
			001-67316-2435 - REIMBURSEMENT OF BUNNINGS PURCHASE		264.80	
			1047591_12/06/2025 - STAFF CONFERENCE BUNNINGS REIMBURSEMENT		264.80	
			1047591_25/06/25 - STAFF CONFERENCE TEAM CELEB		248.53	
EF130668	30/06/2025	ADRIAN HILL				4,879.63
			ALLOW-DM-JUN 2025 - DEPUTY MAYOR ALLOWANCE - JUNE 2025		2,023.13	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			ALLOW-MTG-JUN 2025 - MEETING FEE - JUNE 2025		2,856.50	
EF130329	13/06/2025	ADSAMOTION PTY LTD (BOLLINGER AUTOMATIC CHOICE)	THE			6,187.35
			32290 - AIR KEY 4 BUTTON REMOTE		2,090.00	
			32399 - REACTIVE MATERIALS - STRUCTURE MAINTENAN		4,097.35	
EF130735	30/06/2025	ADSAMOTION PTY LTD (BOLLINGER AUTOMATIC CHOICE)	THE			3,689.90
			32542 - 20 X 2 BUTTON AIR KEYS		1,814.00	
			32628 - TECHNICIAN TO REVIEW EXISTING AIRKEYS		685.90	
			32683 - SUPPLY AND PROGRAMMING 2 BUTTON TRANSMIT		1,190.00	
EF130327	13/06/2025	AHA! CONSULTING T/AS THE TRUSTEE FOR UNIFIED SERVICE TRUST				3,025.00
			I-1383 - FACILITATOR		3,025.00	
EF130419	13/06/2025	AL WANNEROO PTY LTD (WANNEROO MITSUBISHI / WANNEROO ISUZU				238.90
			2034421A - REGISTRATION COSTS		119.45	
			2034424A - REGISTRATION COSTS		119.45	
EF130857	30/06/2025	AL WANNEROO PTY LTD (WANNEROO MITSUBISHI / WANNEROO ISUZU				216,954.75
			2034420A - REGISTRATION COSTS		119.45	
			2034422A - DMAX SX CAB CHASSIS 4X2 WITH CANOPY PVC		53,819.50	
			2034423 - DMAX SX CAB CHASSIS 4X2 WITH CANOPY PVC		53,819.50	
			2034423 REGISTRATION - REGISTRATION COSTS		519.10	
			2034425 - DMAX SX CAB CHASSIS 4X2 WITH CANOPY PVC		53,819.50	
			2034425 REGISTRATION - REGISTRATION COSTS		519.10	
			2034426 - DMAX SX CAB CHASSIS 4X2 WITH CANOPY PVC		53,819.50	
			2034426 REGISTRATION - REGISTRATION COSTS		519.10	
EF131057	30/06/2025	ALBERT JACOB				12,316.70
			ALLOW-MAYOR-JUN 2025 - MAYORAL ALLOWANCE - JUNE 2025		8,092.88	
			ALLOW-MTG-JUN 2025 - MEETING FEE - JUNE 2025		4,284.37	
			JUNE 2025 - MOTOR VEHICLE CONTRIBUTION - JUNE 2025		-60.55	
EF130333	13/06/2025	ALCHEMY SAUNAS PTY LTD				2,640.00
			INV-0631 - CRAIGIE LEISURE CENTRE		2,640.00	
EF130552	13/06/2025	ALINTA				529.75
			113000585 06/06/25 - LOT 8913 WARWICK RD SORRENTO 28 FEB 2025 TO 30 MAY 2025		349.55	
			329000984 04/06/25 - MARINA BVD OCEAN REEF 26/2 - 28/05/25		73.70	
			524001019 23/05/25 - WARRANDYTE DR CRAIGIE 5240010194		56.45	
			937000265 29/05/25 - DAMPIER AVE KALLAROO 20/2 - 23/05/25		50.05	
EF131034	30/06/2025	ALINTA				657.85
			171002585 12/06/25 - MARRI RD DUNCRAIG 1710025852		42.65	
			200001470 12/06/2025 - SFX A16 SAIL TCE HEATHRIDGE 07/03-09/06		69.95	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			375277054 - 50 ELLERSDALE AVE WARWICK 28/04-26/05/25		13.15	
			390066667 020525 - 50 ELLERSDALE AVE WARWICK 31/03-28/04/25		13.15	
			454997947 12/06/2025 - LOT 521 SAIL TCE HEATHRIDGE 07/03-09/06		54.40	
			642498400 29/05/2025 - LOT 507 BOAS AVE COJ 28/04-26/05/25		13.15	
			704999719 09/06/25 - WARWICK COMM HALL 7049997194		132.35	
			704999719 11/03/25 - WARWICK COMM HALL 7049997194		6.95	
			721001796 12/06/25 - EMERALD WAY EDGEWATER 7210017964		77.40	
			803001185 11/06/25 - CALECTASIA ST GREENWOOD 8030011854		46.75	
			870000300 13/06/2025 - 65 ADMIRAL GR HEATHRIDGE 10/03-09/06/25		99.55	
			932822860 09/06/2025 - 20 DORCHESTER AVE WARWICK 04/03-04/06/25		50.05	
			962002342 02/05/2025 - 27 PENISTONE ST GREENWOOD 31/03-01/05/25		18.00	
			962002342 29/05/2025 - 27 PENISTONE ST GREENWOOD 01-26/05/2025		20.35	
EF130311	13/06/2025	ALISON JANE ELSOM				150.00
			INWE25/31588 - REFUND STERILISED DOG 21441		150.00	
EF130704	30/06/2025	ALLISON STOBIE				627.22
			280630 - REFUND CLC MEMBERSHIP		627.22	
EF130320	13/06/2025	ALLWEST TURFING				2,156.00
			54095 - GIBSON PARK PUMP TRACK	04122	2,156.00	
EF130722	30/06/2025	ALLWEST TURFING				17,307.68
			54948 - NEIL HAWKINS PARK	04122	9,504.83	
			54989 - ELCAR DOG PARK	04122	7,802.85	
EF130322	13/06/2025	ALS LIBRARY SERVICES PTY LTD				2,113.14
			122019 - PROFILED STOCK		83.05	
			122020 - PROFILED STOCK		32.64	
			122021 - DISCRETIONARY TITLE SELECTION		9.22	
			122022 - DISCRETIONARY TITLES AS SELECTED		11.49	
			122023 - PROFILED STOCK		52.53	
			122024 - PROFILED STOCK		26.26	
			122025 - PROFILED STOCK		100.93	
			122026 - PROFILED STOCK		28.39	
			122027 - PROFILED STOCK		53.23	
			122028 - PROFILED STOCK		56.79	
			122029 - PROFILED STOCK		299.43	
			122030 - PROFILED STOCK		145.52	
			122031 - PROFILED STOCK		46.13	
			122032 - PROFILED STOCK		62.95	
			122033 - PROFILED STOCK		112.85	
			122034 - PROFILED STOCK		42.58	
			122035 - PROFILED STOCK		42.59	
			122036 - PROFILED STOCK		24.84	
			122415 - PROFILED STOCK		177.47	
			122416 - DISCRETIONARY TITLES AS SELECTED		55.82	
			122417 - CUSTOMER SUGGESTED PURCHASES		31.94	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			122418 - DISCRETIONARY TITLE SELECTION		24.84	
			122419 - CUSTOMER SUGGESTED PURCHASES		23.42	
			122420 - DISCRETIONARY TITLE SELECTION		12.06	
			122421 - PROFILED STOCK		19.16	
			122422 - PROFILED STOCK		46.14	
			122423 - PROFILED STOCK		77.37	
			122424 - PROFILED STOCK		22.71	
			122425 - PROFILED STOCK		26.26	
			122426 - PROFILED STOCK		51.10	
			122427 - PROFILED STOCK		46.85	
			122428 - PROFILED STOCK		36.37	
			122429 - PROFILED STOCK		141.48	
			122430 - PROFILED STOCK		31.94	
			122431 - PROFILED STOCK		56.79	
EF130727	30/06/2025	ALS LIBRARY SERVICES PTY LTD				1,219.95
			122037 - DISCRETIONARY TITLE SELECTION		11.22	
			122790 - PROFILED STOCK		88.72	
			122791 - DISCRETIONARY TITLE SELECTION		12.06	
			122792 - TITLES AS SELECTED		68.85	
			122793 - PROFILED STOCK		35.49	
			122794 - DISCRETIONARY TITLE SELECTION		12.06	
			122795 - PROFILED STOCK		42.58	
			122796 - PROFILED STOCK		107.29	
			122797 - PROFILED STOCK		71.68	
			122798 - PROFILED STOCK		28.39	
			122799 - PROFILED STOCK		23.42	
			122800 - PROFILED STOCK		19.16	
			123152 - PROFILED STOCK		132.01	
			123153 - PROFILED STOCK		24.13	
			123154 - TITLES AS SELECTED		31.93	
			123155 - PROFILED STOCK		68.15	
			123156 - PROFILED STOCK		43.19	
			123157 - PROFILED STOCK		56.78	
			123158 - PROFILED STOCK		23.42	
			123159 - PROFILED STOCK		28.39	
			123160 - PROFILED STOCK		28.39	
			123161 - PROFILED STOCK		39.04	
			123162 - PROFILED STOCK		61.05	
			123163 - PROFILED STOCK		63.89	
			123164 - PROFILED STOCK		63.89	
			123165 - PROFILED STOCK		22.71	
			123166 - PROFILED STOCK		12.06	
EF130331	13/06/2025	ALSCO PTY LIMITED				1,383.04
			CPER2512880 - YEAR 1 - HYGIENE SERVICES CLC		1,383.04	
EF130737	30/06/2025	ALSCO PTY LIMITED				202.69
			CPER2515469 - WOC CLEANING GENERAL EXT MATERIAL PURC		202.69	
EF130332	13/06/2025	AMPOL AUSTRALIA PETROLEUM PTY LTD				61,618.80
			1006985 - FUEL IMPORT 03/06/2025		61,618.80	
EF130839	30/06/2025	AMY MARIE PEREJUAN-CAPONE				557.50

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			154 - JUDGES FEE CAE		557.50	
EF130730	30/06/2025	ANDREW HUFFER & ASSOCIATES PTY LTD				3,751.00
			INV-0128 - ELECTED MEMBER STRATEGIC DAY		3,751.00	
EF130718	30/06/2025	ANGELA WALKER				100.00
			INWE - PARKING PERMIT REFUND		100.00	
EF130699	30/06/2025	ANNABELLA FREEMAN				94.85
			45984 - REFUND VENUE BOOKING		94.85	
EF130742	30/06/2025	APP CORPORATION PTY LIMITED (THE APP GROUP)				49,688.10
			191038 - LOCAL PLANNNING STRATEGY REVIEW	02524A	49,688.10	
EF130736	30/06/2025	APPLIANCE SERVICE AGENTS PTY LTD				159.00
			23350 - WARWICK CC REPAIR OVEN		159.00	
EF130741	30/06/2025	ARBORICULTURAL ASSOCIATION OF WESTERN AUSTRALIA INC.				440.00
			INV-0205 - SEMINAR BENETH THE CANOPY		440.00	
EF130318	13/06/2025	ARTEIL WA PTY LTD				986.70
			91723 - SAPPHIRE MK1 (ADJ ARMS) HD TILTAMATIC SE		578.60	
			92182 - SAPPHIRE MK4 STOOL KAKADU STORM		408.10	
EF130720	30/06/2025	ARTEIL WA PTY LTD				772.20
			92271 - SAPHIRE MK1 NO ARMS IMPACT BACK		772.20	
EF130688	30/06/2025	ARTHUR JONES				58.30
			INWE25/26975 - REFUND OVERCHARGED PARKING FEE		58.30	
EF130739	30/06/2025	ARTISAN ALLEY PTY. LTD. (GATHER FOODS)				2,372.70
			7095 - CATERING FOR CULTURAL AWARENESS TRAINING		937.20	
			7390 - CATERING 19 JUNE 2025		1,435.50	
EF131035	30/06/2025	ARTREF PTY LTD				1,087.49
			171961 - HP730 MAGENTA		1,087.49	
EF130734	30/06/2025	ARTS EDGE PTY LTD				1,669.80
			182595 - SCAN 22 ART WORKS		1,669.80	
EF130319	13/06/2025	ASLAB PTY LTD				12,367.08
			26263 - WATERFORD DRIVE, HILLARYS.	02622	2,737.02	
			26264 - IOLANTHE DRIVE, DUNCRAIG.	02622	1,147.74	
			26277 - WARWICK RD ASPHALT CORES	02622	1,664.08	
			26278 - WARWICK RD ASPHALT CORES	02622	2,475.66	
			26279 - WARWICK RD ASPHALT CORES	02622	4,342.58	
EF130721	30/06/2025	ASLAB PTY LTD				50,276.60
			25906 - VARIOUS LOCATIONS	02622	50,276.60	
EF130317	13/06/2025	ASPHALTECH PTY LTD				391,744.49
			19362 - WARWICK RD DUNCRAIG	00723	391,744.49	
EF130719	30/06/2025	ASPHALTECH PTY LTD				713,092.46
			19389 - AC7 7MM GRANITE NOMINAL MIX SIZE - SUPPL	00723	3,184.30	
			19399 - JOONDALUP DR/TREETOP AVE EDGEWATER	00723	49,003.42	
			19403 - LIFTING AND RELAYING OF PAVERS	00723	7,192.34	
			19404 - UP TO 50M CUTTING, REMOVAL AND DISPOSAL	00723	23,935.76	
			19405 - 51 TO 250M SUPPLY AND LAY MOUNTABLE KERB	00723	14,208.96	

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LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of June 2025

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			19406 - 51 TO 250M INSTALLATION OF 600MM CROSSOV	00723	35,899.76	
			19407 - UP TO 50M INSTALLATION OF 600MM CROSSOVE	00723	14,006.77	
			19408 - WARBLER CLOSE EDGEWATER	00723	9,872.30	
			19409 - UP TO 50M SUPPLY AND LAY SEMI MOUNTABLE	00723	8,462.69	
			19410 - 51 TO 250M INSTALLATION OF 600MM CROSSOV	00723	49,796.37	
			19411 - 51 TO 250M INSTALLATION OF 600MM CROSSOV	00723	15,144.19	
			19412 - LIFTING AND RELAYING OF PAVERS	00723	15,631.98	
			19413 - 51 TO 250M INSTALLATION OF 600MM CROSSOV	00723	35,959.83	
			19414 - REMOVE AND DISPOSE OF EXCESS PAVERS	00723	93,163.33	
			19415 - 51 TO 250M CUTTING, REMOVAL AND DISPOSAL	00723	70,934.02	
			19416 - 51 TO 250M CUTTING, REMOVAL AND DISPOSAL	00723	29,732.14	
			19417 - LIFTING AND RELAYING OF PAVERS	00723	44,329.03	
			19418 - WARNER DRIVE PADBURY	00723	58,987.05	
			19420 - OPAL DRIVE EDGEWATER	00723	86,562.08	
			19426 - TRAFFIC CONTROL CPI ADJUSTMENT	00723	47,086.14	
EF130726	30/06/2025	AUSCORP IT				1,249.18
			INV-00040826 - BROTHER HL-L8240CDW COLOUR LASER PRINTER		1,249.18	
EF130336	13/06/2025	AUSTGUARDS AND PATROLS SERVICES PTY LTD				5,952.44
			COJ0063 - STATIC GUARD ATTENDANCE MONDAY - FRIDAY	VP339453	701.90	
			COJ0064 - INITIAL GUARD RESPONSE FIRST 30 MINUTES	VP339453	2,206.82	
			COJ0065 - GATES LOCK AND UNLOCK MAY 2025	VP339453	3,043.72	
EF130713	30/06/2025	AUSTIN NOLAN				609.00
			113542 - RATES REFUND		609.00	
EF130731	30/06/2025	AUSTRALASIAN EVENTS PTY LTD (ACE SECURITY AND EVENTS SERVICE				561.00
			11794 - SECURITY - SERVICE CLUBS REC 4 JUNE 2025		280.50	
			11795 - SECURITY FOR CIVIC CHAMBERS MTA EVENT		280.50	
EF130285	13/06/2025	AUSTRALASIAN FLEET MANAGERS ASSOC				499.00
			1029547 - YEARLY SUBSCRIPTION TO AFMA TO JULY 2025		499.00	
EF130551	13/06/2025	AUSTRALIA POST				36,148.99
			1014043699 - MAY 2025		19,468.54	
			1014044349 - MAY 2025		16,679.45	
			1014054726 - RATING SERVICES		1.00	
EF130321	13/06/2025	AUSTRALIAN AIRCONDITIONING SERVICES P/L				13,535.29
			81947 - COJ FLEUR FREAME PAVILLION	02822	6,461.08	
			81958 - COJ WARWICK COMMUNITY	02822	281.05	
			81984 - COJ CURRAMBINE COMMUNITY	02822	2,046.66	
			82009 - COJ ADMIN BUILDING	02822	107.80	
			82027 - COJ LOTTERIES HOUSE	02822	4,099.70	
			82030 - COJ CRAIGIE LEISURE CENTRE	02822	107.80	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			82038 - COJ CURRAMBINE COMMUNITY CENTRE	02822	107.80	
			82102 - CHICHESTER PARK CLUBROOMS	02822	215.60	
			82127 - DUNCRAIG LIBRARY TOILETS	02822	107.80	
EF130724	30/06/2025	AUSTRALIAN AIRCONDITIONING SERVICES P/L				273,053.44
			74344 - CIVIC CENTRE CHILLER UPGRADE AND REPLACE		10,461.00	
			74344 - CIVIC CENTRE CHILLER UPGRADE AND REPLACE	01724	159,020.40	
			81750 - CLC - MAINTENANCE	02822	4,180.00	
			82168 - COJ ADMIN BUILDING	02822	6,151.75	
			82195 - DUNCRAIG COMMUNITY HALL	02822	161.70	
			82208 - CLC - FAN CONTROL	02822	161.70	
			82216 - MAINTENANCE AUSTRALIAN AIRCONDITIONING	02822	684.59	
			82217 - MAINTENANCE CONNOLLY COMMUNITY CENTRE	02822	241.44	
			82218 - MAINTENANCE ADMIN OFFICE	02822	249.76	
			82310 - HEATHRIDGE LC REMOVE BALL	02822	161.70	
			82311 - ADMIN MISSING CEILING TILE	02822	215.60	
			82328 - WARWICK CCC REPAIR AIR CON	02822	107.80	
			82354 - WOC - HEATING	02822	161.70	
			82375 - COJ SORRENTO/DUNCRAIG LIBRARY	02822	3,502.40	
			82441 - BMS SOFTWARE PROGRAMMING UPGRADE	02822	82,098.50	
			COJ310525 - DIRECT DIGITAL CONTROLS (BMS) CRAIGIE LE	02822	5,493.40	
EF130550	13/06/2025	AUSTRALIAN INSTITUTE OF MANAGEMENT				7,217.00
			7172878 - WOMEN IN LEADERSHIP 9/6 - 23/6/25		1,717.00	
			M33-25 - CORPORATE GOLD SUBSCRIPTION		5,500.00	
EF131033	30/06/2025	AUSTRALIAN INSTITUTE OF MANAGEMENT				4,545.00
			7174693 - INSPIRATIONAL LEADER SERIES: 10/06/2025		130.00	
			7174899 - AIM WA LEADING SELF		1,717.00	
			7175063 - EFFECTIVE WORKPLACE RELATIONS		687.00	
			7175064 - BUILDING YOUR COACHING SKILLS		1,175.00	
			7175125 - ROB UHRHANE - AIM WA EXCEL FORMULAS		418.00	
			7175519 - EXCEL FORMULAS & FUNCTIONS - AALIA M		418.00	
EF130996	30/06/2025	AUSTRALIAN MARKET & SOCIAL RESEARCH SOCIETY LTD (THE				220.00
			914150 - BEST OF HUMAN INSIGHTS CONFERENCE 2024		220.00	
EF130330	13/06/2025	AUSTRALIAN REPTILE RESCUE SERVICES PTY LTD				440.00
			1527 - 1.5 HOUR SNAKE AND REPTILE AWARENESS		440.00	
EF130326	13/06/2025	AXIIS CONTRACTING PTY LTD				22,051.46
			8959 - BALANUS PARK HEATHRIDGE	02121	16,047.29	
			8961 - DIAMOND DRIVE OCEAN REEF	02121	3,613.31	
			8963 - DAYTONA DR ILUKA	02121	789.80	
			8987 - HOOD TCE SORRENTO	02121	1,601.06	
EF130729	30/06/2025	AXIIS CONTRACTING PTY LTD				6,493.95

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			8960 - ACHILLES LOOP ILUKA	02121	2,066.10	
			9056 - PENISTONE TENNIS COURTS GREENWOOD	02121	533.81	
			9057 - KINGSLEY PLAY GROUP	02121	2,119.33	
			9061 - DRAYTON GREEN WAY KINGSLEY	02121	1,774.71	
EF130725	30/06/2025	AZAWAY				880.00
			2846 - OXLEY AVENUE, PADBURY		880.00	
EF131031	30/06/2025	B TUCKER & T.S TUCKER (YALKARANG CONSULTING)				1,237.50
			INV-0541 - NOONGAR LANGUAGE CLASS AFTERNOON		1,237.50	
EF130529	13/06/2025	BAIMONT PTY LTD (URIMAT AUSTRALIA WATERWISE TECHNOLOGY)				486.20
			INV-0173 - RM - PLUMBING EXT MATERIAL PURC		486.20	
EF130353	13/06/2025	BAKING CLUB PTY LTD				660.00
			INV-0057 - CITY OF JOONDALUP CONFERENCE		660.00	
EF130987	30/06/2025	BARONESS HOLDINGS PTY LTD (TREE PLANTING AND WATERING)				51,814.40
			INV-2246 - PERCY DOYLE PARK		4,875.20	
			INV-2286 - INSTALL COJ SUPPLIED TREE IN SOFT SCAPES	VP428153	46,939.20	
EF130554	13/06/2025	BAYCORP (WA) PTY LIMITED				10.00
			INV 2700 - POUNDAGE FEE		10.00	
EF131038	30/06/2025	BAYCORP (WA) PTY LIMITED				218.50
			INV 2736 - POUNDAGE FEE		18.50	
			INV 2737 - POUNDAGE FEE		200.00	
EF130343	13/06/2025	BCE SURVEYING PTY LTD				4,730.00
			15806 - BOUNDARY RE-ALIGNMENT SUBDIVISION		4,730.00	
EF130703	30/06/2025	BELINDA AND MARC KEENAN				1,168.97
			145156 - RATES REFUND PN 145156		1,168.97	
EF130944	30/06/2025	BENJAMIN ROBERT REYNOLDS				8,500.00
			144160 - VIDEOGRAPHY FOR ELEARNING		8,500.00	
EF130756	30/06/2025	BIBLIOTHECA RFID LIBRARY SYSTEMS AUSTRALIA PTY LTD				10,699.78
			INV-AU06478 - ANNUAL SOFTWARE MAINTENANCE		7,640.30	
			INV-AU06479 - ANNUAL MAINTENANCE ON WOODVALE RFID		3,059.48	
EF130339	13/06/2025	BIG W				249.30
			TI-03FE7-178D6F - LITTLE SWIMMER NAPPIES FOR RETAIL SALE		199.00	
			TI-03FE7-178D77 - GROCERY ITEMS		50.30	
EF130749	30/06/2025	BIG W				691.25
			TI-03FE7-178D78 - CATERING ITEMS		59.20	
			TI-03FE7-178D79 - CLOTHING AND DECORATIVE ITEMS		136.85	
			TI-03FE7-178D7A - VARIOUS ITEMS		475.20	
			TI-03FE7-178D7B - BATTERIES AS SELECTED		20.00	
EF130348	13/06/2025	BIZFURN EXPRESS AUSTRALIA PTY LTD				3,242.80
			WAE127936/01 - PURCHASE AND DELIVERY 8 CHAIRS AS QUOTED		3,242.80	
EF130752	30/06/2025	BLADON W A PTY LTD				836.00
			BWAI62315 - BLACK FIDGET SPINNER		836.00	
EF130745	30/06/2025	BOC LIMITED				169.96

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			4039239513 - CLC - SUPPLY OF MEDICAL OXYGEN		49.91	
			4039301249 - RENTAL - IND. CYLINDERS		120.05	
EF130750	30/06/2025	BOFFINS BOOKSHOP				703.65
			INV0211731 - REFERENCE MATERIALS AS SELECTED		703.65	
EF130763	30/06/2025	BORN IN A TAXI PTY LTD				3,960.00
			INV-2866 - LITTLE FEET FESTIVAL		3,960.00	
EF130569	13/06/2025	BOROVINA FAMILY TRUST T/AS IMPACT PANEL & PAINT				1,000.00
			16517 - CLAIM NUMBER MO0081913, 1IDQ647		1,000.00	
EF131054	30/06/2025	BOROVINA FAMILY TRUST T/AS IMPACT PANEL & PAINT				1,000.00
			16522 - CLAIM MO0082011		1,000.00	
EF130361	13/06/2025	BORRELLO FAMILY TRUST T/AS CARRAMAR RESOURCE INDUSTRIES				3,261.28
			INV-98890 - SCHEDULE MATERIALS - TURF RENOVATION		1,056.00	
			INV-99728 - EARTHWORKS - EXT MAT		184.80	
			INV-99739 - RECEIPT OF CONSTRUCTION WASTE AT CONTRAC	VP297220	2,020.48	
EF130777	30/06/2025	BORRELLO FAMILY TRUST T/AS CARRAMAR RESOURCE INDUSTRIES				646.80
			INV-100041 - FORREST PARK IRRIGATION		184.80	
			INV-100495 - BRICKIES SAND		462.00	
EF130346	13/06/2025	BOS CIVIL PTY LTD				568,446.10
			INV-000866 - JOONDALUP & LAKESIDE DRV		568,446.10	
EF130754	30/06/2025	BOYA EQUIPMENT PTY LTD				1,177.29
			46394 - PARTS ONLY		1,177.29	
EF130957	30/06/2025	BRADY AUSTRALIA PTY LTD T/AS SETON AUSTRALIA PTY LTD				685.37
			9359137851 - YOUTH TROLLEYS		685.37	
EF130743	30/06/2025	BRANDON RODGERS (ARTSIE STUDIO)				250.00
			MA00873_12/06/25 - BOTANICAL WATERCOLOURS WORKSHOP		250.00	
EF130759	30/06/2025	BRIGHTMARK GROUP PTY LTD				53,649.79
			5183 - CLEANING FOR CRAIGIE LEISURURE CENTRE	02123	53,649.79	
EF130674	30/06/2025	BROLLY AUSTRALASIA PTY LTD				10,137.60
			INV-2025636 - JUGGLER PLAN		10,137.60	
EF130347	13/06/2025	BROWNES FOODS OPERATIONS PTY LIMITED				458.29
			18436007 - MILK FOR ADMIN TEA ROOMS		192.04	
			18436014 - WEEKLY MILK SUPPLY JOO LIBRARY		25.03	
			18448346 - MILK FOR ADMIN TEA ROOMS		216.19	
			18448348 - WEEKLY MILK SUPPLY JOO LIBRARY		25.03	
EF130760	30/06/2025	BROWNES FOODS OPERATIONS PTY LIMITED				504.50
			18461051 - MILK FOR ADMIN TEA ROOMS		216.19	
			18461052 - WEEKLY MILK SUPPLY JOO LIBRARY		25.03	
			18474223 - MILK FOR ADMIN TEA ROOMS		216.19	
			18474225 - JOONDALUP LIBRARY		22.06	
			18487547 - WEEKLY MILK SUPPLY JOO LIBRARY		25.03	
113482	18/06/2025	BRUCE EDE				61.65
			BPU25/0073 - REFUND BUILDING SERVICES LEVY		61.65	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF130345	13/06/2025	BUFFALO SOLUTIONS PTY LTD				429.00
			INV-0826 - COACHING		429.00	
EF130758	30/06/2025	BUFFALO SOLUTIONS PTY LTD				1,733.60
			INV-0833 - LLEADERSHIP COACHING 05/06/25		866.80	
			INV-0852 - LEADERSHIP COACHING		433.40	
			INV-0855 - LLEADERSHIP COACHING		433.40	
EF130349	13/06/2025	BUNNINGS GROUP LIMITED (TOOL KIT DEPOT)				246.00
			SI284084 - LANDSCAPING SUPPLIES		40.00	
			SI284251 - REACTIVE MATERIALS - DRAINAGE MAINTENANC		206.00	
EF130762	30/06/2025	BUNNINGS GROUP LIMITED (TOOL KIT DEPOT)				858.70
			SI288043 - TOOLS AND HARDWARE		353.20	
			SI288404 - KIK1855 TOOL KIT 120P		317.00	
			SI288535 - TOOLS AND MATERIALS		42.00	
			SI288747 - IRRIGATION MAINTENANCE ITEMS		146.50	
EF130338	13/06/2025	BUNNINGS PTY LTD				1,832.81
			2010/01663416 - TOOLS AND HARDWARE		207.45	
			2435/01105261 - STORAGE		639.00	
			2435/01481069 - TOOLS AND HARDWARE		29.45	
			2435/01482870 - HARDWARE ITEMS		12.34	
			2435/01486321 - HARDWARE ITEMS		91.34	
			2435/01486970 - HARDWARE ITEMS		22.35	
			2435/01492010 - TOOLS AND HARDWARE		187.03	
			2435/01502369 - HARDWARE ITEMS		84.75	
			2435/01503296 - HARDWARE ITEMS		108.58	
			2435/01503905 - HARDWARE ITEMS		65.64	
			2435/01506416 - HARDWARE ITEMS		55.88	
			2435/01507108 - HARDWARE ITEMS		85.21	
			2435/01599321 - TOOLS AND HARDWARE		136.87	
			2435/01599502 - HARDWARE ITEMS		106.92	
EF130747	30/06/2025	BUNNINGS PTY LTD				2,626.29
			2435/00192436 - MATERIALS		23.50	
			2435/01119445 - PLANTS AND POTS		321.51	
			2435/01495255 - SCHEDULE MATERIALS - LANDSCAPING MAINT		294.08	
			2435/01519403 - MATERIALS		47.25	
			2435/99868274 - - WATERWISE GARDENING WORKSHOP		1,616.00	
			2435/99875698 - MATERIALS		323.95	
EF131037	30/06/2025	BUSINESS NEWS				2,750.00
			IN-010539 - CORPORATE TABLE - INDIGENOUS BUSINESS		2,750.00	
EF130755	30/06/2025	C.P BRIGHT & D.G BRIGHT T/AS REGEN ENVIRONMENTAL SERVICES	4			1,596.65
			25/271 - PLANTS		1,596.65	
EF130853	30/06/2025	CALL ASSOCIATES PTY LTD (CONNECT CENTRE SERVICES)	NCT CALL			1,998.48
			119278 - CONTRACT 3462 FOR 04/2025		1,998.48	
EF130364	13/06/2025	CAMPAIGN MONITOR PTY LTD				20,846.10
			INV-CM132140 - STAFF SMS & ANNUAL RENEWAL		20,846.10	
EF130778	30/06/2025	CANFORD HOSPITALITY CONSULTANTS PTY LTD				11,000.00
			75604 - CONSULTANCY - BURNS BEACH RFQ		11,000.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF130659	30/06/2025	CANON FINANCE				492.38
			571365 - 2024-25 LEASE OF DR6030C A3 SCANNER		246.19	
			571573 - 2024-25 LEASE OF DR6030C A3 DESKTOP		246.19	
EF130466	13/06/2025	CANON PRODUCTION PRINTING AUSTRALIA PTY LTD (OCE-AUSTRALIA)				121.46
			INV-92169 - 2024-25 MAINTENANCE OF OCE TSC4 DIGITAL		121.46	
EF130787	30/06/2025	CANOPI ONLINE PTY LTD				41,580.00
			2001 - MICROLEARNING		36,190.00	
			2006 - MICROLEARNING - 2 ENROLMENTS		5,390.00	
EF130773	30/06/2025	CARCARE MOTOR COMPANY PTY LTD T/AS CARCARE JOONDALUP				1,914.00
			39412 - BATTERY REPLACEMENT 1GSL227		338.00	
			39562 - PARTS & REPAIR MOWER		398.00	
			39738 - PARTS & REPAIR 1HWY906		75.00	
			39745 - PARTS & REPAIR 1HPD029		195.00	
			39767 - PARTS & REPAIR 1ICZ340		360.00	
			39774 - PARTS & REPAIR 1GPR526		548.00	
EF130626	19/06/2025	CAROLYN JOY FAMILY TRUST T/AS PARTY PLUS JOONDALUP				762.50
			220630 - HIRE INTO WHITFORDS CITY		762.50	
EF130786	30/06/2025	CARRIAGE MOTORS PTY LTD (OSBORNE PARK HYUNDAI)				50,863.05
			15757 - STARIA VAN 1IQL341		50,863.05	
EF131040	30/06/2025	CARROLL & RICHARDSON FLAGS				1,430.77
			159103 - FLAGPOLE & FLAGS COJ BUILDING		1,430.77	
EF130774	30/06/2025	CAT WELFARE SOCIETY INC (CAT HAVEN)				396.00
			CH253108 - MONTHLY CAT ADOPTION ADVICE		396.00	
EF131003	30/06/2025	CATHRYN LOUISE URQUHART				660.00
			CLU20253948 - ADAPTIVE RESILIENCE ON 26/06/2025		660.00	
EF130939	30/06/2025	CEI PTY LIMITED T/AS RAECO				5,984.00
			604691 - NEW BOOK STAND		2,530.00	
			604784 - OFFICE FURNITURE		3,454.00	
EF130301	13/06/2025	CELINA HOOK				136.00
			198282 - REFUND SUMMER CR 2024/25		136.00	
EF130360	13/06/2025	CENTRAL REGIONAL TAFE				3,774.33
			I0031868 - ROC 1 TRAINING		2,735.70	
			I0031869 - ROC2 TRAINING 27-30 MAY		1,038.63	
EF130776	30/06/2025	CENTRAL REGIONAL TAFE				4,102.20
			I0032525 - DOG CAT MANAGEMEN		4,102.20	
EF130733	30/06/2025	CENTRECARE INC (ACCESS WELLBEING SERVICES)				198.00
			SI-0009711 - MANAGER INITIATED REFERRAL ID:11423		198.00	
EF130371	13/06/2025	CHARGEFOX PTY LTD				60.50
			3564306 - ELECTRIC VEHICLES		60.50	
EF130585	13/06/2025	CHIN SAN ANG T/AS CHIN SAN SANNY ANG SANNYS ORIGAMI				297.00
			46 - PRESENTER ENGAGEMENT AT EXPO		297.00	
EF130701	30/06/2025	CHRIS JANSEN				162.50
			1053754 - TEAM BUILDING LUNCH		162.50	
EF130594	19/06/2025	CHRIS LEIGH				261.49

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			1041716_10/06/25 - REIMBURSEMENT EXPENSES PIA CONGRESS		261.49	
EF130655	30/06/2025	CHRISTINE HAMILTON-PRIME				2,856.50
			ALLOW-MTG-JUN 2025 - MEETING FEE - JUNE 2025		2,856.50	
EF130531	13/06/2025	CHRISTOPHER JAMES VELIOS (XL LINEMARKING)				2,687.30
			1929 - LINEMARK WARRANDYTE CARPARK CRAIGI	VP406303	2,687.30	
EF130630	19/06/2025	CHRISTOPHER JAMES VELIOS (XL LINEMARKING)				1,790.25
			1762 - LYMBURNER AVE HILLARYS	VP406303	1,064.25	
			1937 - WATERFORD DRIVE HILLARYS	VP406303	726.00	
EF130843	30/06/2025	CHRISTOPHER JOHN HUMMEL				2,550.00
			MH00277_11/06/2025 - ACQUISITION OF ARTWORK		2,550.00	
EF130577	13/06/2025	CHRISTOPHER MAY				84.33
			JUNE 2025 - EXPENSE REIMBURSEMENT - JUNE 2025		84.33	
EF131064	30/06/2025	CHRISTOPHER MAY				2,856.50
			ALLOW-MTG-JUN 2025 - MEETING FEE - JUNE 2025		2,856.50	
EF131039	30/06/2025	CHURCHES OF CHRIST SPORT & RECREATION ASSOCIATION INC				3,182.00
			2013180 - ELECTRICITY EXPENSE FOR W/B28/2-31/05/25		3,182.00	
EF130884	30/06/2025	CINTHYA LOVIN				3,280.00
			2480 - GRAPHIC WORK VARIOUS		3,280.00	
113491	25/06/2025	CITY OF BELMONT				8,000.00
			26118 - HSR CONFERENCE CHARGES		8,000.00	
EF131041	30/06/2025	CITY OF WANNEROO				27,464.66
			203175 - NORTHERN BEACHES ALLIANCE		8,690.00	
			203176 - NORTHERN BEACHES ALLIANCE		18,774.66	
EF130662	30/06/2025	CIVIC LEGAL PTY LTD				38,461.01
			509348 - LEGAL ADVICE REF INV 514374		-8,800.00	
			513809 - ADVICE FOR MISCONDUCT ALLEGATIONS		4,148.93	
			514374 - LEGAL ADVICE		43,112.08	
EF130770	30/06/2025	CIVICA PTY LTD				9,100.96
			C/LA042551 - SPYDUS TRANSFER TO SAAS YEAR 2		1,610.40	
			C/LA042681 - MIGRATION OF LOCAL HISTORY ACCESS		7,490.56	
EF130769	30/06/2025	CLEANAWAY PTY LTD T/AS CLEANAWAY				108,802.76
			21850879 - CONTAINERISED BULK HARD WASTE - COLLECTI	00824A	108,802.76	
EF130359	13/06/2025	CLEVERPATCH PTY LTD				91.13
			582284 - VARIOUS CRAFT SUPPLIES		91.13	
EF130366	13/06/2025	CMAK TECHNOLOGIES PTY LTD (CMAKTECH)				5,243.22
			2788 - COLLIER PASS		194.22	
			2850 - WOC ENGINEER		297.00	
			2856 - UPGADE TO GENETEC SECURITY CENTER 5.13		4,455.00	
			2857 - INVESTIGATE ANPR CAMERA ON COLLIER PASS		297.00	
EF130782	30/06/2025	CMAK TECHNOLOGIES PTY LTD (CMAKTECH)				315,878.97
			2822 - NEW TICKETLESS ANPR AND INTERCOM SYSTEM		176,116.94	

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			2854 - SUPPLY AND INSTALL ONE INTERCOM		15,129.06	
			2870 - REID PROMENADE CAR PARK	VP437320	2,240.37	
			2871 - REPLACE EXTERNAL VMS SIGNS		121,416.35	
			2877 - RECTIFICATION CAMERA 06		357.50	
			2878 - RECTIFICATION OF CCTV22 CONNECTIVITY		206.25	
			2883 - RECTIFICATION OF CCTV29 CONNECTIVITY		412.50	
EF130767	30/06/2025	COATES HIRE OPERATIONS PTY LTD				4,123.09
			24079172 - PERCY DOYLE CONTAINER HIRE		4,123.09	
EF130355	13/06/2025	COCKBURN WETLANDS EDUCATION CENTRE INC				250.00
			2151 - WA WETLAND CONFERENCE 2025		250.00	
EF130771	30/06/2025	COMMERCIAL AQUATICS AUSTRALIA				8,450.75
			34440 - CRAIGIE LEISURE STRAINER BASKETS	01823	4,625.50	
			34441 - CRAIGIE LEISURE PUMPS	01823	2,937.00	
			34445 - CRAIGIE LEISURE HEATING PUMP	01823	451.00	
			34500 - JUNE MONTHLY SERVICE - CRAIGIE LEISURE C	01823	437.25	
EF130631	19/06/2025	COMMITTEE FOR PERTH				7,260.00
			INV-3485 - ANNUAL BRONZE MEMBERSHIP APR 25 - MAR 26		7,260.00	
EF130775	30/06/2025	COMMON GROUND TRAILS PTY LTD				239,527.20
			INV-181814 - PROGRESS CLAIM 10 - PERCY DOYLE	02823	239,527.20	
EF130973	30/06/2025	COMMUNITY RESOURCES LIMITED (SOFT LANDING)				56,834.80
			CCM04792 - INV 95340		-198.00	
			INV95339 - COLLECTION OF BULK FURNITURE - BULK FURN	01924	41,696.60	
			INV95340 - PROCESSING OF WHITE GOODS - REFRIGERANT	01924	15,336.20	
EF130354	13/06/2025	COMPAC MARKETING (AUSTRALIA) PTY LTD				4,389.00
			65867 - ENDEAVOUR ROAD, HILLARYS		1,210.00	
			65868 - PLANNING CONSULTATION SIGNAGE DA25/0332		1,650.00	
			65877 - DUNCRAIG LIBRARY SIGN - WINTER GUIDE		1,529.00	
EF130766	30/06/2025	COMPAC MARKETING (AUSTRALIA) PTY LTD				253.00
			65991 - OVERLAY STICKERS		253.00	
EF130667	30/06/2025	COMPLETE APPROVALS				61.65
			BPU25/0234 - CANCELLED APPLICATION MYKONOS VIEW ILUKA		61.65	
EF131043	30/06/2025	CONSTABLE CARE CHILD SAFETY FOUNDATION INC				33,396.00
			INV-2041 - CONSTABLE CARE PROGRAM YR 3		33,396.00	
EF130367	13/06/2025	CONSTRUCT PAVING SERVICES PTY LTD				13,726.37
			505 - RAVEN LN	01422	8,348.17	
			506 - WOC UNDERCOVER AREA	01422	1,075.00	
			507 - WEST COAST HIGHWAY	01422	4,303.20	
EF130784	30/06/2025	CONSTRUCT PAVING SERVICES PTY LTD				13,433.17
			508 - WARRINGAH PLACE KALLAROO	01422	719.62	
			509 - CENTRAL WALK JOONDALUP	01422	537.90	
			510 - MCLARTY AND SHENTON AVE JOONDALUP	01422	4,054.71	

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			511 - REMOVE EXISTING BRICKPAVERS AND RELAY IN	01422	1,421.27	
			512 - ILUKA SPORTS COMPLEX	01422	1,474.44	
			513 - WATTLEBIRD LOOP JOONDALUP	01422	1,434.40	
			514 - CHARING CROSS JOONDALUP	01422	1,843.05	
			515 - CHRISTCHUCH TCE CURRAMBINE	01422	1,434.40	
			516 - CUTTING AND REMOVAL/DISPOSAL OF BRICKS	01422	513.38	
EF130788	30/06/2025	CORE HUB PTY LTD (CORE INNOVATION HUB)				9,900.00
			INV-0065 - AARP START PROGRAM		9,900.00	
113465	6/06/2025	CORPORATE SERVICES PETTY CASH				451.35
			PETTY CASH W/E 6/6/25 - PETTY CASH REIMBURSEMENT		451.35	
113473	12/06/2025	CORPORATE SERVICES PETTY CASH				1,015.45
			PETTY CASH W/E 13/06/25 - REIMBURSEMENT OF PETTY CASH		1,015.45	
113487	18/06/2025	CORPORATE SERVICES PETTY CASH				1,120.55
			PETTY CASH W/E 20/06025 - REIMBURSEMENT OF PETTY CASH		1,120.55	
113490	25/06/2025	CORPORATE SERVICES PETTY CASH				1,144.75
			PETTY CASH W/E 27/06/25 - REIMBURSEMENT OF PETTY CASH		1,144.75	
EF130781	30/06/2025	COSKUN HOLDINGS PTY LTD (BERMUDA CAFE)				3,158.20
			INV-1298 - CATERING FOR THE STAFF CONFERENCE		3,158.20	
EF130424	13/06/2025	CR NIGEL JONES				224.83
			MAY 2025 - EXPENSE REIMBURSEMENT - MAY 2025		224.83	
EF130867	30/06/2025	CR NIGEL JONES				3,081.59
			ALLOW-MTG-JUN 2025 - MEETING FEE - JUNE 2025		2,856.50	
			EXPENSE REIMBURSEMENT - JUNE 2 - EXPENSE REIMBURSEMENT - JUNE 2025		172.59	
			EXPENSE REIMBURSEMENT-JUNE 25 - EXPENSE REIMBURSEMENT - JUNE 2025		52.50	
EF130511	13/06/2025	CROMAG PTY LTD (TELFORD INDUSTRIES)				2,725.19
			191107/01 - CRAIGIE LEISURE CENTRE		2,672.94	
			191221/01 - CLC - SUPPLY OF MINOR CHEMICALS		452.65	
			564436 - DRUM POLY RETURNS		-354.20	
			564466 - DRUM CREDIT X 3		-46.20	
EF130983	30/06/2025	CROMAG PTY LTD (TELFORD INDUSTRIES)				1,921.87
			191406/01 - SUPPLY OF MINOR CHEMICALS		2,106.67	
			564531 - CLC - 15L DG DRUM POLY FIFTEEN LITRE		-184.80	
EF130362	13/06/2025	CTI5 PTY LTD (CTI RISK MANAGEMENT)				146.96
			1072838 - LIBRARY CASH COLLECTIONS		73.48	
			1072839 - CLC - MAY 2025 COLLECTIONS		73.48	
EF130779	30/06/2025	CTI5 PTY LTD (CTI RISK MANAGEMENT)				165.33
			1072840 - CSC COLLECTIONS MAY 2025		165.33	
EF130358	13/06/2025	CULTURE COUNTS (AUSTRALIA) PTY LTD				22,275.00
			INV-2177 - JOONDALUP FESTIVAL 2025 EVALUATION		22,275.00	
EF130803	30/06/2025	CUTTING CART PTY LTD (DARDANUP BUTCHERING CO)				621.88
			BL836145 - MEAT SUPPLIED FOR WA DAY		621.88	
EF130370	13/06/2025	CWC CONSULTANTS PTY LTD				1,056.00

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			23.162.04.KK - PERCY DOYLE CLUBROOMS		1,056.00	
EF130363	13/06/2025	CYBERCX PTY LTD				20,166.66
			SIN049589 - SIMULATED PHISHING & SECURITY AWARENESS		20,166.66	
EF130356	13/06/2025	CYCLUS PTY LTD				233.20
			INV-5309 - VERGELET REPOSITIONING		233.20	
EF130772	30/06/2025	CYCLUS PTY LTD				414.70
			INV-5116B - BUMP-IN/BUMP-OUT - FELINE GOOD		414.70	
EF130382	13/06/2025	D&L STUDIO PTY LTD				78.10
			32459 - NAME BADGES-VJRC		78.10	
EF130805	30/06/2025	D&L STUDIO PTY LTD				2,693.90
			32701 - NAME BADGE ORDER		181.50	
			32906 - BADGE FOR ALY CAMPBELL		320.10	
			33035 - LIBRARY STAFF BADGES WITH NEW BRANDING		2,192.30	
EF130900	30/06/2025	DAN AND DIANE MOSSENSON (MOSSENSON GALLERIES)				2,310.00
			SUB02573 - ART ACQUISITION: TYROWN WAIGANA		2,310.00	
EF130669	30/06/2025	DANIEL KINGSTON				2,856.50
			ALLOW-MTG-JUN 2025 - MEETING FEE - JUNE 2025		2,856.50	
EF130296	13/06/2025	DANIELLE CHONG-ROBINS				81.50
			PYMT-317282 - SUMMER 2024/2025 SEASON CREDIT		81.50	
EF130374	13/06/2025	DATA #3				35,772.85
			SIN000291346 - MICROSOFT CSP (NCE) AZURE		12,853.08	
			SIN000291378 - MICROSOFT CSP (NCE) 19/5/2025		19,573.98	
			SIN000292133 - KOFAX POWER PDF LICENCE		449.13	
			SIN000292225 - LUMION STUDIO 1YR SUBS		2,896.66	
EF130792	30/06/2025	DATA #3				49,289.70
			SIN000296756 - CONSUMPTION 01 - 31/05/2025		19,867.72	
			SIN000297058 - 15 X MICROSOFT M365		4,632.21	
			SIN000298036 - SUBSCRIPTION 01 - 31/05/2025		4,980.15	
			SIN000298059 - SUBSCRIPTION 01 - 31/05/2025		19,573.98	
			SIN000299263 - ACROBAT PRO ENTERPRISE L4		235.64	
EF130313	13/06/2025	DAVID AND JULIE RICHARDS				391.23
			171654 - RATES REFUND PN 171654		391.23	
EF130692	30/06/2025	DAVID MATHIESON				61.65
			BPC25/0122 - BUILDING SERVICES LEVY REFUND		61.65	
EF130695	30/06/2025	DAVID PHILLIPS				500.00
			CRN-090425061650 - CCTV REBATE WINDERMERE CIR JOONDALUP		500.00	
EF130694	30/06/2025	DAVID W & ANITA CLOVER				30.00
			INWE25/34944 - REFUND STERILISED ANIMAL 126746		30.00	
EF130312	13/06/2025	DAWN KENDRICK				500.00
			CRN-040525094321 - CCTV REBATE FOURMILE AVE BURNS BEACH		500.00	
EF130702	30/06/2025	DEBORA AND RUSSELL SPEAK				2,099.47

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			145669 - RATES REFUND PN 145669		2,099.47	
EF130799	30/06/2025	DELOS DELTA PTY LTD				2,530.00
			INV-0776 - SMART CITY ADVISORY SERVICES		2,530.00	
EF130599	19/06/2025	DENNIS LANGAT				136.00
			857359 - TEAM SPORTS REFUND		136.00	
EF130553	13/06/2025	DEO VOLENTE MARKETING AUSTRALIA (DVMA) PTY LTD				1,210.73
			INV-0385 - FRAMED POSTERS FOR CEO WALL		1,210.73	
EF130305	13/06/2025	DEOKYONG OH (MAX OH)				100.00
			INWE25/26016 - REFUND EPERMIT NO. 2445		100.00	
EF130618	19/06/2025	DEPARTMENT OF FIRE & EMERGENCY SERVICES				2,671,716.30
			159324A - 2024/25 ESL QUARTER 4		2,671,716.30	
EF130632	19/06/2025	DEPARTMENT OF LOCAL GOVERNMENT SPORT AND CULTURAL INDUSTRIES				1,380.75
			REC38017 - BIG SWING AND LOST PILOT - 22 APRIL		1,380.75	
EF131044	30/06/2025	DEPARTMENT OF LOCAL GOVERNMENT SPORT AND CULTURAL INDUSTRIES				1,072.00
			REC38351 EVENT ID18629 - DEPOSIT		1,072.00	
EF130556	13/06/2025	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY				66,457.26
			MAY 25 - BSL MAY 2025		66,457.26	
EF130798	30/06/2025	DEPARTMENT OF PLANNING, LANDS AND HERITAGE				264.00
			DA22/0925.01 - MARINA BOULEVARD, OCEAN REEF		264.00	
EF130946	30/06/2025	DEPARTMENT OF THE PREMIER AND CABINET				340.71
			1011219 - PUBLISHING OF PARKING AMENDMENT		340.71	
113467	6/06/2025	DEPARTMENT OF TRANSPORT				92,441.00
			B9680 04/06/25 - COJ FLEET REGISTRATION FOR 2025/2026		92,441.00	
EF130794	30/06/2025	DEPARTMENT OF TRANSPORT - VEHICLE SEARCH				2,093.00
			8071961 - DOT SEARCHES MAY 2025		2,093.00	
EF130378	13/06/2025	DEPUTEC PTY LTD				3,500.20
			INV02864145 - CDLS EMPLOYEE ROSTER SOFTWARE		376.20	
			INV02868098 - ROSTERING SOFTWARE FOR CLC		3,124.00	
EF130377	13/06/2025	DIAMOND LOCKSMITHS PTY LTD				90.00
			279340 - UNDERCROFT BRIDGE CLUB	USRF_DLK	90.00	
EF130801	30/06/2025	DIAMOND LOCKSMITHS PTY LTD				951.00
			279339 - KEY - KABA QUATTRO (UW 4940)	USRF_DLK	275.00	
			279603 - CENTRAL PARK - BOLLARD KEY	USRF_DLK	21.00	
			279632 - COJ WORKS OPERATION CENTRE	USRF_DLK	250.00	
			279638 - HEATHRIDGE COMMUNITY CENTRE	USRF_DLK	225.00	
			279641 - HEATHRIDGE COMMUNITY CENTRE	USRF_DLK	90.00	
			279642 - KEY	USRF_DLK	90.00	
EF130711	30/06/2025	DIANA PAGNACCO				100.00
			INW25/5843 - PARKING PERMIT REFUND		100.00	
EF130379	13/06/2025	DIPLOMATIK PTY LTD (DIPLOMEDIK)				18,224.20
			INV-21416 - LABOUR 12/05/2025 - 18/05/2025		1,925.42	

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			INV-21502 - MECHANIC W.E 25/5/25		1,992.40	
			INV-21503 - LABOUR W/E 25/05/2025		1,127.80	
			INV-21504 - MECHANIC W/E 25/5/25		2,656.52	
			INV-21505 - LABOUR 19/5/25 TO 25/5/25		2,442.69	
			INV-21587 - PARTS & REPAIRS		1,992.40	
			INV-21588 - TEMP STAFF WE 13/04/25		1,094.63	
			INV-21589 - SERVICING		2,578.39	
			INV-21590 - LABOUR 26/5/25 TO 30/5/25		2,413.95	
EF130802	30/06/2025	DIPLOMATIK PTY LTD (DIPLOMEDIK)				15,605.29
			INV-21673 - BRUCE WARD - HD MECHANIC		1,992.40	
			INV-21674 - LABOUR HIRE WE 08/06/2025		563.90	
			INV-21675 - LABOUR HIRE 02 - 08/06/25		2,656.52	
			INV-21762 - LABOUR SERVICE VEHICLE		1,992.40	
			INV-21763 - LABOUR HIRE WE 15/06/2025		1,094.63	
			INV-21764 - LABOUR SERVICE VEHICLE		2,656.52	
			INV-21851 - LABOUR W/E 22/06/25		1,992.40	
			INV-21853 - LABOUR W/E 22/06/25		2,656.52	
EF130795	30/06/2025	DONALD VEAL CONSULTANTS PTY LTD				4,367.00
			24100001 - WEST COAST DR/ THE PLAZA & WEST COAST DR		1,969.00	
			24110001 - WEST COAST DRIVE THE PLAZA		2,398.00	
EF130707	30/06/2025	DONALEEN EDMINSON				100.00
			INWE25/24882 - REFUND EPERMIT 2435		100.00	
EF130796	30/06/2025	DONEGAN ENTERPRISES PTY LTD				29,172.00
			7513 - KINGSLEY PARK PLAYGROUND		29,172.00	
EF130376	13/06/2025	DOWNER EDI WORKS PTY LTD				1,511.44
			861079 - MARMION AVE DRAINAGE	03522	1,511.44	
EF130800	30/06/2025	DOWNER EDI WORKS PTY LTD				638.00
			849768 - OCEAN REEF RD PLAN UPDATE	03522	638.00	
EF130375	13/06/2025	DRAINFLOW SERVICES PTY LTD				2,109.88
			21638 - GRATED GULLY PIT	02520	2,109.88	
EF130617	19/06/2025	DRAINFLOW SERVICES PTY LTD				5,319.66
			21309 - DUNCRAIG GRATED GULLY PIT	02520	1,041.24	
			21735 - SORRENTO GRATED GULLY PIT	02520	1,561.86	
			21815 - 1 TC X 1 UTE - WEEKDAY - FIRST 8 HOURS M	02520	1,339.80	
			21817 - DRAINAGE CLEARING WARWICK	02520	1,148.40	
			21848 - WHITFORDS SHOPPING CERNTRE	02520	228.36	
EF130797	30/06/2025	DRAINFLOW SERVICES PTY LTD				4,877.39
			21582 - GRATED GULLY PIT MARMION	02520	1,781.07	
			21702 - GRATED GULLY PIT	02520	1,589.26	
			21849 - GRATED GULLY PIT	02520	328.81	
			22034 - SORRENTO GRATED GULLY PIT	02520	438.42	
			22044 - GRATED GULLY PIT SORRENTO	02520	739.83	
EF130806	30/06/2025	DSA PTY LTD				11,140.80
			12922 - JOONDALUP CIVIC		11,140.80	
EF130791	30/06/2025	DUNBAR SERVICES (WA) PTY LTD				23.10
			95400 - EXCHANGE EXHAUST FILTERS		23.10	
113466	6/06/2025	DUNCRAIG LIBRARY PETTY CASH				246.80
			PETTY CASH W/E 06/06/25 - REIMBURSEMENT OF PETTY CASH		246.80	
EF130793	30/06/2025	DVA FABRICATIONS				841.50
			8956 - MOBILE CUBBY HOUSE JOONDALUP LIBRARY		841.50	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF130687	30/06/2025	DYLAN ELLIS				693.04
			401356 - REFUND MULTI ACCESS MEMBERSHIP		693.04	
EF130373	13/06/2025	DYMOCKS JOONDALUP				222.52
			5440670 - TO PURCHASE INDIVIDUAL TITLES SUGGESTED		84.73	
			5440671 - TO PURCHASE INDIVIDUAL TITLES SUGGESTED		20.69	
			5440676 - TO PURCHASE INDIVIDUAL TITLES SUGGESTED		90.86	
			5440679 - TO PURCHASE INDIVIDUAL TITLES SUGGESTED		26.24	
EF130790	30/06/2025	DYMOCKS JOONDALUP				4,489.73
			5440703 - TO PURCHASE INDIVIDUAL TITLES SUGGESTED		142.16	
			5440706 - TO PURCHASE INDIVIDUAL TITLES SUGGESTED		59.24	
			5440709 - TO PURCHASE INDIVIDUAL TITLES SUGGESTED		173.65	
			5440711 - TO PURCHASE INDIVIDUAL TITLES SUGGESTED		26.99	
			5440714 - TO PURCHASE INDIVIDUAL TITLES SUGGESTED		76.47	
			5440752 - TO PURCHASE INDIVIDUAL TITLES SUGGESTED		53.98	
			5440755 - TO PURCHASE INDIVIDUAL TITLES SUGGESTED		56.87	
			5440762 - TO PURCHASE INDIVIDUAL TITLES SUGGESTED		26.24	
			5440763 - TO PURCHASE INDIVIDUAL TITLES SUGGESTED		49.98	
			5440770 - TO PURCHASE INDIVIDUAL TITLES SUGGESTED		29.69	
			5440773 - TO PURCHASE INDIVIDUAL TITLES SUGGESTED		32.39	
			5440777 - TO PURCHASE INDIVIDUAL TITLES SUGGESTED		96.27	
			5440779 - TO PURCHASE INDIVIDUAL TITLES SUGGESTED		24.99	
			5440780 - TO PURCHASE INDIVIDUAL TITLES SUGGESTED		1,117.73	
			5440781 - TO PURCHASE INDIVIDUAL TITLES SUGGESTED		2,523.08	
EF130386	13/06/2025	E GROUP HOLDINGS PTY LTD (E FIRE & SAFETY)				2,054.25
			634142 - WOC ADMIN & WORKSHOPS	01922	209.00	
			634500 - CRAIGIE LEISURE CENTRE	01922	709.50	
			634501 - JOONDALUP LIBRARY	01922	286.00	
			634503 - JOONDALUP LIBRARY	01922	574.75	
			634633 - JOONDALUP MULTI STOREY CARPARK	01922	66.00	
			634682 - CIVIC CENTRE: CONFERENCE ROOM	01922	209.00	
EF130814	30/06/2025	E GROUP HOLDINGS PTY LTD (E FIRE & SAFETY)				1,754.50
			633722 - EMERALD PARK COMMUNITY FACILITY	01922	181.50	
			634757 - CRAIGIE LEISURE CENTRE	01922	508.75	
			635084 - WOC ADMIN & WORKSHOPS	01922	563.75	
			635388 - TWIN CONNECTION SERVICING	01922	324.50	
			636311 - WOC ADMIN & WORKSHOPS	01922	104.50	
			636418 - WOC ADMIN	01922	71.50	

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EF130811	30/06/2025	E R KALIL FAMILY TRUST & VAN ROOYEN FAMILY TRUST				145.09
			3595205 - COJ LIBRARY CALICO KIDS APRONS		145.09	
EF130384	13/06/2025	E W C S UNIT TRUST (ENVIRO SWEEP)				8,237.66
			129120 - HILLARYS FOOTPATHS		1,546.88	
			129843 - SWEEPING OF ALL ARTERIAL ROADS - OCEAN R	03124	4,636.50	
			132545 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	03124	928.14	
			132556 - VARIOUS LOCATIONS	03124	148.50	
			132581 - HIRE OF ROAD SWEEPER WITH OPERATOR - NOR	03124	259.88	
			132884 - CHISWICK PLACE EDGEWATER	03124	297.00	
			132886 - WEST COAST DRIVE	03124	519.76	
			132887 - VARIOUS LOCATIONS DUNCRAIG	03124	1,447.88	
			132904 - REFER INV 129120		-1,546.88	
EF130812	30/06/2025	E W C S UNIT TRUST (ENVIRO SWEEP)				42,131.47
			132544 - VARIOUS LOCATIONS BURNS BEACH	03124	297.00	
			132550 - ASH GROVE & SURROUNDING STS DUNCRAIG	03124	1,225.13	
			132555 - VARIOUS LOCATIONS	03124	816.76	
			132860 - VARIOUS LOCATIONS	03124	2,695.00	
			132870 - VARIOUS LOCATIONS	03124	5,717.28	
			132874 - HEATHRIDGE	03124	4,400.00	
			132875 - VARIOUS LOCATIONS	03124	9,073.35	
			132885 - STREET SWEEPING MAY 2025 VARIOUS	03124	2,895.77	
			133581 - VARIOUS LOCATIONS	03124	6,756.77	
			133587 - SWEEPING OF DUAL USE PATHS - HILLARYS MA	03124	2,255.00	
			133595 - SWEEPING OF ALL ARTERIAL ROADS - HEPBURN	03124	1,544.40	
			133596 - WEST COAST DRIVE SORRENTO	03124	1,225.13	
			133597 - VARIOUS LOCATIONS DUNCRAIG	03124	2,821.50	
			133598 - EDDINGTON ROAD WARWICK	03124	408.38	
EF130385	13/06/2025	ECO ACTION PTY LTD				1,450.00
			INV0473 - 1 X 1.5 HOUR BAT BOX BUILDING COMMUNITY		1,450.00	
EF130559	13/06/2025	ECO LOGICAL AUSTRALIA PTY LTD				7,453.60
			60473279 - BURNS BEACH CAFE DEVELOPMENT	VP411383	7,453.60	
EF131045	30/06/2025	EDITH COWAN UNIVERSITY				28,558.02
			10047923 - PARKING PERMITS USED FOR THE 2025 STAFF		1,736.74	
			10047946 - ECU FACILITIES AND TRESTLE TABLES		5,376.78	
			900018091 - QUENDA MONITORING		3,897.85	
			900018092 - QUENDA MONITORING		3,897.85	
			900018110 - YELLAGONGA WETLANDS		6,824.40	
			900018116 - GROUNDWATER AND SURFACEWATER MONITORING		6,824.40	
EF130813	30/06/2025	ELAFENT PTY LTD				7,039.45
			ELAFENT INV-SAJ-20250500002 - SERVICES AS PER PRICING SCHEDULE		4,290.00	
			INV-SAJ-2024120001.2 - PROOF OF CONCEPT OMNI CHAN. SEARCH PILOT		2,749.45	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF130584	13/06/2025	ELECTRICITY GENERATION AND RETAIL T/A SYNERGY ELECTRONIC BIL				660,375.64
			2002507659 - STREETLIGHTS TARIFF 25/3/25 - 24/4/25		296,356.81	
			2018452506 - IRRIGATION PUMP GEDDES CL 518 426 0814		244.78	
			2058429073 - UNMETERED TARIFF 28/04 - 27/05/25 717 007 3024		3,706.45	
			2082409817 - TOTAL NUMBER OF STREETLIGHTS 15,334 756 899 1322		285,957.51	
			3000239167 - MONTHLY CHARGES 645592300		74,110.09	
EF131076	30/06/2025	ELECTRICITY GENERATION AND RETAIL T/A SYNERGY ELECTRONIC BIL				25,679.30
			2010461967 - 14 FINCHLEY TCE 513 477 2810		853.37	
			2018467817 - BRAMSTON VSTA, BURNS BEACH 512 313 6912		810.93	
			2038441153 - LOT 11755 CANDLEWOOD BVD 529 068 7315		308.06	
			2054426414 - WENTWORTH WAY 529 799 6717		302.57	
			2058372214 - WARWICK RD, SORRENTO 519 099 9310		11,970.78	
			2062419725 - WANDINA PL, DUNCRAIG 531 158 3118		299.05	
			2062422817 12/06/25 - SILVER FERN AVE 528 997 2017		414.33	
			2078410604 - WHITFORDS AVE, HILLARYS 517 860 0619		878.16	
			2094299933 - WARWICK RD, SORRENTO 519 099 9310		8,150.47	
			2094383024 - SANTA ANA PARK 5145884713		297.89	
			3000239832 - BANKS AVE, HILLARYS 801 430 4319		794.49	
			394 422 570 - 22 ASSEMBLY WAY, GREENWOOD 527 570 5911		599.20	
EF130507	13/06/2025	ELEMENT ADVISORY PTY LTD (THE GROUP AUSTRALIA)	PLANNING			346.50
			65031 - ABORIGINAL HERITAGE CONSULTANCY SERVICES		346.50	
EF130979	30/06/2025	ELEMENT ADVISORY PTY LTD (THE GROUP AUSTRALIA)	PLANNING			8,910.00
			64542 - EMERALD PARK		2,090.00	
			64796 - REVIEW THE PUBLIC ART MASTERPLAN		5,500.00	
			65032 - EMERALD PARK WORKS		1,320.00	
EF130387	13/06/2025	ELLENBY PTY LTD (ELLENBY TREE FARM)				37,917.00
			38353 - SUPPLY AND DELIVERY OF TREE STOCK	02224	20,097.00	
			38379 - SUPPLY AND DELIVERY OF TREE STOCK	02224	13,365.00	
			38380 - ADDITIONAL 2025 WINTER TREE	02224	4,455.00	
EF130816	30/06/2025	ELLENBY PTY LTD (ELLENBY TREE FARM)				27,687.00
			38413 - SUPPLY AND DELIVERY OF TREE STOCK	02224	957.00	
			38414 - SUPPLY AND DELIVERY OF TREE STOCK	02224	13,860.00	
			38539 - SUPPLY AND DELIVERY OF TREE STOCK	02224	10,395.00	
			38540 - SUPPLY AND DELIVERY OF TREE STOCK	02224	2,475.00	
EF130557	13/06/2025	ELLIOTTS IRRIGATION PTY LTD (ELLIOTTS FILTRATION)				15,725.60

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			F33728 - BARRIDALE PARK	00820	6,474.60	
			F33771 - SHEOAK PARK	00820	9,251.00	
EF131046	30/06/2025	ELLIOTTS IRRIGATION PTY LTD (ELLIOTTS FILTRATION)				6,581.86
			F33946 - VARIOUS LOCATIONS	00820	6,474.60	
			F33956 - JOONDALUP LAKES EDGEWATER PARK	00820	107.26	
113483	18/06/2025	ELLISSEOU BUILDING AND DESIGN				63.33
			BPC25/0229 - REFUND BUILDING SERVICES LEVY		63.33	
EF130612	19/06/2025	EMANUELA FIRANJI				9.25
			45156 - REFUND PORTION HIRE FEE		9.25	
EF130697	30/06/2025	EMMA WALSHAM				34.10
			INWE25/25270 INWE25/26858 - REFUND PARKING OVERCHARGE		34.10	
EF130808	30/06/2025	ENGINEERING TECHNOLOGY CONSULTANTS TRUST T/AS ENGINEERING				2,630.93
			INV15612 - PERCY DOYLE - OUTDOOR YOUTH FACILITY		2,630.93	
EF130383	13/06/2025	ENVIRONMENTAL INDUSTRIES PTY LTD				83,137.78
			INV34530 - MCCUSKER TOILET BLOCK	02324	3,822.50	
			INV36989 - IRRIGATION AND MAINTENANCE ILUKA	02324	6,875.00	
			INV36990 - IRRIGATION MAINTENANCE	02324	27,005.88	
			INV37242 - ILUKA LANDSCAPE	02324	45,434.40	
EF130809	30/06/2025	ENVIRONMENTAL INDUSTRIES PTY LTD				44,797.50
			INV36842 - ILUKA MULCHING	02324	22,682.00	
			INV37270 - IRRIGATION TECHNICIAN	02324	214.50	
			INV37271 - IRRIGATION TECHNICIAN	02324	429.00	
			INV37272 - OCEAN GATE PDE ILUKA	02324	143.00	
			INV37273 - BETHANY NATURALISTE ILUKA	02324	143.00	
			INV37274 - ILUKA - MAY 2025	02324	143.00	
			INV37275 - DISCOVERY PARK ILUKA	02324	1,215.50	
			INV37276 - IRRIGATION TECHNICIAN	02324	500.50	
			INV37277 - IRRIGATION TECHNICIAN	02324	1,287.00	
			INV37378 - MIAMI BEACH PROM	02324	3,135.00	
			INV37379 - BLACKPOOL PARK	02324	1,540.00	
			INV37380 - ATMA PARK	02324	1,430.00	
			INV37381 - NATURALIST PARK	02324	5,060.00	
			INV37393 - ILUKA - JUNE 2025	02324	6,875.00	
EF130389	13/06/2025	EVENT SAFETY MANAGEMENT PTY LTD (ESM TRAFFIC)				495.00
			INV-2257 - HVM PLAN FOR ANZAC DAY 2025		495.00	
EF130818	30/06/2025	EVENT SAFETY MANAGEMENT PTY LTD (ESM TRAFFIC)				5,141.40
			INV-2256 - ANZAC DAY IMPLENTATION TRAFFIC CONTROL		5,141.40	
EF130391	13/06/2025	EVOLVE TALENT PTY LTD				12,460.72
			230405 - LABOUR HIRE 17/3/25 - 23/3/25		2,003.14	
			230848 - LABOUR HIRE24/3/25 - 30/3/25		2,003.14	
			232943 - LABOUR WE 11/05/2025		2,003.14	
			233819 - LABOUR HIRE 19/5/25 TO 23/5/25		2,003.14	
			233821 - TEMP STAFF 19/5/25 TO 25/5/25		1,502.36	
			234200 - LABOUR 26/5/25 TO 1/6/25		1,973.69	
			234201 - LABOUR 26/5/25 TO 1/6/25		972.11	
EF130820	30/06/2025	EVOLVE TALENT PTY LTD				5,007.86

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			231790 - PETER SCHMID 14/04 - 18/04/2025		1,502.36	
			232941 - LABOUR W/E 11/05/25		2,003.14	
			234653 - LABOUR 3/6/25 TO 8/6/25		1,502.36	
EF130815	30/06/2025	EXACT BUSINESS CONSULTING PTY LTD				9,003.50
			INV-1233 - INTERNAL & EXTERNAL DIGISCREEN SOFTWARE		6,864.00	
			INV-1237 - FUSION SETUP AND TRAINING		2,139.50	
EF130810	30/06/2025	EXPERIAN AUSTRALIA PTY LTD				14,184.79
			38534 - QA SOFTWARE LICENSE 1/7/25-30/6/26		9,861.07	
			38535 - QA SOFTWARE LICENSE 1/7/25-30/6/26		4,323.72	
EF130714	30/06/2025	EYLISH HODGINS				163.00
			258054 - TEAM SPORTS REFUND		163.00	
EF130821	30/06/2025	EZ AUSTRALIA PTY. LTD.				800.80
			B##1641 - 2 X FAUNA MONITORING CAMERAS 2 X LOCKS		800.80	
EF130824	30/06/2025	F E TECHNOLOGIES PTY LTD				3,190.00
			SVIP030804 - ANNUAL MAINTENANCE FOR JOONDALUP LIBRARY		924.00	
			SVIP030805 - ANNUAL MAINTENANCE OF DUNCRAIG LIBRARY		695.20	
			SVIP030806 - ANNUAL MAINTENANCE OF WHITFORD LIBRARY'S		385.00	
			SVIP030807 - ANNUAL MAINTENANCE FOR LIVE SCANNING		1,185.80	
EF131047	30/06/2025	FILTER DISCOUNTERS PTY LTD				1,149.81
			279382 - PARTS ONLY		228.85	
			282196 - PARTS - FILTER		920.96	
EF130393	13/06/2025	FIND WISE LOCATION SERVICES				382.80
			6523 - HARTLEY PARK		382.80	
EF130823	30/06/2025	FIND WISE LOCATION SERVICES				6,613.20
			6524 - SORRRENTO SURF CLUB LOCATION SERVICES		5,420.80	
			6528 - LANDSCAPE - EXT CONT		1,192.40	
EF130835	30/06/2025	FIONA CAROLINE BLACKHAM				450.00
			INV-2428 - WORKSHOP FACILITATOR		450.00	
EF130444	13/06/2025	FIORE FAMILY TRUST				3,716.47
			151659 - VARIOUS LOCATIONS	VP362351	3,716.47	
EF130395	13/06/2025	FLEXI STAFF GROUP PTY LTD (FLEXI STAFF)				3,705.71
			25744 - TEMP STAFF 22/4/25 TO 24/4/25		1,483.85	
			26422 - LABOUR HIRE F/E 30.05.25		2,221.86	
EF130825	30/06/2025	FLEXI STAFF GROUP PTY LTD (FLEXI STAFF)				25,467.09
			25220 - LABOUR W/E 28/03/25		1,972.85	
			25221 - LABOUR W/E 28/3/25		2,063.60	
			25506 - LABOUR W/E 11/4/25		1,978.46	
			25632 - LABOUR W/E 17/04/25		1,978.46	
			25828 - LABOUR 29/4/25-02/5/25		1,949.37	
			26191 - LABOUR HIRE		2,437.05	
			26192 - LABOUR HIRE		2,094.40	
			26338 - LABOUR W/E 23/05/25		2,587.20	
			26376 - LABOUR 23/05/25		30.80	
			26483 - LABOUR W/E 30/5/25		2,063.60	
			26572 - TEMP STAFF		717.83	
			26635 - LABOUR HIRE W/E 06/06/25		1,047.20	
			26771 - LABOUR W/E 13/6/25		2,221.86	
			26863 - LABOUR 16/6/25-23/6/25		2,324.41	

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EF130394	13/06/2025	FLORAL IMAGE				69.11
			FIP83887 - FLORAL ARRANGEMENTS FOR MAYOR OFFICE		69.11	
EF130392	13/06/2025	FORPARK AUSTRALIA				2,889.04
			INV102787 - CHARONIA PK MULLALOO		475.20	
			INV102788 - SPRING (SINGLE ASSEMBLY)		2,413.84	
EF130560	13/06/2025	FOXTEL CABLE TELEVISION PTY LTD				475.00
			478838580 - 12 MONTHS TV SUBSCRIPTION		475.00	
113484	18/06/2025	FRANK B ROJAS				61.65
			BPU25/0032 - REFUND BUILDING SERVICES LEVY		61.65	
EF130562	13/06/2025	FRIENDS OF CARNABY RESERVE				2,541.03
			PF00128_03/06/25 - ADMIN EXPENSES		10.03	
			PF00128_17/04/25 - SPECIAL PURPOSE GRANT 2024/25		2,531.00	
EF131049	30/06/2025	FRIENDS OF CARNABY RESERVE				689.97
			PF00128_15/05/25 - ADMIN REIMBURSEMENT		689.97	
EF130561	13/06/2025	FRIENDS OF HARMAN PARK				367.28
			PF00122_03/06/25 - ADMIN EXPENSES		367.28	
113480	18/06/2025	FRIENDS OF ROBIN PARK				70.00
			1044690_12/06/25 - REIMBURSEMENT WORKERS COMP INS		70.00	
EF130592	19/06/2025	FRIENDS OF WARWICK BUSHLAND				435.41
			1029556_11/06/25 - CATERING ETC EXPENSES		435.41	
EF130822	30/06/2025	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD				2,624.96
			CW817350 - COJ PRINTROOM AC7580		2,624.96	
EF130400	13/06/2025	GALAXY 42 PTY. LTD. (ATTURRA BUSINESS APPLICATIONS)				15,510.00
			INV0036972 - 2025 CLIENT SUPPORT RENEWAL	02924	15,510.00	
EF130831	30/06/2025	GALAXY 42 PTY. LTD. (ATTURRA BUSINESS APPLICATIONS)				15,510.00
			INV0038609 - 2025 CLIENT SUPPORT RENEWAL	02924	15,510.00	
EF130403	13/06/2025	GLEN FLOOD GROUP PTY LTD (GFG TEMPORARY ASSIST)				904.20
			INV-4283 - EDDYSTONE AVE		904.20	
EF130293	13/06/2025	GLENN ANDREW STEVENS				541.00
			C4000798 - REIMBURSE SECURITY MONITORING LIC APP		541.00	
EF130464	13/06/2025	GPC ASIA PACIFIC PTY LTD (NAPA)				132.00
			1950132197 - PARTS ONLY		132.00	
EF130906	30/06/2025	GPC ASIA PACIFIC PTY LTD (NAPA)				346.50
			1950133970 - PARTS ONLY		4.40	
			1950133971 - PARTS ONLY		8.80	
			1950133997 - PARTS ONLY		333.30	
EF130936	30/06/2025	GPC ASIA PACIFIC PTY LTD T/AS REPCO				582.78
			4770586441 - GREENS KEEPER 2.5L		447.48	
			4770586631 - REACTIVE MATERIALS - IRRIGATION MAINTENA		135.30	
EF130828	30/06/2025	GRAVITY DISCOVERY CENTRE FOUNDATION INC				1,560.00
			21123 - DISCOVERY OUTBOUND GRAVITY TOUR + MEAL		1,560.00	
EF130402	13/06/2025	GREEN OPTIONS PTY LIMITED				4,295.92

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			90029065 - WARWICK OPEN SPACE MOW	VP392308	859.65	
			90029066 - 5 GANG TRIPLEX MOWER WITH CATCHERS INCLU	VP392308	859.65	
			90029067 - WARWICK OPEN SPACE MOWING	VP392308	859.65	
			90029068 - WARWICK OPEN SPACE MOWING	VP392308	859.65	
			90029069 - PERCY DOYLE SPRAYING	VP392308	378.95	
			90029070 - PERCY DOYLE MOWING	VP392308	478.37	
EF130833	30/06/2025	GREEN OPTIONS PTY LIMITED				6,204.84
			90029064 - ELCAR PARK		1,314.50	
			90030902 - MOWING PERCY DOYLE PARK	VP392308	478.37	
			90030903 - MOWING PERCY DOYLE PARK	VP392308	478.37	
			90030905 - PERCY DOYLE VERTI DRAIN	VP392308	3,933.60	
EF130564	13/06/2025	GREEN SKILLS INC				9,513.87
			P4297 - LABOUR 1/2/2025 - 30/6/2025		4,177.68	
			P4298 - LABOUR 5/5/2025 -20/6/2025		5,336.19	
EF131051	30/06/2025	GREEN SKILLS INC				9,478.76
			P4299 - TEMP STAFF 11/3/2025 - 21/03/2025		4,739.38	
			P4330 - LABOUR 11/3/2025 - 19/9/2025		4,739.38	
EF130401	13/06/2025	GREENSTEAM AUSTRALIA PTY LTD				1,988.80
			GSA-3999 - TIMBERLANE BUSHLAND	00622	1,988.80	
EF130832	30/06/2025	GREENSTEAM AUSTRALIA PTY LTD				250,302.55
			GSA-3730 - PROVISION OF HAND WEEDING SERVICES	00622	1,988.80	
			GSA-3801 - VARIOUS LOCATIONS NOV 2024	01822	45,126.35	
			GSA-3841 - CITY CENTRE TREATMENT ZONES (STEAM, HOT	01822	47,414.35	
			GSA-3875 - VARIOUS LOCATIONS	01822	47,414.35	
			GSA-3899 - VARIOUS LOCATIONS	01822	47,414.35	
			GSA-3980 - SIR JAMES MCCUSKER PARK	01822	6,930.00	
			GSA-3994 - JOONDALUP DR VARIATION MAY WORKS	01822	47,414.35	
			GSA-4021 - WEED CONTROL	01822	6,600.00	
EF130397	13/06/2025	GREENWOOD PARTY HIRE				3,304.00
			B23993 - ANZAC DAY MARQUEE & FURNITURE HIRE		2,864.00	
			B24195 - EQUIPMENT HIRE BLOCK PARTY		440.00	
EF130827	30/06/2025	GREENWOOD PARTY HIRE				2,246.00
			B24114 - MARQUEE FOR JOONDALUP FESTIVAL		625.00	
			B24153 - 200 X CHAIRS		640.00	
			B24192 - GRAFFITI WORKSHOPS		981.00	
EF130399	13/06/2025	GREENWORX COMMERCIAL MAINTENANCE PTY LTD				22,482.60
			131804 - PROVISION OF LANDSCAPE MAINTENANCE	01120	6,771.14	
			131808 - PROVISION OF LANDSCAPE MAINTENANCE	VP363608	2,684.00	
			131811 - PROVISION OF LANDSCAPE SERVICES WHITFORD	VP363631	1,799.60	
			131813 - PROVISION OF LANDSCAPE MAINTENANCE	VP364735	4,884.00	
			131817 - PRIORITY 1 ENTRY STATEMENT - CENTRAL MED	VP364490	2,673.00	
			131818 - LANDSCAPE MAINTENANCE	VP364451	506.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			131819 - PROVISION OF LANDSCAPE MAINTENANCE	VP364478	1,549.15	
			131820 - HARBOUR RISE	01120	1,247.21	
			131821 - WOODVALE WATERS SAR)	VP364735	275.00	
			131822 - DANDJOO PARK	VP364735	93.50	
EF130829	30/06/2025	GREENWORX COMMERCIAL MAINTENANCE PTY LTD				5,398.25
			124452A - PREVIOUSLY UNDERPAID		0.03	
			129918 - LEEWARD PARK	01120	176.29	
			130438 - WOODVALE WATERS	VP364735	3,256.00	
			131805 - IRRIGATION TECHNICIAN	01120	176.29	
			132091 - IRRIGATION TECHNICIAN	01120	528.86	
			132092 - IRRIGATION TECHNICIAN	VP364735	187.00	
			132120 - LEEWARD PARK	01120	220.35	
			132126 - IRRIGATION TECHNICIAN	01120	132.21	
			132127 - IRRIGATION TECHNICIAN	01120	88.14	
			132323 - IRRIGATION TECHNICIAN	01120	176.29	
			132324 - IRRIGATION TECHNICIAN	01120	176.29	
			132325 - IRRIGATION TECHNICIAN	VP364735	187.00	
			132326 - IRRIGATION TECHNICIAN	VP364735	93.50	
EF130409	13/06/2025	HALYTECH PTY LTD				878.90
			28191 - REACTIVE MATERIALS LIGHTING PARKS		878.90	
EF130841	30/06/2025	HALYTECH PTY LTD				9,229.00
			28941 - ILLUMINATOR CENTRAL WEBSITE SETUP		9,229.00	
EF130413	13/06/2025	HART SPORT AUSTRALIA PTY LTD				283.00
			10270028 - CRAIGIE LEISURE CENTRE		283.00	
EF130415	13/06/2025	HAWTHORN GROUP HOLDINGS PTY LTD (HAWTHORN CIVIL & MINING				188,104.37
			10452 - COASTAL PATHS MAY 2025		188,104.37	
EF130607	19/06/2025	HAYLEY FORREST				500.00
			CRN-120525112653 - CCTV REBATE BURLEIGH DVE BURNS BEACH		500.00	
EF130565	13/06/2025	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED				4,297.92
			52802849 - RECRUITMENT - HAYS TEMP CONTRACTOR		2,541.99	
			52802850 - TEMP EMP W/E 25/5/25		1,755.93	
EF131052	30/06/2025	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED				20,115.09
			52719146 - TEMP STAFF WE 30/03/25		2,148.63	
			52786912 - TEMP STAFF 12/05/25 - 18/5/25		2,654.19	
			52807784 - TEMP EMP W/E 1/6/25		3,177.49	
			52807785 - TEMPORARY CONTRACT FOR MARKETING OFFICER		2,194.92	
			52818397 - RECRUITMENT - HAYS TEMP CONTRACTOR		2,541.99	
			52828306 - TEMP EMP W/E 15/06/25		3,008.03	
			52828307 - LABOUR HIRE - MARKETING OFFICER		2,194.92	
			52838532 - TEMP EMP W/E 22/6/25		2,194.92	
EF130850	30/06/2025	HAZRAD AUSTRALIA PTY LTD				1,699.50
			HAZ-4728 - CCA COPPER LOGS DISPOSSIA H170L		1,699.50	
EF130414	13/06/2025	HBW LIGHTING				2,702.88
			INV-1055 - MULLALOO BEACH FRONT LIGHTS		2,702.88	

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EF130665	30/06/2025	HELEN HARWOOD				112.68
			7148 - STAFF MEETING (16 ATTENDEES)		112.68	
EF130442	13/06/2025	HELENE PTY LTD (LOGO APPOINTMENTS)				12,631.92
			H5086 - TEMP STAFF W/E 3/5/25		2,813.71	
			H5115 - LABOUR HIRE WE 10/05/25		2,543.90	
			H5176 - LABOUR W/E 24/5/25		3,101.14	
			H5177 - LABOUR W/E 24/5/25		1,359.46	
			H5178 - LABOUR W/E 24/5/25		2,813.71	
EF130880	30/06/2025	HELENE PTY LTD (LOGO APPOINTMENTS)				15,164.39
			H5179 - TEMP STAFF		496.23	
			H5212 - TEMP STAFF		3,101.14	
			H5214 - LABOUR - NORMAL WORKING HOURS		620.62	
			H5215 - LABOUR HIRE W/E 31.05.25		1,178.55	
			H5248 - LABOUR W/E 7/6/25		589.28	
			H5249 - TONIELLE SAUNDERS		1,999.43	
			H5250 - CONTRACTING SERVICES		2,158.46	
			H5251 - GIUSEPPINA (JOSIE) VERSACE		88.66	
			H5282 - LABOUR HIRE W/E 14/06/25		248.12	
			H5284 - CHARMAINE VAN DER SPUY		2,698.08	
			H5317 - LABOUR W/E 21/06/25		1,985.82	
EF130408	13/06/2025	HICKEY CONSTRUCTIONS PTY LTD				42,827.76
			4600A - INVOICE REVERSED TWICE IN ERROR REPAYING		14,558.09	
			4660 - BARRIDALE PARK	01021	13,368.03	
			4674 - CURRAMBINE COMMUNITY CENTRE	01021	474.73	
			4676 - HEATHRIDGE PARK CLUBROOMS	01021	165.00	
			4677 - MACNAUGHTON PARK CLUBROOMS	01021	696.48	
			4678 - DUNCRAIG COMMUNITY HALL	01021	123.20	
			4679 - KINGSLEY MEMORIAL CLUBROOMS	01021	165.00	
			4680 - CRAIGIE LEISURE CENTRE	01021	991.93	
			4682 - WINDERMERE PARK CLUBROOMS	01021	1,465.12	
			4683 - WARWICK COMMUNITY CARE	01021	165.00	
			4685 - BLACKALL PARK TOILETS	01021	1,696.48	
			4686 - WHITFORDS LIBRARY	01021	258.50	
			4687 - SPIERS CENTRE	01021	123.20	
			4688 - GIBSON PARK COMMUNITY CENTRE	01021	271.48	
			4689 - GUY DANIELS CLUBROOMS	01021	231.00	
			4690 - EMERALD PARK CLUBROOMS	01021	471.35	
			4691 - KINGSLEY MEMORIAL CLUBROOM	01021	595.10	
			4693 - JOONDALUP LIBRARY	01021	165.00	
			4694 - GREENWOOD CHILD HEALTH CLINIC	01021	614.90	
			4695 - DUNCRAIG COMMUNITY HALL	01021	644.11	
			4696 - PADBURY COMMUNITY HALL	01021	1,570.36	
			4697 - WARWICK COMMUNITY HALL	01021	270.22	
			4698 - CRAIGIE LEISURE CENTRE	01021	181.45	
			4700 - HARBOUR VIEW TOILETS	01021	909.15	
			4701 - HILLARYS ANIMAL BEACH	01021	1,520.15	
			4702 - CRAIGIE LEISURE CENTRE	01021	261.53	
			4704 - WARWICK COMMUNITY HALL	01021	165.00	
			4744 - OCEAN REEF FORESHORE	01021	706.20	
EF130840	30/06/2025	HICKEY CONSTRUCTIONS PTY LTD				235,366.00
			00004729 - CENTRAL PARK TOILETS	01021	6,663.69	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			00004732 - MELENE PARK - BASIN SURROUNDS IN TOILETS	01021	123.20	
			00004743 - BELROSE PARK TOILETS	01021	99.00	
			4558 - DAVIDSON TCE CAR PARK	01021	3,116.30	
			4681 - MACNAUGHTON PARK	01021	430.99	
			4711 - ADMIRAL PARK CLUBROOMS	01021	321.20	
			4714 - CRAIGIE LEISURE CENTRE	01021	99.00	
			4716 - CRAIGIE LEISURE CENTRE	01021	76,032.00	
			4718 - PROJECT ADMINISTRATION	01021	231.00	
			4719 - CRAIGIE LEISURE CENTRE	01021	274.18	
			4720 - CRAIGIE LEISURE INSTALL SIGNS	01021	171.33	
			4721 - JOONDALUP CIVIC CHAMBERS	01021	231.00	
			4722 - AFTER HOURS EMERGENCY	01021	980.10	
			4723 - SORRENTO COMMUNITY HALL	01021	297.00	
			4724 - WOODVALE COMMUNITY CARE CENTRE	01021	1,288.38	
			4725 - FLEUR FREAME PAVILLION	01021	443.85	
			4726 - CRAIGIE LEISURE CENTRE	01021	544.12	
			4727 - CRAIGIE LEISURE CENTRE	01021	177.65	
			4728 - CRAIGIE LEISURE CENTRE	01021	123.20	
			4733 - CALECTASIA COMMUNITY HALL	01021	243.65	
			4734 - WARWICK BOWLING CLUB		8,923.20	
			4736 - GREENWOOD CHC GRID CEILING	01021	8,343.72	
			4737 - CRAIGIE LEISURE ROOFING WORKS	01021	19,118.86	
			4742 - BLACKALL PARK TOILETS	01021	99.00	
			4745 - BELDON PARK TOILETS	01021	2,243.67	
			4747 - CRAIGIE LEISURE FOOTPATH	01021	5,503.30	
			4753 - FORREST PARK	01021	6,372.30	
			4754 - CIVIC CHILLER	01021	6,272.86	
			4756 - GREENWOOD CHILD HEALTH CLINIC	01021	123.20	
			4757 - CRAIGIE LEISURE CENTRE	01021	213.40	
			4758 - DUNCRAIG COMMUNITY CENTRE	01021	123.20	
			4759 - COJ WORK OPERATION CENTRE	01021	601.98	
			4760 - JOONDALUP LIBRARY	01021	336.27	
			4761 - CRAIGIE LEISURE CENTRE	01021	78.10	
			4762 - CRAIGIE LEISURE CENTRE	01021	1,035.65	
			4764 - CRAIGIE LEISURE CENTRE	01021	395.45	
			4765 - CRAIGIE LEISURE CENTRE	01021	99.00	
			4766 - CRAIGIE LEISURE CENTRE	01021	99.00	
			4767 - BARRIDALE PARK	01021	2,237.40	
			4768 - ADMIRAL PARK TOILETS	01021	321.20	
			4769 - CENTRAL PARK TOILETS	01021	165.00	
			4770 - PINNAROO POINT TOILETS	01021	99.00	
			4771 - JOONDALUP ADMINISTRATION	01021	99.00	
			4772 - JOONDALUP CIVIC CENTRE	01021	99.00	
			4773 - KEY WEST TOILETS	01021	132.00	
			4774 - ADMIRAL PARK CLUBROOMS	01021	99.00	
			4775 - CLC - ROOF	01021	59,732.30	
			4782 - ART GALLERY PLY BOXES: PREPARE AND PAINT	01021	6,969.64	
			4783 - MAINTENANCE COJ ADMINISTRATION	01021	429.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			4784 - MAINTENANCE COJ ADMINISTRATION	01021	2,082.31	
			4785 - SHIPPING CONTAINERS TRAVEL TO WELSHPOOL	01021	1,571.35	
			4786 - MAINTENANCE COJ ADMINISTRATION	01021	989.00	
			4787 - CENTRAL WALK WATER FEATURES	01021	5,932.30	
			4788 - CRAIGIE LEISURE CENTRE	01021	123.20	
			4817 - QUALIFIED BRICKLAYER NORMAL WORKING HOUR	01021	2,025.10	
			4830 - JOONDALUP LIBRARY	01021	387.20	
EF130453	13/06/2025	HIGGO NOMINEES PTY LTD (MIDLAND MINI CRETE)				2,585.00
			3079 - CUTTER CR, BELDON	VP433705	341.00	
			3089 - CORFU COURT SORRENTO	VP433705	330.00	
			3094 - MARJORIE STREET KERBING	VP433705	363.00	
			3095 - ST CLAIR CIR, EDGEWATER	VP433705	363.00	
			34450 - VETURI DVE O/REEF	VP433705	330.00	
			34508 - BRIDGEWATER DR PREMIX	VP433705	330.00	
			34509 - BROADBEACH BLVD HILLARYS	VP433705	528.00	
EF130893	30/06/2025	HIGGO NOMINEES PTY LTD (MIDLAND MINI CRETE)				2,560.80
			3168 - LAWLEY CRT, JOONDALUP	VP433705	330.00	
			3178 - BRIDGEWATER DR & OLEANDER WAY	VP433705	330.00	
			3236 - BURNS BEACH ROAD	VP433705	112.20	
			3237 - COOK AVE, HILLARYS	VP433705	1,023.00	
			34483 - DORCHESTER AVE, WARWICK	VP433705	435.60	
			34510 - CLIFF ST, MARMION	VP433705	330.00	
EF130844	30/06/2025	HIGHWIRE ENTERTAINMENT PTY LTD				4,010.00
			INV-DTM25102601 - DINOSAUR TIME MACHINE		2,310.00	
			INV-DTM25102603 - TRAVEL - LITTLE FEET FESTIVAL		1,700.00	
EF130851	30/06/2025	HIMAC GROUP PTY LTD (HIMAC ATTACHMENTS)				7,684.60
			SI-51740 - 3PL ATTACHMENT BROOM BS180UN		7,684.60	
EF130314	13/06/2025	HITESH ATTAWALA				799.00
			INVAU62402554 - REIMBURSE A/C CONF 2025 FEE		799.00	
EF130566	13/06/2025	HODGE COLLARD PRESTON UNIT TRUST T/AS HODGE COLLARD PRESTON				29,773.70
			782410 - SORRENTO SURF LIFE SAVING CLUB	00324	29,773.70	
EF130308	13/06/2025	HODGES PRIVATE INVESTMENTS P/L				563.24
			188877 - RATES REFUND PN 188877		563.24	
EF130404	13/06/2025	HOLCIM (AUSTRALIA) PTY LTD T/AS HUMES				6,467.01
			9409809741 - GRATED COVER RAISED/FLUSH 25MM WITH LOCK	02722	6,467.01	
EF130837	30/06/2025	HOLCIM (AUSTRALIA) PTY LTD T/AS HUMES				1,969.44
			9409809740 - DRAINAGE MATERIALS	02722	1,969.44	
EF130499	13/06/2025	HOLDEN THOMAS MASSIMO SHEPPARD				357.50
			25192 - IN CONVERSATION APPEARANCE		357.50	
EF130600	19/06/2025	HOLLY BARRETT				100.00
			INWE25/23980 - REFUND E PERMIT 2522		100.00	
EF130846	30/06/2025	HOOTSUITE INC				25,135.00

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-2010242016 - 2 YEAR RENEWAL - HOOTSUITE RENEWA		25,135.00	
EF130412	13/06/2025	HYDROQUIP PUMPS & IRRIGATION PTY LTD				71,721.10
			INV-6638 - IRRIGATION - EXT CONT		61,600.00	
			INV-6684 - TRAPPERS PARK	04222	10,121.10	
EF130847	30/06/2025	HYDROQUIP PUMPS & IRRIGATION PTY LTD				75,677.80
			16522 - PUMP UNIT - NORMAL WORKING HOURS - WORKS	04222	3,219.70	
			INV-6699 - PUMP UNIT	04222	12,051.60	
			INV-6700 - DELAMERE PARK	04222	10,593.00	
			INV-6702 - BORE DEVELOPMENT	04222	29,076.30	
			INV-6703 - LEXCEN PARK	04222	5,293.20	
			INV-6704 - MIRROR PARK	04222	5,293.20	
			INV-6705 - BADEN PARK	04222	2,334.20	
			INV-6706 - WARWICK BOWLING CLUB	04222	4,672.80	
			INV-6708 - BORE DEVELOPMENT	04222	2,772.00	
			INV-6716 - KINGSLEY PARK	04222	371.80	
EF130861	30/06/2025	ICON TOURISM CONSULTING PTY LTD				3,267.00
			4460J - TOURISM INSIGHTS AND RECOMMENDATIONS JOO		3,267.00	
EF130422	13/06/2025	ICONIC PROPERTY SERVICES PTY LTD				20.52
			PSI045434 - CLEANER (MONDAY TO FRIDAY)	04022	20.52	
EF130860	30/06/2025	ICONIC PROPERTY SERVICES PTY LTD				490.66
			PSI045815 - SANITARY SCHEDULE FOR PT CONTRACT	04022	490.66	
EF130854	30/06/2025	ID CARDWORLD PTY LIMITED				157.91
			85602 - SLOT PUNCH STANDARD PLUS GUIDE		157.91	
EF130417	13/06/2025	ID CONSULTING PTY LTD				13,200.00
			16447 - JOONDALUP ECONOMIC HEALTH		13,200.00	
EF130866	30/06/2025	INDIGENOUS FINE ART WA PTY LTD (JAPINGKA GALLERY)				4,800.00
			21090 - ART ACQUISITION: KANTA KATHLEEN DONNEGAN		4,800.00	
EF130568	13/06/2025	INFORM COMMUNICATE MOTIVATE INTERNATIONAL (AUSTRALIA) PTY LT				6,600.00
			ICMI-P39516Z - STAFF CONFERENCE AFTERNOON ACTIVITY		6,600.00	
EF130418	13/06/2025	INSTANT PRODUCTS HIRE				1,031.13
			204512 - PRINCE REGENT PARK		1,031.13	
EF130284	13/06/2025	INSTITUTE OF PUBLIC ADMINISTRATION AUSTRALIA WA DIVISION				20,000.00
			3594 - PROFESSIONAL DEVELOPMENT VOUCHER 25-26		20,000.00	
EF130648	30/06/2025	INSTITUTE OF PUBLIC ADMINISTRATION AUSTRALIA WA DIVISION				2,750.00
			16081 - CORPORATE MEMBERSHIP BAND 3		2,750.00	
EF130852	30/06/2025	INSTITUTE OF PUBLIC WORKS ENG AUST LTD (WA)				2,800.00
			9507 - LEVEL 2 CORPORATE MEMBERSHIP 2025		2,800.00	
EF130855	30/06/2025	INTELIFE GROUP				15,090.12
			CIT007-B0525 - VARIOUS LOCATIONS	02322	14,559.48	
			CIT007-B0525A - VARIOUS LOCATIONS	02322	530.64	
EF130862	30/06/2025	INVERTEBRATES AUSTRALIA LTD				440.00
			INV-0046 - WORKSHOP ENVIROMENTAL DEVELOPMENT		440.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF130595	19/06/2025	IOANA MAJDIK				112.00
			96618 - REIMBURSEMENT MAXISAFE FIRST AID KIT		112.00	
EF130856	30/06/2025	IRON MOUNTAIN AUSTRALIA GROUP PTY LTD				2,653.78
			AUD676790 - 2024-25 STORAGE AND RETRIVAL OF RECORDS		84.45	
			AUD679757 - 2024-25 STORAGE AND RETRIVAL OF RECORDS		2,569.33	
EF130421	13/06/2025	IRP PTY LTD (INDUSTRIAL RECRUITMENT PARTNERS)				38,070.79
			C INV 27276 - LABOUR 21/04/25 TO 25/04/25		1,579.22	
			C INV 27281 - LABOUR HIRE 27/04/2025		1,579.22	
			C INV 27452 - LABOUR 12/5/25 TO 18/5/25		2,105.62	
			C INV 27510 - LABOUR 18/5/25 TO 25/5/25		2,632.03	
			C INV 27511 - LABOUR WE 25/05/2025		2,632.03	
			C INV 27512 - LABOUR 19/5/25 TO 25/5/25		2,632.03	
			C INV 27514 - TEMP STAFF WE 18/05/2025		2,105.62	
			C INV 27516 - LABOUR 19/5/25 TO 25/5/25		2,632.03	
			C INV 27574 - LABOUR 26/5/25 TO 1/6/25		2,601.06	
			C INV 27575 - LABOUR 26/5/25 TO 1/6/25		2,074.66	
			C INV 27576 - LABOUR WE 08/06/2025		2,074.66	
			C INV 27577 - LABOUR 26/5/25 TO 1/6/25		1,548.25	
			C INV 27578 - LABOUR W/E 04/05/2025		974.66	
			C INV 27579 - TEMP STAFF 2/5/25 TO 1/6/25		2,074.66	
			C INV 27580 - LABOUR WE 25/05/2025		2,074.66	
			C INV 27581 - LABOUR WE 04/06/2025		2,601.06	
			C INV 27582 - LABOUR 18/05/2025		1,548.25	
			C INV 27583 - LABOUR 26/5/25 TO 1/6/25		1,021.85	
			C INV 27647 - LABOUR 2/6/25/ TO 6/6/25		1,579.22	
EF130859	30/06/2025	IRP PTY LTD (INDUSTRIAL RECRUITMENT PARTNERS)				32,637.16
			C INV 27336 - LABOUR W/E 4/5/25		1,579.22	
			C INV 27384 - LABOUR HIRE 6/5/2025 - 9/5/2025		2,105.62	
			C INV 27385 - LABOUR HIRE 5/05/25 TO 9/05/25		2,105.62	
			C INV 27638 - LABOUR 2/6/25 TO 8/6/25		1,579.22	
			C INV 27639 - LABOUR W/E 8/6/25		1,579.22	
			C INV 27641 - TEMP STAFF 2/6/25 TO 8/6/25		1,579.22	
			C INV 27643 - LABOUR W/E 8/6/25		1,579.22	
			C INV 27648 - TEMP STAFF 2/6/25 TO 6/6/25		1,579.22	
			C INV 27699 - TEMP STAFF 9/6/25 TO 15/6/25		2,043.69	
			C INV 27700 - LABOUR W/E 15/6/25		2,601.06	
			C INV 27701 - WE 15/06/2025		2,601.06	
			C INV 27702 - LABOUR W/E 15/6/25		2,074.66	
			C INV 27703 - LABOUR WE 15/06/2025		2,074.66	
			C INV 27704 - LABOUR W/E 15/6/25		774.13	
			C INV 27705 - LABOUR WE 11/05/2025		1,052.81	
			C INV 27706 - LABOUR WE 27/04/2025		2,601.06	
			C INV 27707 - LABOUR WE 08/06/2025		2,601.06	
			C INV 27709 - TEMP STAFF 9/6/25 TO 13/6/25		526.41	
EF130848	30/06/2025	ISAAC THOMAS HUGGINS				960.00
			150625 - INSTALLATION ASSISTANCE FOR EXHIBITION		960.00	
EF130357	13/06/2025	IXOM OPERATIONS PTY LTD				4,461.76
			6969603 - SUPPLY OF CHLORINE GAS 2024/2025		4,118.88	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			6970783 - SUPPLY OF CHLORINE GAS 2024/2025		342.88	
EF130340	13/06/2025	J BLACKWOOD & SON LTD				4,131.04
			SI11230628 - BAG PPE KIT RUGGED RXES05C212	VP439610	274.34	
			SI11243117 - MULTIBAND COOLING 6487 HI VIS LIME	VP439610	26.27	
			SI11245926 - GREASE GUN K29 MC NAUGHT		389.86	
			SI11270193 - PARTS & REPAIRS		116.16	
			SI11312949 - REACTIVE MATERIALS - LANDSCAPING MAINTEN		3,029.83	
			SI11313487 - BAG GEAR 5791 BLK NYL 70CM	VP439610	294.58	
EF130751	30/06/2025	J BLACKWOOD & SON LTD				1,086.97
			SI11339768 - AIR FRESHENER CARD		607.20	
			SI11369393 - CLOGGER GEN 2	VP439610	112.81	
			SI11426313 - CABLES		366.96	
EF130541	13/06/2025	J.D CAFFEY & CAFFEY FAMILY TRUST T/AS WESTBOOKS				53.87
			348805 - ORDERS NOT RECEIVED 2023-24 FY		18.89	
			348806 - DISCRETIONARY TITLES AS SELECTED		34.98	
EF131019	30/06/2025	J.D CAFFEY & CAFFEY FAMILY TRUST T/AS WESTBOOKS				93.01
			349207 - DISCRETIONARY TITLES AS SELECTED		41.27	
			349208 - DISCRETIONARY TITLES AS SELECTED		13.99	
			349209 - DISCRETIONARY TITLES AS SELECTED		37.75	
EF130882	30/06/2025	J.G ABBERTON & OTHERS (LAVAN)				6,430.71
			738029 - LEGAL SERVICES CAVEAT WITHDRAWL		1,480.71	
			738420 - LEGAL TRAINING FOR PLANNING SERVICES		4,950.00	
EF130286	13/06/2025	JACKSON MCDONALD				11,426.80
			553868 - LEGAL FEES		11,426.80	
EF130341	13/06/2025	JAMES BENNETT PTY LTD				1,754.20
			4847995 - TITLES AS SELECTED		326.65	
			4847996 - PROFILED STOCK		108.67	
			4847997 - BOOK CLUB SETS		39.26	
			4847998 - TITLES TO SATISFY POPULAR DEMAND		47.90	
			4847999 - TITLES AS SELECTED		202.37	
			4848000 - DISCRETIONARY TITLES AS SELECTED		262.78	
			4848001 - DISCRETIONARY TITLES AS SELECTED		165.40	
			4848474 - TITLES AS SELECTED		396.41	
			4848475 - QW DVDS AS SELECTED		95.80	
			4848476 - REFERENCE MATERIALS AS SELECTED		37.11	
			PSO493078 - SUPPLY OF PROFILED AF DVDS		71.85	
EF130753	30/06/2025	JAMES BENNETT PTY LTD				5,661.69
			4845346 - DISCRETIONARY TITLES AS SELECTED		51.80	
			4848400 - TITLES AS SELECTED		171.15	
			4848401 - ITEMS AS SELECTED FOR THE BBG		95.28	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			4848402 - TITLES TO SATISFY POPULAR DEMAND		268.68	
			4848403 - DISCRETIONARY TITLES AS SELECTED		11.52	
			4848404 - DISCRETIONARY TITLES AS SELECTED		79.66	
			4848965 - TO PURCHASE INDIVIDUAL TITLES SUGGESTED		22.39	
			4848966 - PROFILED STOCK		487.23	
			4848967 - DVD'S FOR BOOKS ON WHEELS		28.95	
			4848968 - TITLES TO SATISFY POPULAR DEMAND		579.64	
			4848969 - QW DVDS AS SELECTED		224.55	
			4848970 - DISCRETIONARY TITLES AS SELECTED		39.59	
			4848971 - DISCRETIONARY TITLES AS SELECTED		49.57	
			4849303 - JUNIOR TITLES FOR PROJECT		682.48	
			4849306 - QW DVDS AS SELECTED		115.80	
			4849771 - TITLES AS SELECTED		54.08	
			4849772 - TITLES TO SATISFY POPULAR DEMAND		303.75	
			4849773 - DVD'S FOR BOOKS ON WHEELS		28.95	
			4849774 - TITLES TO SATISFY POPULAR DEMAND		138.85	
			4849775 - TITLES AS SELECTED		61.78	
			4849776 - QW DVDS AS SELECTED		443.20	
			4849777 - DISCRETIONARY TITLES AS SELECTED		31.58	
			4849778 - DISCRETIONARY TITLES AS SELECTED		30.36	
			4849779 - DISCRETIONARY TITLES AS SELECTED		124.95	
			4849834 - PROFILED STOCK		23.95	
			4849835 - TITLES TO SATISFY POPULAR DEMAND		71.85	
			4849836 - QW DVDS AS SELECTED		120.75	
			P266814 - TITLES TO SATISFY POPULAR DEMAND		171.60	
			PSO493448 - SUPPLY OF PROFILED AF DVDS		167.65	
			PSO493719 - SUPPLY OF PROFILED AF DVDS		564.90	
			PSO493720 - PROFILED ANF DVDS		41.90	
			PSO494100 - SUPPLY OF PROFILED AF DVDS		323.40	
			PSO494101 - PROFILED ANF DVDS		49.90	
EF130615	19/06/2025	JAMES DOWNE				176.11
			169453 - REFUND MULTI ACESS CONC FEE		176.11	
EF130613	19/06/2025	JAMES MACLEAN PEACH				423.00
			103540, 160681 - RATES REFUND		423.00	
EF130601	19/06/2025	JAMES MICHAEL DOWNE				176.11
			169453 - REFUND ACCESS FEES, CONCESS		176.11	
EF130479	13/06/2025	JANE ELLEN PELUSEY				700.00
			INV-0404 - DISCOVERY OUTBOUND PHOTOGRAPHER		700.00	
EF130309	13/06/2025	JANE LIANG				500.00
			CRN-260424031144 - CCTV REBATE HUXLEYS TRAIL BURNS BEACH		500.00	
EF130502	13/06/2025	JANETTE MARIE MORRIS (SIRROM LEADERSHIP TRAINING)				9,500.00

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			1012 - MENTAL HEALTH FIRST AID TRAINING		9,500.00	
EF130598	19/06/2025	JASON CHAPLIN				500.00
			CRN-290425114954 - CCTV REBATE LONG REEF PL HILLARYS		500.00	
EF130864	30/06/2025	JASON SIGNMAKERS				973.63
			46608 - SIGNS & FRAMES		973.63	
EF130700	30/06/2025	JAY AND MATTHEW EVANS				1,703.37
			101518 - RATES REFUND PN 101518		1,703.37	
EF130425	13/06/2025	JB HI-FI GROUP PTY LTD (JB HI-FI BUSINESS)				9,880.23
			BD1788020 - DELL DOCK WD-19S		855.28	
			BD1792318 - DELL LATITUDE 3550		1,431.65	
			BD1792374 - DELL PRO 14 P/N 3700017043567.1C		2,016.74	
			BD1795146 - DELL PRO 14 P/N 3700017043567.1C		2,016.74	
			BD1798625 - DELL PRECISION 7780 P/N 3700017043567.1M		3,484.91	
			BD1798665 - DELL PN5122W PEN		74.91	
EF130868	30/06/2025	JB HI-FI GROUP PTY LTD (JB HI-FI BUSINESS)				17,563.71
			BD1775391 - DESKJET SPEAKERS		131.31	
			BD1802147 - P2725H DELL MONITOR		599.06	
			BD1807209 - DELL P2425H MONITOR		720.39	
			BD1807817 - INSTALLATION		5,101.03	
			BD1810298 - 2 X AOC 32' MONITORS		793.80	
			BD1810320 - DELL PRO 13 PLUS P/N 3700017043567.1B		2,409.44	
			BD1810321 - P/N: 3700017043567.1D DELL PRO 16		1,887.60	
			BD1810322 - P/N 3700017043567.1D DELL PRO 16		1,887.60	
			BD1820543 - P/N 3700017043567.1C DELL PRO 14		4,033.48	
EF130865	30/06/2025	JB HI-FI JOONDALUP				3,602.00
			304786697-98 - APPLE IPAD 11INCH 128GB		2,922.00	
			404790916-98 - VARIOUS ITEMS		680.00	
EF131056	30/06/2025	JEM PROMOTIONAL PRODUCTS				15,493.78
			130697 - CLC PROMOTIONAL PRODUCTS ORDER		15,493.78	
EF130428	13/06/2025	JEM TRAINING PTY LTD				2,927.71
			8 - EFFECTIVE COMMUNICATION TRAINING FOR WOC		2,927.71	
EF130664	30/06/2025	JENNY CHANCE				186.98
			1039340_18/06/25 - REIMBURSEMENT OF TRAVEL EXPENSES		186.98	
EF130602	19/06/2025	JEREMY FONG				61.65
			BPU25/0015 - REFUND BUIDING SERVICES LEVY		61.65	
EF130426	13/06/2025	JKB PLUMBING & GAS PTY LTD				34,091.35
			INV-1360 - SHEPHERDS BUSH PARK REPAIRS	01524	1,375.00	
			INV-1598 - SORRENTO BEACH PARK REPAIRS	01524	599.40	
			INV-1741 - FLEUR FREAME PAVILLION	01524	548.27	
			INV-1749 - CRAIGIE LEISURE V	01524	991.10	
			INV-1752 - SORRENTO NORTH TOILETS	01524	128.70	
			INV-1753 - NEIL HAWKINS PARK	01524	128.70	
			INV-1754 - EMERALD PARK CLUBROOMS	01524	128.70	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-1755 - ILUKA FORESHORE TOILETS	01524	925.65	
			INV-1756 - ROB BADDOCK HALL	01524	128.70	
			INV-1757 - BRAMSTON PARK	01524	527.10	
			INV-1758 - KALLAROO KINDY	01524	93.50	
			INV-1759 - PLUMBING TRADESMAN - NORMAL WORKING HOUR	01524	139.70	
			INV-1760 - PLUMBING TRADESMAN - NORMAL WORKING HOUR	01524	93.50	
			INV-1764 - CRAIGIE LEISURE CENTRE	01524	128.70	
			INV-1769 - GREENWOOD SCOUT HALL	01524	291.01	
			INV-1774 - CRAIGIE LEISURE CENTRE	01524	1,878.80	
			INV-1775 - PLUMBING CRAIGIE LEISURE CENTRE	01524	146.04	
			INV-1776 - ADMIRAL PARK	01524	290.05	
			INV-1777 - FLEUR FREAME	01524	334.40	
			INV-1780 - WOC	01524	118.15	
			INV-1781 - CHICHESTER PARK	01524	426.66	
			INV-1783 - CRAIGIE LEISURE CENTRE	01524	128.70	
			INV-1784 - CENTRAL PARK	01524	275.00	
			INV-1785 - WARWICK COM HALL	01524	128.70	
			INV-1786 - PINNEROO POINT	01524	405.46	
			INV-1787 - HILLARYS NORTH	01524	247.53	
			INV-1788 - BURNS BEACH TOILETS	01524	161.35	
			INV-1789 - SORRENTO NORTH	01524	128.70	
			INV-1790 - MIRROR PARK	01524	143.10	
			INV-1791 - BELROSE PARK REPAIRS	01524	113.62	
			INV-1792 - BEAUMARIS COMMUNITY CENTRE	01524	427.56	
			INV-1793 - BRAMSTON PARK	01524	128.70	
			INV-1794 - CRAIGIE LEISURE CENTRE	01524	128.70	
			INV-1795 - CRAIGIE LEISURE CENTRE	01524	128.70	
			INV-1796 - DUNCRAIG COM KINDY	01524	128.70	
			INV-1797 - HILLARYS COMMUNITY CENTRE	01524	1,326.60	
			INV-1798 - BEAUMARIS COMMUNITY CENTRE	01524	118.15	
			INV-1799 - PRINCE REGENT PARK	01524	183.70	
			INV-1800 - FLEUR FREAME PAVILLION	01524	128.70	
			INV-1801 - MULLALOO SOUTH	01524	93.50	
			INV-1802 - WOODVALE LIBRARY	01524	128.70	
			INV-1804 - TIMBERLANE PARK	01524	128.70	
			INV-1805 - HEATHRIDGE COM CENTER	01524	106.15	
			INV-1806 - WARWICK BOWLS	01524	992.52	
			INV-1807 - WINTON ROAD REPAIRS	01524	118.15	
			INV-1808 - MULLALOO NORTH	01524	777.74	
			INV-1810 - BARRIDALE PARK TOILETS	01524	6,145.70	
			INV-1811 - CRAIGIE LEISURE CENTRE	01524	93.50	
			INV-1812 - CRAIGIE LEISURE CENTRE	01524	93.50	
			INV-1813 - CRAIGIE LEISURE CENTRE	01524	336.12	
			INV-1814 - WOODVALE COMMUNITY CARE	01524	93.50	
			INV-1815 - SORRENTO NORTH TOILETS	01524	126.14	
			INV-1816 - GIBSON PARK TOILETS	01524	128.70	
			INV-1817 - CRAIGIE LEISURE CENTRE	01524	93.50	
			INV-1818 - CRAIGIE LEISURE CENTRE	01524	93.50	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-1819 - CHICHESTER PARK CLUBROOMS	01524	501.05	
			INV-1820 - BURNS BEACH TOILETS	01524	126.14	
			INV-1822 - HILLARYS NORTH TOILETS	01524	126.27	
			INV-1823 - MACNAUGHTON PARK CLUBROOMS	01524	93.50	
			INV-1825 - HILLARYS BEACH PARK REPAIRS	01524	205.70	
			INV-1832 - WARWICK BOWLING CLUB	01524	140.25	
			INV-1833 - CENTRAL PARK TOILETS	01524	93.50	
			INV-1834 - CRAIGIE LEISURE CENTRE	01524	93.50	
			INV-1835 - JOONDALUP LIBRARY	01524	93.50	
			INV-1836 - JOONDALUP LIBRARY	01524	93.50	
			INV-1837 - MELENE PARK REPAIRS	01524	206.25	
			INV-1838 - WHITFORDS LIBRARY REPAIRS	01524	115.50	
			INV-1839 - MAWSON PARK REPAIRS	01524	380.17	
			INV-1840 - MULLALOO NORTH REPAIRS	01524	93.50	
			INV-1841 - JOONDALUP ADMIN REPAIRS	01524	305.69	
			INV-1842 - CRAIGIE LEISURE REPAIRS	01524	128.70	
			INV-1867 - HILLARYS BEACH PARK	01524	949.32	
			INV-1924 - WHITFORDS NODES REPAIRS	01524	205.70	
			INV-1925 - GIBSON PARK REPAIRS	01524	319.55	
			INV-1926 - WHITFORDS NODES REPAIRS	01524	348.70	
			INV-1927 - BROADBEACH PARK REPAIRS	01524	205.70	
			INV-1928 - SORRENTO SOUTH REPAIRS	01524	2,462.79	
			INV-1929 - WHITFORDS NODES REPAIRS	01524	1,503.70	
			INV-1939 - CALEDONIA PARK	01524	716.10	
			INV-1961 - TIMBERLANE PARK	01524	205.70	
			INV-1962 - WARWICK OPEN SPACE	01524	305.80	
			INV-1974 - DELAMERE PARK, CURRAMBINE	01524	668.45	
EF130619	19/06/2025	JKB PLUMBING & GAS PTY LTD				16,148.00
			INV-1527 - PERCY DOYLE SKATE PARK TOILETS	01524	2,807.37	
			INV-1646 - PERCY DOYLE SKATE PARK DRAINS	01524	734.25	
			INV-1824 - KINGSLEY MEMORIAL	01524	128.70	
			INV-1826 - CHICHESTER PARK	01524	93.50	
			INV-1827 - CIVIC CHAMBERS PLANTER BOX	01524	1,562.00	
			INV-1828 - MULLALOO SOUTH	01524	93.50	
			INV-1829 - PENNISTONE PARK	01524	251.37	
			INV-1830 - ADMIRAL PARK	01524	220.00	
			INV-1831 - WINDERMERE CLUBROOMS	01524	775.50	
			INV-1843 - WOODVALE LIBRARY	01524	2,067.32	
			INV-1844 - SORRENTO NORTH	01524	93.50	
			INV-1845 - SORRENTO SOUTH	01524	210.88	
			INV-1846 - CRAIGIE LEISURE CENTRE	01524	93.50	
			INV-1847 - REID PROM TOILETS	01524	93.50	
			INV-1848 - CENTRAL PARK TOILETS	01524	93.50	
			INV-1849 - KEY WEST	01524	106.15	
			INV-1850 - CRAIGIE LEISURE CENTRE	01524	2,249.92	
			INV-1851 - CRAIGIE LEISURE FIX BUTTON	01524	141.35	
			INV-1852 - OTAGO PARK TOILETS	01524	93.50	
			INV-1853 - GREENWOOD SCOUT HALL TOILETS	01524	128.70	
			INV-1854 - PERCY DOYLE TOILETS	01524	93.50	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-1855 - FALKLANDS PARK HOSE TAP	01524	155.52	
			INV-1856 - COJ WOC	01524	217.70	
			INV-1857 - WARWICK HALL	01524	128.70	
			INV-1858 - PADBURY COM HALL	01524	417.40	
			INV-1859 - MELENE PARK TOILETS	01524	93.50	
			INV-1860 - WINDERMERE PARK	01524	128.70	
			INV-1861 - NEIL HAWKINS	01524	287.65	
			INV-1862 - CRAIGIE LEISURE CENTRE	01524	428.31	
			INV-1863 - CRAIGIE LEISURE CENTRE	01524	204.57	
			INV-1865 - JAMES COOK	01524	306.48	
			INV-1866 - GLENGARRY PARK	01524	93.50	
			INV-1868 - GIBSON PARK	01524	93.50	
			INV-1869 - JOONDALUP LIBRARY TOILETS	01524	128.70	
			INV-1870 - HEATHRIDGE PARK TOILETS	01524	161.35	
			INV-1871 - DUNCRAIG LIBRARY TOILETS	01524	161.35	
			INV-1872 - GREENWOOD SCOUTS TOILETS	01524	128.70	
			INV-1877 - MULLALOO NORTH TOILETS	01524	176.86	
			INV-1967 - PERCY DOYLE SKATE PARK DRAIN	01524	704.00	
EF130869	30/06/2025	JKB PLUMBING & GAS PTY LTD				63,088.29
			INV-1864 - BURNS BEACH	01524	1,084.36	
			INV-1873 - KINGSLEY MEMORIAL CLUBROOMS	01524	835.12	
			INV-1874 - PINNAROO TOILETS	01524	339.56	
			INV-1875 - REID PROM TOILETS	01524	128.70	
			INV-1876 - KEY WEST TOILETS	01524	128.70	
			INV-1889 - CRAIGIE LEISURE CENTRE	01524	3,725.36	
			INV-1890 - MULLALOO NORTH TOILETS	01524	1,246.63	
			INV-1892 - JOONDALUP CIVIC CENTRE	01524	6,754.46	
			INV-1893 - DUNCRAIG LIBRARY	01524	140.25	
			INV-1894 - MACNAUGHTON PARK CLUBROOMS	01524	280.50	
			INV-1895 - DUNCRAIG LIBRARY	01524	93.50	
			INV-1896 - HILLARYS ANIMAL BEACH	01524	128.70	
			INV-1897 - CRAIGIE LEISURE CENTRE	01524	657.11	
			INV-1898 - JOONDALUP LIBRARY	01524	296.85	
			INV-1899 - KINGSLEY ANNEXE	01524	205.70	
			INV-1900 - CALEDONIA PARK TOILETS	01524	335.06	
			INV-1901 - WARWICK COMMUNITY CARE	01524	93.50	
			INV-1902 - WOC TOILETS	01524	203.73	
			INV-1903 - OCEAN REEF PARK TOILETS	01524	93.50	
			INV-1904 - ILUKA FORESHORE TOILETS	01524	93.50	
			INV-1905 - SORRENTO TENNIS CLUB	01524	187.00	
			INV-1906 - SORRENTO SOUTH TOILETS	01524	126.15	
			INV-1907 - REID PROM	01524	93.50	
			INV-1908 - PLUMBING TRADESMAN - NORMAL WORKING HOUR	01524	221.25	
			INV-1909 - HAWKER PARK	01524	93.50	
			INV-1910 - ELLERSDALE PARK CLUBROOMS	01524	287.65	
			INV-1911 - HEATHRIDGE PARK CLUBROOMS	01524	161.35	
			INV-1912 - BURNS BEACH	01524	128.70	
			INV-1913 - DESCRIPTION QUANTITY UNIT PRICE GST AMOU	01524	128.70	

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LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of June 2025

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-1914 - HILLARYS NORTH TOILETS	01524	859.71	
			INV-1915 - KORELLA PARK TOILETS	01524	290.68	
			INV-1916 - HILLARYS PARK TOILETS	01524	140.25	
			INV-1917 - KINGSLEY MEMORIAL CLUBROOMS	01524	740.10	
			INV-1918 - JOONDALUP ADMIN	01524	128.70	
			INV-1919 - SORRENTO SOUTH TOILETS	01524	1,073.91	
			INV-1920 - REID PROM	01524	128.70	
			INV-1921 - CRAIGIE LEISURE CENTRE	01524	128.70	
			INV-1930 - WORK OPERATION CENTRE	01524	748.98	
			INV-1932 - WARWICK BOWLING CLUB	01524	1,063.74	
			INV-1933 - PLUMBING TRADESMAN - NORMAL WORKING HOUR	01524	106.15	
			INV-1934 - WARRANDYTE PARK CLUBROOMS	01524	93.50	
			INV-1935 - JOONDALUP LIBRARY	01524	383.56	
			INV-1936 - JOONDALUP ADMINISTRATION	01524	3,924.17	
			INV-1937 - JOONDALUP ADMINISTRATION	01524	128.70	
			INV-1938 - CRAIGIE LEISURE CENTRE	01524	128.70	
			INV-1940 - SORRENTO NORTH TOILETS	01524	128.70	
			INV-1941 - GIBSON PARK TOILETS	01524	128.70	
			INV-1942 - CRAIGIE LEISURE CENTRE	01524	161.35	
			INV-1943 - JOONDALUP ADMINISTRATION	01524	187.00	
			INV-1944 - TOM SIMPSON PARK TOILETS	01524	161.35	
			INV-1945 - WHITFORDS SENIOR CITIZENS	01524	152.90	
			INV-1946 - MULLALOO NORTH BEACH TOILET	01524	298.29	
			INV-1947 - CRAIGIE LEISURE CENTRE	01524	140.25	
			INV-1948 - CRAIGIE LEISURE CENTRE	01524	186.98	
			INV-1949 - GIBSON PARK TOILETS	01524	93.50	
			INV-1950 - ILUKA SPORTS COMPLEX	01524	199.65	
			INV-1951 - JOONDALUP LIBRARY	01524	233.07	
			INV-1952 - NEIL HAWKINS PARK	01524	128.70	
			INV-1953 - CRAIGIE LEISURE CENTRE	01524	355.36	
			INV-1954 - MELENE PARK TOILETS	01524	128.70	
			INV-1955 - CALECTASIA COMMUNITY HALL	01524	128.70	
			INV-1956 - CENTRAL PARK TOILETS	01524	126.15	
			INV-1957 - JOONDALUP LIBRARY TOILETS	01524	128.70	
			INV-1958 - CHICHESTER PARK CLUBROOMS	01524	220.00	
			INV-1959 - WOC	01524	1,791.46	
			INV-1960 - JOONDALUP LIBRARY	01524	352.11	
			INV-1963 - LEXCEN PARK TOILETS	01524	161.35	
			INV-1964 - CRAIGIE LEISURE TOILETS	01524	128.70	
			INV-1965 - CHARONIA PARK	01524	403.70	
			INV-1966 - CENTRAL PARK TOILETS	01524	128.70	
			INV-1968 - BEAUMARIS COMMUNITY CENTRE	01524	131.68	
			INV-1969 - HEATHRIDGE CC KITCHEN TAPS	01524	141.35	
			INV-1970 - SORRENTO NORTH TOILETS	01524	93.50	
			INV-1971 - ADMIRAL PARK	01524	371.48	
			INV-1972 - KINGSLEY MEMORIAL TOILETS	01524	128.70	
			INV-1973 - SEACREST PARK	01524	608.17	
			INV-1975 - DELAMERE PARK WATER METER	01524	93.50	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-1976 - SORRENTO COM HALL WATER METER	01524	93.50	
			INV-1977 - MARMION BEACH WATER METER	01524	93.50	
			INV-1978 - PINNAROO POINT FLOOR WORKS	01524	1,102.20	
			INV-1979 - CURRAMBINE COMMUNITY CENTRE	01524	93.50	
			INV-1980 - KINGSLEY MEMORIAL CLUBROOMS	01524	126.15	
			INV-1981 - HEATHRIDGE COMMUNITY CENTRE	01524	158.80	
			INV-1982 - FALKLANDS PARK	01524	123.17	
			INV-1983 - MOOLANDA CARE CENTRE	01524	544.27	
			INV-1984 - BARRIDALE PARK	01524	11,004.95	
			INV-1985 - EMERALD PARK CLUBROOMS	01524	93.50	
			INV-1986 - PERCY DOYLE FOOTBALL	01524	257.40	
			INV-1987 - CRAIGIE LEISURE CENTRE	01524	763.11	
			INV-1988 - JOONDALUP ADMIN	01524	93.50	
			INV-1989 - CRAIGIE LEISURE CENTRE	01524	93.50	
			INV-1990 - EMERALD PARK	01524	221.88	
			INV-1991 - EMERALD PARK	01524	140.25	
			INV-1992 - SEACREST PARK	01524	93.50	
			INV-1993 - HEATHRIDGE PARK CLUBROOMS	01524	106.15	
			INV-1995 - WORK OPERATION CENTRE	01524	3,211.20	
			INV-1996 - NEIL HAWKINS	01524	93.50	
			INV-1997 - PERCY DOYLE	01524	187.00	
			INV-1998 - HILLARYS ANIMAL BEACH	01524	93.50	
			INV-1999 - DUNCRAIG LIBRARY	01524	93.50	
			INV-2000 - CRAIGIE LEISURE CENTRE	01524	527.86	
			INV-2001 - CENTRAL PARK	01524	128.70	
			INV-2002 - GLENGARRY PARK	01524	93.50	
			INV-2003 - MAWSON PARK	01524	128.70	
			INV-2004 - MARMION BEACH	01524	93.50	
			INV-2005 - CALECTASIA HALL	01524	93.50	
			INV-2006 - CRAIGIE LEISURE WATER PIPE	01524	368.13	
			INV-2007 - ADMIRAL PARK CLUBROOMS	01524	161.47	
			INV-2008 - ADMIRAL PARK CLUBROOMS	01524	193.05	
			INV-2009 - CRAIGIE LEISURE CENTRE	01524	896.81	
			INV-2010 - ADMIRAL PARK CLUBROOM	01524	654.54	
			INV-2011 - EMERALD PARK CLUBROOMS	01524	278.07	
			INV-2012 - WINTON ROAD MENS SHED	01524	282.82	
			INV-2013 - JUNIPER PARK	01524	128.70	
			INV-2014 - CRAIGIE LEISURE CENTRE	01524	312.21	
			INV-2015 - GIBSON PARK CLUBROOMS	01524	156.39	
			INV-2016 - CENTRAL PARK	01524	126.15	
			INV-2017 - WORK OPERATION CENTRE	01524	377.91	
			INV-2018 - JOONDALUP ADMIN	01524	261.72	
			INV-2019 - SORRENTO COMMUNITY HALL	01524	141.35	
			INV-2020 - NEIL HAWKINS PARK	01524	279.05	
			INV-2021 - BRAMSTON PARK	01524	128.70	
			INV-2022 - JOONDALUP CIVIC CENTRE	01524	192.70	
			INV-2023 - CHICHESTER PARK	01524	221.77	
			INV-2024 - GLENGARRY PARK	01524	128.70	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-2025 - MILDENHALL SENIOR CITIZENS CENTRE	01524	131.68	
			INV-2026 - MILDENHALL SENIOR CITIZENS CENTRE	01524	193.05	
			INV-2027 - WHITFORDS SEA RESCUE	01524	239.82	
			INV-2028 - HEATHRIDGE PARK CLUBROOMS	01524	1,102.92	
EF130654	30/06/2025	JOHN CHESTER				2,856.50
			ALLOW-MTG-JUN 2025 - MEETING FEE - JUNE 2025		2,856.50	
EF130575	13/06/2025	JOHN MCARDLE				190.00
			PM00020_10/06/25 - BUS DUTIES REIMBURSEMENT		190.00	
EF131074	30/06/2025	JOHN ROBERT RAFTIS				2,856.50
			ALLOW-MTG-JUN 2025 - MEETING FEE - JUNE 2025		2,856.50	
EF131021	30/06/2025	JOHN SHEPHEARD T/AS WA EMERGENCY MANAGEMENT				6,402.00
			1228 - BRAMSTON PARK CSF		1,012.00	
			1229 - FLINDERS PARK COMMUNITY CENTRE		1,177.00	
			1230 - WARRANDYTE PARK CLUBROOMS		957.00	
			1231 - WINDERMERE PARK CLUBROOMS:		902.00	
			1232 - COJ ADMINISTRATION LEVELS 1 & 2		1,232.00	
			1233 - BUILDING PROFILE INSPECTION ADN MARK UP		1,122.00	
EF130710	30/06/2025	JOHNSON TRST				339.00
			198260 - RATES REFUND PN 198260		339.00	
EF130454	13/06/2025	JONATHAN MONTEBELLO (MONTEBELLO CATERING)				335.50
			13359 - CATERING FOR COMMUNITIES IN FOCUS 7 MAY		335.50	
EF131055	30/06/2025	JOONDALUP BUSINESS ASSOCIATION INC				44,000.00
			INV-5667 - DELIVERY OF IMPLEMENTATION SCHEDULE FOR		44,000.00	
EF130647	30/06/2025	JOONDALUP COMMUNITY COAST CARE FORUM INC.				115.00
			1013878 20/06/2025 - REIMBURSEMENT ADMINISTRATION EXPENSES		115.00	
113488	18/06/2025	JOONDALUP LIBRARY PETTY CASH				571.25
			PETTY CASH W/E 20/06/25 - REIMBURSEMENT OF PETTY CASH		571.25	
EF130672	30/06/2025	JOONDALUP SYMPHONY ORCHESTRA				5,937.00
			EXECUTED CFP FUNDING AGREEMENT - CFP FUNDING AGREEMENT 2024-25 2ND & 3RD		5,937.00	
EF130871	30/06/2025	JOSEPH PAUL LANDRO (JOES PRINTING)				418.00
			250047 - PRINTING A6 ARTWORK LABELS ON PHOTOTEX		418.00	
EF130675	30/06/2025	JOSEPHINE VERONIQUE JURAK				1,535.94
			1046512_13/06/25 - ACCOMMODATION TAXIS FOOD		1,535.94	
EF130909	30/06/2025	KADESJADA TRUST (ONE 20 PRODUCTIONS)				14,045.68
			17323 - AUDIO VISUAL EQUIPMENTS		14,045.68	
EF130606	19/06/2025	KAREN HERBERT				24.20
			INWE25/26751 - REFUND PARKING OVERCHARGE		24.20	
EF130481	13/06/2025	KAREN JENSEN (PERK UP WITH ME)				673.75
			INV-0220 - COFFEE VAN TIME ON SITE 3.5HRS		673.75	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF130381	13/06/2025	KARRAL PTY LTD (DASCO SUPPLY GROUP)				326.81
			7998 - REFER INV 847582		-182.80	
			847582 - PARTS		256.70	
			848064 - PARTS		252.91	
EF130804	30/06/2025	KARRAL PTY LTD (DASCO SUPPLY GROUP)				2,952.78
			850280 - PARTS		683.60	
			850463 - PARTS		451.99	
			850923 - CABLE GLAND NYLON		316.69	
			851082 - CABLE TIE		742.98	
			851271 - PAYMENT FOR PARTS		757.52	
EF130689	30/06/2025	KAR-WAH CHANG				375.00
			208738 - SUBSIDY PAYMENT VEHICLE CROSSING		375.00	
EF130693	30/06/2025	KATIE & JUSTIN BOWER				61.65
			BPC25/0147 - REFUND BUILDING LEVY PN 102441		61.65	
EF130306	13/06/2025	KAY WRIGHT				500.00
			CRN-170425043054 - CCTV REBATE HOCKING PDE SORRENTO		500.00	
EF130698	30/06/2025	KAYE AND EDWARD SULLIVAN				720.00
			154044 - RATES REFUND PN 154044		720.00	
EF130604	19/06/2025	KAYLEIGH BURNSIDE				100.00
			INWE25/23980 - REFUND EPERMIT 2926		100.00	
EF130350	13/06/2025	KELLY ROBERTSON-KAY (THE BAKING EDGE)				297.00
			TBE380 - BIODIVERSITY THEMED CUPCAKE CATERING		297.00	
EF130432	13/06/2025	KENNEDYS (AUSTRALASIA) PARTNERSHIP				2,972.75
			38-25-0003696/1/AUSJOO101 - PROFESSIONAL CHARGES 08/05/25-27/05/25		2,345.75	
			38-25-0003699/1/AUSJOO101 - PROFESSIONAL SERVICES 30/4/25 - 01/05/25		627.00	
EF130302	13/06/2025	KERRY MORGAN				68.00
			934239 - REFUND SUMMER 2024/25 CR		68.00	
EF130342	13/06/2025	KEVIN BARRY HUTCHINSON (BTS - BASSENDEAN TECHNICAL SERVICE)				135.00
			39498 - REPLACING FILM (LAMINATE) ROLLS X 2		135.00	
EF130706	30/06/2025	KEVIN DORAN				100.00
			INW25/4290 - REFUND EPERMIT 2138		100.00	
EF130571	13/06/2025	KINROSS SUPA IGA				146.94
			01/9342 - STANDING ORDER FOR YOUTH TRUCK NON GST		86.18	
			04/3574 - STANDING ORDER FOR YOUTH TRUCK NON GST		60.76	
EF131060	30/06/2025	KINROSS SUPA IGA				1,273.10
			01/0498 - GROCERY ITEMS		78.12	
			01/1535 - GROCERY ITEMS		191.02	
			01/6713 - GROCERY ITEMS		42.24	
			01/9562 - GROCERY ITEMS		145.78	
			04/2795 - CONSUMABLE ITEMS		48.38	
			04/5697 - GROCERY ITEMS		106.80	
			05/7437 - STANDING ORDER FOR YOUTH TRUCK NON GST		78.54	
			05/9706 - CONSUMABLE ITEMS		61.11	
			09/3459 - GROCERY ITEMS		521.11	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF130307	13/06/2025	KJ & YM MEAD				363.02
			107805 - RATES REFUND PN 107805		363.02	
EF130570	13/06/2025	KLEENIT PTY LTD				10,662.54
			178104 - HIGH PRESSURE WASH - INCLUDING PAVEMENT	02922	2,189.00	
			178595 - VARIOUS LOCATIONS	02922	3,023.00	
			178757 - VARIOUS LOCATIONS	02922	1,645.97	
			178822 - CENTRAL PARK, JOONDALUP	02922	2,662.00	
			178896 - VARIOUS LOCATIONS	02922	878.57	
			179304 - MARMION AVE	02922	264.00	
EF131059	30/06/2025	KLEENIT PTY LTD				2,578.34
			179253 - VARIOUS LOCATIONS	02922	2,309.39	
			179255 - GRAFFITI REMOVAL - CHEMICAL / HIGH PRESS	02922	268.95	
EF130430	13/06/2025	KMART AUSTRALIA LTD				246.50
			2743740309825 - ASSORTED ITEMS		205.00	
			2743740309900 - CLC - YOGA GEAR FOR MEMBER EVENT		41.50	
EF130431	13/06/2025	KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD				4,736.82
			250084 - FINANCE DEPARTMENT RVQ2X06535		50.62	
			250085 - RVQ2705579 OFFICE OF THE MAYOR		17.21	
			250086 - WHITFORDS LIBRARY RBT0401227		285.01	
			250087 - HEATHRIDGE LC RCC2301923		95.88	
			250088 - LIBBRARY LENDING FLOOR RVQ3Y09243		104.56	
			250089 - DCS PA'S OFFICE RCC2802201		27.68	
			250091 - CC2802196 LEVEL 1, CEO PA		29.85	
			250092 - RATES R323900353		56.26	
			250093 - CRAIGIE LEISURE RVQ4811483		159.08	
			250097 - CRAIGIE LEISURE RBT0501333		31.15	
			250099 - RCC2X02386 CITY RANGERS, ADMIN BUILDING		63.43	
			250101 - WOODVALE LIBRARY RVQ2Y06647		181.46	
			250105 - DUNCRAIG LIBRARY PHOTOCOPIER		364.28	
			250109 - CEOMFP, RBT2X04212		13.02	
			250110 - RVQ2705554 RANGERS DEPT, LEVEL 2, ADMIN		139.75	
			250111 - IT DEPARTMENT RVQ2Y06659		19.51	
			250113 - RATES VCZ0Y18991		20.53	
			250114 - CRAIGIE LEISURE H7S3Z00758		50.66	
			250115 - LIBRARU CM/ADMIN RVQ2705557		152.65	
			250118 - MARKETING/AREA RVG3Z02898		231.46	
			250119 - RCC2802210 LEVEL 1, ASSET MGMT		90.74	
			250121 - CRAIGIE LEISURE RBT2X04226		19.63	
			250122 - CRAIGIE LEISURE VCZ2930513		5.50	
			250123 - CRAIGIE LEISURE RCC2902370		48.73	
			250124 - CRAIGIE LEISURE VCZ2930479		7.16	
			250125 - RCC2902373 90 BOAS AVENUE,		8.89	
			250126 - COUNCIL-SUPPORT RCC2902365		244.55	
			250131 - MAYORAL OFFICE RCC2902372		17.01	
			250133 - YOUTH SERVICES RVG2901544		204.02	
			250135 - WHITFORD LIBRARY RVQ4811450		50.44	
			250136 - RATES OFFICE R323900355		24.88	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			250138 - REF & LH PHOTOCOPIER		106.49	
			250139 - REF & LH PHOTOCOPIER		12.02	
			250141 - CDLS & LCS RVQ4911530		73.18	
			250142 - JOO LIBBRARY PHOTOCOPIER		35.22	
			250144 - RVQ4X12127 HR DEPARTMENT		134.51	
			91190566 - ECOSYS MA3500CIX A4 COL MFP		1,559.80	
EF130620	19/06/2025	KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD				542.17
			100124 - INFRASTRUCTURE RVG2200606		387.73	
			250108 - STRATEGIC ORG DEV RVQ2805751		154.44	
EF130872	30/06/2025	KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD				561.93
			250083 - RFN0902096 CUSTOMER SERVICE		51.90	
			250090 - RVQ2806462 ENVIRONMENTAL HEALTH		169.19	
			250095 - RVQ2103727 BUILDING SERVICES - G FLOOR		34.85	
			250098 - RBT2603775 COPYCOST		19.96	
			250104 - RVQ4911546 A PLANNING & APPROVALS G FLR		77.49	
			250112 - CITY PROJECTS VCZ0415616		11.21	
			250116 - RCC2X02383 COPYCOST		27.67	
			250117 - VCZ0616632 COPYCOST G FLOOR COMPLIANCE		26.15	
			250128 - RBT1502618 WASTE SERVICES		14.91	
			250129 - ECONOMIC DEVE RVQ2Y06638		65.02	
			250132 - RVQ2Y06665 GROUND CUSTOMER CARE		32.36	
			250143 - RVQ4X12131 DIRECTOR OF PLANNING		31.22	
EF131004	30/06/2025	L & T VENABLES				161.50
			10112679 - PARTS ONLY		161.50	
EF130520	13/06/2025	L.P AIKEN & D.J BEER & T.D BOYCE AND OTHERS (THOMSON GEER)				16,170.00
			1427435 - ADVICE ON ECO SHARK BARRIER		16,170.00	
EF130990	30/06/2025	L.P AIKEN & D.J BEER & T.D BOYCE AND OTHERS (THOMSON GEER)				1,401.95
			1436005 - ADVICE ON ECO SHARK BARRIER		1,401.95	
EF130441	13/06/2025	LACTALIS AUSTRALIA PTY LTD				160.42
			241244092 - MILK TO THE WOC		80.21	
			241290365 - MILK TO THE WOC		80.21	
EF130879	30/06/2025	LACTALIS AUSTRALIA PTY LTD				240.63
			241338225 - MILK TO THE WOC		80.21	
			241385617 - MILK TO THE WOC		80.21	
			241429950 - MILK TO THE WOC		80.21	
EF130433	13/06/2025	LANDGATE MIDLAND				9,777.26
			1482224 - ONLINE SHOP		5,692.00	
			400491 - UNIMPROVED VALUES CHARGEBLE		69.94	
			401102 - GROSS RENTAL VALUATIONS CHARGEABLE		1,207.44	
			401184 - GROSS RENTAL VALUATIONS CHARGEABLE		1,695.75	
			404179 - GROSS RENTAL VALUATIONS CHARGEABLE		1,112.13	
EF130633	19/06/2025	LANDMARK ENGINEERING & DESIGN PTY LTD T/AS EXTERIA				7,301.80
			SI2000695 - REPLACEMENT BIN ENCLOSURES FOR SORRENTO		7,301.80	

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EF130435	13/06/2025	LAUNDRY EXPRESS				163.63
			25278 - LAUNDRY AS REQUIRED		163.63	
EF130294	13/06/2025	LAUREN CROSS				502.72
			1045445_04/06/25 - MENTIMETER SUBSCRIPTION		502.72	
EF130874	30/06/2025	LAWRENCE & HANSON GROUP PTY LTD				53,103.60
			3357706 - LED LUMINAIRE REPLACEMENTS		53,103.60	
EF130686	30/06/2025	LEANNE KEALLEY				294.00
			DA25/0319 - REFUND DA APPROVAL APP FEE		294.00	
EF130679	30/06/2025	LEGAL PRACTICE BOARD				1,280.00
			16229 24/06/25 - RENEWAL - S AL JANABI		1,280.00	
EF130927	30/06/2025	LEONIE HELEN THOMPSON (THE POSTER GIRLS)				1,241.68
			17134 - FLYER DISTRIBUTION		128.70	
			17135 - VARIOUS POSTER/BOOKLET DISTRIBUTION		370.48	
			17160 - POSTER & PROGRAM DISTRIBUTION		742.50	
EF130572	13/06/2025	LES MILLS AUSTRALIA				1,538.78
			LMB1280720 - LES MILLS YEARLY SUBSCRIPTION		1,538.78	
EF131061	30/06/2025	LES MILLS AUSTRALIA				10.96
			10318A - CN TAKEN UP TWICE IN ERROR		2.74	
			104499A - CR TAKEN UP TWICE IN ERROR		2.74	
			8970A - CR TAKEN UP TWICE IN ERROR		5.48	
EF130676	30/06/2025	LEWIS HUTTON				2,856.50
			ALLOW-MTG-JUN 2025 - MEETING FEE - JUNE 2025		2,856.50	
EF130574	13/06/2025	LGISWA				522,369.10
			100-160372 - LGIS WORKCARE REF 000584		522,369.10	
EF131062	30/06/2025	LGISWA				487.00
			34310A - REFER INV 34310 PAID IN ERROR		487.00	
EF130440	13/06/2025	LIBERTY EXECUTIVE OFFICES (JOONDALUP) PTY LTD				616.00
			LEO7/14067 - HELLO MONDAY 10X 1 HR SESS		616.00	
113474	12/06/2025	LIBRARY ADMIN PETTY CASH				151.35
			PETTY CASH W/E 13/06/25 - REIMBURSEMENT OF PETTY CASH		151.35	
113489	18/06/2025	LIBRARY ADMIN PETTY CASH				312.00
			PETTY CASH W/E 20/6/25 - REIMBURSEMENT OF PETTY CASH		312.00	
EF130876	30/06/2025	LINKEDIN SINGAPORE PTE LTD				64,350.00
			51110633721 - LINKEDIN LEARNING SUBSCRIPTION RENEWAL		64,350.00	
EF130573	13/06/2025	LIWA AQUATICS				280.00
			4609 - 1-YEAR LIWA MEMBERSHIP		280.00	
EF130968	30/06/2025	LIZO PTY LTD				13,381.60
			84201 - PARTS		208.05	
			84224#4 - PARTS		415.55	
			84225#4 - BATTERIES		5,037.85	
			84226#4 - BATTERIES ETC		4,654.40	
			84331#4 - PAYMENT FOR PARTS		670.40	
			84375#1 - 3318 - PURCHASE OF MINOR PLANT		1,988.20	
			84396#4 - 3318 - PURCHASE OF MINOR PLANT		407.15	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF130434	13/06/2025	LLOYD GEORGE ACOUSTICS PTY LTD				15,026.00
			11205 - POP UP PIAZZA JOONDALUP		15,026.00	
EF131058	30/06/2025	LNLC PTY LTD T/AS KELYN TRAINING SERVICES				12,940.00
			34381 - CHAINSAW COURSE- AHCMOM213		2,650.00	
			34415 - WHITE CARD TRAINING		10,290.00	
EF130292	13/06/2025	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA				10,950.00
			42595 - GRANT WRITING AND BUSINESS CASE WORKSHOP		1,050.00	
			42606 - 3X E-LEARNING MODULES 24/25		9,900.00	
EF130437	13/06/2025	LOCHNESS UNIT TRUST T/AS LOCH NESS LANDSCAPE SERVICES				5,423.00
			90301 - SOUTH ZONE - ALDER PARK DUNCRAIG - 0.91H		110.00	
			90301 - SOUTH ZONE - ALDER PARK DUNCRAIG - 0.91H	VP316682	5,313.00	
EF130875	30/06/2025	LOCHNESS UNIT TRUST T/AS LOCH NESS LANDSCAPE SERVICES				20,535.63
			90425 - SOUTH ZONE VARIOUS SITES	VP316682	9,405.00	
			90430 - CENTRAL ZONE MOWING	VP316614	5,707.63	
			90435 - SOUTH ZONE - ALDER PARK DUNCRAIG		110.00	
			90435 - SOUTH ZONE - ALDER PARK DUNCRAIG	VP316682	5,313.00	
EF130535	13/06/2025	LOTHIAN TRUST (IRON TECH INDUSTRIES)				1,017.16
			7196 - FABRICATE 4X STIRRIS	03122	1,017.16	
EF131011	30/06/2025	LOTHIAN TRUST (IRON TECH INDUSTRIES)				9,275.16
			7208 - MARMION AVENUE ILUKA	03122	2,639.59	
			7209 - TOM SIMPSON PARK	03122	1,350.88	
			7212 - LYSANDER PARK	03122	189.28	
			7213 - TRUCK SPARE PARTS, LABOUR	03122	501.83	
			7214 - GRADIENT PARK	03122	236.41	
			7215 - PENISTONE TENNIS COURTS	03122	2,683.55	
			7216 - GUY DANIELS TENNIS CLUB		1,673.62	
EF130878	30/06/2025	LUKE DONOVAN RILEY (LUKE RILEY CREATIVE)				346.50
			COJ250620_007 - PHOTOGRAPHY OF CELEBRATING JOONDALUP ART		346.50	
EF130652	30/06/2025	LYNLEY STAPLETON				190.63
			PO-012-15798115553914026 - MAGNETIC AND ADHESIVE POSTER HOLDERS		190.63	
EF130449	13/06/2025	M D AND D M WATER BORING CONTRACTORS				1,386.00
			375 - WALTER PADBURY BOULEVARD PADBURY	02021	1,386.00	
EF130889	30/06/2025	M D AND D M WATER BORING CONTRACTORS				11,546.30
			375A - HARTLEY PARK	02021	11,546.30	
EF130937	30/06/2025	M P ROGERS & ASSOCIATES PTY LTD				724.19
			25484 - PROVISION OF MARINE AND COASTAL ENGINEER	VP400507	724.19	
EF130501	13/06/2025	M.C MILLBAND & P MILLBAND (SHAKE, WAFFLE 'N' ROLL)				330.00
			58 - VOLUNTEER EXPO CATERING		330.00	
EF130886	30/06/2025	MAIN ROADS WESTERN AUSTRALIA				19,194.43
			8023340 - HEPBURN AVE DESIGN		12,627.26	
			8023427 - LEGANA AVENUE KINGSLEY		2,515.50	
			8023428 - BRIDGEWATER DR, KALLAROO.		4,051.67	
EF130445	13/06/2025	MAJOR MOTORS				2,028.40

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			1715895 - PARTS ONLY		1,623.59	
			1732545 - PARTS ONLY		201.29	
			1732549 - PARTS ONLY		203.52	
EF130885	30/06/2025	MAJOR MOTORS				1,269.76
			1734676 - HEAVY VEHICLE INSPECTION		249.15	
			1736892 - PARTS ONLY		754.26	
			1738344 - PARTS ONLY		266.35	
EF130533	13/06/2025	MAMMOTH SECURITY PTY LTD (SIGNATURE SECURITY GROUP				2,673.73
			V00381788 - MONTHLY BACK TO BASE MONITORING FEE		1,191.98	
			V00383727 - DURESS PENDANTS MONITORING X 2		97.99	
			V00383769 - SOFI BEACON MONITORING		1,383.76	
EF131007	30/06/2025	MAMMOTH SECURITY PTY LTD (SIGNATURE SECURITY GROUP				1,224.98
			V00383720 - MONTHLY BACK TO BASE MONITORING		1,191.98	
			V00383785 - MONTHLY MONITORING		33.00	
EF130457	13/06/2025	MARTINUS CONSULTING PTY LTD				4,950.00
			10425 - MARTINUS CONSULTING		4,950.00	
EF130610	19/06/2025	MASSEFF PTY LTD				424.03
			209529 - RATES REFUND PN 209529		424.03	
EF130405	13/06/2025	MASTER HOSE PTY LTD T/AS HOSE MART				1,241.20
			556060 - SUPPLY AND INSTALL AIR HOSE		934.81	
			556961 - PARTS ONLY		198.23	
			557063 - PARTS ONLY		108.16	
EF130838	30/06/2025	MASTER HOSE PTY LTD T/AS HOSE MART				122.29
			SI-00000721 - REACTIVE MATERIALS - PAVEMENT MAINTENANC		122.29	
EF130448	13/06/2025	McGEES PROPERTY				1,980.00
			32973 - MARKET RENTAL VALUATION		1,980.00	
EF130888	30/06/2025	McGEES PROPERTY				6,050.00
			33119 - OCEAN REEF MARINA		6,050.00	
EF130456	13/06/2025	MCLEODS LAWYERS PTY LTD				1,844.92
			145416 - LEGAL FEES		1,065.24	
			145417 - LEGAL MATTER 54341		330.00	
			145711 - REVIEW OF BILL OF LADING		449.68	
EF130897	30/06/2025	MCLEODS LAWYERS PTY LTD				11,385.49
			144843 - LEGAL FEES		647.24	
			145080 - LEGAL FEES		4,616.04	
			145450 - LEGAL FEES		828.52	
			145474 - LEGAL FEES		710.16	
			145707 - DENIESE, MARISSA JUDITH PARK PROSECUTION		958.21	
			145709 - CC 217/2025 – RUSHACK, VANESSA V COJ		1,635.59	
			145815 - HUNTER, A - DOG ACT PROCEEDINGS		1,339.58	
			145889 - BUSH FIRES ACT 1954 PROSECUTION		650.15	
EF130380	13/06/2025	MD JOONDALUP HOLDINGS PTY LTD				900.00
			837991 - ACCOMM. 27 MAY 25		180.00	
			838180 - ACCOMMODATION 2/6-5/6/25		720.00	
EF130899	30/06/2025	MEDICS FOR LIFE GROUP PTY LTD (LIFEVAC AUSTRALIA)				1,302.24
			INV-2058 - 10 LIFEVAC DEVICES		1,302.24	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF130315	13/06/2025	MELINDA D'ANDRILLI				500.00
			CRN-090225124339 - CCTV REBATE FLAMENCO ST BURNS BEACH		500.00	
EF130369	13/06/2025	MELLANIE BERNICE CULHANE (ENVIRONMENTAL RESILIENCE)				5,148.55
			ER-2025-019 - BUSHFIRE RISK MANAGEMENT SERVICES		5,148.55	
EF130450	13/06/2025	MERCHANDISING LIBRARIES PTY LTD				1,619.97
			INV-15463 - LIBRARY BOOK HOLDER FICTION THICK		438.90	
			INV-15491 - LANDSCAPE SIGN		1,181.07	
EF130896	30/06/2025	METHOD RECYCLING AUSTRALIA PTY LIMITED				24,088.80
			HASO-00001996 - PHASE 3 - BIN STATIONS		24,088.80	
EF130894	30/06/2025	METRO TRAFFIC PLANNING PTY LTD				5,445.00
			INV-2952 - GWENDOLINE DRIVE & OCEAN REEF RD	03522	2,722.50	
			INV-2961 - HEPBURN AVE COMPLIANCE AUDIT	03522	2,722.50	
EF130289	13/06/2025	MICHAEL PAGE INTERNATIONAL				2,585.97
			609820 - TEMP EMP 27.11.24-7.3.25		2,585.97	
EF130593	19/06/2025	MICHAEL PAGE INTERNATIONAL				2,551.50
			610507 - TEMP EMP 27.11.24-7.3.25		2,103.26	
			611583 - TEMP STAFF 27.11.24-7.3.25		448.24	
EF130657	30/06/2025	MICHAEL PAGE INTERNATIONAL				2,068.78
			611735 - FERGUS MASTERS		1,034.39	
			611736 - TEMP EMP W/E 15/6/25		1,034.39	
EF130447	13/06/2025	MINDARIE REGIONAL COUNCIL				147,846.81
			SINV-050672 - LITTER TIPPING 23-05-25 TO 31-05-25		2,707.48	
			SINV-050694 - DOMESTIC TIPPING 23-05-25 TO 31-05-25		145,139.33	
EF130887	30/06/2025	MINDARIE REGIONAL COUNCIL				338,294.14
			SCR-04174 - LITTER TIPPING RE: 04/06/2025		-56.36	
			SCR-04175 - CR FOR TIPPING 13/06/25		-181.17	
			SINV-050723 - LITTER TEAM 1-4/6/25		1,256.11	
			SINV-050738 - DOMESTIC WASTE 2-4/6/25		71,862.16	
			SINV-050742 - LITTER TEAM 5/6/25		372.41	
			SINV-050755 - DOMESTIC WASTE 5/6/25		22,706.66	
			SINV-050756 - MATTRESS COLLECTION AND PROC.		32,888.63	
			SINV-050765 - MIXED GREEN WASTE 2 - 16 MAY 2025		8,154.53	
			SINV-050771 - LITTER TIPPING 06-06-25 TO 12-06-25		2,488.08	
			SINV-050790 - DOMESTIC TIPPING 06-06-25 TO 12-06-25		128,483.85	
			SINV-050791 - GENERAL WASTE		1,668.78	
			SINV-050793 - GOVERNANCE & ADMIN FEES JUNE 2025		66,677.71	
			SINV-050804 - LITTER TIPPING 13-06-25 TO 19-06-25		1,972.75	
EF130300	13/06/2025	MITCHELL CREER				1,294.00
			156658 - RATES REFUND PN 156658		1,294.00	
EF130623	19/06/2025	MMM (WA) PTY LTD				39,249.30
			103991 - DRAINAGE-GULLY/MANHOLES MANDALLAY PLC CRAIGIE		39,249.30	
EF130446	13/06/2025	MODERN TEACHING AIDS PTY LTD				961.24
			46403476 - JOONDALUP LIBRARY		961.24	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF130455	13/06/2025	MODUS COMPLIANCE PTY LTD				165.00
			C9583 - PRINCE REGENT PARK CLUBROOM		165.00	
EF130895	30/06/2025	MODUS COMPLIANCE PTY LTD				1,210.00
			C9602 - PRINCE REGENT PARK		1,210.00	
EF130299	13/06/2025	MOMENTUM WEALTH PROPERTY TRUST				464.18
			115889 - RATES REFUND PN 115889		464.18	
EF130768	30/06/2025	MONDELEZ AUSTRALIA PTY LTD				480.00
			6191004370 - CARRY BOXES		480.00	
EF130576	13/06/2025	MOVIES BY BURSWOOD				4,290.00
			965 - TELETHON COMM CINEMAS 2025		4,290.00	
EF130658	30/06/2025	MULLALOO BEACH COMMUNITY GROUP INC				700.00
			1033062_25/06/25 - REIMBURSEMENT OF ADMIN EXPENSES		700.00	
EF130462	13/06/2025	N D Y MANAGEMENT PTY LTD (NORMAN DISNEY & YOUNG)				3,426.50
			60474070 - CITY OF JOONDALUP BUILDING HV REPORT		3,426.50	
EF130904	30/06/2025	NAMI OSAKI T/AS NAMISARTROOM				1,100.00
			290 - STAFF CONFERENCE AFTERNOON ACTIVITY		1,100.00	
EF131013	30/06/2025	NANCY & SUSAN P ZUVELA T/AS WATTLEUP TRACTORS				1,787.50
			1318962 - BLADE LASER PEGASUS		1,787.50	
EF130892	30/06/2025	NATALIE DALE VALLANCE (MUCHEA FARM)	TREE			305.80
			INV-0707 - TUBE SEEDLINGS		305.80	
EF130461	13/06/2025	NATURAL AREA HOLDINGS PTY LTD (NATURAL AREA MANAGEMENT				2,200.00
			25713 - VARIOUS LOCATIONS	VP432457	2,200.00	
EF130625	19/06/2025	NATURAL AREA HOLDINGS PTY LTD (NATURAL AREA MANAGEMENT				17,325.00
			25425 - NATIVE PLANT GIVEAWAY 2024/25		16,665.00	
			25760 - SORRENTO BEACH BUSH REGENERATION		660.00	
EF130902	30/06/2025	NATURAL AREA HOLDINGS PTY LTD (NATURAL AREA MANAGEMENT				32,577.27
			25733 - WEED CONTROL	01124	6,796.57	
			25754 - WEED CONTROL	01124	2,549.80	
			25841 - ZONE 1 - VEHICLE MOUNTED APPLICATION (2X	01124	7,475.60	
			25985 - WEED CONTROL IN NATURAL AREAS - NORTHERN	01124	8,924.30	
			25987 - HILLARYS DOG BEACH		2,376.00	
			26064 - MULLALOO FORESHORE	VP416099	4,455.00	
EF130465	13/06/2025	NAVMAN WIRELESS AUSTRALIA PTY LIMITED				10,892.75
			93326194 - NAVMAN GPS UNITS X 204		10,892.75	
EF130458	13/06/2025	NEC AUSTRALIA PTY LTD				2,521.35
			9180293185 - TEL DT930 VOIP DESK PHONE		339.41	
			9180293187 - TEL-DT930 VOIP PHONE		339.41	
			9180293188 - NEC VOIP TEL-DT920 DESK PHONE		339.41	
			9180293197 - TEAMS-C435HD-R IP-PHONE		1,503.12	
EF130611	19/06/2025	NEIL & PAMELA AMESBURY				643.06
			103971 - RATES REFUND PN 103971		643.06	
EF130709	30/06/2025	NERELLE PHILLIPS				88.45
			087271,087272,087273 - CLC REFUND MEMBERSHIP		88.45	
EF130903	30/06/2025	NEW WATER WAYS INC				55.00

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV0564 - NWW TECHNICAL TOUR 2025		55.00	
EF130836	30/06/2025	NICOLE ANNE INGRAM (GROW COOK EAT WA)				4,800.00
			INV-773 - WORKSHOP - REDUCE FOOD WASTE		4,800.00	
EF130459	13/06/2025	NORTHERN DISTRICTS PEST CONTROL				627.00
			10169 - REFILL RODENT BAIT STATION INCL. 6 BAITS	VP387742	627.00	
EF130901	30/06/2025	NORTHERN DISTRICTS PEST CONTROL				561.00
			10172 - COJ ADMIN BUILDING	VP387742	143.00	
			10197 - CURRUMBINE COMMUNITY CENTRE	VP387742	176.00	
			10207 - OCEAN REEF RD & HODGES DRIVE, OCEAN REEF	VP387742	242.00	
EF130460	13/06/2025	NORTHSIDE NISSAN				6,195.00
			NIFJ430672 - PARTS AND MATERIALS	01123	1,410.00	
			NIFJ431801 - 80,000KM YEAR 2022, TOYOTA HIACE, 2.8 LI	01123	803.00	
			NIFJ431835 - 20,000KM YEAR 2023/24, TOYOTA HILUX, 4X2	01123	433.00	
			NIFJ431836 - 20,000KM YEAR 2023/24, TOYOTA HILUX, 4X2	01123	433.00	
			NIFJ431874 - 210,000KM YEAR 2017/19, FORD TRANSIT CUS	01123	906.00	
			NIFJ431955 - 210,000KM YEAR 2017/18, MITSUBISHI TRITO	01123	627.00	
			NIFJ432101 - 20,000KM YEAR 2023/24, TOYOTA HILUX, 4X2	01123	433.00	
			NIFJ432156 - 30,000KM YEAR 2023 ISUZU D MAX SX, 4X2,	01123	618.00	
			NIFJ432231 - 20,000KM YEAR 2023/24,	01123	532.00	
EF130438	13/06/2025	NUTRIEN AG SOLUTIONS LIMITED				884.62
			912627960 - - BUSH REGENERATION		884.62	
113464	6/06/2025	OANH FAMILY TRUST T/AS MOMENTS CAFE				119.80
			683 - MORNING TEA		119.80	
113471	12/06/2025	OANH FAMILY TRUST T/AS MOMENTS CAFE				289.00
			684 - ENGINEERING SERVICES CATERING		49.00	
			685 - EMERGENCY MANAGEMENT CATERING		240.00	
EF130295	13/06/2025	OCEAN RIDGE CRICKET CLUB				25,515.79
			1045962_05/03/25 - TURF WICKET YR 4 CONT 2024-25		25,515.79	
EF130908	30/06/2025	OCEANIS INTERNATIONAL PTY LTD				92,180.00
			25.69 - AQUATIC FACILITY REVIEW - CLC		92,180.00	
EF130470	13/06/2025	OCLC (UK) LIMITED				1,949.54
			7000007769 - CLOUD LIBRARY TITLES AS SELECTED		1,910.96	
			7000007775 - CLOUD LIBRARY TITLES AS SELECTED		38.58	
EF130910	30/06/2025	OCTAGON LIFTS PTY LTD				20,551.78
			71100 - LIFT MAINTENANCE (PER QUARTER PER LIFT)	01520	20,551.78	
EF130468	13/06/2025	OFFICE LINE GROUP PTY LTD				1,549.90
			86407 - DURABOARD ARC GLASSBOARD 1800X1200MM		1,549.90	
EF130994	30/06/2025	ON POINT CORPORATION PTY LTD (CHLORINE SOLUTIONS)	TOTAL			7,590.00
			INV-0232 - CHLORINE GAS TRAINING		7,590.00	
113468	6/06/2025	OPERATION STORES PETTY CASH				567.70

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			PETTY CASH W/E 06/06/25 - REIMBURSEMENT OF PETTY CASH		567.70	
EF130467	13/06/2025	OPTIMA PRESS				3,459.50
			INV321012 - BOOKMARKS - NOONGAR WORDS X 2000		435.60	
			INV321176 - 3000 X E-PERRMIT QR CODE MAGNETS		973.50	
			INV321193 - INTERCOM STICKERS		236.50	
			INV321194 - RESIDENT GRAFFITI KIT STICKERS		457.60	
			INV321195 - BUSINESS CARDS X 30 (REBRANDED)		334.40	
			INV321196 - BOOKMARK - LIBRARY HOURS UPDATED		420.20	
			INV321197 - Q336733 1000 X CHILDREN'S BOOKMARKS		601.70	
EF130907	30/06/2025	OPTIMA PRESS				15,478.10
			INV319764 - GROUPS AND SUPPORT GUIDE		1,474.00	
			INV320422 - PULL UP BANNER AND SIGNS FOR SENIOR EXPO		539.00	
			INV321198 - STALL HOLDER SIGN FOR SENIOR EXPO		118.80	
			INV321302 - 16PP + COVER A5 - CAE CATALOGUES		1,267.20	
			INV321389 - Q336891 RHYME BOOKLETS X 2,000		3,499.10	
			INV321390 - Q337592 - 2000 FOLLOW US BOOKMARKS		375.10	
			INV321455 - Q337995 1,000 BOOKS ON WHEELS FLYERS		210.10	
			INV321529 - PRINTING		7,994.80	
EF130578	13/06/2025	OPTUS BILLING SERVICES PTY LTD				9,007.71
			505590852 - MOBILE PHONES & EQUIPMENT		4,753.50	
			511190858 - MOBILE PHONES & EQUIPMENT		4,254.21	
EF131065	30/06/2025	OPTUS BILLING SERVICES PTY LTD				8,492.90
			511193861 - MOBILE ACCOUNT 01 MAY 25 TO 31 MAY 25		8,492.90	
EF130469	13/06/2025	ORIKAN AUSTRALIA PTY LTD				29,150.00
			INV1011960 - MOBILE LICENCE PLATE RECOGNITION	02023A	29,150.00	
EF130912	30/06/2025	ORIKAN AUSTRALIA PTY LTD				4,834.34
			INV1013286 - PARKING METERS TRANSACTION FEES		4,019.66	
			INV1013757 - REPAIR - MET-PEDESTAL CRADLE		814.68	
EF130590	19/06/2025	OUR COMMUNITY				7,150.00
			72187 - REPORT BUILD		7,150.00	
EF130649	30/06/2025	OUR COMMUNITY				3,025.00
			72231 - UPDATES TO SMARTYGRANTS FORMS		3,025.00	
EF130913	30/06/2025	OZ HARVEST LIMITED				1,173.00
			INV-13679 - MERCHANDISE 13/06/2025		1,173.00	
EF130406	13/06/2025	PABLO SHEAMUS HUGHES				240.00
			22 - LABEL INSTALLATION - LIGHT SOURCE		240.00	
EF130917	30/06/2025	PAPERBARK TECHNOLOGIES PTY LTD				1,510.00
			9340 - AERIAL INSPECTIONS - TREE MAINTENANCE		1,510.00	
EF130579	13/06/2025	PARALLAX PRODUCTIONS PTY LTD				3,605.80

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-0851 - ARTWORK INSTALLATION - LIGHT SOURCE		3,605.80	
EF131068	30/06/2025	PARALLAX PRODUCTIONS PTY LTD				18,566.35
			INV-0853 - WALLING DE-INSTALLATION ARTS IN FOCUS		1,736.35	
			INV-0854 - CONDITION REPORTS PUBLIC ART COLLECTION		13,552.00	
			INV-0856 - ARTWORK INSTALLATION CAE		3,278.00	
EF130765	30/06/2025	PASQUALE COFFEE PTY LTD (SLICE OF ITALY)				3,276.00
			47 - STAFF CONFERENCE - SUNDOWNER		3,276.00	
EF130478	13/06/2025	PATRON TECHNOLOGY PTY LTD				428.75
			EV-9880573 - EXTERNAL LIBRARY EVENT BOOKING FEE		350.30	
			EV-9880584 - WHI BOOKING FEE		39.95	
			EV-9880592 - DUNCRAIG BOOKING FEE		13.75	
			EV-9881477 - EXTERNAL LIBRARY EVENT BOOKING FEE		24.75	
EF130924	30/06/2025	PATRON TECHNOLOGY PTY LTD				423.45
			614356 - REFUND TO CUSTOMER		30.00	
			EV-10006193 - WHI BOOKING FEE - DISCOVERY SESSION		22.95	
			EV-10006194 - BOOKING FEE - BOTANICAL WORKSHOP		11.90	
			EV-10008797 - BOOK LAUNCH 6/3/25		97.00	
			EV-9870064 - EXTERNAL LIBRARY EVENT BOOKING FEE		63.05	
			EV-9939579 - BOOKING FEES - DISCOVERY OUTBOUND		90.80	
			EV-9953939 - BOOKING FEES - ANCHORS YOUTH CENTRE		9.25	
			EV-9964869 - BOOKING FEES		25.50	
			EV-9994833 - BOOKING FEES - WORKSHOP		11.25	
			EV-9994834 - BOOKING FEES - AERIAL SILKS & HEADSPACE		24.65	
			EV-9994836 - BOOKING FEES - GIRAFFE ZOO AND FIRST AID		37.10	
EF130989	30/06/2025	PAUL FRANCIS TALBOT				200.00
			PT0016 - EVENT- REPUBLIC TO EMPIRE		200.00	
113481	18/06/2025	PAUL R DOYLE				61.65
			BPC23/1318 - REFUND BUIILDING SERVICES LEVY		61.65	
EF130616	19/06/2025	PAUL SILOVS (COMSYS NETWORKS GROUP)				5,225.88
			5063 - DELL PRECISION W\STATION TOWER 3480		5,225.88	
EF130608	19/06/2025	PAULA A MANJABOSCO				7.15
			45765 - REFUND PORTION HIRE FEE		7.15	
EF130480	13/06/2025	PAXUS AUSTRALIA PTY LIMITED (PAXUS)				19,635.23
			314050 - FSCM D365 CONSULTANT		19,635.23	
EF130928	30/06/2025	PAXUS AUSTRALIA PTY LIMITED (PAXUS)				17,765.00
			317642 - CONSULTANT W/E 22/06/25		17,765.00	
EF130930	30/06/2025	PEACEPOD AUSTRALIA TRADING LIMITED				3,333.00
			INV-2642 - COJ ADMIN FURNITURE		3,333.00	
EF130916	30/06/2025	PERTH DIVING ACADEMY HILLARYS PTY LTD				99.00
			H54921 - CLC - FILL CARD (12 FILLS)		99.00	
EF130474	13/06/2025	PERTH ENERGY PTY LTD				2,280.36
			110554265 - CRAIGIE LEISURE CENTRE		2,280.36	
EF130670	30/06/2025	PERTH PATIO MAGIC				171.65

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			BPC25/0815 - REFUND FEE PD TWICE PN 127171		171.65	
EF130477	13/06/2025	PERTH PLAYGROUND & RUBBER PTY LTD				31,295.00
			INV-1277 - ROBIN PARK	VP375996	1,848.00	
			INV-1515 - GIBSON PARK - TPV RUBBER	VP375996	29,447.00	
EF130923	30/06/2025	PERTH PLAYGROUND & RUBBER PTY LTD				54,791.00
			INV-1511 - WARRANDYTE PARK	VP375996	24,068.00	
			INV-1512 - TPV - RENEWAL OF EXISTING ATTENUATION	VP375996	30,723.00	
EF131066	30/06/2025	PETER COWAN WRITERS CENTRE INC				9,954.64
			CFP2024-25R2 - COMMUNITY FUNDING GRANT		9,954.64	
EF130680	30/06/2025	PETER EDWARD BOTHE				280.00
			2 - SALE OF ARTWORK CAE 2025		280.00	
EF130471	13/06/2025	PETER WOOD FENCING CONTRACTORS PTY LTD				5,561.16
			ICJ 015181 - BURNS BEACH RD & LYSANDER PARK	00422	531.74	
			ICJ 015257 - REACTIVE MATERIALS - BRICK PAVING MAINTE		762.30	
			ICJ 015264 - OPPOSITE BEACHSIDE DRIVE, BURNS BEACH	00422	1,762.97	
			ICJ015265 - 125MM X 1.2M DOME TOP BOLLARD (SUPPLY &		2,504.15	
EF130915	30/06/2025	PETER WOOD FENCING CONTRACTORS PTY LTD				242.22
			ICJ 015275 - WATERFORD DVE, KINGSLEY DVE, BLACKALL DV	00422	242.22	
EF130920	30/06/2025	PETIA MIHAYLOVA (PETIA'S FLOWERS)				141.95
			J0625 - AURORA BOUQUET (DELUXE)		141.95	
113472	12/06/2025	PETTY CASH COMMUNITY DEVELOPMENT				309.90
			PETTY CASH W/E 13/06/25 - REIMBURSEMENT OF PETTY CASH		309.90	
EF130918	30/06/2025	PHASE 3 LANDSCAPE CONSTRUCTION PTY LTD				336,239.37
			6708 - PERCY DOYLE RESERVE	00224	336,239.37	
EF130666	30/06/2025	PHILLIP VINCIULLO				2,856.50
			ALLOW-MTG-JUN 2025 - MEETING FEE - JUNE 2025		2,856.50	
EF130962	30/06/2025	PHILLIP WARREN SCOTT (SCOTT & ASSOCIATES)				968.00
			6082.2 - DESIGN		968.00	
EF130475	13/06/2025	PIDHADIYA FAMILY TRUST (H.B.C. NEWSPAPER DELIVERY ROUND)				643.55
			11784 - CRAIGIE LEISURE CENTRE		326.25	
			11819 - CRAIGIE LEISURE CENTRE		317.30	
EF130427	13/06/2025	PK AND CO WA PTY LTD (JOONDALUP MUSIC CENTRE)				388.90
			25-00008143 - FOCUSRITE SCARLETT 2I2 4TH GEN USB AUDIO		388.90	
EF130870	30/06/2025	PK AND CO WA PTY LTD (JOONDALUP MUSIC CENTRE)				1,754.00
			25-00008278 - VONYX SC15B SPEAKER COVER FOR VSA		1,754.00	
EF130932	30/06/2025	PLAY CHECK PTY LTD				36,740.00
			HD 732649297 - HD 732649297		495.00	
			HD 737891922 - DUNCRAIG ADVENTURE HUB SITE INSPECTION		605.00	
			HD 743100053 - CONDITION AUDIT OF PLAYGROUNDS		35,640.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF131067	30/06/2025	PLE COMPUTERS				1,888.00
			SI-2964299 - CUSTOM BUILT PC LOCAL HISTORY LIBRARY		1,888.00	
EF130926	30/06/2025	PORTWELL INVESTMENTS PTY LTD				1,218.80
			R23387 - HIRE OF 17 X FREESTANDING SCREENS		1,218.80	
EF130316	13/06/2025	PR & JA OLDFIELD				1,299.00
			157951 - RATES REFUND PN 157951		1,299.00	
EF130929	30/06/2025	PREMIER ENVELOPES AUSTRALIA PTY LTD				438.11
			9813 - 1000 DL-390 WITH OPA2C1E-1 PRINTING		186.78	
			9937 - DL-400 WINDOW FACE SELF SEAL		251.33	
EF130476	13/06/2025	PRESTIGE ALARMS & SECURITY PTY LTD				1,436.60
			S29428 - PERCY DOYLE FOOTBALL TEEBALL	03320	837.10	
			S29592 - CIVIC ART GALLERY	03320	495.00	
			S29611 - HEATHRIDGE COMMUNITY CENTRE	03320	104.50	
EF130922	30/06/2025	PRESTIGE ALARMS & SECURITY PTY LTD				27,702.98
			S28284 - CRAIGIE LEISURE CENTRE	03320	814.00	
			S28899 - CALECTASIA HALL	03320	9,315.90	
			S28900 - GREENWOOD SCOUTS HALL	03320	8,882.50	
			S29007 - QS29007 LIBRARY ADMINISTRATION ACCESS		3,423.20	
			S29696 - SORRENTO HALL	03320	269.50	
			S29708 - JUNE WIRELESS MONITORING	03320	1,056.00	
			S29717 - ART GALLERY	03320	104.50	
			S29718 - ADMIRAL PARK ALARM	03320	132.00	
			S29723 - SERVICE TECHNICIAN - FORCEFIELD SOFTWARE	03320	428.62	
			S29788 - 12-HOUR POLLING INTERVALS + SINGLE SIM	VP340526	1,638.38	
			S29789 - 12-HOUR POLLING INTERVALS + SINGLE SIM	VP340526	1,638.38	
EF130473	13/06/2025	PRINT AND DESIGN ONLINE PTY LTD T/AS MEDIA ENGINE				495.00
			28311 - CLC WEBSITE DEVLOPMENT AND MAINTAINENCE		495.00	
EF130919	30/06/2025	PRINT AND DESIGN ONLINE PTY LTD T/AS MEDIA ENGINE				495.00
			28401 - CLC WEBSITE DEVLOPMENT AND MAINTAINENCE		495.00	
EF130921	30/06/2025	PRIORITY 1 FIRE AND SAFETY PTY LTD				1,320.00
			1224 - BREATHING APPRATATUS TRAINING		1,320.00	
EF130580	13/06/2025	PRODUCTOLOGY PTY LTD				2,315.50
			13116 - BRANDED STRES BOOKS		2,315.50	
EF131069	30/06/2025	PRODUCTOLOGY PTY LTD				3,748.25
			13183 - JELLY BEANS AND SUN ALERT STICKERS		3,748.25	
EF130636	19/06/2025	PRO-TRAMP AUSTRALIA PTY LTD				5,390.00
			1130 - MAXI BOX AQUA CAGES		5,390.00	
EF130472	13/06/2025	PUBLIC TRANSPORT AUTHORITY OF WA				18,654.53
			I5129480 - JOONDALUP CAT BUS SERVICE MAY 25		18,654.53	
EF130933	30/06/2025	PUMPS AUSTRALIA PTY LTD				3,080.00
			72239 - WB80T TRASH PUMP WITH BATTERY AND TROLLE		3,080.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF130508	13/06/2025	QUALITY NOMINEES PTY LTD (TAMAN TOOLS)				298.10
			INV-59245 - PARTS ONLY		298.10	
EF130980	30/06/2025	QUALITY NOMINEES PTY LTD (TAMAN TOOLS)				2,693.90
			INV-59682 - BLADE CONCRETE 400X25/20		2,693.90	
EF130934	30/06/2025	R. DIGMAN & INTERIOR GROUP INTERNATIONAL PTY LTD				2,287.89
			1433 - ACOUSTIC INSTALLATION AND SUPPLY		2,037.20	
			1434 - ADMIN BUILDING ACOUSTIC PRODUCTS		250.69	
EF130485	13/06/2025	R1I PTY LTD (R1I TECHNOLOGY)				10,029.53
			47254 - CISCO MERAKI MA-SFP-10GB-LR TRANSCEIVER		10,029.53	
EF130530	13/06/2025	RANDSTAD PTY LTD				6,196.65
			RA5927364 - TEMP EMP 7/5/25 TO 8/5/25		885.24	
			RA5933929 - TEMP EMP 12/5/25 TO 15/5/25		1,770.47	
			RA5941279 - TEMP EMP 19/5/25 TO 22/5/25		1,770.47	
			RA5949510 - TEMP EMP 26/5/25 TO 29/5/25		1,770.47	
EF131005	30/06/2025	RANDSTAD PTY LTD				885.24
			RA5957299 - TEMP EMP 2/6/25 TO 5/6/25		885.24	
EF130628	19/06/2025	RARA MARKETING PTY LTD (SIGNARAMA JOONDALUP)				10,395.00
			ORD-11123 - REMOVAL OF COMM ED VAN RAP		1,408.00	
			ORD-9478 - INSTALLATION OF DESGNED VAN WRAPS		8,987.00	
EF130967	30/06/2025	RARA MARKETING PTY LTD (SIGNARAMA JOONDALUP)				3,440.47
			ORD-11091 - SMALL 2M BANNER FLAGS (2M)		3,440.47	
EF130940	30/06/2025	REALCOM PROJECT MANAGEMENT PTY LTD				13,597.38
			2171 - PERCY DOYLE		13,597.38	
EF130671	30/06/2025	REBECCA KELLY				250.00
			1045485_070325 - CAT IMPOUND FEES AT RSPCA		250.00	
EF130621	19/06/2025	REBECCA KENNEDY				1,925.00
			BK31032025 - CONSULTANCY FOR EDA		1,925.00	
EF130677	30/06/2025	REBECCA PIZZEY				2,856.50
			ALLOW-MTG-JUN 2025 - EXPENSE REIMBURSEMENT - JUNE 2025		2,856.50	
EF130712	30/06/2025	REBECCA WORRELL				500.00
			CRN-150525044113 - CCTV REBATE SCHEME REFUND		500.00	
EF130942	30/06/2025	REDIMED PTY LTD				3,243.43
			3001786 - DRUG AND BREATHALYSER TESTING		77.00	
			404448 - 10 - 23/05/2025 GRV		3,166.43	
EF130614	19/06/2025	RENAE GIBSON				30.00
			INWE25/33856 - REFUND DOG STERILISATION 130984		30.00	
EF130685	30/06/2025	RHIANNA WILLIAMS				180.00
			1048196_17/06/2025 - LES MILLS LAUNCH PRIZES HOTEL GIFT CARDS		180.00	
113485	18/06/2025	RHYS A EVANS				61.65
			BPU24/0591 - REFUND BUILDING SERVICES LEVY		61.65	
EF130407	13/06/2025	RICHARD HARRISON				1,000.00
			314 - PENISTONE PARK, GREENWOOD		250.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			319 - REMOVAL OF BEES		250.00	
			323 - DOUGLAS STREET, WARWICK		250.00	
			324 - GLENGARRY PARK, DUNCRAIG		250.00	
EF131070	30/06/2025	RMIT TRAINING PTY LTD (INFORMIT)				4,118.40
			243701 - ONE YEAR SUBSCRIPTION INFORMIT EXPLORE		4,118.40	
EF130605	19/06/2025	ROBERT BOURNES				599.09
			252868 - REFUND CLC GYM M/SHIP		599.09	
EF131072	30/06/2025	ROBIN ROGERS				221.00
			PR00112_12/06/25 - REIMBURSEMENT OF BUS DUTIES		221.00	
EF130938	30/06/2025	ROBOWASH PTY LTD				550.00
			R112561 - PARTS ONLY		550.00	
EF130678	30/06/2025	ROHAN O'NEILL				2,856.50
			ALLOW-MTG-JUN 2025 - MEETING FEE - JUNE 2025		2,856.50	
EF130596	19/06/2025	RONDA DELVECCHIO				151.00
			886653 - REFUND CREDIT SUMMER 2024/25		151.00	
EF130484	13/06/2025	ROPS ENGINEERING AUSTRALIA PTY LTD				1,447.90
			15831 - PARTS & REPAIR		1,447.90	
EF130941	30/06/2025	ROSIE TARTS PTY LTD				500.00
			90335 - EVENT CHEESE MAKING		500.00	
EF130483	13/06/2025	ROSMECH SALES & SERVICE PTY LTD				106.37
			137021 - PARTS ONLY		106.37	
EF130603	19/06/2025	ROSS BYRON				500.00
			CRN-040425055931 - CCTV REBATE DRUMMER WY HEATHRIDGE		500.00	
EF130582	13/06/2025	ROY DAVIS				190.00
			PR00123_05/06/25 - REIMBURSEMENT 07/05 - 05/06/25		190.00	
EF130482	13/06/2025	ROYAL BUSINESS PRODUCTS				1,733.38
			8503 - MERAKI COM MA-SFP-1GB-SX		526.90	
			8504 - TSC TE210 THERMAL TRANSFER PRINTER		568.70	
			8505 - DISPLAY PORT CABLE 1.5M		437.80	
			8506 - 1.5M DISPLAY PORT CABLE		43.78	
			8507 - TSC DA 60W POWER SUPPLY		156.20	
EF130925	30/06/2025	ROYAL PRIDE PTY LTD (PAV SALES & INSTALLATION)				1,548.12
			213902 - SERVICE OF CRAIGIE LEISURE CENTRE'S PA		1,074.02	
			213940 - AV SYSTEM MAINTENANCE		474.10	
EF130581	13/06/2025	RSPCA W A INC				1,344.00
			IN001359 - RSPCA INDUCTION TRAINING MAY 2025		924.00	
			IN001363 - INDUCTION TRAINING		420.00	
EF131071	30/06/2025	RSPCA W A INC				924.00
			IN001360 - INDUCTION TRAINING 04/06/25		924.00	
EF131048	30/06/2025	RUSSEL FISHWICK				3,233.15
			ALLOW-MTG-JUNE-2025 - MEETING FEE - JUNE 2025		2,856.50	
			EXPENSE REIMBURSEMENT - MAY 20 - EXPENSE REIMBURSEMENT - MAY 2025		376.65	
EF130716	30/06/2025	RUSSELL HARLOW				68.00
			902283 - TEAM SPORTS REFUND		68.00	
EF130451	13/06/2025	RUTLEY FAMILY TRUST (MADLANTIS CHARTER)	BUS			1,975.00

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-0003 - BUSES FOR CIVICS TOUR-WHITFORD CATHOLIC		790.00	
			INV-0004 - BUS CHARTER FOR MAY 28TH		690.00	
			INV-0006 - BUS CHARTER 28TH MAY		495.00	
EF130891	30/06/2025	RUTLEY FAMILY TRUST (MADLANTIS CHARTER)	BUS			1,975.00
			INV-0010 - BUS CHARTER SERVICE THROUGH TO JUNE 2025		595.00	
			INV-0013 - 2 X ADOPT A BUSHLAND		690.00	
			INV-0014 - 2 X ADOPT A BUSHLAND		690.00	
EF130717	30/06/2025	RYAN WILLSHER				136.00
			847831 - TEAM SPORTS REFUND		136.00	
EF130488	13/06/2025	S & H INVESTMENTS PTY LTD T/AS STOTT & HOARE				242.00
			203066 - DELL MS116 MOUSE WIRED		242.00	
EF130974	30/06/2025	SAFEGUARDING TRAINING AUSTRALIA PTY LTD				3,300.00
			INV-0033 - CHILD SAFETY OFFICER TRAINING COURSE A		3,300.00	
EF130500	13/06/2025	SAFEPATH PTY LTD				6,668.75
			INV-0293 - VARIOUS LOCATIONS		4,963.75	
			INV-0298 - REACTIVE CONTRACTORS - CONCRETING MAINTE		1,705.00	
EF130690	30/06/2025	SAMANTHA LEA JONES				1,530.61
			205104 - RATES REFUND PN 205104		1,530.61	
EF130950	30/06/2025	SANCREST HOLDINGS PTY LTD (RAY MAKENE DRIVING SCHOOL)				1,190.00
			31289 - HR AUTOMATIC LICENCE LESSON AND TEST.		1,190.00	
EF130436	13/06/2025	SANPOINT PTY LTD T/AS LD TOTAL				76,302.45
			140619 - VARIOUS LOCATIONS	01322	38,151.23	
			151820 - VARIOUS LOCATIONS	01322	38,151.22	
EF130496	13/06/2025	SCADDEN UNITED PTY LTD (TONY SCADDEN DIESEL)				2,904.00
			INV-1957 - PARTS & REPAIRS		1,936.00	
			INV-1959 - PARTS & REPAIRS		968.00	
EF130961	30/06/2025	SCADDEN UNITED PTY LTD (TONY SCADDEN DIESEL)				3,896.20
			INV-1961 - PARTS & REPAIRS		1,936.00	
			INV-1964 - PARTS & REPAIRS		1,960.20	
EF130627	19/06/2025	SCARBORO MOTORS PTY. LTD (SCARBORO TOYOTA)				95,020.20
			RI21120540 - TOYOTA COROLLA ASCENT SPORT HYBRID HATCH		31,673.40	
			RI21120541 - TOYOTA COROLLA ASCENT SPORT HYBRID HATCH		31,673.40	
			RI21120542 - TOYOTA COROLLA ASCENT SPORT HYBRID HATCH		31,673.40	
EF130949	30/06/2025	SCARBORO MOTORS PTY. LTD (SCARBORO TOYOTA)				482.40
			RI21120540A - REGO COSTS		160.80	
			RI21120541A - REGO COSTS		160.80	
			RI21120542A - REGO COSTS		160.80	
EF130490	13/06/2025	SCHIAVELLO SYSTEMS (WA) PTY LTD				330.00
			IN2025120001 - EXECUTIVE CHAIR		330.00	
EF130953	30/06/2025	SCHIAVELLO SYSTEMS (WA) PTY LTD				2,323.20
			IN2025120024 - DESK CHANGE, MODESTY PANEL & DESK PANEL		1,905.20	
			IN2025120025 - FOLDED BRACKET & BENTO DOCUMENT TRAY SET		418.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF130452	13/06/2025	SCOTT CONSTABLE (MAX WAX AUTO DETAILING)				110.00
			4055 - DETAILING 1IBF 597		110.00	
EF130947	30/06/2025	SCOTT PRINT				2,178.00
			191043 - CAE DESIGN WORK - NAIDOC		2,178.00	
EF131077	30/06/2025	SECUREPAY PTY LTD				226.73
			615979 - TRANSACTION FEES APRIL 2025		226.73	
EF130660	30/06/2025	SHANE FRASER				379.00
			1034822_19/06/25 - REIMBURSEMENT STAFF APPRECIATION		379.00	
EF130351	13/06/2025	SHARON ELIZABETH WRIGHT (BETTYS COFFEE POT)				723.50
			52 - BARISTA SUPPLIES & SERVICE AT EXPO		723.50	
EF130873	30/06/2025	SHARON KENNEY				2,750.00
			638 - ACKNOWLEDGEMENT OF COUNTRY VIDEO		2,750.00	
EF130964	30/06/2025	SHAYONA HOLDINGS PTY LTD				109.00
			1875 - NEWSPAPER THE AUSTRALIAN		109.00	
EF130683	30/06/2025	SHEREE HEMMINGSEN				18.50
			940290 - TEAM SPORTS REFUND		18.50	
EF130911	30/06/2025	SHIVANI HOLDINGS PTY LTD (ON POINT UNIFORMS)				1,047.20
			INV-5606 - TOUR DE CRAIGIE TOWELS X 100		1,047.20	
EF130955	30/06/2025	SHOBUKAN PTY LTD (SHOBUKAN MARTIAL ARTS)				1,622.50
			INV-1771 - 90 MIN SEMINAR GOAL SETTING		1,622.50	
EF130517	13/06/2025	SIGNIFY INNOVATIONS AUSTRALIA PTY LTD				577.50
			4171960 - SCOTT PLACE LIGHT		577.50	
EF130497	13/06/2025	SII LIGHT PTY LTD				1,315.07
			INV-609061 - LIGHTING		1,315.07	
EF130420	13/06/2025	SINGH & LENFERNA PTY LTD (IGA HEATHRIDGE MARKET PLACE)				129.26
			1132767 - GROCERIES		25.20	
			1136829 - GROCERIES		28.48	
			1141211 - GROCERY ITEMS		75.58	
EF130858	30/06/2025	SINGH & LENFERNA PTY LTD (IGA HEATHRIDGE MARKET PLACE)				427.65
			01076429 - COOKING RESOURCES		35.72	
			01080616 - COOKING RESOURCES		74.61	
			01084859 - COOKING RESOURCES		142.79	
			01110477 - COOKING RESOURCES		41.38	
			01111104 - COOKING RESOURCES		44.76	
			01114881 - COOKING RESOURCES		29.88	
			01115483 - COOKING RESOURCES		29.99	
			1157078 - GST NA - ACTIVITY RESOURCES		28.52	
EF130965	30/06/2025	SITE SENTRY PTY LTD				1,958.00
			1006 - 1 X COLLECTION METRO WARWICK		979.00	
			1007 - 1 X COLLECTION METRO		979.00	
EF130495	13/06/2025	SKYLINE LANDSCAPE SERVICES GROUP PTY LTD (SKYLINE LANDSCAPE				1,080.49
			90025601 - DELAMARE PARK, JOONDALUP	VP364441	581.90	
			90025602 - PROVISION OF LANDSCAPING SERVICES ELCAR	VP363426	498.59	
EF130954	30/06/2025	SMEDIA PTY LTD				500.00
			14528 - ANNUAL SUB THE WEST DIGITAL ARCHIVE		500.00	

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EF130492	13/06/2025	SONIC HEALTHPLUS PTY LTD				6,037.90
			304605 - MEDICAL ASSESSMENT		334.40	
			3628532 - ALCOHOL AND DRUG TESTING		5,703.50	
EF130959	30/06/2025	SONIC HEALTHPLUS PTY LTD				1,989.90
			3567946 - MEDICAL ASSESSMENT		599.50	
			3578896 - MEDICAL ASSESSMENT		323.40	
			3616671 - MEDICAL ASSESSMENT		608.30	
			3619416 - MRO CASE FEE		122.10	
			3641516 - MEDICAL ASSESSMENT		168.30	
			3642719 - MEDICAL ASSESSMENT ON SONIC HEALTHPLUS		168.30	
EF130970	30/06/2025	SPECIAL BROADCASTING SERVICE CORPORATION				16,843.20
			403582 - SBS INCLUSION,235533,403582		16,843.20	
EF130952	30/06/2025	SPORTS TURF ASSOCIATION WA INCORPORATED (TGAAWA INC)				900.00
			INV-0414 - WA TURF SEMINAR AND TRADE SHOW		900.00	
EF130948	30/06/2025	SPORTS TURF TECHNOLOGY PTY LTD				6,512.00
			INV-4324 - TURF LEAF ANALYSIS BURNS BEACH	VP444860	6,237.00	
			INV-4336 - SITE SPECIFIC TURF REPORT (CLAUSE 2.4.8)	VP444860	275.00	
EF130583	13/06/2025	ST JOHN AMBULANCE AUSTRALIA (WA)				170.00
			FAINV01271478 - 10 X PROVIDE FIRST AID COURSES		170.00	
EF130637	19/06/2025	ST JOHN AMBULANCE AUSTRALIA (WA)				2,852.95
			KITSLS00030754 - SEACREST PARK COMMUNITY SPORTING		22.20	
			KITSLS00030760 - ADMIRAL PARK COMMUNITY SPORTING		20.00	
			KITSLS00030761 - MACNAUGHTON PARK CLUBROOM		20.00	
			KITSLS00030763 - LEXCEN PARK		20.00	
			KITSLS00030767 - BEAUMARIS COMMUNITY CENTRE		22.20	
			KITSLS00030770 - BURNS BEACH PARK		20.00	
			KITSLS00030771 - ILUKA FORESHORE PARK		22.20	
			KITSLS00030780 - CONNOLLY COMMUNITY CENTRE		227.20	
			KITSLS00030781 - ILUKA SPORTS COMPLEX		227.20	
			KITSLS00030782 - MIRROR PARK		20.00	
			KITSLS00030783 - CURRAMBINE COMMUNITY CENTRE		227.20	
			KITSLS00030784 - HEATHRIDGE PARK CLUBROOMS		227.20	
			KITSLS00030785 - SORRENTO COMMUNITY HALL		22.20	
			KITSLS00030786 - SORRENTO BEACH NORTH TOILET & CHANGEROOM		22.20	
			KITSLS00030787 - HILLARYS ANIMAL EXERCISE BEACH		22.20	
			KITSLS00030788 - WHITFORD LIBRARY		20.00	
			KITSLS00030789 - KINGSLEY MEMORIAL CLUBROOMS		227.20	
			KITSLS00030790 - FLINDERS PARK COMMUNITY HALL		20.00	
			KITSLS00030791 - ELLERSDALE PARK CLUBROOMS		20.00	
			KITSLS00030792 - GREENWOOD WARWICK COMMUNITY CARE CENTRE		227.20	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			KITSLS00030793 - ROB BADDOCK COMMUNITY HALL		227.20	
			KITSLS00030794 - HEATHRIDGE COMMUNITY CENTRE		20.00	
			KITSLS00030795 - GIBSON PARK COMMUNITY CENTRE		22.20	
			KITSLS00030916 - MILDENHALL		226.10	
			KITSLS00030917 - FORREST PARK COMMUNITY SPORTING		228.85	
			KITSLS00030918 - PENISTONE PARK COMMUNITY SPORTING		227.20	
			KITSLS00031001 - WARWICK BOWLING CLUB		225.00	
			KITSLS00031002 - MARMION FORESHORE RESERVE		20.00	
EF131075	30/06/2025	ST JOHN AMBULANCE AUSTRALIA (WA)				4,357.80
			EHSINV000958518 - SKATE COMPS		858.00	
			FAINV01309123 - 1-DAY FIRST AID COURSE		170.00	
			SCINV00009538 - 2 X MEDIUM FIRST AID KITS		259.90	
			STKINV00060903 - LIFEPAK DEFIB CITY OF JOODALUP		3,069.90	
EF130283	13/06/2025	STAGECRAFT PTY LTD				326.44
			23496 - 6 X SAS-001-001: SHOT BAGS 5 KG		326.44	
EF130494	13/06/2025	STANTONS INTERNATIONAL AUDIT AND CONSULTING PTY LTD				1,274.90
			60275 - PROBITY SERVICES - RFT 006/25		1,274.90	
EF130486	13/06/2025	STATEWIDE CLEANING SUPPLIES P/L				5,488.53
			SI529045 - COJ ADMIN BUILDING	00720A	2,358.07	
			SI529461 - COJ ADMIN BUILDING	00720A	1,184.27	
			SI531067 - 688182 - RAID CIK SURFACE SPRAY 450GM	00720A	44.28	
			SI531735 - 2306897 JUMBO TOILET ROLL		876.13	
			SI532177 - CLC - SUPPLIES		1,025.78	
EF130945	30/06/2025	STATEWIDE CLEANING SUPPLIES P/L				2,163.66
			SI532062 - MILLET BROOM		53.80	
			SI532873 - CRAIGIE LESUIRE CENTRE		344.62	
			SI533247 - 2306898 - SOFT MINI JUMBO TOILET ROLL		1,765.24	
EF130543	13/06/2025	STEFNA FAMILY TRUST T/AS WEST TIP WASTE CONTROL PTY LTD				91,275.80
			84894 - LOOSE BULK GREEN WASTE - COLLECTION AND	00924	30,243.40	
			84895 - LOOSE BULK GREEN WASTE - COLLECTION AND	00924	32,546.80	
			84896 - LOOSE BULK GREEN WASTE - COLLECTION AND	00924	28,485.60	
EF131023	30/06/2025	STEFNA FAMILY TRUST T/AS WEST TIP WASTE CONTROL PTY LTD				97,890.90
			85237 - REMOVAL OF THATCH / GRASS DEBRIS	00121	934.90	
			85426 - LOOSE BULK GREEN WASTE - COLLECTION AND	00924	39,024.71	
			85427 - LOOSE BULK GREEN WASTE - COLLECTION AND	00924	30,378.92	
			85428 - LOOSE BULK GREEN WASTE - COLLECTION AND	00924	2,069.77	
			85445 - LOOSE BULK GREEN WASTE - COLLECTION AND	00924	25,482.60	
EF130705	30/06/2025	STEPHEN RYAN				100.00
			INW25/5072 - REFUND EPERMIT 2302		100.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF130971	30/06/2025	STEPHEN SMITH (STEPHEN SMITH PHOTOGRAPHY)				786.50
			233923 - PHOTOGRAPHY FOR VOLUNTEER EXPO		786.50	
EF130732	30/06/2025	STEWART LEONARD ALLEN (STEWART ALLEN PHOTOGRAPHY)				2,363.00
			1303 - 2 HOURS PHOTOGRAPHY AT AARP 27 MAY		537.00	
			1304 - PHOTO SHOOT FIELD OFFICERS/DOG HANDLING		506.00	
			1305 - PHOTOGRAPHIC SERVICES		1,320.00	
EF130487	13/06/2025	STILES ELECTRICAL				65,663.29
			9491 - LIGHTING - EXT CONT		65,663.29	
EF130914	30/06/2025	STOCK GROUP AUS PTY LTD (OFFICE STOCK)				5,036.10
			OS142703 - TABLES FOR WARWICK HALL		5,036.10	
EF130398	13/06/2025	STRATA CORPORATION PTY LTD (STRATAGREEN)				132.00
			175773 - FS4W PLASTIC GRAIN SHOVEL		132.00	
113470	6/06/2025	SUNDRY CREDITOR - RATES REFUND				88.89
			300179 - FIONA WARNOCK & DAVID WARNOCK		88.89	
113476	12/06/2025	SUNDRY CREDITOR - RATES REFUND				234.90
			300348 - CAROLINE CUSSONS		234.90	
113477	12/06/2025	SUNDRY CREDITOR - RATES REFUND				134.81
			300348 - CAROLINE & PHILIP MICHELIDIS		134.81	
113478	12/06/2025	SUNDRY CREDITOR - RATES REFUND				209.31
			300348 - BRADLEY & TRACEY SHEA		209.31	
113479	12/06/2025	SUNDRY CREDITOR - RATES REFUND				639.97
			300362 - VICTOR GEORGE SINCLAIR		639.97	
EF130498	13/06/2025	SUPERIOR NOMINEES PTY LTD (MIRACLE RECREATION EQUIPMENT)				2,178.00
			58472 - PLAY EQUIPMENT PARTS		770.00	
			58695 - NEWHAM PARK REPLACEMENT DIZZY SWING		1,083.50	
			58886 - BEAUMONT PARK		324.50	
EF130489	13/06/2025	SURUN SERVICES PTY LTD				62,514.65
			INV-WO33759 - BLUE MOUNTAIN DVE JOONDALUP	VP368930	14,640.41	
			INV-WO35309 - LAWLEY COURT CAR PARK LIGHTS	VP368930	11,307.81	
			INV-WO37170 - SHENTON AVE JOONDALUP	VP368930	1,606.52	
			INV-WO37171 - HAMMERSMITH CRT JOONDALUP	VP368930	557.79	
			INV-WO37175 - ARENA JOONDALUP SECURITY SCREW	VP368930	171.71	
			INV-WO37211 - SHRIKE LANE LIGHTS	VP368930	407.91	
			INV-WO37259 - CHARING CROSS RD JOONDALUP	VP368930	1,958.00	
			INV-WO37276 - LEEWARD PARK	VP368930	2,528.06	
			INV-WO37296 - MCLARTY AVE LIGHTS	VP368930	745.43	
			INV-WO37310 - CENTRAL WALK JOONDALUP	VP368930	107.80	
			INV-WO37320 - BETHNAL GREEN LIGHTS	VP368930	4,566.93	
			INV-WO37321 - NOTTINGHILL STREET LIGHTS	VP368930	215.60	
			INV-WO37322 - PLAISTOW STREET LIGHTS	VP368930	359.24	
			INV-WO37342 - CENTRAL PARK JOONDALUP	VP368930	11,811.90	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-WO37344 - CITADEL WAY CURRAMBINE	VP368930	146.85	
			INV-WO37347 - REID PROM JOONDALUP	VP368930	293.70	
			INV-WO37348 - PORTWOOD PARK	VP368930	303.60	
			INV-WO37352 - REGENTS PARK RD LIGHTS	VP368930	645.46	
			INV-WO37353 - CITADEL WAY CURRAMBINE	VP368930	107.80	
			INV-WO37358 - QUEENSBURY RD LIGHTS	VP368930	633.56	
			INV-WO37365 - JOONDALUP DVE JOONDALUP	VP368930	1,061.67	
			INV-WO37366 - LIGHTING - PARK LIGHTING	VP368930	420.75	
			INV-WO37374 - INSPECTION OF ALL POLE TYPES	VP368930	7,916.15	
EF130951	30/06/2025	SURUN SERVICES PTY LTD				70,519.37
			INV-15593-R9X8P2 - PERIODIC NIGHT INSPECTIONS OF A	VP368930	39,292.00	
			INV-WO37275 - CASPIAN PASS ILUKA	VP368930	107.80	
			INV-WO37360 - PLAISTOW STREET JOONDALUP	VP368930	215.60	
			INV-WO37390 - LAKESIDE DVE JOONDALUP	VP368930	429.86	
			INV-WO37391 - INVESTIGATION OF REPORTED FAULTS MINOR (	VP368930	846.35	
			INV-WO37423 - ELETRICAL SERVICES	VP368930	633.60	
			INV-WO37429 - MCLARTY AVENUE, JOONDALUP	VP368930	600.60	
			INV-WO37443 - GRAND BOULEVARD JOONDALUP	VP368930	391.60	
			INV-WO37454 - WEST COAST HIGHWAY LIGHTS	VP368930	4,028.75	
			INV-WO37458 - IPANEMA ST BURNS BEACH	VP368930	1,047.45	
			INV-WO37464 - ELECTRICAL SERVICES	VP368930	980.72	
			INV-WO37468 - SIR JAMES MCCUSKER PARK	VP368930	107.80	
			INV-WO37475 - CITADEL WAY LIGHTS	VP368930	1,257.21	
			INV-WO37477 - ELECTRICAL SERVICES	VP368930	168.30	
			INV-WO37481 - WOODSWALLOW CLOSE JOONDALUP	VP368930	705.96	
			INV-WO37482 - NATURALISTE BOULEVARD, ILUKA	VP368930	473.67	
			INV-WO37484 - TERN RIDGE JOONDALUP	VP368930	473.64	
			INV-WO37486 - PICCADILLY CIRCLE JOONDALUP	VP368930	574.51	
			INV-WO37500 - METAL PACK	VP368930	1,334.18	
			INV-WO37505 - GREENSHANK DRIVE, JOONDALUP	VP368930	215.60	
			INV-WO37506 - BLUE MOUNTAIN DRIVE, JOONDALUP	VP368930	336.60	
			INV-WO37509 - AMALFI DRIVE LIGHTING	VP368930	168.30	
			INV-WO37510 - ALDWYCH WAY LIGHTS	VP368930	336.60	
			INV-WO37513 - ALDGATE STREET LIGHTS	VP368930	2,274.65	
			INV-WO37524 - WARWICK ROAD, DUNCRAIG	VP368930	1,475.22	
			INV-WO37528 - ISOLATION AND REMOVAL OF POWER SUPPLY	VP368930	2,062.50	
			INV-WO37530 - NOTTINGHILL STREET JOONDALUP	VP368930	759.97	
			INV-WO37531 - ALDWYCH WAY JOONDALUP	VP368930	293.70	
			INV-WO37533 - MCLARTY AVENUE, JOONDALUP	VP368930	2,912.80	

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			INV-WO37536 - UPNEY MEWS JOONDALUP	VP368930	367.68	
			INV-WO37552 - THORNBILL MEANDER JOONDALUP	VP368930	215.60	
			INV-WO37563 - ALDGATE ST JOONDALUP	VP368930	107.80	
			INV-WO37564 - INVESTIGATION OF REPORTED FAULTS MINOR (	VP368930	215.60	
			INV-WO37565 - MCLARTY AVE LIGHTS	VP368930	323.40	
			INV-WO37566 - ST PAULS CRES LIGHTS	VP368930	468.78	
			INV-WO37568 - IPANEMA STREET LIGHTS	VP368930	191.95	
			INV-WO37569 - KYLE COURT JOONDALUP	VP368930	323.40	
			INV-WO37587 - MCLARTY AVENUE, JOONDALUP	VP368930	1,078.00	
			INV-WO37588 - REGENTS PARK ROAD JOONDALUP	VP368930	107.80	
			INV-WO37598 - SITTELLA TURN LIGHTS	VP368930	431.20	
			INV-WO37603 - REGENTS PARK	VP368930	107.80	
			INV-WO37604 - ELECTRICAL SERVICES	VP368930	107.80	
			INV-WO37605 - ALBRIGHT PARK LIGHTS	VP368930	917.91	
			INV-WO37606 - WATTLEBIRD LOOP LIGHTS	VP368930	215.60	
			INV-WO37609 - ST PAULS CRESCENT, JOONDALUP	VP368930	161.70	
			INV-WO37613 - BOAT HARBOUR QUAYS, OCEAN REEF	VP368930	499.40	
			INV-WO37620 - FANTAIL PASS, JOONDALUP	VP368930	172.41	
EF130297	13/06/2025	SUSTAIN PATIOS & OUTDOORS				1,391.65
			BPU25/0037 - REFUND BUILDING SERV LEVY		61.65	
			DA25/0398 - REFUND OVER P/MENT OF DA FEE		1,330.00	
EF130715	30/06/2025	SUZANNE KING				204.00
			924516 - TEAM SPORTS REFUND		204.00	
EF130334	13/06/2025	SWASTIK SHREE PTY LTD (ALL STAMPS)				86.90
			128063 - COJ SELF INKING COMMON SEAL		86.90	
EF130966	30/06/2025	SWEET PEA ARTS PTY LTD				778.25
			INV-0241 - JUDGES FEE CAE		613.25	
			INV-0256 - ART COLLECTION INSPECTIONS		165.00	
EF130567	13/06/2025	SYDEL NOMINEES PTY LTD T/AS IMAGESOURCE DIGITAL SOLUTIONS				9,090.40
			477574 - INSTALL FOR BILLBOARD ROTATION MAR 2025		34.10	
			478340 - REMOVAL OF SIGNS, DECALS, BANNERS ETC		1,501.50	
			478678 - A0 SIGN FOR COMMUNITY WORKSHOP		209.00	
			478686 - RAINBOW BANNER ARCH - DS		2,434.30	
			478687 - CRAIGIE LEISURE CENTRE		2,246.20	
			478733 - 20 X SILVER FOIL LOGO TO COMPENDIUMS		805.20	
			478795 - EVENT GUIDE POSTERS		159.50	
			478866 - CLC - MEETING CUSTOMER SIGNAGE		324.50	
			478867 - CLC - FREE SWIM PASSES		484.00	
			478868 - CLC - PRINTING FREE PASS		214.50	
			478882 - 4,000 A5 PROGRAMS + DELIVERY		677.60	
EF130634	19/06/2025	SYDEL NOMINEES PTY LTD T/AS IMAGESOURCE DIGITAL SOLUTIONS				4,532.00
			477896 - INSTALL FOR BILLBOARD ROTATION 03-2025		4,532.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF131053	30/06/2025	SYDEL NOMINEES PTY LTD T/AS IMAGESOURCE DIGITAL SOLUTIONS				23,774.30
			478683 - WALL DIDACTICS FOR LIGHT SOURCE		324.50	
			478844 - GYM ARTWORK PRODUCTION		5,472.50	
			478845 - VARIOUS PRINTING FOR LIGHT SOURCE		5,188.70	
			478900 - JOONDALUP ADMINISTRATION POSSUM POD DECA		1,039.50	
			478957 - EVENT GUIDE POSTERS		408.10	
			478982 - INSTALLATION OF FROSTING		3,316.50	
			478983 - REMOVAL OF NAIDOC DECAL FROM CIVIC CHAMB		242.00	
			478984 - 8 CORFLUTE ROSTER SIGNS		837.10	
			478985 - POSTER FOR STREETS ALIVE CONSULTATION PR		1,028.50	
			478986 - POSTERS, BANNERS, CORFLUTE INSERTS		2,398.00	
			478987 - VARIOUS SIGNAGE FOR CAE		2,325.40	
			478988 - POSTERS, PULL-UP BANNER + DELIVERY		302.50	
			479062 - CONDITION OF ENTRY SIGN (GYM) X 1		324.50	
			479078 - CRAIGIE LEISURE CENTRE		566.50	
113486	18/06/2025	SYNCHROWA				30.40
			34432 - REFUND P/MENT PD TWICE		30.40	
EF130522	13/06/2025	T C PRECAST PTY LTD				4,974.20
			SI-00009741/1 - GRATED COVER 100MM RAISED WITH LOCKING P	02722	4,974.20	
EF130512	13/06/2025	T J DEPIAZZI & SONS				22,795.11
			INV-8893 - MULCH STOCK	VP308927	10,041.90	
			INV-8894 - MULCH	VP308927	6,025.14	
			INV-9024 - SIR JAMES MC CUSKER PARK	VP308927	6,728.07	
EF130984	30/06/2025	T J DEPIAZZI & SONS				36,652.94
			INV-7617 - SUPPLY AND DELIVERY OF MULCH	VP308927	12,451.96	
			INV-7706 - SUPPLY AND DELIVERY OF MULCH	VP308927	14,058.66	
			INV-9139 - HARBOUR RISE MULCH	VP308927	7,029.33	
			INV-9223 - SUPPLY AND DELIVERY OF CERTIFIED PATHOGE	VP308927	3,112.99	
EF130547	13/06/2025	T.J KIRKHOPE & W.H KIRKHOPE (W T K PLUMBING & GAS)				1,347.50
			INV-0386 - VARIOUS LOCATIONS	VP415627	1,347.50	
EF130586	13/06/2025	TEAM GLOBAL EXPRESS PTY LTD				141.33
			6142144 - COURIER SERVICES 21/5/25		141.33	
EF131078	30/06/2025	TEAM GLOBAL EXPRESS PTY LTD				49.16
			6143550 - COURIER SERVICE 6/6/25		49.16	
EF130513	13/06/2025	TECHNOGYM AUSTRALIA PTY LTD				176.00
			1160002449 - TEAMBEATS LICENSE		176.00	
EF130523	13/06/2025	TELSTRA LIMITED				21,423.99
			0808484700 24/05/25 - COJ INFORMATION MANAGEMENT		2,396.31	
			265 0167 000 09/05/25 - INFORMATION MANAGEMENT		9,205.04	
			381 2615 684 25/05/25 - PHONE BILL		6,571.30	
			381 2615 700 25/05/25 - M2M SERVICES		3,251.34	
EF130995	30/06/2025	TELSTRA LIMITED				149.99

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			2535365000 06/06/25 - COUNCIL SUPPORT SVCS - ADMN		149.99	
EF130514	13/06/2025	TENCO ENGINEERS PTY LTD				4,125.00
			T25166 - WARWICK TENNIS COURTS FENCING		4,125.00	
EF130986	30/06/2025	TENCO ENGINEERS PTY LTD				2,970.00
			T25417 - OCEAN REEF RD VISUAL INSPECTION 6 POLES		2,970.00	
EF130691	30/06/2025	TERESA & JAMES KELLEHER				30.00
			INWE25/34367 - DOG REGISTRATION REFUND		30.00	
EF130708	30/06/2025	TERRY SCULLY				69.00
			INV-626075 - POLICE CHECK REFUND		69.00	
EF130439	13/06/2025	THE EDWARDS INVESTMENT TRUST				126.50
			1234317 - MORNING TEA CATERING 4/06/25		126.50	
EF130515	13/06/2025	THE EVENT MILL PTY LTD				805.75
			18871 - EXHIBITION PANELS FOR EXPO		805.75	
EF130524	13/06/2025	THE HATCHERY (HUB) PTY LTD				7,101.82
			SO174175 - WOMEN UNLIMITED LEADERSHIP SUMMIT		7,101.82	
EF130555	13/06/2025	THE JUDITH TREBY FAMILY TRUST T/AS HAVE A GO NEWS				800.42
			63481 - COJ SENIOR'S EXPO 2025 ADVERTISING KIT		800.42	
EF131042	30/06/2025	THE JUDITH TREBY FAMILY TRUST T/AS HAVE A GO NEWS				1,786.79
			62995 - HAVE A GO NEWS ADVERTISMENT MARCH 2025		800.09	
			63593 - AD FOR SUNDAY SERENADES		986.70	
EF130337	13/06/2025	THE QUITO UNITY TRUST T/A BENARA NURSERIES				11,885.17
			217502 - LANDSCAPING ITEMS		587.62	
			221410 - SUPPLY AND DELIVERY OF TREE STOCK	02224	11,297.55	
EF130746	30/06/2025	THE QUITO UNITY TRUST T/A BENARA NURSERIES				22,266.31
			220114 - SUPPLY AND DELIVERY OF TREE STOCK	02224	11,379.65	
			220115 - SUPPLY AND DELIVERY OF TREE STOCK	02224	1,925.00	
			222588 - SUPPLY AND DELIVERY OF TREE STOCK	02224	6,959.66	
			222589 - SUPPLY AND DELIVERY OF TREE STOCK	02224	1,061.50	
			222626 - SUPPLY AND DELIVERY OF TREE STOCK	02224	940.50	
EF130935	30/06/2025	THE ROYAL LIFE SAVING SOCIETY WA INC				2,975.00
			AX-14083 - POOL LIFEGUARD REQUALIFICATION		2,975.00	
EF131073	30/06/2025	THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS				14,257.10
			IN001361 - POUND FEES CATS- 1ST TO 31ST MAY 2025	03322	3,047.00	
			IN001377 - POUND FEES - 1ST TO 31ST MAY 2025	03322	11,210.10	
EF130958	30/06/2025	THE TONY BARILE FAMILY TRUST NO.2 T/AS SIXTH STREET CAFE				1,024.80
			INV-0045 - CATERING FOR THE STAFF CONFERENCE		1,024.80	
EF130546	13/06/2025	THE TRUSTEE FOR ARLO UNIT TRUST (WOODVALE IGA)				230.00

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			30315450087 - SELECTED PLATTERS		230.00	
EF131027	30/06/2025	THE TRUSTEE FOR ARLO UNIT TRUST (WOODVALE IGA)				290.00
			30317550112 - DISCOVERY OUTBOUND PAINT CATERING		290.00	
EF130943	30/06/2025	THE TRUSTEE FOR BIRDANCO PRACTICE TRUST T/AS RSM BIRD				29,623.00
			PERI041421 - TENDER EVALUATION PANEL		29,623.00	
EF130849	30/06/2025	THE TRUSTEE FOR CHAMBERS FAMILY TRUST (HOSERIGHT)				11,921.83
			200332 - PARTS ONLY		5,566.88	
			200350 - PARTS ONLY		5,566.88	
			201430 - PARTS ONLY		483.42	
			201451 - MAINTENANCE PAYMENT FOR PARTS		304.65	
EF130365	13/06/2025	THE TRUSTEE FOR CREATIVE CATERING TRUST				2,312.50
			INV-4189 - BUFFET DINNER FOR 25 PEOPLE TUES 27 MAY		1,442.50	
			INV-4220 - CATERING FOR CYBERWEST INTERNATIONAL		870.00	
EF130780	30/06/2025	THE TRUSTEE FOR CREATIVE CATERING TRUST				340.00
			INV-4211 - CATERING 22/05/2025		340.00	
EF130807	30/06/2025	THE TRUSTEE FOR DIESEL ESPRESSO BAR				182.60
			MD00381_20/06/25 - TEAM BUILDING CATERING		182.60	
EF130390	13/06/2025	THE TRUSTEE FOR EXCEL KERBING TRUST (EXCEL KERBING)				9,690.23
			150765 - VARIOUS LOCATIONS	VP401423	2,996.40	
			150770 - VARIOUS LOCATIONS	VP401423	2,937.00	
			150796 - 30-150M 25MM MOUNTABLE KERB	VP401423	3,756.83	
EF130819	30/06/2025	THE TRUSTEE FOR EXCEL KERBING TRUST (EXCEL KERBING)				8,923.20
			150695 - GULLY KERB PATCHES	VP401423	1,746.80	
			150779 - VARIOUS LOCATIONS	VP401423	5,045.70	
			150805 - HERRESHOFF RAMBLE	VP401423	1,311.20	
			150806 - TITICACA PLACE	VP401423	819.50	
EF130396	13/06/2025	THE TRUSTEE FOR FUSION CONSULTING TRUST T/AS FUSION				7,810.00
			1444-2025 - DEVELOPMENT OF PERFORMANCE MEASURES		7,810.00	
EF130972	30/06/2025	THE TRUSTEE FOR G & J TRUST (SWEET ON CUP CAKES)				388.50
			INV-0160 - 150 X CUPCAKES FOR BIGGEST MORNING TEA		388.50	
EF130372	13/06/2025	THE TRUSTEE FOR G C DICKIE FAMILY TRUST (DICKIES TREE				22,971.30
			INV-16514 - BRADEN PARK, MARMION	00624	924.00	
			INV-17040 - KIERAN PARK KALLAROO	00624	7,084.00	
			INV-17071 - MCNAUGHTON PARK	00624	2,718.10	
			INV-17140 - HILLARYS PARK CROWN MAINTENANCE	00624	374.00	
			INV-17154 - SHELDUCK CRES JOONDALUP	00624	374.00	
			INV-17197 - CARIDEAN ST HEATHRIDGE	00624	374.00	
			INV-17237 - MCKINLAY PARK PADBURY	00624	143.00	
			INV-17273 - ILLAWONG PARK, KINGSLEY	00624	1,034.00	
			INV-17274 - BARRIDALE PARK	00624	330.00	
			INV-17277 - JOONDALUP CBD STUMP GRINDING	00624	4,290.00	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-17292 - ABNEY STREET BELDON	00624	858.00	
			INV-17293 - COSSACK COURT KINGSLEY	00624	462.00	
			INV-17294 - ROBERTSON COURT, KINGSLEY	00624	462.00	
			INV-17295 - HOLBORN CLOSE, KINGSLEY	00624	1,232.00	
			INV-17297 - HILLWOOD AVENUE WARWICK	00624	819.50	
			INV-17366 - MOSS COURT KINGSLEY	00624	374.00	
			INV-17369 - VARIOUS LOCATIONS	00624	1,118.70	
EF130789	30/06/2025	THE TRUSTEE FOR G C DICKIE FAMILY TRUST (DICKIES TREE				43,817.18
			INV-17272 - CODE 4 REDUCTION PRUNE	00624	242.00	
			INV-17275 - GIPSY COURT BELDON	00624	242.00	
			INV-17276 - CROWN MAINTENANCE 22 SHENANDOAH MEWS	00624	242.00	
			INV-17367 - CROWN MAINTENANCE 7 EALING MEWS KINGSLEY	00624	374.00	
			INV-17368 - MOOLANDA BVLD TREE MAINTENANCE	00624	418.00	
			INV-17382 - WALLANGARRA PARK PRUNING	00624	330.00	
			INV-17383 - MERRICK WAY PRUNING WORKS	00624	2,671.68	
			INV-17401 - MARMION AT PRENDIVILLE, OCEAN REEF	00624	462.00	
			INV-17402 - ANEMONE WAY PRUNING	00624	374.00	
			INV-17405 - STUMP GRINDING	00624	71.50	
			INV-17419 - TREE REMOVAL INC STUMP GRINDING CODE 4 -	00624	1,551.00	
			INV-17420 - WINDSOR PLACE PRUNING	00624	242.00	
			INV-17421 - MARMION AVE PRUNING	00624	1,501.50	
			INV-17431 - SHEPHARD BUSH PARK KINGSLEY	00624	1,089.00	
			INV-17433 - LEGANA PARK PRUNING	00624	1,144.00	
			INV-17442 - ALYCON PLACE PRUNINGS	00624	242.00	
			INV-17446 - CADOGAN PARK, KINGSLEY	00624	616.00	
			INV-17447 - CHELSEA PARK KINGSLEY	00624	3,674.00	
			INV-17448 - BLACKBOY PARK MULLALOO	00624	1,364.00	
			INV-17449 - CLERMONT PARK CURRAMBINE	00624	2,035.00	
			INV-17450 - KINGSLEY PARK, KINGSLEY	00624	1,848.00	
			INV-17451 - MACDONALD PARK PRUNING	00624	2,222.00	
			INV-17453 - BEAUMARIS PARK, OCEAN REEF	00624	176.00	
			INV-17454 - NEWMAN PARK, KINGSLEY	00624	759.00	
			INV-17455 - CASTLECRAG PARK, KALLAROO	00624	1,628.00	
			INV-17460 - TERN RIDGE TREE PRUNING	00624	616.00	
			INV-17461 - PORTSEA PLACE PRUNINGS	00624	176.00	
			INV-17465 - COLLIBAH DR TREE PRUNING	00624	297.00	
			INV-17466 - TREE REMOVAL INC STUMP GRINDING CODE	00624	4,092.00	
			INV-17468 - CHARLOTTE COVE PRUNING	00624	242.00	
			INV-17470 - CHARONIA ROAD, MULLALOO	00624	858.00	
			INV-17474 - TREE REMOVAL INC STUMP GRINDING CODE 4 -	00624	858.00	
			INV-17475 - CADOGAN PARK	00624	616.00	
			INV-17477 - STUMP GRINDING	00624	2,546.50	
			INV-17478 - STUMP GRINDING CODE	00624	654.50	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-17481 - TREE REMOVAL INC STUMP GRINDING CODE	00624	858.00	
			INV-17487 - TREE REMOVAL INC STUMP GRINDING CODE	00624	1,716.00	
			INV-17488 - TREE REMOVAL INC STUMP GRINDING CODE	00624	858.00	
			INV-17489 - COCKATOO RIDGE JOONDALUP	00624	93.50	
			INV-17494 - TREE REMOVAL INC STUMP GRINDING CODE	00624	1,683.00	
			INV-17496 - MARMION AVE PRUNINGS	00624	1,144.00	
			INV-17527 - TREE REMOVAL INC STUMP GRINDING	00624	374.00	
			INV-17528 - TREE REMOVAL INC STUMP GRINDING	00624	374.00	
			INV-17529 - COLDLAKE COURT PRUNING	00624	242.00	
EF130834	30/06/2025	THE TRUSTEE FOR GO OUTDOOR UNIT TRUST (GO OUTDOOR MEDIA)				22,667.70
			INV-3329 - LUNA LASERVISION TRAIN STATION ADS		22,667.70	
EF130410	13/06/2025	THE TRUSTEE FOR HAYTO TRUST (SOCO STUDIOS)				16,718.90
			INV-0003 - UPTOWN SOCIAL MEDIA M/MENT JAN/FEB 2025		6,600.00	
			INV-0265 - ANZAC DAY 2025 VIDEOGRAPHY		825.00	
			INV-0405 - STAFF CONFERENCE FILIMING		5,498.90	
			INV-0412 - AUTHOR EVENT PHOTOGRAPHY		495.00	
			INV-0431 - UPTOWN SOCIAL MEDIA MANAGEMENT 2024/25		3,300.00	
EF130842	30/06/2025	THE TRUSTEE FOR HAYTO TRUST (SOCO STUDIOS)				8,112.50
			INV-0416 - EVENT MEET THE AUTHOR		990.00	
			INV-0432 - UPTOWN SOCIAL MEDIA MANAGEMENT 2024/25		6,050.00	
			INV-0456 - SENIORS LIFESTYLE EXPO PHOTOGRAPY 2025		577.50	
			INV-0476 - VIDEO FOR ACKNOWLEDGMENT OF COUNTRY		495.00	
EF130963	30/06/2025	THE TRUSTEE FOR HBSF GROUP FAMILY TRUST (SUBWAY BELDON)				130.00
			1/A-681029 - PLATTERS		130.00	
EF130328	13/06/2025	THE TRUSTEE FOR HUMPHREY GROUP TRUST (ACTIVE DISCOVERY)				52,188.40
			182875 - GLEDDON PARK PLAY EQUIPMENT		2,145.00	
			182933 - KINGSLEY PLAYGROUP		50,043.40	
EF130423	13/06/2025	THE TRUSTEE FOR ICP TECHNOLOGY UNIT TRUST				211.59
			INV-00005025 - SECURIITY MAY COUNCIL MEETING		211.59	
EF130863	30/06/2025	THE TRUSTEE FOR ICP TECHNOLOGY UNIT TRUST				211.59
			INV-00005080 - SECURITY OFFICERS FOR JUNE COUNCIL MEETI		211.59	
EF130429	13/06/2025	THE TRUSTEE FOR JOONDALUP CENTA NO 2 TRUST				6,742.80
			2877522 - RM - ELECTRICAL APPLIANCE EXT MATERIAL P		464.00	
			3897505 - WHITEGOODS, FRIDGE		1,067.00	
			3897511 - WHTEGOODS, FRIDGE		1,067.00	
			3897515 - WHTEGOODS, FRIDGE		1,067.00	
			3897538 - WHITEGOODS, FRIDGE		1,067.00	
			3900275 - 90CM OVEN		2,010.80	

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EF130324	13/06/2025	THE TRUSTEE FOR MAXIMUS TRUST TAS ASSET INFRASTRUCTURE				16,771.81
			INV-0788 - DETAILED INSPECTION AND SCORING OF		16,771.81	
EF130344	13/06/2025	THE TRUSTEE FOR OCEANS 17 UNIT TRUST (BRAVEN GROUP SERVICES)				12,298.00
			INV-1804 - HOURLY RATE FOR SECURITY PERSONNEL LEVEL	VP372790	4,433.00	
			INV-1806 - QU-0225 PROVIDE SECURITY FOR CITIZENSHIP		286.00	
			INV-1809 - HOURLY RATE FOR SECURITY PERSONNEL LEVEL	VP372790	5,362.50	
			INV-1810 - HOURLY RATE FOR SECURITY PERSONNEL LEVEL	VP372790	2,216.50	
EF130757	30/06/2025	THE TRUSTEE FOR OCEANS 17 UNIT TRUST (BRAVEN GROUP SERVICES)				12,353.00
			INV-1813 - SECURITY PERSONNEL LIBRARY	VP372790	2,216.50	
			INV-1815 - SECURITY GUARD COJ LIBRARY	VP372790	2,216.50	
			INV-1817 - COJ WALK OF FAME NOMINEES		7,920.00	
EF130931	30/06/2025	THE TRUSTEE FOR PC TRUST (PRICE CONSULTING GROUP)				34,925.00
			INV-1187 - WORKFORCE PLANNING		17,050.00	
			INV-1258 - WORKFORCE PLANNING		17,875.00	
EF130519	13/06/2025	THE TRUSTEE FOR SHARPLES FAMILY TRUST (LEVANTA)				814.00
			83024/01 - SERVICE		814.00	
EF130563	13/06/2025	THE TRUSTEE FOR SWGT UNIT TRUST (GRAND AUTOS)				262,764.79
			RI31103655 - TOYOTA HIACE LWB LAOD VAN BARN		53,474.78	
			RI31103657 - TOYOTA HIACE LWB LAOD VAN BARN DOORS		53,474.78	
			RI31103659 - RAV4 GXL AWD HYBRID WHITE		48,865.67	
			RI31103689 - 1IPD872 TOYOTA HIACE LOAD		53,474.78	
			RI31103691 - 1IPD873 - HIACE VAN		53,474.78	
EF131050	30/06/2025	THE TRUSTEE FOR SWGT UNIT TRUST (GRAND AUTOS)				103,712.13
			RI31103636 - REGISTRATION COSTS -1IPD842		535.10	
			RI31103638 - REGISTRATION COSTS - 1IPD840		535.10	
			RI31103640 - REGISTRATION COSTS -1IPD841		535.10	
			RI31103692 - REGISTRATION COSTS - 1IPD873		530.50	
			RI31103753 - HILUX 1IQI341		51,198.21	
			RI31103767 - REGISTRATION COSTS - INSURANCE 1IQN621		488.80	
			RI31103769 - REGISTRATION COSTS - INSURANCE		488.80	
			RI31103774 - RAV4 HYBRID AWD Q21170		48,865.67	
			RI31103775 - REGISTRATION COSTS - INSURANCE 1IQI364		534.85	
EF130985	30/06/2025	THE TRUSTEE FOR TALIS UNIT TRUST				57,112.00
			34848 - JOONDALUP BUILDINGS INSPECTION		57,112.00	
EF130352	13/06/2025	THE TRUSTEE FOR THE BYRNES FAMILY TRUST				44,324.50
			INV-000008 - MAWSON PARK SOFTSCAPE WORKS		28,429.50	
			INV-000021 - PENISTONE TENNIS COURTS		6,160.00	
			INV-000022 - PENISTONE PARK		9,735.00	

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EF130764	30/06/2025	THE TRUSTEE FOR THE BYRNES FAMILY TRUST				3,410.00
			INV-000019 - PERCY DOYLE ADVENTURE HUB		3,410.00	
EF130518	13/06/2025	THE TRUSTEE FOR THE FOREVER PROJECT TRUST				2,667.50
			INV-1088 - WA TREE FESTIVAL		2,007.50	
			INV-1121 - PROVISION OF PLANTS AS REQUESTED		660.00	
EF130558	13/06/2025	THE TRUSTEE FOR THE M & N TRUST (EVERGREEN SYNTHETIC GRASS)				1,815.00
			9964 - WARWICK BOWLING CLUB		1,815.00	
EF130738	30/06/2025	THE TRUSTEE FOR THE PANACON UNIT TRUST T/AS ARCHITECTURAL				209.00
			55027 - DOOR CLOSER		209.00	
EF130463	13/06/2025	THE TRUSTEE FOR THE R & J PIGDON FAMILY TRUST				1,036.03
			10000015716 - MAGAZINES AND REFERENCE MATERIAL JUNE 2025		648.52	
			15713 - MAGAZINES		387.51	
EF130905	30/06/2025	THE TRUSTEE FOR THE R & J PIGDON FAMILY TRUST				1,376.67
			10000015717 - MAGAZINES & REFERENCE		707.97	
			10000015719 - MAGAZINES & REFERENCE		397.78	
			15721 - MAGAZINES		270.92	
EF130883	30/06/2025	THE TRUSTEE FOR THE ZUPANOV TRUST (LATTE LAB)				500.00
			INV-0073 - COFFEE VAN HIRE 31/05/25		500.00	
EF130993	30/06/2025	THE TRUSTEE FOR TT JOONDALUP UNIT TRUST				55.00
			87725 - 112902 EXTENSION BAR 320MM		55.00	
EF130388	13/06/2025	THE TRUSTEE FOR VANDERTOGT TRUST (ENVIRONMENTAL LAND				6,996.00
			INV-0223 - 8 WHEEL TIP TRUCK (MIN 4 HOURS)	01723	2,376.00	
			INV-0226 - FORREST PARK	01723	3,960.00	
			INV-0227 - POSI TRACK SKID STEER LOADER MINIMUM 4 H	01723	660.00	
EF130817	30/06/2025	THE TRUSTEE FOR VANDERTOGT TRUST (ENVIRONMENTAL LAND				2,607.00
			INV-0228 - SITE SPOTTER (MINIMUM 4 HOURS)	01723	1,287.00	
			INV-0231 - 8 WHEEL TIP TRUCK (MIN 4 HOURS)	01723	1,320.00	
EF130549	13/06/2025	THE TRUSTEE FOR WREN FAMILY TRUST (WREN OIL)				715.00
			190614 - WASTE OIL, FILTERS AND HYDROCARBON DRUM		715.00	
EF130521	13/06/2025	THREE CHILLIES DESIGN PTY LTD				12,729.34
			INV-02274 - REFUNDING RETENTION 50% LYSANDER PARK		12,729.34	
			INV-215RET - GIBSON PARK RETENTION		-8,503.63	
			INV-2215 RETENTION - GIBSON PARK - SUPPLY AND CONSTRUCT BIKE	02024	8,503.63	
EF130609	19/06/2025	THUSHANI RATHNAYAKA				34.10
			INWE25/26075 - REFUND PARKING FEE OVERCHARGE		34.10	
EF130992	30/06/2025	TII AUSTRALIA PTY LTD				247.50
			77292 - IRRIGATION MAINTENACE ITEMS		247.50	
EF130673	30/06/2025	TIM CARTER				40.68
			1045562 20/06/2025 - EXPENSES		40.68	

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EF130898	30/06/2025	TIMOTHY BRYCE MEAKINS				4,500.00
			26 - GRAPHIC DESIGNER TO DESIGN		4,500.00	
EF130443	13/06/2025	TJ AND RJ SELLICK PTY LTD (LAWN	DOCTOR)			24,869.30
			INV-0217 - VARIOUS LOCATIONS	01423	6,652.08	
			INV-0282 - VARIOUS LOCATIONS	01423	6,652.08	
			INV-0284 - HARBOUR RISE	01423	11,565.14	
EF130622	19/06/2025	TJ AND RJ SELLICK PTY LTD (LAWN	DOCTOR)			70,550.37
			INV-0257 - ZONE 2 (CENTRAL) R2 CATEGORY MOWING	00221B	1,787.43	
			INV-0258 - VARIOUS LOCATIONS	00221B	9,942.33	
			INV-0268 - GT GREEN + BIOWISH 1KG/HA - BAILEYS FERT	01423	27,310.84	
			INV-0269 - VARIOUS LOCATIONS	01423	12,614.71	
			INV-0271 - VARIOUS LOCATIONS	VP316285	2,300.65	
			INV-0272 - ZONE 2 (CENTRAL) R1 CATEGORY MOWING	00221B	9,942.33	
			INV-0283 - HARBOUR RISE - HILLARYS	01423	6,652.08	
EF130881	30/06/2025	TJ AND RJ SELLICK PTY LTD (LAWN	DOCTOR)			74,154.56
			INV-0295 - VARIOUS LOCATIONS		1,999.25	
			INV-0296 - MOWING CENTRAL R3 VERGES	00221B	6,865.72	
			INV-0297 - VARIOUS LOCATIONS		4,400.00	
			INV-0298 - VARIOUS LOCATIONS	VP316285	14,586.00	
			INV-0300 - MOWING NORTH ZONE R1	VP316285	19,239.00	
			INV-0301 - NORTH ZONE - MOWING, EDGING, BRUSH CUTTI	VP316285	5,043.50	
			INV-0302 - NORTH ZONE - ADDITIONAL MOWING, EDGING,	VP316285	10,054.00	
			INV-0303 - NORTH ZONE - ADDITIONAL MOWING, EDGING,	VP316285	8,398.50	
			INV-0306 - FERTILISING OVALS	01423	3,568.59	
EF130287	13/06/2025	TONY O'HARE				1,957.00
			1021562_05/06/25 - 08/12/2023 - 22/4/2025 COMMUNITY TRANSPO		1,767.00	
			1021562_30/05/25 - BUS DUTIES REIMBURSEMENT		190.00	
EF130651	30/06/2025	TONY O'HARE				190.00
			1021562_17/06/2025 - VOLUNTEER REIMBURSEMENT		190.00	
EF130504	13/06/2025	TOOLMART				269.00
			20250527-3-316659 - PARTS ONLY		269.00	
EF130503	13/06/2025	TOTAL EDEN PTY LIMITED				29,597.98
			413512293 - REMOVAL OF TURF	00920	15,372.30	
			413607516 - DAMPIER & ADMIRAL GROVE	VP363434	1,567.50	
			413607517 - NEW BURNS BEACH EST	00920	736.44	
			413607518 - PROVISION OF LANDSCAPE MAINTENANCE SERVI	00920	10,931.74	
			413614764 - BURNS BEACH	00920	990.00	
EF130510	13/06/2025	TOTAL LANDSCAPE REDEVELOPMENT SERVICE PTY LTD				28,445.12
			INV-1493 - SEPTEMBER 2024 TO AUGUST 2025 - RATE FOR	04322	24,173.60	
			INV-1501 - LEAFY CITY MAINTENANCE	04322	4,271.52	
EF130506	13/06/2025	TOTALLY WORKWEAR				19,366.49
			7200778764 - POLO AP LADIES PATERSON PIQUE 80 POLY/20		4,250.40	
			7200778764 - POLO AP LADIES PATERSON PIQUE 80 POLY/20	VP438834	9,519.50	

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			7200783365 - BOOTS HOBART, STEEL BLUE , SIZE 12	VP438834	154.00	
			7200784210 - BOOT KG LADIES ONYX 6 CT EH LACES BUMP Z	VP437240	650.10	
			7200785661 - CAPS - HS4199AC		401.80	
			7200788129 - JACKET BIZ APEX LADIES SOFTSHEL SIZE 3XL		49.50	
			7200788130 - POLO AP PATERSON MENS PIQUE 90 POLY/20CO	VP438834	192.30	
			7200788131 - APEX BLACK JACKET, L	VP438834	49.50	
			7200788132 - POLO SHIRT, MEN'S, MURRAY, DRIWEAR, BLAC	VP438834	105.60	
			7200788133 - AP MENS PATERSON POLO, NAVY/WHITE, SIZE	VP437240	59.20	
			7200788133 - AP MENS PATERSON POLO, NAVY/WHITE, SIZE	VP438834	26.40	
			7200788141 - POLO SHIRT, MEN'S, MURRAY, DRIWEAR, BLAC	VP438834	105.60	
			7200788178 - HARD YAKKA MENS ICON WORK SHOE, SIZE 10	VP438834	108.90	
			7200788276 - HATS - BUCKET		1,419.00	
			7200788657 - COTTON LINED WET WEATHER RAIN PANTS, SIZ	VP438834	42.90	
			7200788751 - RAINWEAR SET TUFLITE YELLOW, SIZE S	VP438834	299.20	
			7200788855 - K03035NV94L BASIC CARGO PANTS NAVY		98.01	
			7200788855 - K03035NV94L BASIC CARGO PANTS NAVY	VP438834	19.80	
			7200788856 - SHIRT POLO AIRWEAR L/SLEEVE, VISITEC VPA	VP438834	24.20	
			7200788859 - VEST REVERSABLE D/N CU3994 - L	VP438834	110.00	
			7200788860 - VEST REVERSABLE D/N CU3994 - M	VP438834	93.50	
			7200788861 - JB WEAR HI VIS FLEECY WITH HOOD, L	VP438834	42.90	
			7200788862 - TROUSERS KG BASICS CARGO NAVY, KING GEE,	VP438834	78.54	
			7200788869 - KING GEE PANTS NARROW TRADIE, OILED NAVY	VP438834	332.75	
			7200788870 - JACKET KING GEE 4 IN 1 HI-VIS TAPED WATE	VP438834	106.70	
			7200789471 - KING GEE PANTS NARROW TRADIE, OILED NAVY	VP438834	133.10	
			7200789472 - JACKET KING GEE 4 IN 1 HI-VIS TAPED WATE	VP438834	106.70	
			7200789473 - JB WEAR HI VIS FLEECY WITH HOOD, 2XL	VP438834	42.90	
			7200789474 - JUMPER WOOL BLEND NAVY, SIZE S	VP438834	59.40	
			7200789475 - JUMPER WOOL BLEND NAVY, SIZE L	VP438834	118.80	
			7200789476 - JB WEAR HI VIS FLEECY WITH HOOD, L	VP438834	85.80	
			7200789477 - JB WEAR HI VIS FLEECY WITH HOOD, XL	VP438834	42.90	
			7200789478 - JB WEAR HI VIS FLEECY WITH HOOD, L	VP438834	42.90	
			7200789479 - JB WEAR HI VIS FLEECY WITH HOOD, XL	VP438834	42.90	
			7200789480 - JB WEAR HI VIS FLEECY WITH HOOD, L	VP438834	42.90	

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			7200789481 - JB WEAR HI VIS FLEECY WITH HOOD, L	VP438834	42.90	
			7200789482 - TROUSERS KG BASICS CARGO NAVY, KING GEE,	VP438834	110.99	
			7200789854 - BOOTS HOBART, STEEL BLUE , SIZE 6.5	VP438834	154.00	
EF130978	30/06/2025	TOTALLY WORKWEAR				4,502.94
			7200787185 - POLO AP PATERSON MENS PIQUE 90 POLY/20CO	VP438834	42.80	
			7200787186 - JACKET BIZ APEX LADIES SOFTSHELL POLY/FL	VP437240	42.90	
			7200787186 - JACKET BIZ APEX LADIES SOFTSHELL POLY/FL	VP438834	6.60	
			7200789470 - APEX BLACK JACKET, 2XL	VP437240	42.90	
			7200789470 - APEX BLACK JACKET, 2XL	VP438834	339.35	
			7200789701 - SAFETY GUMBOOTS C/W STEEL CAP, SIZE 6	VP438834	27.50	
			7200790091 - JUMPER WOOL BLEND NAVY, SIZE M	VP438834	59.40	
			7200790092 - JB WEAR HI VIS FLEECY WITH HOOD, XL	VP438834	42.90	
			7200790095 - SHIRT WORKCOOL 2 HIGH-VISIBILITY SPLICED	VP438834	200.75	
			7200790097 - JB WEAR HI VIS FLEECY WITH HOOD, XL	VP438834	42.90	
			7200790098 - VEST HI-VIS POLAR FLEECE Y/N W/W, SIZE L	VP438834	29.70	
			7200790767 - BOOTS HOBART, STEEL BLUE, SIZE 8	VP438834	154.00	
			7200790987 - JACKET KING GEE 4 IN 1 HI-VIS TAPED	VP438834	167.20	
			7200790988 - JACKET KING GEE 4 IN 1 HI-VIS TAPED	VP438834	106.70	
			7200790991 - SHIRT POLO AIRWEAR L/SLEEVE, VISITEC VPA	VP438834	72.60	
			7200790993 - APEX BLACK JACKET, M	VP438834	49.50	
			7200790994 - APEX BLACK JACKET, M	VP438834	49.50	
			7200790995 - SHIRT WORKCOOL 2 HIGH-VISIBILITY SPLICED	VP438834	164.45	
			7200790997 - PROTECTIVE CLOTHING	VP438834	161.50	
			7200791000 - POLO SHIRTS, BLACK/ASH/WHITE		85.60	
			7200791060 - BOOTS ARGYLE BLACK, STEEL BLUE SIZE 8	VP438834	176.00	
			7200791374 - JUMPER VEST WOOL BLEND NAVY, SIZE 3XL	VP438834	45.10	
			7200791631 - JUMPER WOOL BLEND NAVY, SIZE M	VP438834	59.40	
			7200791635 - JACKET KING GEE 4 IN 1 HI-VIS TAPED	VP438834	106.70	
			7200791638 - STANDARD SIZE EMBROIDERY APPLICATION APP	VP438834	42.90	
			7200792115 - KING GEE MENS TRADIE COMFORT MAX, SIZE 9	VP438834	137.50	
			7200792128 - KING GEE WOMENS TRADIE COMFORT MAX, SIZE	VP438834	132.00	
			7200792129 - BOOTS ARGYLE BLACK, STEEL BLUE SIZE 12	VP438834	176.00	
			7200792198 - HAT KAKADU SOAKA HAT KABREEZE MESH CROWN		35.90	
			7200792238 - BOOT KG LADIES ONYX 6 CT EH LACES BUMP Z	VP437240	180.40	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			7200792442 - JACKET KING GEE 4 IN 1 HI-VIS TAPED	VP438834	106.70	
			7200792443 - SHIRT WORKCOOL 2 HIGH-VISIBILITY SPLICED	VP438834	100.65	
			7200792444 - JB WEAR HI VIS FLEECY WITH HOOD, XL	VP438834	42.90	
			7200792448 - TROUSERS KG BASICS CARGO NAVY, KING GEE	VP438834	78.54	
			7200792449 - SHORTS BASICS, KING GEE, SIZE 87R/14	VP438834	31.90	
			7200792652 - KING GEE TRADEMARK BUCKET HAT, L/XL	VP438834	22.00	
			7200793137 - RAINWEAR SET TUFLITE YELLOW, SIZE L	VP438834	37.40	
			7200793140 - TROUSERS KG BASICS CARGO NAVY, KING GEE,	VP438834	117.81	
			7200793143 - TROUSERS KG BASICS CARGO NAVY, KING GEE,	VP438834	78.54	
			7200794092 - BIZ COLLECTION MEN'S 'CHAMBRAY' 100% COT	VP438834	80.30	
			7200794104 - JACKET BIZ APEX LADIES SOFTSHELL POLY/FL	VP437240	495.00	
			7200794112 - JACKET BIZ APEX LADIES SOFTSHELL POLY/FL	VP437240	330.55	
EF130650	30/06/2025	TOURISM COUNCIL W A				4,048.00
			I-00014158 - WA TOURISM AWARDS ACCREDITATION		198.00	
			R-0625-47 - 2025-26 MEMBERSHIP RENEWAL		3,850.00	
EF130890	30/06/2025	TOWN INN PTY LTD T/AS MISS MAUD				897.10
			7001801 - BIGGEST MORNING TEA CATERING		897.10	
EF130981	30/06/2025	T-QUIP				552.72
			139182#32 - PARTS ONLY		340.32	
			139284#12 - PARTS ONLY		95.70	
			139513#12 - PARTS ONLY		116.70	
EF130684	30/06/2025	TRACEY BENNETT				150.00
			131753 - ANIMAL ID - 131753 - STERILISED		150.00	
EF130597	19/06/2025	TRACEY WOOD				10.00
			1048346_29/04/25 - REFUND OF COMMUNITY ART EXHIBITION 25		10.00	
EF130975	30/06/2025	TRAILER PARTS PTY LTD				150.94
			1508615 - PARTS ONLY		150.94	
EF130505	13/06/2025	TREE AMIGOS TREE SURGEONS TRUST T/AS TREE AMIGOS TREE				38,952.06
			INV-17157 - SORRENTO POWERLINE PRUNING	00524	27,197.94	
			INV-17168 - TALBOT PARK KINGSLEY	00624	656.48	
			INV-17314 - COWALLA GARDENS, BELDON	00524	103.17	
			INV-17389 - CHANNEL DRIVE, HEATHRIDG	00624	561.37	
			INV-17390 - GARRONG CL EDGEWATER	00624	622.48	
			INV-17394 - WARRIGAL WAY GREENWOOD	00624	280.69	
			INV-17395 - BRAZIER RISE PADBURY	00624	500.69	
			INV-17396 - GLENMERE ROAD WARWICK	00624	341.79	
			INV-17397 - BRIGHTON MEWS HILLARYS	00624	3,470.20	
			INV-17398 - BEHIND 3 ERICA CR GREENWOOD	00624	4,271.60	
			INV-17399 - CENTRAL WALK JOONDALUP	00624	170.69	

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			INV-17400 - RANLEIGH WAY GREENWOOD	00524	103.17	
			INV-17402 - NAVAL PARADE OCEAN REEF	00624	671.79	
EF130977	30/06/2025	TREE AMIGOS TREE SURGEONS TRUST T/AS TREE AMIGOS TREE				44,345.30
			INV-17153 - WARWICK ROAD POWER LINES	00524	173.35	
			INV-17387 - BURLEY GRIFFIN MEWS, JOONDALUP	00624	49.69	
			INV-17391 - CANTARA RISE. MARMION	00624	512.69	
			INV-17392 - ALFERTON WAY, DUNCRAIG	00624	1,001.37	
			INV-17401 - METROLINER DRIVE CURRAMBINE	00624	419.58	
			INV-17404 - WHITFORDS AVE PRUNING	00524	42,188.62	
EF130509	13/06/2025	TRITON ELECTRICAL CONTRACTORS PTY LTD				47,897.30
			26136TE - WARWICK BOWLING CLUB	01321	902.00	
			26250TE - PERCY DOYLE INSPECT CUBICLE	01321	528.00	
			26292TE - BARRIDALE PARK	01321	330.00	
			26300TE - WARWICK OPEN SPACE ADJUST TIME	01321	198.00	
			26314TE - BETHANY PARK REPAIRS	01321	1,260.60	
			26317TE - CENTRAL PARK REPAIRS	01321	66.00	
			26324TE - ILUKA SPORTS REPAIRS	01321	2,040.50	
			26325TE - KANANGARA PARK REPAIRS	01321	66.00	
			26327TE - OTAGO PARK LOW WATER	01321	198.00	
			26332TE - RUTHERGLEN PARK REPAIRS	01321	797.50	
			26334TE - CHADSTONE PARK ENTRY GAUGE	01321	424.60	
			26340TE - DELAMERE AVE PUMP	01321	132.00	
			26359TE - CHELSFORD RESERVE REPAIRS	01321	749.10	
			INV-2193 - WARWICK OPEN SPACE - BOWLING CLUB	01321	23,683.00	
			INV-2198 - WARWICK OPEN SPACE - BOWLING CLUB	01321	16,522.00	
EF130982	30/06/2025	TRITON ELECTRICAL CONTRACTORS PTY LTD				13,263.47
			26293TE - FORREST PARK	01321	2,761.77	
			26338TE - PORTREE RESERVE	01321	132.00	
			26354TE - CENTRAL PARK -JOONDALUP	01321	4,002.90	
			26358TE - GEORGE SEARS PARK REPAIRS	01321	4,765.20	
			26368TE - WORKS DEPOT BROKEN FITTINGS	01321	215.60	
			26369TE - MACDONALD PARK WEST REPAIRS	01321	396.00	
			26370TE - BEAUMARIS PARK	01321	990.00	
EF130976	30/06/2025	TRIVETT PRINT				925.10
			S10548 - FOOD BUSINESS RISK ASSESSMENT PADS X 40		925.10	
EF130629	19/06/2025	TRUSTEE FOR HIEU HA FAMILY TRUST (2 BEANS CAFE)				200.00
			2BEANS088 - FRUIT PLATTER CATERING		50.00	
			2BEANS091 - FRUIT PLATTER CATERING STAFF WORK MEETIN		50.00	
			2BEANS092 - FRUIT PLATTER CATERING LIBRARY REVIEW		50.00	
			2BEANS093 - FRUIT PLATTER CATERING - LIBRARY REVIEW		50.00	
EF130991	30/06/2025	TRUSTEE FOR HIEU HA FAMILY TRUST (2 BEANS CAFE)				353.44

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			2BEANS087 - CATERING FOR LUNCH		260.94	
			2BEANS089 - GREEN CARD TRAINING		92.50	
EF130988	30/06/2025	TRUSTEE FOR J & E TROTT TRUST & THE TRUSTEE FOR MATTHEW				1,078.00
			30452 - TRAINING REQUIRED FOR HSR		1,078.00	
EF130877	30/06/2025	TRUSTEE FOR PIETERS INVESTMENT TRUST (LIQUOR BARONS MARMION)				936.00
			381-4443 - SELECTION OF WINES		936.00	
EF130624	19/06/2025	TRUSTEE FOR TCF TRUST (MAKING A DIFFERENCE ENTERPRISES)				1,848.00
			INV-0415 - COMMUNITIES IN- FOCUS WORKSHOP PRESENTER		1,848.00	
EF130516	13/06/2025	TRUSTEE FOR TEAMWORK CONTRACTORS UNIT TRUST (TEAM WORK				3,559.60
			834892 - JOONDALUP PUBLIC LIBRARY		3,559.60	
EF130748	30/06/2025	TRUSTEE FOR THE BDG TRUST T/AS BOLLIG DESIGN GROUP				24,640.00
			INV-0092 - BURNS BEACH CAFE/RESTAURANT REVISED ARCH	01818	24,640.00	
EF130826	30/06/2025	TRUSTEE FOR THE JANSEN GRAY FAMILY TRUST T/AS GEOFF'S TREE				53,988.00
			J25050612680 - CAPRICE PLACE HEATHRIDGE	00624	1,210.00	
			J25051212376 - NORTHSIDE DRIVE TO NODES PARK	00624	30,591.00	
			J25053012461 - MELALEUCA DRIVE PRUNING	00624	825.00	
			J25053012530 - DELGADO PARADE PRUNING TREES	00624	462.00	
			J25053012531 - WINTON RD PRUNING TREES	00624	715.00	
			J25053012599 - CODE 4 LOW SINGLE TREE PER STREET	00624	539.00	
			J25053012626 - KIDBROOKE WAY TREE REMOVAL	00624	473.00	
			J25060512587 - LEXCEN PARK MULLALOO	00624	3,498.00	
			J25060612533 - NEW ENGLAND DR TREE PRUNING	00624	462.00	
			J25061312691 - CORONADO RIDGE ILUKA	00624	462.00	
			J25061712465 - WHITFORDS AVE TREE PRUNING	00624	7,590.00	
			J25061812712 - COORONG PLACE, KALLAROO	00624	495.00	
			J25061812714 - BANGOR PLACE, BELDON	00624	495.00	
			J25061812738 - EWING DRIVE HILLARYS	00624	363.00	
			J25061812749 - MCKINLAY PARK PADBURY	00624	1,980.00	
			J25061812750 - FORREST PARK PADBURY	00624	2,893.00	
			J25062012739 - BEHIND MOYLE PLACE HILLARYS	00624	935.00	
EF130969	30/06/2025	TRUSTEE FOR THE WILSON TRUST (SESSIONS AT CRAIGIE)				241.23
			INV-0038 - COFFEES FOR TEAM MEETING		87.78	
			INV-0040 - CLC - MILK FOR STAFF ROOM		153.45	
EF130536	13/06/2025	TRUSTEE FOR WA LIMESTONE UNIT TRUST T/AS WA LIMESTONE CO				1,098.57
			FL34273 - 19MM LIMESTONE - CRUSHED - SUPPLY ONLY	VP429217	643.04	
			FL34275 - CRAIGIE OPEN SPACE	VP429217	455.53	
EF131014	30/06/2025	TRUSTEE FOR WA LIMESTONE UNIT TRUST T/AS WA LIMESTONE CO				1,024.94

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			FL34274 - 75MM LIMESTONE - CRUSHED - SUPPLY & DELI	VP429217	1,024.94	
EF130544	13/06/2025	TRUSTEE FOR WEST COAST SHAD (WEST COAST SHADE)	TRUST			21,329.00
			14183 - DISMANTLE SHADE SAILS		21,329.00	
EF131024	30/06/2025	TRUSTEE FOR WEST COAST SHAD (WEST COAST SHADE)	TRUST			748.00
			14227 - MULLALOO COMMUNITY CENTRE		220.00	
			14281 - SHADE SAIL REPAIRS JUNE		528.00	
EF130783	30/06/2025	TYROWN JAMES WAIGANA (CRAWLIN CROCODILE)				613.25
			254 - JUDGES FEE CAE		613.25	
EF130999	30/06/2025	UES (INT'L) PTY. LTD. (UES INTERNATIONAL)				556.07
			553719 - PARTS ONLY		556.07	
EF131001	30/06/2025	ULTIMATE POSITIONING GROUP PTY LTD				15.95
			SI052983 - SURVEYING EQUIPMEN		15.95	
EF130527	13/06/2025	UNIDATA PTY LTD				8,078.40
			16956 - UNIDATA NRL 4G LOGGER ANT & LI BATT		3,128.40	
			21376 - NEON DATA HOSTING SERVICE		4,950.00	
EF130998	30/06/2025	UNIDATA PTY LTD				5,341.60
			21426 - DRAINAGE-GULLY/MANHOLES - EXT MAT		5,341.60	
EF130526	13/06/2025	UNITED EQUIPMENT PTY LIMITED T/AS UNITED FORKLIFT				800.80
			61F-093239 - FORKLIFT FOR CUBE BUILD		800.80	
EF130528	13/06/2025	UNITING GLOBAL PTY LTD				81,425.09
			INV-2991 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	529.72	
			INV-2992 - VARIOUS LOCATIONS	03922	358.77	
			INV-2995 - VARIOUS LOCATIONS	03922	634.95	
			INV-2996 - PENISTONE PARK	03922	337.90	
			INV-3011 - CLASS 3 - CLEANER (MONDAY TO FRIDAY)	03922	956.54	
			INV-3019 - SUPPLY AND SERVICE SANITARY BINS 22L	03922	1,642.11	
			INV-3027 - CLASS 3 - CLEANER (MONDAY TO FRIDAY)	03922	76,965.10	
EF131002	30/06/2025	UNITING GLOBAL PTY LTD				44,883.75
			INV-2648 - VARIOUS LOCATIONS	03922	1,551.51	
			INV-2785 - BELROSE PARK TOILETS	03922	277.79	
			INV-2994 - CLASS 2 - CLEANER (SATURDAY)	03922	1,547.30	
			INV-3056 - WOC	03922	4,676.41	
			INV-3057 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	5,845.51	
			INV-3058 - VARIOUS LOCATIONS	03922	5,314.11	
			INV-3059 - VARIOUS LOCATIONS	03922	1,174.22	
			INV-3060 - HILLARYS ANIMAL BEACH	03922	106.28	
			INV-3064 - FORREST PARK & HALL	03922	251.73	
			INV-3065 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	252.49	
			INV-3066 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	252.49	
			INV-3067 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	225.87	
			INV-3068 - CLASS 3 - CLEANER (SUNDAY)	03922	117.51	
			INV-3069 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	1,262.16	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-3070 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	358.77	
			INV-3071 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	358.77	
			INV-3072 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	53.14	
			INV-3073 - MULLALOO COMMUNITY KINDY	03922	159.42	
			INV-3075 - VARIOUS LOCATIONS	03922	1,545.90	
			INV-3076 - PENISTONE PARK	03922	281.49	
			INV-3077 - ELLERSDALE PARK	03922	168.89	
			INV-3101 - RELIEF CLEANER	03922	696.90	
			INV-3102 - VARIOUS LOCATIONS	03922	5,951.81	
			INV-3103 - ART GALLERY CLEAN	03922	832.04	
			INV-3104 - CLASS 2 - CLEANER (SATURDAY)	03922	1,768.82	
			INV-3105 - RELIEF CLEAN	03922	252.49	
			INV-3106 - RELIEF CLEANS	03922	690.83	
			INV-3107 - CLASS 1 - CLEANER (EMERGENCY 8.00AM TO 4	03922	112.60	
			INV-3108 - MILDENHALL	03922	117.51	
			INV-3109 - RELIEF CLEAN	03922	252.49	
			INV-3110 - RELIEF CLEAN	03922	611.26	
			INV-3111 - VARIOUS LOCATIONS	03922	2,227.45	
			INV-3116 - VARIOUS LOCATIONS	03922	252.49	
			INV-3117 - VARIOUS LOCATIONS	03922	890.25	
			INV-3118 - VARIOUS LOCATIONS	03922	252.49	
			INV-3120 - VARIOUS LOCATIONS	03922	252.49	
			INV-3122 - VARIOUS LOCATIONS	03922	2,452.14	
			INV-3125 - VARIOUS LOCATIONS	03922	1,487.93	
EF131079	30/06/2025	UNIVERSITY OF WESTERN AUSTRALIA				11,000.00
			2010005465 - PERTH BIODESIGN - THE CITY'S SUPPORT OF		11,000.00	
EF130525	13/06/2025	URBAN DEVELOPMENT INSTITUTE OF AUSTRALIA WA DIVISION				3,523.00
			INV-7458 - UDIA WA MEMBERSHIP SUBSCRIPTION		3,523.00	
EF130997	30/06/2025	URBAN DEVELOPMENT INSTITUTE OF AUSTRALIA WA DIVISION				180.00
			INV-7533 - UDIA NATIONAL HOUSING 2025 FORUM		66.00	
			INV-7563 - UDIA 07.08.25 BREAKFAST		114.00	
EF131000	30/06/2025	URBIS PTY LTD				14,691.60
			B00146534 - CONSULTANCY POP-UP PIAZZA BUSINESS CASE		5,500.00	
			B00146553 - EXPANDING HORIZONS 3D VIDEO IMAGRY		9,191.60	
EF131006	30/06/2025	VENUES WEST				11,280.59
			42261 - ACSRA BUILDING RENEWAL FUND CONTRIBUTION		11,280.59	
EF130493	13/06/2025	VEOLIA RECYCLING & RECOVERY PTY LTD				4,001.29
			60059080 - FLEUR FREAME PAVILLION,	VP282376	1,655.78	
			61005243 - MACDONALD AVE PADBURY	03217	271.92	
			61005294 - MIAMI BEACH PROM ILUKA	03217	77.68	
			61005315 - BOAS AVE BULK BINS	03217	102.56	
			61005331 - LLOYD DRIVE WARWICK	03217	943.94	
			61005411 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	761.38	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			61005500 - BULK BINS WHITFORDS SENIOR CITZS	03217	188.03	
EF130960	30/06/2025	VEOLIA RECYCLING & RECOVERY PTY LTD				889,308.42
			167718 - KERBSIDE COLLECTION MAY 2025	03217	559,577.18	
			167719 - 240L GENERAL WASTE BIN	03217	309.01	
			60893656 - INV 60837689 RESIDENT CREDIT		-62.58	
			60970615 - INVOICE 60970623 REFERS		-810.54	
			60970623 - GREENS ORGANIC COLLECTIONS MAY 2025	VP370257	127,775.15	
			60970691 - BULK HARD WASTE - SORTING, PROCESSING, R	00824B	92,938.00	
			60995302 - SERVICE FEE - BASE GATE FEE FOR PROVISIO	01224	97,745.79	
			61005235 - WHITFORDS AVE CRAIGIE	03217	1,990.49	
			61005251 - SAIL TCE HEATHRIDGE	03217	271.92	
			61005260 - OCEAN REEF RD OCEAN REEF	03217	828.99	
			61005278 - GRAND BLVD JOONDALUP	03217	163.15	
			61005286 - SERVICE 1.5 M3 BIN (GENERAL WASTE - NON	03217	459.95	
			61005307 - BOAS AVE JOONDALUP	03217	815.76	
			61005323 - SERVICE 660 LITRE BIN (GENERAL WASTE - N	03217	170.94	
			61005340 - OCEANSIDE PROM MULLALOO	03217	774.61	
			61005403 - CANDLEWOOD BLVD JOONDALUP	03217	54.38	
			61005420 - MUD DOMESTIC REFUSE 660	03217	6,765.34	
			61006861 - ALBATROSS CT	03217	76.92	
			61007089 - LLOYD DR WARWICK	03217	54.38	
			61011758 - DUGDALE ST WARWICK	03217	119.66	
			61017017 - TRAPPERS DRIVE WOODVALE	03217	102.56	
			61017957 - SERVICE 3 M3 BIN (GENERAL WASTE - NON RE	03217	216.61	
			61017965 - DORCHESTER AVE	03217	163.15	
			61060701 - INVOICE 60970691 REFERS		-1,192.40	
EF131009	30/06/2025	VICINITY REAL ESTATE LICENCE PTY LTD				26,518.80
			MS101919 - HIRE OF VENUE SPACE LAKESIDE JOONDALUP		4,950.00	
			MS113155 - HIRE OF VENUE SPACE LAKESIDE JOONDALUP		4,950.00	
			MS115607 - ATRIUM BANNERS LAKESIDE JOONDALUP		16,618.80	
EF131008	30/06/2025	VIEWTECH 3D PTY LTD				12,930.50
			INV-C2654 - GREENWOOD SCOUT AND GUIDE HALL 360 TOUR		7,364.50	
			INV-C2657 - QU0531 JOONDALUIP AND WHITFORD		1,611.50	
			INV-C2658 - QU0530 WOODVALE LIBRARY		3,272.50	
			INV-C2659 - Q549 HOSTOF VIRTUAL TOURS FOR LIBRARIES		682.00	
EF130761	30/06/2025	VLADIMIR MATTHEW VAPOR (BENEATH THE SURFACE MOTIVATION AND				5,197.00
			INV-22230625 - PROFESSIONAL DEVELOPMENT WORKSHOP		5,197.00	
EF130532	13/06/2025	VOCUS PTY LTD T/AS VOCUS COMMUNICATIONS				30,351.20
			P1310219 - MONTHLY IPWAN WHITFORDS		514.80	
			P1313669 - MONTHLY INTERNET SERVICES		10,426.90	
			P1313949 - MONTHLY CLOUD /IPWAN		19,409.50	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF130646	30/06/2025	VOLUNTEER CENTRE OF WESTERN AUSTRALIA (INC) T/AS				715.00
			5582 - WORKSHOP PRESENTER SUCCESSION PLANNING		715.00	
EF130411	13/06/2025	WA BUS AND COACHLINES PTY LTD (HORIZONS WEST BUS AND				1,584.00
			145072 - UPTOWN EXPRESS- WATER DRAGONS SHUTTLE		1,199.00	
			145356 - TRANSPORT FOR PROGRAM 17 APRIL 2025		385.00	
EF130845	30/06/2025	WA BUS AND COACHLINES PTY LTD (HORIZONS WEST BUS AND				2,227.50
			147053 - BUS HIRE FOR STAFF CONFERENCE 2025		2,227.50	
EF131030	30/06/2025	WA BUS AND EV SOLUTIONS PTY LTD (YUTONG BUS CENTRE WA)				1,083.50
			Y6CSP2240 - SERVICING 1IAV314		1,083.50	
EF131026	30/06/2025	WAIVPAY LTD				567.45
			INV-14390 - GIFT CARDS $100		567.45	
EF130534	13/06/2025	WALGA				1,900.00
			AEF25-64 - ABORIGINAL ENGAGEMENT FORUM TABLE		1,900.00	
EF131010	30/06/2025	WALGA				654.50
			SI-014376 - TRAINING:LOCA. GOV. ACT		654.50	
EF130587	13/06/2025	WANNEROO ELECTRICS UNIT TRUST				58,291.04
			B30108 - REID PROM EXELOO TESTING	03022	101.20	
			B50268 - JOONDALUP ADMIN	03022	101.20	
			B50479 - COMMUNICATIONS ROOM COJ ADMIN	03022	108.53	
			B50717 - CRAIGIE LEISURE CENTRE	03022	187.00	
			B50722 - JOONDALUP LIBRARY	03022	111.10	
			B50761 - JOONDALUP CIVIC	03022	129.80	
			B50773 - JOONDALUP ADMIN	03022	302.50	
			B50795 - JOONDALUP ADMIN	03022	262.90	
			B50810 - CURRAMBINE COMMUNITY CENTRE	03022	383.90	
			B50811 - JOONDALUP ADMIN	03022	337.70	
			B50819 - TESTING AND TAGGING – TESTING OF LEADS,	03022	214.50	
			B50828 - JOONDALUP ADMIN	03022	90.20	
			B50834 - JOONDALUP CIVIC CENTRE	03022	275.00	
			B50835 - JOONDALUP LIBRARY	03022	1,071.40	
			B50845 - WORKS OPERATIONS CENTRE	03022	119.90	
			B50860 - JOONDALUP CIVIC CENTRE CHILLER	03022	4,246.00	
			B50874 - JOONDALUP LIBRARY WIRING	03022	3,787.30	
			B50879 - JOONDALUP ADMIN LIGHTS	03022	172.70	
			B50929 - JOONDALUP LIBRARY	03022	2,310.77	
			G50599 - CRAIGIE LEISURE CENTRE	03022	14,743.73	
			G50848 - GOOLLELAL DVE KINGSLEY	03022	936.21	
			G50858 - ILUKA SPORTS	03022	982.85	
			G50867 - LLOYD DVE WARWICK	03022	93.50	
			G50914 - TEST OPERATION AND REPAIR – CHECK OPERAT	03022	583.00	
			G50917 - CHICHESTER PARK	03022	161.70	
			G50921 - BEACH PROMENADE, ILUKA -	03022	107.80	
			G50930 - HEATHRIDGE PARK CLUBROOMS	03022	320.10	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			G50934 - WARWICK COMMUNITY HALL	03022	193.60	
			G50937 - SORRENTO TOILET LIGHTS	03022	359.70	
			G50964 - MCCUBBIN PARK LIGHTS	03022	588.50	
			G50977 - MARMION AVE UNDERPASS	03022	111.10	
			G50995 - WARWICK C/H LIGHTS	03022	111.10	
			H50629 - BEACHSIDE PARK	03022	111.10	
			H50647 - HILTON PARK LIGHTS	03022	453.20	
			H50759 - WORKS DEPOT LIGHT POLE	03022	651.20	
			H50769 - FALKLAND PARK LIGHTS	03022	273.90	
			H50770 - SORRENTO BEACH PARK	03022	471.90	
			H50791 - WARRANDYTE PARK	03022	1,511.40	
			H50827 - MEADOWBANK GARDENS, HILLARYS	03022	680.90	
			H50829 - TOM SIMPSON PARK 5 OCEANSIDE P	03022	4,133.80	
			H50881 - MOOLANDA PARK	03022	547.80	
			H50884 - REVITALISE PARK	03022	1,684.10	
			H50886 - RESERVE FOR RECREATION 263 CAM	03022	715.00	
			H50890 - CAMBERWARRA DRIVE	03022	192.50	
			H50892 - MOOLANDA EARLY LEARNING	03022	792.55	
			H50900 - OCEAN REEF TOILETS	03022	383.90	
			H50901 - CHICHESTER C/R	03022	383.90	
			H50903 - SEACREST PARK C/R	03022	273.90	
			HK50264 - SIMPSON PARK 17 OCEANSIDE	03022	2,016.30	
			K50545 - MARRI PARK	03022	161.70	
			K50598 - MACDONALD PARK	03022	284.90	
			K50748 - HILLARYS BEACH PARK	03022	212.30	
			K50760 - HEATHRIDGE PARK LIGHTS	03022	581.90	
			K50779 - CENTRAL PARK FORM 5	03022	111.10	
			K50785 - SEACREST PARK	03022	1,423.40	
			K50788 - SORRENTO NORTH	03022	161.70	
			K50823 - LAKESIDE PARK LIGHTS	03022	688.60	
			K50826 - MAMO/BLACKALL PARKS	03022	607.20	
			K50846 - SEACREST PARK	03022	3,806.00	
			K50859 - CURRAMBINE COMMUNITY CENTRE	03022	225.50	
			K50864 - MAWSON PARK BBQS	03022	161.70	
			K50869 - BOAS AVE JOONDALUP	03022	325.60	
			K50882 - WOODVALE LIBRARY	03022	315.70	
			K50894 - ELLERSDALE C/R	03022	111.10	
			K50949 - SIR JAMES MCCUSKER PARK TOILETS	03022	228.80	
EF130638	19/06/2025	WANNEROO ELECTRICS UNIT TRUST				14,442.45
			B30098 - JOONDALUP ADMIN METER READINGS	03022	151.80	
			B50883 - JOONDALUP ADMINISTRATION	03022	262.90	
			B50910 - JOONDALUP LIBRARY	03022	111.10	
			B50911 - BLACKBOY PARK TENNIS	03022	513.70	
			B50942 - JOONDALUP ADMIN	03022	101.20	
			B50950 - JOONDALUP ADMINISTRATION	03022	169.40	
			B50954 - JOONDALUP ADMIN	03022	273.90	
			G50933 - MELENE PARK TOILETS	03022	111.10	
			G50946 - JOONDALUP LIBRARY PV SYSTEM	03022	9,286.75	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			G50969 - CLC POOL LIGHTS	03022	247.50	
			G50974 - CRAIGIE LEISURE CENTRE	03022	111.10	
			G50987 - CRAIGIE LEISURE CENTRE	03022	456.50	
			K50571 - TESTING AND TAGGING – HEATHRIDGE LEISURE	03022	676.50	
			K50572 - TESTING AND TAGGING – WINTON ROAD	03022	396.00	
			K50897 - KINGSLEY MEMORIAL CLUBROOMS	03022	1,269.40	
			K50963 - OCEAN REEF SEA SPORTS	03022	303.60	
EF131080	30/06/2025	WANNEROO ELECTRICS UNIT TRUST				83,806.78
			B29966 - RCD TESTING PARKS – TEST AND RECORD RCD	03022	3,216.40	
			B50813 - JOONDALUP ADMIN LIGHTS	03022	111.10	
			B50820 - CIVIC CHILLER REPLACEMENT	03022	677.05	
			B50913 - JOONDALUP CIVIC CENTRE	03022	3,902.25	
			B50947 - WARWICK BOWLS CONNECT CABINET	03022	966.50	
			B51002 - COJ ADMINISTRATION	03022	303.60	
			B51105 - JOONDALUP ADMINISTRATION	03022	151.80	
			B51107 - ADMIRAL PARK TOILETS	03022	111.10	
			B51111 - JOONDALUP ADMIN INSPECTIONS	03022	202.40	
			B51117 - WOC TRUCK WASH	03022	520.75	
			B51131 - SHENTON AVE JOONDALUP	03022	111.10	
			BH50442 - MOOLANDA PARK	03022	1,711.60	
			G50338 - TOM SIMPSON PARK BBQS	03022	111.10	
			G50339 - HILLARYS BEACH PARK BBQS	03022	111.10	
			G50368 - SORRENTO BEACH PARK	03022	111.10	
			G50370 - WHITFORDS WEST BBQS	03022	401.50	
			G50915 - HILTON PARK	03022	636.90	
			G50967 - ADMIRAL PARK	03022	161.70	
			G50975 - MAINTENANCE LIGHTING	03022	1,545.78	
			G50980 - MACDONALD PARK	03022	107.80	
			G50981 - FLEUR FREAME PAVILLION	03022	815.10	
			G51006 - RENEW LED WEATHERPROOF LIGHT. REMOVE EXI	03022	198.00	
			G51040 - MAMO PARK	03022	898.70	
			G51041 - MAINTENANCE LIGHTING	03022	111.10	
			G51052 - WINDERMERE PARK	03022	321.04	
			G51053 - BLACKBOY PARKTEST OPERATION AND REPAIR	03022	111.10	
			G51077 - HEATHRIDGE PARK CLUBROOMS	03022	530.20	
			G51080 - CRAIGIE LEISURE CENTRE	03022	295.90	
			G51162 - ROBERTSON ROAD LIGHTING	03022	1,399.75	
			H49919 - PRENDIVILLE UNDERPASS	03022	4,810.30	
			H50586 - PENISTONE PARK	03022	14,988.96	
			H50697 - WARRANDYTE CAR PARK	03022	273.90	
			H50885 - SOUTHPORT PARK	03022	2,049.30	
			H50916 - HEATHRIDGE PARK	03022	1,797.40	
			H50932 - LIGHTING INFRASTRUCTURE RENEWAL	03022	3,258.20	
			H50962 - TOM SIMPSON PARK	03022	1,137.40	
			H51005 - SORRENTO COMMUNITY HALL	03022	367.40	
			H51043 - MAINTENANCE LIGHTING	03022	364.10	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			H51044 - SHENTON AVE	03022	111.10	
			H51045 - MAINTENANCE LIGHTING	03022	519.20	
			H51050 - HEATHRIDGE PARK	03022	1,993.20	
			H51051 - ADMIRAL PARK	03022	1,498.20	
			H51066 - CURRAMBINE COMMUNITY CENTRE	03022	919.60	
			H51070 - ALBION PARK TEST OPERATION AND REPAIR	03022	950.40	
			H51118 - OCEAN REEF PARK	03022	111.10	
			H51119 - SEACREST PARK	03022	518.10	
			K50450 - ELECTRICAL TRADES PERSON - NORMAL HOURS	03022	1,513.60	
			K50554 - HILLARYS BEACH PARK	03022	414.70	
			K50723 - HILTON PARK	03022	316.80	
			K50814 - CONNOLLY DRIVE, KINROSS	03022	1,333.20	
			K50863 - WHITFORDS NODES BBQS	03022	1,503.15	
			K50875 - BEAUMARIS COMMUNITY CENTRE	03022	3,403.40	
			K50920 - PERCY DOYLE RESERVE DUNCRAIG	03022	314.60	
			K50926 - WHITFORDS WEST PARK	03022	7,899.10	
			K50982 - WHITFORDS AVENUE FOOTPATH LIGTHING	03022	2,220.90	
			K51004 - SORRENTO HALL	03022	383.90	
			K51078 - GROVE CHILD CARE	03022	202.40	
			K51086 - ILUKA SPORTS COMPLEX	03022	224.40	
			K51087 - WHITFORDS LIBRARY	03022	233.20	
			K51104 - PENISTONE PARK TOILETS	03022	111.10	
			K51106 - CALECTASIA, GIBSON, GREENWOOD SCOUT	03022	2,244.55	
			K51112 - OTAGO PARK	03022	607.20	
			K51120 - WARWICK L/C	03022	1,227.60	
			K51122 - MOOLANDA PARK LIGHTS	03022	1,815.00	
			K51132 - CHICHESTER PARK LIGHTS	03022	451.00	
			K51135 - WOODVALE LIBRARY	03022	111.10	
			K51140 - MIRROR PARK LIGHTS	03022	1,592.80	
			K51141 - CHICHESTER PARK	03022	161.70	
EF130656	30/06/2025	WANNEROO JOONDALUP TEE BALL	CLUB			3,238.64
			1030014_24/06/25 - COMMUNITY FUNDING PROGRAM		3,238.64	
EF130538	13/06/2025	WARP PTY LTD				15,137.09
			178424 - JOONDALUP DRIVE TRAFFIC CONTROL	VP401492	2,233.76	
			179457 - AMALFI DVE HILARYS	VP401492	1,738.24	
			621000018 - JOONDALUP DVE JOONDALUP	VP401492	2,067.55	
			621000081 - WHITFORDS AVE TRAFFIC CONTROL	VP401492	1,225.07	
			621000261 - JOONDALUP DVE JOONDALUP	VP401492	1,845.53	
			621000335 - HODGES DR TRAFFIC MANAGEMENT	VP401492	2,981.72	
			621000336 - OCEAN REEF RD TRAFFIC CONTROL	VP401492	1,594.10	
			621000339 - HARVEY NORMAN CAR PARK TRAFFIC CONTROL	VP401492	1,451.12	
EF131016	30/06/2025	WARP PTY LTD				27,687.28
			181544 - JOONDALUP DRIVE, JOONDALUP	VP401492	11,773.66	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			621000259 - MELISSA STREET TRAFFIC CONTROL	VP401492	1,667.03	
			621000260 - COLAC WAY TRAFFIC CONTROL	VP401492	1,419.66	
			621000311 - DALBEATTIE WAY, KINROSS	VP401492	1,836.34	
			621000312 - CASILDA RD & COLAC WAY,DUNCRAIG	VP401492	1,514.30	
			621000338 - KINROSS DRIVE TRAFFIC CONTROL	VP401492	1,686.30	
			621000354 - LANGHOLM PLACE, DUNCRAIG	VP401492	2,047.65	
			621000355 - CAMPION STREET, DUNCRAIG	VP401492	1,806.75	
			621000356 - CAMPION STREET	VP401492	1,419.66	
			621000357 - MARMION AVE TRAFFIC CONTROL	VP401492	1,307.46	
			621000380 - NEIL HAWKINS PARK	VP401492	561.00	
			621000408 - NEI HAWKINS PARK	VP401492	654.50	
			710000958 - CREDIT AGAINST INV 178138		-7.03	
EF130588	13/06/2025	WATER CORPORATION				3,140.23
			90 03158 01 5 28/04/25 - FLEUR FREAME PAV		1,219.80	
			90 03165 27 4 28/04/25 - HILLARYS PARK T/C		65.55	
			90 03170 46 0 23/04/25 - MAWSON PK T/C (H)		151.05	
			90 03217 48 4 28/04/25 - JUNIPER PARK T/C		37.05	
			90 03229 26 6 28/04/25 - DORCHESTER COM H (H)		483.15	
			90 03603 66 8 30/04/25 - MOOLANDA T/C		62.70	
			90 03625 22 6 29/05/25 - MARINA BVD OCEAN REEF		65.55	
			90 03637 03 2 28/05/25 - VENTURI DR OCEAN REEF		182.40	
			90 03680 94 6 07/05/25 - EMERALD PARK CLUB		159.60	
			90 03823 84 7 07/05/25 - BURNS BEACH TOILETS		572.85	
			90 11753 63 1 23/02/25 - NATURALISTE BOULEVARD		49.33	
			90 14745 43 4 07/05/25 - BEACHSIDE PARK		91.20	
EF131081	30/06/2025	WATER CORPORATION				63,950.06
			90 03061 01 0 19/06/25 - TROY AV MARMION APRIL - JUNE 2025		695.40	
			90 03073 08 9 18/06/25 - WEST COAST DRIVE MARMION APR - JUNE 2025		205.20	
			90 03077 09 8 18/06/25 - BRADEN WAY MARMION APR - JUNE 2025		5.70	
			90 03081 34 5 23/06/25 - ROBIN AVE		11.40	
			90 03229 27 4 28/04/25 - DORCHESTER AV WARWICK		381.90	
			90 03238 23 4 19/06/25 - PENISTONE ST GREENWOOD APR - JUNE 2025		205.20	
			90 03285 61 2 19/06/25 - CALECTASIA ST GREENWOOD APR - JUNE 2025		121.30	
			90 03295 49 0 18/06/25 - MOOLANDA BVD KINGSLEY APR - JUNE 2025		604.20	
			90 03366 03 3 19/05/25 - FRASER WAY PADBURY MAR - MAY 2025		506.65	
			90 03366 42 0 19/05/25 - BYRNE CLOSE		417.22	
			90 03390 84 2 - ALEXANDER RD PADBURY		222.30	
			90 03393 40 2 20/05/25 - CAMBERWARRA DR CRAIGIE		239.40	
			90 03733 45 4 - BOAS AV JOONDALUP		176.15	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			90 03749 63 2 09/06/25 - BOAS AV JOONDALUP		387.07	
			90 03751 80 4 09/06/25 - DAVIDSON TCE JOONDALUP		1,225.88	
			90 03758 38 7 12/06/25 - CALEDONIA AV CURRAMBINE APR - JUNE 2025		19.95	
			90 03771 21 5 26/05/25 - SANTIAGO PWY OCEAN REEF MAR - MAY 2025		5.70	
			90 03771 23 1 26/05/25 - SANTIAGO PWY OCEAN REEF MAR - MAY 2025		256.50	
			90 03792 67 3 26/05/25 - CONSTELLATION DR OCEAN REEF MAR - MAY 2025		564.30	
			90 03800 57 3 10/06/25 - BONNIE DOON GDNS CONNOLLY		5.70	
			90 03801 60 5 13/06/25 - CHRISTCHURCH TCE CURRAMBINE APR - JUNE 2		25.65	
			90 03803 47 5 10/06/25 - GLENELG PL CONNOLLY APR - JUNE 2025		874.95	
			90 11753 63 1 23/04/25 - NATURALISTE BVD		37.05	
			90 13371 13 5 13/06/25 - CURRAMBINE COM CNTR		276.45	
			90 14984 12 8 09/06/25 - REID PROM JOONDALUP APR - JUNE 2025		88.35	
			90 15727 64 1 18/06/25 - OCEAN REEF RD LEASE		54,301.49	
			90 16138 94 5 19/05/25 - COYLE RD CRAIGIE 18/03 - 15/05/25		1,330.95	
			90 20667 28 4 09/06/25 - BOAS CENTRAL WALK JOONDALUP APR - JUNE 2		5.70	
			90 21992 65 2 28/04/25 - HEPBURN AV PADBURY		5.70	
			90 24117 26 3 16/06/25 - ASSEMBLY WAY GREENWOOD APR - JUNE 2025		5.70	
			90 24194 25 0 25/06/25 - OCEAN PARADE LEASE		550.00	
			9003285604 19/06/2025 - 5 CALECTASIA ST GRNWD LT 930 16/04-18/06		136.80	
			9003724451 09/06/2025 - 187 GRAND BVD COJ LOT 14406 02/04-06/06		54.15	
EF130545	13/06/2025	WATERLINK ELEMENTS PTY LTD (WATER-LINK IRRIGATION)				30,631.90
			WL0001002 - BALANUS PARK PLAYSPACE	VP411218	7,437.41	
			WL0001003 - MAWSON PARK	VP411218	4,285.00	
			WL0001009 - LYSANDER PARK	VP411218	18,909.49	
EF131025	30/06/2025	WATERLINK ELEMENTS PTY LTD (WATER-LINK IRRIGATION)				1,463.00
			WL0001099 - HEPBURN AVE / WALTER PADBURY	VP411218	1,463.00	
EF131017	30/06/2025	WATS MANAGEMENT PTY LTD T/AS AUSTRAFFIC WA				2,288.00
			1884 - VARIOUS LOCATIONS		2,288.00	
EF130303	13/06/2025	WAYNE & JAYNE CROOKS				500.00
			CRN-010525012806 - CCTV REBATE SOUTHPORT LOOP B/BCH		500.00	
EF130540	13/06/2025	WCP CIVIL PTY LTD				547,922.58
			33266 - HEPBURN AVE		219,774.95	
			P271775 - GWENDOLINE DRIVE		328,147.63	
EF131018	30/06/2025	WCP CIVIL PTY LTD				844,107.06
			33267 - HEPBURN AVE WORKS		844,107.06	
EF130491	13/06/2025	WESPRAY ON PAVING PTY LTD				275.00
			INV-1511 - BALANUS PARK PATH		275.00	
EF130288	13/06/2025	WEST AUSTRALIAN NEWSPAPERS LIMITED				367.65

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LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of June 2025

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			106285 06/06/25 - WOODVALE NEWSPAPERS 06 JUNE 2025 - 04 JULY 2025		70.00	
			1268457 09/06/25 - ADMIN/REF/JOO NEWSPAPERS		172.79	
			407201062025 - CRAIGIE LEISURE CENTRE		124.86	
EF130591	19/06/2025	WEST AUSTRALIAN NEWSPAPERS LIMITED				16,237.41
			1001864820250430 - APRIL 2025 ADVERTISING		6,156.15	
			1001864820250531 - MAY ADVERTISING		9,927.00	
			407208062025 - WEST AUSTRALIAN NEWSPAPER		154.26	
EF130653	30/06/2025	WEST AUSTRALIAN NEWSPAPERS LIMITED				1,203.58
			1268804 17/06/25 - GOVERNANCE NEWSPAPERS		919.79	
			2818276 23/06/25 - WHITFORDS NEWSPAPERS		127.40	
			407215062025 - WEST AUSTRALIAN NEWSPAPER		156.39	
EF130325	13/06/2025	WEST COAST SPRING WATER (AUSSIE NATURAL SPRING WATER)				419.59
			3826758 - SUPPLY OF WATER - PLANNING		119.13	
			3840228 - JOONDALUP CONTEMPORARY ART GALLERY		224.65	
			3845084 - WATER BOTTLES COMMERCIAL 15LITRE		54.15	
			3845088 - 15LTR SPRING WATER BOTTLES		21.66	
EF130728	30/06/2025	WEST COAST SPRING WATER (AUSSIE NATURAL SPRING WATER)				1,397.99
			3826776 - AUSSIE NATURAL SPRING WATER 15L		194.94	
			3845085 - AUSSIE NATURAL SPRING WATER 15L		75.81	
			3845086 - SUPPLY OF WATER - PLANNING		86.64	
			3849535 - COOLER RENTAL		280.80	
			3865008 - WATER DISPENSERS STAFF CONFERENCE		521.54	
			3867309 - COJ LEISURE AND CULTURAL		54.15	
			3867311 - SUPPLY OF WATER - PLANNING		119.13	
			3867312 - 15LTR SPRING WATER BOTTLES		64.98	
EF130537	13/06/2025	WESTERN IRRIGATION PTY LTD				3,301.93
			G72934 - SPRINKLER HUNTER I-20-04 S/S	03822	2,609.33	
			G72945 - RETICULATION PARTS	03822	276.33	
			G72964 - IRRIGATION PARTS	03822	72.47	
			G72965 - IRRIGATION SUPPLIES	03822	343.80	
EF131015	30/06/2025	WESTERN IRRIGATION PTY LTD				12,368.55
			G73042 - RETICULATION PARTS	03822	1,341.04	
			G73140 - SPRINKLER HUNTER I-20-04 S/S	03822	652.30	
			G73171 - IRRIGATION PARTS		384.85	
			G73218 - SPRINKLER HUNTER I-25-04 S/S	03822	364.85	
			G73219 - SPRINKLER HUNTER I-20-04 S/S	03822	1,630.82	
			G73220 - FITTING PVC ELBOW 100MM 90°	03822	265.76	
			G73222 - IRRIGATION PARTS	03822	375.17	
			G73223 - NOZZLE TORO 15' Q 90° 570 SERIES	03822	424.25	
			G73254 - RETICULATION PARTS	03822	671.39	
			G73255 - TOOLS AND HARDWARE	03822	764.96	
			G73256 - RETICULATION PARTS	03822	3,382.59	
			G73263 - SPRINKLER HUNTER PARTS	03822	2,110.57	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF130589	13/06/2025	WESTERN POWER				23,931.00
			CORPB0788906 - LILBURNE ROAD PADBURY		23,931.00	
EF130539	13/06/2025	WESTERN RESOURCE RECOVERY PTY LTD				900.24
			137898 - GREASE TRAP CLEANING SERVICES (INCLUSIVE	VP450988	592.90	
			138102 - GREASE TRAP CLEANING SERVICES (INCLUSIVE	VP450988	307.34	
EF131012	30/06/2025	WESTRAC				146,988.35
			A3247601 - CAT 249D SKIDSTEER 1IQR359		136,577.23	
			PI1062866 - 3PL ATTACHMENT BRUSHCUTTER BR118		9,713.00	
			SI1839710 - SCHEDULED SERVICING		698.12	
113475	12/06/2025	WHITFORD LIBRARY PETTY CASH				184.25
			PETTY CASH W/E 13/06/25 - REIMBURSEMENT OF PETTY CASH		184.25	
EF130542	13/06/2025	WINC AUSTRALIA PTY LIMITED (WINC AUSTRALIA)				4,517.38
			9047588353 - STATIONERY		5.31	
			9047849053 - STATIONERY		1,388.65	
			9047967795 - STATIONERY ETC		414.78	
			9047977740 - ARNOTTS TIM TAMS CHOCOLATE BISCUITS PORT		214.09	
			9047979462 - STATIONERY		306.44	
			9048017750 - STATIONERY		97.12	
			9048017818 - STATIONERY		66.21	
			9048019012 - SABCO TIDY WASTE BIN 10L SABC-1488 260 X		14.95	
			9048025036 - DYMO LABEL WRITER 550 TURBO PROFESSIONAL		166.41	
			9048026137 - STATIONERY		80.44	
			9048029255 - STATIONERY		67.21	
			9048044014 - KLEENEX 4715 FACIAL TISSUE BOX 2 PLY WHI		2.45	
			9048055177 - ALBA UMBRELLA STAND STEEL SILVER		229.90	
			9048056560 - STATIONERY		457.53	
			9048064208 - VARIOUS ITEMS		248.53	
			9048079154 - STATIONERY		202.48	
			9048079577 - STATIONERY		122.51	
			9048080141 - STATIONERY		298.72	
			9048087323 - STATIONERY ETC		133.65	
EF131022	30/06/2025	WINC AUSTRALIA PTY LIMITED (WINC AUSTRALIA)				8,948.04
			10136302 - 9048115901 STATIONERY		335.06	
			10338388 - 9048107635 STATIONERY		272.86	
			9047845490 - STATIONERY		292.42	
			9047849491 - EGO AQIUM HAND SANITISER 60ML		125.53	
			9047971270 - STATIONARY FOR IS - NEW STARTERS		39.06	
			9048026669 - COJ BUS CARD ISABELLA FIORE		147.13	
			9048026670 - STANDARD CITY OF JOONDALUP BUSINESS CARD		147.13	
			9048057310 - STATIONARY FOR IS - NEW STARTERS		313.37	
			9048064204 - CERTIFICATE FRAMES FOR VOLUNTEERS		189.77	
			9048070960 - STATIONARY FOR INFRASTRUCTURE SERVICE		255.49	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			9048079248 - STATIONERY		158.78	
			9048079553 - STATIONARY		167.31	
			9048084211 - A2 FASTAID WOUND WIPE ALCOHOL SWAB PACK		19.60	
			9048088863 - STATIONERY ETC		641.25	
			9048089841 - STATIONERY ETC		134.73	
			9048089846 - STATIONERY		150.84	
			9048090962 - STATIONERY		1,799.95	
			9048092772 - PURELL HAND SANITISER GEL 60ML		9.81	
			9048094638 - HP 905XL BLACK INK CARTRIDGE T6M17AA		210.41	
			9048100029 - STATIONERY ETC		737.87	
			9048116257 - STATIONERY ORDER - JUNE 2025		153.05	
			904812410 - 9048124108 STATIONERY CREDIT		-125.53	
			9048155429 - QUARTET SNAP A3 POSTER FRAME 25MM		151.93	
			9048157207 - BATTERIES		105.67	
			9048159453 - STATIONERY		536.86	
			9048166480 - STATONERY		1,177.28	
			9048166974 - STATIONARY		399.96	
			9048174939 - STATIONERY		288.23	
			9048178068 - STATIONERY		141.09	
			9048183769 - REFER INV 9047918086		-455.30	
			9048185235 - STATIONERY		115.09	
			9048193275 - STATIONERY ETC		68.73	
			9048199232 - STATIONERY		242.61	
EF130298	13/06/2025	WIND CAVE AUSTRALIA				2,799.46
			2890142 - MAY 2025		2,799.46	
EF130696	30/06/2025	WINSOME SETH				500.00
			CRN-230425023346 - CCTV REBATE TRAPPERS DVE WOODVALE		500.00	
EF131020	30/06/2025	WITHERINGTON FAMILY TRUST T/AS LIBRARY SUPPLIES	WA			5,023.86
			142074 - EASY COVER GLOSS 15 M		579.65	
			142080 - 300MM X 15M ROLL BULK		1,828.21	
			142109 - FLIP TABLE 1500 X750 ADJUSTABLE WITH		2,616.00	
EF130661	30/06/2025	WOODVALE FC INC				12,727.26
			EXECUTED CFP FUNDING AGREEMENT - CFP FUNDING AGREEMENT 2024-25 2ND & 3RD		12,727.26	
113469	6/06/2025	WOODVALE LIBRARY PETTY CASH				584.85
			PETTY CASH W/E 6/6 - REIMBURSEMENT OF PETTY CASH		584.85	
113492	25/06/2025	WOODVALE LIBRARY PETTY CASH				519.15
			PETTY CASH W/E 27/06/25 - REIMBURSEMENT OF PETTY CASH		519.15	
EF130956	30/06/2025	WRAPTURE DESIGNS PTY LTD T/AS SIGNS	SONIC			2,744.50
			INV-9547 - COJ DOOR DECALS		2,744.50	
EF130548	13/06/2025	WRAYS PTY LTD				1,100.00
			974004 - TRADE MARK APP 2498175		550.00	
			974005 - TRADE MARK APP 2498182		550.00	
EF131029	30/06/2025	YHI POWER PTY LTD				740.90
			9036023268 - PARTS ONLY		336.46	
			9036023488 - PARTS ONLY		228.84	

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Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			9036023527 - PARTS ONLY		175.60	
EF131063	30/06/2025	ZBIGNIEW MIELCZAREK				190.00
			PM00229_13/06/2025 - REIMBURSEMENT 23/01 – 29/05/2025		190.00	
EF131032	30/06/2025	ZIPFORM PTY LTD				3,448.41
			223948 - WASTE COLLECTION SERVICES - UM		3,448.41	
EF130291	13/06/2025	ZLATAN IBRAHIMBEGOVIC				174.13
			1035382_16/05/25 - REFUND FROM CRAIGIE LEISURE CENTRE		174.13	
EF130663	30/06/2025	ZOE IRELAND				500.00
			CRN-070525092603 - CCTV REBATE SCHEME REFUND		500.00	
EF130635	19/06/2025	ZOOLOGICAL PARKS AUTHORITY (PERTH ZOO)				206.10
			30065901 - ADMISSION PERTH ZOO		206.10	
						17,352,192.49

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LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of June 2025

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
Cancelled payments issued in June 2025						
EF130290	23/06/2025	Grayling Family Trust t/as SUBWAY BELDON				0.00
EF130416	24/06/2025	INSTITUTE OF PUBLIC WORKS ENG AUST LTD (WA)				0.00
EF130310	24/06/2025	LEANNE KEALLEY				0.00
						0.00
Cancelled payments issued prior to June 2025						
EF129898	17/06/2025	DENNIS LANGAT				-136.00
			EF129898 -		-136.00	
EF129954	17/06/2025	HOLLY BARRETT				-100.00
			EF129954 -		-100.00	
EF129870	17/06/2025	JASON CHAPLIN				-500.00
			EF129870 -		-500.00	
EF130105	17/06/2025	MMM (WA) PTY LTD				-39,249.30
			EF130105 -		-39,249.30	
EF129851	17/06/2025	RONDA DELVECCHIO				-151.00
			EF129851 -		-151.00	
EF129867	13/06/2025	TRACEY WOOD				-10.00
			EF129867 -		-10.00	
EF130109	17/06/2025	TRUSTEE FOR TCF TRUST (MAKING A DIFFERENCE ENTERPRISES)				-1,848.00
			EF130109 -		-1,848.00	
						-41,994.30
			NET PAYMENT AMOUNT			**$17,310,198.19**

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LIST OF BOND PAYMENTS - Payment Detail for Month of June 2025

Payment No	Payment Date	Payee	Invoice Description	Invoice Amount	Payment Amount
Payments					
EF130639	25/06/2025	CARINE JUNIOR FOOTBALL CLUB			800.00
			BOND	750.00	
			REFUND OF SIGN BOND	50.00	
EF130282	11/06/2025	CHARMAINE LABORDUS			750.00
			BOND	750.00	
EF130641	25/06/2025	CLAUDIA CAROLINA GALDAMEZ.			750.00
			BOND	750.00	
EF130645	25/06/2025	DARRYN CROWLEY			750.00
			BOND	750.00	
EF130642	25/06/2025	JUSTINE DALY			750.00
			BOND	750.00	
EF130280	11/06/2025	MASSIMO TASSONE			1,000.00
			BOND	1,000.00	
EF130644	25/06/2025	MELANIE BELL			750.00
			BOND	750.00	
EF130277	11/06/2025	OCEAN RIDGE JUNIOR FOOTBALL CLUB			750.00
			BOND	750.00	
EF130281	11/06/2025	PCR CONSTRUCTIONS			1,000.00
			BOND	1,000.00	
EF130640	25/06/2025	RILEY SANDERS			750.00
			BOND	750.00	
EF130278	11/06/2025	SOUTH PADBURY PRIMARY SCHOOL P&C			750.00
			BOND	750.00	
EF130643	25/06/2025	TRACEY HAINES			750.00
			BOND	750.00	
EF130279	11/06/2025	WESTBUILT CONSTRUCTIONS			1,000.00
			BOND	1,000.00	
					10,550.00

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 2

LIST OF BOND PAYMENTS - Payment Detail for Month of June 2025

Payment No	Payment Date	Payee	Invoice Description	Invoice Amount	Payment Amount
			NET PAYMENT AMOUNT		**$10,550.00**

ATTACHMENT 12.10.3
attachment 3

MUNICIPAL AND BOND FUND CHEQUES, EFT'S & VOUCHERS FOR THE MONTH OF JUNE 2025				
VOUCHER	**DATE**	**DETAILS**		**AMOUNT**
		Municipal Cheques & EFT Payments		
Creditor Payments	Jun-25	113464 - 113492 & EF130283 - EF130638 & EF130646 - EF131081	$	17,352,192.49
			-$	41,994.30
			$	**17,310,198.19**
		Municipal Vouchers		
4032A	6/06/2025	Credit Card Refund	$	725.14
4033A	6/06/2025	Payroll FE 06/06/2025	$	2,624,083.08
4034A	6/06/2025	PrePays FE 06/06/2025	$	11,152.55
4035A	6/06/2025	Click Super Direct Debit	$	445,143.76
4036A	2/06/2025	Bank Fees	$	7,923.64
4037A	20/06/2025	Payroll FE 20/06/2025	$	2,549,573.05
4038A	20/06/2025	PrePays FE 20/06/25	$	17,505.53
4039A	27/06/2025	Click Super Direct Debit	$	430,219.53
4040A	24/06/2025	FER e-Lodgement	$	11,782.00
4041A	25/06/2025	Corporate Credit Card TOP UP	$	10,000.00
			$	**6,108,108.28**
		Bond Cheques & EFT Payments		
Creditor Payments	Jun-25	EF130277 - EF130282 & EF130639 - EF130645	**$**	**10,550.00**
			$	**-**
			$	**10,550.00**
		TOTAL	**$**	**23,428,856.47**

City of Joondalup

City of Joondalup
Financial Activity Statement
for the period ended 30 June 2025
(Subject to end of year finalisation)

	Notes	Revised Budget	YTD Revised Budget	YTD Actual	YTD Variance $	YTD Variance %
OPERATING REVENUE						
Rates	1	(111,628,660)	(111,628,660)	(111,688,199)	59,539	0%
Specified Area Rates		(799,518)	(799,518)	(802,797)	3,279	0%
Grants and Subsidies	2	(1,430,157)	(1,430,157)	(5,865,327)	4,435,170	100%
Contributions Reimbursements and Donations	3	(1,763,806)	(1,763,806)	(1,909,580)	145,774	8%
Profit on Asset Disposals	4	(265,995)	(265,995)	(248,909)	(17,086)	(6)%
Fees and Charges	5	(48,281,429)	(48,281,429)	(48,635,906)	354,477	1%
Interest Earnings	6	(10,322,918)	(10,322,918)	(10,597,994)	275,076	3%
Other Revenue/Income	7	(1,156,495)	(1,156,495)	(8,588,616)	7,432,121	100%
Total Operating Revenue		(175,648,978)	(175,648,978)	(188,337,329)	12,688,350	7%
OPERATING EXPENSES						
Employee Costs	8	82,003,381	82,003,381	81,159,019	844,362	1%
Materials and Contracts	9	68,078,050	68,078,050	63,228,219	4,849,831	7%
Utilities (gas, electricity, water etc.)		6,628,136	6,628,136	6,605,233	22,903	0%
Depreciation & Amortisation of Non-Current Assets	10	33,861,050	33,861,050	36,553,785	(2,692,735)	(8)%
Loss on Asset Disposals	11	98,834	98,834	56,651	42,183	43%
Interest Expenses		239,658	239,658	234,269	5,389	2%
Insurance Expenses		1,691,433	1,691,433	1,686,469	4,964	0%
Other Expenses	12	1,187,034	1,187,034	1,591,828	(404,794)	(34)%
Total Operating Expenses		193,787,576	193,787,576	191,115,473	2,672,103	1%
(SURPLUS)/DEFICIT FROM OPERATIONS		**18,138,598**	**18,138,598**	**2,778,144**	**15,360,453**	**(85)%**
OPERATING NON-CASH ADJUSTMENTS						
Depreciation & Amortisation of Non Current Assets		(33,861,050)	(33,861,050)	(36,553,785)	2,692,735	8%
Loss on Asset Disposal		(98,834)	(98,834)	(56,651)	(42,183)	(43)%
Profit on Asset Disposals		265,995	265,995	248,909	17,086	6%
Movement in Non-current Items	13	(100,000)	(100,000)	(15,004)	(84,996)	(85)%
OPERATING CASH (SURPLUS)/DEFICIT		**(15,655,291)**	**(15,655,290)**	**(33,598,387)**	**17,943,095**	**115%**
NON-OPERATING REVENUE						
Capital Grants and Subsidies	14	(23,998,603)	(23,998,603)	(18,903,686)	(5,094,917)	(21)%
Capital Contributions		(335,277)	(335,277)	(335,855)	578	0%
Equity Distribution - CRC		(11,666,667)	(11,666,667)	(11,666,667)	-	0%
Other Non-Operating (GST Reimb CRC Land Sales)	15	(563,482)	(563,482)	(1,111,061)	547,579	97%
Total Non-Operating Revenue		**(36,564,029)**	**(36,564,029)**	**(32,017,269)**	**(4,546,760)**	**(12)%**
CAPITAL EXPENDITURE						
Capital Projects	16	8,689,517	8,689,517	2,135,544	6,553,973	75%
Capital Works	17	49,900,228	49,900,228	45,859,885	4,040,343	8%
Vehicle and Plant Replacements	18	3,969,830	3,969,830	2,886,138	1,083,692	27%
Total Capital Expenditure		**62,559,575**	**62,559,575**	**50,881,567**	**11,678,008**	**19%**
CAPITAL (SURPLUS)/DEFICIT		**25,995,546**	**25,995,546**	**18,864,298**	**7,131,248**	**27%**
(SURPLUS)/DEFICIT FROM OPERATIONS AND CAPITAL		**10,340,255**	**10,340,256**	**(14,734,089)**	**25,074,343**	**(100)%**
FUNDING						
Proceeds from Disposal	19	(935,900)	(935,900)	(792,806)	(143,094)	(15)%
Loans - Repayment of Principal		962,667	962,667	962,667	-	0%
Payments of Principal Portion of Lease Liability	20	575,027	575,027	662,764	(87,737)	15%
Transfer from Reserve	21	(66,152,013)	(66,152,013)	-	(66,152,013)	(100)%
Transfer to Reserve	21	54,913,306	54,913,306	-	54,913,306	(100)%
Opening Funds		625,519	625,519	625,519	-	0%
CLOSING FUNDS	22	**328,860**	**328,862**	**(13,275,945)**	**13,604,805**	**(100)%**

City of Joondalup

Balance Sheet

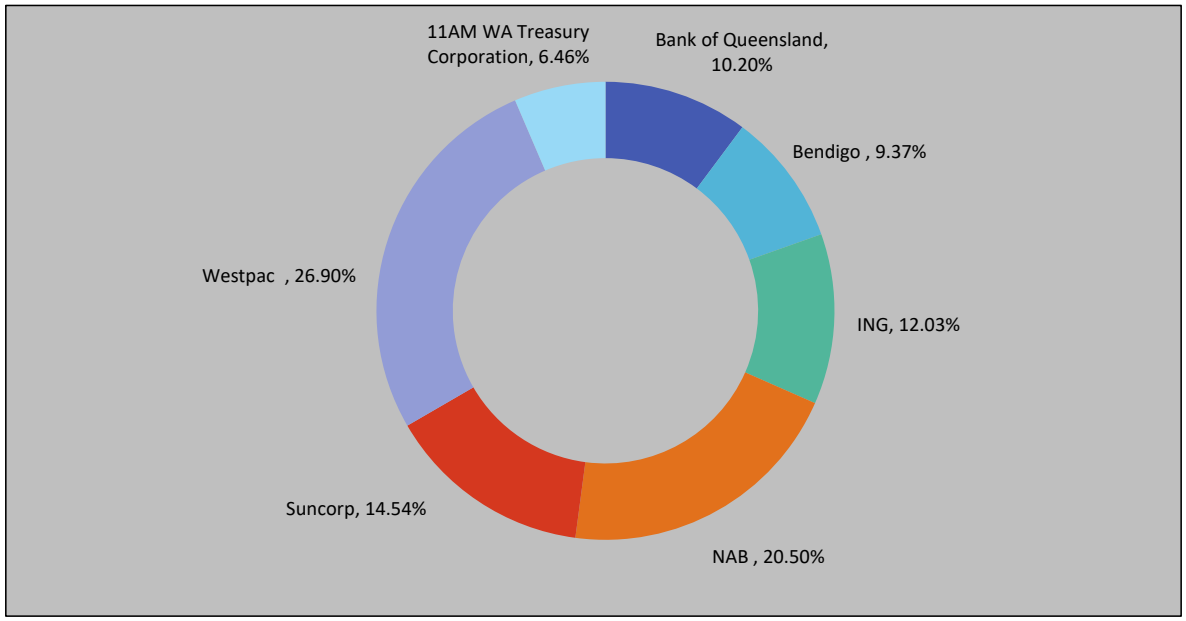
as at 30 June 2025

(Subject to end of year finalisation)

Municipal Fund	Notes	Actuals YTD 2025	Actuals 2024
CURRENT ASSETS			
Cash and cash Equivalents		136,156,071	166,770,587
Trade and Other Receivables		27,690,123	8,938,586
		163,846,194	175,709,173
NON CURRENT ASSETS			
Trade and Other Receivables		2,398,062	2,327,029
Equity Investments		21,059,292	33,733,056
Property, Plant and Equipment		1,509,378,161	1,432,441,553
		1,532,835,515	1,468,501,638
TOTAL ASSETS		**1,696,681,709**	**1,644,210,811**
CURRENT LIABILITIES			
Trade and other Payables		31,783,637	26,146,425
Provisions		17,862,029	21,702,630
Borrowings		-	962,667
		49,645,666	48,811,722
NON CURRENT LIABILITIES			
Provisions		1,608,465	1,593,462
Lease Liability		6,355,724	6,355,724
		7,964,189	7,949,186
TOTAL LIABILITIES		**57,609,855**	**56,760,908**
NET ASSETS		**1,639,071,854**	**1,587,449,903**
EQUITY			
Retained Earnings		575,962,735	569,397,214
Reserves		111,330,315	130,282,531
Asset Revaluation Reserve		951,778,803	887,770,158
		1,639,071,854	**1,587,449,903**

INVESTMENT SUMMARY

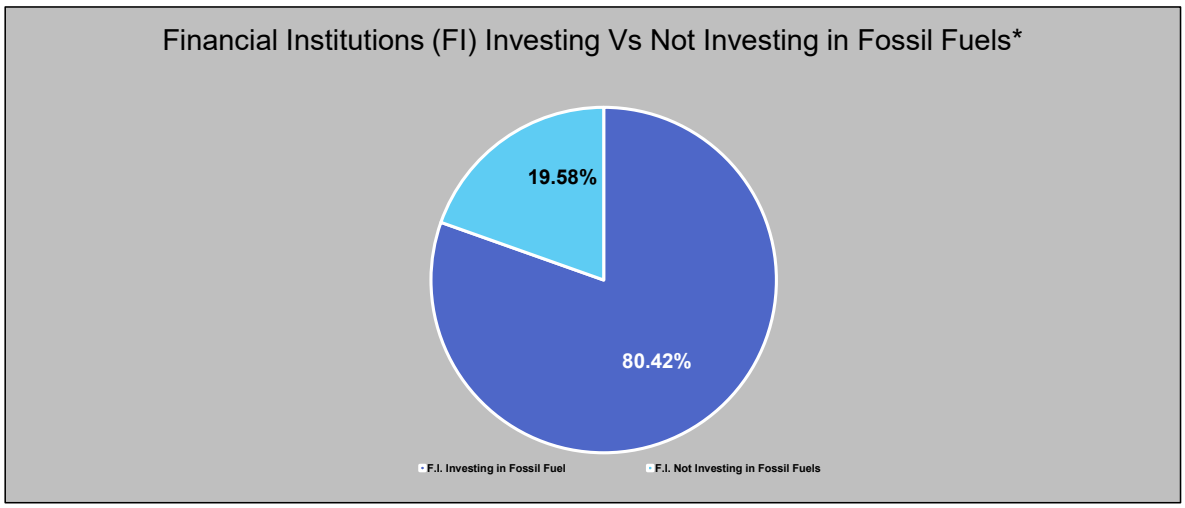
June-25



Municipal Funds	$60,757,996	YTD Return	4.99%
Reserve Funds	$111,330,315	Benchmark	4.35%
	$172,088,311	RBA Rate	3.85%

Investment Policy Limits					
	LT Rating	Limit		LT Rating	Limit
Bank of Queensland	A-*	10%	NAB	AA-	25%
Bendigo	A-*	10%	Rural Bank	A-*	10%
Commonwealth Bank	AA-	25%	Suncorp	A+	15%
ING	A+	15%	Westpac	AA-	25%
			11AM WATC	AA+	25%

*S&P Long Term Rating BBB, Based on the investment policy the Long Term Rating Used is (A-) Based on Moody's and Fitch Rating



*Based on Market Forces ratings (http://marketforces.org.au/)

City of Joondalup

NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED 30 JUNE 2025 (Subject to End of Year Finalisation)

1. Rates **$59,539**

This favourable variance mainly arose from Interim Rates Residential GRV $164,641, offset by Interim Rates Commercial Unimproved GRV ($122,238).

2. Grants and Subsidies **$4,435,170**

This favourable variance arose from advance receipt of the 2025-26 due to the Federal Local Road (FLRG) Grant $1,634,303 and advance receipt of the 2025-26 Federal General Purpose (WALGGC) Grant $2,341,644 not in current budget estimates. In addition, higher than estimated State Operating Grants and Subsidies ($434,226).

3. Contributions Reimbursements and Donations **$145,774**

This favourable variance occurred mainly due to higher than estimated Sponsorships Cultural Services-Events for the Joondalup Festival $105,000.

4. Profit on Asset Disposals **($17,086)**

This unfavourable variance arose due to lower than estimated profit on disposals of fleet and plant.

5. Fees and Charges **$354,477**

		YTD Budget	YTD Actual	Variance
a)	Sports and Recreation Fees	$13,421,113	$13,975,848	$554,735
b)	Building and Development Fees	$2,084,452	$2,407,380	$322,928
c)	Hire and Rentals	$991,116	$1,048,784	$57,668
d)	Parking Fees	$3,320,569	$2,965,138	($355,431)
e)	Refuse Charges	$23,737,141	$23,555,350	($181,791)
	Other	$4,727,038	$4,683,406	($43,632)
		$48,281,429	$48,635,906	$354,477

a) A favourable variance mainly due to higher than estimated Membership Fees received from Craigie Leisure Centre $343,122 and Admission Fees $98,387.

b) A favourable variance mainly due to higher than estimated Development Application Fees $168,822 and Other Building and Development Charges $78,684.

c) Favourable variance occurred due to higher than expected Property Rental $47,302.

d) Unfavourable variance mainly due to On Street Parking Fees ($204,358), Multistorey Car Park Parking Fees ($99,996) and Off Street Parking Fees ($55,966).

e) An unfavourable variance for Refuge Charges due to lower than estimated Waste Refuse Service Charges received ($192,074).

6. Interest Earnings **$275,076**

This favourable variance arose primarily due to higher than estimated Interest from Other Financial Institutions due to the cumulative impact of higher deposit interest rates on the City's investment portfolio and higher average volumes invested than budget estimates.

7. Other Revenue/Income **$7,432,121**

This favourable variance arose primarily from Net Revenue from CRC Catalina Estate Sales $7,366,121.

8. Employee Costs **$844,362**

		YTD Budget	YTD Actual	Variance
a)	Salaries and Wages	$79,210,646	$76,870,518	$2,340,128
b)	Corporate Vacancy Credit	($1,196,505)	-	($1,196,505)
c)	Other Employment Costs	$3,989,240	$4,288,501	($299,261)
		$82,003,381	$81,158,019	$844,362

a) Underspend arose mainly due to vacancies across various teams $2,054,304.

In addition, actuals include other leave provision movements year to date of $285,824.

b) This is the revised year to date corporate vacancy credit budgeted for ($1,196,505) which is lower than the standard salaries and wages year-to-date positive variance calculated above (excluding leave provision movements and one-off effects, including Casual Loading Costs - casual costs).

c) Favourable variance occurred mainly due to the higher than estimated Salaries and Wages – Agency Employees ($557,680), Standard Labour Recovery – Capital Works ($322,909), these were partially offset by lower than estimated Other Employee Costs $121,520, Staff Training $111,381, Study Assistance & Professional Development $103,665, Employee Rewards and Recognition $86,056, Conferences and Seminars $85,034 and Employee Support Services $65,077.

City of Joondalup

9. Materials and Contracts **$4,849,831**

		YTD Budget	YTD Actual	Variance
a)	External Service Expenses	$25,332,731	$22,559,601	$2,773,130
b)	Professional Fees & Costs	$4,259,590	$3,263,358	$996,232
c)	Contributions & Donations	$1,835,719	$1,063,182	$772,537
d)	Furniture, Equipment and Artwork	$3,529,637	$2,991,089	$538,548
e)	Waste Management Services	$20,502,213	$20,017,148	$485,065
f)	Administration	$1,299,656	$1,026,006	$273,650
g)	Other Materials	$2,798,061	$2,525,843	$272,218
h)	Public Relations, Advertising and Promotions	$1,370,641	$1,186,086	$184,555
i)	Finance Related Costs	$641,577	$579,196	$62,380
j)	Computing	$3,621,273	$4,046,495	($425,222)
k)	Charges and Recoveries	($201,242)	($120,422)	($80,820)
l)	Corporate Materials Credit	($1,150,000)	-	($1,150,000)
	Other Materials & Contracts	$4,238,194	$4,090,636	$147,558
		$68,078,050	$63,228,219	$4,849,831

a) A favourable variance arose from External Contractors & Services $2,580,806, mainly due to Project Axiom $2,200,947, Natural Areas $388,697, Parks $360,518, Leisure and Culture Services $137,014, Director Corporate Services $100,000, Community Safety $71,270, and City Projects $50,400. These were partially offset by Buildings ($425,860), Roads ($231,858), Parks and Natural Environment ($83,290) and Community Development and Libraries ($58,458).

b) Favourable timing variance arose mainly due to lower than estimated Consultancy costs $940,550.

c) A favourable variance arose mainly due Sponsorship $95,539. The favourable variance showing for Grants and Contributions Made $614,611 includes Contributions to Community Groups which is now reported under Othe Expenses (refer note 12).

d) Favourable variance due to lower than estimated Plant & Equipment Maintenance & Repair $235,262, Hire of Equipment $153,824, Computer & Communications Equipment Purchase - Minor $77,739 and Furniture & Office Equipment Purchase – Minor $60,735.

e) A favourable variance arose for General Waste Tipping Fees $184,860, Bulk Green Waste Collection $177,937, Hard Waste Skips Processing $107,141 and Recycling Processing $106,830, partially offset by Hard Waste Skips Collection ($135,458).

f) Favourable variance mainly due to Other Sundry Admin Expenses $103,194.

g) A favourable variance arose mainly due to External Material Purchases-Contract $304,303.

h) Favourable variance mainly occurred due to lower than estimated Promotions $85,053.

i) Favourable variance arose from lower than estimated Credit Card Merchant Fees $52,002.

j) An unfavourable variance due to Computer Software Subscriptions ($360,190), increase due to M365 E5 Licence uplift and Power BI Pro Licence as well as Computer Software Maintenance ($59,580).

k) Unfavourable variance due to Overhead Recoveries ($281,101), Fleet and Plant Operational Recovery ($279,498) and Fleet and Plant Capital Recovery ($130,070), partially offset by Vehicle Running Expenses $242,476, Overhead Charge $195,967 and Fleet and Plant Utilisation Charge $190,749.

l) This is the year-to-date corporate materials credit budgeted for ($1,150,000) following the review of the adopted budget (as amended) which has taken into account what has transpired in the first half of the year, the likely operating environment over the remaining part of the year under prevailing economic conditions and the most likely impact on the City's financial position.

10. Depreciation **($2,692,735)**

This unfavourable variance arose mainly due to higher than estimated Impairment/Write off of assets ($2,887,650) as a result of expenditure that did not meet the criteria to be capitalised. In addition, unfavourable variances occurred on Depreciation – Open Reserves ($255,301), Depreciation – Roads Infrastructure ($111,902) and Depreciation - Mobile and Other Plant ($66,738). This was partially offset by favourable variances on Depreciation – Other Infrastructure Assets $371,633, Depreciation – Footpaths Infrastructure $138,415 and Depreciation – Lighting $99,204.

11. Loss on Asset Disposals **$42,183**

Favourable variance arose on disposal of assets.

12. Other Expenses **($404,794)**

Unfavourable variance arose due to Contributions to Community Groups ($546,097), partially offset by Elected Members Conference and Training expenses $72,536. This expenditure was historically reported as 'Materials and Contracts' where the budget is currently allocated. Local Government (Financial Management) Regulations 1996 now requires this to be reported against 'Other Expenses.'

13. Movement in Non-current items **$84,996**

This timing variance arose in respect to increases in Non-current Long Service Leave Liability compared to budget estimates.

City of Joondalup

14. Capital Grants and Subsidies **($5,094,917)**

		YTD Budget	YTD Actual	Variance
a)	Commonwealth Grants – Capital - Other	$3,688,247	$1,765,139	$1,923,108
b)	Other Grants and Subsides – Capital – Other	$1,590,425	$404,140	$1,186,285
c)	State Government Grants – Capital – Metropolitan Regional Road Group - Grant Roads	$4,159,676	$3,095,845	$1,063,831
d)	State Government Grants-Capital – Black Spot	$1,595,391	$983,834	$611,557
e)	State Government Grants – Capital – Other	$10,213,573	$9,959,437	$254,136
f)	State Government Grants – Capital – Back Spot	$112,000	$56,000	$56,000
	Other Grants and Subsidies	$2,639,291	$2,639,291	-
		$23,998,603	$18,903,686	$5,094,917

a) Awaiting next instalment for LRCI Phase 4 expected in 25-26. In addition, lower than estimated grant received for Speed Awareness and Education Campaign $64,706.

b) Variance mainly relates to unsuccessful Play Our Way Grant application for MPP2081 Duncraig Adventure Hub Funding ($1,000,000). Further variances are due to outstanding final acquittal payment from Department of Local Government, Sport and Cultural Industries for carried forward project STL2122 Santiago Park Sports Lighting ($121,459) and PDP2402 Warwick Bowling Club Synthetic Turf was grant less funding than planned ($57,104). Offset by funding received from Department of Infrastructure as part of Investing in Our Community Program for PEP2885 Kingsley Clubroom & Playspace $100,000. In addition Installation for EV Chargers was finalised in 23-24 and no further grants are estimated to be received $111,722.

c) Main variances are due to RDC2029 Joondalup/Lakeside Roundabout ($761,789) with further claims expected in 25-26 and RDC2027 Joondalup/Hodges Intersection Upgrade ($196,955) due to project delays. All final MRRG Rehabilitation Grant funding received for 24-25 program. Favourable variances for multiple MRRG projects are due to requests for additional funding $292,762, offset by lower final claims as a result of underspend on multiple RPR projects ($391,271).

d) Variance mainly relates to two completed projects awaiting final invoices before making final claims: SBS2095 Hepburn/Amalfi Roundabout ($55,023) and SBS2096 Hepburn/Karuah Intersection ($542,700).

e) Favourable variances relate to further funding received for MPP2081 Duncraig Adventure Hub $682,201 from Lotterywest, final milestone payment for completed project BCW2669 Greenwood Scout Hall Refurbishment $150,000, grant funding received from Water Corp for PDP2271 Irrigation Renewals $90,909 and PEP2892 Whitfords West Pump and Jump is progressing ahead of schedule $45,550. The above is offset by grant funding to be carried forward as liability due to progress for multiple projects ($818,369). Acquittal in progress for completed projects PEP2885 Kingsley Playgroup Playspace Renewal ($190,000) and BCW Gibson Park UAT ($100,000) funds expected in 25-26. Less progress than anticipated for PDP2409 Smart Bore Water Meter Connections ($145,455).

f) Unfavourable variance is relating to the final payment of SBS2098 Hepburn Ave Waraker Road awaiting final invoice to be received.

15. Other Non-Operating Revenue **$547,579**

This favourable timing variance predominately arose from GST reimbursements in respect of the City's share of Catalina Regional Council land sales undertaken.

16. Capital Projects **$6,553,973**

This favourable timing variance arose mainly as a result of Ocean Reef Sea Sports Club $4,810,000 due to construction delays which have influenced the timing of the City's contribution, Integrated Parking and Compliance Management System Project $795,230, Public Art $383,714, Refitting Committee Room 2 and 3 for public meetings $150,000, Craigie Leisure Centre Digital Road Signage $120,000, Network Infrastructure Upgrade Program $102,675, Installation of Electric Vehicle Chargers $79,969, Speed Awareness and Education Campaign $75,784 and IT Disaster Recovery Facilities $60,077. The balance of variances is spread over a number of projects.

City of Joondalup

17. Capital Works **$4,040,343**

		No. Budgeted Projects	YTD Budget	YTD Actual	Variance	Key Variance
a)	Major Projects Program (MPP)	6	$10,284,295	$5,999,563	$4,284,732	MPP2081 - $3,784,448
b)	Blackspot Projects (SBS)	7	$3,082,062	$2,432,346	$649,716	SBS2093 - $412,972
c)	Local Traffic Management (LTM)	12	$785,613	$492,276	$293,337	LTM2218 - $109,548
d)	Street Lighting Program (STL)	18	$1,310,901	$1,111,027	$199,874	STL2122 - $143,766
e)	Parks Equipment Program (PEP)	35	$3,830,224	$3,636,749	$193,475	PEP2870 - $119,042
f)	Parks Development Program (PDP)	12	$2,075,041	$1,955,481	$119,560	PDP2409 – $116,998
g)	Foreshore and Natural Areas Management Program (FNM)	8	$603,986	$547,767	$56,219	FNM2051 – $43,666
h)	Road Preservation/Resurfacing Program (RPR)	111	$13,289,471	$14,197,385	($907,914)	RPR3434 - ($295,910)
i)	New Paths Program (FPN)	9	$2,743,176	$3,303,127	($559,951)	FPN2299 - ($569,186)
j)	Major Road Construction Program (RDC)	7	$4,598,728	$4,854,000	($255,272)	RDC2031 – ($199,041)
k)	Major Building Capital Works Program (BCW)	18	$4,798,989	$4,891,536	($92,547)	BCW2596 – ($158,622)
	Other Capital Works	28	$2,497,742	$2,438,628	$59,114	
		271	$49,900,228	$45,859,885	$4,040,343	

a) Multiple significant favourable variances are showing including MPP2081 Duncraig Adventure Hub $3,784,448 currently progressing on track but with less actuals than planned, MPP2083 City Centre Place Activation $188,879, MPP2076 Sorrento Life Saving Club Redevelopment $120,553, MPP2006 Pinnaroo Point - Cafe/Kiosk/Restaurant $118,193 and MPP2080 Burns Beach Coastal Node Redevelopment $89,809.

b) Significant favourable variances largely due to delays in progress for SBS2093 Ocean Reef/Gwendoline Intersection Upgrade $412,972, currently in progress and SBS2092 Marmion/Forrest Intersection Upgrade $258,937, currently in design phase. This is marginally offset by SBS2095 Hepburn/Amalfi Roundabout Improvements ($56,185) which has been completed overbudget.

c) Favourable variance relates to multiple projects being carried forward into 2025-26 due to schedule delays: LTM2218 Craigie Heights Primary School Precinct Improvement $109,548, LTM2205 Trappers Dr Crossing Improvements $75,905 and LTM2213 Woodvale Primary School Crossing $37,132 with all works in progress. Another favourable variance includes LTM2217 Grand Boulevard Parking Upgrades with a saving of $55,333.

d) Variance mainly relates to STL2122 Santiago Park Sports Lighting $143,766 currently in progress with outstanding commitments. STL2171 Sorrento Tennis - Cable Replacement has progressed less than planned with a variance of $40,000 and STL2159 Sorrento Tennis Club Lighting Upgrade is showing a saving of $27,070. Offset by STL2052 Lighting Infrastructure Renewal Program which has incurred higher expenditure due to multiple vehicle accidents recouped with income from insurance claims resulting in a variance of ($104,323).

e) Less progress than anticipated for multi-year projects PEP2870 MacNaughton Park Playspace $119,042 and PEP2873 Clare Park Playspace Renewal $71,014. PEP2517 Tennis Court Resurfacing also has a variance of $42,892. The above is offset by higher expenditure on PEP2075 Parks Asset Replacement ($72,327) and PEP2890 Elcar Park Dog Exercise Extension ($37,305) than budgeted. Further progress than planned on PEP2892 Whitfords West Park Pump and Jump has caused a variance of ($55,550).

f) Variance mainly relates to overspend for PDP2271 Irrigation Infrastructure Renewals ($101,641) due to urgent works required and advance progress on PDP2252 Tree Planting Program ($48,536). Offset by less progress than planned for multi-year project PDP2409 Smart Bore Water Meter Connections $116,998 and completed project PDP2402 Warwick Bowling Club Synthetic Turf with budget savings of $72,744.

g) Favourable variance relates to ongoing works for FNM2051 Coastal Fencing Program $43,666 and FNM2059 Bushland Reserve Fencing $30,646 due to savings in this year's program. Offset by FNM2085 Craigie Open Space Bushland Path Renewals ($21,396).

h) Multiple variances within the program including several multi-year projects experiencing advance progress with additional approved budget in 2025-26: RPR3434 Macarthur Avenue ($295,910), RPR3437 Warner Drive ($171,997), RPR3381 Guardian Loop ($125,908), RPR3359 Sandpiper Street ($105,597), RPR3378 Macedon Place ($98,064), RPR3389 Opal Drive ($78,748), RPR3377 Elwood Court ($47,445), RPR3334 Awhina Place ($37,212). Further variances for completed projects RPR3479 Warwick Road - Allenswood to Cockman ($135,594), RPR3409 Waterford Drive - Waraker to Lymburner ($100,371), RPR3410 Waterston Gardens ($65,893), RPR3393 Dericote Way ($46,335), RPR3463 Shepherds Bush Dr - Peckham to New Cross ($44,931), RPR3477 Warwick Road - Currajong to Lilburne ($41,719) and RPR3403 W4699 Gleddon Way ($40,255)

which are completed with overspend and offset with savings in other projects. The following projects included savings: RPR3476 Bridgewater Drv - Shelley to Clevedon $151,549, RPR3471 Lakeside Dr - Chancellor to Grassbird $99,173, RPR3469 Hepburn Ave EB Gibson Ave to Lilburne Rd $65,623, RPR3474 Joondalup Dr NB- Moore Dr to Lakeside Dr $57,608 and RPR3423 Moolanda Blvd - Benbullen to Legana $53,465. Additional favourable variance due to project to be carried forward into 2025-26, RPR3460 Beltana Road $209,818.

i) Significant variance relates to FPN2299 Hillarys Cycle Network Expansion due to advance progress on the southern section of the path ($569,186) with additional budget approved for 2025-26. Other unfavourable variances relate to FPN2304 Plumdale Way - Monterey to Parkwood ($36,191) and FPN2321 Megiddo Way ($39,057) which have both been completed with higher actuals than originally budgeted. These are offset by favourable variance to FPN2205 Bracadale Ave - Glengarry to Lennoxtown $54,916 which was withdrawn in December 2024.

j) Variance due to advance progress on two multi-year projects with additional approved budgets for 2025-26: RDC2029 Joondalup/Lakeside Roundabout ($122,385) with works due to be completed in Jul-25 and RDC2031 Hepburn Ave - Lilburne/Walter Padbury ($199,041), due for completion in October 2025.

k) Further progress than planned for multi-year project BCW2596 Prince Regent Park Facility Upgrades ($158,622) with additional approved budget in 2025-26. BCW2680 Joondalup Civic/Library Chiller Replacement also has an unfavourable variance of ($45,026). These are partially offset by underspend on multiple completed projects: BCW2450 Environmental Initiatives $84,832 and BCW2573 Short Life Services Renewal $54,915.

18. Vehicle and Plant Replacements **$1,083,692**

Timing variance due to various vehicles and plant purchased later than estimated including one Massey 4WD $110,000, one Isuzu truck $85,000, eight mowers $328,000, four vehicles $190,037 and a customer trailer $50,000. The balance is spread over a number of vehicle and plant replacements.

19. Proceeds from Disposal **($143,094)**

Unfavourable variance due to proceeds from disposals lower than estimated.

20. Payments of Principal Portion of Lease Liability **($87,737)**

Variance due to Right of Use Lease Assets.

21. Transfer from/ to Reserve **($11,238,707)**

The transfers from and to Reserves are in progress to be finalised as part of the end of year financial process.

City of Joondalup

22. Closing Funds (subject to end of year finalisation) **$13,604,805**

	June 2024	June 2025
Current Assets		
Cash and Investments	$166,770,587	$136,156,071
Rates Outstanding, Sundry Debtors and Other Receivables	$3,640,594	$23,360,231
Accrued Income	$3,235,011	$3,434,137
Prepayments	$1,182,732	$725,831
Inventories	$880,249	$169,924
Total Current Assets	**$175,709,173**	**$163,846,194**
Current Liabilities		
Trade Creditors	$3,807,080	$7,608,214
Sundry Payables	$385,240	$7,825,001
Accrued Expenses	$4,952,367	$5,615,830
Other Payables	$16,426,711	$10,855,546
Borrowings	$962,667	-
Lease Liability	$575,027	($120,954)
Provision for Annual Leave	$5,246,336	$5,721,414
Provision for Long Service Leave	$6,825,427	$7,049,707
Provision for Purchased Leave	$112,004	$138,052
Provision for Workers Compensation Insurance	$3,593,078	$3,979,586
Provision for Sick Leave	$934,882	$947,330
Other Provisions	$4,990,903	$25,940
Total Current Liabilities	**$48,811,722**	**49,645,666**
Net Current Assets	**$126,897,451**	**$114,200,528**
Add back: Borrowings	$962,667	-
Add back: Lease Liabilities	$575,027	($120,954)
Add back: Contract Liabilities for developer contributions	$1,221,867	$10,855,546
Less: Cash Backed Reserves	$130,282,531	$111,330,315
Closing Funds – Surplus/(Deficit)	**($625,519)**	**$13,604,805**

CORPORATE CREDIT CARD TRANSACTIONS - JUNE 2025				
Corporate Card	Date	Amount	Payee	Description
CEO Credit Card	28/05/2025	59.41	EZI*National Character Fyshwick	Nationally Coordinated Criminal History Check for Parliamentary House Pass.
	13/06/2025	21.29	WILSON Parking, Perth	Parking in Perth for WALGA Renewable Energy Ministerial Forum.
	13/06/2025	12.50	Dome Jndlp	Coffee for JBA/JEDI & COJ Meeting
	29/06/2025	3.75	Card Fee	Management Accounting - card fees
Corporate Travel Credit Card	16/06/2025	868.02	ATPI	Accommodation cost - PIA Planning Congress May 2025
	25/06/2025	495.00	Hyatt Hotel, Canb	Accommodation cost - ALGA NGA Canberra June 2025
	27/06/2025	11.00	ATPI	Reissue Fee ALGA NGA 2025
	29/06/2025	3.75	Card Fee	Management Accounting - card fees
Civic Hospitality / Catering Credit Card	30/05/2025	12.94	Farmer Jacks	Appreciation function
	31/05/2025	175.50	Woolworths	Admin stock coffee
	31/05/2025	102.60	Dan Murphys	Citizenship ceremony
	30/05/2025	203.20	Coles	Strategy session
	2/06/2025	21.13	ALDI	Appreciation function
	3/06/2025	57.00	Coles	Appreciation function
	3/06/2025	12.50	Woolworths	Appreciation function
	30/05/2025	327.62	Coles	Appreciation function
	4/06/2025	74.20	Woolworths	Appreciation function
	8/06/2025	454.88	Coles	Briefing session, RAP com, bar stocks
	12/06/2025	49.95	Big W	small equipment
	16/06/2025	307.80	Dan Murphys	Bar stocks
	17/06/2025	55.75	Coles	Employee Ex. Awards
	17/06/2025	156.00	Woolworths	Admin stock coffee
	12/06/2025	336.91	Coles	Citizenship ceremony, Yellagonga meeting, Bar stocks
	20/06/2025	40.20	ALDI	Community Arts Awards
	20/06/2025	495.02	Coles	Council Dinner, Retiring staff afternoon tea, CHRMAP, EM Dinner
	23/06/2025	35.02	Coles	Council Dinner
	23/06/2025	(15.00)	Big W	Equipment small
	25/06/2025	238.75	Dan Murphys	Bar stocks
	20/06/2025	541.06	Coles	EM Dinner
	29/06/2025	3.75	Card Fee	Management Accounting - card fees
Purchasing Credit Card	26/05/2025	609.00	Ezi*green building cou	Booking fee for 3 online courses with the Green Building Council
	27/05/2025	69.95	Paypal *eric mccrum	Purchase of book for the library - The nature of the Jarrah Forest
	28/05/2025	505.50	The local spokesman	Event contractor deposit -Event attendance for an event in partnership with Headspace running in June 2025
	29/05/2025	122.21	Ux in libraries, gbr	Purchase a book title for the library- "A Handbook of User Experience Research & Design in Libraries"
	30/05/2025	402.15	Freedom furniture	Purchase of floor rug for young adult area in library
	30/05/2025	47.00	wpsq* o #1026119, highgate hill	Subscription of magazine - renewal of wildlife Australia for libraries
	30/05/2025	275.00	Tourism council wa	Nomination fee paid for the 2025 Perth Airport WA Tourism Awards
	31/05/2025	1,047.26	Facebk *slz6esgvu2	Facebook advertising - Uptown website launch, green waste Duncraig, senior lifestyle expo 2025, communities in focus , volunteer expo, Sunday serenades 2025, green waste Marmion
	1/06/2025	44.00	News pty limited	The Australian digital subscription - monthly payment
	1/06/2025	571.96	Digitalocean	Renewal of Digital Ocean hosting service for forms Joondalup
	2/06/2025	2.93	Linkedin p432649906	LinkedIn advertising - Walk of Fame nominations
	30/05/2025	464.20	Ezi*Australian event	Nomination fee for the 2025 Australian Event Awards
	29/05/2025	610.80	Coles	Staff conference catering
	3/06/2025	162.92	Twilio sendgrid, usa	Renewal of Sendgrid email service for forms Joondalup
	6/06/2025	255.50	Coles	Service leaving Coles voucher x1
	10/06/2025	384.00	Surveymonkey	Annual charges for Craigie Leisure Centre Mailchimp
	10/06/2025	1.00	City of Joondalup	Testing payment for COJ payment service
	10/06/2025	971.00	Coles	12 gift cards for Sunday serenades bus driver and carer
	10/06/2025	49.00	Officeworks	Leather flip phone cover for iphone 16
	10/06/2025	209.98	Sms broadcast pty ltd	Online purchase of credits for SMS messaging for CAE artists
	10/06/2025	619.52	equalweb ltd	Annual licence fee - Uptown Accessibility Plugin
	12/06/2025	7.92	zerotier inc., usa	Monthly subscription for connections between CCTV towers and City CCTV systems
	12/06/2025	270.00	Dmirs	Renewal fees paid for dangerous goods licence for Craigie Leisure Centre
	12/06/2025	824.00	Simplybookme	Annual subscription payment for online creche booking system
	13/06/2025	25.99	Fairfax subscription	Monthly Subscription - Nine News June 2025
	13/06/2025	116.80	Sp lifesizecutouts	Lifesize tom cruise cardboard cutout bundle for lesmills launch June 2025
	13/06/2025	1,775.46	The hatchery (hub)	Online ticket purchase - women unlimited leadership summit Perth
	13/06/2025	362.68	Supermetrics, fin	Google data studio connector for Facebook Ad campaign statistics dashboard June 25
	14/06/2025	1,236.00	Facebk *4b23nuqvu2	Facebook advertising - Uptown website launch, green waste Duncraig, senior lifestyle expo 2025, communities in focus , volunteer expo, Sunday serenades 2025, green waste Marmion & Sorrento, NAIDOC 2025, Davidson terrace consultation
	13/06/2025	1,155.00	Ezi*fma	Event registration fees paid for Facility Management Association of Australia -3 persons
	17/06/2025	245.50	Coles group limited	Gift cards for volunteer drivers for community transport- winter Y.E.S school holiday program 3 x days $80 each
	18/06/2025	429.13	Intuit mailchimp	Monthly subscription for Craigie Leisure centre Mailchimp software
	18/06/2025	440.80	The local spokesman	Event contractor balance payment -Event attendance for an event in partnership with Headspace running in June 2025
	19/06/2025	10.00	city of Joondalup	Testing a new payment service for COJ

CORPORATE CREDIT CARD TRANSACTIONS - JUNE 2025				
Corporate Card	Date	Amount	Payee	Description
	19/06/2025	791.70	Officeworks	3 x $250 service recognition gift cards for leisure cultural service team
	20/06/2025	30.00	Risk mngt inst aus	Attendance fee paid for 1 day risk software demonstration event to inform potential future purchase decisions
	20/06/2025	305.50	Coles	Gift cards 6 X $50 for on the spot rewards
	20/06/2025	207.95	Officeworks	Visa prepaid card for $200 for leisure centre
	20/06/2025	287.71	Uniqode.com, usa	Purchase of dynamic QR code lite plan for marketing campaigns June 25-26
	20/06/2025	(369.80)	Teds camera stores	Refund payment - Purchase of 15 Ted Camera's (3 x packs of 5)
	20/06/2025	369.80	Teds camera stores	Purchase of 15 Ted Camera's (3 x packs of 5)
	20/06/2025	369.80	Teds camera stores	Duplicate payment of 15 Ted Camera's (3 x packs of 5)
	23/06/2025	1,236.00	Facebk *964zmsuvu2	Facebook advertising - Uptown website launch, green waste Duncraig, senior lifestyle expo 2025, communities in focus , volunteer expo, Sunday serenades 2025, green waste Kingsley & Sorrento, NAIDOC 2025, Davidson terrace consultation
	23/06/2025	194.50	Citrus media digital	Renewal of magazines for libraries Australian motorcycle news
	24/06/2025	55.95	Officeworks	On the spot award gift card $50 for the staff member
	24/06/2025	2,732.65	Equalweb ltd, isr	Equalweb licence fee annual for COJ
	25/06/2025	416.44	Gravity forms, usa	Annual subscription fee for gravity forms
	26/06/2025	555.50	Coles	25 years $ 300 , 15 years $ 250 service recognition gift cards
	29/06/2025	3.75	Card fee	Management Accounting - card fees
		$26,673.11		

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DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
31/05/2025	1HFR848	PRMDSLA	RIDE ON SWEEPERS	46.10	0.00	46.10
31/05/2025	1HNF 238	PRMDSLA	UTE FLEET	50.15	0.00	50.15
1/06/2025	1HNF 304	PRMDSLA	UTE FLEET	63.09	0.00	63.09
1/06/2025	1HPD070	PRMDSLA	VAN FLEET	81.40	0.00	81.40
1/06/2025	1HWY906	PRMDSLA	VAN FLEET	73.21	0.00	73.21
1/06/2025	1IBG288	PRMDSLA	UTE FLEET	81.10	0.00	81.10
2/06/2025	1HPD479	PRMDSLA	VAN FLEET	64.07	0.00	64.07
2/06/2025	1HWY905	PRMDSLA	VAN FLEET	78.64	0.00	78.64
3/06/2025	F94977	ULP	MINOR PLANT FUEL	47.06	0.00	47.06
3/06/2025	F94978	ULP	MINOR PLANT FUEL	28.94	0.00	28.94
3/06/2025	1EZZ500	ULP	CAR FLEET	57.19	0.00	57.19
3/06/2025	1GAQ376	PRMDSLA	LIGHT TRUCK	140.26	0.00	140.26
3/06/2025	1GKW983	PRMDSLA	UTE FLEET	110.07	0.00	110.07
3/06/2025	1GPX 374	ULP	CAR FLEET	29.38	0.00	29.38
3/06/2025	1GPR 527	PRMDSLA	UTE FLEET	95.94	0.00	95.94
3/06/2025	1GUP916	PRMDSLA	HEAVY TRUCK	218.59	0.00	218.59
3/06/2025	1HPD029	PRMDSLA	VAN FLEET	82.31	0.00	82.31
3/06/2025	1HPD682	PRMDSLA	MOWERS	19.15	0.00	19.15
3/06/2025	1HPD677	PRMDSLA	MOWERS	30.02	0.00	30.02
3/06/2025	1HPD676	PRMDSLA	MOWERS	66.51	0.00	66.51
3/06/2025	1HWE692	ULP	CAR FLEET	23.06	0.00	23.06
3/06/2025	1IAV314	PRMDSLA	BUS FLEET	44.82	0.00	44.82
3/06/2025	1HXZ713	PRMDSLA	UTE FLEET	103.52	0.00	103.52
3/06/2025	1HLS809	PRMDSLA	UTE FLEET	189.52	0.00	189.52
3/06/2025	1IDS304	PRMDSLA	UTE FLEET	55.16	0.00	55.16
3/06/2025	1IEQ051	PRMDSLA	UTE FLEET	47.91	0.00	47.91
3/06/2025	1ICZ337	PRMDSLA	UTE FLEET	107.39	0.00	107.39
3/06/2025	1IHB259	PRMDSLA	MOWERS	33.71	0.00	33.71
3/06/2025	1IHB262	PRMDSLA	MOWERS	31.97	0.00	31.97
3/06/2025	1HBQ371	PRMDSLA	LIGHT TRUCK	164.69	0.00	164.69
4/06/2025	F94981	ULP	MINOR PLANT FUEL	14.30	0.00	14.30
4/06/2025	1EKD383	PRMDSLA	LIGHT TRUCK	148.62	0.00	148.62
4/06/2025	123COJ	PRMDSLA	LIGHT TRUCK	76.20	0.00	76.20
4/06/2025		ULP	MINOR PLANT FUEL	34.12	0.00	34.12
4/06/2025	1GLQ010	PRMDSLA	HEAVY TRUCK	266.06	0.00	266.06
4/06/2025	1GOO 935	PRMDSLA	HEAVY TRUCK	230.74	0.00	230.74
4/06/2025	1GPX 372	ULP	CAR FLEET	62.44	0.00	62.44
4/06/2025	1GCJ709	PRMDSLA	LIGHT TRUCK	191.53	0.00	191.53
4/06/2025	1ELP 781	PRMDSLA	LIGHT TRUCK	147.57	0.00	147.57
4/06/2025	1HAT216	PRMDSLA	HEAVY TRUCK	186.48	0.00	186.48
4/06/2025	1HEL551	PRMDSLA	LIGHT TRUCK	119.77	0.00	119.77
4/06/2025	1HHZ562	PRMDSLA	LIGHT TRUCK	97.59	0.00	97.59
4/06/2025	1HLP164	PRMDSLA	LIGHT TRUCK	195.30	0.00	195.30
4/06/2025	1HPD677	PRMDSLA	MOWERS	41.32	0.00	41.32
4/06/2025	1HQB153	PRMDSLA	HEAVY TRUCK	175.85	0.00	175.85

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DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
4/06/2025	1HRX 082	PRMDSLA	LIGHT TRUCK	165.06	0.00	165.06
4/06/2025	1HTV858	PRMDSLA	LIGHT TRUCK	158.10	0.00	158.10
4/06/2025	1HXZ 271	DIESEL	UTE FLEET	88.22	0.00	88.22
4/06/2025	1IAV314	PRMDSLA	BUS FLEET	61.32	0.00	61.32
4/06/2025	1IDC524	PRMDSLA	LOADERS	37.17	0.00	37.17
4/06/2025	1IFQ737	PRMDSLA	HEAVY TRUCK	453.23	0.00	453.23
4/06/2025	1IDS305	PRMDSLA	UTE FLEET	108.64	0.00	108.64
4/06/2025	1ICZ340	PRMDSLA	UTE FLEET	34.81	0.00	34.81
4/06/2025	1IHB262	PRMDSLA	MOWERS	26.69	0.00	26.69
4/06/2025	1IKZ141	PRMDSLA	VAN FLEET	74.68	0.00	74.68
4/06/2025	1IOW186	PRMDSLA	NOT FOUND	96.36	0.00	96.36
5/06/2025	1GIA358	PRMDSLA	VAN FLEET	132.77	0.00	132.77
5/06/2025	1GLC 158	PRMDSLA	UTE FLEET	94.67	0.00	94.67
5/06/2025	1HNF 304	PRMDSLA	UTE FLEET	40.04	0.00	40.04
5/06/2025	1HPD682	PRMDSLA	MOWERS	72.77	0.00	72.77
5/06/2025	1HPR 183	PRMDSLA	LIGHT TRUCK	123.93	0.00	123.93
5/06/2025	1HST563	PRMDSLA	UTE FLEET	106.20	0.00	106.20
5/06/2025	1HMD 957	PRMDSLA	UTE FLEET	110.30	0.00	110.30
5/06/2025	1ICY327	ULP	CAR FLEET	60.39	0.00	60.39
5/06/2025	1ICZ331	PRMDSLA	UTE FLEET	96.64	0.00	96.64
5/06/2025	1ICZ334	PRMDSLA	UTE FLEET	105.54	0.00	105.54
5/06/2025	1IJM353	ULP	CAR FLEET	75.04	0.00	75.04
5/06/2025	1IKZ143	PRMDSLA	VAN FLEET	95.01	0.00	95.01
5/06/2025	1IPJ557	ULP	NOT FOUND	18.86	0.00	18.86
5/06/2025	1IPD823	PRMDSLA	NOT FOUND	85.75	0.00	85.75
6/06/2025	1GLS201	PRMDSLA	VAN FLEET	129.95	0.00	129.95
6/06/2025	1GPX 373	ULP	CAR FLEET	46.33	0.00	46.33
6/06/2025	1GUP916	PRMDSLA	HEAVY TRUCK	189.32	0.00	189.32
6/06/2025	1HAT216	PRMDSLA	HEAVY TRUCK	122.02	0.00	122.02
6/06/2025	1IAV314	PRMDSLA	BUS FLEET	43.08	0.00	43.08
6/06/2025	1IDS302	PRMDSLA	UTE FLEET	91.73	0.00	91.73
6/06/2025	1IHB260	PRMDSLA	MOWERS	66.16	0.00	66.16
6/06/2025	1IOW187	PRMDSLA	NOT FOUND	104.75	0.00	104.75
7/06/2025	1EZC873	ULP	CAR FLEET	64.56	0.00	64.56
7/06/2025	1GPX 371	ULP	CAR FLEET	58.01	0.00	58.01
7/06/2025	1HPD070	PRMDSLA	VAN FLEET	91.16	0.00	91.16
7/06/2025	1INY388	ULP	NOT FOUND	69.55	0.00	69.55
8/06/2025	1GRY 350	PRMDSLA	UTE FLEET	117.03	0.00	117.03
8/06/2025	1HPD070	PRMDSLA	VAN FLEET	51.07	0.00	51.07
8/06/2025	1HPD479	PRMDSLA	VAN FLEET	84.66	0.00	84.66
8/06/2025	1HWY905	PRMDSLA	VAN FLEET	66.74	0.00	66.74
8/06/2025	1ICZ339	PRMDSLA	UTE FLEET	111.43	0.00	111.43
9/06/2025	F94958	ULP	MINOR PLANT FUEL	11.85	0.00	11.85
9/06/2025	1EZW318	PRMDSLA	LIGHT TRUCK	120.28	0.00	120.28
9/06/2025	1GJW882	PRMDSLA	UTE FLEET	89.83	0.00	89.83

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DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
9/06/2025	1GXA947	PRMDSLA	LIGHT TRUCK	272.85	0.00	272.85
9/06/2025	1HAF268	PRMDSLA	LIGHT TRUCK	155.78	0.00	155.78
9/06/2025	1HCZ440	ULP	CAR FLEET	51.60	0.00	51.60
9/06/2025	1HGT321	PRMDSLA	LIGHT TRUCK	119.29	0.00	119.29
9/06/2025	1HGX 396	PRMDSLA	UTE FLEET	101.26	0.00	101.26
9/06/2025	1HRX 146	PRMDSLA	LIGHT TRUCK	101.36	0.00	101.36
9/06/2025	1IBG279	PRMDSLA	UTE FLEET	91.52	0.00	91.52
9/06/2025	1IHB260	PRMDSLA	MOWERS	82.86	0.00	82.86
10/06/2025	F94985	ULP	MINOR PLANT FUEL	13.02	0.00	13.02
10/06/2025	1EQC818	PRMDSLA	LIGHT TRUCK	155.84	0.00	155.84
10/06/2025	1ESZ046	PRMDSLA	VAN FLEET	115.34	0.00	115.34
10/06/2025	1GIR473	PRMDSLA	UTE FLEET	96.79	0.00	96.79
10/06/2025	1GMK837	PRMDSLA	LIGHT TRUCK	168.67	0.00	168.67
10/06/2025	1GLC 157	PRMDSLA	UTE FLEET	89.32	0.00	89.32
10/06/2025	1GSL 227	PRMDSLA	UTE FLEET	115.32	0.00	115.32
10/06/2025	1GVI308	PRMDSLA	MOWERS	163.12	0.00	163.12
10/06/2025	1GNK 678	PRMDSLA	CAR FLEET	69.95	0.00	69.95
10/06/2025	1EQQ668	PRMDSLA	LIGHT TRUCK	157.10	0.00	157.10
10/06/2025	1GOF 367	PRMDSLA	VAN FLEET	95.57	0.00	95.57
10/06/2025	1HPD682	PRMDSLA	MOWERS	37.04	0.00	37.04
10/06/2025	F98446	PRMDSLA	HEAVY TRUCK	158.99	0.00	158.99
10/06/2025	1HSN866	PRMDSLA	LIGHT TRUCK	212.70	0.00	212.70
10/06/2025	1HVD890	PRMDSLA	LIGHT TRUCK	215.44	0.00	215.44
10/06/2025	1IAV314	PRMDSLA	BUS FLEET	99.58	0.00	99.58
10/06/2025	1GLS203	PRMDSLA	VAN FLEET	102.23	0.00	102.23
10/06/2025	1ICZ338	PRMDSLA	UTE FLEET	111.35	0.00	111.35
10/06/2025	1IKZ143	PRMDSLA	VAN FLEET	75.16	0.00	75.16
10/06/2025	1HBQ371	PRMDSLA	LIGHT TRUCK	129.53	0.00	129.53
10/06/2025	1IPD757	ULP	NOT FOUND	69.90	0.00	69.90
11/06/2025	F94965	ULP	MINOR PLANT FUEL	8.21	0.00	8.21
11/06/2025	F94978	ULP	MINOR PLANT FUEL	31.47	0.00	31.47
11/06/2025	F94983	ULP	MINOR PLANT FUEL	15.95	0.00	15.95
11/06/2025	1GJW882	PRMDSLA	UTE FLEET	39.77	0.00	39.77
11/06/2025	1GKW285	PRMDSLA	UTE FLEET	98.20	0.00	98.20
11/06/2025	1GUP916	PRMDSLA	HEAVY TRUCK	199.14	0.00	199.14
11/06/2025	1GIR472	PRMDSLA	UTE FLEET	129.71	0.00	129.71
11/06/2025	1ELP 781	PRMDSLA	LIGHT TRUCK	145.18	0.00	145.18
11/06/2025	1HAF268	PRMDSLA	LIGHT TRUCK	200.41	0.00	200.41
11/06/2025	1HAT216	PRMDSLA	HEAVY TRUCK	140.68	0.00	140.68
11/06/2025	1HFR848	PRMDSLA	RIDE ON SWEEPERS	69.72	0.00	69.72
11/06/2025	1HNF 304	PRMDSLA	UTE FLEET	36.18	0.00	36.18
11/06/2025	1HPD682	PRMDSLA	MOWERS	37.85	0.00	37.85
11/06/2025	1HTV858	PRMDSLA	LIGHT TRUCK	164.14	0.00	164.14
11/06/2025	1HZP999	PRMDSLA	LIGHT TRUCK	225.00	0.00	225.00
11/06/2025	1IAV314	PRMDSLA	BUS FLEET	80.52	0.00	80.52

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DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
11/06/2025	1IEQ053	PRMDSLA	UTE FLEET	89.76	0.00	89.76
11/06/2025	1ICZ333	PRMDSLA	UTE FLEET	92.21	0.00	92.21
11/06/2025	1IHB260	PRMDSLA	MOWERS	112.75	0.00	112.75
11/06/2025	1IHB262	PRMDSLA	MOWERS	18.21	0.00	18.21
12/06/2025	1EKD383	PRMDSLA	LIGHT TRUCK	127.17	0.00	127.17
12/06/2025	1EKT694	PRMDSLA	LIGHT TRUCK	112.94	0.00	112.94
12/06/2025	1EYF498	PRMDSLA	LIGHT TRUCK	113.76	0.00	113.76
12/06/2025	1GDL520	PRMDSLA	LIGHT TRUCK	95.21	0.00	95.21
12/06/2025	1GFG869	PRMDSLA	VAN FLEET	83.01	0.00	83.01
12/06/2025	1EKD382	PRMDSLA	LIGHT TRUCK	165.57	0.00	165.57
12/06/2025	1GLC 159	PRMDSLA	UTE FLEET	47.41	0.00	47.41
12/06/2025	1HGX 396	PRMDSLA	UTE FLEET	105.01	0.00	105.01
12/06/2025	1HPD070	PRMDSLA	VAN FLEET	48.02	0.00	48.02
12/06/2025	1HPD677	PRMDSLA	MOWERS	130.67	0.00	130.67
12/06/2025	1HPD479	PRMDSLA	VAN FLEET	68.65	0.00	68.65
12/06/2025	1HXZ 270	PRMDSLA	UTE FLEET	99.65	0.00	99.65
12/06/2025	1HXZ 961	PRMDSLA	UTE FLEET	80.69	0.00	80.69
12/06/2025	1IBG278	PRMDSLA	UTE FLEET	113.08	0.00	113.08
12/06/2025	1IBG288	PRMDSLA	UTE FLEET	95.99	0.00	95.99
12/06/2025	1IBG295	PRMDSLA	UTE FLEET	100.22	0.00	100.22
12/06/2025	1IDC458	PRMDSLA	LOADERS	73.55	0.00	73.55
12/06/2025	1HLS809	PRMDSLA	UTE FLEET	180.47	0.00	180.47
12/06/2025	1IHB259	PRMDSLA	MOWERS	35.79	0.00	35.79
12/06/2025	1IHB262	PRMDSLA	MOWERS	54.48	0.00	54.48
12/06/2025	1IPS154	PRMDSLA	NOT FOUND	94.38	0.00	94.38
13/06/2025	F94959	ULP	MINOR PLANT FUEL	12.65	0.00	12.65
13/06/2025	F94972	ULP	MINOR PLANT FUEL	14.86	0.00	14.86
13/06/2025	1GAQ376	PRMDSLA	LIGHT TRUCK	129.77	0.00	129.77
13/06/2025	1GET700	PRMDSLA	HEAVY TRUCK	165.08	0.00	165.08
13/06/2025	1GKW983	PRMDSLA	UTE FLEET	102.00	0.00	102.00
13/06/2025	1GOO 935	PRMDSLA	HEAVY TRUCK	246.07	0.00	246.07
13/06/2025	1GPX 373	ULP	CAR FLEET	42.15	0.00	42.15
13/06/2025	1GTW 208	PRMDSLA	HEAVY TRUCK	291.00	0.00	291.00
13/06/2025	1HAT216	PRMDSLA	HEAVY TRUCK	122.11	0.00	122.11
13/06/2025	1HFR848	PRMDSLA	RIDE ON SWEEPERS	61.25	0.00	61.25
13/06/2025	1HPD676	PRMDSLA	MOWERS	73.07	0.00	73.07
13/06/2025	1HRX 082	PRMDSLA	LIGHT TRUCK	214.56	0.00	214.56
13/06/2025	F98446	PRMDSLA	HEAVY TRUCK	155.67	0.00	155.67
13/06/2025	1HWY906	PRMDSLA	VAN FLEET	74.14	0.00	74.14
13/06/2025	1IAV314	PRMDSLA	BUS FLEET	69.48	0.00	69.48
13/06/2025	1IAV314	PRMDSLA	BUS FLEET	20.92	0.00	20.92
13/06/2025	1ICM408	PRMDSLA	HEAVY TRUCK	217.18	0.00	217.18
13/06/2025	1ICY325	ULP	CAR FLEET	63.51	0.00	63.51
13/06/2025	1IEG429	PRMDSLA	UTE FLEET	109.93	0.00	109.93
13/06/2025	1IDS305	PRMDSLA	UTE FLEET	109.54	0.00	109.54

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13/06/2025	1IEQ051	PRMDSLA	UTE FLEET	63.62	0.00	63.62
13/06/2025	1IHB259	PRMDSLA	MOWERS	21.89	0.00	21.89
13/06/2025	1IHB262	PRMDSLA	MOWERS	39.11	0.00	39.11
13/06/2025	1IJM351	ULP	CAR FLEET	83.63	0.00	83.63
13/06/2025	1HBQ371	PRMDSLA	LIGHT TRUCK	136.06	0.00	136.06
14/06/2025	1IKZ141	PRMDSLA	VAN FLEET	112.18	0.00	112.18
15/06/2025	1HNF 238	PRMDSLA	UTE FLEET	72.92	0.00	72.92
15/06/2025	1HPD070	PRMDSLA	VAN FLEET	80.57	0.00	80.57
15/06/2025	1IAV314	PRMDSLA	BUS FLEET	73.19	0.00	73.19
16/06/2025	F94975	ULP	MINOR PLANT FUEL	24.00	0.00	24.00
16/06/2025	F94978	ULP	MINOR PLANT FUEL	13.53	0.00	13.53
16/06/2025	1EQX796	PRMDSLA	LIGHT TRUCK	174.64	0.00	174.64
16/06/2025	123COJ	PRMDSLA	LIGHT TRUCK	95.87	0.00	95.87
16/06/2025	1GLC 160	PRMDSLA	UTE FLEET	99.15	0.00	99.15
16/06/2025	1GOS 407	PRMDSLA	UTE FLEET	114.93	0.00	114.93
16/06/2025	1GPA 570	PRMDSLA	UTE FLEET	94.84	0.00	94.84
16/06/2025	1GPX 371	ULP	CAR FLEET	60.75	0.00	60.75
16/06/2025	1GPR 529	PRMDSLA	UTE FLEET	130.17	0.00	130.17
16/06/2025	1GWP452	PRMDSLA	UTE FLEET	122.43	0.00	122.43
16/06/2025	1HEL551	PRMDSLA	LIGHT TRUCK	86.09	0.00	86.09
16/06/2025	1EQQ668	PRMDSLA	LIGHT TRUCK	120.43	0.00	120.43
16/06/2025	1GSG 069	PRMDSLA	TRACTORS	210.99	0.00	210.99
16/06/2025	1GNA 563	PRMDSLA	VAN FLEET	114.56	0.00	114.56
16/06/2025	1HPD682	PRMDSLA	MOWERS	49.38	0.00	49.38
16/06/2025	1HPR 183	PRMDSLA	LIGHT TRUCK	129.69	0.00	129.69
16/06/2025	1HRX 146	PRMDSLA	LIGHT TRUCK	106.39	0.00	106.39
16/06/2025	1HTH959	PRMDSLA	UTE FLEET	100.75	0.00	100.75
16/06/2025	1HWY905	PRMDSLA	VAN FLEET	83.19	0.00	83.19
16/06/2025	1HXZ 269	PRMDSLA	UTE FLEET	112.44	0.00	112.44
16/06/2025	1IAV314	PRMDSLA	BUS FLEET	70.17	0.00	70.17
16/06/2025	1ICZ337	PRMDSLA	UTE FLEET	102.39	0.00	102.39
16/06/2025	1IHB259	PRMDSLA	MOWERS	23.58	0.00	23.58
16/06/2025	1IHB260	PRMDSLA	MOWERS	75.57	0.00	75.57
16/06/2025	1IHB262	PRMDSLA	MOWERS	21.20	0.00	21.20
16/06/2025	1IOG284	PRMDSLA	UTE FLEET	105.99	0.00	105.99
16/06/2025	1IOW187	PRMDSLA	NOT FOUND	89.27	0.00	89.27
17/06/2025	F94951	ULP	MINOR PLANT FUEL	25.04	0.00	25.04
17/06/2025	F94958	ULP	MINOR PLANT FUEL	17.82	0.00	17.82
17/06/2025	F94984	ULP	MINOR PLANT FUEL	11.64	0.00	11.64
17/06/2025	1ERU948	PRMDSLA	UTE FLEET	110.96	0.00	110.96
17/06/2025	1EZW318	PRMDSLA	LIGHT TRUCK	124.27	0.00	124.27
17/06/2025	1GIA358	PRMDSLA	VAN FLEET	132.02	0.00	132.02
17/06/2025	1GJW882	PRMDSLA	UTE FLEET	60.28	0.00	60.28
17/06/2025	1GLQ010	PRMDSLA	HEAVY TRUCK	204.86	0.00	204.86
17/06/2025	1GMK837	PRMDSLA	LIGHT TRUCK	157.81	0.00	157.81

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17/06/2025	1GXA947	PRMDSLA	LIGHT TRUCK	257.28	0.00	257.28
17/06/2025	1GZR676	PRMDSLA	HEAVY TRUCK	224.89	0.00	224.89
17/06/2025	1HGT321	PRMDSLA	LIGHT TRUCK	130.46	0.00	130.46
17/06/2025	1HFR848	PRMDSLA	RIDE ON SWEEPERS	68.45	0.00	68.45
17/06/2025	1HLP164	PRMDSLA	LIGHT TRUCK	211.15	0.00	211.15
17/06/2025	1HPD029	PRMDSLA	VAN FLEET	48.05	0.00	48.05
17/06/2025	1HPD677	PRMDSLA	MOWERS	79.00	0.00	79.00
17/06/2025	1HPD676	PRMDSLA	MOWERS	89.62	0.00	89.62
17/06/2025	1HQB153	PRMDSLA	HEAVY TRUCK	198.43	0.00	198.43
17/06/2025	1IAV314	PRMDSLA	BUS FLEET	55.57	0.00	55.57
17/06/2025	1IBG279	PRMDSLA	UTE FLEET	93.56	0.00	93.56
17/06/2025	1IDS304	PRMDSLA	UTE FLEET	100.66	0.00	100.66
17/06/2025	1IHB262	PRMDSLA	MOWERS	42.57	0.00	42.57
17/06/2025	1IOW186	PRMDSLA	NOT FOUND	70.62	0.00	70.62
17/06/2025	1HXZ 271	DIESEL	UTE FLEET	88.93	0.00	88.93
18/06/2025	F94953	ULP	MINOR PLANT FUEL	8.78	0.00	8.78
18/06/2025	F94968	ULP	MINOR PLANT FUEL	34.45	0.00	34.45
18/06/2025	F94978	ULP	MINOR PLANT FUEL	34.51	0.00	34.51
18/06/2025	1EQC818	PRMDSLA	LIGHT TRUCK	177.06	0.00	177.06
18/06/2025	1ESR283	PRMDSLA	UTE FLEET	118.91	0.00	118.91
18/06/2025	1GKE907	ULP	CAR FLEET	55.98	0.00	55.98
18/06/2025	1GUP916	PRMDSLA	HEAVY TRUCK	204.81	0.00	204.81
18/06/2025	1HAF268	PRMDSLA	LIGHT TRUCK	205.94	0.00	205.94
18/06/2025	1HCZ440	ULP	CAR FLEET	61.72	0.00	61.72
18/06/2025	F94976	ULP	MINOR PLANT FUEL	79.52	0.00	79.52
18/06/2025	1HMF578	PRMDSLA	UTE FLEET	108.16	0.00	108.16
18/06/2025	1HPD070	PRMDSLA	VAN FLEET	56.44	0.00	56.44
18/06/2025	F98446	PRMDSLA	HEAVY TRUCK	164.12	0.00	164.12
18/06/2025	1HSN866	PRMDSLA	LIGHT TRUCK	164.30	0.00	164.30
18/06/2025	1HTV858	PRMDSLA	LIGHT TRUCK	150.08	0.00	150.08
18/06/2025	1HWE692	PREMIUM95	CAR FLEET	40.46	0.00	40.46
18/06/2025	1IAV314	PRMDSLA	BUS FLEET	68.62	0.00	68.62
18/06/2025	1IBR445	PRMDSLA	VAN FLEET	127.14	0.00	127.14
18/06/2025	1IDC524	PRMDSLA	LOADERS	124.60	0.00	124.60
18/06/2025	1IHB262	PRMDSLA	MOWERS	24.00	0.00	24.00
18/06/2025	1IPJ557	ULP	NOT FOUND	47.21	0.00	47.21
18/06/2025	1IOW185	PRMDSLA	NOT FOUND	82.57	0.00	82.57
18/06/2025	1IPD823	PRMDSLA	NOT FOUND	89.20	0.00	89.20
18/06/2025	1IPD842	PRMDSLA	NOT FOUND	112.82	0.00	112.82
19/06/2025	F94987	ULP	MINOR PLANT FUEL	17.02	0.00	17.02
19/06/2025	1EGO353	PRMDSLA	LIGHT TRUCK	166.14	0.00	166.14
19/06/2025	1EYF498	PRMDSLA	LIGHT TRUCK	115.83	0.00	115.83
19/06/2025	1EZC873	ULP	CAR FLEET	90.13	0.00	90.13
19/06/2025	1GNE 037	PRMDSLA	MOWERS	22.05	0.00	22.05
19/06/2025	1GPA 571	PRMDSLA	UTE FLEET	107.33	0.00	107.33

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19/06/2025	1GPR 528	PRMDSLA	UTE FLEET	107.37	0.00	107.37
19/06/2025	1GUD 414	PRMDSLA	LIGHT TRUCK	250.69	0.00	250.69
19/06/2025	1HAT216	PRMDSLA	HEAVY TRUCK	138.15	0.00	138.15
19/06/2025	1HBZ562	PRMDSLA	UTE FLEET	93.24	0.00	93.24
19/06/2025	1HGX 396	PRMDSLA	UTE FLEET	103.59	0.00	103.59
19/06/2025	1HPD029	PRMDSLA	VAN FLEET	61.17	0.00	61.17
19/06/2025	1HRX 146	PRMDSLA	LIGHT TRUCK	109.49	0.00	109.49
19/06/2025	1HVD890	PRMDSLA	LIGHT TRUCK	197.94	0.00	197.94
19/06/2025	1HXO 071	PRMDSLA	UTE FLEET	104.17	0.00	104.17
19/06/2025	1IBG288	PRMDSLA	UTE FLEET	93.07	0.00	93.07
19/06/2025	1IDC458	PRMDSLA	LOADERS	56.12	0.00	56.12
19/06/2025	1ICY327	ULP	CAR FLEET	57.83	0.00	57.83
19/06/2025	1IEP961	PRMDSLA	UTE FLEET	121.64	0.00	121.64
19/06/2025	1IEQ053	PRMDSLA	UTE FLEET	87.40	0.00	87.40
19/06/2025	1ICZ331	PRMDSLA	UTE FLEET	106.58	0.00	106.58
19/06/2025	1IHB260	PRMDSLA	MOWERS	122.20	0.00	122.20
19/06/2025	1IKZ143	PRMDSLA	VAN FLEET	118.16	0.00	118.16
19/06/2025	1HBQ371	PRMDSLA	LIGHT TRUCK	148.40	0.00	148.40
20/06/2025	F94959	ULP	MINOR PLANT FUEL	33.39	0.00	33.39
20/06/2025	F94974	ULP	MINOR PLANT FUEL	50.06	0.00	50.06
20/06/2025	F94977	ULP	MINOR PLANT FUEL	28.68	0.00	28.68
20/06/2025	1EKD383	PRMDSLA	LIGHT TRUCK	176.50	0.00	176.50
20/06/2025	1GAQ376	PRMDSLA	LIGHT TRUCK	190.38	0.00	190.38
20/06/2025	1GFG869	PRMDSLA	VAN FLEET	43.31	0.00	43.31
20/06/2025	1GJW882	PRMDSLA	UTE FLEET	56.11	0.00	56.11
20/06/2025	1GLS202	PRMDSLA	VAN FLEET	105.53	0.00	105.53
20/06/2025	1GKW983	PRMDSLA	UTE FLEET	118.69	0.00	118.69
20/06/2025	1GNE 037	PRMDSLA	MOWERS	22.47	0.00	22.47
20/06/2025	1GLC 157	PRMDSLA	UTE FLEET	80.92	0.00	80.92
20/06/2025	1GOO 935	PRMDSLA	HEAVY TRUCK	282.86	0.00	282.86
20/06/2025	1GPX 373	ULP	CAR FLEET	36.44	0.00	36.44
20/06/2025	1GRY 350	PRMDSLA	UTE FLEET	117.00	0.00	117.00
20/06/2025	1GYG391	PRMDSLA	LOADERS	159.70	0.00	159.70
20/06/2025	1GNK 678	PRMDSLA	CAR FLEET	73.27	0.00	73.27
20/06/2025	1HAT216	PRMDSLA	HEAVY TRUCK	171.13	0.00	171.13
20/06/2025	1HEL551	PRMDSLA	LIGHT TRUCK	114.01	0.00	114.01
20/06/2025	1HFR848	PRMDSLA	RIDE ON SWEEPERS	66.16	0.00	66.16
20/06/2025	1HPD070	PRMDSLA	VAN FLEET	54.86	0.00	54.86
20/06/2025	1HPD682	PRMDSLA	MOWERS	134.19	0.00	134.19
20/06/2025	1HPD677	PRMDSLA	MOWERS	151.84	0.00	151.84
20/06/2025	1HQB153	PRMDSLA	HEAVY TRUCK	184.66	0.00	184.66
20/06/2025	F98446	PRMDSLA	HEAVY TRUCK	175.89	0.00	175.89
20/06/2025	1HMD 957	PRMDSLA	UTE FLEET	114.30	0.00	114.30
20/06/2025	1IAV314	PRMDSLA	BUS FLEET	39.67	0.00	39.67
20/06/2025	1IEG429	PRMDSLA	UTE FLEET	88.15	0.00	88.15

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DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
20/06/2025	1IFQ737	PRMDSLA	HEAVY TRUCK	512.09	0.00	512.09
20/06/2025	1IDS305	PRMDSLA	UTE FLEET	119.55	0.00	119.55
20/06/2025	1ICZ340	PRMDSLA	UTE FLEET	47.97	0.00	47.97
20/06/2025	1IHB262	PRMDSLA	MOWERS	28.39	0.00	28.39
20/06/2025	1IHB262	PRMDSLA	MOWERS	27.87	0.00	27.87
20/06/2025	1IPJ558	ULP	NOT FOUND	56.07	0.00	56.07
20/06/2025	1IPD757	ULP	NOT FOUND	81.16	0.00	81.16
21/06/2025	1ICZ339	PRMDSLA	UTE FLEET	95.27	0.00	95.27
21/06/2025	1IJM352	ULP	CAR FLEET	97.35	0.00	97.35
22/06/2025	1HPD029	PRMDSLA	VAN FLEET	51.65	0.00	51.65
22/06/2025	1HPD070	PRMDSLA	VAN FLEET	59.37	0.00	59.37
22/06/2025	1HPD479	PRMDSLA	VAN FLEET	74.76	0.00	74.76
22/06/2025	1HWY905	PRMDSLA	VAN FLEET	93.68	0.00	93.68
22/06/2025	1HWY906	PRMDSLA	VAN FLEET	74.28	0.00	74.28
22/06/2025	1IKI156	ULP	CAR FLEET	88.12	0.00	88.12
22/06/2025	1IKZ141	PRMDSLA	VAN FLEET	111.81	0.00	111.81
23/06/2025	F94954	ULP	MINOR PLANT FUEL	35.08	0.00	35.08
23/06/2025	F94950	ULP	MINOR PLANT FUEL	10.06	0.00	10.06
23/06/2025	1GET700	PRMDSLA	HEAVY TRUCK	226.97	0.00	226.97
23/06/2025	1HAF268	PRMDSLA	LIGHT TRUCK	175.61	0.00	175.61
23/06/2025	1HEB730	PRMDSLA	LOADERS	67.96	0.00	67.96
23/06/2025	1HGT321	PRMDSLA	LIGHT TRUCK	137.73	0.00	137.73
23/06/2025	1HPR 183	PRMDSLA	LIGHT TRUCK	126.24	0.00	126.24
23/06/2025	1HTH737	PRMDSLA	UTE FLEET	97.84	0.00	97.84
23/06/2025	1HXZ 270	PRMDSLA	UTE FLEET	98.94	0.00	98.94
23/06/2025	1HLS809	CAR WASH	UTE FLEET	30.00	0.00	30.00
23/06/2025	1HLS809	PRMDSLA	UTE FLEET	175.85	0.00	175.85
23/06/2025	1IEQ051	PRMDSLA	UTE FLEET	52.89	0.00	52.89
23/06/2025	1IDS302	PRMDSLA	UTE FLEET	114.69	0.00	114.69
23/06/2025	1IHB260	PRMDSLA	MOWERS	116.44	0.00	116.44
23/06/2025	1INY388	ULP	NOT FOUND	71.59	0.00	71.59
24/06/2025	F94953	ULP	MINOR PLANT FUEL	6.55	0.00	6.55
24/06/2025	F94981	ULP	MINOR PLANT FUEL	51.64	0.00	51.64
24/06/2025	1EYF497	PRMDSLA	LIGHT TRUCK	194.58	0.00	194.58
24/06/2025	1EKD382	PRMDSLA	LIGHT TRUCK	192.88	0.00	192.88
24/06/2025	1GKG594	PRMDSLA	MOWERS	25.91	0.00	25.91
24/06/2025	1GKG594	PRMDSLA	MOWERS	130.60	0.00	130.60
24/06/2025	1GLS201	PRMDSLA	VAN FLEET	96.87	0.00	96.87
24/06/2025	1GLQ010	PRMDSLA	HEAVY TRUCK	224.23	0.00	224.23
24/06/2025	1GPX 372	ULP	CAR FLEET	52.55	0.00	52.55
24/06/2025	1GPR 527	PRMDSLA	UTE FLEET	116.66	0.00	116.66
24/06/2025	1GPR 529	PRMDSLA	UTE FLEET	135.34	0.00	135.34
24/06/2025	1GTW 208	DIESEL	HEAVY TRUCK	244.49	0.00	244.49
24/06/2025	1GUP916	PRMDSLA	HEAVY TRUCK	211.53	0.00	211.53
24/06/2025	1GXA947	PRMDSLA	LIGHT TRUCK	242.33	0.00	242.33

Fuel transactions - ReportJun25

DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
24/06/2025	1GZR676	PRMDSLA	HEAVY TRUCK	276.60	0.00	276.60
24/06/2025	1ELP 781	PRMDSLA	LIGHT TRUCK	166.24	0.00	166.24
24/06/2025	1GJI868	PRMDSLA	UTE FLEET	56.94	0.00	56.94
24/06/2025	1HHZ562	PRMDSLA	LIGHT TRUCK	125.14	0.00	125.14
24/06/2025	1GOF 367	PRMDSLA	VAN FLEET	77.08	0.00	77.08
24/06/2025	F94980	ULP	MINOR PLANT FUEL	33.54	0.00	33.54
24/06/2025	1HPD029	PRMDSLA	VAN FLEET	60.53	0.00	60.53
24/06/2025	1HPD682	PRMDSLA	MOWERS	50.37	0.00	50.37
24/06/2025	1HPD677	PRMDSLA	MOWERS	50.78	0.00	50.78
24/06/2025	1HPD479	PRMDSLA	VAN FLEET	33.87	0.00	33.87
24/06/2025	1HTV858	PRMDSLA	LIGHT TRUCK	161.57	0.00	161.57
24/06/2025	1IAV314	PRMDSLA	BUS FLEET	54.98	0.00	54.98
24/06/2025	1IJM353	ULP	CAR FLEET	67.57	0.00	67.57
24/06/2025	1HBQ371	PRMDSLA	LIGHT TRUCK	180.42	0.00	180.42
25/06/2025	F94982	ULP	MINOR PLANT FUEL	16.98	0.00	16.98
25/06/2025	1EQC818	PRMDSLA	LIGHT TRUCK	207.12	0.00	207.12
25/06/2025	1EYF498	PRMDSLA	LIGHT TRUCK	143.54	0.00	143.54
25/06/2025	1EZW318	PRMDSLA	LIGHT TRUCK	131.49	0.00	131.49
25/06/2025	123COJ	PRMDSLA	LIGHT TRUCK	105.94	0.00	105.94
25/06/2025	1GDL520	PRMDSLA	LIGHT TRUCK	148.71	0.00	148.71
25/06/2025	1GOS 407	PRMDSLA	UTE FLEET	75.75	0.00	75.75
25/06/2025	1HAT216	PRMDSLA	HEAVY TRUCK	191.72	0.00	191.72
25/06/2025	1HGX 396	PRMDSLA	UTE FLEET	112.33	0.00	112.33
25/06/2025	1HPD677	PRMDSLA	MOWERS	35.98	0.00	35.98
25/06/2025	1HRX 082	PRMDSLA	LIGHT TRUCK	152.06	0.00	152.06
25/06/2025	F98446	PRMDSLA	HEAVY TRUCK	181.02	0.00	181.02
25/06/2025	1HXZ 962	PRMDSLA	UTE FLEET	127.96	0.00	127.96
25/06/2025	1HZP999	PRMDSLA	LIGHT TRUCK	271.92	0.00	271.92
25/06/2025	1ICZ338	PRMDSLA	UTE FLEET	123.85	0.00	123.85
25/06/2025	1IHB259	PRMDSLA	MOWERS	41.50	0.00	41.50
25/06/2025	1IHB260	PRMDSLA	MOWERS	96.42	0.00	96.42
25/06/2025	1IHB262	PRMDSLA	MOWERS	62.67	0.00	62.67
25/06/2025	1IKZ143	PRMDSLA	VAN FLEET	70.98	0.00	70.98
25/06/2025	1IPS155	PRMDSLA	NOT FOUND	95.80	0.00	95.80
25/06/2025	1HXZ 271	DIESEL	UTE FLEET	96.96	0.00	96.96
26/06/2025	F94968	ULP	MINOR PLANT FUEL	25.17	0.00	25.17
26/06/2025	F94971	ULP	MINOR PLANT FUEL	16.95	0.00	16.95
26/06/2025	F94978	ULP	MINOR PLANT FUEL	31.51	0.00	31.51
26/06/2025	1GIA358	PRMDSLA	VAN FLEET	144.29	0.00	144.29
26/06/2025	1GJW882	PRMDSLA	UTE FLEET	81.24	0.00	81.24
26/06/2025	1GMK837	PRMDSLA	LIGHT TRUCK	198.34	0.00	198.34
26/06/2025	1GOO 935	PRMDSLA	HEAVY TRUCK	250.03	0.00	250.03
26/06/2025	1GPR 526	PRMDSLA	UTE FLEET	91.02	0.00	91.02
26/06/2025	1EQQ668	PRMDSLA	LIGHT TRUCK	147.84	0.00	147.84
26/06/2025	1HFR848	PRMDSLA	RIDE ON SWEEPERS	74.27	0.00	74.27

Fuel transactions - ReportJun25

DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
26/06/2025	1HPD682	PRMDSLA	MOWERS	93.91	0.00	93.91
26/06/2025	1HPD677	PRMDSLA	MOWERS	34.14	0.00	34.14
26/06/2025	1HRX 146	PRMDSLA	LIGHT TRUCK	93.30	0.00	93.30
26/06/2025	1HSN866	PRMDSLA	LIGHT TRUCK	196.40	0.00	196.40
26/06/2025	1HWY906	PRMDSLA	VAN FLEET	73.40	0.00	73.40
26/06/2025	1HXZ 960	PRMDSLA	UTE FLEET	90.17	0.00	90.17
26/06/2025	1IBG279	PRMDSLA	UTE FLEET	105.64	0.00	105.64
26/06/2025	1IDC458	PRMDSLA	LOADERS	63.61	0.00	63.61
26/06/2025	1IDC524	PRMDSLA	LOADERS	153.93	0.00	153.93
26/06/2025	1GLS203	PRMDSLA	VAN FLEET	131.82	0.00	131.82
26/06/2025	1ICZ337	PRMDSLA	UTE FLEET	119.01	0.00	119.01
27/06/2025	1EKD383	PRMDSLA	LIGHT TRUCK	116.53	0.00	116.53
27/06/2025	1EQX796	PRMDSLA	LIGHT TRUCK	301.29	0.00	301.29
27/06/2025	1GPX 373	ULP	CAR FLEET	33.29	0.00	33.29
27/06/2025	1GUP916	PRMDSLA	HEAVY TRUCK	236.00	0.00	236.00
27/06/2025	1GUD 414	PRMDSLA	LIGHT TRUCK	254.91	0.00	254.91
27/06/2025	1HAF268	PRMDSLA	LIGHT TRUCK	208.84	0.00	208.84
27/06/2025	1HAT216	PRMDSLA	HEAVY TRUCK	132.28	0.00	132.28
27/06/2025	1HFR848	PRMDSLA	RIDE ON SWEEPERS	21.07	0.00	21.07
27/06/2025	1HPD029	PRMDSLA	VAN FLEET	63.76	0.00	63.76
27/06/2025	1HPD677	PRMDSLA	MOWERS	30.78	0.00	30.78
27/06/2025	1HQB153	PRMDSLA	HEAVY TRUCK	201.56	0.00	201.56
27/06/2025	1HST563	PRMDSLA	UTE FLEET	103.15	0.00	103.15
27/06/2025	1IAV314	PRMDSLA	BUS FLEET	99.95	0.00	99.95
27/06/2025	1IBB826	PRMDSLA	VAN FLEET	152.96	0.00	152.96
27/06/2025	1GLS204	PRMDSLA	VAN FLEET	75.36	0.00	75.36
27/06/2025	1ICM408	PRMDSLA	HEAVY TRUCK	223.25	0.00	223.25
27/06/2025	1IEQ051	PRMDSLA	UTE FLEET	48.53	0.00	48.53
27/06/2025	1ICZ334	PRMDSLA	UTE FLEET	77.87	0.00	77.87
27/06/2025	1IHB259	PRMDSLA	MOWERS	46.29	0.00	46.29
27/06/2025	1IHB262	PRMDSLA	MOWERS	76.55	0.00	76.55
27/06/2025	1IJM351	ULP	CAR FLEET	84.34	0.00	84.34
27/06/2025	1IOW187	PRMDSLA	NOT FOUND	113.30	0.00	113.30
27/06/2025	1IPD726	PRMDSLA	NOT FOUND	58.42	0.00	58.42
28/06/2025	1GPX 371	ULP	CAR FLEET	69.62	0.00	69.62
28/06/2025	1HNF 238	PRMDSLA	UTE FLEET	52.86	0.00	52.86
28/06/2025	1HNF 304	PRMDSLA	UTE FLEET	73.12	0.00	73.12
28/06/2025	1IKZ141	PRMDSLA	VAN FLEET	82.37	0.00	82.37
29/06/2025	1GKW983	PRMDSLA	UTE FLEET	80.05	0.00	80.05
29/06/2025	1HPD029	PRMDSLA	VAN FLEET	37.50	0.00	37.50
29/06/2025	1HPD479	PRMDSLA	VAN FLEET	98.00	0.00	98.00
29/06/2025	1IDS305	PRMDSLA	UTE FLEET	119.69	0.00	119.69
29/06/2025	1IPD726	PRMDSLA	NOT FOUND	56.87	0.00	56.87
30/06/2025	1GJW882	PRMDSLA	UTE FLEET	55.52	0.00	55.52
30/06/2025	1HTV858	PRMDSLA	LIGHT TRUCK	186.80	0.00	186.80

Fuel transactions - ReportJun25

DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
30/06/2025	1HVD890	PRMDSLA	LIGHT TRUCK	213.98	0.00	213.98
30/06/2025	1HXZ 270	PRMDSLA	UTE FLEET	95.33	0.00	95.33
30/06/2025	1IBR445	PRMDSLA	VAN FLEET	132.95	0.00	132.95
30/06/2025	1IDS306	PRMDSLA	UTE FLEET	118.18	0.00	118.18
30/06/2025	1ICZ333	PRMDSLA	UTE FLEET	87.80	0.00	87.80
				47,322.18	**0.00**	**$47,322.18**

CITY OF JOONDALUP

BUDGET

FOR THE YEAR ENDED 30 JUNE 2026

LOCAL GOVERNMENT ACT 1995

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CITY OF JOONDALUP
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2026

	NOTE	2025/26 Budget	2024/25 Forecast	(As Amended) 2024/25 Budget
		$	$	$
Revenue				
Rates	1(a)	117,270,575	112,428,178	112,459,183
Operating grants, subsidies and contributions		9,648,978	3,603,365	9,347,664
Fees and charges	9	50,362,281	48,604,543	46,785,636
Interest earnings	11(a)	8,035,811	10,322,918	9,501,877
Other revenue	11(b)	462,432	1,156,495	412,000
		185,780,077	176,115,499	178,506,360
Expenses				
Employee costs		(84,641,247)	(81,350,640)	(77,043,731)
Materials and contracts		(70,314,005)	(64,995,658)	(67,218,777)
Utility charges		(7,507,999)	(6,581,636)	(6,658,682)
Depreciation on non-current assets	5	(32,369,091)	(33,861,050)	(32,093,100)
Interest expenses	11(d)	(261,498)	(239,658)	(245,051)
Insurance expenses		(1,838,361)	(1,691,433)	(1,750,793)
Other expenditure		(1,702,790)	(1,171,329)	(1,664,712)
		(198,634,990)	(189,891,404)	(186,674,846)
Subtotal		(12,854,913)	(13,775,905)	(8,168,486)
Non-operating grants, subsidies and contributions		19,339,941	19,940,543	22,001,826
Profit on asset disposals	4(b)	314,440	265,995	265,995
Loss on asset disposals	4(b)	(245,443)	(98,834)	(98,834)
		19,408,938	20,107,704	22,168,987
Net result		**6,554,025**	**6,331,799**	**14,000,501**
Other comprehensive income				
Changes on revaluation of non-current assets		-	-	-
Total other comprehensive income		-	-	-
Total comprehensive income		**6,554,025**	**6,331,799**	**14,000,501**

This statement is to be read in conjunction with the accompanying notes.

CITY OF JOONDALUP
FOR THE YEAR ENDED 30 JUNE 2026

BASIS OF PREPARATION

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the City to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY
All funds through which the City of Joondalup controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to the budget.

2024/25 FORECAST BALANCES
Balances shown in this budget for 2024/25 forecast are estimates at the time of budget preparation.

CHANGE IN ACCOUNTING POLICIES
On the 30 June 2025 no new accounting policies are to be adopted and no new policies are expected to impact the annual budget.

KEY TERMS AND DEFINITIONS - NATURE OR TYPE

REVENUES
RATES
All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

PROFIT ON ASSET DISPOSAL
Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUES (CONTINUED)

FEES AND CHARGES
Revenue (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

INTEREST EARNINGS
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME
Other revenue, which can not be classified under the above headings, includes dividends, discounts, and rebates. Reimbursements and recoveries should be separated by note to ensure the correct calculation of ratios.

EXPENSES
EMPLOYEE COSTS
All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL
Loss on the disposal of fixed assets includes loss on disposal of long term investments.

DEPRECIATION ON NON-CURRENT ASSETS
Depreciation and amortisation expense raised on all classes of assets.

INTEREST EXPENSES
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE
Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

CITY OF JOONDALUP
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30 JUNE 2026

	NOTE	2025/26 Budget	2024/25 Forecast	(As Amended) 2024/25 Budget
Revenue	1,9,11(a),11(b)	$	$	$
Governance		35,973	746,123	35,953
General purpose funding		130,098,374	123,741,151	126,646,798
Law, order, public safety		3,251,328	3,416,985	3,538,835
Health		412,500	434,876	476,500
Education and welfare		151,305	138,350	141,197
Community amenities		27,819,041	26,493,936	26,182,263
Recreation and culture		16,592,639	16,376,563	14,908,989
Transport		4,268,894	1,848,317	3,782,042
Economic services		1,564,323	1,392,089	1,143,162
Other property and services		1,585,702	1,527,110	1,650,621
		185,780,078	176,115,499	178,506,360
Expenses	4(b),5,11(c)(d)(e)(f)			
Governance		(9,392,398)	(9,265,820)	(9,045,522)
General purpose funding		(3,570,148)	(3,485,652)	(3,384,703)
Law, order, public safety		(4,576,029)	(4,470,995)	(4,891,408)
Health		(1,602,658)	(1,938,020)	(1,869,371)
Education and welfare		(2,346,209)	(2,097,412)	(2,618,985)
Community amenities		(33,700,991)	(31,589,463)	(32,273,903)
Recreation and culture		(57,327,631)	(56,226,135)	(54,782,081)
Transport		(31,876,109)	(31,449,256)	(30,763,244)
Economic services		(4,169,994)	(3,926,309)	(3,888,750)
Other property and services		(50,072,823)	(45,442,343)	(43,156,877)
		(198,634,992)	(189,891,404)	(186,674,846)
Subtotal		(12,854,914)	(13,775,904)	(8,168,486)
Non-operating grants, subsidies and contributions		19,339,941	19,940,543	22,001,826
Profit on disposal of assets	4(b)	314,440	265,995	265,995
(Loss) on disposal of assets	4(b)	(245,443)	(98,834)	(98,834)
		19,408,938	20,107,704	22,168,987
Net result		**6,554,024**	**6,331,799**	**14,000,501**
Other comprehensive income				
Changes on revaluation of non-current assets		-	-	-
Total other comprehensive income		-	-	-
Total comprehensive income		**6,554,024**	**6,331,799**	**14,000,501**

This statement is to be read in conjunction with the accompanying notes.

CITY OF JOONDALUP
FOR THE YEAR ENDED 30 JUNE 2026

KEY TERMS AND DEFINITIONS - REPORTING PROGRAMS

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the City's Community Vision, and for each of its broad activities/programs.

OBJECTIVE	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of limited resources.	Governance relates to elected members costs and other costs that relate to the task of assisting elected members and ratepayers on matters which do not concern specific City Services.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates income and expenditure, Grants Commission and pensioner deferred rates interest.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention including the animal control and other aspects of public safety.
HEALTH To provide an operational framework for environmental and community health.	Prevention and treatment of human illnesses, including inspection of premises/food control, immunisation and child health services.
EDUCATION AND WELFARE To provide services to disadvantaged persons, family, the elderly, children and youth.	Provision, management and support services for families, children and the aged and disabled within the community, including pre-school playgroups, day and after school care, assistance to schools and senior citizens support groups. Provision of aged persons units and resident funded units.
HOUSING Provision of housing and leased accommodation	Provision of housing and leased accommodation where the City acts as landlord.
COMMUNITY AMENITIES To provide services required by the community.	Town planning and development, rubbish collection services, stormwater drainage, the provision of public conveniences, bus shelters, roadside furniture and litter control.
RECREATION AND CULTURE To establish and effectively manage infrastructure and resources to help the social wellbeing of the community.	Provision of facilities and support for organisations concerned with leisure time activities and sport, support for the performing and creative arts. This includes maintenance of halls, aquatic centres, recreation and community centres, parks, gardens, sports grounds and the operation of libraries.
TRANSPORT To provide safe, effective and efficient transport services to the community.	Construction, maintenance and cleaning of streets, roads, bridges, drainage works, footpaths,parking facilities, traffic signs and the City works operation centre, including development, plant purchase and maintenance.
ECONOMIC SERVICES To help promote the City and its economic well being.	Rural services, pest control and the implementation of building controls.
OTHER PROPERTY AND SERVICES To monitor and control Council's overheads and operating accounts.	Public works overheads, plant/vehicle operations, sundry and other outlays that cannot be assigned to one of the preceding programs.

CITY OF JOONDALUP
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2026

	NOTE	2025/26 Budget	2024/25 Forecast	(As Amended) 2024/25 Budget
		$	$	$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		117,173,727	114,061,523	112,385,615
Operating grants, subsidies and contributions		8,641,732	3,611,114	8,411,951
Fees and charges		51,369,527	49,576,634	47,721,349
Interest received		8,035,811	10,322,918	9,501,877
Other revenue		462,432	1,156,495	412,000
		185,683,229	178,728,683	178,432,792
Payments				
Employee costs		(85,741,247)	(78,906,815)	(77,743,731)
Materials and contracts		(69,257,813)	(66,213,771)	(68,027,297)
Utility charges		(7,507,999)	(6,581,636)	(6,658,682)
Interest expenses		(261,498)	(245,883)	(245,051)
Insurance paid		(1,838,361)	(1,691,433)	(1,750,793)
		(166,309,708)	(154,810,867)	(154,425,555)
Net cash provided by (used in) operating activities	3	19,373,521	23,917,816	24,007,237
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for capital projects and fleet replacement	4(a)	(6,263,029)	(11,098,637)	(11,683,389)
Payments for capital works	4(a)	(48,250,799)	(48,324,601)	(57,990,663)
Non-operating grants, subsidies and contributions		19,339,941	19,940,543	19,435,360
Proceeds from sale of plant and equipment	4(b)	749,300	700,000	935,900
Proceeds from Equity Distribution		11,666,667	7,500,000	7,500,000
Net cash provided by (used in) investing activities		(22,757,920)	(31,282,695)	(41,802,792)
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of borrowings	6(a)	-	(962,667)	(962,667)
Principal elements of lease payments	7	(587,804)	(575,027)	(523,469)
Net cash provided by (used in) financing activities		(587,804)	(1,537,694)	(1,486,136)
Net increase (decrease) in cash held		(3,972,204)	(8,902,573)	(19,281,691)
Cash at beginning of year		157,868,014	166,770,587	149,577,054
Cash and cash equivalents at the end of the year	3	**153,895,810**	**157,868,014**	**130,295,363**

This statement is to be read in conjunction with the accompanying notes.

CITY OF JOONDALUP
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2026

	NOTE	2025/26 Budget	2024/25 Forecast	(As Amended) 2024/25 Budget
		$	$	$
OPERATING ACTIVITIES				
Net current assets at start of financial year - surplus/(deficit)	2	(408,498)	(625,519)	3,886,421
		(408,498)	(625,519)	3,886,421
Revenue from operating activities (excluding rates)				
Specified area and ex gratia rates	1e)	693,332	799,518	799,124
Operating grants, subsidies and contributions		9,648,978	3,603,365	9,347,664
Fees and charges	9	50,362,281	48,604,543	46,785,636
Interest earnings	11(a)	8,035,811	10,322,918	9,501,877
Other revenue	11(b)	462,432	1,156,495	412,000
Profit on asset disposals	4(b)	314,440	265,995	265,995
		69,517,275	64,752,834	67,112,296
Expenditure from operating activities				
Employee costs		(84,641,247)	(81,350,640)	(77,043,731)
Materials and contracts		(70,314,005)	(64,995,658)	(67,218,777)
Utility charges		(7,507,999)	(6,581,636)	(6,658,682)
Depreciation on non-current assets	5	(32,369,091)	(33,861,050)	(32,093,100)
Interest expenses	11(d)	(261,498)	(239,658)	(245,051)
Insurance expenses		(1,838,361)	(1,691,433)	(1,750,793)
Other expenditure		(1,702,790)	(1,171,329)	(1,664,712)
Loss on asset disposals	4(b)	(245,443)	(98,834)	(98,834)
Loss on revaluation of non current assets		-	-	-
Reversal of prior year loss on revaluation of assets		-	-	-
		(198,880,433)	(189,990,237)	(186,773,680)
Non-cash amounts excluded from operating activities	2(b)	32,400,094	33,793,889	32,025,939
Amount attributable to operating activities		**(97,371,562)**	**(92,069,033)**	**(83,749,024)**
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions		19,339,941	19,940,543	22,001,826
Payments for capital projects and fleet replacement	4(a)	(6,263,029)	(11,098,637)	(11,683,389)
Payments for capital works	4(a)	(48,250,799)	(48,324,601)	(57,990,663)
Proceeds from disposal of assets	4(b)	749,300	700,000	935,900
Equity Investment in Catalina Park Regional Council	15	11,666,667	12,364,714	7,500,000
Amount attributable to investing activities		**(22,757,920)**	**(26,417,981)**	**(39,236,326)**
FINANCING ACTIVITIES				
Repayment of borrowings	6(a)	-	(962,667)	(962,667)
Principal elements of finance lease payments	7	(587,804)	(575,027)	(523,469)
Transfers to cash backed reserves (restricted assets)	8(a)	(20,861,538)	(54,476,865)	(52,475,478)
Transfers from cash backed reserves (restricted assets)	8(a)	24,654,114	62,464,416	65,286,905
Amount attributable to financing activities		**3,204,772**	**6,449,856**	**11,325,291**
Budgeted deficiency before general rates		(116,924,710)	(112,037,158)	(111,660,059)
Estimated amount to be raised from general rates	1(a)	116,577,242	111,628,660	111,660,059
Net current assets at end of financial year - surplus/(deficit)	2	**(347,468)**	**(408,498)**	**0**

This statement is to be read in conjunction with the accompanying notes.

CITY OF JOONDALUP
INDEX OF NOTES TO THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

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CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

1. RATES

(a) Rating Information

(As Amended)

RATE TYPE	Rate in	Number of properties	Rateable value	2025/26 Budgeted rate revenue	2025/26 Budgeted interim rates	2025/26 Budgeted total revenue	2024/25 Forecast total revenue	2024/25 Budget total revenue
	$		$	$	$	$	$	$
Differential general rate or general rate								
Gross rental valuations								
Residential Improved	0.056945	59,294	1,525,610,696	86,875,888	250,000	87,125,888	83,278,882	83,138,361
Residential Vacant	0.110666	747	16,022,970	1,773,198	-	1,773,198	1,694,903	1,933,044
Commercial Improved	0.074868	985	301,691,450	22,587,036	-	22,587,036	21,583,499	21,583,499
Commercial Vacant	0.110666	19	1,264,750	139,965	-	139,965	205,938	205,938
Industrial Improved	0.067839	386	27,993,630	1,899,060	-	1,899,059	1,830,047	1,830,097
Industrial Vacant	0.110666	3	273,000	30,212	-	30,212	29,114	29,064
Unimproved valuations								
Residential	0.011399	2	1,473,000	16,791	-	16,791	19,081	19,081
Rural	0.011380	2	2,050,000	23,329	-	23,329	21,349	21,349
Sub-Totals		61,438	1,876,379,496	113,345,477	250,000	113,595,477	108,662,814	108,760,433
	Minimum							
Minimum payment	$							
Gross rental valuations								
Residential Improved	935	2,856	43,435,694	2,670,360	-	2,670,360	2,597,124	2,565,746
Residential Vacant	1,021	272	1,816,105	277,712	-	277,712	270,095	301,474
Commercial Improved	1,021	31	294,046	31,651	-	31,651	30,442	30,442
Commercial Vacant	1,021	-	-	-	-	-	66,222	-
Industrial Improved	1,021	2	25,331	2,042	-	2,042	1,964	1,964
Industrial Vacant	1,021	-	-	-	-	-	-	-
Sub-Totals		3,161	45,571,176	2,981,765	-	2,981,765	2,965,846	2,899,626
		64,599	1,921,950,672	116,327,242	250,000	116,577,242	111,628,660	111,660,059
Discounts (Refer note 1f))						-	-	-
Total amount raised from general rates						116,577,242	111,628,660	111,660,059
Specified area rates (Refer note 1e))						691,733	799,518	797,524
Ex gratia rates						1,600	-	1,600
Total rates						117,270,575	112,428,178	112,459,183

All land (other than exempt land) in the City of Joondalup is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the City of Joondalup.

The general rates detailed for the 2025/26 financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/ facilities.

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

1. RATES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		$	%	%
Option one				
Single full payment	29/08/2025	-	-	3.0%
Option two				
First instalment	29/08/2025	-	-	3.0%
Second instalment	31/10/2025	12	-	3.0%
Option three				
First instalment	29/08/2025	-	-	-
Second instalment	31/10/2025	12	-	3.0%
Third instalment	2/01/2026	12	-	3.0%
Fourth instalment	6/03/2026	12	-	3.0%

	2025/26 Budget revenue	2024/25 Forecast revenue	(As Amended) 2024/25 Budget revenue
	$	$	$
Unpaid rates and service charge interest earned	108,000	102,939	111,000
Interest on Pensioners Deferred Rates	85,000	83,000	73,000
	193,000	185,939	184,000

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

1. RATES (CONTINUED)

(c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the City the following rate categories have been determined for the implementation of differential rating.

Differential general rate

Description	Objects	Reasons
Gross rental valuations		
Residential Improved	The cents in the dollar ($) for the various differential rates are calculated to provide the shortfall in income required to enable the City to provide necessary works and services in the 2025/26 Financial Year after taking into account all non-rate sources of income.	Set to ensure that the proportion of total rate revenue derived from residential property remains consistent with previous years.
Residential Vacant		Set to ensure that the proportion of total rate revenue derived from residential property remains consistent with previous years and is higher than residential improved property in an effort to promote development of this category of property thereby stimulating growth and development in the community.
Commercial Improved		Set to ensure that the proportion of total rate revenue derived from commercial property remains consistent with previous years and recognises the higher demand on City infrastructure and services from the activity on commercial property.
Commercial Vacant		Set to ensure that the proportion of total rate revenue derived from commercial property remains consistent with previous years and is higher than commercial improved property in an effort to promote development of this category of property thereby stimulating growth and development in the community.
Industrial Improved		Set to ensure that the proportion of total rate revenue derived from industrial property remains consistent with previous years and recognise the higher demand on City infrastructure and services from the activity on industrial property.
Industrial Vacant		Set to ensure that the proportion of total rate revenue derived from industrial property remains consistent with previous years and is higher than industrial improved property in an effort to promote development of this category of property thereby stimulating growth and development in the community.
Unimproved valuations		
Residential	The cents in the dollar ($) are calculated to provide the shortfall in income required to enable the City to provide necessary works and services in the 2025/26 Financial Year after taking into account all non-rate sources of income.	Set to ensure that the proportion of total rate revenue derived from residential property remains consistent with previous years.
Rural		Set to ensure that the proportion of total rate revenue derived from rural property remains consistent with previous years.

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

(d) Differential Minimum Payment

Description	Objects	Reasons
Gross rental valuations		
Residential Improved	The cents in the dollar ($) for the various differential rates are calculated to provide the shortfall in income required to enable the City to provide necessary works and services in the 2025/26 Financial Year after taking into account all non-rate sources of funding.	The cents in the $ of 5.6945 has been set to ensure, that the proportion of total rate revenue derived from residential property remains consistent with previous years.
Residential Vacant		The cents in the $ of 11.0666 has been set to ensure, that the proportion of total rate revenue derived from residential property remains consistent with previous years and is higher than residential improved property in an effort to promote development of this category of property thereby stimulating growth and development in the community.
Commercial Improved		The cents in the $ of 7.4868 has been set to ensure, that the proportion of total rate revenue derived from commercial property remains consistent with previous years and recognises the higher demand on City infrastructure and services from the activity on commercial property.
Commercial Vacant		The cents in the $ of 11.0666 has been set to ensure, that the proportion of total rate revenue derived from commercial property remains consistent with previous years and is higher than commercial improved property in an effort to promote development of this category of property thereby stimulating growth and development in the community.
Industrial Improved		The cents in the $ of 6.7839 has been set to ensure, that the proportion of total rate revenue derived from industrial property remains consistent with previous years and recognises the higher demand on City infrastructure and services from the activity on industrial property.
Industrial Vacant		The cents in the $ of 11.0666 has been set to ensure, that the proportion of total rate revenue derived from industrial property remains consistent with previous years and is higher than industrial improved property in an effort to promote development of this category of property thereby stimulating growth and development in the community.
Unimproved valuations		
Residential	The cents in the dollar ($) are calculated to provide the shortfall in income required to enable the City to provide necessary works and services in the 2025/26 Financial Year after taking into account all non-rate sources of funding.	The cents in the $ of 1.1399 has been set to ensure, that the proportion of total rate revenue derived from residential property remains consistent with previous years.
Rural		the cents in the $ of 1.138 has been set to ensure, that the proportion of total rate revenue derived from rural property remains consistent with previous years.

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

1. RATES (CONTINUED)

e) Specified Area Rate

	valuation	Rate in	Rateable value	2025/26 Budget specified area rate revenue	2025/26 Total budget specified area rate revenue	2024/25 Forecast revenue	(As Amended) 2024/25 Budget revenue
Specified area rate		$	$	$	$	$	$
Harbour Rise	GRV	0.0064586	24,297,660	157,584	157,584	172,692	172,677
Iluka	GRV	0.0049128	68,827,750	338,137	338,137	408,041	406,961
Woodvale Waters	GRV	0.0060492	4,215,120	25,498	25,498	29,667	29,667
Burns Beach	GRV	0.0032995	51,679,320	170,514	170,514	189,118	188,219
			149,019,850	691,733	691,733	799,518	797,524

	Purpose of the rate	Budgeted rate applied to costs	Budgeted rate set aside to reserve	Reserve Amount to be applied to costs
Specified area rate		$	$	$
Harbour Rise	Maintaining enhanced landscaping services	157,584	-	2,262
Iluka	Maintaining enhanced landscaping services.	338,137	-	88,491
Woodvale Waters	Maintaining enhanced landscaping services	25,498	-	4,870
Burns Beach	Maintaining enhanced landscaping services	170,514	-	34,446
		691,733	-	130,067

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

Area or properties rate is to be imposed on:

Harbour Rise: Harbour Rise Specified Rate area comprises the area bounded by:
Going along Whitfords Avenue from the corner of Seychelles Lane and following the shared boundaries of Whitfords Avenue with Lot 29 Martinique Mews, Lots 470-478, 413-414, Lot 397, Lots 331-333, crossing Barbados Turn and continuing north with shared boundaries of Curacao Lane and Lots 337-334, 378, 377, 403, 402, 376-367, and strata lots 1-19 Lot 28 Angove Drive; North-east along the boundary of strata lots 1-19 (Lot 28) Angove Drive, across Mallorca Avenue and following the boundaries of Lot 251 and 250 where they meet Angove Drive; Following the shared boundaries of Ewing Drive with Lots 250, 249, 409, 410, 247, 245-240, 411 and to strata Lots 1 and 2 (Lot 408) and then across Ewing Drive along the boundary that strata Lot 1 (Lot 201) Ewing Drive shares with Lot 650 Ewing Drive, and along the rear boundaries of strata Lot 1 (Lot 201) Ewing Drive and Lots 200-198 Marbella Drive; Along the boundary that Lot 198 Marbella Drive shares with Lot 171 and 172 Waterford Drive, across Marbella Drive and continuing along the rear boundaries of strata Lots 1 and 2 (Lot 301) to strata Lots 1 and 2 (Lot 190) Algarve Way, along the boundary that Lot 184 Tobago Rise shares with Lot 181 Waterford Drive, across Tobago Rise and then along the boundary between Lot 1 Tobago Rise and Lots 182 and 183 Waterford Drive, continuing along the rear boundaries of Lots 75-66 The Corniche and Lots 142-149 The Corniche. Along the rear boundary of Lot 150 The Corniche until the boundary between Lot 204 and Lot 166 Lukin Road is reached. Along the boundary between Lots 204 and 166 Lukin Road, along the front boundaries of Lots 166-164 Lukin Road. Along the boundary of Lot 164 Lukin Road that is shared with Hepburn Avenue and continuing along Hepburn Avenue along the south-eastern boundaries of Leeward Park; Continuing along the shared boundaries of Hepburn Avenue with Lot 170 Amalfi Drive, Lots 492-503 Seychelles Lane and Lot 29 Martinique Mews.

Iluka Specified Rate: area comprises the area bounded by Shenton Avenue, Marmion Avenue and Burns Beach Road.

Woodvale Waters: Specified Rate area comprises the area bounded by: Timberlane Drive and Yellagonga Regional Park with street addresses of Grey-Smith Gardens, Phillips-Fox Terrace, Buvelot Place, Wakelin Close, Conder Place, Streeton Parade, Withers Grove, Olsen Court, Heysen Crest, Fullwood Walk except for Lot 156 Streeton Promenade and Lot 12240 Phillips-Fox Terrace.

Burns Beach Specified Rate: area comprises the area bounded by the following starting from the north western corner of Marmion Avenue and Burns Beach Road, westwards along the northern boundary of Burns Beach Road to Lot 263 Whitehaven Avenue, northwards along the western boundaries of Lot 263 through to Lot 251 Whitehaven Avenue, north-westward and westward along the southern boundaries of Lot 108 to Lot 121 Beachside Drive, northwards along the western boundary of Lot 121 Beachside Drive to Beachside Drive, westwards along the southern edge of the footpath on the northern side of Lot 11537 (Reserve 48489) to where it meets the southern boundary of Lot 3000 (1551) Marmion Avenue (Burns Beach Foreshore Reserve), north and then eastwards along the southern boundary of Lot 3000 (1551) Marmion Avenue (Burns Beach Foreshore Reserve) to the western boundary of Marmion Avenue, then southwards along western boundary of Marmion Ave to the starting point at the north western corner of Marmion Avenue and Burns Beach Road.

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

2. NET CURRENT ASSETS

(As Amended)

		2025/26 Budget 30 June 2026	2024/25 Forecast 30 June 2025	2024/25 Budget 30 June 2025
		$	$	$
(a) Composition of estimated net current assets				
Current assets				
Cash and cash equivalents- unrestricted	3	34,348,912	34,528,541	21,105,874
Cash and cash equivalents - restricted		119,546,898	123,339,474	109,189,489
Receivables		4,352,661	4,255,813	4,074,789
Inventories		880,247	885,247	760,689
		159,128,718	163,009,075	135,130,842
Less: current liabilities				
Trade and other payables		(21,954,119)	(21,502,932)	(7,064,787)
Contract liabilities		(2,266,357)	(2,266,357)	(2,393,072)
Lease liabilities	7	(587,804)	(575,027)	(523,469)
Long term borrowings	6	-	(962,667)	(962,667)
Employee provisions		(18,303,147)	(18,903,147)	(18,259,433)
		(43,111,428)	(44,210,130)	(29,203,427)
Net current assets		116,017,290	118,798,945	105,927,415
Less: Total adjustments to net current assets	2.(c)	(116,364,758)	(119,207,444)	(105,927,415)
Net current assets used in the Rate Setting Statement		(347,468)	(408,498)	-

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

2. NET CURRENT ASSETS (CONTINUED)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by *Local Government (Financial Management) Regulation 32* which will not fund the budgeted expenditure.

(b) Operating activities excluded from budgeted deficiency

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Rate Setting Statement in accordance with *Financial Management Regulation 32*.

	Note	2025/26 Budget 30 June 2026	2024/25 Forecast 30 June 2025	(As Amended) 2024/25 Budget 30 June 2025
		$	$	$
Adjustments to operating activities				
Less: Profit on asset disposals	4(b)	(314,440)	(265,995)	(265,995)
Movement in non-current employee provisions		100,000	100,000	100,000
Add: Loss on disposal of assets	4(b)	245,443	98,834	98,834
Add: Depreciation on assets	5	32,369,091	33,861,050	32,093,100
Non cash amounts excluded from operating activities		32,400,094	33,793,889	32,025,939

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Rate Setting Statement in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets				
Less: Cash - restricted reserves	8	(118,502,408)	(122,294,984)	(109,189,489)
Less: Current assets not expected to be received at end of year				
- Land held for resale		(716,511)	(716,511)	(617,133)
Add: Current liabilities not expected to be cleared at end of year				
- Current portion of borrowings		-	962,667	962,667
- Current portion of lease liabilities		587,804	575,027	523,469
- Add Contract liabilities for developer contributions		2,266,357	2,266,357	2,393,072
Total adjustments to net current assets		(116,364,758)	(119,207,444)	(105,927,415)

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

2 (d) NET CURRENT ASSETS (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION
An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City's operational cycle. In the case of liabilities where the City does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the City's intentions to release for sale.

TRADE AND OTHER PAYABLES
Trade and other payables represent liabilities for goods and services provided to the City prior to the end of the financial year that are unpaid and arise when the City of Joondalup becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

PREPAID RATES
Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the City recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES
General
Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation
The City of Joondalup contributes to a number of superannuation funds on behalf of employees.

All funds to which the City of Joondalup contributes are defined contribution plans.

LAND HELD FOR RESALE
Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

CONTRACT ASSETS
A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

TRADE AND OTHER RECEIVABLES
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectible amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The City applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS
Provisions are recognised when the City has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS
Short-term employee benefits
Provision is made for the City's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The City's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

CONTRACT LIABILITIES
An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the City are recognised as a liability until such time as the City satisfies its obligations under the agreement.

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

3. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	Note	2025/26 Budget	2024/25 Forecast	(As Amended) 2024/25 Budget
		$	$	$
Cash at bank and on hand		28,895,810	10,868,014	21,105,874
Term deposits		125,000,000	147,000,000	109,189,489
Total cash and cash equivalents		153,895,810	157,868,014	130,295,363
Held as				
Unrestricted cash and cash equivalents		34,348,912	34,528,541	21,105,874
Restricted cash and cash equivalents		119,546,898	123,339,474	109,189,489
		153,895,810	157,868,014	130,295,363
Restrictions				
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:				
- Cash and cash equivalents		119,546,898	123,339,474	109,189,489
		119,546,898	123,339,474	109,189,489
The restricted assets are a result of the following specific purposes to which the assets may be used:				
Reserves - cash/financial asset backed		118,502,408	122,294,984	109,189,489
		119,546,898	123,339,474	109,189,489
Reconciliation of net cash provided by operating activities to net result				
Net result		6,554,024	6,331,799	14,000,501
Depreciation	5	32,369,091	33,861,050	32,093,100
(Profit)/loss on sale of asset	4(b)	(68,997)	(167,161)	(167,161)
(Increase)/decrease in receivables		(96,847)	592,998	(73,567)
(Increase)/decrease in inventories		5,000	(5,000)	5,000
Increase/(decrease) in payables		451,192	962,667	451,191
Increase/(decrease) in unspent non-operating grants		-	(8,313,050)	-
Increase/(decrease) in employee provisions		(500,000)	2,282,005	(300,000)
Non-operating grants, subsidies and contributions		(19,339,941)	(11,627,493)	(22,001,826)
Net cash from operating activities		19,373,521	23,917,816	24,007,237

SIGNIFICANT ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 2 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST
The City classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

4. FIXED ASSETS

(a) Acquisition of Assets (Capital Expenditure)

The following assets are budgeted to be acquired during the year.

	2025/26	2024/25	(As Amended) 2024/25
	Budget total	Forecast total	Budget total
Asset class	$	$	$
Capital Projects and Fleet Replacement			
Buildings - non-specialised	-	4,862,854	4,810,000
Computer and Communication Equipment	568,500	367,580	587,000
Other property, plant and equipment	1,595,980	1,838,372	1,789,840
Plant and Equipment	3,576,500	3,969,831	4,059,500
Artworks	522,049	60,000	437,049
	6,263,029	11,098,637	11,683,389
Capital Works			
Infrastructure - roads	27,608,557	21,902,124	26,578,428
Reserves Infrastructure	-	-	-
Footpaths Infrastructure	3,231,039	2,950,899	3,013,731
Drainage Infrastucture	865,000	919,434	1,213,496
Parks and Reserves	6,667,065	2,679,027	7,968,422
Car Park	195,000	4,729,628	1,340,490
Other Infrastructure	7,680,503	13,832,590	15,796,034
Lighting	2,003,635	1,310,899	2,080,062
	48,250,799	48,324,601	57,990,663
Total acquisitions	54,513,828	59,423,238	69,674,052

A detailed breakdown of acquisitions on an individual basis can be found in the supplementary information attached to this budget document as follows:

Attachment 3 - Capital Expenditure
Attachment 4 - Vehicle and Plant Replacement Program

SIGNIFICANT ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)* . These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

4. FIXED ASSETS

(b) Disposals of Assets

The following assets are budgeted to be disposed of during the year.

	2025/26 Budget Net Book Value	2025/26 Budget Sale Proceeds	2025/26 Budget Profit	2025/26 Budget Loss	2024/25 Forecast Net Book Value	2024/25 Forecast Sale Proceeds	2024/25 Forecast Profit	2024/25 Forecast Loss	(As Amended) 2024/25 Budget Net Book Value	(As Amended) 2024/25 Budget Sale Proceeds	(As Amended) 2024/25 Budget Profit	(As Amended) 2024/25 Budget Loss
	$	$	$	$	$	$	$	$	$	$	$	$
By Class												
Property, Plant and Equipment												
Plant and Equipment	680,303	749,300	314,440	(245,443)	532,839	700,000	265,995	(98,834)	768,739	935,900	265,995	(98,834)
	434,860	749,300	314,440	(245,443)	532,839	700,000	265,995	(98,834)	768,739	935,900	265,995	(98,834)

A detailed breakdown of plant and equipment disposals on an individual basis can be found in the supplementary information in Attachment 4.

SIGNIFICANT ACCOUNTING POLICIES

GAINS AND LOSSES ON DISPOSAL
Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

5. ASSET DEPRECIATION

	2025/26 Budget	2024/25 Forecast	(As Amended) 2024/25 Budget
	$	$	$
By Class			
Buildings - non-specialised	4,698,970	4,619,430	4,588,062
Computer and Communications Equipment	341,504	493,008	341,080
Furniture and Equipment	31,735	32,126	20,956
Heavy Vehicles	233,620	248,800	203,949
Light Vehicles	727,094	726,091	694,620
Plant and Equpiment	1,333,178	1,444,849	1,372,980
Library Assets	306,593	407,914	350,163
Leases	714,710	604,614	723,962
Infrastructure - Roads	9,825,347	9,823,377	9,888,284
Infrastructure - Footpaths	2,812,091	2,719,085	2,582,377
Infrastructure - Drainage	3,020,768	3,017,263	3,014,846
Infrastructure - Bridges, Overpass and Underpass	413,513	401,538	413,513
Infrastructure - Car Parking	487,788	477,637	414,260
Infrastructure - Open Reserves	3,324,680	3,218,941	3,674,885
Infrastructure - Lighting	1,679,162	1,598,989	1,377,687
Infrastructure - Other	539,670	524,283	485,902
Impairment/Write Off of Assets	1,878,668	3,503,104	1,945,574
	32,369,091	33,861,050	32,093,100

SIGNIFICANT ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Asset Class	Useful life
Buildings - non-specialised	10 to 100 years
Furniture and Equipment	3 to 10 years
Plant and equipment	3 to 13 years
Library assets	8 to 12 years
Artworks	Nil
Infrastructure Assets:	
Roads/Traffic Management	20 to 100 years
Footpaths	10 to 100 years
Drainage	30 to 120 years
Car Parks	30 to 100 years
Bridges and Underpasses	70 to 100 years
Lighting	20 to 40 years
Other Infrastructure assets	10 to 70 Years

AMORTISATION

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful live and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

Asset Class	Useful life
Parks and Reserves:	
Fencing	10 to 50 years
Furniture and Amenities	10 to 50 years
Hard Landscaping	10 to 80 years
Irrigation	20 to 50 years
Marine	100 years
Park and POS Signage	15 to 20 years
Playspace	20 years
POS Structure	20 to 30 years
Sporting Infrastructure	10 to 50 years
Waste	30 years

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

6. INFORMATION ON BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

												(As Amended)				
Purpose	Number	Budget Principal 1 July 2025	2025/26 Budget New Loans	2025/26 Budget Principal Repayments	Budget Principal outstanding 30 June 2026	2025/26 Budget Interest Repayments	Forecast Principal 1 July 2024	2024/25 Forecast New Loans	2024/25 Forecast Principal Shortfall	Forecast Principal outstanding 30 June 2025	2024/25 Forecast Interest Repayments	Budget Principal 1 July 2024	2024/25 Budget New Loans	2024/25 Budget Principal Repayments	Budget Principal outstanding 30 June 2025	2024/25 Budget Interest Repayments	Self Supporting?
		$	$	$	$	$	$	$	$	$	$	$	$	$	$	$	Y/N
Reid Promenade Car Park	7	-	-	-	-	-	962,667	-	(962,667)	-	(17,208)	962,667	-	(962,667)	-	(17,208)	Y
		-	-	-	-	-	962,667	-	(962,667)	-	(17,208)	962,667	-	(962,667)	-	(17,208)	
		-	-	-	-	-	962,667	-	(962,667)	-	(17,208)	962,667	-	(962,667)	-	(17,208)	

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

6. INFORMATION ON BORROWINGS

(b) New borrowings - 2025/26

The City does not intend to undertake any new borrowings for the year ended 30th June 2024.

(c) Unspent borrowings

The City had no unspent borrowing funds as at 30th June 2025 nor is it expected to have unspent borrowing funds as at 30th June 2026.

(d) Credit Facilities

	2025/26 Budget	2024/25 Forecast	(As Amended) 2024/25 Budget
	$	$	$
Undrawn borrowing facilities credit standby arrangements			
Bank overdraft limit	750,000	750,000	750,000
Bank overdraft at balance date	-	-	-
Credit card limit	48,000	48,000	48,000
Credit card balance at balance date	-	-	-
Total amount of credit unused	798,000	798,000	798,000
Loan facilities			
Loan facilities in use at balance date	-	-	-

SIGNIFICANT ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

7. LEASE LIABILITIES

Purpose	Budget Lease Principal 1 July 2025	2025/26 Budget Lease Principal Repayments	Budget Lease Principal outstanding 30 June 2026	2025/26 Budget Lease Interest Repayments	Forecast Principal 1 July 2024	2024/25 Forecast Lease Principal repayments	Forecast Lease Principal outstanding 30 June 2025	2024/25 Forecast Lease Interest repayments	(As Amended) Budget Principal 1 July 2024	2024/25 Budget Lease Principal repayments	Budget Lease Principal outstanding 30 June 2025	2024/25 Budget Lease Interest repayments
	$	$	$	$	$	$	$	$	$	$	$	$
Gym Equipment-CLC Cardio	-	-	-	-	-	-	-	-	-	-	-	-
Gym Equipment-Spin Bikes	17,657	(17,657)	-	527	62,057	(22,635)	39,421	2,480	143,397	(22,635)	120,762	1,609
Gym Equipment-Performance Cardio	142,229	(27,218)	115,011	6,403	193,198	(26,046)	167,153	8,697	168,274	(26,046)	142,229	7,575
Gym Equipment-Bio Circuit	154,152	(29,500)	124,653	6,940	209,395	(28,229)	181,166	9,426	182,382	(28,229)	154,152	8,210
Gym Equipment-Pavi Flooring	15,658	(2,996)	12,661	705	21,269	(2,867)	18,402	957	18,525	(2,867)	15,658	834
Gym Equipment-Pin Loaded	260,262	(49,805)	210,457	11,717	353,531	(47,661)	305,871	15,914	307,923	(47,661)	260,262	13,862
Gym Equipment-Plate Loaded Equip	219,156	(41,939)	177,217	9,867	297,694	(40,133)	257,561	13,401	259,290	(40,133)	219,156	11,673
Gym Equipment-Free Weights	107,105	(20,496)	86,608	4,822	145,487	(19,614)	125,874	6,549	126,718	19,614	146,332	5,705
Gym Equipment-Gym Accessories	55,005	(10,526)	44,479	2,476	74,716	(10,073)	64,644	3,363	65,077	(10,073)	55,005	2,930
Works Operations Centre-Land	5,384,500	(387,667)	4,996,833	141,074	5,762,269	(377,769)	5,384,500	150,971	5,574,182	(365,439)	5,208,744	146,044
	6,355,724	(587,804)	5,767,919	184,532	7,119,618	(575,027)	6,544,591	211,760	6,845,769	(523,469)	6,322,299	198,441

SIGNIFICANT ACCOUNTING POLICIES

LEASES

At the inception of a contract, the City assesses whether the contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and a lease liability. at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the City uses its incremental borrowing rate.

LEASE LIABILITIES

The present value of future lease payments not paid at the reporting date discounted using the incremental borrowing rate where the implicit interest rate in the lease is not readily determined.

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

(As Amended)

8. CASH BACKED RESERVES

(a) Cash Backed Reserves - Movement

	2025/26 Budget Opening Balance	2025/26 Budget Transfer to	2025/26 Budget Transfer (from)	2025/26 Budget Closing Balance	2024/25 Forecast Opening Balance	2024/25 Forecast Transfer to	2024/25 Forecast Transfer (from)	2024/25 Forecast Closing Balance	2024/25 Budget Opening Balance (As Amended)	2024/25 Budget Transfer to (As Amended)	2024/25 Budget Transfer (from) (As Amended)	2024/25 Budget Closing Balance (As Amended)
	$	$	$	$	$	$	$	$	$	$	$	$
(a) Non-Current Long Service Leave	1,002,925	100,000	-	1,102,925	902,925	100,000	-	1,002,925	1,210,165	100,000	-	1,310,165
(b) Funds Carried Forward Reserve	2,467,030	-	(1,880,607)	586,423	10,663,253	-	(8,196,223)	2,467,030	3,298,794	4,000,000	(2,976,544)	4,322,250
(c) Cash in Lieu of Parking Reserve	1,559,975	59,730	(36,000)	1,583,705	1,486,108	73,868	-	1,559,975	1,486,108	75,572	-	1,561,680
(d) Joondalup Performing Arts and Cultural Facility Reserve	19,438,338	752,963	-	20,191,301	18,517,900	920,439	-	19,438,338	18,517,900	941,674	-	19,459,574
(e) Parking Facility Reserve	6,227,321	1,665,737	-	7,893,059	6,134,847	2,272,349	(2,179,875)	6,227,321	5,091,331	1,097,864	(1,979,875)	4,209,319
(f) Public Art Reserve	377,049	50,000	(412,049)	15,000	362,049	15,000	-	377,049	362,049	-	(362,049)	-
(g) Specified Area Rating - Harbour Rise Reserve	2,388	49	(2,262)	174	2,260	128	-	2,388	148	8	-	156
(h) Specified Area Rating - Iluka Reserve	93,995	1,927	(88,491)	7,432	88,490	5,505	-	93,995	1,540	78	-	1,618
(i) Specified Area Rating - Woodvale Waters Reserve	5,113	104	(4,870)	347	4,871	242	-	5,113	34	2	-	35
(j) Specified Area Rating - Burns Beach Reserve	37,079	769	(34,446)	3,402	34,445	2,633	-	37,079	23,566	1,198	-	24,764
(k) Strategic Asset Reserve	2,974,156	56,509	(3,030,665)	-	27,824,221	1,289,861	(26,139,926)	2,974,156	27,511,192	1,286,072	(26,150,224)	2,647,040
(l) Catalina Land Sales Reserve	41,592,212	13,503,742	-	55,095,954	28,232,301	13,359,911	-	41,592,212	28,232,301	9,126,368	-	37,358,668
(m) Asset Renewal Reserve	15,017,181	294,117	(14,848,656)	462,641	23,119,111	4,144,076	(12,246,006)	15,017,181	24,154,530	4,002,539	(17,417,822)	10,739,248
(n) Waste Management Reserve	13,640,944	525,646	(141,948)	14,024,643	12,246,266	1,394,678	-	13,640,944	11,447,775	591,180	-	12,038,955
(o) Percy Doyle Infrastructure Reserve	1,139,947	224,423	(1,364,370)	-	663,486	7,355,767	(6,879,306)	1,139,947	663,486	7,853,384	(8,500,000)	16,870
(p) Ocean Reef Sea Sports Club	-	-	-	-	-	4,810,000	(4,810,000)	-	-	4,810,000	(4,810,000)	-
(q) Sorrento Surf Life Saving Club Redevelopment Reserve	5,082,564	172,867	(1,239,750)	4,015,680	-	5,693,408	(610,845)	5,082,564	-	5,550,539	(801,392)	4,749,147
(r) Burns Beach - Cafe/Kiosk/Restaurant Reserve	5,044,495	190,561	(250,000)	4,985,057	-	5,200,000	(155,505)	5,044,495	-	5,200,000	(690,000)	4,510,000
(s) Burns Beach Coastal Node Redevelopment Reserve	5,306,019	195,075	(540,000)	4,961,095	-	5,500,000	(193,981)	5,306,019	-	5,500,000	(510,000)	4,990,000
(t) City Centre Place Activation Reserve	1,286,251	36,654	(680,000)	642,905	-	2,339,000	(1,052,749)	1,286,251	-	2,339,000	(1,089,000)	1,250,000
(u) Heathridge Park Masterplan Reserve	-	3,030,665	(100,000)	2,930,665	-	-	-	-				
	122,294,984	20,861,538	(24,654,114)	118,502,408	130,282,535	54,476,865	(62,464,416)	122,294,984	122,000,918	52,475,478	(65,286,905)	109,189,489
Reserves related to a government policy, direction, written law or agreement	2,701,475	162,579	(166,069)	2,697,985	2,519,100	182,376	-	2,701,475	2,721,561	176,858	-	2,898,419
Reserves for any other purpose	119,593,509	20,698,959	(24,488,045)	115,804,423	127,763,436	54,294,489	(62,464,416)	119,593,508	119,279,357	52,298,620	(65,286,905)	106,291,071
	122,294,984	20,861,538	(24,654,114)	118,502,408	130,282,535	54,476,865	(62,464,416)	122,294,984	122,000,918	52,475,478	(65,286,905)	109,189,489

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

8. CASH BACKED RESERVES

(b) Cash Backed Reserves - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

	Reserve name	Anticipated date of use	Related to govt policy/law/ agreement	Purpose of the reserve
(a)	Non-Current Long Service Leave	Ongoing	Y	Created in 2012/13 to facilitate the funding of the non-current portion of long service leave liabilities to City employees.
(b)	Funds Carried Forward Reserve	Ongoing	N	Created in 2006/07 to hold unspent capital works funds carried forward to subsequent financial year(s).
(c)	Cash in Lieu of Parking Reserve	Ongoing	Y	Created in 1993/94 with funds previously held in Trust Fund. Represents funds received from developers in lieu of providing car parking to be utilised to fund future car parking requirements.
(d)	Joondalup Performing Arts and Cultural Facility Reserve	Ongoing	N	Created in 2000/01 to assist with the design and development of a regional performing arts facility in the Joondalup City Centre. The reserve was renamed in 2005/06 and again in 2009/10 to more appropriately reflect its intent.
(e)	Parking Facility Reserve	Ongoing	N	Created in 2008/09 to hold the operating surpluses arising from the paid parking in the Joondalup City Centre to be applied in the development and provision of facilities and services, both parking and non parking, in the Joondalup City Centre.
(f)	Public Art Reserve	Ongoing	N	Created in 2012/13 for the purpose of providing for the commissioning and purchase of public art works, as well as the direct cost to administer the public art program.
(g)	Specified Area Rating - Harbour Rise Reserve	Ongoing	Y	The reserve was created to hold unspent funds levied for the purpose of undertaking enhanced landscaping services in the Harbour Rise specified area.
(h)	Specified Area Rating - Iluka Reserve	Ongoing	Y	The reserve was created to hold unspent funds levied for the purpose of undertaking enhanced landscaping services in the Iluka specified area.
(i)	Specified Area Rating - Woodvale Waters Reserve	Ongoing	Y	The reserve was created to hold unspent funds levied for the purpose of undertaking enhanced landscaping services in the Woodvale specified area.
(j)	Specified Area Rating - Burns Beach Reserve	Ongoing	Y	The reserve was created to hold unspent funds levied for the purpose of undertaking enhanced landscaping services in the Burns Beach specified area. Transfer from accumulated surplus represents unspent funds levied during the year and interest.
(k)	Strategic Asset Reserve	Ongoing	N	The reserve was created in 2010/11 from the merger of the old Strategic Asset Management and Asset Replacement Reserves, and is intended to fund the acquisition and development of new and renewal of existing City infrastructure and building assets.
(l)	Catalina Land Sales Reserve	Ongoing	N	This reserve was created in 2013/14 to receive the City of Joondalup's share of the dividends from the proceeds of the sales of Catalina Park land to be held and subsequently applied for the purpose of investing in income producing facilities, to build significant one-off community facilities and to assist with the cash flow requirements of developing significant infrastructure assets aligned to the 10 Year Strategic Financial Plan.

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

8. CASH BACKED RESERVES

	Reserve name	Anticipated date of use	Related to govt policy/law/ agreement	Purpose of the reserve
(m)	Asset Renewal Reserve	Ongoing	N	Created in 2008/09 by consolidating the Heavy Vehicle, Light Vehicle and Plant Replacement reserves with the purpose of supporting the funding of vehicle, plant and equipment purchases. Renamed to its current name in 2019-20.
(n)	Waste Management Reserve	Ongoing	N	Renamed in 2009/10 and its purpose updated. The reserve is to fund and support waste management services including but not limited to refuse collection, waste management initiatives and programs, infrastructure and buildings and legal expenses associated with waste management but excluding vehicles, plant and equipment.
(o)	Percy Doyle Infrastructure Reserve	Ongoing	N	Created in 2020/21 for the purposes of providing new infrastructure and improving existing infrastructure at Percy Doyle Reserve, in particular for the youth of the City of Joondalup District.
(p)	Ocean Reef Sea Sports Club	Ongoing	N	The reserve will be used for the City's share of the building costs of the new Ocean Reef Sea Sports Club building, to be constructed by Development WA at the redeveloped Ocean Reef Marina. The funds transferred into the reserve will comprise the City portion of the project and interest that will accrue over time. At the completion of the project the reserve will be closed.
(q)	Sorrento Surf Life Saving Club Redevelopment Reserve	Ongoing	N	The reserve will be used for the redevelopment of Sorrento Surf Life Saving Club. The funds transferred into the reserve will comprise the City portion of the costs, grant funds, Club contribution and interest that will accrue over time. At the completion of the project the reserve will be closed.
(r)	Burns Beach - Cafe/Kiosk/Restaurant Reserve	Ongoing	N	The reserve will be used for the construction of a new public Café / Kiosk / Restaurant at Burns Beach. The funds transferred into the reserve will comprise the City portion of the project and interest that will accrue over time. At the completion of the project the reserve will be closed.
(s)	Burns Beach Coastal Node Redevelopment Reserve	Ongoing	N	The reserve will be used for the redevelopment of public facilities at Burns Beach to complement the new Café / Kiosk / Restaurant, including car parking, landscaping and playground. The funds transferred into the reserve will comprise the City portion of costs and interest accrued over time. At the completion of the project the reserve will be closed.
(t)	City Centre Place Activation Reserve	Ongoing	N	The reserve will be used for the construction of new facilities/infrastructure in the City Centre in accordance with the City's adopted Place Activation Strategy. The funds transferred into the reserve will comprise of the City portion of the project and interest that will accrue over time. At the completion of the project the reserve will be closed.
(u)	Heathridge Park Masterplan Reserve	Ongoing	N	The reserve will be used to fund the Heathridge Park Masterplan Project. . The funds transferred into the reserve will comprise of the City portion of the project and interest that will accrue over time. At the completion of the project the reserve will be closed.

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

9. FEES & CHARGES REVENUE

	2025/26 Budget	2024/25 Forecast	(As Amended) 2024/25 Budget
By Type:	$	$	$
Refuse Charges	24,459,027	23,220,721	23,209,447
Membership Fees	6,668,564	6,592,886	5,656,446
Learn to Swim Program Fees	2,643,224	2,498,200	2,386,103
User Entry Fees	2,623,110	2,640,877	2,576,373
Off Street Parking Fees	743,044	1,060,000	1,132,413
On Street Parking Fee	592,918	1,001,300	1,167,371
Parking Infringements	922,320	470,000	198,310
Inspection Fees	1,459,855	1,310,366	1,302,940
Development Application Fees	844,000	800,000	700,000
Facilities Hire	1,028,404	949,730	724,856
Other Miscellaneous Charges	1,996,062	1,725,058	1,729,535
Building Licence Fees	820,000	770,000	653,000
Property Rental	887,201	850,951	905,318
Court Sport Revenue	617,238	615,133	609,575
Rates Instalments Administration Fee	632,600	625,431	629,800
Fines Enforcement	230,000	191,359	230,000
Dog Registration Fees	328,000	323,220	380,000
Term Program Activities Fees	167,833	150,000	193,444
Merchandise Sales and Other Sales	490,744	467,218	410,242
Private Property Agreements	108,000	97,344	135,428
Land Purchase Enquiries Fees	296,000	292,452	295,000
Multi Storey Car Park Parking Fees	767,432	980,240	635,960
Other Building & Development Charges	307,000	255,000	170,000
Commission	147,180	143,003	149,200
Credit Card Surcharge	121,863	119,123	114,205
Immunisation Fees	-	27,756	70,000
Library Fines and Penalties	59,710	59,710	59,710
Park Hire	328,951	300,960	300,960
Cat Registration Fee	72,000	66,504	60,000
	50,362,281	48,604,543	46,785,636

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

	2025/26 Budget	2024/25 Forecast	(As Amended) 2024/25 Budget
By Program:	$	$	$
Governance	-	-	-
General purpose funding	988,463	972,810	981,005
Law, order, public safety	3,216,215	3,386,502	3,510,006
Health	412,500	428,256	472,000
Education and welfare	93,352	88,679	90,412
Community amenities	27,278,202	25,868,423	25,601,279
Recreation and culture	15,113,871	14,809,251	13,491,560
Transport	1,037,818	995,938	665,034
Economic services	1,431,880	1,335,223	1,117,000
Other property and services	789,979	719,461	857,339
	50,362,281	48,604,543	46,785,636

	2025/26 Budget	2024/25 Forecast	(As Amended) 2024/25 Budget
Fee to which discount is granted:	$	$	$
Facility Hire	939,896	1,453,865	1,126,724
Leisure Centres	-	149,714	436,389
Other	-	-	-
	939,896	1,603,580	1,563,113

Facility Hire : Council has adopted a Facility Hire Subsidy Policy which gives local not-for profit community groups and groups from educational institutions access to subsidies of hire fees at City-managed facilities.

Leisure Centres: City of Joondalup residents or ratepayers who are full time students, seniors or have a pension card are entitled to a 25% discount on memberships, short courses, crèche and single casual swim entries at City Leisure Centres. Seniors aged 75 years and above are entitled to a 33.33% discount on memberships, short courses and casual swim entries.

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

10. REVENUE RECOGNITION

SIGNIFICANT ACCOUNTING POLICIES

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/ Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Revenue recognition
Rates	General Rates	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Specified area rates	Rates charge for specific defined purpose	Over time	Payment dates adopted by Council during the year	Refund in event monies are unspent	Adopted by council annually	When taxable event occurs	Not applicable	When rates notice is issued
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Grants, subsidies or contributions for the construction of non-financial assets	Construction or acquisition of recognisable non-financial assets to be controlled by the local government	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Set by mutual agreement with the customer	Based on the progress of works to match performance obligations	Returns limited to repayment of transaction price of terms breached	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

Revenue category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/ Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Revenue recognition
Grants with no contractual commitments	General appropriations and contributions with no specific contractual commitments	No obligations	Not applicable	Not applicable	Cash received	On receipt of funds	Not applicable	When assets are controlled
Refuse Charges	Charge for refuse collection and processing	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	No refunds	When rates notice is issued
Pool inspections	Statutory-Compliance safety check	Single point in time	Payment dates adopted by Council during the year	None	Set by State legislation	When taxable event occurs	No refunds	When rates notice is issued
Other inspections	Regulatory Food, Health and Safety	Single point in time	Full payment prior to inspection	None	Set by State legislation or limited by legislation to the cost of provision	On receipt of funds	Not applicable	When the fees are paid
Waste management collections	Kerbside collection service	Over time	Payment dates adopted by Council during the year	None	Adopted by council annually	When taxable event occurs	No refunds	When rates notice is issued
Membership fees	Sports/recreation activities	Over time	In full in advance	None	Adopted by council annually	On receipt of funds	No refunds	When the fees are paid
Learn to Swim program	Sports/recreation activities	Over time	In full on booking	None	Adopted by council annually	On receipt of funds	No refunds	Output method Over 12 months matched to access right
User entry fees	Sports/recreation activities	Single point in time	At point of sale/entry	None	Adopted by council annually	On receipt of funds	No refunds	When the fees are paid

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

Revenue category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/ Warranties	Determination of transaction price	Allocating transaction price	Measuring obligations for returns	Revenue recognition
Off street parking fees	Car Parking	Single point in time	At point of sale/entry	None	Adopted by council annually	On receipt of funds	No refunds	When the fees are paid
On street parking fees	Car Parking	Single point in time	At point of sale/entry	None	Adopted by council annually	On receipt of funds	No refunds	When the fees are paid
Multi Storey car parking fees	Car Parking	Single point in time	At point of sale/entry	None	Adopted by council annually	On receipt of funds	No refunds	When the fees are paid
Parking and other infringements		Single point in time	Payment in full within defined time	None	Adopted by council annually	On receipt of funds	No refunds	When the fees are paid
Development application fees	Compliance with legislation	Single point in time	In full on application	None	Adopted by council annually	On receipt of funds	No refunds	When the fees are paid
Facilities hire		Single point in time	In full at point of sale/booking	None	Adopted by council annually	On receipt of funds	No refunds	When the fees are paid
Property rental	Use of building space	Single point in time	Defined time from invoice issue	None	Adopted by council annually	On receipt of funds	No refunds	When the fees are paid
Fees and charges for other goods and services	As per Fees and Charges Schedule	Over time	Payment in full in advance	None	Adopted by council annually	On receipt of funds	No refunds	When the fees are paid
Commissions	Commissions on licencing and ticket sales	Over time	Payment in full on sale	None	Set by mutual agreement with the customer	On receipt of funds	Not applicable	When assets are controlled
Reimbursements	Insurance claims	Single point in time	Payment in arrears for claimable event	None	Set by mutual agreement with the customer	When claim is agreed	Not applicable	When claim is agreed

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

11. OTHER INFORMATION

	2025/26 Budget	2024/25 Forecast	(As Amended) 2024/25 Budget
	$	$	$
The net result includes as revenues			
(a) Interest earnings			
Investments			
Reserve funds	4,413,992	6,014,291	5,148,622
Municipal Funds	3,428,819	4,122,687	4,169,255
Other interest revenue (refer note 1b)	193,000	185,940	184,000
	8,035,811	10,322,918	9,501,877
(b) Other revenue			
Bus Shelter Revenue	462,432	446,318	412,000
Net Revenue from CPRC Catalina Estate Sales	-	710,177	-
	462,432	1,156,495	412,000
The net result includes as expenses			
(c) Auditors remuneration			
Audit services	165,000	149,000	149,000
	165,000	149,000	149,000
(d) Interest expenses (finance costs)			
Borrowing	-	23,013	23,013
Interest expense on lease liabilities	261,498	222,037	222,038
Other interest and accrued interest movements	-	(5,393)	-
	261,498	239,658	245,051
(e) Elected members remuneration			
Mayor Albert Jacob			
Mayor's allowance	100,514	97,115	97,115
Meeting attendance fees	53,215	51,412	51,412
Reimbursement for Travel and Child Costs	10,000	10,660	10,000
Annual allowance for ICT expenses	3,500	3,500	3,500
Other expenses	1,430	1,566	1,370
Superannuation contribution payments	12,967		-
Reimbursement for Home Office Furniture/Equipment	-	234	-
	191,226	183,687	181,797
Deputy Mayor Adrian Hill			
Deputy Mayor's allowance	25,128	24,278	24,278
Meeting attendance fees	35,480	34,278	34,278
Reimbursement for Travel and Child Costs	2,000	2,000	2,000
Conference and Training Expenses	4,400	8,800	8,400
Other expenses	1,430	1,430	1,370
Annual allowance for ICT expenses	3,500	3,500	3,500
Superannuation contribution payments	5,112	-	-
	77,050	74,286	73,826
Councillor Lewis Hutton			
Meeting attendance fees	35,480	34,278	34,278
Conference and Training Expenses	4,400	8,800	8,400
Reimbursement for Travel and Child Costs	2,000	2,000	2,000
Other expenses	1,430	1,430	1,370

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

Annual allowance for ICT expenses	3,500	3,500	3,500
Superannuation contribution payments	2,993	-	-
Reimbursement for Home Office Furniture/Equipment	-	1,560	1,500
	49,803	51,568	51,048
Councillor Daniel Kingston			
Meeting attendance fees	35,480	34,278	34,278
Conference and Training Expenses	4,400	8,800	8,400
Reimbursement for Travel and Child Costs	2,000	2,000	2,000
Other expenses	1,430	1,430	1,370
Annual allowance for ICT expenses	3,500	3,500	3,500
Superannuation contribution payments	2,993	-	-
	49,803	50,008	49,548
Councillor Nige Jones			
Meeting attendance fees	35,480	34,278	34,278
Conference and Training Expenses	4,400	8,800	8,400
Reimbursement for Travel and Child Costs	4,000	4,000	4,000
Other expenses	1,430	1,430	1,370
Annual allowance for ICT expenses	3,500	3,500	3,500
Superannuation contribution payments	2,993	-	-
	51,803	52,008	51,548
Councillor Christopher May			
Meeting attendance fees	35,480	34,278	34,278
Conference and Training Expenses	4,400	8,800	8,400
Reimbursement for Travel and Child Costs	2,000	2,000	2,000
Other expenses	1,430	1,430	1,370
Annual allowance for ICT expenses	3,500	3,500	3,500
Superannuation contribution payments	2,993	-	-
	49,803	50,008	49,548
Councillor Rebecca Pizzey			
Meeting attendance fees	35,480	34,278	34,278
Conference and Training Expenses	4,400	8,800	8,400
Reimbursement for Travel and Child Costs	2,000	2,000	2,000
Other expenses	1,430	1,430	1,370
Annual allowance for ICT expenses	3,500	3,500	3,500
Superannuation contribution payments	2,993	-	-
Reimbursement for Home Office Furniture/Equipment	-	1,560	1,500
	49,803	51,568	51,048
Councillor Christine Hamilton-Prime			
Meeting attendance fees	35,480	34,278	34,278
Conference and Training Expenses	4,400	8,800	8,400
Reimbursement for Travel and Child Costs	2,000	2,000	2,000
Other expenses	1,430	1,430	1,370
Annual allowance for ICT expenses	3,500	3,500	3,500
Superannuation contribution payments	2,993	-	-
	49,803	50,008	49,548
Councillor Phillip Vinciullo			
Meeting attendance fees	35,480	34,278	34,278
Conference and Training Expenses	4,400	8,800	8,400
Reimbursement for Travel and Child Costs	2,000	2,000	2,000
Other expenses	1,430	1,430	1,370
Annual allowance for ICT expenses	3,500	3,500	3,500
Superannuation contribution payments	2,993	-	-

CITY OF JOONDALUP
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Reimbursement for Home Office Furniture/Equipment	-	1,560	1,500
	49,803	51,568	51,048
Councillor John Raftis			
Meeting attendance fees	35,480	34,278	34,278
Conference and Training Expenses	4,400	8,800	8,400
Reimbursement for Travel and Child Costs	2,000	2,000	2,000
Other expenses	1,430	1,430	1,370
Annual allowance for ICT expenses	3,500	3,500	3,500
Superannuation contribution payments	2,993	-	-
Reimbursement for Home Office Furniture/Equipment	-	1,653	-
	49,803	51,661	49,548
Councillor Russ Fishwick			
Meeting attendance fees	35,480	34,278	34,278
Conference and Training Expenses	4,400	8,800	8,400
Reimbursement for Travel and Child Costs	2,000	2,000	2,000
Other expenses	1,430	1,430	1,370
Annual allowance for ICT expenses	3,500	3,500	3,500
Superannuation contribution payments	2,993	-	-
	49,803	50,008	49,548
Councillor John Chester			
Meeting attendance fees	35,480	34,278	34,278
Conference and Training Expenses	4,400	8,800	8,400
Reimbursement for Travel and Child Costs	2,000	2,000	2,000
Other expenses	1,430	1,430	1,370
Annual allowance for ICT expenses	3,500	3,500	3,500
Superannuation contribution payments	2,993	-	-
	49,803	50,008	49,548
Councillor Rohan O'Neill			
Meeting attendance fees	35,480	34,278	34,278
Conference and Training Expenses	4,400	8,800	8,400
Reimbursement for Travel and Child Costs	2,000	2,000	2,000
Other expenses	1,430	1,430	1,370
Annual allowance for ICT expenses	3,500	3,500	3,500
Superannuation contribution payments	2,993	-	-
Reimbursement for Home Office Furniture/Equipment	-	1,560	1,500
	49,803	51,568	51,048
Total Elected Member Remuneration	818,109	817,954	808,651
Mayor's allowance	100,514	97,115	97,115
Deputy Mayor's allowance	25,128	24,278	24,278
Meeting attendance fees	478,975	462,748	462,748
Conference and Training Expenses	62,400	124,800	119,200
Reimbursement for Travel and Child Costs	36,000	36,781	36,000
Other expenses	18,590	19,163	17,810
Annual allowance for ICT expenses	45,500	45,500	45,500
Superannuation contribution payments	50,998	-	-
Reimbursement for Home Office Furniture/Equipment	-	8,127	6,000
Elected Members Presentation Items	4,000	-	-
Elected Members Training expenses	24,000	24,000	24,000
Elected Member Clothing	1,000	1,010	1,000
	847,105	843,522	833,651

CITY OF JOONDALUP
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FOR THE YEAR ENDED 30 JUNE 2026

(f) Write offs			
Rates	10,000	10,000	10,000
Fees and charges	3,500	3,500	3,500
	13,500	13,500	13,500

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2026

12. MAJOR LAND TRANSACTIONS

Catalina Land Sales

Details

The Tamala Park Regional Council (TPRC), subsequently changed to Catalina Regional Council (CRC) on 1 August 2023, was established in January 2006 for the purpose of the development of the Catalina Estate land jointly owned by seven local governments, including the City of Joondalup.

	2025/26	2026/27	2027/28	Total 2025/26 to 2027/28
	$	$	$	$
Projected distributions	11,666,667	11,666,667	3,166,667	26,500,000

13. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

It is not anticipated that any trading undertakings or major trading undertakings will occur in 2025/26

14. TRUST FUNDS

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Detail	Estimated balance 30 June 2025	Estimated amounts received	Estimated amounts paid	Estimated balance 30 June 2026
	$	$	$	$
Connolly Residents Association	96,028	-	-	96,028
	96,028	-	-	96,028

CITY OF JOONDALUP
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15. INTERESTS IN JOINT ARRANGEMENTS

The Catalina Park Regional Council (CPRC) was established in January 2006 for the purpose of the development of the Tamala Park land jointly owned by seven local governments, including the City of Joondalup, which has 1/6 equity in the land.

	2025/26 Budget	2024/25 Forecast	(As Amended) 2024/25 Budget
	$	$	$
Equity Movements			
Distribution Received	11,666,667	11,666,667	7,500,000
Other Movements	-	698,047	-
	11,666,667	12,364,714	7,500,000

SIGNIFICANT ACCOUNTING POLICIES

INTERESTS IN JOINT ARRANGEMENTS

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The City of Joondalup's interests in the assets liabilities revenue and expenses of joint operations are included in the respective line items of the financial statements.

CITY OF JOONDALUP
NOTES TO AND FORMING PART OF THE BUDGET
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16. SIGNIFICANT ACCOUNTING POLICIES - OTHER INFORMATION

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

COMPARATIVE FIGURES

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

BUDGET COMPARATIVE FIGURES

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

TENDER 010/25 – MATTRESS COLLECTION AND PROCESSING SERVICES

SCHEDULE OF ITEMS		
ITEM	**DESCRIPTION**	**UOM**
1	Collection of mattress - per mattress	Item
2	Processing and recycling of mattress	Item
3	Late presentation / futile journey mattress	Item
4	Non-compliant / futile journey mattress	Item
5	Return Visit Fee per mattress	Item
6	Special Service - Contaminated collection and processing - City Approved	Tonne
7	Special Service - Difficult to access sites per item - City Approved	Item
8	Special Service - Discretionary Collections - City Approved	Item
9	Special Service - Additional Collections - City Approved	Item
10	Alternative Material Recovery Facility sorting, recovery. Processing of recyclables and disposal of residual waste	Tonne
11	Processing of waste at landfill if nominated / alternative facility is unavailable	Tonne
12	Behavioural Monitoring	Hour
13	Fee for Service - user pays collections recycling and processing of mattress - per mattress/item	Item

TENDER 010/25 MATTRESS COLLECTION AND PROCESSING SERVICES

SUMMARY OF TENDER SUBMISSIONS

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Capacity	Demonstrated experience in providing similar services	Demonstrated understanding of the required tasks	Social and economic effects on the local community			
Community Resources Ltd (Soft Landing) All requirements have been met.	Yes	It was founded in 1987 and employs 583 staff, 68 of which are employed by Soft Landing which is a wholly owned enterprise of Community Resources Ltd. An organisational chart was provided along with names of key personnel. It has a fleet of 7 trucks and plant e.g. Steel Bail Press, 3 Foam and Textile Bale Presses, used for steel and foam/textile compaction and a Hydraulic Base Separator. It indicated an ability to provide additional resources at short notice along with contingency vehicles, site, management and personnel.	It demonstrated extensive experience in providing both scheduled and on-demand mattress collection, transportation, dismantling and recycling services. It has held long term relationships with multiple Local Government Authorities in Western Australia including the Cities of Armadale, Cockburn, Perth, Wanneroo, Fremantle and Joondalup. The local councils provide lists of kerbside collection locations and organise bulk collections from landfill sites. They also provide map areas to complete verge collections by zoning.	It demonstrated a good understanding of the City`s requirements providing an in-depth response and methodology which addressed mattress processing techniques. Its approach is to collect mattresses by trained and licenced staff, transport to its facility for deconstruction, component sorting and processing which are then processed and sent to downstream partners to be recycled into new products. It has established processes in place for compliance, risk management and reporting and task specific equipment.	It is located in Wangara WA. 10% of its workforce resides in Joondalup. It is a regular contributor to activities in the local community and it utilises a number of Joondalup based service providers for its general operations such as fuel supplies, office supplies, catering and tools and equipment. Additionally, it uses the repair and maintenance services of mechanical and automotive suppliers for the ongoing support of its machinery and vehicles.	73.8%	$322,440	1

TENDER 015/25 TRAFFIC MANAGEMENT AND CONTROL SERVICES

SCHEDULE OF ITEMS

SCHEDULE A: AS REQUIRED TRAFFIC MANAGEMENT SERVICES – LOCAL ROADS UNDER CITY MANAGEMENT

Item	Description	Unit
A1	Crew of one (1) traffic controller, one (1) vehicle and all standard signs (Normal Working Hours)	Hour
A2	Crew of one (1) traffic controller, one (1) vehicle and all standard signs (Nights, Weekends and Public Holidays)	Hour
A3	Crew of two (2) traffic controllers, one (1) vehicle and all standard signs (Normal Working Hours)	Hour
A4	Crew of two (2) traffic controllers, one (1) vehicle and all standard signs (Nights, Weekends and Public Holidays)	Hour
A5	Additional traffic controller only (Normal Working Hours)	Hour
A6	Additional traffic controller only (Nights, Weekends and Public Holidays)	Hour
A7	Aftercare of unscheduled sundry traffic management devices - Small Sites (Up to 4 multi-message signs and 20 traffic cones/items)	Flat Rate Per Day
A8	Aftercare of unscheduled sundry traffic management devices – Large Sites (Over 4 multi-message signs and 20 traffic cones/items)	Per Item per Day
A9	Aftercare – Site inspection	Per Visit
A10	Emergency Call-out	Each
A11	Pedestrian Trafficable Matting (including transport)	Each per Day
A12	Pedestrian hoarding / interconnecting fencing (including transport)	Each per Day
A13	Trailer mounted flashing arrow (including transport)	Each per Day
A14	Vehicle mounted flashing arrow (including transport)	Hour
A15	Variable message board (2400x1200 LED)	Each per Day
A16	Trailer Mounted Traffic Signals	Each per Day
A17	Transport of Variable Message Board & Signals (Each way)	Per Trip
A18	Water filled barriers	Each per Day
A19	Transport of water filled barriers	Per Trip
A20	Truck mounted attenuator (Normal working hours)	Hour
A21	Truck mounted attenuator (Nights, Weekends and Public Holidays)	Hour
A22	Supply of lighting tower (including transport) per day/night	Each per Day
A23	Supply of Solar LED lighting tower (including transport) per day/night	Each per Day
A24	Supply of fuel generated LED lighting tower (including removal and fuel) per day/night	Each per Day
A25	Travel allowance	Minutes

TENDER 015/25 TRAFFIC MANAGEMENT AND CONTROL SERVICES

SCHEDULE B: AS REQUIRED TRAFFIC MANAGEMENT SERVICES – STATE CONTROLLED ROADS

Item	Description	Unit
B1	Crew of one (1) traffic controller, one (1) vehicle and all standard signs (Normal Working Hours)	Hour
B2	Crew of one (1) traffic controller, one (1) vehicle and all standard signs (Nights, Weekends and Public Holidays)	Hour
B3	Crew of two (2) traffic controllers, one (1) vehicle and all standard signs (Normal Working Hours)	Hour
B4	Crew of two (2) traffic controllers, one (1) vehicle and all standard signs (Nights, Weekends and Public Holidays)	Hour
B5	Additional traffic controller only (Normal Working Hours)	Hour
B6	Additional traffic controller only (Nights, Weekends and Public Holidays)	Hour
B7	Aftercare of unscheduled sundry traffic management devices - Small Sites (Up to 4 multi-message signs and 20 traffic cones/items)	Flat Rate Per Day
B8	Aftercare of unscheduled sundry traffic management devices – Large Sites (Over 4 multi-message signs and 20 traffic cones/items)	Per Item per Day
B9	Aftercare – Site inspection	Per Visit
B10	Emergency Call-out	Each
B11	Pedestrian Trafficable Matting (including transport)	Each per Day
B12	Pedestrian hoarding / interconnecting fencing (including transport)	Each per Day
B13	Trailer mounted flashing arrow (including transport)	Each per Day
B14	Vehicle mounted flashing arrow (including transport)	Hour
B15	Variable message board (2400x1200 LED)	Each per Day
B16	Trailer Mounted Traffic Signals	Each per Day
B17	Transport of Variable Message Board & Signals (Each way)	Per Trip
B18	Water filled barriers	Each per Day
B19	Transport of water filled barriers	Per Trip
B20	Truck mounted attenuator (Normal working hours)	Hour
B21	Truck mounted attenuator (Nights, Weekends and Public Holidays)	Hour
B22	Supply of lighting tower (including transport) per day/night	Each per Day
B23	Supply of Solar LED lighting tower (including transport) per day/night	Each per Day
B24	Supply of fuel generated LED lighting tower (including removal and fuel) per day/night	Each per Day
B25	Travel allowance	Minutes

TENDER 015/25 TRAFFIC MANAGEMENT AND CONTROL SERVICES

SCHEDULE C: MINIMUM SERVICE PERIODS / SERVICE STANDARDS

Item	Description	Unit
C1	Minimum Hours for Traffic Management Crews – Schedule items A1 through A6	Hour
C2	Emergency Callout response time	Hour
C3	Minimum time required for drawing up traffic management plans and documents including complex traffic management plans	Hour
C4	Minimum time required to conduct a review or audit of basic traffic management plans on behalf of the Principal	Hour
C5	Minimum time required to conduct a review or audit of complex traffic management plans on behalf of the Principal	Hour

SCHEDULE D: PREPARATION AND OBTAIN APPROVAL OF TMP/TGS

Item	Description	Unit
D1	Individual TGS	Per Drawing
D2	Generic TMP	Per Plan
D3	Non-complex TMP	Per Plan
D4	Complex TMP (including RTM endorsement)	Per Plan

SCHEDULE E: REVIEW AND DESKTOP AUDIT OF TMP/TGS

Item	Description	Unit
E1	Individual TGS	Per Drawing
E2	Generic TMP	Per Plan
E3	Non-complex TMP	Per Plan
E4	Complex TMP (including RTM endorsement)	Per Plan

SCHEDULE F: SUBMISSION OF TMP FOR APPROVAL (REFER TO CLAUSE 2.4.4)

Item	Description	Unit
F1	Basic TMP Template	Per Plan
F2	Non-Complex/Complex TMP Template	Per Plan
F3	Event Plan	Per Plan
F4	Acceleration Fee	Per Plan
F5	Percentage Mark-up for Administration Fee per Submission (If applicable)	Per Submission

TENDER 015/25 TRAFFIC MANAGEMENT AND CONTROL SERVICES

SCHEDULE G: HOURLY RATES FOR PROVISION OF ADVICE OR ADHOC SERVICES

Item	Description	Unit
G1	AWTM accredited personnel	Per Hour
G2	RTM accredited personnel	Per Hour

OPTIONAL SCHEDULE H: TRAFFIC CONTROL SIGNAL WORKS

Item	Description	Unit
Loop Installation (excluding TM)		
H1	Loop reinstatement – day shift (per loop)	Each
H2	Loop reinstatement – after hours (per loop)	Each
Loop Installation (including TM without attenuator)		
H3	Loop reinstatement – day shift (per loop)	Each
H4	Loop reinstatement – after hours (per loop)	Each
Install and Remove Above Ground Detectors (AGD's)		
H5	Initial AGD	Item
H6	Additional AGD's	Item
H7	Hire of AGD's per week	Each
Installation of Lantern Covers (including disabling loop)		
H8	Initial lantern cover per visit	Each
H9	Additional lantern covers in same visit	Item
H10	Lantern cover hire per cover - weekly	Item

TENDER 015/25 PROVISION OF TRAFFIC MANAGEMENT AND CONTROL SERVICES

SUMMARY OF TENDER SUBMISSIONS

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Capacity	Demonstrated Experience Providing Similar Services	Demonstrated Understanding of the Required Tasks	Social and economic effects on the local community			
Downer EDI Works Pty Ltd (Conforming Offer) All requirements have been met.	Yes	Downer EDI Works Pty Ltd was established in 1933 it is one of the oldest companies in its field. It manages and maintains over 23,000 km of roads in Australia and 25,000 km in New Zealand. Formerly trading as DM Roads in WA Downer is a wholly owned subsidiary of Downer EDI Limited which is largest road network surfacing and maintenance company in Australia. Downer provides 24/7 emergency call-out services with a response time within 1 hour.	The Company has delivered over 5000 traffic management plans across four subcontractor companies. While Downer has demonstrated extensive experience in road services, its focus is not solely on traffic management and control services. Examples of similar experience include works for the Metropolitan Network Contract, City of Joondalup, and City of Perth.	The company has proposed a 48-hour implementation period, though the city typically expects next-day implementation (24 hours). However, their plan outlines a clear and detailed approach for managing and providing traffic management services.	The company is based in Maddington It currently uses or plans to use City of Joondalup materials and service providers, employs local residents, and is committed to engaging in community activities.	76%	$1,489,675	1

TENDER 015/25 PROVISION OF TRAFFIC MANAGEMENT AND CONTROL SERVICES

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Capacity	Demonstrated Experience Providing Similar Services	Demonstrated Understanding of the Required Tasks	Social and economic effects on the local community			
Welstand Services Pty Ltd (LGC Traffic Management) All requirements have been met.	Yes	Welstand Services Pty Ltd was Established in 2014, it is a WA owned and operated company and provides services for utility partners, state and local governments, contractors, and enterprises. It has depots in Perth, Mandurah, Bunbury, and Albany, and employs 530 people, with 80% employed for at least 18 months The company's staff are paid Main Roads rates.	The company provides emergency services to Western Power, Main Roads, and Venture Smart, with 2237 callouts from 2018 to 2024. Similar projects include those with, City of Mandurah, City of Albany, and Western Power Traffic and Pedestrian Management Services.	The company outlines its compliance with specific Australian Standards, development of TMPs, road authority approvals, scheduling, record-keeping, data privacy, security, and reporting. It asserts that it adheres to 11 Australian standards and has effective reporting mechanisms, along with a list of 8 potential risks and mitigation strategies.	The company, is based in Midvale. It currently uses or plans to use City of Joondalup materials and service providers, employs local City residents, and is committed to engaging in community activities.	71.3%	$1,794,867	2

TENDER 015/25 PROVISION OF TRAFFIC MANAGEMENT AND CONTROL SERVICES

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Capacity	Demonstrated Experience Providing Similar Services	Demonstrated Understanding of the Required Tasks	Social and economic effects on the local community			
Evolution Traffic Management Pty Ltd All requirements have been met.	Yes	Established in 2004, Evolution Traffic Management Pty Ltd introduced a new management team in 2024 with over 70 years of combined experience. The Perth depot is located in East Victoria Park. The Company employs 180 frontline traffic operations professionals. Emergency call-out systems feature a manned phone, a 24-hour on-call roster, and real-time monitoring.	The company provided examples of eight similar projects, including work for Water Corporation, TfNSW, Newcastle City Council, and the City of Gold Coast. Projects price ranged from $500,000 up to $8M.	The company outlined the development of the TMP, including Traffio for real-time booking, the TMP process, and other technology. They use tablets, in-vehicle monitoring systems (IVMS), Lucidity software (Unify), and Evosafe online reporting systems. They also focus on reducing their carbon footprint with a hybrid heavy fleet.	The company, based in East Victoria Park. It currently uses or plans to use City of Joondalup materials and service providers, it doesn't currently employs local residents but does commit to engaging in community activities.	67.9%	$1,313,187	3

TENDER 015/25 PROVISION OF TRAFFIC MANAGEMENT AND CONTROL SERVICES

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Capacity	Demonstrated Experience Providing Similar Services	Demonstrated Understanding of the Required Tasks	Social and economic effects on the local community			
Warp Pty Ltd All requirements have been met.	Yes	Established in 1997, it is now and part of the Altus Group. It provides a full range of traffic management services. Its sister company, WARP Training Australia (WTA), is a registered training organisation for traffic control officers. The company employs 160 traffic controllers regularly, without needing subcontractors or labour hire. The company offers a 24/7 emergency response service to the City of Joondalup, with a dedicated service delivery manager available at all times.	The company has provided similar services to the City of Gosnells, Western Power, MACA, and DM Roads. Key examples current and ongoing include the Optus Stadium Events, Brand Highway Construction, Transmission Line Upgrade and Connection to New Office Rd Substation:	The company demonstrated excellent understanding and methodology providing details on the following: Traffic control crews and ongoing training, Performance management, Emergency response/reactive works and response time frames, managing emergency response requests, Adequate staffing levels and locations, Dedicated Human Resources Department, Electronic records of staff licensing and inductions	The company, based in Kewdale. It currently uses or plans to use City of Joondalup materials and service providers, it also employs local residents, and is committed to engaging in community activities.	65.2%	$1,149,285	4

TENDER 015/25 PROVISION OF TRAFFIC MANAGEMENT AND CONTROL SERVICES

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Capacity	Demonstrated Experience Providing Similar Services	Demonstrated Understanding of the Required Tasks	Social and economic effects on the local community			
Luxworks Traffic Control and Management Pty Ltd All requirements have been met.	Yes	Luxworks Traffic Control and Management Pty Ltd was established in 2023 and is currently based in Wanneroo. The company has many local councils and various civil companies. It provided a staff list with licenses, dates, positions, as well as roles and listed specialised equipment. The company did not provide an outline their proposed methodology and approach for recruiting, retaining and training their company personnel	The company provided 15 examples of traffic management projects, including complex, non-complex, and special event traffic management. They also listed 13 recent projects from 2024 and ongoing, with budgets ranging from $60,000 to $460,000. Key examples include the City of Nedlands, Civcon Civil & Project Management, and Geographe Underground Services.	The company demonstrated a comprehensive understanding of the required task with a seven-step approach detailing: Traffic Plan Process, TMP Approval Process, Scheduling (via Trafflo), Staff Deployment, Site Safety & Aftercare, Office Process Flow, and Internal Office Support.	The company is based in Wanneroo. It currently uses or plans to use City of Joondalup materials and service providers, it does employs local residents, and is also committed to engaging in community activities.	58.9%	$1,450,152	5

TENDER 015/25 PROVISION OF TRAFFIC MANAGEMENT AND CONTROL SERVICES

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Capacity	Demonstrated Experience Providing Similar Services	Demonstrated Understanding of the Required Tasks	Social and economic effects on the local community			
Carrington's (WA) Pty Ltd All requirements have been met.	Yes	Established in 2003, Carrington's (WA) Pty Ltd operates out of Midvale and employs 241 traffic controllers (14 full-time). The team includes 9 traffic management plan designers and 1 coordinator. A comprehensive list of specialised equipment was detailed, but there is information on local after-hours infrastructure contacts for emergency. The company conducts ongoing professional development and certification for its team members to stay updated with industry regulatory changes.	The company provided experience with 4 similar works listing; Metronet project, MRWA, and Western Power but Contract values were not stated.:	The methodology is three-phased: 1. Mobilisation and Planning: 1-2 weeks 2. Operational Execution: 3. Post-Operation and Continuous Improvement: demonstrating adequate understanding of the required tasks.	The company is based in Midvale. It currently uses or plans to use City of Joondalup materials and service providers. It doesn't currently employs local residents, but does commit to engaging in community activities.	55%	$1,244,480	6

TENDER 015/25 PROVISION OF TRAFFIC MANAGEMENT AND CONTROL SERVICES

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Capacity	Demonstrated Experience Providing Similar Services	Demonstrated Understanding of the Required Tasks	Social and economic effects on the local community			
Workforce Road Services Pty Limited All requirements have been met.	Yes	Established in 1991, the company has over 25 years of experience in WA, working with local councils and infrastructure contractors. It has a national footprint with 21 depots and 1,200 qualified traffic controllers. It has major depots in Forrestfield and Bunbury. Its fleet includes 550 fully equipped traffic management vehicles. Although the company did not provide details on its structure, proposed personnel and some on continuity it did state it has a large workforce with cross-state mobilisation capacity.	The company has completed similar works for General Cranes, providing metropolitan and regional project support. It states that it is praised for its reliability, safety culture, and professional on-site conduct. The company's service relationship is built on reliable service, flexible response, and a strong commitment to safety and minimal community disruption.	The company's approach includes1. Pre-Planning and Site Assessment, 2. TMP/TGS Development and Approval, 3. Mobilisation and Implementation, 4. Monitoring, 5. Aftercare & Emergency Response, 6. Demobilisation and Reporting, 7. Technology and Reporting.	The company, based in Forrestfield. It currently uses or plans to use City of Joondalup materials and service providers, employs local residents, and is committed to engaging in community activities.	45.8%	$1,278,546	7

Panel of pre-qualified suppliers 007/25 Supply of Swimwear, Fitness and associated products for Craigie Leisure Centre Retail Outlet
Schedule of Rates

ITEM	DESCRIPTION
Category One: Swimwear (Basic, and Chlorine Resistant)	
1	Women's swimwear (one and two piece)
2	Men swimwear (brief and jammers)
3	Girls swimwear (girls and toddler)
4	Boys swimwear (boys and toddler)
Category Two: Swim Accessories	
5	Swimming goggles (adult and child)
6	Swim cap (silicone)
7	Pull buoy
8	Paddles
9	Kickboard
10	Snorkel
11	Fins
12	Arm bands
13	Nose clips
14	Ear plugs / Ear Band
15	Towels
16	Bags
17	Pool Noodles
18	Dive Toys
19	Water Nappies (Pack)
20	Adults Slides / Footwear
21	Children Slides Footwear
22	Hats
23	Towel Robes
Category Three: Active Wear	
24	Women's Tees / Singlets
25	Women's Leggings / Bike Shorts
26	Women's Jumpers / Hoodies
27	Men's Tees / Singlets
28	Men's Shorts
29	Men's Jumpers / Hoodies
30	Socks
31	Hats
Category Four: Fitness Accessories	
32	Foam / Trigger Rollers
33	Spiky / Massage Balls
34	Resistance Bands
35	Exercise Mats
Category Five: Supplements and Fitness Nutrition	
36	Protein Shaker
37	Protein Water and Pre Workout
38	Creatine
39	Protein Bars

ATTACHMENT 12.16.2

INVITATION TO JOIN PANEL OF PRE-QUALIFIED SUPPLIERS 007/25 SUPPLY OF SWIMWEAR, FITNESS AND ASSOCIATED PRODUCTS FOR CRAIGIE LEISURE CENTRE RETAIL OUTLET

SUMMARY OF TENDER SUBMISSIONS

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Capacity	Demonstrated Experience in Providing Similar Services	Demonstrated Understanding of the Required Tasks	Social and economic effects on the local community			
Vorgee Pty Ltd All requirements have been met.	Yes	Vorgee Pty Ltd was established in 2005, the company is headquartered in QLD with its main WA distribution centre located in Malaga. The company employs 15 full-time staff and works with an additional 35 staff or agents. With extensive experience in servicing council aquatic retail facilities, the company has a dedicated Western Australia Account Manager and a National Account Manager	Vorgee's products are found in over 1,200 Swim schools, aquatic centres, aquatic groups, and sports retailers. Additionally, the company holds over 60 council contracts, covering more than 75 council-owned swim centres across the country with notable WA contracts with; City of Armadale, City of Canning, City of Mandurah, City of Melville, City of Rockingham, and City of Stirling.	Vorgee offers a wide range of products designed to allow swimmers to fully immerse themselves in their swim experience. Vorgee states that it employs a full-time quality control specialist based in China who conducts regular factory and product inspections—both scheduled and unannounced. The company is also open to partnering with the City to co-develop dual-branded swim caps, swimwear, and swim teacher rash shirts, to further strengthening community identity and engagement.	Vorgee Pty Ltd is located at Loganholme QLD While it does not currently employ any City residents, it has proposed the use of local City services or suppliers when possible and has stated its commitment to supporting community activities within the City.	84.3%	$647,559	1

INVITATION TO JOIN PANEL OF PRE-QUALIFIED SUPPLIERS 007/25 SUPPLY OF SWIMWEAR, FITNESS AND ASSOCIATED PRODUCTS FOR CRAIGIE LEISURE CENTRE RETAIL OUTLET

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Capacity	Demonstrated Experience in Providing Similar Services	Demonstrated Understanding of the Required Tasks	Social and economic effects on the local community			
Head Oceania Pty Ltd (Zoggs Australia) on behalf of Sportsworld WA Proposed alternative terms for sale or return of goods, stating the company cannot offer sale or return of any products ordered by the City.	Partial	HEAD Oceania Pty Ltd was Founded in 1992. In 2020, Zoggs was acquired by the HEAD Group (HEAD Oceania) The company employs 20 full-time staff in Australia, including 10 regional managers, The company sells approximately 3 million goggles and 1 million pieces of swimwear annually. The company has supplied four direct contacts for urgent support, along with the flexibility to allocate additional personnel and resources if required.	Zoggs states that it is a sustainability-driven brand, producing 95% of its swimwear from recycled plastic bottles and recycling over 1.7 million bottles annually. It has a strong presence across Australia and New Zealand including but not limited to; Selwyn Aquatic Centre (NZ), Maitland (NSW), Mildura Waves (SA), Bomaderry (NSW), and Campaspe (VIC).	Zoggs states it uses 95% eco-friendly fabrics, sustainable manufacturing processes, eco-equipment, and packaging. To support its partners, Zoggs provides access to a marketing resource hub and regular email updates to keep venue staff informed with the latest product and promotional materials. As part of its commitment to Craigie Leisure Centre, Zoggs will supply one set of backstroke flags per pool each year.	Zoggs is located Macquarie Park NSW, Sportsworld WA is Located in Bibra Lake. Neither currently employ City residents. Zoggs has proposed the use of local City services or suppliers when possible and has also stated its commitment to supporting community activities within the City.	75.1%	$762,023	2

ATTACHMENT 12.16.2

INVITATION TO JOIN PANEL OF PRE-QUALIFIED SUPPLIERS 007/25 SUPPLY OF SWIMWEAR, FITNESS AND ASSOCIATED PRODUCTS FOR CRAIGIE LEISURE CENTRE RETAIL OUTLET

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Capacity	Demonstrated Experience in Providing Similar Services	Demonstrated Understanding of the Required Tasks	Social and economic effects on the local community			
Way Funky Company Pty Ltd Proposed alternative terms for sale or return of goods, stating the company cannot offer sale or return of any products ordered by the City.	Partial	The Way Funky Company has been in the swimwear business for 23 years. Way Funky Co. is the parent company of two major swimwear brands: Funky Trunks (men's range) and Funkita (women's range). The brand Funky Trunks is a leading brand for active swimmers. The company employs 13 full-time staff and releases four collections annually. It states that it has over 700 stockists across 44 countries, supported by five global distributors and numerous sales agents.	The company presented its comprehensive management procedures and demonstrated a strong track record in successfully delivering similar projects, having previously supplied swimwear and accessories to multiple councils and aquatic centres comparable to Cragie Leisure Centre	Way Funky Co. releases three new collections annually, which will be presented directly to the City of Joondalup's purchasing team by their sales representative. Orders can be placed through the company's online B2B portal,	Way Funky is located in Abbotsford, VIC. While it does not currently employ City residents, and did not propose the use of local City services or suppliers. It has however stated its commitment to supporting community activities within the City.	73.4%	$408,407	3

ATTACHMENT 12.16.2

INVITATION TO JOIN PANEL OF PRE-QUALIFIED SUPPLIERS 007/25 SUPPLY OF SWIMWEAR, FITNESS AND ASSOCIATED PRODUCTS FOR CRAIGIE LEISURE CENTRE RETAIL OUTLET

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Capacity	Demonstrated Experience in Providing Similar Services	Demonstrated Understanding of the Required Tasks	Social and economic effects on the local community			
Pentland Australia Pty Ltd (Speedo Australia) All requirements have been met.	Yes	Speedo Australia has been supplying Australians for over 90 years. The Company states that Speedo International maintains dedicated Quality Assurance and Quality Control teams at its Pentland offices in Shanghai (China) and Shenzhen (China). Although the company did not provide a detailed business structure or staffing information for WA or Australia, its strong track record and name recognition indicate a solid capacity to deliver services to the city.	Speedo Australia demonstrated an adequate capability by securing multiple tenders, including those for Belgravia Leisure Group (all venues), Blacktown City Council, Sutherland Shire Council, Campbelltown City Council. While specific contract periods and dates were not provided, the successful award of these tenders clearly indicates substantial experience.	Speedo Australia has committed to providing comprehensive product training for City staff, including dedicated training sessions that can be conducted either on-site or off-site. Speedo offers Level 5 products with 100% chlorine resistance and provides a dedicated email channel for the return of faulty items, further demonstrating their commitment to quality and customer value.	Speedo Australia is located in Alexandria NSW. It does not currently employ City residents; it did not propose the use of local City services or suppliers and hasn't stated its commitment to supporting community activities within the City.	61.4%	$692,293	4

INVITATION TO JOIN PANEL OF PRE-QUALIFIED SUPPLIERS 007/25 SUPPLY OF SWIMWEAR, FITNESS AND ASSOCIATED PRODUCTS FOR CRAIGIE LEISURE CENTRE RETAIL OUTLET

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Capacity	Demonstrated Experience in Providing Similar Services	Demonstrated Understanding of the Required Tasks	Social and economic effects on the local community			
Back Beach Co Pty Ltd All requirements have been met.	Yes	Founded in 2012, Back Beach Co Pty Ltd specialises in retail distribution of unique apparel for the aqua sports market, focusing on hooded towels and custom wear for aquatic and sporting groups. The company operates warehouses in Melbourne and other locations. Its local WA director was appointed since 2021. While detailed business structure information was very limited, details of marketing collateral, display stands, rails, and product samples were provided thus demonstrating adequate capacity.	Back Beach Co Pty Ltd The company supplies over 140 aquatic centres, swim schools, retail outlets, and local government organizations, demonstrating strong retail support and a proven track record with the City	Back Beach Co demonstrated Adequate capability in understating of the required task. All the Companies product or service issues are managed through a formal Corrective and Preventative Action (CAPA) process. The company maintains strong relationships with vetted suppliers, conducts regular performance reviews, and inspects all batches for consistency in fabric quality, stitching, zippers, and finishing.	Back Beach Co. is based in Butler, WA 6036. While it did not propose using local City services or suppliers and does not currently employ City residents, it has indicated support for local community activities within the City.	60.3%	$23,553	5

DRAFT

City of Joondalup

Bike Plan 2025 – 2035

INFOGRAPHIC MISSING INFO HIGHLIGHT CHARTS

ALTERNATIVE FORMATS

This document is available in alternative formats and languages on request. You can make a request by emailing **info@joondalup.wa.gov.au** or calling the City's Senior Community Development Officer on **(08) 9400 4000**. This document is available on the City's website at **joondalup.wa.gov.au**

If you need to contact us in your own language, you can contact the Translating and Interpreting Service on **13 14 50** and ask the Service to contact the City's Senior Community Development Officer.

If you are deaf or have a hearing or speech impairment, you can contact the City through the National Relay Service on 1800 555 660.

ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS

The City of Joondalup acknowledges the Traditional Custodians of this land, the Whadjuk people of the Noongar nation. We recognise the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. We pay our respects to Elders past, present and emerging and all Aboriginal and Torres Strait Islander peoples.

Joondalup-ak ngala kaditj Noongar moort nidja Wadjak boodjar-ak kalyakool moondang-akkaaradj-midi. Ngala Noongar Moort wer baalabang moorditj kaadidjiny koota-djinanginy. Ngala Noongar wer Torres Strait Moort-al dandjoo koorliny kwaba-djinanginy. Koora, yeyi wer kalyakool, ngalak Noongar wer Torres Strait Birdiyawer moortkoota-djinanginy.

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INTRODUCTION

Riding a bike is a healthy way to travel, whether for transportation, exercise or recreation. It is a low-impact aerobic activity that offers both physical and mental health benefits. Bike riding is affordable with minimal environmental impact, and can be enjoyed individually, with a club or group, or with family and friends.

The City of Joondalup aspires to be a bike-friendly community, aiming to integrate bike riding into everyday life. The goal is to create safe and connected streets and paths that facilitate bike travel. However, it is important to note that only certain areas of the city currently support this initiative. The City is dedicated to promoting active travel, making it easy, attractive, and accessible for individuals of all ages and abilities to walk, wheel, or ride. While this vision is commendable, it may not fully reflect the current infrastructure.

Riding a bike and walking are the most common forms of active travel, but running, using a wheelchair, riding a scooter, or riding an electric bike are also options. "Active travel" refers to being physically active while making a journey, whereas "active transport" describes the infrastructure and network necessary for traveling safely and efficiently.

Vision — We are a bike-friendly city, where bike riding is a part of everyday life.

Purpose of the bike plan

The *Bike Plan 2025 – 2035* provides the long-term vision, strategic framework and projects that will make bike riding a part of everyday life for the community, where journeys can be made through safe and connected streets and paths.

The *Bike Plan 2025 – 2035* promotes active travel and is a guide for planning active transport in the City of Joondalup over the next decade. The aim of the plan is to encourage a healthy and active community while reducing carbon emissions related to travel. Riding a bike needs to be a safe and convenient way to travel. Bike usage levels need to increase and become comparable with bike-friendly cities in Europe, where bikes can outnumber cars five to one.

Joondalup's built and natural environments make the city bike-friendly for locals and tourists alike. With changing attitudes, a favourable climate, an active cycling community, and scenic routes like the one from Marmion to Burns Beach, the potential for bike riding in the city is significant.

The Bike Plan aligns with the State Government's *Bicycle Network Plan 2014 – 2031* and *Western Australian Cycling Network Hierarchy* and contributes to the development of Western Australia's long-term cycle network. Designed to be low-stress and high-comfort, the long-term cycle network aims to cater to all ages and abilities of bike riders, promoting bike riding as a sustainable mode of transport, and encouraging more people to take up bike riding or ride more frequently.

INFOGRAPHIC MISSING INFO HIGHLIGHT CHARTS

PLANNING CONTEXT

The *Bike Plan 2025 – 2035* sits within the City of Joondalup's broader Integrated Planning and Reporting Framework as a *Planning* document. The plan guides active transport planning and informs key priorities and key capital works projects in the City's 5-Year Corporate Business Plan.

The *Bike Plan 2025 – 2035* aligns with the 10-Year Strategic Community Plan, *Joondalup 2032* goals and outcomes of the key themes:

1: Community

> *We have a vibrant cultural scene, and our community is friendly, welcoming, caring and supportive. We are prepared for emergencies and feel strong and resilient. We encourage and support local organisations and community-led activities and feel connected and safe in our neighbourhoods.*
>
> *1-1: Healthy and safe — You feel healthy and safe in your local community.*
>
> *1-3: Active and social —You enjoy quality local activities and programs for sport, learning and recreation.*

3: Place

> *We have well-planned and attractive suburbs and streetscapes, supported by a range of integrated transport options. Our urban landscapes are connected, useable and accessible. A high standard of liveability is enjoyed by our community who can access quality facilities and public open spaces.*
>
> *3-1: Connected and convenient — You have access to a range of interconnected transport options.*

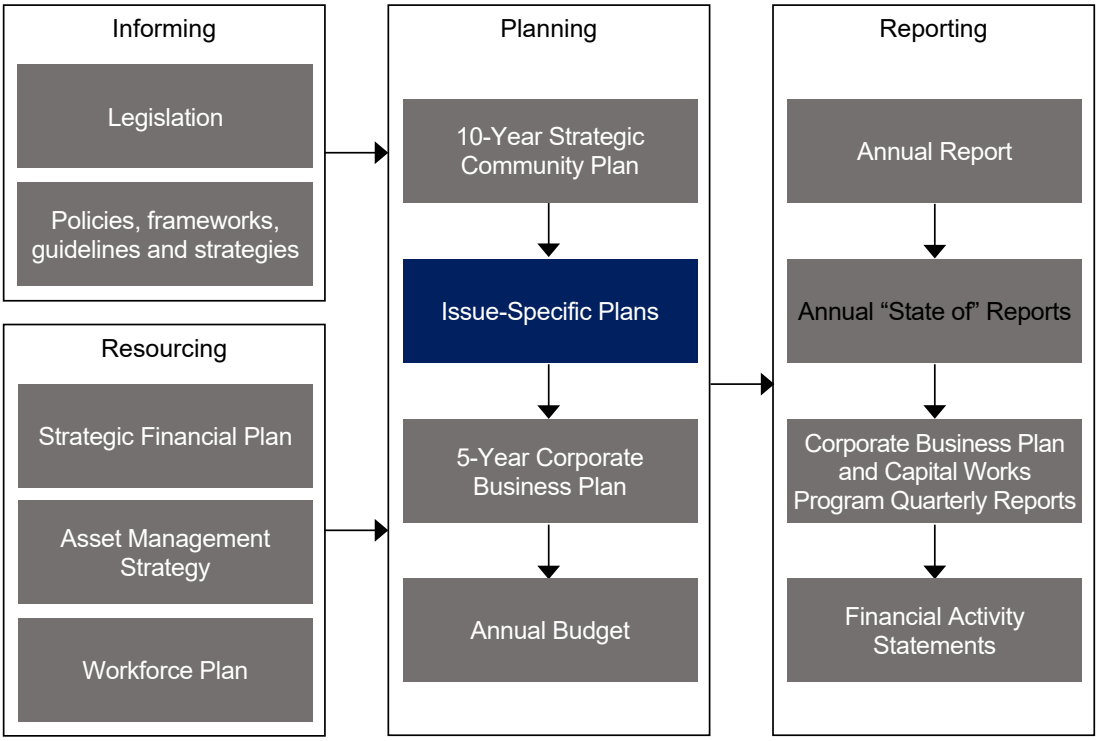
The *Bike Plan 2025 – 2035* is identified in the City's *Integrated Transport Plan 2024–2034* under Outcome 4 — Active Transport:

> *Active transport, including micromobility, is encouraged with safe, accessible and connected routes.*

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The following diagram illustrates where the *Bike Plan 2025 – 2035* sits within the Integrated Planning and Reporting Framework.

Integrated Planning and Reporting Framework



The following diagram illustrates how the *Bike Plan 2025 – 2035* sits within the Federal, State and Local Government context.

Role of government		**Impact on a local bike plan**
Federal	Strategic goals, funding, national policies	Sets high-level direction for areas such as health and climate and offers indirect funding
State (WA)	Network planning, policy, funding, guidelines	Sets the cycling strategy through the WA Bicycle Network and provides co-funding, technical support
Local	On-the-ground planning and delivery	Develops and implements plans, aligning with state/federal frameworks

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BACKGROUND

The City of Joondalup is located on Mooro Boodjar (Mooro Country) and is a rapidly growing area within the Perth Metropolitan Region. With a population of approximately 165,000 and a land area of around 99 square kilometres, the City encourages active travel and efficient public transport throughout its urban and natural areas.

The city features 47 primary schools, 16 high schools, and four tertiary education institutions, all accessible by active travel and public transport. The Joondalup Central Area Transit (CAT) free bus connects key locations, including the Joondalup Train Station, Joondalup Health Campus, the City Centre, Edith Cowan University, North Metropolitan TAFE, and the Police Academy. Bicycles are not permitted on buses unless they are folded and stored in a carry bag.

There are six train stations within Joondalup's boundaries, situated in the suburbs of Warwick, Greenwood, Whitfords, Edgewater, Joondalup, and Currambine. All train stations are accessible via active transport and connecting buses. Each station provides bike lockers and racks, and secure bike shelters. Bicycles are allowed on trains, but there are restrictions during peak periods when traveling in the peak direction.

Joondalup’s Mediterranean-like climate, characterised by hot, dry summers and mild, wet winters, makes it ideal for bike riding throughout the year. The region’s 17 kilometres of coastline, 579 hectares of parks, and 602 hectares of natural areas, including Yellagonga Regional Park, can be explored by bike or on foot. Walking trails and paths extend across the entire region, covering both urban and natural environments.

Visitor attractions in Joondalup include retail shopping, restaurants, cafes, four public libraries, the Craigie Leisure Centre, the Aquarium of Western Australia, Hillarys Boat Harbour, and the Whitfords Nodes Health and Wellbeing Hub. All these locations are accessible via connected paths and public transport.

The City also promotes bike riding as a recreational activity, with infrastructure projects underway or completed. Notable facilities include the Duncraig Adventure Hub, the Yalbunullup mountain bike trails at Yellagonga Regional Park, the Gibson Park pump track, and the pump and jump track at Shepherds Bush Park.

Lake Joondalup circuit

The Lake Joondalup dual pathway is a 17-kilometre circuit situated within Yellagonga Regional Park. Developed by the City of Joondalup, this family-friendly pathway is suitable for both bike riding and walking. As a nature reserve, Lake Joondalup is home to native flora and fauna, including the Southwestern snake-necked turtle. Along the circuit, there are several rest-stops that include a boardwalk, picnic area, barbeque, playground, as well as a toilet, shelter, water taps, and seating. The track is smooth and flat, and clearly signposted, making it accessible for everyone.

INFOGRAPHIC MISSING INFO HIGHLIGHT CHARTS

How this plan was informed

The City of Joondalup has developed the *Bike Plan 2025 – 2035* after thoroughly reviewing the city's existing transportation conditions, undertaking a travel survey in 2021 and 2024, consulting with the City's Strategic Community Reference Group, and the relevant State Government agencies. The plan was also informed by the bike trip data the City collects and analyses to assess and proritise upgrades to roads and paths to guide the delivery of active transport infrastructure.

National studies indicate that bike riders can be categorised based on their confidence levels in riding. Individuals who are interested in bike riding but feel unsafe usually choose not to ride. Those who are somewhat confident will ride only on paths away from traffic or take longer routes to avoid cars. In contrast, highly confident riders will take direct routes even in heavy traffic with high-speed vehicles.

To establish Joondalup as bike-friendly city, it is essential to identify the various types of bike riders — such as recreational bike riders, commuters, and families — along with the specific barriers they encounter, including lack of safe bike lanes, inadequate parking facilities, and concerns about personal safety. Also, understanding the factors that encourage bike riding, such as the availability of bike-sharing programs, well-maintained infrastructure, and community events promoting bike riding, will be equally important. This focused strategy will allow the City to prioritise and implement targeted plans and projects that not only foster a culture of bike riding but also encourage residents to view bike riding as a practical and sustainable transportation option.

Existing transport conditions

The review of the existing transport conditions highlights that the city offers streets for beginner and moderately confident bike riders. These streets, located in residential suburbs with low traffic, provide a comfortable and enjoyable riding experience. While they currently do not always directly connect to public transport or key activity centres such as shopping precincts or employment hubs, there is potential to enhance connectivity by incorporating more short links and intersections, and minimising dead-ends, creating a more accessible and bike friendly network.

In contrast, the city's major corridors and transport routes are appropriate for highly confident bike riders and do connect to public transport and key activity areas. However, physical barriers such as the Mitchell Freeway and Lake Joondalup hinder bike riding and overall connectivity.

Travel surveys

The results of the travel surveys conducted in 2021 and 2024, showed residents continue to rely heavily on their own cars for transportation due to convenience and travel times. The primary concerns for improving transportation were reducing traffic congestion and increasing parking availability. Bike usage has remained largely unchanged, with approximately one per cent of residents using bikes for daily activities such as shopping or commuting. There has been an increase in the percentage of people who never use a bike, rising from 77 per cent in 2021 to 80 per cent in 2024. Also, the number of residents who use bikes regularly (several times a week) has decreased from seven per cent in 2021 to less than three per cent in 2024.

INFOGRAPHIC MISSING INFO HIGHLIGHT CHARTS

Chart 1: Most important priority for improving local transport

Priority	2024	2021
Improving cycling network	7.5%	9%
Improving pedestrian network	3%	4%
Increasing parking availability	22%	27%
Increasing public transport	21%	18%
Reducing traffic congestion	42%	39%

Chart 2: Top two factors for choice of transport

Factor	2024	2021
Accessibility requirement (ACROD)	11%	8%
Comfort	15%	15%
Convenience	73%	69%
Cost	10%	11%
Environmental impact	3%	3%
Passenger (or cargo) requirements	18%	20%
Personal health and fitness	6%	6%
Reliability	17%	18%
Safety	8%	11%
Travel time	36%	35%

Source: City of Joondalup travel surveys 2021 and 2024

Strategic Community Reference Group

The City's Strategic Community Reference Group provided the community's perceptions and concerns towards bikes and bike riding, The Reference Group identified barriers and enablers affecting the use of bikes, and priorities to increase bike riding in the city. The most important consideration was safety and being able to ride a bike away from traffic and pedestrians.

What our community told us to focus on
• Safety and security • Infrastructure and connectivity • Facilities • Education • Community • Programs and incentive
Source: City of Joondalup Strategic Community Reference Group 2024

INFOGRAPHIC MISSING INFO HIGHLIGHT CHARTS

Key state government agencies

The City consulted with key state government agencies, including Main Roads WA, the Department of Transport, and the Public Transport Authority, have provided insights into the Bike Plan's four focus areas: connectivity and network, safety and accessibility, infrastructure and streetscapes, and advocacy and education.

The State Government is dedicated to prioritising the safety of bike riders and pedestrians of all ages and abilities. Shared path facilities are preferred over on-road bike paths, particularly along roads with speed limits of 70 kilometres per hour or more. There is a strong emphasis on creating local paths that connect to train stations and bus stops, as well as integrating them with the long-term cycle network. This initiative is a priority for State Government funding, and new guidelines are currently under development.

Bike count data

The bike count data can provide insights into the direction, volume and speed of bike riders along a site and how it compares to other sites, if a new policy or infrastructure has had an impact, and if the measures have seen a decline or growth over a period. The data cannot provide insights into the demographics of the people who cross the site, where people have come from or go to before and after the site was crossed, the travel time between counter sites for each individual bike counted, or a person’s trip purpose.

Bike count data

The City installed permanent bike counters along shared paths in Burns Beach, Mullaloo, Joondalup, Hillarys, Kingsley, Marmion and along the Burns Beach to Mindarie dual use path. The counters provide an accurate, continuous record of bike riding at these sites and guides investment in the City’s active transport network. The total number of trips recorded across all bike counters are shown in Chart 3: Annual bike count trips from all permanent bike counters, and Table 1: Total bike count data from all permanent bike counters. Data from individual bike counter locations is provided in Tables 2–8.

INFOGRAPHIC MISSING INFO HIGHLIGHT CHARTS

The data is available in the State Government's annual *Making Tracks* reports and online via *trafficmap*. A snapshot of the bike count data is provided below.

Bike count data — snapshot

Chart 3: Annual bike count trips from all permanent bike counters

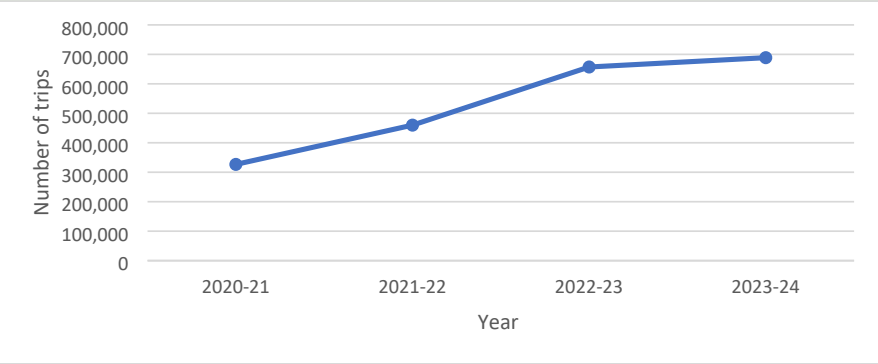


Table 1: Total bike count data from all permanent bike counters

Financial year	Total count	% change	Average monthly	Average daily
2023-24	688,795	5%	8,200	270
2022-23	657,129	43%	7,823	257
2021-22	459,835	41%	6,798	224
2020-21	326,598		6,943	228

Table 2: Sunset coast – Burns Beach

Financial year	Total count	Average monthly	Average daily
2023-24	83,500	6,958	229
2022-23*	66,767	5,564	183
2021-22	79,105	6,592	217
2020-21	85,056	7,088	233

*Data missing in December 2022 and January 2023

Table 3: Tim Simpson Park – Mullaloo

Financial year	Total count	Average monthly	Average daily
2023-24	126,962	10,580	348
2022-23	125,729	10,477	344
2021-22	132,996	11,083	364
2020-21	150,678	12,557	413

Table 4: Neil Hawkins Park – Joondalup

Financial year	Total count	Average monthly	Average daily
2023-24	83,935	6,995	230
2022-23	81,169	6,764	222
2021-22	83,338	6,945	228
2020-21	86,104	7,175	236

INFOGRAPHIC MISSING INFO HIGHLIGHT CHARTS

Table 5: Burns Beach to Mindarie – dual use path

Financial year	Total count	Average monthly	Average daily
2023-24	58,631	4,886	161
2022-23	60,396	5,033	165
2021-22	16,391	1,366	45
2020-21*	4,760	952	32

*Data started February 2021

Table 6: Whitfords Nodes Park – Hillarys

Financial year	Total count	Average monthly	Average daily
2023-24	112,702	9,392	309
2022-23	111,320	9,277	305
2021-22	104,256	10,426	343
2020-21	-	-	-

Table 7: Robertson Road – Kingsley

Fin year	Total count	Average monthly	Average daily
2023-24	56,437	4,703	155
2022-23	49,313	4,109	135
2021-22	43,749	4,375	144
2020-21	-	-	-

*Data started September 2021

Table 8: Coastal share path – Marmion

Fin year	Total count	Average monthly	Average daily
2023-24	166,628	13,886	457
2022-23	162,435	13,536	445
2021-22	-	-	-
2020-21	-	-	-

Sunset coast dual path

The 14-kilometre dual path from Marmion to Burns Beach is an easy, half- day bike ride through natural coastline of scrub with coastal views. Along the path are many of the city's attractions including Marmion Marine Park and Hillarys Boat Harbour. Eleven interpretive signs along this section provide information on the native flora and fauna, and history of the area. Trail markers along the route provide distances to the next section.

INFOGRAPHIC MISSING INFO HIGHLIGHT CHARTS

UNDERSTANDING BIKE RIDING

Long-term bicycle network

Western Australia's long-term cycle network identifies an aspirational blueprint to ensure State and local governments continue to work together towards the delivery of a continuous cycling network providing additional transport options, recreational opportunities and support for tourism and commercial activity.

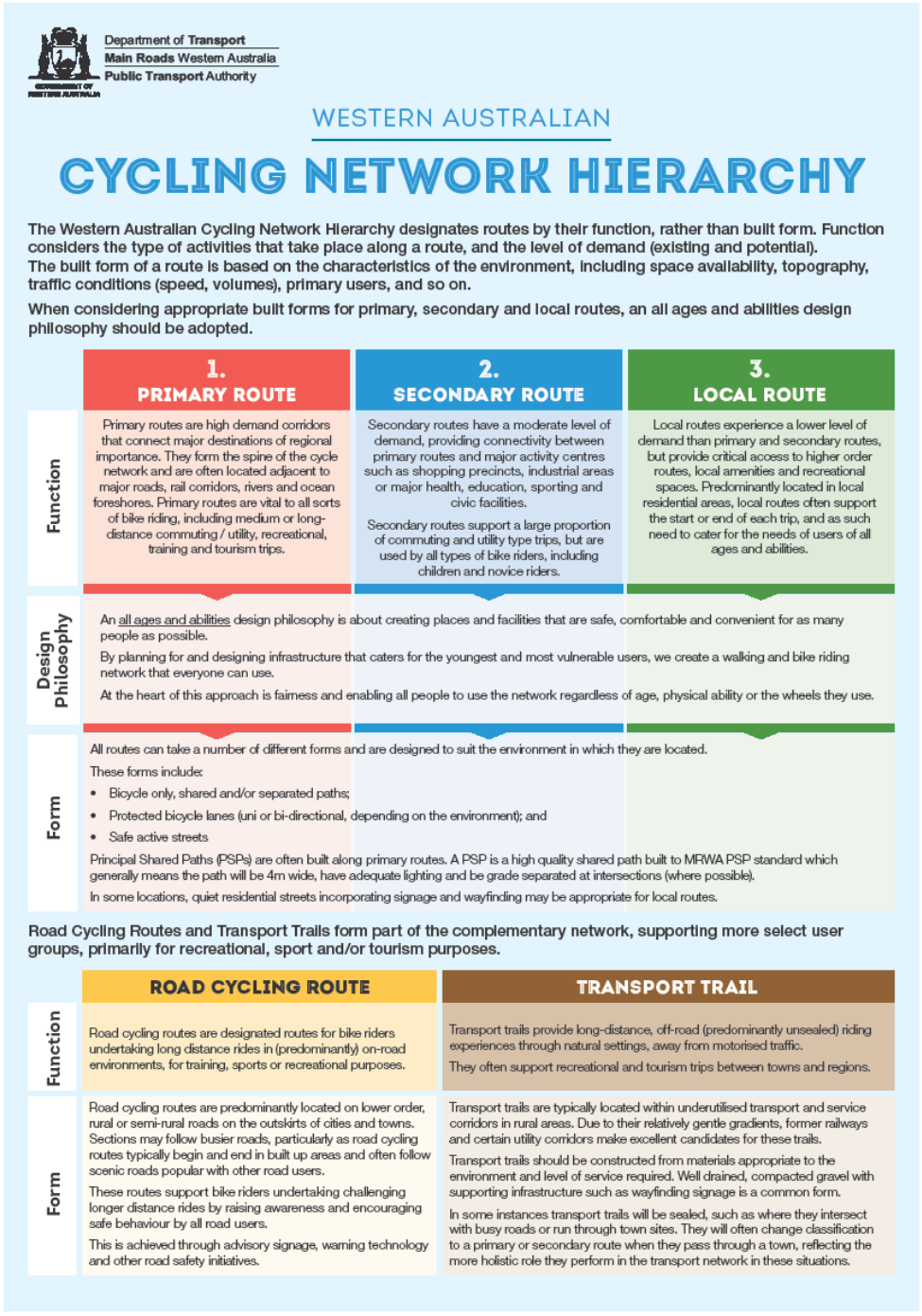
The long-term cycle network identifies the function of a route (primary, secondary or local) rather than the form it should take. Function considers the type of activities that take place along a route, and the level of demand (existing and potential).

Over a two-year period, the Department of Transport collaborated with 33 local government authorities in Perth and Peel to agree on routes, including strategic cross-boundary routes, that link parks, schools, community facilities and transport services, to make bike riding a convenient and viable option.

Bike riding network hierarchy — Western Australian Government

The State Government's bike riding or cycling network hierarchy is organised by the purpose of each route, which indicates what activities will take place there. The design of each route depends on the characteristics of its location and are outlined in the table below.

INFOGRAPHIC MISSING INFO HIGHLIGHT CHARTS



Department of Transport
Main Roads Western Australia
Public Transport Authority

WESTERN AUSTRALIAN

CYCLING NETWORK HIERARCHY

The Western Australian Cycling Network Hierarchy designates routes by their function, rather than built form. Function considers the type of activities that take place along a route, and the level of demand (existing and potential). The built form of a route is based on the characteristics of the environment, including space availability, topography, traffic conditions (speed, volumes), primary users, and so on.

When considering appropriate built forms for primary, secondary and local routes, an all ages and abilities design philosophy should be adopted.

	1. PRIMARY ROUTE	2. SECONDARY ROUTE	3. LOCAL ROUTE
Function	Primary routes are high demand corridors that connect major destinations of regional importance. They form the spine of the cycle network and are often located adjacent to major roads, rail corridors, rivers and ocean foreshores. Primary routes are vital to all sorts of bike riding, including medium or long-distance commuting / utility, recreational, training and tourism trips.	Secondary routes have a moderate level of demand, providing connectivity between primary routes and major activity centres such as shopping precincts, industrial areas or major health, education, sporting and civic facilities. Secondary routes support a large proportion of commuting and utility type trips, but are used by all types of bike riders, including children and novice riders.	Local routes experience a lower level of demand than primary and secondary routes, but provide critical access to higher order routes, local amenities and recreational spaces. Predominantly located in local residential areas, local routes often support the start or end of each trip, and as such need to cater for the needs of users of all ages and abilities.
Design philosophy	An all ages and abilities design philosophy is about creating places and facilities that are safe, comfortable and convenient for as many people as possible. By planning for and designing infrastructure that caters for the youngest and most vulnerable users, we create a walking and bike riding network that everyone can use. At the heart of this approach is fairness and enabling all people to use the network regardless of age, physical ability or the wheels they use.		
Form	All routes can take a number of different forms and are designed to suit the environment in which they are located. These forms include: • Bicycle only, shared and/or separated paths; • Protected bicycle lanes (uni or bi-directional, depending on the environment); and • Safe active streets Principal Shared Paths (PSPs) are often built along primary routes. A PSP is a high quality shared path built to MRWA PSP standard which generally means the path will be 4m wide, have adequate lighting and be grade separated at intersections (where possible). In some locations, quiet residential streets incorporating signage and wayfinding may be appropriate for local routes.		

Road Cycling Routes and Transport Trails form part of the complementary network, supporting more select user groups, primarily for recreational, sport and/or tourism purposes.

	ROAD CYCLING ROUTE	TRANSPORT TRAIL
Function	Road cycling routes are designated routes for bike riders undertaking long distance rides in (predominantly) on-road environments, for training, sports or recreational purposes.	Transport trails provide long-distance, off-road (predominantly unsealed) riding experiences through natural settings, away from motorised traffic. They often support recreational and tourism trips between towns and regions.
Form	Road cycling routes are predominantly located on lower order, rural or semi-rural roads on the outskirts of cities and towns. Sections may follow busier roads, particularly as road cycling routes typically begin and end in built up areas and often follow scenic roads popular with other road users. These routes support bike riders undertaking challenging longer distance rides by raising awareness and encouraging safe behaviour by all road users. This is achieved through advisory signage, warning technology and other road safety initiatives.	Transport trails are typically located within underutilised transport and service corridors in rural areas. Due to their relatively gentle gradients, former railways and certain utility corridors make excellent candidates for these trails. Transport trails should be constructed from materials appropriate to the environment and level of service required. Well drained, compacted gravel with supporting infrastructure such as wayfinding signage is a common form. In some instances transport trails will be sealed, such as where they intersect with busy roads or run through town sites. They will often change classification to a primary or secondary route when they pass through a town, reflecting the more holistic role they perform in the transport network in these situations.

INFOGRAPHIC MISSING INFO HIGHLIGHT CHARTS

Types of bike riders

When planning for bike infrastructure, it is important to consider the various types of bike riders to ensure that facilities, programs, and promotions meet the needs of all abilities. Bike riders can be broadly categorised based on their confidence and skill level as ‘confident,’ ‘cautious,’ or ‘novice’ riders.

Confident riders typically ride faster over longer distances and prefer roads with minimal interruptions. Less confident and less skilled riders tend to favour dedicated bike infrastructure, such as bike paths or lanes, which provide a safer riding environment. These riders may have different motivations for bike riding, including commuting, running local errands, or riding for enjoyment and recreation.

Potential bike riders are those who do not currently ride (even if they have in the past) but could take up riding with the right encouragement and support. A strong separation from vehicle traffic is crucial in attracting these potential riders. Once they begin riding, potential riders are likely to become cautious or novice riders depending on their previous experiences with bike riding.

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Table 9: Types of bike riders

Type of bike rider		Typical reason for riding				Usual distance covered	Level of separation required
		Commuting	Recreation	Sport	Local trips		
Confident	Confident bike riders are skilled at sharing the road with traffic. They do not need special bike paths, just enough space on busy roads. Typically, these riders avoid bike paths unless they offer a better experience than riding on the road.					> 30km	Low  High
Cautious	Cautious bike riders are those that are experienced with basic skills but prefer to avoid risks. They like separated bike lanes but can also ride on quieter roads, simple intersections, and roundabouts. To stay away from busy roads, cautious bike riders might choose longer routes.					<30km	
Novice	Novice bike riders include beginners and young children. They prefer to ride on paths that are completely separated from vehicle traffic.					<5km	

INFOGRAPHIC MISSING INFO HIGHLIGHT CHARTS

Trends in bike riding

National

The Australian Census 2021 data indicate that, over the past 15 years, levels of active transport have not increased. While the rate of bike riding is lower than that of walking, participation rates in Western Australia are higher than the national average. Most trips made by bike are for recreation, with less than one-third being for purposes such as commuting to work or school, shopping, or visiting family and friends. Bike riding is the least common mode of transport for accessing public transport.

For most age groups, bike riding participation has remained stable. However, there has been a decline among young adults aged 18-29 years, while participation has increased for adults over 55 years. Almost one in four men ride a bike, compared to just over one in eight women. Also, bike ownership per household has remained constant.

State

The *National Walking and Cycling Participation Survey 2023* revealed that approximately 373,300 Western Australians (13 per cent) rode a bike in a typical week. Just over one million people or more than one-third of the population, rode at least once in a typical year. The most common reasons mentioned for not riding include not owning a bike, lack of interest, personal safety concerns, and a preference for other modes of transport.

In the Perth region, 31 per cent of respondents expressed no interest in bike riding. Meanwhile, 49 per cent indicated that they were interested but chose not to ride or only rode off-road. Seventeen per cent rode occasionally but preferred longer routes to avoid traffic, while four per cent were confident enough to take the shortest route, even if it meant riding on busy roads. Just over half of Perth's households (54 per cent) own at least one working bike, including e-bikes, which account for 5.4 per cent of ownership. It is estimated that two per cent of people ride an e-scooter or e-skateboard.

According to the Road Safety Commission, of the 5,432 people killed or seriously injured on Western Australian roads between 2019 and 2023, 11 per cent were pedestrians and seven per cent were riding a bicycle. Of those who were killed or seriously injured while bike riding, seven per cent were not wearing a helmet.

eRideables

In Western Australia, eRideables are becoming very popular for both fun and transportation. This rise in popularity comes with new rules and safety measures to help these devices integrate safely into existing pathways. An eRideable is an electric-powered device, like a scooter or skateboard. An eBike, on the other hand, is an electric bicycle that needs human pedalling to move and is not considered an eRideable. While the Bike Plan does not mainly focus on eRideables, it is important to acknowledge that they often share pathways with cyclists. As more people choose electric devices for transportation, it is essential to consider their impact on shared paths, as both cyclists and e-riders use them.

Local

Throughout Australia, there is a decline in bike riding, walking, and public transport use, while car use continues to rise even with more people working from home. Joondalup reflects this trend and has a higher proportion of residents who both live and work in the area compared to other Perth metropolitan local governments. This highlights the urgent need to improve active transport options throughout the city.

INFOGRAPHIC MISSING INFO HIGHLIGHT CHARTS

In the City of Joondalup, 95 per cent of households own at least one car, and several residents surpass the national average by owning two or more cars, a trend that continues to rise. Residents rely heavily on their cars to meet their transportation needs. Many individuals rely on cars for nearly all their activities, with many using their cars several times a week. This shows that bike riding is not the preferred mode of transportation for most people in the city.

Government funding

The National Active Transport Fund focuses on improving road safety, reducing transport emissions, and creating active and liveable communities by upgrading and delivering new bike and pedestrian paths. The federal funding commitment in 2024 of $100 million is only enough money to build 25-50 kilometres of new, separated bike paths, and only one per cent of federal road funding goes towards infrastructure for active transport.

The Western Australian State Government has added 85 kilometres to the long-term cycle network since 2015, but 100 kilometres remains to be completed, with only 21 kilometres planned to be built by 2025 and the remainder by 2035. State and Federal Government investment has started to improve active transport infrastructure by increasing the number of paths and public transport options that accommodate bikes. Upgrades to the Mitchell Freeway, to a total of $40 million, provides new paths that allow for uninterrupted bike riding, significantly reducing travel times by eliminating the need to cross bridges or intersections.

Motor vehicles per household
• No motor vehicle – 3% • 1 motor vehicle – 27% • 2 motor vehicles – 44% • 3 motor vehicles – 24%
Residents' method of travel to work
• Car (driver/passenger) – 65% • Public transport – 9% • Walk – 1% • Bicycle – less than 1% • Work from home – 10%
Source: City of Joondalup 2021 Census

INFOGRAPHIC MISSING INFO HIGHLIGHT CHARTS

Barriers to bike riding

The main barrier to bike riding is the fear of personal safety when sharing the road with cars. Other common barriers include not owning a bike, having little or no interest in bike riding, or preferring other modes of travel. There are also perceptions of bike riding as not a viable commuting option due to time constraints, personal hygiene, weather conditions, and aggressive motorists. Health or limited mobility, lack of fitness, and not knowing which route to take are other common reasons.

The solutions to some of these barriers include installing dedicated bike lanes separated from traffic, providing end-of- trip facilities like showers, and planting more trees to increase green spaces. Community engagement through workshops can raise awareness, promote safety, and connect residents with local cycling clubs.

A greater presence of bikes on the road contributes to normalising bike riding within communities. These steps encourage more people to ride a bike, leading to a healthier community. However, as traffic volumes in Perth grow, the fear of safety could deter people from riding even more. Enhancing active transport infrastructure and creating pedestrian-friendly streets can help address these concerns.

Enablers of bike riding

The advantages of living and working within the same region include shorter commutes, reduced traffic congestion, improved air quality, enhanced social and economic diversity, and a stronger sense of community cohesion. For residents who live and work in the City of Joondalup to consider bike riding as part of their daily commute they need to feel protected from motor vehicles, with dedicated off-road bike paths preferred over painted on-road bike lanes.

To make bike riding a viable option for locals and tourists, the active transport network needs to accommodate the type of bike rider based on their level of confidence and enhance connectivity, ensure safety, and provide convenience. Some examples include paths that connect:

- residential areas to local attractions (libraries, shopping centres, parks, and beaches)
- to train stations to support public transport
- around schools that are safe and protected.

Residential location of local workers
• 23,657 or 47.8% live and work in the area • 25,868 or 52.2% work in the area but live outside • Higher rate of people who live and work in the area than most local governments in metropolitan Western Australia.
Source: City of Joondalup 2021 Census

INFOGRAPHIC MISSING INFO HIGHLIGHT CHARTS

Benefits of bike riding

Bike riding benefits the entire community, even those who do not ride bikes. Bike riding provides benefits to personal health, the economy, environment, and community. It helps reduce traffic congestion, lowers harmful vehicle emissions, and enhances overall health and safety. The return on investment in bike riding infrastructure can be three to five times higher than the costs involved, making it more beneficial than other transportation investments.

Benefits of bike riding
Individual
• Improves health and wellbeing • Suitable for almost any age, ability and fitness level • Saves money through reduced costs
Local community
• Fun for the whole family • Creates community and social cohesion • Improves community safety
Economy
• Lowers health costs • Supports local business • Lower infrastructure costs compared to roads
Environment
• Produces no carbon emissions • Causes minimal air and noise pollution • Fewer car parks needed

INFOGRAPHIC MISSING INFO HIGHLIGHT CHARTS

OUR ACHIEVEMENTS SO FAR

To promote active travel within the Joondalup community, the City will build on the accomplishments of the previous *Bike Plan 2016 – 2021* see Appendix: Measuring the effectiveness of the *Bike Plan 2016 – 2021*. This includes using data to target infrastructure projects, community surveys to inform education programs, advocating for funding initiatives, and continuing to maintain the active transport and roads networks. Also, the City participated in a Safe Active Streets Pilot Program and commenced place activation to enhance community wellbeing through design.

The City installed bike counters at six locations along the shared coastal pathway, at Neil Hawkins Park (Joondalup), and Robertson Road bike pathway (Kingsley). The data measured the number of bike trips before and after bike infrastructure projects and showed bike rider patterns.

Additional bike infrastructure projects were identified and completed to connect streets in Padbury, Kingsley, Heathridge, and Joondalup to the Greenwood, Edgewater, Whitfords, and Joondalup train stations. Active transport networks were provided and maintained, including paths, bike lanes, and shared zones, while ensuring safety through adequate lighting and CCTV surveillance.

Along with maintaining a road network of 1,098 kilometres, a path network of 955 kilometres, including 30 bridges and underpasses, and 2,433 streetlights, the City planted over 11,000 trees (since 2017), creating cooler, more inviting green urban spaces.

The *Integrated Transport Plan 2025 – 2035* was implemented to integrate land use and transport planning, creating safe, efficient, and sustainable movement throughout the city. Also, funding was secured for an Active Transport Officer to promote car-free commuting and encourage people to walk, ride, scoot or catch public transport when going about their day.

Achievements

- 16 bike infrastructure path projects (totalling approximately 27 kilometres).
- $12.41 million in project funding (WA Bicycle Network Grants Program and the Public Transport Authority's Connecting Streets initiative) inclusive of $7 million in funding to upgrade the coastal shared path from Hillarys to Burns Beach and a path along Hepburn Avenue, Hillarys.
- $2.68 million in co-funding from the State Government for the 3.2-kilometre shared path from Burns Beach to Mindarie with the City of Wanneroo.
- Two new Mitchell Freeway Principal Shared Path connections, Kingsley.
- Beach Road shared path upgrade, from Erindale Road to Mitchell Freeway.
- Beach Road shared path, from Mitchell Freeway to Sycamore Drive.
- Eddystone Avenue upgrade, from Whitfords Avenue to Ocean Reef Road.
- Path connections along Trailwood Drive and Whitfords Ave from Mitchell Freeway Principal Shared Path to the underpass at Forest Hill Park in sections.
- Robinson cycleway, from Mitchell Freeway Principal Shared Path to Goollelal Drive.
- Five new permanent bike counters along shared pathways, Burns Beach, Ocean Reef, Hillarys, Marmion and Kingsley.
- Seven additional bicycle racks and three new bike maintenance stations at Neil Hawkins Park and Central Walk within the CBD and Pinnaroo Point Beach Park, Hillarys.
- 1.5-metre road shoulder on Hepburn Avenue between Marmion Avenue and Mitchell Freeway.
- 2.5-kilometre Robertson Road cycleway, Kingsley (Department of Transport's Safe Active Streets Program).
- Shepherds Bush Bike Park, Kingsley (skills track and BMX/MTB pump track).

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Mitchell Freeway principal shared path

As part of the State Government's Mitchell Freeway Principal Shared Path Gaps Project, multiple path sections have been upgraded and constructed in the City of Joondalup. These paths run between Ocean Reef Road and Whitfords Avenue, and between Whitfords Avenue and Hepburn Avenue, and from Hepburn Avenue to Warwick Station. Construction of a path south to the Warwick Train Station has also begun, which includes widening and upgrading the underpass at Whitfords Avenue.

The principal shared path, designed for both bike riding and walking, is four meters wide and features adequate lighting. This path follows the freeway and rail corridors, offering safer off-road travel separated from other traffic, and more direct routes. Various sections have had noise walls and underpasses enhanced with artwork and natural landscaping as part of the green transport route initiative.

Active Transport Officer

The City has successfully appointed an Active Transport Officer with initial funding from the WA Bicycle Network Grants Program to develop and implement local active travel initiatives. This role involves organising community-based events that promote bike riding as a fun, healthy, and sustainable mode of transportation, while also providing skills and knowledge for safer bike riding.

Some of the community events organised by the City include WestCycle's Women on Wheels, a four-week learn-to-ride program, and an introductory mountain biking coaching event. Also, the City participates in the Department of Transport's Your Move program and collaborates with schools and the Champion Network to encourage engagement and cooperation on the positive impacts of bike riding on physical, mental, and environmental health.

The City is activating the completed Western Australian Bicycle Network grant projects as part of a broader initiative to promote active transportation. This initiative aims to showcase the latest bike riding infrastructure upgrades to residents, local schools, and the wider community, incorporating ideas from the Department of Transport's travel behaviour change program.

The initiative will include community rides and educational campaigns, such as the Speed Awareness and Education Campaign under the National Road Safety Action Program. Also, promotional materials will be distributed to increase awareness and encourage the use of the improved bike facilities.

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GOALS

City’s long-term bicycle network plan

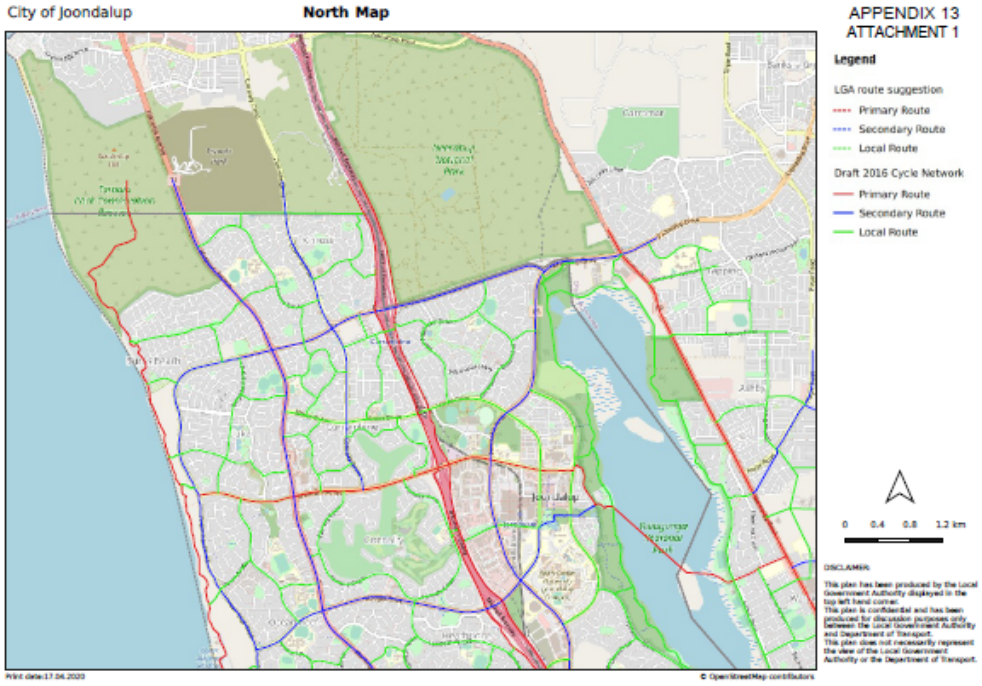
The City’s overarching goal is to provide a long-term network of safe and attractive bicycle routes that:

- provide continuous routes along major corridors
- establish links between strategic, secondary, district, specialised activity centres and public transport services
- provide connections to schools, education sites and local centres.

The City will continue to collaborate with State Government agencies to deliver the Department of Transport’s long-term cycle network. This includes advocating for funding for the roads and routes eligible for funding under the WA Bicycle Network Grants Program, which were endorsed by Council in June 2020 and are detailed in the maps below.

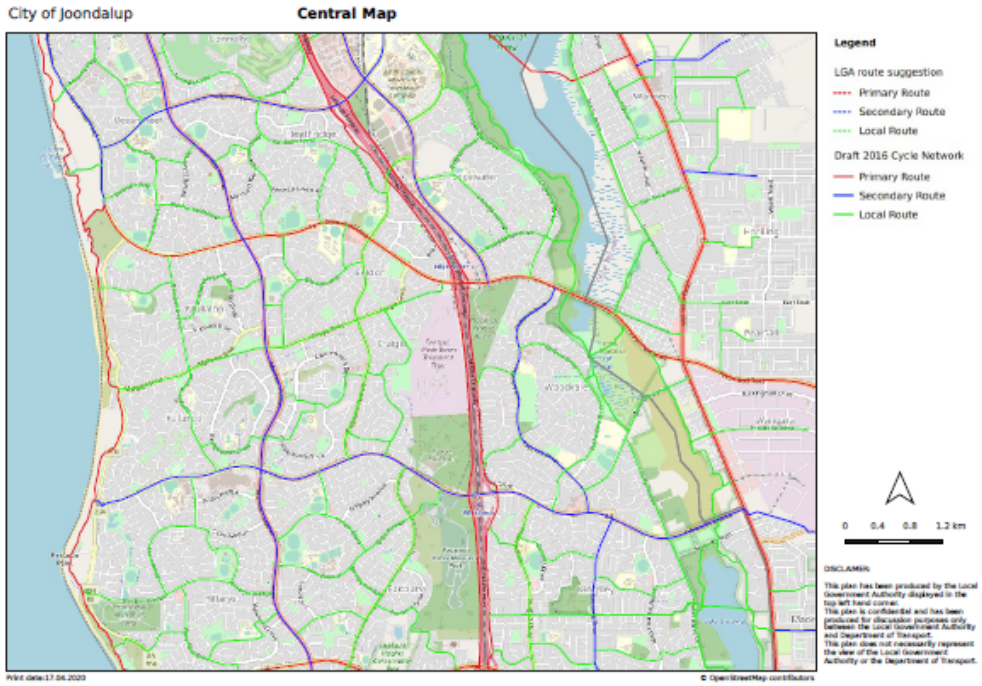
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Map 1: Long-term cycle network — City of Joondalup north



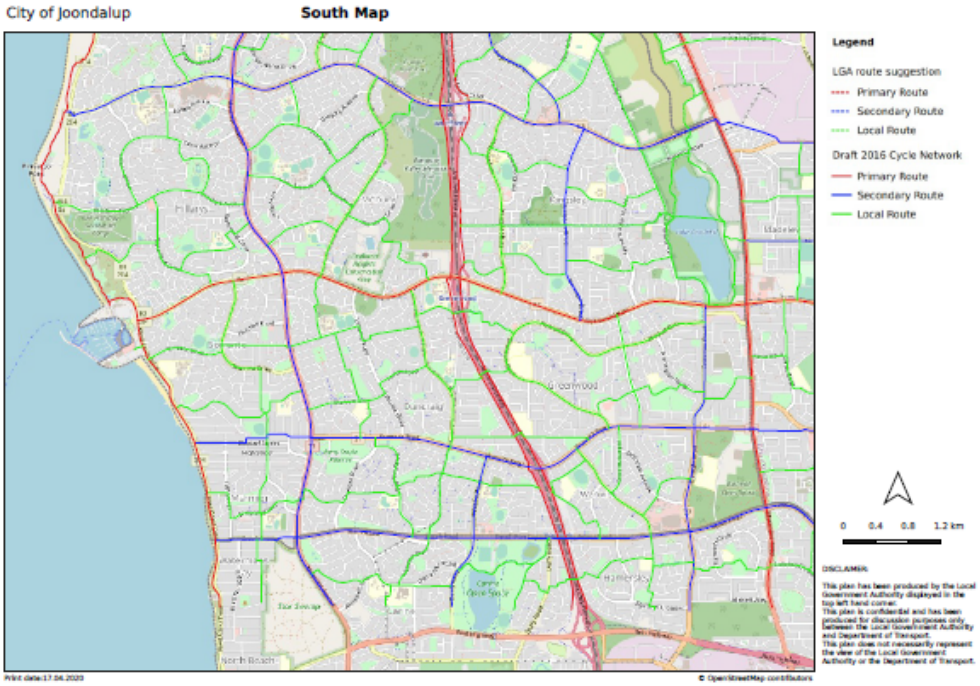
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Map 2: Long-term cycle network — City of Joondalup central



INFOGRAPHIC MISSING INFO HIGHLIGHT CHARTS

Map 3: Long-term cycle network — City of Joondalup south



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Goal 1 — Connectivity and network

The City of Joondalup provides connectivity in transportation, creating a system where routes are easy to follow and well-connected. A connected network allows people to travel smoothly between important places, like homes, schools, workplaces, and public transport, without unnecessary detours or safety risks. This setup makes travel easier, encourages walking and cycling, and reduces the need for cars. It also ensures that everyone, regardless of age or ability, can use the network. Also, a well-connected system supports sustainable urban growth.

What we are already doing

- Upgrade major roads and intersections to improve traffic flow and replace important structures like bridges and underpasses. This work will keep our city connected. As we focus on road construction, we will also improve pathways for safe and accessible walking and bike riding. Most of these projects are funded by the Main Roads WA Metropolitan Regional Road Grant Program, with additional funding sought from the Metropolitan Regional Road Group for road improvements.
- Expand the city's pathway network to improve access to community facilities and encourage more walking and bike riding.
- Maintain our road network to keep surfaces intact and reduce future repair costs through our Road Preservation and Rehabilitation Program.
- Reduce traffic congestion by upgrading local roads and intersections and collaborating with Main Roads WA to improve State road intersections and interchanges, creating a more efficient road system.

What we plan on doing

- Review the local distributor road network to find out which roads need intersection upgrades and identify gaps in the pathway network to improve active travel options.
- Create a list of projects for the Capital Works Program based on the local road network review. This list should focus on building a bike network that encourages bike riding and reduces traffic congestion.
- Implement projects that align with the Western Australia Bicycle Network, focusing on completing missing pathway connections to create a continuous bike riding network.
- Improve path access from neighbourhoods to key community locations like train stations and shopping areas, ensuring direct and convenient routes for bike riding.
- Update the Joondalup Area Model with new traffic data to predict congestion issues and implement solutions in the city's road network.
- Make sure that traffic signals in the major road and intersection improvement program include bike-priority crossings. This will make it safer and more efficient for bike riders, cut down on waiting times, and reduce conflicts with vehicles.

INFOGRAPHIC MISSING INFO HIGHLIGHT CHARTS

Goal 2 — Safety and accessibility

The City of Joondalup identifies, investigates, and addresses road and transport safety issues for all users within the road reserve. Enhancing safety and accessibility is essential for promoting increased participation in bike riding as a practical, convenient, and inclusive mode of transport for the entire community.

What we are already doing

- Enhance the road network to improve safety and accessibility for bike riders and pedestrians through the Local Area Traffic Management Program. This program focuses on delivering cost-effective traffic solutions and urban improvements.
- Manage traffic flow on local streets and networks by conducting targeted investigations and assessments aimed at enhancing safety for all road users.
- Implement cost-effective safety upgrades at intersections and roads that have a history of accidents. These upgrades are primarily funded through State and Federal Black Spot Programs and often include on-road safety treatments for bike riders.
- Upgrade the existing path network through the Pathway Replacement Program. This includes replacing damaged paths to create a safer and more accessible environment for all users, encompassing road reserves, parks, foreshores, open spaces, and public accessways.
- Renew, upgrade, and install various types of lighting — including security, decorative, sporting, and street lighting — throughout the city under the Lighting Program. This initiative supports visibility and safety in public areas.

What we plan on doing

- Advocate for and establish a consistent approach to off-road bike paths along high-speed roads to create safe and accessible routes for bike riders of all ages and abilities.
- Implement the new Road Safety Management Plan in line with the State Government’s Local Government Road Safety Management Planning Process Guide. This plan identifies specific actions, responsibilities, and measures to promote safer roads throughout the city.
- Aim to reduce the total number of fatal and serious injury crashes, as outlined in the action plan of the Road Safety Management Plan, to align with the downward trend of the State Strategy target.
- Focus on decreasing the number of crashes involving vulnerable road users — such as bike riders, pedestrians, and motorcyclists—by applying the "Safe System" principles. This approach, adopted by both Federal and State Governments, is promoted to local governments to facilitate improvements in road safety.

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Goal 3 — Infrastructure and streetscapes

The City of Joondalup provides and maintains infrastructure that supports active transport use throughout the city, and streetscapes that enhance the environment and complement the different modes of transport, especially active transport. These enhancements create a pleasant experience for all types of transport.

What we are already doing

- Conduct comprehensive condition assessments within the Asset Management Framework to ensure the functionality and long-term performance of infrastructure.
- Collect and analyse bike count data to evaluate and prioritise upgrades to roads and paths, guiding the development of active transport infrastructure.
- Maintain the existing drainage network and explore innovative drainage solutions using garden areas in road carriageways, medians, and verges through the Stormwater Drainage Program, ensuring smooth and accessible bike routes.
- Maintain vegetation in medians and verges that is suitable for the local area, which is aesthetically pleasing and effective in mitigating the heat island effect and elevating the overall comfort of the bike riding experience.
- Perform regular road sweeping maintenance on City-owned roads through the Road Sweeping Program to ensure clean and safe bike riding paths while responding to routine inspections and public requests.
- Provide, install, and maintain street trees, shrubs, and mulch in verges along City-owned medians and verges through the Leafy City Program, enhancing aesthetics and creating a more pleasant and usable environment for bike riders.

What we plan on doing

- Replace and upgrade shared paths as part of the Burns Beach coastal node redevelopment.
- Investigate opportunities to install and manage physical infrastructure for active transport use using bike count data.
- Develop and maintain end-of-trip facilities in consultation with Public Transport Authority to support active transport users, ensuring safe, secure, and convenient amenities that encourage bike riding and other active transport modes.
- Investigate opportunities to develop, trial, and evaluate the State Government’s Safe Active Streets Program to create an optimal physical environment that encourages more people to walk, wheel, and ride — particularly within Housing Opportunity Areas.
- Investigate opportunities to upgrade roads, verges and streetscape as part of future development planning and changes to areas to facilitate infill housing.
- Upgrade infrastructure and streetscapes in road reserves in high activity areas to encourage better integration between adjoining developments and improve access for bike riders and pedestrians.

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Goal 4 — Advocacy and education

The City of Joondalup advocates for State and Federal initiatives and funding that enhance active travel and active transport infrastructure. The City is committed to informing and educating the community to encourage active travel as a safe, healthy and efficient mode of transport.

What we are already doing

- Liaise and advocate with State and Federal Governments to deliver strategies and projects that reduce crash risk and improve safety, such as dedicated bike riding lanes, new shared paths, end-of-trip facilities, children's crossings, grab rails, new line marking, signage and wayfinding infrastructure.
- Liaise and advocate with the State and Federal Government for strategies and projects that reduce congestion and improve network efficiency, such as road and intersection upgrades on State-owned and City-owned road networks.
- Liaise with road safety stakeholders, such as schools, to provide information to the community on safe road behaviours and usage.
- Liaise with the Public Transport Authority of Western Australia to advocate for infrastructure to support public transport use.
- Provide information to the broader community of train station connectivity to encourage and increase the uptake of public transport.
- Provide information to the broader community, including schools, on initiatives that promote healthy and active ways to move around the city, such as the Department of Transport's Your Move program.
- Provide and promote regular community events, such as annual Bike Month events to offer opportunities to learn bike riding skills, build awareness of bike riding within the community and motivate community members to engage in active travel.

What we plan on doing

- Deliver community-based programs, initiatives and events to promote bike riding and motivate community.
- Encourage and facilitate participation of local schools in the Department of Transport's Your Move program to improve community wellbeing and improve traffic congestion and road safety awareness within school environments.
- Establish and deliver the Active Commute Breaky Boost fund to support the Your Move Schools program in providing a healthy breakfast to accompany active transport events.
- Host annual events recognising bike riding participation including Bike Month (October), National Ride2School Day and Ride2Work day, and World Bicycle Day.
- Liaise with the Department of Transport to advocate for the east-west corridor link primary route pathway project from Gnangara Road and Ocean Reef Road to provide active transport options that connect Ellenbrook to the Ocean Reef Marina.
- Liaise with the State Government and the City of Wanneroo to advocate for active east-west connectivity and public transport routes that connect the Cities of Joondalup and Wanneroo.

Inform (community)

- Safety and guidelines
- Bike maintenance
- Maps for bike riding and walking
- Reporting a hazard

Involve (programs and initiatives)

- Your Move program

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- WA Bicycle Network Plan
- Principle Shared Pathway Expansion Program
- Safe Active Streets Pilot Program
- Long-term cycle network
- Green transport routes
- WA Bike Month

Advocate (Federal and State Government)

- Funding
- Road upgrades

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PROJECTS, PROGRAMS AND SERVICES

See Appendix for the full list of projects, programs and services.

Current projects, programs and services

The City delivers projects, programs and services across the areas of parks and natural environment, traffic management, civil construction, and facilities that have been developed to meet anticipated community infrastructure needs. The following programs are relevant to the Bike Plan:

- **Blackspot program** — The Blackspot program aims to provide cost effective safety improvements to intersections and roads with a history of crashes. This program is largely grant funded from State and Federal Governments Black Spot Programs.
- **Foreshore and natural areas management program** — The Foreshore and natural areas management program aims to restore, preserve and protect natural areas and enhance coastal
- foreshore and conservation area amenities and infrastructure.
- **Lighting program** — The Lighting program facilitates the renewal, upgrade and installation of security, street, sporting and decorative lighting throughout the city. Funding is also allocated for modifications to the Western Power street lighting network.
- **Local traffic management program** — The Local traffic management program facilitates improvements to the road network for vehicle, bike riders and pedestrians' safety and accessibility, through cost effective traffic calming and urban enhancement techniques.
- **New paths program** — The New paths program facilitates the extension of the path network throughout the city, to improve connectivity and accessibility to community facilities and enable more people to walk and ride.
- **Path replacement program** — The Path replacement program provides for the renewal of the existing path network to achieve a safer and more accessible environment for all users, within road reserves, parks, foreshores, city open spaces and public access ways.
- **Road construction program** — The Road construction program provides for the upgrading of major roads and intersections to improve capacity and replacement of bridges and underpasses to ensure connectivity and accessibility across the City. Road works are largely grant funded from the Main Roads WA Metropolitan Regional Road Grant program.

The following Capital Works Programs, although not directly related to the Bike Plan, enhance the safety and accessibility for bike riding:

- **Bridge and underpass refurbishment program** — undertake routine renewal/refurbishment of underpasses and bridges to ensure asset preservation, meet structural ratings, and for safety and security considerations.
- **Parks equipment program** — design and construct pump track, mountain bike trails, all-wheels tracks and access paths.
- **Road preservation and rehabilitation program** — resurfacing and rehabilitation works to local distributor roads, local access roads, and laneways.
- **Stormwater drainage program** — upgrade of existing drainage infrastructure at various locations throughout the city, to address and resolve road and property flooding.
- **Streetscape enhancement program** — planting of new trees at various locations, across parks, open spaces, road verges and medians to increase the city's urban forests.

New projects, programs, and services

- Advocate and collaborate with City of Wanneroo to fully connect the Lake Joondalup Circuit
- Improve bike path along Marmion Ave
- Install a footbridge over Moolanda Boulevard, Kingsley

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- Install Gibson Avenue shared path from Mitchell Freeway to Marmion Avenue, Padbury
- Install Hodges Drive shared path from Marmion Avenue to Mitchell Freeway, Joondalup
- Install Trappers Drive shared path from Whitfords Avenue to Ocean Reef Road, Woodvale
- Install Venturi Drive shared path from Ocean Reef Road to Hodges Avenue, Ocean Reef
- Plan for connections to Joondalup City Centre to Ocean Reef Marina, via Ocean Reef Road
- Plan for shared paths along freeway and an underpass at Hepburn Ave
- Upgrade Davallia Road from Beach Road to Warwick Road, Duncraig
- Upgrade Glengarry Drive from Warwick Road to Hepburn Avenue, Duncraig.
- Replace and upgrade shared paths as part of the Burns Beach coastal node redevelopment

Moolanda footbridge

The City has secured Federal Government support to build a new footbridge over Moolanda Boulevard in Kingsley. This state-of-the-art, three-span steel and concrete bridge will replace the previous 37-meter timber bridge, which was removed in September 2022 due to safety concerns. The project will enhance safety with improved lighting and will restore the 2.5km Robertson Road Cycleway, providing better access to schools, businesses, and parks. Funding for the bridge includes $2.4 million from the Federal Government's Thriving Suburbs Program, complemented by $1 million from the State Government through Main Roads WA.

Non-infrastructure projects

- Promote sustainable transportation as part of the City Centre Place Activation
- Advocate for active transportation connections to the Ocean Reef Marina

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IMPLEMENTATION

Our role

The City of Joondalup works collaboratively with stakeholders to promote, plan and deliver active travel and active transport. The Department of Transport is the lead State Government agency for active travel and provides guidance and some funding to local governments. Main Roads WA constructs principal paths and provides technical guidance on path construction. The Road Safety Commission is responsible for improving road safety for reducing road trauma.

The City is responsible for planning, constructing and maintaining paths, and promoting bike riding, including recreational bike riding. The long-term cycle network includes roads, on-road bike lanes, footpaths, dual use/shared paths, and principal/recreational shared paths. Main Roads WA, supported by the Department of Transport, builds and maintains State roads and most of the principal paths. The City is responsible for some principal paths, as well as local paths and roads.

The City and State Government plan to build more paths and aim to inform planning with a centralised collection of data of hazards and incidents. This would help prioritise routes and safety initiatives.

Monitoring and reporting

Monitoring and reporting on the outcomes of the *Bike Plan 2025 – 2035* will be undertaken through the City's Corporate Business Plan Quarterly Reports as part of the *Integrated Transport Plan 2024 – 2034*. These reports are presented to Council each quarter and are published on the City's website at **joondalup.wa.gov.au**

Review

To ensure the Bike Plan continues to align with community values and expectations, anticipated community infrastructure needs, and the future development of the city, a minor desktop review will be conducted mid-way through the plan's timeframe in 2030, and a major review will be conducted at the end of the plan's timeframe in 2035.

Measuring the effectiveness of the *Bike Plan 2016–2021*

The following table provides a summary of the achievements of the previous *Bike Plan 2016 - 2021* and shows that the key performance indicators have been largely met.

Key performance indicator target	**Achievement**	**Effectiveness measure**
Amount of external funding secured	$12.41 million in project funding from WA Bicycle Network Grants and Connecting Streets initiative	**Target met** – significant funding secured for key infrastructure projects
Bike counters	5 permanent bike counters (Burns Beach, Ocean Reef, Hillarys, Marmion, Kingsley)	**Target met** – new counters installed to monitor bike usage across key locations
Percentage increased in bike trips post-infrastructure upgrades	16 bike infrastructure path projects (27 km total)	**Effective** – increased path network directly supports higher bike usage
Percentage of residents who ride a bike	Improved infrastructure (new paths, racks, maintenance stations)	**Indirectly supported** – facilities encourage more bike usage, but tracking survey

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		results needed for direct correlation
Percentage of people who feel safe riding on roads	1.5 m road shoulder on Hepburn Avenue and Safe Active Streets upgrades	**Improved safety** – new infrastructure enhances perceived safety for riders
Percentage of people who feel safe riding on bike paths	Coastal shared path projects, Mitchell Freeway Principal Shared Path, Beach Road upgrades	**Improved safety** – upgraded and new paths promote safety and comfort for bike riders
Major infrastructure projects	Shared paths along key roads, Robinson cycleway, Shepherds Bush bike park	**Target met** – new and upgraded infrastructure enhances connectivity and safety, supporting higher bike riding participation

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APPENDIX

Related City of Joondalup documents

Access and Inclusion Plan

The Access and Inclusion Plan addresses the physical accessibility and social inclusion for everyone visiting, working or living in the city. The plan guides the City of Joondalup's approach to ensuring people with disability have equal access to services and facilities within the city, including accessible transport infrastructure, such as pathways and wayfinding.

Age-Friendly Plan

The Age-Friendly Plan addresses the localised needs of an ageing population to foster active ageing physical and social environments. The plan guides the City of Joondalup's approach to ensuring older people maintain independence and travel to destinations of choice safely and reliably.

Asset Management Strategy

The Asset Management Strategy guides the strategic and operational approach to the management of the City of Joondalup's infrastructure assets. This enables the City to make effective decisions in setting appropriate and affordable levels of service that consider and balance the needs and desires of the community. This strategy provides a detailed understanding of the city's transport assets in relation to their projected financial, environmental and social impacts, aiding the City of Joondalup to manage its transport infrastructure sustainably.

Climate Change Strategy

The Climate Change Strategy guides the City of Joondalup's planning for the future impacts of climate change to minimise the severity of climate change and help to prepare and adapt to current and future impacts of climate change. The potential consequence of climate change on active transport is that people may choose to drive instead of cycling or walking due to uncomfortable weather conditions. Whilst active transport may help to reduce the impact of climate change by reducing mobility-related greenhouse gas emissions and improving air quality.

Destination Joondalup

Destination Joondalup is a plan to attract more visitors to the region, increase Joondalup's share of Perth's and Western Australia's key markets, and grow the visitor economy. A sustainable transport network that connects people easily with destinations and services throughout the city supports economic growth.

Integrated Transport Plan

The Integrated Transport Plan guides multi-modal transport planning and informs strategic policy, advocacy, and infrastructure decisions for Joondalup to grow as a major destination. The plan provides a framework for future transport planning and capital works to change travel behaviour to sustainable modes of transport.

Joondalup City Centre Place Activation Plan

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The Joondalup City Centre Place Activation Plan guides initiatives by community, local business, and the City of Joondalup for greater activation and vibrancy of the area. The plan includes enhancing cycling infrastructure to connect people with the City Centre.

Joondalup Activity Centre Plan

The Joondalup Activity Centre Plan guides initiatives to stimulate development and growth and enhance the liveability of the city. The plan includes efficient access to and around the city, reduce pressure on regional transport networks, coordinate car parking, and encourage a shift to active and public transport.

Local Housing Strategy

The Local Housing Strategy provides a rationale to cater for population growth, provide for the future housing needs within the city, and meet residential infill targets set by State Government. The strategy uses key criteria to identify suitable areas for increased housing density, such as those within proximity to key public transport corridors and major activity centres.

Local Planning Strategy

The Local Planning Strategy provides the strategic direction for land use planning and development for the City of Joondalup. A key criterion of the strategy is to enhance cycling and pedestrian networks.

Public Open Space Framework

The Public Open Space Framework classifies the City of Joondalup’s public open spaces according to primary function and manner of use. The framework identifies the appropriate infrastructure for each type of public open space and informs levels of service and maintenance schedules, such as cycle networks and wayfinding.

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Related federal and state plans, strategies, policies and frameworks (A–Z)

Action Plan for Planning Reform (Department of Planning, Lands and Heritage)

The Action Plan for Planning Reform aims to modernise the planning system and assist with the efficient delivery of housing and other critical infrastructure. The plan sets out three overarching goals and 19 reform initiatives to ensure liveable environments, well-connected communities and more housing choice. One of the three goals, *Planning creates great places for people*, addresses the impediments to achieving consolidated growth, with processes that make it easier to develop places that are well-connected, provide housing choice and diversity, and offer a great quality of life.

Active Transport Infrastructure Policy (Department of Transport)

The *Active Transport Infrastructure Policy* guides the provision of active transport infrastructure along state-controlled roads and rail corridors. The policy ensures Western Australia's Transport Portfolio agencies (Department of Transport, Main Roads Western Australia and the Public Transport Authority) consider active transport infrastructure in the design and scope of works recognising that bike riding, walking and other forms of micromobility are integral to the State's transport system.

Active Travel to School Roadmap 2023 – 2030 (Department of Transport)

The *Active Travel to School Roadmap 2023 – 2030* supports initiatives that encourage children to switch from private car to public transport trips. Walking or riding the entire journey to and from school may not be feasible for children with special needs, those travelling longer distances, or due to the urban environment. Public transport is an important part of active transport as it typically involves a component of walking or riding.

Australian National Cycling Strategy 2011 – 2016 (Austroads)

The *Australian National Cycling Strategy 2011 – 2016* sets out a framework of six key priorities: cycling promotion, infrastructure and facilities, integrated planning, safety, monitoring and evaluation, and guidance and best practice. These key priorities have generic actions that can be applied within states, territories and local governments in accordance with community aspirations, priorities and available resources.

Bicycle Directional Signs (Main Roads Western Australia)

The purpose of the *Bicycle Directional Signs* guidelines is to specify a series of principles on which the design and provision of bicycle directional signs are to be based. Bicycle directional signs inform and advise cyclists of significant destinations on or along the route being travelled and along other roads or pathways which intersect the route being travelled.

Development Control 1.5 Bicycle planning (Western Australian Government)

The *Development Control 1.5 Bicycle planning* policy describes the planning considerations to improve the safety and convenience of cycling. The document sets out policy objectives and measures to achieve greater consideration of cyclists' needs and to promote an understanding of cyclists' requirements by planning consultants, developers, and State and local governments. The

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bicycle planning principles contained in this policy should be observed by those with responsibility for planning and designing our cities and suburbs.

Driving Change Road Safety Strategy 2020 – 2030 (Road Safety Commission)

The *Driving Change Road Safety Strategy 2020 – 2030* sets out Western Australia's road safety strategy over the next 10 years and aims to reduce the number of people killed, severely or seriously injured by 50–70 per cent by 2030. A key focus of the strategy is for State and local governments to develop cycling plans and other innovative measures that reduce risk, connect off-road shared pathways and make local areas more people friendly. A safe road system encourages walking and cycling, social interaction and local business opportunities as our streets become safer places.

Guide to Road Design Part 6: Roadside Design, Safety and Barriers (Austroads)

The *Guide to Road Design Part 6: Roadside Design, Safety and Barriers* provides guidance on roadside design and in particular guidance on evaluating the risk of a roadside and the selection and use of road safety barrier systems.

Guide to Road Design Part 6A: Pathways for Walking and Cycling (Austroads)

The *Guide to Road Design Part 6A: Pathways for Walking and Cycling* provides guidance for designers and other practitioners on the design of pathways for safe and efficient walking and cycling, both within the road corridor and outside the road corridor. The *Pathways for Walking and Cycling* is a supplement to Austroads Guide to Road Design Part 6A. The purpose of this supplement is to provide guidance for the design of principal shared pathways and high-quality shared pathways.

Inter-modal Hierarchical Prioritisation (Western Australian Government)

The *Inter-modal Hierarchical Prioritisation* is a guide for active transport infrastructure, such as footpaths, shared pathways, and bicycle pathways where these intersect with minor roads. It encourages priority across minor roads for people riding and walking where it is safe to do so.

Lighting Design Guideline for Roadway and Public Spaces (Main Roads Western Australia)

The *Lighting Design Guideline for Roadway and Public Spaces* provides design guidelines for lighting for road and public spaces where the lighting is being built and maintained by Main Roads Western Australia. It provides technical requirements for the design of roadway and pedestrian lighting and shared pathways, associated electrical design, material and lighting software, and information on documentation requirements.

Liveable Neighbourhoods (Western Australian Planning Commission)

Liveable Neighbourhoods is an operational policy that guides the structure planning and subdivision for greenfield and large brownfield (urban infill) sites. The policy provides 10 Principles of Good Design as outlined in *State Planning Policy 7.0 Design of the Built Environment* for neighbourhood design for liveable and sustainable communities.

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Local Government Road Safety Management Planning Process Guide (Austroads)

The *Local Government Road Safety Management Planning Process Guide* is designed to provide contemporary best practice methods in the development and implementation of road safety management frameworks suitable for use in a local government context. The guidance introduces functions necessary for the implementation of a road safety management system and describes key principles, such as strategic partnerships, shared responsibilities, capacity building, program development and delivery funding.

Long-Term Cycle Network (Department of Transport)

The *Long-Term Cycle Network* identifies an aspirational blueprint for all ages and abilities cycling infrastructure. It seeks to make sure the State and local governments work together to deliver continuous bicycle networks throughout Western Australia that will provide additional transport options, contribute to recreational opportunities, and support tourism and commercial activity. This includes to collaborate and maintain up-to-date information on any modifications to the network because of new bike plans, structure and precinct planning, and masterplan development.

National Walking and Cycling Participation Survey 2023 Western Australia (Cycling and Walking Australia and New Zealand)

The *National Walking and Cycling Participation Survey* is a biennial survey providing insights into walking and bike riding at a national and state level. The report provides data for bike riding and walking participation rates, the purpose of bike riding for transport, perceptions towards cycling, bicycle ownership, and electrically assisted rideables.

North-West Sub-Regional Planning Framework (Western Australian Planning Commission)

The *North-West Sub-Regional Planning Framework* provides general guidance and informs future amendments to the *Metropolitan Region Scheme*. An objective of the framework is to provide an efficient and effective regional movement network for people and freight that is integrated with land uses, links key economic and employment opportunities, and connects regions and sub-regions. The framework focuses on providing on-road and off-road pathways for cyclists and pedestrians as an alternative to private car trips for recreational opportunities and health benefits. The principal shared pathways need to be provided along major transportation reserves, and a comprehensive pedestrian and cycling network needs to be provided throughout urban areas, including connections to train stations.

Perth and Peel @3.5 Million: The Transport Network (Western Australian Planning Commission)

The *Perth and Peel @3.5 Million: The Transport Network* presents a long-term growth strategy for land use and infrastructure provision for the Perth and Peel regions. It provides an overview of the existing transport network and identifies the strengths and weaknesses throughout the key sub-regions.

Planning and Designing for Active Transport in Western Australia (Department of Transport)

The *Planning and Designing for Active Transport in Western Australia* is a suite of guidelines that provide information to local governments and other practitioners involved in planning and designing

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active transport. The guidance reflects current industry best practices so that active transport solutions are designed for people of all ages and abilities. The suite includes:

- All Ages and Abilities Contextual Guidance: Selecting and Designing High-Comfort Bicycle Facilities
- Local Bike Planning Guidance
- Providing for Bike Riding in Local Area Traffic Management Schemes
- Safe Active Street Interim Design Guidance
- Shared and Separated Pathways.

Prioritising Active Transport (Austroads)

The *Prioritising Active Transport* provides a framework to select the interventions that are most impactful in boosting active transport mode share. To grow active transport mode share, a mix of interventions is required, including those that reduce or remove current incentives that encourage car use alongside interventions designed to encourage walking and cycling.

State Infrastructure Strategy (Infrastructure Western Australia)

The *State Infrastructure Strategy* lays the foundations for infrastructure planning, delivery and management for the next two decades. It outlines the State Government's strategic, mode-agnostic approach to transport network planning and delivery across all modes of transport.

State Planning Policy 4.2 — Activity Centres for Perth and Peel (Western Australian Planning Commission)

The *State Planning Policy 4.2 — Activity Centres for Perth and Peel* addresses the planning and development of activity centres. The policy's objective is to ensure activity centres are accessible and well-serviced by a range of transport options with a priority on walking, cycling and public transport use.

State Planning Policy 7.2 — Precinct Design (Western Australian Planning Commission)

The *State Planning Policy 7.2 — Precinct Design* provides a framework to guide the planning of precincts that require a tailored, performance-based approach to precinct design, supported by design review and a high level of community participation.

Station Access Strategy (Public Transport Authority)

The *Station Access Strategy* looks at how passengers currently access stations, barriers to using more preferred modes, and future access requirements, and recommends measures to accommodate access to stations in line with future projections and policies. Local governments are responsible for the local road network and pathway network that provides pedestrian and bicycle access to the stations, which need to align with the strategy's recommendations and measures.

The declining rate of walking and cycling to school in Perth (Department of Transport)

The *Declining rate of walking and cycling to school in Perth* defines the problem of active travel to school. The report addresses the causes and provides opportunities and challenges for reversing the decline.

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Viable Cycling in the Perth Area (Office of the Auditor General Western Australia)

The *Viable Cycling in the Perth Area* assessed if State government entities addressed the Auditor General's previous recommendations and if State and local government entities effectively facilitate cycling for the community. This includes providing well planned cycling infrastructure and education programs. The report includes recommendations for the Department of Transport, Main Roads WA, Road Safety Commission, and local government entities.

Western Australian Bicycle Network Plan 2014 – 2031 (Department of Transport)

The *Western Australian Bicycle Network Plan 2014 – 2031* aims to make Western Australia a place where cycling is safe, connected, convenient and a widely accepted form of transport. The plan provides initiatives that cover a range of activities to provide a safe and sustainable cycling network that links with key activity and attraction areas.

Western Australian Bicycle Network Data and Monitoring Strategy (Department of Transport)

The *Western Australian Bicycle Network Data and Monitoring Strategy* is for monitoring and evaluating the bicycle network to collect and analyse data about who is riding, reasons for riding and where they ride. This strategy helps to ensure the State Government is investing in infrastructure that has a positive impact.

Western Australian Cycling Network Hierarchy (Department of Transport)

The *Western Australian Cycling Network Hierarchy* designates routes by their function, rather than built form, based on the characteristics of the environment, including space availability, topography, traffic conditions (speed, volumes), and primary users. When considering appropriate built forms for primary, secondary and local routes, the City of Joondalup needs to adopt an all ages and abilities design philosophy.

Department of **Transport**
Main Roads Western Australia
Public Transport Authority

GOVERNMENT OF WESTERN AUSTRALIA

WESTERN AUSTRALIAN

CYCLING NETWORK HIERARCHY

The Western Australian Cycling Network Hierarchy designates routes by their function, rather than built form. Function considers the type of activities that take place along a route, and the level of demand (existing and potential). The built form of a route is based on the characteristics of the environment, including space availability, topography, traffic conditions (speed, volumes), primary users, and so on.

When considering appropriate built forms for primary, secondary and local routes, an all ages and abilities design philosophy should be adopted.

	1. PRIMARY ROUTE	2. SECONDARY ROUTE	3. LOCAL ROUTE
Function	Primary routes are high demand corridors that connect major destinations of regional importance. They form the spine of the cycle network and are often located adjacent to major roads, rail corridors, rivers and ocean foreshores. Primary routes are vital to all sorts of bike riding, including medium or long-distance commuting / utility, recreational, training and tourism trips.	Secondary routes have a moderate level of demand, providing connectivity between primary routes and major activity centres such as shopping precincts, industrial areas or major health, education, sporting and civic facilities. Secondary routes support a large proportion of commuting and utility type trips, but are used by all types of bike riders, including children and novice riders.	Local routes experience a lower level of demand than primary and secondary routes, but provide critical access to higher order routes, local amenities and recreational spaces. Predominantly located in local residential areas, local routes often support the start or end of each trip, and as such need to cater for the needs of users of all ages and abilities.
Design Philosophy	An all ages and abilities design philosophy is about creating places and facilities that are safe, comfortable and convenient for as many people as possible. By planning for and designing infrastructure that caters for the youngest and most vulnerable users, we create a walking and bike riding network that everyone can use. At the heart of this approach is fairness and enabling all people to use the network regardless of age, physical ability or the wheels they use.		
Form	All routes can take a number of different forms and are designed to suit the environment in which they are located. These forms include: • Bicycle only, shared and/or separated paths; • Protected bicycle lanes (uni or bi-directional, depending on the environment); and • Safe active streets Principal Shared Paths (PSPs) are often built along primary routes. A PSP is a high quality shared path built to MRWA PSP standard which generally means the path will be 4m wide, have adequate lighting and be grade separated at intersections (where possible). In some locations, quiet residential streets incorporating signage and wayfinding may be appropriate for local routes.		

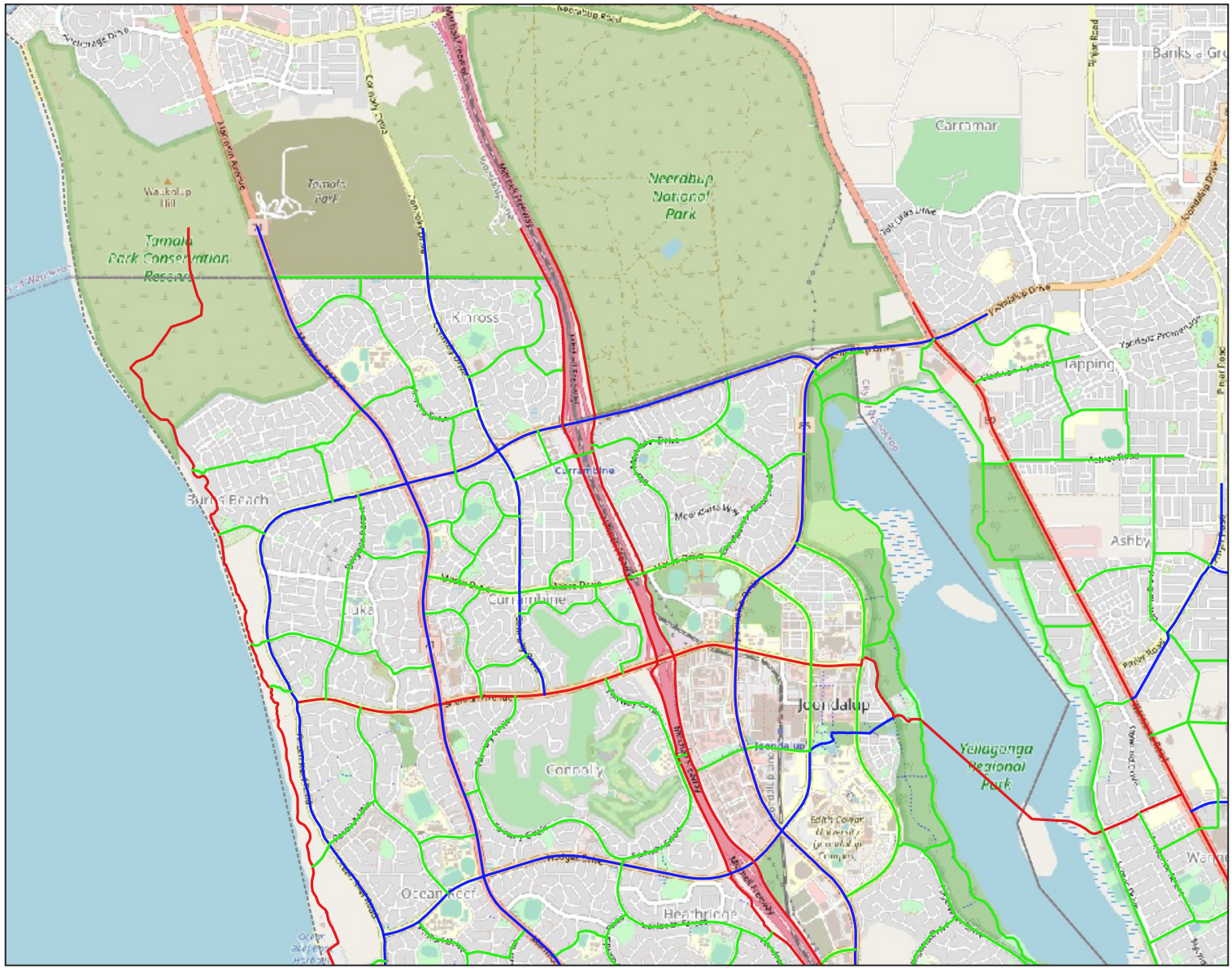
Road Cycling Routes and Transport Trails form part of the complementary network, supporting more select user groups, primarily for recreational, sport and/or tourism purposes.

	ROAD CYCLING ROUTE	TRANSPORT TRAIL
Function	Road cycling routes are designated routes for bike riders undertaking long distance rides in (predominantly) on-road environments, for training, sports or recreational purposes.	Transport trails provide long-distance, off-road (predominantly unsealed) riding experiences through natural settings, away from motorised traffic. They often support recreational and tourism trips between towns and regions.
Form	Road cycling routes are predominantly located on lower order, rural or semi-rural roads on the outskirts of cities and towns. Sections may follow busier roads, particularly as road cycling routes typically begin and end in built up areas and often follow scenic roads popular with other road users. These routes support bike riders undertaking challenging longer distance rides by raising awareness and encouraging safe behaviour by all road users. This is achieved through advisory signage, warning technology and other road safety initiatives.	Transport trails are typically located within underutilised transport and service corridors in rural areas. Due to their relatively gentle gradients, former railways and certain utility corridors make excellent candidates for these trails. Transport trails should be constructed from materials appropriate to the environment and level of service required. Well drained, compacted gravel with supporting infrastructure such as wayfinding signage is a common form. In some instances transport trails will be sealed, such as where they intersect with busy roads or run through town sites. They will often change classification to a primary or secondary route when they pass through a town, reflecting the more holistic role they perform in the transport network in these situations.

ATTACHMENT 12.17.3

City of Joondalup

North Map



Legend

LGA route suggestion
- Primary Route
- Secondary Route
- Local Route

Draft 2016 Cycle Network
- Primary Route
- Secondary Route
- Local Route

0 0.4 0.8 1.2 km

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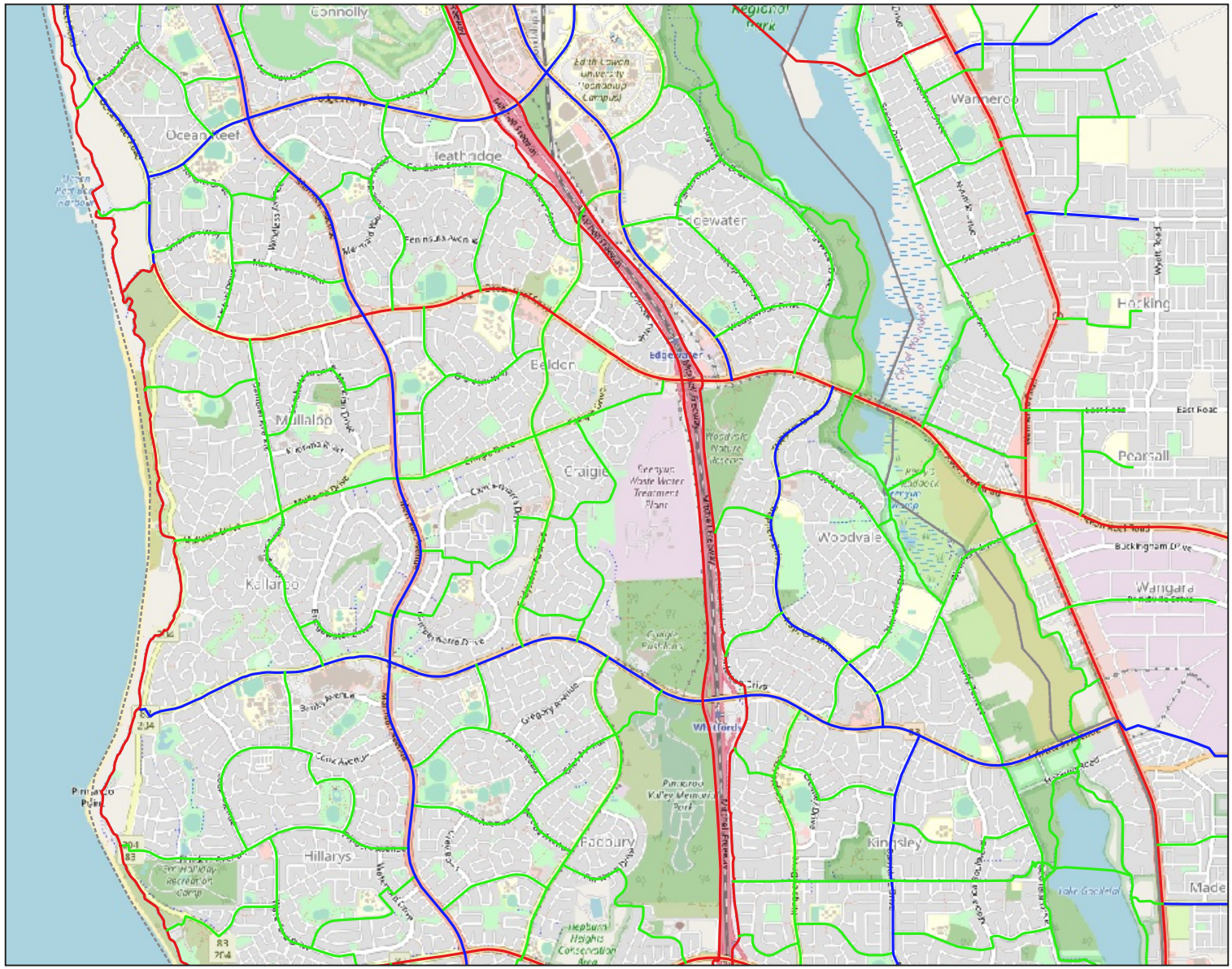
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ATTACHMENT 12.17.3

City of Joondalup

Central Map



Legend

LGA route suggestion
- Primary Route
- Secondary Route
- Local Route

Draft 2016 Cycle Network
- Primary Route
- Secondary Route
- Local Route

0 0.4 0.8 1.2 km

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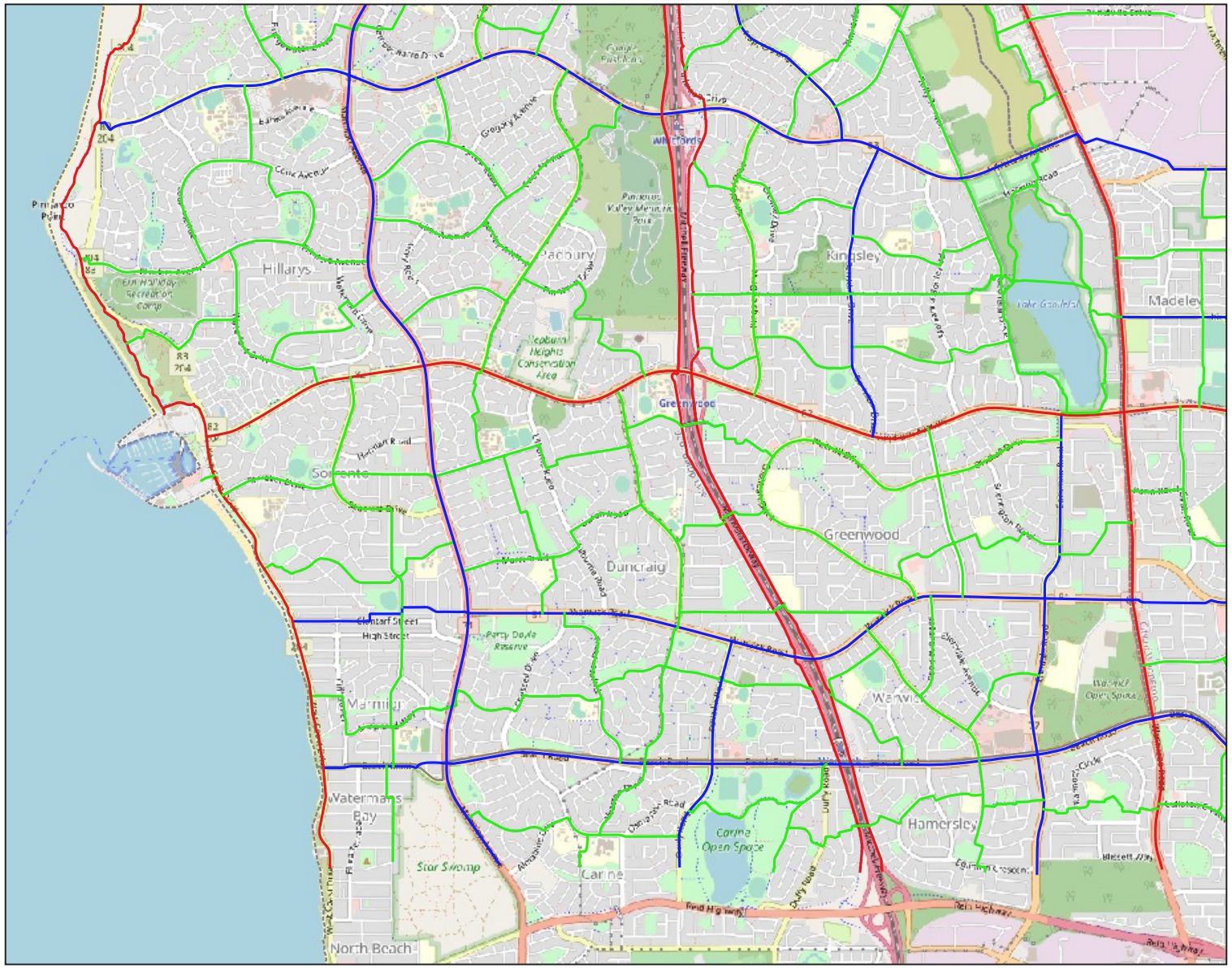
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ATTACHMENT 12.17.3

City of Joondalup

South Map



Legend

LGA route suggestion
- Primary Route
- Secondary Route
- Local Route

Draft 2016 Cycle Network
- Primary Route
- Secondary Route
- Local Route

0 0.4 0.8 1.2 km

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Percent for Art Scheme Local Planning Policy

Responsible directorate: Planning and Community Development

Objectives:

- To support the City's approach to public art through a Percent for Art Scheme for developments within the City.
- To contribute to a sense of place.
- To promote the expression of local identity and shared community values.
- To invest in public amenity and the built environment through high quality public art.

1. Authority:

This policy has been prepared in accordance with Schedule 2, Part 2 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015,* which allows the local government to prepare local planning policies relating to planning and development within the Scheme area.

2. Application:

The policy applies to all development proposals where the estimated total cost of the development meets $2,000,000 and above, excluding the following:

a. Developments comprised of ten (10) or fewer residential dwellings.

b. Additions or extensions to existing buildings which are not visible from public spaces, as determined by the City.

c. Developments subject to the Public Art Council Policy.

d. Developments subject to an approved Structure Plan, Local Development Plan or other local planning instrument that contains requirements for the provision of public art in that area.

e. Developments subject to a State planning instrument that contains requirements for the provision of public art in that area.

f. Development comprised solely of demolition, site works or other servicing infrastructure, as determined by the City.

3. Definitions:

"cash-in-lieu" means a payment made by the developer to the City in place of not completing the required public art component themselves.

"commissioning" means the act of securing the services of a practitioner to fulfil a brief for an art project for the payment of a fee.

"developer" means the applicant or owner as stated on the Application for Development Approval form for the relevant development.

"development proposal" means an Application for Development Approval submitted to the City or submitted to another approval authority and referred to the City for comment.

"Percent for Art" means the scheme whereby public artworks are commissioned using a percentage of the total costs of development proposals.

"professional artist" means a person who is actively engaged in and conducts a professional artistic practice, and has industry recognition for their work. No artist commissioned for a public art project associated with this policy can have a familial relationship to the Developer, or a financial interest in the development.

"public art" means an artistic work that is created and located for public accessibility. The defining principle of public art is that the work has been designed by a professional artist for enhancement of a particular public space. Supported types of public art apply in accordance with the City's Public Art Council Policy and the City's Public Art Masterplan.

"public space" means suitable spaces that can be programmed for public art. This commonly requires the space to be in clear view to the public. This includes, but is not limited to, parks, foreshores, city squares, streets, indoor spaces of buildings such as entry foyers, and outdoor spaces of buildings such as courtyards and forecourts.

"total project cost" means the approximate cost of the proposed development, as stated on the Application for Development Approval form.

4. Statement:

The City acknowledges the important role played by public art in creating a sense of place, shaping community identity, and activating vibrant public spaces. To fulfil these roles and enable a culturally-enriched environment within its public spaces, the City provides accessible public art, utilising the strategic vision and framework of its Public Art Masterplan and Percent for Art Scheme to guide public art programs.

The City recognises the role that developments in the built environment have in shaping the characteristics of the public space, and the responsibility of developers to provide positive public art amenity.

This Policy assists in the delivery of high-quality, place-relevant public art on site or in the ward-vicinity of the development.

5. Details:

5.1. Percent for Art Scheme:

Development proposals subject to this policy are required to allocate **one percent (1%)** of the total project cost for the commissioning of public art. Developers can choose to make the required public art contribution through:

a. providing public art on the site of the development proposal; or

b. paying a cash-in-lieu contribution to the City in place of the developer providing the required public art component on site.

Conditions related to the public art contribution will be placed on the development approval issued. Where the City is not the determining authority, conditions will be recommended to be placed on any development approval issued.

5.2. Developer providing public art on site:

a. Public art shall be provided in accordance with the City's Public Art Council Policy, Public Art Masterplan, and Developer Guidebook, as well as any relevant precinct/area guidelines.

b. Wherever possible, developers / landowners are to provide conceptual details of the artwork(s) in the development application for the main proposal to ensure that its design, installation and maintenance has been considered as part of the overall project.

c. Details of the proposed public art are required to be provided to the City for approval prior to the building permit being issued.

d. Inspection and sign-off of the installed public art are required to be undertaken by the City prior to the occupancy permit being issued.

5.3. Developer providing cash-in-lieu contribution:

a. Cash-in-lieu contributions will receive a 15% contribution discount.

b. Cash-in-lieu contributions must be received in full by the City prior to the occupancy permit being issued.

c. Cash-in-lieu contributions will be placed in a City public art reserve account and expended on public art commissions within the Ward of the situated development.

d. Cash-in-lieu contributions must be expended by the City within 5 years of receival of the payment.

Creation date:	<mmmm yyyy> <report ref>
Formerly:	
Amendments:	
Last reviewed:	
Related documentation:	• Local Planning Scheme No. 3 • Public Art Council Policy • Public Art Masterplan • Visual Arts Collection Council Policy • Western Australian Government Percent for Art Scheme
File reference:	109498

Attachment 3: LGA Benchmarking Data for Percent for Art Policies

LGA with Percent for Art requirement	Percent allocation	Threshold for triggering policy	Cap on contribution value
Armadale, City of	1%	$1 million	None
Bassendean, Town of	1%	$1 million	None
Bayswater, City of	1%	$1 million	None
Belmont, City of	1%	$4.5 million	None
Cambridge, Town of	1%	$1 million	$500,000
Canning, City of	1%	$4 million	$250,000
Claremont, Town of	1%	$1 million	$500,000
Cockburn, City of	1%	$2 million	$250,000
Cottesloe, Town of	1%	$2 million	None
East Fremantle, Town of	1%	$3 million	$250,000
Fremantle, City of	1%	$1 million	None
Gosnells, City of	1%	$2 million	$250,000
Kalamunda, City of	1%	$500,000	$250,000
Kwinana, City of	1%	$2 million	$500,000
Melville, City of	1%	$2 million	None
Mundaring, Shire of	1%	$2 million	None
Rockingham, City of	1%	$5 million	None
Serpentine-Jarrahdale, Shire of	1%	$1 million	$500,000
South Perth, City of	1%	$4 million	None
Stirling, City of	2%	$2 million	None
Subiaco, City of	1%	$2 million	None
Swan, City of	1%	$2 million	$500,000
Victoria Park, Town of	1%	$2 million	None
Vincent, City of	1%	$1 million	None
Wanneroo, City of	1%	$2 million	$500,000

Public Art Council Policy

Responsible directorate: Corporate Services

Objectives:

- To guide the delivery of public art projects that contribute to creating a sense of place~~,~~ and promote the expression of local identity and shared community values.~~, and reflect on the shared values of the community.~~
- To invest in public amenity and the built environment through high quality public art.

1. Definitions:

"**Art Collection Management Plan**" means a guiding plan for the accession, administration and maintenance of the City's Art Collection.

"commissioning" means the act of securing the services of a practitioner to fulfil a brief for an art project for the payment of a fee.

"curatorial area" means a defined geographic location or type of location within the City, which has been identified as having particular public art needs or linked by a similar role and use in the community.

"curatorial theme' means a conceptual starting point for commissioned projects to create meaningful and responsive public art in the contexts of the City and its Public Art Masterplan.

"ephemeral" means any art form that is transitory, changing and exists for a brief time in the public realm. Ephemeral works may include art that brings life, fun and interest to public spaces, such as street art and installations associated with pop-up events and activations.

"Expressions of Interest" means a project brief request for services from providers with relevant project expertise, such as artists, project managers, production suppliers.

"Maintenance Manual" means a guidebook of requirements for the care and conservation of a public artwork.

"Percent for Art" ~~refers to~~ means the ~~State Government Percent for Art S~~scheme whereby public artworks are commissioned using a percentage of the total costs of development proposals.~~capital projects for buildings and major infrastructure projects.~~

"permanent" means artwork that is permanently sited in the public realm as key infrastructure. Permanent works may include but are not limited to artwork such as sculptures, integrated, functional and play-based art.

"professional artist" ~~refers to~~ means a person who is actively engaged in and conducts a professional artistic practice, and has industry recognition for their work.

"public art" ~~refers to~~ means an artistic work that is created and located for public accessibility. The defining principle of public art is that the work has been designed by a~~n~~ professional artist for enhancement of a particular public realm. Supported types of public art apply as per this policy and the City's Public Art Masterplan.~~Public art may take many forms or style; from traditional media to contemporary approaches; functional objects; multimedia installations; or interactive works. The City extends this definition to its Public Art Collection as approved art created by professional artists for public spaces.~~

"public artist" means an artist that is involved in the process of creating artwork for the public realm. Responsibilities can include research, planning and delivery to realise successful public art projects.~~the design, planning, making and/or installation of public artworks. Responsibilities include site research and project development, often involving consultation and involvement with stakeholders.~~

"**Public Art Masterplan**" means the city's strategic framework to commission new public art projects.

"**public art priority**" means a strategic priority or focus that reflects community and City aspirations. A priority articulates the role that public art can play in shaping experiences and building communities, and importantly with a specific lens for the Joondalup region.

"public space" ~~includes~~ means suitable spaces that can be programmed for public art. This commonly requires the space to be in clear view to the public. This includes but is not limited to parks, foreshores, city squares, streets, indoor spaces of public buildings such as entry foyers, and outdoor spaces of public buildings such as courtyards and forecourts.

"temporary" means artwork that has a limited life, such as a project or special event that is less than 5 years, or is subject to material "wear and tear". Temporary works may include but are not limited to art such as light and sound installation, land and environmental art, murals and kinetic art.

"total project cost" means the approximate cost of the proposed budget for refurbishments of City-owned properties or new developments.

2. Statement:

The City acknowledges the important role played by public art in creating a sense of place, shaping community identity, and activating a vibrant public realm.~~and developing a sense of community and identity.~~
To fulfil these roles and to enable a culturally-enriched environment within its public realms, the City provides accessible public art, utilising the strategic vision and framework of its Public Art Masterplan and Percent for Art Scheme to guide public art programs.~~of publically accessible visual art, the City actively engages with professional artists through the commissioning of public art for the City of Joondalup Public Art Collection.~~

3. Details:

3.1. Alignment with Art Collection:

The purpose of the City's Art Collection is to properly conserve, maintain and grow the value of the City's art and cultural assets; and to preserve, protect and promote the unique social and cultural identity of the City. As a component of the City's Art Collection, public art supports and aligns with its objectives and aims.

3.2. Public Art Program:

The City's Public Art Program includes:

- an annual program delivered by Cultural Services
- maintenance of the Public Art Collection

The aims of the City's Public Art Program are to:

- showcase creativity through a strategic approach towards public art investment
- build upon the unique identity of Joondalup by valuing the role of public art and the vision of professional artists
- commission impactful public artworks and embrace new forms of public art for the purposes of appreciation, education and innovation
- create bespoke place-making and story-telling opportunities through responsive and region-driven strategies
- review public amenity and development opportunities across the City with a holistic creative approach
- contribute to economic development through the activation of key precincts and spaces and the development of a strong local creative and destination economy
- enhance resident and visitor appreciation of Joondalup as a place to live and visit, increasing civic pride, the brand of Joondalup and a sense of belonging.

3.3. Public Art types:

The City supports diverse and evolving forms of public art, broadening its definition and creating new ways for the community to engage with public art. Types of public art include:

- Large-scale sculptures
- Small-scale sculptures
- Murals
- Integrated artworks
- Functional artworks
- Play-based artworks
- Installations
- Lighting and technology-based artworks.

The City supports appropriate lifespans for various types of public art, noting the specific needs of different public art realms and curatorial areas within the City. This includes ephemeral, temporary and permanent artworks.

Public art does not include:

- branding or advertising signage or elements
- business logos
- off-the-shelf or mass-produced art objects
- art that is not in clear view from the public realm
- landscaping or architectural elements which would normally be associated with a development (unless integrating an artistic component designed by a professional artist and approved by the City)
- works in the public realm that have not been designed by a professional artist or an artist not approved by the City.

3.4. Program management:

The City's Public Art Program is guided by the Public Art Masterplan, as a strategic framework to commission new projects, and also aligns with the City's Art Collection Management Plan, a framework to maintain artworks. Both plans follow public art and visual art industry principles of best practice as outlined by the National Association for the Visual Arts (NAVA), the National Standards of the Australian Galleries and Museums Association (AMAGA), and Creative Australia's Protocols for using First Nations Cultural and Intellectual Property in the Arts.

~~**3.1. Public art project initiatives:**~~

~~The City will fund the commissioning of new public art projects through an annual budget allocation from Council which may be permanent, semi-permanent or temporary in nature.~~

~~3.2.~~3.5. Percent for Art:

A Percent for Art Scheme (1%) will be utilised for all refurbishments of City-owned properties or new developments where the total project costs are over $2,000,000.

~~The State Government Percent for Art Scheme will be utilised for all refurbishments of City-owned properties or new developments where the overall project costs are over $1,000,000.~~

~~3.3.~~3.6. Donations and gifts:

The City will consider suitable donations and gifts of artworks intended for permanent public display.

Creation date: April 2017 (CJ054-04/17)

Formerly:

Amendments:

Last reviewed:

Related documentation:

- Art Collection Management Plan
- Code of Practice for National Association for the Visual Arts (NAVA)
- Creative Australia's Protocols for using First Nations Cultural and Intellectual Property in the Arts
- National Standards of the Australian Galleries and Museums Association
- Percent for Art Scheme Local Planning Policy
- Public Art Masterplan
- Register of Delegation of Authority
- ~~The Code of Practice for the Australian Visual Arts and Crafts Sector~~
- Visual Arts Collection Council Policy
- ~~The~~ Western Australian State Government Percent for Art Scheme Guidelines

File reference: 109498

Public Art Council Policy

Responsible directorate: Corporate Services

Objectives:

- To guide the delivery of public art projects that contribute to creating a sense of place and promote the expression of local identity and shared community values.
- To invest in public amenity and the built environment through high quality public art.

1. Definitions:

"**Art Collection Management Plan**" means a guiding plan for the accession, administration and maintenance of the City's Art Collection.

"commissioning" means the act of securing the services of a practitioner to fulfil a brief for an art project for the payment of a fee.

"curatorial area" means a defined geographic location or type of location within the City, which has been identified as having particular public art needs or linked by a similar role and use in the community.

"curatorial theme' means a conceptual starting point for commissioned projects to create meaningful and responsive public art in the contexts of the City and its Public Art Masterplan.

"ephemeral" means any art form that is transitory, changing and exists for a brief time in the public realm. Ephemeral works may include art that brings life, fun and interest to public spaces, such as street art and installations associated with pop-up events and activations.

"Expressions of Interest" means a project brief request for services from providers with relevant project expertise, such as artists, project managers, production suppliers.

"Maintenance Manual" means a guidebook of requirements for the care and conservation of a public artwork.

"Percent for Art" means the scheme whereby public artworks are commissioned using a percentage of the total costs of development proposals.

"permanent" means artwork that is permanently sited in the public realm as key infrastructure. Permanent works may include but are not limited to artwork such as sculptures, integrated, functional and play-based art.

"professional artist" means a person who is actively engaged in and conducts a professional artistic practice, and has industry recognition for their work.

"public art" means an artistic work that is created and located for public accessibility. The defining principle of public art is that the work has been designed by a professional artist for enhancement of a particular public realm. Supported types of public art apply as per this policy and the City's Public Art Masterplan.

"public artist" means an artist that is involved in the process of creating artwork for the public realm. Responsibilities can include research, planning and delivery to realise successful public art projects.

"**Public Art Masterplan**" means the city's strategic framework to commission new public art projects.

"**public art priority**" means a strategic priority or focus that reflects community and City aspirations. A priority articulates the role that public art can play in shaping experiences and building communities, and importantly with a specific lens for the Joondalup region.

"public space" means suitable spaces that can be programmed for public art. This commonly requires the space to be in clear view to the public. This includes but is not limited to parks, foreshores, city squares, streets, indoor spaces of public buildings such as entry foyers, and outdoor spaces of public buildings such as courtyards and forecourts.

"temporary" means artwork that has a limited life, such as a project or special event that is less than 5 years, or is subject to material "wear and tear". Temporary works may include but are not limited to art such as light and sound installation, land and environmental art, murals and kinetic art.

"total project cost" means the approximate cost of the proposed budget for refurbishments of City-owned properties or new developments.

2. Statement:

The City acknowledges the important role played by public art in creating a sense of place, shaping community identity, and activating a vibrant public realm.
To fulfil these roles and to enable a culturally-enriched environment within its public realms, the City provides accessible public art, utilising the strategic vision and framework of its Public Art Masterplan and Percent for Art Scheme to guide public art programs.

3. Details:

3.1. Alignment with Art Collection:

The purpose of the City's Art Collection is to properly conserve, maintain and grow the value of the City's art and cultural assets; and to preserve, protect and promote the unique social and cultural identity of the City. As a component of the City's Art Collection, public art supports and aligns with its objectives and aims.

3.2. Public Art Program:

The City's Public Art Program includes:

- an annual program delivered by Cultural Services

- maintenance of the Public Art Collection

The aims of the City's Public Art Program are to:

- showcase creativity through a strategic approach towards public art investment
- build upon the unique identity of Joondalup by valuing the role of public art and the vision of professional artists
- commission impactful public artworks and embrace new forms of public art for the purposes of appreciation, education and innovation
- create bespoke place-making and story-telling opportunities through responsive and region-driven strategies
- review public amenity and development opportunities across the City with a holistic creative approach
- contribute to economic development through the activation of key precincts and spaces and the development of a strong local creative and destination economy
- enhance resident and visitor appreciation of Joondalup as a place to live and visit, increasing civic pride, the brand of Joondalup and a sense of belonging.

3.3. Public Art types:

The City supports diverse and evolving forms of public art, broadening its definition and creating new ways for the community to engage with public art. Types of public art include:

- Large-scale sculptures
- Small-scale sculptures
- Murals
- Integrated artworks
- Functional artworks
- Play-based artworks
- Installations
- Lighting and technology-based artworks.

The City supports appropriate lifespans for various types of public art, noting the specific needs of different public art realms and curatorial areas within the City. This includes ephemeral, temporary and permanent artworks.

Public art does not include:

- branding or advertising signage or elements
- business logos

- off-the-shelf or mass-produced art objects
- art that is not in clear view from the public realm
- landscaping or architectural elements which would normally be associated with a development (unless integrating an artistic component designed by a professional artist and approved by the City)
- works in the public realm that have not been designed by a professional artist or an artist not approved by the City.

3.4. Program management:

The City's Public Art Program is guided by the Public Art Masterplan, as a strategic framework to commission new projects, and also aligns with the City's Art Collection Management Plan, a framework to maintain artworks. Both plans follow public art and visual art industry principles of best practice as outlined by the National Association for the Visual Arts (NAVA), the National Standards of the Australian Galleries and Museums Association (AMAGA), and Creative Australia's Protocols for using First Nations Cultural and Intellectual Property in the Arts.

3.5. Percent for Art:

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3.6. Donations and gifts:

The City will consider suitable donations and gifts of artworks intended for permanent public display.

Creation date: April 2017 (CJ054-04/17)

Formerly:

Amendments:

Last reviewed:

Related documentation:

- Art Collection Management Plan
- Code of Practice for National Association for the Visual Arts (NAVA)
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- Register of Delegation of Authority
- Visual Arts Collection Council Policy
- Western Australian State Government Percent for Art Scheme Guidelines

File reference: 109498

PROPOSED PERCENT FOR ART SCHEME LOCAL PLANNING POLICY

SCHEDULE OF SUBMISSIONS FOLLOWING ADVERTISING

NO	OVERALL POSITION	SUBMISSION	ADMINISTRATION COMMENTS
1.	**Oppose**	1. It will increase development costs. Once introduced it will also enable future increases. 2. Furthermore, most of what is already in place and on display is far from attractive or enhancing the local vista. They draw damage and graffiti. 3. I would prefer a levy such as this for sporting infrastructure.	1. The draft policy was identified through the approved Public Art Masterplan as a way to fund the implementation of the plan. Whilst this may increase upfront development costs, it will also contribute to improving the amenity of the public realm, resulting in greater public benefit. Numerous other Perth metropolitan local governments have had similar policies in place for quite some time and are still attracting investment, as detailed in the report. 2. Artwork on private land will be required to be maintained by the landowner. The City is responsible for maintaining public art that is on City-owned or public land. 3. This request is not within the scope of the current consideration of the draft policy.
2.	**Support**	1. Public art can have a major influence in making the public access areas of a development interesting and relatable. 2. As large developments can also have a major effect on the local environment it would be good to see a similar scheme for the environment and to support wildlife carers who have to deal with the injured animals resulting from the increased activity caused by the developments.	1. Noted.
3.	**Oppose**	1. I am increasingly concerned that our rates are covering unnecessary spending. I believe art is important but should not be such a large part of the City's expenditure. My rates are going up considerably each year and some of what it is being spent on is beautification that is lovely but not necessary. I	1. The draft policy is to enable developers to contribute the provision of public art. The amount of City funds spend on public art is determined by Council and is separate from the draft policy.

		would prefer our rates covering things directly related to local government. Such as roads and rubbish and recreation such as local park and facility infrastructure. 2. Trees are a great way to beautify things while adding to the environment and reducing greenhouse gases. 3. State and Federal Government already cover much of the arts expenditure. I understand there can always be more but my increase in rates are increasingly leading me to question what the role of local govt actually is, and I am pretty sure it isn't a increasing funding supply for the arts. Lets plant more trees and beautify buildings etc when they are built.	2. Noted. 3. Council's priorities in relation to economic development and activation of the Joondalup City Centre gave rise to the Public Art Masterplan, which the proposed LPP provides part of the supporting framework to implement.
4.	**Oppose**	1. City councils have responsibility for Roads, Rates and Rubbish. 2. I do not support squandering of my very high rates payments on arty farty projects for the benefit of very few interested people 2. If you have extra cash, please reduce the rates.	1. Noted. 2. The draft policy is to enable developers to contribute the provision of public art. The amount of City funds spend on public art is determined by Council, not the draft policy. 3. This not relevant to the draft policy.
5.	**Support**	1. Given the threshold and where these developments may occur, will we end up with an agglomeration of similar art installations all dated to a specific period in time. Once one sees what gets approved (especially contrived indigenous motives) others may simply copy to meet this obligation. 2. Five years is too long for the Council to sit on these funds and any earnings of the fund should be retained for the benefit of the fund.	1. This is unlikely to occur due to some developers likely opting for the cash-in-lieu contribution option as this option incurs a 15% discount. The City will be responsible for commissioning public art using funds contributed from the cash-in-lieu option and will prevent duplication of artworks. Artworks provided by developers will also require City approval. 2. As per the policy, the City must expend the funds received within a maximum of 5 years of receival of the payment, and may expend the funds sooner.

6.	**Support**	1. I strongly support this proposal. I make the following comments/suggestions: 2. Reduce the number of residential dwellings, in a single development, excluded from this regulation from 10 to 6. This reflects what is reasonably considered a substantive development but would not be sufficient to discourage the development. 3. It is not mentioned what percentage of the project cost would be requested. I would suggest a minimum of 0.5% for a 2 million dollar development . 4. It should exclude developers claiming part of the architectural design or landscaping as an in kind “art” contribution. The art needs to be independently sourced from artists unconnected with the developer/ builder/project manager.	1. Noted. 2. Developer contributions to public art is usually associated with larger scale development. It is therefore considered that developments comprising ten or fewer residential dwellings to be a suitable threshold for exclusion from the public art contribution in order to exclude smaller residential developments. 3. The Policy states a 1% contribution of the development cost is required as a public art contribution. 4. The policy intentionally does not exclude architectural or landscaping elements as an art contribution. Art contributions will require approval from the City and will be assessed against the requirements contained within the Developer Guidebook (currently under development).
7.	**Support**	1. I think it is a great idea. The Department of Education do it for their new schools and there are some fantastic examples of artistry going into these projects, so think it is a great idea to showcase local artists in a unique way and when you work out 1% it honestly is not a lot of money.	1. Noted.
8.	**Oppose**	1. This is far too much money on public art. Works should be commissioned on a demand basis, not to spend up an income stream. IMHO, "public art" is generally not appreciated by the public, is subject to vandalism and does not add to amenity nor "sense of place". Has the Council undertaken a survey of ratepayers about this?	1. The City advertised the proposed LPP as required in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*. 2. The percent for art contribution requirement will not specifically apply to ratepayers, but to developments within the City that trigger the requirement for a contribution to the provision of public art. The LPP provides options to either provide a cash contribution for

		2. Instead of a tax on development, please instead allow ratepayers to tick a box if they wish to contribute an additional 1% on top of their rates to these undisclosed projects.	art, or for the provision of artwork by the developer, if the developer wishes to have control over the artwork provision.
9.	**Oppose**	In the current climate art is immaterial.	Noted.

Private Community Purposes Zone Local Planning Policy

Responsible directorate: Planning and Community Development

Objectives:

- To create good quality-built form and functional development that contributes towards a sense of place and community.
- To provide for a range of privately owned community facilities and uses that are incidental and ancillary to the provision of those facilities, which are compatible with surrounding development.
- To ensure that the standard of development is in keeping with surrounding development and does not negatively affect the amenity of the locality.
- To establish a framework for the assessment of applications for development within this zone.

1. Authority:

This policy has been prepared in accordance with Schedule 2, Part 2 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* which allows the local government to prepare local planning policies relating to planning and development within the Scheme area.

2. Application:

This policy applies to all non-residential development on "Private Community Purposes" zoned land in the City of Joondalup. Where equivalent development provisions are contained within an approved activity centre plan or local development plan, those provisions shall prevail.

3. Definitions:

In addition to the definitions contained within the City of Joondalup Local Planning Scheme No 3 (the Scheme), the following definitions apply:

"coastal area" means land within 300 metres of the horizontal shoreline datum of a coast, as defined within State Planning Policy 2.6 State Coastal Planning Policy.

"external fixtures" means utilities, equipment, plant or other structures necessary for a building to achieve efficient, comfortable operating outcomes and may include rainwater storage tanks, air conditioning units, communication, power and water infrastructure, or other fixtures necessary for the use of the building.

"height" when used in relation to a building, means the maximum vertical distance between natural ground level and the finished roof height directly above.

"landscape, landscaping or landscaped" means land developed with garden beds, shrubs and trees, or by the planting of lawns, and includes such features as rockeries or ornamental ponds.

"outbuilding" means an enclosed non-habitable structure that is detached from any dwelling.

"small scale renewable energy system" means a solar energy system of up to 100 kilowatts capacity or a small wind energy system of up to 10 kilowatts capacity.

"solar energy system" means a system which converts energy from the sun into useable electrical energy, heats water or produces hot air or a similar function through the use of solar panels.

"visually permeable" means a wall, gate, door or fence that the vertical surface has:

- Continuous vertical or horizontal gaps of 50mm or greater width occupying not less than one third of the total surface area.
- Continuous vertical or horizontal gaps less than 50mm in width, occupying at least one half of the total surface area in aggregate; or
- A surface offering equal or lesser obstruction to view;

as viewed from the street.

"wind energy system" means equipment that converts and then stores or transfers energy from the wind into usable forms of energy. This equipment includes any base, blade, foundation, generator, nacelle, rotor, tower, transformer, vane, wire, inverter, batteries or other component used in the system.

4. Statement:

The City of Joondalup supports the development of a range of private community infrastructure such as schools, places of worship, and club premises. This policy provides development provisions for non-residential development that aim to create high quality-built form outcomes. It should be read in conjunction with the Scheme and any relevant structure plans, activity centre plans or local development plans.

5. Details:

5.1. Building setbacks:

a. Buildings shall be setback from property boundaries as follows:

Provision	Minimum setback distance
(a) Primary street setback	(i) 6.0 metres
(b) Secondary street setback	(ii) 3.0 metres
(c) Side/rear setbacks	(iii) 3.0 metres
(d) Rear setbacks	(iv) 3.0 metres
(e) Right of way/laneway setback	(v) Nil

5.2. Building height:

a. The maximum building height as measured from the natural ground level is to be in accordance with the following table:

Maximum building height		
Top of external wall	**Top of external wall (concealed roof)**	**Top of pitched roof**
6 metres	7 metres	9 metres

5.3. Coastal area building height:

a. The maximum building height as measured from the natural ground level is to be in accordance with the following table:

Maximum building height		
Top of external wall	**Top of external wall (concealed roof)**	**Top of pitched roof**
6 metres	7 metres	9 metres

b. Notwithstanding clause 5.3(a), the building height in an activity centre or local development plan must take into account:

i. existing built form, topography and landscape character of the surrounding area;

ii. building siting and design;

iii. bulk and scale of buildings and the potential to unreasonable overshadow adjoining properties or the foreshore;

iv. visual permeability of the foreshore and ocean from nearby residential areas, roads and public spaces; and

v. whether the development is sympathetic to the desired character, built form and amenity of the surrounding area.

5.4. Built form and design

a. Development is to be in accordance with the following requirements:

Design element	Development standard
(a) Materials	(i) Buildings (with the exception of outbuildings that are not visible from the street) must be constructed of high quality materials including but not limited to stone, concrete, brick, timber and glass. (ii) Concrete walls that are visible from an adjoining property or public realm must be painted and provided with an articulated or detailed finish.
(b) Articulation	(i) Buildings must incorporate appropriate design features to enhance appearance, create visual interest and reduce blank walls, including a combination of the following: • Varied colours, textures, finishes and materials; • Varied roof forms and design; • Balconies and balustrades; • Windows, screens and sun shading devices.
(c) Windows and glazing	(i) Where window security devices are provided, they must be installed on the inside of a window and be 75% visually permeable. (ii) Windows in an external wall which faces north, east or west must be protected from direct summer sun.
(d) Building entrances	(i) Building entrances must be clearly defined and easily identifiable from the street and public realm. (ii) Building entrances must directly front the street, car park and key pedestrian routes.

5.5. Retaining walls:

Provision	Development requirement
(a) Retaining walls	(i) Retaining walls visible from a street or car park greater than 1 metre in height must be tiered so no tier is greater than 1 metre in height. A landscaping area of no less than 1 metre in width shall be provided between tiers.

5.6. Parking and access:

5.6.1. Car parking standards:

a. Car parking bays are to be provided in accordance with the following table:

Use class	Number of on-site parking bays
Caravan park	1 per 10 sites
Caretaker's dwelling	1 per dwelling
Cinema/theatre, civic use, club premises, place of worship, reception centre, recreation — private, restaurant/café, small bar	1 per 4 people accommodated
Community purpose, exhibition centre	1 per 50m^2 NLA
Consulting rooms, medical centre	5 bays per health consultant
Convenience store, market	1 per 25m^2 NLA
Educational establishment, primary school, secondary school, tertiary college	1 per 3 students accommodated. 2 per classroom but not less than 10 2 per classroom but not less than 10 1 per 3 students accommodated
Hospital	1 per 3 beds plus 1 per staff member on duty
Hotel, motel	1 per bedroom/unit plus 1 per 5m^2 of bar and dining area
Park home park	1 per 10 park homes
Residential aged care facility	1 per 5 beds plus 1 per staff member on duty
Tavern	1 per 5m^2 of bar and dining area
Tourist development	1 per unit

5.6.2. Car park location and design

a. Car park access and design is to be in accordance with the following requirements:

Design element	Development requirement
(a) Car park design	(i) Car parks should be consolidated where practicable. (ii) Car parks shall be designed in accordance with Australian Standards AS 2890.1 and/or AS 2890.2 as amended from time to time.

Design element	Development requirement
(b) Vehicle access	(i) The number of crossovers should be kept to the minimum to provide efficient ingress and egress. (ii) The location of crossovers should minimise traffic or pedestrian hazards and not conflict with pedestrian/cyclist paths. (iii) Vehicles are required to enter and exit the site in forward gear
(c) Pedestrian access	(i) A footpath must be provided from the car park and the street to the building entrance.
(d) Reciprocal car parking and access	(i) Where car parking and access is approved on neighbouring properties that relies on the reciprocal movement of vehicles and pedestrians across those properties, the necessary reciprocal access and parking shall be allowed at all times to the local government's satisfaction.

5.6.3. Scooter and motorbike parking standards:

a. For every 30 car bays required, the 30th car bay shall be replaced with two scooter/motorcycle parking bays to be designed in accordance with relevant Australian standards. The car parking bays required under 6.6.1 may be reduced accordingly.

5.6.4. Bicycle parking standards:

a. Bicycle parking is to be provided in accordance with the following table and relevant Australian standards. Bicycle parking is only required to be provided for new buildings; however, it is encouraged to be provided for existing developments and additions to existing developments.

Use class	Employee bicycle parking (ratios are part thereof)	Visitor bicycle parking (ratios are part thereof)
Cinema/theatre, community purpose, civic use, club premises, place of worship, reception centre, recreation – private, restaurant/café, small bar	N/A	1 per 50 people recommended
Convenience store, Lunch bar, market	1 per 100m^2 NLA	1 per 50m^2 NLA
Consulting rooms, medical centre	1 per 8 practitioners	1 per 4 practitioners
Educational establishment, primary school, secondary school, tertiary college	N/A	1 per 20 students 5 per classroom 5 per classroom 1 per 20 students

Use class	Employee bicycle parking (ratios are part thereof)	Visitor bicycle parking (ratios are part thereof)
Hospital, residential aged care facility	1 per 15 beds	1 per 30 beds
Hotel, motel, tavern	1 per 150m^2 of bar and dining area	1 per 100m^2 of bar and dining area
Exhibition centre	1 per 750m^2 NLA	1 per 1000m^2 NLA

5.6.5. End of trip facilities:

All developments that are required to provide 6 or more employee bicycle parking bays must provide end of trip facilities, designed in accordance with the following criteria:

a. A minimum of one female and one male shower, located in separate change rooms or a minimum of two separate unisex showers and change rooms.

b. Additional shower facilities to be provided at a rate of one shower for every 10 additional bicycle parking bays.

c. A locker for every bicycle parking bay provided.

d. The end-of-trip facilities are to be located as close as possible to the bicycle parking facilities.

5.7. Landscaping:

a. Landscaping is to be in accordance with the following requirements:

Design element	Development standard
(a) % Landscaping	(i) A minimum of 8% of the area of a lot shall be landscaped. (ii) The landscaped area shall include a minimum strip of 1.5 metres wide adjacent to all street boundaries.
(b) Size	(i) Any landscaped area shall have a minimum width of 1.0 metre and distributed in areas of not less than 4.0 square metres.
(c) Shade trees	(i) Shade trees shall be provided and maintained in uncovered car parks at the rate of one tree for every four car parking bays

5.8. Fencing:

a. Any fence located between the street alignment and 6 metres from the street alignment, or the street alignment and a building, whichever is the lesser distance, must be visually permeable above 0.75 metres from natural ground level, and must have a maximum height of 2.0 metres from natural ground level.

5.9. Servicing:

a. Servicing, deliveries, lighting and waste collection should be considered as part of the integral design of the building. Services should be screened from view and located at the rear of the building where practicable. Servicing is to be in accordance with the following requirements:

Provision	Development requirement
(a) Service access	(i) Service access must be provided to all buildings to cater for the loading and unloading of goods, and waste collection.
(b) Service yards	(i) Service yards must be screened from view and located at the rear of a building. (ii) Service yards must not be located directly adjacent to a Residential zoned lot.
(c) Bin storage areas	(i) Bin storage areas must be screened from view by a wall not less than 1.8 metres in height, constructed of brick, masonry or other approved material. (ii) Bin storage areas must be accessible to waste collection vehicles and not adversely affect car parking and vehicular or pedestrian access
(d) External fixtures	(i) External fixtures must be screened from view from the street through building design and located on the roof, basement or at the rear of the building.
(j) Lighting	(i) To minimise the negative impacts of lighting, lighting is to be installed in accordance with Australian Standard AS 4282.

5.10. Sea containers:

The location and use of sea containers should not detract from the amenity, character and streetscape of an area.

a. The permanent use of sea containers is to be in accordance with the following requirements:

Provision	Development requirement
(a) Visibility	(i) The sea container is not visible from any street or adjoining property. (ii) Where visible from an area internal to the site, the sea container is painted or clad with material in a colour that matches, or is complementary to, the colour of the existing buildings on the property.
(b) Location	(i) The sea container is not located within any approved car park, access way or landscaped area.

b. The temporary use of a sea container can be considered in accordance with the following requirements:

i. The sea container is only used in conjunction with building construction or subdivision work that is occurring or approved to occur on the subject site, up to a maximum of 12 months; or

ii. The sea container is only used for the loading or unloading of goods that is occurring on the subject site up to a maximum of 7 days; and

iii. The sea container is positioned so as not to obscure vehicle sightlines.

iv. A formal request is received and a letter is issued from the City approving the temporary nature of the sea container, and its period of use, in accordance with the provisions of subclause 61(1)(f) of the *Planning and Development (Local Planning Schemes) Regulations 2015.*

v. Clause iv. above does not apply if the sea container is in place for less than 48 hours.

5.11. Small scale renewable energy systems:

a. The development of small scale renewable energy systems is encouraged in order to reduce the production of greenhouse gas emissions. Small scale renewable energy systems are to be in accordance with the following requirements:

Provision	Development requirement
Solar energy system	(i) Solar energy systems must be integrated into the overall design of the building and located on rooftops so as not to detract from the building itself or impose on the existing streetscape.
Wind energy system	(i) The system must be well setback from any overhead power lines. (ii) The turbine system must be fitted with an automatic and manual braking system or an over-speed protection device. (iii) Unless colour-matched to the supporting roof, the wind energy system and any tower structure must remain painted or finished in the colour or finish applied by the manufacturer. (iv) No signage, other than the manufacturer's or installer's identification, shall be attached to the system. (v) Any electrical components and wires associated with a small wind energy system must not be visible from the street. (vi) The system must not be located on a property/building on the City's Heritage List

Provision	Development requirement
	(vii) A maximum of 1 turbine per 1000m^2 of lot area is permitted. (viii) Turbines are not permitted on lots less than 1000m^2. (ix) The maximum height of a pole mounted system is 10m above natural ground level. (x) The maximum height of a roof mounted system is 7.5m above the roofline. (xi) The maximum blade diameter is 5.5m. (xii) Not permitted between the building and street. (xiii) A pole mounted system must be setback from side and rear boundaries not less than half the total height of the wind energy system, (xiv) A roof mounted system must be setback a minimum of 7.5m from a major opening of an adjoining building.

Creation date: October 2018 (CJ184-10/18)

Formerly:

Amendments:

Last reviewed: October 2018 (CJ184-10/18)

Related documentation:
- Local Planning Scheme No 3

File reference: 106237

Private Community Purposes Zone and Civic and Community Reserve Local Planning Policy

Responsible directorate: Planning and Community Development

Objectives:

- To create good quality-built form and functional development that contributes towards a sense of place and community.
- To provide for a range of ~~privately owned~~ community facilities and uses that are incidental and ancillary to the provision of those facilities, which are compatible with surrounding development.
- To ensure that the standard of development is in keeping with surrounding development and does not negatively affect the amenity of the locality.
- To establish a framework for the assessment of applications for development within this zone and reserve.

1. **Authority:**

   This policy has been prepared in accordance with Schedule 2, Part 2 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* which allows the local government to prepare local planning policies relating to planning and development within the Scheme area.

2. **Application:**

   This policy applies to all non-residential development on "Private Community Purposes" zoned land and "Civic and Community" reserved land in the City of Joondalup. Where equivalent development provisions are contained within an approved ~~activity centre plan~~precinct structure plan, ~~or~~ local development plan~~,~~ or land use specific local planning policy, those provisions shall prevail.

   Further to the above, the 'Residential Building' land use, as defined in the Residential Design Codes Volume 1 (R-Codes), includes either permanent or temporary accommodation. Permanent accommodation falls within the R-Codes definition of residential development and is therefore subject to the provisions of the R-Codes. Temporary accommodation does not fall within the R-Codes definition of residential development and is therefore subject to this Policy.

3. Definitions:

In addition to the definitions contained within the City of Joondalup Local Planning Scheme No 3 (the Scheme), the following definitions apply:

"coastal area" means land within 300 metres of the horizontal shoreline datum of a coast, as defined within State Planning Policy 2.6 State Coastal Planning Policy.

"external fixtures" means utilities, equipment, plant or other structures necessary for a building to achieve efficient, comfortable operating outcomes and may include rainwater storage tanks, air conditioning units, communication, power and water infrastructure, or other fixtures necessary for the use of the building.

"height" when used in relation to a building, means the maximum vertical distance between natural ground level and the finished roof height directly above.

"landscape, landscaping or landscaped" means land developed with garden beds, shrubs and trees, or by the planting of lawns, and includes such features as rockeries or ornamental ponds.

"outbuilding" means an enclosed non-habitable structure that is detached from any dwelling.

"small scale renewable energy system" means ~~a solar energy system of up to 100 kilowatts capacity or~~ a small wind energy system of up to 10 kilowatts capacity.

~~**"solar energy system"** means a system which converts energy from the sun into useable electrical energy, heats water or produces hot air or a similar function through the use of solar panels.~~

"screening" means devices such as obscure glazing, timber screens, external blinds, window hoods and shutters, which:

- are at least 1.6 metres in height;
- are at least 75% obscure;
- are permanently fixed;
- are made of durable material; and
- restrict the view in the direction of overlooking into any adjoining property.

"**visitor**" means a person who is temporarily visiting the facility and is not employed or volunteering at or for the facility.

"visually permeable" as defined in the Residential Design Codes Volume 1 means in reference to a wall, gate, door, screen or fence that the vertical surface, when viewed directly from the street or other public space, has:

- ~~Continuous~~ continuous vertical or horizontal gaps of 50mm or greater width occupying not less than one third of the total surface area; ~~.~~
- ~~Continuous~~ continuous vertical or horizontal gaps less than 50mm in width, occupying at least one half of the total surface area in aggregate; or

- ~~A~~ a surface offering equal or lesser obstruction to view~~;~~
- ~~as viewed from the street.~~ .

"wind energy system" means equipment that converts and then stores or transfers energy from the wind into usable forms of energy. This equipment includes any base, blade, foundation, generator, nacelle, rotor, tower, transformer, vane, wire, inverter, batteries or other component used in the system.

4. Statement:

The City of Joondalup supports the development of a range of ~~private~~ community infrastructure ~~such as~~ including, but not limited to, schools, places of worship, and club premises. This policy provides development provisions for non-residential development that aim to create high quality-built form outcomes. It should be read in conjunction with the Scheme and any relevant structure plans, ~~activity centre plans~~precinct structure plans, ~~or~~ local development plans or other local planning policies.

5. Details:

5.1. Building setbacks:

~~a.~~ Buildings shall be setback from property boundaries as follows:

Provision	Minimum setback distance
~~(a)~~ Primary street setback	~~(i)~~ 6.0 metres
~~(b)~~ Secondary street setback	~~(ii)~~ 3.0 metres
~~(c)~~ Side/rear setbacks	(i) 3.0 metres, or; ~~(iii)~~(ii) 6.0 metres for upper floors where a lot abuts the Residential zone or an existing sensitive land use (such as a child care premises, educational establishment, residential aged care facility or other land use as determined by the City), unless suitable screening is provided.
~~(d) Rear setbacks~~	~~(iv) 3.0 metres~~
~~(e)~~ Right of way/laneway setback	~~(v)~~ Nil

5.2. Building height:

~~a.~~ The maximum building height as measured from the natural ground level is to be in accordance with the following table:

Maximum building height		
~~Top of external wall~~ Maximum height of wall	Maximum total building height	
	~~Top of external wall (concealed roof)~~ Gable,	~~Top of pitched roof~~ Hipped and pitched roof

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	skillion and concealed roof	
~~6~~ 7 metres	~~7~~ 8 metres	~~9~~ 10 metres

5.3. Coastal area building height:

a. The maximum building height as measured from the natural ground level is to be in accordance with ~~the following table:~~clause 5.2.

~~Maximum building height~~		
~~Top of external wall~~		
	~~Top of external wall (concealed roof)~~	~~Top of pitched roof~~
~~6 metres~~	~~7 metres~~	~~9 metres~~

b. Notwithstanding clause 5.3(a), the building height in a~~n activity centre~~precinct structure plan or local development plan must take into account:

i. existing built form, topography and landscape character of the surrounding area;

ii. building siting and design;

iii. bulk and scale of buildings and the potential to ~~unreasonable~~ unreasonably overshadow adjoining properties or the foreshore;

iv. visual permeability of the foreshore and ocean from nearby residential areas, roads and public spaces; and

v. whether the development is sympathetic to the desired character, built form and amenity of the surrounding area.

5.4. Built form and design

a. Development is to be in accordance with the following requirements:

Design element	Development standard
~~(a)~~ Materials	(i) Buildings (with the exception of outbuildings that are not visible from the street) must be constructed of high quality materials including but not limited to stone, concrete, brick, timber and glass. (ii) Concrete walls that are visible from an adjoining property or public realm must be painted and provided with an articulated or detailed finish.
~~(b)~~ Articulation	~~(i)~~ Buildings must incorporate appropriate design features to enhance appearance, create visual interest and reduce blank walls, including a combination of the following:

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	• Varied colours, textures, finishes and materials; • Varied roof forms and design; • Balconies and balustrades; • Windows, screens and sun shading devices.
~~(c)~~ Windows and glazing	(i) Where window security devices are provided, they must ~~be installed on the inside of a window and~~ be 75% visually permeable. (ii) Windows in an external wall which faces north, east or west must be protected from direct summer sun.
~~(d)~~ Building entrances	(i) Building entrances must be clearly defined and easily identifiable from the street and public realm. (ii) Building entrances must directly front the street, car park and key pedestrian routes.

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5.5. Retaining walls:

Provision	Development requirement
~~(a)~~ Retaining walls	~~(i)~~ Retaining walls visible from a street or car park greater than 1 metre in height must be tiered so no tier is greater than 1 metre in height. A landscaping area of no less than 1 metre in width shall be provided between tiers.

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5.6. Parking and access:

5.6.1. Car parking standards:

a. Car parking bays are to be provided in accordance with the following table:

Use class	Number of on-site parking bays
Caravan park	1 per 10 sites
Caretaker's dwelling	1 per dwelling
Cinema/theatre, civic use, club premises, place of worship, reception centre, recreation — private, restaurant/café, small bar	1 per 4 people accommodated
Community purpose, exhibition centre	1 per 50m^2 ~~NLA~~net lettable area
Consulting rooms, medical centre	5 bays per health consultant
Convenience store, market	1 per 25m^2 ~~NLA~~net lettable area
Educational establishment, primary school, secondary school, tertiary college	1 per 3 students accommodated. 2 per classroom but not less than 10 2 per classroom but not less than 10 1 per 3 students accommodated
Hospital	1 per 3 beds plus 1 per staff member on duty

Hotel, motel	1 per bedroom/unit plus 1 per 5m^2 of bar and dining area
Park home park	1 per 10 park homes
Residential aged care facility	1 per 5 beds plus 1 per staff member on duty
Residential building	1 per 2 people accommodated
Tavern	1 per 5m^2 of bar and dining area
Tourist development	1 per unit

b. The number of on-site parking bays may be reduced based on a parking management plan being submitted, which outlines the following:

i. Anticipated number of staff and customers at any one time.

ii. Alternative transport options available.

iii. Potential for shared parking arrangements.

iv. Parking management strategies.

5.6.2. Car park location and design

~~a.~~ Car park access and design is to be in accordance with the following requirements:

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Design element	Development requirement
~~(a)~~ Car park design	(i) Car parks should be consolidated where practicable. (ii) Car parks shall be designed in accordance with Australian Standards AS 2890.1 and/or AS 2890.2 as amended from time to time.
~~(b)~~ Vehicle access	(i) The number of crossovers should be kept to the minimum to provide efficient ingress and egress. (ii) The location of crossovers should minimise traffic or pedestrian hazards and not conflict with pedestrian/cyclist paths. (iii) Vehicles are required to enter and exit the site in forward gear.
~~(c)~~ Pedestrian access	~~(i)~~ A footpath must be provided from the car park and the street to the building entrance.
~~(d)~~ Reciprocal car parking and access	~~(i)~~ Where car parking and access is approved on neighbouring properties that rely~~ies~~ on the reciprocal movement of vehicles and pedestrians across those properties, the necessary reciprocal access and parking shall be allowed at all times to the local government's satisfaction.

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5.6.3. Scooter and motorbike parking standards:

~~a.~~ For every 30 car bays required, the 30th car bay shall be replaced with two scooter/motorcycle parking bays to be designed in accordance with relevant Australian standards. The car parking bays required under ~~6~~5.6.1 may be reduced accordingly.

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5.6.4. Bicycle parking standards:

~~a.~~ Bicycle parking is to be provided in accordance with the following table and relevant Australian standards. Bicycle parking is only required to be provided for new buildings; however, it is encouraged to be provided for existing developments and additions to existing developments.

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Use class	Employee bicycle parking (ratios are part thereof)	Visitor bicycle parking (ratios are part thereof)
Cinema/theatre, community purpose, civic use, club premises, place of worship, reception centre, recreation – private, restaurant/café, small bar, residential building	N/A	1 per 50 people recommended
Convenience store, ~~Lunch~~ lunch bar, market	1 per 100m^2 ~~NLA~~net lettable area	1 per 50m^2 ~~NLA~~net lettable area
Consulting rooms, medical centre	1 per 8 practitioners	1 per 4 practitioners
Educational establishment, primary school, secondary school, tertiary college	N/A	1 per 20 students 5 per classroom 5 per classroom 1 per 20 students
Hospital, residential aged care facility	1 per 15 beds	1 per 30 beds
Hotel, motel, tavern	1 per 150m^2 of bar and dining area	1 per 100m^2 of bar and dining area
Exhibition centre	1 per 750m^2 ~~NLA~~net lettable area	1 per 1000m^2 ~~NLA~~net lettable area

5.6.5. End of trip facilities:

All developments that are required to provide 6 or more employee bicycle parking bays must provide end of trip facilities, designed in accordance with the following criteria:

a. A minimum of one female and one male shower, located in separate change rooms or a minimum of two separate unisex showers and change rooms.

b. Additional shower facilities to be provided at a rate of one shower for every 10 additional bicycle parking bays.

c. A locker for every bicycle parking bay provided.

d. The end-of-trip facilities are to be located as close as possible to the bicycle parking facilities.

5.7. Landscaping:

~~a.~~ Landscaping is to be in accordance with the following requirements:

Design element		Development standard
~~(a)~~	% Landscaping	(i) A minimum of 8% of the area of a lot shall be landscaped. (ii) The landscaped area shall include a minimum strip of 1.5 metres wide adjacent to all street boundaries.
~~(b)~~	Size	~~(i)~~ Any landscaped area shall have a minimum width of 1.0 metre and distributed in areas of not less than 4.0 ~~square metres~~m^2.
~~(c)~~	Shade trees	~~(i)~~ Shade trees shall be provided and maintained in uncovered car parks at the rate of one tree for every four car parking bays

5.8. Fencing:

~~a.~~ Any fence located between the street alignment and 6 metres from the street alignment, or the street alignment and a building, whichever is the lesser distance, must be visually permeable above 0.75 metres from natural ground level, and ~~must~~ have a maximum height of 2.0 metres~~.~~ from natural ground level.

5.9. Servicing:

~~a.~~ Servicing, deliveries, lighting and waste collection should be considered as part of the integral design of the building. Services should be screened from view and located at the rear of the building where practicable. Servicing is to be in accordance with the following requirements:

Provision		Development requirement
~~(a)~~	Service access	~~(i)~~ Service access must be provided to all buildings to cater for the loading and unloading of goods, and waste collection.
~~(b)~~	Service yards	(i) Service yards must be screened from view and located at the rear of a building. (ii) Service yards must not be located directly adjacent to a Residential zoned lot.
~~(c)~~	Bin storage areas	(i) Bin storage areas must be screened from view by a wall not less than 1.8 metres in height, constructed of brick, masonry or other approved material. (ii) Bin storage areas must be accessible to waste collection vehicles and not adversely affect car parking and vehicular or pedestrian access
~~(d)~~	External fixtures	~~(i)~~ External fixtures must be suitably screened ~~from~~ where they are in view ~~from~~ of the ~~street~~public realm, ~~through building design and located on the roof, basement or at the rear of the building.~~

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~~(i)~~ Lighting	~~(i)~~ To minimise the negative impacts of lighting, lighting is to be installed in accordance with Australian Standard AS 4282.

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5.10. Sea containers:

The location and use of sea containers should not detract from the amenity, character and streetscape of an area.

a. The permanent use of sea containers is to be in accordance with the following requirements:

Provision	Development requirement
~~(a)~~ Visibility	(i) The sea container is not visible from any street or adjoining property. (ii) Where visible from an area internal to the site, the sea container is painted or clad with material in a colour that matches, or is complementary to, the colour of the existing buildings on the property.
~~(b)~~ Location	~~(i)~~ The sea container is not located within any approved car park, access way or landscaped area.

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b. The temporary use of a sea container can be considered in accordance with the following requirements:

i. The sea container is only used in conjunction with building construction or subdivision work that is occurring or approved to occur on the subject site, up to a maximum of 12 months; or

ii. The sea container is only used for the loading or unloading of goods that is occurring on the subject site up to a maximum of 7 days; and

iii. The sea container is positioned so as not to obscure vehicle sightlines.

iv. A formal request is received and a letter is issued from the City approving the temporary nature of the sea container, and its period of use, in accordance with the provisions of subclause 61(1)(f) of the *Planning and Development (Local Planning Schemes) Regulations 2015.*

v. Clause iv. above does not apply if the sea container is in place for less than 48 hours.

5.11. Small scale renewable energy systems:

~~a.~~ The development of small scale renewable energy systems is encouraged in order to reduce the production of greenhouse gas emissions. Small scale renewable energy systems are to be in accordance with the following requirements:

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Provision	Development requirement
~~Solar energy system~~	(i) ~~Solar energy systems must be integrated into the overall design of the building and located on rooftops so as not to~~

Provision	Development requirement
	~~detract from the building itself or impose on the existing streetscape.~~
Wind energy system	(i) The system must be well setback from any overhead power lines. (ii) The turbine system must be fitted with an automatic and manual braking system or an over-speed protection device. (iii) Unless colour-matched to the supporting roof, the wind energy system and any tower structure must remain painted or finished in the colour or finish applied by the manufacturer. (iv) No signage, other than the manufacturer's or installer's identification, shall be attached to the system. (v) Any electrical components and wires associated with a small wind energy system must not be visible from the street. (vi) The system must not be located on a property/building on the City's Heritage List (vii) A maximum of 1 turbine per 1,000m^2 of lot area is permitted. (viii) Turbines are not permitted on lots less than 1000m^2. (ix) The maximum height of a pole mounted system is 10 ~~m~~ metres above natural ground level. (x) The maximum height of a roof mounted system is 7.5 ~~m~~ metres above the roofline. (xi) The maximum blade diameter is 5.5 ~~m~~ metres. (xii) Not permitted between the building and street. (xiii) A pole mounted system must be setback from side and rear boundaries not less than half the total height of the wind energy system, (xiv) A roof mounted system must be setback a minimum of 7.5 ~~m~~ metres from a major opening of an adjoining building.

Creation date:	October 2018 (CJ184-10/18)
Formerly:	
Amendments:	
Last reviewed:	October 2018 (CJ184-10/18)
Related documentation:	• Local Planning Scheme No 3
File reference:	106237

Private Community Purposes Zone and Civic and Community Reserve Local Planning Policy

Responsible directorate: Planning and Community Development

Objectives:

- To create good quality-built form and functional development that contributes towards a sense of place and community.
- To provide for a range of community facilities and uses that are incidental and ancillary to the provision of those facilities, which are compatible with surrounding development.
- To ensure that the standard of development is in keeping with surrounding development and does not negatively affect the amenity of the locality.
- To establish a framework for the assessment of applications for development within this zone and reserve.

1. Authority:

This policy has been prepared in accordance with Schedule 2, Part 2 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* which allows the local government to prepare local planning policies relating to planning and development within the Scheme area.

2. Application:

This policy applies to all non-residential development on “Private Community Purposes” zoned land and “Civic and Community” reserved land in the City of Joondalup. Where equivalent development provisions are contained within an approved precinct structure plan, local development plan or land use specific local planning policy, those provisions shall prevail. Further to the above, the ‘Residential Building’ land use, as defined in the Residential Design Codes Volume 1 (R-Codes), includes either permanent or temporary accommodation. Permanent accommodation falls within the R-Codes definition of residential development and is therefore subject to the provisions of the R-Codes. Temporary accommodation does not fall within the RCodes definition of residential development and is therefore subject to this Policy.

3. Definitions:

In addition to the definitions contained within the City of Joondalup Local Planning Scheme No 3 (the Scheme), the following definitions apply:

"coastal area" means land within 300 metres of the horizontal shoreline datum of a coast, as defined within State Planning Policy 2.6 State Coastal Planning Policy.

"external fixtures" means utilities, equipment, plant or other structures necessary for a building to achieve efficient, comfortable operating outcomes and may include rainwater storage tanks, air conditioning units, communication, power and water infrastructure, or other fixtures necessary for the use of the building.

"height" when used in relation to a building, means the maximum vertical distance between natural ground level and the finished roof height directly above.

"landscape, landscaping or landscaped" means land developed with garden beds, shrubs and trees, or by the planting of lawns, and includes such features as rockeries or ornamental ponds.

"outbuilding" means an enclosed non-habitable structure that is detached from any dwelling.

"small scale renewable energy system" means a small wind energy system of up to 10 kilowatts capacity.

"screening" means devices such as obscure glazing, timber screens, external blinds, window hoods and shutters, which:

- are at least 1.6 metres in height;
- are at least 75% obscure;
- are permanently fixed;
- are made of durable material; and
- restrict the view in the direction of overlooking into any adjoining property.

"**visitor**" means a person who is temporarily visiting the facility and is not employed or volunteering at or for the facility.

"visually permeable" as defined in the Residential Design Codes Volume 1 means in reference to a wall, gate, door, screen or fence that the vertical surface, when viewed directly from the street or other public space, has:

- continuous vertical or horizontal gaps of 50mm or greater width occupying not less than one third of the total surface area;
- continuous vertical or horizontal gaps less than 50mm in width, occupying at least one half of the total surface area in aggregate; or
- a surface offering equal or lesser obstruction to view.

"wind energy system" means equipment that converts and then stores or transfers energy from the wind into usable forms of energy. This equipment includes any base, blade, foundation, generator, nacelle, rotor, tower, transformer, vane, wire, inverter, batteries or other component used in the system.

4. Statement:

The City of Joondalup supports the development of a range of community infrastructure including, but not limited to, schools, places of worship, and club premises. This policy provides development provisions for non-residential development that aim to create high quality-built form outcomes. It should be read in conjunction with the Scheme and any relevant structure plans, precinct structure plans, local development plans or other local planning policies.

5. Details:

5.1. Building setbacks:

Buildings shall be setback from property boundaries as follows:

Provision	Minimum setback distance
Primary street setback	6.0 metres
Secondary street setback	3.0 metres
Side/rear setbacks	(i) 3.0 metres, or; (ii) 6.0 metres for upper floors where a lot abuts the Residential zone or an existing sensitive land use (such as a child care premises, educational establishment, residential aged care facility or other land use as determined by the City), unless suitable screening is provided.
Right of way/laneway setback	Nil

5.2. Building height:

The maximum building height as measured from the natural ground level is to be in accordance with the following table:

Maximum building height		
Maximum height of wall	Maximum total building height	
	Gable, skillion and concealed roof	Hipped and pitched roof
7 metres	8 metres	10 metres

5.3. Coastal area building height:

a. The maximum building height as measured from the natural ground level is to be in accordance with clause 5.2.

b. Notwithstanding clause 5.3(a), the building height in a precinct structure plan or local development plan must take into account:

i. existing built form, topography and landscape character of the surrounding area;

ii. building siting and design;

iii. bulk and scale of buildings and the potential to unreasonably overshadow adjoining properties or the foreshore;

iv. visual permeability of the foreshore and ocean from nearby residential areas, roads and public spaces; and

v. whether the development is sympathetic to the desired character, built form and amenity of the surrounding area.

5.4. Built form and design

a. Development is to be in accordance with the following requirements:

Design element	Development standard
Materials	(i) Buildings (with the exception of outbuildings that are not visible from the street) must be constructed of high quality materials including but not limited to stone, concrete, brick, timber and glass. (ii) Concrete walls that are visible from an adjoining property or public realm must be painted and provided with an articulated or detailed finish.
Articulation	Buildings must incorporate appropriate design features to enhance appearance, create visual interest and reduce blank walls, including a combination of the following: • Varied colours, textures, finishes and materials; • Varied roof forms and design; • Balconies and balustrades; • Windows, screens and sun shading devices.
Windows and glazing	(i) Where window security devices are provided, they must be 75% visually permeable. (ii) Windows in an external wall which faces north, east or west must be protected from direct summer sun.
Building entrances	(i) Building entrances must be clearly defined and easily identifiable from the street and public realm. (ii) Building entrances must directly front the street, car park and key pedestrian routes.

5.5. Retaining walls:

Provision	Development requirement
Retaining walls	Retaining walls visible from a street or car park greater than 1 metre in height must be tiered so no tier is greater than 1 metre in height. A landscaping area of no less than 1 metre in width shall be provided between tiers.

5.6. Parking and access: 5.6.1. Car parking standards:

a. Car parking bays are to be provided in accordance with the following table:

Use class	Number of on-site parking bays
Caravan park	1 per 10 sites
Caretaker's dwelling	1 per dwelling
Cinema/theatre, civic use, club premises, place of worship, reception centre, recreation — private, restaurant/café, small bar	1 per 4 people accommodated
Community purpose, exhibition centre	1 per 50m^2 net lettable area
Consulting rooms, medical centre	5 bays per health consultant
Convenience store, market	1 per 25m^2 net lettable area
Educational establishment, primary school, secondary school, tertiary college	1 per 3 students accommodated. 2 per classroom but not less than 10 2 per classroom but not less than 10 1 per 3 students accommodated
Hospital	1 per 3 beds plus 1 per staff member on duty
Hotel, motel	1 per bedroom/unit plus 1 per 5m^2 of bar and dining area
Park home park	1 per 10 park homes
Residential aged care facility	1 per 5 beds plus 1 per staff member on duty
Residential building	1 per 2 people accommodated
Tavern	1 per 5m^2 of bar and dining area
Tourist development	1 per unit

b. The number of on-site parking bays may be reduced based on a parking management plan being submitted, which outlines the following:

i. Anticipated number of staff and customers at any one time.

ii. Alternative transport options available.

iii. Potential for shared parking arrangements.

iv. Parking management strategies.

5.6.2. Car park location and design

Car park access and design is to be in accordance with the following requirements:

Design element	Development requirement
Car park design	(i) Car parks should be consolidated where practicable. (ii) Car parks shall be designed in accordance with Australian Standards AS 2890.1 and/or AS 2890.2 as amended from time to time.
Design element	**Development requirement**
Vehicle access	(i) The number of crossovers should be kept to the minimum to provide efficient ingress and egress. (ii) The location of crossovers should minimise traffic or pedestrian hazards and not conflict with pedestrian/cyclist paths. (iii) Vehicles are required to enter and exit the site in forward gear.
Pedestrian access	A footpath must be provided from the car park and the street to the building entrance.
Reciprocal car parking and access	Where car parking and access is approved on neighbouring properties that rely on the reciprocal movement of vehicles and pedestrians across those properties, the necessary reciprocal access and parking shall be allowed at all times to the local government's satisfaction.

5.6.3. Scooter and motorbike parking standards:

For every 30 car bays required, the 30th car bay shall be replaced with two scooter/motorcycle parking bays to be designed in accordance with relevant Australian standards. The car parking bays required under 5.6.1 may be reduced accordingly.

5.6.4. Bicycle parking standards:

Bicycle parking is to be provided in accordance with the following table and relevant Australian standards. Bicycle parking is only required to be provided for new buildings; however, it is encouraged to be provided for existing developments and additions to existing developments.

Use class	Employee bicycle parking (ratios are part thereof)	Visitor bicycle parking (ratios are part thereof)
Cinema/theatre, community purpose, civic use, club premises, place of worship, reception centre, recreation – private, restaurant/café, small bar, residential building	N/A	1 per 50 people recommended
Convenience store, lunch bar, market	1 per 100m^2 net lettable area	1 per 50m^2 net lettable area
Consulting rooms, medical centre	1 per 8 practitioners	1 per 4 practitioners
Educational establishment, primary school, secondary school, tertiary college	N/A	1 per 20 students 5 per classroom 5 per classroom 1 per 20 students
Hospital, residential aged care facility	1 per 15 beds	1 per 30 beds
Hotel, motel, tavern	1 per 150m^2 of bar and dining area	1 per 100m^2 of bar and dining area
Exhibition centre	1 per 750m^2 net lettable area	1 per 1000m^2 net lettable area

5.6.5. End of trip facilities:

All developments that are required to provide 6 or more employee bicycle parking bays must provide end of trip facilities, designed in accordance with the following criteria:

a. A minimum of one female and one male shower, located in separate change rooms or a minimum of two separate unisex showers and change rooms.

b. Additional shower facilities to be provided at a rate of one shower for every 10 additional bicycle parking bays.

c. A locker for every bicycle parking bay provided.

d. The end-of-trip facilities are to be located as close as possible to the bicycle parking facilities.

5.7. Landscaping:

Landscaping is to be in accordance with the following requirements:

Design element	Development standard
% Landscaping	(i) A minimum of 8% of the area of a lot shall be landscaped. (ii) The landscaped area shall include a minimum strip of 1.5 metres wide adjacent to all street boundaries.

Size	Any landscaped area shall have a minimum width of 1.0 metre and distributed in areas of not less than 4.0m^2.
Shade trees	Shade trees shall be provided and maintained in uncovered car parks at the rate of one tree for every four car parking bays

5.8. Fencing:

Any fence located between the street alignment and 6 metres from the street alignment, or the street alignment and a building, whichever is the lesser distance, must be visually permeable above 0.75 metres from natural ground level, and have a maximum height of 2.0 metres from natural ground level.

5.9. Servicing:

Servicing, deliveries, lighting and waste collection should be considered as part of the integral design of the building. Services should be screened from view and located at the rear of the building where practicable. Servicing is to be in accordance with the following requirements:

Provision	Development requirement
Service access	Service access must be provided to all buildings to cater for the loading and unloading of goods, and waste collection.
Service yards	(i) Service yards must be screened from view and located at the rear of a building.
	(ii) Service yards must not be located directly adjacent to a Residential zoned lot.
Bin storage areas	(i) Bin storage areas must be screened from view by a wall not less than 1.8 metres in height, constructed of brick, masonry or other approved material. (ii) Bin storage areas must be accessible to waste collection vehicles and not adversely affect car parking and vehicular or pedestrian access
External fixtures	External fixtures must be suitably screened where they are in view of the public realm.
Lighting	To minimise the negative impacts of lighting, lighting is to be installed in accordance with Australian Standard AS 4282.

5.10. Sea containers:

The location and use of sea containers should not detract from the amenity, character and streetscape of an area.

a. The permanent use of sea containers is to be in accordance with the following requirements:

Provision	Development requirement
Visibility	(i) The sea container is not visible from any street or adjoining property. (ii) Where visible from an area internal to the site, the sea container is painted or clad with material in a colour that matches, or is complementary to, the colour of the existing buildings on the property.
Location	The sea container is not located within any approved car park, access way or landscaped area.

b. The temporary use of a sea container can be considered in accordance with the following requirements:

i. The sea container is only used in conjunction with building construction or subdivision work that is occurring or approved to occur on the subject site, up to a maximum of 12 months; or

ii. The sea container is only used for the loading or unloading of goods that is occurring on the subject site up to a maximum of 7 days; and iii. The sea container is positioned so as not to obscure vehicle sightlines.

iv. A formal request is received and a letter is issued from the City approving the temporary nature of the sea container, and its period of use, in accordance with the provisions of subclause 61(1)(f) of the *Planning and Development (Local Planning Schemes) Regulations 2015.*

v. Clause iv. above does not apply if the sea container is in place for less than 48 hours.

5.11. Small scale renewable energy systems:

The development of small scale renewable energy systems is encouraged in order to reduce the production of greenhouse gas emissions. Small scale renewable energy systems are to be in accordance with the following requirements:

Provision	Development requirement
Wind energy system	(i) The system must be well setback from any overhead power lines. (ii) The turbine system must be fitted with an automatic and manual braking system or an over-speed protection device. (iii) Unless colour-matched to the supporting roof, the wind energy system and any tower structure must remain painted or finished in the colour or finish applied by the manufacturer. (iv) No signage, other than the manufacturer's or installer's identification, shall be attached to the system. (v) Any electrical components and wires associated with a small wind energy system must not be visible from the street. (vi) The system must not be located on a property/building on the City's Heritage List. (vii) A maximum of 1 turbine per 1,000m^2 of lot area is permitted. (viii) Turbines are not permitted on lots less than 1,000m^2. (ix) The maximum height of a pole mounted system is 10 metres above natural ground level. (x) The maximum height of a roof mounted system is 7.5 metres above the roofline. (xi) The maximum blade diameter is 5.5 metres. (xii) Not permitted between the building and street. (xiii) A pole mounted system must be setback from side and rear boundaries not less than half the total height of the wind energy system. (xiv) A roof mounted system must be setback a minimum of 7.5 metres from a major opening of an adjoining building.

Creation date:	October 2018 (CJ184-10/18)
Formerly: **Amendments:**	
Last reviewed:	October 2018 (CJ184-10/18)
Related documentation:	Local Planning Scheme No 3
File reference:	106237

ATTACHMENT 13.1.2.4

PROPOSED AMENDMENTS TO PRIVATE COMMUNITY PURPOSES ZONE LOCAL PLANNING POLICY

SCHEDULE OF SUBMISSIONS FOLLOWING ADVERTISING

NO	OVERALL POSITION	SUBMISSION	ADMINISTRATION COMMENTS
1.	Neutral	1. Section 5.7 shade trees, will this be retrospective or only for new developments?	1. The revised Local Planning Policy will not apply retrospectively.
2.	Oppose	1. This appears to be a land grab since it conflates the uses for private property with those allowed on publicly owned Civic and Community land. The uses that appear to be allowed under the revised Policy include Private Recreation and, at Council discretion such functions as Market and Motel. Many of these are most inappropriate on public land and the change seems to permit deals between Council and private developers to use land that should be kept for future public uses to become private developments. 2. The way that this has been advertised with no mention of Civic and Community in the flag on the website is most misleading and gives added fuel to the suspicion that something illicit is being contemplated. 3. If these provisions are appropriate to Civic and Community then the Policy should be duplicated and reissued under a separate name.	1. The Local Planning Policy does not alter land use permissibility – this is the purpose of the Local Planning Scheme. The proposed Local Planning Policy provides development standards to guide built form requirements for development proposals on land within the Private Community Purposes zone and the Civic and Community reserve. 2. The community consultation page on the City's website included in the list of proposed amendments to the policy "Expanding the scope of the policy to apply to 'Civic and Community' reserved land." 3. It is common practice for local planning policies to apply development requirements to similar planning matters.

Business Continuity Council Policy

Responsible directorate: Office of the Chief Executive Officer

Objective: To ensure proper planning and preparation for the continuation of critical service delivery whilst protecting life and assets during any disruptive risk event, with a return to normal service with the least amount of interference possible.

1. Application:

The *Business Continuity Policy* and any associated frameworks, guidelines and protocols, apply to all elements of the City's operations regardless of location and function.

2. Definitions:

"business continuity management" developing and maintaining plans of action that enable the response to disruptive risk events to allow continuation of critical service delivery with the minimum amount of disruption or impact.

"control strategies" activities implemented that aim to prevent the occurrence of a disruptive risk event or that will mitigate the impact of one should it occur.

"crisis management" planned response to an event that is not disaster or emergency related.

"critical services" services identified as essential for the survival of the organisation following a disruptive risk event.

"disruptive risk event" event that disrupts the ability to provide business as usual services that is sustained and/or noticeably interrupting service.

"emergency management" planned immediate response to disaster situations that threaten life and/or property (assets).

3. Statement:

The City is committed to demonstrating organisational resilience by planning to mitigate risk events that disrupt services. Effective business continuity management helps to prevent and mitigate the severity of potential business interruptions on the City and its stakeholders and fully restore operations in the most efficient manner following an interruption. The City's Business

Continuity Program will reflect good practice and sound corporate governance and be consistent with the *AS/NZS 5050-2010 Business continuity — Managing disruption-related risks*.

4. Details:

4.1. Business continuity approach:

The following applies to the City's approach to business continuity:

a. The Council, Chief Executive Officer and Directors are committed to ensuring that effective risk management provides the foundation to a comprehensive Business Continuity Program.

b. The Business Continuity Program seeks to ensure that timely and effective communication takes place to ensure disruption to community services are both communicated and minimised, and where necessary incorporate emergency procedures that protect both life and assets.

c. Business as usual will be returned to with the least amount of disruption to service possible for any given disruptive risk event.

d. The Business Continuity Program is integrated into any City arrangements, as required, to allow services to return to normal.

4.2. Business continuity management:

Support from the Council, Chief Executive Officer and Directors is required to embed business continuity throughout the City.

City plans, frameworks or protocols that are linked to business continuity must be identified along with when and how they are used.

4.3. Risk and business impact analysis:

A review of business activities must identify critical services that are required to be maintained, along with determination of acceptable outage times and resources required to return to business as usual. Risk registers must reflect potential disruptive risk events, their causes and proactive control strategies that are part of the Business Continuity Plan, strategic and/or operational risk registers.

4.4. Response options:

Appropriate disruptive risk event response options and associated resource requirements will be presented to the Chief Executive Officer and/or Directors for their approval.

4.5. Response plans:

Plans are developed and maintained as a requirement to respond to a disruptive risk event to maintain business continuity. These plans are part of the processes needed for incident notification and subsequent action taken to ensure delivery of critical services.

4.6. Train, exercise and maintain:

All employees require an awareness of business continuity and those with specific roles require training on how to fulfil responsibilities. Regular testing exercises (at least annually)

are required to provide updates on gaps and improvements. To maintain the program validity, internal reviews of the documented processes will occur regularly (at least every six months) to ensure capture of changing responsibilities and risk issues.

Creation date: October 2020 (CJ159-10/20)

Formerly:

Amendments:

Last reviewed:

Related documentation:

- AS/NZ 5050-2010 Business continuity — Managing disruption-related risks
- Business Continuity Plan
- Emergency Management Arrangements
- Information Technology Incident Response and Disaster Recovery Plan
- Risk Management Council Policy
- Risk Management Framework

File reference: 109251

Privacy Council Policy

Responsible directorate: Office of the CEO

Objective: To ensure personal information is handled and protected in accordance with the *Privacy and Responsible Information Sharing Act 2024.*

1. Application:

This Policy applies to all Elected Members and employees of the City, as well as business partners, contractors, suppliers, consultants, outsourced service providers and third parties, who are responsible for handling personal information held and managed by the City.

2. Definitions:

As defined in the *Privacy and Responsible Information Sharing Act 2024* (the Act):

"handle", in relation to information, means to collect, hold, manage, use or disclose the information.

"personal information"

a. means information or an opinion, whether true or not, and whether recorded in a material form or not, that relates to an individual, whether living or dead, whose identity is apparent or can reasonably be ascertained from the information or opinion; and

b. includes information of the following kinds to which paragraph a. applies —

i. a name, date of birth or address

ii. a unique identifier, online identifier or pseudonym

iii. contact information

iv. information that relates to an individual's location

v. technical or behavioural information in relation to an individual's activities, preferences or identity

vi. inferred information that relates to an individual, including predictions in relation to an individual's behaviour or preferences and profiles generated from aggregated information

vii. information that relates to one or more features specific to the physical, physiological, genetic, mental, behavioural, economic, cultural or social identity of an individual.

"sensitive personal information" means personal information —

a. that relates to an individual's —

i. racial or ethnic origin; or

ii. gender identity, in a case where the individual's gender identity does not correspond with their designated sex at birth; or

iii. sexual orientation or practices; or

iv. political opinions; or

v. membership of a political association; or

vi. religious beliefs or affiliations; or

vii. philosophical beliefs; or

viii. membership of a professional or trade association; or

ix. membership of a trade union; or

x. criminal record;

or

b. that is health information; or

c. that is genetic or genomic information (other than health information); or

d. that is biometric information; or

e. from which information of a kind referred to in any of paragraph's a. to d. can reasonably be inferred.

3. Statement:

The City is committed to upholding the right to privacy of all individuals who have dealings with the City and will take reasonable steps to ensure that personal information is protected in accordance with the Act.

The City collects, holds, manages, uses and discloses personal information to enable it to exercise powers and perform functions under a range of legislative and policy requirements and to carry out certain business functions.

The City is committed to ensuring that effective privacy management remains central to all its operations while delivering a wide and diverse range of services to its community, including residents, ratepayers, businesses and visitors. Maintaining privacy is the responsibility of everyone and is an integral part of organisational culture which is reflected in various policies and related documentation, systems and processes used.

4. Details:

The City handles a broad range of information about individuals including, but not limited to, customers, ratepayers, residents, volunteers, employees and prospective employees, and Elected Members. A significant part of that information is personal information.

The City is bound by the Act when handling personal information during its operations as a local government, and adheres to the requirements of the following Information Privacy Principles (IPPs) as described in Schedule 1 of the Act:

- Collection (IPP 1)
- Use and disclosure (IPP 2)
- Information quality (IPP 3)
- Information security (IPP 4)
- Openness and transparency (IPP 5)
- Access and correction (IPP 6)
- Unique identifiers (IPP 7)
- Anonymity (IPP 8)
- Disclosures outside of Australia (IPP 9)
- Automated decision-making (IPP 10)
- De-identified information (IPP 11).

A Guide to how the City handles personal information outlines in further detail how the City meets its obligations to protect the privacy of personal information.

Creation date:	<mmmm yyyy> <report ref>
Formerly:	NA
Amendments:	NA
Last reviewed:	NA
Related documentation:	• Freedom of Information Act 1992 • Guide to how the City handles personal information • Information Breach Council Policy • Local Government Act 1995 • Local Government (Administration) Regulations 1996 • Privacy and Responsible Information Sharing Act 2024 • Records Management Council Policy • State Records Act 2000 • Statement of Business Ethics
File reference:	111876

Schedule 1 — Information privacy principles

[s. 4, 5 and 19]

1. Principle 1: Collection

1.1 An IPP entity must not collect personal information (other than sensitive personal information) unless the information is necessary for 1 or more of the IPP entity's functions or activities.

1.2 An IPP entity must not collect sensitive personal information that relates to an individual unless the information is necessary for 1 or more of the IPP entity's functions or activities and —

(a) the individual consents to the collection of the information; or

(b) the collection of the information is required or authorised by or under law; or

(c) both of the following apply —

(i) the collection of the information is necessary to prevent or lessen a serious threat to the life, health, safety or welfare of any individual, or a threat to the life, health, safety or welfare of any individual due to family violence;

(ii) the individual to whom the information relates is incapable under section 154(4) of giving consent to the collection;

or

(d) the collection of the information is necessary for the establishment, exercise or defence of a legal or equitable claim; or

(e) the collection of the information is permitted under subclause 1.3.

1.3 For the purposes of subclause 1.2(e), collecting sensitive personal information is permitted if —

(a) the collection —

(i) is necessary for research, or the compilation or analysis of statistics, relevant to government-funded targeted welfare or educational services; or

(ii) is of information relating to an individual's racial or ethnic origin and is collected for the purpose of providing government-funded targeted welfare or educational services;

and

(b) there is no reasonably practicable alternative to collecting the information for that purpose; and

(c) it is impracticable for the IPP entity to seek the individual's consent to the collection.

1.4 An IPP entity must not collect personal information that relates to an individual unless the collection is fair and reasonable in the circumstances, taking into account the following matters —

(a) whether the individual would reasonably expect the information to be collected in the circumstances;

(b) the kind of personal information collected, including whether any of that information is sensitive personal information;

(c) the amount of personal information collected;

(d) whether the collection of the information is necessary for 1 or more of the IPP entity's functions or activities;

(e) whether there is a risk of loss, harm or other detriment to any individual as a result of the collection of the information;

(f) whether the collection of the information for 1 or more of the IPP entity's functions or activities is, on balance, in the public interest;

(g) in the case of personal information that relates to a child — whether the collection of the information is in the best interests of the child;

(h) the objects of this Act.

1.5 Subclause 1.4 does not apply to the collection of personal information if —

(a) the collection is required or authorised by or under law; or

(b) the IPP entity reasonably believes that the collection is necessary to prevent or lessen —

(i) a serious threat to the life, health, safety or welfare of any individual; or

(ii) a threat to the life, health, safety or welfare of any individual due to family violence;

or

(c) the collection is necessary for the establishment, exercise or defence of a legal or equitable claim.

1.6 An IPP entity must not collect personal information in an unreasonably intrusive way.

1.7 Before collecting personal information, an IPP entity must make a written record of the purposes for which the information will be collected and used or disclosed.

1.8 An IPP entity must collect personal information that relates to an individual only from the individual unless —

(a) the individual consents to the collection of the information from someone other than the individual; or

(b) the collection of the information is required or authorised by or under law; or

(c) it is unreasonable or impracticable to do so.

1.9 At or before the time (or, if that is not practicable, as soon as practicable after) an IPP entity collects personal information that relates to an individual from the individual, it must take such steps (if any) as are reasonable in the circumstances to ensure that the individual is given, or made aware of, the following information —

(a) the identity of the IPP entity and how to contact it;

(b) how the individual may access the information (if applicable);

(c) the purposes for which the information is collected and will be used or disclosed;

(d) whether the IPP entity usually discloses information of that kind and, if so, the persons or bodies or kinds of persons or bodies to which the information is usually disclosed;

(e) any law that requires the particular information to be collected;

(f) the main consequences (if any) for the individual if all or part of the information is not provided.

1.10 If an IPP entity collects personal information that relates to an individual from someone other than the individual, the IPP entity must take such steps (if any) as are reasonable in the circumstances —

(a) to satisfy itself that the information was not originally collected from the individual in contravention of this clause; and

(b) to ensure that the individual is given, or made aware of, the information referred to in subclause 1.9(a) to (f), except to the extent that giving or making the individual aware of that information would pose —

(i) a serious threat to the life, health, safety or welfare of any individual; or

(ii) a threat to the life, health, safety or welfare of any individual due to family violence.

1.11 If an IPP entity collects personal information that relates to an individual from someone other than the individual in connection with a complaint made about the individual, the IPP entity is not required to comply with subclause 1.10 in relation to the collection of the information unless the IPP entity contacts the individual about the complaint.

1.12 An IPP entity must ensure that the information that an individual is given, or made aware of, under subclause 1.9 or 1.10(b) is up-to-date, clear, concise and expressed in plain language.

2. Principle 2: Use and disclosure

2.1 If an IPP entity holds personal information that relates to an individual that was collected to be used or disclosed for a particular purpose (the ***primary purpose***), the IPP entity must not use or disclose

the information for another purpose (the ***secondary purpose***) unless —

(a) the individual would reasonably expect the IPP entity to use or disclose the information for the secondary purpose and the secondary purpose is —

(i) if the information is not sensitive personal information — related to the primary purpose; or

(ii) if the information is sensitive personal information — directly related to the primary purpose;

or

(b) the individual consents to the use or disclosure; or

(c) all of the following apply —

(i) the use or disclosure is necessary for research, or the compilation or analysis of statistics, in the public interest;

(ii) the research or statistics are not to be published in a form that identifies any particular individual;

(iii) it is impracticable for the IPP entity to seek the individual's consent before the use or disclosure or, in the case of disclosure, the IPP entity reasonably believes that the recipient of the information will not further disclose the information;

or

(d) the IPP entity reasonably believes that the use or disclosure is necessary to prevent or lessen —

(i) a serious threat to the life, health, safety or welfare of any individual; or

(ii) a serious threat to public health, public safety or public welfare; or

(iii) a threat to the life, health, safety or welfare of any individual due to family violence;

or

(e) the IPP entity has reason to suspect that unlawful activity has been, is being, or may be, engaged in and uses or discloses the information as a necessary part of its investigation of the

matter or in reporting the matter to relevant persons or authorities; or

(f) the use or disclosure is required or authorised by or under law; or

(g) the IPP entity reasonably believes that the use or disclosure is necessary for —

(i) a law enforcement function to be performed by a law enforcement agency; or

(ii) proceedings before a court or tribunal.

2.2 An IPP entity must not use or disclose personal information unless the use or disclosure is fair and reasonable in the circumstances, taking into account the following matters —

(a) whether the individual would reasonably expect the information to be used or disclosed in the circumstances;

(b) the kind of personal information used or disclosed, including whether any of that information is sensitive personal information;

(c) the amount of personal information used or disclosed;

(d) whether the use or disclosure is necessary for 1 or more of the IPP entity's functions or activities;

(e) whether there is a risk of loss, harm or other detriment to any individual as a result of the use or disclosure of the information;

(f) whether the disclosure or use of the information for 1 or more of the IPP entity's functions or activities is, on balance, in the public interest;

(g) in the case of personal information that relates to a child — whether the use or disclosure of the information is in the best interests of the child;

(h) the objects of this Act.

2.3 Subclause 2.2 does not apply to the use or disclosure of personal information if —

(a) the use or disclosure is required or authorised by or under law; or

(b) the IPP entity reasonably believes that the use or disclosure is necessary to prevent or lessen —

(i) a serious threat to the life, health, safety or welfare of any individual; or

(ii) a serious threat to public health, public safety or public welfare; or

(iii) a threat to the life, health, safety or welfare of any individual due to family violence;

or

(c) the IPP entity has reason to suspect that unlawful activity has been, is being, or may be, engaged in and uses or discloses the information as a necessary part of its investigation of the matter or in reporting the matter to relevant persons or authorities; or

(d) the IPP entity reasonably believes that the use or disclosure is necessary for —

(i) a law enforcement function to be performed by a law enforcement agency; or

(ii) proceedings before a court or tribunal.

2.4 Before using or disclosing personal information for a secondary purpose, the IPP entity must make a written record of the secondary purpose.

2.5 If an IPP entity uses or discloses personal information in a manner permitted by subclause 2.1(g) or 2.3(d), the IPP entity must make a written record of the use or disclosure.

2.6 For the purposes of this clause, a disclosure of information that is covered by an express exception from a secrecy provision in a written law is taken to be authorised by law.

3. Principle 3: Information quality

An IPP entity must take such steps (if any) as are reasonable in the circumstances to ensure that personal information it collects, uses or discloses is accurate, complete and up-to-date.

4. Principle 4: Information security

4.1 An IPP entity must take reasonable steps to protect the personal information it holds from misuse and loss and from unauthorised access, modification or disclosure.

4.2 An IPP entity must take reasonable steps to destroy or permanently de-identify personal information if it is no longer needed for any purpose for which it may be used or disclosed under this Schedule, unless the IPP entity is expressly required or authorised to retain the information by or under another law.

5. Principle 5: Openness and transparency

5.1 An IPP entity must develop a document setting out policies on its handling of personal information and must make the document available to anyone who requests it.

5.2 A document referred to in subclause 5.1 must be up-to-date, clear, concise and expressed in plain language.

5.3 On request by a person, an IPP entity must take reasonable steps to let the person know, generally —

(a) the kinds of personal information that the IPP entity collects and holds; and

(b) how the IPP entity handles personal information; and

(c) the purposes for which the IPP entity handles personal information; and

(d) whether any personal information held by the IPP entity is used for an automated decision-making process.

6. Principle 6: Access and correction

6.1 If an IPP entity holds personal information that relates to an individual, it must provide the individual with access to the information on a request made by the individual in accordance with section 40, except to the extent that —

(a) providing access would endanger the life or physical safety of any person; or

(b) there are reasonable grounds to believe that —

(i) the person requesting access is a perpetrator, or alleged perpetrator of family violence; and

(ii) denying access is necessary to prevent or lessen a threat to the life, health, safety or welfare of any individual due to family violence;

or

(c) providing access would enable the existence, non-existence or identity of any confidential source of information in relation to the enforcement or administration of the law to be discovered; or

(d) providing access would have an unreasonable impact on the privacy of other individuals; or

(e) the request for access is frivolous or vexatious; or

(f) the information relates to existing legal proceedings between the IPP entity and the individual, and the information would not be accessible by the process of discovery or subpoena in those proceedings; or

(g) providing access would reveal the intentions of the IPP entity in relation to negotiations with the individual in such a way as to prejudice those negotiations; or

(h) providing access would be unlawful; or

(i) denying access is required or authorised by or under law; or

(j) providing access would be likely to prejudice an investigation of possible unlawful activity; or

(k) providing access would be likely to prejudice any of the law enforcement functions of a law enforcement agency; or

(l) providing access would be likely to reveal evaluative information generated within the IPP entity about a commercially sensitive decision-making process.

6.2 If the IPP entity denies access to the personal information because of subclause 6.1(l), the IPP entity may include in the reasons for the denial of access referred to in subclause 6.7 an explanation for the commercially sensitive decision.

6.3 If an IPP entity is not required to provide an individual with access to information because of any of subclause 6.1(a) to (l), the IPP entity must, if reasonable, consider whether the use of mutually agreed intermediaries would allow sufficient access to meet the needs of both parties.

6.4 If a fee for making a request for access to personal information applies under regulations made for the purposes of section 40(2)(e), the IPP entity may refuse access to the personal information until the fee is paid.

6.5 If an individual makes a request to an IPP entity in accordance with section 41 for the correction of personal information that relates to the individual, and the individual establishes that the information is not accurate, complete and up-to-date, the IPP entity must take reasonable steps to correct the information so that it is accurate, complete and up-to-date.

6.6 If the individual and the IPP entity disagree about whether the information is accurate, complete and up-to-date, and the individual requests the IPP entity to associate with the information a statement claiming that the information is not accurate, complete or up-to-date, the IPP entity must take reasonable steps to do so.

6.7 An IPP entity must provide reasons for a denial of access to, or a refusal of a request for the correction of, personal information.

6.8 If an individual requests access to, or the correction of, personal information held by an IPP entity, the IPP entity must, as soon as practicable, but no later than 45 days after the day on which the request is made —

(a) provide access to the information or reasons for the denial of access; or

(b) correct the information or provide reasons for the refusal of the request for the correction of the information; or

(c) provide reasons for the delay in responding to the request.

7. Principle 7: Unique identifiers

7.1 An IPP entity must not assign unique identifiers to individuals unless the assignment of unique identifiers is necessary to enable the IPP entity to perform any of its functions or activities efficiently.

7.2 An IPP entity must not adopt as its own unique identifier of an individual a unique identifier of the individual that has been assigned by another IPP entity unless —

(a) the adoption of the unique identifier is necessary to enable the IPP entity to perform any of its functions efficiently; or

(b) the individual consents to the use of the unique identifier; or

(c) the IPP entity is an outsourcing entity under a State services contract and is adopting the unique identifier assigned by a contracted service provider in the provision of services under the contract; or

(d) the IPP entity is a contracted service provider under a State services contract and is adopting the unique identifier assigned by the relevant outsourcing entity.

7.3 An IPP entity must not use or disclose a unique identifier assigned to an individual by another IPP entity unless —

(a) the use or disclosure is necessary for the IPP entity to fulfil its obligations to the other IPP entity; or

(b) circumstances referred to in IPP 2.1(c), (e), (f) or (g) apply to the use or disclosure; or

(c) the individual consents to the use or disclosure.

7.4 An IPP entity must not require an individual to provide a unique identifier in order to obtain a service unless —

(a) the provision of the identifier is required or authorised by or under law; or

(b) the provision is in connection with the purpose for which the identifier was assigned or a directly related purpose.

8. Principle 8: Anonymity

8.1 Individuals must have the option of not identifying themselves when dealing with an IPP entity.

8.2 Subclause 8.1 does not apply to an IPP entity in relation to a matter if —

(a) the IPP entity is required or authorised by or under law to deal with individuals who have identified themselves in relation to that matter; or

(b) it is impracticable for the IPP entity to deal with individuals who have not identified themselves in relation to that matter.

9. Principle 9: Disclosures outside Australia

9.1 An IPP entity must not disclose personal information that relates to an individual to a person (other than the individual) outside Australia unless —

(a) the IPP entity reasonably believes that the person to whom the information is disclosed is subject to a law, binding administrative scheme, or contract, that requires the person to comply with principles for handling the information that are substantially similar to the information privacy principles; or

(b) the individual consents to the disclosure; or

(c) the disclosure is required or authorised by or under law; or

(d) the disclosure is necessary for the performance of a contract between the individual and the IPP entity or for the implementation of pre-contractual measures taken in response to the individual's request; or

(e) the disclosure is necessary for the conclusion or performance of a contract that is concluded in the interest of the individual between the IPP entity and a third party; or

(f) all of the following apply —

(i) the disclosure is for the benefit of the individual;

(ii) it is impracticable to obtain the consent of the individual to the disclosure;

(iii) if it were practicable to obtain that consent, the individual would be likely to give it;

or

(g) the IPP entity has taken reasonable steps to ensure that the information will not be held, used or disclosed by the

recipient inconsistently with the information privacy principles.

9.2 An IPP entity must not disclose de-identified information that relates to an individual to a person (other than the individual) outside Australia unless the IPP entity takes reasonable steps to ensure that the person to whom the de-identified information is disclosed —

(a) protects the de-identified information from misuse and loss and from unauthorised re-identification, access, modification or disclosure; and

(b) does not —

(i) re-identify the de-identified information (except in circumstances referred to in IPP 11.2(c) or (d)); or

(ii) further disclose the information in a manner that is likely to undermine the effectiveness of the de-identification of the information.

10. Principle 10: Automated decision-making

10.1 An IPP entity that employs an automated decision-making process involving the use of personal information in making significant decisions about individuals must —

(a) conduct an assessment of the impact of the automated decision-making process on those individuals, having regard to —

(i) the elimination or minimisation of harm, bias and discrimination; and

(ii) whether there is a process by which individuals about whom decisions are made can request human intervention; and

(iii) whether the handling of personal information in the process complies with any applicable requirements under this Act;

and

(b) periodically evaluate the operation and effectiveness of the automated decision-making process; and

(c) reassess the matter referred to in paragraph (a) when changes are made to the automated decision-making process.

10.2 If an IPP entity employs an automated decision-making process involving the use of personal information in making a significant decision about an individual, the IPP entity must —

(a) notify the individual that an automated decision-making process has been employed in making the decision; and

(b) on request, give the individual information about how the automated decision-making process is employed in making decisions; and

(c) provide a process by which the individual can request human intervention in relation to the decision.

10.3 A notification under subclause 10.2(a) —

(a) may be given with, or as part of, any notification of the significant decision required to be given under a written law; and

(b) subject to paragraph (a), must be given as soon as practicable.

10.4 Information provided under subclause 10.2(b) must be reasonably comprehensive and provided in a form that is capable of being understood by a person without specialist knowledge.

11. Principle 11: De-identified information

11.1 An IPP entity must take reasonable steps to protect the de-identified information it holds from misuse and loss and from unauthorised re-identification, access, modification or disclosure.

11.2 An IPP entity must not re-identify de-identified information that it holds unless —

(a) the de-identified information was de-identified by the IPP entity itself; or

(b) all of the following apply —

(i) the de-identified information was collected from another IPP entity;

(ii) that other IPP entity has given written authorisation for the IPP entity to re-identify the de-identified information for a specified purpose;

(iii) the re-identification is undertaken for the specified purpose;

or

(c) the re-identification is undertaken to test the effectiveness of de-identification processes or security measures protecting information; or

(d) the re-identification is required or authorised by or under law.

12.6 NOTICE OF MOTION - CITY'S APPROACH TO PRIVACY AND RESPONSIBLE INFORMATION SHARING (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr James Pearson Chief Executive Officer
FILE NUMBER	110887, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to consider information in response to a Notice of Motion for a report on the City's approach to privacy and responsible information sharing.

EXECUTIVE SUMMARY

At its meeting held on 27 August 2024 as a result of a Notice of Motion (CJ299-08/24 refers) Council resolved that it *"REQUESTS the Chief Executive Officer to prepare a report on the City's approach to Privacy and Responsible Information Sharing."*

Privacy and responsible information sharing reforms are listed as a key non-capital project within the City's *Corporate Business Plan* for 2024/25 – with milestones updates provided quarterly – this report extends upon these updates.

It is therefore recommended that Council NOTES the City's approach to privacy and responsible information sharing.

BACKGROUND

As outlined in the Officer Comments in response to the Notice of Motion (Attachment 1 refers), the City has processes in place to manage the secure storage and appropriate use of information and data. The City is working with the Office of Digital Government within the Department of the Premier and Cabinet, which is leading public sector reforms on privacy and responsible information sharing. The Office has published a readiness plan and checklist to assist state agencies and local governments, including the City, to prepare for the new legislation.

This includes key actions which relate to the collection, handling (protection) and storage of personal and sensitive information – and will be implemented via the development of, or updating of internal processes and documentation, including relevant Council policies.

The City has appointed an officer to lead the privacy and responsible information sharing implementation project, assisted by a project team, and includes progress reporting via the Council-endorsed 2024/25 Corporate Business Plan.

DETAILS

Privacy and responsible information sharing reforms

On 28 November 2024, the Western Australian Government passed the *Privacy and Responsible Information Sharing Bill 2024,* to support privacy and responsible information sharing (PRIS) reforms. These reforms build on an extensive consultation process that commenced in 2019 to develop a fit-for-purpose model for Western Australia. The Office of Digital Government within the Department of the Premier and Cabinet is leading the reforms.

On 6 December 2024, the *Privacy and Responsible Information Sharing Act 2024* (the Act) received Royal assent.

Commencement of Part 1 and Part 7 was from 6 December 2024, with the remainder of the Act yet to be proclaimed. Part 1 is titled *Preliminary*, and Part 7 is titled *Amendment to this Act linked to commencement of Criminal Law (Mental Impairment) Act 2023.* The Act is accessible via the Western Australia Legislation website link shown below:

https://www.legislation.wa.gov.au/legislation/statutes.nsf/law_a147470.html&view=consolidated

State government responsibility for the Act is shared between:

- Attorney General (except Part 3 and Schedule 2 which will be administered by the Minister for Science and Innovation principally assisted by Department of Premier and Cabinet); and
- Minister for Science and Innovation (Part 3 and Schedule 2 only; remainder of Act administered by the Attorney General principally assisted by the Department of Justice).

Since May 2023, the City has been preparing for the new legislation using the state government prepared *Agency PRIS Readiness Plan* and *Agency PRIS Readiness Checklist.* These documents describe the approach, governance, key activities, deliverables and milestones to ensure agencies are prepared to meet both the privacy and responsible information sharing requirements; as well as the requirement for five self-assessment and reporting activities.

The activities within the *Agency PRIS Readiness Plan* align with other existing information management obligations under whole of government legislation (such as the *State Records Act 2000*) and policies (such as the *Western Australian Government Information Classification Policy*) rather than a stand-alone set of requirements. This approach has been adopted to build awareness and understanding that PRIS reforms integrate with information management best practice.

The milestone dates – first published in May 2023 and updated in May 2024 – within the *Agency PRIS Readiness Checklist* will be updated again by the PRIS Implementation Steering Committee Secretariat to align with the commencement of the main provisions of the Act.

The Secretariat is comprised of 20 Members and Observers, representing the views of large and small agencies, government trading enterprises, local governments (via the Department of Local Government) and public universities. Milestone dates are subject to decisions of the Western Australian Government, and it is anticipated that the main provisions of the legislation are likely to commence in 2026.

The status of key milestone activities by the City is as follows:

Completed

- Designating a PRIS champion to lead and drive the implementation of the reforms.
- Submitting baseline readiness assessment and progress reports to the PRIS Implementation Steering Committee Secretariat.
- Identifying a Privacy Officer and Information Sharing Officer.
- Mapping PRIS to City values.
- Designing a privacy and responsible information sharing control framework matrix.

Prepared; not implemented

- Staff awareness intranet page.
- Procedures for:
    - privacy impact assessments
    - information breach notifications
    - information sharing.

In progress

- Reviewing City legislation for PRIS implications.
- Surveying information holdings and establishing an information asset register.
- Drafting a privacy policy and guide as to how the City handles personal information.
- Drafting a web privacy statement and privacy page.
- Drafting collection notices.
- Drafting an information breach policy.
- Drafting an information breach management response plan.
- Drafting a privacy management plan.
- Updating contracts with new clauses/terms.

To be commenced

- Procedures for:
    - handling and tracking requests for access and/or correction to personal information
    - handling privacy complaints
    - handling information sharing and information holding requests
    - internal register of information breaches
    - monitoring and compliance reporting.
- Internal training and awareness of the 11 information privacy principles and the handling and sharing of personal information.

To be developed once the remainder of the Act is proclaimed

- Establishing an internal register of information breaches.

Data governance

Several related activities are being undertaken in conjunction with preparing for the new legislation; such as the following:

- An external high level assessment of the City's regulatory obligations concerning data and/or information privacy and security has been undertaken.
- Drafting of an information classification internal policy and handling guide to align with the *Western Australian Government Information Classification Policy*; to assist in identifying risks and applying security control measures for the protection, storage and sharing of information.
- Working with a Microsoft partner to configure the compliance features of M365 E5 licensing to provide data and/or information loss protection, as well as identifying insider risk management.

Current practices

The City has a range of security controls and policies in place designed to protect personal information, such as:

- computer systems, databases and registers under restricted access, password and authenticator control
- computer systems and networks monitoring and security protected
- policies and procedures providing instructions and guidance
- staff training to ensure upskilling and responsibilities
- audits of systems and procedures to ensure compliance.

Personal information collection and intended uses

Residents and/or ratepayers personal information that is collected goes through secure processes to manage, store and ensure protection. Ensuring the privacy and security of community and/or third party related information is a priority; as the collection of information must be necessary for service delivery.

To strengthen the City's current practice, and in accordance with Information Privacy Principle 1 (Collection) of the Act, the City must take reasonable steps to provide individuals with a 'notice of collection of personal information' and only collect personal information for a primary purpose, directly from the individual, or:

- unless the individual consents to the collection of their personal information from someone other than the individual
- the collection is required or authorised by or under law
  or
- it is unreasonable or impracticable to do so.

Personal information handling processes

The City's internal information handling processes are designed with security as a core principle. The City uses data minimisation, secure data transmission and regular security awareness training for employees. As an example, access to ratepayer data is restricted to role-based access control; employee access is logged and monitored, with regular audits to ensure compliance.

To strengthen the City's current practice, and in accordance with Information Privacy Principle 3 (Information quality) and 4 (Information security) of the Act, the City must take reasonable steps to ensure that personal information is accurate, complete and up to date – as well as being relevant for the functions or activities undertaken. The City must also take reasonable steps to prevent unauthorised access, modification, disclosure, interference, misuse and loss of personal information.

Personal information usage

Residents' and ratepayers' personal information is used to deliver services such as issuing rates notices, managing property records and providing customer support. The City also uses online webforms to collect information and enable digital access, which also assists in analysing trends for better planning and enhancing service delivery and responsiveness. Personal information usage is governed by strict privacy and security policies to protect information.

The City will disclose personal information where it is reasonably required for the purpose of service delivery, or if otherwise required or permitted under law.

To strengthen the City's current practice, and in accordance with Information Privacy Principle 2 (Recipients) the City will only use personal information collected for the purpose for which it was collected – or for a related secondary purpose – where it would be reasonable to do so. The City may use personal information for an unrelated secondary purpose once consent has been obtained.

Personal information storage

Personal information and data are securely stored within dedicated database environments engineered with stringent access controls and security protocols. This ensures that, in the event of a security breach, the personal information would remain unreadable and unusable without the appropriate decryption keys. As a part of Project Axiom, residents' and ratepayers' personal information is stored within Microsoft's Australian data centre regions; Microsoft complies with industry security standards for data storage.

Access to, or correction of, personal information held by the City, may be requested by the individual under the *Freedom of Information Act 1992.* This will also be permitted in accordance with Information Privacy Principle 6 of the Act.

Personal information is disposed of in accordance with the *State Records Act 2000.*

Issues and options considered

Council may choose to:

- note the information provided in response to a Notice of Motion for a report on the City's approach to privacy and responsible information sharing
  or
- not note the information provided in response to a Notice of Motion for a report on the City's approach to privacy and responsible information sharing.

Legislation / Strategic Community Plan / Policy implications

Legislation *Privacy and Responsible Information Sharing Act 2024.*

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**REPUTATION**
Risk Event Description	Ineffective / improper decision making	Loss of community trust
Risk Responsibility	Director Governance and Strategy	Chief Executive Officer
Residual Risk	High	
Control Effectiveness	Strong	
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.	
Risk Control	The relevant control, to mitigate risk, is the implementation of the City's Project Plan – lead by a Project Manager and overseen by a Project Sponsor – as well as quarterly milestone reporting via the City's *Corporate Business Plan* for 2024/25.	

Other risk information

The City's Project Plan has self-assessment activities that are to be reported to the PRIS Implementation Steering Committee Secretariat. This reporting assesses the current state of readiness – for all state and local government agencies – and identifies any gaps to address before the full Act comes into force.

Financial / budget implications

Privacy and responsible information sharing activities are carried out using existing budgeted resources.

Regional significance

Strong focus on privacy and responsible information sharing requirements enhances the City's capability to deliver services to the District, and beyond, as relevant.

Sustainability implications

The financial sustainability of the City's operations depends on effective privacy and responsible information sharing activities with the aim to decrease the risks of significant reputational damage and/or financial losses being incurred through error or fraudulent activity. Being responsible and financially sustainable is part of the goals of the City's *Strategic Community Plan.*

Consultation

The City's officer appointed to lead the privacy and responsible information sharing implementation project – supported by dedicated resource – continue to consult with relevant areas of the Administration to ensure the aim of the *Agency PRIS Readiness Plan* are met; which is to ensure staff and supporting personnel:

- understand and are engaged with the process of reform
- are prepared and capable of complying with the proposed privacy provisions
- are ready to meet the responsible information sharing provisions within the PRIS legislation.

COMMENT

Not applicable.

VOTING REQUIREMENTS

Simple Majority.

RECOMMENDATION

That Council NOTES the City's approach to privacy and responsible information sharing.

ATTACHMENTS

1. Notice of Motion [**12.6.1** - 3 pages]

14 REPORTS OF THE CHIEF EXECUTIVE OFFICER

Nil.

15 URGENT BUSINESS

Nil.

16 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

16.1 NOTICE OF MOTION NO. 1 - CR ROHAN O'NEILL - PRIVACY AND RESPONSIBLE INFORMATION SHARING

In accordance with Clause 4.6 of the *City of Joondalup Meeting Procedures Local Law 2013*, Cr Rohan O'Neill has given notice of his intention to move the following Motion at the Council meeting to be held on 27 August 2024:

That Council REQUESTS the Chief Executive Officer to prepare a report on the City's approach to Privacy and Responsible Information Sharing.

REASON FOR MOTION

Understanding how data is stored and used is crucial for any community in today's digital age. As individuals and organizations increasingly rely on digital services, the amount of personal and sensitive information shared online has grown exponentially. This data, ranging from basic personal details to complex behavioural patterns, holds immense value for various stakeholders, including businesses, governments, and malicious actors.

Several weeks ago, a linkedin post on the City of Joondalup's page made statement in relation to the city working with the ECU on some data collection exercises that were going to be occurring.

This caused several of the residents of the City to become slightly concerned with the statement.

Upon communication with the CEO, Mr James Pearson it became clear that the post had not been intended to mean the way it was read by the residents of the city. However, by the time the true intent of the program was released to the public to clarify what was actually occurring it had already caused the residents of the City of Joondalup to question what was happening to any Data that was collected by the City and what was its intended uses if any.

It is for this reason that I'm asking the CEO to prepare a report on the City's approach to privacy and responsible information sharing.

I'm asking this from the city in the hopes that it will address some, if not all of the residents concerns in relation to how the information that is collected is used within the confines of the City of Joondalup.

My reasons for this are as follows.

First and foremost, awareness of data storage and usage practices empowers individuals to protect their privacy. Personal data, if mishandled or accessed by unauthorized entities, can lead to identity theft, financial fraud, and other forms of cybercrime. By understanding where and how their data is stored, community members can make informed decisions about the platforms they use, opting for services with robust security measures and transparent data practices.

Secondly, knowledge of data practices fosters trust between the community and the City.

Organizations that are transparent about their data handling processes are more likely to gain the trust of their users. When people understand how their data is being utilized, whether for improving services, targeting advertisements, or other purposes, they can consent to these practices more knowingly. This transparency also holds the city to account, encouraging them to adopt ethical data handling practices and to prioritize user privacy.

Furthermore, understanding data usage has significant implications for broader societal issues. Data can be used to influence public opinion, manipulate behaviors, and even impact democratic processes. Awareness of these potential uses helps communities recognize and guard against misinformation, targeted manipulation, and other forms of digital exploitation. Educated communities are better equipped communities.

In an era where data breaches and leaks are increasingly common, knowing how data is stored and the security measures in place can mitigate the impact of such incidents. Communities that understand the importance of data encryption, secure storage solutions, and the principle of data minimization can advocate for and adopt best practices to protect their information. This proactive approach not only reduces the risk of data breaches but also ensures that, if a breach occurs, the amount of exposed data is minimized.

Finally, understanding data storage and its usage is essential for fostering innovation and competition in the digital economy. When communities are knowledgeable about data practices, they can choose to support businesses and technologies that prioritize user privacy and data security. This demand drives innovation, encouraging the development of new solutions that better protect personal information while still offering valuable services through superior data practices.

In conclusion, it is imperative for communities to understand how their data is stored and used. This knowledge empowers individuals to protect their privacy, fosters trust in digital services, guards against societal manipulation, mitigates the impact of data breaches, and drives innovation.

As we navigate an increasingly data-driven world, informed communities are better equipped to ensure that their personal information is handled responsibly, ethically, and securely.

It is for these reasons that I hope Council will support this notice of motion.

OFFICER'S COMMENT

The City has processes in place to manage the secure storage and appropriate use of data.

The City is working with the Office of Digital Government within the Department of the Premier and Cabinet which is leading reforms on privacy and responsible information sharing (PRIS). The Office has published a readiness plan and checklist to assist state agencies and local governments, including the City, to prepare for new legislation.

This includes key actions which relate to the collection, handling (protection) and storage of personal and sensitive information – and will be implemented via the development of, or updating of internal processes and documentation, including relevant Council policies.

The City has appointed an officer to lead and drive the privacy and responsible information sharing implementation project, assisted by a project team, and includes progress reporting via the Council-endorsed *2024/25 Corporate Business Plan.*

In regard to the ECU research which was the subject of a post on the City's LinkedIn page, the City has sponsored research by ECU, following an approach from ECU to conduct research which would benefit residents of the City through improving an understanding of how to more effectively promote the City as a destination. The ECU research has the approval of the ECU Ethics Committee and the City will not collect or store data as part of this sponsorship.

The City will only partner, sponsor or work with an external party that collects data in instances where it is certain that data collection is managed in an appropriate manner.

The request for a report can be supported.

COUNCIL RESOLUTION
(Resolution No: CJ229-08/24)

MOVED Cr O'Neill, SECONDED Cr Kingston that Council REQUESTS the Chief Executive Officer to prepare a report on the City's approach to Privacy and Responsible Information Sharing.

The Motion was Put and **CARRIED (10/0)**

In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

Purchasing Council Policy

Responsible directorate: Corporate Services

Objective: To outline the City's commitment and approach to achieving value for money in an equitable and transparent manner when purchasing goods and services.

1. Application:

The Purchasing Policy and the associated purchasing protocols will apply to all employees within the City involved in the purchase of goods and services for the City.

2. Statement:

The City is committed to developing and maintaining purchasing systems and practices that ensure goods and services are obtained in an equitable and transparent manner that complies with applicable legislation and delivers value for money.

3. Definitions:

'Contract' means an agreement which creates legally enforceable obligations between parties. A purchase order is a form of Contract.

'Open Market' means Officers are free to select suppliers from any source to participate in procurement activity. There is no obligation to issue a statewide public notice under Open Market conditions. The City may restrict which suppliers are invited to respond to such requests.

'Public Tender' means a tender process conducted in accordance with Part 4 of the *Local Government (Functions and General) Regulations 1996*. Public tenders require statewide public notice to be lodged. Suppliers may not be restricted from responding to the tender request.

'WALGA' means the Western Australian Local Government Association.

4. Details:

4.1. Procurement principles:

All employees of the City are expected to observe the highest standards of ethics and integrity when undertaking purchasing activities and act in an honest, fair and professional manner consistent with the City's values. Ethical behaviour includes avoiding any conflict of interest and/or disclosing any potential conflict of interest.

The following principles, standards and behaviours must be observed at all stages of the purchasing process.

a. All purchasing practices are carried out in compliance with the applicable legislation including the *Local Government Act 1995* and the *Local Government (Function and General) Regulations 1996*.

b. Purchasing practices will be in compliance with the City's purchasing protocols and the Code of Conduct.

c. All purchasing decisions will remain free from bias and all suppliers will be treated equitably and fairly.

d. All processes, evaluations and decisions shall be transparent, free from bias and fully documented.

e. Any actual or perceived conflict of interest will be scrupulously avoided and declared.

f. Detailed information provided to the City by a supplier will be treated as commercial-in confidence and not released to a third party unless authorised by the supplier or required by law.

g. All transactions are fully documented, recorded and stored in compliance with applicable legislation and audit requirements.

4.2. Value for money:

The value for money principle underlies all procurement activities, which measures the benefits realisable by the City from the whole-of-life costs. Value for money does not mean obtaining the lowest quote, but includes taking into account the financial viability of suppliers, past contractor performance, safety and quality standards, timely supply, risk exposure and other relevant service considerations.

A strong element of competition will be applied through tendering and quotation processes. Where a higher priced offer is recommended there should be clear and demonstrable benefits over and above lower priced offers.

4.3. Buying local:

Where possible, suppliers operating within the City of Joondalup are to be given the opportunity to quote for goods and services required by the City. However, it is recognised that not every category of goods and services required by the City will lend itself to supply by local businesses.

4.4. Purchasing protocols:

Purchasing practices must be carried out in compliance with the following City purchasing protocols:

- Purchasing of Goods and Services
- Tenders for Providing Goods and Services
- Quotations for Providing Goods and Services
- Purchasing Goods and Services Under Panels of Pre-Qualified Suppliers
- Purchasing — Procurement of Travel, Accommodation and Vehicle Hire Protocol
- Purchasing — Use of Corporate Credit Cards Protocol
- Purchasing — Use of Trade Cards for Procurement of Goods and Materials Protocol

4.5. Quotation thresholds:

Quotations are required for all purchases made on behalf of the City with a value ranging from $5,001 to $250,000 as detailed in the following table:

Expenditure level	Quotation requirements
Up to $5,000	No quotations required. Direct purchase by authorised officers.
$5,001 to $10,000	Seek a minimum of two verbal quotations and obtain a minimum of one quotation with the exception of artists or performers as set out below. A record of the details of quotations received is to be made in accordance with the purchasing protocols and clause 4.8 of this Policy.
$5,001 to $20,000 Cultural Services Program	One verbal/written quotation required by officers within Leisure and Cultural Services for unique artists, performers, acts or entertainment for the Cultural Services Program including, but not limited to: • Music in the Park • Valentine's Concert • Joondalup Festival • Any other cultural services event requiring artists or performers A record of details of the quotation received is to be made in accordance with the purchasing protocols and clause 4.8 of this Policy.
$10,001 to $50,000	Seek a minimum of two written quotations with specifications of requirements and obtain at least one quotation. Formal request for quotation (RFQ) documents are to be issued by Business Units and a record of the details of written quotations received is to be made in accordance with the purchasing protocols and clause 4.8 of this Policy

$50,001 to $250,000	Seek a minimum of three written quotations with full specifications using quotation documents in accordance with the purchasing protocols as applicable, and obtain at least one quotation. Formal request for quotation (RFQ) documents are to be issued by Business Units and a record of the details of written quotations received is to be made in accordance with the purchasing protocols and clause 4.8 of this Policy

Quotations may be obtained from either:

- an existing list of suppliers administered by the City; or
- an existing panel of pre-qualified suppliers administered by the City (refer clause 4.9); or
- a pre-qualified supplier on the WALGA Preferred Supply Program or State Government Common Use arrangement; or
- from the open market.

Where the City has a requirement for goods or services and the consideration under the resultant contract is, or is expected to be, more than $250,000 or worth more than $250,000, a public tender must be called, unless any of the provisions of clause 11 (2) or 24AB of the *Local Government (Functions and General) Regulations 1996* applies.

4.6. Sustainable procurement:

Sustainable procurement is defined as the purchasing of goods and services that maximise positive environmental, social and economic impacts over the entire life cycle.

Where appropriate, the City will consider positive environmental and social impacts along with value for money outcomes when making purchasing decisions to deliver sustainable outcomes in accordance with the City's Sustainability Council Policy.

Within reason, the City will consider goods and services that:

- minimise negative environmental impacts over the entire life cycle
- maximise positive social and economic impacts
- consider reusable, recycled or recyclable materials.

4.7. Australian disability enterprises:

Disability enterprises are not-for-profit organisations operating as commercial businesses providing employment opportunities for people with disability. Where appropriate, the City will invite quotations from relevant Australian disability enterprises for the supply of goods and services.

4.8. Recordkeeping information:

All written information and documentation related to purchases is to be retained and stored in accordance with the City's Recordkeeping Plan including outgoing and incoming

documents, quotations received, recommendation forms, supporting information and other correspondence related to each quotation.

4.9. Panels of pre-qualified suppliers:

a. The City may establish panels of pre-qualified suppliers in instances where goods or services are required on a continuing basis and multiple suppliers are due to the volume of work and/or the capacity of suppliers in the relevant field.

b. Panels will be established in accordance with the provisions of Part 4, Division 3 of the *Local Government (Functions and General) Regulations 1996*.

c. Panels may be established for one supply requirement, or a number of similar supply requirements under defined categories within the panel. A panel shall be established with not less than two members. Panels shall not be established for a term exceeding three years.

d. The invitation to join the panel advertised through State-wide notice will contain the following:

- A brief description of the goods or services that the members of the panel of pre-qualified suppliers will be expected to supply.
- The term of the panel.
- The evaluation criteria by which applications will be assessed.
- The expected number of panel members.
- How work will be distributed amongst panel members.

e. All submissions will be evaluated and ranked in accordance with the terms and conditions of the invitation and based on the information provided in each offer.

f. The suppliers that best demonstrate their ability to deliver the goods and/or services to the expected standard at a competitive price will be invited to join the panel.

g. At the commencement of each panel of pre-qualified suppliers, a communications plan will be developed. This will set out how all communication between the City and panel of pre-qualified suppliers will take place during the term of the panel.

h. Quotations will be obtained from panel members by either:

- Issuing a quotation for each purchase to all pre-qualified suppliers in the panel. The selection decision will be based on pre-determined evaluation criteria forming part of the invitation to quote to assess the suitability of the supplier for particular items of work. Contracts under the pre-qualified panel will be awarded on the basis of value for money in every instance.
- Issuing a quotation to supply goods or services for a fixed term to all pre-qualified suppliers in the panel and entering into separate contracts of not more than 12 months each. The selection decision will be based on pre-determined evaluation criteria forming part of the invitation to quote to assess the suitability of the supplier for particular items of work. Contracts under the pre-qualified panel will be awarded on the basis of value for money in every instance;

i. All pre-qualified supply panels will be established as local panels in the City's electronic quotation system. Each quotation process, including the invitation to quote, clarifications with panel members, quotations received, and notification of award will be made only through this system. Officers will store all information pertaining to each purchase in the City's records management system.

Creation date:	July 1999 (CJ257-07/99)
Formerly:	• Regional Purchasing Policy • Purchasing Goods and Services Policy
Amendments:	CJ031/02/02, CJ126-07/14, CJ047-03/16, CJ070-05/20
Last reviewed:	May 2020 (CJ070-05/20)
Related documentation:	• Code of Conduct • *Local Government Act 1995* • Local Government (Functions and General) Regulations 1996 • Purchasing Protocols • Recordkeeping Plan
File reference:	105800

Purchasing Council Policy

Responsible directorate: Corporate Services

Objective: To outline the City's commitment and approach to achieving value for money in an equitable and transparent manner when purchasing goods and services.

1. Application:

The Purchasing Policy and the associated purchasing protocols will apply to all employees within the City involved in the purchase of goods and services for the City.

2. Statement:

The City is committed to developing and maintaining purchasing systems and practices that ensure goods and services are obtained in an equitable and transparent manner that complies with applicable legislation and delivers value for money.

3. Definitions:

'Contract' means an agreement which creates legally enforceable obligations between parties. A purchase order is a form of Contract.

'Open Market' means Officers are free to select suppliers from any source to participate in procurement activity. There is no obligation to issue a statewide public notice under Open Market conditions. The City may restrict which suppliers are invited to respond to such requests.

'Public Tender' means a tender process conducted in accordance with Part 4 of the *Local Government (Functions and General) Regulations 1996*. Public tenders require statewide public notice to be lodged. Suppliers may not be restricted from responding to the tender request.

'WALGA' means the Western Australian Local Government Association.

~~3.~~4. Details:

~~3.1.~~4.1. Procurement principles:

All employees of the City are expected to observe the highest standards of ethics and integrity when undertaking purchasing activities and act in an honest, fair and professional manner consistent with the City's values. Ethical behaviour includes avoiding any conflict of interest and/or disclosing any potential conflict of interest.

The following principles, standards and behaviours must be observed at all stages of the purchasing process.

a. All purchasing practices are carried out in compliance with the applicable legislation including the *Local Government Act 1995* and the *Local Government (Function and General) Regulations 1996*.

b. Purchasing practices will be in compliance with the City's purchasing protocols and the Code of Conduct.

c. All purchasing decisions will remain free from bias and all suppliers will be treated equitably and fairly.

d. All processes, evaluations and decisions shall be transparent, free from bias and fully documented.

e. Any actual or perceived conflict of interest will be scrupulously avoided and declared.

f. Detailed information provided to the City by a supplier will be treated as commercial-in confidence and not released to a third party unless authorised by the supplier or required by law.

g. All transactions are fully documented, recorded and stored in compliance with applicable legislation and audit requirements.

~~3.2.~~4.2. Value for money:

The value for money principle underlies all procurement activities, which measures the benefits realisable by the City from the whole-of-life costs. Value for money does not mean obtaining the lowest quote, but includes taking into account the financial viability of suppliers, past contractor performance, safety and quality standards, timely supply, risk exposure and other relevant service considerations.

A strong element of competition will be applied through tendering and quotation processes. Where a higher priced offer is recommended there should be clear and demonstrable benefits over and above lower priced offers.

~~3.3.~~4.3. Buying local:

Where possible, suppliers operating within the City of Joondalup are to be given the opportunity to quote for goods and services required by the City. However, it is recognised that not every category of goods and services required by the City will lend itself to supply by local businesses.

~~3.4.~~4.4. Purchasing protocols:

Purchasing practices must be carried out in compliance with the following City purchasing protocols:

- Purchasing of Goods and Services

- Tenders for Providing Goods and Services
- Quotations for Providing Goods and Services
- Purchasing Goods and Services Under Panels of Pre-Qualified Suppliers
- Purchasing — Procurement of Travel, Accommodation and Vehicle Hire Protocol
- Purchasing — Use of Corporate Credit Cards Protocol
- Purchasing — Use of Trade Cards for Procurement of Goods and Materials Protocol

~~3.5.~~4.5. Quotation thresholds:

Quotations are required for all purchases made on behalf of the City with a value ranging from $5,001 to $250,000 as detailed in the following table:

Expenditure level	Quotation requirements
Up to $5,000	No quotations required. Direct purchase by authorised officers.
$5,001 to $10,000	Seek ~~A~~a minimum of two verbal quotations and obtain a minimum of one quotation ~~required~~ with the exception of artists or performers as set out below. A record of the details of quotations received is to be made in accordance with the purchasing protocols and clause ~~3.6~~4.8 of this Policy.
$5,001 to $1~~2~~0,000 ~~Summer season events only~~Cultural Services Program	One verbal/written quotation required by officers within Leisure and Cultural Services for unique artists, ~~or~~ performers, acts or entertainment for the Cultural Services Program ~~at events~~ including, but not limited to: • Music in the Park • Valentine's Concert • Joondalup Festival • Any other cultural services event requiring artists or performers A record of details of the quotation received is to be made in accordance with the purchasing protocols and clause ~~3.6~~4.8 of this Policy.
$10,001 to $50,000	Seek ~~A~~a minimum of two written quotations ~~required~~ with specifications of requirements and obtain at least one quotation. ~~-~~ Formal request for quotation (RFQ) documents are to be issued by Business Units and a record of the details of written quotations received is to be made in accordance with the purchasing protocols and clause ~~3.6~~4.8 of this Policy
$50,001 to $250,000	Seek ~~A~~a minimum of three written quotations ~~are required~~ with full specifications using quotation documents in accordance with the purchasing protocols as applicable, and obtain at least one quotation. Formal request for quotation (RFQ) documents are to be issued by Business Units and a record of the details of written quotations received is to be made in accordance with the purchasing protocols and clause ~~3.6~~4.8 of this Policy

Quotations may be obtained from either:

- ~~Greater likelihood of achieving objectives~~an existing list of suppliers administered by the City; or
- an existing panel of pre-qualified suppliers administered by the City (refer clause ~~3~~4.9); or
- a pre-qualified supplier on the WALGA Preferred Supply Program or State Government Common Use arrangement; or
- from the open market.

Where the City has a requirement for goods or services and the consideration under the resultant contract is, or is expected to be, more than $250,000 or worth more than $250,000, a public tender must be called, unless any of the provisions of clause 11 (2) or 24AB of the *Local Government (Functions and General) Regulations 1996* applies.

~~3.6.~~4.6. Sustainable procurement:

Sustainable procurement is defined as the purchasing of goods and services that ~~have less~~ maximise positive environmental~~, and~~ social and economic impacts ~~than competing products and services~~over the entire life cycle.

Where appropriate, the City will consider positive environmental and social impacts along with value for money outcomes when making purchasing decisions to deliver sustainable outcomes in accordance with the City's Sustainability Council Policy.

Within reason, the City will consider goods and services that:

- minimise negative environmental impacts over the entire life cycle
- maximise positive social and economic impacts
- consider reusable, recycled or recyclable materials.

~~3.7.~~4.7. Australian disability enterprises:

Disability enterprises are not-for-profit organisations operating as commercial businesses providing employment opportunities for people with disability. Where appropriate, the City will invite quotations from relevant Australian disability enterprises for the supply of goods and services.

~~3.8.~~4.8. Recordkeeping information:

All written information and documentation related to purchases is to be retained and stored in accordance with the City's Recordkeeping Plan including outgoing and incoming documents, quotations received, recommendation forms, supporting information and other correspondence related to each quotation.

~~3.9.~~4.9. Panels of pre-qualified suppliers:

a. The City may establish panels of pre-qualified suppliers in instances where goods or services are required on a continuing basis and multiple suppliers are due to the volume of work and/or the capacity of suppliers in the relevant field.

b. Panels will be established in accordance with the provisions of Part 4, Division 3 of the *Local Government (Functions and General) Regulations 1996*.

c. Panels may be established for one supply requirement, or a number of similar supply requirements under defined categories within the panel. A panel shall be established with not less than two members. Panels shall not be established for a term exceeding three years.

d. The invitation to join the panel advertised through State-wide notice will contain the following:

- A brief description of the goods or services that the members of the panel of pre-qualified suppliers will be expected to supply.
- The term of the panel.
- The evaluation criteria by which applications will be assessed.

- The expected number of panel members.
- How work will be distributed amongst panel members.

e. All submissions will be evaluated and ranked in accordance with the terms and conditions of the invitation and based on the information provided in each offer.

f. The suppliers that best demonstrate their ability to deliver the goods and/or services to the expected standard at a competitive price will be invited to join the panel.

g. At the commencement of each panel of pre-qualified suppliers, a communications plan will be developed. This will set out how all communication between the City and panel of pre-qualified suppliers will take place during the term of the panel.

h. Quotations will be obtained from panel members by either:

- Issuing a quotation for each purchase to all pre-qualified suppliers in the panel. The selection decision will be based on pre-determined evaluation criteria forming part of the invitation to quote to assess the suitability of the supplier for particular items of work.
- Contracts under the pre-qualified panel will be awarded on the basis of value for money in every instance.
- Issuing a quotation to supply goods or services for a fixed term to all pre-qualified suppliers in the panel and entering into separate contracts of not more than 12 months each. The selection decision will be based on pre-determined evaluation criteria forming part of the invitation to quote to assess the suitability of the supplier for particular items of work. Contracts under the pre-qualified panel will be awarded on the basis of value for money in every instance;

i. All pre-qualified supply panels will be established as local panels in the City's electronic quotation system. Each quotation process, including the invitation to quote, clarifications with panel members, quotations received, and notification of award will be made only through this system. Officers will store all information pertaining to each purchase in the City's records management system.

Creation date:	July 1999 (CJ257-07/99)
Formerly:	• Regional Purchasing Policy • Purchasing Goods and Services Policy
Amendments:	CJ031/02/02, CJ126-07/14, CJ047-03/16, CJ070-05/20
Last reviewed:	May 2020 (CJ070-05/20)
Related documentation:	• Code of Conduct • *Local Government Act 1995* • Local Government (Functions and General) Regulations 1996

- Purchasing Protocols
- Recordkeeping Plan

File reference: 105800

Purchasing Goods and Services under Prequalified Supplier Panels Protocol

Protocol owner:	Manager Financial Services
Contact person (extension):	Coordinator Contract Administration and Purchasing Services on Ext 4390
Promapp link:	<Promapp minimode link>
Related protocols:	• Purchasing of Goods and Services • Tenders for Providing Goods and Services • Quotations for Providing Goods and Services
Related policies:	• Purchasing Policy
Other related documentation/legislation:	• City's Code of Conduct • *Local Government Act 1995* • *Local Government (Functions and General) Regulations 1996* • Delegated Authority Manual
HPE reference:	INT20/581
Last reviewed:	October 2019

Objective

- To ensure consistency and ethical and professional standards for purchasing activities from panels of prequalified suppliers.
- To ensure best value and sustainable procurement of products and services.
- To ensure best practice and compliance with Division 3 of the *Local Government (Functions and General) Regulations 1996*.

Background

The Local Government (Functions and General) Regulations 1996 set out the regulations that apply to the establishment and operation of panels of pre-qualified suppliers. The City is required to follow these regulations when establishing a panel of suppliers for any goods and services.

A panel of suppliers may be established where, for practical reasons, a single provider may not be able to meet the City's needs in terms of volume of work, timeframes or the items to be supplied.

Panels are beneficial when established for products and services that are required on a regular basis, allowing a simplified procurement process that ensures the City is receiving best value.

A panel of pre-qualified suppliers or service providers is normally established where panel members provide the same type of goods, service, trade or profession, i.e. building materials, office supply, plumbers, electricians, painters, lawyers, surveyors and the like.

A panel cannot be established where each member of the panel operates in different fields, trade or profession, i.e. a panel contract cannot comprise a plumber, an electrician and a painter as members of the one panel.

Where necessary, a panel may be divided to include different sub-groups or sub-panels providing different products or services as may be required by the City. However, each sub-group must consist of those members who provide the same type of product or service in order to realise the potential benefits of a panel arrangement.

Scope

This protocol covers the establishment and operation of panels of pre-qualified suppliers.

This protocol relates to all employees at the City.

Definitions

Panel of Pre-qualified suppliers – Is a panel of two or more suppliers of goods or services established in accordance with the provisions of Division 3 of the *Local Government (Functions and General) Regulations 1996*.

Pre-qualified Supplier – Is a supplier selected through a public invitation to establish a Panel of Pre-qualified Suppliers.

VendorPanel (eQuotes) – Is the electronic quotation system used by the City for seeking quotations from suppliers. All quotations issued to a Panel of Pre-Qualified Suppliers must be issued via this system.

Employee responsibilities

Employees must:

- Ensure panels are established through a statewide public invitation which sets out the City's requirement, the proposed number of panel members and the way in which the goods or services will be sought from the panel.
- Treat all pre-qualified suppliers impartially, honestly and in an equitable manner.
- Ensure that the contracts established through the panel do not exceed 12 months.
- Not commit the City to any expenditure of goods or services until a purchase order has been issued to the supplier.

Procedure:

Establishing a Panel of Pre-qualified Suppliers

1. The Business Unit officer prepares a scope of work/specification for the requirement when an officer identifies a need for a Panel of Pre-qualified Suppliers that is not already accommodated under the WALGA pre-Qualified Supplier, panel arrangements or other contractual arrangements. The process to prepare, issue and evaluate a Panel of Pre-qualified Suppliers is the same as that of a tender and is outlined below.

2. The Business Unit officer completes a **Tender and Contract Establishment Request Form** (available on Intranet *How do I – Forms and Templates – Finance and Purchasing*). The form must be signed by the relevant Business Unit Manager, Director and CEO (when applicable) and then provided to the Contract Administration and Purchasing team for processing. The preferred evaluation method, the weighting percentage and the minimum acceptable

weighted qualitative score (if any) are to be nominated by the Business Unit in the Tender and Contract Establishment Request Form at the commencement of the process.

3. The Chief Executive Officer signs off the Tender and Contract Establishment Request Form for the following services.

   - Waste management collection services.
   - Consultancy services with expected consideration greater than $250,000
   - Any other as determined from time to time by the CEO.

4. The officer provides information setting out the requirements of the Panel to the Contract Administration and Purchasing team. This may include:

   - Scope of requirements;
   - Technical specifications;
   - How work will be sought from the panel (individual quotation basis or a fixed quotation for a specified period of time not more than 12 months).
   - How the selection decision will be made (price, availability, quality of product).
   - Safety questionnaire generated from the Joondalup Contractor OSH Management tool for the requirement (when applicable);
   - Pricing schedule items;
   - Key performance indicators or quantity of supply;
   - Obligations of the Panel members;
   - Drawings or plans (where applicable).

5. The Contracts Officer prepares an Invitation to Join a Panel of Pre-qualified Suppliers document and provides to the relevant Business Unit Officer for comment and revision as required.

6. The Director Corporate Services, relevant Business Unit Manager, the nominated contract Superintendent and an officer from the Contracts Team will review the final Invitation document. Additional officers may be required to attend the review meetings for any clarifications as required.

7. The Director Corporate Services must approve the selected evaluation criteria and weighting assigned to each, where these apply, except for panels (as noted above) where the CEO is the final signatory. (See below for “Establishment of evaluation criteria”).

Establishment of Evaluation Panel

8. The relevant Business Unit Manager nominates appropriate officers to undertake the evaluation of submissions, specifying the reasons for their nomination, eg the technical expertise, qualifications and relevant experience. The nomination is required to be supported by the relevant Director. Nominees are to be of sufficient seniority and expertise relative to the complexity and importance of the Panel in question.

   Nominated evaluation panel members should have completed mandatory tender process and evaluation training within the 12 months prior to their nomination, unless a longer period has been permitted or an exemption provided by the CEO or Director Corporate Services. Nominated officers are to be drawn from a designated pool of potential tender evaluation panellists, who have been previously appointed by the CEO on the basis of seniority and expertise in various business areas within the City. All Directors and Business Unit Managers are part of the evaluation panel pool by default.

It is mandatory that a Contracts Officer be appointed a member of the Evaluation Panel, who will undertake the role of chairperson, unless advised otherwise by the CEO or Director Corporate Services.

Evaluation Panel nominations are not effective unless approved by the Director Corporate Services.

Establishment of Evaluation Criteria and Weighting

9. Where evaluation criteria other than price are considered, the following key qualitative aspects of a submission must be evaluated.

	Sample Qualitative Evaluation Criteria	
a.	Capacity	The ability of the respondent to provide the goods or services required including the following: • Primary business or market; • Size, by personnel and/or market share; • Organisational structure; • Key personnel, including skills and knowledge; • History and track record, including safety and any other aspects • Financial capacity, including history, current position and/or other ongoing operations with a significant recourse impact; • Access to specialised equipment, where applicable; • Ability to deal with emergencies, where applicable.
b.	Experience with provision of similar goods and services	This includes: • Details of work performed, including scope, value and time; • Results of work performed in each case; • Key personnel involved in each case; • A minimum of three referees from each customer.
c.	Demonstrated understanding of the requirements	This is the respondent's description of its proposed approach to provide the goods/services in accordance with the City's requirements, which shows how well it has understood these requirements;
d.	Impact on local community within the City of Joondalup boundaries	This includes aspects such as personnel who are City residents, procurement of materials and supplies from businesses within the City, among other things.

The above criteria are not exhaustive. The Panel of Pre-qualified Suppliers establishment process must include a careful consideration of various qualitative aspects that may apply to each proposed Invitation and may require the inclusion of criteria not specifically mentioned above. Similarly, not all these criteria will be relevant in each Panel and must be disregarded where not applicable, eg consideration of financial capacity may not be applicable in the case of supply of simple goods like sand or fuel.

10. The Evaluation Panel must consider the appropriate weighting to be applied to each criterion. Historical precedence is not prescriptive for future Panel establishment, but only as guidance. Criteria and weighting must be assigned as appropriate to the specific Panel in question.

Completion of Safety Questionnaire

11. The Business Unit must use the Joondalup Contractor OSH Management tool to generate a safety questionnaire to form part of the Panel Invitation.

    The questionnaire will be included in the compliance criteria section of the Panel Invitation to assess the risk of appointing respondents to the Panel of Pre-qualified Suppliers.

    The safety questionnaire only applies to panels for work undertaken on a designated worksite that has a potential safety risk. It does not apply to the supply of goods or the provision of consultancy or other services completed in an office environment.

Panel advertising and open period

12. The Contracts Officer completes an **Approval to Issue Document Form C002**. This is reviewed and signed by the Director Corporate Services, relevant Business Unit Manager and Director and then returned to the Contracts Section to issue the Invitation to Join a Panel of Pre-qualified Suppliers.

    The Contracts Officer advertises through a statewide public invitation in the West Australian Newspaper, Local Government Tender section in addition to the City's on-line channels.

    While the Panel Invitation remains open for submissions, officers must treat all prospective respondents equally under the same terms and conditions. The timeframe for Panel submissions must apply for all who must be asked to submit offers for the same goods or services. This includes the following:

    - Any clarification requested on an open Panel Invitation by one prospective respondent must be communicated to all individuals or organisations that have requested the Panel Invitation if the matter is relevant to all potential respondents.

    - Where an addendum to the Panel Invitation is required, the addendum must be issued to all organisations that have requested the Panel Invitation. In addition, the Panel Invitation must be made available on the Tenderlink web portal to incorporate the addendum for any future downloads by prospective respondents.

Panel Submissions

13. Two officers from Contracts Administration open the electronic tender box with an electronic key supplied by the City's electronic tendering service provider. The Contracts Officer nominated to be chairperson of the evaluation panel for the Panel of Pre-qualified Suppliers will not be either of these two officers.

Declaration of Confidentiality and Interest

14 All members of the Evaluation Panel are required to complete a declaration of confidentiality and interest in the prescribed form prior to receiving copies of the respondents' offers and the associated evaluation documents. This form is issued to the Evaluation Panel members electronically with a list of the names of the respondents who have submitted an offer to the Panel Invitation.

15. The Director Corporate Services assesses actual or perceived interest declared by an Evaluation Panel member and will determine whether the member should be withdrawn from the Evaluation Panel.

If an Evaluation Panel member is withdrawn from the evaluation panel, an appropriate replacement will be appointed in accordance with the procedure for initial nomination of panel members.

16. The Contracts Team subsequently prepares copies of respondents' offers and associated evaluation documents and distributes electronically to the members of the Evaluation Panel.

Evaluation

17. The Chairperson of the Evaluation Panel directs the evaluation process. Prior to the commencement of the evaluation meeting, the Chairperson should ensure that:

    a. Evaluation Panel members have attended the mandatory training and individually understand their assigned role on the panel.
    b. Evaluation Panel members have read and fully understand the requirements and terms and conditions of the Panel Invitation.
    c. All Evaluation Panel members have individually assessed the offers prior to the evaluation meeting.

18. Before commencing the evaluation process, panel members must identify and document any issue associated with the submitted offers that may represent a potential risk to the City, the degree of that risk and, in consultation with the internal auditor, identify the appropriate action(s) to mitigate the risk(s).

19. The Coordinator Contract Administration and Purchasing Services, Principal Legal Officer and the Internal Auditor as appropriate will address and clarify any issues relating to wording of the Panel Invitation documentation, offers received or the evaluation score sheets.

20. Members of the Evaluation Panel must record on their individual assessment sheets the determination of their qualitative score and any subsequent amendment, including the discussions and the issues which arise.

    The evaluation methods used in the assessment of Invitations to join a Panel of Pre-qualified Suppliers are the same as those used to evaluate tenders. These are provided in Appendix 1 to the Tenders for Procurement of Goods and Services Protocol.

21. If necessary, the Evaluation Panel Chairperson will obtain clarification of any information provided in the respondents' offer through documented correspondence. All communications with respondents must be recorded in the City's Record Management System. An example is where a need arises to confirm the respondent's understanding of the requirements and the conditions of supply based on which the submitted price has been determined.

22. The Evaluation Panel must assess the returned safety questionnaires for each Respondent using the Joondalup Contractor OSH Management tool. Any Respondent that achieves an unacceptable risk rating will be deemed non-compliant.

Reference Checks

23. As part of the evaluation process, the Panel Chairperson will undertake a reference check by email for the preferred or shortlisted respondent(s). If made by telephone, the Panel Chairperson and one other member of the Evaluation Panel will undertake the reference for the preferred or shortlisted Respondent(s) (when applicable). All feedback must be documented and stored to HPE.

In addition, the Evaluation Panel Chairperson will obtain commercial and financial reports from an independent source such as Illion, a consultant or any other source as considered necessary by the Evaluation Panel.

Evaluation and Recommendation Reports

24. The Contracts Administration and Purchasing Team compile the evaluation report and the report to the CEO or Council in conjunction with the Evaluation Panel and the relevant Business Unit as required.

25. Business Units must confirm financial information on budget, actual or estimated expenditure to be included in the report to the CEO or Council for the proposed contract period.

26. All Evaluation Panel members must sign the panel recommendation report and summary score sheet.

    The content of the recommendation and the report to the CEO or Council must be based on factual information and material contained in the tendered offer from Respondents.

Tender Register

27. The Contracts Administration and Purchasing Team maintain and update a Tender Register. All Invitations to Join a Panel of Pre-qualified Suppliers, although not tenders, must be included in this register in accordance with regulation 24AG of the *Local Government (Functions and General) Regulations 1996*.

Establishment of Panels in Vendorpanel (eQuotes)

28. Once a Panel of Pre-qualified Suppliers is approved by the CEO or Council, the Contract Administration and Purchasing team will set up the Panel in the City's Vendorpanel system. Information regarding the Vendorpanel will be included in the letter of acceptance issued to each Pre-qualified Supplier.

29. The Panel in Vendorpanel will set out a description of the goods or services supplied, the end date of the Panel and may have an enforcement turned on to ensure all Pre-qualified Suppliers are included in each quotation request, subject to the allocation of work rules set out in the Invitation to Join a Panel of Pre-qualified Suppliers.

30. Each approved Pre-qualified Supplier will be invited into the system via a system-generated email. Pre-qualified Suppliers will not be activated until they have accepted the City's invitation to join the Panel.

Using the Vendorpanel for Panel Suppliers

31. Business Unit officers must seek all quotations via the Vendorpanel. Officers are only required to include the specification and pricing of the Goods or Services requested. The City's quotation templates are not required.

    Business Unit officers must follow the allocation of work rules set out in the Invitation to join the Panel of Pre-qualified Suppliers.

    Business Unit officers must award quotations via the Vendorpanel setting out the reasons for the purchasing decision.

    A User Guide for the Vendorpanel is available on the Intranet in *Corporate Protocols, Procedures and Guidelines* under *Finance – Purchasing and Contracts*.

Changes to Panel Membership

32. Where a member of an established Panel ceases to operate for any reason during the specified term of the Panel, resulting in an inadequate number of panellists to service the City, a new procurement process may be required to fill the gap created.

    Appointment of a new member to fill the gap created may be achieved by an invited or public invitation to join a panel of pre-qualified suppliers and evaluation of submissions received. Documentation used for the invitation must be the same request documentation used to establish the original Panel.

    The appointment of a new panel member to fill a gap created in membership must only be to the same end date of the original Panel Contract.

Termination of a Panel

33. Panels of Pre-qualified Suppliers must include a provision allowing the City at its sole discretion to terminate the Panel and re-call the invitation where a member or members of the Panel are unable to meet their contractual obligations and a fill gap appointment is not practically possible.

Protocol	**Travel, Accommodation and Vehicle Hire**

Keywords	Flights, hotel, car hire, car rental

Protocol	To provide guidance on making travel, accommodation and vehicle hire reservations for City business through the City's approved service provider/travel agent. Further enquiries regarding this protocol should be directed to the Coordinator Contracts Administration and Purchasing Services on Ext 4390.

Related Policies (Council/City)	Purchasing Policy Elected Members Entitlements

Related Documentation (Plans/Legislative Authority.	• *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996*, and the *Local Government (Functions and General) Regulations 1996.* • City's Code of Conduct • Purchasing of Goods and Services Protocol • Corporate Credit Card Protocol • Travel Authorisation Form – Travel Accommodation, Vehicle Hire • Travel Authorisation Variation Form - Travel, Accommodation, Vehicle Hire • Register of Delegated Authority – Incurring liability and making payments • Elected Members Entitlements Policy

Protocol Owner	Manager Financial Services

Last Reviewed	September 2014

PROTOCOL/PROCEDURE	
Protocol Name	**Travel, Accommodation and Vehicle Hire**

Objectives:

- To ensure a consistent process across the organisation for the booking of travel, accommodation and vehicle hire;

- To ensure that the City achieves the best value for money for travel, accommodation and vehicle hire expenses through use of the City's approved supplier/travel agent for travel and accommodation related expenditure;

- To ensure all travel related expenditure is in compliance with the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996*, and the *Local Government (Functions and General) Regulations 1996*.

Scope

This Protocol relates to City officers and Elected Members travelling within Australia and overseas for City Business.

Preferred Supplier for Flights, Accommodation and Vehicle Hire

The City has preferred supplier a travel agent to arrange flights, accommodation and vehicle hire to ensure that the City benefits from corporate rates, best available prices and discounts negotiated by the travel agent, and to ensure that appropriate insurance cover is provided.

The City makes payments for corporate travel and associated reservations with a corporate credit card used solely for travel, hotels and car hire. Details of the credit card are encoded into the approved travel agent's system to facilitate payment for reservations made.

Employees Responsibilities

The provisions of the City of Joondalup's Code of Conduct and ethical and professional standards (defined in the Purchasing of Goods and Services Protocol) must be observed. City officers must:

- Use the City's appointed travel agent for all flights, accommodation and vehicle hire;

- Obtain the approval to book travel, accommodation and vehicle hire from the relevant Manager or Director;

- Keep all itemised receipts for all expenses and provide these to the Business Unit/Directorate Authorised Booking Officers; and

- Pay any fines for traffic and parking infringements incurred when driving a hire car on City business.

- Not use private credit cards to book corporate travel and associated accommodation or vehicle hire.

Authorised Booking Officers

The City nominates authorised officers to make bookings on behalf of the City and provides these officers with the approved travel agent's system security code access. Contract Administration and Purchasing Services provide the names of authorised officers to the travel agent. The approved travel agent will only accept reservation requests when made by authorised officers.

Flight Reservations

Elected Members fly Business Class and City officers fly Economy Class, unless approved otherwise.

Vehicle Rental

Vehicle hire should only be organised where there are no transport alternatives or where the cost of taxi travel is likely to exceed the cost of vehicle hire and associated parking expenses. The driver of a hired vehicle is personally responsible for traffic infringements and parking fines incurred during the rental period.

Group Travel

Consideration should be given to possible risks associated with a number of key personnel flying together. Generally, no more than two Directors or Managers and other key staff from the same Business Unit/Directorate should fly together on the same flight.

Group travel arrangements should be coordinated via one designated travel consultant, who may be able to obtain reduced air fares and rates where travel, accommodation and vehicle hire can be booked as a package.

Travel Insurance

The City's Workers' Compensation and personal accident insurance covers all employees and Elected Members for injuries or loss of personal belongings while travelling on City business.

Incentive Schemes

The City's corporate credit card allocated for travel, accommodation and vehicle hire is not to be linked to any incentive scheme. Any third party incentive or promotional benefits associated with reservations made through the approved travel agent can only be used at the discretion of the Chief Executive Officer.

Procedure for Booking Travel, Accommodation or Vehicle Hire

1. Where possible, bookings should be made at least four weeks before the services are required so that the approved travel agent can obtain any discounted prices available.

2. **Corporate Travel Authorisation Form** - Complete the *Corporate Travel Authorisation Form*. The form is found on the *How Do I Page/ Forms and Templates/Finance – Purchasing and Contracts*.

3. The appropriate Manager or Director approves the *Corporate Travel Authorisation Form*.

4. *Corporate Travel Authorisation Forms* for Elected Members must be approved and signed by the Manager, Governance.

5. The Business Unit/Directorate booking officer arranges the booking with the approved travel agent once the *Corporate Travel Authorisation Form* has been approved.

6. Record all reservation details on the approved *Corporate Travel Authorisation Form* and forward to the Contracts Support Officer together with all other supporting documentation.

7. **Changes to itinerary and charges/cancellation -** Record additional charges for itinerary changes, cancellations, excess baggage, fuel surcharge, etc on the *Variation Form Travel, Accommodation and Vehicle Hire* found on the *How Do I Page/ Forms and Templates/Finance – Purchasing and Contracts*.

8. Provide the *Variation Form Travel, Accommodation and Vehicle Hire* to the approving Manager or Director for signature and then forward the approved form to the Contracts Support Officer for reconciliation purposes.

9. **Itemised receipts** - The officer who is travelling must keep itemised receipts of all expenditure incurred which is to be charged to the travel agent's account. The receipts must clearly identify personal expenditure, if incurred, on any receipt. The officer must make arrangements to reimburse the City for any personal expenditure.

10. Contract Administration and Purchasing Services will reconcile the approved travel agent's monthly transaction statement with approved *Corporate Travel Authorisation Forms* and other travel expense vouchers for the period and provide monthly reconciled statements and vouchers to the Manager Financial Services for review, approval and processing.

Monitoring and Control

Contract Administration and Purchasing Services are responsible for the administration of this protocol and a monthly exception report listing irregular activities will be provided to the relevant Business Unit Manager.

Non-compliance with this protocol may be subject to disciplinary action.

Purchasing of Goods and Services Protocol

Protocol owner:	Manager Financial Services
Contact person (extension):	Coordinator Contract Administration and Purchasing Services on Ext 4390
Promapp link:	N/A
Related protocols:	• Tenders for procurement of Goods and Services • Quotations for provision of Goods and Services • Use of Trade Cards • Use of Corporate Credit Cards • Procurement of Travel, Accommodation and Vehicle Hire • Purchasing Goods and Services under Prequalified Supplier Panels
Related policies:	• Purchasing Policy • Sustainability Policy
Other related documentation/legislation:	• City's Code of Conduct • *Local Government Act 1995 Local Government (Functions and General) Regulations 1996* • Delegated Authority Manual
CM reference:	INT20/28301
Last reviewed:	July 2020

Objective

- To ensure consistency and ethical and professional standards for all purchasing activities within the City;
- To ensure best value and sustainable procurement of products and services;
- To ensure best practice and compliance with the relevant provisions of the *Local Government Act 1995, Local Government (Financial Management) Regulations 1996*, and the *Local Government (Functions and General) Regulations 1996.*

Background

The City buys a range of goods and services. Suppliers may be businesses or individuals who supply equipment, utilities and fleet, assist with maintenance and construction of buildings, community and sporting facilities, roads, parks and landscaping, and assist with delivery of services such as waste and recycling, street cleaning, immunisation, professional presenters and trainers, and consultancy services.

All purchasing is conducted in compliance with the requirements of *the Local Government Act 1995* and the *Local Government (Functions and General) Regulations 1996* and in accordance with the City's *Purchasing Policy*, internal protocols and the City's *Code of Conduct*.

The City has systems and processes in place for managing the procurement process with the City's approved suppliers and contractors.

All values referenced in this protocol are exclusive of GST.

Scope

This protocol provides general guidance on the various methods of procurement and the standards required within the procurement process.

The following methods of purchasing of goods and services are covered in separate protocols on the Corporate Page of the intranet - *Finance and Contracts*:

- Tenders or quotations;
- Panels of Pre-qualified Suppliers;
- Use of Corporate credit cards;
- Use of Trade cards; and
- Travel expenses, accommodation and vehicle hire.

There are specific protocols on the Corporate Page of the intranet for services such as:

- Engaging Consultants or Engaging Legal Advisors; and
- Purchasing mobile phone and mobile devices.

This protocol relates to all employees at the City.

Definitions

Ethical and professional standards - acting with honesty, fairness and in an open and accountable manner, making decisions, free from bias, based on relevant and factually correct information and in line with relevant legislation. A breach of ethical and professional standards may require an investigation under the City's Code of Conduct.

Delegated Officers - are delegated to incur expenditure on behalf of the City as granted by the Chief Executive Officer under section 5.44 of the *Local Government Act 1995*. Only officers delegated by the Chief Executive Officer are **authorised to approve payment of invoices** for goods or services supplied. Delegated Officers are listed in the Delegated Authority Manual.

Authorised Officers - nominated by their Director using the online form the intranet. (*Forms and Templates – Finance - Purchasing and Contracts – Creation of Authorised Officer for Requisitions or Approval Limit Change Request).* Authorised officers can approve purchase orders only and cannot authorise the payment of invoices associated with these purchase orders.

Sustainable Procurement - is a process whereby organisations meet their need for goods and services in a way that achieves value for money on a whole life basis in terms of generating benefits not only to the organisation but also to society, the economy and the natural environment.

State of Emergency – has the meaning set out in Part 5 Division 1 section 56 of the *Emergency Management Act 2005*.

Employee responsibilities

All employees:

In line with the ethical and professional standards all **employees** must:

- Make purchases through the City's purchasing system.
- Follow the relevant protocols for other methods of purchasing, (eg the Use of Credit Cards Protocol, Use of Trade Cards Protocol, and Travel, Accommodation and Vehicle Hire Protocol.
- Follow specific procedures for purchases through petty cash, standing orders, a cheque request, etc (*See pages 7 and 8 of this protocol*.)
- Follow the specific procedures for assessment of the safety risk of a requirement prior to engagement of a supplier.
- Ensure that all purchasing complies with relevant legislation, the City's Purchasing Policy and protocols.
- Ensure that there is no actual or perceived conflict of interest or receipt of gifts (financial benefit, reward, donation or hospitality) when dealing with current or potential suppliers in accordance with the City's Code of Conduct.
- Treat all potential suppliers impartially, honestly, and in an equitable manner.
- Purchase products and services on a competitive basis to ensure best value for the City.
- Ensure all processes, evaluations and decisions are transparent, accountable in line with set criteria, free from bias and fully documented;
- Treat all information provided by suppliers as commercial-in-confidence and not released to third parties unless authorised by the supplier or required by law.
- Not commit the City to any expenditure on goods and services until a purchase order has been issued to the supplier, except for credit card, cheque, petty cash or other exempt purchases set out in clause 7.
- Ensure purchase orders have been created and sent to the supplier before the goods and services are received and receipted.
- Use the online catalogues within the purchasing system to ensure the appropriate contracted rates are applied. An exception is permitted if the contracted service provider is unable to supply the goods or service within the required timeframe and where the contract permits an alternative supplier. In this case, the inability of the contracted supplier to supply the goods or services must be recorded.
- Ensure all transactions are fully documented, recorded and stored in compliance with recordkeeping and audit requirements.

Authorised/Delegated Officers:

- Must ensure that expenditure is incurred under the approved budget, that goods and services are sourced from approved or contracted suppliers (where applicable) and that the prices sought are in line with agreed or contract prices.
- Can approve requisitions up to their authorised or delegated limit. Any purchase that exceeds the limit must be referred to an officer with a higher limit for approval.
- Must be sure that goods and services have been received or delivered to the satisfaction of the City before receipting an invoice.
- Cannot approve requisitions for their own personal expenditures such as meal, travel and attendance at professional development events. Such requisitions must be referred to a higher authorised officer to approve.
- Cannot authorise payment of invoices related to purchase orders they themselves have previously approved.

Note: Where an officer has instructed another officer to raise a requisition, the name of the instructing officer is recorded as the requisition requestor. The requestor may approve the requisition but cannot approve the invoice for payment.

Purchasing Officers

- Are responsible for administration of this protocol and will review requisitions made for **compliance** with purchasing protocols.

Purchasing Selection

When selecting purchases, the following needs to be considered.

1. Value for Money

Value for money is the principle underlying all procurement activities. The objective of the value for money principle is to maximise the benefits from the expenditure being considered.

When assessing best value for money outcome, the cost is not the only aspect to be considered. The following elements shall also be taken into account in the evaluation of best value outcome:

- All relevant whole-of-life costs and benefits for goods and services with due consideration of the time value of money. These costs shall be inclusive of transaction costs associated with acquisition, delivery, distribution, holding costs, consumables, deployment, maintenance, disposal, potential to recycle and any other relevant costs;

- The technical merits of the goods or services being offered and the degree of compliance with the specifications, contractual terms and conditions and any relevant quality assurance method.

- The financial viability of potential contractors, past performance and capacity to supply without risk or default. (Competency of prospective suppliers in terms of managerial and technical capabilities and compliance history).

- Terms and conditions of supply, follow up service or a guarantee need to be considered.

- A strong element of competition in the allocation of orders or the awarding of contracts achieved by obtaining sufficient number of competitive offers or quotations wherever practicable.

- Where a higher priced conforming offer is recommended, there are to be clear and demonstrable benefits over and above the lowest total priced conforming offer.

2. Safety

Business Unit officers are required to assess the safety risk of a requirement prior to requesting pricing from suppliers. This assessment only applies to work undertaken at a designated work site. This does not apply to the supply of goods or provision of consultancy or other services undertaken in an office environment.

Business Unit officers ae required to use the Joondalup Contractor OSH Management tool to assess safety risk, generate a safety questionnaire for suppliers and assess the responses received.

3. Buy Local

Where possible, local suppliers operating within the City's boundaries are to be given the opportunity to quote for goods and services required by the City. Social, economic and environmental benefits may result from supporting local businesses, as well as reducing transport costs and minimising the carbon footprint. It is recognised, however, that not all goods and services can be accessed locally.

4. Sustainable Procurement

Where possible, environmental sustainability, ecological issues and social implications are to be taken into account in the purchasing decision. This includes considering the following:

- Level of recycled content or recycled materials in a product;

- Sustainable source of raw materials;
- Ethical manufacture;
- Locally produced products;
- End of life options such as the potential to recycle or safe disposal methods which do not cause pollution;
- Energy and water efficient products; and
- Whole of life costs.

5. Unique and Specialist Suppliers

If it is likely that only one supplier can provide the service or produce because of the specialist or unique nature of the service or product, the supplier is considered to be a **Unique or Specialist Supplier**. For purchases exceeding $250,000, regulation 11(2) (f) of the *Local Government (Functions and General) Regulations 1996* will apply which states that tenders do not have to be publicly invited. A unique or specialist supplier does not usually apply to specific brands unless the specific brand is required for compelling technical reasons. The process for purchasing from a unique or specialist supplier is as follows.

- The officer conducts a rigorous market assessment to determine the suitability of suppliers for the City's requirement, the outcome of which may be that a single supplier is suitable and clearly record the reasons for this conclusion.
- The officer must seek a quotation from the single supplier using one of the City's quotation templates (or WALGA/CUA templates where applicable). Use of Vendorpanel is not compulsory.
- The officer must then complete the Unique/Specialist Q005 Recommendation Form on the intranet under *How Do I/Forms and Templates/Finance-Purchasing and Contracts/Q005 Recommendation Form.)* This does not apply to unique artists and performers for summer season events in the value range of $5,000 to $10,000 (refer quotations for Provisions of Goods and Services Protocol). For purchases exceeding $250,000, the Unique/Specialist Q005 Recommendation Form must be addressed to the CEO and refer to Regulation 11(2)(f).
- The officer's Manager and Director (or just Director, if the officer is a Manager or does not have a Manager) sign the Q005 Recommendation Form to demonstrate endorsement of the proposal.
- The Q005 Recommendation Form is then sent to the Coordinator Contract Administration and Purchasing Services for review and recommendation for approval or otherwise.
- The Q005 Recommendation Form is then reviewed and authorised by the Director Corporate Services and returned to Contracts and Purchasing who will add this to the register of unique/specialist suppliers and then return the approved form to the originating officer. Final authorisation to procure via a sole/specialist supplier is therefore only from the Director Corporate Services.
- The originating officer saves the signed form to Content Manager.
- The officer raises the purchase requisition for the product or service and attaches a link within the requisition to the authorised Q005 Recommendation Form in Content Manager.

6. Tenders or Quotations

If the cumulative cost of the goods or services is expected to be more than $250,000 over a three-year period or less, a **tender** must be undertaken.

If the cumulative cost of the goods or services is expected to be less than $250,000 over a three-year period or more, a **quotation** or **direct purchase** must be undertaken in accordance with the City's Purchasing Policy.

Note: - The City must not enter into two or more contracts of a similar nature to bring estimated value of a contract below the tender threshold or written quotation limit in order avoid calling for a tender or request quotations. (**Anti Avoidance)**

Refer to the Tenders for Procurement of Goods and Services Protocol and the Quotations for Providing Goods and Services Protocols on the Corporate Page of the intranet.

7. Purchasing Exemptions

Officers are not required to issue a purchase order prior to authorising payment of an invoice for the following:

- Legal services
- Utility usage payments (Synergy, Telstra or other Telco, Water Corporation)
- Advertising – Newspaper (the West Australian, the Australian, Sunday Times, Community News)
- Advertising – State Government Gazette
- Advertising Social Media (Facebook, Twitter, LinkedIn)
- Photocopying impression charges
- Purchases less than $100 (ex GST) organised through Petty Cash, or petty cash purchases over $100 (ex GST) that have been authorised by the Manager Financial Services.
- Reimbursements to employees (including training course fees, accommodation/meal costs, telephone and internet, etc). Such expenditure must be authorised before it is incurred
- Banking Fees, including credit card merchant fees
- Cash collection fees
- Software and Hardware licence fees/subscriptions for ongoing software maintenance and support
- Travel and accommodation fees booked via the corporate credit card
- Any payment made by a City corporate credit card via telephone, internet or other means for goods and services to a supplier.

8. Panels of Pre-qualified Suppliers

Panels of pre-qualified suppliers involving two or more suppliers may be established where, for practical reasons, a single provider may not be able to meet the City's needs at any location and any time the supply or service is required.

Panels of pre-qualified suppliers can also be established if, in the opinion of the responsible Director, a competitive advantage or economic benefit to the City will be realised as a result.

The purchase of Goods or Services through panels of pre-qualified suppliers will be requested by quotation through the City's electronic quotation system (VendorPanel).

9. State Government Common Use Arrangements and West Australian Local Government Association Preferred Supplier Panels

Procurement for goods or services can be made using 'common use arrangements' and West Australian Local Government Association (WALGA) Preferred Supplier Panels. This applies to direct purchases, quotations and tenders. Officers may compare alternative prices before purchasing through common use arrangements and preferred supplier panels to ensure best value.

Common Use Arrangements – an electronic Buyers' Guide is available for each arrangement at the following state government website – https://www.wa.gov.au/government/cuas.

WALGA Preferred Supplier Panels – A login access to Vendorpanel can be provided by the Contract Administration and Purchasing Services team in Financial Services. Once logged in, officers can request quotes for goods and services via a wizard which prompts officers to provide

relevant information sufficient for a supplier to submit a quotation. Advice and assistance is provided by Contract Administration and Purchasing Services.

Note: If a purchase is made through a Common Use Arrangement (CUA) or a WALGA preferred supplier panel, the CUA or preferred supplier contract reference number must be quoted on the purchase order.

10. Variations to Contracts

Where a variation to a contract is required, City Officers must:

- Complete a Contract Variation Request form (CVR) providing the following details:
  - the reason(s) for the variation;
  - the effect of the variation on the contract price, contract term and delivery date;
  - the effect and degree to which the original scope of the contract will be changed by the variation;
  - the performance measure(s) that will ensure the variation is executed as intended;
  - attach supporting documents including but not limited to the variation claim from the Contractor, calculation of price variation, original approval of quotation/tender and expenditure reports;
- The Contract Superintendent and Business Unit Manager and/or Director (where appropriate) formally approve the CVR form and refers the form to the Contracts Team.
- The City issues a confirmation of variation to the contractor.
- All documents must be stored in the contract file and to Content Manager.

Note:

- A major variation to a contract or multiple variations, which change the original scope of works, will require a new tender or quotation (as applicable).
- The approving delegated officer (Business Unit Manager, Director or other) must have sufficient delegated authority to approve the combined value of the original contract sum plus all variations applied to the contract.
- Variations should not be introduced to deal with poor performance of the contractor.
- All variations associated with tenders will be processed by the Contract Administration and Purchasing team into the Finance One Contracts module.
- In instances where purchase orders have been issued prior to the approval of a variation to Contract, but the work has not commenced, officers are required to amend the purchase order and change the rate to reflect the new approved rate.
- In instances where the contract sum is less than $250,000 and a proposed variation is valued at 5% of the contract sum or less, a contract variation form is not required. The variation may be processed via a purchase order amendment which sets out the reasons for the variation in the order comments and is thus approved by an officer with the appropriate purchasing authority for the original order amount plus the variation. This exemption does not apply to any contracts established through a tender process.

11. Contract Extensions

Where an extension of a contract is required, City Officers must extend the contract in accordance with the provisions set out in the *Local Government (Functions and General) Regulations 1996*, the individual contract terms and/or the City's delegated authority register.

Contracts entered into via a tender process

For contracts that have extension option(s) provided for in the original contract terms, the Chief Executive Officer may approve a contract extension under delegated authority.

The Business Unit must determine whether the contract is still required, provides good value to the City and the contractor's performance merits continuation of the contract.

The Contract Administration and Purchasing Team will prepare a report to the Chief Executive Officer seeking approval to extend the contract. This report will set out the contract's provision for extension, performance of the Contractor and budget and expenditure information pertaining to the Contract. Once authorised by the CEO, the Contractor will be issued a notice setting out the details of the extension. The Finance One Contracts Module will be updated to reflect the new contract term and any pricing changes. A report is also prepared to the Audit Committee bi-annually reporting on any contract extensions approved under this delegation.

In instances where the CEO may have a conflict of interest vis-a-vis the Contractor, the Director Corporate Services may approve the contract extension in accordance with the City's delegation register.

Contracts that have no provision for extension in the original contract terms, may only be extended where a State of Emergency declaration that applies to the City of Joondalup is in force and provided that:

- The original contract is to expire within three months; and
- The extension is for a term of not more than 12 months from the expiry of the original contract.

Refer Part 4 Division 2 Regulation 2(ja) of the *Local Government (Functions and General) regulations 1996*.

These extensions must be submitted to Council for approval.

No further exemptions apply.

Contracts entered into via a quotation or other process

Contracts may be extended in accordance with the terms set out in the quotation or other form of agreement. If the contract has no specific provision for extension in the conditions of contract, then the City Officer may only extend the contract if it has provision for variation and must gain the approval of Contractor in writing prior to proceeding with any extension of the contract term.

Any extension exercised in this manner must be documented in writing via a memo or report setting out the reasons for extension, performance of the Contractor and budget and expenditure information pertaining to the Contract. This must be authorised by a Delegated Officer that is not the originating officer of the quotation and has sufficient approval authority for the combined value of the original contract sum plus the estimated or known value of the extension period.

12. Access and Inclusion

The requirements of the City's Access and Inclusion Plan, prepared in compliance with the provisions of the *Disability Services Act 1993,* must be observed in the purchasing process. Items purchased or services and activities delivered must ensure accessibility for all community members, including people with disabilities and diverse backgrounds.

Purchasing Procedures

1. Purchasing through the Purchasing Module

Finance One Purchasing Procedure Manuals are available on the intranet on the Financial Services Business Unit Page/Procedures.

- An officer raises a requisition in the City's purchasing system selecting catalogue items where possible and assigns to an authorised officer for approval. *(The authorised officer for approval may also be the creator if within the authorised limit of authority).*

- The authorised officer approves the requisition up to the financial limit for that position. On approval, the purchase order is referred within the purchasing system to Purchasing Officers in Financial Services.

- Purchasing Officers review and release the purchase order which is sent to the relevant supplier if all details comply with the purchasing protocol.

- Officers must ensure goods or services have been received to the satisfaction of the City before payment can be authorised.

- The delegated officers approve payment, ie sign the invoice, *(unless they have approved the purchase order*) and refer the invoice to Financial Services (Accounts Payable) for payment to the supplier.

2. Standing Purchase Orders through the Purchasing Module

Standing orders are an efficient purchasing method which can eliminate multiple requisitions, reduce purchasing costs and increase budget compliance.

Standing purchase orders are appropriate for the purchase of goods or services that are needed on an ongoing basis from the same supplier over a specified period, usually one year and expire on 30 June. Standing purchase orders can be used **when purchasing goods or services through a tender or quotation process or for direct purchases of up to $5,000.**

Officers create a standing order through the purchasing system and nominate a maximum dollar value.

A system procedure is available on the intranet at on the Financial Services Business Unit Page/Procedures.

3. Petty Cash

An officer may purchase minor goods to the value of $100 and claim back the expenditure through petty cash or arrange for a petty cash advance of up to $100. This applies to minor out of pocket expenses incurred by officers only.

- Officer completes the *Petty Cash Reimbursement and Purchasing Card Request Form* on the intranet (*How Do I – Forms and Templates – Purchasing and Contracts)* enclosing receipts or details of credit card purchases.
- The authorised officer signs the form.
- The officer takes the form to the Purchasing Officers for reimbursement or petty cash advance.
- For petty cash advances, the officer returns the receipts and any unused balance to the Purchasing Officers once the purchase has been completed.
- Any petty cash advances or claims in excess of $100 may be allowed in special circumstances at the discretion of the Manager Financial Services.

4. Purchasing through Use of Credit Cards and Trade Cards

Refer to the Use of Corporate Credit Cards and Use of Trade Card Protocols for information about purchasing through credit cards and trade cards.

5. Purchasing through Cheques and EFT Payment

If an officer makes a purchase on behalf of the City, payment can be reimbursed to the officer by cheque or EFT payment as follows:

- The officer completes the Payment Request – Cheque/Electronic Form on the intranet (How do I? Forms and Templates/ Finance - General and Assets) and refers to the authorised officer for approval.
- An authorised officer approves the form.
- The officer takes the form to Accounts Payable in Financial Services.
- Accounts Payable officers process the payment via electronic transfer or by creating a cheque in favour of the officer.

6. Advance Payments

Occasionally, suppliers will not accept a purchase order. In these instances, an advance payment may be made by cheque or EFT as follows:

- The officer completes the Payment Request – Cheque/Electronic Form on the intranet (How do I? Forms and Templates/ Finance - General and Assets) and attaches appropriate details of the purchase and refers to the authorised officer for approval.
- An authorised officer approves the form.
- The officer takes the form to Accounts Payable in Financial Services.
- Accounts Payable officers process the advance payment creating a cheque for the officer.
- The officer collects the goods and returns an invoice and/or receipt to Accounts to process the advance payment from the clearing account.

For advance payments via credit card, refer to the Use of Corporate Credit Cards Protocol.

7. Provision of Goods and Services for an Emergency

Where the City needs to purchase goods or services in an emergency situation and no budgeted funds are available, purchases may be made outside of established procedures if authorised in advance by the Mayor through the CEO as provided under clause 6.8 (1) (c) of the *Local Government Act 1995.*

Where the City needs to purchase goods and services valued at more than $250,000 to address needs arising out of a declared State of Emergency that is in force in the City of Joondalup, purchases may be made without publicly inviting tenders as provided under Part 4 Division 2 Regulation 11(2)(aa) of the *Local Government (Functions and General) Regulations 1996*.

Quotations for Provision of Goods and Services Protocol

Protocol owner:	Manager Financial Services
Contact person (extension):	Coordinator Contract Administration and Purchasing Services on Ext 4390
Promapp link:	N/A
Related protocols:	• Purchasing of Goods and Services Protocol • Tenders for procurement of Goods and Services Protocol
Related policies:	• Purchasing Policy • Sustainability Policy
Other related documentation/legislation:	• Code of Conduct • Regulation 11A of *Local Government (Functions and General) Regulations 1996* • Quotation Templates • Recommendation (RFQ) templates and Recommendation Package • Unsuccessful Letter
HPE RM reference:	INT20/28300
Last reviewed:	July 2020

Objective

- To ensure a consistent and transparent process for purchasing through a request for quotation.
- To ensure best value is obtained for products and services via quotations.
- To ensure compliance with the relevant provisions of the *Local Government Act 1995, Local Government (Financial Management) Regulations 1996*, and the *Local Government (Functions and General) Regulations 1996.*

Background

In line with the City's Purchasing Policy, quotations are required for all for goods, consultancy or services with a value ranging from **$5,001 to $250,000**.

All values referenced in this protocol are exclusive of GST.

Scope

This protocol outlines employee and approving officer responsibilities and information on the purchase of goods and services **from $5,001 to $250,000** for which quotations must be called. The protocol applies to all employees at the City.

This protocol does not cover tenders*. Refer to the Tenders for Procurement of Goods and Services Protocol on the Corporate Page of the intranet.*

Employee responsibilities

The Purchasing of Goods and Services Protocol outlines the professional standards required by City employees. Employees must:

- Ensure that all potential suppliers are treated equitably and provided with the same information.
- Requests businesses within the City of Joondalup to quote for the services or the supply sought, where possible.
- Not enter into two or more contracts of a similar nature to bring estimated value of a contract below the quotation limit in order avoid calling for quotations. (**Anti Avoidance)**

A breach of the professional standards may result in investigation under the City's Code of Conduct.

Quotation Thresholds

Quotations are required for all for goods, consultancy or services with a value ranging from **$5,001 to $250,000** as specified in the table below.

Expenditure Level	Quotation Requirements
Up to $5,000	No quotations required. Direct purchase by authorised officers.
$5,001 to $10,000	A minimum of two verbal quotations required with the exception of artists or performers as set out below. Verbal quotes must be documented e.g. Email or file note. **Recommendation Form Q001** is to be used for recording details of quotations received.
$5,001 to $10,000 Summer Season Events Only	One verbal/written quotation required by officers from Leisure and Cultural Services for unique artists or performers at events including, but not limited to: • Music in the Park • Valentine's Concert • Joondalup Festival. **Recommendation Form Q001** is to be used for recording details of quotations received.
$10,001 to $50,000	A minimum of two written quotations required with specifications of requirements. Formal Request For Quotation (RFQ) documents are to be issued by Business Units and **Recommendation Form Q002** is to be used for recording details of written quotations received.
$50,001 to $250,000	A minimum of three written quotations are required with full specifications using quotation documents **G1 for Goods, S1 for Services and C1 for Consultants** as applicable. Formal Request For Quotation (RFQ) documents are to be issued by Business Units and **Recommendation Form Q003** is to be used for recording details of quotations received.

Quotation Exemptions

Officers are not required to undertake a competitive purchasing process, ie are exempt from seeking multiple quotations for the following:

- Stationery (Provided it is sourced via the City's designated WALGA preferred supplier).
- Work undertaken by State or Federal Government Departments (eg Main Roads, Western Power, Water Corporation, DWER).
- Legal fees (provided it is sourced from a WALGA preferred supplier and endorsed by the Business Unit Manager and Principal Legal Officer).
- Attendance fees for conferences, seminars and training courses.
- Annual Memberships/Subscriptions.
- Annual software maintenance/licence/support fees.
- Purchases from original equipment manufacturers or agents where warranty provisions may be voided.
- Appointment of employment agency staff (accessed via WALGA Preferred supplier panel).
- Purchases from a specific supplier as determined by Council Resolution (eg Artists).

Procedure

1. Business Unit officers must complete the relevant quotation template according to the type of purchase. Separate Templates are available on the intranet (*How do I? - Forms and Templates – Finance and Purchasing)* as follows:

    - Quotation Template Goods
    - Quotation Template Services
    - Quotation Template Consultancy

    These templates are to be used when seeking quotations from City suppliers only. They are not to be used when seeking quotations via a WALGA preferred supplier panel or a State Government CUA. Refer to item 11-13 for further instructions.

2. Officers must develop a concise description of the City's requirements and provide to all potential suppliers. Potential suppliers must be asked to quote on the same goods and services and must be given the same information and timeframe to provide their quotes.

3. Officers are required to assess the safety risk of a requirement prior to requesting quotations from suppliers. This assessment only applies to work undertaken on designated worksites. This does not apply to the supply of goods or provision of consultancy or other services undertaken in an office environment.

    Officers are required to use the Joondalup Contractor OSH Management tool to assess safety risk, generate a safety questionnaire for suppliers and assess the responses received.

4. Where the purchase threshold requires written quotation and specification, the request for quotation must include, but is not limited to the following:

    - Terms of reference and conditions of supply;
    - Technical specifications as required;
    - A safety questionnaire (if applicable);
    - A consultant's brief where applicable;
    - Standard of service or quality and quantity of supply required;
    - The manner and place of delivery;
    - The timeframe during which the service or supply is to be provided; and

- Assessment criteria, such as relevant experience, resources and understanding of the requirements.

5. Officers must issue, receive and award all quotations valued above $10,000 via the City's electronic quotation system – Vendorpanel. If an officer wishes to request a quotation from a supplier not listed in Vendorpanel, the officer must contact the Contract Administration and Purchasing Services team, who will invite the supplier to join the system as required. The use of the Vendorpanel is compulsory for all officers. In instances where circumstances do not allow for use of the Vendorpanel, officers must provide substantive evidence justifying this non-compliant process. If an officer fails to provide this information, the officer will be directed to re-start the procurement.

   Acceptable circumstances for not using Vendorpanel include:

   - obtaining quotations through a state government Common Use Arrangement (CUA);
   - engaging temporary personnel from a supplier on the WALGA preferred supplier panel for temporary personnel services; or
   - obtaining a quotation from a unique or specialist supplier.

6. Officers must ensure all incoming quotations and related documents are stored to HPE Records Manager.

Assessment and Selection of Quotations

7. Officers must assess quotations received in accordance with the assessment criteria set out in the quotation document in a fair and equitable manner. Any decision made must be in accordance with the principle of **Value for Money** which is documented in the Purchasing of Goods and Services Protocol. Where price is the only factor, the lowest priced quotation should be accepted.

8. Officers must document the assessment of quotations received and record the outcome on either Recommendation Form Q001, Q002, Q003 or Recommendation Report Q004, depending on the expenditure recommended. The form/report must be signed by a delegated officer who did not initiate the request for quotation within the appropriate approval limits.

9. Send letters to successful and unsuccessful suppliers using templates on the intranet for **Unsuccessful Suppliers** and for **Letter of Acceptance of Goods and Services**, where deemed appropriate. For a simple purchase of goods these templates are not required to be used. Award and decline via Vendorpanel is sufficient. It is recommended using these templates for more complex and long-term quotations.

10. **Preparation of Requisitions / Issue of Purchase Orders** - Officers must attach the completed recommendation form and all offers received for the quotation to the requisition prepared for the purchase. Incomplete documentation will be returned to the officer for correction.

State Government Common Use Arrangements and West Australian Local Government Association (WALGA) Preferred Supplier Panels

11. If a Common Use Arrangement (CUA) exists for the required goods or services through the State Government or a Preferred Supplier Panel through the purchasing services of WALGA, the City may obtain its requirements through either of these arrangements without the need to call tenders if the value exceeds $250,000.

    When quotations are obtained from qualified suppliers in a WALGA Preferred Supplier Panel or State Government Common Use Arrangement (CUA), the number of quotations required is either what is required under the buying rules of the CUA, at least the minimum number required under the quotation protocol or quotations from all qualified suppliers, whichever is less.

	Example 1	Example 2
Qualified Suppliers	4	2
Minimum Quotations Protocol Requires	3	3
Minimum Number to be Obtained	3	2

Where officers obtain a quotation through a Preferred Supplier Panel/CUA for a requirement with a value in excess of $250,000, approval for the purchase must be in accordance with the delegation for Incurring Liability and Making Payments and as set out in Recommendation Report Q004.

Where the value of the requirement is above the tender threshold, quotations from all or at least three qualified suppliers must be obtained, whichever is less. A detailed specification is to be prepared as if for a City tender and that specification is to be reviewed and approved by the Manager of the business unit in the same manner as the review process for a tender under the Tenders for Provision Goods and Services Protocol, except where the value and/or complexity of the requirement needs the approval of the Director. Approval for the purchase must be in accordance with the delegation for Incurring Liability and Making Payments and as set out in Recommendation Report Q004.

To ensure best value to the City, officers may compare alternative market prices to those offered by the CUA or Preferred Supplier Panel suppliers. Appropriate documentation must be maintained and recorded for alternative prices received to justify any purchase outside an existing CUA/Preferred Supplier Panel.

Common Use Arrangements

12. Electronic Buyers' Guides are available at the following state government website https://www.wa.gov.au/government/cuas.

WALGA Preferred Supplier Panel

13. A login to access Vendorpanel can be provided by the Contract Administration and Purchasing team in Financial Services. Once logged in, officers can request quotes for services via a wizard which prompts officers to provide relevant information sufficient for a supplier to make a quotation. Advice and assistance is provided by the Coordinator Contract Administration and Purchasing Services.

    Where a CUA or Preferred Supplier Panel is used in procuring goods or services for the City, **the contract reference number must be quoted** on all associated purchase orders to ensure the benefits of the CUA/Preferred Supplier Panel are obtained by the City.

    For further information and assistance with CUA/Preferred Supplier Panels contact Contract Administration and Purchasing Services.

Western Australian Disability Enterprises

14. Disability Enterprises are not for profit organisations operating as commercial businesses providing employment opportunities for people with disability. Where appropriate, staff are encouraged to invite quotations from these organisations when obtaining quotations for goods and services.

Tenders for Procurement of Goods and Services Protocol

Protocol owner:	Manager Financial Services
Contact person (extension):	Coordinator Contract Administration and Purchasing Services Ext 4390
Promapp link:	N/A
Related protocols:	• Purchasing of Goods and Services Protocol • Quotations for Provision of Goods and Services • Purchasing Goods and Services under Prequalified Supplier Panels
Related policies:	• Purchasing Policy • Sustainability Policy
Other related documentation/legislation:	• Tender and Contract Establishment Request Form • Contract Variation Request Form
HPERM reference:	INT20/28299
Last reviewed:	July 2020

Objective

- To ensure a consistent and transparent process for the establishment and evaluation of tenders for goods and services.
- To ensure best value is obtained from procurement through tender processes.
- To ensure compliance with the relevant provisions of the *Local Government Act 1995, Local Government (Financial Management) Regulations 1996*, and the *Local Government (Functions and General) Regulations 1996.*

Background

In line with the City's Purchasing Policy, a public tender must be called for goods and services with a value of more than $250,000 unless any of the provisions of clause 11 (2) of the *Local Government (Functions and General) Regulations 1996* apply.

All values referenced in this protocol are exclusive of GST.

Scope

This protocol outlines employee and approving officer responsibilities and information on the purchasing of goods and services **above $250,000** for which a tender must be called. This protocol applies to all employees at the City.

This protocol does not cover quotations for purchases under $250,000*. Refer to the Quotations for Providing Goods and Services Protocol on the Corporate Page of the intranet.*

Employee responsibilities

The Purchasing of Goods and Services Protocol outlines employee responsibilities and professional standards in the purchasing process. Employees must:

- Ensure that all potential suppliers are treated equitably and provided with the same information.
- Request businesses within the City of Joondalup to submit a tender for the services or the supply sought where possible.
- Not enter into two or more contracts of a similar nature to bring the estimated value of a contract below the tender limit in order to avoid call for a tender. **(Anti Avoidance)**

A breach of the professional standards will require an investigation under the City's Code of Conduct.

Procedure

Request for Tender

1. Business Unit officers must complete the **Tender and Contract Establishment Request Form** on the intranet. *(How do I – Forms and Templates – Finance and Purchasing).* This includes documenting the preferred tender evaluation method, the weighting percentage and the minimum acceptable weighted qualitative score (if any) and the Tender Evaluation Panel members.

2. The relevant Business Unit Manager, Director and CEO (when applicable) sign the completed form.

   NB The CEO signs off the Tender and Contract Establishment Request Form for the following services and may request the Internal Auditor to oversee the evaluation process of any of these tenders.

   - Waste management collection services.
   - Consultancy services with expected consideration greater than $250,000
   - Any other as determined from time to time by the CEO.

3. The Business Unit Officer provides the signed Tender and Contract Establishment Request Form to the Coordinator Contracts Administration and Purchasing Services.

4. The Business Unit Officer also provides detailed information to the Contracts Administration and Purchasing Team on the following:

   - Scope of requirements;
   - Technical specifications;
   - Safety questionnaire generated from the Joondalup Contractor OSH Management tool for the requirement (when applicable);
   - Pricing schedule items or bill of quantities;
   - Key performance indicators or quantity of supply;
   - List of deliverables;
   - Specific milestones or clearly defined timeframes for the supply is to be delivered;
   - Obligations of the Contractor; and
   - Drawings or plans (where applicable).

5. Contracts officers use this information to compile a draft **Request for Tender (RFT).**

6. The Director Corporate Services, relevant Business Unit Manager, the nominated contract Superintendent and an officer from the Contracts Team will review the final RFT. Additional officers may be required to attend the RFT review meetings for any clarifications as required.

7. The Director Corporate Services must approve the selected evaluation criteria and weighting assigned to each, where these apply, except for tenders where the CEO is the final signatory (as noted above). See below for "Establishment of tender evaluation criteria".

Establishment of Tender Evaluation Panel (TEP)

8. The relevant Business Unit Manager nominates appropriate officers to undertake the evaluation of tender submissions, specifying the reasons for their nomination, e.g. the technical expertise, qualifications and relevant experience. The nomination must be supported by the relevant Director. Nominees are to be of sufficient seniority and expertise relative to the complexity and importance of the tender in question.

9. Nominated evaluation panel members should have completed mandatory tender process and evaluation training within the 12 months prior to their nomination, unless a longer period has been permitted or an exemption provided by the CEO or Director Corporate Services. Nominated officers are drawn from a designated pool of potential tender evaluation panellists, who have been previously appointed by the CEO on the basis of seniority and expertise in various business areas within the City. All Directors and Business Unit Managers are part of the evaluation panel pool by default.

10. It is mandatory that a Contracts Officer or the Coordinator Contract Administration and Purchasing Services be appointed a member of the TEP, who will undertake the role of chairperson, unless advised otherwise by the CEO or Director Corporate Services.

11. Tender Evaluation Panel nominations are not appointed unless approved by the Director Corporate Services.

Tender Evaluation Criteria

12. Where tender evaluation criteria other than price are considered, the following key qualitative aspects of a tender submission must be evaluated:

	Sample Evaluation Criteria	
a	Capacity –	The ability of the tenderer to provide the goods or services including the following: • Primary business or market; • Size, by personnel and/or market share; • Organisational structure; • Key personnel, including skills and knowledge; • History and track record, including safety and any other aspects • Financial capacity, including history, current position and/or other ongoing operations with a significant recourse impact; • Access to specialised equipment, where applicable; • Ability to deal with emergencies, where applicable.
b.	Experience	The experience with provision of similar goods and services, including: • Details of work performed, including scope, value and time; • Results of work performed in each case; • Key personnel involved in each case. • A minimum of three referees from each customer.

	Sample Evaluation Criteria	
c.	Demonstrated understanding of the requirements	This is the tenderer's description of the proposed approach to provide the goods/services in accordance with the City's requirements which shows how well the tenderer has understood these requirements.
d.	Impact on the local community within the City of Joondalup boundaries	This includes aspects such as personnel who are City residents, procurement of materials and supplies from businesses within the City, among other things.

The above criteria are not exhaustive. The tender establishment process must include a careful consideration of various qualitative aspects that may apply to each proposed tender and may require the inclusion of criteria not specifically mentioned above. Similarly, not all these criteria will be relevant in each tender and must be disregarded where not applicable, eg. consideration of financial capacity may not be applicable in the case of supply of simple goods like sand or fuel.

13. The Evaluation Panel must assign the appropriate weighting for each criterion. Historical precedence is not prescriptive for future tender establishment, but only as a guide. Criteria and weighting must be assigned as appropriate to the specific tender in question.

Completion of Safety Questionnaire

14. The Business Unit must use the Joondalup Contractor OSH Management tool to generate a safety questionnaire to form part of the RFT. This must be done and provided to Contracts and Purchasing at the time the Tender and Contract Establishment Request Form is completed.

    Completion of the questionnaire will be included in the compliance criteria section of the RFT to assess the risk of engaging respondents.

    The safety questionnaire only applies to tenders for work undertaken on site that has a potential safety risk. It does not apply to the supply of Goods or the provision of consultancy or other services completed in an office environment.

    The TEP will assess the responses to the safety questionnaire using the OSH Management tool.

    The TEP is to conduct the compliance (excluding safety) and qualitative assessment of all submissions first. At the conclusion of the assessment, safety will be assessed on the recommended Respondent in the first instance. If the recommended Respondent fails the safety assessment, it will be deemed non-compliant. The TEP must then assess safety of the next most advantageous offer. This shall be repeated until the recommended respondent achieves a pass score in the safety assessment.

    In tenders assessed utilising the Qualitative method of assessment, should all respondents that achieve over the minimum pass score fail the safety assessment, then All Offers are to be declined and the tender re-issued.

Tender advertising and open period

15. The Contracts Officer completes an Approval to Issue RFT Document Form C002. The Director Corporate Services, relevant Business Unit Manager and Director review and sign the document and return to the Contracts Section to issue the tender.

    The Contracts Officer advertises through a statewide public invitation in the West Australian Newspaper, Local Government Tender section.

16. While the tender remains open for submissions, officers must treat all prospective respondents equally under the same terms and conditions. The timeframe for tender submissions must apply

for all, who must be asked to submit offers for the same goods or services. This includes the following:

- Any clarification requested on an open tender by one prospective respondent must be communicated to all individuals or organisations that have requested the RFT if the matter is relevant to all potential respondents.

- Where an addendum to the RFT is required, the addendum must be issued to all organisations that have requested the RFT. In addition, the RFT must be made available on the Tenderlink web portal to incorporate the addendum for any future downloads by prospective respondents.

Tender Submissions

17. Two officers from Contracts Administration open the electronic tender box with an electronic key supplied by the City's electronic tendering service provider. The Contracts Officer nominated to be chairperson of the evaluation panel for that tender will not be either of these two officers.

Declaration of Confidentiality and Interest

18. All members of the TEP are required to complete a declaration of confidentiality and interest in the prescribed form prior to receiving copies of the respondents' offers and the associated evaluation documents. This form is issued to the TEP members electronically with a list of the names of the respondents who have submitted an offer to the RFT.

19. The Director Corporate Services assesses actual or perceived interest declared by a TEP member and will determine whether the member should be withdrawn from the TEP.

    If a TEP member is withdrawn from the evaluation panel, an appropriate replacement will be appointed in accordance with the procedure for initial nomination of panel members.

20. The Contracts Team subsequently prepares copies of tenderers' offers and associated evaluation documents and distributes electronically to the members of the TEP.

Tender Evaluation

21. The Chairperson of the TEP directs the tender evaluation process. Prior to the commencement of the tender evaluation meeting, the Chairperson should ensure that:

    a. TEP members have attended the mandatory training and individually understand their assigned role on the panel.
    b. TEP members have read and fully understand the requirements and terms and conditions of the RFT.
    c. All TEP members have individually assessed the offers prior to the tender evaluation meeting.
    d. The TEP members agree that qualitative scoring will be either a consensus or average of the scores of the TEP.

22. Before commencing the evaluation process, panel members must identify and document any issue associated with the submitted offers that may represent a potential risk to the City, the degree of that risk and, in consultation with the internal auditor, identify the appropriate action(s) to mitigate the risk(s).

23. The Coordinator Contract Administration and Purchasing Services, Principal Legal Officer and/or the Internal Auditor, as appropriate, will address and clarify issues relating to the wording of the tender documentation, tendered offers received, or the evaluation score sheets.

Members of the TEP must record on their individual assessment sheets the determination of their qualitative score and any subsequent amendment, including the discussions and the issues which arise.

Tender evaluation methods are provided in Appendix 1 to this protocol.

24. If necessary, the TEP Chairperson will clarify of any information provided in the respondents' tendered offer through documented correspondence. All communications with the respondents must be recorded in the HPE Records Manager. An example is where a need arises to confirm the tenderer's understanding of the requirements and the conditions of supply based on which the tendered price has been determined.

25. The TEP must assess the returned safety questionnaires for Respondents using the Joondalup Contractor OSH Management tool in accordance with the rules set out in Item 14. Any Respondent that achieves an unacceptable risk rating will be deemed non-compliant.

Reference Checks

26. As part of the evaluation process, the TEP Chairperson will undertake a reference check by email for the preferred or shortlisted Respondent(s) (when applicable). If made by telephone, the TEP Chairperson and one other member of the TEP will undertake the reference for the preferred or shortlisted Respondent(s) (when applicable). All feedback must be documented and stored to HPE.

    In addition, the TEP Chairperson will obtain commercial and financial reports from an independent source such as Illion, a consultant or any other source as considered necessary by the TEP.

Evaluation and Recommendation Reports

27. The Contracts Administration and Purchasing Team compile the evaluation report and the report to the CEO or Council in conjunction with the TEP and the relevant Business Unit as required.

28. Business Units must confirm financial information on budget, actual or estimated expenditure to be included in the report to the CEO or Council for the proposed contract period.

29. The tender recommendation report and summary score sheet must be signed by all TEP members.

The content of the recommendation and the report to the CEO or Council must be based on factual information and material contained in the tendered offer from Respondents.

Post-Tender Negotiations

30. It may be necessary to enter into negotiations with the preferred supplier, prior to finalising a contract. Post-tender negotiations are undertaken by two members of the TEP when:

    - An aspect of the proposed contract that may lead to cost saving has been identified and needs to be refined; and/or
    - The tendered price is well above budget and there are reasonable prospects of achieving a cost reduction.

    The outcome of any post tender negotiations must be fully documented and reflected in the contract before its final execution.

Tender Register

31. The Contracts Administration and Purchasing Team maintain and update a Tender Register with the details prescribed under regulation 17 of the *Local Government (Functions and General) Regulations 1996*.

State Government Common Use Arrangements and West Australian Local Government Association (WALGA) Preferred Supplier Panels

32 If a Common Use Arrangement (CUA) exists for the required goods or services through the State Government or a Preferred Supplier Panel through the purchasing services of WALGA, the City may obtain goods and services through these arrangements without the need to call for separate tenders.

Where the estimated value of the requirement is above the prescribed tender threshold, quotations from all or at least three qualified suppliers must be obtained, whichever is less. A detailed specification is to be prepared as if for a City tender and should be subjected to the same RFT review process as detailed above. Approval for the purchase will be in accordance with the delegation for Incurring Liability and Making Payments and as set out in Recommendation Report Q004.

To ensure best value to the City, officers may compare alternative market prices to those offered by the CUA or WALGA Preferred Supplier Panel suppliers. Appropriate documentation must be maintained and recorded for alternative prices received to justify any purchase outside an existing CUA/Preferred Supplier Panel.

Common Use Arrangements

33. Electronic Buyers' Guides are available at the following state government website: https://www.wa.gov.au/government/cuas.

WALGA Preferred Supplier Panel

34. A login to access the VendorPanel can be provided by Contracts Administration and Purchasing Services. Once logged in, officers can request quotes for services via a wizard which prompts officers to provide relevant information sufficient for a supplier to make a quotation. Advice and assistance is available from Contracts Administration and Purchasing Services.

Where a CUA or WALGA Preferred Supplier Panel is used in procuring goods or services for the City, **the contract reference number must be quoted** on all associated purchase orders to ensure that the benefits of the CUA/Preferred Supplier Panel are obtained by the City.

For further information and assistance with CUA/Preferred Supplier Panels contact Contract Administration and Purchasing Services.

Appendix 1 Tender Evaluation Methods

The evaluation methods to be utilised are as follows:

Least Cost Comparative	Price is the pre-eminent factor and the lowest priced compliant tender is preferred, subject to Value for Money assessment
Comprehensive Weighting	Each selection criterion including the price is to be weighted and scored and the submission receiving the highest overall score is to be recommended, regardless of price ranking subject to relative price evaluation.
Qualitative Weighting	The evaluation process will focus on the qualitative assessment, eliminate the submissions that do not meet the predetermined minimum acceptable qualitative score and then recommend the lowest priced acceptable offer.

Other alternative tender evaluation methods may be considered and selected, particularly for highly complex or non-traditional contracts, as determined through the RFT process and approved by the Director Corporate Services.

The tender documentation will reflect the evaluation method selected. The evaluation method nominated in the Tender and Contract Establishment Request Form cannot be subsequently changed without the approval of the Director Corporate Services.

The table below summarises the most suitable tender evaluation method for different types of procurement.

Procurement Type	Evaluation Method	Evaluation Element	Weighting
Where price is the most important factor e.g. simple standard goods	Least Cost Comparative	Qualitative	No
		Price	No
Where both price and overall capability are important, but to different degrees	Comprehensive Weighting	Qualitative	Yes
		Price	Yes
For highly technical or difficult work where the overall ability to deliver is more critical than price	Qualitative Weighting	Qualitative	Yes
		Price	No

A. LEAST COST COMPARATIVE METHOD

Least cost method is to be used in evaluating tenders in which the requirements are well defined with sufficient precision that leaves no room for any material variation in the specifications of products or services provided.

In such cases the price offered by complying tenders will be the deciding factor and a preliminary assessment will be based on the lowest price offered, subject to a Value for Money assessment and sufficient funds being available as shown in the following example:

Respondent	Price	Rank	Assessment Result
A	$535,000	2	
B	$600,000	3	
C	$499,000	1	Lowest Bid

Respondent C has put in the lowest bid so would normally be preferred. If detailed assessment of the bid has, however, revealed any concerns or risks identified with Respondent C, further assessment, which

may include post tender submissions and/or post tender meetings, must be conducted to ensure these are addressed to the City's satisfaction and that value for money is maintained. Where the variance between the two lowest price submissions is less than 3% or $15,000, more detailed assessments of both tenderers must be undertaken, which may include post tender meetings and/or submissions, as determined by the evaluation panel to ensure that the City derives maximum value for money.

This method is most appropriate in procurement of fairly standard and simple products or services, such as supply and delivery of sand, supply of fuel, supply and delivery of dog bags, etc.

B. COMPREHENSIVE WEIGHTING METHOD

The comprehensive weighting method is to be used only to evaluate tenders where price and quality are both important, but to differing degrees. Quality may vary according to product specifications or the experience, capacity and past performance of the supplier or service provider, e.g. mechanical or electrical maintenance services, laying of asphalt, supply and laying of concrete kerbing, landscaping and the like. However, price is also key because quality and output variations between suppliers should not be significant for such services or products.

In this case both the qualitative criteria and price are to be weighted and the recommended supplier will be the Respondent receiving the highest weighted score, subject to budget available. Price weighting would be expected to lie between 20% and 40%. A proposed price weighting in excess of 40% may indicate that the comprehensive weighting method may not be appropriate, and the least cost method or other similar alternative may be preferable. Where price weighting proposed is less than 20%, its importance may need to be reviewed and the qualitative weighting method considered as the more appropriate evaluation alternative.

Scores in the assessment are allocated on a scale of zero to ten as set out below.

Rating	Definition
10	Highly convincing and credible. Response demonstrates **exceptional capability** relevant to the requirements of the Evaluation Criterion and could not reasonably be improved upon. Comprehensively documented with all claims fully substantiated. Insignificant risk.
9	Highly convincing and credible. Response demonstrates **outstanding capability** relevant to the requirements of the Evaluation Criterion. Documentation provides complete details. All claims adequately demonstrated and substantiated. Insignificant risk.
8	Response complies, is convincing and credible. Response demonstrates **excellent capability** relevant to the requirements of the Evaluation Criterion. Some minor lack of substantiation but the Respondent's overall claim is supported. Low risk.
7	Response complies, is convincing and credible. Response demonstrates **very good capability** relevant to the requirements of the Evaluation Criterion. Minor uncertainties and shortcomings in the Respondent's claims or documentation. Low risk.
6	Response complies and is credible but not completely convincing. Response demonstrates **adequate capability** relevant to the requirements of the Evaluation Criterion. Respondent's claims have some gaps. Low risk.
5	Credible but barely convincing. Response demonstrates only a **marginal capability** relevant to the requirements of the Evaluation Criterion. Response has minor omissions. Medium risk.
4	**Barely convincing**. Response has shortcomings and deficiencies in demonstrating the Respondent's capability relevant to the requirements of the Evaluation Criterion. Medium risk.
3	**Unconvincing**. Response has significant flaws in demonstrating the Respondent's capability relevant to the requirements of the Evaluation Criterion. Medium risk.
2	**Very Unconvincing**. Response has major flaws, and fundamental details are lacking. Minimal information has been provided to demonstrate the Respondent's capability relevant to the requirements of the Evaluation Criterion. High risk.

Rating	Definition
1	Response is **totally unconvincing**, and requirements have not been met. Response has inadequate information to demonstrate the Respondent's capability relevant to the requirements of the Evaluation Criterion. High risk.
0	Respondent was **not evaluated** as it did not provide any requested information and/or contravened nominated restrictions. High risk.

Each member of the assessment panel independently assesses each submission and scores each component of each of the criteria. The panel scores are then averaged for each component, totalled and averaged again to arrive at one cumulative score for each criterion as in the following example. Alternatively, if consensus scoring was agreed to be used by the TEP, then the consensus scores are totalled and averaged to arrive at one score for each criterion.

Qualitative Criteria	Weighting	Respondent A			
		Assessor 1	Assessor 2	Assessor 3	Av. Score
Capacity	**25%**				
History & number of staff		6	7	6	6.33
Structure, key personnel		8	7	6	7
Equipment		6	6	6	6
Ability to provide additional resources		5	6	6	5.67
Safety		6	8	6	6.67
Capacity Total Average Score					**6.33**
Experience	**20%**				
Scope & outcomes		8	7	8	7.67
Period /dates of Contracts		4	4	4	4
Referees (Minimum 3)		0	0	0	0
Experience Total Average Score					**3.89**
Demonstrated understanding	20%	4	6	7	**5.67**
Social & economic effects on the local community	5%	3	3	3	**3**

The average raw qualitative scores are then converted to a weighted score out of 100 by dividing the raw score by 10 (being the maximum possible score) and then multiplying by the percentage weighting assigned to the criterion in question.

In the example above, the weighting assigned to capacity is 25%. The average raw score achieved of 6.33 is to be divided by 10 and then multiplied by 25 to derive the capacity weighted score of 15.83 out of 100. The same process applies to the raw scores for other qualitative criteria.

Where subsidiary weights are assigned to separate components within an overall criterion, the same principle applies. Sub-weightings must be considered carefully before being assigned.

Tender prices must also be converted to weighted scores out of 100.

The lowest price submission receives the maximum possible weighted percentage assigned to price. The weighted scores assigned to other tender prices are then expressed as functions of the lowest price by dividing the lowest price by each tender price and multiplying the result by the percentage weighting assigned to price.

Weighted Price Score = $\frac{\text{lowest tendered price}}{\text{Tendered price}}$ x price weighting %

In the example set out below and based on a 30% weighting assigned to price, the respondents' weighted price score is arrived at as follows:

Respondent	Price	Weighted Price Score
A	$499,000	**30**
B	$535,000	(499,000/535,000) x30 = **27.9**
C	$600,000	(499,000/600,000) x30 = **24.96**

At the completion of the qualitative and price assessment the weighted scores of each are calculated and a final score out of 100 is achieved as set out in the example in the following table.

Criteria & Weighting	Respondent A		Respondent B		Respondent C	
	Score	Weighted Score	Score	Weighted Score	Score	Weighted Score
Qualitative						
Capacity 25%	6.33	(6.33/10) x25=**15.83**	7	(7/10) x25=**17.5**	7	(7/10) x25=**17.5**
Experience 20%	3.89	(3.89/10) x20=**7.78**	6	(6/10) x20 = **12**	7	(7/10) x20=**14**
Demonstrated Understanding - 20%	5.67	(5.67/10) x20=**11.34**	6	(6/10) x20 = **12**	7	(7/10) x20=**14**
Social/ Economic Effects- 5%	3	(3/10) x5=**1.5**	5	(5/10) x5 =**2.5**	0	**0**
Total Qualitative		**36.45**		**44.00**		**45.50**
Price 30%	N/A	**30.00**		**27.90**		**24.96**
Total of 100		**66.45**		**71.90**		**70.46**

In the example above the offer from Respondent B would be recommended as the preferred tenderer, provided that it achieves a pass score in the safety assessment.

Relative Price Evaluation

The comprehensive weighting method carries the obvious risk that a bid scoring lower on qualitative criteria but priced significantly better than other submissions may receive the maximum weighting which outweighs the lower non-price score achieved. This may result in distorted scores being assigned to bids. It is for this reason that price weighting must be carefully considered and assigned. Where the lowest price submitted is 15% or more below the median price of the other submissions, further investigation/assessment should be performed, which may include post tender meetings or submissions, as determined by the evaluation panel to ascertain the reason for the price differential from a value for money perspective. If the reasonableness of this lowest price submitted cannot be substantiated through such further investigation, the submission is to be bypassed in favour of the lowest bid from the remaining tenderers, subject to final investigation and assessment.

In the previous example cited, the lowest price was by Respondent A, namely $499,000. The median price of the other submissions is $567,500. Respondent A's price is therefore $68,500, or 12%, below this median value. As this is less than the threshold of 15%, no further relative price evaluation is required to establish value for money.

If, however, Respondent A had submitted a price of $480,000 this would trigger further investigation as this price is 15% less than the median price of the other submissions. The nature and extent of such further investigation is dependent on the particular circumstances and risk associated with the tender in question.

C. QUALITATIVE WEIGHTING METHOD

The qualitative weighting method is to be used in evaluating tenders for goods or services that are relatively more technical, complex or high risk services where the technical ability, capacity, quality and timing of delivery are the most critical procurement aspects, e.g. construction contracts, complex consultancy services.

In this case the evaluation is a two stage process where the qualitative criteria are weighted and scored first without any reference to the price submission. A predetermined minimum acceptable pass score is set prior to the assessment as nominated by the Business Unit in the Contract Establishment Request Form at the commencement of the tender process. The minimum acceptable score in each case is determined with reference to minimum acceptable quality requirements, among others, and the premium the City is prepared to pay for higher quality deliverables. Setting a minimum score higher than 50% must be properly substantiated and approved by the Director Corporate Services. In the majority of situations, a minimum acceptable score of 50% should be adequate for qualitative criteria.

The qualitative criteria of each submission are assessed using the same scoring scale of 0 to 10 as in the comprehensive weighting method. Each member of the assessment panel independently assesses each submission and scores the elements of each of the criteria. The panel scores are then averaged for each element, then totalled and averaged again to arrive at one score for each criterion. Alternatively, if consensus scoring was agreed to be used by the TEP, then the consensus scores are totalled and averaged to arrive at one score for each criterion.

The average qualitative scores are then converted to a weighted score out of 100 points. Any offer that achieved a qualitative score below the minimum acceptable pass score would be eliminated from further consideration.

In the example set out below the minimum pass score is set at 60. Any submission that does not achieve the minimum weighted qualitative score of 60 will be eliminated and not considered any further.

The second stage of the evaluation process is conducted after completing the qualitative scoring and eliminating the submissions that did not qualify for further consideration. At the second stage the prices offered are ranked based on lower to higher and the lowest price will be ranked first.

The following two tables show an example of this type of evaluation.

Criteria & Weighting	**Respondent A**		**Respondent B**		**Respondent C**	
	Score	**Weighted Score**	**Score**	**Weighted Score**	**Score**	**Weighted Score**
Capacity-35%	6.33	(6.33/10) x35=**22.16**	3.5	(7/10) x35 = **24.5**	3.5	(7/10) x35 =**24.5**
Experience-30%	3.89	(3.89/10) x30=**11.67**	3	(6/10) x30 = **18**	3.5	(7/10) x30=**21**
Demonstrated Understanding 30%	5.67	(5.67/10) x30=**17.01**	3	(6/10) x30 = **18**	4	(8/10) x30=**24**
Social/ Economic Effects 5%	3	(3/10) x5=**1.5**	2.5	(5/10) x5 = **2.5**	0	**0**
Total Weighted Score of 100		**52.34**		**63.0**		**69.5**

In the above case, respondent A would be eliminated at the conclusion of stage one of the assessment and will not be considered any further as it did not meet the minimum acceptable score of 60.

The prices submitted by other respondents will then be considered and ranked only and the assessment result and recommendation will be as follows:

Respondent	Qualitative score of 100	Total Cost	Price Ranking	Assessment Result
A	Failed			
B	63	$535,000	1	Preferred
C	69.5	$575,000	2	

As capacity, quality or technical ability were critical to the tender assessment; selection would be based on the lowest priced offer that achieves or exceeds the minimum acceptable weighted qualitative score set at the time of tender establishment and before the evaluation process began.

In the above example Respondent B would be recommended, subject to achieving a pass score in the safety assessment.

Use of Corporate Credit Cards Protocol

Protocol owner:	Manager Financial Services
Contact person (extension):	Coordinator Contracts Administration and Purchasing Services (4390)
Promapp link:	<Promapp minimode link>
Related protocols:	• <Protocol name>
Related policies:	• Purchasing Policy • Sustainability Policy
Related plans/strategies:	•
Other related documentation/legislation:	• Code of Conduct • Purchasing of Goods and Services Protocol • Regulation 11(1)(a) of the *Local Government (Financial Management) Regulations 1996* as amended • Use of Trade Cards Protocol • Delegation of Authority Manual
HPERM reference:	INT22/12397
Last reviewed:	February 2022

Objective

To ensure the correct use and management of credit cards by authorised City employees.

Background

The protocol exists to provide direction on the issuing of corporate credit cards to individual staff members and the use of these credit cards.

Scope

This protocol relates to all employees authorised to hold, use and/or manage the use of a corporate credit card for City purchases.

Definitions

Authorised officer A City officer who has delegated authority to incur liabilities and make payments from the Municipal Fund, subject to the limits stipulated in the City's Delegation of Authority Manual

Corporate credit card A credit card issued to an employee of the City to be used for purchase of goods and services for the City

Employee responsibilities

- Corporate credit cards are to be used for the purchasing of goods and services on behalf of the City and within the financial limits set.
- Corporate credit cards must not be used for personal purchases and should not be used to obtain cash advances.
- Corporate credit cards can only be used by the cardholder. The use of the card is not transferable nor should the credit card details (eg card number and expiry date) be shared with another person for making payments on behalf of the cardholder.
- The cardholder is only authorised to make payment for budgeted business expenditures.
- Credit card holders must take strict care over the custody and use of the card at all times and ensure the card is not used inappropriately or by an unauthorised person.
- The provisions of the City of Joondalup's Code of Conduct and ethical and professional standards (defined in the Purchasing of Goods and Services Protocol) must be observed when using a corporate credit card.

Issue and Return of Corporate Credit Cards

1. Corporate credit cards may be issued to the CEO where authorised by Council, and officers where authorised by the CEO, to use for purchases and payments on behalf of the City.

2. Corporate credit cards have a maximum credit limit for each card as approved by Council for a card issued to the CEO and by the CEO for cards issued to officers. Credit card limits are as follows.

Position	**Credit Card Purpose and Limit**	**Expenditure Reviewing and Approving Officer**
Chief Executive Officer	CEO $10,000	Director Corporate Services
Manager Financial Services	Corporate Travel Card $12,000	Director Corporate Services
Purchasing Officer 1	Purchasing Credit Card $20,000	Manager Financial Services
Civic Function Officer	Civic Functions $5,000	Manager Communications and Stakeholder Relations

3. Council approves changes to credit card limits for the CEO. The Director Corporate Services approves changes to credit card limits for City Officers.

4. The Chief Executive Officer must surrender the corporate credit card to the Director Corporate Services, no later than the day prior to termination of employment.

5. Business Unit cardholders, other than the Manager Financial Services, must surrender their assigned corporate credit card to the Manager Financial Services no later than the day prior to the termination of the position or termination of employment for cancellation and settlement of the account. The Manager Financial Services must surrender the corporate credit card to the Director Corporate Services no later than the day prior to the termination of the position or termination of employment for cancellation and settlement of the account.

6. Financial Services must notify the issuing bank to cancel a surrendered corporate credit cards no later than one working week following date of termination of the cardholder's employment.

7. A copy of the notification to the bank will be retained along with a confirmation of such cancellation from the bank when it is received, as a record of the cancellation of the card.

8. On receipt of confirmation of cancellation from the issuing bank, Financial Services will proceed to physically destroy the card by cutting it up and disposing in a secure bin.

Corporate Credit Card held by the Purchasing Officer

1. Corporate credit cards issued to a Purchasing Officer can be used in situations where urgent payment is required or where payment by credit card is the most appropriate method of payment and/or provides a recognised advantage to the City.

2. Business Unit officers must complete the *Purchasing Card Request/Petty Cash Reimbursement* form on the Intranet – How Do I? Page\Forms and Templates\Purchasing and Contracts.

3. An authorised officer must approve the *Purchasing Card Request* form. A Business Unit officer who is also an authorised officer cannot approve their own form. The authorised officer approving a form must be different to the requesting officer.

4. The Business Unit officer refers the approved form to the Purchasing Officer who will make the necessary arrangements to effect payment.

5. Payment may be effected online, via a website, or by phone where this is accommodated. Where payment is to be effected online, the website for the relevant goods/services requested must be accessed by the Business Unit officer. When the payment by credit card stage is reached in the online purchase process, only the Purchasing Officer may input the relevant corporate credit card details into the webpage.

6. The Business Unit officer must forward to the Purchasing Officer any receipts or invoices pertaining to the transaction(s) that are received by the officer, whether as hard copies or electronically via email or other means.

Corporate Travel Credit Card held by the Manager Financial Services

1. The corporate travel credit card is held for the purpose of paying for travel and related costs, including accommodation, for elected members and employees who may travel for City business including conferences.

2. This card can occasionally be used to make payments for other business requirements, where urgent and necessary. This includes situations where the purchasing corporate card is unavailable or has insufficient funds for payment purposes.

3. Where a request for such a purpose is made to the cardholder, the Business Unit officer uses the same *Purchasing Card Request/Petty Cash Reimbursement* form used to request payment by the purchasing credit card, noting that the request is for payment from the corporate travel card.

4. The cardholder will refer such payment requests to the Director Corporate Service who will approve or decline the request accordingly. If the Director Corporate Service is not available, the Chief Executive Officer will approve or decline such a request.

Processing of Credit Card Expenditure for all Cardholders

1. Cardholders must retain the customer copy of the charge slip together with any other transaction receipt for all payments made by a corporate credit card for verification and reconciliation of the expenditure incurred.

2. On settlement date, the card issuer (bank) charges the City's bank account by direct debit for all credit card purchases and payments each calendar month, and provides to the City a transaction statement or each credit card, listing all transactions associated with the bank charge.

3. On receipt of the credit card transaction statement, Financial Services will provide a copy of the statement to the relevant cardholder.

4. The cardholder is required to:

    - Review the statement to verify that the payments shown on the statement are correct;
    - Attach the supporting invoices, charge slips and/or receipts for all transactions listed;
    - Provide the appropriate account codes for costing purposes on the charge slips; and
    - Sign the monthly statement, as the cardholder, confirming that the payments made are for goods and services purchased on behalf of the City. Confirmation may be effected either on the statement (whether as a wet signature or a digital signature), by way of an email which has the particular statement attached, or by other appropriate digital means as may be put in place by the City

5. Tax invoices and receipts are required by the City to make a claim for GST paid. Where the goods or services provided relate to business hospitality or staff appreciation, the cardholder must write on the receipt (or attach to the receipt) details of the purchase, the names of the City of Joondalup employees and non-employees involved to allow proper assessment of any Fringe Benefits Tax which may apply.

Lost or Stolen Credit Cards

1. The cardholder must report the loss or theft of a corporate credit card to the card provider (bank) as soon as possible but not more than 1 working day following the discovery of the loss or theft.

2. The Westpac Bank is the City's current card provider. The dedicated Westpac number to call to report lost or stolen cards is displayed on the back of each card.

3. The cardholder should advise the Manager Financial Services of the theft or loss together with details of the report made to the bank within 1 working day of this report, including details of any report made to police. The Manager Financial Services will liaise with the bank, confirm the cancellation of the card and arrange for the issue of a replacement card as necessary.

Incentive Schemes

Any reward points or credits accumulated under an incentive schemes associated with credit card purchases, if any, can only be used at the discretion of the Chief Executive Officer or, in the case of the Chief Executive Officer's card, the Director of Corporate Services.

Management Review and Audit

Regular review will be conducted by the Manager Financial Services and periodic audit undertaken by the Internal Auditor to verify compliance and address any breach that may occur in adhering to the provisions of this protocol.

Protocol	**Use of Trade Cards**

Keywords	

Protocol	This Protocol provides guidance on the use of trade cards for purchasing. Further enquiries regarding this protocol should be directed to the Manager Financial Services on Ext 4384.

Related Policies (Council/City)	Purchasing Policy

Related Documentation (Plans/Legislative Authority.	City's Code of Conduct Purchasing Policy Regulation 11(1) (a) of the *Local Government (Financial Management) Regulations 1996* as amended Purchasing of Goods and Services Protocol

Protocol Owner	Manager Financial Services

Last Reviewed	August 2016

PROTOCOL	
Protocol Name	**Use of Trade Cards**

Objective:

To ensure the correct use and management of trade cards by authorised City employees.

Scope

This protocol relates to the employees authorised to hold, use and/or manage the use of a trade card providing a credit facility for City purchases from identified suppliers.

The current trade card holders are the tradespersons working in Asset Management who maintain City facilities and selected staff from Operation Services that require regular access to a trade supplier purchase items without negatively affecting day-to-day operations.

Definitions

Authorised Officer – Is an officer authorised to approve purchase requisitions up to a stipulated value, but is not a delegated officer.

Trade Card - A purchasing card issued by a supplier with whom the City enjoys a trade credit facility. The card is issued to specific employees who can use it to purchase items from the supplier for work requirements and have the cost of these charged to the City's trade account with the supplier.

Delegated Officer – Is an officer delegated by Council either generally to incur liabilities and make payments from the municipal fund of the City up to a prescribed limit set out in the City's delegated authority register, or to incur liabilities on behalf of the City specifically through the use of trade cards. A delegated officer may also approve purchase requisitions within the delegated limit.

Employees Responsibilities

- Trade cards are to be used only for purchasing of goods from identified trade suppliers (e.g. Bunnings) on behalf of the City within the financial limits assigned by the supplier to each trade account and subject to applicable purchasing protocols.

- Trade cards must only be used to purchase items that are required in the performance of authorised work where a purchase order is not accepted by a supplier, or a purchase order cannot be processed within the timeframe required to complete the work or the work is an after-hours emergency that requires quick resolution.

- Trade cards must not be used for personal purchases.

- Trade cards must be used only by the authorised card holder. The use of the card is not transferable and must not be used by another person. Trade card holders must exercise strict care at all times over the custody and use of the card issued to them and ensure the card is not used inappropriately or by an unauthorised person.

- The provisions of the City of Joondalup's Code of Conduct and ethical and professional standards (defined in the Purchasing of Goods and Services Protocol) must be observed in the use of a trade card.

Procedure – Asset Management

1. An employee must complete a trade card application form from the identified supplier subject to written nomination by the Business Unit Manager and endorsement by the Coordinator Contract Administration and Purchasing.

2. The form must then be approved and signed by the Director Infrastructure Services.

3. Upon receipt of the trade card from the supplier, the employee must acknowledge its receipt in writing. An electronic copy of the receipt must be filed in the appropriate records container within the City's electronic records management system.

4. The trade card holder can use the card to either purchase items in-store direct from the supplier or over the phone or online and, subsequently, to receive the goods, sign the invoice and related delivery/collection receipts.

5. The officer must record the work order number for which the goods were purchased on the supplier invoice.

6. The invoice accompanied by a copy of the work order must be provided to the Coordinator Building Maintenance, who will review, sign and forward all documentation to the Administration Officer in Building Maintenance for processing. Purchases made through a trade card by the Coordinator Building Maintenance are to be forwarded to the Manager Asset Management for signature and approval.

7. A copy of the signed invoice is scanned and attached to the work order in the Works and Assets module.

8. The invoices and supporting documents are sent to Accounts Payable in Financial Services for payment.

Procedure – Operation Services

1. An employee must complete a trade card application form from the identified supplier subject to written nomination by the Business Unit Manager and endorsement by the Coordinator Contract Administration and Purchasing.

2. The form must be approved and signed by the Director Infrastructure Services.

3. Upon receipt of the trade card from the supplier, the employee must acknowledge its receipt in writing. An electronic copy of the signed receipt must

be filed in the appropriate records container within the City's electronic records management system.

4. The trade card holder can use the card to either purchase items in-store direct from the supplier or over the phone or online and, subsequently, to receive the goods, sign the invoice and related delivery/collection receipts.

5. The invoice is stamped with the relevant cost account information entered and then forwarded to the cardholder's coordinator (a Delegated Officer) who will review, sign and send all documentation to an Administration Officer for processing. For trade card purchases initiated by a Stores Issues Form, a copy of the completed form must be attached to the corresponding invoice.

6. The invoices and supporting documents are sent to Accounts Payable in Financial Services for payment.

Lost or Stolen Cards

1. The cardholder must report the loss or theft of a trade card to the Coordinator Building Maintenance or Manager Operation Services and Coordinator Contract Administration and Purchasing Services and the card provider (supplier) within 24 hours. The card holder must provide proof of the stolen card report, (eg report number and time of report) made to the card provider to the Coordinator Administration and Purchasing Services. The cardholder is not liable for purchases made on lost or stolen cards after they have been reported to the card provider.

2. Contract Administration and Purchasing Services will arrange for cancellation of the card and the issue of a replacement card as required.

Return of Trade Cards

Cardholders leaving the City's employment must surrender the trade card to the Coordinator Contract Administration and Purchasing Services one week before leaving the City or as otherwise determined by the relevant Business Unit Manager.

Where the Business Unit Manager and Director have determined a cardholder no longer requires the use of a trade card, the cardholder must return the trade card to the Coordinator Contract Administration and Purchasing Services by the date determined by the Business Unit Manager. The cardholder will be liable for any purchases made on the trade card after this deadline.

Contract Administration and Purchasing Services will arrange for cancellation of the card.

Incentive Schemes

Any incentive scheme or promotional benefits associated with trade card purchases must be used for the benefit of the City. Incentive schemes are not to be used for personal gain.

Management Review and Audit

Regular review will be conducted by the Manager Financial Services and periodic audit undertaken by the Internal Auditor to verify compliance and address any breach that may occur in adhering to the provisions of this Protocol.

MEMORANDUM

TO: ELECTED MEMBERS

CC: CEO & DIRECTORS

FROM: MAT HUMFREY, DIRECTOR CORPORATE SERVICES

DATE: 23 MAY 2025

FILE REF: 105800

OTHER REFS:

LETTER NO:

SUBJECT: PURCHASING POLICY

Mayor and Councillors

Further to my presentation at the Briefing Session, please find further detailed information below. As requested, we have outlined all of the exemptions permitted by Regulation 11(2) of the Local Government (Functions and General) Regulations 1996.

Background

The Local Government (Functions and General) Regulations require all local governments to have a Purchasing Policy that covers purchases up to $250,000. Regulation 11A states;

> *(1) A local government is to prepare or adopt, and is to implement, a policy in relation to contracts for other persons to supply goods and services where the consideration under the contract is, or is expected to be, $250,000 or less or worth $250,000 or less.*

The City of Joondalup current has a compliant purchasing policy. The policy was last reviewed in May 2020 with only minor amendments being made. A revised policy was presented to the Policy Committee meeting 14 April 2025, consistent with Council's policy of reviewing policies at least once every five years.

The Administration presented minor amendments to the policy following internal review. The proposed amendments are consistent with similar sized local governments. When the Policy Committee considered the policy, it recommended the adoption of the policy with amendments. The amendments recommended are captured in the table below;

	Existing Policy	**Amendment proposed by the City**	**Amendment adopted by the Policy Committee**
1	For expenditure between $10,001 to $50,000 a minimum of	Seek a minimum of **two** written quotations with	Seek a minimum of **three** written quotations with specifications of

	two written quotations required.	specifications of requirements and obtain at least **one** quote.	requirements and obtain at least **two** quotations.
2	For expenditure between $50,001 to $250,000 a minimum of three written quotations required.	Seek a minimum of three written quotations with full specifications using quotation documents in accordance with the Purchasing Protocols, as applicable, and obtain at least **one** quotation.	Seek a minimum of three written quotations with full specifications using quotation documents in accordance with the Purchasing Protocols, as applicable, and obtain at least **two** quotations.

The Policy Committee has also made a further amendment, being;

	Existing Policy	**Amendment proposed by the City**	**Amendment adopted by the Policy Committee**
3	Where the City has a requirement for goods or services and the consideration under the resultant contract is, or is expected to be, more than $250,000 or worth more than $250,000, a public tender must be called, unless any of the provisions of **clause 11 (2)** or 24AB of the Local Government (Functions and General) Regulations 1996 applies.	None	Where the City has a requirement for Goods or Services and the consideration under the resultant contract is, or is expected to be, more than $250,000 or worth more than $250,000, a public tender must be called, unless any of the provisions of **clause 11(2)(a), or 11(2)(aa),** or 24AB of the Local Government (Functions and General) Regulations 1996 applies.

Details

As per clause 11A of the *Regulations*, a local government is to prepare or adopt, and is to implement, a purchasing policy in relation to contracts for other persons to supply goods and services where the consideration under the contract is, or is expected to be, $250,000 or less; or worth $250,000 or less.

The requirement to implement the policy implies that the Council is required to follow the policy for the purpose which the policy is required.

The Regulation requires tenders to be publicly invited, when consideration under the contract is, or is expected to be, more, or worth more than $250,000 unless any of the exemptions in Sub regulation 11(2) apply. The Regulations allow for several exemptions a local government may access for such purchases.

The amendment to the Policy, as adopted by the Committee seeks to limit significantly the exemptions, reducing them to only 2.

The Policy, and amendments to it, is not able to set aside the Regulation, including the exemptions provided in the Regulation, as the Regulation prevails over the Policy.

The Policy can provide direction to the Administration on how delegated authority is to be used.

However, the position adopted by the Policy Committee seeks to prevent staff from accessing most of the exemptions that the Regulation provides for.

If implemented, this would have significant consequences for the City's ability to make purchases in a timely, efficient and effective way; and therefore significant potential consequences for the City's ability to deliver the many services that depend on timely, efficient and effective purchasing.

The table below lists each exemption provided by the Regulation, examples of how the exemption has been used and the potential consequences that removing access to the exemption may have.

Exemption	**Examples of use**	**Potential Impact if exemption not available**
11(2) (a) the supply of goods or services is to be obtained from expenditure authorised in an emergency under section 6.18(a)(c) of the Act	N/A	Permitted within Policy
11(2) (aa) the supply of the goods or services is associated with a state of emergency	N/A	Permitted within the Policy
11(2)(b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program	• temporary personnel • purchase of trucks, mowers, tractors, sweepers and the like. • library books and materials • IT software and hardware • other parks and landscaping services such as softfall installation and landscape works or maintenance • Other waste services such as processing garden organics • Production and issue of rates notices • Town planning consultancy services	Tendering for each of these items is unlikely to see prices less than what would be obtained under the WALGA Panel arrangements and will increase lead times for each purchase. It will also reduce the ability for staff to negotiate as tenders must be accepted as is. It is highly probable that this will result in delays, an increase in administrative work and an overall reduction in the number of projects and services that can be delivered.
11(2)(c) within the last 6 months – (i) The local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment; or (ii) the local government has, under regulation 21(1) sought expressions of interest with respect to the supply of the goods and services but no person was, as a	This exemption has not been used in recent times.	It is not anticipated that removing access to the exemption will have any material impact.

result, listed as an acceptable tenderer.		
11(2)(d) the contract is to be entered into by auction after being expressly authorised by a resolution of the council of the local government	This exemption has not been used in recent times.	It is not anticipated that removing access to this exemption will have any material impact.
11(2)(e) the goods or services are to be supplied by or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government	Removing this exemption may impact on the ability of the City to obtain services from either the Mindarie Regional Council or Catalina Regional Council. A review of the agreements would be required to determine this. Removing access to the Common Use Agreements (CUA's) which are provided by the State Government will impact the following areas; • Passenger vehicle fleet • Microsoft licensing • IT hardware	Tendering for these items individually is not practical. The City would need to contemplate either a tender for a period of time (for example 3 years) or seek individual quotes for each and every purchase. It is unlikely that there would be any cost reductions generated by this change, however it could significantly add to the time taken to undertake this work and depending on the wording of the contracts between the City and Mindarie Regional Council / Catalina Regional Council could result in service disruptions.
11(2)(ea) the goods or services to be supplied – (i) In respect of an area of land that has been incorporated in a district as a result of an order made under section 2.1 of the Act changing the boundaries of the district; and (ii) by a person who, on the commencement of the order referred to in subparagraph (i), has a contract to supply the same kind of goods or services to the local government of the district referred to in that subparagraph	Not used by the City	No impact
11(2)(f) the local government has good reason to believe that, because of the unique nature of the goods or services required or for any	Not a commonly used exemption, however it does apply to the City's contract with Surf Life Saving Western Australia.	The City would be required to tender these services. Given that it is likely only one tender would be received, it is not likely that any cost savings would be realised.

other reason, it is unlikely that there is more than one potential supplier		However, as this exemption is rarely used, its removal is not anticipated to have a material impact on City operations.
11(2)(g) the goods to be supplied under the contract are- (i) petrol or oil; or (ii) any other liquid, or any gas, used for internal combustion engines;	This exemption is used for sourcing fuel for the City's fleet.	The City would be required to advertise a tender for the provision of fuel. Given the large market and uncertainty of pricing, it is unlikely that any significant cost savings would occur.
11(2)(h) the following apply (i) the goods or services are supplied by- (I) a person registered on the Aboriginal Business Directory WA… (II) a person registered with the Australian Indigenous Minority Supplier Office…	The exemption is not currently accessed by the City	No material impact on the City's operations is anticipated.
11(2)(i) the goods or services are to be supplied by an Australian Disability Enterprise	The exemption is not currently accessed by the City	No material impact on the City's operations is anticipated
11(2)(ia) the contract is formed by the novation of a contract to which subregulation (1) applies	This exemption is used from time to time, normally when a company with which the City has a contract changes ownership.	This would require the re-tendering of contracts where a company changes its structure or ownership (in some circumstances). While it would not have a substantial impact, if a company providing an essential service (bin collections) were to change ownership, it could represent a major disruption until the resulting tender was settled.
11(2)(j) the contract renewal or extension of the term of a contract (the ***original contract***) where – (i) the original contract was entered into after the local government, according the requirements of this Division, publicly invited tender for	This exemption is regularly used by the City. It is good practice to have contract terms that allow an extension of a contract, at the City's sole discretion, where a contractor has performed well and it is still commercially beneficial to do so.	If this exemption was removed, all contracts that currently have extensions would terminate at the end of the first term. This would increase the number of tenders that are required to be called and assessed, as well as the number of tenders Council is required to determine.

the supply of goods or services; and (ii) the invitation for tenders contained a provision for the renewal or extension of a contract entered into with a successful tenderer	(Note: All contract extensions are reported to the Audit and Risk Committee).	This would not result in any cost savings as an assessment is undertaken prior to any options being exercised and the option is only taken where it is of benefit to the City.
11(2)(k) the goods or services are to be supplied by a pre-qualified supplier under Division 3.	The City has a number of pre-qualified suppliers for goods and services such as; • Supply and laying of turf • Hand weeding in natural areas • Pre-cast stormwater drainage products • Provision of mowing services • Traffic management	While the City is still required to undertake advertising and assessments for panels of pre-qualified suppliers and staff are still required to obtain quotes when using the panels, the advantage is that we do not need to estimate how much each supplier will be paid over three years to ensure we do not breach tender regulations. The impact of removing the exemption is that the City will be required to tender, with specific requirements, for each service in advance. This will reduce the flexibility available to the City and is highly unlikely to result in any cost savings – but may result in delays in delivering projects or services.

Recommended Action

A request for a procedural motion was made at the Briefing Session of 13 May, for the item to be referred back to the Policy Committee.

This is supported by the Administration.

Referral to the Policy Committee will allow the potential consequences of the removal of the exemptions to be more fully considered and addressed.

It will also allow consideration to be given to alternative mechanisms to increase the level of oversight of purchasing decisions, if this is a concern for the Policy Committee.

For example, the Audit and Risk Committee already receives regular reports on contract extensions, where each contract that is extended under Regulation 11(2)(k) is reported to the committee.

If Elected Members have any questions or concerns, please contact me directly.

Mat Humfrey
Director Corporate Services

Gambling on City-Owned or Managed Property Council Policy

Responsible directorate: Infrastructure Services

Objective: To outline the City's position on hirers, lessees and licensees undertaking gambling on City-owned or managed property.

1. Application:

This policy applies to all groups and individuals seeking to undertake gambling activities on City-owned or managed property.

This policy does not apply to:

- groups and individuals undertaking gambling activities on property within the City of Joondalup district that is not City-owned or managed; or
- groups and individuals undertaking fundraising activities, that do not involve gambling, on City-owned or managed property.

2. Definitions:

"gambling" means gaming or wagering activities.

"gaming" means playing a game of chance for winnings in money (or money's worth), whether any person playing the game is at risk of losing any money (or money's worth) or not. (Examples of gaming include bingo, Culcutta, two-up, tipping competitions, etc.)

"wagering" means betting or the staking of money (or money's value) on the outcome of an undecided event, and the collection or payment of winnings on a wager. (Examples of wagering include betting on racing events, sporting events, etc.)

"totalisator agency" means any premises on which wagers may be made on a race or event through or with Racing and Wagering Western Australia, via the totalisator agency board (TAB), trading as WATAB and TabTouch, including PubTAB and PubTAB self-service.

3. Statement:

The City recognises that gambling-related harm is widely acknowledged as impacting not only the people who gamble, but also their families, friends and the wider community.

To assist with the reduction of harm to the community and other social sustainability issues that gambling may cause, the City prohibits any wagering activities on City-owned or managed property, for any purpose.

The City does support gaming activities and functions for regular fundraising, fundraising events and cultural or public recreational activities on City-owned or managed property.

4. Details:

4.1 Wagering activities:

The City prohibits hirers, lessees or licensees undertaking wagering activities through, with, or as a totalisator agency (such as Club TAB facilities) on City-owned or managed property, for any purpose.

4.2 Gaming activities:

The City supports hirers, lessees or licensees conducting gaming activities and functions for regular fundraising, fundraising events, and cultural or public recreational activities on City-owned or managed property; on the condition that the hirer/lessee/licensee lodges, and is granted, the appropriate Gaming Function Permit from the relevant State Government agency, if required.

Gaming activities (whether or not a permit is required) for private gain or commercial undertaking are prohibited.

Creation date: <mmmm yyyy> (<report ref>)

Formerly: NA

Amendments: NA

Last reviewed: NA

Related documentation:

- Betting Control Act 1954
- Casino Control Act 1984
- Gaming and Wagering Commission Act 1987
- Health (Miscellaneous Provisions) Act 1911
- Local Government and Public Property Local Law 2014
- Property Management Framework
- Racing and Wagering Western Australia Act 2003

File reference: 111875

Notification of Public Works Council Policy

Responsible directorate: Infrastructure Services

Objective: To state the City of Joondalup's commitment to notifying the community about upcoming public works which may affect them.

1. Application:

This policy applies to formal notifications from the City about upcoming public works.

2. Definitions:

"public works" means any works to assets such as, but not limited to, City-owned or managed buildings, roads, footpaths, lighting, playspaces, sporting infrastructure, parks, sumps and car parks, carried out by the City or agents of the City.

"notification" means the provision of information to affected stakeholders regarding the commencement of public works. It does not include consultation with the community to inform decision-making.

3. Statement:

The City of Joondalup recognises the importance of providing effective, timely and transparent information to the community about upcoming public works which may affect them.

4. Details:

4.1. Public works where notification is required:

The City will notify identified stakeholders about upcoming public works whenever it is required to do so under legislation, or whenever the City determines the public works could impact or inconvenience the community to a significant degree.

4.2. Public works where notification is not required:

Notification is not required where an emergency, or other public safety issue has necessitated urgent or immediate action.

4.3. Principles of notifications:

To ensure notifications are effective, timely and transparent, the following principles will apply, unless bound by statutory or legislative requirements.

a. The City will identify stakeholders to be notified by considering any persons, groups or organisations that could be affected by the public works.

b. The City will identify and implement the most appropriate communication methodology to meet the needs of stakeholders. Communication methods could include letters, on-site signage, newspaper advertisements, website information, eNewsletter items, media announcements, or social media posts, amongst others.

c. The City will ensure that the timing of notifications has due regard for the potential disruption caused by the public works.

Creation date: August 2020 (CJ117-08/20)

Formerly:

Amendments:

Last reviewed:

Related documentation:
- Community Consultation Council Policy
- Planning Consultation Local Planning Policy

File reference: 108874

Notification of Public Works Council Policy

Responsible directorate: Infrastructure Services

Objective: To state the City of Joondalup's commitment to notifying the community about upcoming public works which may affect them.

1. Application:

This policy applies to formal notifications from the City about upcoming public works.

2. Definitions:

"notification" means the provision of information to affected stakeholders regarding the commencement of public works. It does not include consultation with the community to inform decision-making.

"public works" means any works to assets such as, but not limited to, City-owned or managed buildings, roads, footpaths, lighting, playspaces, sporting infrastructure, parks, trees, sumps and car parks, carried out by the City or agents of the City.

3. Statement:

The City of Joondalup recognises the importance of providing effective, timely and transparent information to the community about upcoming public works which may affect them.

4. Details:

4.1. Public works where notification is required:

The City will notify identified stakeholders about upcoming public works whenever it is required to do so under legislation, or whenever the City determines the public works could impact or inconvenience the community to a significant degree.

4.2. Public works where notification is not required:

Notification is not required where an emergency, or other public safety issue has necessitated urgent or immediate action, or where general maintenance is to be undertaken.

4.3. Principles of notifications:

To ensure notifications are effective, timely and transparent, the following principles will apply, unless bound by statutory or legislative requirements.

a. The City will identify stakeholders to be notified by considering any persons, groups or organisations that could be affected by the public works.

b. The City will identify and implement the most appropriate communication methodology to meet the needs of stakeholders. Communication methods could include letters, on-site signage, newspaper advertisements, website information, eNewsletter items, media announcements, or social media posts, amongst others.

c. The City will ensure that the timing of notifications has due regard for the potential disruption caused by the public works.

Creation date:	August 2020 (CJ117-08/20)
Formerly:	
Amendments:	Month 2025 (CJXXX-XX/25)
Last reviewed:	Month 2025 (CJXXX-XX/25)
Related documentation:	• Closure of Pedestrian Accessways Local Planning Policy • Community Consultation Council Policy • Planning Consultation Local Planning Policy
File reference:	108874

Chief Executive Officer Recruitment and Selection – Timetable

The following timeline is proposed with regard the recruitment and selection of a Chief Executive Officer. It should be noted:

- Legislation refers to either the *Local Government Act 1995* or *Local Government (Administration) Regulations 1995*.
- Policy refers to the *City of Joondalup Standards for CEO Recruitment, Performance and Termination Policy*.

Item No.	Date	Legislative/Policy Reference	Actions/Requirements
1	August 2025	N/A	• The CEO Recruitment and Performance Review Committee (the Committee) to note the RFQ for appointment of an external and independent human resources consultant to facilitate the recruitment and selection of a CEO. • The Council adopt the proposed timeline for the recruitment and selection of a CEO, noting that a number of the activities will only be confirmed following the appointment of an independent HR consultant and by the Council following the local government election.
2	September 2025	N/A	• The Committee give consideration to quotations received for an independent human resources consultant and makes a recommendation to the Council on a preferred consultant. • Council to endorse appointment of an independent human resources consultant. • The timeline for process related to the recruitment and selection of a CEO to be confirmed by the Consultant, in accord with their proposed recruitment and selection strategy.
3	October 2025	Clause 5 of the Policy	Consultant to commence drafting a Job Description Form (JDF) in consultation with the Committee, which meets legislative requirements and is within the City of Joondalup template.
4	November/ December 2025	Reg 18FAB LG Regs 1996. Clauses 5 and 8 of the Policy	• Council to: ○ Appoint representatives to the Committee and elect a Presiding Person. ○ Endorse the JDF (absolute majority vote required).

			○ Give consideration to appointment of a CEO Selection Panel noting that it is a requirement that at least one independent person is to be appointed to the Panel. • Consultant to liaise with the CEO Selection Panel on the recruitment and selection process, in accord with their proposed recruitment and selection strategy.
5	TBC	S5.36(4) LGA 1995. Reg 18A LG Regs 1996. Clauses 6 and 7 of the Policy.	Advertise the CEO position in accordance with the Consultant's recruitment and selection strategy.
6	TBC	Clause 11 of the Policy.	Commence review of the CEO employment contract, remuneration, terms and conditions, and performance measures, in consultation with the CEO Selection Panel and/or Committee and Council, with assistance from the City's legal service providers.
7	TBC	S5.39 LGA 1995 Clause 11 of the Policy.	Council to endorse the draft CEO employment contract.
8	TBC	Clause 9 of the Policy.	Consultant to review and shortlist appropriately qualified and skilled candidates in consultation with the CEO Selection Panel.
9	TBC	Clause 9 of the Policy.	Conduct interviews with shortlisted candidates.
10	TBC	Clause 9 of the Policy.	Assess preferred candidate/s and undertake any psychometric testing; and conduct due diligence on preferred applicant/s work history, qualifications, integrity checks, referees and claims made in their job application.
11	TBC	S5.36 LGA 1995 Clauses 9 – 11 of the Policy.	• Consultant to assist the CEO Selection Panel in preparation of a report to the Council on making an offer of employment to a preferred applicant. • Council to give consideration to endorsing the preferred candidate and making an offer of employment (absolute majority vote required).
11	TBC	N/A	Close out recruitment by notifying unsuccessful applicants.

*TBC – To Be Confirmed by Consultant

Audit and Risk Committee Charter

1.0 Introduction

1.1 The City has established an Audit and Risk Committee (Committee) under Section 7.1A of the *Local Government Act 1995*. The Committee is a formally appointed committee of Council in accordance with the *Local Government Act 1995* and is responsible to Council.

2.0 Role

2.1 The Committee assists the City in fulfilling its responsibilities in relation to systems of risk management and internal control, the City's processes for monitoring compliance with laws and regulations, including the City's Codes of Conduct, financial and performance reporting, and external and internal audit. The Committee is not responsible for the management of these functions.

2.2 The Committee will engage with the Administration in a constructive and professional manner to perform its oversight responsibilities. The Presiding Member will preside at meetings of the Committee in accordance with the *Local Government Act 1995* and provide leadership and guidance to the Committee.

The Deputy Presiding Member may perform the functions of the Presiding Member if the office of presiding member is vacant; or the presiding member is not available or is unable or unwilling to perform the functions of Presiding Member.

2.3 Members of the Committee are expected to:

a) understand the legal and regulatory obligations of Council for governing the City.
b) understand governance arrangements that support achievement of the City's strategies and objectives.
c) exercise due care, diligence and skill when performing their duties.
d) adhere to the City's Code of Conduct for Council Members, Committee Members and Candidates, and any applicable code of ethics of any professional body which they may be a member of.
e) help to set the right tone by demonstrating behaviours which reflect the City's Vision, Primary Values and Distinguishing Values.
f) be aware of contemporary and relevant issues impacting the local government sector.
g) respect that information provided to the Committee is to be used only to carry out their responsibilities, unless expressly agreed by Council.

3.0 Authority

3.1 The Committee does not have executive powers or authority to implement actions in areas over which the Chief Executive Officer has legislative responsibility and does not have any delegated financial responsibility or powers pursuant to section 7.1B of the *Local Government Act 1995*. The Committee does not have any management functions and cannot involve itself in management processes or procedures.

4.0 Membership

4.1 The Committee comprises of eight members as follows:

a) Mayor
b) North Ward (one member and one deputy)
c) North-Central Ward (one member and one deputy)
d) Central Ward (one member and one deputy)
e) South-West Ward (one member and one deputy)
f) South-East Ward (one member and one deputy)
g) South Ward (one member and one deputy)
h) One Independent Member (external to the operations of the City)

4.2 The Committee will elect a Presiding Member as the first item of business at its first meeting, after each Council election. The Presiding Member will be appointed for an initial period of two years after each Council election and may be extended or reappointed for further periods as determined by the Committee.

The Committee shall also elect a Deputy Presiding Member, at its first meeting, after each Council election.

4.3 Committee members will be appointed for an initial period of two years after each Council election via an absolute majority of Council. Council will review the membership of the Committee every two years to ensure that there is an appropriate balance between continuity of membership, the contribution of fresh perspectives and a suitable mix of qualifications, knowledge, skills and experience. Council may choose to re-appoint members based on their ability to contribute to the work of the Committee.

4.4 The quorum of the Committee shall be determined in accordance with the requirements of the *Local Government Act 1995*.

4.5 All Committee members shall have full voting rights.

4.6 Appointment of an external member shall be made by Council by way of a public advertisement and be for a maximum term in accordance with section 5.11 of the *Local Government Act 1995*.

4.7 Council will determine the qualifications, skills, knowledge and experience required to be considered as an external member.

4.8 Council may prefer to appoint a person as the external member who is enrolled to vote in the elections for the City of Joondalup in accordance with the provisions of the *Local Government Act 1995*.

4.9 The external member is entitled to claim legitimate expenses as defined by the *Local Government Act 1995*.

4.10 The Chief Executive Officer and employees of the City shall not be members of the Committee and the Chief Executive Officer or his/her nominee shall attend all meetings to provide advice and guidance to the Committee.

4.11 Council may remove a Committee member at any time before their term expires, or a member may resign from the Committee.

A member:

a) may resign from the Committee at any time during his or her tenure;

b) who is disqualified pursuant to the *Local Government Act 1995* from holding membership will be removed from the Committee; and

c) who is absent, without obtaining leave of the Committee, throughout three consecutive ordinary meetings of the Committee is disqualified from continuing his or her membership of the Committee.

5.0 Responsibilities

5.1 The terms of reference for the Committee are:

a) guide and assist the City in carrying out its functions:

i. under part 6 – Financial Management, of the *Local Government Act 1995*;

ii. in relation to audits conducted under Part 7 – Audit, of the *Local Government Act 1995*;

iii. relating to other audits and other matters related to financial management;

b) review the CEO's report into the appropriateness and effectiveness of the City's systems and procedures in relation to risk management, internal control and legislative compliance, presented to it by the CEO under regulation 17 of the *Local Government (Audit) Regulations 1996* and:

i. report to the Council the results of that review;

ii. give the Council a copy of the CEO's report;

c) review the CEO's report into the appropriateness and effectiveness of the City's financial management systems and procedures under regulation 5(2)(c) of the *Local Government (Financial Management) Regulations 1996* and:

i. report to the Council the results of that review;

ii. give the Council a copy of the CEO's report;

d) support the auditor of the City to conduct an audit and carry out the auditor's other duties under the *Local Government Act 1995* in respect of the City and to oversee the implementation of any actions in accordance with regulation 16(f) of the *Local Government (Audit) Regulations 1996*;

e) consider the adequacy and effectiveness of internal controls by reviewing reports from the Internal Auditor, the Administration, Office of the Auditor General, consultants and other external oversight agencies as appropriate;

f) enquiring with the Internal Auditor or the Administration about processes to detect and prevent fraud or corruption and to their awareness of any suspected, alleged or actual fraud or corruption and the City's response to it (subject to confidentiality considerations);

g) assessing the adequacy of the annual internal audit plan and the three-year internal audit plan;

h) identify and refer specific projects or investigations deemed necessary through the Chief Executive Officer, the Internal Auditor and the Council if appropriate and receive any reports detailing the results of those investigations;

i) review the strategic risks to the City and the plans to minimise or respond to those risks. This includes assessing whether risks that may prevent the City from achieving its objectives or maintaining its reputation have been identified.

6.0 Meetings

6.1 The Committee shall meet at least quarterly as set by Council. As an indicative guide, meetings would be arranged to coincide with relevant Council reporting deadlines, for example in March to coincide with legislative requirements for the annual compliance audit return.

6.2 Additional meetings shall be convened in accordance with the requirements of the *City of Joondalup's Meeting Procedures Local Law 2013*.

6.3 A decision of Committee is to be made by simple majority.

7.0 Reporting

7.1 All Committee recommendations that require a Council decision are to be considered at the next ordinary Council meeting, or if that is not practicable:

a) at the first ordinary Council meeting after that meeting; or

b) at a special meeting called for that purpose.