City of Joondalup

minutes

Ordinary Meeting of Council

MEETING HELD ON **TUESDAY 26 MAY 2026**

Acknowledgement of Traditional Custodians
The City of Joondalup acknowledges the traditional custodians of the land, the Whadjuk people of the Noongar nation, and recognises the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. The City of Joondalup pays its respects to their Elders past and present and extends that respect to all Aboriginal and Torres Strait Islander peoples.

This document is available in alternate formats upon request

joondalup.wa.gov.au

TABLE OF CONTENTS

1 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS 5

2 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS 5

3 DECLARATIONS OF FINANCIAL INTEREST / PROXIMITY INTEREST / INTEREST THAT MAY AFFECT IMPARTIALITY 7

4 DEPUTATIONS 8

5 PUBLIC QUESTION TIME 9

5 PUBLIC QUESTION TIME 9

6 PUBLIC STATEMENT TIME 31

7 APOLOGIES AND LEAVE OF ABSENCE 34

8 CONFIRMATION OF MINUTES 34

9 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION 35

10 IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC 36

11 PETITIONS 37

12 REPORTS 38

12.1 DEVELOPMENT AND SUBDIVISION APPLICATIONS - MARCH 2026 (WARD - ALL) 38

12.2 PETITION TO REVIEW PARKING LOCAL LAW TO ALLOW VERGE PARKING OF UNATTACHED TRAILERS (WARD - ALL) 43

12.3 CITY OF JOONDALUP PUBLIC HEALTH PLAN 2026-2031 (WARD - ALL) 50

12.4 CONFIDENTIAL - STATUS OF LEGAL ACTIONS REPORT (WARD - ALL) 67

12.5 STATUS OF COUNCIL DECISIONS - MAY 2026 (WARD - ALL) 68

12.6 MINUTES OF REGIONAL COUNCIL MEETINGS (WARD - ALL) 72

12.7 2026 ANNUAL REVIEW OF REGISTER OF DELEGATION OF AUTHORITY (WARD - ALL) 75

12.8 APPOINTMENT OF INDEPENDENT PERSON/S TO PERFORM FUNCTION OF THE COUNCIL UNDER CLAUSES 12 AND 13 OF THE CODE OF CONDUCT (WARD - ALL) 86

12.9 CORPORATE BUSINESS PLAN 2025-2029 QUARTER 3 REPORT (WARD - ALL) 96

12.10 CORPORATE SPONSORSHIP PROGRAM 2025-2026: ROUND TWO APPLICATIONS (WARD - ALL) 108

12.11 LIST OF PAYMENTS MADE DURING THE MONTH OF MARCH 2026 (WARD - ALL) 125

12.12 FINANCIAL ACTIVITY STATEMENT FOR MARCH 2026 (WARD - ALL) 130

12.13 MULLALOO SURF LIFE SAVING CLUB (MSLSC) CHANGEROOM REFURBISHMENT (WARD - CENTRAL) 137

12.14 PROPOSED PARTIAL ACQUISITION OF LOT 807 FROM CATALINA REGIONAL COUNCIL (WARD - ALL) 145

12.15 TENDER 008/26 PROVISION OF CLEANING SERVICES FOR BUILDINGS AND PUBLIC TOILETS (WARD - ALL) 152

12.16 PROTECTION AND ENHANCEMENT OF NATIVE VEGETATION BY EXTERNAL AGENCIES (WARD - ALL) 163

13 REPORTS OF COMMITTEES 177

13.1 MAJOR PROJECTS AND FINANCE COMMITTEE - 4 MAY 2026 177

13.1.1 REDEVELOPMENT OF THE WHITFORD LIBRARY AND WHITFORD SENIOR CITIZENS CENTRE (WARD - SOUTH-WEST) 177

13.2 AUDIT AND RISK COMMITTEE - 11 MAY 2026 185

13.2.1 CHIEF EXECUTIVE OFFICER'S THREE YEARLY REVIEW - RISK MANAGEMENT, INTERNAL CONTROL AND LEGISLATIVE COMPLIANCE (WARD - ALL) 185

13.2.2 APPOINTMENT OF INDEPENDENT MEMBERS TO THE AUDIT, RISK AND IMPROVEMENT COMMITTEE (WARD - ALL) 191

14 REPORTS OF THE CHIEF EXECUTIVE OFFICER 203

14.1 PROPOSAL FOR LEVYING DIFFERENTIAL RATES FOR THE 2026-27 FINANCIAL YEAR (WARD - ALL) 203

15 URGENT BUSINESS 212

16 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN 212

17 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING 212

18 CLOSURE 212

CITY OF JOONDALUP

COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY 26 MAY 2026

1 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS

2 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

2.1 MEETING OPENING AND ATTENDANCE

The Mayor declared the meeting open at 6.30pm.

Mayor:

MAYOR DANIEL KINGSTON

Councillors:

CR ADRIAN HILL	North Ward	
CR LEWIS HUTTON	North Ward	*absent from 9.46pm to 10.16pm*
CR DENISE MERCER	North Central Ward	
CR BETTINA GOULD	North Central Ward	
CR REBECCA PIZZEY	Central Ward	*absent from 7.10pm to 7.12pm* *absent from 9.01pm to 9.03pm* *absent from 10.27pm to 10.28pm*
CR CHRISTOPHER MAY, JP	Central Ward	*absent from 8.20pm to 8.25pm*
CR RUSS FISHWICK, JP	South Ward	*absent from 10.15pm to 10.21pm*
CR JOHN RAFTIS	South Ward	
CR MATTHEW COUNT	South-West Ward	
CR PHILLIP VINCIULLO	South-West Ward	*absent from 10.12pm to 10.15pm*
CR JOHN CHESTER	South-East Ward	*absent from 9.06pm to 9.12pm*
CR ROHAN O'NEILL	South-East Ward	*absent from 10.17pm to 10.20pm*

Officers:

MR CRAIG LLOYD	Chief Executive Officer	
MR JAMIE PARRY	Director Governance and Strategy	
MR MAT HUMFREY	Director Corporate Services	
MR NICO CLAASSEN	Director Infrastructure Services	
MRS MARLAINE LAVERY	Director Planning and Community Development	
MR JOE HUSSEY	Manager Regulatory Services	*to 8.20pm*
MR MICHAEL HAMLING	Manager Parks and Natural Environment	
MRS KYLIE BERGMANN	Manager Governance	
MS HANNAH TAGORE	Manager Communications and Stakeholder Relations	*absent from 8.50pm to 8.51pm*
MR DANIEL DAVINI	Media Advisor	
MRS LAURA NAPIER	Senior Governance Officer	
MISS CAITLIN WOOD	Governance Officer	*absent from 10.12pm to 10.14pm* *absent from 11.02pm to 11.04pm*
MISS CHARLENE BROWN	Governance Officer	*absent from 10.48pm to 10.53pm*

There were 16 members of the public and no member of the press in attendance.

2.2 REQUESTS FOR ELECTRONIC ATTENDANCE

Nil.

3 DECLARATIONS OF FINANCIAL INTEREST / PROXIMITY INTEREST / INTEREST THAT MAY AFFECT IMPARTIALITY

3.1 DISCLOSURES OF INTEREST AFFECTING IMPARTIALITY

Elected Members (in accordance with clause 22 of Schedule 1 of the *Local Government [Model Code of Conduct] Regulations 2021*) and employees (in accordance with the Code of Conduct) are required to declare any interest that may affect their impartiality in considering a matter. This declaration does not restrict any right to participate in or be present during the decision-making process. The Elected Member / employee is also encouraged to disclose the nature of their interest.

Name / Position	**Cr Phillip Vinciullo.**
Meeting Type	Ordinary Council Meeting.
Meeting Date	26 May 2026.
Item No. / Subject	Item 12.10 - Corporate Sponsorship Program 2025-2026: Round Two Applications (Ward - All).
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Cr Vinciullo is a patron of the North Shore Community Hub.

Name / Position	**Cr Christopher May, JP.**
Meeting Type	Ordinary Council Meeting.
Meeting Date	26 May 2026.
Item No. / Subject	Item 12.10 - Corporate Sponsorship Program 2025-2026: Round Two Applications (Ward - All).
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Cr May is a former committee member of the North Shore Community Hub.

Name / Position	**Cr Rebecca Pizzey.**
Meeting Type	Ordinary Council Meeting.
Meeting Date	26 May 2026.
Item No. / Subject	Item 12.10 - Corporate Sponsorship Program 2025-2026: Round Two Applications (Ward - All).
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	People at Whitford Seniors Citizens Club and North Shore Community Club are known to Cr Pizzey.

Name / Position	**Cr John Chester.**
Meeting Type	Ordinary Council Meeting.
Meeting Date	26 May 2026.
Item No. / Subject	Item 12.16 - Protection and Enhancement of Native Vegetation by External Agencies
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Cr Chester has engaged extensively with community members concerning Kilrenny Park and adjacent bushland.

Name / Position	**Cr Rebecca Pizzey.**
Meeting Type	Ordinary Council Meeting.
Meeting Date	26 May 2026.
Item No. / Subject	Item 13.1.1 - Redevelopment of the Whitford Library and Whitford Senior Citizens Centre
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	People at Whitford Seniors Citizens Club and North Shore Community Club are known to Cr Pizzey.

Name / Position	**Cr Christopher May, JP.**
Meeting Type	Ordinary Council Meeting.
Meeting Date	26 May 2026.
Item No. / Subject	Item 13.1.1 - Redevelopment of the Whitford Library and Whitford Senior Citizens Centre
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Office bearers and members of the club are known to Cr May.

Name / Position	**Cr Phillip Vinciullo.**
Meeting Type	Ordinary Council Meeting.
Meeting Date	26 May 2026.
Item No. / Subject	Item 13.1.1 - Redevelopment of the Whitford Library and Whitford Senior Citizens Centre
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Members of the Whitford Senior Citizens Club are known to Cr Vinciullo.

Name / Position	**Cr Adrian Hill.**
Meeting Type	Ordinary Council Meeting.
Meeting Date	26 May 2026.
Item No. / Subject	Item 13.2.2 - Appointment of Independent Members to the Audit, Risk and Improvement Committee (Ward – All).
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Candidate Q is not personally known to Cr Hill, but has recently been appointed by the Mindarie Regional Council as the independent person to assist the Mindarie Regional Council Chief Executive Officer Recruitment Committee.

4 DEPUTATIONS

This item was dealt with at the Briefing Session.

5 PUBLIC QUESTION TIME

5.1 QUESTIONS ASKED PRIOR TO AND VERBALLY AT THE BRIEFING SESSION HELD ON TUESDAY 12 MAY 2026

Questions asked prior to and verbally at the Briefing Session held on Tuesday 12 May 2026 are included in the Agenda for this Ordinary Meeting of Council.

5.2 QUESTIONS ASKED PRIOR TO AND VERBALLY AT THE COUNCIL MEETING HELD ON TUESDAY 26 MAY 2026

The following summarised questions were received prior to the Council meeting held on Tuesday 26 May 2026:

G Cowcher, Woodvale:

Re: Library Service Review.

Q1 In December 2024 the City received a Library Service Review report produced by I & J Management Services in which recommendations were made with a number leading to potential savings across Joondalup Libraries. Given the City is facing 0% growth over the next three years, what is the status of the following recommendations from the Library Service Review - "Integrate the Reference Collection at Joondalup Library into the general collection."

Can the City advise how far progressed is this project and when will it be completed, given that the collection was only 13,253 items?

A1 The City has received the Library Service Review report from I & J Management Services. This report included 44 recommendations, with eight of these being presented as "Tier 1" recommendations.

While the City values the report's recommendations, not all of these recommendations are agreed with by the City for immediate or high-level action, nor will the Joondalup Libraries team have the capacity (financial and staffing) to complete many.

Specific responses to the four recommendations highlighted are provided below:

"Integrate the Reference Collection at Joondalup Library into the general collection" - This is currently underway and is expected to be completed by the end of the calendar year.

Q2 Recommendation - "Integrate staff FTE currently dedicated to supporting the functions of the Reference Collection into general staffing at Joondalup Library." According to the Review, 5.46 FTE were employed in the area as at 30 June 2024.

Can the City advise where have these staff been redeployed to, or where will they be redeployed to, and what community facing services will they be undertaking?

A2 There are currently no staff FTE dedicated to supporting the functions of the Reference Collection.

The staff FTE referred to within the report are those within the Local History and Reference team. This team oversees the operations of the ground floor of the Joondalup Library which houses the City's Local History library, the Joondalup Library's public internet access computers as well as its print, scan and copy facilities, quiet study spaces (as well as the libraries study and exam resources) and the Reference collection. Amongst these responsibilities this team also provides significant levels of customer service for library patrons utilising these services and programs.

Q3 Recommendation - "Streamline the inter-library loan process".

Can the City advise has this been done and, if yes, how much staff time was saved?

A3 Processes within the City's system have been consolidated with all inter-library loans now processed by the Joondalup Library team.

Much of this process requires changes to the system and processes implemented by the State Library of WA which are still ongoing.

Q4 Recommendation - "Question the value of book sales, the revenue raised and the prominence of the book sale trolleys in the library."

Can the City advise if this has been reviewed and/or implemented and what staff savings have been realised?

A4 This action has been completed across all four library branches.

While some of these changes have reduced responsibilities and duties on staff, this has not been significant enough to provide for direct and attributable reductions in staffing FTE.

S Apps, Woodvale:

Re: Councillors' Lounge.

Q1 Can the City please provide a full list of all types/brands of alcohol beverages that have been stocked in the lounge since June 2025?

A1 Since September 2024, the City has purchased one bottle of fortified wine (La Cilla Pedro sherry). Other bottles held (refer to Q4) are historical purchases and have not been replaced as they expire. In January 2026, the City disposed of expired alcohol without replacement.

Q2 *Can the City please advise if Councillors' request and/or order specific beverages to be stocked, are there any restrictions?*

A2 Councillors may request beverages, however the City is not obliged to accommodate any requests.

Q3 *Can the City please advise what alcohol beverage requests have been lodged by Councillors since June 2025?*

Note: the name of Councillor requesting is not being asked.

A3 Since September 2024, the City has purchased one bottle of fortified wine (sherry).

Q4 *Can the City please provide a full inventory of alcohol currently in stock and in storage?*

A4 A stocktake of alcohol holdings was most recently conducted on 1 April 2026 (spirits) and 29 April 2026 (beer and wine). The figures provided below reflect stock levels as at those dates.

Note: Beer and wine are served to guests at select civic events, including community appreciation functions and citizenship ceremonies. Any remaining stock from these events is returned to the bar and may be utilised at subsequent functions. Fortified wines, liqueurs and some spirits may also be used in cooking, including in popular desserts and sauces.

Beer and Wine

Bottle	**Date**
	29/04/2026
Beer	
Peroni Zero	32
Hahn Super Dry	42
Millers	22
Little Creatures Pale Ale	14
James Boag Premium	32
Corona	22
Hahn Premium Light	92
Carlton Mid	20
Hills Cider Zero	53
White wine	
West Cape Howe SSB	19
5th Leg SBS	3
Devils Lair SSB	6
Plantagenet Lions Circle Reisling	3
Chapel Hill Pinot Grigio 375mls	24
Plantagenet Sparkling	6
Jacobs Creek Sparkling	14

Red Wine	
West Cape Howe Cab Merlot	36
5th Leg Blend	8
Willow bridge Shiraz	6
Squealing pig Pinot Noir 375mls	43
Amelia Park Cab Merlot	4
Happs Merlot 2008	22
Capel Vale Cab Sav	10
3 Drops Merlot 2010	11
Happs Cab Merlot 2005	23

Liqueurs*

Item	**Amount**
Baileys	1
Banana Liqueur	0.5
Blue Curacao	1.75
Cointreau	3.125
Drambuie	1
Dom Benedictine	1
Frangelico	1
Galliano Yellow (Vanilla)	3.5
Galliano Black	1.5
Grand Marnier	2.25
Kahlua	0.25
Malibu	1.125
Midori	4.125
Tia Maria	2.75
VOK Crème de Menthe	0.25

*May be used in cooking

Fortified Wine*

Item	**Amount**
Martini Extra Dry	1.5
Martini Rosso	2
McWilliams Sweet Sherry	3.5
McWilliams Dry Sherry	1
McWilliams Muscat	1.125
Morris Tawny Port	6

*May be used in cooking

Spirits

Item	Amount
Bacardi	1.25
Bundaberg Rum	1
Canadian Club	0.125
Coruba Rum	1
Gordons Gin	2.25
Galway Pipe	0.5
Irish Whiskey Bushmills	1.75
Jack Daniels	2.75
Jim Beam	1.75
Jameson Irish Whisky	1.125
Johnnie Walker Black	1
Smirnoff Vodka	4
St Remy Brandy	0.25
Southern Comfort	2
Talisker Whisky	2.5

Q5 *Can the City please advise how access to the lounge and bar is monitored and managed? (for example; is access limited to people with key cards, is it an open bar, and/or does the City keep records of who and when the lounge is accessed).*

A5 Elected Members have access to the Councillor's Lounge as part of their role. As office holders, they are responsible for their own health, safety and wellbeing under the *Work Health and Safety Act (2020) (S.29)* and must ensure their actions do not impact others. Access from the public area is controlled via a valid access card.

M Sideris, Mullaloo:

Re: *Item 13.1.1 - Redevelopment of the Whitford Library and Whitford Senior Citizens Centre.*

Q1 *"In addition, there is a 2025 State Government election commitment of $120,000 for upgrades to the Whitford Senior Citizens' Centre (repaint the hall and renovate the kitchen) scheduled to be undertaken in 2026-27" (page 142 refers).*

Can the City please advise when this project identified in the Corporate Business Plan as BCW2701 is not affected/amended/rescheduled by the City recommendation to Council?

A1 The capital works project BCW2701, Whitford Seniors Citizens Centre Upgrade is a 2025 State Government Election Commitment, for minor upgrade and refurbishment works which was accepted by Council at its meeting held on the 25 November 2025 (*CJ330-11/25 refers*) and is not impacted by the report's recommendation.

Q2 *"In 2025, the City completed a review of the functionality of the four public library assets (Joondalup Library, Woodvale Library, Whitford Library and Duncraig Library). As part of this review each library was assessed using a functionality matrix considering elements such as spatial relationship; environmental comfort; provision and amenity; and aesthetics. The Whitford Library was given an overall rating of 3.58 on a 1 (very good) to 5 (very poor) scale" (page 143 refers).*

As this Asset Review Report is not attached, will the City kindly provide access to this report?

A2 A copy of the Libraries Facility Functionality Assessment (for all four libraries) as well as explanatory notes are provided as attached (Attachment 5.2.1 and 5.2.2 refer).

The City's four libraries are not included for consideration within the City's active reserve and community facility review as this focusses on the provision of community sporting facilities and sporting infrastructure.

Rather the library asset review will be utilised within the City's *Building Asset Management Plan* and annual *Five-Year Capital Works Program* development process. The library asset review has not formally been handed over to the City's Asset Management team, this is expected to be completed in the coming months.

Q3 *Referring to page 143, the report indicates that while functionality issues were identified and ranked using a functionality matrix. Can the City please provide a detailed listing of all the identified community facilities that are ranked at 3.1, together with the projected cost to redevelop/refurbish in current dollar cost as at 2026?*

A3 See A2.

Q4 *Can the City please advise where these identified and ranked community facilities are shown or provided to Elected Members and ratepayers as part of the City's Forward Planning Strategy?*

A4 The City undertakes a review of active reserves and community facilities approximately every three years. Reviews were undertaken in 2011, 2014, 2017, 2020 and 2023. The last review was presented to Council at its meeting held on 23 July 2024 (CJ184-07/24 refers). The report outlined the detailed assessment and recommendations regarding the City's active reserves and community facilities. The recommendations aim to provide a strategic approach to the future provision of community and sporting facilities and infrastructure across the City of Joondalup. For community facilities, the recommendations are separated into facility refurbishment projects and facility redevelopment projects with the report to the Council listing the top five priorities.

The report is presented to Council for noting, as the findings are then considered as part of the Capital Works Program budget process in conjunction with the City's overall project and financial priorities. The priority order may be reviewed annually as part of the budget process to ensure factors have not changed that would impact the priority of the projects. At the time of the review indicative costs are not determined; the designs and costings are undertaken when the project is listed within the capital works program.

Re: Item 12.13 - Mullaloo Surf Life Saving Club (MSLSC) Changeroom Refurbishment.

Q5 The recommended tenderer is a fixed price of $642,577 with a Budget amount of $860,000. The amount spent to date is $46,102 and with a balance of $171,321.

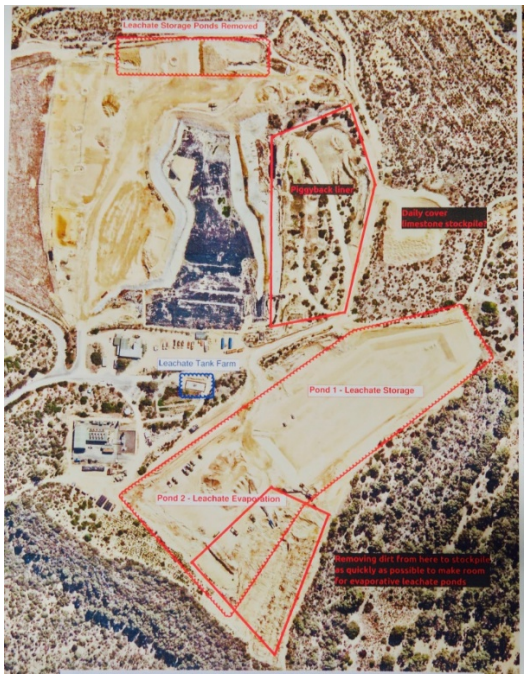
Can the City please advise the funding source for this project and the forecast total project cost?

A5 The capital works project BCW2644, Mullaloo SLSC Changerooms Upgrade, for refurbishment and upgrade works, has a budgeted $860,000 total project cost through City funding only.

M O'Byrne, Kinross:

Re: Tamala Park Landfill.

Q1 Referencing the following recent Photograph - Tamala Park Landfill Operations has pre-prepared the landfill site for Leachate Storage, Leachate Evaporation beds with Pond 1 awaiting the liner … before DWER's decision is known on APP-0030215 – Southern Piggyback Landfill Cell and Leachate Management Area (Reference: W3096/2025/1).



May I respectfully ask the City to approach the Minister for the Environment to express the community's concerns at this level of *Mindarie Regional Council's (MRC)* preparedness which might seem to give an 'undermining appearance' to what should be a fair, equitable and transparent Department of Water and Environmental Regulation (DWER) process?

A1 The Department of Water and Environmental Regulation (Department of Water and Environmental Regulation) is the relevant regulator and licence issuer and as such, this matter should be raised with them directly in the first instance by those community members who believe the activities of the MRC might seem to give an undermining appearance.

Q2 *The City has never appointed the same Elected Member to both the Mindarie and Catalina Regional Councils at the same time.*

What conflict of interest issues does the City see potentially arising if the same Elected Member represents the City on both of these Regional Councils?

A2 The City of Joondalup has not identified any specific statutory conflict of interest that would automatically arise from the same elected member representing the City on both the Mindarie and Catalina Regional Councils. However, historically the City of Joondalup Council has appointed different elected members to each regional council to ensure broader representation, diversity of perspective, and separation of governance responsibilities across the two entities.

Potential issues that could arise from dual representation may include perceived conflicts of interest where matters before one regional council could indirectly affect the interests, operations, or strategic position of the other regional council, as well as concerns regarding workload, independence of decision-making, and concentration of representation responsibilities in a single elected member.

Any actual or perceived conflicts would continue to be managed in accordance with the relevant provisions of the *Local Government Act 1995*, the City's governance policies, and the applicable codes of conduct.

Q3 *The City of Joondalup declined to give its Chief Executive Officer delegated powers in 2024 to progress the City towards Waste to Energy. The City's decision prevented all the other six member councils from going Waste to Energy. Why did that single-council-decision make it impossible for the other member councils to proceed with Waste-to-Energy?*

A3 The premise of the question is not quite accurate in how the Mindarie Regional Council (MRC) decision-making framework operates.

The MRC's constitution, as amended on 3 April 2017, clause 5.1(a) (extracted below) deals with the designated functions of the MRC which requires approval from the constituent municipalities of the MRC to be able to direct waste to other sites not directly *'provided, managed or controlled'* by the MRC for those purposes.

"5.1 The regional council shall to the extent that a municipality in Western Australia is authorised by or required under any statute from time to time to perform them in respect of a municipal district, have the following function or functions:

(a) The orderly and efficient treatment and/or disposal of waste delivered to a building or place provided, managed, or controlled for those purposes by the regional council or such other building or place as agreed from time to time between the regional council and all municipalities"

Given that the buildings or places proposed in the Waste to Energy tender submissions are not 'provided, managed or controlled' by the MRC, the MRC requires all member councils to consider the Waste to Energy options available and provide its support and approval to enable the MRC to enter into any agreement, requiring residual waste to be send to sites not directly *'provided, managed or controlled'* by the MRC. As the City of Joondalup Council, did not provide its support, but rather deferred its decision it meant that the MRC did not receive that unanimous support required from all its Member Council and as such it was not possible for the MRC to enter into an agreement with a Waste to Energy service provider.

Q4 Why is it now possible for five of the seven member councils to grant themselves waste exemptions (keeping the red bins from the landfill) thus opening the door for Waste to Energy contracts to be locked in against the wishes of the odour afflicted communities and the Cities of Wanneroo and Joondalup?

A4 The exemptions were granted in accordance with the constitution of the MRC. If the member councils that obtained exemptions and the MRC Waste to Energy tender was not unanimously agreed upon by all seven member councils, those exempted councils would need to negotiate their own individual waste disposal arrangements outside of the MRC framework.

This means the exemptions themselves did not automatically lock councils into Waste to Energy contracts through the MRC process. Rather, they provided a mechanism for individual councils to pursue alternative arrangements should unanimous agreement on the regional tender not be achieved.

Q5 *The City does not have the authority under the Local Government Act 1995 to influence, direct, or shape the decision making of Elected Members from other local governments. The reverse must also be true in relation to the MRC, so why then does the MRC elected body have the power to co-opt in and allow the Chief Executive Officers of their member councils to influence, shape the decisions for them in matters such as Waste-to-Energy?*

A5 The MRC is not giving Chief Executive Officer's decision-making power. Only elected delegates from member councils can make decisions under the *Local Government Act 1995.*

CEOs and member council executive officers are included in discussions in an advisory capacity only, because they provide technical, financial, and operational expertise needed for complex issues like Waste-to-Energy. They do not vote, cannot direct outcomes, and have no statutory authority within the MRC.

So, unlike councils influencing each other (which the Act restricts), this is simply elected members receiving expert advice to help them make informed decisions.

N Dangar, Beldon:

Re: *Item 12.3 - City of Joondalup Public Health Plan 2026-2031.*

Q1 *Can the City please advise the number of copies of the Green Paper which contained the health data which the City used to formulate the Health Plan, and was the document circulated elsewhere, if so when will a copy be lodged in the City of Joondalup library?*

A1 The Green Paper was circulated to all 13 Elected Members as an internal document for the purpose of seeking their feedback on the draft City of Joondalup Public Health Plan 2026 – 2031 (the public health plan). The Green Paper allowed an opportunity to provide comments or to raise any concerns on the draft public health plan. The draft public health plan was provided as an attachment and contained health profile data for the City. The Green Paper noted that feedback from Elected Members will be used to inform a report to the May Council meeting.

The Public Health Plan will be published on the City's website soon after it has been endorsed by Council.

Q2 *Can the City please advise what date the Green Paper content was discussed in Council?*

A2 The Green Paper on the draft City of Joondalup Public Health Plan 2026 – 2031 was circulated to Elected Members on 18 March 2026. The purpose of a Green Paper is to provide information for Elected Members that invites feedback on the topic or issues that the Green Paper is based on. A Green Paper is not presented at Council.

Q3 What confidence can ratepayers have in this future plan when to date and in the past, (not all originally by the City of Joondalup but continued) do not achieve healthy outcomes?

- *the safety of scheme water (fluoride),*
- *the risk to the community when the Clean Air Act is frequently breached, (burn offs) plans for new incinerator in Neerabup, (health history indicates danger of dioxin to the public up to third generation),*
- *continual use of Glyphosate (Roundup) when, there are considerable risks to the City as well as residents and animals.*

A3 Public health planning can be a more proactive response to improving public health, with an emphasis on the City's role as a local government. The City already has a positive influence on the health and wellbeing of the community, including the provision of parks and public open spaces, providing and maintaining infrastructure that supports active and healthy living, supporting community organisations and sporting clubs, administering legislation such as food safety and animal control, providing cultural events, undertaking library programs and services, as well as many other services and programs.

It is not the intention of the public health plan for the City to undertake the responsibilities of State or Federal Government; such as the Water Corporation providing safe scheme water for drinking or the Department of Water and Environmental Regulation administering the *Environmental Protection Act 1986*.

The City's use of pesticides follows the Department of Health's Guidelines for Pesticide Use in Non-Agricultural Workplaces, using only approved pesticides with use in accordance with pesticide labels, Australian Pesticides and Veterinary Medicines Authority permits, and safety protocols.

A key objective of the City's *Weed Management Plan 2022-2032* is to reduce the reliance on pesticide use by increasing non-chemical weed control methods, where appropriate

Q4 When evidence exists of previous planning of building permits which facilitated poor healthy living environments, what responsibility will the City of Joondalup take in amelioration or correction when brought to notice? For example:

- *no external wall when one should have been built*
- *homes built too close together*
- *allowing residents to park very close to homes within 2 metres of boundary, (Possible fire hazards, definite risk to human health and necessary respiration during long periods of vehicle idling).*

A4 The City will continue to administer the relevant provisions of the *Health (Miscellaneous Provisions) Act 1911*, the *Public Health Act 2016*, the *Building Act 2011*, the *Planning and Development Act 2005* as well as any relevant subsidiary legislation and local laws. Where evidence exists that a breach of any legislation which the City administers has occurred and is reported, the City will investigate accordingly and take any appropriate action that may be required.

Q5 When will the City investigate environmental health matters relating to air, water quality and respond to requests and complaints, then undertake premises inspections for the purpose of managing public health risks as per the Plan? Some matters should be considered urgent.

A5 As indicated in the answer to Q4, the City will continue to administer the relevant provisions of the *Health (Miscellaneous Provisions) Act 1911*, *Public Health Act 2016,* the *Food Act 2008* and any relevant subsidiary legislation and local laws. Where evidence exists that a breach of any legislation which the City administers has occurred and is reported, the City will investigate accordingly and take any appropriate action that may be required.

The City undertakes premises inspections and sampling activities according to legislative considerations and risk.

It is not the intention of the public health plan for the City to undertake the responsibilities of State or Federal Government.

B Hewitt, Edgewater:

Re: Kingsley Westside Football Club.

Q1 Can the City please advise the level and type of sponsorship that the City provides for the Kingsley Westside Football Club?

A1 City does not provide sponsorship to the Kingsley Westside Football Club under the Corporate Sponsorship Program. The Club has been successful in the past in securing funding through the City's Community Funding Program which has a requirement to display the City's logo. In addition, the City's *Venue Hire Fees and Charges Policy* require category C users to acknowledge the City's cost contribution to fees and charges for venue hire.

Q2 Can the City please provide details of any standards of public behaviour for Kingsley Westside Football Club members, that are required to maintain that sponsorship?

A2 When hiring a City managed venue, hirers must agree to abide by the City's Terms and Conditions of Venue Hire. There are no standards of public behaviour stipulated as a condition under the Community Funding Program.

T Barlow, Woodvale:

Re: Chichester Park Skate Park.

Q1 In the Capital Works Update, the projected start date for works to commence on the skate facility at Chichester Park is 06/07/26, yet residents still have not seen the final design or been notified. Can the City please advise when we will residents receive notification?

A1 The notification process has already commenced, with notification letters currently being prepared for distribution to Elected Members. Following this, letters will be issued to nearby residents advising of the upcoming works. The City can confirm that this process is being undertaken within the prescribed notification timeframes for capital works projects in accordance with the *Notification of Public Works Council Policy*.

Q2 To date, plans have been conceptual. Can the City please advise if residents will be able to comment and provide feedback on the final design?

Q3 As per Question 2, if no, can the City please advise why residents are not being given the opportunity to do so?

A2&3 Community consultation was undertaken from 17 August 2023 to 7 September 2023, providing residents with the opportunity to comment on the concept design for the project. The City reviewed all feedback received during this period and, where appropriate, made adjustments to the plans in response to the consultation outcomes.

The updated concepts were uploaded to the City's public website in December 2025 for community information. As the consultation phase has been completed and the project has progressed beyond concept development, there is no further opportunity for feedback on the final design.

Q4 As the plans have been conceptual to date, with no scale provided, can the City please advise what the actual distance of the skate facility is from residential homes?

A4 The beginner skate facility has been positioned as close as practical to the centre of the park, consistent with the recommendations of the acoustic report. The measured distances from the edge of the skate facility to the nearest residential property boundaries are:

- 97 metres to the closest property boundary along Chichester Drive.
- 154 metres to the closest property boundary along Trappers Drive.
- 122 metres to the closest property boundary along Landor Gardens.

These distances reflect the facility's centralised location within the park to mitigate noise impacts on surrounding residents.

Q5 *Noise was a factor raised by residents in community consultation that has not been adequately addressed. Can the City please advise what the results were of acoustic modelling for the skate facility given the close proximity to residential homes and its impact on them?*

A5 Noise concerns raised by residents during community consultation were acknowledged and considered throughout the design development process. In response to the acoustic assessment and recommendations provided by the acoustic engineer, the City implemented a number of measures aimed at reducing potential noise impacts on nearby residential properties.

These measures included relocating the skate facility further away from residential homes and closer to the easement area, significantly reducing the overall size of the skate facility, and repositioning the playspace closer to the skate area and further from residences. This arrangement is intended to assist in providing both a physical and visual buffer between the skate facility and adjoining homes.

In addition, higher noise-generating elements, such as grind rails, were removed from the design to further minimise potential impacts.

M Dickie, Hillarys:

Re: *Percentage of tree cover across the City of Joondalup.*

Q1 *Further to my questions to the last meeting, can the City please provide the percentage of tree cover in my suburb, Hillarys, both in May 2017 and now?*

A1 The most recent canopy data for the City of Joondalup can be viewed on the WA Government's Urban Tree Canopy Dashboard. The dashboard does not provide a specific canopy percentage for May 2017; however, it does present canopy data for each suburb within the
City of Joondalup for each available monitoring year, which is provided below:

- In 2016, Hillarys had a recorded canopy cover of 9%
- In 2024, Hillarys had a recorded canopy cover of 11%.

Q2 *Can the City please supplement the answer to my first question which provided a figure for the percentage of tree cover across the City now (12%) by providing an across-the-City figure for 2016?*

A2 In 2016, canopy cover (including street blocks, roads, parks and other) across the City of Joondalup was recorded at 11% and in 2024 canopy cover is recorded at 12%.

Q3 *How does the City derive the figure of 12% of tree cover across the City, since averaging the figures provided for 14 suburbs in 2024 gives only 9.5%?*

A3 The overall percentage of tree coverage (including street blocks, roads, parks and other) across all 22 suburbs within the City of Joondalup is 12%. The information provided for the 14 suburbs was the percentage of canopy cover to roads in the years 2016 and 2024 for the 14 suburbs included in the Leafy City Program only.

Q4 *Does Council feel that its programs have been effective when none of the 14 suburbs showed an increase in tree cover more than 3% (two suburbs) and one, Warwick, showed a loss of 2%?*

A4 The City experiences mature tree loss through private property and commercial sites, where the City has no or little control over tree retention or removal and natural tree loss, without the additional 6,800 trees being planted as part of the program the City would have seen a large reduction in canopy cover over the 14 suburbs.

As previously noted, newly planted street trees require time to establish, and the canopy benefits of the Leafy City Program are not immediate. As these trees mature, their contribution to the City's overall canopy will continue to increase.

Q5 *Can the City advise if this record is sufficient to address Global Warming?*

A5 Whilst local government plays a key role in addressing climate change, as the closest level of government to the community, there is a shared responsibility from State and Federal government, industry, research institutions and the community.

Climate change affects a number of areas that local government is responsible for including infrastructure assets, health services, water management, emergency management, urban forest and the natural environment. While the Leafy City Program aims to provide increased shade to reduce the impacts of the urban heat island effect within urban environments of the City of Joondalup, this is only a part of the City's response to addressing global warming.

The City's *Climate Change Plan 2025-2035* provides guidance to the City's climate change activities over the next ten years and builds upon the achievements from the *Climate Change Strategy 2014-2019*.

M Kwok, Ocean Reef:

Re: List of Payments made During the months of March and April 2026.

Q1 Regarding the payment of $164,331.42 to Civic Legal Pty Ltd (EF136867), can the City please disclose the cost to date for each of the two ongoing investigations?

A1 The costs will be reported to the Audit and Risk Committee at its meeting on 3 August 2026, and the City is not able to release that information before it is formally reported.

Q2 In reference to a payment to Auscorp IT (EF136220) in April list of payments, Invoice INV-00041872 - Phone Charging Cables for the amount of $2,273.70. Can the City please provide an itemised invoice showing the number of phone charging cables and all other items included in the payment?

A2 Please find below table of items purchased.

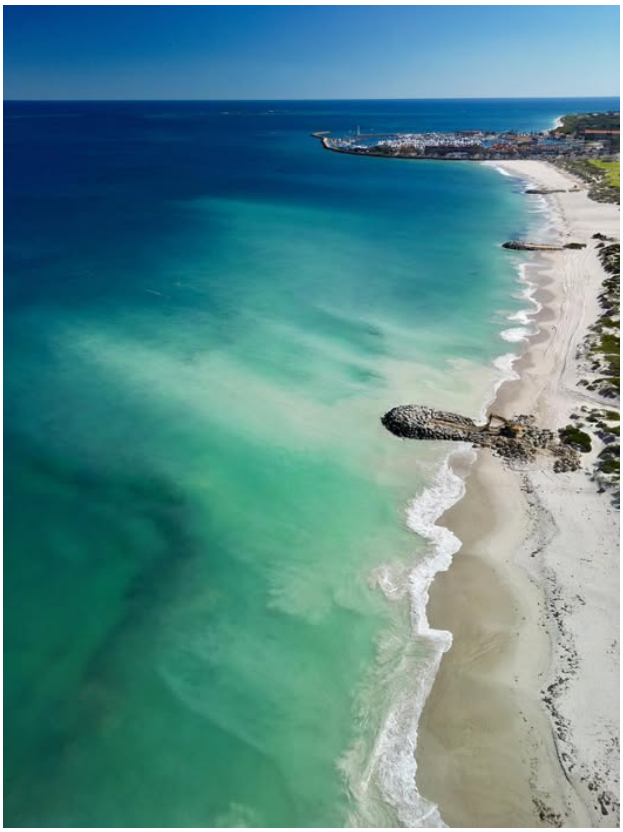
Item	Quantity	Unit Price	Amount
Foxconn Apple Lighting Fast Charging Cable for iPhones and iPads	20	22.50	450.00
Super Fast Dual Car Charger (45W Fast)	20	58.50	1,170.00
Universal Adjustable Car Mount	10	42.50	425.00
Freight	1	22.00	22.00
SUBTOTAL			2,067.00
GST			206.70
TOTAL			$2,273.70

Q3 Regarding payment EF136934, INV 1569 payment of $5,500 to Digital Loop Pty Ltd of $5,500. What is the total cost for Uptown Campaign in the last 12 months?

A3 The Uptown Campaign aims to promote the City of Joondalup as a destination of choice for locals and to encourage increased visitor spend at local businesses within the City of Joondalup, supporting local jobs and increased services to the community. Uptown is the destination brand through which the City's local attractions, businesses and unique experiences are promoted, utilising a number of channels that reach a broad audience demographic across digital and physical assets. Total spend in the last 12 months is $36,853.

Re: Sorrento Groyne - Earthworks.

Q4 This image was shared on a social media community post on May 6th. One could see earthworks carried out on Sorrento groynes refurbishment as well as visible plumes dispersion in the Marmion Marine Park. Can the City advise what type of permit is required from DWER for the works that were carried out?



A4 No permit was required from DWER, as the vegetation clearing was covered by an exemption under the EPA Regulations. Similarly, no permit was required from the DBCA for works on an existing structure adjacent to the Marmion Marine Park.

Q5 Can the City advise what are the measures put in place to contain the sediment plumes?

A5 Sand movement associated with natural coastal processes, including currents and rips, cannot be controlled through the construction works. To minimise disturbance, the construction methodology involved progressing works from the inside to the outside of the existing structure.

The following summarised questions were submitted verbally at the Council meeting held on Tuesday 26 May 2026:

F Gilbert, Kallaroo:

Re: Proposed road works on Northshore Drive.

Q1 A speed reduction from 70 to 60 km/h is included as part of the City's Black Spot Funding approval. Can the City advise when the application for speed reduction will be made with Main Roads WA?

A1 The Director Infrastructure Services answered that an application for speed reduction has been previously lodged, and Main Roads WA have indicated that the City must make changes to the road environment, prior to lodging a further request for reduction in the speed limit. The City intends to reapply following the completion of the works required.

Q2 Can the City advise if the current concept design is based on 70 km/h or 60 km/h speed limit?

A2 The Director Infrastructure Services advised that the question would be taken on notice.

The following response is now provided by the City:

The Northshore Drive Improvement project is being developed with the aspiration that Main Roads WA will support a future reduction of the speed limit to 60 km/h. The proposed road safety treatments, including the raised central median and restriction of overtaking opportunities, are intended to support a lower-speed road environment and encourage reduced vehicle speeds.

Notwithstanding this, the City will ensure that the design remains compliant with the applicable Austroads and Main Roads WA standards for a 70 km/h speed environment should Main Roads WA not support a reduction in the posted speed limit.

M Dickie, Hillarys:

Re: Percentage of tree cover across the City of Joondalup.

Q1 Given that the Leafy City Program has achieved only a one per cent increase in the tree canopy over eight years, will more effective and intensive measures be considered to enhance the City's tree canopy?

A1 The Director Infrastructure Services advised that as the trees planted under the Leafy City Program are not mature trees, the increase in tree canopy will be seen in future years. The City plants between 1,000 and 1,200 trees per year and per program. Minor increases in tree canopy can already be seen, and this will increase more significantly as the trees mature.

Q2 *In relation to Elected Members' reluctance to regulate trees on private land, will Council consider protecting trees on street setbacks and verges which are part of the streetscape?*

A2 The Director Infrastructure Services advised that members of the public are prohibited from cutting down trees on verges, as this is Council owned land. Trees located on setbacks of private properties will come under the review of planning policies.

The Director Planning and Community Development answered that the Local Planning Strategy is currently being reviewed, and the retention of trees on private property is being considered through the planning framework.

M O'Byrne, Kinross:

Re: *Item 12.3 – City of Joondalup Public Health Plan 2026- 2023.*

Q1 *Has the City considered including concerns over Mullaloo Beach water quality in the City of Joondalup Public Health Plan?*

A1 The Director Planning and Community Development answered that concerns in relation to water are not within the function of local government, as water quality comes under the legislative role of State Government. Therefore, the concerns regarding water quality are not included in the City of Joondalup Public Health Plan.

Q2 *Although water quality may not be the responsibility of the local government, could the City still be heard on the matter?*

A2 The Director Planning and Community Development answered that the State Government monitor and regulate the water as they have the legislation and the expertise to undertake these functions. The City does not have the expertise at local government level to question the State Government on the matter of water quality.

Mayor Kingston responded that the topic of the question may arise during the discussion on Item 12.3 during tonight's Council Meeting.

M Moore, Edgewater:

Re: *The City of Joondalup Bike Plan 2025-2035.*

Q1 *Regarding the released Bike Plan, one of the primary cycle routes runs down Shenton Avenue, across the east side of the City to the end of Neil Hawkins Park, then across the lake to the lake island, and then to Wanneroo. The route would be expensive, increase rubbish pollution and compromise the lake islands' flora and fauna. Can the City advise why this route is included in the Bike Plan?*

A1 The Director Infrastructure Services answered that the question would be taken on notice.

The following response is now provided by the City:

It is important to note that the routes identified within the Bike Plan largely reflect the Department of Transport and Major Infrastructure's (DTMI) Long Term Cycle Network (LTCN), which is the State Government's high-level aspirational cycling network. The inclusion of these routes within the Bike Plan does not represent a commitment by the City to deliver all identified infrastructure in the form shown.

The LTCN is intended to guide long-term strategic transport planning, identify future regional connectivity opportunities, and support advocacy and external grant funding applications. While the City considers the LTCN in its transport planning, any future infrastructure proposal would be subject to detailed feasibility assessments, environmental considerations, funding availability, consultation with relevant stakeholders, and Council approval.

The City acknowledges the environmental significance of Lake Joondalup and Yellagonga Regional Park, including the importance of protecting flora, fauna and natural habitat values.

Q2 How will the City provide a safe cycling structure for the routes that run along Marmion Avenue and Warwick Avenue, considering that these routes connect significant parts of the City and are 70 km/h roads?

A2 The Director Infrastructure Services answered that Marmion Avenue is under the control of Main Roads WA and therefore the bike network on that road will be discussed directly with Main Roads WA. The Bike Plan was developed in consultation with the Department of Transport and Major Infrastructure (DTMI) and the previous Department of Transport (DoT) and the key routes are based on the guidelines provided by the Department.

The Director Infrastructure Services advised that part of the question will be taken on notice to provide details regarding what infrastructure the City will consider for the safety of the specific routes.

The following response is now provided by the City:

A shared path along Marmion Avenue is identified within the Bike Plan as a long-term strategic active transport project. Due to the scale, complexity and cost associated with delivering infrastructure along a major transport corridor, the project is not currently included within the City's Five-Year Capital Works Program. Delivery of this infrastructure would likely require significant external funding support, and the City will continue to advocate for its progression through State Government funding programs, including the Department of Transport and Major Infrastructure's Western Australian Bicycle Network (WABN) Grants Program.

In relation to Warwick Road, the City is currently progressing the design of a dedicated shared path between the Mitchell Freeway and Marmion Avenue. Subject to design completion, the City intends to seek external construction funding through a future WABN funding round. The City's approach aligns with State Government guidance, which generally supports separated shared path facilities along roads with speed limits of 70 km/h or greater.

S Apps, Woodvale:

Re: Councillors' Lounge.

Q1 Can the City advise how many hours has been spent on reviewing the Notice of Motion to ban access to alcohol in the Council lounge outside of official functions?

A1 The Director Governance and Strategy answered that it is difficult to quantify the Officer time that has been spent on the Notice of Motion, however three to four hours was spent drafting before referral to other Officers for their comment.

M Sideris, Mullaloo:

Re: Item 13.1.1 – Redevelopment of the Whitford Library and Whitford Senior Citizens Centre.

Q1 Can written questions submitted be resubmitted, specifically in relation to the part of question two that reads, "as this asset review report is not attached, will the City kindly provide access to this report?"

A1 The Director Infrastructure Services advised that the question would be taken on notice.

The following response is now provided by the City:

The report can be provided.

Q2 Written question three is an outcome of that report and is analysis that would likely go into the 10-year Strategic Plan. Can the City also provide a further answer to question three?

A2 The Director Infrastructure Services advised that the question would be taken on notice.

The following response is now provided by the City:

The previous response to the question taken on Sunday 24 May 2026advised that "the library asset review will be utilised within the City's *Building Asset Management Plan* and annual *Five-Year Capital Works Program* development process", and these processes inform the *Annual Budget* and *10 Year Strategic Financial Plan* development processes.

EXTENSION OF PUBLIC QUESTION TIME
(Resolution No: CJ101-05/26)

MOVED Mayor Kingston SECONDED Cr O'Neill that Public Question Time be extended for a period of 10 minutes.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

M Kwok, Ocean Reef:

Re: Council Meeting Structure.

Q1 Would the Mayor consider having breaks throughout very long Council Meetings, as was done in the City of Wanneroo which held 10-minute breaks for every two hours of meeting time?

A1 Mayor Kingston answered that discussions are taking place with the new CEO regarding how to ensure that Council Meetings finish at an appropriate time for the work, health, and safety of both the Officers and the Elected Members. The inclusion of breaks and improving the finishing time of the meetings are to be considered.

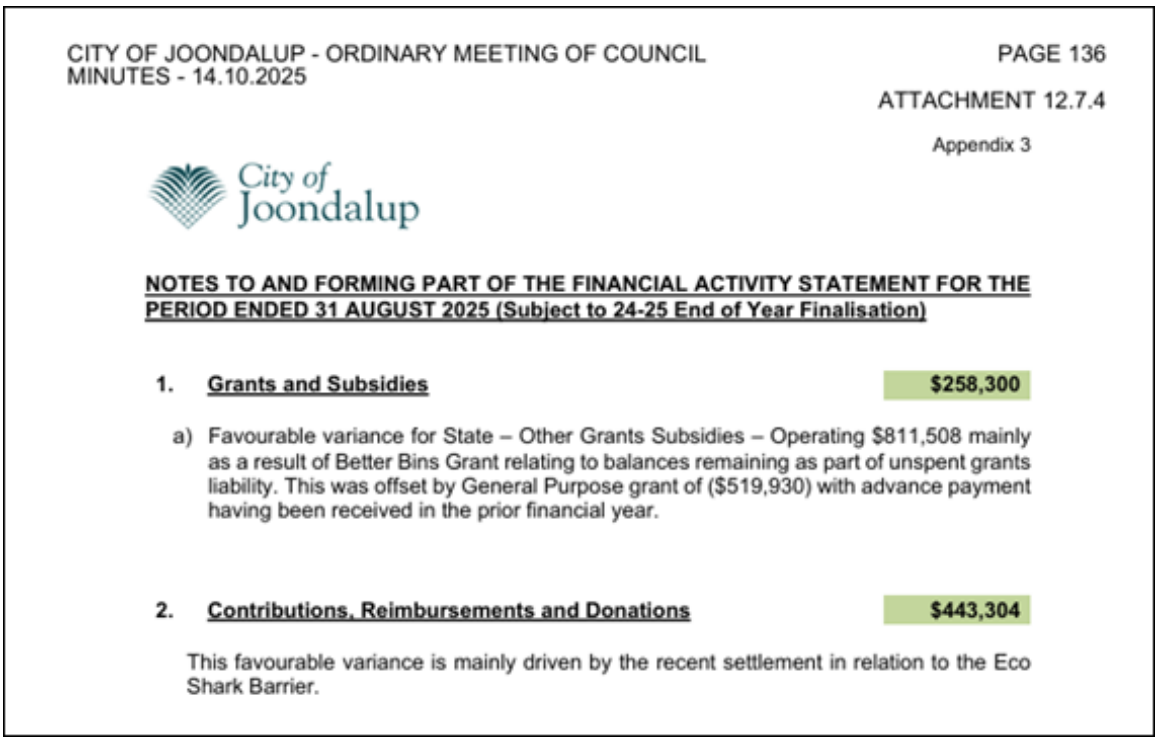
Re: Reimbursement Payment from Eco Shark Barrier.

Q2 An article published on 14 May 2026, by Liam Murphy reporting for Perth Now, stated that a recent financial statement from the City recorded a $500,000 reimbursement payment from Eco Shark Barrier in a confidential settlement. Can the City advise where to find this payment?

A2 The Director Infrastructure Services advised that the question would be taken on notice.

The following response is now provided by the City:

The payment from Eco Shark Barrier can be found in the minutes of the Council meeting held on 14 October 2025, page 136, see extract below:



CITY OF JOONDALUP - ORDINARY MEETING OF COUNCIL
MINUTES - 14.10.2025
PAGE 136

ATTACHMENT 12.7.4

Appendix 3

City of Joondalup

NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED 31 AUGUST 2025 (Subject to 24-25 End of Year Finalisation)

1. **Grants and Subsidies** **$258,300**

a) Favourable variance for State – Other Grants Subsidies – Operating $811,508 mainly as a result of Better Bins Grant relating to balances remaining as part of unspent grants liability. This was offset by General Purpose grant of ($519,930) with advance payment having been received in the prior financial year.

2. **Contributions, Reimbursements and Donations** **$443,304**

This favourable variance is mainly driven by the recent settlement in relation to the Eco Shark Barrier.

6 PUBLIC STATEMENT TIME

The following summarised statements were submitted verbally at the Council meeting held Tuesday 26 May 2026:

F Gilbert, Kallaroo:

Re: Item 11.1 – Petition Requesting Council to Reassess the Design of Roadworks on Northshore Drive, Kallaroo, to Ensure Retention of Mature Trees.

Mrs Fay Gilbert addressed the Council in relation to the road works planned at Northshore Drive in Kallaroo. Mrs Gilbert stated that a petition asking Council to reconsider the planned works and tree removal had gathered more than 500 signatures in just ten days. Mrs Gilbert explained that the petition invites Council to pause and consider whether the boulevard style concept is in keeping with Kallaroo's unique character, with its' open spaces and mature trees. Mrs Gilbert questioned the necessity of a boulevard treatment, explaining that safer crossing and refuge islands, in combination with the pre-existing plan for speed reduction to 60km/h would be sufficient, all while preserving the landscape and reducing costs. Mrs Gilbert emphasised that the community expects the Black Spot Funding to be allocated where it delivers genuine value.

Mrs Gilbert urged the Council to consider the importance of earlier public consultation before plans become advanced and community concerns are increased.

K Allen, Ocean Reef:

Re: Item 12.3 - City of Joondalup Public Health Plan 2026-2031.

Mr Kim Allen raised concerns over the Public Health Plan's failure to address the most pressing environmental health risks facing the City of Joondalup. Mr Allen stated that the Beenyup Wastewater Treatment Plant and the Tamala Park Waste Management Facility are not considered within the Plan. Mr Allen explained that the two facilities generate strong community concern due to the large-scale of operations and direct impacts on air and water quality. Mr Allen described the Beenyup facility as processing approximately 150 million litres of sewage daily from across the Perth metropolitan area while Tamala Park receives 200,000 tonnes of waste from multiple local governments. Mr Allen explained that increasing urban infill places strain on infrastructure and intensifies the risks of emissions and system failures.

Mr Allen strongly encouraged Elected Members to amend the Public Health Plan to explicitly acknowledge the risks associated with the facilities and ensure the Plan is responsible and aligned with the expectations of the community.

M Kwok, Ocean Reef:

Re: Welcome to new City of Joondalup Chief Executive Officer.

Ms Michele Kwok spoke to welcome the new CEO, Mr Craig Lloyd, and raise awareness of issues impacting the City of Joondalup. Ms Kwok explained that there was a low participation rate of 28 per cent in the last Joondalup Council elections and suggested that compulsory voting would improve public awareness and accountability.

Ms Kwok acknowledged the previous accomplishments of the new CEO, in having generated an operating surplus of $232 million as CEO in Victoria, as well as a staff turnover of below four per cent. Ms Kwok contrasted this with the financial deficits of the City of Joondalup and the low morale of City staff during years of a lapsed Enterprise Bargaining Agreement.

Ms Kwok expressed excitement in relation to a fresh start for the City of Joondalup in welcoming a new CEO with a proven track record.

M Moore, Edgewater:

Re: Differential Rates - Airbnb and un-hosted accommodation.

Mr Mike Moore addressed the Council to emphasise the need for differential rates for Airbnb and un-hosted accommodation. Mr Moore explained that as housing becomes increasingly used as Airbnb or un-hosted accommodation, the shortage of housing for resident occupiers worsens. Mr Moore argued that the houses being used for commercial activities, not private residences, should be charged higher Council rates.

Mr Moore encouraged the Council to consider actions to control the number of un-hosted accommodation as well as charge rates proportionate to the business function of such houses.

S Apps, Woodvale:

Re: Item 12.7 – 2026 Annual Review of Register of Delegation of Authority.

Ms Suzanne Apps spoke in relation to the Annual Review of Register of Delegation of Authority, noting that the financial challenges currently faced by the City of Joondalup warrant greater scrutiny of decisions. Ms Apps explained that the City's financial health score has dropped to around 25, with a score between 70 to 80 being the financially sound range. Ms Apps argued that as the City's financial stability is in question, it is appropriate to lower the financial thresholds attached to the Delegation of Authority to bring more expenditure decisions before Council.

Ms Apps emphasised that such changes would offer greater transparency and help reaffirm public trust by ensuring that community values are embedded in decision making.

G Cowcher, Woodvale:

Re: Library Service Review.

Mr George Cowcher addressed the Council in relation to the operation and staffing levels of the Public Libraries. Mr Cowcher explained that over 35 years of professional experience in reference, local history and public libraries inform his questions regarding the allocation of library staff. Mr Cowcher stated that the Local History and Reference Collection has been removed and integrated into the Main Collection. Mr Cowcher questioned why the staff from the Local History and Reference Collection had remained in service when the main use for the space is as a quiet space for study or casual reading requiring minimal staff involvement. Mr Cowcher acknowledged that the Strategic Plan may address these concerns. Mr Cowcher stated that the potential to make savings in this area, could help with finding staff to implement suggested recommendations.

M O'Byrne, Kinross:

Re: Tamala Park Waste Management Facility.

Ms Mary O'Byrne spoke to raise awareness of the negative impacts experienced by residents living in proximity to the Tamala Park Waste Management Facility. Ms O'Byrne challenged the Department of Health's lack of recognition of the adverse health outcomes for residents, arguing that the effects on communities exposed to the landfill gases has not been adequately studied. Ms O'Byrne recounted her experience of speaking with members of the public in Catalina, Mindarie, Kinross and Burns Beach and described residents as highly stressed. Ms O'Byrne requested that the City of Joondalup acknowledge the mental health needs of residents who are severely affected.

7 APOLOGIES AND LEAVE OF ABSENCE

7.1 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Cr John Raftis	27 May to 29 May 2026 inclusive.
Cr John Raftis	12 June to 15 June 2026 inclusive.
Cr Rohan O'Neill	4 August to 6 August 2026 inclusive.

REQUESTS FOR LEAVE OF ABSENCE – CR REBECCA PIZZEY, CR ADRIAN HILL, CR JOHN RAFTIS, CR RUSS FISHWICK, CR LEWIS HUTTON AND CR ROHAN O'NEILL
(Resolution No: CJ102-05/26)

MOVED Mayor Kingston, SECONDED Cr May that Council APPROVES the following request for Leave of Absence from Council duties for:

1 Cr Rebecca Pizzey covering the period 13 June to 17 June 2026 inclusive;

2 Cr Adrian Hill covering the period 15 June to 21 June 2026 inclusive;

3 Cr Russ Fishwick covering the period 17 June to 1 July 2026 inclusive;

4 Cr Lewis Hutton covering the period 17 June to 5 July 2026 inclusive.

5 Cr Rohan O'Neill covering the period 3 July to 10 July 2026 inclusive;

6 Cr Rebecca Pizzey covering the period 6 July to 14 July 2026 inclusive;

7 Cr John Raftis covering the period 4 August to 7 August 2026 inclusive.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

8 CONFIRMATION OF MINUTES

8.1 MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 21 APRIL 2026

(Resolution No: CJ103-05/26)

MOVED Mayor Kingston, SECONDED Cr Hutton that the Minutes of the Council Meeting held on 21 April 2026 be CONFIRMED as a true and correct record.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

9 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

New Chief Executive Officer

Mayor Kingston gave a warm welcome to Craig Lloyd, who has commenced this week as the City's new Chief Executive Officer.

Mayor Kingston shared Craig brings more than 20 years of senior leadership experience across local and State Government, emergency management and community services, most recently serving as Chief Executive Officer of the City of Whittlesea in Victoria.

Mayor Kingston announced On behalf of the Council, we look forward to working with Craig and wish him all the best as he becomes part of the Joondalup community.

National Reconciliation Week

Mayor Kingston commented National Reconciliation Week, beginning tomorrow and running until next Wednesday June 3, is an important time for our community.

Mayor Kingston said it allows us all to reflect on the shared journey toward respect, truth-telling and stronger relationships between Aboriginal and Torres Strait Islander peoples and the wider community.

Mayor Kingston shared as we mark National Reconciliation Week, we acknowledge the Traditional Custodians of this land and reaffirm our commitment to fostering a community where respect, inclusion and shared learning continue to grow.

Mayor Kingston said it allows us all to reflect on the shared journey toward respect, truth-telling and stronger relationships between Aboriginal and Torres Strait Islander peoples and the wider community.

Mayor Kingston shared as we mark National Reconciliation Week, we acknowledge the Traditional Custodians of this land and reaffirm our commitment to fostering a community where respect, inclusion and shared learning continue to grow.

Vale Alison Major

Mayor Kingston said on behalf of the City of Joondalup, I pay our respects to the family and friends of Alison Major, who passed away recently.

Mayor Kingston announced an accomplished pianist who had a long history of performing in Eisteddfods in her home state South Australia, Alison put the idea of holding an annual Eisteddfod in Wanneroo to the then-Wanneroo Council, with the first event held in July 1988 as part of WA's Bicentennial celebrations.

Mayor Kingston commented Alison was involved in all aspects of the annual Eisteddfod including preparing the syllabus, processing entries, and organising volunteers, stage staff and judges.

Mayor Kingston advised Alison's commitment to the Wanneroo Eisteddfod was recognised when she was named Wanneroo's Citizen of the Year in 1997, and she continued her involvement with the Eisteddfod with the City of Joondalup.

Mayor Kingston acknowledged Alison was also a member of the Wanneroo Civic Choir, and one of the inaugural members and piano accompanist for the Wandoo Singers – a female choir established in Duncraig in 1996.

Mayor Kingston expressed our deepest sympathies to her children Athel and Merilyn, daughters in law Amanda and Sanja, and grandchildren Riley, Lachlan and Nicholas. Vale Alison Major.

Cr Pizzey left the Chamber at 7.10pm.

10 IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

- Item 12.4 - Confidential - Status of Legal Actions Report (Ward - All).
- Confidential Attachment 12.13.3 – Mullaloo Surf Life Saving Club (MSLSC) Changeroom Refurbishment (Ward - Central).
- Confidential Attachment 12.15.3 – Item 12.15 – Tender 008/26 Provision of Cleaning Services for Buildings and Public Toilets (Ward - All).
- Confidential Attachment 13.2.2.1 – Item 13.2.2 - Appointment of Independent Members to the Audit, Risk and Improvement Committee (Ward - All).

MOTION TO CHANGE ORDER OF BUSINESS
(Resolution No: CJ104-05/26)

MOVED Mayor Kingston, SECONDED Cr Vinciullo that Council, in accordance with clause 14.1 of the *City of Joondalup Meeting Procedures Local Law 2013*, suspends the operation of clause 4.3 – Order of Business of the *City of Joondalup Meeting Procedures Local Law 2013*, to enable the consideration of:

1 Item 12.4 - Confidential - Status of Legal Actions Report (Ward - All);

to be discussed after "Motions of which previous notice has been given".

The Motion was Put and CARRIED (12/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

Cr Pizzey entered the Chamber at 7.12pm.

11 PETITIONS

11.1 PETITION REQUESTING COUNCIL TO REASSESS THE DESIGN OF ROADWORKS ON NORTHSHORE DRIVE, KALLAROO, TO ENSURE RETENTION OF MATURE TREES

A 541 signature petition has been received from residents of the City of Joondalup. The request outlined in the petition reads as follows:

"We the undersigned all being electors of the City of Joondalup, do respectfully request that the Council:

1 Defer any works requiring tree removal on Northshore Drive pending formal Council consideration of the findings of the median width investigation required under clause 11.3 of the resolution passed at the 24 March Ordinary Council Meeting; and

2 Require the Chief Executive Officer to report back to Council with the findings of that investigation, including whether a reduced median width would eliminate or reduce the need for tree removal in the eastern verge south of Mullaloo Drive, within 60 days of this petition being formally received by Council and before any irreversible works commence.".

OFFICER'S RECOMMENDATION / COUNCIL DECISION
(Resolution No: CJ105-05/26)

MOVED Mayor Kingston, SECONDED Cr Raftis that the following petitions be RECEIVED and REFERRED to the Chief Executive Officer for action:

1 A 541 signature petition requesting council to reassess the design of roadworks on Northshore Drive, Kallaroo, to ensure retention of mature trees.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

12 REPORTS

12.1 DEVELOPMENT AND SUBDIVISION APPLICATIONS - MARCH 2026 (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mrs Marlaine Lavery Director Planning and Community Development
FILE NUMBER	07032, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the number and nature of applications considered under delegated authority during March 2026.

EXECUTIVE SUMMARY

Schedule 2 (deemed provisions for local planning schemes) of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) provide for Council to delegate powers under a local planning scheme to the Chief Executive Officer (CEO), who in turn has delegated them to employees of the City.

The purpose of delegating certain powers to the CEO and officers is to facilitate the timely processing of development and subdivision applications. The framework for the delegations of those powers is set out in resolutions by Council and is reviewed annually, or as required.

This Report identifies the development applications determined by the administration under delegated authority powers during March 2026 (Attachment 1 refers), as well as the subdivision application referrals processed by the City during March 2026 (Attachment 2 refers).

BACKGROUND

Clause 82 of Schedule 2 (deemed provisions for local planning schemes) of the Regulations enables Council to delegate powers under a local planning scheme to the CEO, and for the CEO to then delegate powers to individual employees. At its meeting held on 27 May 2025 (CJ113-05/25 refers), Council considered and adopted the most recent Town Planning Delegations.

DETAILS

Subdivision Referrals

The number of subdivision and strata subdivision referrals processed under delegated authority during March 2026 is shown in the table below:

Type of subdivision referral	Number of referrals	Potential additional new lots
Subdivision applications	3	1
Strata subdivision applications	6	9
TOTAL	**9**	**10**

Of the subdivision referrals, five were to subdivide in housing opportunity areas, with the potential for eight additional lots.

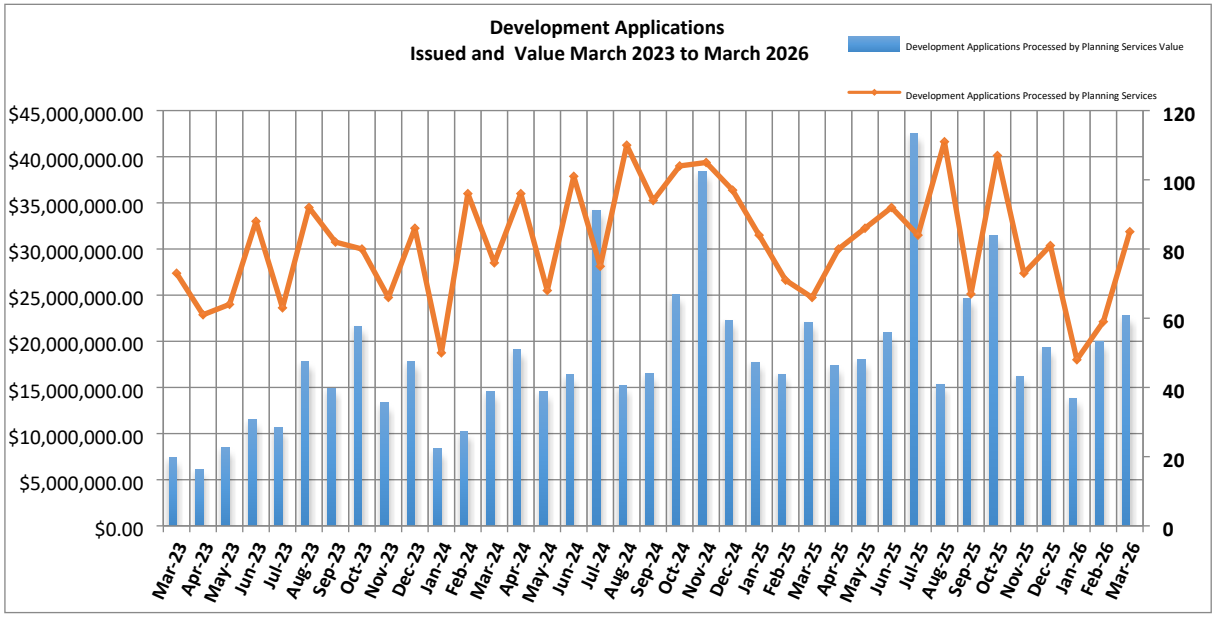
Development Applications

The number of development applications determined under delegated authority during March 2026 is shown in the table below:

	Number	Value ($)
Development applications processed by Planning Services	85	$22,810,155.00

Of the 85 development applications, seven were for new dwelling developments in housing opportunity areas, proposing a total of 11 additional dwellings.

The total number and value of development applications determined between March 2023 and March 2026 is illustrated in the graph below:



The number of development applications received during March 2026 was 101.

The number of development applications current at the end of March was 202. Of these, nine were pending further information from applicants and eight were being advertised for public comment.

In addition to the above, 174 building permits were issued during the month of March with an estimated construction value of $23,055,772.52.

Issues and options considered

Not applicable.

Legislation / Strategic Community Plan / Policy implications

Legislation *City of Joondalup Local Planning Scheme No. 3.*
Planning and Development (Local Planning Schemes) Regulations 2015.

10-Year Strategic Community Plan

Key theme 3. Place.

Outcome 3-2 Well-planned and adaptable - you enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.

Policy Not applicable.

Clause 82 of Schedule 2 of the Regulations permits the local government to delegate to a committee or the local government CEO the exercise of any of the local government's powers or the discharge of any of the local government's duties. Development applications were determined in accordance with the delegations made under Clause 82 of Schedule 2 of the Regulations.

All subdivision applications were assessed in accordance with relevant legislation and policies, and a recommendation made on the applications to Western Australian Planning Commission.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	DECISIONS	REPUTATION
Risk Event Description	Ineffective / improper decision making	Loss of community trust
Risk Responsibility	Director Governance and Strategy	Chief Executive Officer
Residual Risk	High	
Control Effectiveness	Strong	
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.	
Risk Control	The relevant control, to mitigate risk, is the detailed practices within the delegation process including supported by peer review, to ensure decisions taken are lawful, proper and consistent.	

Financial / budget implications

A total of 85 development applications were determined for the month of March with a total amount of $76,873.60 received as application fees.

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Consultation may be required by the provisions of the R-Codes, any relevant policy and/or LPS 3 and the Regulations.

COMMENT

Large local governments use levels of delegated authority as a basic business requirement in relation to town planning functions. The process allows for timeliness and consistency in decision-making for rudimentary development control matters. The process also allows the Elected Members to focus on strategic business direction for the Council, rather than day-to-day operational and statutory responsibilities.

All proposals determined under delegated authority are assessed, checked, reported on and cross-checked in accordance with relevant standards and codes.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ106-05/26)

MOVED Mayor Kingston, SECONDED Cr Vinciullo that Council NOTES the determination and recommendations made under delegated authority in relation to the:

1 development applications described in Attachment 1 to this Report during March 2026;

2 subdivision applications described in Attachment 2 to this Report during March 2026.

The Motion was Put and CARRIED (13/0) by Exception Resolution after consideration of Item 13.2.2.

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Development Applications Determined - March 2026 [**12.1.1** - 4 pages]
2. Subdivision Referrals - March 2026 [**12.1.2** - 1 page]

12.2 PETITION TO REVIEW PARKING LOCAL LAW TO ALLOW VERGE PARKING OF UNATTACHED TRAILERS (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mrs Marlaine Lavery Director Planning and Community Development
FILE NUMBER	05885, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider a response to an ePetition seeking a review of the City's *Parking Local Law 2023*, specifically section 3.4, to allow the parking of unattached trailers and caravans on residential verges under prescribed conditions.

EXECUTIVE SUMMARY

At its meeting held on 24 February 2026 (CJ012-02/26 refers), Council received an ePetition (EP1015 refers) requesting that the City review the City's Parking Local Law to permit unattached trailers, caravans and similar recreational vehicles to be parked on residential verges where public safety and amenity are not adversely affected.

The matters raised in the petition are similar to previous petitions considered by Council in 2012 (CJ159-08/12 and CJ191-09/12 refers), where Council resolved not to amend the Parking Local Law due to safety, amenity, equity and enforcement concerns.

The intent of the City's *Parking Local Law 2023* and *Local Government and Public Property Local Law 2014* remains to ensure that verges, as part of the public road reserve, remain unobstructed, safe and available for public use, infrastructure access and pedestrian movement.

After considering the request, relevant legislation, past Council decisions and operational impacts, it is considered that amending the Parking Local Law is not supported due to safety, amenity, equity and enforcement concerns.

It is therefore recommended that Council:

1 NOTES ePetition EP1015 requesting a review of the City's Parking Local Law 2023 to allow verge parking of unattached trailers;

2 DECLINES the request to amend the City's Parking Local Law 2023;

3 ADVISES the lead petitioner of Council's decision.

BACKGROUND

Council received an ePetition (EP1015 refers) requesting a review of the City's Local Parking Law as follows:

"We, the undersigned, respectfully request that the Council review Local Parking laws (specifically section 3.4) to allow parking of unattached trailers on verges when public safety and amenity are unaffected."

The petition states that current parking restrictions do not reflect contemporary living patterns, including smaller lot sizes, increased urban density and limited on-site storage options. The petition further argues that trailers may be parked on a verge while attached to a registered vehicle, which may occupy more space than an unattached trailer.

The ePetition attracted 552 verified signatures and closed on 8 February 2026.

Legislation

Two City Local Laws are relevant to the petition. The City of Joondalup's *Parking Local Law 2023* regulates the parking of caravans and trailers on roads, including verges, while the *Local Government and Public Property Local Law 2014* regulates activities and works in relation to verge treatments on local government property.

The intent of the relevant clauses in these Local Laws is to confirm that verges form part of the road reserve, remain the property of the Local Government, and are subject to City control as to their use.

Clause 3.4 of the *City of Joondalup Parking Local Law 2023* states:

A person shall not park a vehicle on any portion of a road or within a parking station –

(c) if the vehicle is a trailer or caravan unattached to a motor vehicle.

The definition of a caravan in the City's *Parking Local Law 2023* states:

"caravan" means a vehicle that is fitted or designed to allow human habitation and which is drawn by another vehicle or which is capable of self-propulsion.

The definition of a trailer in the City's *Parking Local Law 2023* is given as the definition set out in the *Road Traffic Code 2000*:

"trailer" means any vehicle without motive power of its own, designed for attachment to a motor vehicle for the purpose of being towed, but does not include the rear portion of an articulated vehicle, or a side-car.

The definition of a road in the City's *Parking Local Law 2023* states:

"road" means a highway, lane, thoroughfare or similar place which the public are allowed to use and includes all of the land including the nature strip and paths appurtenant thereto lying between the property lines abutting the road.

The definition of a verge in the City's *Parking Local Law 2023* states:

"verge" means the portion of a thoroughfare which lies between the boundary of a carriageway and the adjacent property line but does not include a footpath.

Clause 3.16 of the City's *Parking Local Law 2023* applies to heavy and long vehicles (including vehicles with trailers and caravans attached) and states:

(1) A person must not stop or park a vehicle or any combination of vehicles that, together with any projection on, or load carried by, the vehicle or combination of vehicles, is more than 7.5 metres in length or exceeds a GVM of 4.5 tonnes on a carriageway, verge or in a parking station for any period exceeding one hour, unless the vehicle is–

(a) engaged in the picking up or setting down of goods; or

(b) stopped in a truck bay;

DETAILS

There are occasions when a resident finds it difficult to keep various types of vehicles entirely on their property. The most common of these is a private motor vehicle. Often, households have several vehicles and cannot park them conveniently on the driveway or behind the property line. In the case of caravans and trailers, it is expected that the residents will make alternative arrangements for their storage so that they are not parked on public property, in this case the road or verge.

The petitioners are seeking to extend the allowance made to private motor vehicles to include caravans and trailers in certain circumstances.

Consistent with the approach taken in previous reports to Council, the following options have been considered.

Issues and options considered

Council may choose to:

Option 1

Amend the City's *Parking Local Law 2023* to allow unattached trailers to be parked on residential verges at any time when public safety and amenity are unaffected.

This option would have the following impacts:

- Detriment to residential streetscape, particularly in higher density and narrow streets.
- Increased risks to traffic and pedestrian safety due to obstructed sightlines.
- Impediments to pedestrian access, particularly where no footpath exists.
- Establishment of precedent for other large items such as boats, box trailers, motor homes and similar equipment being stored on verges.
- Damage to verge treatments, creating additional hazards such as overgrowth of underlying lawn, and potential of attracting pests and snakes.
- Unattached trailers that are not adequately secured or anchored in public present significant safety risks and rely entirely on secondary controls.

This option is not recommended.

Option 2

Allow unattached trailers on residential verges under prescribed conditions. Conditions would need to include, but not be limited to, the following:

- The caravan or trailer being properly secured in accordance with a prescribed standard, to reduce the risk of unauthorised movement, theft, or hazards to pedestrians, motorists, and public infrastructure.
- Demonstrated support from neighbouring properties within a defined radius such as the properties on each side of the subject property and the properties immediately adjacent.
- There needs to be provision for cancellation of an approval in circumstances where a neighbour who previously supported the parking changes their mind or a neighbouring property is sold and the new owner does not support the parking.
- Approval would not be given for parking caravans on verges:
    - within 10 metres of an intersection
    - on the outside bend of a curved road due to potential sight hazard
    - on or adjacent to the crest of a hill due to sight hazard
    - in any other situation that would result in a sight or pedestrian access hazard
    - in any situation that impeded access to City infrastructure in the verge including street trees. There would need to be a system of property inspections to enable these requests to be assessed.

This option is contingent on fluctuating neighbour support and therefore not legally robust. This would undermine procedural fairness and enforceability.

This option is not recommended.

Option 3

Decline the petitioners' request.

The current prohibition for permanently parking caravans and trailers on verges preserves the local streetscape and prevents unnecessary hazards arising. The prohibitions have been in place for many years and are consistent with the approach adopted by other Western Australian local governments.

It is not unreasonable to expect that the owner of a caravan or trailer should make appropriate arrangements for its adequate storage so that does not adversely impact the local community either from an amenity or a safety perspective.

There are significant impacts for implementing either Options 1 or 2 as identified.

Option 3 is recommended as it preserves residential amenity and streetscape; maintains pedestrian and traffic safety; aligns with long standing policy and is consistent with other local governments This option places responsibility for storage with the owner.

Legislation / Strategic Community Plan / Policy implications

Legislation *City of Joondalup Parking Local Law 2023.*
Local Government and Public Property Local Law 2014.

10-Year Strategic Community Plan

Key theme 1. Community.

Outcome 1-1 Healthy and safe - you feel healthy and safe in your local community.

Policy Not applicable.

Risk management considerations

There is a risk that permitting unattached trailers to be parked on verges would create precedent for other private items to be stored on public land, leading to increased complaints, enforcement action and exposure to safety risks.

Strategic Risk Relationship

Risk	**DECISIONS**	**EXPECTATIONS**	**REPUTATION**
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer
Residual Risk	High		
Control Effectiveness	Strong		
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.		
Risk Control	The relevant control, to mitigate risk, is the provision of a report with information that presents relevant analysis, legislative considerations, and supporting information to inform recommendations on petitions received.		

Risk	**FINANCIAL**
Risk Event Description	Lack of financial sustainability
Risk Responsibility	Director Corporate Services
Residual Risk	Medium
Control Effectiveness	Strong
Risk Appetite	Medium risk is acceptable without variation to existing control activities.

Other risk information

Not applicable.

Financial / budget implications

There are no financial implications associated with the recommended option.

Implementing alternatives that allow conditional verge parking would require inspections, monitoring and enforcement, resulting in significantly increased operational costs.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

No additional community consultation has been undertaken in the preparation of this report. Previous community consultation undertaken as part of Parking Local Law reviews has identified strong support for maintaining clear and safe verges.

COMMENT

The matters raised in ePetition EP1015 have been previously considered by Council and through reviews of the Parking Local Law. While the City acknowledges changing housing patterns and storage pressures, it is not unreasonable to expect owners of trailers and recreational vehicles to make appropriate private storage arrangements that do not adversely impact public safety, access or amenity.

While the City, recognises the changing housing patterns and vehicle storage pressures, amending the Parking Local Law in the manner outlined in either Option 1 or Option 2 may be inconsistent with the intent of the *Local Government Act (Uniform Local Provisions) Regulations 1996*, which seeks to ensure that public property under the care of local governments is protected, maintained, and used safely and appropriately, while preventing obstruction, damage, or unsafe activities in public places and thoroughfares

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ107-05/26)

MOVED Mayor Kingston, SECONDED Cr Vinciullo that Council:

1 NOTES ePetition EP1015 requesting a review of the City's *Parking Local Law 2023* to allow verge parking of unattached trailers;

2 DECLINES the request to amend the City's *Parking Local Law 2023*;

3 ADVISES the lead petitioner of Council's decision.

The Motion was Put and CARRIED (13/0) by Exception Resolution after consideration of Item 13.2.2.

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

Nil.

12.3 CITY OF JOONDALUP PUBLIC HEALTH PLAN 2026-2031 (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mrs Marlaine Lavery Director Planning and Community Development
FILE NUMBER	108502, 101515
AUTHORITY / DISCRETION	Legislative - includes the adoption of local laws, planning schemes and policies.

PURPOSE

For Council to endorse the City of Joondalup Public Health Plan 2026–2031.

EXECUTIVE SUMMARY

The Department of Health announced a new phased approach to Stage 5 of the implementation of the *Public Health Act 2016* that requires the City to prepare and publish a local public health plan by 4 June 2026.

The City of Joondalup Public Health Plan 2026–2031 (public health plan) is a new plan that identifies the public health needs of the community, following the examination of our community's health status and health determinants.

The draft public health plan was developed in consultation with community groups, external stakeholders, internal staff, the Strategic Community Reference Group and included assessing public health data relating to our community and examining the determinants of health, to identify key focus areas for improving the health and wellbeing of our residents. A Green Paper was circulated to Elected Members providing the opportunity for comment.

The draft public health plan identifies goals in three key focus areas:

- mental health and wellbeing
- active and healthy living
- environmental health and resilience.

In each key focus area, the draft public health plan identifies ongoing programs and activities that the City currently undertakes that support public health. The draft public health plan also identifies projects and initiatives that the City plans on undertaking.

Proposed projects and initiatives may contain elements that are required to be listed for consideration as part of future budgets, however, all proposed projects and initiatives identified are already planned through the City's *Corporate Business Plan* and individual Business Units Plans, therefore the draft public health plan does not provide any commitment for additional funding that would not already be for consideration.

The public health plan is required to be reviewed annually providing the opportunity to make future changes as necessary.

It is therefore recommended that Council notes that the City of Joondalup Public Health Plan 2026-2031 has been prepared to meet the City's obligations under the Public Health Act 2016 and that Council endorses the City of Joondalup Public Health Plan 2026-2031 as provided in Attachment 1 to this Report.

BACKGROUND

The *Public Health Act 2016* received Royal Assent on 25 July 2016 and is intended to provide a modern approach to regulate public health in Western Australia.

At the time of introduction, the Department of Health indicated that implementation would be over a period of three to five years, during which time, the *Health (Miscellaneous Provisions) Act 1911* and all subsidiary regulations would continue to be the main enforcement tool for the City. It was anticipated that new regulations would be introduced during this time.

Following delays on the development of new regulations, the Department of Health announced on 8 March 2024 that a revised staged implementation of the Act would occur. Subsequently, Part 5 of the Act was gazetted on 4 June 2024, requiring the Chief Health Officer to publish a State public health plan by 4 June 2025; and that local governments must prepare and publish a local public health plan by 4 June 2026.

The sequential timing of the State and local public health plans reflects a requirement in the *Public Health Act 2016* that a local public health plan needs to be consistent with the State public health plan. The Department of Health published the *State Public Health Plan 2025-30 on* 4 June 2025.

The development of the City's public health plan was identified in the City's *Corporate Business Plan 2024-28*.

DETAILS

The *Public Health Act 2016* is designed to better protect and promote the health of all Western Australians by promoting public health and wellbeing in the community, helping prevent disease, providing support for programs to improve public health and allow for the collection of information in regard to public health.

Regulations made under the *Health (Miscellaneous Provisions) Act 1911,* that reference outdated public health risks and issues, will eventually be repealed and replaced with modern legislation.

Public health planning can be a more proactive response to improving public health, while considering the needs of the local community.

The State Public Health Plan was published on 4 June 2025 and provides a strategic framework to address public health issues across Western Australia. It provides objectives to promote, prevent, protect and enable positive public health outcomes and sets public health priorities.

The purpose of a local government public health plan is to identify the needs of its community through an examination of data and assessing the determinants of health that the City can impact to improve public health outcomes.

Determinants of health are the range of personal, social, economic, and environmental factors, including where people live and work, that influence health status and outcomes.

The following activities were included in the development of the draft public health plan:

- A desktop review of relevant legislation, strategies, plans and policies.
- Reviewing public health data provided by the North Metropolitan Health Service that relates to the City's residents and compares to Western Australian averages. Public health data included a range of public health issues such as the prevalence of being overweight or obese, levels of physical activity, consumption of fast food, mental health conditions including anxiety and depression, injury related issues, notifiable infectious diseases, vaccine preventable diseases and other epidemiological data.
- Development of a community health profile that draws on local health data and provides an overview of the health status and risk factors affecting the City's residents.
- Undertaking various community, industry stakeholder and internal staff consultation, as well as the Strategic Community Reference Group, to examine the determinants of health and assess public health data, to identify key public health priorities, as well identify ideas on addressing public health risks in the context of the role of local government.

Three key focus areas were subsequently identified and are reflected in the draft public health plan. Each key focus area is supported by key themes to address factors that may improve public health outcomes. The key focus areas and themes are:

1 Mental health and wellbeing

This focus area aims to support positive mental health outcomes and build community resilience by addressing social, individual, and systemic factors.

Priorities relate to the following:

- Social connection and inclusion.
- Mental health literacy.
- Access to support and community resilience.

2 Active and healthy living

This focus area promotes behaviours that support physical health and reduce the risk of preventable disease.

Priorities relate to the following:

- Physical activity.
- Diet and nutrition.
- Alcohol and other drugs.

3 Environmental health and resilience

This focus area recognises the role of safe, sustainable, and resilient environments in protecting and promoting health.

Priorities relate to the following:

- Environmental health.
- Environmental resilience.
- Emergency preparedness.

In each key focus area, the draft public health plan identifies ongoing programs and activities that the City currently undertakes that support public health. The draft public health plan also identifies projects and initiatives that the City plans on undertaking.

Specific performance measures have been selected from Council-endorsed strategic and organisational performance measures to support systematic monitoring of both strategic outcomes and organisational performance.

The draft public health plan is considered to be consistent with the *State Public Health Plan for Western Australia 2025 -2030*.

The public health plan is required to be reviewed annually.

Issues and options considered

Council may choose to:

- Endorse the City of Joondalup Public Health Plan 2026 - 2031
- Request changes to the City of Joondalup Public Health Plan 2026 - 2031
  or
- Not endorse the City of Joondalup Public Health Plan 2026 – 2031.

Option one is recommended and considers the City's legislative obligation to prepare a public health plan by 4 June 2026.

Legislation / Strategic Community Plan / Policy implications

Legislation *Public Health Act 2016.*

10-Year Strategic Community Plan

Key theme 1. Community.

Outcome 1-1 Healthy and safe - you feel healthy and safe in your local community.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**REPUTATION**
Risk Event Description	Ineffective / improper decision making	Loss of community trust
Risk Responsibility	Director Governance and Strategy	Chief Executive Officer
Residual Risk	High	
Control Effectiveness	Strong	
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.	
Risk Control	The relevant control, to mitigate risk, is the provision of the required plans and relevant information to comply with legislative responsibility.	

Other risk information

The City has an obligation under the *Public Health Act 2016* to publish a public health plan by 4 June 2026, that is required to be consistent with the *State Public Health Plan for Western Australia 2025 -2030*.

The development of the City's public health plan has been undertaken in consideration of legislative requirements including the following:

- Examining data relating to the health status and health determinants of the community.
- Identifying the public health needs of the community.
- Establishing key focus areas and priorities.
- Identifying programs and activities to improve public health outcomes.
- Being consistent with the State Public Health Plan.
- Acknowledging partnerships and working with the Chief Health Officer to achieve public health goals.
- Identifying monitoring and reporting activities.

The City's existing services, programs and activities support public health. Proposed projects and initiatives will further support improving the health and wellbeing of our community.

The adoption of the City's public health plan addresses any potential reputational risk associated with the City meeting its legislative obligations.

Financial / budget implications

The draft public health plan incorporates a number of proposed projects and initiatives that may contain elements that are required to be listed for consideration as part of future budgets.

However, all proposed projects and initiatives identified are already planned through the City's *Corporate Business Plan* and individual Business Units Plans, therefore the draft public health plan does not provide any commitment for additional funding that would not already be for consideration.

Any new programs or activities associated with the public health plan would remain subject to Council consideration through the annual budgeting process. The public health plan is required to be reviewed annually providing opportunity for any amendments as required.

Regional significance

The City's public health plan holds strong regional significance as it directly relates to improving the health and wellbeing of all our community.

Sustainability implications

Environmental

The public health plan supports a sustainable environment. It acknowledges the impact of climate change in the context of public health, acknowledges practices such as reducing waste, the protection of the natural environment and emergency preparedness.

Social

The public health plan is intended to have a positive impact on the health and wellbeing of our community. It provides benefits to all ages, supports social connection and encourages a safe environment through a range of services that the City provides.

Economic

Improving public health outcomes provides a positive economic benefit by reducing healthcare costs, strengthening community resilience and supporting a healthier workforce.

Consultation

The City engaged with community members, elected members, external stakeholders and City staff to inform the development of the public health plan.

Strategic Community Reference Group meeting

The development of the public health plan was presented to the Strategic Community Reference Group (SCRG) at its meeting held on 19 March 2025.

The purpose of the meeting was to provide input into the development of a new public health plan. The meeting contributed to identifying the public health needs of the local community and explored public health priorities.

The objectives of the meeting were as follows:

- To profile the City's role and current activities in public health.
- To review the State Government public health priorities and the City of Joondalup community health and wellbeing profile.
- To identify priorities for a local public health plan.

In addition to community and Elected Members who attended the SCRG meeting, the North Metropolitan Health Service and Edith Cowan University were also represented as subject matter experts.

After examining the City's health and wellbeing profile and considering the determinants of health, the group identified key priorities being mental health, physical activity, access to public open space, alcohol and other drugs, environmental pollutants, diet and food environment and food-borne disease; and subsequently proposed practical approaches to advance these priorities.

Community groups and external stakeholder workshops

Two external workshops were held on 19 August 2025; one with community members and one with key external stakeholders to identify the public health needs of the local community, explore public health priorities and capture ideas on addressing public health risks in the context of the role of local government. External stakeholders included government agencies, educational institutions and not for profit groups with a focus relating to improving public health and wellbeing.

Information on the health status and health determinants of the City was provided and community groups and key stakeholders were consulted to gain their perspective.

The workshops explored the enablers and barriers of public health for the City, in consideration of key health determinants relating to the built environment, socioeconomics, healthy behaviours and social, cultural and community influences.

Workshop activities facilitated the identification of health and wellbeing priorities. The top six priorities identified were as follows:

- Social connection.
- Access to public open space.
- Mental health.
- Physical activity.
- Alcohol use.
- Diet and nutrition.

Internal staff workshop

A workshop was held on 22 August 2025 with staff across almost all internal business units. The workshop followed a similar format to the community and stakeholder sessions.

An additional element was to explore existing programs and activities already in place that would support health and wellbeing and identify future opportunities.

Green Paper

A Green Paper on the City's draft public health plan was circulated to Elected Members on 26 March 2026. In response to comments received, the following updates were included in the public health plan:

- Clarification that all new activities proposed will be subject to Council endorsement and subject to the annual budget process.
- Clarification on the role of the City being consistent with local government functions.
- Including matters relating to air and water quality associated with environmental health legislative functions.
- Including urban forest management in the City's ongoing programs and activities relating to environmental resilience and sustainability.

It was noted that waste management initiatives and emergency preparedness are captured within the public health plan.

Immunisation programs were not included in the public health plan as the City does not have a current role in delivering immunisation. Immunisation is included in the *State Public Health Plan for Western Australia 2025-2030* and identifies the role of State Government in providing immunisation services.

Although the State Government is responsible for immunisation services, the City could still consider supporting these services by providing access to community facilities or undertaking promotional activities if requested.

COMMENT

The draft City of Joondalup Public Health Plan 2026–2031 has been prepared in response to the requirement under the *Public Health Act 2016* for local governments to prepare a public health plan by 4 June 2026.

The plan is informed by extensive consultation with community groups, stakeholders, elected members through the Strategic Community Reference Group and internal staff and is guided by data-based evidence.

The City already has a significant impact on the health and wellbeing of the community through a range of services and activities it already provides. This includes the provision of parks and public open spaces, providing and maintaining infrastructure that supports active and healthy living, supporting community organisations and sporting clubs, administering legislation such as food safety and animal control, providing cultural events, undertaking library programs and services, as well as many other services and programs.

As this is the City's first public health plan, it captures existing programs and services as well as proposed projects and initiatives that have already been identified. Future public health plans could consider the role of the City to provide greater focus on health promotion type activities.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That Council:

1 NOTES that the City of Joondalup Public Health Plan 2026-2031 has been prepared to meet the City's obligations under the *Public Health Act 2016*;

2 ENDORSES the City of Joondalup Public Health Plan 2026-2031 as provided in Attachment 1 to this Report.

ALTERNATE RECOMMENDATION

MOVED Cr Gould, SECONDED Cr Mercer that Council:

1 NOTES the submissions and concerns raised by community members regarding environmental health impacts associated with major regional waste and wastewater infrastructure.

2 ENDORSES the City of Joondalup Public Health Plan 2026-2031 as provided in Attachment 1 to this Report.

3 REQUESTS the Chief Executive Officer as part of the scheduled 12 month review to further review and strengthen the Plan's references to:

- **wastewater treatment infrastructure impacts**
- **landfill and leachate management impacts**
- **odour and air quality concerns**
- **coastal and groundwater quality monitoring**
- **emergency preparedness and environmental resilience associated with major infrastructure incidents;**

4 REQUESTS the Chief Executive Officer to investigate opportunities for collaboration and advocacy with relevant State agencies and neighbouring local governments regarding environmental health monitoring, risk mitigation and community information relating to regional waste and wastewater infrastructure impacts;

5 REQUESTS a report back to Council as part of the scheduled 12-month review of the Public Health Plan 2026-2031, outlining any proposed amendments or implementation opportunities arising from the above.

AMENDMENT MOVED Cr Pizzey, SECONDED Cr Vinciullo that additional Parts BE ADDED to the Motion to read as follows:

"6 NOTES that:

6.1 all programs and activities delivered under the Public Health Plan 2026-2031 are voluntary in nature and will not affect any resident's access to City services, facilities, events or public spaces;
6.2 there are no automated decision-making tools in use or under consideration;
6.3 data reported to the State Government is statistical only and contains no personal or identifying information; and
6.4 any changes to the City's planning framework will require Council consideration and cannot be progressed under officer delegation;

7 AFFIRMS that the policy framework of the Public Health Plan 2026-2031 is anchored in Australian and Western Australian legislation and policy, including the Local Government Act 1995, Public Health Act 2016 and the State Public Health Plan for Western Australian 2025-2030, and that while the Plan notes alignment with certain international frameworks for contextual reference, the City's obligations and actions under this Plan are governed solely by Australian law and the City's own Strategic Community Plan 2032;

8 NOTES that the City's progress in reducing chemical herbicide use across City-playspaces and natural areas is already reported annually to Council through the Annual State of the Environment Report in alignment with the adopted KPIs of the Weed Management Plan 2023-2033;

9 REQUESTS that any future review of the Weed Management Plan, including the major review scheduled for 2028-29, include explicit consideration of progress measures for City-managed public open spaces under the Public Health Plan 2026-2031;

10 NOTES that implementation of the Public Health Plan 2026-2031 will be monitored through the City's established corporate planning and reporting framework, including quarterly reporting through the Corporate Business Plan and twice-yearly reporting of organisational performance measures to the Audit and Risk Committee, and is satisfied that these existing mechanisms provide Council with adequate oversight of the plan's implementation including measures relating to land use, planning and public space functions."

During debate it was requested that all Parts be voted upon separately.

AMENDMENT MOVED Cr Pizzey, SECONDED Cr Vinciullo that an additional Part 6 BE ADDED to the Motion to read as follows:

"6 NOTES that:

6.1 all programs and activities delivered under the Public Health Plan 2026-2031 are voluntary in nature and will not affect any resident's access to City services, facilities, events or public spaces;
6.2 there are no automated decision-making tools in use or under consideration;
6.3 data reported to the State Government is statistical only and contains no personal or identifying information; and
6.4 any changes to the City's planning framework will require Council consideration and cannot be progressed under officer delegation;"

The Motion was Put and **LOST (3/10)**

In favour of the Motion: Cr Chester, Cr Pizzey and Cr Vinciullo.
Against the Motion: Mayor Kingston, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill and Cr Raftis.

AMENDMENT MOVED Cr Pizzey, SECONDED Cr Vinciullo that an additional Part 7 BE ADDED to the Motion to read as follows:

"7 AFFIRMS that the policy framework of the Public Health Plan 2026-2031 is anchored in Australian and Western Australian legislation and policy, including the Local Government Act 1995, Public Health Act 2016 and the State Public Health Plan for Western Australian 2025-2030, and that while the Plan notes alignment with certain international frameworks for contextual reference, the City's obligations and actions under this Plan are governed solely by Australian law and the City's own Strategic Community Plan 2032;"

The Motion was Put and **CARRIED (13/0)**

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

AMENDMENT MOVED Cr Pizzey, SECONDED Cr Vinciullo that an additional Part 8 BE ADDED to the Motion to read as follows:

"8 NOTES that the City's progress in reducing chemical herbicide use across City-playspaces and natural areas is already reported annually to Council through the Annual State of the Environment Report in alignment with the adopted KPIs of the Weed Management Plan 2023-2033;"

The Motion was Put and **CARRIED (10/3)**

In favour of the Motion: Mayor Kingston, Cr Count, Cr Gould, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Cr Chester, Cr Fishwick and Cr Hill.

AMENDMENT MOVED Cr Pizzey, SECONDED Cr Vinciullo that an additional Part 9 BE ADDED to the Motion to read as follows:

"9 REQUESTS that any future review of the Weed Management Plan, including the major review scheduled for 2028-29, include explicit consideration of progress measures for City-managed public open spaces under the Public Health Plan 2026-2031;"

The Motion was Put and **LOST (4/9)**

In favour of the Motion: Cr Count, Cr O'Neill, Cr Pizzey and Cr Vinciullo.
Against the Motion: Mayor Kingston, Cr Chester, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer and Cr Raftis.

AMENDMENT MOVED Cr Pizzey, SECONDED Cr Vinciullo that an additional Part 10 BE ADDED to the Motion to read as follows:

"10 NOTES that implementation of the Public Health Plan 2026-2031 will be monitored through the City's established corporate planning and reporting framework, including quarterly reporting through the Corporate Business Plan and twice-yearly reporting of organisational performance measures to the Audit and Risk Committee, and is satisfied that these existing mechanisms provide Council with adequate oversight of the plan's implementation including measures relating to land use, planning and public space functions."

The Motion was Put and **CARRIED (13/0)**

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ALTERNATE RECOMMENDATION as Amended being

MOVED Cr Gould, SECONDED Cr Mercer that Council:

1 NOTES the submissions and concerns raised by community members regarding environmental health impacts associated with major regional waste and wastewater infrastructure.

2 ENDORSES the City of Joondalup Public Health Plan 2026-2031 as provided in Attachment 1 to this Report.

3 REQUESTS the Chief Executive Officer as part of the scheduled 12 month review to further review and strengthen the Plan's references to:

- **wastewater treatment infrastructure impacts**
- **landfill and leachate management impacts**
- **odour and air quality concerns**
- **coastal and groundwater quality monitoring**
- **emergency preparedness and environmental resilience associated with major infrastructure incidents;**

4 REQUESTS the Chief Executive Officer to investigate opportunities for collaboration and advocacy with relevant State agencies and neighbouring local governments regarding environmental health monitoring, risk mitigation and community information relating to regional waste and wastewater infrastructure impacts;

5 REQUESTS a report back to Council as part of the scheduled 12-month review of the Public Health Plan 2026-2031, outlining any proposed amendments or implementation opportunities arising from the above;

6 AFFIRMS that the policy framework of the Public Health Plan 2026-2031 is anchored in Australian and Western Australian legislation and policy, including the *Local Government Act 1995, Public Health Act 2016* and the *State Public Health Plan for Western Australian 2025-2030*, and that while the Plan notes alignment with certain international frameworks for contextual reference, the City's obligations and actions under this Plan are governed solely by Australian law and the City's own *Strategic Community Plan 2032*;

7 NOTES that the City's progress in reducing chemical herbicide use across City-playspaces and natural areas is already reported annually to Council through the Annual State of the Environment Report in alignment with the adopted KPIs of the *Weed Management Plan 2023-2033*;

8 NOTES that implementation of the Public Health Plan 2026-2031 will be monitored through the City's established corporate planning and reporting framework, including quarterly reporting through the Corporate Business Plan and twice-yearly reporting of organisational performance measures to the Audit and Risk Committee, and is satisfied that these existing mechanisms provide Council with adequate oversight of the plan's implementation including measures relating to land use, planning and public space functions.

PROCEDURAL MOTION – THAT THE ITEM BE REFERRED BACK TO THE CHIEF EXECUTIVE OFFICER

MOVED Cr Hutton, SECONDED Cr O'Neill that Item 12.3, BE REFERRED BACK to the Chief Executive Officer, as per clause 10.1(c) of the *City of Joondalup Meeting Procedures Local Law 2013.*

The Motion was Put and LOST (1/12)

In favour of the Motion: Cr Hutton.
Against the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

During debate it was requested that Parts 1-5 be voted upon separately.

ALTERNATE RECOMMENDATION
(Resolution No: CJ108-05/26)

MOVED Cr Gould, SECONDED Cr Mercer that Council:

1 NOTES the submissions and concerns raised by community members regarding environmental health impacts associated with major regional waste and wastewater infrastructure;

The Motion was Put and CARRIED (12/1)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Cr Fishwick.

ALTERNATE RECOMMENDATION
(Resolution No: CJ108-05/26)

MOVED Cr Gould, SECONDED Cr Mercer that Council:

2 ENDORSES the City of Joondalup Public Health Plan 2026-2031 as provided in Attachment 1 to this Report;

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ALTERNATE RECOMMENDATION
(Resolution No: CJ108-05/26)

MOVED Cr Gould, SECONDED Cr Mercer that Council:

3 REQUESTS the Chief Executive Officer as part of the scheduled 12 month review to further review and strengthen the Plan's references to:

- **wastewater treatment infrastructure impacts**
- **landfill and leachate management impacts**
- **odour and air quality concerns**
- **coastal and groundwater quality monitoring**
- **emergency preparedness and environmental resilience associated with major infrastructure incidents;**

The Motion was Put and CARRIED (10/3)

In favour of the Motion: Mayor Kingston, Cr Count, Cr Fishwick, Cr Gould, Cr Hutton, Cr May, Cr Mercer, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Cr Chester, Cr Hill and Cr O'Neill.

ALTERNATE RECOMMENDATION
(Resolution No: CJ108-05/26)

MOVED Cr Gould, SECONDED Cr Mercer that Council:

4 REQUESTS the Chief Executive Officer to investigate opportunities for collaboration and advocacy with relevant State agencies and neighbouring local governments regarding environmental health monitoring, risk mitigation and community information relating to regional waste and wastewater infrastructure impacts;

The Motion was Put and CARRIED (12/1)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Cr Hill.

ALTERNATE RECOMMENDATION
(Resolution No: CJ108-05/26)

MOVED Cr Gould, SECONDED Cr Mercer that Council:

5 REQUESTS a report back to Council as part of the scheduled 12-month review of the Public Health Plan 2026-2031, outlining any proposed amendments or implementation opportunities arising from the above;

The Motion was Put and CARRIED (11/2)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hutton, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Cr Hill and Cr May.

ALTERNATE RECOMMENDATION
(Resolution No: CJ108-05/26)

MOVED Cr Gould, SECONDED Cr Mercer that Council:

6 AFFIRMS that the policy framework of the Public Health Plan 2026-2031 is anchored in Australian and Western Australian legislation and policy, including the *Local Government Act 1995, Public Health Act 2016* and the *State Public Health Plan for Western Australian 2025-2030*, and that while the Plan notes alignment with certain international frameworks for contextual reference, the City's obligations and actions under this Plan are governed solely by Australian law and the City's own *Strategic Community Plan 2032*;

7 NOTES that the City's progress in reducing chemical herbicide use across City-playspaces and natural areas is already reported annually to Council through the Annual State of the Environment Report in alignment with the adopted KPIs of the *Weed Management Plan 2023-2033*;

8 NOTES that implementation of the Public Health Plan 2026-2031 will be monitored through the City's established corporate planning and reporting framework, including quarterly reporting through the Corporate Business Plan and twice-yearly reporting of organisational performance measures to the Audit and Risk Committee, and is satisfied that these existing mechanisms provide Council with adequate oversight of the plan's implementation including measures relating to land use, planning and public space functions.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ108-05/26)

That Council:

1 NOTES the submissions and concerns raised by community members regarding environmental health impacts associated with major regional waste and wastewater infrastructure.

2 ENDORSES the City of Joondalup Public Health Plan 2026-2031 as provided in Attachment 1 to this Report.

3 REQUESTS the Chief Executive Officer as part of the scheduled 12 month review to further review and strengthen the Plan's references to:

- **wastewater treatment infrastructure impacts**
- **landfill and leachate management impacts**
- **odour and air quality concerns**
- **coastal and groundwater quality monitoring**
- **emergency preparedness and environmental resilience associated with major infrastructure incidents;**

4 REQUESTS the Chief Executive Officer to investigate opportunities for collaboration and advocacy with relevant State agencies and neighbouring local governments regarding environmental health monitoring, risk mitigation and community information relating to regional waste and wastewater infrastructure impacts;

5 REQUESTS a report back to Council as part of the scheduled 12-month review of the Public Health Plan 2026-2031, outlining any proposed amendments or implementation opportunities arising from the above;

6 AFFIRMS that the policy framework of the Public Health Plan 2026-2031 is anchored in Australian and Western Australian legislation and policy, including the *Local Government Act 1995, Public Health Act 2016* and the *State Public Health Plan for Western Australian 2025-2030*, and that while the Plan notes alignment with certain international frameworks for contextual reference, the City's obligations and actions under this Plan are governed solely by Australian law and the City's own *Strategic Community Plan 2032*;

7 NOTES that the City's progress in reducing chemical herbicide use across City-playspaces and natural areas is already reported annually to Council through the Annual State of the Environment Report in alignment with the adopted KPIs of the *Weed Management Plan 2023-2033*;

8 NOTES that implementation of the Public Health Plan 2026-2031 will be monitored through the City's established corporate planning and reporting framework, including quarterly reporting through the Corporate Business Plan and twice-yearly reporting of organisational performance measures to the Audit and Risk Committee, and is satisfied that these existing mechanisms provide Council with adequate oversight of the plan's implementation including measures relating to land use, planning and public space functions.

Reason for departure from Officer's Recommendation

Reason for departure from Officer's Recommendation In accordance with Regulation 11 (da) of the *Local Government (Administration) Regulations 1996*, the reason Council made its decision which was significantly different to what the administration recommended is to acknowledge the community concerns related to public health.

ATTACHMENTS

1. Public Health Plan 2026-2031 [**12.3.1** - 54 pages]

12.4 CONFIDENTIAL - STATUS OF LEGAL ACTIONS REPORT (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Nico Claassen Temporary Chief Executive Officer
FILE NUMBER	72574
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

This report is confidential in accordance with s5.23 of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(4) (a) legal advice, or other information, over which the local government holds legal professional privilege.

(4) (f) information the making public of which would be likely to impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law.

A full report is provided to Elected Members under separate cover. The report is not for publication.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ109-05/26)

MOVED Mayor Kingston, SECONDED Cr Vinciullo that Council NOTES the Status of Legal Action Report for matters that may have a contingent liability and are unresolved for the month of April 2026.

The Motion was Put and CARRIED (13/0) by Exception Resolution after consideration of Item 13.2.2.

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

12.5 STATUS OF COUNCIL DECISIONS - MAY 2026 (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	48638, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

To inform Council of the action taken in relation to Council decisions.

EXECUTIVE SUMMARY

At its meeting held on 22 August 2023 (CJ169-08/23 refers), Council endorsed a monthly report to Council on all outstanding matters that direction has been given on, including an update on any legal action that may have a contingent liability and are unresolved.

It is therefore recommended that Council NOTES the Status of Council Decisions Report for the month of May 2026, as provided in Attachment 1 to this Report.

BACKGROUND

At its meeting held on 22 August 2023 (CJ169-08/23 refers), Council resolved as follows:

> *"That Council REQUESTS the Chief Executive Officer to prepare a monthly report to Council, on all outstanding matters that direction has been given on, including an update on any legal action that may have a contingent liability and are unresolved."*

A monthly report on all outstanding Council decisions and any action that has been taken in relation to them has been presented to the Council from 1 July 2023.

The content and format of outstanding legal matters is the subject of a separate report to Council.

DETAILS

The Status of Council Decisions Report (Actions Register) is included as Attachment 1 to this Report.

The Status of Council Decisions Report details all outstanding items where a decision has been made by Council and/or a Committee and a status update has been provided by relevant officers.

The Status of Council Decisions Report is run through Doc Assembler, which went live on 1 July 2023. Any actions that were outstanding prior to 1 July 2023, have been added into the system manually (historical actions). It is to be noted that these items do not have a date displayed in the 'Meeting Date' column. Rather, it is included under the 'Action Required' heading. From 1 July 2023, all actions will appear in the Register in date order.

Issues and options considered

Council may choose to:

- accept the Status of Council Decisions Report
  or
- not accept the Status of Council Decisions Report.

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.
5-3 Engaged and informed - you are able to actively engage with the City and have input into decision-making.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	DECISIONS	EXPECTATIONS	REPUTATION
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer
Residual Risk	High		
Control Effectiveness	Strong		
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.		
Risk Control	The relevant control, to mitigate risk, is the provision of an accurate monthly report to Council to inform on the progression of the implementation of Council decisions, by the responsible Director. In order to remain transparent, and to facilitate timely and appropriate decision making, it is recommended that action items be reviewed at each Council meeting.		

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The Status of Council Decisions Report includes decisions made at a Council meeting and/or Committee meetings. Where a recommendation is made at a Committee meeting, and the decision subsequently made by Council, the Council decision will only be included in the Status of Council Decision Report.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ110-05/26)

MOVED Mayor Kingston, SECONDED Cr Vinciullo that Council NOTES the Status of Council Decisions Report for the month of May 2026, as provided in Attachment 1 to this Report.

The Motion was Put and CARRIED (13/0) by Exception Resolution after consideration of Item 13.2.2.

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Actions Register as at 28 April 2026 [**12.5.1** - 43 pages]

12.6 MINUTES OF REGIONAL COUNCIL MEETINGS (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	03149, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the minutes of various bodies on which the City has current representation.

EXECUTIVE SUMMARY

The following minutes are provided:

- Minutes of the Ordinary Catalina Regional Council Meeting held on 16 April 2026.
- Minutes of the Special Mindarie Regional Council Meeting held on 16 April 2026.

DETAILS

Ordinary Catalina Regional Council Meeting – 16 April 2026.

An Ordinary Meeting of the Catalina Regional Council was held on 16 April 2026.

At the time of this meeting, Cr Hutton and Cr May, JP were Council's representatives at the Ordinary Catalina Regional Council meeting.

The attached minutes detail those matters that were discussed at this external meeting that may be of interest to the City of Joondalup (Attachment 1 refers).

Special Mindarie Regional Council Meeting – 16 April 2026.

A Special Meeting of the Mindarie Regional Council was held on 16 April 2026.

At the time of this meeting, Cr Fishwick, JP and Cr Hill were Council's representatives at the Special Mindarie Regional Council meeting.

The attached minutes detail those matters that were discussed at this external meeting that may be of interest to the City of Joondalup (Attachment 2 refers).

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**REPUTATION**
Risk Event Description	Ineffective / improper decision making	Loss of community trust
Risk Responsibility	Director Governance and Strategy	Chief Executive Officer
Residual Risk	High	
Control Effectiveness	Strong	
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.	
Risk Control	The relevant control, to mitigate risk, is the provision of timely reports to Council of the minutes of various bodies on which the City has current representation.	

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

VOTING REQUIREMENTS

Simple Majority.

Cr May, JP and the Manager Regulatory Services left the Chamber at 8.20pm.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ111-05/26)

MOVED Cr Hutton, SECONDED Mayor Kingston that Council NOTES:

1 the minutes of the Ordinary Meeting of the Catalina Regional Council held on 16 April 2026 forming Attachment 1 to this Report;

2 the minutes of the Special Meeting of the Mindarie Regional Council held on 16 April 2026 forming Attachment 2 to this Report.

The Motion was Put and CARRIED (12/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. 16 April 2026 - Ordinary Catalina Regional Council Meeting - Minutes [**12.6.1** - 12 pages]
2. 16 April 2026 - Special Mindarie Regional Council Meeting - Minutes [**12.6.2** - 5 pages]

12.7 2026 ANNUAL REVIEW OF REGISTER OF DELEGATION OF AUTHORITY (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	07032, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to undertake a formal review of its delegations within the *Register of Delegation of Authority*.

EXECUTIVE SUMMARY

Sections 5.18 and 5.46 of the *Local Government Act 1995* (the Act) require at least once every financial year, delegations are to be reviewed by the delegator. The Council last performed its annual review of the *Register of Delegation of Authority* (the Register) at its meeting held on 27 May 2025 (CJ113-05/25 refers). Therefore, a formal review by Council is required by 30 June 2026. The 2026 review has focused on assessing the suitability and relevance of existing delegations, as well as the need for any additional delegations.

The proposed amendments to the Register are outlined in Attachment 2 (tracked version) and the Register incorporating the proposed amendments is provided at Attachment 3 (clean version).

It is therefore recommended that Council:

1 ENDORSES the review of its delegations in accordance with sections 5.18 and 5.46 of the Local Government Act 1995;

2 BY AN ABSOLUTE MAJORITY ADOPTS the amended Register of Delegation of Authority as provided in Attachment 3 to this Report.

BACKGROUND

In accordance with section 5.16 and 5.42 of the Act, a local government can delegate certain functions to a committee of Council, or the Chief Executive Officer. A variety of other legislation also permits the delegations of functions to the Chief Executive Officer, as well as other officers.

Sections 5.18 and 5.46 of the Act require that at least once every financial year delegations are to be reviewed by the delegator, for those delegations under the Act, but opportunity is also provided to review other delegations made under other legislation.

At its meeting held on 28 June 2022 (CJ092-06/22 refers), Council resolved in Part as follows:

"3 REQUESTS the Chief Executive Officer provide a full review of the Register of Delegation of Authority that would include, but not be limited to, comparisons with best practice and other similar sized local governments, as well as explanations and examples of the required delegations, with a subsequent report to be tabled to the Audit and Risk Committee by October 2022."

The consultant's review was presented to the Audit and Risk Committee on 31 January 2023, and the revised *Register of Delegation of Authority* was endorsed by Council in June 2023 (CJ096-06/23 refers).

A key outcome of the full review of the Register was to provide a schedule of comparative information (against four other similar sized local governments) and expert opinion on the City of Joondalup *Register of Delegation of Authority*, as well as:

- whether the City of Joondalup's Delegations of Authority meets current legislative obligations
- whether the City of Joondalup's Delegations of Authority compares favourably with comparative local governments, identifying key differences
- whether the City of Joondalup's Delegations of Authority are written and constructed in a manner that might be considered good practice, demonstrated by the way each delegation is applied and the efficiency/effectiveness of decision-making with the delegations in place; and identification of any opportunities for improvement
- the implications on the City's operations should the City of Joondalup's Delegations of Authority be removed.

The consultant's report notes that there is considerable diversity in subjects, approaches and conditions taken by each of the Cities and WALGA. As quoted from the consultant's report, "*the fact that some Cities or WALGA have specific delegations may not of itself be a concern to the City of Joondalup because it may reflect specific circumstances, such as absence of a Local Law on a particular function, or even where there is a Local Law, the absence of a particular function within it may be addressed by a delegation, whereas such an approach may not be necessary at the City of Joondalup*."

The Council last performed its annual review of its delegations at its meeting held on 27 May 2025 (CJ113-05/25 refers) and therefore, a formal review by Council is required before 30 June 2026. A full review of the *Register of Delegation of Authority* has been undertaken in 2026 and focused on assessing the suitability and relevance of delegations, as well as any new delegations that are required.

DETAILS

The 2026 annual review of the *Register of Delegation of Authority* was undertaken to determine the following:

- The appropriateness of the existing delegations and whether to amend or delete any delegations.
- The need for any additional delegations, of which there were none in 2026.

The proposed amendments reflect the following:

- Amending existing delegations to improve workflow processes and service delivery.

The main proposed changes are provided in the Schedule of Requested Changes (Attachment 1 refers).

The proposed amendments to the Register are outlined in Attachment 2 (tracked version) and the Register incorporating the proposed amendments is provided at Attachment 3 (clean version).

Issues and options considered

Council can either:

- retain the current *Register of Delegation of Authority*
- adopt the revised *Register of Delegation of Authority,* as provided in Attachment 3 to this Report
  or
- adopt the revised *Register of Delegation of Authority,* as provided in Attachment 3 to this Report, with additional modifications.

Legislation / Strategic Community Plan / Policy implications

Legislation *Building Act 2011*.
Bush Fires Act 1954.
Cat Act 2011.
Dog Act 1976.
Food Act 2008.
Graffiti Vandalism Act 2016.
Local Government Act 1995.
Planning and Development (Local Planning Schemes) Regulations 2015.
Planning and Development Act 2005.
Public Health Act 2016.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**
Risk Event Description	Ineffective / improper decision making
Risk Responsibility	Director Governance and Strategy
Residual Risk	High
Control Effectiveness	Strong
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.
Risk Control	The relevant control, to mitigate risk, is the provision of a report and associated information that allows Council to comply with statutory responsibilities in review of delegations within the *Register of Delegation of Authority*.

Other risk information

Council is required to review its delegations under the *Local Government Act 1995* at least once every financial year and to review its delegations made under clause 82 of Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* every two years. Failure to complete the review would result in non-compliance with its statutory responsibilities under these legislative frameworks.

Financial / budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

Where legislation confers a function or power in a "local government" it was generally intended by Parliament to mean Council. However, there are many instances within the Act and other legislation that a function given to a local government is not exercisable, at least on a day-to-day basis by a Council but by the Chief Executive Officer or the local government's administration. The Act itself makes it clear that:

- a Council's role is not to exercise administrative (or management powers) but to exercise broader governance powers (section 2.7 of the Act)
- a Chief Executive Officer has the principal administration or management role of the local government, reflected in the specific statutory function to 'manage the day-to-day operations of the local government (section 5.4(e) of the Act).

In view of this, local governments utilise levels of delegated authority to allow the Chief Executive Officer (and other officers) to undertake day-to-day statutory functions, thereby allowing Council to focus on policy development, representation, strategic planning and community leadership.

The use of delegated authority means the large volume of routine work of a local government can be effectively managed and acted on promptly, which in turn facilitates efficient service delivery to the community. The 2026 review has resulted in refining delegations to ensure the City's continued ability to maintain high standards of service delivery and improved workflow processes.

VOTING REQUIREMENTS

Absolute Majority.

OFFICER'S RECOMMENDATION

That Council:

1 ENDORSES the review of its delegations in accordance with sections 5.18 and 5.46 of the *Local Government Act 1995*;

2 BY AN ABSOLUTE MAJORITY ADOPTS the amended Register of Delegation of Authority as provided in Attachment 3 to this Report.

Cr May, JP entered the Chamber at 8.25pm.

ALTERNATE RECOMMENDATION

MOVED Cr O'Neill, SECONDED Cr Raftis that Council BY AN ABSOLUTE MAJORITY:

1 ENDORSES the review of its delegations in accordance with sections 5.18 and 5.46 of the *Local Government Act 1995;*

2 MAINTAINS the current Register of Delegation of Authority, subject to the following changes:

2.1 DELETES delegated authority 1.1.5 – Choice of acceptable tenders from an expression of interest;

2.2 VARIES delegated authority 1.1.6 – Choice of Tender – by reducing the delegated financial limit from $500,000 to $250,000 in the conditions of delegation;

2.3 RETAINS delegated authority 1.1.9 – Disposing of Property – subject to the development and adoption of a Council policy governing the exercise of that delegation prior to the 2027 review of the Register of Delegation of Authority;

2.4 VARIES delegated authority 1.1.12 – Establishing panels of pre-qualified suppliers – by reducing the delegated financial limit from $500,000 to $250,000 in the conditions of delegation;

2.5 VARIES delegated authority 1.1.13 – Extension of existing contracts – by adding point 4 to the conditions as follows

'The value of the contract not exceeding $300,000 per annum;'

2.6 VARIES delegated authority 1.1.23 – Waiver of fees and granting concessions – by amending part 2 of the sub-delegate conditions as follows:

'2. Manager Leisure and Cultural Services (00159)
Limited to individual items to $5,000 and limited to the hire and use of City facilities.
All exercises of this delegated authority are to be reported to the Audit and Risk Committee on a six-monthly basis for noting.'

AMENDMENT MOVED Mayor Kingston, SECONDED Cr O'Neill that an additional Part 3 BE ADDED to the Motion to read as follows:

"3 REVIEWS the Register of Delegation of Authority at the Ordinary Council Meeting to be held on the 17 November 2026."

The Amendment was Put and CARRIED (13/0)

In favour of the Amendment: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Amendment: Nil.

ALTERNATE RECOMMENDATION as Amended being

MOVED Cr O'Neill, SECONDED Cr Raftis that Council BY AN ABSOLUTE MAJORITY:

1 ENDORSES the review of its delegations in accordance with sections 5.18 and 5.46 of the *Local Government Act 1995;*

2 MAINTAINS the current Register of Delegation of Authority, subject to the following changes:

2.1 DELETES delegated authority 1.1.5 – Choice of acceptable tenders from an expression of interest;

2.2 VARIES delegated authority 1.1.6 – Choice of Tender – by reducing the delegated financial limit from $500,000 to $250,000 in the conditions of delegation;

2.3 RETAINS delegated authority 1.1.9 – Disposing of Property – subject to the development and adoption of a Council policy governing the exercise of that delegation prior to the 2027 review of the Register of Delegation of Authority;

2.4 VARIES delegated authority 1.1.12 – Establishing panels of pre-qualified suppliers – by reducing the delegated financial limit from $500,000 to $250,000 in the conditions of delegation;

2.5 VARIES delegated authority 1.1.13 – Extension of existing contracts – by adding point 4 to the conditions as follows

'The value of the contract not exceeding $300,000 per annum;'

2.6 VARIES delegated authority 1.1.23 – Waiver of fees and granting concessions – by amending part 2 of the sub-delegate conditions as follows:

'2. Manager Leisure and Cultural Services (00159)
Limited to individual items to $5,000 and limited to the hire and use of City facilities.
All exercises of this delegated authority are to be reported to the Audit and Risk Committee on a six-monthly basis for noting.'

3 REVIEWS the Register of Delegation of Authority at the Ordinary Council Meeting to be held on the 17 November 2026.

During debate it was requested that all Parts be voted upon separately.

ALTERNATE RECOMMENDATION
(Resolution No: CJ112-05/26)

MOVED Cr O'Neill, SECONDED Cr Raftis that Council BY AN ABSOLUTE MAJORITY:

1 ENDORSES the review of its delegations in accordance with sections 5.18 and 5.46 of the *Local Government Act 1995;*

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ALTERNATE RECOMMENDATION
(Resolution No: CJ112-05/26)

MOVED Cr O'Neill, SECONDED Cr Raftis that Council BY AN ABSOLUTE MAJORITY:

2 MAINTAINS the current Register of Delegation of Authority, subject to the following changes:

2.1 DELETES delegated authority 1.1.5 – Choice of acceptable tenders from an expression of interest;

The Motion was Put and CARRIED (12/1)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Cr May.

ALTERNATE RECOMMENDATION
(Resolution No: CJ112-05/26)

MOVED Cr O'Neill, SECONDED Cr Raftis that Council BY AN ABSOLUTE MAJORITY:

2.2 VARIES delegated authority 1.1.6 – Choice of Tender – by reducing the delegated financial limit from $500,000 to $250,000 in the conditions of delegation;

The Motion was Put and CARRIED (10/3)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Fishwick, Cr Gould, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis.
Against the Motion: Cr Count, Cr Hill and Cr Vinciullo.

ALTERNATE RECOMMENDATION
(Resolution No: CJ112-05/26)

MOVED Cr O'Neill, SECONDED Cr Raftis that Council BY AN ABSOLUTE MAJORITY:

2.3 RETAINS delegated authority 1.1.9 – Disposing of Property – subject to the development and adoption of a Council policy governing the exercise of that delegation prior to the 2027 review of the Register of Delegation of Authority;

The Motion was Put and CARRIED (12/1)

In favour of the Motion: Mayor Kingston, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Cr Chester.

ALTERNATE RECOMMENDATION
(Resolution No: CJ112-05/26)

MOVED Cr O'Neill, SECONDED Cr Raftis that Council BY AN ABSOLUTE MAJORITY:

2.4 VARIES delegated authority 1.1.12 – Establishing panels of pre-qualified suppliers – by reducing the delegated financial limit from $500,000 to $250,000 in the conditions of delegation;

The Motion was Put and CARRIED (8/5)

In favour of the Motion: Mayor Kingston, Cr Fishwick, Cr Gould, Cr Hutton, Cr Mercer, Cr O'Neill, Cr Pizzey and Cr Raftis.
Against the Motion: Cr Chester, Cr Count, Cr Hill, Cr May and Cr Vinciullo.

ALTERNATE RECOMMENDATION

MOVED Cr O'Neill, SECONDED Cr Raftis that Council BY AN ABSOLUTE MAJORITY:

2.5 VARIES delegated authority 1.1.13 – Extension of existing contracts – by adding point 4 to the conditions as follows

'The value of the contract not exceeding $300,000 per annum;'

The Motion was Put and LOST (6/7)

In favour of the Motion: Cr Fishwick, Cr Gould, Cr Hutton, Cr Mercer, Cr O'Neill and Cr Raftis.
Against the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Hill, Cr May, Cr Pizzey and Cr Vinciullo.

ALTERNATE RECOMMENDATION
(Resolution No: CJ112-05/26)

MOVED Cr O'Neill, SECONDED Cr Raftis that Council BY AN ABSOLUTE MAJORITY:

2.6 VARIES delegated authority 1.1.23 – Waiver of fees and granting concessions – by amending part 2 of the sub-delegate conditions as follows:

'2. Manager Leisure and Cultural Services (00159)
Limited to individual items to $5,000 and limited to the hire and use of City facilities.
All exercises of this delegated authority are to be reported to the Audit and Risk Committee on a six-monthly basis for noting.'

The Motion was Put and CARRIED (12/1)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Cr May.

MOVED Cr O'Neill, SECONDED Cr Raftis that Council BY AN ABSOLUTE MAJORITY:
(Resolution No: CJ112-05/26)

3 REVIEWS the Register of Delegation of Authority at the Ordinary Council Meeting to be held on the 17 November 2026.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ112-05/26)

That Council:

1 ENDORSES the review of its delegations in accordance with sections 5.18 and 5.46 of the *Local Government Act 1995;*

2 MAINTAINS the current Register of Delegation of Authority, subject to the following changes:

2.1 DELETES delegated authority 1.1.5 – Choice of acceptable tenders from an expression of interest;

2.2 VARIES delegated authority 1.1.6 – Choice of Tender – by reducing the delegated financial limit from $500,000 to $250,000 in the conditions of delegation;

2.3 RETAINS delegated authority 1.1.9 – Disposing of Property – subject to the development and adoption of a Council policy governing the exercise of that delegation prior to the 2027 review of the Register of Delegation of Authority;

2.4 VARIES delegated authority 1.1.12 – Establishing panels of pre-qualified suppliers – by reducing the delegated financial limit from $500,000 to $250,000 in the conditions of delegation;

2.5 VARIES delegated authority 1.1.23 – Waiver of fees and granting concessions – by amending part 2 of the sub-delegate conditions as follows:

'2. Manager Leisure and Cultural Services (00159)
Limited to individual items to $5,000 and limited to the hire and use of City facilities.
All exercises of this delegated authority are to be reported to the Audit and Risk Committee on a six-monthly basis for noting.'

3 REVIEWS the Register of Delegation of Authority at the Ordinary Council Meeting to be held on the 17 November 2026.

Reason for departure from Officer's Recommendation

Reason for departure from Officer's Recommendation In accordance with Regulation 11 (da) of the *Local Government (Administration) Regulations 1996*, the reason Council made its decision which was significantly different to what the administration recommended is to provide a more appropriate balance between operational efficiency and Elected Member oversight in relation to procurement, contracts and public assets. Council considers that increased transparency, accountability and governance scrutiny in these higher-risk areas outweigh the administrative efficiencies identified in the officer recommendation.

ATTACHMENTS

1. 2026 Schedule of Requested Changes [**12.7.1** - 1 page]
2. Delegation of Authority Register (Tracked Changes) [**12.7.2** - 82 pages]
3. Delegation of Authority Register (Clean) [**12.7.3** - 81 pages]

12.8 APPOINTMENT OF INDEPENDENT PERSON/S TO PERFORM FUNCTION OF THE COUNCIL UNDER CLAUSES 12 AND 13 OF THE CODE OF CONDUCT (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	09358
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider options with regard to the appointment of an independent person/s to perform the functions of the Council under clauses 12 and 13 of the *Code of Conduct for Council Members, Committee Members and Candidates* (the Code of Conduct), for the purpose of dealing with or dismissing a complaint, and making a finding in relation to an alleged breach.

EXECUTIVE SUMMARY

At the Council meeting held on 24 March 2026 Council received a report in relation to recent changes to the Model Code of Conduct as a result of new local government reforms relating to the new Local Government Inspector, and new complaints handling system.

At that meeting, Council resolved as follows (CJ062-03/26 refers):

"MOVED Mayor Kingston, SECONDED Cr O'Neill that Council:

1 ADOPTS BY AN ABSOLUTE MAJORITY the revised Code of Conduct for Council Members, Committee Members and Candidates, as provided in Attachment 2 to this Report;

2 ADOPTS the revised Complaint Investigation Council Policy, as provided in Attachment 5 to this Report;

3 BY AN ABSOLUTE MAJORITY and in accordance with section 5.42 of the Local Government Act 1995, AMENDS delegation 1.1.8 as provided in Attachment 3 to this Report;

4 BY AN ABSOLUTE MAJORITY AUTHORISES the contractors listed under Common Use Agreement CUAHRS2021 – Human Resource and Investigation Services (Category 1), to perform the functions of the Council under clause 12 of the Code of Conduct for Council Members, Committee Members and Candidates for the purpose of dealing with a complaint and investigating an alleged breach;

5 In authorising the persons listed under Part 4, the Council CONFIRMS that it is satisfied that the persons being authorised are suitably qualified and experienced to perform the functions of the Council under clause 12 of the Code of Conduct because of the competitive procurement process of the WA Department of Finance;

6 In authorising the persons listed under Part 4, the Council CONFIRMS that it is satisfied that the persons being authorised are impartial and have no close association with any member of the council or any employee of the local government because of the restrictions included in the Council adopted Complaint Resolution and Investigation Council Policy;

7 ENDORSES its preferred approach for an independent person/s to be appointed to perform the functions of the Council under clauses 12 and 13 of the Code of Conduct for Council Members, Committee Members and Candidates, for the purpose of dealing with or dismissing a complaint, and making a finding in relation to an alleged breach;

8 REQUESTS the Chief Executive Officer to present a further report detailing:

8.1 options for selection and appointment of an independent person/s to undertake the activities in Part 7 above;

8.2 options for remuneration and/or reimbursement of expenses for an independent person/s to under the activities in Part 7 above."

In accordance with Part 4 of the Council's decision, should a complaint be received that is a behavioural complaint (Division 3), these complaints will be referred to one of the contractors listed under the Common Use Agreement CUAHRS2021 – Human Resource and Investigation Services (Category 1), for the purpose of dealing with a complaint and investigating an alleged breach.

Under clauses 12 and 13 of the Code of Conduct, responsibility currently sits with the Council to make a finding (be the final decision maker) as to whether an alleged breach has occurred.

Part 8 of the Council's decision requests the Chief Executive Officer to present options for the selection and appointment of an independent person/s to make a finding (be the final decision maker) with regard to an alleged breach.

This report addresses Part 8 of the Council's decision on 24 March 2026.

It is therefore recommended that Council CONSIDERS the options presented in this report with regard to the appointment of an independent person/s to perform the functions of the Council under clauses 12 and 13 of the Code of Conduct for Council Members, Committee Members and Candidates, for the purpose of dealing with or dismissing a complaint, and making a finding in relation to an alleged breach.

BACKGROUND

On 17 December 2025 new Local Government Inspector Regulations and Consequential Regulations were published to implement key components of local government reform relating to the role and powers of the new Local Government Inspector and associated oversight powers.

The *Local Government Regulations Amendment (Local Government Amendment Act 2024) Regulations 2025* (Inspector Consequential Regulations) were implemented to amend the following existing regulations:

- *Local Government (Administration) Regulations 1996 (the Administration Regulations)*
- *Local Government (Audit) Regulations 1996 (the Audit Regulations).*
- *Local Government (Financial Management) Regulations 1996 (the Financial Management Regulations).*
- *Local Government (Functions and General) Regulations 1996 (the Functions and General Regulations).*
- *Local Government (Model Code of Conduct) Regulations 2021 (the Code of Conduct Regulations).*
- *Local Government (Regional Subsidiaries) Regulations 2017 (the Regional Subsidiary Regulations).*

The Inspector Consequential Regulations deal with the following key matters:

- Updated references to the Inspector, where applicable, to reflect the Inspector's role and functions.
- New provisions to prescribe information that must be treated on a confidential basis at council and committee meetings.
- A new register to deal with misconduct and adverse findings.
- Prescribing offences and penalties for failure to complete mandatory council member training, including a requirement to repay advance payments of fees and allowances.
- Prescribing how a local government CEO may deal with unreasonable complaints from members of the public.
- Updating the Model Code of Conduct to reflect the new complaints handling system
- Placing certain restrictions on payment of a council member's legal expenses for appeals relating to financial penalties imposed or misconduct.
- Updating the compliance audit return process to reflect it becoming a responsibility of the Inspector.

At the Council Meeting held on 24 March 2026 (CJ062-03/26 refers) Council resolved (in part) to adopt:

- A revised *Code of Conduct for Council Members, Committee Members and Candidates;*
- A revised *Complaint Resolution and Investigation Council Policy*; and
- A revised delegation relating to the *Model Code of Conduct for Council members, Committee Members and Candidates.*

In addition, at that same meeting on 24 March 2026 (CJ062-03/26 refers), Council resolved to authorise the contractors listed under Common Use Agreement CUAHRS2021 – Human Resource and Investigation Services (Category 1), to perform the functions of the Council under clause 12 of the *Code of Conduct for Council Members, Committee Members and Candidates*, for the purpose of dealing with a complaint and investigating an alleged breach.

This report presents options to Council for the selection and appointment of an independent person/s to perform the functions of Council under clauses 12 and 13 of the Code of Conduct, for the purpose of dealing with or dismissing a complaint and making a finding in relation to an alleged breach.

DETAILS

There are currently no Departmental Guidelines as to the appointment of a person to carry out the functions of the local government under clauses 12 and 13 of the Code of Conduct.

The City has reviewed the available information and presents the following options to Council for its consideration.

Option 1 – Council as the final decision maker

In accordance with the Council's decision of 24 March 2026 (CJ062-03/26 refers) Council is currently the final decision maker with regard to any alleged breach complaints received relating to behavioural breach complaints.

The Council can choose to keep the status quo and remain as the final decision maker. This process would require a report being presented to Council, with the investigator's report and recommendation, in order to make a finding in relation to the alleged breach complaint.

Option 2 – Appointment of a Monitor

Monitors play a key role in supporting the Local Government Inspector, helping to strengthen local government compliance and governance across Western Australia.

The Inspector can appoint monitors to work proactively with local governments that require assistance. Whilst monitors are not investigators, they can play a vital role in facilitating improvement and accountability and their role can include:

- Observing meetings, including those held in closed session.
- Adjourning meetings that are disorderly, unlawful or non-compliant.
- Inspecting documents and reviewing governance practices.
- Requiring council members and employees to meet with the monitor.
- Assisting in the constructive resolution of issues.

This option was explored however, upon further discussion with the Local Government Inspector's office it was advised that it would not be possible to request a Monitor to deal with a Code of Conduct behavioural breach matter, as the appointment of a Monitor would be inconsistent with the requirements of regulation 14B(3) of the *Local Government (Model Code of Conduct) Regulations 2021*, in relation to who cannot be appointed to perform a function on behalf of the Council

Option 3 - Investigator as the final decision maker

In accordance with the Council's decision of 24 March 2026 (Part 4) (CJ062-03/26 refers) Council has authorised the contractors listed under Common Use Agreement CUAHRS2021 – Human Resource and Investigation Services (Category 1), to perform the functions of the Council under clause 12 of the *Code of Conduct for Council Members, Committee Members and Candidates*, for the purpose of dealing with a complaint and investigating an alleged breach.

There is the option to have the same person who is investigating the alleged complaint to also be the final decision maker. This option is not supported by the City's Administration as it would undermine fundamental principles of good governance and procedural fairness with regard separation of roles. In other words, the person who gathers and tests the evidence should not then judge their own work.

It is considered that the two roles should be separated in order to:

- Demonstrate procedural fairness (natural justice).
- Avoidance of actual or apprehended bias.
- Protection of the integrity of the process.
- Build trust and confidence.
- Aligns with good governance and best practice principles.

Option 4 – Appointment of an Independent Person

The Council has the option of undertaking a direct appointment (through invitation) of an independent person, or an expression of interest being undertaken to appoint the independent person.

The Council might wish to give consideration to a suitable person to invite to participate as the independent person or alternatively, the Council might prefer to seek expressions of interest from a select group of nominees or the general public.

If an EOI process were to be undertaken, it is considered that the (highly regarded) selection criteria for an independent person might include the following:

- Demonstrated experience in dealing with complaints.
- Previous experience in an equivalent role or position.
- Strong understanding of probity, ethics and procedural fairness.
- Familiarity with the public sector and/or local government operations and regulatory environments.
- Availability to review investigation reports, as and when required.
- Possess relevant professional qualifications in either human resource management, business, governance or law.

Applicants would be asked to provide a brief (no more than three pages) written expression of interest that addresses the Selection Criteria, including the following:

- Relevant experience in complaints handling practices.
- Personal attributes that would support effective decision making with regard to alleged complaints.

A draft EOI is provided as Attachment 1 to this report.

In addition, authority to appoint an independent person would be subject to a condition that the appointment is in accordance with a resolution of Council authorising that person/s to perform the function of dealing with or dismissing a complaint under clauses 12 and 13 of the Code of Conduct.

Clause 14B(3) of the *Local Government (Model Code of Conduct) Regulations 2021* provides that none of the following persons are able to perform a function for or on behalf of the local government under clauses 12 and 13 of the Code of Conduct –

- a member of the council of any local government
- a member of the governing body of any regional subsidiary
- an employee of any local government or regional subsidiary
- an employee of WALGA or the Local Government Professionals Australia (WA)

- a member of the governing body of, or an employee of, a body corporate the activities of which are, wholly or partly, advocating or otherwise acting for, or on behalf of, 1 or more of the following –
    - local governments
    - members of councils
    - employees of local governments.

Following the EOI process, it is proposed that a further report be presented to Council to short-list suitable candidates for interview. At this point, the Council will also need to authorise the Elected Members who will participate in the interview process. Following the interview process a final report will be presented to Council appointing the preferred candidate.

Requirements of the role

It would be necessary that the independent person is informed of the duties and responsibilities of their role and that of the independent investigator. It would be considered prudent for the CEO and/or Director Governance and Strategy, to meet with the endorsed independent person to outline the following:

- The primary role of the independent investigator.
- The primary role of the independent person in reviewing the investigator's report and making a finding (being the final decision maker).
- Dealing with any sanctions that may be imposed upon a council member and ensuring those actions are carried out.
- Duration of term.
- Confidentiality requirements.
- Conflict of interest requirements.
- Any other information the administration deems necessary for the independent person to effectively carry out their role.

Remuneration for Independent Person

The Council should give consideration as to whether to remunerate the independent person.

It should be noted that Part 6.4 of the Salaries and Allowances Determination for Local Government CEO's and Elected Council Members, of 7 April 2026 provides a proposed meeting fee for an independent member of committees – for a Band 1 local government – to be a minimum fee of $0 and a maximum fee of $466 per meeting (from 1 July 2026).

There is no requirement for a fee to be paid to the independent person however, it is considered that it would be appropriate to compensate an independent person for the work undertaken in reviewing an investigators report and making a finding, as well as endorsing any recommendations for action.

By way of comparison, at the Council meeting held on 3 November 2025 (CJ305-1125 refers), Council endorsed an independent person for the CEO Selection Panel and agreed to a fee of $450 per meeting (this was the maximum fee payable at the time in accordance with the Salaries and Allowance Determination for Local Government CEO's and Elected council Members (up to 30 June 2026).

Appointment of one or more independent persons

At the Council meeting held on 24 March 2026, when considering an item on the Code of Conduct for Council Members, Committee Members and Candidates (CJ062-03/26 refers), the Council considered whether one or more independent persons should be appointed to perform the functions of Council under clauses 12 and 13 of the Code of Conduct, for the purpose of dealing with or dismissing a complaint, and making a finding in relation to an alleged breach.

Appointing a single decision-maker to determine the outcome of an investigation ensures clear accountability, procedural fairness, legal defensibility, confidentiality and timely resolution, while minimising governance and reputational risk. Input can and should be sought from the relevant investigator, but decision authority should remain with one authorised delegate, rather than a number of persons.

A single decision-maker ensures unambiguous accountability for the final outcome.
When responsibility is shared, it becomes difficult to clearly identify:

- who exercised judgment
- who approved the decision
- who is accountable if the decision is challenged.

The process will also require the investigator and/or decision maker to declare any conflicts of interest should they arise. A conflicting interest is any interest that could, or reasonably be perceived to, adversely affect a person's decision making. Where the investigator identifies a conflict of interest, an alternative investigator from the list of contractors under Common Use Agreement CUAHRS2021 – Human Resource and Investigation Services (Category 1), will be appointed. Where the decision maker identifies a conflict of interest, the Council will become the final decision maker.

Issues and options considered

With regard to the appointment of an independent person to perform the functions of the Council under clauses 12 and 13 of the Code of Conduct, for the purpose of dealing with or dismissing a complaint, and making a finding in relation to an alleged breach, Council has the following options:

1 AGREES that Council will perform the functions under clauses 12 and 13 of the Code of Conduct, for the purpose of dealing with or dismissing a complaint, and making a finding in relation to an alleged breach;

2 AGREES that the person appointed to investigate the alleged breach, is the same person responsible for dealing with or dismissing a complaint and making a finding in relation to an alleged breach;

ENDORSES by invitation a suitable person to be appointed as an independent person;

AUTHORISES the Chief Executive Officer to seek public Expressions of Interest to appoint an independent person.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995.*
Local Government (Model Code of Conduct) Regulations 2021.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy *Complaint Investigation Council Policy.*

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**
Risk Event Description	Ineffective / improper decision making
Risk Responsibility	Director Governance and Strategy
Residual Risk	High
Control Effectiveness	Strong
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.
Risk Control	The relevant control, to mitigate risk, is the provision of updates and details in compliance to legislative responsibilities.

Other risk information

Local governments across the State are bound by the Model Code of Conduct provisions and local governments are required to incorporate any amendments made to the Model Code of Conduct within 3 months of the regulations coming into operation (that is by 1 April 2026).

Financial / budget implications

Provisions are made within the City's operational budget to appoint external parties or investigators for complaints that are referred to those parties to manage.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Industry consultation has occurred with the Western Australian Local Government Association, Local Government Professionals WA and the Department of Local Government, Industry Regulation and Safety in relation to the implementation of a Local Government Inspector and associated oversight powers.

COMMENT

At the Council meeting held on 24 March 2026 (CJ062-03/26 refers), Council authorised the contractors listed under the Common Use Agreement CUAHRS2021 – Human Resource and Investigation Services (Category 1), for the purpose of dealing with a complaint and investigating an alleged breach.

Under clauses 12 and 13 of the Code of Conduct, responsibility currently sits with the Council to make a finding (be the final decision maker) as to whether an alleged breach has occurred.

This report addresses Part 8 of the Council's decision to present options for the selection and appointment of an independent person/s to make a finding (be the final decision maker) with regard to an alleged breach.

VOTING REQUIREMENTS

Absolute Majority.

Cr Pizzey left the Chamber at 9.01pm.

OFFICER'S RECOMMENDATION

That Council BY AN ABSOLUTE MAJORITY:

1 NOTES the options presented in this report with regard the selection and appointment of an independent person/s to perform the functions of the Council under clauses 12 and 13 of the *Code of Conduct for Council Members, Committee Members and candidates,* for the purpose of dealing with or dismissing a complaint, and making a finding in relation to an alleged breach.

2 With regard to the appointment of an independent person (choose 1 option):

AGREES that Council will perform the functions under clauses 12 and 13 of the *Code of Conduct for Council Members, Committee Members and Candidates*, for the purpose of dealing with or dismissing a complaint, and making a finding in relation to an alleged breach.

OR

AGREES that the person appointed to investigate the alleged breach, is the same person responsible to perform the functions of the Council under clauses 12 and 13 of the *Code of Conduct for Council Members, Committee Members and Candidates,* for the purpose of dealing with or dismissing a complaint, and making a finding in relation to an alleged breach.

OR

ENDORSES by invitation a suitable person to be appointed as an independent person to perform the functions of the Council under clauses 12 and 13 of the *Code of Conduct for Council Members, Committee Members and candidates,* for the purpose of dealing with or dismissing a complaint, and making a finding in relation to an alleged breach at the agreed rate of $_____ per job.

OR

AUTHORISES the Chief Executive Officer to seek public Expressions of Interest to appoint an independent person to perform the functions of the Council under clauses 12 and 13 of the *Code of Conduct for Council Members, Committee Members and candidates,* for the purpose of dealing with or dismissing a complaint, and making a finding in relation to an alleged breach, at the agreed rate of $_____ per job.

Cr Pizzey entered the Chamber at 9.03pm.

ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ113-05/26)

MOVED Mayor Kingston, SECONDED Cr Hutton that Council BY AN ABSOLUTE MAJORITY:

1 NOTES the options presented in this report with regard the selection and appointment of an independent person/s to perform the functions of the Council under clauses 12 and 13 of the *Code of Conduct for Council Members, Committee Members and candidates,* for the purpose of dealing with or dismissing a complaint, and making a finding in relation to an alleged breach;

2 AUTHORISES the Chief Executive Officer to seek public Expressions of Interest to appoint an independent person to perform the functions of the Council under clauses 12 and 13 of the *Code of Conduct for Council Members, Committee Members and candidates,* for the purpose of dealing with or dismissing a complaint, and making a finding in relation to an alleged breach, at the agreed rate of $466 per job.

The Alternate Motion was Put and CARRIED (12/1)

In favour of the Alternate Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Raftis and Cr Vinciullo.
Against the Alternate Motion: Cr Pizzey.

ATTACHMENTS

1. Expression of Interest - Independent Person [**12.8.1** - 2 pages]

12.9 CORPORATE BUSINESS PLAN 2025-2029 QUARTER 3 REPORT (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Jamie Parry Director Governance and Strategy
FILE NUMBER	52605, 20560, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to receive the Corporate Business Plan 2025–2029 Quarter 3 Report, the Quarterly Capital Works Progress Report, and the Key Capital Works Project Quarterly Status Reports for the period 1 January 2026 to 31 March 2026.

EXECUTIVE SUMMARY

The City's *Corporate Business Plan 2025–2029*, adopted by Council at the 24 June 2025 Council Meeting (CJ162-06/25 refers), is the City's 5-year medium-term planning document comprising the services, projects and activities developed in response to the vision, goals and outcomes of the City's 10-Year Strategic Community Plan, *Joondalup 2032*.

The Corporate Business Plan 2025–2029 Quarter 3 Report provides information on the progress of FY2025–2026 services, projects, and activities against the quarterly milestones of the *Corporate Business Plan 2025–2029* and is provided as Attachment 1 to this Report.

The Quarterly Capital Works Progress Report lists all the projects within the City's 5-Year Capital Works Program and is provided as Attachment 2 to this Report.

The Key Capital Works Project Quarterly Status Reports provide quarterly status updates against the key capital works projects identified in the *Corporate Business Plan 2025–2029* and are provided as Attachment 3 to this Report.

Proposed amendments to the *Corporate Business Plan 2025–2029* relate to the following projects and initiatives:

- *10-Year Strategic Financial Plan*.
- City of Joondalup website redevelopment project — phase 2.
- Community Development Strategy.
- Community Safety Plan.
- Corporate Sponsorship Program.
- Dog Management Plan.
- Global Economic Development Activities Plan.
- Joondalup City Centre multi-storey car park — business case.

- Libraries Strategy.
- Pop-up piazza.
- Recordkeeping Plan.
- Strategic transport planning.

It is therefore recommended that Council:

1 RECEIVES the Corporate Business Plan 2025–2029 Quarter 3 Report as shown as Attachment 1 to this Report;

2 RECEIVES the Quarterly Capital Works Progress Report for the period 1 January 2026 to 31 March 2026 as shown as Attachment 2 to this Report;

3 RECEIVES the Key Capital Works Project Quarterly Status Report for the period 1 January 2026 to 31 March 2026 as shown as Attachment 3 to this Report;

4 APPROVES the amendment to the milestones associated with the 10-Year Strategic Financial Plan in the Corporate Business Plan 2025–2029;

5 APPROVES the amendment to the milestones associated with the City of Joondalup website redevelopment project — phase 2 in the Corporate Business Plan 2025–2029;

6 APPROVES the amendment to the milestones associated with the Community Development Strategy in the Corporate Business Plan 2025–2029;

7 APPROVES the amendment to the milestones associated with the Community Safety Plan in the Corporate Business Plan 2025–2029;

8 APPROVES the amendment to the milestones associated with the Corporate Sponsorship Program in the Corporate Business Plan 2025–2029;

9 APPROVES the amendment to the milestones associated with the Dog Management Plan in the Corporate Business Plan 2025–2029;

10 APPROVES the amendment to the milestones associated with the Global Economic Development Activities Plan in the Corporate Business Plan 2025–2029;

11 APPROVES the amendment to the milestones associated with the Joondalup City Centre multi-storey car park — business case in the Corporate Business Plan 2025–2029;

12 APPROVES the amendment to the milestones associated with the Libraries Strategy in the Corporate Business Plan 2025–2029;

13 APPROVES the amendment to the milestones associated with the Pop-up piazza in the Corporate Business Plan 2025–2029;

14 APPROVES the amendment to the milestones associated with the Recordkeeping Plan in the Corporate Business Plan 2025–2029;

15 APPROVES the amendment to the milestones associated with the Strategic transport planning in the Corporate Business Plan 2025–2029;

BACKGROUND

The *Corporate Business Plan 2025–2029* was adopted by Council at its meeting held on 24 June 2025 (CJ162-06/25 refers). It contains the services, projects, and activities the City intends to deliver over five years, and quarterly milestones for those the City intends to deliver in FY2025–26. The 5-Year Corporate Business Plan demonstrates how the outcomes of the 10-Year Strategic Community Plan, *Joondalup 2032*, are translated into a five-year service delivery program.

The *Corporate Business Plan 2025–2029* sits within an *Integrated Planning and Reporting Framework* which builds in informing, resourcing, planning, and reporting requirements to ensure transparency and evidence of planned achievements. It is also a requirement of the City's *Governance Framework* to develop quarterly reports against annual projects and priorities that are presented to Council.

DETAILS

Corporate Business Plan 2025–2029 Quarterly Reports provide information on achievements and performance against the quarterly milestones set at the beginning of each year. The project milestones for each quarter are reported via colour codes to indicate if the milestone has been completed or is behind schedule. The budget status is reported via symbols to indicate if each project or activity is on budget, over budget, or under budget. In addition, a commentary for each milestone provides details on what has been achieved. Note that the report does not include projects and activities that do not have milestones for FY2025–26.

Proposed amendments to the *Corporate Business Plan 2025–2029*

<u>10-Year Strategic Financial Plan</u>

It is proposed that the milestones associated with the 10-Year Strategic Financial Plan be amended to reflect ongoing external delays in the release of guidance, requirements and implementation timeframes for the new Western Australian State Government regulations relating to the draft Rates and Revenue Council Policy. As the necessary guidance has not yet been provided by the Department of Local Government, Industry Regulation and Safety (WA), the Quarter 3 milestone to present the draft Policy to the Policy Committee and the Quarter 4 milestone to undertake community consultation cannot be progressed as scheduled. It is therefore proposed that these milestones be removed from the *Corporate Business Plan 2025–2029* and deferred until the required State Government guidance is available. The proposed amendments to the milestones are outlined in the table below.

Q3	[existing milestone] Use the 10-Year Strategic Financial Plan to provide direction to the annual budget process.
	[milestone discontinued] Present the draft Rates and Revenue Council Policy to the Policy Committee seeking feedback.
Q4	[existing milestone] Use the 10-Year Strategic Financial Plan to provide direction to the annual budget process.
	[milestone removed] ~~Undertake community consultation activities on the draft Rates and Revenue Council Policy.~~

City of Joondalup website redevelopment project — phase 2

It is proposed that the milestones associated with phase 2 of the City of Joondalup website redevelopment project be amended in the *Corporate Business Plan 2025–2029* to reflect a revised project timeline. While the project is currently on schedule, it is proposed to adjust the Quarter 4 milestone in anticipation of potential delays associated with ongoing resourcing discussions. As a result, it is proposed that the existing Quarter 4 milestone to deploy final improvements and new website features be removed. In its place, a new Quarter 4 milestone is proposed to plan and design the website upgrade by confirming requirements, user needs and technical foundations. The proposed amendment to the milestones is outlined in the table below.

Q4	[milestone removed] ~~Deploy final improvements and new website features in the live environment.~~
	[additional milestone] Plan and design the website upgrade by confirming requirements, user needs, and technical foundations.

Community Development Strategy

It is proposed that the milestones associated with the Community Development Strategy be amended in the *Corporate Business Plan 2025–2029 to* reflect revised timeframes. Following an internal review of the project status and scope of the draft Community Development Strategy 2026–2030, development of the Strategy did not progress in Quarter 3. It is anticipated that progress will be recommenced in Quarter 4 with the development of a revised project plan. As a result, it is proposed that the Quarter 3 milestone be discontinued and the Quarter 4 milestone to progress the development of the draft Community Development Strategy be removed. In place of these milestones, it is proposed that a new Quarter 4 milestone be added to review and revise the project plan for the draft Community Development Strategy 2026–2030. The proposed amendment to the milestones is outlined in the table below.

Q3	[milestone discontinued] Progress the development of the Community Development Strategy 2026–2030.
Q4	[milestone removed] ~~Progress the development of the Community Development Strategy 2026–2030.~~
	[additional milestone] Review and revise project plan for the Community Development Strategy 2026–2030.

Community Safety Plan

It is proposed that the milestones associated with the Community Safety Plan 2026–2030 be amended in the *Corporate Business Plan 2025–2029* to reflect a revised approach to plan development and endorsement. The draft Community Safety Plan 2026–2030 was completed in Quarter 3, including finalisation of internal review and approval processes. During this phase, it was determined that community consultation on the draft Plan would not be undertaken as comprehensive community consultation was conducted to inform the draft Plan. Instead, the draft Plan is scheduled to be presented directly to Council at the April 2026 Council meeting, seeking endorsement. As a result, it is proposed that the Quarter 3 milestone be discontinued and the Quarter 4 milestone relating to community consultation be removed. A new Quarter 4 milestone is proposed to reflect the presentation of the draft Community Safety Plan 2026–2030 to Council seeking endorsement. The proposed amendments to the milestones are outlined in the table below.

Q3	[milestone discontinued] Present the Community Safety Plan 2025–2029 to Council seeking endorsement to undertake community consultation.
Q4	[milestone removed] Undertake community consultation on the draft Community Safety Plan 2025–2029.
	[additional milestone] Present the draft Community Safety Plan 2025–2029 to Council seeking endorsement.

Corporate Sponsorship Program

It is proposed that the milestones associated with the Corporate Sponsorship Program be amended in the *Corporate Business Plan 2025–2029* to reflect revised delivery arrangements. Due to budget constraints, a formal advertising campaign and information workshops for Round 2 were not undertaken in Quarter 3, with past applicants instead contacted directly via email. As a result, it is proposed that the Quarter 3 milestone be discontinued. In addition, it is proposed that the Quarter 4 milestone be amended to reflect the issuing of funding agreements and the commencement of payment processing for successful applicants, noting that payments will be made across Quarter 4 and into Quarter 1 of FY2026–27. The proposed amendment to the milestones is outlined in the table below.

Q3	[existing milestone] Issue the funding agreements and payments for successful applicants of round 1 of the Corporate Sponsorship Program.
	[milestone discontinued] Advertise round 2 of the Corporate Sponsorship Program and deliver information workshops.
	[existing milestone] Evaluate the submissions received and provide recommendations for round 2 of the Corporate Sponsorship Program.
Q4	[existing milestone] Present the applicants for funding greater than $10,000 to Council for consideration.
	[milestone removed] ~~Issue the funding agreements and payments for successful applicants of round 2 of the Corporate Sponsorship Program.~~
	[amended milestone] Issue the funding agreements and commence processing payments for successful applicants of round 2 of the Corporate Sponsorship Program.

Dog Management Plan

It is proposed that the milestones associated with the Dog Management Plan be amended in the *Corporate Business Plan 2025–2029* to reflect revised timeframes for the development of the draft Plan. Due to resourcing constraints, the need for increased internal stakeholder engagement, and additional time required by the external consultant to incorporate further elements into the draft Plan, the presentation of the draft Plan has been deferred. As a result, it is proposed that the Quarter 3 milestone be discontinued and the existing Quarter 4 milestone relating to the delivery of scheduled actions is removed and replaced with a Quarter 4 milestone to present the draft Plan to Elected Members seeking feedback. It is anticipated that the draft Plan will be presented to Council seeking endorsement in Quarter 1 of FY2026–27. The proposed amendment to the milestones is outlined in the table below.

Q3	[milestone discontinued] Present the draft Dog Management Plan 2026–2036 to Council seeking endorsement.
Q4	[milestone removed] Deliver scheduled actions from the Dog Management Plan 2026–2036 for the quarter.
	[additional milestone] Present the draft Dog Management Plan 2026–2036 to Elected Members seeking feedback.

Global Economic Development Activities Plan

It is proposed that the milestones associated with the Global Economic Development Activities Plan be amended in the *Corporate Business Plan 2025–2029* to reflect revised timeframes. Following the assessment of responses to the Request for Quotation, activities to progress the draft plan have been placed on hold until a progress report is presented to Elected Members in April 2026. As a result, it is anticipated that the Quarter 3 milestone will be completed in Quarter 4 and amended to reflect the presentation of a progress report to Elected Members seeking feedback. Consequently, it is proposed that the Quarter 4 milestone to present the draft plan to Council seeking endorsement be removed until Elected Member feedback has been received. The proposed amendment to the milestones is outlined in the table below.

Q4	[milestone removed] Present the draft Global Economic Development Activities Plan 2026–2036 to Council seeking endorsement.
	[amended milestone from previous quarter] Present a progress report on the development of the draft Global Economic Development Activities Plan 2026–2036 to Elected Members seeking feedback.

Joondalup City Centre multi-storey car park — business case

The preparation of a business case for a second multi-storey car park in the Joondalup City Centre is on hold pending the completion of an expression of interest process relating to City Centre development, which is expected to continue through Quarter 4. As a result, the Quarter 3 milestones to prepare and present the business case to the Major Projects and Finance Committee cannot be progressed as scheduled. It is therefore proposed that these milestones be discontinued in the *Corporate Business Plan 2025–2029* and deferred until the expression of interest process is completed. The proposed amendment to the milestones is outlined in the table below.

Q3	[milestone discontinued] Prepare a financial evaluation, social return on investment and business case for a second multi-storey car park in the Joondalup City Centre.
	[milestone discontinued] Present the business case for a second multi-storey car park in the Joondalup City Centre to the Major Projects Finance Committee seeking feedback.
Q4	[no milestones]

Libraries Strategy

It is proposed that the milestones associated with the Libraries Strategy be amended in the *Corporate Business Plan 2025–2029* to reflect revised timeframes. Following an internal review of the project status and scope of the draft Libraries Strategy 2025–2029, development of the Strategy did not progress in Quarter 3. It is anticipated that progress will recommence in Quarter 4 with the development of a revised project plan. As a result, it is proposed that the Quarter 3 milestone be discontinued and the Quarter 4 milestone to present the draft Strategy to Elected Members seeking feedback be removed. In place of these milestones, it is proposed that a new Quarter 4 milestone be added to review and revise the project plan for the draft Libraries Strategy 2025–2029. The proposed amendment to the milestones is outlined in the table below.

Q3	[milestone discontinued] Progress the development of the draft Libraries Strategy 2025–2029.
Q4	[milestone removed] ~~Present draft Libraries Strategy 2025–2029 to Elected Members seeking feedback.~~
	[additional milestone] Review and revise project plan for the draft Libraries Strategy 2025–2029.

Pop-up piazza

It is proposed that the milestones associated with the Pop-up Piazza project be amended in the *Corporate Business Plan 2025–2029* to reflect revised timeframes. The Quarter 3 milestone to present options for a pop-up piazza in the Joondalup City Centre to Elected Members did not occur due to delays with external design consultants and internal stakeholder feedback. As a result, it is proposed that the Quarter 3 milestone be discontinued and the Quarter 4 milestone to present the preferred option to Council seeking approval be removed while design review continues. In place of these milestones, it is proposed that a new Quarter 4 milestone be added to progress development of options for a pop-up piazza in the Joondalup City Centre. It is anticipated that options will be presented to Elected Members seeking feedback in Quarter 1 of FY2026–27. The proposed amendment to the milestones is outlined in the table below.

Q3	[milestone discontinued] Present options for a pop-up piazza in the Joondalup City Centre to Elected Members seeking feedback.
Q4	[milestone removed] Present the preferred option for a pop-up piazza in the Joondalup City Centre to Council seeking approval.
	[additional milestone] Progress development of options for a pop-up piazza in the Joondalup City Centre.

Recordkeeping Plan

It is proposed that the milestones associated with the Recordkeeping Plan be amended in the *Corporate Business Plan 2025–2029* to reflect revised timeframes. As the due date for submission of the Recordkeeping Plan review to the State Records Office is 6 July 2026, it is anticipated that the Quarter 3 milestone will be completed in Quarter 4. Consequently, it is proposed that the Quarter 4 milestone to review feedback from the State Records Office and investigate any corrective strategies be deferred, as this activity is now anticipated to be completed in Quarter 1 of FY2026–27. The proposed amendment to the milestones is outlined in the table below.

Q4	[milestone removed] ~~Review the feedback from the State Records Office and investigate corrective strategies.~~
	[milestone from previous quarter] Submit the outcomes of the review and any revisions to the State Records Office seeking review and approval.

Strategic transport planning

It is proposed that the milestones associated with Strategic Transport Planning be amended in the *Corporate Business Plan 2025–2029* to reflect revised timeframes. In Quarter 3, the City continued a review of the local distributor road network, including technical assessments to determine road performance and identify potential improvements. Due to additional assessment requirements, this work will continue into Quarter 4. In addition, the collection of traffic count data for the local distributor road network commenced in Quarter 3; however, due to competing priorities, data collection will also continue into Quarter 4. As a result, it is proposed that the two Quarter 3 milestones be amended to reflect the continuation of the assessment and traffic data collection activities in Quarter 4. Consequently, it is proposed that the Quarter 4 milestone be removed until the assessment and data collection activities are completed. The proposed amendments to the milestones are outlined in the table below.

Q3	[existing milestone] Finalise the assessment of the local distributor road network.
	[existing milestone] Undertake collection of the traffic count data for the City's local distributor road network.
Q4	[milestone removed] Use the assessment of the local distributor road network to inform capital works planning for road and intersection upgrades.
	[amended milestone from previous quarter] Continue the assessment of the local distributor road network.
	[amended milestone from previous quarter] Continue the collection of the traffic count data for the City's local distributor road network

Issues and options considered

Not applicable.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Administration) Regulations 1996.*
Local Government Act 1995.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**EXPECTATIONS**	**REPUTATION**
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer
Residual Risk	High		
Control Effectiveness	Strong		
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.		
Risk Control	The relevant control, to mitigate risk, is the provision of reporting to provide Council with quarterly data associated with ongoing programs and activities, and comments on the progress and status of milestones associated with non-capital projects and initiatives listed in the 5-Year Corporate Business Plan.		

Risk	**FINANCIAL**
Risk Event Description	Lack of financial sustainability
Risk Responsibility	Director Corporate Services
Residual Risk	Medium
Control Effectiveness	Strong
Risk Appetite	Medium risk is acceptable without variation to existing control activities.

Other risk information

Not applicable.

Financial / budget implications

The FY2025–26 services, projects, and activities in the *Corporate Business Plan 2025–2029* were included in the *FY2025–26 Annual Budget*.

Regional significance

Not applicable.

Sustainability implications

The services, projects, and activities in the *Corporate Business Plan 2025–2029* are aligned to the key themes in *Joondalup 2032*, developed to ensure the sustainability of the City.

The key themes are as follows:

1 Community.
2 Environment.
3 Place.
4 Economy.
5 Leadership.

Consultation

Not applicable.

COMMENT

The *Corporate Business Plan 2025–2029* was adopted by Council at its meeting held on 24 June 2025 (CJ162-06/25 refers). The Corporate Business Plan 2025–2029 Quarter 3 Report has been included as Attachment 1 to this Report. Detailed reports on the progress and the project status of the 5-Year Capital Works Program have been included as Attachments 2 and 3. These reports provide an overview of progress against all the projects and programs in the FY2025–26 Capital Works Program.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That Council:

1 RECEIVES the Corporate Business Plan 2025–2029 Quarter 3 Report as shown as Attachment 1 to this Report;

2 RECEIVES the Quarterly Capital Works Progress Report for the period 1 January 2026 to 31 March 2026 as shown as Attachment 2 to this Report;

3 RECEIVES the Key Capital Works Project Quarterly Status Report for the period 1 January 2026 to 31 March 2026 as shown as Attachment 3 to this Report;

4 APPROVES the amendment to the milestones associated with the 10-Year Strategic Financial Plan in the *Corporate Business Plan 2025–2029;*

5 APPROVES the amendment to the milestones associated with the City of Joondalup website redevelopment project — phase 2 in the *Corporate Business Plan 2025–2029;*

6 APPROVES the amendment to the milestones associated with the Community Development Strategy in the *Corporate Business Plan 2025–2029*;

7 APPROVES the amendment to the milestones associated with the Community Safety Plan in the *Corporate Business Plan 2025–2029;*

8 APPROVES the amendment to the milestones associated with the Corporate Sponsorship Program in the *Corporate Business Plan 2025–2029;*

9 APPROVES the amendment to the milestones associated with the Dog Management Plan in the *Corporate Business Plan 2025–2029;*

10 APPROVES the amendment to the milestones associated with the Global Economic Development Activities Plan in the *Corporate Business Plan 2025–2029;*

11 APPROVES the amendment to the milestones associated with the Joondalup City Centre multi-storey car park — business case in the *Corporate Business Plan 2025–2029;*

12 APPROVES the amendment to the milestones associated with the Libraries Strategy in the *Corporate Business Plan 2025–2029;*

13 APPROVES the amendment to the milestones associated with the Pop-up piazza in the *Corporate Business Plan 2025–2029;*

14 APPROVES the amendment to the milestones associated with the Recordkeeping Plan in the *Corporate Business Plan 2025–2029;*

15 APPROVES the amendment to the milestones associated with the Strategic transport planning in the *Corporate Business Plan 2025–2029.*

Cr Chester left the Chamber at 9.06pm and returned at 9.12pm.

ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ114-05/26)

MOVED Mayor Kingston, SECONDED Cr Pizzey that Council:

1 RECEIVES the Corporate Business Plan 2025–2029 Quarter 3 Report as shown as Attachment 1 to this Report;

2 RECEIVES the Quarterly Capital Works Progress Report for the period 1 January 2026 to 31 March 2026 as shown as Attachment 2 to this Report;

3 RECEIVES the Key Capital Works Project Quarterly Status Report for the period 1 January 2026 to 31 March 2026 as shown as Attachment 3 to this Report;

4 APPROVES the amendment to the milestones associated with the 10-Year Strategic Financial Plan in the *Corporate Business Plan 2025–2029;*

5 APPROVES the amendment to the milestones associated with the City of Joondalup website redevelopment project — phase 2 in the *Corporate Business Plan 2025–2029;*

6 APPROVES the amendment to the milestones associated with the Community Development Strategy in the *Corporate Business Plan 2025–2029*;

7 APPROVES the amendment to the milestones associated with the Community Safety Plan in the *Corporate Business Plan 2025–2029;*

8 APPROVES the amendment to the milestones associated with the Corporate Sponsorship Program in the *Corporate Business Plan 2025–2029;*

9 APPROVES the amendment to the milestones associated with the Dog Management Plan in the *Corporate Business Plan 2025–2029;*

10 APPROVES the amendment to the milestones associated with the Global Economic Development Activities Plan in the *Corporate Business Plan 2025–2029;*

11 APPROVES the amendment to the milestones associated with the Joondalup City Centre multi-storey car park — business case in the *Corporate Business Plan 2025–2029;*

12 DOES NOT APPROVE the amendment to the milestones associated with the Libraries Strategy in the *Corporate Business Plan 2025–2029;*

13 NOTES the draft Libraries Strategy 2025-2029 will be included in the new 2026-2030 Corporate Business Plan;

14 APPROVES the amendment to the milestones associated with the Pop-up piazza in the *Corporate Business Plan 2025–2029;*

15 APPROVES the amendment to the milestones associated with the Recordkeeping Plan in the *Corporate Business Plan 2025–2029;*

16 APPROVES the amendment to the milestones associated with the Strategic transport planning in the *Corporate Business Plan 2025–2029.*

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Corporate Business Plan 2025-2029 Quarter 3 Report [**12.9.1** - 116 pages]
2. Q3 Quarterly Capital Works Progress Report [**12.9.2** - 10 pages]
3. Q3 Key Capital Works Project Quarterly Status Reports [**12.9.3** - 22 pages]

Disclosures of Interest affecting Impartiality

Name / Position	**Cr Phillip Vinciullo.**
Meeting Type	Ordinary Council Meeting.
Meeting Date	26 May 2026.
Item No. / Subject	Item 12.10 - Corporate Sponsorship Program 2025-2026: Round Two Applications (Ward - All).
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Cr Vinciullo is a patron of the North Shore Community Hub.

Name / Position	**Cr Christopher May, JP.**
Meeting Type	Ordinary Council Meeting.
Meeting Date	26 May 2026.
Item No. / Subject	Item 12.10 - Corporate Sponsorship Program 2025-2026: Round Two Applications (Ward - All).
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Cr May is a former committee member of the North Shore Community Hub.

Name / Position	**Cr Rebecca Pizzey.**
Meeting Type	Ordinary Council Meeting.
Meeting Date	26 May 2026.
Item No. / Subject	Item 12.10 - Corporate Sponsorship Program 2025-2026: Round Two Applications (Ward - All).
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	People at Whitford Seniors Citizens Club and North Shore Community Club are known to Cr Pizzey.

12.10 CORPORATE SPONSORSHIP PROGRAM 2025-2026: ROUND TWO APPLICATIONS (WARD - ALL)

WARD All

RESPONSIBLE DIRECTOR Mr Jamie Parry
Director Governance and Strategy

FILE NUMBER 112307, 101515

AUTHORITY / DISCRETION Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

To seek Council approval for the City's recommended sponsorship allocations for applications over $10,000 (excluding GST) submitted in Round Two of the 2025-26 Corporate Sponsorship Program.

EXECUTIVE SUMMARY

The Corporate Sponsorship Program aims to attract and support accessible events, programs and activities that contribute to a vibrant and dynamic Joondalup. These initiatives should deliver brand and reputational benefits to the City, while also supporting local tourism and providing economic advantages for the Joondalup region.

The Corporate Sponsorship Program is guided by the *Corporate Sponsorship Program Council Policy* (Attachment 1 refers), along with the *Corporate Sponsorship Program Guidelines* (Attachment 2 refers).

As of 1 July 2025, the program is administered in two rounds. Round Two opened on 5 January 2026 for eight weeks with a total of 10 applications being received.

To ensure alignment with the *City's Corporate Sponsorship Council Policy and Guidelines*, all financial information presented within this report is exclusive of GST.

All applications have been assessed, and it is recommended that applications be funded, as outlined below.

Applications ***requesting more than $10,000*** are as follows:

Applicant	Event Name	Date	Attendance	Broadcast/ reach	Tourism impact	Business/ community engagement	Amount requested	Recommendation
Movies By Burswood (Inc)	Telethon Community Cinemas, Joondalup	25 November 2026 – 25 April 2027	20,000 attendees across the season	Local, Metropolitan, Statewide	20% attendees from wider Perth Metropolitan area	10 free screenings Family friendly movies at affordable prices	$15,000	$13,000
Swimming WA	Open Water Series – Mullaloo and Sorrento Rounds	27 December 2026 and 9 January 2027	2,001-5,000 attendees per event series	Local, Metropolitan, Statewide	40-60% attendees are competing members from outside of City of Joondalup	Increased foot traffic to local businesses	$15,000	$11,000
Whitford Church of Christ Inc	Heathridge Carols in the Park	13 December 2026	15,000+ attendees on the day	Local, Metropolitan	40-60% attendees from wider Perth Metropolitan area	8 local suppliers engaged Free, family-friendly event Santa-land activity area	$35,000	$30,000
						TOTAL	**$65,000**	**$54,000**

Applications ***requesting $10,000 or less*** have been approved by the Temporary Chief Executive Officer under delegated authority as detailed below:

Applicant	Event Name	Date	Amount requested	Recommendation
Joondalup Christmas Lunch	Joondalup Christmas Lunch 2026	25 December 2026	$3,000	$3,000
Sorrento Tennis Club Inc.	O3K and J125 Tournament	8 - 11 January 2027	$3,000	$2,000
Lions Club of Duncraig Inc.	Australia Day Breakfast in the Park 2027	26 January 2027	$4,000	$3,000
Cancer Council WA Inc.	Relay for Life	24 - 25 October 2026	$7,000	$6,000
C Dodds and E.L Kenworthy	The Book Club	1 July 2026 – 30 July 2027. Monthly and quarterly events.	$10,000	$7,000
North Shore Community Hub Inc.	Festivities at the Northshore Event Series 2026 - 2027	5 December 2026 31 December 2026 26 January 2027	$10,000	$7,000
Good Doogs Pty Ltd t/a XTR Multisports	Triathlon Series 2026 – 2027	12 December 2026 01 March 2027 22 March 2027 April 2027 (TBC)	$10,000	$8,000
		TOTAL	**$47,000**	**$36,000**

It is therefore recommended that Council:

1 APPROVES a sponsorship amount of $13,000 (excluding GST) to Movies by Burswood for their Telethon Community Cinemas 2026-2027 Season;

2 APPROVES a sponsorship amount of $11,000 (excluding GST) to Swimming WA for their Open Water Swimming Series 2026-2027, Sorrento and Mullaloo rounds;

3 APPROVES a sponsorship amount of $30,000 (excluding GST) to Whitford Church of Christ Inc. for their 2026 Heathridge Carols in the Park;

4 NOTES the applications requesting $10,000 or less (excluding GST) approved by the Temporary Chief Executive Officer.

BACKGROUND

The Corporate Sponsorship Program aims to attract and support accessible events, programs and activities that contribute to a vibrant and dynamic Joondalup. In doing so, the program seeks to deliver brand and reputational benefits to the City, while supporting local tourism and providing economic advantages for the Joondalup region.

To be considered for sponsorship, applications must meet the following eligibility criteria:

- The applicant must be an Australian legal entity with a valid Australian Business Number (ABN) and/or ASIC registration.
- The event, program, activity must be delivered within the City's local government boundaries.
- The event, program, activity is free/low cost to attend/participate.
- The applicant can accurately estimate the number of participants and/or attendees for the event, program or activity.
- The event, program, activity is financially viable either through applicant underwriting expenditure and/or financial support from other sponsors.
- The applicant has NOT received support for the event, program, activity through the Corporate Sponsorship Program or any other City funding program in the current financial year.

In addition to eligibility, the program prioritises applications that demonstrate clear outcomes aligned with the following objectives:

- Contribute to and support the local community.
- Deliver attractive and accessible events, programs or activities.
- Enhance the City's reputation and brand.
- Improve culture, diversity and inclusivity.
- Support a sustainable and clean environment.
- Provide direct and indirect benefits to local economy.
- Create long-term value and return on investment.

A review of the Corporate Sponsorship program was completed in 2023-24. At its meeting held on 22 August 2023 (CJ160-08/23 refers), Council endorsed the *Corporate Sponsorship Program Council Policy* (Attachment 1 refers), which clarifies governance and decision-making. The policy authorises the Chief Executive Officer to approve sponsorships up to and including $10,000 (excluding GST), within a 12-month period, while applications for funding greater than $10,000 (excluding GST) require the approval of Council.

DETAILS

During Round Two of the 2025-26 program, the City received three applications requesting more than $10,000 and seven applications requesting $10,000 or less.

Applications ***requesting more than $10,000*** are as follows:

Applicant	Event Name	Date	Amount requested	Recommendation
Movies by Burswood	Telethon Community Cinemas	25 November 2026 – 25 April 2027	$15,000	$13,000
Swimming WA	Open Water Swim Series – Sorrento and Mullaloo rounds	27 December 2026 and 9 January 2027	$15,000	$11,000
Whitford Church of Christ Inc.	Heathridge Carols in the Park	13 December 2026	$35,000	$30,000
		TOTAL	**$65,000**	**$54,000**

Applications ***requesting $10,000 or less*** have been approved by the Temporary Chief Executive Officer under delegated authority as detailed below:

Applicant	Event Name	Date	Amount requested	Recommendation
Joondalup Christmas Lunch	Joondalup Christmas Lunch 2026	25 December 2026	$3,000	$3,000
Sorrento Tennis Club Inc.	O3K and J125 Tournament	8 –11 January 2027	$3,000	$2,000
Lions Club of Duncraig Inc.	Australia Day Breakfast in the Park	26 January 2027	$4,000	$3,000
Cancer Council WA Inc.	Relay for Life	24 – 25 October 2026	$7,000	$6,000
C Dodds and E.L Kenworthy	The Book Club	1 July 2026 – 30 July 2027 Monthly and quarterly events.	$10,000	$7,000
North Shore Community Hub Inc.	Festivities at the Northshore Event Series 2026 - 2027	5 December 2026 31 December 2026 26 January 2027	$10,000	$7,000
Good Doogs Pty Ltd t/a XTR Multisports	Triathlon Series 2026 – 2027	12 December 2026 01 March 2027 22 March 2027 April 2027 (TBC)	$10,000	$8,000
		TOTAL	**$47,000**	**$36,000**

Each application has been assessed against the City's *Corporate Sponsorship Program Guidelines 2025-26*, specifically:

- eligibility
- alignment with the program's priority outcomes
- capacity to meet program requirements for the level of funding requested.

The City uses a structured scoring system to assess sponsorship applications. The amount recommended by the City is based off a final score which is generated from answers provided by applicants (comprises 90%) and an assessment by City Officers (comprises 10%). This numerical scoring system aims to reduce personal bias and ensure fairness, consistency, and transparency for applicants and the community year on year.

Full assessment details for each application are included in the attachments to this report as follows:

- Attachment 3 – Movies by Burswood for their Telethon Community Cinemas
- 2026-2027 Season.
- Attachment 4 – Swimming WA for their Open Water Swimming Series 2026-2027, Sorrento and Mullaloo rounds.
- Attachment 5 – Whitford Church of Christ Inc. for their 2026 Heathridge Carols in the Park.

Issues and options considered

Council may choose to:

- **Endorse the applications for the full amounts requested**.

  Under this option the City would fund all applications for the requested amounts which would result in limited availability of funding for Round One of the 2026-27 Corporate Sponsorship budget.

- **Endorse the applications for the recommended amounts**.

  This option supports event delivery while ensuring sponsorship allocations remain equitable, affordable and consistent - balancing community benefit and financial sustainability.

- **Not endorse the sponsorship applications**.

  Although cost-saving, this option may lead to event cancellations or relocation, reducing the City's opportunity to generate valuable community, economic, and regional outcomes.

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 1. Community.

Outcome 1-2 Inclusive and connected - you enjoy local services and programs that cater for different ages, abilities and backgrounds.
1-3 Active and social - you enjoy quality local activities and programs for sport, learning and recreation.
1-4 Artistic and creative - you celebrate, support and participate in art and events in your local area.
1-5 Cultural and diverse - you understand, value and celebrate the City's unique Aboriginal and other diverse cultures and histories.

Key theme 4. Economy.

Outcome 4-3 Appealing and welcoming - you welcome residents, and local and international visitors to the City.

Policy *Corporate Sponsorship Council Policy.*

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	DECISIONS	EXPECTATIONS	REPUTATION
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer
Residual Risk	High		
Control Effectiveness	Strong		
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.		
Risk Control	The relevant control, to mitigate risk, is the provision of a report in compliance with the Corporate Sponsorship Council Policy detailing the activities, benefits, negative impacts and costs of sponsorship offered by the City.		

Risk	ATTRACTION	FINANCIAL
Risk Event Description	Lack of desirability as a place to visit, live, work, invest and do business.	Lack of financial sustainability
Risk Responsibility	Director Planning and Community Development	Director Corporate Services
Residual Risk	Medium	
Control Effectiveness	Strong	
Risk Appetite	Medium risk is acceptable without variation to existing control activities.	

Other risk information

Sponsorship activities involve inherent risks, as the City is supporting initiatives that are not owned or directly managed by the City. These risks may include reputational impacts, financial exposure, and challenges associated with event delivery, public safety, and organiser capability.

These risks are mitigated by the guidelines and through a comprehensive application and assessment process, rigorous due diligence, clear contractual arrangements, and staged payments linked to delivery and acquittal requirements. Ongoing communication and oversight by City officers further support alignment with the City's values, strategic objectives, and community expectations.

While a residual level of risk will always remain, this approach ensures the responsible use of public funds and reflects best-practice governance.

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

2026-2027 financial year impact

Account no.	1.524.A5204.3239.0000
Budget Item	Sponsorship
Budget amount	$ 202,000 (TBC)
Amount committed to date	$ 70,500
Proposed cost	$ 86,500
Balance	$ 45,000

2027-2028 Future financial year impact

Account no.	1.524.A5204.3239.0000
Budget Item	Sponsorship
Budget amount	$ TBC
Amount committed to date	$ 3,500
Proposed cost	$
Total commitments	$

All amounts quoted in this report are exclusive of GST.

Attachment 6 outlines the committed and proposed sponsorship values for the 2026-27 and 2027-28 financial years. In accordance with program requirements, 50 per cent of funding is paid upon execution of the sponsorship agreement, with the remaining 50 per cent released post-event following submission and acceptance of a satisfactory acquittal.

The 2026-27 Corporate Sponsorship Program is scheduled to open on 1 July 2026. Any approved applications will create additional commitments against the 2026-27 budget, with initial payments due upon execution of funding agreements, anticipated in December 2026.

Any sponsorship requests received outside the formal round process will continue to be considered on a case-by-case basis, subject to budget availability and approval.

Regional significance

Supporting a variety of events across the City enhances the region’s profile as a destination of choice for both residents and visitors. By investing in events of varying scale and focus, the City not only delivers cultural, social, and economic benefits locally but also strengthens its position within the broader metropolitan and regional event landscape.

Sponsoring a diverse mix of initiatives ensures that the City is represented across multiple audiences, sectors, and interests, reinforcing regional significance and demonstrating leadership in fostering vibrant, inclusive, and sustainable community outcomes.

Sustainability implications

All sponsorships recommended for approval are expected to attract strong community participation and support, both locally and, in some cases, from outside the City. These events contribute to economic activity and social wellbeing at varying levels, consistent with the objectives and assessment outcomes of the Corporate Sponsorship Program.

Consultation

Information regarding the program was made available on the City's website, and previous applicants were directly notified via email of the opening of Round Two.

Internal consultation was undertaken with Economic Development and Advocacy and Recreation Services to confirm that applicants recommended for funding have not received support through the Community Funding Program or place-making initiatives in the current financial year.

COMMENT

The City is actively working to enhance tourism, support local businesses, and strengthen Joondalup's identity as a vibrant and welcoming place to live, work, and play.

Event attraction remains a key component of this strategic approach, positioning Joondalup as a destination City with a diverse calendar of events that appeal to both residents and visitors.

All applications received in Round Two of the Corporate Sponsorship Program met the eligibility criteria; however, the degree of alignment with the City's objectives and the extent to which each proposal fulfilled program requirements varied. This variation is reflected in the recommended sponsorship amounts.

The recommended allocations reinforce the City's commitment to supporting high-quality, high-impact initiatives that deliver community, economic, and reputational benefits, while advancing the City's vision for a vibrant, connected, and resilient community.

They have been developed with careful consideration of existing forward commitments and current budget constraints. Round Two recommendations reflect a balanced approach to managing available funding, particularly in the context of reduced annual budgets and the Corporate Sponsorship Program opening again on 1 July 2026.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That Council:

1 APPROVES a sponsorship amount of $13,000 (excluding GST) to
2 Movies by Burswood for their Telethon Community Cinemas 2026-2027 Season;

3 APPROVES a sponsorship amount of $11,000 (excluding GST) to Swimming WA for their Open Water Swimming Series 2026-2027, Sorrento and Mullaloo rounds;

4 APPROVES a sponsorship amount of $30,000 (excluding GST) to Whitford Church of Christ Inc. for their 2026 Heathridge Carols in the Park;

5 NOTES the applications requesting $10,000 or less (excluding GST) approved by the Temporary Chief Executive Officer.

ALTERNATE RECOMMENDATION

MOVED Cr Mercer, SECONDED Cr Gould that Council:

1 APPROVES a sponsorship amount of $13,000 (excluding GST) to Movies by Burswood for their Telethon Community Cinemas 2026-2027 Season;

2 APPROVES a sponsorship amount of $11,000 (excluding GST) to Swimming WA for their Open Water Swimming Series 2026-2027, Sorrento and Mullaloo rounds;

3 APPROVES a sponsorship amount of $30,000 (excluding GST) to Whitford Church of Christ Inc. for their 2026 Heathridge Carols in the Park;

4 REVOKES the decision of the Temporary Chief Executive Officer to approve the application from North Shore Community Hub under the Corporate Sponsorship Program 2025–2026 Round Two Applications for a sponsorship amount of $7,000 (excluding GST);

5 REVOKES the decision of the Temporary Chief Executive Officer to approve the application from The Book Club under the Corporate Sponsorship Program 2025–2026 Round Two Applications for a sponsorship amount of $7,000 (excluding GST);

6 NOTES the following applications requesting $10,000 or less (excluding GST) approved by the Temporary Chief Executive Officer.

6.1 Joondalup Christmas Lunch for a sponsorship amount of $3,000 (excluding GST);

6.2 Sorrento Tennis Club Inc. for a sponsorship amount of $2,000 (excluding GST);

6.3 Lions Club of Duncraig Inc. for a sponsorship amount of $3,000 (excluding GST);

6.4 Cancer Council WA Inc. for a sponsorship amount of $6,000 (excluding GST);

6.5 Good Doogs Pty Ltd, t/a XTR Multisports, for a sponsorship amount of $8,000 (excluding GST).

AMENDMENT MOVED Cr Hutton, SECONDED Mayor Kingston that an additional Part 7 BE ADDED to the Motion to read as follows:

"7 REQUESTS the Policy Committee review Part 4.4 of the Corporate Sponsorship Program Council Policy as it relates to the approval granted to the Chief Executive Officer to approve applications for corporate sponsorship up to and including $10,000 (excluding GST), within any 12-month period."

The Amendment was Put and CARRIED (13/0)

In favour of the Amendment: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Amendment: Nil.

ALTERNATE RECCOMENDATION as Amended being

MOVED Cr Mercer SECONDED Cr Gould that Council:

1 APPROVES a sponsorship amount of $13,000 (excluding GST) to Movies by Burswood for their Telethon Community Cinemas 2026-2027 Season;

2 APPROVES a sponsorship amount of $11,000 (excluding GST) to Swimming WA for their Open Water Swimming Series 2026-2027, Sorrento and Mullaloo rounds;

3 APPROVES a sponsorship amount of $30,000 (excluding GST) to Whitford Church of Christ Inc. for their 2026 Heathridge Carols in the Park;

4 REVOKES the decision of the Temporary Chief Executive Officer to approve the application from North Shore Community Hub under the Corporate Sponsorship Program 2025–2026 Round Two Applications for a sponsorship amount of $7,000 (excluding GST);

5 REVOKES the decision of the Temporary Chief Executive Officer to approve the application from The Book Club under the Corporate Sponsorship Program 2025–2026 Round Two Applications for a sponsorship amount of $7,000 (excluding GST);

6 NOTES the following applications requesting $10,000 or less (excluding GST) approved by the Temporary Chief Executive Officer.

6.1 Joondalup Christmas Lunch for a sponsorship amount of $3,000 (excluding GST);

6.2 Sorrento Tennis Club Inc. for a sponsorship amount of $2,000 (excluding GST);

6.3 Lions Club of Duncraig Inc. for a sponsorship amount of $3,000 (excluding GST);

6.4 Cancer Council WA Inc. for a sponsorship amount of $6,000 (excluding GST);

6.5 Good Doogs Pty Ltd, t/a XTR Multisports, for a sponsorship amount of $8,000 (excluding GST);

7 REQUESTS the Policy Committee review Part 4.4 of the Corporate Sponsorship Program Council Policy as it relates to the approval granted to the Chief Executive Officer to approve applications for corporate sponsorship up to and including $10,000 (excluding GST), within any 12-month period.

Cr Hutton left the Chamber at 9.46pm.

During debate it was requested that all Parts be voted upon separately.

ALTERNATE RECCOMENDATION
(Resolution No: CJ115-05/26)

MOVED Cr Mercer, SECONDED Cr Gould that Council:

1 APPROVES a sponsorship amount of $13,000 (excluding GST) to Movies by Burswood for their Telethon Community Cinemas 2026-2027 Season;

The Motion was Put and CARRIED (12/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ALTERNATE RECCOMENDATION
(Resolution No: CJ115-05/26)

MOVED Cr Mercer, SECONDED Cr Gould that Council:

2 APPROVES a sponsorship amount of $11,000 (excluding GST) to Swimming WA for their Open Water Swimming Series 2026-2027, Sorrento and Mullaloo rounds;

The Motion was Put and CARRIED (12/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ALTERNATE RECCOMENDATION
(Resolution No: CJ115-05/26)

MOVED Cr Mercer, SECONDED Cr Gould that Council:

3 APPROVES a sponsorship amount of $30,000 (excluding GST) to Whitford Church of Christ Inc. for their 2026 Heathridge Carols in the Park;

The Motion was Put and CARRIED (12/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ALTERNATE RECCOMENDATION

MOVED Cr Mercer, SECONDED Cr Gould that Council:

4 REVOKES the decision of the Temporary Chief Executive Officer to approve the application from North Shore Community Hub under the Corporate Sponsorship Program 2025–2026 Round Two Applications for a sponsorship amount of $7,000 (excluding GST);

The Motion was Put and **LOST (5/7)**

In favour of the Motion: Mayor Kingston, Cr Gould, Cr May, Cr Mercer and Cr Raftis.
Against the Motion: Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr O'Neill, Cr Pizzey and Cr Vinciullo.

ALTERNATE RECCOMENDATION

MOVED Cr Mercer, SECONDED Cr Gould that Council:

5 REVOKES the decision of the Temporary Chief Executive Officer to approve the application from The Book Club under the Corporate Sponsorship Program 2025–2026 Round Two Applications for a sponsorship amount of $7,000 (excluding GST);

The Motion was Put and **LOST (3/9)**

In favour of the Motion: Cr Gould, Cr May and Cr Mercer.
Against the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.

ALTERNATE RECCOMENDATION
(Resolution No: CJ115-05/26)

MOVED Cr Mercer, SECONDED Cr Gould that Council:

6 NOTES the following applications requesting $10,000 or less (excluding GST) approved by the Temporary Chief Executive Officer.

6.1 Joondalup Christmas Lunch for a sponsorship amount of $3,000 (excluding GST);

6.2 Sorrento Tennis Club Inc. for a sponsorship amount of $2,000 (excluding GST);

6.3 Lions Club of Duncraig Inc. for a sponsorship amount of $3,000 (excluding GST);

6.4 Cancer Council WA Inc. for a sponsorship amount of $6,000 (excluding GST);

6.5 Good Doogs Pty Ltd, t/a XTR Multisports, for a sponsorship amount of $8,000 (excluding GST).

The Motion was Put and **CARRIED (10/2)**

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Cr Hill and Cr May.

ALTERNATE RECCOMENDATION
(Resolution No: CJ115-05/26)

MOVED Cr Mercer, SECONDED Cr Gould that Council:

7 REQUESTS the Policy Committee review Part 4.4 of the Corporate Sponsorship Program Council Policy as it relates to the approval granted to the Chief Executive Officer to approve applications for corporate sponsorship up to and including $10,000 (excluding GST), within any 12-month period."

The Motion was Put and CARRIED (12/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ALTERNATE RECCOMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ115-05/26)

That Council:

1 APPROVES a sponsorship amount of $13,000 (excluding GST) to Movies by Burswood for their Telethon Community Cinemas 2026-2027 Season;

2 APPROVES a sponsorship amount of $11,000 (excluding GST) to Swimming WA for their Open Water Swimming Series 2026-2027, Sorrento and Mullaloo rounds;

3 APPROVES a sponsorship amount of $30,000 (excluding GST) to Whitford Church of Christ Inc. for their 2026 Heathridge Carols in the Park;

4 NOTES the following applications requesting $10,000 or less (excluding GST) approved by the Temporary Chief Executive Officer.

4.1 Joondalup Christmas Lunch for a sponsorship amount of $3,000 (excluding GST);

4.2 Sorrento Tennis Club Inc. for a sponsorship amount of $2,000 (excluding GST);

4.3 Lions Club of Duncraig Inc. for a sponsorship amount of $3,000 (excluding GST);

4.4 Cancer Council WA Inc. for a sponsorship amount of $6,000 (excluding GST);

4.5 Good Doogs Pty Ltd, t/a XTR Multisports, for a sponsorship amount of $8,000 (excluding GST);

5 REQUESTS the Policy Committee review Part 4.4 of the Corporate Sponsorship Program Council Policy as it relates to the approval granted to the Chief Executive Officer to approve applications for corporate sponsorship up to and including $10,000 (excluding GST), within any 12-month period.

ATTACHMENTS

1. Corporate Sponsorship Program Council Policy [**12.10.1** - 3 pages]
2. Corporate Sponsorship Program Guidelines 2025-2026 [**12.10.2** - 9 pages]
3. CSP252600006 RD02 - Movies By Burswood - Telethon Community Cinemas 2026-2027 Season - COMBINED [**12.10.3** - 25 pages]
4. CSP252600008 RD02 - Swimming WA - Open Water Swimming Series 2026-2027 - COMBINED [**12.10.4** - 73 pages]
5. CSP252600020 RD02 - Whitfords Church of Christ - Heathridge Carols in the Park 2026 - COMBINED [**12.10.5** - 32 pages]
6. Financial commitments 2026-27 and 2027-28 [**12.10.6** - 1 page]

12.11 LIST OF PAYMENTS MADE DURING THE MONTH OF MARCH 2026 (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	09882, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the list of accounts and card transactions paid under the Chief Executive Officer's delegated authority during the month of March 2026.

EXECUTIVE SUMMARY

This report shows the list of payments made under delegated authority during March 2026 totalling $27,474,962.52 and presents the card transactions incurred during the month of March 2026, comprising corporate credit card and fuel card transactions totalling $88,667.40.

It is therefore recommended that Council NOTES the Chief Executive Officer's list of accounts and card transactions for March 2026 paid under delegated authority in accordance with Regulation 13(1) and 13A of the Local Government (Financial Management) Regulations 1996 forming Attachments 1, 2 and 3 to this Report, for list of accounts totalling $27,474,962.52 and Attachment 4 and 5 for card transactions totalling $88,667.40.

BACKGROUND

Council has delegated, to the Chief Executive Officer, the exercise of its power to make payments from the City's Municipal and Trust funds. In accordance with Regulation 13 and Regulation 13A of the *Local Government (Financial Management) Regulations 1996* a list of accounts and payments made by credit, debit, purchasing or other cards by employees paid by the Chief Executive Officer is to be provided to Council, where such delegation is made.

The (former) Department of Local Government, Sport and Cultural Industries has advised the City that the intent of Regulation 13A is to present transactions incurred in a month, whether payment, that is, transfer of funds from the City to a supplier, has taken place or not.

DETAILS

The table below summarises the payments drawn on the funds during the month of March 2026. Lists detailing the payments made are appended as Attachments 1 and 2 to this Report.

The vouchers for the month are appended as Attachment 3 to this Report.

FUNDS	DETAILS	AMOUNT
Municipal Account	Muni Cheques & EFT Payments 113623 – 113631 & EF136858 - EF137181 & EF137188 - EF137219 & EF137232 - EF137588 Net of cancelled payments	$18,510,356.51
	Vouchers 4162A - 4180A	$8,928,887.01
	Bond Refund Cheques & EFT Payments EF136850 - EF136857 & EF137182 - EF137187 & EF137220 - EF137231 Net of cancelled payments.	$35,719.00
	Total	$27,474,962.52

The City incurred the following card transactions during the month of March 2026.

Corporate credit card transactions	$75,371.91
Fuel card transactions	$88,667.40
Total for the month	**$164,039.31**

Details of transactions from corporate credit cards and fuel cards are contained in Attachments 4 and 5 to this Report respectively.

The City's corporate credit cards are issued and managed in accordance with the *Corporate Credit Cards Policy*. Suppliers from whom goods or services are procured using the corporate credit cards are paid at the time of purchase by the card issuer who the City subsequently pays for all card transactions during the month. Payment to the card issuer typically occurs at the end of the transaction month or early in the following month. All the City's corporate credit cards have been issued by the City's bankers, Westpac.

Fuel cards are attached to specific vehicles and plant items, such as ride-on mowers, that require fuel. The City has a contract with Ampol engaged through the State Government Common Use Arrangements. Fuel cards are utilised at Ampol outlets under the terms of the contract and record the cost of fuel supplied at the time of the transactions. Ampol invoices the City at the end of each month for all fuel charges incurred via the issued fuel cards. Invoices are typically paid the month after the fuel charges are incurred.

Issues and options considered

There are two options in relation to the list of payments.

Option 1

That Council declines to note the list of payments and card transactions for the month of March 2026 paid under delegated authority. The list is required to be reported to Council in accordance with Regulation 13(1) and 13A(1) of the *Local Government (Financial Management) Regulations 1996*, and the payments listed have already been paid under the delegated authority. This option is not recommended.

Option 2

That Council notes the list of payments and card transactions paid under delegated authority. This option is recommended.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Financial Management) Regulations 1996.*

The Council has delegated to the Chief Executive Officer the exercise of its authority to make payments from the Municipal and Trust Funds, therefore in accordance with Regulation 13(1) and 13A of the *Local Government (Financial Management) Regulations 1996*, a list of accounts paid by the Chief Executive Officer is prepared each month showing each account and amount paid since the last list was prepared.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City’s long-term objectives.

Strategic Risk Relationship

Risk	DECISIONS	FINANCIAL
Risk Event Description	Ineffective / improper decision making	Lack of financial sustainability
Risk Responsibility	Director Governance and Strategy	Director Corporate Services
Residual Risk	High	Medium
Control Effectiveness	Strong	
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.	Medium risk is acceptable without variation to existing control activities.
Risk Control	The relevant control, to mitigate risk, is the provision of an accurate monthly report of the list of payments including credit card transactions made under delegated authority to Council by the responsible Director.	

Other risk information

An external auditor has been engaged to undertake the Chief Executive Officer's three yearly reviews, in accordance with the *Local Government (Financial Management) Regulations 1996* and *Local Government (Audit) Regulations 1996*.

Regulation 5 (2) (c) of the *Local Government (Financial Management) Regulations 1996* requires that the Chief Executive Officer of a local government is to undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every three financial years) and report to the local government the results of those reviews. Regulation 17 of the *Local Government (Audit Regulations) 1996* requires the Chief Executive Officer to review the appropriateness and effectiveness of a local government's systems and procedures in relation to risk management, internal control and legislative compliance.

Any risks and weaknesses identified during the reviews will be addressed by introducing new controls and/or improving the current controls and control environment; with progress of the implementation of any improvements identified from both reviews to be reported to future meetings of the Audit and Risk Committee.

Financial / budget implications

All expenditure from the Municipal Fund was included in the Annual Budget as adopted or revised by Council.

Regional significance

Not applicable.

Sustainability implications

Expenditure has been incurred in accordance with budget parameters, which have been structured on financial viability and sustainability principles.

Consultation

Changes in the treatment of bonds received and repaid, from being held in the Trust Fund to now being reflected in the Municipal Fund, have arisen from a directive by the Office of the Auditor General.

COMMENT

All Municipal Fund expenditure included in the list of payments and card transactions is incurred in accordance with the City of Joondalup *2025-26 Annual Budget* as adopted by Council at its meeting held on 24 June 2025 (CJ173-06/25 refers) or has been authorised in advance by the Mayor or by resolution of Council as applicable.

VOTING REQUIREMENTS

Simple Majority.

The Governance officer left the Chamber at 10.12pm and returned at 10.14pm.

Cr Vinciullo left the Chamber at 10.12pm and returned at 10.15pm.

Cr Fishwick left the Chamber at 10.15pm.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ116-05/26)

MOVED Cr O'Neill, SECONDED Cr Raftis that Council:

1 NOTES the Chief Executive Officer's list of accounts for March 2026 paid under Delegated Authority in accordance with Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* forming Attachments 1, 2 and 3 to this Report, totalling $27,474,962.52;

2 NOTES the reported card transactions for the month ended 31 March 2026 in accordance with Regulation 13A(1) of the *Local Government (Financial Management) Regulations 1996* as shown in Attachments 4 and 5 to this Report, totalling $164,039.31.

The Motion was Put and CARRIED (11/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Gould, Cr Hill, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Chief Executive Officers Delegated Municipal Payment List for the month of March 2026 [**12.11.1** - 70 pages]
2. Chief Executive Officers Delegated Municipal Payment List (Bond Refunds) for the month March 2026 [**12.11.2** - 3 pages]
3. Municipal Vouchers for the month of March 2026. [**12.11.3** - 1 page]
4. Corporate Credit Card Transactions March 2026 [**12.11.4** - 2 pages]
5. Fuel Transactions Report for the month of March 2026 [**12.11.5** - 14 pages]

12.12 FINANCIAL ACTIVITY STATEMENT FOR MARCH 2026 (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humphrey Director Corporate Services
FILE NUMBER	07882, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the Financial Activity Statement for the period ended 31 March 2026.

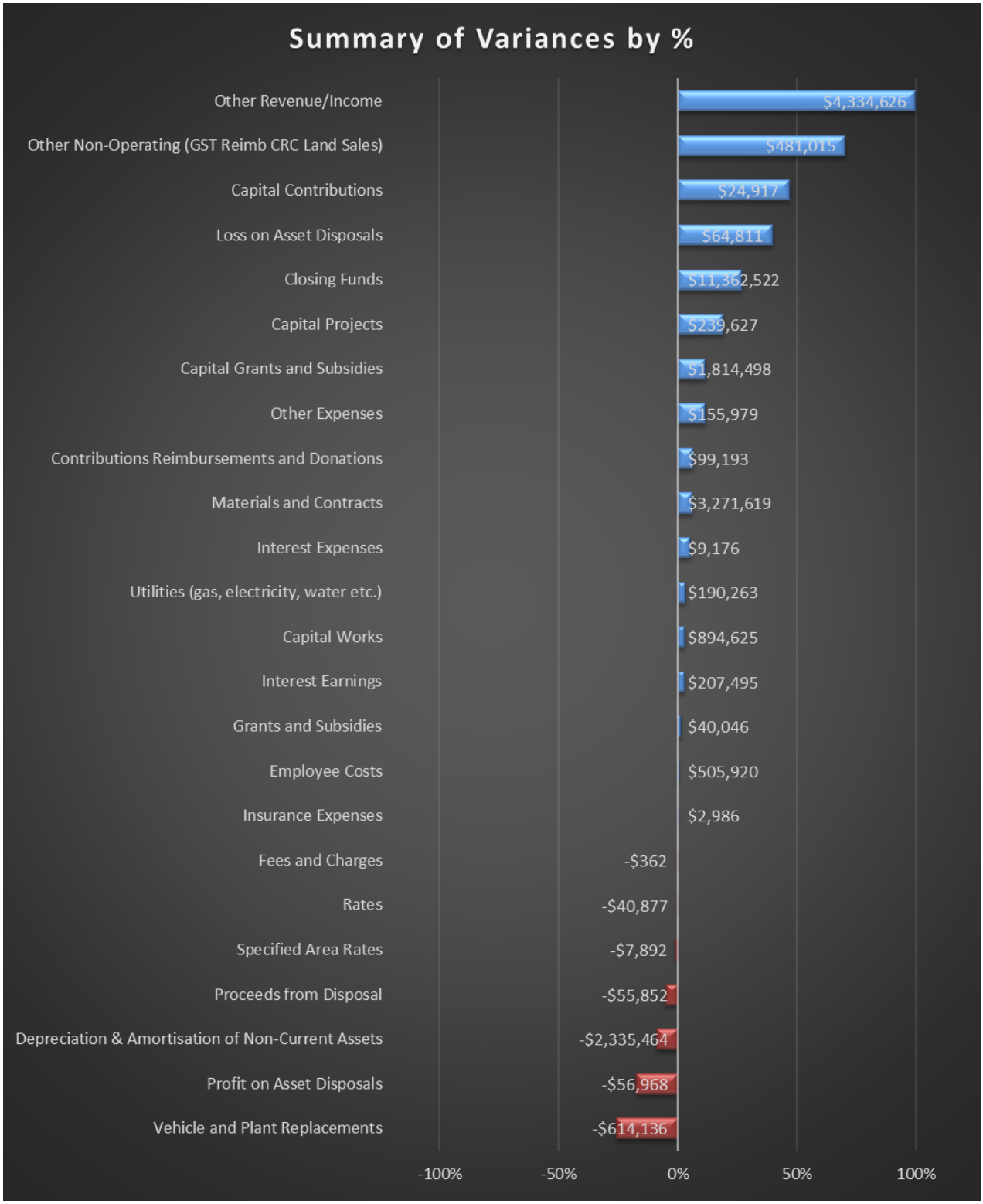
EXECUTIVE SUMMARY

At its meeting held on 24 June 2025 (CJ173-06/25 refers), Council adopted the *2025-26 Annual Budget*. Council subsequently amended the budget at its meeting held on 25 November 2025 (CJ328-11/25 and CJ330-11/25). Council subsequently revised the budget at its meeting held on 24 February 2026 (CJ025-02/26 refers and CJ037-02/26) and 24 March 2026 (CJ060-03/26). The figures in this report are compared to the revised budget.

The March 2026 Financial Activity Statement Report shows an overall variance of $11,362,522 from operations and capital, after adjusting for non-cash items.

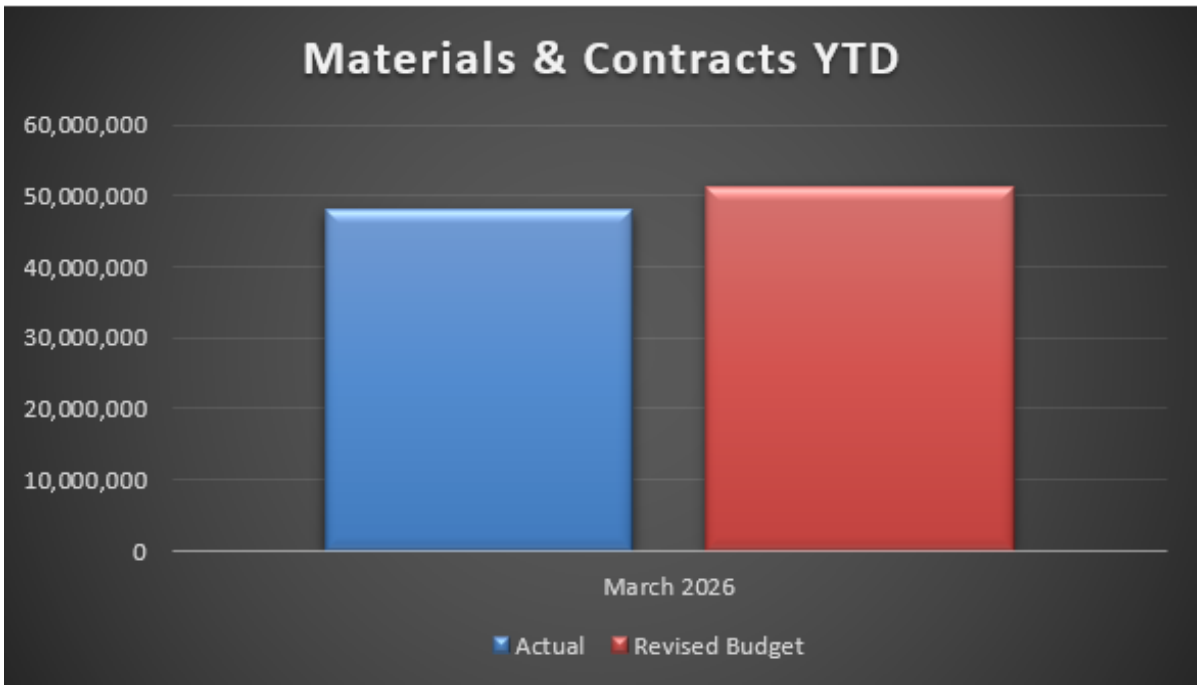
A range of factors influence the favourable variance, but it is predominantly due to timing of revenue and expenditure compared to the budget estimate in March. The notes in Attachment 4 to this Report identify and provide commentary on the individual key material revenue and expenditure variances to date.

The key elements of the variance are summarised below:



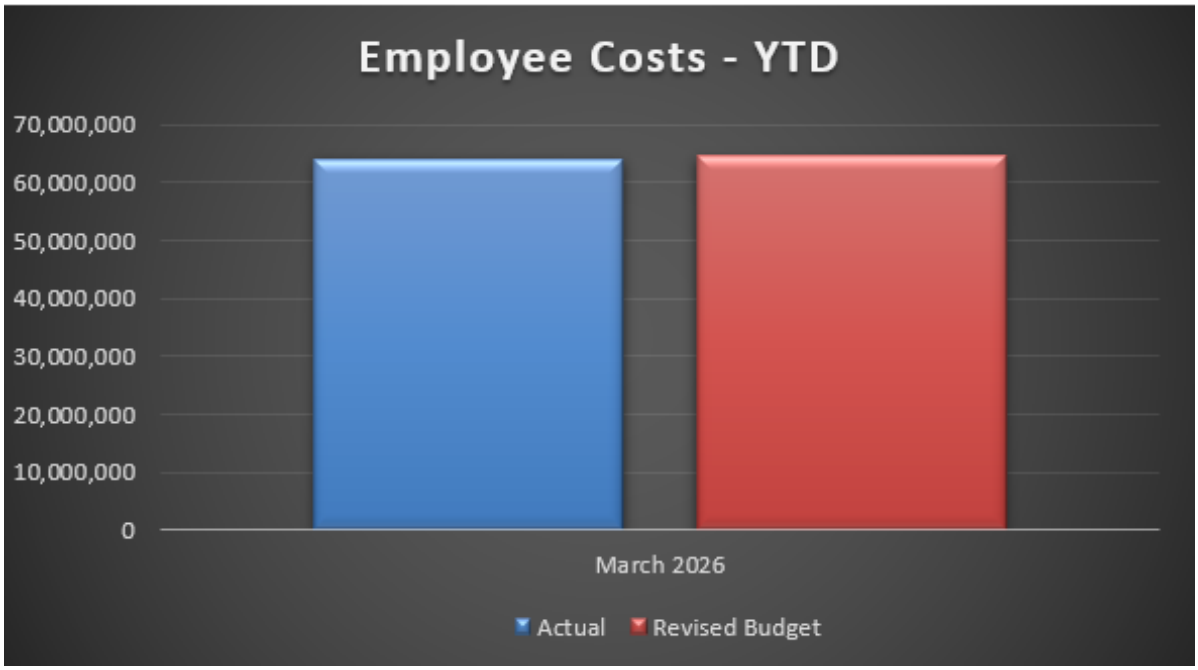
Key variances for March were:

Materials and Contracts **$3,271,619**



Materials and Contracts expenditure is $3,271,619 below budget. This is spread across a number of different areas including Computing $896,165, External Service Expenses $770,101, Professional Fees & Costs $391,474, Public Relations, Advertising and Promotions $359,055, Waste Management Services $289,010 and Furniture, Equipment and Artwork $244,142.

Employee Costs **$505,920**



The variance is mainly due to vacancies across several areas. Higher than estimated Casual wages ($59,511). Higher than estimated Agency Employees ($630,374), partially offset by Staff Training $142,104.

It is therefore recommended that Council NOTES the Financial Activity Statement for the period ended 31 March 2026 Attachment 1 to this Report and the Financial Position Statement at 31 March 2026 forming Attachment 2 to this Report.

BACKGROUND

The *Local Government (Financial Management) Regulations 1996* require a monthly Financial Activity Statement to be prepared according to nature classification and a monthly Financial Position Statement.

DETAILS

Issues and options considered

The Financial Activity Statement for the period ended 31 March 2026 is appended as Attachment 1 to this Report and the Financial Position Statement at 31 March 2026 is appended as Attachment 2 to this Report.

Legislation / Strategic Community Plan / Policy implications

Legislation Section 6.4 of the *Local Government Act 1995* requires a local government to prepare an annual financial report for the preceding year and such other financial reports as are prescribed.

Regulation 34(1) of the *Local Government (Financial Management) Regulations 1996* requires the local government to prepare each month a statement of financial activity reporting on the revenue and expenditure as set out in the annual budget.

Regulation 35(1) of the *Local Government (Financial Management) Regulations 1996* requires the local government to prepare each month a statement of financial position reporting on the financial position as at the reporting date.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Responsible and financially sustainable.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City’s long-term objectives.

Strategic Risk Relationship

Risk	DECISIONS	FINANCIAL
Risk Event Description	Ineffective / improper decision making	Lack of financial sustainability
Risk Responsibility	Director Governance and Strategy	Director Corporate Services
Residual Risk	High	Medium
Control Effectiveness	Strong	Strong
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.	Medium risk is acceptable without variation to existing control activities.
Risk Control	The relevant control, to mitigate risk, is the provision of an accurate monthly Financial Activity Statement – according to nature classification – and a monthly Financial Position Statement to Council by the responsible Director.	

Other risk information

An external auditor has been engaged to undertake the Chief Executive Officer's three yearly reviews, in accordance with the *Local Government (Financial Management) Regulations 1996* and *Local Government (Audit) Regulations 1996.*

Regulation 5 (2) (c) of the *Local Government (Financial Management) Regulations 1996* requires that the Chief Executive Officer of a local government is to undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly (and not less than once in every three financial years) and report to the local government the results of those reviews. Regulation 17 of the *Local Government (Audit Regulations) 1996* requires the Chief Executive Officer to review the appropriateness and effectiveness of a local government's systems and procedures in relation to risk management, internal control and legislative compliance.

Any risks and weaknesses identified during the reviews will be addressed by introducing new controls and/or improving the current controls and control environment; with progress of the implementation of any improvements identified from both reviews to be reported to future meetings of the Audit and Risk Committee.

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

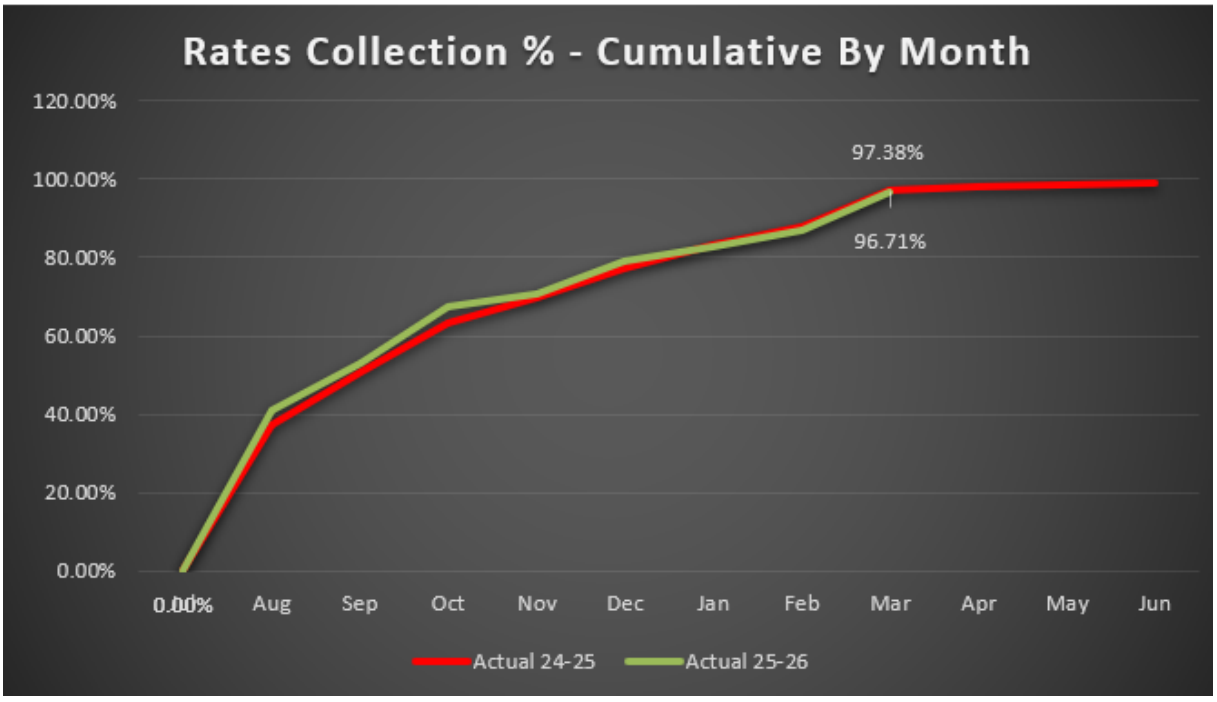
Expenditure was incurred in accordance with budget parameters, structured on financial viability and sustainability principles.

Consultation

In accordance with section 6.2 of the *Local Government Act 1995*, the Annual Budget was prepared having regard to the Strategic Financial Plan, prepared under Section 5.56 of the *Local Government Act 1995*. The Mid Year Review Budget was prepared in accordance with Regulation 33A of the Local Government (Financial Management) Regulations 1996.

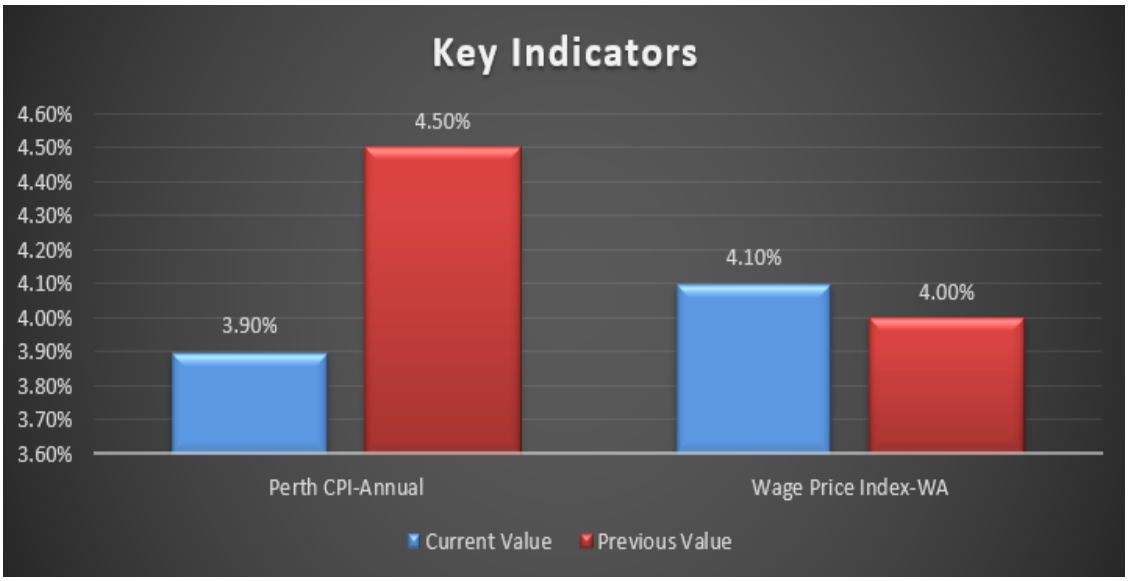
KEY INDICATORS

Rates Collection



Rates collections, measured as a percentage of rates issued (debtors), are performing slightly below the levels recorded at the same point in the prior financial year as at the end of Mach.

Economic Indicators



Note: Perth CPI and Wage Price Index figures are released by Australian Bureau of Statistics on a quarterly basis. Current values reflect annual percentages as at December 2025 and previous values reflect data as of September 2025.

Western Australia's wage price index rose 0.8% in Q4, with stronger growth in the public sector continuing to support the state's momentum. Annually, WA recorded the fastest wage growth nationally at 4.1%, driven by a 3.5% private-sector rise and a record 7.0% increase in public-sector wages.

COMMENT

All expenditure included in the Financial Activity Statement is incurred in accordance with the provisions of the 2025-26 revised budget or has been authorised in advance by Council where applicable.

VOTING REQUIREMENTS

Simple Majority.

Cr Hutton entered the Chamber at 10.16pm.

Cr O'Neill left the Chamber at 10.17pm.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ117-05/26)

MOVED Cr Raftis, SECONDED Mayor Kingston that Council NOTES the Financial Activity Statement for the period ended 31 March 2026 forming Attachment 1 to this Report and the Financial Position Statement at 31 March 2026 forming Attachment 2 to this Report.

The Motion was Put and CARRIED (11/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Financial Activity Statement - March 2026 [**12.12.1** - 1 page]
2. Statement of Financial Position - March 2026 [**12.12.2** - 1 page]
3. Investment Report - March 2026 [**12.12.3** - 1 page]
4. Capital Works Summary - March 2026 [**12.12.4** - 10 pages]
5. Supporting Commentary - March 2026 [**12.12.5** - 4 pages]

12.13 MULLALOO SURF LIFE SAVING CLUB (MSLSC) CHANGEROOM REFURBISHMENT (WARD - CENTRAL)

WARD	Central
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	112665, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to accept the offer submitted by Hickey Constructions Pty Ltd for the Mullaloo Surf Life Saving Club (MSLSC) Changeroom Refurbishment.

EXECUTIVE SUMMARY

Tenders were advertised on 28 February 2026 through statewide public notice and published by Tenderlink for the Mullaloo Surf Life Saving Club (MSLSC) Changeroom Refurbishment. Tenders closed on 21 March 2026. A submission was received from each of the following:

- Geared Construction Pty Ltd.
- Hickey Constructions Pty Ltd.
- Hoskins Investments Pty Ltd as Trustee for M R Hoskins Family Trust (AE Hoskins Building Services).
- Orixon Pty Ltd.
- Protek Carpentry & Fencing Services Pty Ltd (Protek Australia).
- Safeway Building and Renovations Pty Ltd.
- Schlager Group Pty Ltd.
- Y3 Construction Group Pty Ltd.

The submission from Hickey Constructions Pty Ltd represents best value to the City. The company demonstrated considerable capacity and extensive experience to undertake the works with substantial local and state government experience including the City of Joondalup. Hickey Constructions has held the building capital works contract for the City of Joondalup for the past eight years. The company provided a comprehensive methodology which showed understanding and capacity to carry out the works.

It is therefore recommended that Council ACCEPTS the tender submitted by Hickey Constructions Pty Ltd for the Mullaloo Surf Life Saving Club (MSLSC) changeroom refurbishment as specified in Tender 006/26 for the fixed lump sum of $642,577 (GST Exclusive) for completion of the works within four months from issue of the letter of acceptance / the date of possession of site.

BACKGROUND

The City has a requirement to engage an appropriately qualified and experienced Contractor to undertake works to refurbish the existing Mullaloo Surf Life Saving Club (MSLSC) change rooms. Works include the demolition of the existing change rooms and the construction of new change rooms at 11 Oceanside Promenade, Mullaloo WA 6027.

The scope of works incorporates the demolition, removal and preparation of the existing change rooms, including structural walls, floors, ceilings and services. The contractor is then to construct new changerooms in accordance with the Specification and Tender drawings with high value being placed on measures taken to manage the logistics of the construction works and builders' compound as public safety and continuous use of the immediate facilities is a high priority.

Tender assessment is based on the best value for money concept. Best value is determined after considering whole of life costs, fitness for purpose, tenderers' experience and performance history, productive use of City resources and other environmental or local economic factors.

DETAILS

The tender for the Mullaloo Surf Life Saving Club (MSLSC) Changeroom Refurbishment was advertised through statewide public notice and published by Tenderlink on 28 February 2026. The tender period was for two weeks and tenders closed on 21 March 2026.

Tender Submission

A submission was received from each of the following:

- Geared Construction Pty Ltd.
- Hickey Constructions Pty Ltd.
- Hoskins Investments Pty Ltd as Trustee for M R Hoskins Family Trust (AE Hoskins Building Services).
- Orixon Pty Ltd.
- Protek Carpentry & Fencing Services Pty Ltd (Protek Australia).
- Safeway Building and Renovations Pty Ltd.
- Schlager Group Pty Ltd.
- Y3 Construction Group Pty Ltd.

The schedule of items listed in the tender is provided in Attachment 2 to this Report.

A summary of the tender submissions including the location of the tenderer is provided in Attachment 1 to this Report.

A confidential tender summary is provided in Attachment 3 to this Report.

Evaluation Panel

The evaluation panel comprised three members, being:

- one with tender and contract preparation skills
- two with the appropriate operational expertise and involvement in supervising contracts.

The panel conducted the assessment of the submissions in accordance with the City's evaluation process in a fair and equitable manner.

Evaluation Method and Weighting

The qualitative weighting method of tender evaluation was selected to evaluate the offer for this requirement. Prior to assessment of the submission, a determination was made, based on the selection criteria, of what would be an acceptable qualitative score that would indicate the ability of the tenderer to satisfactorily deliver the services.

The standard minimum acceptable qualitative score for tenders at the City is 50%, but the specific circumstances of tender requirements may, from time to time, require the minimum score to be set higher than 50%, where the specification has complex design or technical requirements. The minimum acceptable qualitative score for this requirement was therefore set at 60% due to the nature and associated risks of this project which requires that the bidding contractor proves a minimum level of relevant experience and skill level to qualify for the executing the works, the works require a high level of relevant project knowledge and experience and because of the structural demolition works involved, scheduled works will be executed within an operating building.

The qualitative criteria and weighting used in evaluating the submissions received were as follows:

Qualitative Criteria		**Weighting**
1	Demonstrated understanding of the required tasks	35%
2	Demonstrated experience in providing similar services	35%
3	Capacity	25%
4	Social and economic effects on the local community	5%

Compliance Assessment

The following offers received were assessed as fully compliant:

- Geared Construction Pty Ltd.
- Hickey Constructions Pty Ltd.
- Hoskins Investments Pty Ltd as Trustee for M R Hoskins Family Trust (AE Hoskins Building Services).
- Orixon Pty Ltd.
- Protek Carpentry & Fencing Services Pty Ltd (Protek Australia).
- Schlager Group Pty Ltd.

The following offers received were assessed as partially compliant:

- Safeway Building and Renovations Pty Ltd have no Quality Assurance and Quality Management systems in place.
- Y3 Construction Group Pty Ltd did not complete any of the required yes/no declarations for the compliance criteria. However, limited information was provided in support of subcontractors, insurance, registrations and licences.

Both partially compliant offers were included for further assessment on the basis that additional information could be sought should either offer be selected as the preferred respondent.

On this basis, all submissions remained for further consideration.

Qualitative Assessment

Y3 Construction Group Pty Ltd scored 16.9% and was ranked eighth in the qualitative assessment. The company did not adequately demonstrate its understanding of the required tasks, providing a methodology that was brief and lacked sufficient detail. The company did not sufficiently demonstrate its capacity, nominating only two subcontractors for demolition and hydraulics. It did not address specialised equipment, after-hours contacts nor the ability to provide additional personnel and resources. It did not demonstrate the necessary experience in similar projects. The response was brief and did not address the value, period and dates of contracts and only two referees were provided.

Orixon Pty Ltd scored 43.4% and was ranked seventh in the qualitative assessment. The company did not sufficiently demonstrate an understanding of the required tasks, providing a methodology with limited alignment to the required scope. Additionally, critical construction elements were either omitted or inaccurately described, including reference to fibre cement installation without consideration of brickwork. A list of subcontractors was provided however, information was not provided regarding subcontractor capacity, personnel commitments, or financial capability. It did not demonstrate adequate experience providing similar services. A list of three completed projects involving bathroom renovations, demolition and construction works, and a toilet upgrade was provided. However, the portfolio predominantly reflects finish-related works, with limited evidence of structural construction experience. The company did not adequately demonstrate its capacity. Details of specialised equipment that will be used for the project, after-hours emergency contacts and the ability to provide additional personnel and resources if required were not provided.

Schlager Group Pty Ltd scored 47.3% and was ranked sixth in the qualitative assessment. The company outlined a methodology covering the main elements of the work. While operational constraints and compliance requirements are acknowledged, the methodology is largely generic and not tailored to the specific constraints of the project. Subcontractor information was limited comprising a list of names with some not relevant to the project and although contact details, registered addresses, and scopes of work were provided, there is no information on quality assurance, prior working relationships, capacity, or financial capability. The company demonstrated experience in providing similar projects including works for the Cities of Stirling, Armadale and Canning, the Department of Transport, the Shire of Mundaring, and various private clients. Whilst the company showed capacity to undertake the works by providing information on a proposed project team along with curriculum vitaes of key personnel, no total number of staff was supplied and the list of equipment provided was deemed generic in nature, with no specialised equipment identified.

Protek Carpentry and Fencing Services Pty Ltd (Protek Australia) scored 58.2% and was ranked fifth in the qualitative assessment. It demonstrated some understanding of the requirements outlining its approach to the works. However, it was noted that the critical assumptions indicated a lack of alignment with the tender documentation, as certain items expressly included in the scope were excluded, while other items specifically excluded from the scope (such as propping) were assumed dismissing the sequencing of the works that are required by the structural engineer. A list of subcontractors was provided with most of them having worked together in the last 3 years however quality assurance status for the subcontractors was not provided. Protek demonstrated limited experience undertaking similar projects providing details of works completed for the Town of Claremont, Programmed Facility Management, the Perth Mint and Healthscope Operations, however it was noted that these examples demonstrated isolated project complexities, whereas the subject project requires managing multiple complexities concurrently. Protek showed capacity to undertake the project by providing a project specific organisational chart however, whilst it did provide details of plant and equipment management, it did not provide details of specialised plant and equipment that will be used stating that it does not require many large items of plant and equipment.

Safeway Building and Renovations Pty Ltd scored 70.2% and was ranked fourth in the qualitative assessment. The company demonstrated an understanding of the required tasks in the form of a statement of the method of construction highlighting site establishment and operational management, program and delivery. A list of subcontractors was also provided showing previous experience. Personnel commitments and financial capabilities were not provided. Safeway provided examples of similar projects, however the examples provided were limited to demonstrating experience in refurbishing toilet blocks. Safeway demonstrated good capacity with a project specific delivery structure plan showing key contacts from a project manager, site supervisor, commercial manager, contract administrator and WHS governance. It has a fleet of company owned plant and equipment; however, it did not specify what will be used for this project.

AE Hoskins Building Services scored 73.5% and was ranked third in the qualitative assessment. The company demonstrated an acceptable level of understanding of the required tasks in the form of a detailed statement of the method of construction highlighting a site access plan, both in written and map form. AE Hoskins provided five examples of similar works for the Cities of Perth and Canning. The company showed capacity by providing an organisational chart detailing key employees along with a list of specialised equipment. Equipment operators were not identified as well as emergency contact details.

Geared Construction Pty Ltd scored 78.1% and was ranked second in the qualitative assessment. The company provided details of method of construction which highlighted information on project understanding, communication, programming of works, pre-construction, procurement and lead times. It provided an extensive list of subcontractors. A realistic Gantt chart provided showing the construction program with all relevant information. A list of Councils was provided showing Geared Construction have extensive experience with projects with similar scope, outcomes and requirements. The company showed a good level of capacity to complete the project providing details of key personnel however, equipment operators were not detailed. Emergency after-hours contacts were provided along with a resource contingency plan showing the ability to provide additional personnel and resources if required.

Hickey Constructions Pty Ltd scored 88.8% and was ranked first in the qualitative assessment. The company demonstrated a very good understanding of the required tasks by providing a thorough construction method statement outlining key processes involved with the construction. Key risks were highlighted including proposed mitigation and management of the risks. A list of subcontractors showing a consistent working relationship with Hickey Constructions. A highly credible construction program was provided in the form of a Gantt chart with appropriate timeframes along with a very realistic progress claim schedule. The company has held the building capital works contract for the City of Joondalup for the past eight years and demonstrates exceptional and well substantiated experience in delivering projects of a similar scope, scale and complexity with a strong track record of completed contracts with various Councils, Capricorn Village Joint Venture, Department of Biodiversity, Conservation and Attractions and the Australian Marine Complex. Hickey Constructions demonstrated a very good capacity to undertake the project. A list of plant and equipment to be utilised on the project was provided. The company owns all plant and equipment outright and employs most of their staff from the local area, ensuring availability to service projects quickly and efficiently. Hickey Constructions hires a unit in Winton Road, Joondalup, for the storage of items they regularly use on the service of the City of Joondalup Minor works and Maintenance contract.

Given the minimum acceptable qualitative score of 60% Hickey Constructions Pty Ltd, Geared Construction Pty Ltd, Hoskins Investments Pty Ltd as Trustee for M R Hoskins Family Trust (AE Hoskins Building Services), and Safeway Building and Renovations Pty Ltd qualified to progress to the stage two assessment.

Price Assessment

The panel conducted a comparison of the prices offered by the tenderers to assess value for money to the City.

The lump sum price is fixed for the term of the Contract and for the fulfilment of the specification and any other obligations of the contractor including but not limited to all labour, materials, tools, equipment, consumables and any other items that may be needed in order to meet the requirements of specification.

Tenderer	Total Lump Sum Price (ex GST)
Hickey Constructions Pty Ltd	$ 642,577
Hoskins Investments Pty Ltd as Trustee for M R Hoskins Family Trust (AE Hoskins Building Services)	$ 773,084
Geared Construction Pty Ltd	$ 845,393
Safeway Building and Renovations Pty Ltd	$ 915,145

A Schedule of Rates was submitted for work under the Contract to be undertaken which is an addition or deletion to the requirements. The estimated expenditure over the Term of the Contract is subject to change in accordance with any addition or deletion to the requirements.

Evaluation Summary

The following table summarises the results of the qualitative and price evaluation as assessed by the evaluation panel:

Tenderer	Weighted Percentage Score	Qualitative Ranking	Price Offered	Price Ranking
Hickey Constructions Pty Ltd	88.8%	1	$ 642,577	1
AE Hoskins Building Services	73.5%	3	$ 773,084	2
Geared Construction	78.1%	2	$ 845,393	3
Safeway Building and Renovations Pty Ltd	70.2%	4	$ 915,145	4

Based on the evaluation results the panel concluded that the offer from Hickey Constructions Pty Ltd provides best value to the City and is therefore recommended.

Issues and options considered

The City has a requirement to engage a Contractor to undertake works to refurbish the existing Mullaloo Surf Life Saving Club (MSLSC) change rooms. The City has no capacity to undertake the works and requires an appropriate qualified and resourced contractor to complete the requirements.

Legislation / Strategic Community Plan / Policy implications

Legislation A state-wide public tender was advertised, opened and evaluated in accordance with regulations 11(1) and 18(4) of Part 4 of the *Local Government (Functions and General) Regulations 1996*, where tenders are required to be publicly invited if the consideration under a contract is, or is estimated to be, more, or worth more, than $250,000.

10-Year Strategic Community Plan

Key theme 3. Place.

Outcome 3-4 Functional and accessible - you have access to quality community facilities that are functional and adaptable.

Policy *Asset Management Council Policy.*

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**EXPECTATIONS**	**REPUTATION**	**FINANCIAL**
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust	Lack of financial sustainability
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer	Director Corporate Services
Residual Risk	High			Medium
Control Effectiveness	Strong			
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.			Medium risk is acceptable without variation to existing control activities.
Risk Control	The relevant control, to mitigate risk, is the provision of a report detailing the application of internal tender procedures and to comply with the Register of Delegation of Authority			

Other risk information

The risk to the City is considered moderate, as there is financial and operational risk exposure, there is a commitment to council for the works to proceed, after council has approved the works.

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Current financial year impact

Account no.	CW007959
Budget Item	Mullaloo Surf Life Saving Club (MSLSC) Changeroom Refurbishment
Budget amount	$ 860,000
Amount spent to date	$ 46,102
Proposed cost	$ 642,577
Balance	$ 171,321

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The evaluation panel carried out the evaluation of the submissions in accordance with the City's evaluation process and concluded that the offer submitted by Hickey Constructions Pty Ltd represents best value to the City.

VOTING REQUIREMENTS

Simple Majority.

Cr O'Neill entered the Chamber at 10.20pm.

Cr Fishwick entered the Chamber at 10.21pm.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ118-05/26)

MOVED Mayor Kingston, SECONDED Cr May that Council ACCEPTS the tender submitted by Hickey Constructions Pty Ltd for the Mullaloo Surf Life Saving Club (MSLSC) changeroom refurbishment as specified in Tender 006/26 for the fixed lump sum of $642,577 (GST Exclusive) for completion of the works within four months from issue of the letter of acceptance / the date of possession of site.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Summary of Submissions [**12.13.1** - 8 pages]
2. Schedule of Items [**12.13.2** - 1 page]
3. CONFIDENTIAL REDACTED - Confidential Tender Summary (1) [**12.13.3** - 2 pages]

.

12.14 PROPOSED PARTIAL ACQUISITION OF LOT 807 FROM CATALINA REGIONAL COUNCIL (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	41196, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to approve the acquisition of a share of Lot 807, Clarkson from the Catalina Regional Council and the execution of the land transfer documents under Common Seal.

EXECUTIVE SUMMARY

The City has received a request from the Catalina Regional Council (CRC) to transfer 1/6th of the ownership of lot 807 Clarkson to the City of Joondalup to assist with the development of the site. The CRC has sent a similar request to all other members to align the ownership of lot 807 with the equity position of the CRC members. Aligning the ownership of lot 807 with the other land holdings the CRC is developing, will resolve complex administrative and land use planning issues associated with the development of the site.

The CRC acquired an area of land, lot 807 Clarkson, in 2006 from the State on behalf of its members. This is the only portion of land that the CRC owns directly, with the remainder of the land in the Catalina Estate being developed on behalf of the members of the CRC, who jointly own the land.

Advice received from CRC suggests that the land transfer is exempt from the requirements of section 3.58 and 3.59 of the *Local Government Act 1995* (LGA) as the transaction is between two local governments. The land will transfer for no consideration and as the proposed ownership structure is in-line with the City's equity position in the CRC, it will not change the proceeds the City will receive from land sales.

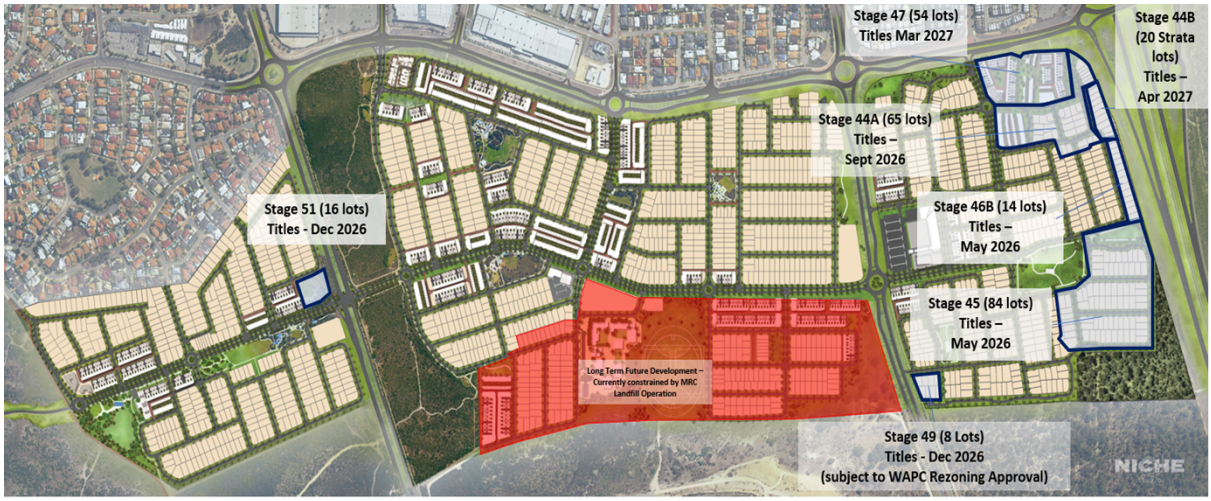
As there are no perceived financial and legal implications for the City and the proposed transaction will resolve complex planning and administrative issues, it is recommended that the Council agree to the request from the CRC to transfer 1/6th ownership of lot 807 Clarkson to the City.

BACKGROUND

The City is co-owner of a large portion of freehold land in Clarkson/Mindarie that is being developed as the Catalina Estate. The land was acquired in 1996 through a land transaction that involved the then City of Perth, the City of Stirling and the then City of Wanneroo. The land is currently owned in the proportional ownership structure:

City of Stirling	4/12th
City of Wanneroo	2/12th
City of Joondalup	2/12th
City of Perth	1/12th
City of Vincent	1/12th
Town of Victoria Park	1/12th
Town of Cambridge	1/12th

Since 2011 the land has been developed as a master planned community. To date over 2,000 residential lots have been sold in Catalina Estate with sales contract values exceeding $685 million over the life of project. The project is now over 90% complete with the residual, unsold land expected to be under contract of sale within 12 months. The map below illustrates the plan for Catalina Estate along with the current stages that are under development.



Catalina BEACH Catalina CENTRAL Catalina GREEN

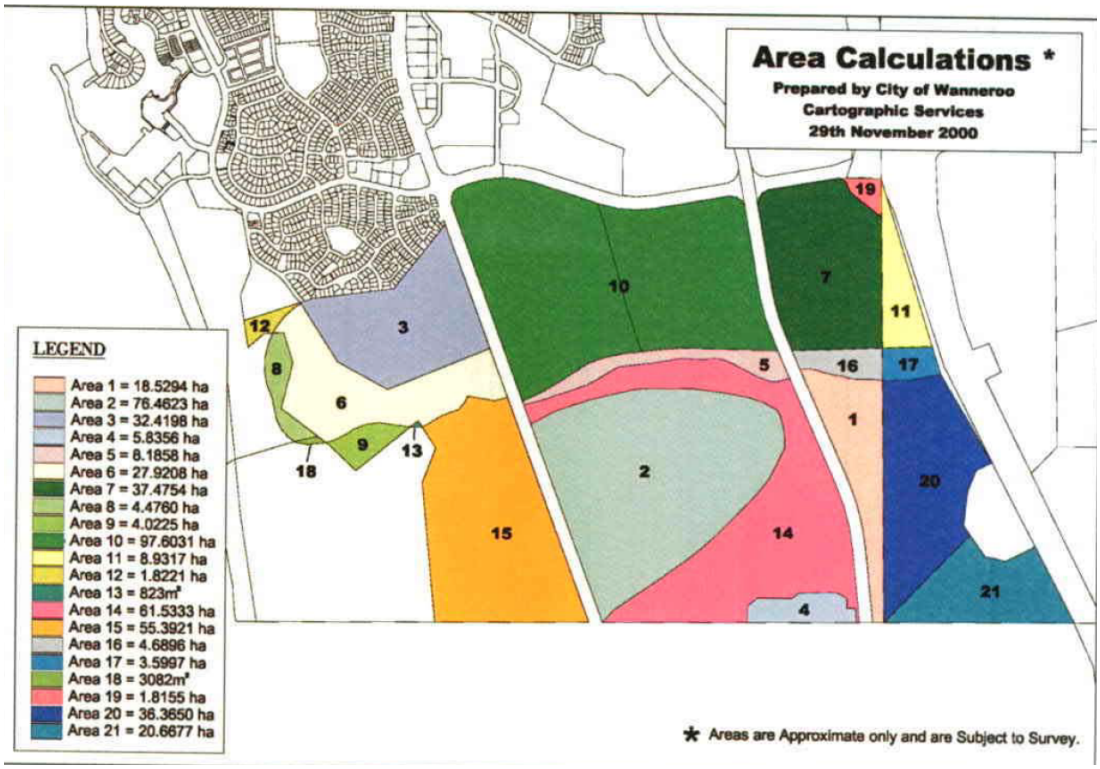
The development of the Catalina Estate is managed by the Catalina Regional Council (CRC). The CRC is a Regional Local Government that has been established under the relevant provisions of the Local Government Act. Each of the seven (7) local governments who own the Land have provided the CRC with a Power of Attorney (POA) to manage and develop the Land on their behalf. These POA's give the CRC the ability to:

Do all such matters and things and to sign and execute all documents necessary to effect the marketing and sale of the Land or any part thereof and furthermore to accept and sign any contract of sale for the Land or any part thereof, subject to compliance with the provisions of section 3.56(3) of the Local Government Act (1995).

Lot 807
The CRC's Establishment, written in 2000, states (in part) that:

A) the Participants are the owners of the Land, in the shares set out in Schedule 1.

The diagram below is Schedule 1 from the Establishment Agreement. The pink area in the Northeast corner of the Map (shown as area 19) is now known as Lot 807.



Suburb/Location
Applicant
Owner
Zoning **LPS**
MRS
Site area
Structure plan

DETAILS

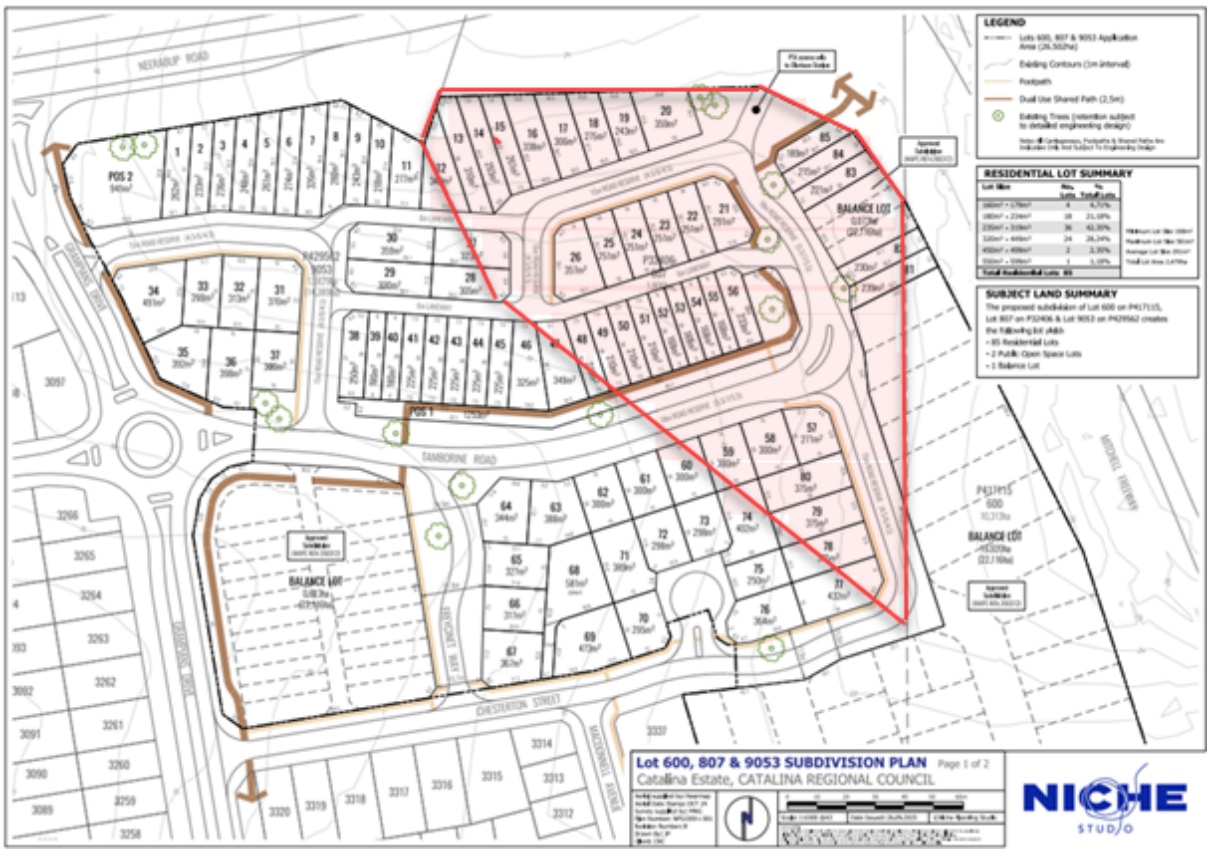
In 2003 the State Government commenced negotiations with the Member Councils as a component of the implementation of the State's Bush Forever legislation. Through these negotiations the State sought to acquire land owned by the Members for Bush Forever purposes. In return for that land acquisition the Members sought to obtain land for future urban development. These negotiations culminated in a Negotiated Planning Solution (NPS) being agreed to in 2006. At that time, agreed land parcels were transferred between the parties. Those transfers included the land identified as Area 19 (now Lot 807) in the plan above.

Rather than transferring the land to the Member Councils under joint ownership like all other land that was held by the parties at that time, the land was transferred to the Tamala Park Regional Council (TPRC) (now the CRC). The land became a CRC asset rather than an asset directly owned by member Councils. This is the only land parcel that is owned by the TPRC/CRC. The reason for this occurring is not clear and a review of the CRC's files from 2006 does not reveal why this was done.

Lot 807 is now being developed as a component of Stages 44-47 of the Catalina Estate. A subdivision application for these stages has been prepared and approved. The approved subdivision layout includes:

- 28 lots that are wholly contained within Lot 807;
- 11 lots that are partially contained within Lot 807;

- A Balance lot that is the subject of a Strata Application process that is partially contained within Lot 807.



Lot 807 shown in Red

The dual ownership and straddling of lots across ownership boundaries is creating issues for the CRC from an administrative, legal and accounting perspective.

Proposed Solution

The CRC has sought legal and accounting advice on the most appropriate manner to deal with this issue. That advice indicates that the most effective solution would be for the CRC to 'sell' Lot 807 to its Members in their proportionate shareholdings for nil cost. While the CRC would essentially be gifting the land to the Members and hence taking a loss on the sale of the asset, there is no real impact to Members as they already own Lot 807 in proportionate amounts through their equity ownership in the CRC. It will however be shown on the City's Annual Financial Reports as revenue (receipt of the land) and a write down of the City's equity share of the CRC – which will offset each other.

Given the status of development and the desire to sell the subdivided land on market in the near term, it is proposed to undertake the transfer by 30 June 2026.

To affect the transaction a Deed of Transfer will need to be signed under Common Seal by all seven Members as well as the CEO and Chair of the Catalina Regional Council. A copy of the proposed Deed is Attached to this Report (Attachment 1 refers).

The proposed transaction involves the City acquiring freehold title to land that has a real value at no cost. As there is no Delegated Authority for the CEO to acquire land on behalf of the City, Council consent is being sought to proceed with the proposed Deed of Transfer.

The CRC has received legal advice confirming that this proposed transaction would not be considered disposition under section 3.58 of the *Local Government Act 1995*, on the basis that, pursuant to regulation 30(2)(c) of the *Local Government (Functions and General) Regulations 1996* (WA), a disposition of land is an exempt disposition if the land is disposed of to another local government or a regional local government.

Additionally, this advice states that the proposed transfer of land ownership would not be considered a 'Major Land Transaction' under Section 3.59 of the *Local Government Act 1995* as, although it is a land transaction, it would, pursuant to regulation 8 of the Regulations, be an 'exempt land transaction' on the basis that CRC and the Member Councils will each be entering into the transaction:

- without intending to produce a profit to either CRC or the Member Councils; and
- without intending that another person will be sold or given joint or exclusive use of all or any of the land involved in the transaction.

Issues and options considered

Council may choose to:

- Agree to the transfer of ownership as requested by the Catalina Regional Council (Recommended)
  or
- Decline the offer to transfer ownership.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government Act 1995* – sections 3.58 and 3.59 in particular

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City’s long-term objectives.

Strategic Risk Relationship

Risk	DECISIONS	FINANCIAL
Risk Event Description	Ineffective / improper decision making	Lack of financial sustainability
Risk Responsibility	Director Governance and Strategy	Director Corporate Services
Residual Risk	High	Medium
Control Effectiveness	Strong	
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.	Medium risk is acceptable without variation to existing control activities.
Risk Control	The relevant control, to mitigate risk, is the provision of governance arrangements relating to acquisition of land including financial and operational implications.	

Other risk information

Not applicable.

Financial / budget implications

In April 2026, an independent valuation for Lot 807 was received by the CRC. That valuation valued the land at $4,750,000. As the City is a 2/12th owner of the CRC, its proportional ownership of the Lot through its equity in the CRC is $791,666

All amounts quoted in this report are exclusive of GST.

Regional significance

The CRC is of significant regional importance, however as the land is already approved for development and the City is already an equity owner of the CRC, there are no perceived regional implications in the Officer's Recommendation.

Sustainability implications

The Catalina Estate is an award-winning sustainable development – however as there are no recommended changes to the development plans for Estate, there are no perceived sustainability implications associated with the Officer's Recommendation.

COMMENT

The development of the Catalina Estate has been a successful process for the Members of the Catalina Regional Council. Each of the Members has now received significant dividend payments as a result of the land development and the development itself has demonstrated a number of sustainable development initiatives.

The complexity, both administratively and from an accounting perspective, of selling subdivided land on behalf of two separate entities is significant. As the City will not be impacted by the land sale, either financially or from and resource perspective, it is recommended to support the request from the Catalina Regional Council to ensure that the development proceeds in the most efficient way possible.

VOTING REQUIREMENTS

Absolute Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ119-05/26)

MOVED Cr Hutton, SECONDED Mayor Kingston that Council BY AN ABSOLUTE MAJORITY:

1 AUTHORISE the acquisition of 2/12th of Lot 807 from the Catalina Regional Council for Nil consideration;

2 AUTHORISE the Mayor and Chief Executive Officer to execute the Deed of Transfer, under Common Seal, for the transaction;

3 NOTE that the current market value of the land being acquired is $4,750,000 with the City's acquisition having a value of $791,666.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Lot 807 Transfer of Land Document [**12.14.1** - 4 pages]

.

12.15 TENDER 008/26 PROVISION OF CLEANING SERVICES FOR BUILDINGS AND PUBLIC TOILETS (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	112706, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to accept the tender submitted by BrightMark Group Pty Ltd for Separable Portion 1 (North) and Uniting Global Pty Ltd for Separable Portion 2 (South) for the provision of cleaning services for buildings and public toilets.

EXECUTIVE SUMMARY

Tenders were advertised on Saturday 28 February 2026 through statewide public notice and published by Tenderlink for the provision of cleaning services for buildings and public toilets. Tenders closed on Tuesday 24 March 2026. A submission was received from each of the following:

- BrightMark Group Pty Ltd.
- Iconic Property Services Pty Ltd.
- Office Cleaning Experts Pty Ltd.
- ServiceFM Pty Ltd
- Pickwick Group Pty Ltd.
- Uniting Global Pty Ltd.

The submissions from both BrightMark Group Pty Ltd and Uniting Global Pty Ltd represent best value to the City.

BrightMark Group Pty Ltd demonstrated a very good level of experience to undertake the works with substantial local government experience including the Cities of Perth, Wanneroo, Swan, Gosnells and Armadale. Since March 2021 it has been contracted by the City to provide cleaning services at Craigie Leisure Centre. The company demonstrated good capacity in terms of personnel and equipment and its methodology was adequate at addressing how it would allocate and manage its staff and resources to meet the City's operational requirements.

Uniting Global Pty Ltd demonstrated a clear understanding of the requirements, supported by its experience as the incumbent provider of building cleaning services. Its submission uses an appropriately staffed delivery model without subcontractors. It has adequate capacity, employing over 80 cleaners across Western Australia and holds triple ISO certification. The company demonstrated appropriate resources, systems, training, and 24/7 emergency response capability. It also demonstrated strong relevant experience through an extensive portfolio of comparable local government cleaning contracts, including with the Cities of Fremantle, Melville, Swan, South Perth and Wanneroo.

It is therefore recommended that Council ACCEPTS:

1 the tender submitted by BrightMark Group Pty Ltd for Separable Portion 1 (North) for the provision of cleaning services for buildings and public toilets as specified in Tender 008/26 for a period of three years, at the submitted schedule of rates, with any price variations subject to the percentage change in the Perth CPI (All Groups).

2 the tender submitted by Uniting Global Pty Ltd for Separable Portion 2 (South) for the provision of cleaning services for buildings and public toilets as specified in Tender 008/26 for a period of three years, at the submitted schedule of rates, with any price variations subject to the percentage change in the Perth CPI (All Groups).

BACKGROUND

The City has a requirement for the provision of cleaning and sanitary services, and the replenishment of consumables at 49 of its buildings and 30 of its public toilets. These facilities include libraries, community centres, child health care centres, the Works Operation Centre, the Multi-Storey Car Park, and stand-alone and attached public ablution and changeroom facilities.

The City does not have capacity to undertake the cleaning and sanitary services, and the replenishment of consumables and has a requirement to engage an appropriately qualified and experienced contractor to undertake the work.

The City currently has two contracts in place to meet this requirement with:

- Uniting Global Pty Ltd for the provision of cleaning and washroom hygiene services for City of Joondalup community facilities, libraries and child health centres, which expires on 31 May 2026.

- Iconic Property Services Pty Ltd for the provision of cleaning and washroom hygiene services for the City of Joondalup stand-alone public toilets and cleaning of attached public toilet facilities, which expires on 31 May 2026.

Tender assessment is based on the best value for money concept. Best value is determined after considering whole of life costs, fitness for purpose, tenderers' experience and performance history, productive use of City resources and other environmental or local economic factors.

DETAILS

The City's requirement for the provision of cleaning services for buildings and public toilets is divided into two Separable Portions which encompass two geographical zones detailed as follows:

- Separable Portion 1 (North): for Cleaning Services and Sanitary Services at City buildings and City public toilets located in the suburbs of Woodvale, Edgewater, Joondalup, Craigie, Beldon, Heathridge, Connolly, Currambine, Kinross, Kallaroo, Mullaloo, Ocean Reef, Iluka and Burns Beach.

- Separable Portion 2 (South): for Cleaning Services and Sanitary Services at City buildings and City public toilets located in the suburbs of Warwick, Greenwood, Kingsley, Duncraig, Padbury, Marmion, Sorrento and Hillarys.

Tenderers were invited to submit bids for either or both Separable Portions. The use of two separable portions provides the City with the option to engage two contractors. Given that quality and compliance issues have been experienced on past cleaning services contracts, distribution of the work across two providers may help mitigate this risk to the City.

The tender for the provision of cleaning services for buildings and public toilets was advertised through statewide public notice and published by Tenderlink on Saturday 28 February 2026. The tender period was for three weeks and tenders closed on Tuesday 24 March 2026.

Tender Submission

A submission was received from each of the following:

- BrightMark Group Pty Ltd.
- Iconic Property Services Pty Ltd.
- Office Cleaning Experts Pty Ltd.
- ServiceFM Pty Ltd
- Pickwick Group Pty Ltd.
- Uniting Global Pty Ltd.

The schedule of items listed in the tender is provided in Attachment 1 to this Report.

A summary of the tender submissions including the location of the tenderer is provided in Attachment 2 to this Report.

A confidential tender summary is provided in Attachment 3 to this Report.

Evaluation Panel

The evaluation panel comprised three members, being:

- one with tender and contract preparation skills
- two with the appropriate operational expertise and involvement in supervising contracts.

The panel conducted the assessment of the submissions in accordance with the City's evaluation process in a fair and equitable manner.

Evaluation Method and Weighting

The qualitative weighting method of tender evaluation was selected to evaluate the offer for this requirement. Prior to assessment of the submission, a determination was made, based on the selection criteria, of what would be an acceptable qualitative score that would indicate the ability of the tenderer to satisfactorily deliver the services.

The standard minimum acceptable qualitative score for tenders at the City is 50%, but the specific circumstances of tender requirements may, from time to time, require the minimum score to be set higher than 50%, where the specification has complex design or technical requirements. To address quality and compliance issues experienced on previous cleaning services contracts, the predetermined minimum acceptable qualitative score for this requirement was set at 60%.

The qualitative criteria and weighting used in evaluating the submissions received were as follows:

Qualitative Criteria		Weighting
1	Demonstrated understanding of the required tasks	40%
2	Capacity	30%
3	Demonstrated experience in providing similar services	25%
4	Social and economic effects on the local community	5%

Compliance Assessment

The following offers received were assessed as fully compliant:

- BrightMark Group Pty Ltd.
- Iconic Property Services Pty Ltd.

The following offers received were assessed as partially compliant:

- Office Cleaning Experts Pty Ltd. It did not provide proof of insurances.
- ServiceFM Pty Ltd. It did not include signed acknowledgement of Addenda 01 and 02.
- Pickwick Group Pty Ltd. It did not include signed acknowledgement of Addenda 01 and 02.
- Uniting Global Pty Ltd. It did not include signed acknowledgement of Addendum 01.

Each partially compliant submission was included for assessment on the basis that any item of partial compliance could be clarified with the tenderer should the offer progress to stage two of the assessment.

As a result, all submissions were considered for further evaluation.

Qualitative Assessment

ServiceFM Pty Ltd scored 45.3% and was ranked sixth in the qualitative assessment. It demonstrated a limited understanding of the required tasks. Resource modelling was not evident and the number of operational and supervisory staff to be allocated to the contract is unknown. Contract delivery would be supported by the Lighthouse service management platform, with QR code scanning proposed to record staff attendance. City access to attendance data would be via Lighthouse's client portal. ServiceFM stated a strong commitment to ethical employment practices and compliance with the *Fair Work Act 2009*, supported by a centralised payroll system and internal audits. Capacity was assessed to be adequate overall, recognising that ServiceFM is an established national facilities management provider. However, details were lacking with regards to its Perth-based resources, including operational staff numbers, staff experience and qualifications, and equipment availability. It indicated that emergency response services are available 24/7, with attendance within two hours. ServiceFM demonstrated some relevant experience, listing two current contracts with interstate local governments. It has also been the cleaning contractor for North Metropolitan Health Service – Queen Elizabeth II Medical Centre since 2002.

Pickwick Group Pty Ltd scored 46.8% and was ranked fifth in the qualitative assessment. It did not clearly demonstrate an understanding of the required tasks. The delivery strategy lacked detail regarding operational staff numbers, classifications and staff allocation to sites and shifts. Also lacking were details of supervisory arrangements. Contract management would be supported by the Lighthouse online platform, providing real-time attendance tracking, scheduling, reporting and compliance monitoring. Client access to this App is available through a client portal. Limited detail was included regarding ethical employment practices and compliance with the *Fair Work Act 2009*. Capacity was assessed as adequate overall, noting that Pickwick Group is an established national facilities services provider with a workforce of 1,200 across Australia, including more than 100 staff in Western Australia. However, its local cleaning specific resources, equipment quantities and emergency response timeframes were not clearly defined. The company demonstrated some relevant experience through two comparable local government contracts with the Cities of Stirling and Kalgoorlie, as well as some state government engagements.

Iconic Property Services Pty Ltd scored 47.7% and was ranked fourth in the qualitative assessment. In demonstrating its understanding of the required tasks, it proposed a delivery model that would allocate one dedicated AM cleaner per site visit. Based on the information supplied, this approach was assessed to be insufficient at servicing the City's larger sites. Iconic outlined the use of its Iconic Vision App to facilitate scheduling, task monitoring, compliance management and GPS based attendance tracking. It was unclear how this would be used to meet the contract's weekly attendance reporting requirements. A strong commitment to compliance with the *Fair Work Act 2009* was demonstrated, including a configured payroll system, regular audits, regular training of Human Resources staff, and documentation and retention of records for all engagement decisions. Besides being triple ISO accredited and employing over 1,000 staff, the submission provided limited information supporting the company's capacity. It is unknown how many fulltime, part-time and casual operational staff make up this number. Details of the staff numbers and classifications to be allocated to the contract, the formal qualifications of managerial staff and the response time for emergencies were lacking. Iconic demonstrated a very good level of relevant experience through numerous local and state government cleaning contracts, including with the Cities of Perth, Vincent and Kwinana. As the incumbent contractor of public toilet cleaning services, it is familiar with the City's requirements.

Office Cleaning Experts Pty Ltd (OCE) scored 53.6% and was ranked third in the qualitative assessment. It demonstrated an understanding of the required tasks by proposing to service both separable portions with seven mobile teams of three personnel, with each team visiting approximately ten sites per shift. While this delivery model was clearly outlined, the information provided indicated that it may be less suited to smaller sites and could present challenges in consistently validating cleaning times if team sizes varied. Contract attendance and reporting requirements would be supported through the Atto App, which provides GPS based real time location and attendance data. Some evidence of compliance with the *Fair Work Act 2009* was provided in the form of company policies with compliance processes integrated into the Atto App and payroll system. OCE provided a choice of two environmentally sustainable systems of cleaning chemicals and presented established procedures for chemical handling and storage. Capacity was assessed as adequate overall. It is an established Malaga-based company employing more than 250 staff across Western Australia. Information relating to the number of supervisors to be allocated to the contract, the qualifications of the managerial staff, quantities of equipment available as well as details of service vehicles were lacking. Emergency response is managed through a 24-hour contact centre with urgent requests attended to within two hours. Additional in-house resources are available if required. OCE demonstrated relevant experience by detailing three current local government cleaning contracts with the Cities of Wanneroo, Mandurah and Kalamunda.

BrightMark Group Pty Ltd scored 60.9% and was ranked second in the qualitative assessment. It demonstrated an adequate understanding of the required tasks, recognising the differing requirements across building classes and confirming that cleaning would be delivered in accordance with the specified schedule. The submission included detailed procedures covering scheduled, periodic and deep cleaning services. To support delivery of the contract, BrightMark propose the use of its BTeam App, a proprietary workforce and service management platform with a portal through which City representatives can monitor performance, attendance and task status. BrightMark confirmed that operational staff are remunerated in accordance with the *Fair Work Act 2009* and advised that subcontractors would not be used. The Agar range of environmentally sustainable cleaning chemicals was proposed. Capacity was assessed as good, noting BrightMark's more than 25 years of experience, large in-house workforce, triple ISO certification, extensive equipment holdings, fleet of 40 service vehicles and established system for emergency response. The company demonstrated a strong level of relevant experience through an extensive portfolio of comparable contracts with numerous local governments including Cockburn, Wanneroo, Mandurah, Swan, Gosnells, Albany, Perth, Armadale, Melville and South Perth. It also has multiple recent or current engagements with local governments specifically for the cleaning of fitness and aquatic centres. BrightMark currently holds the cleaning contract for the City's Craigie Leisure Centre. Additionally, it holds several cleaning contracts with state government and private entities, largely focused on the education and health sectors.

Uniting Global Pty Ltd scored 63.6% and was ranked first in the qualitative assessment. It demonstrated a well-informed understanding of the required tasks. As the incumbent provider of building cleaning services, it is familiar with the City's requirements. The submission confirmed compliance with the specified cleaning times at each site and outlined a suitable staffing model that included supervisors, weekday and weekend cleaners, without reliance on subcontractors. Contract delivery would be managed using the Uniting Global App, a proprietary cloud-based platform providing real-time monitoring, reporting and attendance tracking, and capable of meeting the contract's attendance reporting requirements. The company confirmed its commitment to compliance with the *Fair Work Act 2009* and proposed the use of the Agar range of cleaning chemicals. Capacity was assessed as adequate. Established in 2018, Uniting Global employs more than 80 cleaners across Western Australia and holds triple ISO certification. It demonstrated appropriate resources, equipment, training and organisational structure to service both separable portions of the contract, including the provision of 24/7 emergency response. Uniting Global demonstrated a strong level of relevant experience through an extensive portfolio of comparable local government contracts, including with the Cities of Fremantle, Melville, Swan, South Perth and Wanneroo.

Given the minimum acceptable qualitative score of 60%, Uniting Global Pty Ltd and BrightMark Group Pty Ltd qualified to progress to the stage two assessment.

Price Assessment

The panel conducted a comparison of the rates offered by the tenderers to assess value for money to the City.

The estimated expenditure over a three-year period will vary based upon demand and is subject to change in accordance with operational requirements. For the purposes of comparison of the financial value of the tender, the tendered rates offered by each tenderer have been applied to the actual historical usage data across 25 scheduled items. This provides a value for comparative evaluation purposes based on the assumption that this pattern of usage is maintained. There is no guarantee that this will occur, and actual costs will be paid on the actual usage in the future.

The rates are fixed for the first year of the contract but are subject to a price variation in years two to three of the contract to a maximum of the CPI for the preceding year. For estimation purposes, a 4.9% CPI increase was applied to the rates in years two and three.

Separable Portion 1 (North)

Tenderer	Year 1	Year 2	Year 3	Total
Uniting Global Pty Ltd	$588,580	$617,421	$647,674	$1,853,675
BrightMark Group Pty Ltd	$584,660	$613,308	$643,360	$1,841,329

Separable Portion 2 (South)

Tenderer	Year 1	Year 2	Year 3	Total
Uniting Global Pty Ltd	$608,294	$638,100	$669,367	$1,915,762
BrightMark Group Pty Ltd	$610,893	$640,827	$672,228	$1,923,948

Separable Portions 1 and 2 Combined

Tenderer	Year 1	Year 2	Year 3	Total
Uniting Global Pty Ltd	$1,196,874	$1,255,521	$1,317,041	$3,769,436
BrightMark Group Pty Ltd	$1,134,505*	$1,190,096*	$1,248,411*	$3,573,012*

* Price includes discounts – BrightMark Group offered a 10% discount on cleaning consumables and a 5% discount on all other items excluding travel, if it is awarded both Separable Portion 1 and 2.

During 2025-2026 the City incurred $1,154,618 expenditure for the provision of cleaning and washroom hygiene services for community facilities, libraries and child health centres, stand-alone public toilets and attached public toilet facilities.

It is anticipated that the City will incur an estimated expenditure of $3,757,091 during the three-year contract term, on the basis it requires similar quantities to the period from 2023 to 2026.

Evaluation Summary

The following tables summarise the results of the qualitative and price evaluation as assessed by the evaluation panel:

Separable Portions 1 and 2 Combined

Tenderer	Weighted Percentage Score	Qualitative Ranking	Estimated Total Comparative Price	Price Ranking
BrightMark Group Pty Ltd	60.9%	2	$3,573,012	1
Uniting Global Pty Ltd	63.6%	1	$3,769,436	2
ServiceFM Pty Ltd	45.3%	6	$3,512,387	-
Iconic Property Services Pty Ltd	47.7%	4	$4,599,684	-
Office Cleaning Experts Pty Ltd	53.6%	3	$4,632,023	-
Pickwick Group Pty Ltd	46.8%	5	$5,034,325	-

Separable Portion 1 (North)

Tenderer	Weighted Percentage Score	Qualitative Ranking	Estimated Total Comparative Price	Price Ranking
BrightMark Group Pty Ltd	60.9%	2	$1,841,329	1
Uniting Global Pty Ltd	63.6%	1	$1,853,675	2
ServiceFM Pty Ltd	45.3%	6	$1,741,027	-
Iconic Property Services Pty Ltd	47.7%	4	$2,248,201	-
Office Cleaning Experts Pty Ltd	53.6%	3	$2,279,953	-
Pickwick Group Pty Ltd	46.8%	5	$2,453,029	-

Separable Portion 2 (South)

Tenderer	Weighted Percentage Score	Qualitative Ranking	Estimated Total Comparative Price	Price Ranking
Uniting Global Pty Ltd	63.6%	1	$1,915,762	1
BrightMark Group Pty Ltd	60.9%	2	$1,923,948	2
ServiceFM Pty Ltd	45.3%	6	$1,771,360	-
Iconic Property Services Pty Ltd	47.7%	4	$2,351,482	-
Office Cleaning Experts Pty Ltd	53.6%	3	$2,352,069	-
Pickwick Group Pty Ltd	46.8%	5	$2,581,296	-

Based on the evaluation result the panel concluded that the offer from BrightMark Group Pty Ltd for Separable Portion 1 and Uniting Global Pty Ltd for Separable Portion 2 provides the best value and lowest risk to the City and is therefore recommended.

Issues and options considered

The City has a requirement for the provision of cleaning services for buildings and public toilets The City does not have the capacity to undertake the provision of cleaning services for buildings and public toilets and requires an appropriately qualified and resourced contractor to undertake the works.

Separate contractors for Separable portion 1 and 2 is the recommendation as confidence that the service standards required of this contract cannot be met through the heavily discounted rate submitted. To achieve the required standards the City would require significant contract management resources to be applied as shown during prior low-cost contracts being accepted and then either failing or needing additional City staff and budgets to be applied. The resultant costs to manage and undertake additional works will nullify any calculated potential saving on the contract cost, approximately $70,000 per annum. As such separate separable portions is the recommendation to be able to manage standards to the required levels while also supporting a competitive market and value proposition for the City.

Legislation / Strategic Community Plan / Policy implications

Legislation A state-wide public tender was advertised, opened and evaluated in accordance with regulations 11(1) and 18(4) of Part 4 of the *Local Government (Functions and General) Regulations 1996*, where tenders are required to be publicly invited if the consideration under a contract is, or is estimated to be, more, or worth more, than $250,000.

10-Year Strategic Community Plan

Key theme 2. Environment.

Outcome 2-2 Clean and sustainable - you are supported to minimise waste and live sustainably in a clean environment.

Key theme 3. Place.

Outcome 3-4 Functional and accessible - you have access to quality community facilities that are functional and adaptable.

Policy *Asset Management Council Policy.*

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**EXPECTATIONS**	**REPUTATION**	**FINANCIAL**
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust	Lack of financial sustainability
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer	Director Corporate Services
Residual Risk	High			Medium
Control Effectiveness	Strong			
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.			Medium risk is acceptable without variation to existing control activities.
Risk Control	The relevant control, to mitigate risk, is the provision of a report detailing the application of internal tender procedures, to comply with the Register of Delegation of Authority and provide the opportunity to appoint a contractor for essential work not currently within operational capacity.			

Other risk information

Any Contractor is required to comply with the *Fair Work Act 2009*. This includes ensuring that employees are not misrepresented as subcontractors and all employees receive their entitlements under the *Cleaning Services Award 2020*. Tenderers that do not allow adequately for employee costs, overheads and profit present a risk to the City, those risks being potential:

- Breach of the *Fair Work Act 2009* and abuse of employee rights.
- Breach of contract including reduced cleaning times or failure to attend sites resulting in lowered cleaning standards or uncleaned sites, risking public health.
- The Contractor requesting rate increases in-excess of annual CPI increases.
- Financial instability or insolvency of the Contractor.

The City's confidential assessment of the extent to which tenderers' pricing reasonably allows for compliance with these obligations is provided in Attachment 3.

Should the contract not proceed, the risk to the City will be extreme. The City does not have the resources to conduct the work and not cleaning the buildings and public toilets would present a health risk to the public.

It is considered that the contract will represent low risk to the City. The recommended tenderers are well-established companies with significant industry experience and capacity to provide the services to the City.

Financial / budget implications

Current financial year impact

Account no.	642-A6402-3359-6340
Budget Item	Cleaning Services
Budget amount	$ 1,534,768
Estimated expenditure	$ 1,154,618
Proposed cost	$ 93,247
Balance	$ 286,903

The balance does not represent a saving at this time. The actual expenditure will depend on actual usage under the contract and will not exceed the approved budget.

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The evaluation panel carried out the evaluation of the submissions in accordance with the City's evaluation process and concluded that the offer submitted by BrightMark Group Pty Ltd for Separable Portion 1 and Uniting Global Pty Ltd for Separable Portion 2 represents best value and lowest risk to the City.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ120-05/26)

MOVED Mayor Kingston, SECONDED Cr Vinciullo that Council ACCEPTS:

1 the tender submitted by BrightMark Group Pty Ltd for Separable Portion 1 (North) for the provision of cleaning services for buildings and public toilets as specified in Tender 008/26 for a period of three years, at the submitted schedule of rates, with any price variations subject to the percentage change in the Perth CPI (All Groups);

2 the tender submitted by Uniting Global Pty Ltd for Separable Portion 2 (South) for the provision of cleaning services for buildings and public toilets as specified in Tender 008/26 for a period of three years, at the submitted schedule of rates, with any price variations subject to the percentage change in the Perth CPI (All Groups).

The Motion was Put and CARRIED (13/0) by Exception Resolution after consideration of Item 13.2.2.

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. RFT00826 Schedule of Items [**12.15.1** - 3 pages]
2. RFT00826 Summary of Tender Submissions [**12.15.2** - 6 pages]
3. CONFIDENTIAL REDACTED - RFT00826 Confidential Tender Summary [**12.15.3** - 5 pages]

.

Disclosure of Interest affecting Impartiality

Name / Position	**Cr John Chester.**
Meeting Type	Ordinary Council Meeting.
Meeting Date	26 May 2026.
Item No. / Subject	Item 12.16 - Protection and Enhancement of Native Vegetation by External Agencies
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Cr Chester has engaged extensively with community members concerning Kilrenny Park and adjacent bushland.

12.16 PROTECTION AND ENHANCEMENT OF NATIVE VEGETATION BY EXTERNAL AGENCIES (WARD - ALL)

WARD All

RESPONSIBLE DIRECTOR Mr Michael Hamling
Acting Director Infrastructure Services

FILE NUMBER 41430, 101515

AUTHORITY / DISCRETION Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to note that the City encourages the retention and rehabilitation of native vegetation by external agencies and will continue to advocate for its protection and enhancement.

EXECUTIVE SUMMARY

At its meeting held on 17 May 2022 (C56-05/22 refers), in consideration of a Notice of Motion, Council requested, amongst other things, that the Chief Executive Officer prepare a report regarding adopting the position of supporting the retention of all existing land between the Mitchell Freeway and residential areas, acting as a buffer, and encourage Main Roads WA to adopt the efficient use of land minimising the footprint of future infrastructure such as cycle paths and noise walls to preserve vegetation.

The City encourages the retention and rehabilitation of native vegetation by external agencies through providing submissions and appeals on native vegetation clearing permits, comments and conditions on development applications and reporting suspected illegal clearing of native vegetation.

It is therefore recommended that Council:

1 NOTES that the City encourages the retention and rehabilitation of native vegetation by external agencies through ongoing advocacy and input into state policies and strategies.

2 *NOTES the City's extensive and sustained advocacy to Main Roads WA during the Mitchell Freeway Widening Works. This advocacy included formal objections, site inspections, and ongoing negotiations. The following actions were undertaken by the City to minimise the loss of native vegetation and safeguard City-managed public open space, addressing unauthorised clearing and ensuring appropriate rehabilitation, revegetation and maintenance outcomes. Throughout the delivery of works, the City's environmental, amenity and community expectations were clearly represented to the State;*

3 *NOTES that the City will continue to advocate for the protection and enhancement of native vegetation by external agencies.*

BACKGROUND

Main Roads WA and Mitchell Freeway Reserve

The Mitchell Freeway Reserve is under the care and control of Main Roads WA (MRWA) and has been set aside for the purpose of a major transport corridor that connects the northern suburban areas with Perth's Central Business District.

MRWA operates under a statewide Clearing Permit CPS 818/17 for the purpose of clearing for project activities which has a duration from 2005 to 2026. The permit authorises MRWA to clear native vegetation for project activities under the *Main Roads Act 1930* or any other written law. The permit also includes conditions where clearing is not authorised such as if it is likely to be seriously at variance with one or more of the clearing principles under the *Environmental Protection Act 1986*.

MRWA are authorised to clear under this permit for project activities such as to/for:

- Construct new roads.
- Install new road signs.
- Establish new sightline areas and crossover areas.
- Construct and maintain new public roadside facilities, including principal shared paths (PSP) and cycle paths.
- Establish and maintain new firebreaks.
- Road realignment.
- Road widening.

Widening the Mitchell Freeway from Hodges Drive to Hepburn Avenue was part of an overall strategy by MRWA to improve performance of the freeway through the provision of a smart freeway system which among other things included an extra southbound lane on the freeway between Warwick Road and Hepburn Avenue to:

- improve accessibility, connectivity and travel times
- improve freight productivity and alleviate traffic pressure on the existing road network
- reduce congestion and improved road safety and freight efficiency.

MRWA reached out to the City in late 2021 to provide an update on the Smart Freeway Mitchell Southbound Hester to Warwick Road project. Up to this date, works had primarily been south of the City of Joondalup. The update included that the contract for the PSP had been awarded to H2H who were commencing works in early December.

MRWA provided landscape drawings for the City to review. The City advised MRWA that although the proposed PSP alignment was indicated on the plans, the plans did not map any of the existing trees or indicate which existing trees would be retained or removed. The City advised MRWA of the risk that many of the trees may be considered part of a Threatened Ecological Community (TEC), and without the plans including a tree survey, the City was unable to access the impact or provide any approvals. The City also advised that trees should not be removed without an arborist report and Helliwell valuation being conducted

The response the City received was that the removal of any trees including TEC species was captured by MRWA's clearing permit, therefore tree retention was not a required consideration in the design. Furthermore, they advised the City's standard process of mapping the existing trees for retention/removal as well as arborist reports, was not possible within the timeframe of the project.

Although the clearing permit absolved MRWA of any responsibility to retain any trees/vegetation on road reserves (including City road reserves), MRWA agreed to conduct on site walk throughs with City officers to discuss the areas being cleared on the City road reserves and to determine whether adjustments on site could be made to retain trees where possible on City-managed land. It was unclear whether the clearing permit covered Public Open Space (POS) areas under City Management, therefore agreement was required from the City prior to any work being conducted within POS areas.

This process had some success, and the PSP was realigned in places to allow the retention of some trees. However, the success was limited due to the required width of the PSP and limited size of the corridor it was being installed in.

Between December 2021 and March 2022 formal on site walk-throughs were conducted for Camarino Drive, Twickenham Drive north, Kanangra Park, Kanangra Crescent, and Buchanan Avenue.

On the 16 March 2022 on site walk-through of Kanangra Crescent and Buchanan Avenue, officers spotted that clearing had occurred in Kilrenny Natural Area (where no on site walk-throughs had been conducted). Kilrenny Natural Area is POS, therefore, technically MRWA did not have the authority to conduct any work there without City approval.
On 17 March 2022, City officers met on site at Kilrenny Natural Area to inspect the unauthorized clearing that had been undertaken.

Formal complaint to DWER regarding clearing of native vegetation at Kilrenny Park

The City lodged a formal complaint to the Department of Water and Environmental Regulation on 4 April 2022 regarding Main Roads WA Clearing Permit CPS 818/15 and the clearing of native vegetation at Kilrenny Park, 2 Gilmerton Way, Greenwood in March 2022. The clearing was undertaken as part of the Mitchell Freeway Principal Shared Path project under Main Roads WA's state-wide Clearing Permit CPS 818/15. Kilrenny Park is Crown Land under City of Joondalup management order and the City did not approve the clearing of native vegetation on this land.

The Department of Water and Environmental Regulation provided advice to the City in July 2024 that an appeal against Clearing Permit CPS 818/15 determined that Main Roads WA are to prepare revegetation plans in accordance with the Department of Water and Environmental Regulation Guide to Revegetation Plans. The Department of Water and Environmental Regulation also confirmed that no further enforcement action would be undertaken.

At its meeting held on 17 May 2022 (C56-05/22 refers), Council considered a Notice of Motion moved by Cr May, with the following reasoning for the Motion:

To encourage Main Roads WA to consider the importance of vegetation in the reserves between residential areas and the Mitchell Freeway assists in mitigating the Urban Heat Island effect, air pollution, provides visual amenity and habitat for bird life. In addition, encourages Main Roads WA to minimise the footprint of infrastructure works to ensure vegetation is retained, where possible, as the City of Joondalup already does.

Council resolved as follows:

That Council:

1 NOTES the recent Mitchell Freeway widening works and clearing associated with the provision of noise walls and cycle paths, reducing the space between the freeway and residential areas;

2 NOTES the limited space available for future widening and other infrastructure works in the reserve between Mitchell Freeway City of Joondalup managed land, comprising mostly of residential areas;

3 NOTES that the existing reserve between the Mitchell Freeway serves as a necessary buffer between homes and the associated visual, noise and emissions pollution associated with the heavy traffic volumes of the Mitchell Freeway;

4 NOTES the importance of vegetation in the reserves between residential areas and the Mitchell Freeway assists in mitigating the Urban Heat Island effect, air pollution, provides visual amenity and habitat for bird life;

5 REQUESTS the CEO to prepare a report regarding adopting the position of supporting the retention of all existing land between the Mitchell Freeway and residential areas, acting as a buffer, and encourage Main Roads WA to adopt the efficient use of land minimising the footprint of future infrastructure such as cycle paths and noise walls to preserve vegetation;

6 REQUESTS Main Roads WA remove invasive species from their reserves along the Mitchell Freeway, such as Brazilian Pepper Trees, and plant and maintain appropriate trees and ground covers that support bird life and reduce the urban heat island effect.

DETAILS

The *Local Government Act 1995* (the Act) refers to the general function of local governments and that local governments must have regard to the following when making decisions:

3.1 General function

(1) The general function of a local government is to provide for the good government of persons in its district.

(1A) Without limiting subsection (1), the general function of a local government must be performed having regard to the following –

(a) The need –

i. To promote the economic, social and environmental sustainability of the district; and

ii. To plan for, and to plan for mitigating, risks associated with climate change; and
iii. In making decisions, to consider potential long-term consequences and impacts on future generations;

State and Federal environmental legislation aides in the protection of native vegetation through the *Environmental Protection Act 1986 (WA), Biodiversity Conservation Act 2016 (WA)* and *Environment Protection and Biodiversity Conservation Act 1999 (Cth)*, which set out the regulatory requirements for the protection of the natural environment.

The clearing of native vegetation contained within the Mitchell Freeway Reserve is subject to state and federal environmental legislation. The State Department of Water and Environmental Regulation and the Federal Department of Climate Change, Energy, the Environment and Water are responsible for enforcing environmental management activities, including clearing of native vegetation, depending on the nature of the activity.

Since Council's decision in May 2022, the City has undertaken sustained and detailed engagement with Main Roads WA (MRWA) throughout the design and delivery of the Mitchell Freeway Principal Shared Path (PSP) project. This engagement has focused on minimising vegetation impacts where feasible, ensuring appropriate reinstatement of City-managed land, and negotiating ongoing maintenance responsibilities.

From late 2022 onwards, City officers participated in monthly formal on-site meetings and site walk-throughs with MRWA and its delivery contractor. These inspections were used to understand the extent of works, confirm interfaces with City-managed land and discuss the PSP alignment in constrained locations. While decisions regarding clearing within the Mitchell Freeway Reserve were made by MRWA under its State-wide clearing permit, on-site discussions allowed for some minor adjustments in certain locations, primarily on or immediately adjacent to City-managed land, where this could be achieved without affecting the approved design.

In addition to these on-site inspections, several technical review meetings were held at the City's administration building. Discussions focused on the review of landscape and revegetation plans, the assessment of reinstatement treatments on City-managed verges and reserves, and clarification of where the limits of MRWA responsibilities ended and City responsibilities began. The most recent of these meetings occurred on 26 June 2025 and involved detailed negotiation of the proposed maintenance demarcation for completed landscaping works adjacent to City land.

MRWA notified the City on 9 September 2025 that all landscaping associated with the PSP project had been completed. This included all planting works, which were finalised on 11 August 2025, and the reinstatement and seeding of disturbed verges and park edges. The reinstatement involved the use of the non-irrigated native grass treatment specified in the Issued for Construction drawings, consisting of clean sand placed over existing subgrade and seeded with a native mix. Areas reinstated in this way included land at Kilrenny Park, Strathaven Crescent Park and the verge adjacent to Warwick Road near the top of the southbound freeway on-ramp.

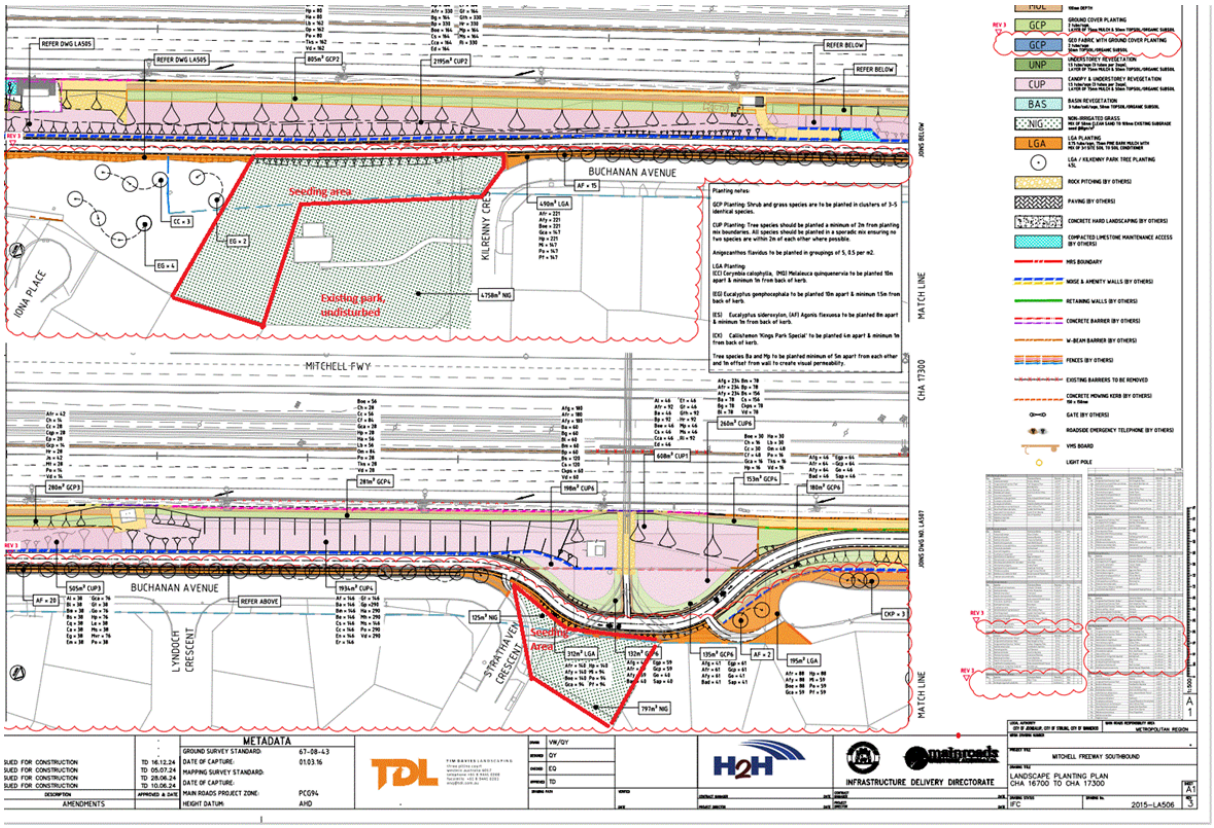
A site inspection was undertaken on 18 November 2025 to review the condition of the completed landscaping. Several issues were identified during this inspection, including several dead trees and isolated areas where establishment outcomes were below the expected standard. These matters will be raised with MRWA and rectified as part of the establishment maintenance period prior to any handover to the City.

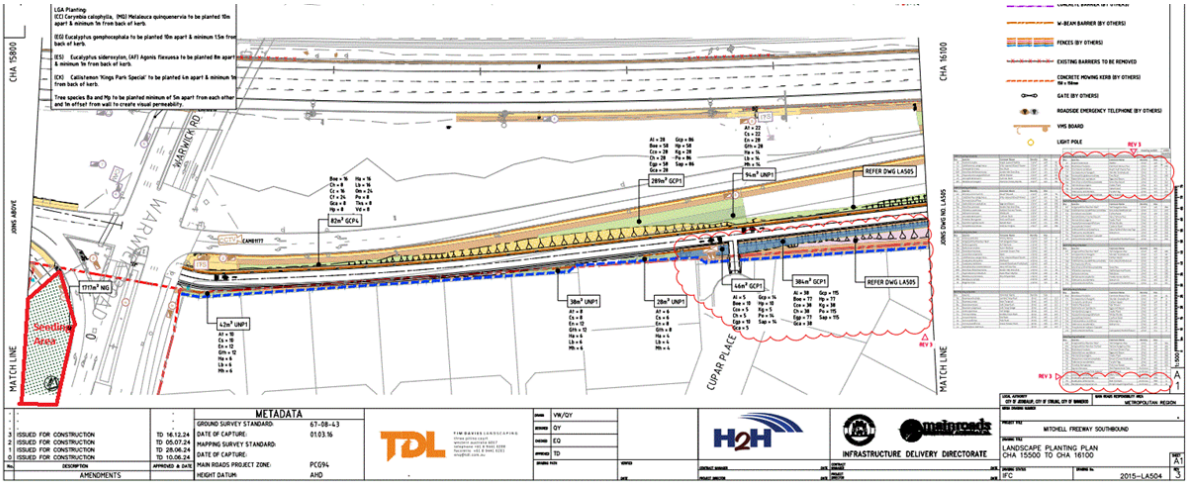
MRWA has committed to maintaining all new landscaping until 11 August 2026, after which only the areas located within City-managed land, or areas where a practical maintenance boundary cannot reasonably be separated, will transition to the City following a joint inspection. The areas proposed for handover include sections of landscape works at Hawker Avenue, Tuart Road (Kilrenny Natural Area), Kilrenny Park, Buchanan Avenue, Strathaven Park, Darnley Avenue, Kanangra Avenue, the Perivale Close and Whitton Court interface,

St Johns Court, Twickenham Drive (south and north) and Camarino Drive. These locations will be inspected jointly prior to handover to confirm that the reinstatement and establishment works meet the City's requirements.

Across the corridor, MRWA delivered a range of landscape treatments consistent with the approved plans. These included groundcover planting, understorey and canopy revegetation, non-irrigated seeded grass areas, mulch-only zones, revegetation of drainage basins and the construction of compacted limestone maintenance access paths. Plant species used in the works are consistent with Swan Coastal Plain native vegetation, with combinations of banksia, melaleuca, grevillea, hakea, lomandra, anigozanthos and associated sedges, reflecting the species list provided in MRWA's planting schedule.

The City will continue to monitor the works during MRWA's establishment maintenance period and will ensure that any areas proposed for handover meet the City's requirements prior to acceptance.





Kanangra Park – 18/11/25

Kilrenny Park – 18/11/25

Kilrenny Park – 18/11/25 - Hydromulch and seed mix (expected to come through next winter)

Kilrenny Natural Area – 18/11/25

Strathaven Park – 18/11/25 - Hydromulch and seed mix (expected to come through next winter)

Strathaven Park – 18/11/25

Issues and options considered

Council is not being asked to make a specific decision regarding the retention and rehabilitation of native vegetation by external agencies, rather, this report is providing an update on the City's actions in this regard for Council to note.

Legislation / Strategic Community Plan / Policy implications

Legislation *Biodiversity Conservation Act 2016.*
Climate Change Act 2022 (Cwlth).
Environment Protection and Biodiversity Conservation Act 1999 (Cwlth).
Environmental Protection Act 1986.
Local Government Act 1995.

10-Year Strategic Community Plan

Key theme 2. Environment.

Outcome 2-1 Managed and protected - you value and enjoy the biodiversity in local bushland, wetland and coastal areas.
2-3 Responsible and efficient - you benefit from a responsible and efficient use of natural resources.
2-4 Resilient and prepared - you understand and are prepared for the impacts of climate change and natural disasters.

Key theme 3. Place.

Outcome 3-3 Attractive and leafy - you have access to quality public open spaces and enjoy appealing streetscapes.

Key theme 5. Leadership.

Outcome 5-2 Proactive and represented- you are confident that the City is advocating on your behalf for initiatives that benefit the community.

Policy *Sustainability Council Policy.*
Western Australian Climate Policy.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**	**EXPECTATIONS**	**REPUTATION**	**ENVIRONMENT**
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust	Unsustainable environmental and natural resource management
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer	Director Infrastructure Services
Residual Risk	High			
Control Effectiveness	Strong			
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.			
Risk Control	The relevant control, to mitigate risk, is the provision of information relating to non-compliance from external agencies impacting retention and rehabilitation of native vegetation and assurance of the City's continued advocacy for the protection and enhancement of native vegetation in alignment with legislation and City objectives.			

Risk	**ATTRACTION**
Risk Event Description	Lack of desirability as a place to visit live, work, invest and do business
Risk Responsibility	Director Planning and Community Development
Residual Risk	Medium
Control Effectiveness	Strong
Risk Appetite	Medium risk is acceptable without variation to existing control activities.

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Current financial year impact

Account no.		
Budget Item		
Budget amount	$	Nil
Amount spent to date	$	Project administration required over 250 hours across multiple levels within the City
Proposed cost	$	Nil
Balance	$	Nil

Future financial year impact

Annual operating cost	$ 20,000
Estimated annual income	
Capital replacement	
10-Year Strategic Financial Plan impact	
Impact year	

All amounts quoted in this report are exclusive of GST.

Regional significance

Mitchell Freeway is one of Perth's primary north–south arterial routes and plays a critical role in connecting the northern suburbs with the central metropolitan area. It forms part of the broader regional transport network that supports daily commuter movements, public transport services and freight accessibility across the metropolitan region. The freeway provides high-capacity access to employment centres, education precincts and commercial areas, and is a key component in supporting the continued growth of Perth's northern corridor. Its function as the main transport spine for the region makes it essential to the economic and social connectivity of the City of Joondalup and surrounding districts.

The City is located within the Southwest Australian biodiversity hotspot, one of 36 biodiversity hotspots in the world, with approximately 8,000 plant species, the majority of which are endemic to this region. Biodiversity hotspots are biologically rich areas, however they are threatened by habitat loss. There are several regionally, nationally and internationally significant natural areas located within or adjacent to the City including Yellagonga Regional Park, Marmion Marine Park and Neerabup National Park.

Sustainability implications

The City is located on the Swan Coastal Plain which has been heavily cleared of native vegetation. Most of the remaining native vegetation within the City is of high conservation value and includes nationally protected and threatened ecological communities such as Banksia Woodlands of the Swan Coastal Plain, Tuart Woodlands and Forests of the Swan Coastal Plain and Honeymyrtle shrubland on limestone ridges of the Swan Coastal Plain Bioregion. The City also contains numerous threatened or priority flora and fauna species.

Consultation

The City engaged extensively with Main Roads WA and its contractors throughout the delivery of the works. This included regular on-site meetings and site walk-throughs to discuss interfaces with City-managed land, as well as technical meetings at the City's administration building to review landscape plans, reinstatement requirements and maintenance responsibilities.

COMMENT

The City advocates for the protection and enhancement of native vegetation within the City of Joondalup that is under the control or management of the state government. The City provides submissions on state government policies and strategies regarding native vegetation and regularly provides comments and advice on native vegetation clearing permits by MRWA and other agencies to encourage the retention and rehabilitation of native vegetation.

Where the City has concerns regarding suspected illegal clearing of native vegetation, a report can be made to the Department of Water and Environmental Regulation through their Environment Watch program. The City can also provide comments and conditions on development applications to encourage the retention and rehabilitation of native vegetation.

The City supports the retention of native vegetation within developments undertaken on land under its ownership and/or management, as much as practicable. This is supported through the City's Strategic Environmental Framework including the *Strategic Community Plan 2022-2032* and *Environment Strategy 2024-2034*. The City annually monitors and reports on many biodiversity initiatives such as natural areas protected within City reserves, revegetation and tree planting initiatives, canopy cover and vegetation condition assessments in major conservation areas.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ121-05/26)

MOVED Cr Chester, SECONDED Cr Count that Council:

1 NOTES that the City encourages the retention and rehabilitation of native vegetation by external agencies through ongoing advocacy and input into state policies and strategies;

2 NOTES the City's extensive and sustained advocacy to Main Roads WA during the Mitchell Freeway Widening Works. This advocacy included formal objections, site inspections, and ongoing negotiations. The following actions were undertaken by the City to minimise the loss of native vegetation and safeguard City-managed public open space, addressing unauthorised clearing and ensuring appropriate rehabilitation, revegetation and maintenance outcomes. Throughout the delivery of works, the City's environmental, amenity and community expectations were clearly represented to the State;

3 NOTES that the City will continue to advocate for protection and enhancement of native vegetation by external agencies.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

Nil.

13 REPORTS OF COMMITTEES

13.1 MAJOR PROJECTS AND FINANCE COMMITTEE - 4 MAY 2026

Disclosures of Interest affecting Impartiality

Name / Position	**Cr Rebecca Pizzey.**
Meeting Type	Ordinary Council Meeting.
Meeting Date	26 May 2026.
Item No. / Subject	Item 13.1.1 - Redevelopment of the Whitford Library and Whitford Senior Citizens Centre
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	People at Whitford Seniors Citizens Club and North Shore Community Club are known to Cr Pizzey.

Name / Position	**Cr Christopher May, JP.**
Meeting Type	Ordinary Council Meeting.
Meeting Date	26 May 2026.
Item No. / Subject	Item 13.1.1 - Redevelopment of the Whitford Library and Whitford Senior Citizens Centre
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Office bearers and members of the club are known to Cr May.

Name / Position	**Cr Phillip Vinciullo.**
Meeting Type	Ordinary Council Meeting.
Meeting Date	26 May 2026.
Item No. / Subject	Item 13.1.1 - Redevelopment of the Whitford Library and Whitford Senior Citizens Centre
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Members of the Whitford Senior Citizens Club are known to Cr Vinciullo.

13.1.1 REDEVELOPMENT OF THE WHITFORD LIBRARY AND WHITFORD SENIOR CITIZENS CENTRE (WARD - SOUTH-WEST)

WARD South-West

RESPONSIBLE DIRECTOR Mr Mat Humfrey
Director Corporate Services

FILE NUMBER 05097, 04045, 101515

AUTHORITY / DISCRETION Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider a further report regarding the redevelopment of the Whitford Library and Whitford Senior Citizens' Centre.

EXECUTIVE SUMMARY

The Whitford Library was opened in 1980 and the Whitford Senior Citizens' Centre opened in 1985 (Attachment 1 refers). The Library provides a number of community services and the Whitford Senior Citizens' Club currently has over 1,100 members.

Council at its meeting held on 17 August 2021 (C74-08/21 refers) received a 198-signature petition from residents of the City of Joondalup requesting the City prepare options for the expansion and redevelopment of the Whitford Senior Citizens' Centre and the Whitford Library facilities.

At its meeting held on 23 April 2024 (CJ094-04/24 refers), Council considered a report on the proposal and agreed not to progress with a redevelopment of the Whitford Library or Whitford Senior Citizens' Centre at the time. At the meeting, a further report was also requested to be presented to the Major Projects and Finance Committee in 2025-26 to review the proposal.

Aesthetically the buildings may no longer be considered contemporary in their design and appearance, however, they remain functional and in good condition for their age with appropriate signs of wear and tear. Since 2010-11, approximately $850,000 has been spent on capital works for both facilities - including an upgrade to the car park and refurbishment works including new toilets; refurbished foyer; replacement of carpet; and door / roof repairs). In addition, there is a 2025 State Government election commitment of $120,000 for upgrades to the Whitford Senior Citizens' Centre (repaint the hall and renovate the kitchen) scheduled to be undertaken in 2026-27.

The City currently has several large-scale community facilities projects in the planning stage (Sorrento Surf Life Saving Club redevelopment and Heathridge Park masterplan), along with a committed five year capital works program that has both financial and human resources assigned in delivering the program. Any redevelopment of the Whitford Library and / or the Whitford Senior Citizens' Centre would be subject to the City's masterplan process and would take a level of resources that is currently not able to be allocated to a project of this nature.

It is therefore recommended that Council AGREES not to progress with a redevelopment of the Whitford Library or Whitford Senior Citizens' Centre located on Banks Avenue, Hillarys at this time.

BACKGROUND

Suburb/Location		15 Banks Avenue Hillarys 6065
Applicant		Not Applicable
Owner		City of Joondalup – fee simple
Zoning	**LPS**	Centre
	MRS	Urban
Site area		8,001.36m^2
Structure plan		Whitfords Activity Centre Plan

The Whitford Library was opened in 1980 and the Whitford Senior Citizens' Centre opened in 1985 (Attachment 1 refers). The library provides a number of community services, and the Whitford Senior Citizens' Club currently has over 1,100 members.

Council at its meeting held on 17 August 2021 (C74-08/21 refers) received a 198-signature petition from residents of the City of Joondalup requesting the City prepare options for the expansion and redevelopment of the Whitford Senior Citizens' Centre and the Whitford Library facilities.

At its meeting held on 23 April 2024 (CJ094-04/24 refers), Council considered a report on the proposal and agreed not to progress with a redevelopment of the Whitford Library or Whitford Senior Citizens' Centre at the time. At the meeting, a further report was also requested to be presented to the Major Projects and Finance Committee in 2025-26 to review the proposal.

Whitford Library

In the early 1970's, the Library Board of Western Australia recommended to the Shire of Wanneroo that it construct a new library to meet the increased demand in the northern region of Perth. Duncraig Library was at that time the most northern metropolitan library. Planning for the library began in 1975. Lot 503 Banks Avenue, Hillarys was acquired from National Mutual Insurance Company in late 1979 as a condition of approval for the construction of the Whitford City Shopping Centre. The facility was officially opened on 20 September 1980 at an estimated construction cost of $450,000 and at the time was the largest free-standing library in the State.

Whitford Library is located approximately 4km west of the Woodvale Library and 4.5km north of the Duncraig Library and provides many opportunities for community involvement in adult and children's events throughout the year. In 2024-25 the library recorded:

- 105,945 visits (up 4% on previous year)
- 164,455 loans (up 0.7% on previous year)
- 993 new members (down 11% on previous year)
- 13,293 event attendees, attending 575 events.

In 2023-24, the Whitford Library was the 14th busiest public library in the State for loans (up from 20th in previous year) and 25th for total visits (up from 32nd in previous year).

Whitford Senior Citizens' Club

The Whitford Senior Citizens' Club was originally based at Padbury Hall. In 1976, the growth in membership necessitated consideration of a new facility to accommodate activity demands. In 1978, a lot on Banks Avenue, Hillarys was donated by the Whitford City Shopping Centre (owned by National Mutual Insurance Company at the time). The land was transferred to the City of Wanneroo enabling the construction of a facility opening in 1985.

The club became a Corporate Body on 15 December 1986. Annual membership to the Whitford Senior Citizens' Club is charged per person ($45 per year for renewing members which equates to approximately $0.86 per week) with the club also relying on fund-raising, grants and other donations to purchase equipment and undertake events and activities.

The club currently has over 1,100 members and is projected to steadily grow. In 2025, the club booked 6,800 hours of the facility (averaging 131 hours per week), to enable the group to undertake its activities and events.

DETAILS

The land that both the Whitford Library and Whitford Senior Citizens' Centre are constructed on is owned by the City of Joondalup (fee simple). Since 2010-11, approximately $850,000 has been spent on capital works for both facilities - including an upgrade to the car park and refurbishment works including new toilets; refurbished foyer; replacement of carpet; and door / roof repairs).

The following table provides a summary of the two facilities.

	Whitford Library	Whitford Senior Citizens' Club
Current replacement cost	$7,380,000	$3,905,000
Written down value (cost of the building less depreciation)	$1,855,940	$1,222,000
Year facility was opened	1980 (46 years old)	1985 (41 years old)
Maintenance / operating cost per year (last 10-year average)	$98,127	$84,630
Capital expenditure since 2010-11	$482,176	$371,757

While both facilities are some of the older buildings within the City's asset portfolio, refurbishment works since construction have provided improvement including works to the car park entrance and toilet facilities to improve amenities and accessibility for patrons. Roof works and heating / cooling upgrades have also ensured the facilities continue to function effectively.

There is a 2025 State Government election commitment of $120,000 for upgrades to the Whitford Senior Citizens' Centre (repaint the hall and renovate the kitchen) scheduled to be undertaken in 2026-27.

The City undertakes a review of active reserves and community facilities approximately every three years. The review includes a detailed assessment and recommendations regarding the City's active reserves and community facilities. The recommendations aim to provide a strategic approach to the future provision of community and sporting facilities and infrastructure across the City. The priority order for recommended facility works is based on a functionality audit and building prioritisation matrix assessment which includes facility category; existing facility condition; project planning; utilisation; functionality; affected users; project outcomes; and value / timing of previous works. The last review undertaken in 2023, did not identify the Whitford Senior Citizens' Centre within the top 30 facilities recommended for redevelopment or refurbishment works.

In 2025, the City completed a review of the functionality of the four public library assets (Joondalup Library, Woodvale Library, Whitford Library and Duncraig Library). As part of this review each library was assessed using a functionality matrix considering elements such as spatial relationship; environmental comfort; provision and amenity; and aesthetics. The Whitford Library was given an overall rating of 3.58 on a 1 (very good) to 5 (very poor) scale. The review indicated that while functionality issues were identified, the size and scale is mostly fit for purpose, and internal layout improvements are recommended to rectify functional issues, rather than a whole of facility redevelopment.

Issues and options considered

Council may choose to either:

- Agree to progress the project and commence a redevelopment of the Whitford Library and Whitford Senior Citizens' Centre in accordance with the City's masterplan process and allocate required resources to the project or delay other projects.
  or
- Not agree to progress a redevelopment of the Whitford Library and Whitford Senior Citizens' Centre at this time.

Legislation / Strategic Community Plan / Policy implications

Legislation Not applicable.

10-Year Strategic Community Plan

Key theme 3. Place.

Outcome 3-4 Functional and accessible - you have access to quality community facilities that are functional and adaptable.

Policy *Asset Management Council Policy.*
Requests for New or Capital Upgrades to Existing Community Venues Council Policy.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

The major risk, is if the project commences in isolation that could be contrary to the overall best interest of the City, relating to provision of facilities and services.

Strategic Risk Relationship

Risk	**DECISIONS**	**EXPECTATIONS**	**REPUTATION**
Risk Event Description	Ineffective / improper decision making	Inability to understand community expectations	Loss of community trust
Risk Responsibility	Director Governance and Strategy		Chief Executive Officer
Residual Risk	High		
Control Effectiveness	Strong		
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.		
Risk Control	The relevant control, to mitigate risk, is the provision of a report that provides information on asset functionality and funding availability to determine project viability.		

Risk	ATTRACTION	ASSETS	FINANCIAL
Risk Event Description	Lack of desirability as a place to visit live, work, invest and do business	Inadequate asset planning, maintenance and renewal	Lack of financial sustainability
Risk Responsibility	Director Planning and Community Development	Director Infrastructure Management	Director Corporate Services
Residual Risk	Medium		
Control Effectiveness	Strong		
Risk Appetite	Medium risk is acceptable without variation to existing control activities.		

Financial / budget implications

There are currently no funds listed in either the current five-year capital works program or the 2025-26 operating budget to facilitate any further feasibility study, needs assessment, or redevelopment of the site.

As noted within the 2025-26 budget adopted by Council at its meeting held on 24 June 2025 (item CJ174-06/25 refers), the City currently has an operating deficit and insufficient funds to afford new major projects (the Heathridge Park masterplan project cannot currently be fully funded). There are currently no funds in the Strategic Asset Reserve to fund new major projects and the operating deficit does not allow for any transfer into the
Strategic Asset Reserve. The Asset Renewal Reserve has been almost depleted to zero because of insufficient operating surpluses.

The size of the investment likely required for a redevelopment of these facilities, would put a further strain on the City's cashflow and would leave insufficient funds available for other projects in the capital works program.

In addition, there are currently no human resources available for the project. If it was agreed to commence the project with no additional resources, then other projects would be delayed.

All amounts quoted in this report are exclusive of GST.

Regional significance

Not applicable.

Sustainability implications

Social

Senior citizens' clubs are community-based organisations that provide social and recreational activities for older adults. They promote social connection which can improve well-being, lifestyle, learning and a positive approach to ageing.

Libraries provide free, equitable access to information, resources and technology, fostering lifelong learning, literacy, and community engagement by serving as safe, inclusive spaces for personal development, cultural preservation, and digital inclusion. Libraries empower individuals with knowledge, support creative expression, and build social cohesion, bridging gaps in digital access and offering support for diverse community needs. Libraries also play an important and unique role in promoting awareness of a sustainable future.

Consultation

Any redevelopment project at the site would require community consultation to be undertaken in accordance with the City's *Community Consultation Council Policy.*

COMMENT

Aesthetically the buildings may no longer be considered contemporary in their design and appearance, however, they remain functional and in good condition for their age with appropriate signs of wear and tear.

The City currently has several large-scale community facilities projects in the planning stage (Sorrento Surf Life Saving Club redevelopment and Heathridge Park masterplan), along with a committed five year capital works program that has both financial and human resources assigned in delivering the program.

Any redevelopment of the Whitford Library and / or the Whitford Senior Citizens' Centre would be subject to the City's masterplan process and would take a level of resources that are currently not able to be allocated to a project of this nature. In addition, consideration would need to be given to whether the redevelopment of the site for community purposes is the best use of the land given it is held in fee simple by the City.

VOTING REQUIREMENTS

Simple Majority

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Major Projects and Finance Committee at its meeting held on 4 May 2026.

The original recommendation as presented by City officers to the Committee is as follows:

That Council AGREES not to progress with a redevelopment of the Whitford Library or Whitford Senior Citizens' Centre located on Banks Avenue, Hillarys at this time.

The Committee's subsequent recommendation to Council is as follows (changes identified):

That Council:

1 AGREES not to progress with a redevelopment of the Whitford Library or Whitford Senior Citizens' Centre located on Banks Avenue, Hillarys at this time;

2 REVIEWS in two years (or as suitable) progressing and funding the redevelopment of the Whitford Library or Whitford Senior Citizens' Centre, including through advocacy at State and Federal elections.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ122-05/26)

MOVED Mayor Kingston, SECONDED Cr Vinciullo that Council:

1 AGREES not to progress with a redevelopment of the Whitford Library or Whitford Senior Citizens' Centre located on Banks Avenue, Hillarys at this time;

2 REVIEWS in two years (or as suitable) progressing and funding the redevelopment of the Whitford Library or Whitford Senior Citizens' Centre, including through advocacy at State and Federal elections.

The Motion was Put and CARRIED (13/0) by Exception Resolution after consideration of Item 13.2.2.

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Aerial Plan - Whitford Senior Citizens Centre and Whitford Library [**13.1.1.1** - 1 page]

13.2 AUDIT AND RISK COMMITTEE - 11 MAY 2026

13.2.1 CHIEF EXECUTIVE OFFICER'S THREE YEARLY REVIEW - RISK MANAGEMENT, INTERNAL CONTROL AND LEGISLATIVE COMPLIANCE (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Nico Claassen Temporary Chief Executive Officer
FILE NUMBER	10011, 49586, 101515
AUTHORITY / DISCRETION	Information – includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For Council to note the results of the Chief Executive Officer's three yearly review of the appropriateness and effectiveness of the City's systems and procedures in relation to risk management, internal control and legislative compliance.

EXECUTIVE SUMMARY

This review relates to Regulation 17 of the *Local Government (Audit) Regulations 1996* prior to the changes that came into operation on 1 January 2026. The former provisions of Regulation 17 require the Chief Executive Officer of a local government to review the appropriateness and effectiveness of a local government's systems and procedures in relation to risk management, internal control and legislative compliance, not less than once in every three financial years and report to the audit committee of the results of that review.

The review was undertaken by Paxon Group – facilitated by the City's Internal Auditor – and has now been completed. This report provides the results of this review.

It is therefore recommended that Council NOTES the results of the Chief Executive Officer's three yearly review of the appropriateness and effectiveness of the City's systems and procedures in relation to risk management, internal control and legislative compliance, in accordance with Regulation 17 of the Local Government (Audit) Regulations 1996, forming Attachment 1 to this Report.

BACKGROUND

This review was performed under the former provisions of Regulation 17 of the *Local Government (Audit Regulations) 1996,* which required the Chief Executive Officer to review the appropriateness and effectiveness of a local government's systems and procedures in relation to risk management, internal control and legislative compliance.

These matters are to be subject of a review not less than once in every three financial years; and the Chief Executive Officer is to report to the Audit and Risk Committee the results of that review.

The results of the previous review undertaken by Stantons International Audit and Consulting Pty Ltd were reported to the Audit and Risk Committee at its meetings held on 22 May 2023 and 21 August 2023, before being noted by Council at its meeting held on 19 September 2023 (CJ186-09/23 and CJ187-09/23 refers).

Part 1 of the *Local Government Regulations Amendment Regulations (No. 4) 2025* came into operation on 17 December 2025; the rest of the regulations came into operation on 1 January 2026.

The changes to Regulation 17 of the *Local Government (Audit Regulations) 1996* now require the Chief Executive Officer to review the appropriateness and effectiveness of a local government's systems and procedures in relation to financial management, legislative compliance, and risk management effectiveness, not less than once in every four financial years. This change combines the previous Regulation 17 review with the previous Regulation 5 (2) (c) review of the *Local Government (Financial Management) Regulations 1996.*

A separate review has been undertaken by Paxon Group for Regulation 5 (2) (c) of the *Local Government (Financial Management) Regulations 1996*.

DETAILS

Overall Outcome for Risk Management

Good practice was noted within the processes outlined below:

- The City has implemented a *Risk Management Framework* aligned with ISO 31000, clearly outlining roles, responsibilities, and reporting structures. This is guided by a *Risk Management Council Policy*;

- Strategic risks are documented in a register that includes control effectiveness, residual risk ratings, and assigned risk owners;

- Operational risks are captured live by business units using SharePoint lists, enabling real-time monitoring and annual reporting via PowerBI;

- Risk reporting is formalised with clear requirements identified for reporting within the *Risk Management Framework*. Risks are reported through to the Audit and Risk Committee on an ad hoc basis;

- The City has a *Fraud, Corruption and Misconduct Framework* and guiding Policy in place and up to date which follow the principles under the Australian Standard AS 8001:2021 Fraud and Corruption Control. This is supported by the City's *Integrity Framework* and provides an overview of its approach and processes to manage fraud and corruption risks; and

- The City's insurance coverage is adequate and up to date.

Finding *– the required annual testing on the Business Continuity Plan's critical services has not been performed.*

- Risk rating – medium.

- Possible implications – inadequate preparedness for major disruptions and service outages; and non-compliance with internal requirements.

- Recommendation – the City should ensure that a comprehensive BCP [Business Continuity Plan] test is conducted annually, encompassing all critical business functions in accordance with its internal requirements. A schedule for BCP testing should be formalised and monitored to ensure compliance moving forward.

- Management comments – new template has been created for risk assessments which allows for business impact assessments to be undertaken at the same time as annual risk reviews of operational risks. To be rolled out in line with annual risk reviews. [Target completion date: 31 December 2026].

  Once the annual risk reviews are completed, the *Business Continuity Plan* will be updated to reflect the current business impact assessments. The scenario testing documentation will also be updated in readiness for implementation.

Overall Outcome for Internal Control

Good practice was noted within the processes outlined below:

- Delegations of Authority is documented and aligned with the *Local Government Act 1995*, with clear levels of delegation across staff;

- IT access controls are supported by protocols and a ticketing system, with penetration testing conducted by external providers; and

- An internal findings register is maintained to track audit recommendations and updates provided to the Audit and Risk Committee. All previous Regulation 17 audit findings have been completed by the City.

Finding *– two documents that were not reviewed in accordance with the City's stipulated timeframes and five documents that did not indicate subsequent review dates to ensure that they are up-to-date.*

- Risk rating – low.

- Possible implications – policies and procedures guiding internal requirements do not have continued relevance and applicability or are not up to date.

- Recommendation – perform a review of the documents identified within the finding and ensure that these have been included within the City's internal review processes to be updated in a timely manner.

- Management comments – an annual internal policy review schedule is considered by the Executive Leadership Team each year, the internal policies listed will be prioritised for review. [Target completion date: ongoing, and to be reviewed annually].

Overall Outcome for Legislative Compliance

Good practice was noted within the processes outlined below:

- A compliance calendar is maintained, tracking obligations and completion status for actionable items;
- Gift registers and primary/annual returns are actively managed and compliant with *Local Government Act* requirements, with sample testing confirming no exceptions;
- The Compliance Audit Return process is documented and the return completed for 2024;
- A current *Record Keeping Plan* is in place and reviewed in accordance with the *State Records Act 2000*;
- Freedom of Information processes are documented and publicly accessible, with a guide last reviewed in December 2024; and
- Public Interest Disclosure Protocol is in place with clear details of the City's PID officers and guidance published on the City's website.

***Finding** – the review did not identify any findings within this area.*

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Audit) Regulations 1996*.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly-skilled workforce.

Policy *Risk Management Council Policy.*

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**
Risk Event Description	Ineffective / improper decision making
Risk Responsibility	Director Governance and Strategy
Residual Risk	High
Control Effectiveness	Strong
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.
Risk Control	A relevant control, to mitigate risk, is to ensure the City's Administration operational structure includes dedicated and experienced employees with responsibility and accountability for risk management, internal control and legislative compliance. A further control is the requirement to independently review systems to establish if internal controls and/or processes are appropriate and effective, in accordance with the *Local Government (Audit) Regulations 1996.* Any risks and weaknesses identified will be addressed by introducing new controls and/or improving the current controls and control environment.

Other risk information

The progress of the implementation of any improvements identified will be reported to future meetings of the Audit, Risk and Improvement Committee.

Financial / budget implications

All amounts quoted in this report are exclusive of GST.

Financial year impact – 2025/26 (as at 31 March 2026)

Account no.	1.230.A2301.3265.0000
Budget item	Consultancy
Budget amount (revised)	$ 68,100
Amount spent to date	$ 38,900 ($12,800 this review)
Balance	$ 29,200 ($ 3,200 this review)

Regional significance

Strong focus and/or improvements of the areas included in the review enhances the City's capability to deliver services to the District, and beyond, as relevant.

Sustainability implications

The financial sustainability of the City's operations depends on effective controls within the areas included in the review, with the aim to decrease the risks of significant reputational damage and/or financial losses being incurred through error or fraudulent activity. Being responsible and financially sustainable is part of the goals of the City's *Strategic Community Plan.*

Consultation

Paxon Group – facilitated by the City's Internal Auditor – liaised with relevant City employees to undertake the review.

COMMENT

Not applicable.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Audit and Risk Committee at its meeting held on 11 May 2026.

The committee recommendation is the same as recommended by City officers.

OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ123-05/26)

MOVED Mayor Kingston, SECONDED Cr Vinciullo that Council NOTES the results of the Chief Executive Officer's three yearly review of the appropriateness and effectiveness of the City's systems and procedures in relation to risk management, internal control and legislative compliance, in accordance with Regulation 17 of the *Local Government (Audit) Regulations 1996*, forming Attachment 1 to this Report.

The Motion was Put and CARRIED (13/0) by Exception Resolution after consideration of Item 13.2.2.

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. Regulation 17 Review (April 2026) [**13.2.1.1** - 11 pages]

Disclosure of Interest affecting Impartiality

Name / Position	**Cr Adrian Hill.**
Meeting Type	Ordinary Council Meeting.
Meeting Date	26 May 2026.
Item No. / Subject	Item 13.2.2 - Appointment of Independent Members to the Audit, Risk and Improvement Committee (Ward – All).
Nature of Interest	Interest that may affect Impartiality.
Extent of Interest	Candidate Q is not personally known to Cr Hill, but has recently been appointed by the Mindarie Regional Council as the independent person to assist the Mindarie Regional Council Chief Executive Officer Recruitment Committee.

13.2.2 APPOINTMENT OF INDEPENDENT MEMBERS TO THE AUDIT, RISK AND IMPROVEMENT COMMITTEE (WARD - ALL)

WARD All

RESPONSIBLE DIRECTOR Mr Nico Claassen
Temporary Chief Executive Officer

FILE NUMBER 107022, 101515

AUTHORITY / DISCRETION Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider the short-listed candidates for the selection and appointment of independent audit, risk and improvement committee members.

EXECUTIVE SUMMARY

At its meeting held 21 April 2026 (CJ090-04/26 refers), Council received a report on the process for the selection and appointment of the independent presiding member and independent deputy of the presiding member to the new audit, risk and improvement committee, as required from 1 July 2026.

At that meeting, Council resolved as follows:

1 ENDORSES the following process for the selection and appointment of independent audit, risk and improvement committee members outlined in this Report;

1.1 REQUESTS the Chief Executive Officer to provide access to all expressions of interest from the WALGA (North Metropolitan Zone) Audit, Risk and Improvement Committee Presiding Members Pool for the Audit and Risk Committee to short-list candidates for interview;

1.2 NOTES that the short-list of candidates for interview must be presented to the next meeting of the Audit and Risk Committee, tentatively scheduled for 11 May 2026, for Council endorsement at its meeting on 26 May 2026;

1.3 AUTHORISES the current Presiding Member, Mayor and Cr Count of the Audit and Risk Committee to interview the preferred candidate/s for the appointment of independent audit, risk and improvement committee members;

1.4 NOTES that a report on the preferred candidates must be presented to Council for endorsement at its meeting on 23 June 2026;

2 ENDORSES that the selection and appointment of independent audit, risk and improvement committee members will be for:

- *One independent presiding member;*
- *One independent deputy of the presiding member;*

3 NOTES that the meeting attendance fees of independent audit, risk and improvement committee members will be dependent on the skills and experience of the preferred candidates, and is not to exceed $1,215 per meeting attended;

4 NOTES that an amendment to the 2026-27 annual budget may be required for the allocation of meeting attendance fees of independent audit, risk and improvement committee members;

5 NOTES that a future report will be presented to Council to establish a new audit, risk and improvement committee, appoint committee members, endorse the meeting attendance fees of the independent committee members, and to update the committee's terms of reference.

In accordance with Part 1.1 of the Council's decision, Elected Members were advised on 24 April 2026 that all expressions of interest from the WALGA (North Metropolitan Zone) Audit, Risk and Improvement Committee Presiding Members Pool were made available via the Elected Member Portal, for the Audit and Risk Committee to short-list candidates for interview. A shortlisting assessment guide was also provided which included the criteria and criteria weighting as included in the Report to Council on 21 April 2026 (Report 13.1.1 refers).

This Report addresses Part 1.2 of the Council's decision on 21 April 2026.

It is therefore recommended that Council:

1 CONSIDERS the short-listed candidates for the selection and appointment of one Independent Presiding Member and one Independent Deputy of the Presiding Member for the Audit, Risk and Improvement Committee, as required from 1 July 2026;

2 REQUESTS the Chief Executive Officer to contact the short-listed candidates to confirm their ongoing availability for consideration as either the Independent Presiding Member or Independent Deputy of the Presiding Member of the Audit, Risk and Improvement Committee, effective from 1 July 2026:

2.1 Candidate #
2.2 Candidate #
2.3 Candidate #
2.4 Candidate #
2.5 Candidate #

3 REQUESTS the Chief Executive Officer to arrange appropriate administrative support to the interview panel, comprising Cr Raftis (current Presiding Member of the Audit and Risk Committee), Mayor, and Cr Count (current members of the Audit and Risk Committee);

4 NOTES that a report on the preferred candidates will be presented to Council for endorsement at its meeting on 23 June 2026, to enable the establishment of the new Audit, Risk and Improvement Committee, as required from 1 July 2026.

BACKGROUND

The *Local Government Act 1995* (Act) and the *Local Government (Audit) Regulations 1996* (Regulations) require local governments to establish an audit, risk and improvement committee with certain roles and responsibilities. Members of the audit, risk and improvement committee of a local government are to be appointed by the local government (absolute majority) and at least three of the members, and the majority of the members, are to be council members.

Amendments to the Act which commenced 1 January 2025 now require changes to the committee name and membership as outlined below – commencing 1 July 2026:

- *Division 1A — Audit, risk and improvement committee*
    - *Section 7.1A (1) – A local government must establish a committee of its council under section 5.8 to be called the audit, risk and improvement committee.*
    - *Section 7.1A (3) – The presiding member of the audit, risk and improvement committee cannot be a council member of the local government or of any other local government.*
    - *Section 7.1A (4) – Any deputy presiding member of the audit, risk and improvement committee cannot be a council member of the local government or of any other local government.*
    - *Section 7.1B (1) – The local government must appoint a person under section 5.11A to be a deputy of the presiding member of the audit, risk and improvement committee.*

      Section 5.11A of the Act states:

      5.11A. Deputy committee members

      (1) The local government may appoint a person to be a deputy of a member of a committee and may terminate such an appointment* at any time.*

      ** Absolute majority required.*

      (2) A person who is appointed as a deputy of a member of a committee is to be –
      (a) if the member of the committee is a council member – a council member; or
      (b) if the member of the committee is an employee – an employee; or

(c) if the member of the committee is not a council member or an employee – a person who is not a council member or an employee; or

(d) if the member of the committee is a person appointed under section 5.10(5) – a person nominated by the CEO.

(3) A deputy of a member of a committee may perform the functions of the member when the member is unable to do so by reason of illness, absence or other cause.

(4) A deputy of a member of a committee, while acting as a member, has all the functions of and all the protection given to a member.

- *Section 7.1B (2) – In addition to the requirement of section 5.11A(2)(c), the deputy of the presiding member cannot be a council member of any other local government.*

  Section 5.11A(2)(c) of the Act states:

  5.11A. Deputy committee members

  (2) A person who is appointed as a deputy of a member of a committee is to be –

  (c) if the member of the committee is not a council member or an employee – a person who is not a council member or an employee; or

- *Section 7.1B (4) – If the local government appoints a person under section 5.11A to be a deputy of the deputy presiding member of the audit, risk and improvement committee, in addition to the requirement of section 5.11A(2)(c), the appointed deputy cannot be a council member of any other local government.*

Fees paid and expenses reimbursed to independent committee members are governed by:

- Section 5.100 of Act which relates to fees paid and expenses reimbursed to committee members, who are neither a council member nor an employee.

- Part 6.4A of the *Salaries and Allowances Tribunal Determination* of 19 December 2025 – effective from 1 January 2026 – provides for meeting attendance fees for independent audit, risk and improvement committee members; for Band 1 to 4 local governments the fee is a minimum of $105 and a maximum of $1,215 per meeting.

DETAILS

To facilitate the shortlisting of candidates for interview, all expressions of interest received from the WALGA (North Metropolitan Zone) Audit, Risk and Improvement Committee Presiding Members Pool, in respect of the new audit, risk and improvement committee, were made available to Elected Members via the Elected Member Portal.

Each local government will be responsible for undertaking their own assessment and due diligence as WALGA has not verified the information provided by the candidate/s and does not endorse any candidate/s. Pool members have been advised that local governments may seek further information from them as part of their selection processes.

For Council's consideration of suitable candidates for interview, the selection criteria and associated weighting, as included in the Report to Council dated 21 April 2026 (Item 13.1.1 refers), are outlined below.

Selection Criteria	Weighting
Experience in presiding at local government council or committee meetings and / or meetings conducted in accordance with formal rules for conduct, participation and voting.	10
Have current qualifications and/or demonstrate extensive senior experience relevant to one or more of the following: a. Financial management b. Audit and assurance c. Governance, compliance d. Risk management e. Fraud, cyber security, internal controls	10
Demonstrate knowledge and/or experience in working in or with local government.	10
Demonstrate experience in working with government and/or institutional governing bodies responsible for diverse and complex legislative functions.	3
Have demonstrated leadership, facilitation and communication skills, in complex compliance environments.	3

Selection Criteria Weighting	Weighting
Critical – critical to success in the role and essential for a presiding member, or a deputy of the presiding member to be proficient in skilfully demonstrating this criteria; this is non-negotiable and someone who could not perform this would most likely fail.	10
Very important – it would be very difficult for a person to achieve the expected role outcomes/results without skilfully demonstrating this.	3
Fairly important – this criteria is among the most important for achieving expected role outcomes/results, but if lacking, a lesser skill could be tolerated. Steps would however need to be put in place for improvement of competence.	2
Important – the criteria is important but would have less impact on role outcomes/results if the presiding member, or a deputy of the presiding member was not proficient in it. Therefore, a lesser skill can be accepted.	1

Roles and Responsibilities – Administration

- Circulate all expressions of interest from the WALGA (North Metropolitan Zone) Audit, Risk and Improvement Committee Presiding Members Pool to Elected Members.
- Confirm ongoing availability of short-listed candidates.
- Undertake logistics of arranging interview times and venue.
- Undertake validation checks of qualifications and experience.
- Draft advice to successful and unsuccessful candidates; to be sent from the Presiding Member of the Audit and Risk Committee.

Roles and Responsibilities – Audit and Risk Committee Interview Panel

- Interview panel (Cr Raftis as current Presiding Member, Mayor and Cr Count, as current committee members) to present short-listed candidates for interview, to the Audit and Risk Committee meeting of 11 May 2026, for Council endorsement at its meeting on 26 May 2026.
- Preparation of interview questions (which may be undertaken in consultation with the Administration).
- Undertake reference checks.
- Maintain corporate records related to the interview and selection process.

Roles and Responsibilities – Council

- Final decision maker with regard to appointment of independent committee members, for endorsement at its meeting on 23 June 2026 – to enable the establishment of the new Audit, Risk and Improvement Committee – as required from 1 July 2026.

Issues and options considered

The composition of the new audit, risk and improvement committee must include the following:

- An independent presiding member.

  7.1A. Establishment of audit, risk and improvement committee

  (3) The presiding member of the audit, risk and improvement committee cannot be a council member of the local government or of any other local government.

- An independent deputy *of* the presiding member. The deputy *of* the presiding member acts when the presiding member is unavailable.

  7.1B. Deputy of presiding member or of deputy presiding member

  (1) The local government must appoint a person under section 5.11A to be a deputy of the presiding member of the audit, risk and improvement committee.

  Section 5.11A(2)(c) (Deputy committee members) of the Act states:

  A person who is appointed as a deputy of a member of a committee is to be – if the member of the committee is not a council member or an employee – a person who is not a council member or an employee;

  (2) In addition to the requirement of section 5.11A(2)(c), the deputy of the presiding member cannot be a council member of any other local government.

  Under section 7.1B of the Act, the person appointed as the deputy *of* the presiding member cannot also be appointed as an ordinary member of the committee. This is because the deputy *of* the presiding member is appointed under section 5.11A of the Act as a deputy committee member, and the same person cannot, at the same time, hold the statutory office of committee member and the statutory office of a deputy committee member.

  The deputy of the presiding member is only required to attend meetings in the absence of the presiding member; however, it is recommended that as part of establishing the new committee, Council invites the deputy of the presiding member to attend all committee meetings as an observer; this will maintain continuity and oversight of committee matters.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Audit) Regulations 1996*.
Local Government Act 1995.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-1 Capable and effective - you have an informed and capable Council backed by a highly skilled workforce.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	**DECISIONS**
Risk Event Description	Ineffective / improper decision making
Risk Responsibility	Director Governance and Strategy
Residual Risk	High
Control Effectiveness	Strong
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.
Risk Control	The relevant control, to mitigate risk, is the provision of a report that includes relevant details and information required for Council to make an informed decision relating to the appointment of, and remuneration for, independent committee members of the new audit, risk and improvement committee. The establishment of committees assists Council in performing some of its legislative responsibilities and functions. If Council does not establish committees this may hinder the overall decision-making process, place an onerous burden on Council as a whole, and would be a breach of legislation.

Other risk information

Previous external members added value to the Audit and Risk Committee's role through their experience, qualifications and independence. The inclusion of external members offers an independent view of the City's systems of internal control, risk management, legislative compliance and internal and external audit reporting, and reduces risks associated with being perceived as non-objective or non-independent.

Financial / budget implications

Section 5.100 of the Act relates to fees paid and expenses reimbursed to committee members, who are neither a council member nor an employee, and provides that:

> *(2) A committee member who attends a meeting of the committee is entitled to be paid –*
> *(a) the fee determined for attending a committee meeting; or*
> *(b) if the local government has set a fee within the range determined for committee meeting attendance fees – that fee.*
>
> *(3) A committee member who attends a meeting of a prescribed type at the request of the council is entitled to be paid –*
> *(a) the fee determined for attending a meeting of that type; or*
> *(b) if the local government has set a fee within the range determined for meetings of that type – that fee.*
>
> *(4) Subsection (5) applies if a committee member incurs –*
> *(a) an expense that is of a kind prescribed as being an expense to be reimbursed by all local governments; or*
> *(b) an expense –*
> *(i) that is of a kind prescribed as being an expense which may be approved by any local government for reimbursement by the local government; and*
> *(ii) which has been approved by the local government for reimbursement.*
>
> *(5) The committee member must be reimbursed for the expense –*
> *(a) if the extent of reimbursement for the expense has been determined – to that extent; or*
> *(b) if the local government has set the extent to which the expense can be reimbursed and that extent is within the range determined for reimbursement – to that extent.*
>
> *(6) If an expense is of a kind that may be approved by a local government for reimbursement, the local government may approve reimbursement of the expense either generally or in a particular case but nothing in this subsection limits the application of subsection (5) if the local government has approved reimbursement of the expense in a particular case.*

Part 6.4A of the *Salaries and Allowances Tribunal Determination* of 19 December 2025 provides for meeting attendance fees for independent audit, risk and improvement committee members, per meeting:

> *(1) In accordance with section 5.100(1)(b) of the LG Act, the fee payable by a local government or regional local government council to an Independent Audit, Risk and Improvement Committee (ARIC) Member (whether Presiding Member, Deputy Presiding Member, Deputy Member or Member) for attendance at an ARIC meeting must be set within the range provided in table 8A. The fees provided in table 8A are exclusive of superannuation. Local government bodies should seek their own professional advice in regard to whether or not independent committee members are to be paid superannuation.*
>
> *(2) The range in table 8A is provided to enable local governments to appropriately compensate independent ARIC members depending on the skills and expertise required to undertake the roles. The local government must resolve that the fee 2 represents value for money. The State Government's Audit and Financial Advisory Services Common Use Agreement (CUAAFA2024) may be used as guide.*

Table 8A: per meeting fees for independent ARIC members – local government and regional local governments

Independent ARIC per meeting fees		
Bands	**Independent ARIC Member**	
1 – 4	**Min**	**Max**
	$105	$1,215

(3) In accordance with sections 5.100(4), (5) and (6) of the LG Act, an independent ARIC member can be reimbursed for attending ARIC meetings.

(4) The extent to which an independent committee member can be reimbursed for expenses attending ARIC meetings is the actual travel and associated costs incurred by the independent member demonstrated to the satisfaction of the local government.

The revised audit, risk and improvement committee, including the independent committee members, will be required from 1 July 2026. Each financial year, the committee meets on four or five occasions.

The Council can decide to appropriately compensate independent committee members depending on the skills and expertise they bring to the committee, ranging from $105 to $1,215.

No meeting attendance fees or reimbursements have been made to past external members.

There is no current budget allocation for the payment of meeting attendance fees or reimbursements. An amendment to the 2026-27 annual budget may be required for the allocation of meeting attendance fees of independent audit, risk and improvement committee members.

Regional significance

The requirement to have an independent presiding member, and independent deputy of the presiding member, will ensure a level of independence and impartial oversight; and aims to increase community confidence in a local government's financial and risk management. Local government operations may also benefit through appointing an independent person with risk and financial management expertise. This enhances the City’s capability to deliver services to the district, and beyond, as required.

Sustainability implications

The requirement to have an independent presiding member, and independent deputy of the presiding member, will ensure a level of independence and impartial oversight; and aims to increase community confidence in a local government's financial and risk management. Local government operations may also benefit through appointing an independent person with risk and financial management expertise. This enhances the City’s capability to operate sustainably.

Consultation

Not applicable.

COMMENT

Not applicable.

VOTING REQUIREMENTS

Simple Majority.

COMMITTEE RECOMMENDATION

The committee recommendation to Council for this Report (as detailed below) was resolved by the Audit and Risk Committee at its meeting held on 11 May 2026.

The original recommendation as presented by City officers to the Committee is as follows:

That Council:

1 CONSIDERS the short-listed candidates for the selection and appointment of one Independent Presiding Member and one Independent Deputy of the Presiding Member for the Audit, Risk and Improvement Committee, as required from 1 July 2026;

2 REQUESTS the Chief Executive Officer to contact the short-listed candidates to confirm their ongoing availability for consideration as either the Independent Presiding Member or Independent Deputy of the Presiding Member of the Audit, Risk and Improvement Committee, effective from 1 July 2026:

2.1 Candidate #
2.2 Candidate #
2.3 Candidate #
2.4 Candidate #
2.5 Candidate #

3 REQUESTS the Chief Executive Officer to arrange appropriate administrative support to the interview panel, comprising Cr Raftis (current Presiding Member of the Audit and Risk Committee), Mayor, and Cr Count (current members of the Audit and Risk Committee);

4 NOTES that a report on the preferred candidates will be presented to Council for endorsement at its meeting on 23 June 2026, to enable the establishment of the new Audit, Risk and Improvement Committee, as required from 1 July 2026.

The Committee's subsequent recommendation to Council is as follows (changes identified):

That Council:

1 CONSIDERS the short-listed candidates for the selection and appointment of one Independent Presiding Member and one Independent Deputy of the Presiding Member for the Audit, Risk and Improvement Committee, as required from 1 July 2026;

2 REQUESTS the Chief Executive Officer to contact the short-listed candidates to confirm their ongoing availability for consideration as either the Independent Presiding Member or Independent Deputy of the Presiding Member of the Audit, Risk and Improvement Committee, effective from 1 July 2026:

2.1 Candidate A
2.2 Candidate D
2.3 Candidate F
2.4 Candidate G
2.5 Candidate H

3 REQUESTS the Chief Executive Officer to arrange appropriate administrative support to the interview panel, comprising Cr Raftis (current Presiding Member of the Audit and Risk Committee), Mayor, and Cr Count (current members of the Audit and Risk Committee);

4 NOTES that a report on the preferred candidates will be presented to Council for endorsement at its meeting on 23 June 2026, to enable the establishment of the new Audit, Risk and Improvement Committee, as required from 1 July 2026.

Cr Pizzey left the Chamber at 10.27pm and returned at 10.28pm.

COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION
(Resolution No: CJ124-05/26)

MOVED Cr Raftis, SECONDED Mayor Kingston that Council:

1 CONSIDERS the short-listed candidates for the selection and appointment of one Independent Presiding Member and one Independent Deputy of the Presiding Member for the Audit, Risk and Improvement Committee, as required from 1 July 2026;

2 REQUESTS the Chief Executive Officer to contact the short-listed candidates to confirm their ongoing availability for consideration as either the Independent Presiding Member or Independent Deputy of the Presiding Member of the Audit, Risk and Improvement Committee, effective from 1 July 2026:

2.1 Candidate A
2.2 Candidate D
2.3 Candidate F
2.4 Candidate G
2.5 Candidate H

3 REQUESTS the Chief Executive Officer to arrange appropriate administrative support to the interview panel, comprising Cr Raftis (current Presiding Member of the Audit and Risk Committee), Mayor, and Cr Count (current members of the Audit and Risk Committee);

4 NOTES that a report on the preferred candidates will be presented to Council for endorsement at its meeting on 23 June 2026, to enable the establishment of the new Audit, Risk and Improvement Committee, as required from 1 July 2026.

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

ATTACHMENTS

1. CONFIDENTIAL REDACTED - EOI Shortlisting [**13.2.2.1** - 145 pages]

COUNCIL DECISION – ADOPTION BY EXCEPTION RESOLUTION
(Resolution No: CJ125-05/26)

MOVED Mayor Kingston, SECONDED Cr Vinciullo that pursuant to the *City of Joondalup Meeting Procedures Local Law 2013* – Clause 4.8 – Adoption by exception resolution, Council ADOPTS the following items:

12.1, 12.2, 12.4, 12.5, 12.15, 13.1.1, 13.2.1

The Motion was Put and CARRIED (13/0)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.
Against the Motion: Nil.

14 REPORTS OF THE CHIEF EXECUTIVE OFFICER

14.1 PROPOSAL FOR LEVYING DIFFERENTIAL RATES FOR THE 2026-27 FINANCIAL YEAR (WARD - ALL)

WARD	All
RESPONSIBLE DIRECTOR	Mr Mat Humfrey Director Corporate Services
FILE NUMBER	111596, 101515
AUTHORITY / DISCRETION	Executive - The substantial direction setting and oversight role of Council, such as adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

PURPOSE

For Council to consider a proposal for the setting of differential rates for the Draft Budget for the 2026-27 Financial Year.

EXECUTIVE SUMMARY

As part of the process for the 2026-27 Draft Budget, it is proposed to continue to apply differential rating introduced in 2008-09. In accordance with section 6.36 of the *Local Government Act 1995* (the Act) Council is required to determine the differential rates to be advertised prior to consideration of the budget.

It is recommended that the proposed differential rates be advertised, and public submissions sought in accordance with section 6.36 of the Act.

BACKGROUND

To set the rates for its budget, Council determines the total rate revenue it needs, in accordance with section 6.2 of the Act, and sets the cents in the dollar that will generate that revenue. The individual property valuations determine what proportion of the total rate requirements are met by each property owner. This proportion will change when a valuation changes.

Differential rates were first introduced in 2008-09 to maintain the distribution of the rate burden between the classes of residential, commercial, and industrial property following a revaluation. The relativities between the differentials have been adjusted at subsequent revaluations in 2011-12, 2014-15, 2017-18, 2020-21, 2023-24 and 2026-27.

In addition to a differential between classes of property the City has applied a differential between improved and vacant land within each of the classes of residential, commercial and industrial property. The City is keen to promote and encourage the development of vacant land. This can be done through a number of positive initiatives and in this regard the City makes a significant contribution to encourage and promote economic development. It can also be done by actively discouraging the holding of vacant and undeveloped land. In respect of the latter, a higher differential rate imposed on vacant land than the rate applicable for improved land is considered an inducement to develop vacant land.

DETAILS

Draft Budget 2026-27

The City is in the final stages of developing and preparing the draft 2026-27 Budget. This process has encompassed the following:

- Reference and alignment to the Strategic Community Plan.
- Strategic Financial Plan alignment and review.
- Other Plans and Strategies.
- Critical Analysis of 2024-25 and progress in 2025-26 Corporate Business Plan performance.
- Consideration of budget parameters.
- Ongoing review of service delivery and service standards.
- Consideration of the efficiency and effectiveness of services and facilities and implementation of new efficiencies.
- Consideration of operating and capital proposals.
- Assessment of capacity including financial, rating and resources, sustainability, assets and reserves.

The development has been scrutinised by the following:

- Executive through an extensive evaluation process encompassing the Capital Works Program and each Business Unit's draft budget.
- Elected Members, through three Draft 2026-27 Budget Workshops to date
- (during February, March and April 2026).

The final stage of the draft 2026-27 budget process prior to adoption is to consider the setting of the cents in the dollar.

The development of the budget has been undertaken in accordance with the budget parameters adopted by Council in November 2025. The parameters set out that the expenditure for the Employee Costs and Materials and Contracts categories were to be held at the 2025/2026 budget level. This was implemented to begin the process of rebalancing the CIty's budget.

Differential Rates

Section 6.33 of the Act makes provision for the City to be able to levy differential rates based on a number of criteria.

"(1) A local government may impose differential general rates according to any, or a combination, of the following characteristics —

(a) the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the Planning and Development Act 2005; or

(b) a purpose for which the land is held or used as determined by the local government; or

(c) whether or not the land is vacant land; or

(d) any other characteristic or combination of characteristics prescribed."

Section 6.33 of the Act permits Council to levy differential rates such that the highest is no more than twice the lowest differential. A greater difference in differentials may be used but requires Ministerial approval.

Issues and options considered

There are several broad approaches for how the City might consider the rates levy for the 2026-27 Budget.

Cents in the Dollar

There are three options for determining how the cents in the dollar may be set.

Option One – Do not Differentially Rate and Revert to a General Rate

The differential rate was introduced in 2008-09 to compensate for the distortions caused by higher residential property valuation increases compared to commercial and industrial property valuations. These relativities have been adjusted at subsequent revaluations to maintain the relativity between residential compared to commercial and industrial.

Reverting back to a general rate would considerably increase the rate burden falling on residential property owners with a commensurate reduction to commercial and industrial property owners.

This option is not recommended.

Option Two – Apply a Differential Rate but Re-Assess What They Should Be

There needs to be a key driver or basis for setting a differential rate. In 2008-09 the driver was to maintain the proportion of rate revenue derived from each of residential, commercial and industrial property. Applying a higher differential rate for vacant property was introduced to discourage the holding of property in a vacant or undeveloped state.

A change was made to the differential for vacant residential property in 2015-16 to bring it into line with treatment of the differentials for vacant commercial and industrial property. The differential for residential, commercial and industrial vacant property has since been set at a rate that is not more than twice the lowest differential, which is the rate for residential improved property.

Since the differential rates were last considered for the previous year's budget there has been no change in legislative requirements impacting on the application of differential rating in the City of Joondalup and no change in circumstances that would warrant the basic drivers needing to be reconsidered at this time.

This option is not recommended.

Option Three – Apply a Differential Rate Based on the Differentials Set in 2025-26

There has been no change in legislative requirements impacting on the application of differential rating in the City of Joondalup. There are no circumstances suggesting a change to the basic drivers for differential rating. Maintaining the relativity between the differentials, based on those set in 2025-26, would best permit setting appropriate differential rates for 2026-27. This is considered the most appropriate course in the current circumstances.

This option is recommended.

Minimum Payments

The Act provides that a local government may set a minimum payment for rates. That is, regardless of the result of the rate calculation determined by multiplying the cents in the dollar by the valuation, no property should be assessed for rates at an amount below the minimum payment. The cents in the dollar and minimum payment will together determine the minimum property valuation. Properties with a valuation below this will be subject to the minimum payment.

The Act does not provide any guidance as to what an appropriate value for the minimum payment is or how it might be determined. In essence it is whatever the local government may determine. The general philosophy is that every ratepayer should make a reasonable contribution to the services and facilities that a local government provides. There is a statutory limit prohibiting a minimum being set so high that more than 50% of properties in each differential rating category would be on the minimum. The percentage of properties in the City of Joondalup on the minimum is well below this threshold in each differential rating category.

There are three further options.

Option Four – Re-Assess the Setting of Minimum Payments

The minimum payment that the City has been applying each year has not been based on any formula or criteria but simply represents what the City has determined is reasonable as a minimum payment. By way of comparison in the table below for the 2025-26 financial year, the City's current minimum payment for residential improved of $935 is the lowest of eight larger metropolitan local governments by population noting that two of them do not have a separate refuse charge and include refuse in the rates charge.

Local Government	**Residential Improved Minimum Payment 2025-26**
City of Joondalup	935.00
City of Stirling	991.00
City of Swan	1,005.00
City of Gosnells	1,128.00
City of Wanneroo	1,138.00
City of Rockingham	1,425.00
City of Melville*	1,491.80
City of Cockburn*	1,591.00

**Minimum rate includes refuse charge*

In the absence of any specific guidelines and given that the City of Joondalup's minimum payment is near industry norms, the option of re-assessing the setting of minimum payments is not recommended.

Option Five – No Change to Minimum Payments

Leaving the existing minimum payments at the same level in 2025-26 is expected to result in a decrease in the number of properties on the minimum, as a consequence of not adjusting the minimum payments in line with the proposed differential rates for 2026-27. It is therefore not considered appropriate to retain the current minimum payment levels for 2026-27.

This option is not recommended.

Option Six – Apply Changes in Line with the Changes in Rates

It is considered that applying changes to the minimum payment that is in line with the overall City rate change provides the most consistent and equitable approach. The proposed differential rates for 2026-27 represent an increase from the current rates, and it is therefore considered appropriate to make changes to the minimum payments accordingly.

This option is recommended.

Draft 2026-27 Budget Rate Revenue Requirement

The Draft 2026-27 Budget is in the final stages of preparation. Workshops have been held with Elected Members, and the draft Budget is expected to be presented to Council in June 2026.

The budget is being developed in a challenging economic environment. The City has a responsibility to minimise the impact of rates levied on property owners along with a responsibility to deliver services, infrastructure and facilities that the community expects. Input costs remain under significant pressure and the City must balance these two outcomes in a financially responsible manner.

The proposed differential rates in 2026-27 represent a 23.70% decrease in the cents in the dollar compared to 2025-26. Based on the current property listing, an increase of 6.50% has been included within the reduction of the cents in the dollar.

It is recommended that the City base its cents in the dollar on Option Three and its minimum payment on Option Six with rates applying to each property category based on the following criteria:

- That differential rates apply to residential, commercial and industrial improved property.
- That the differential rate on residential, commercial and industrial vacant property be set at no more than twice the lowest differential rate.

Legislation / Strategic Community Plan / Policy implications

Legislation *Local Government (Financial Management) Regulations 1996.*
Local Government Act 1995.

10-Year Strategic Community Plan

Key theme 5. Leadership.

Outcome 5-4 Responsible and financially sustainable - you are provided with a range of City services which are delivered in a financially responsible manner.

Policy Not applicable.

Risk management considerations

Risk management considerations in reports to Council consider the relevant strategic risk(s).

This category of risk requires input from Council and is managed by the Chief Executive Officer and relevant Director(s).

Strategic risks are external or internal risks that affect the achievement of the City's long-term objectives.

Strategic Risk Relationship

Risk	DECISIONS	FINANCIAL	REPUTATIONAL
Risk Event Description	Ineffective / improper decision making	Lack of financial sustainability	Loss of community trust
Risk Responsibility	Director Governance and Strategy	Director Corporate Services	Chief Executive Officer
Residual Risk	High	Medium	High
Control Effectiveness	Strong	Strong	Strong
Risk Appetite	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.	Medium risk is acceptable without variation to existing control activities.	High risk requires close monitoring with assurance of the highest levels of controls – strong – including plans for improving effectiveness levels.
Risk Control	The relevant control, to mitigate risk, is the provision of the report clearly demonstrating compliance with the legislation relating to levying differential rates and recommending a financially responsible differential rate to Council by the responsible Director.		

Financial / budget implications

The application of differential rating is about apportioning rates revenue between different categories of property. No budget implications arise just from applying differential rating. The City would be able to derive the same revenue by applying a single general rate to all categories of property. The intention with differential rating, however, is to maintain the general proportion of rate revenue derived from each category of residential, commercial and industrial property.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

The proposed differential rating has been considered at budget workshops by Elected Members. The recommendations of this report reflect the feedback from those discussions.

The proposed differential rates are required to be advertised and public submissions sought. An appropriate consultation process will be undertaken, including requisite advertising for 21 days. When concluded, a report on the outcomes of the consultation will be prepared and submitted to Council at its meeting to be held in June 2026.

COMMENT

The differential rates and minimum payments that have been recommended are in line with deliberations from the Budget Workshops held to date.

The various differential rates and minimum payments maintain the City's historical approach to apportioning the rate burden between the respective categories of residential, commercial and industrial as well as between vacant and developed residential, commercial and industrial property.

The recommendation relates only to undertaking the prescribed advertising for public submissions on the proposed differential rates and minimum payments. Adopting the recommendation does not commit the Council to the differential rates and minimum payments proposed. Council is required to consider any public submissions received, prior to making its final determination. Adopting this recommendation also does not represent any commitment in relation to the adoption of the 2026-27 Budget.

The proposed differential rates in 2026-27 represent a 23.70% decrease in the cents in the dollar compared to 2025-26. Based on the current property listing, an increase of 6.50% has been included within the reduction of the cents in the dollar.

The cents in the dollar amounts contained in the report have been calculated with the data available at the time the report was completed. The remaining valuation updates are not likely to impact the cents in the dollar, however if they do Council can consider this when the responses to the consultation process are presented and final consideration of the differential rates occurs.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

MOVED Mayor Kingston, SECONDED Cr Vinciullo that Council:

1 NOTES the process undertaken for the development of the Draft Budget for the 2026-27 Financial Year;

2 APPLIES differential rates for the Draft Budget for the 2026-27 Financial Year;

3 ADVERTISES in accordance with section 6.36 of the *Local Government Act 1995* for public submission on the proposed differential rates as set out in the table below and makes available to the public, Attachment 1 to this Report setting out the objects and reasons for the differential rates as below:

	Cents in $	Minimum Payment $
General Rate - GRV		
Residential Improved	4.3450	995
Residential Vacant	7.6700	1,085
Commercial Improved	6.7900	1,085
Commercial Vacant	9.3120	1,085
Industrial Improved	6.2850	1,085
Industrial Vacant	9.6800	1,085
General Rate - UV		
Residential	1.1399	1,005
Rural	1.0753	1,005

4 REQUESTS a further report be presented to Council to consider:

4.1 any public submissions in relation to the proposed differential rates;

4.2 the adoption of the Budget for the 2026-27 Financial year after the close of public submissions.

AMENDMENT MOVED Cr Hutton, SECONDED Mayor Kingston that an ADDITIONAL PART BE ADDED to read as follows:

"4.3 options for lower rate increases for the 2026-27 Financial Year, together with the corresponding reductions in operational expenditure required to achieve each option."

The Amendment was Put and CARRIED (8/5)

In favour of the Amendment: Mayor Kingston, Cr Chester, Cr Gould, Cr Hutton, Cr Mercer, Cr O'Neill, Cr Pizzey and Cr Raftis.
Against the Amendment: Cr Count, Cr Fishwick, Cr Hill, Cr May and Cr Vinciullo.

The Governance Officer left the Chamber at 10.48pm and returned at 10.53pm.

The Original Motion as Amended being / COUNCIL RESOLUTION
(Resolution No: CJ126-05/26)

MOVED Mayor Kingston, SECONDED Cr Vinciullo that Council:

1 NOTES the process undertaken for the development of the Draft Budget for the 2026-27 Financial Year;

2 APPLIES differential rates for the Draft Budget for the 2026-27 Financial Year;

3 ADVERTISES in accordance with section 6.36 of the *Local Government Act 1995* for public submission on the proposed differential rates as set out in the table below and makes available to the public, Attachment 1 to this Report setting out the objects and reasons for the differential rates as below:

	Cents in $	Minimum Payment $
General Rate - GRV		
Residential Improved	**4.3450**	**995**
Residential Vacant	**7.6700**	**1,085**
Commercial Improved	**6.7900**	**1,085**
Commercial Vacant	**9.3120**	**1,085**
Industrial Improved	**6.2850**	**1,085**
Industrial Vacant	**9.6800**	**1,085**
General Rate - UV		
Residential	**1.1399**	**1,005**
Rural	**1.0753**	**1,005**

4 REQUESTS a further report be presented to Council to consider:

4.1 any public submissions in relation to the proposed differential rates;

4.2 the adoption of the Budget for the 2026-27 Financial year after the close of public submissions;

4.3 options for lower rate increases for the 2026-27 Financial Year, together with the corresponding reductions in operational expenditure required to achieve each option.

The Motion was Put and CARRIED (10/3)

In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hill, Cr May, Cr O'Neill, Cr Raftis and Cr Vinciullo.
Against the Motion: Cr Hutton, Cr Mercer and Cr Pizzey.

ATTACHMENTS

1. Objects of and Reasons for Proposed Differential Rates for the 2026-27 Year [**14.1.1** - 2 pages]

The Governance Officer left the Chamber at 11.02pm and returned at 11.04pm.

15 URGENT BUSINESS

Nil.

16 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

17 ANNOUNCEMENTS OF NOTICES OF MOTION FOR THE NEXT MEETING

In accordance with Clause 4.6 of the *City of Joondalup Meeting Procedures Local Law 2013*:

- Cr Pizzey has given notice of her intention to move a Notice of Motion at the Council Meeting to be held on 23 June 2026 in relation to requesting the Chief Executive Officer review the following:

  1 Mayoral vehicle provision.

  2 Elected Member training and education entitlements.

18 CLOSURE

There being no further business, the Mayor declared the meeting closed at 11.26pm the following Elected Members being present at that time:

MAYOR DANIEL KINGSTON
CR ADRIAN HILL
CR LEWIS HUTTON
CR DENISE MERCER
CR BETTINA GOULD
CR CHRISTOPHER MAY,JP
CR REBECCA PIZZEY
CR RUSS FISHWICK, JP
CR JOHN RAFTIS
CR MATTHEW COUNT
CR PHILLIP VINCIULLO
CR JOHN CHESTER
CR ROHAN O'NEILL

26 MAY 2026 - ORDINARY MEETING OF COUNCIL ATTACHMENTS

5.2 QUESTIONS ASKED PRIOR TO AND VERBALLY AT THE COUNCIL MEETING HELD ON 26 MAY 2026.....5

5.2.1 LIBRARIES FACILITY FUNCTIONALITY ASSESSMENT 2025.....5

5.2.2 FUNCTIONALITY AUDIT EXPLANATORY NOTES.....6

12.1 DEVELOPMENT AND SUBDIVISION APPLICATIONS - MARCH 2026 (WARD - ALL).....9

12.1.1 DEVELOPMENT APPLICATIONS DETERMINED - MARCH 2026.....9

12.1.2 SUBDIVISION REFERRALS - MARCH 2026.....13

12.3 CITY OF JOONDALUP PUBLIC HEALTH PLAN 2026-2031 (WARD - ALL)....14

12.3.1 PUBLIC HEALTH PLAN 2026-2031.....14

12.5 STATUS OF COUNCIL DECISIONS - MAY 2026 (WARD - ALL).....68

12.5.1 ACTIONS REGISTER AS AT 28 APRIL 2026.....68

12.6 MINUTES OF REGIONAL COUNCIL MEETINGS (WARD - ALL).....111

12.6.1 16 APRIL 2026 - ORDINARY CATALINA REGIONAL COUNCIL MEETING - MINUTES.....111

12.6.2 16 APRIL 2026 - SPECIAL MINDARIE REGIONAL COUNCIL MEETING - MINUTES.....123

12.7 2026 ANNUAL REVIEW OF REGISTER OF DELEGATION OF AUTHORITY (WARD - ALL).....128

12.7.1 2026 SCHEDULE OF REQUESTED CHANGES.....128

12.7.2 DELEGATION OF AUTHORITY REGISTER (TRACKED CHANGES).....129

12.7.3 DELEGATION OF AUTHORITY REGISTER (CLEAN).....211

12.8 APPOINTMENT OF INDEPENDENT PERSON/S TO PERFORM FUNCTION OF THE COUNCIL UNDER CLAUSES 12 AND 13 OF THE CODE OF CONDUCT (WARD - ALL).....292

12.8.1 EXPRESSION OF INTEREST - INDEPENDENT PERSON.....292

12.9 CORPORATE BUSINESS PLAN 2025-2029 QUARTER 3 REPORT (WARD - ALL).....294

12.9.1 CORPORATE BUSINESS PLAN 2025-2029 QUARTER 3 REPORT.....294

12.9.2 Q3 QUARTERLY CAPITAL WORKS PROGRESS REPORT.....410

12.9.3 Q3 KEY CAPITAL WORKS PROJECT QUARTERLY STATUS.....420

12.10 CORPORATE SPONSORSHIP PROGRAM 2025-2026: ROUND TWO APPLICATIONS (WARD - ALL).....442

12.10.1 CORPORATE SPONSORSHIP PROGRAM COUNCIL POLICY.....442

12.10.2 CORPORATE SPONSORSHIP PROGRAM GUIDELINES 2025-2026.....445

12.10.3 CSP252600006 RD02 - MOVIES BY BURSWOOD - TELETHON COMMUNITY CINEMAS 2026-2027 SEASON - COMBINED.....454

12.10.4 CSP252600008 RD02 - SWIMMING WA - OPEN WATER SWIMMING SERIES 2026-2027 - COMBINED.....479

12.10.5 CSP252600020 RD02 - WHITFORDS CHURCH OF CHRIST - HEATHRIDGE CAROLS IN THE PARK 2026 - COMBINED.....552

12.10.6 FINANCIAL COMMITMENTS 2026-27 AND 2027-28.....584

12.11 LIST OF PAYMENTS MADE DURING THE MONTH OF MARCH 2026 (WARD - ALL).....585

12.11.1 CHIEF EXECUTIVE OFFICERS DELEGATED MUNICIPAL PAYMENT LIST FOR THE MONTH OF MARCH 2026.....585

12.11.2 CHIEF EXECUTIVE OFFICERS DELEGATED MUNICIPAL PAYMENT LIST (BOND REFUNDS) FOR THE MONTH MARCH 2026.....655

12.11.3 MUNICIPAL VOUCHERS FOR THE MONTH OF MARCH 2026.....658

12.11.4 CORPORATE CREDIT CARD TRANSACTIONS MARCH 2026.....659

12.11.5 FUEL TRANSACTIONS REPORT FOR THE MONTH OF MARCH.....661

12.12 FINANCIAL ACTIVITY STATEMENT FOR MARCH 2026 (WARD - ALL)....675

12.12.1 FINANCIAL ACTIVITY STATEMENT - MARCH 2026.....675

12.12.2 STATEMENT OF FINANCIAL POSITION - MARCH 2026.....676

12.12.3 INVESTMENT REPORT - MARCH 2026.....677

12.12.4 CAPITAL WORKS SUMMARY - MARCH 2026.....678

12.12.5 SUPPORTING COMMENTARY - MARCH 2026.....688

12.13 MULLALOO SURF LIFE SAVING CLUB (MSLSC) CHANGEROOM REFURBISHMENT (WARD - CENTRAL).....692

12.13.1 SUMMARY OF SUBMISSIONS.....692

12.13.2 SCHEDULE OF ITEMS.....700

12.14 PROPOSED PARTIAL ACQUISITION OF LOT 807 FROM CATALINA REGIONAL COUNCIL (WARD - ALL).....701

12.14.1 LOT 807 TRANSFER OF LAND DOCUMENT.....701

12.15 TENDER 008/26 PROVISION OF CLEANING SERVICES FOR BUILDINGS AND PUBLIC TOILETS (WARD - ALL).....705

12.15.1 RFT00826 SCHEDULE OF ITEMS.....705

12.15.2 RFT00826 SUMMARY OF TENDER SUBMISSIONS.....708

13.1.1 REDEVELOPMENT OF THE WHITFORD LIBRARY AND WHITFORD SENIOR CITIZENS CENTRE (WARD - SOUTH-WEST).....714

13.1.1.1 AERIAL PLAN - WHITFORD SENIOR CITIZENS CENTRE AND WHITFORD LIBRARY.....714

13.2.1 CHIEF EXECUTIVE OFFICER'S THREE YEARLY REVIEW - RISK MANAGEMENT, INTERNAL CONTROL AND LEGISLATIVE COMPLIANCE (WARD - ALL).....715

13.2.1.1 REGULATION 17 REVIEW (APRIL 2026).....715

14.1 PROPOSAL FOR LEVYING DIFFERENTIAL RATES FOR THE 2026-27 FINANCIAL YEAR (WARD - ALL).....726

14.1.1 OBJECTS OF AND REASONS FOR PROPOSED DIFFERENTIAL RATES FOR THE 2026-27 YEAR.....726

	Spatial Relationship								Environmental Comfort					Provision / Amenity								Aesthetics							
Building	**Size and layout**	**Functionality**	**Location**	**Flexibility**	**Accessibility**	Average	Weighting	Weighted average	**Heating / cooling**	**Acoustics**	Average	Weighting	Weighted average	**Safety / security**	**Storage**	**Toilets & Parent Rooms**	**Flooring**	**Parking**	Average	Weighting	Weighted average	**Character**	**Lighting**	Average	Weighting	Weighted average	**OVERALL RATING**	**Upgrades identified to increase utilisation / customer satisfaction**	**Comment**
Duncraig Library	5.0	5.0	2.0	4.0	4.0	4.00	0.40	1.60	2.0	4.0	3.00	0.10	0.30	4.0	5.0	4.0	4.0	3.0	4.00	0.40	1.60	4.0	4.0	4.00	0.10	0.40	**3.90**	Redevelopment	Undersized for population catchment by 53% (NSW People Places Guidelines)
Joondalup Library	4.0	4.0	2.0	5.0	4.0	3.80	0.40	1.52	4.0	5.0	4.50	0.10	0.45	3.0	3.0	3.0	3.0	4.0	3.20	0.40	1.28	3.0	4.0	3.50	0.10	0.35	**3.60**	Major Refurbishment	Functionality not meeting requirements
Whiftford Library	4.0	4.0	3.0	3.0	4.0	3.60	0.40	1.44	2.0	4.0	3.00	0.10	0.30	4.0	2.0	4.0	4.0	4.0	3.60	0.40	1.44	4.0	4.0	4.00	0.10	0.40	**3.58**	Major Refurbishment	Undersized for population catchment by 29% (NSW People Places Guidelines)
Woodvale Library	2.0	3.0	3.0	3.0	3.0	2.80	0.40	1.12	2.0	4.0	3.00	0.10	0.30	4.0	3.0	3.0	3.0	3.0	3.20	0.40	1.28	4.0	3.0	3.50	0.10	0.35	**3.05**	Major Refurbishment	Undersized by 7% Functionality not meeting requirements

Rating scale
1 = Very good
2 = Good
3 = Fair
4 = Poor
5 = Very poor

Functionality Audit - Evaluation Criteria

Weighting	Spatial Relationship	
40%	**Size & Layout**	Does the size of the library meet the minimum capacity requirements for library activities and users?
		Does the library have logical paths of movement that are apparent without signage?
	Functionality	Does the library have transparent and obvious service areas? (service desks, self checks, returns chutes)
		Does the layout of the library accommodate children, youth, adults, older people and multicultural communities?
		Is the design layout of the library functional for all library users? (i.e accomodates a range of activities)
		Does the library have resource areas? (i.e public internet PCs, photocopiers/printing, vending machines, scanners, library catalogues, other technical equipment)
		Is there an adequately sized event space?
		Are there recreational reading, seating and study areas? (incl individual and group study options)
		Does the library have a staff work room of an adequate size?
		Does the library have outdoor space? (i.e courtyard, terrace, play/rec space)
		Does the library have public kitchenette facilities?
	Location	Is the library located in a suitable position in relation to the local community? (i.e shopping precinct, main street)
		Is the library located within walking distance to public transport routes? (i.e less than 500m walking distance)
	Flexibility	Are the library spaces multi-functional?
		Can the library layout be easily reconfigured? (i.e moveable furniture, shelving on wheels)
		Can the customer service desks be easily relocated?
		Does the library have out of hours' 24/7 access?
		Is there potential for future expansion of the library?
	Accessibility	Is the library highly visible from the main street?
		Is there clear exterior or wayfinding signage showing where the library is?
		Is there an appropriate level of clear internal signage (i.e guide systems, shelf signage, digital signage)
		Is the library entrance easily accessible from the car park?
		Does the library have safe and accessible pedestrian access? (incl bikes and mobility scooters)
		Is the library shelving at an accessible height? (adult = 1600mm- top pole & junior = 1300mm- top pole)

	Accessibility	Is the lowest flat shelf 300mm from the floor for ease of access? Is their adequate aisle space between the shelving stacks? (i.e 1500mm or 1540mm to allow 180 degree turns) Are the toilets easily accessible for all library users? Are the self check machines easily accessible to all users? (adults, children, people with a disabilty) Is the customer service desk easily identifiable and in an accessible/approchable location? Is there an easily accessible lift (Joondalup Library)

Weighting	**Environmental Comfort**	
10%	**Heating / Cooling**	Does the library have an adequate heating / cooling system? Is there adequate ventilation throughout the library?
	Acoustics	Is there suitable acoustic/speech privacy provision? (incl staff work areas) Does noise permeate throughout the library space? (incl staff work areas)

Weighting	**Provision / Amenity**	
40%	**Safety / Security**	Does the library have a duress system? Does the library have an emergency fire evacuation system? Does the library have CCTV? Does the library have a public address system? Does the library have a security alarm system? Does the library have appropriate fire extinguishers? Does the library have swipe card access or similar for staff? Do the customer service desks have clear sightlines throughout the library? Does the library have an adequate number of emergency exits for staff and the public? Is the library work room adequately secured? Is there sufficient interior and exterior lighting for staff and customers?
	Storage	Does the library have adequate and accessible storage areas for furniture and equipment? Does the library have adequate storage space in work room areas?

	Toilets & Parent Rooms	Does the library have parents' room facilities? Does the library have a universal accessible toilet -UAT (incl all levels at Joondalup Library) Is the number of public toilets suitable for the size of the library? Are the staff toilets in the work room areas adequate and suitable?
	Flooring	Is the flooring suitable for all activities conducted at the library? Are there any wet areas for library activities/vinyl flooring?
	Parking	Does the library have safe and accessible car parking; including ACROD, parents, seniors bays? Is the library easily accessible from the car park? (i.e pathways, lifts, walking distance) Is the library accessible for delivery vehicles? Is there safe and accessible parking for staff?

Weighting	**Aesthetics**	
10%	**Character**	Is the library visually attractive from the street? Is the ambience of the internal spaces warm and welcoming? Is the interior of the library presentable and in good condition? Is the exterior of the library presentable and in good condition? Does the library sit well within its surrounding environment? Does the library have unified and attractive signage? Is the surrounding landscaping appropriate?
	Lighting	Does the lighting adequately project throughout the library? Is the lighting functional for library activities and usage? Are there any lighting control systems? mood lighting, zones etc Is there any ambient lighting? (feature lighting) Does the lighting provide adequate illumination to the library shelves/collections? Is there an adequate number of windows to provide natural light?

Rating·Scale¤
1·=·Very·good¤
2·=·Good¤
3·=·Fair¤
4·=·Poor¤
5·=·Very·poor¤

Monthly Development Applications Determined - March 2026

Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
Central	DA25/0758	30/09/25	SINGLE HOUSE (additions)	6 Ellis Grove WOODVALE WA 6026	$23,500.00	Approved
Central	DA25/0840	23/10/25	GROUPED DWELLING (ancillary dwelling)	46A Trusmore Crescent CRAIGIE WA 6025	$55,000.00	Approved
Central	DA25/0905	18/11/25	GROUPED DWELLING (three new dwellings)	17 Macedon Place CRAIGIE WA 6025	$690,000.00	Approved
Central	DA25/0908	13/11/25	SINGLE HOUSE (outbuilding addition)	110 Gradient Way BELDON WA 6027	$34,770.00	Approved
Central	DA25/0952	02/12/25	SINGLE HOUSE (patio addition)	5 Willowcreek Mews WOODVALE WA 6026	$6,300.00	Approved
Central	DA25/0993	17/12/25	SINGLE HOUSE (patio addition)	8 Greenoak Place WOODVALE WA 6026	$19,500.00	Approved
Central	DA25/0995	17/12/25	SINGLE HOUSE (new two storey dwelling)	50 Laurel Street MULLALOO WA 6027	$1,500,000.00	Approved
Central	DA26/0004	29/12/25	SINGLE HOUSE (patio additions - retrospective)	9 High Tor WOODVALE WA 6026	$18,000.00	Approved
Central	DA26/0023	12/01/26	SINGLE HOUSE (addition)	7 Hutton Place WOODVALE WA 6026	$115,000.00	Approved
Central	DA26/0053	23/01/26	SINGLE HOUSE (additions - retrospective)	51 Tasman Road BELDON WA 6027	$18,500.00	Approved
Central	DA26/0079	25/01/26	SINGLE HOUSE (siteworks)	6 Craigie Drive CRAIGIE WA 6025	$15,000.00	Approved
Central	DA26/0120	17/02/26	SINGLE HOUSE (patio addition)	17 Wilmore Close WOODVALE WA 6026	$32,994.00	Approved
Central	DA26/0157	04/03/26	SINGLE HOUSE (additions)	119 Dampier Avenue MULLALOO WA 6027	$60,000.00	Approved
North	DA23/0741.01	12/12/25	OFFICE AND BANK (additions - modification to previous approved DA23/0741)	11 Boas Avenue JOONDALUP WA 6027	$0.00	Approved
North	DA26/0009	08/01/26	SINGLE HOUSE (new dwelling)	61 Burleigh Drive BURNS BEACH WA 6028	$560,462.00	Approved
North	DA26/0024	12/01/26	PLACE OF WORSHIP (front fence addition)	3 Lago Place JOONDALUP WA 6027	$50,000.00	Approved
North	DA26/0054	23/01/26	GROUPED DWELLING (patio addition)	5C Ness Cove JOONDALUP WA 6027	$8,088.00	Approved
North	DA26/0060	27/01/26	MULTIPLE DWELLING (patio addition)	2 Shoveler Terrace JOONDALUP WA 6027	$8,800.00	Approved
North	DA26/0124	18/02/26	SINGLE HOUSE (new two storey dwelling)	9 Flamenco Street BURNS BEACH WA 6028	$654,144.00	Approved
NorthCentr	DA14/0672.03	05/03/26	MOTOR VEHICLE WASH and FAST-FOOD OUTLET (amendments to previously approved DA14/0672.01)	8 The Gateway EDGEWATER WA 6027	$0.00	Approved
NorthCentr	DA25/0348	19/05/25	UNHOSTED SHORT-TERM RENTAL ACCOMMODATION (change of use)	5 Pompano Court HEATHRIDGE WA 6027	$0.00	Approved
NorthCentr	DA25/0551.01	26/02/26	GROUPED DWELLING (new two storey dwelling - modification to previous approved DA25/0551)	3 Wooramel Street HEATHRIDGE WA 6027	$69,000.00	Approved
NorthCentr	DA25/0826	20/10/25	SINGLE HOUSE (new two storey dwelling)	3 Leeway Drive OCEAN REEF WA 6027	$1,340,392.00	Approved
NorthCentr	DA25/0951	02/12/25	GROUPED DWELLING (new dwelling)	3 Caprice Place HEATHRIDGE WA 6027	$650,000.00	Approved
NorthCentr	DA25/0985	12/12/25	SINGLE HOUSE (siteworks)	93 Edgewater Drive EDGEWATER WA 6027	$12,000.00	Approved

Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
NorthCentr	DA25/0996	18/12/25	SINGLE HOUSE (patio additions)	3 Weldwood Road OCEAN REEF WA 6027	$36,618.00	Approved
NorthCentr	DA25/1001	29/12/25	UNHOSTED SHORT-TERM RENTAL ACCOMMODATION (change of use)	23 St James Approach ILUKA WA 6028	$0.00	Approved
NorthCentr	DA26/0016	09/01/26	SINGLE HOUSE (additions - retrospective)	134 Caridean Street HEATHRIDGE WA 6027	$69,000.00	Approved
NorthCentr	DA26/0035	19/01/26	SINGLE HOUSE (front fence addition)	5 Gemini Rise OCEAN REEF WA 6027	$5,000.00	Approved
NorthCentr	DA26/0049	22/01/26	SINGLE HOUSE (patio addition)	22 Janthina Crescent HEATHRIDGE WA 6027	$19,499.00	Approved
NorthCentr	DA26/0059	27/01/26	SINGLE HOUSE (patio addition)	11 Fireball Way OCEAN REEF WA 6027	$12,527.00	Approved
NorthCentr	DA26/0068	26/01/26	SINGLE HOUSE (siteworks)	67 Treetop Avenue EDGEWATER WA 6027	$10,000.00	Approved
NorthCentr	DA26/0084	02/02/26	SINGLE HOUSE (new dwelling)	3A Lyndon Court HEATHRIDGE WA 6027	$463,928.00	Approved
NorthCentr	DA26/0093	06/02/26	SINGLE HOUSE (outbuilding addition)	6 Cockpit Way OCEAN REEF WA 6027	$19,000.00	Approved
NorthCentr	DA26/0095	06/02/26	SINGLE HOUSE (garage addition)	10 Reacher Place OCEAN REEF WA 6027	$49,000.00	Approved
NorthCentr	DA26/0112	13/02/26	SINGLE HOUSE (patio addition)	44 Tiller Road OCEAN REEF WA 6027	$9,700.00	Approved
NorthCentr	DA26/0115	16/02/26	SINGLE HOUSE (patio addition)	8 Redondo Court ILUKA WA 6028	$18,168.00	Approved
NorthCentr	DA26/0122	17/02/26	SINGLE HOUSE (ancillary dwelling)	1 Colonial Mews EDGEWATER WA 6027	$260,462.00	Approved
NorthCentr	DA26/0138	26/02/26	SINGLE HOUSE (outbuilding addition)	25 Whitecliffe Square ILUKA WA 6028	$18,000.00	Approved
NorthCentr	DA26/0150	24/02/26	SINGLE HOUSE (additions)	1 Dolium Court HEATHRIDGE WA 6027	$35,100.00	Approved
South	DA25/0671	28/08/25	SINGLE HOUSE (additions)	5 Foston Drive DUNCRAIG WA 6023	$314,032.00	Approved
South	DA25/0761	02/10/25	GROUPED DWELLING (new two storey dwelling)	5 Foston Drive DUNCRAIG WA 6023	$530,520.00	Approved
South	DA25/0822	20/10/25	SINGLE HOUSE (carport addition)	34 Glengarry Drive DUNCRAIG WA 6023	$8,800.00	Approved
South	DA25/0851	28/10/25	SINGLE HOUSE (outbuilding addition - retrospective)	242 Warwick Road DUNCRAIG WA 6023	$19,000.00	Approved
South	DA25/0890	04/11/25	GROUPED DWELLING (two new dwellings)	10 Doveridge Drive DUNCRAIG WA 6023	$1,000,000.00	Approved
South	DA25/0915	19/11/25	SINGLE HOUSE (new dwelling)	3 Seale Close DUNCRAIG WA 6023	$600,000.00	Approved
South	DA26/0006	01/01/26	GROUPED DWELLING (two new dwellings)	27 Hunter Way PADBURY WA 6025	$900,000.00	Approved
South	DA26/0017	09/01/26	SINGLE HOUSE (new dwelling)	4 Farnley Way DUNCRAIG WA 6023	$538,729.00	Approved
South	DA26/0022	12/01/26	SINGLE HOUSE (additions)	4 Breen Place PADBURY WA 6025	$300,000.00	Approved
South	DA26/0066	28/01/26	SINGLE HOUSE (patio addition)	10 Galston Place DUNCRAIG WA 6023	$13,454.00	Approved
South	DA26/0069	27/01/26	SINGLE HOUSE (carport addition)	9 Cripps Court DUNCRAIG WA 6023	$18,980.00	Approved
South	DA26/0071	28/01/26	SINGLE HOUSE (patio addition)	13 Elder Place PADBURY WA 6025	$9,000.00	Approved
South	DA26/0078	03/02/26	SINGLE HOUSE (outbuilding addition)	10 Tandy Court DUNCRAIG WA 6023	$18,436.00	Approved

Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
South	DA26/0098	11/02/26	SINGLE HOUSE (carport addition)	26 Forrest Road PADBURY WA 6025	$18,630.00	Approved
South	DA26/0099	11/02/26	SINGLE HOUSE (additions)	57 Sheppard Way MARMION WA 6020	$500,000.00	Approved
South	DA26/0139	26/02/26	SINGLE HOUSE (patio addition)	85 Lilburne Road DUNCRAIG WA 6023	$20,381.00	Approved
South	DA26/0141	26/02/26	SINGLE HOUSE (patio addition)	5B Dauntless Way DUNCRAIG WA 6023	$20,505.00	Approved
SouthEast	DA25/0119.01	17/12/25	OFFICE (signage and additions - modification to previously approved DA25/0119)	Warwick Centre Shops Shop 4/639 Beach Road WARWICK WA 6024		Approved
SouthEast	DA25/0807	16/10/25	SINGLE HOUSE (additions)	13 Lambertia Street GREENWOOD WA 6024	$100,000.00	Approved
SouthEast	DA25/0932	27/11/25	SINGLE HOUSE (new dwelling)	6B Glenmere Road WARWICK WA 6024	$471,112.00	Approved
SouthEast	DA25/0976	11/12/25	SINGLE HOUSE (additions)	50 Stanton Crescent GREENWOOD WA 6024	$250,000.00	Approved
SouthEast	DA26/0019	08/01/26	GROUPED DWELLING (new dwelling and additions)	629 Beach Road WARWICK WA 6024	$350,000.00	Approved
SouthEast	DA26/0036	15/01/26	SINGLE HOUSE (carport addition)	49 Ackworth Crescent WARWICK WA 6024	$6,000.00	Approved
SouthEast	DA26/0087	03/02/26	SINGLE HOUSE (patio addition)	42 Hawker Avenue WARWICK WA 6024	$52,495.00	Approved
SouthEast	DA26/0100	11/02/26	SINGLE HOUSE (patio addition)	9 Taro Place KINGSLEY WA 6026	$16,865.00	Approved
SouthEast	DA26/0104	13/02/26	HOME BUSINESS (beauty salon)	4 Tuart Road GREENWOOD WA 6024	$0.00	Approved
SouthEast	DA26/0117	16/02/26	GROUPED DWELLING (additions)	71A Smallman Crescent GREENWOOD WA 6024	$198,809.00	Approved
SouthEast	DA26/0121	17/02/26	SINGLE HOUSE (carport addition)	108 Allenswood Road GREENWOOD WA 6024	$19,650.00	Approved
SouthEast	DA26/0128	19/02/26	SINGLE HOUSE (carport addition)	20 Oleaster Way GREENWOOD WA 6024	$21,785.00	Approved
SouthEast	DA26/0137	25/02/26	SINGLE HOUSE (cubby house - retrospective)	6 Abbess Place KINGSLEY WA 6026	$1,000.00	Approved
SouthWest	DA25/0748	22/09/25	GROUPED DWELLING (three new two storey dwellings)	51 Sporing Way HILLARYS WA 6025	$1,200,000.00	Approved
SouthWest	DA25/0797	13/10/25	SINGLE HOUSE (new two storey dwelling)	8B Frobisher Avenue SORRENTO WA 6020	$1,200,817.00	Approved
SouthWest	DA25/0800	14/10/25	GROUPED DWELING (new two storey dwelling)	43 Justin Drive SORRENTO WA 6020	$840,000.00	Approved
SouthWest	DA25/0866	03/11/25	SINGLE HOUSE (two storey new dwelling)	16A St Ives Loop KALLAROO WA 6025	$911,544.00	Approved
SouthWest	DA25/0946	01/12/25	SINGLE HOUSE (additions)	5 Hawkins Avenue SORRENTO WA 6020	$81,350.00	Approved
SouthWest	DA25/0954	05/12/25	GROUPED DWELLING (two new dwellings with under-croft)	28 Solander Road HILLARYS WA 6025	$1,000,000.00	Approved
SouthWest	DA25/0973	10/12/25	SINGLE HOUSE (additions)	6 Clifford Vale HILLARYS WA 6025	$250,000.00	Approved
SouthWest	DA25/0982	11/12/25	UN-HOSTED SHORT TERM RENTAL ACCOMMODATION (change of use)	12 Tenerife Boulevard HILLARYS WA 6025	$5,000.00	Approved
SouthWest	DA25/0988	16/12/25	SINGLE HOUSE (siteworks and additions)	72 Clontarf Street SORRENTO WA 6020	$25,000.00	Approved
SouthWest	DA26/0015	08/01/26	SINGLE HOUSE (additions)	20 Cowper Road SORRENTO WA 6020	$350,000.00	Approved

Ward	DA Number	Receive Date	Application Details	Property Address	Estimated Cost	Stage Decision
SouthWest	DA26/0038	15/01/26	SINGLE HOUSE (carport addition)	10 Tifera Circle KALLAROO WA 6025	$9,720.00	Approved
SouthWest	DA26/0051	23/01/26	SINGLE HOUSE (carport addition)	38 Maritana Road KALLAROO WA 6025	$11,980.00	Approved
SouthWest	DA26/0062	28/01/26	GROUPED DWELLING (four new dwellings)	19A Bridgewater Drive KALLAROO WA 6025	$1,400,000.00	Approved
SouthWest	DA26/0077	30/01/26	SINGLE HOUSE (new two storey dwelling)	40 Hocking Parade SORRENTO WA 6020	$1,476,745.00	Approved
SouthWest	DA26/0125	18/02/26	SINGLE HOUSE (new dwelling)	75 Waterford Drive HILLARYS WA 6025	$762,364.00	Approved
85					**$22,810,155.00**	

ATTACHMENT NO: 2

Monthly Subdivision Application Recommendations to Western Australian Planning Commission - March 2026

Ward	SU Number	Received Date	Application Details	Property Address	Recommendation
NorthCentr	SU157-26	06/02/26	2 strata residential lots	27 Prince Regent Drive HEATHRIDGE WA 6027	Support
NorthCentr	SU187-26	06/02/26	3 strata residential lots	1 Janthina Crescent HEATHRIDGE WA 6027	Support
NorthCentr	SU219-26	11/02/26	2 strata residential lots	17 Peninsula Avenue HEATHRIDGE WA 6027	NotSupport
NorthCentr	SU284-26	20/02/26	3 strata residential lots	22 Trochidae Way HEATHRIDGE WA 6027	Support
South	SU226-26	16/02/26	2 strata residential lots	34 Nekaya Way DUNCRAIG WA 6023	Support
SouthEast	SU202821	29/01/26	1 additional residential lot	50 Forest Hill Drive KINGSLEY WA 6026	Support
SouthWest	SU186-26	06/02/26	2 Strata residential lots	93 Cliff Street SORRENTO WA 6020	Support
SouthWest	SU202847	06/02/26	Amalgamation of 2 residential lots to create 1 residential lot	104 Mullaloo Drive KALLAROO WA 6025	Support
SouthWest	SU202881	09/02/26	amalgamation of 2 residential lots into1	118 West Coast Drive SORRENTO WA 6020	Support
9					

City of Joondalup **Public Health Plan 2026–2031**

DRAFT

Alternative formats

This document is available in alternative formats and languages on request. You can make a request by emailing **info@joondalup.wa.gov.au** or calling the City on **(08) 9400 4000**. This document is available on our website at **joondalup.wa.gov.au**

If you need to contact us in your own language, you can contact the Translating and Interpreting Service on **13 14 50** and ask the Service to contact the City.

If you are deaf or have a hearing or speech impairment, you can contact us through the National Relay Service on **1800 555 660**.

Acknowledgement of Traditional Custodians

The City of Joondalup acknowledges the Traditional Custodians of this land, the Whadjuk people of the Noongar nation. We recognise the culture of the Noongar people and the unique contribution they make to the Joondalup region and Australia. We pay our respects to Elders past, present and emerging and all Aboriginal and Torres Strait Islander peoples.

Joondalup-ak ngala kaditj Noongar moort nidja Wadjak boodjar-ak kalyakool moondang-ak kaaradj-midi. Ngala Noongar Moort wer baalabang moorditj kaadidjiny koota-djinanginy. Ngala Noongar wer Torres Strait Moort-al dandjoo koorliny kwaba-djinanginy. Koora, yeyi wer kalyakool, ngalak Noongar wer Torres Strait Birdiya wer moort koota-djinanginy.

DRAFT

Contents

Alternative formats 2
Acknowledgement of Traditional Custodians 2
Contents 3
Introduction 4
Purpose 4
City's role 5
Planning context 7
Strategic alignment 7
Background 10
Development of the plan 10
Community profile 10
Health profile 13
Community consultation 16
Stakeholders 17
Key focus areas 20
Key focus area 1 — Mental health and wellbeing 22
Key focus area 2 — Active and healthy living 26
Key focus area 3 — Environmental health and resilience 30
Implementation 37
Monitoring and reporting 37
Review 37
Privacy and information sharing 38
Appendix 40
Related Federal, State and Local Government documents (A-Z) 40

DRAFT

Introduction

Public health, in the context of local government, is concerned with protecting and improving the health and wellbeing of communities by addressing the social, environmental, economic, and behavioural factors that influence health. Local government public health activities focus on prevention, early intervention, and creating conditions that encourage safe, active, and connected communities.

Public health and wellbeing are advanced not only through direct health services, but through the way places are planned, regulated, designed, and maintained. This includes shaping built and natural environments to support physical activity, social connection, safety, environmental sustainability, and resilience to emerging challenges such as climate change. Local governments play a key role in this effort, working as planners, regulators, and service providers across infrastructure, regulation and compliance, community development, and health promotion.

Policies and actions in these areas are largely preventative in nature and often involve working in partnership with community organisations and State Government agencies through advocacy and collaborative initiatives. Public health is a shared responsibility that requires a whole-of-community approach. Through collaboration across multiple government sectors along with the community, the City can deliver the programs and initiatives outlined in this plan.

The City's *Public Health Plan 2026–2031* is the first formal plan developed by the City of Joondalup to support the health and wellbeing of our community.

Purpose

The *Public Health Plan 2026–2031* outlines the City's approach to supporting community health and wellbeing through direct service delivery and by strengthening local organisations and community-led activities.

The plan provides an overview of current public health services and initiatives that are delivered or supported by the City and sets a clear direction for future development. It is guided by broader policy directions and relevant frameworks while incorporating local priorities to meet community needs. The plan highlights the diverse range of programs and services supported by the City, and their contribution to public health and wellbeing.

The Public Health Plan 2026–2031 will guide how the City supports public health and wellbeing through three key focus areas:

- Mental health and wellbeing
- Active and healthy living
- Environmental health and resilience

The key focus areas build on the City's current public health activities and guide actions that support better health outcomes for our community.

The City will use the *Public Health Plan 2026–2031* to plan for and prioritise existing services, programs, projects and initiatives. All new activities proposed will be subject to Council endorsement, annual budget process, and should be assessed against this plan to ensure alignment with the key focus areas and goals.

DRAFT

City's role

Local government, as the sphere of government closest to communities, plays a vital role in fostering healthy, thriving people and places. The City of Joondalup influences community health and wellbeing primarily through its planning, regulatory, service delivery, and infrastructure management functions, which shape the environments in which people live, work, and play.

The City's involvement in public health is defined by its statutory responsibilities, jurisdictional boundaries, and operational role as a local government authority. While many population-level public health functions, and clinical services sit with State and Commonwealth Governments, the City's role under this Plan is intentionally focused on areas within local government control and influence. These include environmental health regulation, land use planning, community infrastructure, recreation services, and the provision and maintenance of public open space.

The *Public Health Act 2016* (WA) identifies community health and wellbeing as a core local government responsibility and sets out requirements for strategic local public health planning. Local public health plans complement the integrated strategic planning framework required under section 5.56 of the *Local Government Act 1995* (WA) and to align with the *State Public Health Plan for Western Australia 2025–2030,* which outlines priorities and objectives for local governments.

The City undertakes statutory responsibilities under more than 40 Western Australian Acts and subsidiary legislation, including land use planning, building control, specific public health services, domestic animal management, litter control, parking, and roads and traffic management. These locally focused regulatory functions are well suited to local government and support effective, responsive service delivery. A list of relevant legislation is provided in the Appendix.

While State Government agencies are primarily responsible for healthcare delivery and population-wide public health programs, the City plays a supportive and enabling role in promoting health and wellbeing. This includes delivering health protection and compliance activities, contributing to emergency management and preparedness, facilitating safe and inclusive community spaces, and supporting initiatives that encourage physical activity, social connection, and healthy living. Through collaboration with State agencies, community organisations, and other partners, the City contributes to broader public health outcomes without duplicating or extending into functions more appropriately led by State health authorities.

Key areas of public health action

Health protection and compliance	Regulation of food safety, animal management, buildings and developments, smoking and vaping, disease vectors, pollution and waste management, and noise control.
Emergency management and preparedness	Disaster planning, firebreak inspections, local response and recovery, environmental planning and management, and pandemic preparedness
Community health promotion	Creating supportive environments that enable accessible and inclusive participation in local activities that promote health, social cohesion and connection in communities such as arts, culture, recreation and sport.

The City delivers essential services such as road construction and maintenance, community facilities, waste management, natural resource management, and public open spaces.

These services directly support physical, mental, and social wellbeing, and align with the World Health Organisation's definition of health promotion as:

The process of enabling people to increase control over, and to improve, their health. It moves beyond a focus on individual behaviour towards a wide range of social and environmental interventions.

Through strategic service delivery, strong partnerships, advocacy to State Government, and ongoing engagement with the community, the City will continue to support a healthy and safe community.

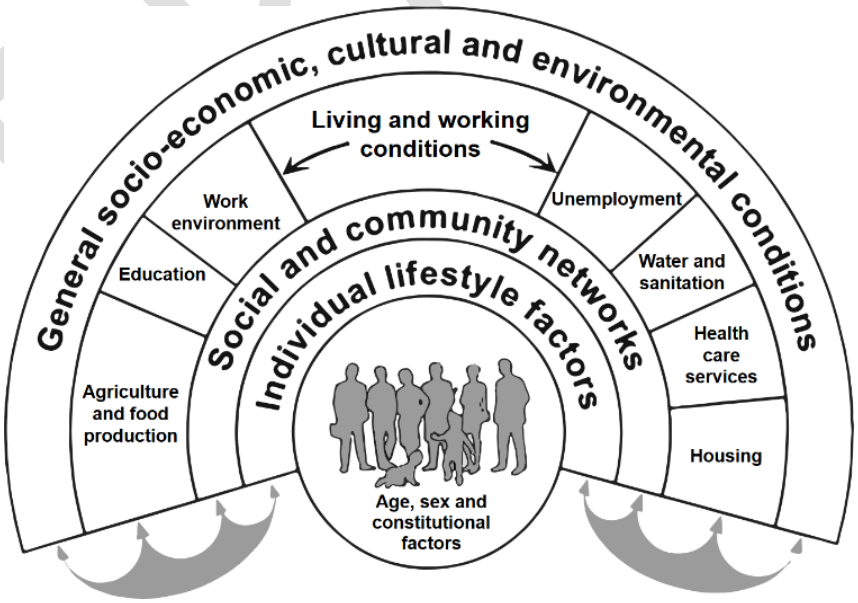
Social and environmental determinants of health

Many factors work together to support the health of individuals and communities. People's health is shaped by their circumstances and the environments in which they live.

Factors such as where we live, the quality of our environment, genetics, income and education levels, and our relationships with friends and family all play an important role in promoting health. Together, these factors often have a greater influence on health than access to and use of health care services alone.

Local governments are well placed to address the social determinants of health — the conditions in which people are born, grow, live, work and age. These determinants shape opportunities for good health, influence the risk of illness and injury, and affect life expectancy. Circumstances such as socioeconomic status, education, housing, social support, access to health care services, transport, food security, and the built and natural environment all contribute to community health and wellbeing. The City recognises that improving health outcomes is best achieved through an integrated approach across these determinants.

The diagram below shows how a person's physical and psychological makeup works alongside social, environmental, and socioeconomic conditions.



Source: Australian Institute of Health and Welfare

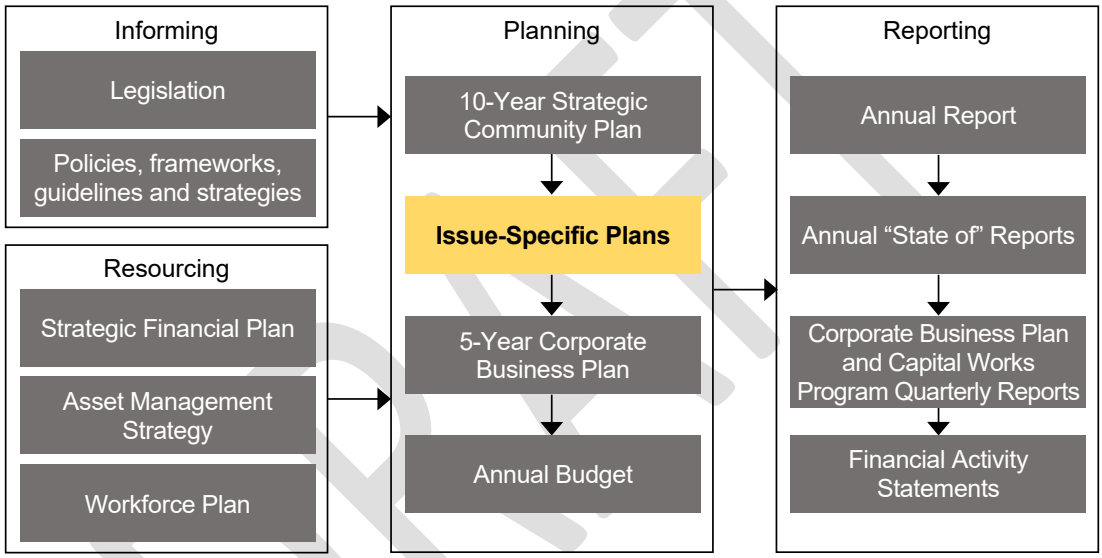
Planning context

Integrated Planning and Reporting Framework

The City of Joondalup's *Public Health Plan 2026–2031* forms part of the City's *Integrated Planning and Reporting Framework*, which includes informing, resourcing, planning and reporting, as outlined in the diagram below.

The framework supports the development of organisational capability and effective use of resources to meet community needs. It recognises the interconnection between planning and reporting components and emphasises performance monitoring to enable the City to adapt and respond to changing community needs.

The *Public Health Plan 2026–2031* has been developed under the Integrated Planning and Reporting Framework as an *Issue-Specific Plan*.



The *Public Health Plan 2026–2031* is aligned with the key theme **Community** of the City's 10-Year Strategic Community Plan, *Joondalup 2032*, supporting the following goal:

We have a vibrant cultural scene, and our community is friendly, welcoming, caring and supportive. We are prepared for emergencies and feel strong and resilient. We encourage and support local organisations and community-led activities and feel connected and safe in our neighbourhoods.

The plan directly aligns with Outcome 1-1 of *Joondalup 2032*:

1-1 Healthy and Safe — You feel healthy and safe in your local community.

Strategic alignment

The *Public Health Plan 2026–2031* has been developed to provide a coordinated approach to promoting health and wellbeing across the City of Joondalup. The plan is designed to align with International, Federal, State, and local health priorities and objectives, ensuring consistency across all levels of public health planning. This alignment strengthens The City's collaboration with State and Federal agencies, as well as other partners, to maximise impact, share resources effectively, and avoid duplication — ultimately delivering better health and wellbeing outcomes for the community.

Local

The *Public Health Plan 2026–2031* is informed by a foundation of existing City of Joondalup local laws, policies, and strategic planning documents. This ensures alignment and consistency with statutory requirements and broader strategic objectives.

Local laws, such as the City of Joondalup *Health Local Law 1999*, are provided to help keep the local community healthy and safe. They cover important areas such as animal control, environmental health standards, activities on public property, and waste management — ensuring that public spaces remain clean and enjoyable for everyone.

Council policies and local planning policies, such as the *Sustainability Council Policy* and *Coastal Local Planning Policy*, guide decision-making and service delivery, promoting both community values and legislative requirements. They ensure that accountability, fairness and transparency are clearly embedded in everything the City does.

Strategic planning documents, such as the *Access and Inclusion Plan 2021–2024* and the *Climate Change Plan 2025–2035*, set out the City's short-, medium-, and long-term vision for the future. They outline priorities and actions, resource allocation, and performance measures to guide organisational direction and support healthy, inclusive, and sustainable communities.

A comprehensive list of relevant City of Joondalup local laws, policies, and planning documents is provided in the Appendix.

State

Public Health Act 2016 (WA)

On 4 June 2024, Part 5 of the *Public Health Act 2016* (WA) came into effect, introducing new public health planning requirements in Western Australia. These include:

- The Department of Health must prepare and publish the State Public Health Plan for Western Australia 2024–2029 by 4 June 2025.
- Local Governments must prepare and publish their Local Public Health Plan by 4 June 2026.

The development and publication of the City of Joondalup *Public Health Plan 2026–2031* ensures compliance with these legislative requirements under Part 5 of the Act.

State Public Health Plan for Western Australia 2025–2030

The *State Public Health Plan for Western Australia 2025–2030* provides guidance for State Government agencies, local governments, and public health partners to work collaboratively to improve the health and wellbeing of all Western Australians. The WA State Plan identifies public health needs, establishes priorities, and outlines strategies and policies that aim to promote, protect, and improve the overall health of residents over a specific period, often five years.

The City of Joondalup *Public Health Plan 2026–2031* aligns with the WA State Plan, focusing on the objectives most relevant to local government:

- Promote — Encourage strong communities and healthier environments.
- Prevent — Reduce the burden of chronic disease, communicable disease, and injury.
- Protect — Safeguard against public and environmental health risks, manage emergencies effectively, and mitigate the health impacts of climate change.
- Enable — Strengthen collaborative capacity and capability to advance health promotion, public health, and community wellbeing across all sectors and levels of government.

The *Public Health Plan 2026–2031* takes an inclusive and equitable approach to health and wellbeing for all. While it does not outline separate objectives and actions for Aboriginal and Torres Strait Islander communities, this reflects a commitment to integrating these priorities across the entire plan. Complementing this, the City's *Reconciliation Action Plan* formalises a long-standing dedication to building strong relationships with local Aboriginal and Torres Strait Islander communities and provides a framework for future action.

The *Public Health Plan 2026–2031* has been written considering the priorities set by the Chief Health Officer within the *State Public Health Plan for Western Australia 2025–2030*, to ensure the key focus areas and initiatives are strategically aligned to the State's public health priorities for WA.

National

The *National Preventive Health Strategy 2021–2030* sets a 10-year vision for a health system that prioritises prevention and systems-based change. Developed by the Australian Government Department of Health, it aims to improve health and wellbeing for all Australians throughout every stage of life.

The strategy recognises that health promotion and prevention are essential for addressing the broader determinants of health, reducing health inequities, and lowering the overall burden of disease. It emphasises proactive measures that go beyond individual behaviour, targeting social, environmental, and structural factors that influence health outcomes.

Aligned with the National Strategy, the *Public Health Plan 2026–2031* focuses on prevention, supporting a health system that prioritises proactive measures and delivers lasting benefits for community wellbeing.

International

The City of Joondalup *Public Health Plan 2026–2031* aligns with the World Health Organisation's (WHO) approach to health promotion, as guided by the principles of the Ottawa Charter (1986). These principles include creating supportive environments, strengthening community action, building personal skills, and embedding health considerations across public policy.

> The World Health Organisation defines health as:
> *A state of complete physical, mental, and social wellbeing — not merely the absence of disease.*

Reflecting the WHO definition of health as "a state of physical, mental, and social wellbeing", the City's *Public Health Plan 2026–2031* adopts a holistic approach to health promotion and prevention. This ensures local government planning is informed by global best-practice and evidence-based approaches in response to addressing local community needs.

The key focus areas of the *Public Health Plan 2026–2031* are closely aligned with the principles and priorities outlined in International, Federal, State and local legislation, policies and planning documents. This alignment ensures that the City's planning, investment, and actions are guided by established standards that support initiatives that aim to address local health priorities and contribute to improved community wellbeing.

The *Public Health Plan 2026–2031* operates within a broader legislative and strategic framework that both directly and indirectly shapes the City's role in promoting and protecting public health.

Relevant Commonwealth, State, and local legislation, as well as policies and planning documents are outlined in the Appendix.

Background

Development of the plan

The City of Joondalup *Public Health Plan 2026–2031* was developed through a collaborative and evidence-based process, guided by legislative requirements under the *Public Health Act 2016* (WA) and aligned with the *State Public Health Plan for Western Australia 2025–2030.*

The City commenced development of the *Public Health Plan 2026–2031* by undertaking strategic alignment research, demographic and health data analysis, and conducting community consultation and stakeholder engagement.

Community profile

The City of Joondalup is the third largest local government area in Western Australia, home to around 173,000 residents across 22 suburbs and six wards. Covering a total land area of 99 square kilometres, the City features a diverse natural landscape, including bushland, coastline, wetlands, parklands and foreshore reserves. Located 21 kilometres north of the Perth CBD, Joondalup sits within the Northern Metropolitan Region.

The City is on traditional Noongar land an important ecological corridor of cultural and environmental significance. The City actively protects its natural assets through restoration, urban greening, and climate adaptation initiatives to preserve biodiversity for future generations.

The City is a major hub for education, training, health care, and retail. Key institutions include Edith Cowan University, North Metropolitan TAFE, and the Western Australian Police Academy, alongside major retail centres such as Lakeside Joondalup Shopping City and Westfield Whitford City. The city has numerous public and private schools and is home to a large health care sector, including a major hospital at the Joondalup Health Campus.

The residents include a significant migrant population, with 37 percent of people born overseas. Of these residents, 46 percent were born in the United Kingdom and 10 percent in South Africa.

The City's age profile shows a higher proportion of residents aged 10 to 19 years and 45 to 69 years, compared with the Greater Perth area. The median age of residents is 41 years, with the largest proportion of our population aged 50 to 54 years.

By the end of this plan in 2031, the City's population profile is expected to change. The most significant increase is projected to occur among residents aged 80 years and older, alongside a continued growth in the population over retirement age. These demographic trends will influence the City's approach to public health planning and service delivery.

Population

11%
of people speak a language other than English at home

37%
of people born overseas

0.9%
of people identify as Aboriginal and/or Torres Strait Islander

Education and volunteering

16%
of people reported doing some volunteer work

62%
of people aged 15+ have completed Year 12 schooling (or equivalent)

60%
of people aged 15+ hold a tertiary qualification

Employment and income

2.4% unemployment rate

94,474 employed residents

Median weekly household income: **$2,165**

Disability and care

4%
of people need day-to-day help due to disability, long term illness and/or old age

11%
of people are unpaid carers assisting a person living with a disability, long term illness and/or old age

Housing and transport

Households
Purchased or fully owned home: **80%**
Renting privately: **15%**
Social housing: **0.8%**

Dwellings
Number of dwellings: **62,170**
Low density: **88%**
Medium density: **10%**
High density: **2%**

Method of travel to work
Car: **65%**
Train: **8%**
Bus: **1%**
Walk/cycle: **1%**
Work from home: **10%**

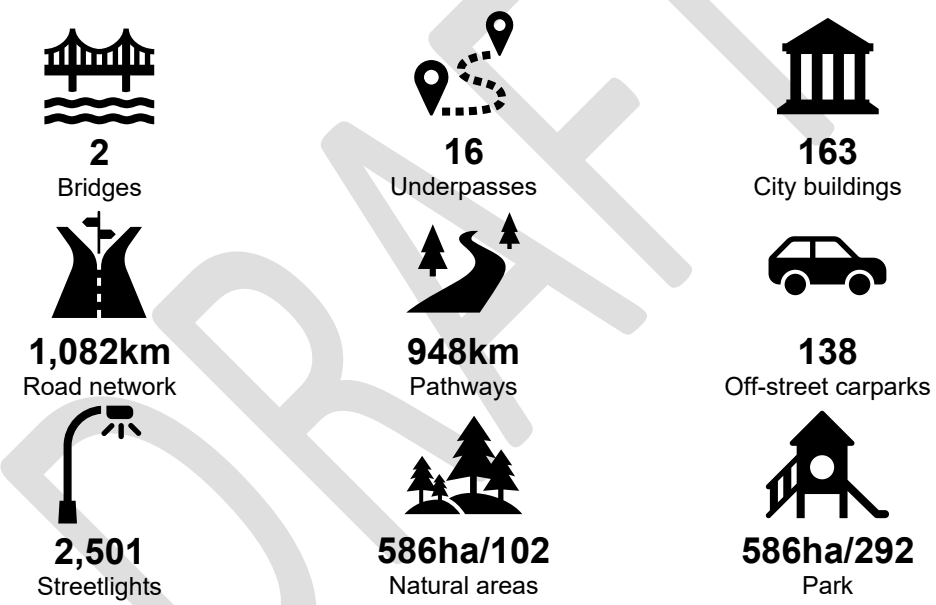
DRAFT

Vulnerability

In 2021, the City had a SEIFA index* of: **1,061**	SEIFA (Socio-Economic Indexes for Areas) is a measure developed by the Australian Bureau of Statistics using Census data to show the level of socio-economic advantage or disadvantage in communities across Australia. Scores above 1,000 indicate lower levels of disadvantage, while lower scores indicate higher levels of disadvantage. The City's SEIFA score indicates that, overall, the community experiences relatively low levels of socio-economic disadvantage compared with many other areas in Western Australia. However, this does not mean that all residents experience the same level of advantage, and some individuals and groups may continue to face higher levels of vulnerability.

Source: profile.id.com.au — 2021 Census ABS

Community assets*



* Data correct as at 20 March 2026

DRAFT

Health profile

This section provides an overview of the current health status of the City of Joondalup community and the modifiable risk factors influencing local health and wellbeing. Modifiable risk factors arise from social, environmental, and socioeconomic conditions, rather than an individual's physical or psychological makeup.

Drawing on local health profile data, the section highlights the challenges and opportunities that shape the key focus areas of the *Public Health Plan 2026–2031*. Understanding these trends enables the City to implement proactive, evidence-based actions that improve health outcomes and reduce preventable chronic diseases and injuries across the district.

Recognising the leading modifiable risk factors for disease burden provides essential context for local public health planning. In 2024, the top five modifiable risk factors contributing to the disease burden in Australia were overweight and obesity, tobacco use, general dietary risks, high blood pressure, and high blood sugar. These factors significantly influence chronic disease prevalence and overall health outcomes nationwide.

Within the City of Joondalup, several of these risk factors, such as overweight and obesity and dietary risks, are evident in local health profile data. This highlights the need for tailored programs and initiatives that enable and support healthier living and environments across our community.

Top five modifiable risk factors contributing to disease burden in Australia:

1. Overweight and obesity
2. Tobacco use
3. Dietary risks
4. High blood pressure
5. High blood sugar

Source: Australian Institute of Health and Wellbeing

The data presented below is sourced from the *City of Joondalup Health and Wellbeing Profile 2011–2020*, published by the Department of Health WA – Epidemiology Branch and provided by North Metropolitan Health Service. It covers four key areas:

1. Lifestyle-related risk factors
2. Mental health conditions
3. Injury-related hospitalisations and deaths
4. Notifiable infectious diseases

The Health and Wellbeing Profile compares City of Joondalup prevalence rates with Western Australian benchmarks across a broad range of health indicators. Differences highlighted in the Profile are considered statistically significant, indicating that variations between local and State measures are unlikely to be due to chance.

In the following analysis, a difference is considered meaningful when it is three or more points or percent above or below the State average. These comparisons provide insight into the local community's current relative health status and help identify priority areas where targeted action can achieve the greatest impact.

1. Lifestyle-related risk factors

The following highlights lifestyle-related risk factors where the City of Joondalup differs notably from Western Australian averages:

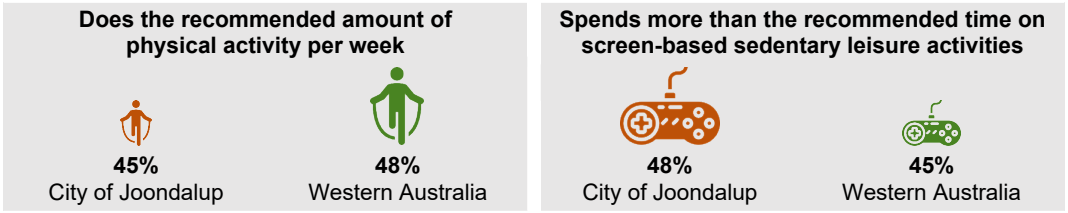
Lower prevalence of overweight and obesity

Higher weekly consumption of fast food

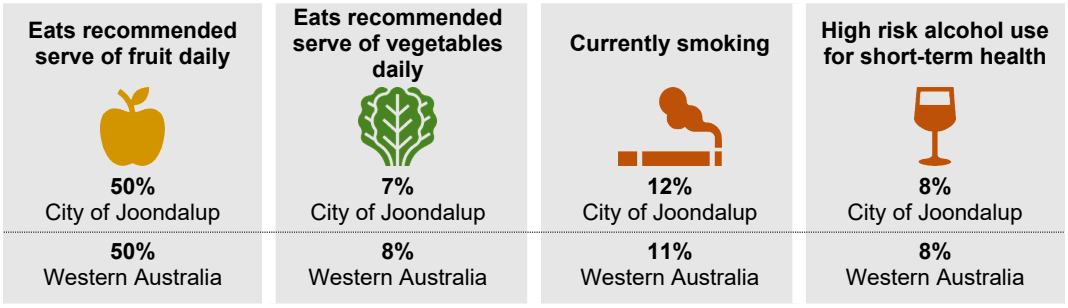
Higher prevalence of high-risk alcohol use for long-term health

Lower rates of adults meeting recommended physical activity guidelines

Higher levels of screen-based sedentary leisure time



The *Health and Wellbeing Profile* also shows that several other lifestyle-related risk factors in the City of Joondalup are broadly similar to the Western Australian averages, including:



Source: Epidemiology Directorate (2024). Health and wellbeing profile for City of Joondalup. WA Department of Health

2. Mental health conditions

Data on mental health conditions shows that residents in the City of Joondalup experience similar rates of depression, stress, and any mental health condition as the Western Australian average, with anxiety occurring at slightly higher levels.

Depression	Stress	Any mental health condition	Anxiety
9% City of Joondalup	**10%** City of Joondalup	**16%** City of Joondalup	**11%** City of Joondalup
8% Western Australia	**9%** Western Australia	**16%** Western Australia	**9%** Western Australia

3. Injury-related hospitalisations and deaths

Fall injuries were the leading cause of injury-related hospitalisations among City of Joondalup residents, with a slightly lower rate than the Western Australian average.

However, the data also shows a higher prevalence of hospitalisation due to intentional self-harm among City of Joondalup residents, compared with the Western Australian rate.

Hospitalisations for fall injuries (per 100,000)		Hospitalisations for intentional self-harm (per 100,000)	
1,047 City of Joondalup	**1,099** Western Australia	**175** City of Joondalup	**163** Western Australia

4. Notifiable infectious diseases

Sexually transmitted infections and enteric (food-borne) diseases were the two most common categories of notifiable infectious diseases in the City of Joondalup. While the rate of sexually transmitted infections was lower than the Western Australian average, the City recorded a higher prevalence of enteric (food-borne) diseases and vaccine-preventable diseases.

Sexually transmitted infections (per 100,000)	
512 City of Joondalup	**612** Western Australia

Enteric (food-borne) diseases (per 100,000)		Vaccine-preventable diseases (per 100,000)	
262 City of Joondalup	**214** Western Australia	**330** City of Joondalup	**232** Western Australia

Source: Epidemiology Directorate (2024). Health and wellbeing profile for City of Joondalup. WA Department of Health.

Community consultation

The City worked closely with our community, stakeholders, and City staff to inform the direction of the new Public Health Plan. The specific consultation activities are outlined below, including community, stakeholder and City staff workshops, and a meeting of the City's Strategic Community Reference Group.

Community, stakeholder and staff workshops

Engagement activities included two external consultation workshops with community members and key stakeholders, and an internal City staff workshop. These sessions were designed to identify local health needs, priorities, and opportunities for action.

A diverse range of organisations were invited to participate in the stakeholder workshops, including healthcare and community service providers, local Aboriginal corporations, and community groups. These organisations were selected to ensure broad sector representation and to reflect the factors influencing health and wellbeing within the City of Joondalup community.

Workshop participants reviewed the City's health and wellbeing profile data and explored the barriers and enablers to achieve positive public health outcomes across five key domains:

1. Social, cultural and community
2. Socioeconomics
3. Healthy behaviours
4. Neighbourhood and built environment
5. Environmental health.

The facilitated discussions focused on determining priority areas and practical approaches to improve overall health outcomes. The key priorities identified across all community and stakeholder workshops included:

- **Mental health and social connection**: encouraging resilience, reducing isolation, and promoting wellbeing.
- **Physical activity**: improving opportunities for active transport and access to open spaces.
- **Diet and nutrition**: increasing access to local healthy food, supporting farmers markets and community gardens, and reducing fast-food outlet density.
- **Alcohol and other drugs**: reducing harm through education, policy, and community initiatives.
- **Tobacco and vaping**: addressing rising vaping rates and promoting smoke-free environments.
- **Access to public open space**: ensuring accessible, shaded, safe, and inclusive spaces for recreation and social interaction.
- **Environmental health**: monitoring and mitigating risks related to air and water quality, noise, heat and pollutants.
- **Housing and homelessness**: advocating for affordable housing and integrated services.

Participants suggested possible approaches, including:

- Increasing shade and lighting in parks to support physical activity after hours.
- Promoting alcohol-free and smoke-free events and environments.
- Enhancing urban greening and biodiversity initiatives.
- Supporting community gardens, seed libraries, and farmers markets.
- Delivering mental health education and partnering with service providers.
- Advocating for zoning controls to limit fast-food outlets near schools.
- Strengthening partnerships with schools, health agencies, and community organisations.

DRAFT

Strategic Community Reference Group

The Strategic Community Reference Group was established to provide advice to Council on matters of significant community interest. On 19 March 2025, the group met to contribute to the development of a new Public Health Plan by identifying local health needs and priorities.

During the meeting, members reviewed the City's health and wellbeing profile, which highlighted key concerns such as poor diet quality, physical inactivity, mental health challenges, alcohol and other drug use, and environmental health issues. These insights informed a series of facilitated discussions and activities aimed at identifying priority areas and strategies for the City's Public Health Plan.

Key priorities identified by the Strategic Community Reference Group included:

- **Mental health**: supporting social connection, community wellbeing and resilience.
- **Physical activity**: promoting active lifestyles through infrastructure and programs.
- **Access to public open space**: ensuring equitable access to parks and recreational facilities.
- **Alcohol and other drugs**: reducing harm through education and prevention initiatives.
- **Environmental pollutants**: monitoring and mitigating risks related to water, air, and waste.
- **Diet / food environment**: improving access to healthy food and reducing reliance on fast-food.
- **Food-borne disease**: maintaining strong compliance and education programs.

Participants proposed practical approaches to advance these priorities, including:

- Encouraging active transport, physical activity and promoting active living.
- Providing mental health education and partnering with service providers.
- Facilitating community gardens and farmers markets to improve access to healthy food options.
- Monitoring water and air quality and advocating for infrastructure improvements.
- Advocating for increased and improved access to local health care providers.
- Restricting fast-food outlets near schools and promoting smoke-free environments.
- Supporting youth programs and community engagement initiatives to improve health and wellbeing and reduce harm through education and prevention initiatives.

The engagement process highlighted the importance of a holistic approach to public health, balancing individual choices with community-level activities. Feedback from the Strategic Community Reference Group and the consultation workshops directly informed the key focus areas and strategies in the City's *Public Health Plan 2026–2031*, ensuring the plan reflects local needs while aligning with the State Government's priorities.

Stakeholders

Federal Government agencies

The Australian Federal Government provides national leadership in public health by setting policy directions, funding and delivering national programs, and supporting evidence-based decision-making across the health system. Federal agencies work with State and local governments to address public health priorities, guide regulatory frameworks, and strengthen Australia's capacity to prevent disease, manage health risks, and improve wellbeing. Key responsibilities include national health strategies, preventive health initiatives, regulation of therapeutic goods, health data and reporting, and public health research.

<u>Australian Institute of Health and Welfare</u>
Produces national health and welfare statistics, research, and analysis. This data supports evidence-based policy development, service planning, and reporting on population health trends.

Therapeutic Goods Administration
Regulates medicine, medical devices, and vaccines to ensure safety, quality, and efficacy. It provides oversight that supports clinical care, public health programs, and consumer safety.

National Health and Medical Research Council
Develops national health and clinical standards, and funds research that advances disease prevention, treatment, and health system improvement.

Australian Radiation Protection and Nuclear Safety Agency
Protects the Australian community from harmful effects of radiation by setting safety standards, providing guidance, and supporting national monitoring programs.

Australian Commission on Safety and Quality in Health Care
Promotes best practice in clinical care and leads national initiatives to improve patient safety, quality standards, and health service performance.

Australian Centre for Disease Preparedness
Supports national biosecurity, disease surveillance, and emergency response capability through advanced research and facilities.

State Government agencies

The Western Australian State Government plays the central role in the WA health system architecture, funding and delivering most of the essential health services, setting regulatory frameworks, and implementing programs that promote public health and wellbeing. WA State Government agencies work collaboratively with local governments and other partners to address current health priorities, manage risks, and improve population health outcomes. Key responsibilities include hospitals and health care facilities, allied health services, disaster and emergency management, environmental health protection, public health and health promotion.

Department of Health
The primary agency responsible for regulating and advancing health within the state. It oversees WA Health, which includes multiple Health Service Providers delivering hospital and community health services. It sets public health policy, manages disease prevention programs, and coordinates emergency health responses.

Mental Health Commission
Focuses on mental health, alcohol, and other drug services. It develops strategies for prevention, early intervention, and community support programs to improve mental health outcomes.

Environmental Health Directorate (within WA Health)
Regulates environmental health risks such as food safety, water quality, waste management, and vector control. It ensures compliance with public health standards across local jurisdictions

Department of Communities
Addresses social determinants of health through housing, family support, and early intervention programs for vulnerable populations. These services indirectly improve public health outcomes.

Department of Education
Implements school-based health initiatives, including vaccination programs and health education, to promote wellbeing among children and young people.

Office of Bushfire Risk Management
Manages bushfire risk reduction strategies, contributing to community safety and health protection during emergencies.

North Metropolitan Health Service

North Metropolitan Health Service (NMHS) is the Health Service Provider for Perth's northern corridor and a key public health partner for local governments, including the City of Joondalup. NMHS plans and delivers hospital and community based health services, along with regional public health promotion programs and initiatives. It works closely with local governments and community organisations to improve population health outcomes, including supporting the development and ongoing implementation of local public health plans. Core responsibilities of NMHS include:

- Providing specialist clinical care and outreach services to support vulnerable populations.
- Planning, implementing and evaluating programs and initiatives that target prevention of chronic diseases and injuries.
- Collaborating on initiatives that strengthen community health and wellbeing.

Not-for-profit organisations

Numerous non-government and not-for-profit organisations play a vital role in improving public health within the City. These organisations have diverse goals and approaches — some provide research and policy advice, while others deliver services directly to the community. Many focus on specific health priorities, including:

- Community health research and vulnerable population outreach
- Mental health promotion and counselling services
- Early childhood development programs and parenting and family support services
- Alcohol and other drug prevention, harm reduction and addiction support services
- Nutrition and physical activity education and promotion programs
- Events, activities and services tailored to young people
- Disability access and inclusion support
- Support for people experiencing homelessness or housing insecurity
- Programs for older adults to reduce isolation and improve wellbeing
- Culturally appropriate health services for Aboriginal and Torres Strait Islander communities

These organisations often work in partnership with local governments to deliver programs that address health inequities and improve community wellbeing.

Community groups

Local community groups, such as residents' associations, cultural organisations, sport and recreation clubs, and 'friends of' groups, contribute to public health by fostering social connection, promoting healthy lifestyles, and supporting community resilience. These groups provide valuable local knowledge and create opportunities for social inclusion, which is a key factor in positive health and wellbeing outcomes.

Community and individuals

Public health outcomes are best achieved through collaboration with individuals, families, and the community at large. Residents provide essential insight into local health issues, enabling the City to design responsive programs and services. Community members also play a direct role in maintaining their own health and wellbeing by engaging in healthy behaviours, participating in local programs, and following public health advice. Active involvement from individuals strengthens the effectiveness of public health strategies and builds a healthier, more resilient community.

DRAFT

Key focus areas

Three key focus areas have been identified to reflect local health needs, meet State Public Health Plan objectives and priorities, and address factors influencing the quality of life in the City of Joondalup. Each focus area is supported by strategic priorities, which have been informed by community consultation and engagement, data analysis, and strategic and legislative alignment.

Key focus area – Mental health and wellbeing

This focus area aims to support positive mental health outcomes and build community resilience by addressing social, individual, and systemic factors.

Strategic priorities relate to:

- Social connection and inclusion
- Mental health literacy
- Access to support and community resilience

Key focus area – Active and healthy living

This focus area seeks to reduce the risk of chronic diseases and injuries by creating environments that promote and support health and wellbeing.

Strategic priorities relate to:

- Physical activity
- Diet and nutrition
- Alcohol and other drugs

Key focus area – Environmental health and resilience

This focus area recognises the role of safe, sustainable, and resilient environments in protecting and promoting health.

Strategic priorities relate to:

- Environmental health
- Environmental resilience
- Emergency preparedness

Each key focus area sets a clear goal, with associated activities, timelines, and performance measures to support accountability and track progress over the life of the plan.

For each key focus area of the *Public Health Plan 2026–2031*, specific measures have been selected from Council-endorsed strategic and organisational performance measures. To support systematic monitoring of both strategic outcomes and organisational performance, two complementary sets of measures are used:

- **Strategic performance measures**, aligned with the City's 10-Year Strategic Community Plan, which track progress toward long-term community health and wellbeing outcomes; and
- **Organisational performance measures**, which assess the effectiveness and efficiency of service delivery and the use of organisational resources to support implementation of the plan.

The City's role may differ across each focus area, and includes the following approaches:

DRAFT

- Capacity building
- Education, engagement and awareness
- Partnerships and collaboration
- Policy, planning and advocacy
- Service delivery

By working collaboratively with community partners, service providers, and residents, the City aims to create environments that seek to address the determinants of health, enable healthy choices, reduce harm, and promote wellbeing. This strategic approach ensures that public health actions are practical, evidence-based, and responsive to the evolving needs of the local community.

DRAFT

Key focus area 1 — Mental health and wellbeing

Goal: *Create a healthier community by promoting inclusion, improving mental health understanding, reducing stigma, and supporting access to mental health care.*

Strategic priorities

Social connection and inclusion

Social connection is essential to mental health and wellbeing. Opportunities to take part in community life, build relationships, and feel a sense of belonging reduce isolation and build resilience. For Aboriginal and Torres Strait Islander people, wellbeing is holistic and shaped by connections to land, culture, spirituality, family, and community, alongside broader social and historical factors. To strengthen social connection and inclusion, the City can deliver accessible community initiatives, such as arts and cultural programs, encourage intergenerational and cross-cultural participation, and create welcoming public spaces where people can connect. By celebrating diversity and reducing stigma, the City helps residents feel valued, supported, and part of a thriving community.

Mental health literacy

Improving community understanding of mental health is essential for early support and prevention. Many people experience barriers such as discrimination and stigma, limited awareness of services, or uncertainty about how to access or seek help. The City can collaborate with health providers, schools, and community organisations to facilitate education campaigns, workshops, and resources that build mental health literacy. By normalising conversations about mental health and wellbeing, the City can empower community members to reach out for help and support, recognise signs of distress and access appropriate services.

Access to support and community resilience

Timely access to appropriate support services plays a critical role in harm minimisation and maintaining mental health and wellbeing. Strengthening pathways to local services, peer support, and community-based programs can enable residents to reach the assistance and support they may need. The City can enhance community resilience by supporting early intervention initiatives, collaboration with mental health organisations, and ensuring information about available services is easy to find and understand. Creating environments that facilitate coping skills, build emotional resilience, and promote participation will equip the community with knowledge and skills to effectively navigate challenges and systems towards improved health and wellbeing.

What we currently do

Ongoing programs and activities	Actions
Communities in-Focus program A capacity building program for community groups to identify and build on the existing skills, experience and knowledge already present.	Deliver scheduled programs, activities and events as part of the Communities in-Focus program.
Community Transport program A program to provide eligible community members with affordable transport from the home to local shopping centres and libraries.	Deliver the Community Transport program to eligible community members.

DRAFT

Ongoing programs and activities	Actions
Community venue bookings Bookings management of the City's hireable venues, including community buildings and public open spaces, in accordance with the City's Schedule of Fees and Charges and the Venue Hire Fees and Charges Policy.	Process bookings of community venues for hirers, as required.
Cultural events program An annual program of cultural events that offer access to the arts for the local community and brings visitors to the region.	Deliver scheduled events as part of the Cultural Events program.
Library programs, activities and events A range of programs, events and activities that provide opportunities for the community to learn, recreate and connect, with a focus on life-long learning and literacy.	Deliver scheduled programs, activities and events at the City of Joondalup libraries.
Library services Provision of library resources and services at City of Joondalup libraries and online, as well the provision of safe, flexible, and accessible spaces for the community.	Deliver library services at the City of Joondalup libraries. Deliver the Books on Wheels service to eligible community members.
Local history service A curated library collection that preserves, shares and celebrates the City's local and regional history.	Deliver scheduled local history programs, activities and events at the City of Joondalup libraries.
Visual arts exhibition program and Joondalup Contemporary Art Gallery An annual program of visual arts that provides the community with access to contemporary, quality artworks, supports local arts development, and promotes Joondalup as a vibrant cultural destination.	Deliver scheduled events as part of the Visual Arts Exhibition program.
Volunteer Joondalup program A series of programs, activities and events to promote volunteering opportunities to encourage greater volunteerism within the community.	Deliver scheduled programs, activities and events as part of the Volunteer Joondalup program.

What we plan on doing

Projects and initiatives:	FY2026–27	FY2027–28	FY2028–29	FY2029–30	FY2030–31
Access and Inclusion Plan A plan which contributes towards the creation of accessible and inclusive communities through the provision and improvement of services, events, processes, and spaces for the community. Access and inclusion plans are a requirement of all local governments under the Disability Services Act 1993.	●	●	●	●	●
Arts development program An annual program of community arts development activities, including the Arts in Focus program, Community Funding, Arts Development Scheme and Connecting Creatives database.	●	●	●	●	●

Projects and initiatives:	FY2026–27	FY2027–28	FY2028–29	FY2029–30	FY2030–31
Joondalup performing arts centre Investigations into an arts facility proposed for the hosting of performing arts and cultural events and other activities within the Joondalup City Centre.	●	●	●	●	●
Pop-up piazza Exploring opportunities for establishing a multipurpose, adaptable pop-up cultural space within the Joondalup City Centre to assess its potential to enhance place activation and vibrancy.	●				
Public art projects Development of public art projects in accordance with the Public Art Masterplan that contribute to an appreciation of the City's cultural and natural heritage and enhance the public realm.	●	●	●	●	●
Reconciliation Action Plan A plan which includes a series of actions that demonstrate the City's commitment to reconciliation and engagement with Aboriginal and Torres Strait Islander peoples. The plan gives the City an opportunity to reflect on what reconciliation means to the community and implement a Reconciliation Action Plan that is localised, unique and leaves an effect of lasting change.	●	●	●	●	●
Regional Homelessness Plan A joint plan with the City of Wanneroo which includes a series of actions that demonstrate the Cities' commitment to ensuring people at-risk of experiencing homelessness have the optimum opportunity to improve their circumstances.	●	●	●	●	●

DRAFT

Performance measures

Strategic
• Percentage of the community who report feeling safe in their local community • Percentage of the community satisfied with the accessibility and inclusion available to them within the community • Percentage of the community satisfied with the library services provided by the City of Joondalup • Percentage of resident satisfaction with City of Joondalup's cultural events, festivals, art exhibitions and public art • Percentage of the community satisfied with the cultural representation in City of Joondalup's services, programs, events and materials

Organisational
• Community satisfaction with Community Safety Services • Percentage change in volunteers engaged through the Joondalup Volunteer Resource Centre • Number of support opportunities provided to community groups / leaders • Average percentage of learning programs delivered (against planned for the year) • Galleries/ exhibitions attendances • Average percentage of attendees at major City of Joondalup art and cultural events versus capacity crowd • Community Funding Applications Determined • Total number of local artists receiving support or grants • Number of Programs delivered under the cultural events program • Percentage of Event Attendees versus Venue Capacity – cultural events (average attendance)

DRAFT

Key focus area 2 — Active and healthy living

Goal: *Strengthen community health and wellbeing by enhancing opportunities for participation in physical activity, minimising the health and social impacts of alcohol and other drug use, and supporting access to healthy food and nutrition education, through provision of education and support initiatives.*

Strategic priorities

Physical activity

Physical activity is essential for overall health and wellbeing. The City's parks, pathways, and recreational facilities provide opportunities for movement and exercise. Encouraging active transport, designing walkable neighbourhoods, and supporting community programs can help residents integrate physical activity into daily life. By providing inclusive and affordable options, the City will reduce barriers and inspire active participation across all age groups and abilities.

Diet and nutrition

Consuming a diet consistent with the Australian Dietary Guidance can support physical and mental health. However, barriers such as cost, availability, and lack of knowledge can prevent healthy eating. The City will support initiatives that improve access to fresh food, promote urban agriculture, and deliver education programs on healthy eating. Through opportunities to improve the food environment within City-owned or managed spaces and supporting partnerships, the City will promote to access to healthy food and nutrition education.

Alcohol and other drugs (including tobacco and vaping)

Alcohol and drug-related harm impacts individuals, families, and the broader community. Prevention and early intervention are key to reducing these risks. The City will collaborate with health agencies and community organisations to raise awareness, provide education, and support programs that promote responsible choices. Creating safe environments and reducing stigma around seeking help will contribute to better health and wellbeing outcomes for all residents.

What we currently do

Ongoing programs and activities	Actions
Active transport education program A series of scheduled activities and events to promote active transport to schools and the broader community.	Deliver scheduled activities and events as part of the active transport education program.
Age-friendly initiatives A range of programs, activities and events for older residents that foster active ageing environments, where opportunities for health, wellbeing, security, and participation are maximised to achieve optimal quality of life.	Deliver scheduled programs, activities and events for older residents
Corporate Sponsorship Program A program that supports external organisations to deliver events which benefit the local community, provide positive exposure for the City's brand, and stimulate local economic activity.	Provide sponsorship and donations for external events in accordance with the City's Corporate Sponsorship Program Guidelines.

Ongoing programs and activities	Actions
Craigie Leisure Centre health and fitness programs A range of programs at Craigie Leisure Centre to promote health and fitness, including gym memberships, group fitness, leisure and aquatics programs.	Deliver health and fitness programs at the Craigie Leisure Centre in accordance with service level objectives.
Public open space maintenance Coordination and implementation of maintenance programs which enhance aesthetic appeal, whilst maintaining functionality for recreation and sporting activities.	Undertake maintenance of park and public open space assets.
Sport and recreation development A range of programs, activities, events and one-one-one assistance provided to local club volunteers to assist them in performing their roles and ensuring ongoing club sustainability and success.	Deliver programs, activities, events and one-on-one assistance to sports and recreation clubs, as required.
Youth Development initiatives A range of programs, activities and events that foster healthy, resilient, informed and engaged young people, and promote and celebrate the role of young people in the community.	Deliver scheduled programs, activities and events through the City's youth centres, Youth Truck and Youth Events Program.

What we plan on doing

Projects and initiatives:	FY2026–27	FY2027–28	FY2028–29	FY2029–30	FY2030–31
Active reserve and community facility review A 3-yearly review of the City's sports parks and community facilities to inform capital works programming and recommendations for future refurbishments and upgrades.	●			●	
Bike Plan A plan which provides the long-term vision, strategic framework and projects that will be implemented to make cycling a part of everyday life and help the City of Joondalup become a bicycle-friendly city.	●	●	●	●	●
Community Funding Program A funding program intended for the delivery of community-initiated projects, programs and events that benefit the City of Joondalup community.	●	●	●	●	●
Community Funding Program Policy review A review of the policy that guides the Community Funding program in the delivery of community-initiated projects, programs and events that benefit the City of Joondalup community.		●	●		
Corporate Sponsorship Program Policy review A review of the policy that guides the Corporate Sponsorship program to support external organisations to deliver events which benefit the local community, provide positive exposure for the City's brand, and stimulate local economic activity.				●	●

DRAFT

Projects and initiatives:	FY2026–27	FY2027–28	FY2028–29	FY2029–30	FY2030–31
Club Night Lights Program and Community Sporting and Recreation Facilities Fund Programs that seek State Government funding contributions to upgrade sports infrastructure in sports parks for improved usability and access for sports training and games.	●	●	●	●	●
High Risk Bookings in Community Venues Council Policy review A review of the policy that aims to minimise harm and promote healthy and safe behaviour at community venues.			●	●	
Joondalup City Centre Landscape Master Plan A new landscape master plan for the Joondalup City Centre that will provide a framework for the enhancement of the public domain and landscaped environment. The master plan will establish a sense of identity for the area, improve pedestrian and cycle circulation, and increase public amenity.	●	●			
Place activation City and community-led activities and projects, such as fresh food markets, that promote the activation of spaces and places important to the health wellbeing of the community and economy.		●	●	●	●

DRAFT

Performance measures

Strategic
• Net Promoter Score — Craigie Leisure Centre • Percentage of resident satisfaction with City of Joondalup parks

Organisational
• Community Satisfaction with Craigie Leisure Centre • Membership numbers — Craigie Leisure Centre • Craigie Leisure Centre attendances • Utilisation of sports parks and recreation parks • Customer satisfaction with community facilities • Overall utilisation rate of Community Facilities • Percentage of the community who feel they have access to a range of transport options in their local area • Percentage of the community satisfied with ease of movement between points of interest in the city

DRAFT

Key focus area 3 — Environmental health and resilience

Goal*: Protect and enhance community health through robust environmental health compliance, coordinated emergency preparedness and response, and advancing safe, sustainable and climate-resilient practices across the City.*

Strategic priorities

Environmental health and compliance

Environmental health standards are essential for protecting community wellbeing. Activities such as food safety inspections, waste management, pollution control, animal management and public health regulation help prevent illness and reduce environmental risks. By monitoring local conditions, enforcing compliance, and educating businesses and residents, the City supports safe environments where people can live, work, and recreate. Maintaining strong regulatory practices ensures that public health risks are identified early and managed effectively.

Environmental resilience and sustainability

A healthy environment underpins long-term community resilience. Sustainable practices—such as reducing waste, conserving resources, and supporting climate-resilient infrastructure—help protect natural systems and reduce the impacts of climate change. The City can strengthen environmental resilience by promoting sustainable practices and policies, enhancing public green open spaces, and planning for changing environmental conditions. These efforts contribute to a cleaner, healthier environment for current and future generations.

Emergency preparedness

Preparedness is vital for reducing harm during emergencies and extreme weather events. Hazards such as heatwaves, storms, bushfires, and public health incidents can significantly affect community safety and wellbeing. The City plays a key role in planning for these events by working with emergency services, health agencies, and community partners to build readiness and response capacity. Providing clear information, supporting community awareness, and maintaining resilient infrastructure help ensure the community is equipped to respond effectively when emergencies occur.

What we currently do

Ongoing programs and activities	Actions
Animal management Promote and support responsible pet ownership and compliance with the *Dog Act 1976, Cat Act 2011,* and subsidiary legislation.	Register dogs and cats in accordance with legislative requirements.
	Investigate and take appropriate action in relation to reported dog incidents.
Building applications Assess and determine certified and uncertified building permit applications received in accordance with the *Building Act 2011* and subsidiary legislation.	Determine certified and uncertified building permit applications received in accordance with legislative requirements.

Ongoing programs and activities	Actions
Building maintenance program Reactive, planned and scheduled maintained works of City-owned and -managed buildings, as required, and in accordance with agreed service levels to ensure cleanliness and usability.	Undertake maintenance of building assets.
Bulk waste collection and processing Bulk hard waste and greens waste collection and processing for residential properties.	Liaise with the external contractor to deliver hard bulk collection and processing.
Bushfire community education program A new community education program to raise awareness of bushfire risks and ways to mitigate the risks.	Deliver scheduled initiatives as part of the bushfire community education program to residents, schools, community groups, businesses and the broader community.
Development applications Assessment and determination development applications in accordance with the City's Local Planning Framework.	Determine development applications in accordance with legislative requirements.
Drainage maintenance Monitor and undertake maintenance of stormwater drainage assets across the City to ensure usability.	Undertake maintenance of stormwater drainage assets.
Emergency management Participate in the Joint Local Emergency Management Committee, District Emergency Management Committee and WALGA Emergency Management Advisory Committee meetings for the purposes of ensuring effective preparedness in the event of an emergency incident.	Participate in local and regional emergency management exercises with key agency partners to test the City's Local Emergency Management Arrangements.
	Attend the Joint Local Emergency Management Committee and District Emergency management Committee meetings on a quarterly and biannual basis.
Energy management Management of the City's energy consumption to minimise environmental impact and realise economic savings.	Manage corporate energy use to ensure responsible and efficient consumption.
Environmental health Environmental health initiatives and programs in the community, including inspections and assessments relating to food, noise, disease, pest control and safety, and investigating environmental health matters relating to air and water quality, in accordance with relevant legislation and local laws.	Determine environmental health applications received in accordance with legislative requirements.
	Respond to requests and complaints on a range of environmental health matters
	Undertake premises inspections for the purposes of managing public health risks.
Environmental education program A range of scheduled activities and events as part of the environmental education program to residents, schools, businesses and the broader community.	Deliver scheduled activities and events as part of the environmental education program.

Ongoing programs and activities	Actions
Firebreak inspections Inspect firebreaks throughout the City in accordance with the *Bush Fires Act 1954* and subsidiary legislation for the purpose of mitigating the risk of bushfire hazards.	Undertake firebreak inspections and enforcement activities in accordance with legislative requirements.
Groundwater management Manage the groundwater on City-owned and managed land to ensure responsible and efficient use in accordance with Department of Water and Environmental Regulation licencing requirements.	Manage corporate groundwater use to ensure responsible and efficient consumption.
Illegal dumping Identification and retrieval of illegally dumped waste from public areas.	Respond to reports from the community about illegal dumping.
Leases and licenses Management of leases and licences for City-owned and -managed buildings in accordance with the City's Property Management Framework.	Manage leases and licences and undertake inspections of leased and licenced facilities in accordance with agreed schedules.
Litter collection Scheduled collection and disposal of public area litter by hand.	Undertake litter collection and disposal across the City.
Midge monitoring Monitoring of midge larvae populations and the provision of treatments, as required, to mitigate nuisance adult midge at Lake Goollelal and Lake Joondalup.	Monitor seasonal midge larvae and undertake treatments, as required.
Natural areas maintenance Coordination and implementation of maintenance programs which protect and enhance biodiversity values, whilst maintaining appropriate community access and awareness of natural areas.	Undertake maintenance activities in natural areas.
	Provide support and technical advice to friends' groups to assist them in undertaking voluntary conservation activities.
Pathway maintenance Monitor and undertake maintenance of pathways across the City's pathway network to ensure ongoing safety and usability.	Undertake maintenance of pathway assets.
Road maintenance Monitor and undertake maintenance of roads across the City's road network to ensure ongoing safety and usability.	Undertake maintenance of road assets
Road safety education program A series of scheduled activities and events as part of the road safety education program to schools and the broader community.	Deliver scheduled activities and events as part of the road safety education program.
Scheme water management Management of scheme water on City-owned and managed land to reduce consumption and waste.	Manage corporate scheme water use to ensure responsible and efficient consumption.

DRAFT

Ongoing programs and activities	Actions
Swimming pool inspections Inspection of all private swimming pools across the City at least once every 4 years in accordance with *Building Act 2011* and subsidiary legislation.	Deliver the swimming pool barrier inspection program in accordance with legislative requirements.
Urban forest management Coordination and implementation of programs that protect, grow, and enhance the urban forest to improve environmental resilience, public amenity, and community wellbeing, while ensuring safe and equitable access to green spaces.	Plan, establish, and maintain street trees, park trees, and trees in public open space to support canopy cover and biodiversity outcomes. Provide technical guidance and support to internal and community stakeholders to encourage best-practice urban tree management.
Waste collection and processing Weekly collection and disposal of kerbside domestic waste, and fortnightly collection and processing of domestic recycling and greens for residential properties.	Liaise with the external contractor to deliver weekly general waste collection and disposal. Liaise with the external contractor to deliver fortnightly recycling waste collection and processing. Liaise with the external contractor to deliver fortnightly greens waste collection and processing.
Waste education program A range of waste education activities and events for schools and the community. The program delivers local waste and recycling information and encourages community members to reduce their consumption and waste.	Deliver scheduled activities and events to schools and the community as part of the waste education program

DRAFT

What we plan on doing

Projects and initiatives:	FY2026–27	FY2027–28	FY2028–29	FY2029–30	FY2030–31
Bushfire Risk Management Plan A plan which provides a structured approach to identifying, assessing, prioritising, monitoring and treating bushfire risk within the City of Joondalup.	●		●		●
Climate Change Plan A plan which guides the City's climate change mitigation and adaptation actions across a range of areas relevant to local government, including infrastructure, assets, health services, water management, emergency management, urban forest and the natural environment.	●	●	●	●	●
Coastal Hazard Risk Management and Adaptation Plan A new plan to be developed under State Planning Policy 2.6 which will define areas of the coastline that could be vulnerable to coastal hazards and outline the preferred approach to managing these hazards over the next 100 years.	●	●	●	●	●
Dog Management Plan A new plan that will guide the City's approach to managing dogs within the district, including legislative and regulatory instruments, behavioural management, and community education and awareness.	●	●	●	●	●
Electric vehicle position Development of a formal position on electric vehicle infrastructure in the City to ensure appropriate investment is made in the supply, installation, and maintenance of infrastructure as the technology develops.		●			
Food organics, garden organics (FOGO) bin service Exploring opportunities for a new food organics, garden organics (FOGO) bin service for residential waste service delivery.	●				
Future waste disposal options Investigations into future waste disposal options following the closure of the Tamala Park landfill operation.	●	●			
Hillarys Dog Beach — asbestos management Management of residual asbestos at Hillarys Dog Beach in accordance with the approved Ongoing Site Management Plan and direction from the Department of Water and Environmental Regulation and the Department of Health.	●	●	●	●	●
Joondalup lighting initiative Investigation and proposal to upgrade existing streetlights to LED across the City for the purposes of reducing energy consumption.	●	●	●	●	●
Local planning policies — review and development Policies that relate to planning and development within the Local Planning Scheme area. Local planning policies are developed under the Planning and Development (Local Planning Schemes) Regulations 2015.	●	●	●	●	●

DRAFT

Projects and initiatives:	FY2026–27	FY2027–28	FY2028–29	FY2029–30	FY2030–31
Local Planning Scheme No 3 review A review of the City's Local Planning Scheme No 3 in accordance with the Planning and Development (Local Planning Schemes) Regulations which includes a review of existing local planning policies, and the development of new policies as recommended.		●	●		
Local Planning Strategy review A review of the City's Local Planning Strategy, including the Local Housing Strategy and Local Commercial Strategy, to ensure the ongoing applicability of the stated strategic direction for land use planning and development.	●	●			
Natural area management (major conservation) Natural area management initiatives for protecting and enhancing biodiversity values across the City's major conservation natural areas.	●	●	●	●	●
Road Safety Management Plan A plan with actions, responsibilities and measures to promote safer roads across the City.	●	●	●	●	●
Waterwise Council Program A program run jointly by the Department of Water and Environmental Regulation and the Water Corporation to support local governments to improve water efficiency and help create waterwise communities.	●	●	●	●	●
Yellagonga Catchment management Projects delivered in partnership with the City of Wanneroo and the Department of Biodiversity, Conservation and Attractions to improve the Yellagonga Catchment, in accordance with the Yellagonga Integrated Catchment Management Plan.	●	●	●	●	●

DRAFT

Performance measures

Strategic
• Percentage of natural areas protected within City of Joondalup reserves • Amount of native vegetation protected under the Local Planning Scheme No 3, Metropolitan Region Scheme and Bush Forever • Percentage of the community who value the City's local bushland, wetland and coastal areas • Percentage increase in vegetation quality scores within each site category (e.g. dunes, wetlands) over a specific period • Percentage residential waste diverted from landfill in the City of Joondalup • Percentage decrease in the annual tonnage of litter collected • Percentage of community who feel they live in a clean environment • Percentage of groundwater usage within prescribed allocation limits • Percentage reduction in scheme water usage compared to a baseline year • Percentage reduction in greenhouse gas emissions compared to a baseline year • Percentage decrease in emissions due to renewable energy generation • Percentage of the community who feel informed and prepared for the impacts of climate change and natural disasters • Percentage of canopy cover in the city • Percentage of residences within 400 metres of a recreation park or natural area • Percentage of community buildings that meet accessibility standards • Percentage of community facilities with multi-purpose or adaptable spaces

Organisational
• Percentage of pool inspections overdue • Percentage of environmental health applications processed within target timeframes • Number of rescues performed by beach lifeguard services contracted by the City • Number of preventative actions performed by beach lifeguard services contracted by the City • Volunteer hours contributed by environmental friends' groups • Number of trees planted through the Leafy City Program and Winter Tree Planting Program • Number of native plants provided to households, environmental groups and schools for planting • Percentage change in tonnage of illegally dumped waste collected • Number of Waste Requests resolved within target • Amount of water used for irrigation (kL per hectare) • Amount of water consumed by City Buildings and Facilities • Amount of renewable energy generated by City buildings and facilities (kWh) • Amount of energy consumed by City Buildings and Facilities • Percentage of Fire Break Inspections completed within statutory timeframe • Percentage of fuel load assessments completed within timeframe (city managed land) • Number of reactive maintenance requests resolved within target • Percentage of planning applications determined within timeframe • Percentage of building permit applications determined within statutory timeframe • Percentage increase in canopy cover across the City • Number of significant trees registered on the Significant Tree Register

DRAFT

Implementation

Effective and coordinated implementation of the *Public Health Plan 2026–2031* is critical to achieving the goals of the plan. Implementation of the plan will be supported through the establishment of clear processes for performance measurement, monitoring and review, alongside mechanisms to enable internal collaboration, cross-promotion of initiatives, and ongoing workforce training and development.

Monitoring and reporting

Monitoring and reporting on the activities in the *Public Health Plan 2026–2031* will be undertaken through the established strategic and organisational performance reporting frameworks, and annual updates to the Department of Health (WA).

Strategic performance measures provide high-level indicators of community outcomes and are reported annually to Council through the City's Annual Report. Organisational performance measures focus on operational delivery and service performance. These measures are reported twice yearly to the Audit, Risk and Improvement Committee to support oversight, accountability, and continuous improvement.

Annual updates will be provided to the Department of Health (WA), and an overall progress report on the *Public Health Plan 2026–2031* will be presented to Council following the major review planned for 2031.

All formal reports will be presented to Council for endorsement and published on the City's website at **joondalup.wa.gov.au**, ensuring transparency and public access to information on progress and outcomes.

Review

To ensure the *Public Health Plan 2026–2031* remains responsive to community values and expectations, emerging public health and wellbeing needs, and relevant State Government priorities, the plan will be reviewed regularly.

An annual desktop review will be conducted to assess progress, identify emerging issues, and guide minor adjustments, as required.

A major review will be undertaken in 2031, at the end of the plan's timeframe. This comprehensive review will evaluate overall effectiveness and inform the development of the subsequent public health plan.

DRAFT

Privacy and information sharing

The City is committed to protecting the privacy of all individuals who have dealings with the City when delivering programs, services, and regulatory functions under the *Public Health Plan 2026-2031*. From 1 July 2026, the City will comply with the *Privacy and Responsible Information Sharing Act 2024 (WA)* (PRIS Act), which establishes legally enforceable Information Privacy Principles for Western Australian public sector entities, including local governments. The City will also prepare for the mandatory serious information breach notification scheme commencing on 1 January 2027.

Scope

This applies to all personal information the City collects, uses, discloses, and stores in connection with the activities and initiatives set out in this Plan, including data obtained through community engagement, program registrations, service delivery, compliance activities, and partnering arrangements. The PRIS Act covers the handling of personal information by Western Australian public sector entities, and, in some circumstances, their contracted service providers.

Our obligations under the PRIS Act

Under the PRIS Act, the City must handle personal information in line with the Information Privacy Principles, which are broadly aligned to national privacy standards and set requirements for lawful and fair collection, notice and transparency, purpose limitation, data minimisation, data quality, security, access and correction, and accountability. The PRIS Act also establishes a framework for responsible information sharing across the Western Australian public sector, guided by Responsible Sharing Principles that require clear public benefit, appropriate risk assessment, and transparency.

Key commitments

From 2026, the City will implement the following practices for all public health initiatives:

Privacy by design and by default
Embed privacy risk assessment into planning, procurement, and delivery of programs (including privacy impact assessments for higher-risk initiatives, such as new digital platforms, data linkage, or analytics).

Limit collection to what is necessary for stated purposes and use de-identified or aggregated data whenever practicable.

Clear notices and transparency
Provide concise collection notices that explain what we collect, why, our lawful basis, who we may share with under the PRIS Act, and how individuals can access or correct their information or make a complaint to the WA Information Commissioner.

Lawful use and disclosure
Use and disclose personal information only for stated, lawful purposes related to program delivery or where otherwise permitted by law. Any data sharing under the PRIS Act will follow the Responsible Sharing Principles, with documented assessments and agreements that set controls and safeguards (including role-based access, minimum necessary data fields, retention, and disposal).

Special governance for automated decision-making and de-identification
Where automated tools are used to inform service delivery, implement appropriate human oversight, explainability and review mechanisms, consistent with the PRIS Act's protections relating to automated decision-making and de-identified information.

DRAFT

Security and retention
Protect personal information using administrative, physical, and technical controls proportionate to sensitivity and risk, and retain or dispose of information in line with *State Records Act 2000 (WA).*

Serious information breaches
Maintain and test an incident response plan to assess suspected breaches. From 1 January 2027, notify the WA Information Commissioner and affected individuals of any assessed notifiable information breach in accordance with the PRIS Act.

Working with partners and contracted service providers
Ensure contracts for services delivered under this Plan include appropriate PRIS-compliant privacy and security clauses, including obligations for subcontractors where relevant.

Aboriginal data governance
Where data relates to Aboriginal people and communities, engage appropriately and support Aboriginal participation in decision about data sharing affecting them, consistent with the PRIS Act.

Individual rights

Individuals have rights to access and request correction of their personal information held by the City. Complaints about privacy interferences can be raised with the City in the first instance or escalated to the Office of the Information Commissioner under the PRIS Act.

DRAFT

Appendix

Related Federal, State and Local Government documents (A-Z)

10-Year Strategic Community Plan — *Joondalup 2032* (COJ)

Joondalup 2032 is the City's 10-Year Strategic Community Plan that sets the vision, aspirations, and objectives for the community. It is the overarching document guiding all other City plans and services. The plan includes five key themes — Community, Environment, Place, Economy, and Leadership — with outcomes that shape City activities and initiatives.

The following outcomes are relevant to the *Public Health Plan 2026–2031*:

- **1-1 Healthy and safe** — You feel healthy and safe in your local community.
- **1-2 Inclusive and connected** — You enjoy local services and programs that cater for different ages, abilities and backgrounds.
- **1-3 Active and social** — You enjoy quality local activities and programs for sport, learning and recreation.
- **1-4 Artistic and creative** — You celebrate, support and participate in art and events in your local area.
- **1-5 Cultural and diverse** — You understand, value and celebrate the City's unique Aboriginal and other diverse cultures and histories.
- **2-1 Managed and protected** — You value and enjoy the biodiversity in local bushland, wetland and coastal areas.
- **2-2 Clean and sustainable** — You are supported to minimise waste and live sustainably in a clean environment.
- **2-3 Responsible and efficient** — You benefit from a responsible and efficient use of natural resources.
- **2-4 Resilient and prepared** — You understand and are prepared for the impacts of climate change and natural disasters.
- **3-1 Connected and convenient** — You have access to a range of interconnected transport options.
- **3-2 Well-planned and adaptable** — You enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.
- **3-3 Attractive and leafy** — You have access to quality public open spaces and enjoy appealing streetscapes.
- **3-4 Functional and accessible** — You have access to quality community facilities that are functional and adaptable.
- **5-2 Proactive and represented** — You are confident that the City is advocating on your behalf for initiatives that benefit the community.

Aboriginal Health and Wellbeing Framework 2015–2030 (WA)

The *Aboriginal Health and Wellbeing Framework 2015–2030* provides strategic directions to improve the health and wellbeing of Aboriginal people in Western Australia. It emphasises Aboriginal engagement and collaboration across government, non-government organisations, and communities to achieve better health outcomes.

Aboriginal Heritage Act 1972 (WA)

The *Aboriginal Heritage Act 1972*, administered by the Department of Planning, Lands and Heritage, protects Aboriginal sites and objects of cultural significance in Western Australia. It regulates activities that may impact heritage places. While the Act does not assign a direct service delivery role, local governments play an important role in considering heritage values in planning and development approvals and liaising with Traditional Owners to ensure compliance.

DRAFT

Access and Inclusion Plan 2021–2024 (COJ)

The *Access and Inclusion Plan 2021–2024* sets out actions to enable people of all abilities to have equal access to City facilities, services, events, and employment. It promotes physical accessibility and social inclusion across the community.

Age Friendly Plan 2018–2023 (COJ)

The *Age-Friendly Plan 2018–2023* outlines strategies to create environments, programs, activities and events that support active ageing. It focuses on health, wellbeing, security, and participation to enhance quality of life for older residents.

Alfresco Spaces Local Planning Policy (COJ)

The Alfresco Spaces Local Planning Policy provides guidance for the design and use of outdoor dining areas within the City. It aims to create vibrant, safe, and accessible public spaces that enhance community amenity while supporting local businesses.

Animals Local Law 1999 (COJ)

The City of Joondalup *Animals Local Law 1999* aims to regulate, control, and manage the keeping of animals within the city. The law establishes requirements for owners and occupiers of land within the district to keep animals and provides means of enforcing the law. It plays a significant role in the community by ensuring that animals are kept in a manner that is safe and does not pose a danger to the health of the public.

Arts Development Scheme Council Policy (COJ)

The Arts Development Scheme Council Policy supports the growth of arts and cultural activities in the City. It provides guidance for funding and resources to encourage creative projects that contribute to community wellbeing and cultural engagement.

Asset Management Council Policy (COJ)

The Asset Management Council Policy establishes principles for managing the City's assets effectively and sustainably. It ensures infrastructure and facilities are maintained to support community health, safety, and access.

Asset Management Strategy 2024–2034 (COJ)

The *Asset Management Strategy 2024–2034* sets a long-term approach for managing City assets. It defines governance, forecasts future demands, and outlines objectives to ensure infrastructure supports community needs sustainably.

Beach Management Activities Council Policy (COJ)

The Beach Management Activities Council Policy regulates activities on beaches to protect public safety, environmental values, and community enjoyment. It provides guidelines for events, commercial use, and recreational activities along the coastline.

Bicycle Network Plan 2014-2031 (WA)

The *Western Australian Bicycle Network Plan 2014-2031* aims to make cycling a safe, connected, and convenient mode of transport. It promotes increased cycling participation, improved infrastructure, and reduced cyclist injuries, supporting active and healthy communities.

Bike Plan 2025–2030 (COJ)

The *Bike Plan 2025–2030* provides a long-term vision and strategic framework to make cycling safe, convenient, and integrated into everyday community life. It includes actions to improve active transport corridors and shared zones.

Biodiversity Conservation Act 2016 (WA)

The *Biodiversity Conservation Act 2016*, administered by the Department of Biodiversity, Conservation and Attractions, provides for the conservation and protection of Western Australia's biodiversity. It establishes frameworks for managing threatened species and ecological communities. Local governments must consider biodiversity impacts in land use planning and development decisions and support conservation initiatives within the community.

Biosecurity and Agriculture Management Act 2007 (WA)

The *Biosecurity and Agriculture Management Act 2007*, administered by the Department of Primary Industries and Regional Development, aims to safeguard agriculture, the environment, and community health by controlling pests, diseases, and invasive species. Local governments contribute by implementing local pest management programs, enforcing biosecurity measures, and educating the community.

Building Act 2011 (WA)

The *Building Act 2011*, administered by the Building and Energy Division of the Department of Local Government, Industry Regulation and Safety, regulates building standards and approvals in Western Australia. It aligns with the National Construction Code to ensure safety and compliance. Local governments are responsible for assessing building permit applications, conducting inspections, and enforcing compliance with building regulations.

Bush Fires Act 1954 (WA)

The *Bush Fires Act 1954*, administered by the Department of Fire and Emergency Services, provides for the prevention, preparedness, and suppression of bushfires. Local governments are responsible for developing bushfire risk management plans, enforcing firebreak requirements, and coordinating local fire prevention and response activities.

Bushfire Risk Management Plan 2025–2027 (COJ)

The *Bushfire Risk Management Plan 2025–2027* outlines strategies to reduce bushfire risk and protect people, property, and the environment. It includes hazard reduction, compliance inspections, and community education.

Business Continuity Plan (COJ)

The *Business Continuity Plan* ensures essential City services can continue during disruptions. It provides strategies to maintain critical operations and support community resilience.

Caravan Parks and Camping Grounds Act 1995 (WA)

The Caravan Parks and Camping Grounds Act 1995, administered by the Department of Mines, Industry Regulation and Safety, regulates the operation of caravan parks and camping grounds. Local governments issue licences, inspect facilities, and ensure compliance with safety and amenity standards.

DRAFT

Cat Act 2011 (WA)

The *Cat Act 2011*, administered by the Department of Local Government, Industry Regulation and Safety, promotes responsible cat ownership through registration, identification, and sterilisation requirements. Local governments enforce the Act by managing cat registrations, appointing authorised officers, and maintaining cat management facilities.

Circus Council Policy (COJ)

The Circus Council Policy outlines requirements for circuses operating within the City. It ensures events are conducted safely, ethically, and in a manner that minimises impacts on public health and local amenity.

Climate Change Plan 2025–2035 (COJ)

The *Climate Change Plan 2025–2035* guides actions to mitigate and adapt to climate change impacts. It addresses infrastructure, water management, emergency preparedness, and environmental sustainability.

Coastal Hazard Risk Management and Adaptation Plan (in development) (COJ)

A new plan to be developed under State Planning Policy 2.6, the Coastal Hazard Risk Management and Adaptation Plan will identify areas at risk from coastal hazards and recommend actions to protect assets and adapt to future conditions.

Coastal Infrastructure Adaptation Plan 2018–2026 (COJ)

The *Coastal Infrastructure Adaptation Plan 2018-2026* provides strategies to protect City infrastructure from coastal hazards and ensure long-term resilience.

Coastal Local Planning Policy (COJ)

The Coastal Local Planning Policy guides development along the City's coastline to protect environmental integrity and public safety. It promotes sustainable design and resilience to coastal hazards.

Commercial, Mixed Use and Service Commercial Zone Local Planning Policy (COJ)

This policy provides design and development standards for commercial and mixed-use zones. It aims to create safe, accessible, and vibrant precincts that support economic activity and community wellbeing.

Community Funding Program Guidelines (COJ)

The *Community Funding Program Guidelines* outline how the City provides financial support to incorporated community groups to conduct projects, programs, events or activities that benefit the City of Joondalup community.

Community Safety Plan (in development) (COJ)

The Community Safety Plan will be a new plan to address safety issues across the City, including animal management, CCTV, graffiti removal, and amenity improvements, to create a safe and connected community.

DRAFT

Community Development Strategy (in development) (COJ)

The Community Development Strategy will be a new strategy to guide programs and infrastructure that support social inclusion, youth engagement, and age-friendly communities.

Community Funding Program Council Policy (COJ)

The Community Funding Program Council Policy supports local organisations and initiatives that promote health, wellbeing, and social inclusion. It provides guidance for financial assistance to projects and initiatives that benefit the community.

Consulting Rooms Local Planning Policy (COJ)

The Consulting Rooms Local Planning Policy sets standards for the location and design of medical and health consulting rooms. It ensures accessibility and compatibility with surrounding land uses.

Container Deposit Scheme Infrastructure Local Planning Policy (COJ)

This policy provides guidance for the placement and design of container deposit infrastructure. It supports recycling initiatives and promotes environmental health within the community.

Directions 2031 and Beyond (WA)

Directions 2031 and Beyond sets a long-term vision for sustainable urban growth in Perth. It promotes housing affordability, diverse lifestyle choices, vibrant activity centres, and integrated transport networks to support economic, social, and environmental sustainability.

Disability Discrimination Act 1992 (Cth)

The *Disability Discrimination Act 1992*, administered by the Attorney-General's Department, prohibits discrimination against individuals on the basis of disability across employment, education, access to services and premises, accommodation, clubs and associations, and other public life arenas. While primarily enforced through the Australian Human Rights Commission via complaints, local governments must ensure their services, facilities, premises, contracting, and employment practices comply with the Act and associated Disability Standards. This ensures community infrastructure and programs are inclusive and accessible.

Disability Services Act 1993 (WA)

The *Disability Services Act 1993*, administered by the Department of Communities, promotes access and inclusion for people with disability. Local governments must implement Disability Access and Inclusion Plans and ensure that services, facilities, and programs are accessible to all community members.

Dog Act 1976 (WA)

The *Dog Act 1976*, administered by the Department of Local Government, Industry Regulation and Safety, regulates dog ownership, registration, and control. Local governments enforce the Act by managing dog registrations, appointing authorised officers, and operating dog management facilities.

Dog Management Plan (in development) (COJ)

The Dog Management Plan will be a new plan to guide the City's approach to managing dogs within the district, including legislative and regulatory instruments and compliance, behavioural management, and community education and awareness.

Emergency Donations Council Policy (COJ)

The Emergency Donations Council Policy enables and guides the City in providing financial assistance during emergencies or disasters. It supports community resilience and recovery during times of need.

Emergency Management Act 2005 (WA)

The *Emergency Management Act 2005*, administered by the State Emergency Management Committee, establishes the framework for emergency management in Western Australia. Local governments are responsible for preparing local emergency management arrangements and coordinating response and recovery activities within their districts.

Environmental Protection Act 1986 (WA)

The *Environmental Protection Act 1986*, administered by the Department of Water and Environmental Regulation, provides for the prevention, control, and abatement of environmental pollution. Local governments enforce environmental conditions in planning approvals, manage waste facilities, and monitor compliance with pollution control measures.

Environment Protection and Biodiversity Conservation Act 1999 (Cth)

The *Environment Protection and Biodiversity Conservation Act 1999*, administered by the Department of Climate Change, Energy, the Environment and Water, provides the legal framework for protection of matters of national environmental significance (e.g., threatened species, World Heritage sites, Ramsar wetlands) and Commonwealth actions. Local governments must observe the EPBC Act when planning or approving developments that could have significant environmental impacts in these areas. They may need to refer projects to the Australian Government or comply with bilateral arrangements to ensure adequate environmental assessment and approval processes.

Environment Strategy 2024–2034 (COJ)

The *Environment Strategy 2024–2034* is a high-level strategy guiding the issue-specific environmental plans which provide detailed actions and performance measures to address individual environmental issues. It addresses aspects of biodiversity, water, climate change and waste.

Environmentally Sustainable Design for City Buildings Council Policy (COJ)

This policy ensures City-owned buildings incorporate sustainable design principles. It aims to reduce environmental impacts, improve efficiency and promote health and sustainability in spaces for the community.

Environmentally Sustainable Design Local Planning Policy (COJ)

The Environmentally Sustainable Design Local Planning Policy encourages sustainable building practices in private developments. It supports energy efficiency, water conservation, and improved environmental health outcomes.

Equal Opportunity Act 1984 (WA)

The *Equal Opportunity Act 1984*, administered by the Equal Opportunity Commission, prohibits discrimination across various attributes such as race, sex, and disability. Local governments must

ensure fair treatment in employment, service provision, and community programs, and address discrimination complaints in accordance with the Act.

Food Act 2008 (WA)

The *Food Act 2008*, administered by the Department of Health, regulates food safety standards to protect public health. Local governments register food businesses, conduct inspections, and enforce compliance with hygiene and safety requirements.

Gambling on City-Owned or Managed Property Council Policy (COJ)

This policy regulates gambling activities on City-owned or managed property to protect community wellbeing. It aims to minimise the social impacts and harm associated with gambling and ensure compliance with relevant legislation.

Groundwater Use Council Policy (COJ)

The Groundwater Use Council Policy provides guidelines for sustainable groundwater use on City land. It supports water conservation and environmental health goals.

Health (Miscellaneous Provisions) Act 1911 (WA)

The *Health (Miscellaneous Provisions) Act 1911*, administered by the Department of Health, covers sanitation, housing standards, and nuisance control. Local governments enforce local health laws, inspect premises, and manage public health risks within their communities.

Health Local Law 1999 (COJ)

The City of Joondalup *Health Local Law 1999* aims to regulate, control and manage day to day health matters within the district. The law establishes various health standards and requirements which people living and working within the district must observe and provides means of enforcing the law. It plays a significant role in the community by ensuring that health standards are upheld in order to reduce the risk of dangers to public health.

Health Promotion Strategic Framework 2022–2026 (WA)

The *Health Promotion Strategic Framework 2022–2026* provides guidance to reduce preventable chronic disease and injury in Western Australia. It outlines evidence-based priorities and strategies to improve health and wellbeing through coordinated action across the health system and its partners.

Health Services Act 2016 (WA)

The *Health Services Act 2016*, administered by the Department of Health, governs the delivery of health services in Western Australia. While the Act primarily applies to health service providers, local governments support public health initiatives and promote community wellness programs.

High Risk Bookings in Community Venues Council Policy (COJ)

This policy manages bookings for events considered high-risk to ensure public health and safety, and protection of City assets. It outlines conditions and requirements for organisers using City venues.

Joondalup Activity Centre Plan (COJ)

The *Joondalup Activity Centre Plan* provides the vision and strategic planning framework to guide development within the Joondalup Activity Centre area. It supports a vibrant, connected precinct with opportunities for walking and cycling to encourage healthy lifestyles.

Joondalup City Centre Place Activation Plan 2022 (COJ)

The City's *Place Activation Strategy 2022* sets out initiatives to create active, connected, and welcoming public spaces. It focuses on placemaking that enhances safety, social interaction, and community wellbeing.

KidSport Voucher Program Policy and Guidelines 2024 (WA)

The KidSport Voucher Program supports children aged 5–18 from low-income families to participate in community sport. Eligible children receive up to $500 per year to cover club fees. The KidSport Voucher Program is administered by the Department of Creative Industries, Tourism and Sport in partnership with local governments.

Libraries Strategy (in development) (COJ)

The Libraries Strategy is a new strategy that will guide the future delivery of library programs and services. It will address changing community needs, technology trends, and opportunities for learning and social connection.

Library Board of Western Australia Act 1951 (WA)

The *Library Board of Western Australia Act 1951*, administered by the State Library of WA, establishes the Library Board and its functions. Local governments partner with the State Library to deliver local library services, maintain facilities, and ensure community access to resources.

Liquor Control Act 1988 (WA)

The *Liquor Control Act 1988*, administered by the Department of Racing, Gaming and Liquor, regulates the sale and supply of alcohol. Local governments are statutory consultees in liquor licensing applications and manage planning conditions for licensed premises to address community impacts.

Litter Act 1979 (WA)

The *Litter Act 1979*, administered by Keep Australia Beautiful WA, aims to prevent littering and illegal dumping. Local governments enforce anti-littering laws, issue infringement notices, and run education campaigns to maintain clean public spaces.

Local Emergency Management Arrangements (COJ)

The Local Emergency Management Arrangements outline roles, responsibilities, and processes for managing emergencies. They aim to build community resilience and ensure coordinated response and recovery.

Local Government (Miscellaneous Provisions) Act 1960 (WA)

The *Local Government (Miscellaneous Provisions) Act 1960* supplements the Local Government Act by providing additional regulatory powers on matters such as property management and enforcement procedures.

Local Government Act 1995 (WA)

The *Local Government Act 1995*, administered by the Department of Local Government, Industry Regulation and Safety, is the principal legislation governing local governments in Western Australia. It sets out the powers, functions, and responsibilities of councils, enabling them to deliver services, manage assets, and engage with their communities.

Local Government and Public Property Local Law 2014 (COJ)

The City of Joondalup *Local Government and Public Property Local Law 2014* is designed to regulate, control, and manage activities and facilities on local government and public property within the district. It provides a framework for the use of local government property, including determinations as to specific local government property where certain activities may be pursued or prohibited. This law plays a significant role in public health by ensuring that public spaces are used responsibly, contributing to a healthier living environment for all residents.

Local Housing Strategy (COJ)

The *Local Housing Strategy* sets out actions to provide diverse housing options to meet population growth and changing demographics, and meet residential infill targets set by the State Government. It supports and guides a wide range of housing to enable affordability and liveability across the City.

Local Planning Scheme No 3 (COJ)

The City's *Local Planning Scheme No. 3* provides the statutory framework for land use and development. It ensures access to public open space, supports recreation opportunities, and manages zoning to protect community health and amenity.

Local Planning Strategy (COJ)

The *Local Planning Strategy* guides land use and development in the City over the next 10–15 years. It promotes housing diversity, active transport networks, and accessible public open spaces. The strategy also provides for the protection of vegetation and biodiversity, amenity and quality recreational opportunities.

Medicines and Poisons Act 2014 (WA)

The *Medicines and Poisons Act 2014*, administered by the Department of Health, regulates the handling, supply, and use of medicines and poisons. Local governments ensure compliance in relevant premises and support safe practices within their jurisdictions.

Medium-density Single House Development Standards Local Planning Policy (COJ)

This policy sets design standards for medium-density housing developments. It promotes safe, functional, and liveable residential environments.

Memorials in Public Open Spaces Council Policy (COJ)

The Memorials in Public Open Spaces Council Policy provides guidance for installing memorials in parks and reserves. It ensures memorials are respectful, appropriate, and enhance public spaces.

Midge Management Strategy Partnership Agreement 2020–2025 (COJ)

The City of Joondalup has a *Midge Management Strategy Partnership Agreement* with the City of Wanneroo and Department of Biodiversity, Conservation and Attractions. The agreement outlines

DRAFT

actions to manage nuisance midge in Yellagonga Regional Park. It includes monitoring, control measures, and community education to protect public health and amenity.

Minor Residential Development Local Planning Policy (COJ)

This policy outlines requirements for small-scale residential developments. It aims to maintain neighbourhood character and ensure safe, accessible housing.

National Alcohol Strategy 2019–2028

The *National Alcohol Strategy 2019–2028* provides a framework to prevent and minimise alcohol-related harms among individuals, families, and communities. It emphasises collaboration across governments, agencies, and communities to address the complex factors contributing to alcohol harm, including poor mental health, social disadvantage, and trauma.

National Construction Code (Cth)

The *National Construction Code (NCC)*, maintained by the Australian Building Codes Board on behalf of federal, state and territory governments, outlines minimum technical requirements for building safety, health, amenity, accessibility, fire safety, and sustainability. Local governments are responsible for enforcing compliance with the NCC through building approvals, inspections, and certification processes. They ensure that new developments and alterations meet national construction standards and any state-specific amendments.

National Drug Strategy 2017–2026

The *National Drug Strategy 2017–2026* sets out a national framework to prevent and reduce harms associated with alcohol, tobacco, and other drugs. It guides coordinated action across jurisdictions and sectors, enabling flexible responses to emerging issues and supporting local strategies to improve health and social outcomes.

National Obesity Strategy 2022–2032

The *National Obesity Strategy 2022–2032* provides a framework for action to prevent and reduce overweight and obesity in Australia. It promotes shared responsibility across all levels of government, businesses, and communities to achieve healthier environments and improved population health.

National Preventive Health Strategy 2021–2030

The *National Preventive Health Strategy 2021–2030* outlines a long-term approach to strengthen Australia's prevention system. It aims to reduce the burden of disease, improve health equity, and prepare for emerging health challenges through coordinated action across governments, organisations, and communities.

National Road Safety Strategy 2021–2030

The *National Road Safety Strategy 2021–2030* sets a national commitment to reduce road trauma and move towards Vision Zero by 2050. It calls for collaboration between all levels of government, including local governments, to improve road safety infrastructure and embed safety as a core responsibility.

National Strategic Framework for Chronic Conditions 2017–2025

The *National Strategic Framework for Chronic Conditions 2017–2025* provides guidance for preventing and managing chronic conditions in Australia. It supports policy development and

service delivery across governments, health providers, and communities to improve health outcomes and quality of life.

National Tobacco Strategy 2023–2030

The *National Tobacco Strategy 2023–2030* aims to reduce tobacco use and its associated health, social, and economic impacts. It builds on previous successes and introduces new measures to protect public health, with a strong focus on reducing smoking rates among high-prevalence populations.

National Waste Policy 2018

The *2018 National Waste Policy* provides a framework for collective action by businesses, governments, communities and individuals until 2030. This policy aims to better manage waste to benefit human health, the environment and the economy.

Natural Area Management Plans (COJ)

The Natural Area Management Plans guide the conservation and management of five major bushland reserves with high biodiversity and regional significance: Craigie Bushland, Hepburn Heights, Lilburne Park, Shepherds Bush Reserve, and Warwick Open Space. These plans aim to protect ecological values and enhance community access.

Non-residential Development in the Residential Zone Local Planning Policy (COJ)

This policy regulates non-residential uses in residential areas to protect amenity and public health and safety. It ensures developments are compatible with surrounding land uses.

Notification of Public Works Council Policy (COJ)

The Notification of Public Works Council Policy ensures timely communication about public works projects. It promotes transparency and minimises disruption to the community.

Outdoor Youth Recreation Strategy 2021 (COJ)

The *Outdoor Youth Recreation Strategy 2021* sets out actions to provide inclusive outdoor spaces for young people aged 11–25. It promotes free, non-club-based recreation opportunities to support physical activity and social connection.

Pathogen Management Plan 2018–2028 (COJ)

The *Pathogen Management Plan 2018–2028* outlines measures to prevent and manage pathogens in natural and landscaped areas. It aims to protect biodiversity through risk assessment, prioritisation, and targeted management actions.

Pesticide Use Notification Plan (COJ)

The *Pesticide Use Notification Plan* details how the City informs the community about pesticide applications in public spaces. It enables residents to minimise exposure and promotes transparency in chemical use.

Place Activation Strategy 2022 (COJ)

The *Place Activation Strategy 2022* provides a framework to create vibrant, welcoming public spaces. It focuses on placemaking initiatives that reflect community values and encourage social interaction.

Privacy and Responsible Information Sharing Act 2024 (WA)

The Privacy and Responsible Information Sharing Act 2024, administered by the Department of Premier and Cabinet, and the Office of the Information Commissioner, regulates privacy protection and responsible data sharing across the Western Australian public sector. Local governments must follow clear standards for how they collect, use, store, and share personal information.

Private Community Purposes Zone and Civic and Community Reserve Local Planning Policy (COJ)

This policy provides guidance for developments in community purpose zones. It supports facilities that promote health, wellbeing, and social inclusion.

Public Art Council Policy (COJ)

The Public Art Council Policy encourages the integration of art into public spaces. It aims to enhance community identity, cultural engagement, and wellbeing.

Public Health Act 2016 (WA)

The *Public Health Act 2016*, administered by the Department of Health, provides a modern framework for managing public health risks. Local governments implement public health plans, monitor hazards, and enforce regulations to protect community health.

Public Open Space Framework (COJ)
The *Public Open Space Framework* guides the planning and provision of infrastructure in parks and reserves. It ensures spaces are safe, functional, and equipped for recreation, amenity, and community wellbeing.

Radiation Safety Act 1975 (WA)

The *Radiation Safety Act 1975*, administered by the Department of Health, regulates the use of radiation sources. Local governments monitor compliance in relevant facilities and enforce safety standards.

Reconciliation Action Plan (COJ)

The *Reconciliation Action Plan* sets out actions to strengthen relationships with Aboriginal and Torres Strait Islander peoples. It promotes cultural awareness, engagement, and meaningful reconciliation initiatives.

Regional Homelessness Plan 2022–2026 (COJ)

A joint plan with the City of Wanneroo, the *Regional Homelessness Plan 2022–2026* outlines collaborative actions to prevent and respond to homelessness. It focuses on community capacity building, early intervention, and coordinated support services.

Register of Delegation of Authority (COJ)

The Register of Delegation of Authority records functions delegated by Council and the CEO. It includes powers related to local laws, public health, emergency entry, and appointment of authorised officers to perform duties under relevant legislation, including the *Dog Act 1976 (WA)* *Public Health Act 2016 (WA)*, *Food Act 2008 (WA)*.

DRAFT

Requests for New or Capital Upgrades to Existing Community Venues Council Policy (COJ)

This policy outlines the process for requesting new community facilities or upgrades. It ensures resources are allocated to projects that meet community health and wellbeing needs.

Requests for Sale of Public Open Space Reserves Local Planning Policy (COJ)

This policy governs requests to sell public open space. It prioritises the retention of land that supports recreation, health and wellbeing, and environmental values.

Residential Development Local Planning Policy (COJ)

The Residential Development Local Planning Policy sets standards for housing design and layout. It promotes safe, functional, and sustainable living environments.

Rights in Water and Irrigation Act 1914 (WA)

The *Rights in Water and Irrigation Act 1914*, administered by the Department of Water and Environmental Regulation, regulates water use and licensing. Local governments must consider water resource impacts in planning decisions and support sustainable water management.

Road Traffic Act 1974 (WA)

The *Road Traffic Act 1974*, administered by the Department of Transport and WA Police, regulates driver licensing, vehicle registration, and road safety in Western Australia. Local governments contribute by managing local roads, implementing traffic calming measures, and liaising with authorities to improve road safety within the community.

Significant Event Sponsorship Council Policy (COJ)

This policy provides guidelines for sponsoring major events. It supports initiatives that enhance community engagement, wellbeing, and economic development.

State Emergency Management Policy (WA)

The *State Emergency Management Policy 2.5* provides a framework for managing emergencies across prevention, preparedness, response, and recovery. It defines roles and responsibilities for agencies, public authorities, and communities to ensure coordinated and effective emergency management.

State planning policies and Planning codes (WA)

State Planning Policy 2.0 — Environment and Natural Resources
State Planning Policy 2.6 — State Coastal Planning
State Planning Policy 2.7 — Public Drinking Water Source
State Planning Policy 2.8 — Bushland Policy for the Perth Metropolitan Region
State Planning Policy 2.9 — Water Resources
State Planning Policy 3.0 — Urban Growth and Settlement
State Planning Policy 3.4 — Natural Hazards and Disasters
State Planning Policy 3.7 — Bushfire
State Planning Policy 4.1 — Industrial Interface
State Planning Policy 4.2 — Activity Centres for Perth and Peel
State Planning Policy 5.2 — Telecommunications Infrastructure
State Planning Policy 7.0 — Design of the Built Environment
State Planning Policy 7.2 — Precinct Design
State Planning Policy 7.3 — Residential Design Codes

Stormwater Management Council Policy (COJ)

The Stormwater Management Council Policy ensures effective drainage and water quality management. It protects public health and the environment from the effects of flooding and pollution.

Streetlight Shading Council Policy (COJ)

The Streetlight Shading Council Policy addresses requests for streetlight shading to balance safety and amenity. It ensures lighting supports public safety and security while minimising impacts on residents.

Sustainability Council Policy (COJ)

The Sustainability Council Policy promotes sustainable practices across City operations. It aims to reduce environmental impacts and support long-term community and environmental health.

Tobacco Products Control Act 2006 (WA)

The *Tobacco Products Control Act 2006*, administered by the Department of Health, regulates the sale, supply, and advertising of tobacco products to reduce smoking and protect public health. Local governments enforce the Act by appointing authorised officers, conducting compliance checks, and educating retailers and the community about tobacco control requirements.

Vandalism to Vegetation on City Land Council Policy (COJ)

This policy addresses damage to vegetation on City land. It supports environmental health and community amenity by providing guidance for enforcement and education.

Venue Hire Fees and Charges Council Policy (COJ)

The Venue Hire Fees and Charges Council Policy sets out principles for pricing community venue hire. It aims to provide a balance of affordability and equitable access for hirers of community facilities.

Visual Arts Collection Council Policy (COJ)

The Visual Arts Collection Council Policy governs the management of the City's art collection. It aims to preserve and grow a diverse art collection that reflects the cultural identity and heritage of the community, and maintain public access to the collection through exhibitions and programs

Volunteer Council Policy (COJ)

The Volunteer Council Policy establishes principles for engaging volunteers in City programs. It promotes community participation, social connection, and capacity building, recognising the vital role volunteers play in enhancing community resilience.

Waste and Resource Recovery Strategy 2030 (WA)

The *Waste and Resource Recovery Strategy 2030* provides a framework for reducing waste and increasing resource recovery across Western Australia. It sets targets to avoid waste generation, improve recycling, and transition to a circular economy. Local governments play a key role by implementing local waste plans, managing collection services, and supporting community education to achieve the Strategy's objectives.

DRAFT

Waste Avoidance and Resource Recovery Act 2007 (WA)

The *Waste Avoidance and Resource Recovery Act 2007*, administered by the Waste Authority, provides the framework for waste management and resource recovery in Western Australia. It promotes waste reduction and recycling initiatives. Local governments are responsible for delivering waste collection services, managing recycling programs, and implementing local waste plans consistent with the State Waste Strategy.

Waste Local Law 2017 (COJ)

The City of Joondalup *Waste Local Law 2017* aims to regulate, control, and manage waste services, including the use and control of receptacles for the deposit and collection of waste, undertaken by or on behalf of the local government within the district. The law establishes requirements for owners and occupiers of premises using local government waste services, including the use of receptacles for the deposit and collection of waste within the district, must comply and provides means of enforcing the law. It plays a significant role in the community by ensuring that waste is stored and disposed of in a manner that is safe and does not pose a danger to the health of the public.

Waste Plan (Local Government Waste Plan) (COJ)

The City's *Local Government Waste Plan* sets out strategies to reduce waste generation and improve resource recovery. It supports sustainable waste management practices to minimise environmental impacts.

Waterwise Council Action Plan 2021–2026 (COJ)

The *Waterwise Council Action Plan 2021–2026* outlines actions to improve water efficiency and quality. It promotes sustainable water use and supports environmental and public health outcomes.

Weed Management Plan 2023–2033 (COJ)

The *Weed Management Plan 2023-2033* provides strategies to prevent and control weeds across the City. It aims to protect biodiversity and minimise impacts on community health and amenity.

Work Health and Safety Act 2020 (WA)

The *Work Health and Safety Act 2020,* administered by WorkSafe WA, establishes a framework for managing workplace health and safety. It places duties on persons conducting a business or undertaking (PCBU), officers, and workers to eliminate or minimise risks. Local governments, as PCBUs, must ensure safe systems of work, consult with employees, and comply with reporting and risk management obligations across all operations and facilities.

Yellagonga Integrated Catchment Management Plan 2021–2026 (COJ)

A joint plan with the City of Wanneroo, the *Yellagonga Integrated Catchment Management Plan 2021–2026* guides the management of the Yellagonga Regional Park, an area of high ecological significance. The plan provides strategic direction and joint actions for the management of water quality and conservation of ecological values within the specified area.

DRAFT

Action Register

Search Criteria

Showing Completed Items: Yes
Include Items Completed From: 28 April 2026
Generated On: 2/06/2026 11:21 AM

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
	Major Projects and Finance Committee	1.11	ITEM 2 - STATUS REPORT ON CITY FREEHOLD PROPERTIES PROPOSED FOR DISPOSAL AND POTENTIAL CROWN LAND ACQUISITIONS	Not yet started	**That the Major Projects and Finance Committee:** **3 SUPPORTS investigations with the Department of Planning Lands and Heritage into the City's concessional acquisition of Lot 2277 (15) Selkirk Drive, Kinross, Lot 14564 (5) Ascot Way, Currambine and an area yet to be defined on the northern boundary of Lot 15074 (46) Warwick Road, Duncraig;**	**24/03/2025** Due to current project priorities, investigations regarding the potential acquisition and optimisation of Lot 2277 (15) Selkirk Drive, Kinross and Lot 14564 (5) Ascot Way, Currambine have been deferred to July 2026 however, these investigations can be initiated anytime bore this date if resources and circumstances allow. During the MPFC of 21 July 2021, EMs noted the investigations into the potential acquisition of part of Lot 14077 (40) Warwick Road, Duncraig were discontinued - this part of the action is now closed	14-07-2026	
	Ordinary Meeting of Council	1.4	CJ185-12/21 - INSTALLATION OF UNDERGROUND POWER AND LED UPGRADES	In Progress	**Action from Minutes - Report Request - Council Meeting - 14 December 2021** **8 REQUESTS the Chief Executive Officer to prepare a business case detailing:** **8.1 Converting an area to smart-metered, LED City owned streetlights;** **8.2 Converting an area from overhead power lines to underground power including the installation of smartmetered, LED City owned streetlights.**	**16/04/2024** The City has commenced the development of a business case as requested by Council. To inform the options identified, the City included two projects, being STL2140 Relighting Dampier Avenue, Mullaloo and STL2142 Relighting of Venturi Drive, in the 2023-24 Capital Works Program and the draft 2024-25 Capital Works Program to convert two small areas to smart-metered, LED City owned streetlights. The purpose of these projects is to develop a handover process between Western Power (current owner) and the City of Joondalup. Western Power has now indicated that they are no longer supportive of handing over these assets to the City. The City is currently reviewing the assumptions underpinning the business case. **26/02/2025** Following the approval of the WALGA Power Purchase Agreement by Council at its meeting held on 25 February 2025, the business case will be updated using these new tariffs to determine the most viable option to be progressed. **27/08/2025** At its meeting held on 22 July 2025, when considering a Notice of Motion Council resolved to request the Chief Executive Officer to prepare a report on how the City of Joondalup can progress underground power being implemented in the suburbs of the district where residents are still serviced by overhead power lines and financial models to make it more affordable for them to meet the cost of their contribution. Noting that based on Western Power priorities that underground power within the City of Joondalup is unlikely to be considered for inclusion in the Targeted Underground Power Program (TUPP) for another ten to fifteen years, the report will be scheduled for consideration by Council in Q4 of the 2025/26 financial year. **22/09/2025** The City is progressing the investigation and compiling information to inform a report to Elected Members in Q4 FY2025-26. **20/02/2026** Following the City's initial assessment, the City is now progressing the engagement of a consultant to assist with the option assessment and evaluation.		
	Ordinary Meeting of Council	1.5	C56-05/22 - NOTICE OF MOTION NO. 2 - CR CHRISTOPHER MAY - MITCHELL FREEWAY WIDENING WORKS	In Progress	**Action from Minutes - Report Request - Council Meeting - 17 May 2022** **5 REQUESTS the CEO to prepare a report regarding adopting the position of supporting the retention of all existing land between the Mitchell Freeway and residential areas, acting as a buffer, and encourage Main Roads WA to**	**06/11/2023** The City is progressing the investigation into the matter raised in the Notice of Motion and compiling information to inform a report to Council in 2024. **05/06/2024**		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					adopt the efficient use of land minimising the footprint of future infrastructure such as cycle paths and noise walls to preserve vegetation;	The City is continuing to work with Main Roads WA (MRWA) during the Mitchell Freeway widening works in an attempt to retain as much as possible of the existing vegetation and to agree on a revegetation plan post the completion of the civil works. **21/05/2025** A report on Protection and Enhancement of Native Vegetation by External Agencies is being prepared for consideration by Council during Q1 of 2025-26. **27/08/2025** Based on the progress by Main Roads WA on the revegetation works the report is now scheduled for Q3 of the 2025/26 financial year. **20/02/2026** Due to other higher priority demands, and noting that the City has received a petition pertaining to the works undertaken by Main Roads WA on the principle shared path, this report is now scheduled for Q4 of FY2025-26.		
	Ordinary Meeting of Council	1.16	CJ149-09/22 Petition in relation to Extension of Animal Exercise Areas in Hillarys	In Progress	**Action from Minutes - Actions - Council - 20 September 2022** **That Council:** **3 REQUESTS the City to undertake a holistic review of its animal exercise areas and develop a framework to guide the planning, identification and delivery of animal exercise areas to be presented to Council by June 2023;**	**06/11/2023** A presentation was made and workshop held with Elected Members at the Strategy Session on 6 June 2023 to seek their feedback on community expectations, dog exercise parks and the proposed way forward. The first step in developing a Dogs in Public Open Space Strategy is to seek the views of the residents via a City-wide consultation. The City is currently preparing a consultation package which will be circulated to Elected Members and then residents. The results will then help inform the strategy which the City is aiming to provide to Elected Members during the third quarter of 2023-24. **05/12/2023** The City proposed the inclusion of a Dog Management Plan in the Corporate Business Plan 2023 – 2027 to provide transparency regarding the development of this Plan which will provide clear direction to the City and confirm the position of the City on dogs in public open spaces. At the Council meeting held on 28 November 2023, Council under item 12.9 was requested to consider the inclusion of a project and milestones for the development of a Dog Management Plan within the City's Corporate Business Plan 2023 – 2027 which Council subsequently endorsed. In line with the adopted milestones by Council, the City is currently preparing a specification and request for quotation for the engagement of a specialist consultant to assist the City in the preparation of the Plan. **16/04/2024** In line with the adopted milestones by Council in the City's Corporate Business Plan 2023 - 2027, the City has appointed an external consultant to assist the City in developing a draft Dog Management Plan. **05/06/2024** In line with the Strategic Community Reference Group (SCRG) adopted work plan, the development of a draft Dog Management Plan is scheduled to be considered by the SCRG at its meeting on 27 May 2024.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
						19/06/2024 SCRG Meeting held on 27 May 2024. Meeting 1 Report — Dog Management Plan available on the City's website - SCRG-2024-Meeting-1-Outcomes-Report.pdf (joondalup.wa.gov.au) **08/10/2024** The City has prepared the consultation material to undertake community consultation as per the endorsed milestones for the development of a new Dog Management Plan within the Corporate Business Plan. **27/11/2024** Two stage community consultation to inform development of the Dog Management Plan commenced: • A random telephone survey of 600 City residents from 4 November to 13 November 2024. • A standard consultation open to all City residents and the wider community from 14 November to 11 December 2024. **18/03/2025** The City received in excess of 3,000 responses for the online community survey, the outcomes of which will be presented to Elected Members at the Strategy Session scheduled for 6 May 2025. **29/04/2025** The City will present the consultation outcomes and proposed way forward to the Elected Members in quarter 1 of 2025-26. **25/07/2025** The consultation outcomes and proposed way forward was presented to Elected Members at the Strategy Session held on 1 July 2025. **22/09/2025** The City is progressing the investigation and compiling information to inform a report to Elected Members in Q3 FY2025-26. **23/02/2026** The consultant is progress the development of the Dog Management Plan, however, the City will not be in a position to submit a report to Elected Members in Q3 of FY2025-26. Further assessments have identified the need to potentially bring this topic back to a Strategy Session for consideration and feedback from Elected Members prior to finalising the plan and report to Council.		
	Policy Committee	1.6	REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION	In Progress	**Action from Minutes - Report Request - Policy Committee - 3 August 2020** **An elected member called for a report on the review of the City's Naming of Public Facilities Policy.** **Refer to RPC03944**	**24/11/2023** A review is being undertaken for presentation to a Policy Committee meeting at the beginning of 2024. **22/01/2024** The City has recently engaged a consultant to assist in progressing the renaming of Rev John Smithies Park and Blackboy Park, and the naming of Sorrento Laneways. It is planned to defer presentation of amendments to the Naming of Public of Public Facilities Policy to ensure any revisions can have regard to the principles considered in these projects. It is anticipated a revised Policy will be presented to Council in the second half of 2024.	30-06-2026	

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
						19/03/2024 It is still intended to present a revised Policy to Council in the second half of 2024. **30/08/2024** A report on the proposed renaming of Rev John Smithies Park and Blackboy Park is expected to be presented in late 2024. A report on the Naming of Public Facilities Policy is now expected to be presented to Council in the first half of 2025. **28/01/2025** A report was tabled at the December 2024 council meeting on the consideration of renaming of Blackboy Park, Mullaloo (CJ326-12/24 refers). The proposal will be advertised for 30 days in early February 2025. **25/04/2025** A report on the renaming of Blackboy Park, following public consultation, will be considered at the May Council meeting **21/05/2025** A report on the Naming of Public Facilities Policy is scheduled to be presented to Elected Members during the third quarter of 2026.		
	Policy Committee	1.7	ITEM 13 - REVISED CIVIC CENTRE POLICY	In Progress	**Action from Policy Committee Minutes - 1 August 2022** **MOVED Cr Thompson, SECONDED Mayor Jacob that the Civic Centre Policy BE REFERRED BACK to the Chief Executive Officer to be considered at a Strategy Session.** **The Motion was Put and CARRIED (7/0)** **In favour of the Motion: Cr Thompson, Mayor Jacob, Crs Chester, Hill, Kingston, Poliwka and Raftis.**	**28/07/2025** The Policy is proposed to be considered by Elected Members in Q3 of 2025/26. **29/10/2025** The Policy will be considered in 2026.		
20-11-2023	20 November 2023 - Policy Committee - MINUTES	8.6	PROPOSED LOCAL GOVERNMENT AND PUBLIC PROPERTY LOCAL LAW 2023 - CONSENT TO ADVERTISE (WARD – ALL)	In Progress	**PROCEDURAL MOTION – THAT THE ITEM BE REFERRED BACK TO THE CHIEF EXECUTIVE OFFICER** **MOVED Cr Kingston, SECONDED Cr Raftis that Item 8.6 – Proposed Local Government and Public Property Local Law 2023 – Consent to Advertise, be REFERRED BACK to the Chief Executive Officer to consider the following matters:** **1 Amending clause 10.6(2) from 3 to 24 hours;** **2 Redrafting Part 9 – Advertising Signs – to:** **2.1 Impose conditions under a policy in accordance with Clause 12.6 rather than under conditions that are in the text of the local law;** **2.2 Remove clauses 9.3, 9.4, 9.5, 9.6, 9.7, 9.8 and 9.9;** **2.3 Provide an additional clause to empower the local government to issue permits for signage with conditions imposed under a policy;** **2.4 Create a new policy 'Local Government and Public Property Signage Policy';** **2.5 Review the definitions for types of signage;**	**29/11/2023** The report will be reviewed and presented to the Committee for further consideration at a date to be determined in 2024. **28/08/2024** A meeting was held with Cr Kingston on 14 August 2024 to clarify some aspects of the request made at the Policy Committee meeting held on 20 November 2023. **27/11/2024** Work is continuing on amendments required to the draft Local Government and Public Property Local Law. It is anticipated that the revised local law will be presented to the Policy Committee for further consideration in the first half of 2025. **24/03/2025** The City is currently awaiting for WALGA to release revised guidelines with regard to election signage. **22/04/2025** Updated WALGA Guidelines on Implied Freedom of Political Communication were released on 17 April 2025. The updated guidelines will be considered in light of the changes requested to Part 9 of the proposed local law around advertising signs. **28/10/2025**		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					2.6 Provide additional clauses for permit conditions for different types of signage reflecting clauses 9.3, 9.4, 9.5, 9.6, 9.7, 9.8 and 9.9; **2.7 Review signage definitions at 9.1 and appropriate conditions to be imposed under a policy to take into account the Implied freedom of political communication which may operate outside of elections. Signage that is political communication can only be regulated but not prohibited by the local law;** **3 Consolidating determinations from the register of determinations into Schedule 2 (see Register-of-Determinations-City-of-Joondalup.pdf);** **4 Removing footnotes regarding 2019 amendments from the consolidated law on pages 9, 16, and 17;** **5 Reviewing current authorised persons and whether current authorisations are valid.** **The Motion was Put and** **CARRIED (6/0)** **In favour of the Motion: Cr Kingston, Cr Chester, Cr Hutton, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**	Following the 2025 local government elections, a review of election signage is proposed to be undertaken and presented to elected members in Q3 2025-26 which will inform the development of the proposed Local Government and Public Property Local Law. **20/02/2026** Given the Extraordinary Election taking place on Thursday 26 March 2026, a further report is now likely to be presented in Q4 of 2025-26.		
12-12-2023	12 December 2023 - Ordinary Meeting of Council - MINUTES ONLY	12.7	DRAFT COASTAL HAZARD RISK MANAGEMENT AND ADAPTATION PLAN — COMMUNITY CONSULTATION OUTCOMES (WARD - ALL)	In Progress	**COUNCIL RESOLUTION** **(Resolution No: CJ264-12/23)** **MOVED Cr Kingston, SECONDED Cr Jones that Council:** **1 NOTES the outcomes of the community consultation on the draft Coastal Hazard Risk Management and Adaptation Plan provided as Attachments 1 to 4;** **2 PREPARES a new draft Coastal Hazard Risk Management and Adaptation Plan in alignment with State Planning Policy 2.6, and relevant guidelines, developed by a multi-disciplinary team of suitably qualified persons.** **3 DEVELOP a Community and Stakeholder Engagement Strategy whereby the community is regularly updated and consulted in the development of the draft Coastal Hazard Risk Management and Adaptation Plan.** **4 PREPARE the new draft Coastal Hazard Risk Management and Adaptation Plan having regard to internationally recognised scientific evidence, further research and coastal monitoring, identification of alternative adaptation options, and the review of State Planning Policy 2.6.** **5 ESTABLISH a Community Reference Group to provide advice, guidance, and oversight in the development of the draft Coastal Hazard Risk Management and Adaptation Plan.** **6 NOTES that actions to manage erosion will continue to occur while the draft Coastal Hazard Risk Management and Adaptation Plan is being developed, including but not limited to, beach nourishment and dune stabilisation.**	**12/01/2024** Development of draft CHRMAP will be included in 2024/25 Corporate Business Plan. **06/03/2024** At the Council meeting held on 27 February 2024, Council endorsed amendments to the Corporate Business Plan 2023-2027 including changes to milestones for the Coastal Hazard Risk Management and Adaptation Plan project. As per the updated milestones a project plan is proposed to be presented to Elected Members in quarter 4. **31/07/2024** Presented to Elected Members in April and August 2024. Proposed to be presented to Council in Q1 of 2024/25. **04/09/2024** A report is scheduled to be presented to Council on 17 September 2024. **20/09/2024** At the September Council meeting the project plan for development of draft CHRMAP and Terms of Reference for CHRMAP Community Reference Group were endorsed. **29/01/2025** Nominations for CHRMAP Community Reference Group currently open. Report to be provided to Council in April. **25/02/2025** Nominations for CHRMAP Community Reference Group Members were sought and closed February 2025. Report		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
						seeking endorsement of nominations will be presented to April 2025 Council. **17/04/2025** Report seeking endorsement of CHRMAP Community Reference Group nominations will be presented to April 2025 Council. **22/05/2025** Report seeking endorsement of CHRMAP Community Reference Group nominations was presented to April Council. CHRMAP Community Reference Group meeting to be held 28 May 2025. **26/06/2025** CHRMAP Community Reference Group met 28 May 2025 for an induction program. CHRMAP Community Reference Group to meet on 26 June 2025 to consider development of a CHRMAP Stakeholder Engagement and Community Strategy. **21/07/2025** CHRMAP Community Reference Group met on 26 June to consider development of a CHRMAP Stakeholder Engagement and Community Strategy. The Community and Stakeholder Engagement Strategy will be presented to the August Council meeting. **26/08/2025** The CHRMAP Community and Stakeholder Engagement Strategy was endorsed by Council at the meeting held on 26 August 2025. **23/09/2025** Consultant engaged and research commenced on alternative coastal adaption options. **23/10/2025** Next CHRMAP Community Reference Group meeting scheduled for November 2025. **17/11/2025** CHRMAP Reference Group meeting held 12 November 2025. **19/01/2026** The City is in the process of setting meeting dates for the CHRMAP CRG 2026 meetings. **23/03/2026** CHRMAP Reference Group meeting held 18 March 2026.		
27-02-2024	27 February 2024 - Ordinary Meeting of Council - MINUTES ONLY	16.9.12.04	CONFIDENTIAL - APPOINTMENT OF EXTERNAL MEMBER TO THE AUDIT AND RISK COMMITTEE (WARD - ALL)	Completed	**CONFIDENTIAL ITEM 12.4** **ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ031-02-24)** **MOVED Cr Raftis, SECONDED Cr Kingston that Council:** **1 BY AN ABSOLUTE MAJORITY APPOINTS Mr Mark Hall to the position of external member of the Audit and Risk Committee;**	**19/03/2024** With regard to resolution 1, letter dated 5 March 2024 sent to Mr Mark Hall confirming appointment as external member to the Audit and Risk Committee. **18/09/2024** To be reported to Council second half of 2024/25. **28/04/2025** Action in progress and will be completed by 30 June 2025.	23-04-2026	

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					2 REQUESTS the Chief Executive Officer to prepare a report on the impacts of recognising payments for members of Committees and any other panels or reference groups undertaken by the City.	**26/05/2025** Action in progress and delayed due to other priorities; now planned to be completed by 31 December 2025. **23/12/2025** Action in progress and delayed due to other priorities; now planned to be completed by 9 March 2026. **11/03/2026** Reported to Audit and Risk Committee at its meeting held on 9 March 2026; to progress to Council meeting on 21 April 2026. **22/04/2026** Reported to Council on 21 April 2026 (Report 13.1.2 refers).		
23-04-2024	23 April 2024 - Ordinary Meeting of Council - MINUTES ONLY	13 1.4	EXPANSION AND REDEVELOPMENT OF THE WHITFORD LIBRARY AND WHITFORD SENIOR CITIZENS CENTRE (WARD - SOUTH-WEST)	In Progress	**COUNCIL RESOLUTION** **(Resolution No: CJ094-04/24)** **MOVED Cr Hill, SECONDED Cr Hamilton-Prime that:** **1 Council AGREES not to progress with a redevelopment of the Whitford Library or Whitford Senior Citizens' Centre located on Banks Avenue, Hillarys at this time;** **2 The Major Projects and Finance Committee to review the proposal in 2025-26.**	**17/05/2024** Item 1 - No action required at this time Item 2 - To be listed for Major Projects & Finance Committee meeting in 2025/26 once meeting dates are confirmed	30-06-2026	
20-05-2024	20 May 2024 - Audit and Risk Committee - Agenda - MINUTES ONLY	11.2	Requests - Minutes	In Progress	**Cr Kingston requested the following report:** **11.1 That the Chief Executive Officer prepare a report on how internal conflicts of interest are managed in relation to reports presented to Council, and consider the recommendations from the Inquiry into the City of Belmont.**	**25/02/2025** With regard to resolution 1, report will be prepared for reporting to the Audit and Risk Committee at the August 2025 meeting. **26/05/2025** With regard to resolution 1, action delayed due to other priorities; now planned to be completed by 31 December 2025. **23/12/2025** Action in progress and delayed due to other priorities; now planned to be completed by 9 March 2026. **08/03/2026** Report drafted; to be presented to May 2026 meeting due to number of reports listed on agenda for March 2026 meeting.	11-05-2026	
28-05-2024	28 May 2024 - Ordinary Meeting of Council - MINUTES ONLY	12.9	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 5 MARCH 2024 (WARD - ALL)	In Progress	**ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION** **(Resolution No: CJ117-05/24)** **MOVED Cr Raftis, SECONDED Cr O'Neill that Council:** **15 in relation to Motion No. 15 carried at the Annual General Meeting of Electors:** **15.1 NOTES that weed management activities across the City will continue to be undertaken in alignment with the adopted Weed Management Plan 2023-2033;** **15.2 REQUESTS the Chief Executive Officer to prepare a report on reducing the amount of glyphosate and other pesticides over a three to five year period with options for targets of 50%, 70% and 90% reductions;** **The Alternate Motion was Put and CARRIED (7/5)**	**28/10/2024** The City has commenced the development of a Request for Quotation to engage a consultant to assist in development of options as requested by Council. **20/01/2025** The Request for Quotation was finalised and advertised early January 2025 with a closure date of early February 2025. **26/02/2025** The Request for Quotation closed on the 7 February 2025 with no responses received. The City is currently liaising with WALGA to identify potential consultants that will be included in a new RFQ to be advertised. **18/03/2025** New Request for Quotation targeting 64 companies was advertised and closed on the 12 March 2025. The City received one submission which is currently being assessed.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					In favour of the Alternate Motion: Cr Chester, Cr Fishwick, Cr Jones, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo. **Against the Alternate Motion: Mayor Jacob, Cr Hamilton-Prime, Cr Hill, Cr Hutton and Cr May.**	**16/04/2025** A consultant has been engaged to prepare a report in line with Council's request. The outcomes are proposed to be considered by Elected Members in the first instance at a Strategy Session and the timing of the report to Council will be determined following that discussion **21/05/2025** A report on the Feasibility of Reducing Chemical Weed Control is being developed for consideration by Elected Members at a Strategy Session to be held in Q1 of 2025-26. **05/08/2025** The City's administration has been working with the consultant in developing a feasibility report on reducing glyphosate and pesticides by the targets mentioned above. A presentation to Elected Members was planned for the Strategy Session on 5 August 2025. At its meeting held on 22 July 2025, when considering Tender 009/25 Provision of Non-Chemical Application for Control of Weeds to Nominated Locations (Item 12.15 refers), Council adopted an alternate position to request the Chief Executive Officer to investigate the in-house provision of non-chemical application for the control of weeds and to investigate other locations within the City that may be suitable for the use of non-chemical application for the control of weeds. Based on the above decision, the City will now investigate these options and include the outcomes in conjunction with the feasibility report on reducing glyphosate and pesticides, to ensure Elected Members are fully informed. As such the report will now be scheduled for the 1 December 2025 Strategy Session. **05/12/2025** The Report on the Feasibility of Reducing Chemical Weed Control was re-scheduled to the first Strategy Session in February 2026 as the external presenter was unable to attend the Strategy Session on 1 December 2025 due to personal reasons. **04/02/2026** A report on the Feasibility of Reducing Chemical Weed Control was presented to Elected Members at a Strategy Session held on 3 February 2026. Feedback received from Elected Members will now be considered to inform a future report to Council on this topic.		
28-05-2024	28 May 2024 - Ordinary Meeting of Council - MINUTES ONLY	16.1	NOTICE OF MOTION NO. 1 – CR CHRISTOPHER MAY, JP – ELECTRIC VEHICLE (EV) CHARGING STATIONS	In Progress	**COUNCIL RESOLUTION** **(Resolution No: CJ137-05/24)** **MOVED Cr May, SECONDED Cr Pizzey that Council:** **1 REQUESTS the Chief Executive Officer investigate options to permit the provision of a small number of electric vehicle charging stations at key City-managed off-street parking destinations to provide convenience and encourage visitation and activations;** **2 REQUESTS the Chief Executive Officer investigate options to permit electric vehicle charging to be either cost neutral or revenue positive, with users to pay their electricity usage;**	**13/01/2025** The City is progressing the relevant actions in accordance with Council's decision. **10/09/2025** The City has recently prepared an Integrated Transport Plan and made changes to the City's off-street car parks and investigations into options to permit the provision of a small number of electric vehicle charging stations at key City-managed off-street parking destinations will progress based on feedback from these changes. **22/01/2026** An internal review has been completed for consideration of Electric Vehicle Charging Stations in alignment with the		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					3 NOTES the City supports the State Government's Electric Vehicle Strategy for Western Australia and aims to install infrastructure to transition the City owned fleet to electric vehicles; **4 NOTES the City is not responsible for providing electric vehicle charging infrastructure or power for public use however, is able to permit charging infrastructure at carparks in key locations.** **The Motion was Put and CARRIED (9/4)** **In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr Kingston, Cr May, Cr Raftis and Cr Vinciullo.** **Against the Motion: Cr Hill, Cr Jones, Cr O'Neill and Cr Pizzey.**	Integrated Transport Study, and an approach is being considered.		
25-03-2025	25 March 2025 - Ordinary Meeting of Council	13 1.9	VENUE HIRE FEES AND CHARGES POLICY REVIEW (WARD - ALL)	In Progress	**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ065-03/25)** **MOVED Cr Kingston, SECONDED Cr Pizzey that Council:** **1 ADOPTS the revised Venue Hire Fees and Charges Council Policy provided as Attachment 2 to this Report subject to the following amendment:** **1.1 Category C rate - 25% of average hourly operating costs;** **2 AGREES to provide a reimbursement of the ground hire fees incurred by Arena Community Sport and Recreation Association (ACSRA) member clubs (Joondalup Athletics Centre, Joondalup Netball Association and Joondalup Brothers Rugby Union Football Club) at Arena Joondalup. This will be reimbursed at 70% in 2025-26, 65% in 2026-27, 60% in 2027-28 and 55% in 2028-29 until the expiration of the deed of agreement between WA Sport Centre Trust and the City of Joondalup on 30 April 2029;** **3 REQUESTS the Chief Executive Officer undertake a further review of the Venue Hire Fees and Charges Council Policy to be presented back to the Policy Committee in 2026;** **4 REQUESTS the Chief Executive Officer to undertake a review of the Commercial Operator Permit fees for businesses using City's public open space.** **The Motion was Put and CARRIED (10/1)** **In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Kingston, Cr May, Cr O'Neill, Cr Raftis and Cr Vinciullo.** **Against the Motion: Cr Pizzey.**	**11/04/2025** 1. Recommendation noted. Category C hirers notified - EMO25/22653 & EMO25/22651 refers. No further action 2. Recommendation noted. Joondalup Athletics Centre (EMO25/22876 refers), Joondalup Netball Association (EMO25/22875 refers), Joondalup Brothers Rugby Union Football Club (EMO25/22874 refers) and ACSRA notified (EMO25/22877 refers. No further action 3. Recommendation noted. Draft report will be prepared and tabled at a Policy Committee meeting in 2026 (date to be confirmed). 4. Recommendation noted. Will be undertaken as part of 26/27 budget cycle. **14/08/2025** Will be presented at the final Policy Committee meeting in 2026.	11-12-2026	
25-03-2025	25 March 2025 - Ordinary Meeting of Council	16.1	NOTICE OF MOTION NO. 1 - CR RUSS FISHWICK, JP - REVIEW OF REPORTS TO INCLUDE AN "ADDITIONAL - INFORMATION" HEADING	In Progress	**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ073-03/25)** **MOVED Cr Fishwick, SECONDED Cr Vinciullo that Council REQUESTS the Chief Executive Officer to prepare a report reviewing the template for reports presented to the Council to include a new sectional heading titled "Additional Information." This section would capture any new**	**23/05/2025** Report being prepared. **22/07/2025** Report to be presented to a Strategy Session for discussion with Elected Members.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					information or details that emerge and are relevant to the decision-making process, particularly those that arise at Briefing Sessions. **The Motion was Put and CARRIED (10/0)** **In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**			
19-05-2025	19 May 2025 - Audit and Risk Committee	8.10	CONFIDENTIAL - OPERATIONAL RISK REGISTERS AND ANNUAL REVIEW OF RISK MANAGEMENT FRAMEWORK	In Progress	**OFFICER'S RECOMMENDATION MOVED Cr O'Neill, SECONDED Cr Raftis that the Audit and Risk Committee NOTES:** **1 The City's 18 operational risk registers, forming Attachments 4 to 8 to this Report;** **2 The new approach of an overarching Risk Management Framework;** **3 The new framework and associated documents will be presented to the Committee at its meeting to be held on 4 August 2025** **The Motion was Put and CARRIED (7/0)** **In favour of the Motion: Cr Raftis, Cr Hutton, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Vinciullo and Mr Hall.** **Against the Motion: Nil.**	**22/05/2025** Item 1 and 2 complete, no further action required. In reference to item 3, the report will be presented at the Committee meeting on 4 August 2025. **22/08/2025** In reference to item 3, the report will now be presented at the Audit and Risk Committee meeting on 10 November 2025. **23/12/2025** Action in progress and delayed due to other priorities; now planned to be completed by 9 March 2026.		
19-05-2025	19 May 2025 - Audit and Risk Committee	11.2	Requests for Reports - Minutes	In Progress	**Cr Kingston requested the following report:** **2 That the Chief Executive Officer prepare a report on the Council meeting held on 10 December 2024 in accordance with section 4.2 (zero-tolerance approach) of the Fraud, Corruption and Misconduct Control Council Policy and section H of the Audit and Risk Committee's terms of reference.**	**11/06/2025** Cr Kingston was requested to provide clarity regarding the intent of the request and what is proposed to be addressed in the report, by email on 23 May and 11 June 2025. **18/11/2025** Mayor Kingston was requested to provide clarity regarding the report request on 12 November 2025.		
19-05-2025	19 May 2025 - Audit and Risk Committee	11.2	Requests for Reports - Minutes	In Progress	**Cr Raftis requested the following reports:** **1 That the Chief Executive Officer prepare a report for the Audit and Risk Committee on listing an annual internal audit of the calculations and supporting details relating to the average hourly operating costs utilised in the adopted charges under the Venue Hire Fees and Charges Council Policy.**	**22/09/2025** This will be reported in August 2026 as part of the report for the Committee to note the audit activities to be listed in the 2026-27 Internal Audit Plan. It wasn't included in the 2025-26 Internal Audit Plan due to other higher priorities.		
19-05-2025	19 May 2025 - Audit and Risk Committee	11.2	Requests for Reports - Minutes	Not yet started	**Cr O'Neill requested the following report:** **1 That the Chief Executive Officer prepare a report on travel arrangement processes and systems to allow for streamlining of savings.**	**25/06/2025** A report on travel arrangement will be presented at the November 2025 Audit and Risk Committee meeting. **21/11/2025** This process has not yet begun due to competing priorities and staffing issues and will be deferred to the new calendar year. **22/01/2026** A report will be presented to the August 2026 Strategy Session	5-08-2026	
19-05-2025	19 May 2025 - Audit and Risk Committee	11.2	Requests for Reports - Minutes	In Progress	**Cr Raftis requested the following reports:** **2 That the Chief Executive Officer prepare a report for the Audit and Risk Committee on the performance of obligations and compliance of the lessor and lessee for the**	**23/06/2025** The City has considered this request to prepare a report and, based on the extent of the information requested that will require significant officer time to research and collate the information required to address the inclusions requested, a timeframe cannot be provided at this stage.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					current lease for the Duncraig Leisure Centre. The report should include, but not be limited to the following: **A detailed analysis and review of the rent payable for each year, including confirmation of payment.** **Details of any capital works required to be undertaken at the expense of the City.** **Details of inspections conducted by the City to view and examine the state of repair etc under clause 3.6 of the lease including any remedial works required.** **Details of the cost of maintaining the carparks on the immediate exterior of the Duncraig Leisure Centre.** **Details of how clause 3.14 of the lease is complied with.** **Confirmations provided by the lessee of insurance policies in place over the term of the lease.** **Details of any confirmations or approvals for alterations and improvements provided by the City under clause 3.21.** **Details as to the compliance of the lessee with clause 3.24 given the use of space by external parties such as the Australian Electoral Commission and Armstrong Basketball.** **Details as to the compliance of the lessee with clause 3.25 given the signage on the external wall for Armstrong Basketball.** **Details of the lessee's compliance with Item 7 of the Schedule, including the submissions provided by the Lessee to the Lessor on an annual basis regarding the Hire Fee Schedule charged to clubs and users of the Premises.** **Details of the lessor's responses to the annual review of the hire fees and charges under Schedule 7 and supporting details of the reviews performed to ensure the Lessee's compliance to rates charged for similar facilities in the Perth Metropolitan area.** **Details of the any reviews conducted by the City as to where the prior users of the Duncraig Leisure Centre relocated their activities due to the impacts of the Lease that was executed.**	**27/08/2025** The City has commenced preparation of the report and based on the initial assessment the report will be scheduled for consideration by the Audit Committee in the second half of the 2025/26 financial year. **23/02/2026** Due to other priorities, the City will not be able to submit a report to the only Audit and Risk Committee meeting scheduled for the second half of the 2025-26 financial year, being 9 March 2026. The report will be rescheduled for the next available Audit and risk Committee meeting, being 3 August 2026.		
24-06-2025	24 June 2025 - Ordinary Meeting of Council	16.2	NOTICE OF MOTION NO. 2 - CR DANIEL KINGSTON - MASTER PLANNING OF PERCY DOYLE RESERVE AND DUNCRAIG LEISURE CENTRE	Not yet started	**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ187-06/25)** **MOVED Cr Kingston, SECONDED Cr Raftis that Council REQUESTS the Chief Executive Officer to prepare a report on master planning of Percy Doyle Reserve, which may include the redevelopment of the Duncraig Leisure Centre.** **The Motion was Put and CARRIED (12/0)** **In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr Kingston, Cr May, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**	**07/07/2025** Leisure Planning to prepare a report to take to committee in early 2026 **31/03/2026** Will be scheduled for MPFC 2 November 2026	24-11-2026	
22-07-2025	22 July 2025 - Ordinary Meeting of Council	12.10	REVIEW OF PRESENTATION OF PETITIONS PROTOCOL (WARD - ALL)	Completed	**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ200-07/25)** **MOVED Cr Fishwick, SECONDED Cr O'Neill that Council:** **1 NOTES the review of the Presentation of Petitions Protocol and AGREES to retain the Protocol in its current form, as provided in Attachment 1 to this Report;** **2 NOTES the following administrative mechanisms will be initiated in order to address the concerns raised in the Notice of Motion:**	**01/08/2025** A Protocol based on the endorsed administrative process will be developed to provide guidance to officers and Elected Members. The Protocol will be published on the Elected Member Portal. **23/04/2026** The Presentation of Petitions Protocol has been reviewed and updated in accordance with Council's decision. An updated copy of the Protocol was published to the Elected Member Portal on 23 April 2026.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					2.1 Any petitions received during Council recess that might call on the Council to defer/halt infrastructure work be circulated to all Elected Members at the earliest opportunity; **2.2 The administration contact the relevant Ward Councillors and Mayor to the petition and options for resolution taking into account any safety/legal/financial implications;** **2.3 Meetings with affected residents be considered by Ward Councillors to understand different perspectives and mediate the matter to examine suitable options;** **2.4 Elected Members be granted the opportunity to initiate a Notice of Motion; or call a Special Meeting of the Council to consider the petition where a resolution cannot be agreed.** **The Motion was Put and CARRIED (9/1)** **In favour of the Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr May, Cr O'Neill, Cr Pizzey and Cr Vinciullo.** **Against the Motion: Cr Kingston.**			
22-07-2025	22 July 2025 - Ordinary Meeting of Council	12.11	CONFIDENTIAL - SIGNIFICANT EVENT PLANNING 2026+ (WARD - ALL)	In Progress	**ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION** **(Resolution No: CJ210-07/25)** **MOVED Cr Hutton, SECONDED Cr Hill that Council:** **1 NOTES the outcomes presented in the 2025 Joondalup Festival of Motoring post event report;** **2 AGREES to prepare an Expressions of Interest, inviting suitably qualified event management groups to host a significant event or a series of regular events, for up to three-years;** **The Alternate Motion was Put and CARRIED (9/1)** **In favour of the Alternate Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr May, Cr Kingston, Cr Pizzey and Cr Vinciullo.** **Against the Alternate Motion: Cr O'Neill.** **ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION** **(Resolution No: CJ210-07/25)** **MOVED Cr Hutton, SECONDED Cr Hill that Council:** **3 NOTES that an EOI process will include testing the market for either a single event or series of regular events to be held in the City Centre;** **The Alternate Motion was Put and CARRIED (8/2)** **In favour of the Alternate Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr May, Cr Pizzey and Cr Vinciullo.** **Against the Alternate Motion: Cr Kingston and Cr O'Neill.** **ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION**	**29/10/2025** Significant event decision of July 2025 The City will conduct work to define its unique selling propositions, which will inform the development of an Expression of Interest for a significant event. **24/02/2026** To be discussed as part of the 2026/27 budget deliberations.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					(Resolution No: CJ210-07/25) **MOVED Cr Hutton, SECONDED Cr Hill that Council:** **4 NOTES that an amount of $350,000 is included in the 2025-26 Budget for a significant event in 2026.** **The Alternate Motion was Put and CARRIED (9/1)** **In favour of the Alternate Motion: Cr Hill, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hutton, Cr May, Cr Kingston, Cr Pizzey and Cr Vinciullo.** **Against the Alternate Motion: Cr O'Neill.**			
4-08-2025	4 August 2025 - Audit and Risk Committee	8.14	WALGA PREFERRED SUPPLIER PROGRAM - ANNUAL EXPENDITURE (WARD - ALL)	Completed	**The Original Motion as Amended being** **MOVED Cr Vinciullo, SECONDED Cr Hutton that the Audit and Risk Committee:** **1 NOTES the amount spent by the City with WALGA preferred suppliers for the financial years ending 30 June 2023 and 30 June 2024 as noted within this report;** **2 REQUEST the Chief Executive Officer invite WALGA to present on the WALGA Preferred Supplier Portal to Elected Members.** **The Motion was Put and CARRIED (5/0)** **In favour of the Motion: Cr O'Neill, Cr Hutton, Cr Pizzey, Cr Vinciullo and Mr Hall.** **Against the Motion: Nil.**	**22/01/2026** A report will be presented to April 2026 Strategy Session **01/04/2026** Representatives from WALGA's Preferred Supplier program will provide a presentation to Elected Members on the program and the benefits the City receives from participating in the program at the Strategy Session 7 April. **20/04/2026** The presentation to Elected members by WALGA representatives was completed on 7 April 2026	13-04-2026	
26-08-2025	26 August 2025 - Ordinary Meeting of Council	12.8	COASTAL HAZARD RISK MANAGEMENT AND ADAPTATION PLAN COMMUNITY AND STAKEHOLDER ENGAGEMENT STRATEGY (WARD - ALL)	In Progress	**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION** **(Resolution No: CJ230-08/25)** **MOVED Cr Hill, SECONDED Cr Vinciullo that Council:** **1 ENDORSES the Coastal Hazard Risk Management and Adaptation Plan Community and Stakeholder Engagement Strategy as provided in Attachment 1 to this Report;** **2 NOTES the budget required to conduct Coastal Hazard Risk Management and Adaptation Plan community and stakeholder engagement from 2025-26 to 2027-28;** **3 LISTS for consideration as part of the 2025-26 mid year review process an amount of $55,600 to cover costs of implementing the Coastal Hazard Risk Management and Adaptation Plan Community and Stakeholder Engagement Strategy as detailed in this Report.** **The Motion was Put and CARRIED (10/0)** **In favour of the Motion: Mayor Jacob, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Jones, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**	**08/10/2025** The City will list the costs of implementing the Coastal Hazard Risk Management and Adaptation Plan Community and Stakeholder Engagement Strategy for consideration in 2025-26 mid year review. **23/10/2025** The City will list the costs of implementing the Coastal Hazard Risk Management and Adaptation Plan Community and Stakeholder Engagement Strategy for consideration in 2025-26 mid year review. **17/11/2025** The implementation of the Stakeholder Engagement Strategy is currently being planned. **19/01/2026** The implementation of the Stakeholder Engagement Strategy is being planned.		
26-08-2025	26 August 2025 - Ordinary Meeting of Council	13 3.1	INTERNAL AUDIT FUNCTION (WARD - ALL)	In Progress	**COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION** **(Resolution No: CJ248-08/25)** **MOVED Cr O'Neill, SECONDED Cr Raftis that Council:**	**23/09/2025 Executive Officer** In relation to item 1 and 2, no further action required. In relation to item 3, updates will be made following the proclamation of the local government reforms (estimated completion of 2026).		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					1 REAFFIRMS its decision of 20 September 2022 (CJ151-09/22 refers) that MAINTAINS the current functional reporting relationship between the Internal Auditor and the Audit and Risk Committee; **2 NOTES that as per section 5.41 of the Local Government Act 1995, the Chief Executive Officer is responsible for the employment, management supervision, direction and dismissal of other employees, including the City's Internal Auditor; and** **3 NOTES that the Audit and Risk Committee Charter will be updated following the October 2025 local government elections and proclamation of the local government reforms relating to audit, risk and improvement committees, to better reflect the Committee's opportunities to meet with the Manager Audit, Risk and Executive Services and Internal Auditor outside of the Committee's formal meetings.**			
26-08-2025	26 August 2025 - Ordinary Meeting of Council	16.1	NOTICE OF MOTION NO. 1 - CR RUSS FISHWICK, JP - UNDERGROUND POWER	In Progress	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ250-08/25)** **That Council REQUESTS the Chief Executive Officer to prepare a report on how the City of Joondalup can progress the implementation of underground power in the suburbs of the district where residents are still serviced by overhead power lines and examining financial models to make it more affordable for them to meet the cost of their contribution.** **The Motion was Put and CARRIED (10/0)** **In favour of the Motion: Mayor Jacob, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Jones, Cr Kingston, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**	**22/09/2025** The City is progressing the investigation into the matter raised in the Notice of Motion and compiling information to inform a report to Elected Members in Q4 FY2025-26. **20/02/2026** Following the City's initial assessment, the City is now progressing the engagement of a consultant to assist with the option assessment and evaluation.		
3-09-2025	3 September 2025 - Special Meeting of Council	8.1	CONFIDENTIAL - TENDER 006/25 ENTERPRISE BUSINESS PLATFORM PROJECT MANAGEMENT AND IMPLEMENTATION (WARD - ALL)	In Progress	**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION** **(Resolution No: CJ259-09/25)** **MOVED Mayor Jacob, SECONDED Cr Vinciullo that Council:** **1 ACCEPTS the Tender submitted by 365 Solutions Consulting Pty Ltd for Phase One of the Enterprise Business Platform Project Management and Implementation as specified in Tender 006/25, at the submitted schedule of rates;** **2 NOTES that the Chief Executive Officer is to present the finalised Gap Analysis Report, the draft Project Plan and Implementation Plan to Council to review by Quarter 4 2025-26, to enable progression of Project Axiom.** **The Motion was Put and CARRIED (8/1)** **In favour of the Motion: Mayor Jacob, Cr Chester, Cr Fishwick, Cr Hamilton-Prime, Cr Hill, Cr Hutton, Cr May and Cr Vinciullo.** **Against the Motion: Cr Raftis.**	**23/09/2025** The Project Axiom team are progressing the Tender following the decision by Council. The Gap Analysis Report, the draft Project Plan and Implementation Plan are scheduled to be presented to Council for review by Quarter 4 2025-26. Additionally, Council will be provided with updates on progress during Major Projects and Finance Committee Meetings, and Strategy Sessions.		
25-11-2025	25 November 2025 - Ordinary Meeting of Council	12.11	CORPORATE SPONSORSHIP PROGRAM 2025-2026: ROUND ONE APPLICATIONS (WARD - ALL)	In Progress	**ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION** **(Resolution No: CJ320-11/25)** **MOVED Cr Hutton, SECONDED Cr Raftis that Council:**	**14/01/2026** Actions 1–8 All applicants have been notified of the outcome of their applications, and contracts have been issued. Upon receipt of		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					1 APPROVES a sponsorship amount of $15,000 (excluding GST) to West Perth Football Club Inc for their 2026 WAFLW Team; **2 APPROVES a sponsorship amount of $12,000 (excluding GST) to Dean Gardiner Communications Pty Ltd trading as Ocean Paddler for the 2026 WA Race Week;** **3 APPROVES a sponsorship amount of $21,000 (excluding GST) to Hillary's Boardwalk Pty Ltd for the 2026 Launch of Summer;** **4 APPROVES a sponsorship amount of $21,000 (excluding GST) to Wanneroo Basketball Association Inc for the 2026 Joondalup Wolves NBL1 Season;** **5 APPROVES a sponsorship amount of $35,000 (excluding GST) to Peter Cowan Writers Centre Inc for the 2026 Festival of Fiction;** **6 APPROVES a sponsorship amount of $40,000 (excluding GST) to Sea of Blue Pty Ltd for the Western Force 2026 Super Rugby match;** **7 APPROVES a sponsorship amount of $40,000 (excluding GST) to United Lights Sports Federation Ltd for the World Police and Fire Games 2027;** **8 NOTES the applications requesting $10,000 or less (excluding GST) approved by the Chief Executive Officer;** **9 REVIEWS the funding for the corporate sponsorship program as part of the development of the 2026-27 Budget.** **The Alternate Motion was Put and CARRIED (12/0)** **In favour of the Alternate Motion: Mayor Kingston, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr Jones, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Alternate Motion: Nil.**	executed contracts, initial payments are being progressed by the City. Action 9 This matter will be considered as part of the budget workshop process. **14/04/2026** Discussed with Elected Members as part of the Service Review Workshop held 30 March 2026. To be further considered as part of the 2026/27 budget.		
25-11-2025	25 November 2025 - Ordinary Meeting of Council	16.1	NOTICE OF MOTION NO. 1 – CR LEWIS HUTTON – CBD PARKING ZONES	In Progress	**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ333-11/25)** **MOVED Cr Hutton, SECONDED Cr Hill that Council REQUESTS the Chief Executive Officer prepare a report that:** **1 Clarifies the current delineation between the City Centre core and outer areas of the Joondalup CBD parking scheme, including maps showing current boundaries; and** **2 Assesses and reports on any adjustments to these boundaries or related parking provisions in light of existing and approved commercial developments within the CBD;** **with the report to be presented to Council by March 2026.** **The Motion was Put and CARRIED (11/1)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.**	**11/12/2025** The City is progressing the relevant actions in accordance with Council's decision. **24/02/2026** A report will be tabled at the March 2026 Council meeting.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					Against the Motion: Cr Jones.			
9-12-2025	9 December 2025 - Ordinary Meeting of Council - Agenda	12.3	EXECUTION OF DOCUMENTS (WARD - ALL)	Completed	**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ346-12/25)** **MOVED Cr Vinciullo, SECONDED Cr O'Neill that Council NOTES the Signing and Common Seal Register for November 2025.** **The Motion was Put and CARRIED (11/0) by Exception Resolution after consideration of Item 13.4.1.** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**	**20/12/2025** Report noted, no further action required.		
9-12-2025	9 December 2025 - Ordinary Meeting of Council - Agenda	12.4	CONFIDENTIAL - STATUS OF LEGAL ACTIONS REPORT (WARD - ALL)	Completed	**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ369-12/25)** **MOVED Mayor Kingston, SECONDED Cr Hutton that Council NOTES the Status of Legal Action Report for matters that may have a contingent liability and are unresolved for the month of November 2025.** **The Motion was Put and CARRIED (11/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**	**20/12/2025** Report noted, no further action required.		
9-12-2025	9 December 2025 - Ordinary Meeting of Council - Agenda	12.9	WILDLIFE PROTECTION INFRASTRUCTURE TO SUPPORT NATIVE WILDLIFE MOVEMENT (WARD - ALL)	In Progress	**ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ351-12/25)** **MOVED Cr Raftis, SECONDED Mayor Kingston that Council:** **1 NOTES the options presented in this report for infrastructure to support fauna movements;** **2 NOTES that to determine costs, benefits and potential risks considerable research, investigation and stakeholder engagement would be required;** **3 CONSIDERS the allocation of funding for a study to determine the feasibility, priority locations, costs, benefits and impacts of the installation of virtual fencing in the City of Joondalup, at an estimated cost of $10,000 (excluding GST), as part of the 2026-27 Budget;** **4 NOTES that the City will continue to work in partnership with key stakeholders to implement measures to reduce the risks to fauna with urban environments.** **The Alternate Motion was Put and CARRIED (11/0)** **In favour of the Alternate Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Alternate Motion: Nil.**	**19/01/2026** Funding for the study to determine costs and impacts of virtual fencing will be considered in the 2026/27 budget.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
9-12-2025	9 December 2025 - Ordinary Meeting of Council - Agenda	13 1.1	APPOINTMENT OF EXTERNAL MEMBER TO THE AUDIT AND RISK COMMITTEE (WARD - ALL)	In Progress	**COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ355-12/25)** **MOVED Cr Raftis, SECONDED Mayor Kingston that Council:** **1 NOTES the current composition of the Audit and Risk Committee only includes elected members of the City of Joondalup; and** **2 AGREES that the Chief Executive Officer will prepare a process for the selection and appointment of the independent presiding member and independent deputy presiding member, including a recommendation as to remuneration for the independent member(s), for consideration by the Council once the proclamation of the reforms is confirmed.** **The Motion was Put and CARRIED (11/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**	**23/12/2025** Action in progress and planned to be completed by 9 March 2026. **11/03/2026** Reported to Audit and Risk Committee at its meeting held on 9 March 2026; to progress to Council meeting on 21 April 2026.	23-04-2026	6
9-12-2025	9 December 2025 - Ordinary Meeting of Council - Agenda	13 2.1	REVIEW OF THE TELECOMMUNICATIONS INFRASTRUCTURE LOCAL PLANNING POLICY (WARD - ALL)	In Progress	**COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ356-12/25)** **MOVED Cr Vinciullo, SECONDED Cr O'Neill that Council, in accordance with Clauses 3 and 4 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, ADVERTISES the draft revised Telecommunications Infrastructure Local Planning Policy, provided as Attachment 3 to this Report, for a period of 21 days.** **The Motion was Put and CARRIED (11/0) by Exception Resolution after consideration of Item 13.4.1.** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**	**21/01/2026** The City will arrange advertising of the draft Telecommunications Infrastructure Local Planning Policy in accordance with Council's resolution. **24/02/2026** Telecommunications Infrastructure Local Planning Policy was advertised for community consultation, closing 26 February 2026.		
9-12-2025	9 December 2025 - Ordinary Meeting of Council - Agenda	13 2.2	REVIEW OF VARIOUS LOCAL PLANNING POLICIES (WARD - ALL)	In Progress	**COMMITTEE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ357-12/25)** **MOVED Cr Vinciullo, SECONDED Cr O'Neill that Council:** **1 In accordance with Clauses 3 and 4 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, PROCEEDS with amendments to the Container Deposit Scheme Infrastructure Local Planning Policy in accordance with Attachment 3 and NOTES the policy will come into effect when published on the City's website;** **2 In accordance with Clause 6 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, REVOKES the Subdivision and Dwelling Development Adjoining Areas of Public Space Local Planning Policy and NOTES the revocation will come into effect when published on the City's website;**	**21/01/2026** In relation to Resolution 1 and 2, Council's decision is noted and the City will progress the relevant actions. In relation to Resolution 3, the City will arrange advertising of the listed items for a period of 21 days. **24/02/2026** The draft policies were advertised for community consultation, closing 26 February 2026.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					3 In accordance with Clauses 3 and 4 of Schedule 2 of the Planning and Development (Local Planning Schemes) Regulations 2015, ADVERTISES the following draft policies for a period of 21 days: **3.1 Consulting Rooms Local Planning Policy, with amendments detailed in Attachment 2;** **3.2 Closure of Pedestrian Access Ways Local Planning Policy, with amendments detailed in Attachment 1;** **3.3 Non-Residential Development in the Residential Zone Local Planning Policy. with amendments detailed in Attachment 4.** **The Motion was Put and CARRIED (11/0) by Exception Resolution after consideration of Item 13.4.1.** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**			
9-12-2025	9 December 2025 - Ordinary Meeting of Council - Agenda	16.3	NOTICE OF MOTION NO. 3 – CR VINCIULLO – PROTECTIONS FOR ELECTED MEMBERS	In Progress	**RECOMMENDATION / COUNCIL RESOLUTION** **(Resolution No: CJ367-12/25)** **MOVED Cr Vinciullo, SECONDED Cr Hill that Council:** **1 ACKNOWLEDGES the increasing vulnerability of local government Elected Members to online bullying, harassment, intimidation, and reputational harm, and the associated psychosocial safety risks under the Work Health and Safety Act 2020, particularly where harmful conduct occurs through social media and digital platforms;** **The Motion was Put and CARRIED (11/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.** **RECOMMENDATION / COUNCIL RESOLUTION** **(Resolution No: CJ367-12/25)** **MOVED Cr Vinciullo, SECONDED Cr Hill that Council:** **2 RECOGNISES that unlike State and Federal Parliamentarians, local government Elected Members do not benefit from absolute parliamentary privilege and only hold limited qualified privilege in the chamber when debating agenda matters. This leaves Elected Members vulnerable to significant personal legal and reputational risk when responding to misinformation, harassment or defamatory claims made outside formal Council proceedings;** **The Motion was Put and CARRIED (10/1)**	**20/01/2026** Correspondence forwarded 18 December 2025 to: - WALGA - Minister for Local Government - WHS Commissioner - Deptartment of LGIRS Item to be submitted to the WALGA North Metropolitan Zone in February 2026. **24/02/2026** WALGA North Zone Considered the Motion at its meeting held on 18 February 2026. Response from Department of LGIRS (dated 18 January 2026) received and circulated to Elected Members.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr Mercer, Cr O'Neill, Cr Pizzey and Cr Vinciullo. **Against the Motion: Cr Raftis.** **RECOMMENDATION / COUNCIL RESOLUTION** **(Resolution No: CJ367-12/25)** **MOVED Cr Vinciullo, SECONDED Cr Hill that Council:** **3 REQUESTS that the City writes to the:** **Minister for Local Government;** **Department of Local Government, Industry Regulation and Safety (LGIRS);** **The Work Health and Safety Commissioner; and** **Western Australian Local Government Association (WALGA),** **advocating for** **3.1 the consideration of legislative reform to introduce protections of local government elected members in the course of their official duties, including during Council and Committee meetings;** **The Motion was Put and CARRIED (8/3)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr Pizzey and Cr Vinciullo.** **Against the Motion: Cr Mercer, Cr O'Neill and Cr Raftis.** **RECOMMENDATION / COUNCIL RESOLUTION** **(Resolution No: CJ367-12/25)** **MOVED Cr Vinciullo, SECONDED Cr Hill that Council:** **4 REQUESTS the Department of Local Government, Sport and Cultural Industries provide strengthened legal and procedural guidance for elected members responding to targeted misinformation, digital disinformation, or online harassment arising from the performance of their role and further considers reviewing the Legal Representation Guidelines to clarify or broaden circumstances where representation may be available in such matters;** **The Motion was Put and CARRIED (6/5)**			

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					In favour of the Motion: Mayor Kingston, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton and Cr Vinciullo. **Against the Motion: Cr Chester, Cr Mercer, Cr O'Neill, Cr Pizzey and Cr Raftis.** **RECOMMENDATION / COUNCIL RESOLUTION** **(Resolution No: CJ367-12/25)** **MOVED Cr Vinciullo, SECONDED Cr Hill that Council:** **5 REQUESTS that WALGA State Council examine options which address the motion;** **The Motion was Put** **and CARRIED (7/4)** **In favour of the Motion: Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr Pizzey and Cr Vinciullo.** **Against the Motion: Mayor Kingston, Cr Mercer, Cr O'Neill and Cr Raftis.** **RECOMMENDATION / COUNCIL RESOLUTION** **(Resolution No: CJ367-12/25)** **MOVED Cr Vinciullo, SECONDED Cr Hill that Council:** **7 REQUESTS the Minister for Local Government and the Department of Local Government, Industry Regulation and Safety to commission a review into the use and/or influence of social media pages positioned as community or resident groups, and potential proxy pages, during the 2025 Western Australian Local Government Elections, to identify any breaches of existing codes or misuse of position, and to inform the development of stronger legislative and regulatory frameworks for future elections.** **The Motion was Put** **and CARRIED (7/4)** **In favour of the Motion: Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr Pizzey and Cr Vinciullo.** **Against the Motion: Mayor Kingston, Cr Mercer, Cr O'Neill and Cr Raftis.**			
9-02-2026	9 February 2026 - Special Meeting of Council - Agenda	8.1	CONFIDENTIAL - CHIEF EXECUTIVE OFFICER EMPLOYMENT CONTRACT (WARD - ALL)	Completed	**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION** **(Resolution No: CJ{resolution-number}-02/26)** **MOVED Mayor Kingston, SECONDED Cr Vinciullo that Council:**	**23/03/2026** The CEO Selection Panel has considered: - Draft Contract of Employment - Draft Performance Criteria		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					1 APPROVES BY AN ABSOLUTE MAJORITY the draft Chief Executive Officer Contract of Employment as detailed in Attachment 2 to this Report; **2 NOTES that the proposed terms of the final negotiated Contract of Employment to be entered into by the Council and the successful applicant will be subject of a further report to the Council, for its approval;** **3 NOTES that the proposed Contract of Employment performance criteria (in accordance with S5.39(3)(b) of the Act) will be subject of a further report to the Council, accompanying the final negotiated Contract of Employment;** **4 NOTES that in accordance with Clause 16 of the City of Joondalup Standards for CEO Recruitment, Performance Review and Termination Council Policy the performance review process will be subject of a further report to the Council.** **The Motion was Put and CARRIED (11/0)** **In favour of the Motion: Mayor Kingston, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**	The CEO Selection Panel has undertaken interviews and will make a recommendation to the March Council meeting on a preferred applicant. **14/04/2026** - Council considered the appointment of the preferred candidate at its meeting held 24 March 2026 (Resolution CJ067-03/26 refers). - A report on the final contract to be submitted to a Special Council Meeting on 13 April 2026. **17/04/2026** A report was submitted to a Special Council Meeting on 13 April 2026 with the final contract.		
16-02-2026	16 February 2026 - Policy Committee	8.2	ANIMALS LOCAL LAW 2025 - ADOPTION (WARD - ALL)	On Hold	**PROCEDURAL MOTION - THAT THE ITEM BE DEFERRED** **MOVED Cr Hutton, SECONDED Mayor Kingston that Item 8.2 – Animal Local Law 2025 – Adoption, BE DEFERRED to a future meeting of the Policy Committee, as per clause 10.1(a) of the City of Joondalup Meeting Procedures Local Law 2013, awaiting amendments to the Cat Act 2011 to enable local government to make cat containment local laws.** **The Motion was Put and CARRIED (7/0)** **In favour of the Motion: Cr Hutton, Mayor Kingston, Cr Chester, Cr Fishwick, Cr Mercer, Cr Pizzey and Cr Vinciullo.** **Against the Motion: Nil.**	**24/03/2026** Consultation for the review of the Cat Act 2011 closes on 31 August 2026. It is anticipated that any proposed amendments to the Act could be at least another 6 to 12 months after the submissions close.	30-10-2026	
23-02-2026	23 February 2026 - Major Projects and Finance Committee	11.2	Request for Reports for Future Consideration - Cr Raftis	In Progress	**Cr Raftis requested that the Chief Executive Officer prepare a report on the following:** **1 The whole of life costs, including full capital costs, ongoing maintenance costs and anticipated refurbishment costs for:** **Duncraig Adventure Hub.** **Sorrento Surf Lifesaving Club Redevelopment.** **2 The updated business plan for the Sorrento Surf Lifesaving Club Redevelopment recognising the current updated whole of life costs.**	**27/03/2026** The report for the Duncraig Adventure Hub will be progressed for the Major Projects Finance Committee meeting scheduled for 4 May 2026. The City is planning to take a report to Council in June for decision on proceeding with the Sorrento SLSC Redevelopment project. The report will include both the construction and operator tenders and updated whole of life cost assessments for the key components of the redevelopment (clubroom facility, northern toilets and commercial facility). While development of an updated business case is not currently planned, the key components of the business case will be addressed in this report to Council, including social & economic return on investment, financial evaluation and option evaluation based on the construction and operator tenders received. The tender evaluation processes for the tenders for the construction and operator tenders are not anticipated to be		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
						completed in time to present a report at the May 2026 meeting of the Major Projects and Finance Committee.		
9-03-2026	9 March 2026 - Audit and Risk Committee	8.1	APPOINTMENT OF INDEPENDENT MEMBERS TO THE AUDIT, RISK AND IMPROVEMENT COMMITTEE (WARD - ALL)	Not yet started	**1 ENDORSES the following process for the selection and appointment of independent audit, risk and improvement committee members outlined in this Report;** **1.1 REQUESTS the Chief Executive Officer to provide access to all expressions of interest from the WALGA (North Metropolitan Zone) Audit, Risk and Improvement Committee Presiding Members Pool for the Audit and Risk Committee to short-list candidates for interview;** **1.2 NOTES that the short-list of candidates for interview must be presented to the next meeting of the Audit and Risk Committee, tentatively scheduled for 11 May 2026, for Council endorsement at its meeting on 26 May 2026;** **1.3 AUTHORISES the current Presiding Member, Mayor and Cr Count of the Audit and Risk Committee to interview the preferred candidate/s for the appointment of independent audit, risk and improvement committee members;** **1.4 NOTES that a report on the preferred candidates must be presented to Council for endorsement at its meeting on 23 June 2026;** **2 ENDORSES that the selection and appointment of independent audit, risk and improvement committee members will be for:** • **One independent presiding member;** • **One independent deputy of the presiding member;** **3 NOTES that the meeting attendance fees of independent audit, risk and improvement committee members will be dependent on the skills and experience of the preferred candidates, and is not to exceed $1,215 per meeting attended;** **4 NOTES that an amendment to the 2026-27 annual budget may be required for the allocation of meeting attendance fees of independent audit, risk and improvement committee members;** **5 NOTES that a future report will be presented to Council to establish a new audit, risk and improvement committee, appoint committee members, endorse the meeting attendance fees of the independent committee members, and to update the committee's terms of reference.**			
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.2	PETITION RELATING TO MAIN ROADS WA SELECTED LOCATION OF A NOISE WALL ALONG TWICKENHAM DRIVE, KINGSLEY (WARD - SOUTH-EAST)	In Progress	**ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ046-03/26)** **MOVED Cr O'Neill, SECONDED Mayor Kingston that Council:** **1 NOTES the investigations undertaken by the City and outcomes outlined in this Report in relation to Main Roads WA's location selection for a 5 metre noise wall along Twickenham Drive, Kingsley;** **2 NOTES that the City has a limited role in monitoring road and rail noise and ADVISES the lead petitioner to seek further investigation through Ombudsman WA;**	**13/04/2026** The City is progressing the relevant actions in accordance with Council's decision.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					3 REQUESTS the Chief Executive Officer WRITES to the Western Australian Planning Commission requesting they consider the following matters as part of a future review of State Planning Policy 5.4 Road and Rail Noise: **3.1 include a new policy objective relating to minimising the impact of noise mitigation measures on the character and amenity of the community;** **3.2 provide clear expectations on the extent of community consultation that should be undertaken by road and railway transport providers when determining the extent and location of noise mitigation measures;** **4 ADVISES the Lead Petitioner of Council's decision;** **5 PROVIDES a copy of this report and Council's decision to the local member and Minister for Child Protection; Prevention of Family and Domestic Violence; Minister Assisting the Minister for Transport; Peel, the Hon. Jessica Stojkovski MLA;** **The Alternate Motion was Put and CARRIED (10/0)** **In favour of the Alternate Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Alternate Motion: Nil.** **ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ046-03/26)** **MOVED Cr O'Neill, SECONDED Mayor Kingston that Council:** **6 REQUESTS the Chief Executive Officer to investigate the allocation of semi-mature native trees along the noise wall in the affected areas on Twickenham Drive, and other areas that can be identified, to assist in the noise reduction efforts as part of the 2026-27 budget process;** **7 REQUESTS the Chief Executive Officer to consider writing to the Auditor General on behalf of the residents of the City of Joondalup encouraging the decision-making process behind the smart freeway wall to be considered as a future audit topic.** **The Alternate Motion was Put and CARRIED (9/1)** **In favour of the Alternate Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Alternate Motion: Cr Hill.**			
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.6	ELECTRIC VEHICLE CHARGING INFRASTRUCTURE (WARD – ALL)	Not yet started	**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ049-03/26)** **MOVED Cr O'Neill, SECONDED Cr Count that Council:**			

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					1 NOTES Outcome 5 of the City of Joondalup Integrated Transport Plan 2024-2034 as follows: **Outcome 5: Electric Vehicles - Support is provided to facilitate increased uptake of electric vehicles and other emerging technologies.** **Role of the City: The City supports the State Government's Electric Vehicle Strategy for Western Australia to prepare for the transition to low and zero-emission vehicles and aims to install infrastructure to transition the City-owned fleet to electric vehicles. The City's role is to encourage the uptake of electric vehicles and support external organisations who wish to install electric vehicle charging infrastructure. The City is not responsible for providing the charging infrastructure or power for public use. State and Federal Government agencies are responsible for managing various market interventions to encourage electric vehicle uptake, such as taxation exemptions and funding grants.** **The Motion was Put and CARRIED (9/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey and Cr Vinciullo.** **Against the Motion: Nil.** **OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION** **(Resolution No: CJ049-03/26)** **MOVED Cr O'Neill, SECONDED Cr Count that Council:** **2 NOTES that matters raised in Council resolution CJ137-05/24 relating to the Notice of Motion will be considered as part of the development of a position on electric vehicle infrastructure in the City in 2027-28.** **The Motion was Put and CARRIED (9/1)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Cr O'Neill.**			
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.9	STATUS OF PETITIONS (WARD - ALL)	Completed	**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION** **(Resolution No: CJ052-03/26)** **MOVED Cr O'Neill, SECONDED Cr Raftis that Council:** **1 NOTES the status of outstanding petitions submitted to Council during the period 16 August 2016 to 26 February 2026, forming Attachment 1 to this Report;** **2 in relation to the petition request to halt all imminent road works to Merrifield Place, Mullaloo and a request for community consultation in regards to pedestrian, fire and car safety:** **2.1 NOTES that the Merrifield Place Parking Improvement (PFP2090) project will not be progressed at this time;**	**07/04/2026** The decisions of Council are noted. Lead Petitioners were notified of Council's decisions on 2 April 2026. No further action required.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					2.2 NOTES that the City will re-engage with the relevant stakeholders if parking improvement opportunities on Merrifield Place are revisited in the future; **2.3 ADVISES the Lead Petitioner of Council's decision;** **3 in relation to the petition requesting the Chief Executive Officer provide the full plans and usage details for Chichester Park, Woodvale, including the upgrades to the play space and extended sport facilities:** **3.1 NOTES that updated concept plans for project PDP2371 Chichester Park Skate and Play Facilities have been made available to the public on the City's website;** **3.2 NOTES that residents and other stakeholders will be notified prior to the commencement of construction in accordance with the City's Notification of Public Works Council Policy including the installation of signage on-site to inform park users;** **3.3 ADVISES the Lead Petitioner of Council's decision;** **4 in relation to the petition regarding the proposed upgrades for Birch Park, Greenwood, including the construction of footpaths, requesting the City prioritise reticulation to convert Birch Park from being classified as a dry park:** **4.1 NOTES that the City, as part of the delivery of PDP2383 Greenwood N/E Cluster Park Revitalisation project, is investigating the inclusion of a small, irrigated turf area and the construction of pathways as part of the upgrades proposed for Birch Park;** **4.2 ADVISES the Lead Petitioner of Council's decision;** **5 in relation to the petition requesting the City install a speed hump (or an equivalent traffic calming measure) on Country Club Boulevard, Connolly, between the roundabout at Fairway Circle and Joondalup Resort:** **5.1 NOTES that the enforcement of hooning and speeding behaviour is the responsibility of the Western Australian Police;** **5.2 NOTES that traffic counts are undertaken periodically to monitor the road network and that the most recent traffic counts have indicated a very high level of compliance with the 50km/h speed limit;** **5.3 NOTES that Country Club Boulevard has an existing traffic treatment that encourages speed compliance with the 50km/h speed limit;** **5.4 DOES NOT SUPPORT the request for the installation of a speed hump or an equivalent traffic calming measure as there is an existing traffic treatment in place;** **5.5 ADVISES the Lead Petitioner of Council's decision;** **6 in relation to the petition requesting the City add amenities, such as a BBQ area, drink fountain, toilet block and shade sails, to Barwon Park, Craigie:**			

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					6.1 NOTES that Barwon Park, Craigie is classified as a Local Recreation Park and infrastructure such as a barbeque, picnic structure, drinking fountain, toilet block and artificial shade are listed as not supported infrastructure for this classification of park in the Public Open Space Framework; **6.2 NOTES that Barwon Park falls within the 400 metre walkable catchment of a number of Neighbourhood Recreation Parks with appropriate infrastructure servicing the wider community;** **6.3 DOES NOT SUPPORT the request for additional amenities, such as a BBQ area, drink fountain, toilet block and shade sails, to Barwon Park, Craigie;** **6.4 ADVISES the Lead Petitioner of Council's decision.** **The Motion was Put and CARRIED (9/1) by Exception Resolution after consideration of Item 13.1.2.** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Cr Count.**			
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.10	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 29 JANUARY 2026 (WARD - ALL)	Completed	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ053-03/26)** **MOVED Mayor Kingston, SECONDED Cr Raftis that Council:** **12 in relation to Motion No. 12 carried at the Annual General Meeting of Electors continues to ADVOCATE to the Minister for Local Government to consider amendments to the Local Government Act 1995 relating to the review and release of confidential items similar to those provided in section 91(9) of the South Australian Local Government Act 1999;** **The Motion was Put and CARRIED (10/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**	**29/04/2026** A further letter was sent to the Department of Local Government, Industry Regulation and Safety.		
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.10	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 29 JANUARY 2026 (WARD - ALL)	In Progress	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ053-03/26)** **MOVED Mayor Kingston, SECONDED Cr Raftis that Council:** **13 in relation to Motion No. 13 carried at the Annual General Meeting of Electors:** **13.1 NOTES that a report relating to the prioritisation of precinct structure planning within the City, including the review of the Joondalup Activity Centre Plan will be presented to Council in mid 2026; and** **13.2 NOTES the Joondalup Activity Centre Plan review is the appropriate time to review the development provisions for the Joondalup Edge Precinct;**	**13/04/2026** The City is progressing the relevant actions in accordance with Council's decision.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					The Motion was Put and CARRIED (10/0) **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**			
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.10	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 29 JANUARY 2026 (WARD - ALL)	Not yet started	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ053-03/26)** **MOVED Mayor Kingston, SECONDED Cr Raftis that Council:** **15 in relation to Motion No. 15 carried at the Annual General Meeting of Electors:** **15.1 NOTES that the suggestion for the City to plant Marri trees in City parks and street verges is NOT SUPPORTED at this time as Marri (Corymbia calophylla) is a known reproductive host for Polyphagous shot-hole borer, and the City has suspended planting this species within City owned and managed land at present to limit the spread of this highly invasive and damaging pest;** **15.2 NOTES that the City will assess planting opportunities within Gascoyne Park, Chichester Park and Timberlane Park and will identify suitable species to provide sources of food for black cockatoos, with species selection to be determined by location and site restraints as part of the City's 2027 Winter Tree Planting Program and future programs;** **The Motion was Put and CARRIED (10/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**			
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.10	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 29 JANUARY 2026 (WARD - ALL)	In Progress	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ053-03/26)** **MOVED Mayor Kingston, SECONDED Cr Raftis that Council:** **16 in relation to Motion No. 16 carried at the Annual General Meeting of Electors NOTES that a review has been undertaken of the Elected Members' Entitlements Council Policy with regard to Continuing Professional Development, with a further report to be presented to the Policy Committee meeting on 18 May 2026;** **The Motion was Put and CARRIED (10/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**	**14/04/2026** A report will be presented to the May Policy Committee Meeting.		
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.10	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 29 JANUARY 2026 (WARD - ALL)	Completed	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ053-03/26)** **MOVED Mayor Kingston, SECONDED Cr Raftis**	**17/04/2026** Noting resolution. No further action required.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					18 in relation to Motion No. 18 carried at the Annual General Meeting of Electors: **18.1 NOTES that the Chief Executive Officer emailed all Elected Members on 9 February 2026 reminding them of the costs and circumstances with regard to the Extraordinary Election on 26 March 2026;** **18.2 NOTES that it is not possible to report back to Council in April 2026 with regard to the final confirmed cost of the Extraordinary Election however, the City will inform the Council as soon as it is advised by the Western Australian Electoral Commission;** **The Motion was Put and CARRIED (10/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**			
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.10	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 29 JANUARY 2026 (WARD - ALL)	Not yet started	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ053-03/26)** **MOVED Mayor Kingston, SECONDED Cr Raftis that Council:** **20 in relation to Motion No. 20 carried at the Annual General Meeting of Electors:** **20.1 NOTES the City works in partnership with neighbouring local governments and the Department of Biodiversity, Conservation and Attractions to implement management actions within Yellagonga Regional Park, including additional fox control for 2025-26;** **20.2 NOTES the current fox control agreement will be reviewed at the end of its term in August 2026 to assess the effectiveness and inform the 2026-27 fox control program;** **20.3 NOTES the City increased the feral animal control budget by 31% in 2025- 26 which includes control of both feral foxes and feral rabbits within City-owned and managed reserves;** **20.4 NOTES a report on the City's approach to fox control will be provided at the Council meeting to be held on 24 March 2026;** **The Motion was Put and CARRIED (10/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**			
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.10	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 29 JANUARY 2026 (WARD - ALL)	In Progress	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ053-03/26)** **MOVED Mayor Kingston, SECONDED Cr Raftis that Council:**	**13/04/2026** The City is progressing the relevant actions in accordance with Council's decision.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					21 in relation to Motion No 21 carried at the Annual General Meeting of Electors NOTES that a report relating to the prioritisation of precinct structure planning within the City of Joondalup will be presented to Council in mid 2026; **The Motion was Put and CARRIED (10/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**			
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.10	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 29 JANUARY 2026 (WARD - ALL)	Completed	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ053-03/26)** **MOVED Mayor Kingston, SECONDED Cr Raftis that Council:** **23 NOTES that the matters raised in Motion No. 23 at the Annual General Meeting of Electors, relating to Project Axiom, are detailed within this Report;** **The Motion was Put and CARRIED (10/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**	**21/04/2026** Report noted. No further action required.		
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.10	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 29 JANUARY 2026 (WARD - ALL)	In Progress	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ053-03/26)** **MOVED Mayor Kingston, SECONDED Cr Raftis that Council:** **24 in relation to Motion No. 24 carried at the Annual General Meeting of Electors:** **24.1 NOTES that a report relating to the prioritisation of precinct structure planning within the City, including the review of the Joondalup Activity Centre Plan will be presented to Council in mid 2026; and** **24.2 NOTES the Joondalup Activity Centre Plan review is the appropriate time to consider whether the Joondalup Edge Precinct should remain within the Joondalup Activity Centre Plan;** **The Motion was Put and CARRIED (10/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**	**13/04/2026** The City is progressing the relevant actions in accordance with Council's decision.		
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.10	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 29 JANUARY 2026 (WARD - ALL)	In Progress	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ053-03/26)** **MOVED Mayor Kingston, SECONDED Cr Raftis that Council:** **25 in relation to Motion No. 25 carried at the Annual General Meeting of Electors, NOTES that a review has been undertaken of the Elected Members' Entitlements Council Policy with regard to Continuing Professional Development,**	**14/04/2026** A report will be presented to the May Policy Committee Meeting.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					with a further report to be presented to the Policy Committee meeting on 18 May 2026; **The Motion was Put and CARRIED (10/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**			
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.10	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 29 JANUARY 2026 (WARD - ALL)	In Progress	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ053-03/26)** **MOVED Mayor Kingston, SECONDED Cr Raftis that Council:** **26 in relation to Motion 26 carried at the Annual General Meeting of Electors:** **26.1 NOTES that a quarterly report be provided to the Major Projects and Finance Committee detailing recurrent and non-recurrent grant funding including the following details:** **Grants applied for and their value;** **Funding body;** **Purpose and proposed timing;** **Whether funding applications have been successful or unsuccessful;** **Required co-contributions from the City can also be provided.** **26.2 NOTES that the first report be provided to the Major Projects and Finance Committee in Quarter 4 2025-26;** **The Motion was Put and CARRIED (10/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**	**17/04/2026** A report will be prepared for Major Projects and Finance Committee.		
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.10	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 29 JANUARY 2026 (WARD - ALL)	Completed	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ053-03/26)** **MOVED Mayor Kingston, SECONDED Cr Raftis that Council:** **29 in relation to Motion No. 29 carried at the Annual General Meeting of Electors:** **29.1 NOTES that in relation to the intersection of Ocean Reef Road and Trappers Drive:** **29.1.1 the City is liaising with Main Roads WA to upgrade the traffic signals to enable a pedestrian phase to safely connect the communities of Edgewater and Woodvale;** **29.1.2 the City is liaising with the Department of Biodiversity, Conservation and Attractions for the construction of connecting pathways over land under their control;**	**21/04/2026** Council's decisions are noted. Letters from Mayor Kingston to the Minister for Transport and the Commissioner of Main Roads WA to investigate options for improvements to intersection of Ocean Reef Road and Edgewater Drive were sent on 21 April 2025.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					29.1.3 funding will be listed for consideration by Elected Members during the budget development process for the civil works component of the intersection improvements and the installation of the connecting path networks; **29.2 NOTES that in relation to the intersection of Ocean Reef Road and Edgewater Drive, the City will continue to liaise with Main Roads WA to explore options for road safety improvements at this location;** **29.3 REQUESTS the Minister for Transport and the Commissioner of Main Roads WA to investigate options for improvements to intersection of Ocean Reef Road and Edgewater Drive;** **The Motion was Put and CARRIED (10/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**			
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.10	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 29 JANUARY 2026 (WARD - ALL)	Completed	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ053-03/26)** **MOVED Mayor Kingston, SECONDED Cr Raftis that Council:** **30 in relation to Motion No. 30 carried at the Annual General Meeting of Electors:** **30.1 NOTES that the City has an existing agreement with the Lakeview Contemplation Garden group with regard to the provision of water for the garden that reflects Lakeview Park's status as a dry park, and that the installation of a new water supply is not supported;** **30.2 NOTES that the City supports the volunteers at Lakeview Contemplation Garden by providing two 1000 litre watering tanks that are regularly refilled by the City's watering truck which is more than adequate to support a native water wise landscape;** **30.3 NOTES that the Lakeview Contemplation Garden in Edgewater is in close proximity to Yellagonga Regional Park where the black cockatoos have access to a permanent source of water;** **30.4 DOES NOT SUPPORT at this time the provision of a water connection at Lakeview Contemplation Garden (LCG) in readiness for the future installation of a Cockitrough;** **The Motion was Put and CARRIED (10/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**	**21/04/2026** Council's decision is noted.		
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.10	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 29 JANUARY 2026 (WARD - ALL)	Completed	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ053-03/26)** **MOVED Mayor Kingston, SECONDED Cr Raftis that Council:**	**21/04/2026** Council's decision is noted.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					31 in relation to Motion No. 31 carried at the Annual General Meeting of Electors: **31.1 NOTES that the City is developing a draft Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) to provide a long-term framework for adapting to coastal hazards, in accordance with the requirements of State Coastal Planning Policy No. 2.6;** **31.2 NOTES that the City will continue to undertake coastal management activities to monitor and address coastal hazard management and sand drift management;** **31.3 NOTES that the City has currently engaged a consultant to undertake research regarding alternative coastal adaptation options which may be suitable for the City's coastline;** **31.4 NOTES that the City continues to actively manage the Hillarys Animal Exercise Beach site in accordance with an Ongoing Site Management Plan and the cost for asbestos removal is approximately $62,000 annually;** **31.5 NOTES that the City is currently developing a Dog Management Plan which includes investigating alternative beaches for animal exercise;** **The Motion was Put and CARRIED (10/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**			
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.10	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 29 JANUARY 2026 (WARD - ALL)	Completed	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ053-03/26)** **MOVED Mayor Kingston, SECONDED Cr Raftis that Council:** **3 in relation to Motion No. 3 carried at the Annual General Meeting of Electors:** **3.1 SUPPORTS the request to publish the full wording of a petition in the Council Agenda/Minutes;** **3.2 DOES NOT SUPPORT the request to publish, as an attachment, the actual petition document and any additional supporting documentation in the Council Agenda/Minutes;** **The Motion was Put and CARRIED (10/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**	**14/04/2026** Presentation of petitions to future Council meetings will provide full wording.		
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.10	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 29 JANUARY 2026 (WARD - ALL)	Completed	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ053-03/26)** **MOVED Mayor Kingston, SECONDED Cr Raftis that Council:**	**21/04/2026** Council's decision is noted. Consideration for the provision of a drinking fountain has been captured in the future scope for the future elevated watering station at Carnaby Reserve, currently listed for delivery in FY2029-30.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					5 in relation to Motion No. 5 carried at the Annual General Meeting of Electors: **5.1 NOTES that the City has listed delivery of an elevated watering station in the Five Year Capital Works Program for Carnaby Reserve in FY2029-30;** **5.2 NOTES that the provision of a drinking fountain with dog bowl will be considered as part of the project scope for the delivery of the elevated watering station at this location;** **The Motion was Put and CARRIED (10/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**			
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.10	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 29 JANUARY 2026 (WARD - ALL)	Completed	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ053-03/26)** **MOVED Mayor Kingston, SECONDED Cr Raftis that Council:** **6 in relation to Motion No. 6 carried at the Annual General Meeting of Electors, NOTES the acknowledgement of staff in preparation of the Annual General Meeting of Electors;**	**21/04/2026** CEO emailed an acknowledgement to staff on 5 February 2026. No further action required.		
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.10	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 29 JANUARY 2026 (WARD - ALL)	In Progress	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ053-03/26)** **MOVED Mayor Kingston, SECONDED Cr Raftis that Council:** **10 in relation to Motion No. 10 carried at the Annual General Meeting of Electors:** **10.1 NOTES that the use of e-Rideables is permitted only on footpaths, shared paths, bicycle lanes and low-speed local roads, in accordance with State Government legislation;** **10.2 NOTES that the City's ability to enforce the use of e-Rideables is limited, with enforcement of dangerous or unlawful behaviour resting primarily with WA Police;** **10.3 NOTES that Sir James McCusker Park does not contain any designated skate or cycling facilities, and that the City does not have the ability to designate permitted e-Rideable areas within the park beyond what is already provided for under State legislation;** **10.4 REQUESTS the Chief Executive Officer to review the existing advisory signage at the Mirror Park skate facility to**	**21/04/2026** The City is currently reviewing the signage requests in alignment with Council's decision.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					ensure it remains clear, relevant, and reflective of current usage conditions; **10.5 REQUESTS the Chief Executive Officer to erect appropriately worded signage, as soon as practicable, at strategic points within Mirror Park, Ocean Reef, and Sir James McCusker Park, Iluka, designating the areas where e-Rideables (e-scooters, e-bikes) are permitted to be ridden and where e-Rideables are not to be used;** **The Motion was Put and CARRIED (7/3)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Fishwick, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Cr Count, Cr Hill and Cr Hutton.**			
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.10	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 29 JANUARY 2026 (WARD - ALL)	In Progress	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ053-03/26)** **MOVED Mayor Kingston, SECONDED Cr Raftis that Council:** **11 in relation to Motion No. 11 carried at the Annual General Meeting of Electors:** **11.1 NOTES that road improvements to improve the road safety environment and better cater for road users is critical for safe transport systems within the City;** **11.2 DOES NOT SUPPORT the motion to revoke Council's decision on Item CJ102 06/23 – Traffic Management Improvements – Northshore Drive, Kallaroo;** **11.3 REQUESTS the Chief Executive Officer to continue to investigate the potential reduction of the proposed median width to achieve improved amenity outcomes without compromising the safety outcomes of SBS2101 Northshore Drive Treatment project;** **11.4 REQUESTS the Chief Executive Officer to refer the car park budget component of SBS2101 Northshore Drive Treatment to the 2026-27 budget development process for further consideration by Elected Members;** **11.5 REQUESTS the Chief Executive Officer to assess options to rezone the balance of the current road reserve to public open space following the completion of the SBS2101 Northshore Drive Treatment project;** **11.6 REQUESTS the Chief Executive Officer to liaise with the Northshore Community Hub regarding the provision of parking as part of their development;** **The Motion was Put and CARRIED (8/2)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey and Cr Raftis.** **Against the Motion: Cr Count and Cr Vinciullo.**	**21/04/2026** The City is currently reviewing the design, including opportunities to reduce the proposed median width and further investigations are being undertaken to determine whether additional reductions can be achieved without compromising safety outcomes. The City will proceed with the delivery of the road safety (Black Spot) component of the SBS2101 Northshore Drive Boulevard Upgrade project. The car park component has been deferred for consideration in a future financial year and will be subject to further assessment by Elected Members. In the interim, the City will liaise with the Northshore Community Hub regarding parking requirements, with the intent of informing Elected Members ahead of any future decision-making. Following completion of the SBS2101 works, the City will investigate options to rezone the remaining road reserve on the eastern side to Public Open Space, including any associated planning considerations.		
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.10	MINUTES OF THE ANNUAL GENERAL MEETING OF ELECTORS HELD ON 29 JANUARY 2026 (WARD - ALL)	In Progress	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ053-03/26)**	**21/04/2026** The Woodvale Drive LTM project is currently proposed for design and construction in the 2028-29 and 2029-30 financial years. Once the treatment has been finalised, a review will be		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					MOVED Mayor Kingston, SECONDED Cr Raftis that Council: **9 in relation to Motion No. 9 carried at the Annual General Meeting of Electors:** **9.1 NOTES the concerns raised by electors regarding traffic volumes, safety, and the operation of Woodvale Drive and its connecting intersections;** **9.2 NOTES that the City, in collaboration with the City of Wanneroo will undertake improvements to Woodvale Drive to improve safety with the potential added benefit of deterring additional traffic as detailed in the Officer's Comment to this motion;** **9.3 NOTES that following the improvements, the City will assess the functionality and utilisation of Woodvale Drive to determine if a reclassification of Woodvale Drive in accordance with Main Roads WA's Functional Road Hierarchy is required;** **9.4 REQUESTS that the City continue to liaise with Main Roads WA and the City of Wanneroo regarding the performance of intersections under their jurisdiction, and to provide input where appropriate on matters that may affect local traffic conditions;** **9.5 NOTES that schools are responsible for the provision of adequate parking, the operation of kiss and drive facilities, and communication with parents regarding appropriate use of these facilities;** **The Motion was Put and CARRIED (10/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**	undertaken to confirm whether its current hierarchy as a local distributor road needs to be modified. The City will continue to liaise with Main Roads WA and the City of Wanneroo regarding the performance of intersections under their jurisdiction, and to provide input where appropriate on matters that may affect local traffic conditions		
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.11	ELECTORAL REFORM DISCUSSION PAPER - CITY OF JOONDALUP SUBMISSION (WARD - ALL)	Completed	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ054-03/26)** **MOVED Mayor Kingston, SECONDED Cr Hutton that Council, in response to the Western Australian Local Government Association's invitation to comment on the proposed electoral reforms Discussion Paper:** **1 SUPPORTS full-spill elections every four years;** **The Motion was Put and CARRIED (6/4)** **In favour of the Motion: Mayor Kingston, Cr Count, Cr Hutton, Cr O'Neill, Cr Pizzey and Cr Raftis.** **Against the Motion: Cr Chester, Cr Fishwick, Cr Hill and Cr Vinciullo.** **The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ054-03/26)** **MOVED Mayor Kingston, SECONDED Cr Hutton that Council, in response to the Western Australian Local**	**14/04/2026** Council's decision forwarded to WALGA prior to 27 March 2026 deadline for submissions. **17/04/2026** Prior minutes of 13 December 2011 to reflect revocation motion.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					Government Association's invitation to comment on the proposed electoral reforms Discussion Paper: 2 BY AN ABSOLUTE MAJORITY REVOKES Part 2 of its decision of 13 December 2011 (CJ248-12/11 refers) as follows: "2 DOES NOT SUPPORT compulsory voting for local government elections." 3 SUPPORTS compulsory voting for local government elections; The Motion was Put and CARRIED (8/2) In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Hill, Cr Hutton, Cr O'Neill, Cr Raftis and Cr Vinciullo. Against the Motion: Cr Fishwick and Cr Pizzey. The Original Motion as Amended being / COUNCIL RESOLUTION (Resolution No: CJ054-03/26) MOVED Mayor Kingston, SECONDED Cr Hutton that Council, in response to the Western Australian Local Government Association's invitation to comment on the proposed electoral reforms Discussion Paper: 4 ENDORSES the City of Joondalup submission provided as Attachment 3 to this Report; subject to the inclusion of the following comments: 4.1 Should full-spill elections every four years be introduced, that the Minister for Local Government undertake a review of the current backfilling provisions in Schedule 4.1A of the Local Government Act 1995, to increase the period of time from which the backfill provisions can be utilised; The Motion was Put and CARRIED (9/1) In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Raftis and Cr Vinciullo. Against the Motion: Cr Pizzey. The Original Motion as Amended being / COUNCIL RESOLUTION (Resolution No: CJ054-03/26) MOVED Mayor Kingston, SECONDED Cr Hutton that Council, in response to the Western Australian Local Government Association's invitation to comment on the proposed electoral reforms Discussion Paper: 5 PROVIDES a copy of the City of Joondalup submission, as provided in Attachment 3, to the Western Australian Local Government Association.			

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					The Motion was Put and CARRIED (9/1) **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Raftis and Cr Vinciullo.** **Against the Motion: Cr Pizzey.**			
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.12	FOX CONTROL AND KANGAROO MANAGEMENT IN YELLAGONGA REGIONAL PARK (WARD – ALL)	Not yet started	**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION** **(Resolution No: CJ055-03/26)** **MOVED Cr O'Neill, SECONDED Cr Raftis that Council NOTES the information presented in this report regarding fox control and kangaroo management in Yellagonga Regional Park.** **The Motion was Put and CARRIED (9/1) by Exception Resolution after consideration of Item 13.1.2.** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Cr Count.**			
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.15	MULLALOO BEACH ARTIFICIAL SURF REEF PRE-FEASIBILITY STUDY (WARD - NORTH-CENTRAL, CENTRAL)	Not yet started	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ058-03/26)** **MOVED Cr Raftis, SECONDED Cr Fishwick that Council:** **1 NOTES the Mullaloo Beach Artificial Surf Reef Pre-Feasibility Study, forming Attachment 1 to this Report;** **2 REQUESTS the Chief Executive Officer to REFER the Mullaloo Beach Artificial Surf Reef Pre-Feasibility Study to the relevant State Government Agencies, listed in this report, for progression of the project in collaboration with Surfing WA and the Mullaloo Boardriders Club.** **The Motion was Put and CARRIED (9/1)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Raftis and Cr Vinciullo.** **Against the Motion: Cr Pizzey.** **The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ058-03/26)** **MOVED Cr Raftis, SECONDED Cr Fishwick that Council:** **3 RESOLVES that no further resources are to be allocated towards the delivery of an artificial surf reef, at this time.** **The Motion was Put and CARRIED (6/4)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Fishwick, Cr Hutton, Cr O'Neill and Cr Raftis.** **Against the Motion: Cr Count, Cr Hill, Cr Pizzey and Cr Vinciullo.**	**13/04/2026** A letter is being prepared to refer the pre-feasibility study to relevant State Government departments as per Council's resolution. Letters to be sent in May 2026.	31-05-2026	

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.16	SORRENTO BOWLING CLUB - PROPOSED SUB-LEASE (WARD - SOUTH)	Completed	**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ059-03/26)** **MOVED Cr O'Neill, SECONDED Cr Raftis that Council SUPPORTS the proposal for Sorrento Bowling Club to sublease a portion of the premises to Pinnacle Padel, subject to the Sorrento Bowling Club agreeing to vary the head lease between the City of Joondalup and Sorrento Bowling Club to reflect the 25% rent derived from an approved commercial sublease.** **The Motion was Put and CARRIED (9/1) by Exception Resolution after consideration of Item 13.1.2.** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Cr Count.**	**21/04/2026** Council's decision is noted.		
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.17	UPDATE ON THE STATE AND FEDERAL GOVERNMENT ELECTION COMMITMENTS 2025 (WARD - ALL)	Completed	**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ060-03/26)** **MOVED Mayor Kingston, SECONDED Cr Hutton that Council:** **1 NOTES the project updates for the State and Federal Government Election Commitments as detailed in this Report;** **2 ACCEPTS the State Government Election Commitments for the following projects:** **2.1 Wanneroo/Joondalup State Emergency Services Site Upgrades;** **2.2 Feasibility study component only for the Timberlane Park Playing Fields and Clubroom upgrades;** **3 DOES NOT SUPPORT any additional own source funding for the projects listed in Part 2 above, other than what is currently listed in the 2025-26 Five Year Capital Works Program;** **4 BY AN ABSOLUTE MAJORITY INCREASES the 2025-26 Capital Works Program expenditure Budget by $100,000 to commence the delivery of the projects identified in Part 2 above;** **5 BY AN ABSOLUTE MAJORITY INCREASES the 2025-26 Non-operating Grant, Subsidies and Contributions Budget Revenue by $100,000;** **6 NOTES the State Government Election Commitments for the following projects are being assessed to determine the project scope, funding requirements and delivery timeframes, prior to being submitted to Council for formal acceptance:** **6.1 Kingsley Park Storage Upgrades;** **6.2 Timberlane Park Playing Fields and Clubroom Upgrades;** **6.3 Mullaloo Surf Life Saving Club Upgrades;** **6.4 Iluka District Open Space Power Upgrade and Flood Lighting;**	**21/04/2026** In relation to parts 1, 2, 3, 6 and 7, Council's decision is noted. **21/04/2026** In relation to parts 4 & 5 - the budget amendment has been noted and actioned		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					6.5 West Coast Drive Pathway Connectivity Improvement Project; **6.6 Upgrade to Warwick Stadium;** **7 NOTES that funding applications have been submitted to the Major and Local Community Infrastructure Program for the following two Federal Election Commitment projects:** **7.1 MacNaughton Park Clubroom Upgrades;** **7.2 Heathridge Park Redevelopment.** **The Motion was Put and CARRIED (10/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**			
24-03-2026	24 March 2026 - Ordinary Meeting of Council	12.18	CONFIDENTIAL - PREFERRED CANDIDATE FOR CHIEF EXECUTIVE OFFICER POSITION (WARD - ALL)	Completed	**The Original Motion as Amended being / COUNCIL RESOLUTION** **(Resolution No: CJ067-03/26)** **MOVED Mayor Kingston, SECONDED Cr Vinciullo that Council BY AN ABSOLUTE MAJORITY:** **1 NOTES the CEO Summary Selection Report of Beilby Downing Teal, as provided in Attachment 2;** **2 In accordance with section 5.36(2)(a) of the Local Government Act 1995 AGREES with the recommendation of the CEO Selection Panel that Candidate D is considered to be the most suitably experienced and qualified applicant;** **3 APPOINTS Candidate D to the position of Chief Executive Officer at the** **City of Joondalup;** **4 In accordance with sections 5.36(1)(a) and 5.39 of the Local Government Act 1995 and Clause 11 of the City of Joondalup Model Standards for CEO Recruitment and Selection, Performance Review and Termination Council Policy, AUTHORISES the Presiding Member of the CEO Selection Panel MAKING AN OFFER of employment to Preferred Candidate D to the position of Chief Executive Officer under the proposed terms and conditions of the Chief Executive Officer Contract of Employment (Attachment 3 refers), within the salary range agreed by Council and up to the amount of the Total Reward Package for SAT Band 1 to the value of $439,682;** **5 THANKS all applicants who expressed an interest in the position of Chief Executive Officer at the City of Joondalup;** **6 THANKS Emily Bulloch from Beilby Downing Teal and Julie Whitlock, Independent Panel Member, for the professionalism and their work in conducting and assisting the Panel with its selection process.** **The Motion was Put and CARRIED (8/1)**	**17/04/2026** Correspondence forwarded to Emily Bulloch and Julie Whitlock thanking them for their efforts. Negotiations undertaken with preferred candidate D. Report on the final contract to be submitted to a Special Council Meeting on 13 April 2026. **24/04/2026** Special Council meeting held on 13 April 2026 for the appointment of the preferred candidate for the CEO.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr Raftis and Cr Vinciullo. **Against the Motion: Cr Pizzey.**			
24-03-2026	24 March 2026 - Ordinary Meeting of Council	13 1.1	PROPOSED REVOCATION OF THE HILLARYS STRUCTURE PLAN (WARD - SOUTH-WEST)	In Progress	**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ061-03/26)** **MOVED Cr O'Neill, SECONDED Cr Raftis that Council:** **1 Pursuant to Section 75 of the Planning and Development Act 2005 and Regulation 35(1) Planning and Development (Local Planning Schemes) Regulations 2015, ADOPT an amendment to the City of Joondalup Local Planning Scheme No. 3 to:** **1.1 rezone the land within the Hillarys Structure Plan from 'Urban Development' to the 'Mixed Use' and 'Residential' zones and the 'Local Road', 'Other Regional Road' and 'Public Open Space' reserves;** **1.2 apply the 'R20', 'R30' and 'R50' residential density codes in accordance with the Hillarys Structure Plan;** **1.3 apply the 'R80' residential density code to Lot 9012 (3) Delos Way, Sorrento, Lot 28 (46) Angove Drive, Hillarys and Lot 29 (35) Martinique Mews, Hillarys;** **for the purpose of public advertising for a period of 42 days;** **2 In accordance with Regulation 35(2) of the Planning and Development (Local Planning Schemes) Regulations 2015, DETERMINES that the scheme amendment is a standard amendment as the proposal does not result in any significant environmental, social, economic or governance impacts on land in the scheme area;** **3 Pursuant to Regulation 35A(a) of the Planning and Development (Local Planning Schemes) Regulations 2015, RESOLVES that the amendment to the City of Joondalup Local Planning Scheme No. 3 include the following statement:** **"Approval of the City's Hillarys Structure Plan is to be revoked when this amendment is approved and takes effect."** **The Motion was Put and CARRIED (9/1) by Exception Resolution after consideration of Item 13.1.2.** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Pizzey, Cr Raftis and Cr Vinciullo.** **Against the Motion: Cr Count.**	**13/04/2026** The City will arrange advertising of the Hillarys Structure Plan in accordance with Council's resolution.		
24-03-2026	24 March 2026 - Ordinary Meeting of Council	13 1.2	CODE OF CONDUCT FOR COUNCIL MEMBERS, COMMITTEE MEMBERS AND CANDIDATES (WARD - ALL)	In Progress	**ALTERNATE RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ062-03/26)** **MOVED Mayor Kingston, SECONDED Cr O'Neill that Council:** **1 ADOPTS BY AN ABSOLUTE MAJORITY the revised Code of Conduct for Council Members, Committee Members and Candidates, as provided in Attachment 2 to this Report;**	**17/04/2026** A further report is being prepared. **24/04/2026** Draft report prepared for the Council meeting to be held on 26 May 2026.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					2 ADOPTS the revised Complaint Investigation Council Policy, as provided in Attachment 5 to this Report; **3 BY AN ABSOLUTE MAJORITY and in accordance with section 5.42 of the Local Government Act 1995, AMENDS delegation 1.1.8 as provided in Attachment 3 to this Report;** **4 BY AN ABSOLUTE MAJORITY AUTHORISES the contractors listed under Common Use Agreement CUAHRS2021 – Human Resource and Investigation Services (Category 1), to perform the functions of the Council under clause 12 of the Code of Conduct for Council Members, Committee Members and Candidates for the purpose of dealing with a complaint and investigating an alleged breach;** **5 In authorising the persons listed under Part 4, the Council CONFIRMS that it is satisfied that the persons being authorised are suitably qualified and experienced to perform the functions of the Council under clause 12 of the Code of Conduct because of the competitive procurement process of the WA Department of Finance;** **6 In authorising the persons listed under Part 4, the Council CONFIRMS that it is satisfied that the persons being authorised are impartial and have no close association with any member of the council or any employee of the local government because of the restrictions included in the Council adopted Complaint Resolution and Investigation Council Policy;** **7 ENDORSES its preferred approach for an independent person/s to be appointed to perform the functions of the Council under clauses 12 and 13 of the Code of Conduct for Council Members, Committee Members and Candidates, for the purpose of dealing with or dismissing a complaint, and making a finding in relation to an alleged breach;** **8 REQUESTS the Chief Executive Officer to present a further report detailing:** **8.1 options for selection and appointment of an independent person/s to undertake the activities in Part 7 above;** **8.2 options for remuneration and/or reimbursement of expenses for an independent person/s to under the activities in Part 7 above.** **The Alternate Motion was Put and CARRIED (9/1)** **In favour of the Alternate Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr O'Neill, Cr Raftis and Cr Vinciullo.** **Against the Alternate Motion: Cr Pizzey.**			
31-03-2026	31 March 2026 - Special Meeting of Council	7.1	BESTOWAL OF THE TITLE OF HONORARY FREEMAN OF THE CITY OF JOONDALUP UPON MRS CARMEL WARD	Completed	**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ171-03/26)** **MOVED Mayor Kingston, SECONDED Cr Raftis that:** **1 Council BESTOWS the Title of Honorary Freeman of the City of Joondalup upon Mrs Carmel Ward;**	**24/04/2026** Bestowal of the Title of Honorary Freeman conducted at a Special meeting of Council held on 31 March 2026.		

Meeting Date	Document	Item No.	Item	Status	Action Required	Action Taken	Due Date	Completed (Overdue)
					2 the Certificates of Freeman of the City be AFFIXED with the Common Seal and signed by the Mayor and Temporary Chief Executive Officer. **The Motion was Put and CARRIED (11/0)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Gould, Cr Hutton, Cr May, Cr Mercer, Cr O'Neill, Cr Raftis and Cr Vinciullo.** **Against the Motion: Nil.**			
13-04-2026	13 April 2026 - Special Meeting of Council	8.1	CONFIDENTIAL - APPOINTMENT OF PREFERRED APPLICANT FOR THE POSITION OF CHIEF EXECUTIVE OFFICER (WARD - ALL)	Not yet started	**OFFICER'S RECOMMENDATION / COUNCIL RESOLUTION (Resolution No: CJ073-04/26)** **MOVED Mayor Kingston, SECONDED Cr Hutton that Council BY AN ABSOLUTE MAJORITY:** **1 NOTES that Council, at its meeting held on 24 March 2026, appointed Candidate D to the position of Chief Executive Officer of the City of Joondalup;** **2 In accordance with section 5.39 of the Local Government Act 1995 APPROVES the finalised terms and conditions of the negotiated Contract of Employment with the Chief Executive Officer, being for a period of five years inclusive of a Total Reward Package to a value of $430,000, as detailed in Attachment 3, subject to:** **2.1 the insertion of the Commencement Date in Schedule 2;** **2.2 the insertion of the End Date in Schedule 2;** **2.3 any minor amendments necessary to finalise the contract, provided these amendments remain within the parameters approved by Council;** **3 AUTHORISES the Mayor to execute the Contract of Employment on behalf of the City of Joondalup in accordance with section 9.49A of the Local Government Act 1995;** **4 NOTES that in accordance with Clause 18FB of the Local Government (Administration) Regulations 1996, a copy of this Council resolution and Attachment 4 certifying the appointment in accordance with adopted standards will be provided to the Director General of the Department of Local Government, Industry Regulation and Safety within 14 days.** **The Motion was Put and CARRIED (9/1)** **In favour of the Motion: Mayor Kingston, Cr Chester, Cr Count, Cr Fishwick, Cr Hill, Cr Hutton, Cr May, Cr Mercer and Cr Raftis.** **Against the Motion: Cr Pizzey.**			

CATALINA
Regional Council

Ordinary Meeting of Council

Thursday 16 April 2026

MINUTES

City of Stirling, 25 Cedric Street, Stirling

Constituent Members:
Cities of Perth, Joondalup, Stirling, Vincent, and Wanneroo
Towns of Cambridge and Victoria Park

TABLE OF CONTENTS

MEMBERSHIP 3
PRELIMINARIES 5
1. OFFICIAL OPENING 5
2. APOLOGIES AND LEAVE OF ABSENCE 5
3. DISCLOSURE OF INTERESTS 5
4. PUBLIC STATEMENT/QUESTION TIME 5
5. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION) 5
6. PETITIONS 5
7. CONFIRMATION OF MINUTES 5
8. BUSINESS ARISING FROM MINUTES 5
9. ADMINISTRATION REPORTS AS PRESENTED 6
9.1 BUSINESS REPORT – PERIOD ENDING 31 MARCH 2026 6
9.2 STATEMENT OF FINANCIAL ACTIVITY FOR FEBRUARY 2026 6
9.3 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR FEBRUARY 2026 6
9.4 STATEMENT OF FINANCIAL ACTIVITY FOR MARCH 2026 – LATE ITEM 7
9.5 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR MARCH 2026 7
9.6 PROJECT FINANCIAL REPORT – JANUARY 2026 7
9.7 PROJECT FINANCIAL REPORT – FEBRUARY 2026 8
9.8 SALES AND SETTLEMENT REPORT – PERIOD ENDING 31 MARCH 2026 8
9.9 2026/27 DRAFT BUDGET ASSUMPTIONS 8
9.10 FYE 2026 BUDGET AMENDMENTS – LATE ITEM 9
9.11 REVIEW OF CODE OF CONDUCT FOR ELECTED MEMBERS, COMMITTEE MEMBERS AND CANDIDATES 9
10. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN 9
11. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN 9
12. URGENT BUSINESS APPROVED BY THE CHAIR 10
13. GENERAL BUSINESS 10
14. DECISION TO MOVE TO CONFIDENTIAL SESSION 10
14.1 CONFIDENTIAL: LANDSCAPE CONSTRUCTION – STAGE 45 PUBLIC OPEN SPACE TENDER 01/2026 10
14.2 CONFIDENTIAL: PROPOSED TRANSFER OF LOT 807 TO CRC PARTICIPANT COUNCILS 11
14.3 CONFIDENTIAL: CEO CONTRACT – LATE ITEM 11
15. FORMAL CLOSURE OF MEETING 12

MEMBERSHIP

OWNER COUNCIL	MEMBER	ALTERNATE MEMBER
Town of Cambridge	Cr Ben Mayes	Cr Susan Kennerly
City of Joondalup	Cr Lewis Hutton Cr Christopher May	Cr Russ Fishwick Cr John Raftis
City of Perth	Cr David Gonclaves	Cr Liam Gobbert
City of Stirling	Cr Tony Krsticevic Cr Suzanne Migdale Cr Teresa Olow Cr Karlo Perkov	Cr Andrea Creado
Town of Victoria Park	Cr Claire Anderson	Cr Andra Biondi
City of Vincent	Cr Alison Xamon	Cr Ashley Wallace
City of Wanneroo	Cr Sonet Coetzee Cr Glynis Parker	Cr Helen Berry Cr Hugh Nguyen

PRESENT

Chair	Cr Tony Krsticevic
Councillors	Cr Claire Anderson Cr Sonet Coetzee Cr David Goncalves Cr Lewis Hutton Cr Christopher May (arrived 6:35pm) Cr Ben Mayes Cr Suzanne Migdale (arrived 6:34pm) Cr Teresa Olow Cr Glynis Parker Cr Karlo Perkov Cr Alison Xamon
Alternate Members	Nil
Staff	Mr Chris Adams (CEO) Mr Simon O'Sullivan (Project Manager) Mr Brad Sillence (Manager Governance – City of Stirling)
Apologies Councillors	Nil
Leave of Absence	Nil
Absent	Nil
Consultants	Mr Diego Campagna (Redfish Technologies)
Apologies Participant Councils' Advisers	Mr David MacLennan (City of Vincent) Mr Bill Parker (City of Wanneroo) Mr James Pearson (City of Joondalup) Ms Michelle Reynolds (City of Perth) Mr Carl Askew (Town of Victoria Park) Mr Stevan Rodic (City of Stirling) Ms Lisa Clack (Town of Cambridge)
In Attendance Participant Councils' Advisers	Nil
Members of the Public	Nil
Press	Nil

PRELIMINARIES

1. OFFICIAL OPENING

The Chair declared the meeting open at 6:01pm.

2. APOLOGIES AND LEAVE OF ABSENCE

Nil

3. DISCLOSURE OF INTERESTS

The CEO declared a financial interest in Item 14.3 as it concerns his Contract of Employment.

4. PUBLIC STATEMENT/QUESTION TIME

Nil

5. ANNOUNCEMENTS BY CHAIR (WITHOUT DISCUSSION)

Nil

6. PETITIONS

Nil

7. CONFIRMATION OF MINUTES

Moved Cr Hutton, Seconded Cr Olow.

Recommendation in the Agenda:

That the minutes of the Ordinary Meeting of Council of 19 February 2026 be CONFIRMED as a true and accurate record of proceedings.

The Motion was put and declared CARRIED (10/0).

For: Councillors Anderson, Coetzee, Goncalves, Hutton, Krsticevic, Mayes, Olow, Parker, Perkov and Xamon.
Against: Nil.

8. BUSINESS ARISING FROM MINUTES

Nil

9. ADMINISTRATION REPORTS AS PRESENTED

9.1 BUSINESS REPORT – PERIOD ENDING 31 MARCH 2026

Moved Cr Perkov, Seconded Cr Goncalves.

Recommendation in the Agenda:

That the Council RECEIVES the Business Report for the period ending 31 March 2026.

The Motion was put and declared CARRIED (10/0) by exception resolution.

For: Councillors Anderson, Coetzee, Goncalves, Hutton, Krsticevic, Mayes, Olow, Parker, Perkov and Xamon.
Against: Nil.

9.2 STATEMENT OF FINANCIAL ACTIVITY FOR FEBRUARY 2026

Moved Cr Perkov, Seconded Cr Goncalves.

Recommendation in the Agenda:

That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 28 February 2026.

The Motion was put and declared CARRIED (10/0) by exception resolution.

For: Councillors Anderson, Coetzee, Goncalves, Hutton, Krsticevic, Mayes, Olow, Parker, Perkov and Xamon.
Against: Nil.

9.3 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR FEBRUARY 2026

Moved Cr Perkov, Seconded Cr Goncalves.

Recommendation in the Agenda:

That the Council:

1. **RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for February 2026 - $6,959,024.21.**

2. **APPROVES the Credit Card Statement for February 2026.**

The Motion was put and declared CARRIED (10/0) by exception resolution.

For: Councillors Anderson, Coetzee, Goncalves, Hutton, Krsticevic, Mayes, Olow, Parker, Perkov and Xamon.
Against: Nil.

9.4 STATEMENT OF FINANCIAL ACTIVITY FOR MARCH 2026 – LATE ITEM

Moved Cr Perkov, Seconded Cr Goncalves.

Recommendation in the Agenda:

That the Council RECEIVES and NOTES the Statement of Financial Activity for the month ending 31 March 2026.

The Motion was put and declared CARRIED (10/0) by exception resolution.

For: Councillors Anderson, Coetzee, Goncalves, Hutton, Krsticevic, Mayes, Olow, Parker, Perkov and Xamon.
Against: Nil.

9.5 LIST OF MONTHLY ACCOUNTS SUBMITTED FOR MARCH 2026

Moved Cr Cr Perkov, Seconded Cr Goncalves.

Recommendation in the Agenda:

That the Council:

1. **RECEIVES and NOTES the list of accounts paid under Delegated Authority to the CEO for March 2026 - $3,081,574.46.**

2. **APPROVES the Credit Card Statement for March 2026.**

The Motion was put and declared CARRIED (10/0) by exception resolution.

For: Councillors Anderson, Coetzee, Goncalves, Hutton, Krsticevic, Mayes, Olow, Parker, Perkov and Xamon.
Against: Nil.

9.6 PROJECT FINANCIAL REPORT – JANUARY 2026

Moved Cr Perkov, Seconded Cr Goncalves.

Recommendation in the Agenda:

That the Council RECEIVES the Project Financial Report (January 2026) submitted by the Satterley Property Group.

The Motion was put and declared CARRIED (10/0) by exception resolution.

For: Councillors Anderson, Coetzee, Goncalves, Hutton, Krsticevic, Mayes, Olow, Parker, Perkov and Xamon.
Against: Nil.

9.7 PROJECT FINANCIAL REPORT – FEBRUARY 2026

Moved Cr Perkov, Seconded Cr Goncalves.

Recommendation in the Agenda:

That the Council RECEIVES the Project Financial Report (February 2026) submitted by the Satterley Property Group.

The Motion was put and declared CARRIED (10/0) by exception resolution.

For: Councillors Anderson, Coetzee, Goncalves, Hutton, Krsticevic, Mayes, Olow Parker, Perkov and Xamon.
Against: Nil.

9.8 SALES AND SETTLEMENT REPORT – PERIOD ENDING 31 MARCH 2026

Moved Cr Perkov, Seconded Cr Goncalves.

Recommendation in the Agenda:

That the Council RECEIVES the Sales and Settlement Report for the period ending 31 March 2026.

The Motion was put and declared CARRIED (10/0) by exception resolution.

For: Councillors Anderson, Coetzee, Goncalves, Hutton, Krsticevic, Mayes, Olow, Parker, Perkov and Xamon.
Against: Nil.

9.9 2026/27 DRAFT BUDGET ASSUMPTIONS

Moved Cr Perkov, Seconded Cr Goncalves.

Recommendation in the Agenda:

That Council SUPPORTS utilising the budget assumptions as listed in the Details/Discussion section of this report as the basis for preparation of the CRC FYE 2027 Annual Plan and Budget.

The Motion was put and declared CARRIED (10/0) by exception resolution.

For: Councillors Anderson, Coetzee, Goncalves, Hutton, Krsticevic, Mayes, Olow, Parker, Perkov and Xamon.
Against: Nil.

9.10 FYE 2026 BUDGET AMENDMENTS – LATE ITEM

Moved Cr Xamon, Seconded Cr Parker.

Recommendation in the Agenda:

That the Council ADOPTS the Budget Review with the variations for the period 1 July 2025 to 30 June 2026, as detailed in the Budget Analysis Worksheet attached.

The Motion was put and declared CARRIED by ABSOLUTE MAJORITY (10/0).

For: Councillors Anderson, Coetzee, Goncalves, Hutton, Krsticevic, Mayes, Olow, Parker, Perkov and Xamon.
Against: Nil.

9.11 REVIEW OF CODE OF CONDUCT FOR ELECTED MEMBERS, COMMITTEE MEMBERS AND CANDIDATES

Moved Cr Xamon, Seconded Cr Mayes.

Recommendation in the Agenda:

That the Council:

1. **ADOPTS the Code of Conduct for Elected Members, Committee Members and Candidates 2026 as detailed in Attachment 1.**

2. **AUTHORISES THE Chief Executive Officer to receive complaints and withdrawal of complaints under Division 3 of the Code of Conduct for Elected Members, Committee Members and Candidates 2026.**

3. **ADOPTS the Local Government Inspector's Breach Complaint Form as detailed in Attachment 2 (and as amended from time to time), as the CRC's required Complaints Form.**

The Motion was put and declared CARRIED by ABSOLUTE MAJORITY (10/0).

For: Councillors Anderson, Coetzee, Goncalves, Hutton, Krsticevic, Mayes, Olow, Parker, Perkov and Xamon.
Against: Nil.

10. ELECTED MEMBERS MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

11. QUESTIONS BY ELECTED MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

12. URGENT BUSINESS APPROVED BY THE CHAIR

Nil

Cr Migdale entered the room at 6:34pm.

13. GENERAL BUSINESS

Nil

Cr May entered the room at 6:35pm.

14. DECISION TO MOVE TO CONFIDENTIAL SESSION

Moved Cr Hutton, Seconded Cr Mayes.

That the Council:

Moves into Closed Session and excludes members of the press and public from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 5.23 of the *Local Government Act 1995*, as item 14.1 Landscape Construction – Stage 45 Public Open Space Tender 01/2026 deals with:

(4) (c) information contained in a tender received by the local government for a contract to the extent that the information –
(i) is a tendered price; or
(ii) a tendered methodology for calculating a price;

Item 14.2 Proposed Transfer of Lot 807 to CRC Participant Councils deals with:

(4) (a) legal advice, or other information, over which the local government holds legal professional privilege

and Late Item 14.3 CEO Contract deals with:

(2) (b) a matter relating to the recruitment or employment of the CEO or a senior employee, including the following –
(i) the termination of employment;
(ii) a review of performance under section 5.38;

The Motion was put and declared CARRIED (12/0).

For: Councillors Anderson, Coetzee, Goncalves, Hutton, Krsticevic, May, Mayes, Migdale, Olow, Parker, Perkov and Xamon.
Against: Nil.

14.1 CONFIDENTIAL: LANDSCAPE CONSTRUCTION – STAGE 45 PUBLIC OPEN SPACE TENDER 01/2026

Moved Cr Migdale, Seconded Cr Xamon.

Recommendation in the Agenda:

That the Council:

1. **PROCEEDS with the confidential recommendation as outlined in the Confidential Agenda.**

2. **RESOLVES that this report, attachments and resolution remain confidential in accordance with section 5.23(4)(c)(i) and (ii) of the *Local Government Act 1995*.**

The Motion was put and declared CARRIED (12/0).

For: Councillors Anderson, Coetzee, Goncalves, Hutton, Krsticevic, May, Mayes, Migdale, Olow, Parker, Perkov and Xamon.
Against: Nil.

14.2 CONFIDENTIAL: PROPOSED TRANSFER OF LOT 807 TO CRC PARTICIPANT COUNCILS

Moved Cr Xamon, Seconded Cr Migdale.

Recommendation in the Agenda:

That the Council:

1. **PROCEEDS with the confidential recommendation as outlined in the Confidential Agenda.**

2. **RESOLVES that this report, attachments and resolution remain confidential in accordance with section 5.23(4)(a) of the *Local Government Act 1995*.**

The Motion was put and declared CARRIED (12/0).

For: Councillors Anderson, Coetzee, Goncalves, Hutton, Krsticevic, May, Mayes, Migdale, Olow, Parker, Perkov and Xamon.
Against: Nil.

14.3 CONFIDENTIAL: CEO CONTRACT – LATE ITEM

The CEO left the room at 6:38pm.

Moved Cr Perkov, Seconded Cr Migdale.

Recommendation in the Agenda:

That the Council:

1. **PROCEEDS with the confidential recommendation as outlined in the Confidential Agenda.**

2. **RESOLVES that this report, attachments and resolution remain confidential in accordance with section 5.23(2)(b)(i) and (ii) of the *Local Government Act 1995*.**

The Motion was put and declared CARRIED by ABSOLUTE MAJORITY (12/0).

For: Councillors Anderson, Coetzee, Goncalves, Hutton, Krsticevic, May, Mayes, Migdale, Olow, Parker, Perkov and Xamon.
Against: Nil.

Moved Cr Perkov, Seconded Cr Olow.

That the meeting be REOPENED to the public.

The Motion was put and declared CARRIED (12/0).

For: Councillors Anderson, Coetzee, Goncalves, Hutton, Krsticevic, May, Mayes, Migdale, Olow, Parker, Perkov and Xamon.
Against: Nil.

The CEO returned to the room at 6:59pm.

The Chair read aloud the resolutions for Items 14.1 Landscape Construction – Stage 45 Public Open Space Tender 01/2026, 14.2 Proposed Transfer of Lot 807 to CRC Participant Councils and 14.3 CEO Contract carried behind closed doors.

15. FORMAL CLOSURE OF MEETING

The Chair declared the meeting closed at 7:00 pm.

DATE: THURSDAY, 16 APRIL 2026
TIME: 6:00 PM
LOCATION: CITY OF STIRLING, PARMELIA ROOM.

MINDARIE REGIONAL COUNCIL

Special Meeting

Minutes

mrc.wa.gov.au

MINDARIE REGIONAL COUNCIL

mrc.wa.gov.au

NOTICE OF MEETING

Councillors of the Mindarie Regional Council are advised that an Special Council Meeting will be held on Thursday, 16 April 2026 commencing at 6:00 PM - City of Stirling, Parmelia Room..

The agenda pertaining to the meeting follows.
Your attendance is respectfully requested.

Yours faithfully

SCOTT CAIRNS
Chief Executive Officer

MINDARIE REGIONAL COUNCIL – MEMBERSHIP

Cr S Proud, JP (Stephanie) - Chair	City of Stirling
Cr K Vernon (Karen) Deputy Chair	Town of Victoria Park
Cr G Mack (Gary)	Town of Cambridge
Cr A Hill (Adrian)	City of Joondalup
Cr R Fishwick, JP (Russ)	City of Joondalup
Cr L Gobbert, JP (Liam)	City of Perth
Cr M Dudek (Michael)	City of Stirling
Cr J Ferrante (Joe)	City of Stirling
Cr C Hatton (Chris)	City of Stirling
Cr A Xamon (Alison)	City of Vincent
Cr P Bedworth (Phil)	City of Wanneroo
Cr J Wright (Jordan)	City of Wanneroo

NB: Although some Councils have nominated alternate members, it is a requirement that a Council carries a specific resolution for each occasion that the alternate member is to act.

Mindarie Regional Council (MRC) constituent members: Town of Cambridge; City of Joondalup; City of Perth; City of Stirling; Town of Victoria Park; City of Vincent; City of Wanneroo

MINDARIE REGIONAL COUNCIL

mrc.wa.gov.au

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The Chair declared the meeting open at 6.02 pm.

2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

Member Council	Councillor Present
Town of Cambridge	Cr Gary Mack
City of Joondalup	Cr Adrian Hill Cr Russ Fishwick
City of Perth	Cr Liam Gobbert
City of Stirling	Cr Michael Dudek Cr Joe Ferrante Cr Chris Hatton *attended on-line* Cr Stephanie Proud (Chair)
Town of Victoria Park	Cr Karen Vernon (Deputy Chair)
City of Vincent	Cr Alison Xamon
City of Wanneroo	Cr Phil Bedworth Cr Jordan Wright

Apologies
Nil

Approved Leave of Absence
Nil

MRC OFFICERS PRESENT
Chief Executive Officer, Scott Cairns Executive Manager Corporate Services, Adnana Arapovic Executive Assistant, Deborah Toward IT Systems Engineer, Reece Vellios IT Systems Engineer, Curtis Mill

Visitors
Nil

MRC Observers
Nil

The following Member Council Observers were also present.

Member Council	Observers
Town of Cambridge	Mr Lyndon Mellor
City of Joondalup	Mr Mathew Pennington

Members of the Public
Nil

3. DECLARATION OF INTERESTS
Nil

4. PUBLIC QUESTION TIME
Nil

5. ANNOUNCEMENT BY THE PRESIDING PERSON

We have a Budget Workshop this evening commencing at 6.30 pm, immediately after this meeting.

I would like to acknowledge that this is the final meeting for our Chief Executive Officer, Scott Cairns who will be moving on from the MRC.

6. PETITIONS/DEPUTATIONS/PRESENTATIONS
Nil

7. CHIEF EXECUTIVE OFFICERS REPORTS

7.1 Chief Executive Officer Job Description and Advertising Campaign

MOTION

Committee Recommendation

That Council

1. Approve the Chief Executive Officer job description form, duties and responsibilities, and selection criteria for the position, as at Attachment 1, as amended.
2. Approves the CEO Advertisement as at Attachment 2, as amended

Moved: Cr Vernon|Seconded: Cr Wright
Carried - 12/0

For: *Cr Proud, Cr Vernon, Cr Mack, Cr Hill, Cr Fishwick, Cr Gobbert, Cr Dudek, Cr Ferrante, Cr Hatton, Cr Xamon, Cr Bedworth, Cr Wright*

Against: *None*

8. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

9. URGENT BUSINESS

Nil

10. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

11. MATTERS FOR WHICH THE MEETING MAY BE CLOSED TO THE PUBLIC

Nil

12. NEXT MEETING

The next Ordinary meeting of Council will take place on 30 April 2026.

13. CLOSURE

The Chair closed the meeting at 6.09 pm and thanked the City of Stirling for their hospitality and use of their meeting facilities.

Schedule of Requested Changes

2026 Annual Review of Delegations

DA No.	Affected Delegation	Change	Pg No.	Rationale	Comment / Recommendation
3.7.1	Local Planning Scheme No 3 – Delegations – General.	Various amendments to sub-delegation conditions, towards better efficiencies in Planning operations.	77 - 78	The amendments to the sub-delegation conditions are an effective way in balancing risk and managing efficiencies to ensure the City is making informed decisions that deliver quality planning outcomes at appropriate levels whilst also ensuring an acceptable level of service is being provided.	No change to delegations from Council to the CEO. Changes to sub-delegations conditions only.

City of Joondalup
Draft Delegations Register

REVIEW

Reviewed by	Date approved	References
Council	28 Jun 2011	CJ107-06/11
Council	26 Jun 2012	CJ108-06/12
Chief Executive Officer	30 May 2013	INT13/9868
Council	25 Jun 2013	CJ094-06/13
Council	24 Jun 2014	CJ091-06/14
Chief Executive Officer	30 Jun 2014	INT14/15493
Council	21 Oct 2014	CJ180-10/14
Chief Executive Officer	13 May 2015	INT15/11342
Council	23 Jun 2015	CJ095-06/15
Chief Executive Officer	1 Jun 2016	INT16/19021
Council	28 Jun 2016	CJ091-06/16
Chief Executive Officer	29 May 2017	INT17/24978
Council	27 Jun 2017	CJ091-06/17
Chief Executive Officer	4 Jun 2018	INT18/21364
Council	26 Jun 2018	CJ101-06/18
Council	21 Aug 2018	CJ133-08/18
Chief Executive Officer	7 May 2019	INT19/21782
Council	25 Jun 2019	CJ078-06/19
Chief Executive Officer	21 May 2020	INT20/19165
Council	23 Jun 2020	CJ079-06/20
Chief Executive Officer	10 May 2021	INT21/20088
Council	15 Jun 2021	CJ079-06/21
Chief Executive Officer	10 May 2022	INT22/18447
Council	28 Jun 2022	CJ092-06/22

DRAFT

Council	28 Jun 2023	CJ096-06/23
Chief Executive Officer	1 Sep 2023	INT23/47598
Chief Executive Officer	6 Mar 2024	INT24/10677
Council	28 May 2024	CJ118-05/24
Chief Executive Officer	25 Mar 2025	INT25/10725
Council	27 Mar 2025	CJ113-05/25
Chief Executive Officer	19 Mar 2026	INT26/10204

DRAFT

TABLE OF CONTENTS

INTRODUCTION 6
Register of Delegation of Authority 6
DELEGATIONS 7
PART 1. LOCAL GOVERNMENT ACT 1995 7
1.1 COUNCIL TO CEO 7
1.1.1 - ACTIVITIES ON PRIVATE LAND 7
1.1.2 - ADMINISTER THE CITY'S LOCAL LAWS 8
1.1.3 - AGREEMENT FOR PAYMENT OF RATES AND SERVICE CHARGES 9
1.1.4 - AMENDMENT TO THE RATE RECORD 10
1.1.5 - CHOICE OF ACCEPTABLE TENDERS FROM AN EXPRESSION OF INTEREST 11
1.1.6 - CHOICE OF TENDER 12
1.1.7 - CLOSING CERTAIN THOROUGHFARE TO VEHICLES 13
1.1.8 - COMPLAINTS - MODEL CODE OF CONDUCT 15
1.1.9 - DISPOSING OF PROPERTY 17
1.1.10 - ACQUISITION OF INTEREST IN LAND BY LEASE OR OTHER SHORT TERM INSTRUMENT 19
1.1.11 - POWER OF ENTRY 21
1.1.12 - ESTABLISHING PANELS OF PRE-QUALIFIED SUPPLIERS 22
1.1.13 - EXTENSION OF EXISTING CONTRACTS 23
1.1.14 - OBJECTION TO THE RATE RECORD 24
1.1.15 - PAYMENTS FROM MUNICIPAL FUND - INCURRING LIABILITIES AND MAKING PAYMENTS 25
1.1.16 - AUTHORISING PAYMENT FROM THE TRUST FUND 32
1.1.17 - PAYMENTS FROM MUNICIPAL FUND AND TRUST FUND - SIGNATORIES TO BANK ACCOUNTS 33
1.1.18 - POWER TO INVEST 36
1.1.19 - RECOVERY OF RATES AND SERVICE CHARGES 37
1.1.20 - RECOVERY OF RATES AND SERVICE CHARGES FROM LESSEE 38
1.1.21 - PAYMENTS FROM MUNICIPAL FUND – INCURRING LIABILITIES AND MAKING PAYMENTS FOR COURT FEES IN RESPECT OF LODGEMENTS OF RATES CLAIMS (WA MAGISTRATES' COURT) 39
1.1.22 - SEEKING EXPRESSIONS OF INTEREST 40
1.1.23 - WAIVER OF FEES AND GRANTING OF CONCESSIONS 41
1.1.24 - WRITE OFF OF MONIES 44
1.1.25 - CONTROL RESERVES AND CERTAIN UNVESTED FACILITIES 45
1.1.26 - OBSTRUCTION OF FOOTPATHS AND THOROUGHFARES 46
1.1.27 - CROSSING - CONSTRUCTION, REPAIR AND REMOVAL 48
1.1.28 - PRIVATE WORKS ON, OVER OR UNDER PUBLIC PLACES 49
1.1.29 - GIVE NOTICE TO PREVENT DAMAGE TO LOCAL GOVERNMENT PROPERTY FROM WIND EROSION AND SAND DRIFT 50
1.1.30 - DECLARE VEHICLE IS ABANDONED VEHICLE WRECK 51
1.2 CEO TO OFFICERS 52
1.2.1 - ACKNOWLEDGE RECEIPT OF PRIMARY AND ANNUAL RETURNS 52
1.2.2 - APPOINTMENT OF AUTHORISED PERSONS 53

DRAFT

1.2.3 - INFRINGEMENTS - EXTENSION OF TIME TO PAY AND WITHDRAWAL OF NOTICES 54
PART 2. DELEGATIONS TO COMMITTEES 55
2.0 - DELEGATIONS TO COMMITTEES 55
PART 3. DELEGATIONS UNDER OTHER LEGISLATION 56
3.1 – BULDING ACT 2011 56
3.1.1 - AUTHORISED PERSONS UNDER THE BUILDING ACT 2011 56
3.1.2 - BUILDING ACT 2011 - ISSUING CERTIFICATES OF BUILDING COMPLIANCE AND DESIGN COMPLIANCE 57
3.1.3 - BUILDING ACT 2011 - GRANTING BUILDING AND DEMOLITION PERMITS, BUILDING APPROVAL CERTIFICATES AND OCCUPANCY PERMITS 58
3.1.4 - BUILDING ACT 2011 – REFUSING AND CANCELLING BUILDING AND DEMOLITION PERMIT APPLICATIONS, BUILDING APPROVAL CERTIFICATES AND OCCUPANCY PERMITS 59
3.1.5 - BUILDING ACT 2011 - EXTENDING THE DURATION OF BUILDING AND DEMOLITION PERMITS, BUILDING APPROVAL CERTIFICATES AND OCCUPANCY PERMITS 60
3.1.6 - BUILDING ACT 2011 - BUILDING ORDERS 61
3.1.7 - BUILDING ACT 2011 - INSPECTION AND COPIES OF BUILDING RECORDS 63
3.1.8 - BUILDING ACT 2011 – PRIVATE POOL BARRIER ALTERNATIVE AND PERFORMANCE SOLUTIONS 64
3.1.9 - BUILDING ACT 2011 – SMOKE ALARMS ALTERNATIVE SOLUTIONS 65
3.2 – BUSH FIRES ACT 1954 66
3.2.1 - BUSH FIRES ACT 1954 - FUNCTIONS OF A LOCAL GOVERNMENT 66
3.3 – CAT ACT 2011 67
3.3.1 - CAT ACT 2011 - POWERS AND DUTIES OF A LOCAL GOVERNMENT 67
3.4 - DOG ACT 1976 68
3.4.1 - DOG ACT 1976 - POWERS AND DUTIES OF A LOCAL GOVERNMENT 68
3.4.2 - DOG ACT 1976 – DANGEROUS DOG DECLARED OR SEIZED – DEAL WITH OBJECTION AND DETERMINE WHEN TO REVOKE 69
3.5 – FOOD ACT 2008 70
3.5.1 - FOOD ACT 2008 - FUNCTIONS OF AN ENFORCEMENT AGENCY 70
3.5.2 - FOOD ACT 2008 – DETERMINE COMPENSATION 71
3.5.3 - FOOD ACT 2008 - PROHIBITION ORDERS 72
3.5.4 - FOOD ACT 2008 – FOOD BUSINESS REGISTRATIONS 73
3.5.5 - FOOD ACT 2008 - DEBT RECOVERY AND PROSECUTION 74
3.6 – GRAFFITI VANDALISM ACT 2016 75
3.6.1 - GRAFFITI VANDALISM ACT 2016 – POWERS AND DUTIES OF A LOCAL GOVERNMENT 75
3.7 – PLANNING AND DEVELOPMENT ACT 2005 76
3.7.1 - LOCAL PLANNING SCHEME NO. 3 – DELEGATIONS - GENERAL [DRAFT] 76
3.7.2 - PLANNING AND DEVELOPMENT ACT 2005 - POWER AS TO ILLEGAL DEVELOPMENT 80
3.8 – PUBLIC HEALTH ACT 2016 81
3.8.1 - PUBLIC HEALTH ACT 2016 - FUNCTIONS OF AN ENFORCEMENT AGENCY 81
PART 4. CITY OF JOONDALUP LOCAL LAWS 82
4.1 – CITY OF JOONDALUP PARKING LOCAL LAW 2023 82
4.1.1 - AMENDMENTS TO THE PARKING SCHEMES 82

DRAFT

INTRODUCTION

Register of Delegation of Authority

The Delegations of Authority contained within are made to Committees pursuant to Section 5.16 and to the Chief Executive Officer pursuant to Section 5.42 of the *Local Government Act 1995* (the Act) and, where listed, some of these functions are delegated by the Chief Executive Officer to City of Joondalup employees pursuant to Section 5.44 of the Act. All delegations made by the Council must be by an **absolute majority** decision.

Section 5.43 of the Act provides that the following are decisions that cannot be delegated to the Chief Executive Officer:

- Any power or duty that requires a decision of an absolute majority of the Council.
- Accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph.
- Acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph.
- Any of the local government's powers under sections 5.98, 5.98A, 5.99, 5.99A, 5.100 or 5.129 of the Act.
- Borrowing money on behalf of the local government.
- Hearing or determining an objection of a kind referred to in Section 9.5.
- The power under Section 9.49A (4) to authorise a person to sign documents on behalf of the local government.
- Any power or duty that requires the approval of the Minister or Governor.
- Such other duties or powers that may be prescribed by the Act.

The Act allows for the Chief Executive Officer to delegate any of their powers to another employee, this must be done in writing. The Act allows for the Chief Executive Officer to place conditions on any delegations if required.

DRAFT

A register of delegations, being this manual, relevant to the Chief Executive Officer and other employees is to be kept and reviewed at least once every financial year.

If a person is exercising a power or duty that they have been delegated, the Act requires them to keep necessary records to the exercise of the power or discharge of the duty. The written record is to contain:

- how the person exercised the power or discharged the duty;
- when the person exercised the power or discharged the duty; and
- the persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty.

In addition to delegations made in accordance with the *Local Government Act 1995,* a number of delegations are also made to the Chief Executive Officer, or directly to other officers in some instances, in accordance with the provisions of other legislation.

The aim of the delegated authority register is to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation. This is consistent with the City's commitment to a strong customer service focus.

Each instrument of delegation describes the function being delegated and the relevant statutory reference which is the source of power for the exercise of the function. Also included is a reference to related documents such as policies of the Council which may provide guidance in the exercise of the delegation.

This delegated authority register will be reviewed in accordance with the Act on an annual basis.

DELEGATIONS

PART 1. LOCAL GOVERNMENT ACT 1995

.

1.1 COUNCIL TO CEO

Delegation	**1.1.1 ACTIVITIES ON PRIVATE LAND**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s. 3.27 Particular things local governments can do on land that is not local government property.
Function	Authority to do any of the things prescribed in Schedule 3.2 of the *Local Government Act 1995*, even though the land on which it is done is not local government property and the local government does not have the consent to do it.
Delegates	Chief Executive Officer (00001)
Conditions	Limited to those activities as listed in Schedule 3.2 of the *Local Government Act 1995.*
Policy	Not applicable.
Date adopted	24 June 2014
Adoption references	CJ091-06/14
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.2 ADMINISTER THE CITY'S LOCAL LAWS**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.3.18 Performing Executive Functions
Function	Authority to administer the City's local laws and to do all other things that are necessary or convenient to be done for, or in connection with, performing the functions of the City under the City's local laws.
Delegates	Chief Executive Officer (00001)
Conditions	Nil
Statutory framework	*Animals Local Law 1999* *Fencing Local Law 2014* *Health Local Law 1999* *Local Government and Public Property Local Law 2014* *Meeting Procedures Local Law2013* *Parking Local Law 2023* *Pest Plant Local Law 2012* *Waste Local Law 2017*
Policy	Not applicable.
Date adopted	19 October 2010
Adoption references	CJ175-10/10
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.3 AGREEMENT FOR PAYMENT OF RATES AND SERVICE CHARGES**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.6.49 Agreement as to payment of rates and service charges.
Function	Authority to accept payment of a rate or service charge due and payable by a person in accordance with an agreement made with the person.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Coordinator Rating Services (00079) Director Corporate Services (00063) Manager Financial Services (00075)
Subdelegate conditions	Nil.
Policy	*Payments of Rates and Charges Council Policy*. *Rates Hardship Council Policy*.
Date adopted	25 June 2019
Adoption references	CJ078-06/19
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.4 AMENDMENT TO THE RATE RECORD**
Category	PART 1 – DELEGATIONS UNDER THE LOCAL GOVERNMENT ACT 1995
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s. 6.39(2)(b) Rate record.
Function	Authority to amend the rate record for the five years preceding the current financial year.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Coordinator Rating Services (00079) Director Corporate Services (00063) Manager Financial Services (00075)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	25 June 2019
Adoption references	CJ078-06/19
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.5 CHOICE OF ACCEPTABLE TENDERS FROM AN EXPRESSION OF INTEREST**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.3.57 Tenders for providing goods or services *Local Government (Functions and General) Regulations 1996*: r.21(3) Limiting who can tender, procedure for r.23 Rejecting and accepting expressions of interest to be acceptable tenderer
Function	Authority to choose acceptable tenderers from expressions of interest received, from those persons who are considered to be capable of satisfactorily supplying the goods or services.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Subdelegate conditions	Nil.
Policy	*Purchasing Council Policy*.
Date adopted	18 August 1998
Adoption references	CJ60-08/98
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.6 CHOICE OF TENDER**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.3.57 Tenders for providing goods or services. *Local Government (Functions and General) Regulations 1996*: r.18(2), (4), (4a), (5), (6) and (7) Rejecting and accepting tenders.
Function	1. Authority to decide which tender to accept. 2. Authority to decline to accept any tender.
Delegates	Chief Executive Officer (00001)
Conditions	Authority to accept tenders valued up to $500,000 (excluding GST).
Policy	*Purchasing Council Policy*.
Date adopted	21 November 2006
Adoption references	CJ208-11/06
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.7 CLOSING CERTAIN THOROUGHFARE TO VEHICLES**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.3.50 Closing certain thoroughfares to vehicles. s.3.50A Partial closure of thoroughfare for repairs or maintenance. s.3.51 Affected owners to be notified of certain proposals.
Function	1. Authority to close a thoroughfare (wholly or partially) to vehicles or particular classes of vehicles for a period not exceeding 4 weeks [s.3.50(1)]. 2. Authority to determine to close a thoroughfare for a period exceeding 4 weeks and before doing so, to: • give, public notice, written notice to the Commissioner of Main Roads and written notice to prescribed persons and persons that own prescribed land; and • consider submissions relevant to the road closure/s proposed [s.3.50 (1a), (2) and (4)]. 3. Authority to revoke an order to close a thoroughfare [s.3.50 (6)]. 4. Authority to partially and temporarily close a thoroughfare without public notice for repairs or maintenance, where it is unlikely to have significant adverse effect on users of the thoroughfare [s.3.50A] 5. Before doing anything to which section 3.51 applies, take action to notify affected owners and give public notice that allows reasonable time for submissions to be made and consider any submissions made before determining to fix or alter the level or alignment of a thoroughfare or draining water from a thoroughfare to private land [s.3.51].
Delegates	Chief Executive Officer (00001)
Conditions	1. If, under s.3.50(1), a thoroughfare is closed without giving local public notice, local public notice is to be given as soon as practicable after the thoroughfare is closed [s.3.50(8)]. 2. Maintain access to adjoining land [s.3.52(3)].
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Director Infrastructure Services (00184) Manager Engineering Services (00186)
Subdelegate conditions	Nil.
Policy	Not applicable.

DRAFT

Date adopted	21 November 2006
Adoption references	CJ208-11/06
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.8 COMPLAINTS - MODEL CODE OF CONDUCT**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995:* s. 5.104 Adoption of model code of conduct. *Local Government (Model Code of Conduct) Regulations 2021*: Schedule 1 - Model Code of Conduct - Clause 14B(5)
Function	Authority to: 1 provide advice or any other assistance to the Council, a Committee authorised under clause 14B(2) or a person authorised under clause 14B(3) [cl.14B(5)]. 2 appoint an external investigator to deal with a complaint [cl. 14B(5)].
Delegates	Chief Executive Officer (00001)
Conditions	1 Authority includes the relevant powers and duties within the same clauses specified in the *Code of Conduct for the Council Members, Committee Members and Candidates* adopted by Council in accordance with section 5.104(1) of the *Local Government Act 1995*. 2 Appointment of an external investigator must be in accordance with a resolution of Council authorising that person to perform the function of dealing with a complaint.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Coordinator Executive Services (00002) Director Governance and Strategy (00648) Integrity Officer (01580) Manager Audit and Risk Services (01193) Manager Governance (00010)
Subdelegate conditions	1. Authority includes the relevant powers and duties within the same clauses specified in the Code of Conduct for the Council Members, Committee Members and Candidates adopted by Council in accordance with section 5.104(1) of the *Local Government Act 1995*. 2. Authority only extends to complaints lodged by the Chief Executive Officer. 3. Appointment of an external investigator must be in accordance with a resolution of Council authorising that person to perform the function of dealing with a complaint.
Policy	*Complaints Investigation Council Policy*.
Date adopted	18 May 2021

DRAFT

Adoption references	CJ071-05/21
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.9 DISPOSING OF PROPERTY**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.3.58(2) & (3) Disposing of Property.
Function	1. Authority to dispose of property to: a. the highest bidder at public auction [s.3.58(2)(a)]. b. the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tender [s.3.58(2)(b)]. 2. Authority to dispose of property by private treaty only in accordance with section 3.58 (3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)].
Delegates	Chief Executive Officer (00001)
Conditions	a. In accordance with s. 5.43, disposal of property for any single project, or where not part of a project but part of a single transaction, is limited to a maximum value of $500,000 or less. b. When determining the method of disposal: • Where a public auction is determined as the method of disposal: ◦ Reserve price has been set by independent valuation. ◦ Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at up to a 10% variation on the set reserve price. • Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method. • Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to: ◦ Negotiate the sale of the property up to a 10% variance on the valuation; and ◦ Consider any public submissions received and determine if to proceed with the disposal, ensuring reasons for the decision are recorded. Following the disposal of City property, the detail of the disposal is to be reported to a relevant Committee of the Council for its information.
Policy	Not applicable.
Date adopted	21 November 2006
Adoption references	CJ208-11/06

DRAFT

Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.10 ACQUISITION OF INTEREST IN LAND BY LEASE OR OTHER SHORT TERM INSTRUMENT**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s. 3.59. Commercial enterprises by local governments. s. 9.49A. Execution of documents. s. 6.2 Local government to prepare annual budget. *Local Government (Functions and General) Regulations 1995*: r. 8A Amount prescribed for major land transactions; exempt land transactions prescribed (Act s. 3.59). r. 8. Exempt land transactions prescribed (Act s. 3.59).
Function	1. Authority to acquire an interest in land (includes buildings), by lease or other short term instrument ONLY, where the total value of the consideration and anything done by the City is less than the threshold amount for a major land transaction [s.3.59(1), r.8A(1)]. 2. Authority to acquire an interest in land by lease or other short term instrument ONLY through an exempt land transaction [s.3.59(1), r8(1)]: a. Without intending to produce a profit to the Local Government; and b. Without intending that another person will be sold, or given joint or exclusive use of, all or any of the land involved in the transaction.
Delegates	Chief Executive Officer (00001)
Conditions	a. Delegation excludes authority to purchase in fee simple land or buildings and is therefore limited to leases, rental or other short term acquisition instruments that do not commit the Local Government for a period greater than five years. b. In accordance with s.5.43, this delegation is limited to acquisitions that have a total consideration value of $500,000 or less. c. Documents that give effect to an acquisition under this delegation, must be executed by a person duly authorised under s. 9.49A.
Express power to subdelegate	Nil.
Subdelegate conditions	Nil.
Statutory framework	*Residential Tenancy Act 1987*. *Commercial Tenancy (Retail Shops) Agreements Act 1985*.
Policy	Not applicable.
Date adopted	28 June 2022

DRAFT

Adoption references	CJ092-06/22
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.11 POWER OF ENTRY**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s. 3.28 When this Subdivision applies. s. 3.32 Notice of entry. s. 3.33 Entry under warrant. s. 3.34 Entry in emergency. s.3.36 Opening fences.
Function	Authority to lawfully enter any land, premises or thing immediately and without notice and perform any functions as is considered appropriate.
Delegates	Chief Executive Officer (00001)
Conditions	An emergency exists where the City or the Chief Executive Officer is of the opinion that the circumstances are such that compliance with the requirements for obtaining entry other than under section 3.34 of the *Local Government Act 1995* would be impractical or unreasonable because of, or because of the imminent risk of: a. injury or illness to any person b. a natural or other disaster or emergency or c. such other occurrence as is prescribed under the *Local Government (Functions and General) Regulations 1996* for the purposes of section 3.34 of the *Local Government Act 1995*. Delegation under section 3.36 is limited to those activities that expressly states such authority under Schedule 3.2 of the *Local Government Act 1995*.
Policy	Not applicable.
Date adopted	25 June 2019
Adoption references	CJ078-06/19
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.12 ESTABLISHING PANELS OF PRE-QUALIFIED SUPPLIERS**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government (Functions and General) Regulation 1996*: r.24AB Local government may establish panels of pre-qualified suppliers. r.24AH Rejecting and accepting applications to join panel of pre-qualified suppliers. r.24AJ Contract with pre-qualified suppliers.
Function	Authority to decide which applications to accept for inclusion on a panel of pre-qualified suppliers. Authority to decline to accept any application for inclusion on a panel of pre-qualified suppliers. Authority to enter into a contract or contracts, for the supply of goods or services with a pre-qualified supplier.
Delegates	Chief Executive Officer (00001)
Conditions	Authority extends to the supply of goods/services valued up to $500,000.
Policy	*Purchasing Council Policy*.
Date adopted	28 June 2016
Adoption references	CJ091-06/16
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.13 EXTENSION OF EXISTING CONTRACTS**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.3.57 Tenders for providing goods or services.
Function	Authority to approve any contract extensions on tenders approved by the Council.
Delegates	Chief Executive Officer (00001)
Conditions	Authority subject to: 1. the extension being within the original terms and conditions approved by the Council; 2. satisfactory performance of the contractor(s); 3. the Chief Executive Officer reporting to the Audit and Risk Committee on a six monthly basis on the exercise of this delegation.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Director Corporate Services (00063)
Subdelegate conditions	Only in the event when the Chief Executive Officer declares a conflict of interest in extending a contract.
Policy	Not applicable.
Date adopted	1 November 2005
Adoption references	CJ231-11/05
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.14 OBJECTION TO THE RATE RECORD**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.6.76 Grounds of objection.
Function	Authority to: • consider any objection to the rate record and either disallow it or allow it, wholly or in part; • extend the time for making an objection to the rate record for such period as is deemed fit.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Coordinator Rating Services (00079) Director Corporate Services (00063) Manager Financial Services (00075)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	21 November 2006
Adoption references	CJ208-11/06
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.15 PAYMENTS FROM MUNICIPAL FUND - INCURRING LIABILITIES AND MAKING PAYMENTS**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government (Financial Management) Regulations 1996*: r. 5 CEO's duties as to financial management. r. 11 Payments, procedures for making. r. 12 Payments from municipal fund or trust fund, restrictions on making.
Function	Authority to incur liabilities and make payments from the municipal fund.
Delegates	Chief Executive Officer (00001)
Conditions	1. Authority subject to funds being provided in the Annual Budget. 2. Authority to Chief Executive Officer is unlimited. 3. Incurring liabilities and making payments to be undertaken in accordance with the City's procedures and systems for incurring liabilities and making payments. 4. Authority which may be Delegated by the Chief Executive Officer to employees is subject to the maximum individual amount limits on payments defined by categories A, B, BB, C, D, DD, E, EE and F as follows: i. Category A – unlimited individual amounts subject to annual budget limitations. ii. Category B – limited to $2 million. ($2.2 million including GST). iii. Category BB – limited to $500,000. ($550,000 including GST). iv. Category C – limited to $250,000. ($275,000 including GST). v. Category D – limited to $100,000. ($110,000 including GST). vi. Category DD – limited to $50,000. ($55,000 including GST). vii. Category E – limited to $25,000. ($27,500 including GST). viii. Category EE – limited to $10,000. ($11,000 including GST). ix. Category F – limited to $5,000. ($5,500 including GST).
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Administration and Business Support Officer (01092) Administration and Business Support Officer (01237) Administration Officer (00162) Branch Librarian - Duncraig (00521)

DRAFT

	Branch Librarian - Joondalup (00519) Branch Librarian - Whitford (00520) Branch Librarian - Woodvale (00522) Business Support and Finance Officer (00160) Business Support Officer (01158) Civic Function Team Leader (00767) Civic Functions Officer (01234) Civic Hospitality Officer (00039) Collection Management Team Leader (00528) Compliance Support Officer (00902) Contracts and Finance Officer (00906) Coordinator Building Approvals (00113) Coordinator Building Design and Construction (00195) Coordinator Building Maintenance (00228) Coordinator Business Support (01656) Coordinator Business Systems (00095) Coordinator Civil Design and Construction (01119) Coordinator Community and Youth Development (01617) Coordinator Compliance and Regulatory Performance (01094) Coordinator Contract Administration and Purchasing Services (00068) Coordinator Craigie Leisure Centre (00612) Coordinator Cultural Services (00166) Coordinator Economic Development (01342) Coordinator Engineering Maintenance (00227) Coordinator Executive Services (00002) Coordinator Field Services (00607) Coordinator Fleet Management and Mechanic Workshop (00069) Coordinator Human Resources Advisory (00061) Coordinator IT Infrastructure (00770) Coordinator Joondalup Libraries (01653) Coordinator Landscape Design Services (01120) Coordinator Leisure Planning (00849) Coordinator Natural Environment (00506) Coordinator Organisational Development (00789) Coordinator Park Operations (00806) Coordinator Place Activation (01738) Coordinator Property Management (00497) Coordinator Rating Services (00079) Coordinator Recreation Services (00611) Coordinator Roads Delivery (00226) Coordinator Specialist Services (01658) Coordinator Strategic Asset Management (00205) Coordinator Systems and Security (00948) Coordinator Transport Engineering (00203) Coordinator Urban Design and Policy (00111) Coordinator Urban Development (00490) Coordinator Urban Forest (01340) Coordinator Waste Services (00762) Customer Experience Lead (01545) Digital Marketing Officer (01042) Digital Marketing Officer (01607) Director Corporate Services (00063) Director Governance and Strategy (00648) Director Infrastructure Services (00184) Director Planning and Community Development (00105) Economic Development Support Officer (01525) Environmental Development Coordinator (00783) Executive Assistant to the Mayor (00003) Executive Liaison Officer (00106) Finance Analyst - Casual (01749)

DRAFT

	Finance Analyst (01660, 01804) General Counsel (00640) Governance Coordinator (00011) Grants and Awards Officer (00051) Integrity Officer (01580) Inventory Controller (00945) Library Administration Officer (00518) Library and Community Programs Officer (01231, 00524, 00523, 01792) Library Community Outreach Officer (01713) Library Promotions and Communications Officer (01715) Local History and Reference Team Leader (00526) Manager Asset Management (00065) Manager Audit and Risk Services (01193) Manager City Projects (00859) Manager Communications and Stakeholder Relations (01162) Manager Community Development and Library Services (00390) Manager Community Safety (00912) Manager Economic Development and Advocacy (00502) Manager Engineering Services (00186) Manager Financial Services (00075) Manager Governance (00010) Manager Human Resource (00054) Manager Information Technology (00094) Manager Leisure and Cultural Services (00159) Manager Parks and Natural Environment (00220) Manager Planning Services (00108) Manager Regulatory Services (01093) Manager Strategic and Organisational Development (00503) Manager Waste and Fleet Services (01684) Marketing Coordinator (00022) Media Advisor (00025) Network and Systems Analyst (00800) Principal Electrical Projects Engineer (01244) Principal Electrical Projects Engineer (01390) Principal Environmental Health Officer (00114) Principal Landscape Architect (00211) Principal Landscape Architect (00883) Principal Landscape Architect (01127) Principal Network Operations Officer (01540) Principal Project Engineer (00210) Principal Project Officer (00005) Principal Project Officer (00937) Principal Project Officer (01524) Principal Projects Officer Landscaping (00224) Project Manager Axiom (01774) Road Network Engineer (01405) Senior Civil Projects Officer (00208) Senior Events Officer (00886) Senior Financial Accountant (00078) Senior Graphic Artist (00891) Senior Human Resources Advisor Learning and Development (00959) Senior Library Systems Analyst (00514) Senior Management Accountant (00083) Senior Projects Officer (01154) Senior Projects Officer Casual (01563) Senior Team Leader - Library Operations (01780) Senior Team Leader Customer Care (00027) Service Desk Team Leader (00101) Strategic Marketing and Sponsorship Officer (01214) Strategic Planning and Engagement Coordinator (00843)

DRAFT

	Systems Accountant (01692) Team Leader - Promotions and Communications (01637) Team Leader Aquatic and Facility Operations (01435) Team Leader Community Development (01224) Team Leader Community Venues (00173) Team Leader Events (00168) Team Leader Health and Fitness (01433) Team Leader Leisure and Aquatic Programs (01434) Team Leader Library Program and Events (01652) Team Leader Marketing (01782) Team Leader Marketing and Customer Experience (01432) Team Leader Program Development and Funding (00888) Team Leader Sport and Recreation (00172) Team Leader Visual Arts (00167) Team Leader Youth Development (00182) Waste Strategy and Projects Officer (00197) Website Project Officer (01691)
Subdelegate conditions	**Category A** • Director Corporate Services (00063). **Category B** • Manager City Projects (00859). • Director Infrastructure Services (00184). • Director Planning and Community Development (00105). • Director Governance and Strategy (00648). • Manager Waste and Fleet Services (01684). **Category BB** • Manager Engineering Services (00186). • Manager Parks and Natural Environment (00220). **Category C** • Manager Audit and Risk Services (01193). • Manager Financial Services (00075). • Manager Information Technology (00094). • Manager Asset Management (00065). • Manager Community Safety (00912). • Manager Leisure and Cultural Services (00159). • Manager Community Development and Library Services (00390). • Coordinator Engineering Maintenance (00227). • Coordinator Park Operations (00806). • Coordinator Landscape Design Services (01120). • Coordinator Civil Design and Construction (01119). • Coordinator Waste Services (00762). • Coordinator Roads Delivery (00226). • Coordinator Urban Forest (01340). • Project Manager Axiom (01774). **Category D** • Coordinator Building Design and Construction (00195). • Coordinator Building Maintenance (00228). • Principal Landscape Architect (00211). • Principal Landscape Architect (00883). • Principal Landscape Architect (01127). • Principal Project Officer Landscaping (00224). • Coordinator Fleet Management and Mechanic Workshop (00069). • Coordinator Urban Development (00490). • Principal Project Officer (00937). • Senior Projects Officer Casual (01563).

DRAFT

• Principal Electrical Projects Engineer (01244, 01390).
• Finance Analyst (01660, 01804).
• Finance Analyst Casual (01749).
• General Counsel (00640).
• Coordinator Executive Services (00002).
• Coordinator Natural Environment (00506).
• Manager Human Resources (00054).
• Principal Project Officer (00005).
• Manager Economic Development and Advocacy (00502).
• Coordinator Craigie Leisure Centre (00612).
• Coordinator Joondalup Libraries (01653).
• Principal Project Officer (01524).

Category DD
• Manager Communications and Stakeholder Relations (01162).
• Coordinator Cultural Services (00166).
• Senior Team Leader - Library Operations (01780).
• Coordinator Human Resources Advisory (00061).

Category E
• Manager Strategic and Organisational Development (00503).
• Manager Governance (00010).
• Manager Planning Services (00108).
• Manager Regulatory Services (01093).
• Coordinator Business Systems (00095).
• Coordinator IT Infrastructure (00770).
• Team Leader Library Program and Events (01652).
• Coordinator Field Services (00607).
• Coordinator Transport Engineering (00203).
• Coordinator Strategic Asset Management (00205).
• Waste Strategy and Projects Officer (00197).
• Coordinator Community and Youth Development (01617).
• Coordinator Recreation Services (00611).
• Coordinator Urban Design and Policy (00111).
• Principal Environmental Health Officer (00114).
• Team Leader Events (00168).
• Coordinator Property Management (00497).
• Senior Projects Officer (01154).
• Senior Civil Projects Officer (00208).
• Principal Project Engineer (00210).
• Coordinator Leisure Planning (00849).
• Network Asset Engineer Roads (01405).
• Inventory Controller (00945).
• Customer Experience Lead (01545).
• Contracts and Finance Officer (00906).
• Coordinator Business Support (01656).
• Team Leader Visual Arts (00167).
• Coordinator Systems and Security (00948).
• Team Leader - Promotions and Communications (01637).
• Marketing Coordinator (00022).
• Civic Function Team Leader (00767).
• Media Advisor (00025).
• Strategic Marketing and Sponsorship Officer (01214).
• Coordinator Place Activation (01738).
• Team Leader Marketing and Customer Experience (01432).
• Team Leader Leisure and Aquatic Programs (01434).
• Team Leader Aquatic and Facility Operations (01435).
• Team Leader Health and Fitness (01433).
• Principal Network Operations Officer (01540).
• Senior Human Resources Advisor Learning and Development (00959).

DRAFT

	• Collection Management Team Leader (00528). • Coordinator Specialist Services (01658). • Integrity Officer (01580). • Team Leader Program Development and Funding (00888). **Category EE** • Senior Graphic Artist (00891). • Website Project Officer (01691). • Civic Functions Officer (01234). • Executive Liaison Officer (00106). • Business Support and Finance Officer (00160). • Team Leader – Community Venues (00173). • Team Leader Sport and Recreation (00172). • Team Leader Marketing (01782). • Senior Events Officer (00886). **Category F** • Executive Assistant to the Mayor (00003). • Senior Financial Accountant (00078). • Senior Management Accountant (00083). • Coordinator Rating Services (00079). • Coordinator Contract Administration and Purchasing Services (00068). • Service Desk Team Leader (00101). • Coordinator Building Approvals (00113). • Branch Librarian – Joondalup (00519). • Branch Librarian – Whitford (00520). • Branch Librarian – Woodvale (00522). • Branch Librarian – Duncraig (00521). • Local History and Reference Team Leader (00526). • Team Leader Youth Development (00182). • Team Leader Community Development (01224). • Coordinator Organisational Development (00789). • Strategic Policy Development Coordinator (00843). • Environmental Development Coordinator (00783). • Economic Development Support Officer (01525). • Coordinator Compliance and Regulatory Performance (01094). • Senior Library Systems Analyst (00514). • Senior Team Leader Customer Care (00027). • Systems Accountant (01692). • Coordinator Economic Development (01342). • Network and Systems Analyst (00800). • Governance Coordinator (00011). • Grants and Awards Officer (00051). • Civic Hospitality Officer (00039). • Administration and Business Support Officer (01237). • Administration and Business Support Officer (01092). • Digital Marketing Officer (01042). • Digital Marketing Officer (01607). • Administration Officer (00162). • Compliance Support Officer (00902). • Business Support Officer (01158). • Library Administration Officer (00518). • Library Community Outreach Officer (01713). • Library Promotions and Communications Officer (01715). • Library and Community Programs Officer (01231, 00524, 00523, 01792).
Policy	Not applicable.

Date adopted	21 November 2006
Adoption references	CJ208-11/06
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.16 AUTHORISING PAYMENT FROM THE TRUST FUND**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government (Financial Management) Regulations 1996*: r. 5 CEO's duties as to financial management. r. 11 Payments, procedures for making. r. 12 Payments from municipal fund or trust fund, restrictions on making.
Function	Authority to make payments from the Trust Fund.
Delegates	Chief Executive Officer (00001)
Conditions	Making payments to be undertaken in accordance with the City's procedures and systems for making payments from the trust fund.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Director Corporate Services (00063) Director Governance and Strategy (00648) Director Infrastructure Services (00184) Director Planning and Community Development (00105) Manager Asset Management (00065) Manager Engineering Services (00186) Manager Financial Services (00075) Manager Governance (00010) Manager Leisure and Cultural Services (00159) Manager Parks and Natural Environment (00220) Manager Regulatory Services (01093) Manager Waste and Fleet Services (01684)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	23 June 2015
Adoption references	CJ095-06/15
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.17 PAYMENTS FROM MUNICIPAL FUND AND TRUST FUND - SIGNATORIES TO BANK ACCOUNTS**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s. 6.7 Municipal fund. s. 6.9 Trust fund. *Local Government (Financial Management) Regulations 1996*: r. 5 CEO's duties as to financial management. r. 11 Payments, procedures for making. r. 12 Payments from municipal fund or trust fund, restrictions on making.
Function	Authority to make payments from the Municipal Fund or the Trust Fund.
Delegates	Chief Executive Officer (00001)

DRAFT

Conditions	Authority is subject to payments being made strictly in accordance with the signatory requirements set out in the following: **Cheque Payments** (only) • Payments up to $10,000 - Any one Category A or Category B signatory. • Payments of $10,001 and over to payments up to $250,000 - Any two Category A or Category B signatories. • Payments of $250,001 and over - Any 1 of Category A and 1 of Category B signatories; or any 2 Category A signatories. **Electronic Funds Transfer (EFT) Payments** (only) • Payments up to $10,000 – Any 2 Category A or Category B Signatories; or Any 1 of Category A or Category B signatories and Any 1 of Category C signatories. • Payments of $10,001 and over to payments up to $250,000 – Any two Category A or Category B signatories. • Payments of $250,001 and over – Any 1 Category A and 1 of Category B signatories; or any 2 Category A signatories. **Category A Signatories** Chief Executive Officer (00001). Director Planning and Community Development (00105). Director Corporate Services (00063). Director Infrastructure Services (00184). Director Governance and Strategy (00648). Manager Financial Services (00075). **Category B Signatories** Senior Management Accountant (00083). Senior Financial Accountant (00078). **Category C Signatories** Financial Accountant (00084) Management Accountant (00087)
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Director Corporate Services (00063) Director Governance and Strategy (00648) Director Infrastructure Services (00184) Director Planning and Community Development (00105) Financial Accountant (00084) Management Accountant (00087) Manager Financial Services (00075) Senior Financial Accountant (00078) Senior Management Accountant (00083)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	21 November 2006
Adoption references	CJ208-11/06

DRAFT

Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.18 POWER TO INVEST**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.6.14 Power to invest.
Function	Authority to invest funds held in the municipal fund or the trust fund of the local government that is not, for the time being, required by the local government for any other purpose, in accordance with Part III of the *Trustees Act 1962*.
Delegates	Chief Executive Officer (00001)
Conditions	Authority is unlimited.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Director Corporate Services (00063) Manager Financial Services (00075) Senior Financial Accountant (00078) Senior Management Accountant (00083)
Subdelegate conditions	**Director Corporate Services (00063).** Unlimited **Manager Financial Services (00075).** Up to $4.5 million **Senior Management Accountant (00083) and Senior Financial Accountant (00078).** Up to $3 million
Policy	*Investment of Available Funds Council Policy*.
Date adopted	21 November 2006
Adoption references	CJ208-11/06
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.19 RECOVERY OF RATES AND SERVICE CHARGES**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.6.56 Rates or service charges recoverable in court. s. 6.64(3) Action to be taken.
Function	Authority to recover rates and service charges, as well as the costs of court proceedings, if any for that recovery, in a court of competent jurisdiction. Authority to lodge (and withdraw) a caveat to preclude dealings in respect of land where payment of rates or service charges imposed on that land is in arrears.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Coordinator Rating Services (00079) Director Corporate Services (00063) Manager Financial Services (00075)
Subdelegate conditions	**Authority in respect to section 6.56:** Coordinator Rating Services (00079) Director Corporate Services (00063) Manager Financial Services (00075) **Authority in respect to section 6.64(3):** Director Corporate Services (00063)
Policy	Not applicable.
Date adopted	25 June 2019
Adoption references	CJ078-06/19
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.20 RECOVERY OF RATES AND SERVICE CHARGES FROM LESSEE**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO. .
Express power or duty delegated	*Local Government Act 1995*: s.6.60 (2) and (4) Local government may require lessee to pay rent.
Function	Authority to: • give notice to the lessee of land requiring the lessee to pay to the City any rent as it falls due, in satisfaction of the imposed rate or service charge on the land; • recover the amount of the rate or service charge as a debt from the lessee if rent is not paid in accordance with a notice.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Coordinator Rating Services (00079) Director Corporate Services (00063) Manager Financial Services (00075)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	25 June 2019
Adoption references	CJ078-06/19
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.21 PAYMENTS FROM MUNICIPAL FUND – INCURRING LIABILITIES AND MAKING PAYMENTS FOR COURT FEES IN RESPECT OF LODGEMENTS OF RATES CLAIMS (WA MAGISTRATES' COURT)**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government (Financial Management) Regulations 1996*: r. 5 CEO's duties as to financial management. r. 11 Payments, procedures for making. r. 12 Payments from municipal fund or trust fund, restrictions on making.
Function	Authority to incur liabilities and make payments from the municipal fund for court fees in respect of lodgements of rates claims only (WA Magistrates' Court).
Delegates	Chief Executive Officer (00001)
Conditions	Making payments to be undertaken in accordance with the City's procedures and systems for making payments from the municipal fund.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Coordinator Rating Services (00079) Director Corporate Services (00063) Manager Financial Services (00075) Senior Management Accountant (00083)
Subdelegate conditions	**1. Director Corporate Services (00063)** **Payment limit over $50,000 (excluding GST)** **2. Manager Financial Services (00075)** **Payment limit over $10,000 (excluding GST) up to $50,000 (excluding GST).** **3. Senior Management Accountant (00083) and Coordinator Rating Services (00079).** **Payment limit up to $10,000 (excluding GST).**
Policy	Not applicable.
Date adopted	28 June 2022
Adoption references	CJ092-06/22
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.22 SEEKING EXPRESSIONS OF INTEREST**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government (Functions and General) Regulation 1996*: r.21 Limiting who can tender, procedure for.
Function	Authority to seek expressions of interest with respect to the supply of goods or services, where it is considered that there is good reason to make a preliminary selection from among prospective tenderers.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Director Corporate Services (00063) Manager Financial Services (00075)
Subdelegate conditions	Limited to the ability to seek expressions of interest only.
Policy	Not applicable.
Date adopted	26 June 2012
Adoption references	CJ108-06/12
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.23 WAIVER OF FEES AND GRANTING OF CONCESSIONS**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.6.12 Power to defer, grant discounts, waive or write off debts.
Function	Authority to waive or grant a concession in relation to any amount of money which is owed to the City other than rates and service charges.
Delegates	Chief Executive Officer (00001)
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Branch Librarian - Duncraig (00521) Branch Librarian - Joondalup (00519) Branch Librarian - Whitford (00520) Branch Librarian - Woodvale (00522) Cataloguer (00531) Cataloguer (00532) Collection Management Team Leader (00528) Coordinator Business Support (01656) Coordinator Field Services (00607) Coordinator Joondalup Libraries (01653) Digital Services Officer (01126) Director Corporate Services (00063) Director Governance and Strategy (00648) Director Infrastructure Services (00184) Director Planning and Community Development (00105) Librarian (00539) Librarian (00549) Librarian (00558) Librarian (00559) Librarian (00560) Librarian (00575) Librarian (01635) Library and Community Programs Officer (01231, 00524, 00523, 01792) Local History and Reference Team Leader (00526) Manager Community Development and Library Services (00390) Manager Community Safety (00912) Manager Leisure and Cultural Services (00159) Manager Regulatory Services (01093) Reference and Local History Librarian (00527) Senior Team Leader - Library Operations (01780) Team Leader Library Program and Events (01652)
Subdelegate conditions	**1. Director Planning and Community Development (00105), Director Corporate Services, Director (00063), Infrastructure Services (00184) and Director Governance and Strategy (00648).** Not applicable.

DRAFT

	2. Manager Leisure and Cultural Services (00159). Limited to individual items to $5,000 and limited to the hire and use of City facilities. **3. Librarian – Duncraig (00575), Librarians – Joondalup (00558), (00559), (00560), Librarians – Whitford (00539, 01635), Librarians – Woodvale (00549) (x2),Reference and Local History Librarian (00527); Library and Community Programs Officer (01231, 00524, 00523, 01792); Cataloguer (00532); Cataloguer (00531).** a. Limited to waiving fines to the value of $50 and under and waiving fines up to any value when a lost or damaged item is paid for by the customer, **SUBJECT TO** a quarterly report on fines and fees that have been waived being submitted to the Manager Financial Services. b. Limited to the waiving of printing fees so that request from members of the public at libraries for City Minutes and Agendas can be provided at no cost from 1 July 2023. **4. Coordinator Joondalup Libraries (01653), Team Leader Library Program and Events (01652), Branch Librarian – Joondalup (00519), Branch Librarian – Whitford (00520), Branch Librarian – Woodvale (00522), Branch Librarian – Duncraig (00521), Digital Services Officer (01126); Local History and Reference Team Leader (00526); Collection Management Team Leader (00528); Senior Team Leader - Library Operations (01780).** a. Limited to waiving fines to the value of $100 and under; waiving fines up to any value when a lost or damaged item is paid for by the customer; waiving the $12.80 debt collection fee in special circumstances; waiving accounts up to $150 for lost or damaged items in special circumstances, **SUBJECT TO** a quarterly report on fines and fees that have been waived being submitted to the Manager Financial Services. b. Limited to the waiving of printing fees so that request from members of the public at libraries for City Minutes and Agendas can be provided at no cost from 1 July 2023. **5. Manager Community Development and Library Services (00390).** a. Limited to waiving fines and accounts to the value of $50 and over; waiving the $12.80 debt collection fee in special circumstances, **SUBJECT TO** a quarterly report on fines and fees that have been waived being submitted to the Manager Financial Services. b. Limited to waiver of hire fees for use of library facilities to a maximum of $1,000. c. Limited to waiver of fees for community transport hire up to $500 per group per year. d. Limited to the waiver of fees or grant concessions for the Youth Holiday Programs. **6. Manager Regulatory Services (01093).** Limited to waiving the City's Building Permit Application fee for applications submitted by not-for-profit charitable organisations. **7. Manager Community Safety (00912) and Coordinator Field Services (00607)** Limited to waiving of fees to the value of the fee for release of an impounded animal from the RSPCA. SUBJECT TO approval of an application by the Manager or Coordinator following a review of the persons financial inability to pay the release fee and a quarterly report on fees. **8. Manager Community Safety (00912) and Coordinator Business Support (01656)** Limited to waiving of parking fees and abandoned vehicle fees, to allow fee waiver request to be managed efficiently by Community Safety.
Policy	Not applicable.

DRAFT

Date adopted	7 September 2007
Adoption references	CJ186-09/07
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.24 WRITE OFF OF MONIES**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.6.12 Power to defer, grant discounts, waive or write off debts.
Function	Authority to write off monies.
Delegates	Chief Executive Officer (00001)
Conditions	Subject to: a. individual debtor amounts to $20,000 at time of write-off; b. a report being provided to the Audit and Risk Committee on a six monthly basis on the exercise of this delegation.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Coordinator Rating Services (00079) Director Corporate Services (00063) Manager Community Development and Library Services (00390) Manager Financial Services (00075)
Subdelegate conditions	Additional sub-delegation conditions: **1. Director Corporate Services (00063).** Not applicable. **2. Manager Financial Services (00075).** Individual debtor amounts to $5,000 at time of write-off. **3. Manager Community Development and Library Services (00390).** Individual debtor amounts to $500 at time of write-off. **4. Coordinator Rating Services (00079).** Individual debtor amounts to $100 at time of write-off.
Policy	Not applicable.
Date adopted	15 March 1999
Adoption references	CJ78-03/99
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.25 CONTROL RESERVES AND CERTAIN UNVESTED FACILITIES**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.3.53(3) Control of certain unvested facilities. s.3.54(1) Reserves under control of local government.
Function	1. Authority to agree to the method for control and management of an unvested facility which is partially within two (2) or more local government districts [s. 3.53(3)]. 2. Authority to do anything for the purpose of controlling and managing land under the control and management of the City of Joondalup that the City could do under s. 5 of the Parks and Reserves Act 1895 [s. 3.54(1)].
Delegates	Chief Executive Officer (00001)
Conditions	1. Limited to matters where the financial implications do not exceed a relevant and current budget allocation and which do not create a financial liability in future budgets.
Policy	Not applicable.
Date adopted	27 June 2023
Adoption references	CJ096-06/23
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.26 OBSTRUCTION OF FOOTPATHS AND THOROUGHFARES**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government (Uniform Local Provisions) Regulations 1996*: r.5(2) Interfering with, or taking from, local government land. r.6 Obstruction of public thoroughfare by things placed and left - Sch. 9.1 cl. 3(1)(a). r.7A Obstruction of public thoroughfare by fallen things – Sch.9.1 cl.3(1)(b). r.7 Encroaching on public thoroughfare – Sch.9.1. cl.3(2).
Function	1. Authority to determine, by written notice served on a person who is carrying out plastering, painting or decorating operations (the work) over or near a footpath on land that is local government property, to require the person to cover the footpath during the period specified in the notice so as to: a. prevent damage to the footpath; or b. prevent inconvenience to the public or danger from falling materials [ULP r.5(2)]. 2. Authority to provide permission including imposing appropriate conditions or to refuse to provide permission, for a person to place on a specified part of a public thoroughfare one or more specified things that may obstruct the public thoroughfare. [ULP r. 6(2) and (4)]. 3. Authority to renew permission to obstruct a thoroughfare and to vary any condition imposed on the permission effective at the time written notice is given to the person to whom permission is granted [ULP r.6(6)]. 4. Authority to require an owner or occupier of land to remove any thing that has fallen from the land or from anything on the land, which is obstructing a public thoroughfare [ULP r.7A]. 5. Authority to require an owner occupier of land to remove any part of a structure, tree or plant that is encroaching, without lawful authority on a public thoroughfare [ULP r.7].
Delegates	Chief Executive Officer (00001)
Conditions	a. Actions under this Delegation must comply with procedural requirements detailed in the *Local Government (Uniform Local Provisions) Regulations 1996*. b. Permission may only be granted where, the proponent has: i. Where appropriate, obtained written permission from each owner of adjoining or adjacent property which may be impacted by the proposed obstruction. ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good public assets damaged by the obstruction at the completion of works. iii. Provided evidence of sufficient Public Liability Insurance. iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.
Policy	Not applicable.

DRAFT

Date adopted	27 June 2023
Adoption references	CJ096-06/23
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.27 CROSSING - CONSTRUCTION, REPAIR AND REMOVAL**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government (Uniform Local Provisions) Regulations 1996*: r.12(1) Crossing from public thoroughfare to private land or private thoroughfare – Sch.9.1 cl.7(2). r.13(1) Requirement to construct or repair crossing – Sch.9.1 cl.7(3).
Function	1. Authority to approve or refuse to approve, applications for the construction of a crossing giving access from a public thoroughfare to land or private thoroughfare servicing land [ULP r.12(1)]. 2. Authority to determine the specifications for construction of crossings to the satisfaction of the Local Government [ULP r.12(1) (a)].| 3. Authority to give notice to an owner or occupier of land requiring the person to construct or repair a crossing [ULP r.13(1)]. 4. Authority to initiate works to construct a crossing where the person fails to comply with a notice requiring them to construct or repair the crossing and recover 50% of the cost of doing so as a debt due from the person [ULP r.13(2)].
Delegates	Chief Executive Officer (00001)
Conditions	a. Actions under this Delegation must comply with procedural requirements detailed in the *Local Government (Uniform Local Provisions) Regulations 1996*.
Subdelegates	Director Infrastructure Services (00184) Manager Engineering Services (00186)
Policy	Not applicable.
Date adopted	27 June 2023
Adoption references	CJ096-06/23
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.28 PRIVATE WORKS ON, OVER OR UNDER PUBLIC PLACES**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government (Uniform Local Provisions) Regulations 1996*: r.17 Private works on, over, or under public places - Sch. 9.1.
Function	1. Authority to grant permission or refuse permission to construct a specified thing, on over, or under a specified public thoroughfare or public place that is local government property [ULP r. 17(3)]. 2. Authority to impose conditions on permission including those prescribed in r.17(5) and (6) [ULP r.17(5)].
Delegates	Chief Executive Officer (00001)
Conditions	a. Actions under this Delegation must comply with procedural requirements detailed in the *Local Government (Uniform Local Provisions) Regulations 1996*. b. Permission may only be granted where, the proponent has: i. Where appropriate, obtained written permission from or entered into a legal agreement with, each owner of adjoining or adjacent property which may be impacted by the proposed private works. ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good public place at the completion of works. iii. Provided evidence of sufficient Public Liability Insurance. iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.
Subdelegates	Director Infrastructure Services (00184) Manager Engineering Services (00186)
Policy	Not applicable.
Date adopted	27 June 2023
Adoption references	CJ096-06/23
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.29 GIVE NOTICE TO PREVENT DAMAGE TO LOCAL GOVERNMENT PROPERTY FROM WIND EROSION AND SAND DRIFT**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government (Uniform Local Provisions) 1996*: r.21(1) Wind erosion and sand drifts – Sch.9.1 cl.12.
Function	1. Authority to give notice to a landowner or occupier if it is considered that clearing the owner or occupier's land may cause local government land with a common boundary, to be adversely affected by wind erosion or sand drift [ULP r. 21(1)].
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Subdelegates	Director Infrastructure Services (00184)
Policy	Not applicable.
Date adopted	27 June 2023
Adoption references	CJ096-06/23
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.30 DECLARE VEHICLE IS ABANDONED VEHICLE WRECK**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers orduties to the CEO. s.5.43 Limitations on delegations tothe CEO.
Express power or duty delegated	*Local Government Act 1995*: s.3.40A(4) Abandoned vehicle wreck may be taken.
Function	1. Authority to Declare that an impounded vehicle is an abandoned vehicle wreck [s.3.40A (4)]. Note: An abandoned vehicle wreck is as defined by [s.3.40A(4)] and up to a value that has been calculated in accordance with regulation 29A of the *Local Government (Function and General) Regulations 1996*.)
Delegates	Chief Executive Officer (00001)
Express power to subdelegate	*Local Government Act 1995*: s. 5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Coordinator Business Support (01656) Coordinator Field Services (00607) Manager Community Safety (00912)
Policy	Not applicable.
Date adopted	28 May 2024
Adoption references	CJ118-06/24
Last reviewed	27 May 2025

DRAFT

1.2 CEO TO OFFICERS

Delegation	**1.2.1 ACKNOWLEDGE RECEIPT OF PRIMARY AND ANNUAL RETURNS**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Chief Executive Officer (00001)
Express power to delegate	*Local Government Act 1995*: s.544 CEO may delegate some powers and duties to other employees.
Express power or duty delegated	*Local Government Act 1995*: s.5.77 Acknowledging receipts of returns.
Function	To provide written acknowledgement of the receipt of Primary and Annual Returns in accordance with section 5.77 of the *Local Government Act 1995*.
Delegates	Director Governance and Strategy (00648) Manager Governance (00010)
Conditions	Nil.
Policy	Not applicable.
Date adopted	25 June 2013
Adoption references	CJ094-06/13
Last reviewed	27 May 2025

DRAFT

Delegation	**1.2.2 APPOINTMENT OF AUTHORISED PERSONS**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Chief Executive Officer (00001)
Express power to delegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Express power or duty delegated	*Local Government Act 1995*: s. 3.24 Authorising persons under this Subdivision. s. 9.10 Appointment of authorised persons. *Local Government Legislation Amendment Act 2019*: s.9.10 Appointment of authorised persons.
Function	1. Authority to appoint persons or classes of persons as authorised persons [s.9.10(2)] for the purpose of fulfilling functions of an authorised person prescribed in the following legislation inclusive of subsidiary legislation made under each Act and Regulations: a. *Local Government Act 1995* and its subsidiary legislation, including Local Government Act Regulations, the *Local Government (Miscellaneous Provisions) Act 1960* and Local Laws made under the Local Government Act; b. *Caravan Parks and Camping Grounds Act 1995*; c. *Cat Act 2011*; d. *Cemeteries Act 1986*; e. *Control of Vehicles (Off-road Areas) Act 1978*; f. *Dog Act 1976*; g. *Graffiti Vandalism Act 2016* –refer s. 15; and h. any other legislation prescribed for the purposes of s.9.10 of the Local Government Act 1995. 2. To appoint and authorise persons to exercise the powers and duties of an authorised person under the City's local laws.
Delegates	Manager Leisure and Cultural Services (00159)
Conditions	**Manager Leisure and Cultural Services (00159):** 1. Authority extended to appoint members of a Surf Life Saving Club as authorised persons for the purposes of clause 5.3 of the *City of Joondalup Local Government and Public Property Local Law 2014* (patrol, close beaches). 2. A register of Authorised Persons is to be maintained as a local government record.
Policy	Not applicable.
Date adopted	28 June 2011
Adoption references	CJ107-06/11
Last reviewed	27 May 2025

DRAFT

Delegation	**1.2.3 INFRINGEMENTS - EXTENSION OF TIME TO PAY AND WITHDRAWAL OF NOTICES**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Chief Executive Officer (00001)
Express power to delegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Express power or duty delegated	*Local Government Act 1995*: s. 9.19 Extension of time. s. 9.20 Withdrawal of notice.
Function	Authority to extend the period within which a modified penalty may be paid or withdraw an infringement notice.
Delegates	Compliance Support Officer (00902) Coordinator Field Services (00607) Coordinator Specialist Services (01658) Director Planning and Community Development (00105) Manager Community Safety (00912)
Conditions	Nil.
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	18 April 2018
Adoption references	INT18/15225
Last reviewed	27 May 2025

DRAFT

PART 2. DELEGATIONS TO COMMITTEES

.

Delegation	**2.0 DELEGATIONS TO COMMITTEES**
Head of power	PART 2. DELEGATIONS TO COMMITTEES
Delegator	Council
Express power or duty delegated	No delegations to committees have been approved by Council at this time.
Delegates	Committee
Conditions	Nil
Statutory framework	Nil.
Policy	Not applicable.
Date adopted	3 November 2017
Adoption references	JSC03-11/17; CJ078-06/19.
Last reviewed	27 May 2025

DRAFT

PART 3. DELEGATIONS UNDER OTHER LEGISLATION

.

3.1 – BULDING ACT 2011

Delegation	**3.1.1 AUTHORISED PERSONS UNDER THE BUILDING ACT 2011**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Building Act 201*1: s.127(1) & (3) Delegation: special permit authorities and local government
Express power or duty delegated	*Building Act 2011*: s. 96 (3) Authorised persons s. 99 (3) Limitations on power of authorised person
Function	Authority to appoint authorised persons and/or revoke appointment of authorised persons for the purposes of the *Building Act 2011* and *Building Regulations 2012* in relation to buildings and incidental structures located, or proposed to be located in the City's district.
Delegates	Chief Executive Officer (00001)
Conditions	Nil
Policy	Not applicable.
Date adopted	20 March 2012
Adoption references	CJ027-03/12
Last reviewed	27 May 2025

DRAFT

Delegation	**3.1.2 BUILDING ACT 2011 - ISSUING CERTIFICATES OF BUILDING COMPLIANCE AND DESIGN COMPLIANCE**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Building Act 2011*: s.127(1) & (3) Delegation: special permit authorities and local government.
Express power or duty delegated	*Building Act 2011*: Part 2 Division 2 Applications for building or demolition permits. Part 4 Division 1 Occupancy permits. Part 4 Division 2 Kinds of applications for occupancy permits and building approval certificates. Part 4 Division 3 Making and dealing with applications for occupancy permits and building approval certificates.
Function	Authority to issue certificates of building compliance and design compliance.
Delegates	Assistant Building Surveyor (01068) Building Approvals Support Officer (00154) Building Approvals Support Officer (00615) Building Surveyor (00150) Building Surveyor (00151) Coordinator Building Approvals (00113) Director Planning and Community Development (00105) Manager Regulatory Services (01093) Senior Building Surveyor (00148) Senior Building Surveyor (00153)
Conditions	Subject to meeting the qualification requirements in accordance with *Building Services (Registration) Regulations 2011*.
Statutory framework	*Building Services (Registration) Regulations 2011*.
Policy	Not applicable.
Date adopted	20 March 2012
Adoption references	CJ027-03/12
Last reviewed	27 May 2025

DRAFT

Delegation	**3.1.3 BUILDING ACT 2011 - GRANTING BUILDING AND DEMOLITION PERMITS, BUILDING APPROVAL CERTIFICATES AND OCCUPANCY PERMITS**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Building Act 2011*: s.127(1) & (3) Delegation: special permit authorities and local government.
Express power or duty delegated	*Building Act 2011*: s. 20 Grant of building permit. s. 21 Grant of demolition permit. s. 58 Grant of occupancy permit, building approval certificate.
Function	Authority to administratively grant building and demolition permits, building approval certificates and occupancy permits.
Delegates	Chief Executive Officer (00001)
Conditions	Restricted to administratively granting certificates and permits that have the relevant certifications of building compliance, construction compliance and/or design compliance, as certified and issued by a person meeting the qualification requirements of the *Building Services (Registration) Regulations 2011*.
Express power to subdelegate	*Building Act 2011*: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO).
Subdelegates	Administration Officer (00110) Administration Officer (00131) Administration Officer (00132) Administration Officer (00133) Assistant Building Surveyor (01068) Building Approvals Support Officer (00154) Building Approvals Support Officer (00615) Building Surveyor (00150) Building Surveyor (00151) Coordinator Building Approvals (00113) Director Planning and Community Development (00105) Manager Regulatory Services (01093) Senior Building Surveyor (00148) Senior Building Surveyor (00153)
Policy	Not applicable.
Date adopted	20 March 2012
Adoption references	CJ027-03/12
Last reviewed	27 May 2025

DRAFT

Delegation	**3.1.4 BUILDING ACT 2011 – REFUSING AND CANCELLING BUILDING AND DEMOLITION PERMIT APPLICATIONS, BUILDING APPROVAL CERTIFICATES AND OCCUPANCY PERMITS**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Building Act 2011*: s.127(1) & (3) Delegation: special permit authorities and local government.
Express power or duty delegated	*Building Act 2011*: s. 24 Notice of decision not to grant building or demolition permit. s. 60 Notice of decision not to grant occupancy permit or grant building approval certificate.
Function	Authority to refuse and cancel building and demolition permit applications, building approval certificates and occupancy permits.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Building Act 2011*: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO).
Subdelegates	Coordinator Building Approvals (00113) Director Planning and Community Development (00105) Manager Regulatory Services (01093) Senior Building Surveyor (00148) Senior Building Surveyor (00153)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	20 March 2012
Adoption references	CJ027-03/12
Last reviewed	27 May 2025

DRAFT

Delegation	**3.1.5 BUILDING ACT 2011 - EXTENDING THE DURATION OF BUILDING AND DEMOLITION PERMITS, BUILDING APPROVAL CERTIFICATES AND OCCUPANCY PERMITS**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Building Act 2011*: s.127(1) & (3) Delegation: special permit authorities and local government.
Express power or duty delegated	*Building Act 2011*: s. 32 Duration of building or demolition permit. s. 65 Extension of period of duration.
Function	Authority to extend the duration of building and demolition permits, building approval certificates and occupancy permits.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Building Act 2011*: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO).
Subdelegates	Coordinator Building Approvals (00113) Director Planning and Community Development (00105) Manager Regulatory Services (01093) Senior Building Surveyor (00148) Senior Building Surveyor (00153)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	28 June 2022
Adoption references	CJ092-06/22
Last reviewed	27 May 2025

DRAFT

Delegation	**3.1.6 BUILDING ACT 2011 - BUILDING ORDERS**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Building Act 2011*: s.127(1) & (3) Delegation: special permit authorities and local government.
Express power or duty delegated	*Building Act 2011*: Part 8 Division 5 Building orders. s. 133 Prosecutions.
Function	1. Authority to make Building Orders in relation to: a. Building work. b. Demolition work. c. An existing building or incidental structure {s.110(1)]. 2. Authority to give notice of a proposed building order and consider submissions received in response and determine actions [s.111(1)(c)]. 3. Authority to revoke a building order {s.117]. 4. If there is non-compliance with a building order, authority to cause an authorised person to: a. take any action specified in the order; or b. commence or complete any work specified in the order; or c. if any specified action was required by the order to cease, to take such steps as are reasonable to cause the action to cease [s.118(2)]. 5. Authority to take court action to recovery as a debt, reasonable costs and expense incurred in doing anything in regard to non-compliance with a building order [.118(3)] 6. Authority to initiate a prosecution pursuant to section 133(1) for non-compliance with a building order made pursuant to section 110 of the Building Act 2011.
Delegates	Chief Executive Officer (00001)
Conditions	Functions 4, 5 and 6 require the written authorisation of the Director Planning and Community Development.
Express power to subdelegate	*Building Act 2011*: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO).
Subdelegates	Coordinator Compliance and Regulatory Performance (01094) Director Planning and Community Development (00105) Manager Regulatory Services (01093)
Policy	Not applicable.
Date adopted	20 March 2012
Adoption references	CJ027-03/12

DRAFT

Last reviewed	27 May 2025

DRAFT

Delegation	**3.1.7 BUILDING ACT 2011 - INSPECTION AND COPIES OF BUILDING RECORDS**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Building Act 2011*: s.127(1) & (3) Delegation: special permit authorities and local government.
Express power or duty delegated	*Building Act 2011*: s.131(2) Inspection, copies of building records.
Function	Authority to determine an application from an interested person to inspect a building record and to provide the interested person a copy of a building record.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Building Act 2011*: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)
Subdelegates	Administration Officer (00110) Administration Officer (00131) Administration Officer (00132) Administration Officer (00133) Coordinator Building Approvals (00113)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	27 June 2023
Adoption references	CJ096-06/23
Last reviewed	27 May 2025

DRAFT

Delegation	**3.1.8 BUILDING ACT 2011 – PRIVATE POOL BARRIER ALTERNATIVE AND PERFORMANCE SOLUTIONS**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Building Act 2011*: s.127(1) & (3) Delegation: special permit authorities and local government.
Express power or duty delegated	*Building Regulations 2012*: r.51 Approvals by permit authority.
Function	1. Authority to approve requirements alternative to a fence, wall, gate or other component included in the barrier, if satisfied that the alternative requirements will restrict access by young children as effectively as if there were compliant with AS 1926.1 [r.51(2)]. 2. Authority to approve a door for the purposes of compliance with AS 1926.1, where a fence or barrier would cause significant structural or other problem which is beyond the control of the owner / occupier or the pool is totally enclosed by a building or a fence or barrier between the building and pool would create a significant access problem for a person with a disability [r.51(3)]. 3. Authority to approve a performance solution to a Building Code pool barrier requirement if satisfied that the performance solution complies with the relevant performance requirements [r.51(5)].
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Building Act 2011*: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO).
Subdelegates	Director Planning and Community Development (00105) Manager Regulatory Services (01093)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	27 June 2023
Adoption references	CJ096-06/23
Last reviewed	27 May 2025

DRAFT

Delegation	**3.1.9 BUILDING ACT 2011 – SMOKE ALARMS ALTERNATIVE SOLUTIONS**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Building Act 2011*: s.127(1) & (3) Delegation: special permit authorities and local government.
Express power or duty delegated	*Building Regulations 2012*: r.55 Terms Used (alternative building solution approval). r.61 Local Government approval of battery powered smoke alarms.
Function	1. Authority to approve alternative building solutions which meet the performance requirements of the Building Code relating to fire detection and early warning [r.55]. 2. Authority to approve or refuse to approve a battery powered smoke alarm and to determine the form of an application for such approval [r.61].
Delegates	Chief Executive Officer (00001)
Express power to subdelegate	*Building Act 2011*: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO).
Subdelegates	Director Planning and Community Development (00105) Manager Regulatory Services (01093)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	27 June 2023
Adoption references	CJ096-06/23
Last reviewed	27 May 2025

DRAFT

3.2 – BUSH FIRES ACT 1954

Delegation	**3.2.1 BUSH FIRES ACT 1954 - FUNCTIONS OF A LOCAL GOVERNMENT**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Bush Fires Act 1954*: s.48 Delegation by local government.
Express power or duty delegated	*Bush Fires Act 1954*
Function	Authority to perform the functions of the local government under the *Bush Fires Act 1954*.
Delegates	Chief Executive Officer (00001)
Express power to subdelegate	Nil. - Sub-delegation is prohibited by s.48(3)
Policy	Not applicable.
Date adopted	21 October 2014
Adoption references	CJ180-10/14
Last reviewed	27 May 2025

DRAFT

3.3 – CAT ACT 2011

Delegation	**3.3.1 CAT ACT 2011 - POWERS AND DUTIES OF A LOCAL GOVERNMENT**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Cat Act 2011*: s.44 Delegation by local government.
Express power or duty delegated	*Cat Act 2011* *Cat Regulations 2012* *Cat (Uniform Local Provisions) Regulations 2013*
Function	Authority to exercise the powers or discharge the duties of the local government under the *Cat Act 2011*.
Delegates	Chief Executive Officer (00001)
Conditions	Nil
Express power to subdelegate	*Cat Act 2011*: s.45 Delegation by CEO of local government.
Subdelegates	Director Planning and Community Development (00105) Manager Community Safety (00912)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	25 June 2013
Adoption references	CJ102-06/13
Last reviewed	27 May 2025

DRAFT

3.4 - DOG ACT 1976

Delegation	**3.4.1 DOG ACT 1976 - POWERS AND DUTIES OF A LOCAL GOVERNMENT**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Dog Act 1976*: s.10AA Delegation of local government powers and duties.
Express power or duty delegated	*Dog Act 1976*
Function	Authority to exercise the powers or discharge the duties of the local government under the *Dog Act 1976* including the authority to delegate the powers and duties of a local government to other persons.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Policy	Not applicable.
Date adopted	21 October 2014
Adoption references	CJ180-10/14
Last reviewed	27 May 2025

DRAFT

Delegation	**3.4.2 DOG ACT 1976 – DANGEROUS DOG DECLARED OR SEIZED – DEAL WITH OBJECTION AND DETERMINE WHEN TO REVOKE**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	Dog Act 1976: s.10AA Delegation of local government powers and duties.
Express power or duty delegated	*Dog Act 1976:* s.33F(6) Owners to be notified of making of declaration. s.33G(4) Seizure and destruction. s.33H(1), (2) (4) and (5) Local government may revoke declaration or proposal to destroy.
Function	1. Authority to consider and determine to either dismiss or uphold an objection to the declaration of a dangerous dog [s.33F(6)]. 2. Authority to consider and determine to either dismiss or uphold an objection to seizure of a dangerous dog [s.33G(4)]. 3. Authority to revoke a declaration of a dangerous dog or revoke notice proposing to cause a dog to be destroyed, only where satisfied that the dog can be kept without likelihood of any contravention of this Act [s.33H(1)] i. Authority to, before dealing with an application to revoke a declaration or notice, require the owner of the dog to attend with the dog a course in behaviour and training or otherwise demonstrate a change in the behaviour of the dog [s.33H(2)].
Delegates	Chief Executive Officer (00001)
Conditions	a. The Chief Executive Officer permitted to sub-delegate to employees [s.10AA(3)].
Express power to subdelegate	*Dog Act 1976:* s.10AA(3) Delegation of local government powers and duties.
Subdelegates	Coordinator Field Services (00607) Manager Community Safety (00912)
Policy	Not applicable.
Date adopted	28 May 2024
Adoption references	CJ118-06/24
Last reviewed	27 May 2025

DRAFT

3.5 – FOOD ACT 2008

Delegation	**3.5.1 FOOD ACT 2008 - FUNCTIONS OF AN ENFORCEMENT AGENCY**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Food Act 2008*: s.118 Functions of enforcement agencies and delegation. (2)(b) Enforcement agency may delegate a function conferred on it. (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120]. (4) Sub-delegation permissible only if expressly provided in regulations.
Express power or duty delegated	*Food Act 2008* *Food Regulations 2009*
Function	Authority to exercise the powers or discharge the duties of the local government, as an enforcement agency under the *Food Act 2008*.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Policy	Not applicable.
Date adopted	21 October 2014
Adoption references	CJ180-10/14
Last reviewed	27 May 2025

DRAFT

Delegation	**3.5.2 FOOD ACT 2008 – DETERMINE COMPENSATION**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Food Act 2008:* s.118 Functions of enforcement agencies and delegation: (2)(b) Enforcement agency may delegate a function conferred on it. (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120]. (4) Sub-delegation permissible only if expressly provided in regulations.
Express power or duty delegated	*Food Act 2008:* s.56(2) Compensation to be paid in certain circumstances. s.70(2) and (3) Compensation.
Function	1. Authority to determine applications for compensation in relation to any item seized, if no contravention has been committed and the item cannot be returned [s.56(2)]. 2. Authority to determine an application for compensation from a person on whom a prohibition notice has been served and who has suffered loss as the result of the making of the order and who considers that there were insufficient grounds for making the order [s.70(2) and (3)].
Delegates	Director Planning and Community Development (00105) Manager Regulatory Services (01093)
Conditions	In accordance with s. 118(3) (b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time.
Policy	Not applicable.
Date adopted	28 May 2024
Adoption references	CJ118-06/24
Last reviewed	27 May 2025

DRAFT

Delegation	**3.5.3 FOOD ACT 2008 - PROHIBITION ORDERS**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Food Act 2008*: s.118 Functions of enforcement agencies and delegation: (2)(b) Enforcement agency may delegate a function conferred on it. (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120]. (4) Sub-delegation permissible only if expressly provided in regulations.
Express power or duty delegated	*Food Act 2008:* s.65(1) Prohibition orders. s.66 Certificate of clearance to be given in certain circumstances. s.67(4) Request for re-inspection.
Function	1. Authority to serve a prohibition order on the proprietor of a food business in accordance with s.65 of the *Food Act 2008* [s.65(1)]. 2. Authority to give a certificate of clearance, where inspection demonstrates compliance with a prohibition order and any relevant improvement notices [s.66]. 3. Authority to give written notice to proprietor of a food business on whom a prohibition order has been served of the decision not to give a certificate of clearance after an inspection [s.67(4)].
Delegates	Environmental Health Officer (01152, 00135, 00136, 00137, 00138, 00139, 00140, 00142, 00143, 01801) Principal Environmental Health Officer (00114) Senior Environmental Health Officer (00134, 00608)
Conditions	1. In accordance with s. 118(3) (b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time.
Policy	Not applicable.
Date adopted	28 May 2024
Adoption references	CJ118-06/24
Last reviewed	27 May 2025

DRAFT

Delegation	**3.5.4 FOOD ACT 2008 – FOOD BUSINESS REGISTRATIONS**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Food Act 2008:* s.118 Functions of enforcement agencies and delegation: (2)(b) Enforcement agency may delegate a function conferred on it. (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120]. (4) Sub-delegation permissible only if expressly provided in regulations.
Express power or duty delegated	*Food Act 2008:* s.110(1) and (5) Registration of food business s.112 Variation of conditions or cancellation of registration of food businesses
Function	1. Authority to consider applications and determine registration of a food business and grant the application with or without conditions or refuse the registration [s.110(1) and (5)]. 2. Authority to vary the conditions or cancel the registration of a food business [s.112].
Delegates	Principal Environmental Health Officer (00114) Senior Environmental Health Officer (00134, 00608)
Conditions	In accordance with s. 118(3) (b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time, including but not limited to: • *Food Act 2008* Regulatory Guideline No.1 Introduction of Regulatory Food Safety Auditing in WA; • *Food Unit Fact Sheet 8 – Guide to Regulatory Guideline No.1;* • WA Priority Classification System; • Verification of Food Safety Program Guideline.
Policy	Not applicable.
Date adopted	28 May 2024
Adoption references	CJ118-06/24
Last reviewed	27 May 2025

DRAFT

Delegation	**3.5.5 FOOD ACT 2008 - DEBT RECOVERY AND PROSECUTION**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Food Act2008:* s.118 Functions of enforcement agencies and delegation: (2)(b) Enforcement agency may delegate a function conferred on it. (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120]. (4) Sub-delegation permissible only if expressly provided in regulations.
Express power or duty delegated	*Food Act 2008:* s.54 Cost of destruction or disposal of forfeited item s.125 Institution of proceedings
Function	1. Authority to recover costs incurred in connection with the lawful destruction or disposal of an item (seized) including any storage costs [s.54(1)] and the costs of any subsequent proceedings in a court of competent jurisdiction [s.54(3)]. 2. Authority to institute proceedings for an offence under the *Food Act 2008* [s.125].
Delegates	Director Planning and Community Development (00105)
Conditions	In accordance with s. 118(3) (b), this delegation is subject to relevant *Department of Health CEO Guidelines*, as amended from time to time.
Policy	Not applicable.
Date adopted	28 May 2024
Adoption references	CJ118-06/24
Last reviewed	27 May 2025

DRAFT

3.6 – GRAFFITI VANDALISM ACT 2016

Delegation	**3.6.1 GRAFFITI VANDALISM ACT 2016 – POWERS AND DUTIES OF A LOCAL GOVERNMENT**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Graffiti Vandalism Act 2016*: s.16 Delegation by local government.
Express power or duty delegated	*Graffiti Vandalism Act 2016*
Function	Authority to exercise the powers or discharge the duties of the local government under the *Graffiti Vandalism Act 2016* including the authority to delegate the powers and duties of a local government to other persons.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Graffiti Vandalism Act 2016*: s.17 Delegation by CEO of local government.
Subdelegates	Manager Community Safety (00912)
Subdelegate conditions	Nil.
Statutory framework	Section 16 and 17 of the *Graffiti Vandalism Act 2016*.
Policy	Not applicable.
Date adopted	15 November 2016
Adoption references	CJ192-11/16
Last reviewed	27 May 2025

DRAFT

3.7 – PLANNING AND DEVELOPMENT ACT 2005

Delegation	**3.7.1 LOCAL PLANNING SCHEME NO. 3 – DELEGATIONS - GENERAL [DRAFT]**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s. 5.42 (1) (b) Delegation of some powers and duties to CEO.
Express power or duty delegated	*Planning and Development (Local Planning Schemes) Regulations 2015*: Schedule 2 Deemed provisions for local planning schemes. Clause 82 Delegations by local government.
Function	Authority to make determinations and decisions under Part 7, Part 8, Part 9 and Part 9A of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015.*
Delegates	Chief Executive Officer (00001)
Conditions	1. Authority to make determinations and decisions under Part 7, Part 8, Part 9 and Part 9A of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations* with the exception of the following applications for development approval which shall be presented to Council for determination: a. More than five (5) 'grouped dwellings'; and b. 'Multiple dwellings'; and c. A class of use or any associated ancillary or incidental development (other than a 'grouped dwelling' or 'multiple dwelling') provided: i. The amount of car parking provided is less than the standards and requirements set out in the Scheme, any applicable local planning policy, local structure plan or local development plan by more than 20% or the shortfall in car parking is increasing from that previously approved; ii. The amount of landscaping provided for the site varies the standards and requirements set out in the Scheme any applicable local planning policy, local structure plan or local development plan by more than 20% of the requirement or the shortfall in landscaping is increasing from that previously approved; and iii. Where the development does not comply with the coastal building area height in the Commercial, Mixed Use and Service Commercial Zone Local Planning Policy. 2. The Chief Executive Officer is to cause a report of the exercise of powers and functions to be prepared and presented to each ordinary meeting of Council.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees. *Planning and Development (Local Planning Schemes) Regulations 2015.* c.83 CEO may delegate power to any employee of the local government.

Subdelegates	Coordinator Planning Approvals (00112) Coordinator Planning Approvals (00609) Coordinator Urban Design and Policy (00111) Director Planning and Community Development (00105) Manager Planning Services (00108) Manager Regulatory Services (01093) Principal Urban Planner (00122) Principal Urban Planner (01313) Senior Urban Planner (00115) Senior Urban Planner (00125) Senior Urban Planner (00511) Senior Urban Planner (00778) Senior Urban Planner (01479) Senior Urban Planner (01674)
Subdelegate conditions	1. **The following may be determined by a Senior Urban Planner (00115, 00125, 00778, 01479, 00511, 01740, 01674):** a. Approval of an application for development approval for a single house, up to five (5) 'grouped dwellings', or any associated ancillary or incidental development to a 'single house', 'grouped dwelling' or 'multiple dwelling' where: i. A maximum of three (3) objections raising valid planning considerations relevant to the application are received. Objections relating to elements of the proposal which meet the relevant deemed-to-comply requirements and/or development standards; are not considered valid planning considerations; and ii. The application is not required to be considered by the Joondalup Design Reference Panel; and iii. ~~In the case of applications for development approval that require a Bushfire Attack Level assessment in accordance with *State Planning Policy 3.7 - Planning in Bushfire Prone Areas (SPP3.7)* the development:~~ a. ~~has a Bushfire Attack Level of less than 40; and~~ b. ~~where the Bushfire Attack Level is 12.5, 19, or 29:~~ i. ~~is not a vulnerable land use as defined under SPP 3.7; and~~ ii. ~~complies with clause 6.5 of SPP3.7; and~~ iv. The deemed-to-comply requirements or element objectives of *Residential Design Codes* and/or replacement deemed-to-comply requirements of relevant Local Planning Policy have been satisfied (where applicable), and the development satisfies any applicable standards and requirements of the Scheme, any applicable structure plan or local development plan and all other applicable local planning policies; or v. In the case of applications for development approval where the development does not meet the deemed-to-comply requirements of the Residential Design Codes or the requirements of any applicable standards or requirements of the Scheme, any applicable structure plan, local development plan or local planning policy provided: a. The design principles of the Residential Design Codes and relevant objectives of any Local Planning Policy (where applicable) have been satisfied; b. the setbacks of any garage, carport or hardstand car parking area are not less than those specified under the deemed-to-comply requirements of the Residential Design Codes, or any applicable structure plan, activity centre plan, local development plan or local planning policy by more than 3.0 metres; c. any outbuilding is not in the primary or secondary street setback area stipulated in Table 1 of the *Residential Design Codes*, or any applicable structure plan, local development plan or local planning policy, unless the outbuilding is a detached garage;

DRAFT

d. the height and/or length of boundary wall(s) does not exceed the amounts set out in the deemed-to-comply requirements of the Residential Design Codes or any applicable structure plan, local development plan or local planning policy by more than 25% of those requirements~~,~~ and ~~where there are~~the boundary walls ~~to no more than two (2) separate boundaries and~~ are located behind the street setback line~~. Where the application is for all grouped dwellings on a parent lot, boundary walls to internal lot boundaries will not be included in the two wall calculation~~;
e. the height of the proposed fill or retaining wall within the primary street setback area does not exceed 1.2 metres above natural ground level; and
f. the height of non visually permeable fencing within the primary street setback area on average does not exceed 1.5 metres above natural ground level; and

b. the approval of an application for development approval for the purposes of a class of use (other than a grouped or multiple dwelling), or any associated, ancillary or incidental development where:
   i. a maximum of three (3) objections raising relevant planning considerations relevant to the application have been received; and
   ii. the application is not required to be considered by the Joondalup Design Review Panel; and
   iii. the development satisfies any applicable standards and requirements and/or objectives of the Scheme, any applicable structure plan, local development plan and all applicable local planning policies.
   iv. the shortfall in car parking is not increasing from that previously approved.
c. Applications for signage.
d. Refusal of an application where an applicant has not provided additional information requested in accordance with clause 65A of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulation 2015* and the information initially submitted by the applicant does not demonstrate that the development meets the applicable standards and requirements and/or objectives of the local planning framework.

2. **The following applications may be determined by a Principal Urban Planner (01313, 00122), Coordinator Planning Approvals (00112, 00609) or Coordinator Urban Design and Policy (00111):**
   a. All applications referred to in 1. above.
   b. The approval of any application for development approval for a 'single house', or up to five (5) 'grouped dwellings' or any associated, ancillary or incidental development where a maximum of up to six (6) objections raising relevant planning considerations relevant to the application are received. Objections relating to elements of the proposal that meet the deemed-to-comply or relevant development standards are not considered relevant planning considerations.
   c. The approval of any application for development approval for the purposes of a class of use or signage (other than a grouped or multiple dwelling), or any associated, ancillary or incidental development where:
      i. A maximum of up to (~~6~~10) objections raising relevant planning considerations relevant to the application are received; and
      ii. ~~The application was not required to be considered by the Joondalup Design Review Panel; and~~
      iii. ~~The development satisfies any applicable standards and requirements of the Scheme, any applicable structure plan, local development plan and all applicable local planning policies~~
      iv. The shortfall in car parking is not increasing from that previously approved.
   d. A use that is listed as 'X' in the relevant zone in the zoning table of *Local Planning Scheme No. 3*.

Policy	Not applicable.

DRAFT

Delegation	**3.7.2 PLANNING AND DEVELOPMENT ACT 2005 - POWER AS TO ILLEGAL DEVELOPMENT**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s. 5.42 (1) (b) Delegation of some powers and duties to CEO.
Express power or duty delegated	*Planning and Development Act 2005*: Section 214(2), (3) and (5).
Function	Authority to exercise all the powers and functions of the local government under sections 214 (2), (3) and (5) of the *Planning and Development Act 2005*.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Policy	Not applicable.
Date adopted	21 October 2014
Adoption references	CJ180-10/14
Last reviewed	27 May 2025

DRAFT

3.8 – PUBLIC HEALTH ACT 2016

Delegation	**3.8.1 PUBLIC HEALTH ACT 2016 - FUNCTIONS OF AN ENFORCEMENT AGENCY**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Public Health Act 2016*: s.21 Enforcement agency may delegate.
Express power or duty delegated	*Public Health Act 2016*
Function	Authority to exercise all of the powers and duties conferred or imposed on a local government, as an enforcement agency, under the *Public Health Act 2016*.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Policy	Not applicable.
Date adopted	21 February 2017
Adoption references	CJ012-02/17
Last reviewed	27 May 2025

DRAFT

PART 4. CITY OF JOONDALUP LOCAL LAWS

.

4.1 – CITY OF JOONDALUP PARKING LOCAL LAW 2023

Delegation	**4.1.1 AMENDMENTS TO THE PARKING SCHEMES**
Head of power	PART 4. CITY OF JOONDALUP LOCAL LAWS
Delegator	Council
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*City of Joondalup Parking Local Law 2023.*
Function	Authority to approve and implement amendments to parking schemes adopted by Council in relation to: • time limits, conditions and prohibitions in streets and parking stations; • the designation of visitor and authorised vehicle parking.
Delegates	Chief Executive Officer (00001)
Conditions	Authority to be exercised consistently with the provisions of the *City of Joondalup Parking Local Law 2023.*
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Director Planning and Community Development (00105) Manager Community Safety (00912)
Subdelegate conditions	Nil.
Policy	*Parking Schemes Council Policy*.
Date adopted	3 May 2008
Adoption references	CJ073-05/08
Last reviewed	27 May 2025

DRAFT

City of Joondalup
Draft Delegations Register

REVIEW

Reviewed by	Date approved	References
Council	28 Jun 2011	CJ107-06/11
Council	26 Jun 2012	CJ108-06/12
Chief Executive Officer	30 May 2013	INT13/9868
Council	25 Jun 2013	CJ094-06/13
Council	24 Jun 2014	CJ091-06/14
Chief Executive Officer	30 Jun 2014	INT14/15493
Council	21 Oct 2014	CJ180-10/14
Chief Executive Officer	13 May 2015	INT15/11342
Council	23 Jun 2015	CJ095-06/15
Chief Executive Officer	1 Jun 2016	INT16/19021
Council	28 Jun 2016	CJ091-06/16
Chief Executive Officer	29 May 2017	INT17/24978
Council	27 Jun 2017	CJ091-06/17
Chief Executive Officer	4 Jun 2018	INT18/21364
Council	26 Jun 2018	CJ101-06/18
Council	21 Aug 2018	CJ133-08/18
Chief Executive Officer	7 May 2019	INT19/21782
Council	25 Jun 2019	CJ078-06/19
Chief Executive Officer	21 May 2020	INT20/19165
Council	23 Jun 2020	CJ079-06/20
Chief Executive Officer	10 May 2021	INT21/20088
Council	15 Jun 2021	CJ079-06/21
Chief Executive Officer	10 May 2022	INT22/18447
Council	28 Jun 2022	CJ092-06/22

DRAFT

Council	28 Jun 2023	CJ096-06/23
Chief Executive Officer	1 Sep 2023	INT23/47598
Chief Executive Officer	6 Mar 2024	INT24/10677
Council	28 May 2024	CJ118-05/24
Chief Executive Officer	25 Mar 2025	INT25/10725
Council	27 Mar 2025	CJ113-05/25
Chief Executive Officer	19 Mar 2026	INT26/10204

DRAFT

TABLE OF CONTENTS

INTRODUCTION 6
Register of Delegation of Authority 6
DELEGATIONS 7
PART 1. LOCAL GOVERNMENT ACT 1995 7
1.1 COUNCIL TO CEO 7
1.1.1 - ACTIVITIES ON PRIVATE LAND 7
1.1.2 - ADMINISTER THE CITY'S LOCAL LAWS 8
1.1.3 - AGREEMENT FOR PAYMENT OF RATES AND SERVICE CHARGES 9
1.1.4 - AMENDMENT TO THE RATE RECORD 10
1.1.5 - CHOICE OF ACCEPTABLE TENDERS FROM AN EXPRESSION OF INTEREST 11
1.1.6 - CHOICE OF TENDER 12
1.1.7 - CLOSING CERTAIN THOROUGHFARE TO VEHICLES 13
1.1.8 - COMPLAINTS - MODEL CODE OF CONDUCT 15
1.1.9 - DISPOSING OF PROPERTY 17
1.1.10 - ACQUISITION OF INTEREST IN LAND BY LEASE OR OTHER SHORT TERM INSTRUMENT 19
1.1.11 - POWER OF ENTRY 21
1.1.12 - ESTABLISHING PANELS OF PRE-QUALIFIED SUPPLIERS 22
1.1.13 - EXTENSION OF EXISTING CONTRACTS 23
1.1.14 - OBJECTION TO THE RATE RECORD 24
1.1.15 - PAYMENTS FROM MUNICIPAL FUND - INCURRING LIABILITIES AND MAKING PAYMENTS 25
1.1.16 - AUTHORISING PAYMENT FROM THE TRUST FUND 32
1.1.17 - PAYMENTS FROM MUNICIPAL FUND AND TRUST FUND - SIGNATORIES TO BANK ACCOUNTS 33
1.1.18 - POWER TO INVEST 36
1.1.19 - RECOVERY OF RATES AND SERVICE CHARGES 37
1.1.20 - RECOVERY OF RATES AND SERVICE CHARGES FROM LESSEE 38
1.1.21 - PAYMENTS FROM MUNICIPAL FUND – INCURRING LIABILITIES AND MAKING PAYMENTS FOR COURT FEES IN RESPECT OF LODGEMENTS OF RATES CLAIMS (WA MAGISTRATES' COURT) 39
1.1.22 - SEEKING EXPRESSIONS OF INTEREST 40
1.1.23 - WAIVER OF FEES AND GRANTING OF CONCESSIONS 41
1.1.24 - WRITE OFF OF MONIES 44
1.1.25 - CONTROL RESERVES AND CERTAIN UNVESTED FACILITIES 45
1.1.26 - OBSTRUCTION OF FOOTPATHS AND THOROUGHFARES 46
1.1.27 - CROSSING - CONSTRUCTION, REPAIR AND REMOVAL 48
1.1.28 - PRIVATE WORKS ON, OVER OR UNDER PUBLIC PLACES 49
1.1.29 - GIVE NOTICE TO PREVENT DAMAGE TO LOCAL GOVERNMENT PROPERTY FROM WIND EROSION AND SAND DRIFT 50
1.1.30 - DECLARE VEHICLE IS ABANDONED VEHICLE WRECK 51
1.2 CEO TO OFFICERS 52
1.2.1 - ACKNOWLEDGE RECEIPT OF PRIMARY AND ANNUAL RETURNS 52
1.2.2 - APPOINTMENT OF AUTHORISED PERSONS 53

DRAFT

1.2.3 - INFRINGEMENTS - EXTENSION OF TIME TO PAY AND WITHDRAWAL OF NOTICES 54
PART 2. DELEGATIONS TO COMMITTEES 55
2.0 - DELEGATIONS TO COMMITTEES 55
PART 3. DELEGATIONS UNDER OTHER LEGISLATION 56
3.1 – BULDING ACT 2011 56
3.1.1 - AUTHORISED PERSONS UNDER THE BUILDING ACT 2011 56
3.1.2 - BUILDING ACT 2011 - ISSUING CERTIFICATES OF BUILDING COMPLIANCE AND DESIGN COMPLIANCE 57
3.1.3 - BUILDING ACT 2011 - GRANTING BUILDING AND DEMOLITION PERMITS, BUILDING APPROVAL CERTIFICATES AND OCCUPANCY PERMITS 58
3.1.4 - BUILDING ACT 2011 – REFUSING AND CANCELLING BUILDING AND DEMOLITION PERMIT APPLICATIONS, BUILDING APPROVAL CERTIFICATES AND OCCUPANCY PERMITS 59
3.1.5 - BUILDING ACT 2011 - EXTENDING THE DURATION OF BUILDING AND DEMOLITION PERMITS, BUILDING APPROVAL CERTIFICATES AND OCCUPANCY PERMITS 60
3.1.6 - BUILDING ACT 2011 - BUILDING ORDERS 61
3.1.7 - BUILDING ACT 2011 - INSPECTION AND COPIES OF BUILDING RECORDS 63
3.1.8 - BUILDING ACT 2011 – PRIVATE POOL BARRIER ALTERNATIVE AND PERFORMANCE SOLUTIONS 64
3.1.9 - BUILDING ACT 2011 – SMOKE ALARMS ALTERNATIVE SOLUTIONS 65
3.2 – BUSH FIRES ACT 1954 66
3.2.1 - BUSH FIRES ACT 1954 - FUNCTIONS OF A LOCAL GOVERNMENT 66
3.3 – CAT ACT 2011 67
3.3.1 - CAT ACT 2011 - POWERS AND DUTIES OF A LOCAL GOVERNMENT 67
3.4 - DOG ACT 1976 68
3.4.1 - DOG ACT 1976 - POWERS AND DUTIES OF A LOCAL GOVERNMENT 68
3.4.2 - DOG ACT 1976 – DANGEROUS DOG DECLARED OR SEIZED – DEAL WITH OBJECTION AND DETERMINE WHEN TO REVOKE 69
3.5 – FOOD ACT 2008 70
3.5.1 - FOOD ACT 2008 - FUNCTIONS OF AN ENFORCEMENT AGENCY 70
3.5.2 - FOOD ACT 2008 – DETERMINE COMPENSATION 71
3.5.3 - FOOD ACT 2008 - PROHIBITION ORDERS 72
3.5.4 - FOOD ACT 2008 – FOOD BUSINESS REGISTRATIONS 73
3.5.5 - FOOD ACT 2008 - DEBT RECOVERY AND PROSECUTION 74
3.6 – GRAFFITI VANDALISM ACT 2016 75
3.6.1 - GRAFFITI VANDALISM ACT 2016 – POWERS AND DUTIES OF A LOCAL GOVERNMENT 75
3.7 – PLANNING AND DEVELOPMENT ACT 2005 76
3.7.1 - LOCAL PLANNING SCHEME NO. 3 – DELEGATIONS - GENERAL [DRAFT] 76
3.7.2 - PLANNING AND DEVELOPMENT ACT 2005 - POWER AS TO ILLEGAL DEVELOPMENT 79
3.8 – PUBLIC HEALTH ACT 2016 80
3.8.1 - PUBLIC HEALTH ACT 2016 - FUNCTIONS OF AN ENFORCEMENT AGENCY 80
PART 4. CITY OF JOONDALUP LOCAL LAWS 81
4.1 – CITY OF JOONDALUP PARKING LOCAL LAW 2023 81
4.1.1 - AMENDMENTS TO THE PARKING SCHEMES 81

DRAFT

INTRODUCTION

Register of Delegation of Authority

The Delegations of Authority contained within are made to Committees pursuant to Section 5.16 and to the Chief Executive Officer pursuant to Section 5.42 of the *Local Government Act 1995* (the Act) and, where listed, some of these functions are delegated by the Chief Executive Officer to City of Joondalup employees pursuant to Section 5.44 of the Act. All delegations made by the Council must be by an **absolute majority** decision.

Section 5.43 of the Act provides that the following are decisions that cannot be delegated to the Chief Executive Officer:

- Any power or duty that requires a decision of an absolute majority of the Council.
- Accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph.
- Acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph.
- Any of the local government's powers under sections 5.98, 5.98A, 5.99, 5.99A, 5.100 or 5.129 of the Act.
- Borrowing money on behalf of the local government.
- Hearing or determining an objection of a kind referred to in Section 9.5.
- The power under Section 9.49A (4) to authorise a person to sign documents on behalf of the local government.
- Any power or duty that requires the approval of the Minister or Governor.
- Such other duties or powers that may be prescribed by the Act.

The Act allows for the Chief Executive Officer to delegate any of their powers to another employee, this must be done in writing. The Act allows for the Chief Executive Officer to place conditions on any delegations if required.

A register of delegations, being this manual, relevant to the Chief Executive Officer and other employees is to be kept and reviewed at least once every financial year.

If a person is exercising a power or duty that they have been delegated, the Act requires them to keep necessary records to the exercise of the power or discharge of the duty. The written record is to contain:

- how the person exercised the power or discharged the duty;
- when the person exercised the power or discharged the duty; and
- the persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty.

In addition to delegations made in accordance with the *Local Government Act 1995,* a number of delegations are also made to the Chief Executive Officer, or directly to other officers in some instances, in accordance with the provisions of other legislation.

The aim of the delegated authority register is to assist with improving the time taken to make decisions within the constraints allowed by the relevant legislation. This is consistent with the City's commitment to a strong customer service focus.

Each instrument of delegation describes the function being delegated and the relevant statutory reference which is the source of power for the exercise of the function. Also included is a reference to related documents such as policies of the Council which may provide guidance in the exercise of the delegation.

This delegated authority register will be reviewed in accordance with the Act on an annual basis.

DELEGATIONS

PART 1. LOCAL GOVERNMENT ACT 1995

.

1.1 COUNCIL TO CEO

Delegation	**1.1.1 ACTIVITIES ON PRIVATE LAND**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO s.5.43 Limitations on delegations to the CEO
Express power or duty delegated	*Local Government Act 1995:* s. 3.27 Particular things local governments can do on land that is not local government property.
Function	Authority to do any of the things prescribed in Schedule 3.2 of the *Local Government Act 1995*, even though the land on which it is done is not local government property and the local government does not have the consent to do it.
Delegates	Chief Executive Officer (00001)
Conditions	Limited to those activities as listed in Schedule 3.2 of the *Local Government Act 1995.*
Policy	Not applicable.
Date adopted	24 June 2014
Adoption references	CJ091-06/14
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.2 ADMINISTER THE CITY'S LOCAL LAWS**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.3.18 Performing Executive Functions
Function	Authority to administer the City's local laws and to do all other things that are necessary or convenient to be done for, or in connection with, performing the functions of the City under the City's local laws.
Delegates	Chief Executive Officer (00001)
Conditions	Nil
Statutory framework	*Animals Local Law 1999* *Fencing Local Law 2014* *Health Local Law 1999* *Local Government and Public Property Local Law 2014* *Meeting Procedures Local Law2013* *Parking Local Law 2023* *Pest Plant Local Law 2012* *Waste Local Law 2017*
Policy	Not applicable.
Date adopted	19 October 2010
Adoption references	CJ175-10/10
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.3 AGREEMENT FOR PAYMENT OF RATES AND SERVICE CHARGES**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.6.49 Agreement as to payment of rates and service charges.
Function	Authority to accept payment of a rate or service charge due and payable by a person in accordance with an agreement made with the person.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Coordinator Rating Services (00079) Director Corporate Services (00063) Manager Financial Services (00075)
Subdelegate conditions	Nil.
Policy	*Payments of Rates and Charges Council Policy*. *Rates Hardship Council Policy*.
Date adopted	25 June 2019
Adoption references	CJ078-06/19
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.4 AMENDMENT TO THE RATE RECORD**
Category	PART 1 – DELEGATIONS UNDER THE LOCAL GOVERNMENT ACT 1995
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s. 6.39(2)(b) Rate record.
Function	Authority to amend the rate record for the five years preceding the current financial year.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Coordinator Rating Services (00079) Director Corporate Services (00063) Manager Financial Services (00075)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	25 June 2019
Adoption references	CJ078-06/19
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.5 CHOICE OF ACCEPTABLE TENDERS FROM AN EXPRESSION OF INTEREST**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.3.57 Tenders for providing goods or services *Local Government (Functions and General) Regulations 1996*: r.21(3) Limiting who can tender, procedure for r.23 Rejecting and accepting expressions of interest to be acceptable tenderer
Function	Authority to choose acceptable tenderers from expressions of interest received, from those persons who are considered to be capable of satisfactorily supplying the goods or services.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Subdelegate conditions	Nil.
Policy	*Purchasing Council Policy*.
Date adopted	18 August 1998
Adoption references	CJ60-08/98
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.6 CHOICE OF TENDER**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.3.57 Tenders for providing goods or services. *Local Government (Functions and General) Regulations 1996*: r.18(2), (4), (4a), (5), (6) and (7) Rejecting and accepting tenders.
Function	1. Authority to decide which tender to accept. 2. Authority to decline to accept any tender.
Delegates	Chief Executive Officer (00001)
Conditions	Authority to accept tenders valued up to $500,000 (excluding GST).
Policy	*Purchasing Council Policy*.
Date adopted	21 November 2006
Adoption references	CJ208-11/06
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.7 CLOSING CERTAIN THOROUGHFARE TO VEHICLES**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.3.50 Closing certain thoroughfares to vehicles. s.3.50A Partial closure of thoroughfare for repairs or maintenance. s.3.51 Affected owners to be notified of certain proposals.
Function	1. Authority to close a thoroughfare (wholly or partially) to vehicles or particular classes of vehicles for a period not exceeding 4 weeks [s.3.50(1)]. 2. Authority to determine to close a thoroughfare for a period exceeding 4 weeks and before doing so, to: • give, public notice, written notice to the Commissioner of Main Roads and written notice to prescribed persons and persons that own prescribed land; and • consider submissions relevant to the road closure/s proposed [s.3.50 (1a), (2) and (4)]. 3. Authority to revoke an order to close a thoroughfare [s.3.50 (6)]. 4. Authority to partially and temporarily close a thoroughfare without public notice for repairs or maintenance, where it is unlikely to have significant adverse effect on users of the thoroughfare [s.3.50A] 5. Before doing anything to which section 3.51 applies, take action to notify affected owners and give public notice that allows reasonable time for submissions to be made and consider any submissions made before determining to fix or alter the level or alignment of a thoroughfare or draining water from a thoroughfare to private land [s.3.51].
Delegates	Chief Executive Officer (00001)
Conditions	1. If, under s.3.50(1), a thoroughfare is closed without giving local public notice, local public notice is to be given as soon as practicable after the thoroughfare is closed [s.3.50(8)]. 2. Maintain access to adjoining land [s.3.52(3)].
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Director Infrastructure Services (00184) Manager Engineering Services (00186)
Subdelegate conditions	Nil.
Policy	Not applicable.

DRAFT

Date adopted	21 November 2006
Adoption references	CJ208-11/06
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.8 COMPLAINTS - MODEL CODE OF CONDUCT**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995:* s. 5.104 Adoption of model code of conduct. *Local Government (Model Code of Conduct) Regulations 2021*: Schedule 1 - Model Code of Conduct - Clause 14B(5)
Function	Authority to: 1 provide advice or any other assistance to the Council, a Committee authorised under clause 14B(2) or a person authorised under clause 14B(3) [cl.14B(5)]. 2 appoint an external investigator to deal with a complaint [cl. 14B(5)].
Delegates	Chief Executive Officer (00001)
Conditions	1 Authority includes the relevant powers and duties within the same clauses specified in the *Code of Conduct for the Council Members, Committee Members and Candidates* adopted by Council in accordance with section 5.104(1) of the *Local Government Act 1995*. 2 Appointment of an external investigator must be in accordance with a resolution of Council authorising that person to perform the function of dealing with a complaint.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Coordinator Executive Services (00002) Director Governance and Strategy (00648) Integrity Officer (01580) Manager Audit and Risk Services (01193) Manager Governance (00010)
Subdelegate conditions	1. Authority includes the relevant powers and duties within the same clauses specified in the Code of Conduct for the Council Members, Committee Members and Candidates adopted by Council in accordance with section 5.104(1) of the *Local Government Act 1995*. 2. Authority only extends to complaints lodged by the Chief Executive Officer. 3. Appointment of an external investigator must be in accordance with a resolution of Council authorising that person to perform the function of dealing with a complaint.
Policy	*Complaints Investigation Council Policy*.
Date adopted	18 May 2021

DRAFT

Adoption references	CJ071-05/21
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.9 DISPOSING OF PROPERTY**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.3.58(2) & (3) Disposing of Property.
Function	1. Authority to dispose of property to: a. the highest bidder at public auction [s.3.58(2)(a)]. b. the person who at public tender called by the local government makes what is considered by the delegate to be, the most acceptable tender, whether or not it is the highest tender [s.3.58(2)(b)]. 2. Authority to dispose of property by private treaty only in accordance with section 3.58 (3) and prior to the disposal, to consider any submissions received following the giving of public notice [s.3.58(3)].
Delegates	Chief Executive Officer (00001)
Conditions	a. In accordance with s. 5.43, disposal of property for any single project, or where not part of a project but part of a single transaction, is limited to a maximum value of $500,000 or less. b. When determining the method of disposal: • Where a public auction is determined as the method of disposal: ◦ Reserve price has been set by independent valuation. ◦ Where the reserve price is not achieved at auction, negotiation may be undertaken to achieve the sale at up to a 10% variation on the set reserve price. • Where a public tender is determined as the method of disposal and the tender does not achieve a reasonable price for the disposal of the property, then the CEO is to determine if better value could be achieved through another disposal method and if so, must determine not to accept any tender and use an alternative disposal method. • Where a private treaty is determined [s.3.58(3)] as the method of disposal, authority to: ◦ Negotiate the sale of the property up to a 10% variance on the valuation; and ◦ Consider any public submissions received and determine if to proceed with the disposal, ensuring reasons for the decision are recorded. Following the disposal of City property, the detail of the disposal is to be reported to a relevant Committee of the Council for its information.
Policy	Not applicable.
Date adopted	21 November 2006
Adoption references	CJ208-11/06

DRAFT

Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.10 ACQUISITION OF INTEREST IN LAND BY LEASE OR OTHER SHORT TERM INSTRUMENT**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s. 3.59. Commercial enterprises by local governments. s. 9.49A. Execution of documents. s. 6.2 Local government to prepare annual budget. *Local Government (Functions and General) Regulations 1995*: r. 8A Amount prescribed for major land transactions; exempt land transactions prescribed (Act s. 3.59). r. 8. Exempt land transactions prescribed (Act s. 3.59).
Function	1. Authority to acquire an interest in land (includes buildings), by lease or other short term instrument ONLY, where the total value of the consideration and anything done by the City is less than the threshold amount for a major land transaction [s.3.59(1), r.8A(1)]. 2. Authority to acquire an interest in land by lease or other short term instrument ONLY through an exempt land transaction [s.3.59(1), r8(1)]: a. Without intending to produce a profit to the Local Government; and b. Without intending that another person will be sold, or given joint or exclusive use of, all or any of the land involved in the transaction.
Delegates	Chief Executive Officer (00001)
Conditions	a. Delegation excludes authority to purchase in fee simple land or buildings and is therefore limited to leases, rental or other short term acquisition instruments that do not commit the Local Government for a period greater than five years. b. In accordance with s.5.43, this delegation is limited to acquisitions that have a total consideration value of $500,000 or less. c. Documents that give effect to an acquisition under this delegation, must be executed by a person duly authorised under s. 9.49A.
Express power to subdelegate	Nil.
Subdelegate conditions	Nil.
Statutory framework	*Residential Tenancy Act 1987*. *Commercial Tenancy (Retail Shops) Agreements Act 1985*.
Policy	Not applicable.
Date adopted	28 June 2022

DRAFT

Adoption references	CJ092-06/22
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.11 POWER OF ENTRY**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s. 3.28 When this Subdivision applies. s. 3.32 Notice of entry. s. 3.33 Entry under warrant. s. 3.34 Entry in emergency. s.3.36 Opening fences.
Function	Authority to lawfully enter any land, premises or thing immediately and without notice and perform any functions as is considered appropriate.
Delegates	Chief Executive Officer (00001)
Conditions	An emergency exists where the City or the Chief Executive Officer is of the opinion that the circumstances are such that compliance with the requirements for obtaining entry other than under section 3.34 of the *Local Government Act 1995* would be impractical or unreasonable because of, or because of the imminent risk of: a. injury or illness to any person b. a natural or other disaster or emergency or c. such other occurrence as is prescribed under the *Local Government (Functions and General) Regulations 1996* for the purposes of section 3.34 of the *Local Government Act 1995*. Delegation under section 3.36 is limited to those activities that expressly states such authority under Schedule 3.2 of the *Local Government Act 1995*.
Policy	Not applicable.
Date adopted	25 June 2019
Adoption references	CJ078-06/19
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.12 ESTABLISHING PANELS OF PRE-QUALIFIED SUPPLIERS**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government (Functions and General) Regulation 1996*: r.24AB Local government may establish panels of pre-qualified suppliers. r.24AH Rejecting and accepting applications to join panel of pre-qualified suppliers. r.24AJ Contract with pre-qualified suppliers.
Function	Authority to decide which applications to accept for inclusion on a panel of pre-qualified suppliers. Authority to decline to accept any application for inclusion on a panel of pre-qualified suppliers. Authority to enter into a contract or contracts, for the supply of goods or services with a pre-qualified supplier.
Delegates	Chief Executive Officer (00001)
Conditions	Authority extends to the supply of goods/services valued up to $500,000.
Policy	*Purchasing Council Policy*.
Date adopted	28 June 2016
Adoption references	CJ091-06/16
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.13 EXTENSION OF EXISTING CONTRACTS**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.3.57 Tenders for providing goods or services.
Function	Authority to approve any contract extensions on tenders approved by the Council.
Delegates	Chief Executive Officer (00001)
Conditions	Authority subject to: 1. the extension being within the original terms and conditions approved by the Council; 2. satisfactory performance of the contractor(s); 3. the Chief Executive Officer reporting to the Audit and Risk Committee on a six monthly basis on the exercise of this delegation.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Director Corporate Services (00063)
Subdelegate conditions	Only in the event when the Chief Executive Officer declares a conflict of interest in extending a contract.
Policy	Not applicable.
Date adopted	1 November 2005
Adoption references	CJ231-11/05
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.14 OBJECTION TO THE RATE RECORD**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.6.76 Grounds of objection.
Function	Authority to: • consider any objection to the rate record and either disallow it or allow it, wholly or in part; • extend the time for making an objection to the rate record for such period as is deemed fit.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Coordinator Rating Services (00079) Director Corporate Services (00063) Manager Financial Services (00075)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	21 November 2006
Adoption references	CJ208-11/06
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.15 PAYMENTS FROM MUNICIPAL FUND - INCURRING LIABILITIES AND MAKING PAYMENTS**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government (Financial Management) Regulations 1996*: r. 5 CEO's duties as to financial management. r. 11 Payments, procedures for making. r. 12 Payments from municipal fund or trust fund, restrictions on making.
Function	Authority to incur liabilities and make payments from the municipal fund.
Delegates	Chief Executive Officer (00001)
Conditions	1. Authority subject to funds being provided in the Annual Budget. 2. Authority to Chief Executive Officer is unlimited. 3. Incurring liabilities and making payments to be undertaken in accordance with the City's procedures and systems for incurring liabilities and making payments. 4. Authority which may be Delegated by the Chief Executive Officer to employees is subject to the maximum individual amount limits on payments defined by categories A, B, BB, C, D, DD, E, EE and F as follows: i. Category A – unlimited individual amounts subject to annual budget limitations. ii. Category B – limited to $2 million. ($2.2 million including GST). iii. Category BB – limited to $500,000. ($550,000 including GST). iv. Category C – limited to $250,000. ($275,000 including GST). v. Category D – limited to $100,000. ($110,000 including GST). vi. Category DD – limited to $50,000. ($55,000 including GST). vii. Category E – limited to $25,000. ($27,500 including GST). viii. Category EE – limited to $10,000. ($11,000 including GST). ix. Category F – limited to $5,000. ($5,500 including GST).
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Administration and Business Support Officer (01092) Administration and Business Support Officer (01237) Administration Officer (00162) Branch Librarian - Duncraig (00521)

DRAFT

	Branch Librarian - Joondalup (00519) Branch Librarian - Whitford (00520) Branch Librarian - Woodvale (00522) Business Support and Finance Officer (00160) Business Support Officer (01158) Civic Function Team Leader (00767) Civic Functions Officer (01234) Civic Hospitality Officer (00039) Collection Management Team Leader (00528) Compliance Support Officer (00902) Contracts and Finance Officer (00906) Coordinator Building Approvals (00113) Coordinator Building Design and Construction (00195) Coordinator Building Maintenance (00228) Coordinator Business Support (01656) Coordinator Business Systems (00095) Coordinator Civil Design and Construction (01119) Coordinator Community and Youth Development (01617) Coordinator Compliance and Regulatory Performance (01094) Coordinator Contract Administration and Purchasing Services (00068) Coordinator Craigie Leisure Centre (00612) Coordinator Cultural Services (00166) Coordinator Economic Development (01342) Coordinator Engineering Maintenance (00227) Coordinator Executive Services (00002) Coordinator Field Services (00607) Coordinator Fleet Management and Mechanic Workshop (00069) Coordinator Human Resources Advisory (00061) Coordinator IT Infrastructure (00770) Coordinator Joondalup Libraries (01653) Coordinator Landscape Design Services (01120) Coordinator Leisure Planning (00849) Coordinator Natural Environment (00506) Coordinator Organisational Development (00789) Coordinator Park Operations (00806) Coordinator Place Activation (01738) Coordinator Property Management (00497) Coordinator Rating Services (00079) Coordinator Recreation Services (00611) Coordinator Roads Delivery (00226) Coordinator Specialist Services (01658) Coordinator Strategic Asset Management (00205) Coordinator Systems and Security (00948) Coordinator Transport Engineering (00203) Coordinator Urban Design and Policy (00111) Coordinator Urban Development (00490) Coordinator Urban Forest (01340) Coordinator Waste Services (00762) Customer Experience Lead (01545) Digital Marketing Officer (01042) Digital Marketing Officer (01607) Director Corporate Services (00063) Director Governance and Strategy (00648) Director Infrastructure Services (00184) Director Planning and Community Development (00105) Economic Development Support Officer (01525) Environmental Development Coordinator (00783) Executive Assistant to the Mayor (00003) Executive Liaison Officer (00106) Finance Analyst - Casual (01749)

DRAFT

	Finance Analyst (01660, 01804) General Counsel (00640) Governance Coordinator (00011) Grants and Awards Officer (00051) Integrity Officer (01580) Inventory Controller (00945) Library Administration Officer (00518) Library and Community Programs Officer (01231, 00524, 00523, 01792) Library Community Outreach Officer (01713) Library Promotions and Communications Officer (01715) Local History and Reference Team Leader (00526) Manager Asset Management (00065) Manager Audit and Risk Services (01193) Manager City Projects (00859) Manager Communications and Stakeholder Relations (01162) Manager Community Development and Library Services (00390) Manager Community Safety (00912) Manager Economic Development and Advocacy (00502) Manager Engineering Services (00186) Manager Financial Services (00075) Manager Governance (00010) Manager Human Resource (00054) Manager Information Technology (00094) Manager Leisure and Cultural Services (00159) Manager Parks and Natural Environment (00220) Manager Planning Services (00108) Manager Regulatory Services (01093) Manager Strategic and Organisational Development (00503) Manager Waste and Fleet Services (01684) Marketing Coordinator (00022) Media Advisor (00025) Network and Systems Analyst (00800) Principal Electrical Projects Engineer (01244) Principal Electrical Projects Engineer (01390) Principal Environmental Health Officer (00114) Principal Landscape Architect (00211) Principal Landscape Architect (00883) Principal Landscape Architect (01127) Principal Network Operations Officer (01540) Principal Project Engineer (00210) Principal Project Officer (00005) Principal Project Officer (00937) Principal Project Officer (01524) Principal Projects Officer Landscaping (00224) Project Manager Axiom (01774) Road Network Engineer (01405) Senior Civil Projects Officer (00208) Senior Events Officer (00886) Senior Financial Accountant (00078) Senior Graphic Artist (00891) Senior Human Resources Advisor Learning and Development (00959) Senior Library Systems Analyst (00514) Senior Management Accountant (00083) Senior Projects Officer (01154) Senior Projects Officer Casual (01563) Senior Team Leader - Library Operations (01780) Senior Team Leader Customer Care (00027) Service Desk Team Leader (00101) Strategic Marketing and Sponsorship Officer (01214) Strategic Planning and Engagement Coordinator (00843)

DRAFT

	Systems Accountant (01692) Team Leader - Promotions and Communications (01637) Team Leader Aquatic and Facility Operations (01435) Team Leader Community Development (01224) Team Leader Community Venues (00173) Team Leader Events (00168) Team Leader Health and Fitness (01433) Team Leader Leisure and Aquatic Programs (01434) Team Leader Library Program and Events (01652) Team Leader Marketing (01782) Team Leader Marketing and Customer Experience (01432) Team Leader Program Development and Funding (00888) Team Leader Sport and Recreation (00172) Team Leader Visual Arts (00167) Team Leader Youth Development (00182) Waste Strategy and Projects Officer (00197) Website Project Officer (01691)
Subdelegate conditions	**Category A** • Director Corporate Services (00063). **Category B** • Manager City Projects (00859). • Director Infrastructure Services (00184). • Director Planning and Community Development (00105). • Director Governance and Strategy (00648). • Manager Waste and Fleet Services (01684). **Category BB** • Manager Engineering Services (00186). • Manager Parks and Natural Environment (00220). **Category C** • Manager Audit and Risk Services (01193). • Manager Financial Services (00075). • Manager Information Technology (00094). • Manager Asset Management (00065). • Manager Community Safety (00912). • Manager Leisure and Cultural Services (00159). • Manager Community Development and Library Services (00390). • Coordinator Engineering Maintenance (00227). • Coordinator Park Operations (00806). • Coordinator Landscape Design Services (01120). • Coordinator Civil Design and Construction (01119). • Coordinator Waste Services (00762). • Coordinator Roads Delivery (00226). • Coordinator Urban Forest (01340). • Project Manager Axiom (01774). **Category D** • Coordinator Building Design and Construction (00195). • Coordinator Building Maintenance (00228). • Principal Landscape Architect (00211). • Principal Landscape Architect (00883). • Principal Landscape Architect (01127). • Principal Project Officer Landscaping (00224). • Coordinator Fleet Management and Mechanic Workshop (00069). • Coordinator Urban Development (00490). • Principal Project Officer (00937). • Senior Projects Officer Casual (01563).

DRAFT

• Principal Electrical Projects Engineer (01244, 01390).
• Finance Analyst (01660, 01804).
• Finance Analyst Casual (01749).
• General Counsel (00640).
• Coordinator Executive Services (00002).
• Coordinator Natural Environment (00506).
• Manager Human Resources (00054).
• Principal Project Officer (00005).
• Manager Economic Development and Advocacy (00502).
• Coordinator Craigie Leisure Centre (00612).
• Coordinator Joondalup Libraries (01653).
• Principal Project Officer (01524).

Category DD
• Manager Communications and Stakeholder Relations (01162).
• Coordinator Cultural Services (00166).
• Senior Team Leader - Library Operations (01780).
• Coordinator Human Resources Advisory (00061).

Category E
• Manager Strategic and Organisational Development (00503).
• Manager Governance (00010).
• Manager Planning Services (00108).
• Manager Regulatory Services (01093).
• Coordinator Business Systems (00095).
• Coordinator IT Infrastructure (00770).
• Team Leader Library Program and Events (01652).
• Coordinator Field Services (00607).
• Coordinator Transport Engineering (00203).
• Coordinator Strategic Asset Management (00205).
• Waste Strategy and Projects Officer (00197).
• Coordinator Community and Youth Development (01617).
• Coordinator Recreation Services (00611).
• Coordinator Urban Design and Policy (00111).
• Principal Environmental Health Officer (00114).
• Team Leader Events (00168).
• Coordinator Property Management (00497).
• Senior Projects Officer (01154).
• Senior Civil Projects Officer (00208).
• Principal Project Engineer (00210).
• Coordinator Leisure Planning (00849).
• Network Asset Engineer Roads (01405).
• Inventory Controller (00945).
• Customer Experience Lead (01545).
• Contracts and Finance Officer (00906).
• Coordinator Business Support (01656).
• Team Leader Visual Arts (00167).
• Coordinator Systems and Security (00948).
• Team Leader - Promotions and Communications (01637).
• Marketing Coordinator (00022).
• Civic Function Team Leader (00767).
• Media Advisor (00025).
• Strategic Marketing and Sponsorship Officer (01214).
• Coordinator Place Activation (01738).
• Team Leader Marketing and Customer Experience (01432).
• Team Leader Leisure and Aquatic Programs (01434).
• Team Leader Aquatic and Facility Operations (01435).
• Team Leader Health and Fitness (01433).
• Principal Network Operations Officer (01540).
• Senior Human Resources Advisor Learning and Development (00959).

DRAFT

	• Collection Management Team Leader (00528). • Coordinator Specialist Services (01658). • Integrity Officer (01580). • Team Leader Program Development and Funding (00888). **Category EE** • Senior Graphic Artist (00891). • Website Project Officer (01691). • Civic Functions Officer (01234). • Executive Liaison Officer (00106). • Business Support and Finance Officer (00160). • Team Leader – Community Venues (00173). • Team Leader Sport and Recreation (00172). • Team Leader Marketing (01782). • Senior Events Officer (00886). **Category F** • Executive Assistant to the Mayor (00003). • Senior Financial Accountant (00078). • Senior Management Accountant (00083). • Coordinator Rating Services (00079). • Coordinator Contract Administration and Purchasing Services (00068). • Service Desk Team Leader (00101). • Coordinator Building Approvals (00113). • Branch Librarian – Joondalup (00519). • Branch Librarian – Whitford (00520). • Branch Librarian – Woodvale (00522). • Branch Librarian – Duncraig (00521). • Local History and Reference Team Leader (00526). • Team Leader Youth Development (00182). • Team Leader Community Development (01224). • Coordinator Organisational Development (00789). • Strategic Policy Development Coordinator (00843). • Environmental Development Coordinator (00783). • Economic Development Support Officer (01525). • Coordinator Compliance and Regulatory Performance (01094). • Senior Library Systems Analyst (00514). • Senior Team Leader Customer Care (00027). • Systems Accountant (01692). • Coordinator Economic Development (01342). • Network and Systems Analyst (00800). • Governance Coordinator (00011). • Grants and Awards Officer (00051). • Civic Hospitality Officer (00039). • Administration and Business Support Officer (01237). • Administration and Business Support Officer (01092). • Digital Marketing Officer (01042). • Digital Marketing Officer (01607). • Administration Officer (00162). • Compliance Support Officer (00902). • Business Support Officer (01158). • Library Administration Officer (00518). • Library Community Outreach Officer (01713). • Library Promotions and Communications Officer (01715). • Library and Community Programs Officer (01231, 00524, 00523, 01792).
Policy	Not applicable.

Date adopted	21 November 2006
Adoption references	CJ208-11/06
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.16 AUTHORISING PAYMENT FROM THE TRUST FUND**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government (Financial Management) Regulations 1996*: r. 5 CEO's duties as to financial management. r. 11 Payments, procedures for making. r. 12 Payments from municipal fund or trust fund, restrictions on making.
Function	Authority to make payments from the Trust Fund.
Delegates	Chief Executive Officer (00001)
Conditions	Making payments to be undertaken in accordance with the City's procedures and systems for making payments from the trust fund.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Director Corporate Services (00063) Director Governance and Strategy (00648) Director Infrastructure Services (00184) Director Planning and Community Development (00105) Manager Asset Management (00065) Manager Engineering Services (00186) Manager Financial Services (00075) Manager Governance (00010) Manager Leisure and Cultural Services (00159) Manager Parks and Natural Environment (00220) Manager Regulatory Services (01093) Manager Waste and Fleet Services (01684)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	23 June 2015
Adoption references	CJ095-06/15
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.17 PAYMENTS FROM MUNICIPAL FUND AND TRUST FUND - SIGNATORIES TO BANK ACCOUNTS**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s. 6.7 Municipal fund. s. 6.9 Trust fund. *Local Government (Financial Management) Regulations 1996*: r. 5 CEO's duties as to financial management. r. 11 Payments, procedures for making. r. 12 Payments from municipal fund or trust fund, restrictions on making.
Function	Authority to make payments from the Municipal Fund or the Trust Fund.
Delegates	Chief Executive Officer (00001)

DRAFT

Conditions	Authority is subject to payments being made strictly in accordance with the signatory requirements set out in the following: **Cheque Payments** (only) • Payments up to $10,000 - Any one Category A or Category B signatory. • Payments of $10,001 and over to payments up to $250,000 - Any two Category A or Category B signatories. • Payments of $250,001 and over - Any 1 of Category A and 1 of Category B signatories; or any 2 Category A signatories. **Electronic Funds Transfer (EFT) Payments** (only) • Payments up to $10,000 – Any 2 Category A or Category B Signatories; or Any 1 of Category A or Category B signatories and Any 1 of Category C signatories. • Payments of $10,001 and over to payments up to $250,000 – Any two Category A or Category B signatories. • Payments of $250,001 and over – Any 1 Category A and 1 of Category B signatories; or any 2 Category A signatories. **Category A Signatories** Chief Executive Officer (00001). Director Planning and Community Development (00105). Director Corporate Services (00063). Director Infrastructure Services (00184). Director Governance and Strategy (00648). Manager Financial Services (00075). **Category B Signatories** Senior Management Accountant (00083). Senior Financial Accountant (00078). **Category C Signatories** Financial Accountant (00084) Management Accountant (00087)
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Director Corporate Services (00063) Director Governance and Strategy (00648) Director Infrastructure Services (00184) Director Planning and Community Development (00105) Financial Accountant (00084) Management Accountant (00087) Manager Financial Services (00075) Senior Financial Accountant (00078) Senior Management Accountant (00083)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	21 November 2006
Adoption references	CJ208-11/06

DRAFT

Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.18 POWER TO INVEST**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.6.14 Power to invest.
Function	Authority to invest funds held in the municipal fund or the trust fund of the local government that is not, for the time being, required by the local government for any other purpose, in accordance with Part III of the *Trustees Act 1962*.
Delegates	Chief Executive Officer (00001)
Conditions	Authority is unlimited.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Director Corporate Services (00063) Manager Financial Services (00075) Senior Financial Accountant (00078) Senior Management Accountant (00083)
Subdelegate conditions	**Director Corporate Services (00063).** Unlimited **Manager Financial Services (00075).** Up to $4.5 million **Senior Management Accountant (00083) and Senior Financial Accountant (00078).** Up to $3 million
Policy	*Investment of Available Funds Council Policy*.
Date adopted	21 November 2006
Adoption references	CJ208-11/06
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.19 RECOVERY OF RATES AND SERVICE CHARGES**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.6.56 Rates or service charges recoverable in court. s. 6.64(3) Action to be taken.
Function	Authority to recover rates and service charges, as well as the costs of court proceedings, if any for that recovery, in a court of competent jurisdiction. Authority to lodge (and withdraw) a caveat to preclude dealings in respect of land where payment of rates or service charges imposed on that land is in arrears.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Coordinator Rating Services (00079) Director Corporate Services (00063) Manager Financial Services (00075)
Subdelegate conditions	**Authority in respect to section 6.56:** Coordinator Rating Services (00079) Director Corporate Services (00063) Manager Financial Services (00075) **Authority in respect to section 6.64(3):** Director Corporate Services (00063)
Policy	Not applicable.
Date adopted	25 June 2019
Adoption references	CJ078-06/19
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.20 RECOVERY OF RATES AND SERVICE CHARGES FROM LESSEE**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO. .
Express power or duty delegated	*Local Government Act 1995*: s.6.60 (2) and (4) Local government may require lessee to pay rent.
Function	Authority to: • give notice to the lessee of land requiring the lessee to pay to the City any rent as it falls due, in satisfaction of the imposed rate or service charge on the land; • recover the amount of the rate or service charge as a debt from the lessee if rent is not paid in accordance with a notice.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Coordinator Rating Services (00079) Director Corporate Services (00063) Manager Financial Services (00075)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	25 June 2019
Adoption references	CJ078-06/19
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.21 PAYMENTS FROM MUNICIPAL FUND – INCURRING LIABILITIES AND MAKING PAYMENTS FOR COURT FEES IN RESPECT OF LODGEMENTS OF RATES CLAIMS (WA MAGISTRATES' COURT)**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government (Financial Management) Regulations 1996*: r. 5 CEO's duties as to financial management. r. 11 Payments, procedures for making. r. 12 Payments from municipal fund or trust fund, restrictions on making.
Function	Authority to incur liabilities and make payments from the municipal fund for court fees in respect of lodgements of rates claims only (WA Magistrates' Court).
Delegates	Chief Executive Officer (00001)
Conditions	Making payments to be undertaken in accordance with the City's procedures and systems for making payments from the municipal fund.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Coordinator Rating Services (00079) Director Corporate Services (00063) Manager Financial Services (00075) Senior Management Accountant (00083)
Subdelegate conditions	**1. Director Corporate Services (00063)** **Payment limit over $50,000 (excluding GST)** **2. Manager Financial Services (00075)** **Payment limit over $10,000 (excluding GST) up to $50,000 (excluding GST).** **3. Senior Management Accountant (00083) and Coordinator Rating Services (00079).** **Payment limit up to $10,000 (excluding GST).**
Policy	Not applicable.
Date adopted	28 June 2022
Adoption references	CJ092-06/22
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.22 SEEKING EXPRESSIONS OF INTEREST**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government (Functions and General) Regulation 1996*: r.21 Limiting who can tender, procedure for.
Function	Authority to seek expressions of interest with respect to the supply of goods or services, where it is considered that there is good reason to make a preliminary selection from among prospective tenderers.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Director Corporate Services (00063) Manager Financial Services (00075)
Subdelegate conditions	Limited to the ability to seek expressions of interest only.
Policy	Not applicable.
Date adopted	26 June 2012
Adoption references	CJ108-06/12
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.23 WAIVER OF FEES AND GRANTING OF CONCESSIONS**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.6.12 Power to defer, grant discounts, waive or write off debts.
Function	Authority to waive or grant a concession in relation to any amount of money which is owed to the City other than rates and service charges.
Delegates	Chief Executive Officer (00001)
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Branch Librarian - Duncraig (00521) Branch Librarian - Joondalup (00519) Branch Librarian - Whitford (00520) Branch Librarian - Woodvale (00522) Cataloguer (00531) Cataloguer (00532) Collection Management Team Leader (00528) Coordinator Business Support (01656) Coordinator Field Services (00607) Coordinator Joondalup Libraries (01653) Digital Services Officer (01126) Director Corporate Services (00063) Director Governance and Strategy (00648) Director Infrastructure Services (00184) Director Planning and Community Development (00105) Librarian (00539) Librarian (00549) Librarian (00558) Librarian (00559) Librarian (00560) Librarian (00575) Librarian (01635) Library and Community Programs Officer (01231, 00524, 00523, 01792) Local History and Reference Team Leader (00526) Manager Community Development and Library Services (00390) Manager Community Safety (00912) Manager Leisure and Cultural Services (00159) Manager Regulatory Services (01093) Reference and Local History Librarian (00527) Senior Team Leader - Library Operations (01780) Team Leader Library Program and Events (01652)
Subdelegate conditions	**1. Director Planning and Community Development (00105), Director Corporate Services, Director (00063), Infrastructure Services (00184) and Director Governance and Strategy (00648).** Not applicable.

DRAFT

	2. Manager Leisure and Cultural Services (00159). Limited to individual items to $5,000 and limited to the hire and use of City facilities. **3. Librarian – Duncraig (00575), Librarians – Joondalup (00558), (00559), (00560), Librarians – Whitford (00539, 01635), Librarians – Woodvale (00549) (x2),Reference and Local History Librarian (00527); Library and Community Programs Officer (01231, 00524, 00523, 01792); Cataloguer (00532); Cataloguer (00531).** a. Limited to waiving fines to the value of $50 and under and waiving fines up to any value when a lost or damaged item is paid for by the customer, **SUBJECT TO** a quarterly report on fines and fees that have been waived being submitted to the Manager Financial Services. b. Limited to the waiving of printing fees so that request from members of the public at libraries for City Minutes and Agendas can be provided at no cost from 1 July 2023. **4. Coordinator Joondalup Libraries (01653), Team Leader Library Program and Events (01652), Branch Librarian – Joondalup (00519), Branch Librarian – Whitford (00520), Branch Librarian – Woodvale (00522), Branch Librarian – Duncraig (00521), Digital Services Officer (01126); Local History and Reference Team Leader (00526); Collection Management Team Leader (00528); Senior Team Leader - Library Operations (01780).** a. Limited to waiving fines to the value of $100 and under; waiving fines up to any value when a lost or damaged item is paid for by the customer; waiving the $12.80 debt collection fee in special circumstances; waiving accounts up to $150 for lost or damaged items in special circumstances, **SUBJECT TO** a quarterly report on fines and fees that have been waived being submitted to the Manager Financial Services. b. Limited to the waiving of printing fees so that request from members of the public at libraries for City Minutes and Agendas can be provided at no cost from 1 July 2023. **5. Manager Community Development and Library Services (00390).** a. Limited to waiving fines and accounts to the value of $50 and over; waiving the $12.80 debt collection fee in special circumstances, **SUBJECT TO** a quarterly report on fines and fees that have been waived being submitted to the Manager Financial Services. b. Limited to waiver of hire fees for use of library facilities to a maximum of $1,000. c. Limited to waiver of fees for community transport hire up to $500 per group per year. d. Limited to the waiver of fees or grant concessions for the Youth Holiday Programs. **6. Manager Regulatory Services (01093).** Limited to waiving the City's Building Permit Application fee for applications submitted by not-for-profit charitable organisations. **7. Manager Community Safety (00912) and Coordinator Field Services (00607)** Limited to waiving of fees to the value of the fee for release of an impounded animal from the RSPCA. SUBJECT TO approval of an application by the Manager or Coordinator following a review of the persons financial inability to pay the release fee and a quarterly report on fees. **8. Manager Community Safety (00912) and Coordinator Business Support (01656)** Limited to waiving of parking fees and abandoned vehicle fees, to allow fee waiver request to be managed efficiently by Community Safety.
Policy	Not applicable.

DRAFT

Date adopted	7 September 2007
Adoption references	CJ186-09/07
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.24 WRITE OFF OF MONIES**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.6.12 Power to defer, grant discounts, waive or write off debts.
Function	Authority to write off monies.
Delegates	Chief Executive Officer (00001)
Conditions	Subject to: a. individual debtor amounts to $20,000 at time of write-off; b. a report being provided to the Audit and Risk Committee on a six monthly basis on the exercise of this delegation.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Coordinator Rating Services (00079) Director Corporate Services (00063) Manager Community Development and Library Services (00390) Manager Financial Services (00075)
Subdelegate conditions	Additional sub-delegation conditions: **1. Director Corporate Services (00063).** Not applicable. **2. Manager Financial Services (00075).** Individual debtor amounts to $5,000 at time of write-off. **3. Manager Community Development and Library Services (00390).** Individual debtor amounts to $500 at time of write-off. **4. Coordinator Rating Services (00079).** Individual debtor amounts to $100 at time of write-off.
Policy	Not applicable.
Date adopted	15 March 1999
Adoption references	CJ78-03/99
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.25 CONTROL RESERVES AND CERTAIN UNVESTED FACILITIES**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government Act 1995*: s.3.53(3) Control of certain unvested facilities. s.3.54(1) Reserves under control of local government.
Function	1. Authority to agree to the method for control and management of an unvested facility which is partially within two (2) or more local government districts [s. 3.53(3)]. 2. Authority to do anything for the purpose of controlling and managing land under the control and management of the City of Joondalup that the City could do under s. 5 of the Parks and Reserves Act 1895 [s. 3.54(1)].
Delegates	Chief Executive Officer (00001)
Conditions	1. Limited to matters where the financial implications do not exceed a relevant and current budget allocation and which do not create a financial liability in future budgets.
Policy	Not applicable.
Date adopted	27 June 2023
Adoption references	CJ096-06/23
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.26 OBSTRUCTION OF FOOTPATHS AND THOROUGHFARES**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government (Uniform Local Provisions) Regulations 1996*: r.5(2) Interfering with, or taking from, local government land. r.6 Obstruction of public thoroughfare by things placed and left - Sch. 9.1 cl. 3(1)(a). r.7A Obstruction of public thoroughfare by fallen things – Sch.9.1 cl.3(1)(b). r.7 Encroaching on public thoroughfare – Sch.9.1. cl.3(2).
Function	1. Authority to determine, by written notice served on a person who is carrying out plastering, painting or decorating operations (the work) over or near a footpath on land that is local government property, to require the person to cover the footpath during the period specified in the notice so as to: a. prevent damage to the footpath; or b. prevent inconvenience to the public or danger from falling materials [ULP r.5(2)]. 2. Authority to provide permission including imposing appropriate conditions or to refuse to provide permission, for a person to place on a specified part of a public thoroughfare one or more specified things that may obstruct the public thoroughfare. [ULP r. 6(2) and (4)]. 3. Authority to renew permission to obstruct a thoroughfare and to vary any condition imposed on the permission effective at the time written notice is given to the person to whom permission is granted [ULP r.6(6)]. 4. Authority to require an owner or occupier of land to remove any thing that has fallen from the land or from anything on the land, which is obstructing a public thoroughfare [ULP r.7A]. 5. Authority to require an owner occupier of land to remove any part of a structure, tree or plant that is encroaching, without lawful authority on a public thoroughfare [ULP r.7].
Delegates	Chief Executive Officer (00001)
Conditions	a. Actions under this Delegation must comply with procedural requirements detailed in the *Local Government (Uniform Local Provisions) Regulations 1996*. b. Permission may only be granted where, the proponent has: i. Where appropriate, obtained written permission from each owner of adjoining or adjacent property which may be impacted by the proposed obstruction. ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good public assets damaged by the obstruction at the completion of works. iii. Provided evidence of sufficient Public Liability Insurance. iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.
Policy	Not applicable.

DRAFT

Date adopted	27 June 2023
Adoption references	CJ096-06/23
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.27 CROSSING - CONSTRUCTION, REPAIR AND REMOVAL**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government (Uniform Local Provisions) Regulations 1996*: r.12(1) Crossing from public thoroughfare to private land or private thoroughfare – Sch.9.1 cl.7(2). r.13(1) Requirement to construct or repair crossing – Sch.9.1 cl.7(3).
Function	1. Authority to approve or refuse to approve, applications for the construction of a crossing giving access from a public thoroughfare to land or private thoroughfare servicing land [ULP r.12(1)]. 2. Authority to determine the specifications for construction of crossings to the satisfaction of the Local Government [ULP r.12(1) (a)].| 3. Authority to give notice to an owner or occupier of land requiring the person to construct or repair a crossing [ULP r.13(1)]. 4. Authority to initiate works to construct a crossing where the person fails to comply with a notice requiring them to construct or repair the crossing and recover 50% of the cost of doing so as a debt due from the person [ULP r.13(2)].
Delegates	Chief Executive Officer (00001)
Conditions	a. Actions under this Delegation must comply with procedural requirements detailed in the *Local Government (Uniform Local Provisions) Regulations 1996*.
Subdelegates	Director Infrastructure Services (00184) Manager Engineering Services (00186)
Policy	Not applicable.
Date adopted	27 June 2023
Adoption references	CJ096-06/23
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.28 PRIVATE WORKS ON, OVER OR UNDER PUBLIC PLACES**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government (Uniform Local Provisions) Regulations 1996*: r.17 Private works on, over, or under public places - Sch. 9.1.
Function	1. Authority to grant permission or refuse permission to construct a specified thing, on over, or under a specified public thoroughfare or public place that is local government property [ULP r. 17(3)]. 2. Authority to impose conditions on permission including those prescribed in r.17(5) and (6) [ULP r.17(5)].
Delegates	Chief Executive Officer (00001)
Conditions	a. Actions under this Delegation must comply with procedural requirements detailed in the *Local Government (Uniform Local Provisions) Regulations 1996*. b. Permission may only be granted where, the proponent has: i. Where appropriate, obtained written permission from or entered into a legal agreement with, each owner of adjoining or adjacent property which may be impacted by the proposed private works. ii. Provided a bond, sufficient to the value of works that may be required if the proponent does not satisfactorily make good public place at the completion of works. iii. Provided evidence of sufficient Public Liability Insurance. iv. Provided pedestrian and traffic management plans which are sufficient for the protection of public safety and amenity.
Subdelegates	Director Infrastructure Services (00184) Manager Engineering Services (00186)
Policy	Not applicable.
Date adopted	27 June 2023
Adoption references	CJ096-06/23
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.29 GIVE NOTICE TO PREVENT DAMAGE TO LOCAL GOVERNMENT PROPERTY FROM WIND EROSION AND SAND DRIFT**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*Local Government (Uniform Local Provisions) 1996*: r.21(1) Wind erosion and sand drifts – Sch.9.1 cl.12.
Function	1. Authority to give notice to a landowner or occupier if it is considered that clearing the owner or occupier's land may cause local government land with a common boundary, to be adversely affected by wind erosion or sand drift [ULP r. 21(1)].
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Subdelegates	Director Infrastructure Services (00184)
Policy	Not applicable.
Date adopted	27 June 2023
Adoption references	CJ096-06/23
Last reviewed	27 May 2025

DRAFT

Delegation	**1.1.30 DECLARE VEHICLE IS ABANDONED VEHICLE WRECK**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s.5.42 Delegation of some powers orduties to the CEO. s.5.43 Limitations on delegations tothe CEO.
Express power or duty delegated	*Local Government Act 1995*: s.3.40A(4) Abandoned vehicle wreck may be taken.
Function	1. Authority to Declare that an impounded vehicle is an abandoned vehicle wreck [s.3.40A (4)]. Note: An abandoned vehicle wreck is as defined by [s.3.40A(4)] and up to a value that has been calculated in accordance with regulation 29A of the *Local Government (Function and General) Regulations 1996*.)
Delegates	Chief Executive Officer (00001)
Express power to subdelegate	*Local Government Act 1995*: s. 5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Coordinator Business Support (01656) Coordinator Field Services (00607) Manager Community Safety (00912)
Policy	Not applicable.
Date adopted	28 May 2024
Adoption references	CJ118-06/24
Last reviewed	27 May 2025

DRAFT

1.2 CEO TO OFFICERS

Delegation	**1.2.1 ACKNOWLEDGE RECEIPT OF PRIMARY AND ANNUAL RETURNS**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Chief Executive Officer (00001)
Express power to delegate	*Local Government Act 1995*: s.544 CEO may delegate some powers and duties to other employees.
Express power or duty delegated	*Local Government Act 1995*: s.5.77 Acknowledging receipts of returns.
Function	To provide written acknowledgement of the receipt of Primary and Annual Returns in accordance with section 5.77 of the *Local Government Act 1995*.
Delegates	Director Governance and Strategy (00648) Manager Governance (00010)
Conditions	Nil.
Policy	Not applicable.
Date adopted	25 June 2013
Adoption references	CJ094-06/13
Last reviewed	27 May 2025

DRAFT

Delegation	**1.2.2 APPOINTMENT OF AUTHORISED PERSONS**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Chief Executive Officer (00001)
Express power to delegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Express power or duty delegated	*Local Government Act 1995*: s. 3.24 Authorising persons under this Subdivision. s. 9.10 Appointment of authorised persons. *Local Government Legislation Amendment Act 2019*: s.9.10 Appointment of authorised persons.
Function	1. Authority to appoint persons or classes of persons as authorised persons [s.9.10(2)] for the purpose of fulfilling functions of an authorised person prescribed in the following legislation inclusive of subsidiary legislation made under each Act and Regulations: a. *Local Government Act 1995* and its subsidiary legislation, including Local Government Act Regulations, the *Local Government (Miscellaneous Provisions) Act 1960* and Local Laws made under the Local Government Act; b. *Caravan Parks and Camping Grounds Act 1995*; c. *Cat Act 2011*; d. *Cemeteries Act 1986*; e. *Control of Vehicles (Off-road Areas) Act 1978*; f. *Dog Act 1976*; g. *Graffiti Vandalism Act 2016* –refer s. 15; and h. any other legislation prescribed for the purposes of s.9.10 of the Local Government Act 1995. 2. To appoint and authorise persons to exercise the powers and duties of an authorised person under the City's local laws.
Delegates	Manager Leisure and Cultural Services (00159)
Conditions	**Manager Leisure and Cultural Services (00159):** 1. Authority extended to appoint members of a Surf Life Saving Club as authorised persons for the purposes of clause 5.3 of the *City of Joondalup Local Government and Public Property Local Law 2014* (patrol, close beaches). 2. A register of Authorised Persons is to be maintained as a local government record.
Policy	Not applicable.
Date adopted	28 June 2011
Adoption references	CJ107-06/11
Last reviewed	27 May 2025

DRAFT

Delegation	**1.2.3 INFRINGEMENTS - EXTENSION OF TIME TO PAY AND WITHDRAWAL OF NOTICES**
Head of power	PART 1. LOCAL GOVERNMENT ACT 1995
Delegator	Chief Executive Officer (00001)
Express power to delegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Express power or duty delegated	*Local Government Act 1995*: s. 9.19 Extension of time. s. 9.20 Withdrawal of notice.
Function	Authority to extend the period within which a modified penalty may be paid or withdraw an infringement notice.
Delegates	Compliance Support Officer (00902) Coordinator Field Services (00607) Coordinator Specialist Services (01658) Director Planning and Community Development (00105) Manager Community Safety (00912)
Conditions	Nil.
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	18 April 2018
Adoption references	INT18/15225
Last reviewed	27 May 2025

DRAFT

PART 2. DELEGATIONS TO COMMITTEES

.

Delegation	**2.0 DELEGATIONS TO COMMITTEES**
Head of power	PART 2. DELEGATIONS TO COMMITTEES
Delegator	Council
Express power or duty delegated	No delegations to committees have been approved by Council at this time.
Delegates	Committee
Conditions	Nil
Statutory framework	Nil.
Policy	Not applicable.
Date adopted	3 November 2017
Adoption references	JSC03-11/17; CJ078-06/19.
Last reviewed	27 May 2025

DRAFT

PART 3. DELEGATIONS UNDER OTHER LEGISLATION

.

3.1 – BULDING ACT 2011

Delegation	**3.1.1 AUTHORISED PERSONS UNDER THE BUILDING ACT 2011**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Building Act 201*1: s.127(1) & (3) Delegation: special permit authorities and local government
Express power or duty delegated	*Building Act 2011*: s. 96 (3) Authorised persons s. 99 (3) Limitations on power of authorised person
Function	Authority to appoint authorised persons and/or revoke appointment of authorised persons for the purposes of the *Building Act 2011* and *Building Regulations 2012* in relation to buildings and incidental structures located, or proposed to be located in the City's district.
Delegates	Chief Executive Officer (00001)
Conditions	Nil
Policy	Not applicable.
Date adopted	20 March 2012
Adoption references	CJ027-03/12
Last reviewed	27 May 2025

DRAFT

Delegation	**3.1.2 BUILDING ACT 2011 - ISSUING CERTIFICATES OF BUILDING COMPLIANCE AND DESIGN COMPLIANCE**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Building Act 2011*: s.127(1) & (3) Delegation: special permit authorities and local government.
Express power or duty delegated	*Building Act 2011*: Part 2 Division 2 Applications for building or demolition permits. Part 4 Division 1 Occupancy permits. Part 4 Division 2 Kinds of applications for occupancy permits and building approval certificates. Part 4 Division 3 Making and dealing with applications for occupancy permits and building approval certificates.
Function	Authority to issue certificates of building compliance and design compliance.
Delegates	Assistant Building Surveyor (01068) Building Approvals Support Officer (00154) Building Approvals Support Officer (00615) Building Surveyor (00150) Building Surveyor (00151) Coordinator Building Approvals (00113) Director Planning and Community Development (00105) Manager Regulatory Services (01093) Senior Building Surveyor (00148) Senior Building Surveyor (00153)
Conditions	Subject to meeting the qualification requirements in accordance with *Building Services (Registration) Regulations 2011*.
Statutory framework	*Building Services (Registration) Regulations 2011*.
Policy	Not applicable.
Date adopted	20 March 2012
Adoption references	CJ027-03/12
Last reviewed	27 May 2025

DRAFT

Delegation	**3.1.3 BUILDING ACT 2011 - GRANTING BUILDING AND DEMOLITION PERMITS, BUILDING APPROVAL CERTIFICATES AND OCCUPANCY PERMITS**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Building Act 2011*: s.127(1) & (3) Delegation: special permit authorities and local government.
Express power or duty delegated	*Building Act 2011*: s. 20 Grant of building permit. s. 21 Grant of demolition permit. s. 58 Grant of occupancy permit, building approval certificate.
Function	Authority to administratively grant building and demolition permits, building approval certificates and occupancy permits.
Delegates	Chief Executive Officer (00001)
Conditions	Restricted to administratively granting certificates and permits that have the relevant certifications of building compliance, construction compliance and/or design compliance, as certified and issued by a person meeting the qualification requirements of the *Building Services (Registration) Regulations 2011*.
Express power to subdelegate	*Building Act 2011*: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO).
Subdelegates	Administration Officer (00110) Administration Officer (00131) Administration Officer (00132) Administration Officer (00133) Assistant Building Surveyor (01068) Building Approvals Support Officer (00154) Building Approvals Support Officer (00615) Building Surveyor (00150) Building Surveyor (00151) Coordinator Building Approvals (00113) Director Planning and Community Development (00105) Manager Regulatory Services (01093) Senior Building Surveyor (00148) Senior Building Surveyor (00153)
Policy	Not applicable.
Date adopted	20 March 2012
Adoption references	CJ027-03/12
Last reviewed	27 May 2025

DRAFT

Delegation	**3.1.4 BUILDING ACT 2011 – REFUSING AND CANCELLING BUILDING AND DEMOLITION PERMIT APPLICATIONS, BUILDING APPROVAL CERTIFICATES AND OCCUPANCY PERMITS**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Building Act 2011*: s.127(1) & (3) Delegation: special permit authorities and local government.
Express power or duty delegated	*Building Act 2011*: s. 24 Notice of decision not to grant building or demolition permit. s. 60 Notice of decision not to grant occupancy permit or grant building approval certificate.
Function	Authority to refuse and cancel building and demolition permit applications, building approval certificates and occupancy permits.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Building Act 2011*: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO).
Subdelegates	Coordinator Building Approvals (00113) Director Planning and Community Development (00105) Manager Regulatory Services (01093) Senior Building Surveyor (00148) Senior Building Surveyor (00153)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	20 March 2012
Adoption references	CJ027-03/12
Last reviewed	27 May 2025

DRAFT

Delegation	**3.1.5 BUILDING ACT 2011 - EXTENDING THE DURATION OF BUILDING AND DEMOLITION PERMITS, BUILDING APPROVAL CERTIFICATES AND OCCUPANCY PERMITS**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Building Act 2011*: s.127(1) & (3) Delegation: special permit authorities and local government.
Express power or duty delegated	*Building Act 2011*: s. 32 Duration of building or demolition permit. s. 65 Extension of period of duration.
Function	Authority to extend the duration of building and demolition permits, building approval certificates and occupancy permits.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Building Act 2011*: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO).
Subdelegates	Coordinator Building Approvals (00113) Director Planning and Community Development (00105) Manager Regulatory Services (01093) Senior Building Surveyor (00148) Senior Building Surveyor (00153)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	28 June 2022
Adoption references	CJ092-06/22
Last reviewed	27 May 2025

DRAFT

Delegation	**3.1.6 BUILDING ACT 2011 - BUILDING ORDERS**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Building Act 2011*: s.127(1) & (3) Delegation: special permit authorities and local government.
Express power or duty delegated	*Building Act 2011*: Part 8 Division 5 Building orders. s. 133 Prosecutions.
Function	1. Authority to make Building Orders in relation to: a. Building work. b. Demolition work. c. An existing building or incidental structure {s.110(1)]. 2. Authority to give notice of a proposed building order and consider submissions received in response and determine actions [s.111(1)(c)]. 3. Authority to revoke a building order {s.117]. 4. If there is non-compliance with a building order, authority to cause an authorised person to: a. take any action specified in the order; or b. commence or complete any work specified in the order; or c. if any specified action was required by the order to cease, to take such steps as are reasonable to cause the action to cease [s.118(2)]. 5. Authority to take court action to recovery as a debt, reasonable costs and expense incurred in doing anything in regard to non-compliance with a building order [.118(3)] 6. Authority to initiate a prosecution pursuant to section 133(1) for non-compliance with a building order made pursuant to section 110 of the Building Act 2011.
Delegates	Chief Executive Officer (00001)
Conditions	Functions 4, 5 and 6 require the written authorisation of the Director Planning and Community Development.
Express power to subdelegate	*Building Act 2011*: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO).
Subdelegates	Coordinator Compliance and Regulatory Performance (01094) Director Planning and Community Development (00105) Manager Regulatory Services (01093)
Policy	Not applicable.
Date adopted	20 March 2012
Adoption references	CJ027-03/12

DRAFT

Last reviewed	27 May 2025

DRAFT

Delegation	**3.1.7 BUILDING ACT 2011 - INSPECTION AND COPIES OF BUILDING RECORDS**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Building Act 2011*: s.127(1) & (3) Delegation: special permit authorities and local government.
Express power or duty delegated	*Building Act 2011*: s.131(2) Inspection, copies of building records.
Function	Authority to determine an application from an interested person to inspect a building record and to provide the interested person a copy of a building record.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Building Act 2011*: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO)
Subdelegates	Administration Officer (00110) Administration Officer (00131) Administration Officer (00132) Administration Officer (00133) Coordinator Building Approvals (00113)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	27 June 2023
Adoption references	CJ096-06/23
Last reviewed	27 May 2025

DRAFT

Delegation	**3.1.8 BUILDING ACT 2011 – PRIVATE POOL BARRIER ALTERNATIVE AND PERFORMANCE SOLUTIONS**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Building Act 2011*: s.127(1) & (3) Delegation: special permit authorities and local government.
Express power or duty delegated	*Building Regulations 2012*: r.51 Approvals by permit authority.
Function	1. Authority to approve requirements alternative to a fence, wall, gate or other component included in the barrier, if satisfied that the alternative requirements will restrict access by young children as effectively as if there were compliant with AS 1926.1 [r.51(2)]. 2. Authority to approve a door for the purposes of compliance with AS 1926.1, where a fence or barrier would cause significant structural or other problem which is beyond the control of the owner / occupier or the pool is totally enclosed by a building or a fence or barrier between the building and pool would create a significant access problem for a person with a disability [r.51(3)]. 3. Authority to approve a performance solution to a Building Code pool barrier requirement if satisfied that the performance solution complies with the relevant performance requirements [r.51(5)].
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Building Act 2011*: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO).
Subdelegates	Director Planning and Community Development (00105) Manager Regulatory Services (01093)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	27 June 2023
Adoption references	CJ096-06/23
Last reviewed	27 May 2025

DRAFT

Delegation	**3.1.9 BUILDING ACT 2011 – SMOKE ALARMS ALTERNATIVE SOLUTIONS**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Building Act 2011*: s.127(1) & (3) Delegation: special permit authorities and local government.
Express power or duty delegated	*Building Regulations 2012*: r.55 Terms Used (alternative building solution approval). r.61 Local Government approval of battery powered smoke alarms.
Function	1. Authority to approve alternative building solutions which meet the performance requirements of the Building Code relating to fire detection and early warning [r.55]. 2. Authority to approve or refuse to approve a battery powered smoke alarm and to determine the form of an application for such approval [r.61].
Delegates	Chief Executive Officer (00001)
Express power to subdelegate	*Building Act 201*1: s.127(6A) Delegation: special permit authorities and local governments (powers of sub-delegation limited to CEO).
Subdelegates	Director Planning and Community Development (00105) Manager Regulatory Services (01093)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	27 June 2023
Adoption references	CJ096-06/23
Last reviewed	27 May 2025

DRAFT

3.2 – BUSH FIRES ACT 1954

Delegation	**3.2.1 BUSH FIRES ACT 1954 - FUNCTIONS OF A LOCAL GOVERNMENT**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Bush Fires Act 1954*: s.48 Delegation by local government.
Express power or duty delegated	*Bush Fires Act 1954*
Function	Authority to perform the functions of the local government under the *Bush Fires Act 1954*.
Delegates	Chief Executive Officer (00001)
Express power to subdelegate	Nil. - Sub-delegation is prohibited by s.48(3)
Policy	Not applicable.
Date adopted	21 October 2014
Adoption references	CJ180-10/14
Last reviewed	27 May 2025

DRAFT

3.3 – CAT ACT 2011

Delegation	**3.3.1 CAT ACT 2011 - POWERS AND DUTIES OF A LOCAL GOVERNMENT**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Cat Act 2011*: s.44 Delegation by local government.
Express power or duty delegated	*Cat Act 2011* *Cat Regulations 2012* *Cat (Uniform Local Provisions) Regulations 2013*
Function	Authority to exercise the powers or discharge the duties of the local government under the *Cat Act 2011*.
Delegates	Chief Executive Officer (00001)
Conditions	Nil
Express power to subdelegate	*Cat Act 2011*: s.45 Delegation by CEO of local government.
Subdelegates	Director Planning and Community Development (00105) Manager Community Safety (00912)
Subdelegate conditions	Nil.
Policy	Not applicable.
Date adopted	25 June 2013
Adoption references	CJ102-06/13
Last reviewed	27 May 2025

DRAFT

3.4 - DOG ACT 1976

Delegation	**3.4.1 DOG ACT 1976 - POWERS AND DUTIES OF A LOCAL GOVERNMENT**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Dog Act 1976*: s.10AA Delegation of local government powers and duties.
Express power or duty delegated	*Dog Act 1976*
Function	Authority to exercise the powers or discharge the duties of the local government under the *Dog Act 1976* including the authority to delegate the powers and duties of a local government to other persons.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Policy	Not applicable.
Date adopted	21 October 2014
Adoption references	CJ180-10/14
Last reviewed	27 May 2025

DRAFT

Delegation	**3.4.2 DOG ACT 1976 – DANGEROUS DOG DECLARED OR SEIZED – DEAL WITH OBJECTION AND DETERMINE WHEN TO REVOKE**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	Dog Act 1976: s.10AA Delegation of local government powers and duties.
Express power or duty delegated	*Dog Act 1976:* s.33F(6) Owners to be notified of making of declaration. s.33G(4) Seizure and destruction. s.33H(1), (2) (4) and (5) Local government may revoke declaration or proposal to destroy.
Function	1. Authority to consider and determine to either dismiss or uphold an objection to the declaration of a dangerous dog [s.33F(6)]. 2. Authority to consider and determine to either dismiss or uphold an objection to seizure of a dangerous dog [s.33G(4)]. 3. Authority to revoke a declaration of a dangerous dog or revoke notice proposing to cause a dog to be destroyed, only where satisfied that the dog can be kept without likelihood of any contravention of this Act [s.33H(1)] i. Authority to, before dealing with an application to revoke a declaration or notice, require the owner of the dog to attend with the dog a course in behaviour and training or otherwise demonstrate a change in the behaviour of the dog [s.33H(2)].
Delegates	Chief Executive Officer (00001)
Conditions	a. The Chief Executive Officer permitted to sub-delegate to employees [s.10AA(3)].
Express power to subdelegate	*Dog Act 1976:* s.10AA(3) Delegation of local government powers and duties.
Subdelegates	Coordinator Field Services (00607) Manager Community Safety (00912)
Policy	Not applicable.
Date adopted	28 May 2024
Adoption references	CJ118-06/24
Last reviewed	27 May 2025

DRAFT

3.5 – FOOD ACT 2008

Delegation	**3.5.1 FOOD ACT 2008 - FUNCTIONS OF AN ENFORCEMENT AGENCY**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Food Act 2008*: s.118 Functions of enforcement agencies and delegation. (2)(b) Enforcement agency may delegate a function conferred on it. (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120]. (4) Sub-delegation permissible only if expressly provided in regulations.
Express power or duty delegated	*Food Act 2008* *Food Regulations 2009*
Function	Authority to exercise the powers or discharge the duties of the local government, as an enforcement agency under the *Food Act 2008*.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Policy	Not applicable.
Date adopted	21 October 2014
Adoption references	CJ180-10/14
Last reviewed	27 May 2025

DRAFT

Delegation	**3.5.2 FOOD ACT 2008 – DETERMINE COMPENSATION**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Food Act 2008:* s.118 Functions of enforcement agencies and delegation: (2)(b) Enforcement agency may delegate a function conferred on it. (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120]. (4) Sub-delegation permissible only if expressly provided in regulations.
Express power or duty delegated	*Food Act 2008:* s.56(2) Compensation to be paid in certain circumstances. s.70(2) and (3) Compensation.
Function	1. Authority to determine applications for compensation in relation to any item seized, if no contravention has been committed and the item cannot be returned [s.56(2)]. 2. Authority to determine an application for compensation from a person on whom a prohibition notice has been served and who has suffered loss as the result of the making of the order and who considers that there were insufficient grounds for making the order [s.70(2) and (3)].
Delegates	Director Planning and Community Development (00105) Manager Regulatory Services (01093)
Conditions	In accordance with s. 118(3) (b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time.
Policy	Not applicable.
Date adopted	28 May 2024
Adoption references	CJ118-06/24
Last reviewed	27 May 2025

DRAFT

Delegation	**3.5.3 FOOD ACT 2008 - PROHIBITION ORDERS**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Food Act 2008*: s.118 Functions of enforcement agencies and delegation: (2)(b) Enforcement agency may delegate a function conferred on it. (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120]. (4) Sub-delegation permissible only if expressly provided in regulations.
Express power or duty delegated	*Food Act 2008:* s.65(1) Prohibition orders. s.66 Certificate of clearance to be given in certain circumstances. s.67(4) Request for re-inspection.
Function	1. Authority to serve a prohibition order on the proprietor of a food business in accordance with s.65 of the *Food Act 2008* [s.65(1)]. 2. Authority to give a certificate of clearance, where inspection demonstrates compliance with a prohibition order and any relevant improvement notices [s.66]. 3. Authority to give written notice to proprietor of a food business on whom a prohibition order has been served of the decision not to give a certificate of clearance after an inspection [s.67(4)].
Delegates	Environmental Health Officer (01152, 00135, 00136, 00137, 00138, 00139, 00140, 00142, 00143, 01801) Principal Environmental Health Officer (00114) Senior Environmental Health Officer (00134, 00608)
Conditions	1. In accordance with s. 118(3) (b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time.
Policy	Not applicable.
Date adopted	28 May 2024
Adoption references	CJ118-06/24
Last reviewed	27 May 2025

DRAFT

Delegation	**3.5.4 FOOD ACT 2008 – FOOD BUSINESS REGISTRATIONS**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Food Act 2008:* s.118 Functions of enforcement agencies and delegation: (2)(b) Enforcement agency may delegate a function conferred on it. (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120]. (4) Sub-delegation permissible only if expressly provided in regulations.
Express power or duty delegated	*Food Act 2008:* s.110(1) and (5) Registration of food business s.112 Variation of conditions or cancellation of registration of food businesses
Function	1. Authority to consider applications and determine registration of a food business and grant the application with or without conditions or refuse the registration [s.110(1) and (5)]. 2. Authority to vary the conditions or cancel the registration of a food business [s.112].
Delegates	Principal Environmental Health Officer (00114) Senior Environmental Health Officer (00134, 00608)
Conditions	In accordance with s. 118(3) (b), this delegation is subject to relevant Department of Health CEO Guidelines, as amended from time to time, including but not limited to: • *Food Act 2008* Regulatory Guideline No.1 Introduction of Regulatory Food Safety Auditing in WA; • *Food Unit Fact Sheet 8 – Guide to Regulatory Guideline No.1;* • WA Priority Classification System; • Verification of Food Safety Program Guideline.
Policy	Not applicable.
Date adopted	28 May 2024
Adoption references	CJ118-06/24
Last reviewed	27 May 2025

DRAFT

Delegation	**3.5.5 FOOD ACT 2008 - DEBT RECOVERY AND PROSECUTION**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Food Act2008:* s.118 Functions of enforcement agencies and delegation: (2)(b) Enforcement agency may delegate a function conferred on it. (3) Delegation subject to conditions [s.119] and guidelines adopted [s.120]. (4) Sub-delegation permissible only if expressly provided in regulations.
Express power or duty delegated	*Food Act 2008:* s.54 Cost of destruction or disposal of forfeited item s.125 Institution of proceedings
Function	1. Authority to recover costs incurred in connection with the lawful destruction or disposal of an item (seized) including any storage costs [s.54(1)] and the costs of any subsequent proceedings in a court of competent jurisdiction [s.54(3)]. 2. Authority to institute proceedings for an offence under the *Food Act 2008* [s.125].
Delegates	Director Planning and Community Development (00105)
Conditions	In accordance with s. 118(3) (b), this delegation is subject to relevant *Department of Health CEO Guidelines*, as amended from time to time.
Policy	Not applicable.
Date adopted	28 May 2024
Adoption references	CJ118-06/24
Last reviewed	27 May 2025

DRAFT

3.6 – GRAFFITI VANDALISM ACT 2016

Delegation	**3.6.1 GRAFFITI VANDALISM ACT 2016 – POWERS AND DUTIES OF A LOCAL GOVERNMENT**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Graffiti Vandalism Act 2016*: s.16 Delegation by local government.
Express power or duty delegated	*Graffiti Vandalism Act 2016*
Function	Authority to exercise the powers or discharge the duties of the local government under the *Graffiti Vandalism Act 2016* including the authority to delegate the powers and duties of a local government to other persons.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Express power to subdelegate	*Graffiti Vandalism Act 2016*: s.17 Delegation by CEO of local government.
Subdelegates	Manager Community Safety (00912)
Subdelegate conditions	Nil.
Statutory framework	Section 16 and 17 of the *Graffiti Vandalism Act 2016*.
Policy	Not applicable.
Date adopted	15 November 2016
Adoption references	CJ192-11/16
Last reviewed	27 May 2025

DRAFT

3.7 – PLANNING AND DEVELOPMENT ACT 2005

Delegation	**3.7.1 LOCAL PLANNING SCHEME NO. 3 – DELEGATIONS - GENERAL [DRAFT]**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s. 5.42 (1) (b) Delegation of some powers and duties to CEO.
Express power or duty delegated	*Planning and Development (Local Planning Schemes) Regulations 2015*: Schedule 2 Deemed provisions for local planning schemes. Clause 82 Delegations by local government.
Function	Authority to make determinations and decisions under Part 7, Part 8, Part 9 and Part 9A of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations 2015.*
Delegates	Chief Executive Officer (00001)
Conditions	1. Authority to make determinations and decisions under Part 7, Part 8, Part 9 and Part 9A of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulations* with the exception of the following applications for development approval which shall be presented to Council for determination: a. More than five (5) 'grouped dwellings'; and b. 'Multiple dwellings'; and c. A class of use or any associated ancillary or incidental development (other than a 'grouped dwelling' or 'multiple dwelling') provided: i. The amount of car parking provided is less than the standards and requirements set out in the Scheme, any applicable local planning policy, local structure plan or local development plan by more than 20% or the shortfall in car parking is increasing from that previously approved; ii. The amount of landscaping provided for the site varies the standards and requirements set out in the Scheme any applicable local planning policy, local structure plan or local development plan by more than 20% of the requirement or the shortfall in landscaping is increasing from that previously approved; and iii. Where the development does not comply with the coastal building area height in the Commercial, Mixed Use and Service Commercial Zone Local Planning Policy. 2. The Chief Executive Officer is to cause a report of the exercise of powers and functions to be prepared and presented to each ordinary meeting of Council.
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees. *Planning and Development (Local Planning Schemes) Regulations 2015.* c.83 CEO may delegate power to any employee of the local government.

Subdelegates	Coordinator Planning Approvals (00112) Coordinator Planning Approvals (00609) Coordinator Urban Design and Policy (00111) Director Planning and Community Development (00105) Manager Planning Services (00108) Manager Regulatory Services (01093) Principal Urban Planner (00122) Principal Urban Planner (01313) Senior Urban Planner (00115) Senior Urban Planner (00125) Senior Urban Planner (00511) Senior Urban Planner (00778) Senior Urban Planner (01479) Senior Urban Planner (01674)
Subdelegate conditions	1. **The following may be determined by a Senior Urban Planner (00115, 00125, 00778, 01479, 00511, 01740, 01674):** a. Approval of an application for development approval for a single house, up to five (5) 'grouped dwellings', or any associated ancillary or incidental development to a 'single house', 'grouped dwelling' or 'multiple dwelling' where: i. A maximum of three (3) objections raising valid planning considerations relevant to the application are received. Objections relating to elements of the proposal which meet the relevant deemed-to-comply requirements and/or development standards; are not considered valid planning considerations; and ii. The application is not required to be considered by the Joondalup Design Reference Panel; and iii. The deemed-to-comply requirements or element objectives of *Residential Design Codes* and/or replacement deemed-to-comply requirements of relevant Local Planning Policy have been satisfied (where applicable), and the development satisfies any applicable standards and requirements of the Scheme, any applicable structure plan or local development plan and all other applicable local planning policies; or iv. In the case of applications for development approval where the development does not meet the deemed-to-comply requirements of the Residential Design Codes or the requirements of any applicable standards or requirements of the Scheme, any applicable structure plan, local development plan or local planning policy provided: a. The design principles of the Residential Design Codes and relevant objectives of any Local Planning Policy (where applicable) have been satisfied; b. the setbacks of any garage, carport or hardstand car parking area are not less than those specified under the deemed-to-comply requirements of the Residential Design Codes, or any applicable structure plan, activity centre plan, local development plan or local planning policy by more than 3.0 metres; c. any outbuilding is not in the primary or secondary street setback area stipulated in Table 1 of the *Residential Design Codes*, or any applicable structure plan, local development plan or local planning policy, unless the outbuilding is a detached garage; d. the height and/or length of boundary wall(s) does not exceed the amounts set out in the deemed-to-comply requirements of the Residential Design Codes or any applicable structure plan, local development plan or local planning policy by more than 25% of those requirements and the boundary walls are located behind the street setback line; e. the height of the proposed fill or retaining wall within the primary street setback area does not exceed 1.2 metres above

DRAFT

	natural ground level; and f. the height of non visually permeable fencing within the primary street setback area on average does not exceed 1.5 metres above natural ground level; and b. the approval of an application for development approval for the purposes of a class of use (other than a grouped or multiple dwelling), or any associated, ancillary or incidental development where: i. a maximum of three (3) objections raising relevant planning considerations relevant to the application have been received; and ii. the application is not required to be considered by the Joondalup Design Review Panel; and iii. the development satisfies any applicable standards and requirements and/or objectives of the Scheme, any applicable structure plan, local development plan and all applicable local planning policies. iv. the shortfall in car parking is not increasing from that previously approved. c. Applications for signage. d. Refusal of an application where an applicant has not provided additional information requested in accordance with clause 65A of Schedule 2 (Deemed Provisions) of the *Planning and Development (Local Planning Schemes) Regulation 2015* and the information initially submitted by the applicant does not demonstrate that the development meets the applicable standards and requirements and/or objectives of the local planning framework. 2. **The following applications may be determined by a Principal Urban Planner (01313, 00122), Coordinator Planning Approvals (00112, 00609) or Coordinator Urban Design and Policy (00111):** a. All applications referred to in 1. above. b. The approval of any application for development approval for a 'single house', or up to five (5) 'grouped dwellings' or any associated, ancillary or incidental development where a maximum of up to six (6) objections raising relevant planning considerations relevant to the application are received. Objections relating to elements of the proposal that meet the deemed-to-comply or relevant development standards are not considered relevant planning considerations. c. The approval of any application for development approval for the purposes of a class of use or signage (other than a grouped or multiple dwelling), or any associated, ancillary or incidental development where: i. A maximum of up to (10) objections raising relevant planning considerations relevant to the application are received; and ii. The shortfall in car parking is not increasing from that previously approved. d. A use that is listed as 'X' in the relevant zone in the zoning table of *Local Planning Scheme No. 3*.
Policy	Not applicable.

DRAFT

Delegation	**3.7.2 PLANNING AND DEVELOPMENT ACT 2005 - POWER AS TO ILLEGAL DEVELOPMENT**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Local Government Act 1995*: s. 5.42 (1) (b) Delegation of some powers and duties to CEO.
Express power or duty delegated	*Planning and Development Act 2005*: Section 214(2), (3) and (5).
Function	Authority to exercise all the powers and functions of the local government under sections 214 (2), (3) and (5) of the *Planning and Development Act 2005*.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Policy	Not applicable.
Date adopted	21 October 2014
Adoption references	CJ180-10/14
Last reviewed	27 May 2025

DRAFT

3.8 – PUBLIC HEALTH ACT 2016

Delegation	**3.8.1 PUBLIC HEALTH ACT 2016 - FUNCTIONS OF AN ENFORCEMENT AGENCY**
Head of power	PART 3. DELEGATIONS UNDER OTHER LEGISLATION
Delegator	Council
Express power to delegate	*Public Health Act 2016*: s.21 Enforcement agency may delegate.
Express power or duty delegated	*Public Health Act 2016*
Function	Authority to exercise all of the powers and duties conferred or imposed on a local government, as an enforcement agency, under the *Public Health Act 2016*.
Delegates	Chief Executive Officer (00001)
Conditions	Nil.
Policy	Not applicable.
Date adopted	21 February 2017
Adoption references	CJ012-02/17
Last reviewed	27 May 2025

DRAFT

PART 4. CITY OF JOONDALUP LOCAL LAWS

.

4.1 – CITY OF JOONDALUP PARKING LOCAL LAW 2023

Delegation	**4.1.1 AMENDMENTS TO THE PARKING SCHEMES**
Head of power	PART 4. CITY OF JOONDALUP LOCAL LAWS
Delegator	Council
Express power to delegate	*Local Government Act 1995:* s.5.42 Delegation of some powers or duties to the CEO. s.5.43 Limitations on delegations to the CEO.
Express power or duty delegated	*City of Joondalup Parking Local Law 2023.*
Function	Authority to approve and implement amendments to parking schemes adopted by Council in relation to: • time limits, conditions and prohibitions in streets and parking stations; • the designation of visitor and authorised vehicle parking.
Delegates	Chief Executive Officer (00001)
Conditions	Authority to be exercised consistently with the provisions of the *City of Joondalup Parking Local Law 2023.*
Express power to subdelegate	*Local Government Act 1995*: s.5.44 CEO may delegate some powers and duties to other employees.
Subdelegates	Director Planning and Community Development (00105) Manager Community Safety (00912)
Subdelegate conditions	Nil.
Policy	*Parking Schemes Council Policy*.
Date adopted	3 May 2008
Adoption references	CJ073-05/08
Last reviewed	27 May 2025

DRAFT

Call for Applications

Independent Person/s to perform the functions of the Council under clauses 12 and 13 of the Code of Conduct for Council Members, Committee Members and Candidates, for the purpose of dealing with or dismissing a complaint, and making a finding in relation to an alleged breach.

About the Role

At the Council meeting held on 24 March 2026 (CJ062-03/26 refers), Council authorised the contractors listed under the Common Use Agreement CUAHRS2021 – Human Resource and Investigation Services (Category 1), for the purpose of dealing with a complaint and investigating an alleged breach.

At the Council meeting held on XX, Council authorised the Chief Executive Officer to seek public Expressions of Interest to appoint an independent person to perform the functions of the Council under clauses 12 and 13 of the Code of Conduct, for the purpose of dealing with or dismissing a complaint, and making a finding in relation to an alleged breach.

This position requires the independent person to review an investigation report in relation to complaints received under the *Code of Conduct for Council Members, Committee Members and Candidates,* of a behavioural nature.

Behavioural breaches are those connected to a local government's adopted Code of Conduct and are focused on:

- Personal integrity
- Relationships with others
- Behaviour at council or committee meetings.

Upon receipt of a behavioural breach complaint, the City's Chief Executive Officer will appoint an investigator, in accordance with Council's decision of 24 March 2026 (CJ062-03/26 refers) to undertake an investigation into the alleged breach and make recommendations to the independent person/s for a finding to be made.

The independent person/s will be responsible for reviewing investigator's report/recommendations and making a finding in relation to the alleged breach.

The position attracts a remuneration fee of $XX per job or $XX per hour.

Desired Skills and Experience

Eligibility

Authority to appoint an independent person would be subject to a condition that the appointment is in accordance with a resolution of Council authorising that person/s to perform the function of dealing with or dismissing a complaint under clauses 12 and 13 of the Code of Conduct.

Clause 14B(3) of the *Local Government (Model Code of Conduct) Regulations 2021* provides that none of the following persons are able to perform a function for or on behalf of the local government under clauses 12 and 13 of the Code of Conduct –

- a member of the council of any local government
- a member of the governing body of any regional subsidiary

- an employee of any local government or regional subsidiary
- an employee of WALGA or the Local Government Professionals Australia (WA)
- a member of the governing body of, or an employee of, a body corporate the activities of which are, wholly or partly, advocating or otherwise acting for, or on behalf of, 1 or more of the following –
    - local governments
    - members of councils
    - employees of local governments.

In addition, the Council, by resolution, must:

- be satisfied that that the person being authorised is suitably qualified and experienced to perform the function;
- Provide an explanation as to why the council is satisfied; and
- Be satisfied that the person being authorised is impartial and has no close association with any member of the council or any employee of the local government.

As part of the application process, candidates will be asked to identify and actual or perceived conflicts of interest.

Selection Criteria

Selection Criteria for the independent person/s to perform the functions of the Council under clauses 12 and 13 of the Code of Conduct, for the purpose of dealing with or dismissing a complaint, and making a finding in relation to an alleged breach, include:

- Demonstrated experience in dealing with complaints.
- Previous experience in an equivalent role or position.
- Strong understand of probity, ethics and procedural fairness.
- Familiarity with the public sector and/or local government operations and regulatory environments.
- Availability to review investigation reports, as and when required.
- Possess relevant professional qualifications in either human resource management, business, governance or law.

How to Apply

Applicants should provide a brief (no more than three pages) written Expression of Interest that addresses the Selection Criteria, including:

- Relevant experience in complaints handling practices.
- Personal attributes that would support effective decision making with regard to alleged complaints.

Applications with the subject heading **Independent Person/s Code of Conduct Complaints Panel** can be submitted to (email address). Applications will be received until close of business (5pm) (Date).

Enquiries regarding the role made be made to info@joondalup.wa.gov.au.

Following the EOI process, a report will be presented to Council shortlisting the candidates for interview and an appointment will be recommended to the Council.

City of Joondalup

Corporate Business Plan 2025–2029

Quarter 3 Report

CONTENTS

CONTENTS **2**

The purpose of this report **3**

Key priorities for FY2025–26 ..... **4**

QUARTER HIGHLIGHTS **6**

COMMUNITY **9**
Outcome 1-1 Healthy and safe 11
Outcome 1-2 Inclusive and connected 19
Outcome 1-3 Active and social 26
Outcome 1-4 Artistic and creative 28
Outcome 1-5 Cultural and diverse 32

ENVIRONMENT **35**
Outcome 2-1 Managed and protected 37
Outcome 2-2 Clean and sustainable 40
Outcome 2-3 Responsible and efficient 44
Outcome 2-4 Resilient and prepared 48

PLACE **52**
Outcome 3-1 Connected and convenient 54
Outcome 3-2 Well-planned and adaptable 58
Outcome 3-3 Attractive and leafy 64
Outcome 3-4 Functional and accessible 65

ECONOMY **73**
Outcome 4-1 Prosperous and local 75
Outcome 4-2 Innovative and confident 76
Outcome 4-3 Appealing and welcoming 79

LEADERSHIP **86**
Outcome 5-1 Capable and effective 88
Outcome 5-2 Proactive and represented 99
Outcome 5-3 Engaged and informed 102
Outcome 5-4 Responsible and financially-sustainable 106

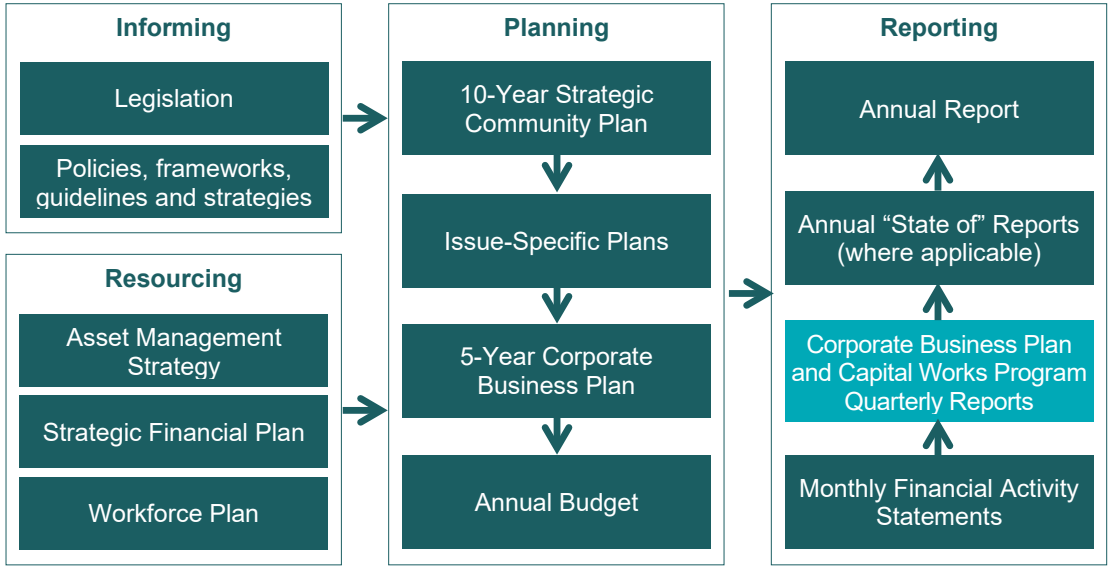
The purpose of this report

Corporate Business Plan Quarterly Reports are presented to the Council each quarter and are published on our website. The reports provide information on achievements and performance against the quarterly milestones outlined in our 5-Year Corporate Business Plan. This plan is our medium-term planning document which contains the services, projects and activities which have been developed in response to the vision, goals and outcomes of our 10-Year Strategic Community Plan: *Joondalup 2032*.

This report shows all of the listed ongoing programs and activities and provides data against the quarterly actions. The report also lists all of the non-capital projects and initiatives and indicates whether the project/activity is on time and on budget at the end of each quarter. A commentary is also provided on exactly what has been achieved. Note that reporting on our 5-Year Capital Works Program is undertaken through the Capital Works Program Quarterly Reports.

Integrated Planning and Reporting Framework

Corporate Business Plan Quarterly Reports and Capital Works Program Quarterly Reports sit within an Integrated Planning and Reporting Framework which builds in Informing, Resourcing, Planning and Reporting requirements to ensure transparency and evidence of planned achievements.



Key priorities for FY2025–26

The following projects and initiatives have been identified by the Council as key priorities for FY2025–26.

Key capital works projects

Capital works projects are those detailed in our 5-Year Capital Works Program. The following lists the key capital works projects for FY2025–26. Note only those capital works projects with reportable actions for FY2025–26 have been considered as key capital works projects for this financial year. These are aligned to the key themes of *Joondalup 2032*. Detailed descriptions, planned completion dates, and total project budgets are provided under each key theme section of this plan.

Community	• Caledonia Park sports lighting expansion • Heathridge Park redevelopment • MacNaughton Park Clubroom facility upgrade • Sorrento Surf Life Saving Club redevelopment
Environment	• Coastal and estuarine mitigation program • Joondalup City Centre lighting
Place	• Eddystone Avenue — Joondalup Drive to Honeybush Drive • Greenwood north-east cluster parks revitalisation • Hepburn Avenue — Lilburne Avenue and Walter Padbury Boulevard • Hepburn Avenue/Moolanda Boulevard roundabout construction • Hillarys cycle network expansion • Joondalup Drive/Hodges Drive intersection upgrade • Moolanda Boulevard pedestrian footbridge • Northshore Drive boulevard treatment • Prince Regent Park facility upgrades • Whitfords Avenue roundabout design • Whitfords West Park pump and jump infrastructure
Economy	• Burns Beach — cafés/kiosks/restaurants • Burns Beach Coastal Node redevelopment

Key non-capital projects and initiatives

Non-capital projects and initiatives are listed in this plan. The following lists the key non-capital projects and initiatives for FY2025–26. These are aligned to the key themes of *Joondalup 2032*. Detailed descriptions and quarterly milestones for these projects and initiatives are provided under each key theme section of this plan.

Community	• Community Safety Plan • Dog Management Plan • Joondalup performing arts centre
Environment	• Coastal Hazard Risk Management and Adaptation Plan • Future waste disposal options
Place	• Local Planning Strategy review • Ocean Reef Marina
Economy	• Event attraction • Investment Attraction Framework • Pop-up piazza
Leadership	• Core system replacement project (Project Axiom) • Privacy and responsible information sharing reforms

QUARTER HIGHLIGHTS

COMMUNITY

Valentine's Concert 2026

The Valentine's Concert was delivered on 12 February 2026 at Joondalup Resort, attracting an audience of 6,697 patrons, with the venue operating at near capacity. The event achieved an attendee satisfaction rating of 92.9 per cent. The concert featured performances by Anthony Callea and Tim Campbell, with a program focused on the music of Elton John and George Michael.

Joondalup Festival 2026

The Joondalup Festival 2026 was delivered over 16 days from 7 to 22 March 2026, comprising a combination of free and ticketed events presented across multiple locations within the City. The program included theatre, visual arts, large-scale outdoor activations and community-based performances. All ticketed programs were sold out, with strong capacity audiences recorded across free events. A total of 66,386 patrons attended the major presentations at Hillarys Boat Harbour across four nights. Significant positive media coverage was achieved, with an estimated total reach exceeding 8 million.

ENVIRONMENT

State of the Environment Report 2024-25

The City's State of the Environment (SoE) Report 2024/25 was finalised which is the seventh SoE Report and follows on from the reports that were developed from 2018/19 to 2023/24. The SoE Report describes the key initiatives undertaken in 2024/25 to protect and enhance the City's natural environment and green urban spaces and improve environmental sustainability, in collaboration with the community. The SoE Report provides a snapshot of the progress made in implementing key actions and initiatives from within the City's *Environment Strategy 2024-2034* as well as the issue specific environmental plans.

Native Plant Giveaway

Expressions of interest for the City's Native Plant Giveaway opened from 3-17 March 2026. The Native Plant Giveaway is a free program open to homeowners and occupiers in the City of Joondalup with a garden, verge, courtyard or suitable balcony. The Native Plant Giveaway offers eligible residents the chance to apply for a pack of free native plants to help create waterwise and biodiverse gardens. Successful participants receive five free native seedlings, an opportunity to attend a free native gardening in urban spaces workshop as well as gardening resources.

PLACE

Moolanda Boulevard Footbridge

The completion of the Moolanda Boulevard footbridge for pedestrians and cyclists was officially celebrated on 27 February 2026. The new structure replaces the former timber bridge, originally constructed 37 years ago, which was removed in 2022. Premier Roger Cook, Federal Member for Moore Tom French and Kingsley MLA Jessica Stojkovski joined Mayor Kingston and Cr John Chester for the ceremonial opening. The footbridge improves pedestrian and cyclist connectivity along Moolanda Boulevard and supports safer crossing for active transport users. The project represents a key infrastructure upgrade contributing to improved accessibility and network continuity within the surrounding community.

State award winners

In March 2026, the City received a state-wide award for the Joondalup Drive and Lakeside Drive roundabout upgrade project at the Institute of Public Works Engineering Australasia (IPWEA) WA Excellence Awards. The project was awarded Best Public Works Project (Metropolitan) in the $2 million to $5 million category. The project was recognised for delivering improvements at one of the City's highest-traffic intersections, including enhanced safety outcomes, reduced congestion and improved access to the City Centre. In addition, the City's Duncraig Adventure Hub was named a finalist in the Excellence in Innovation (Metropolitan) category.

Whitfords West Pump and Jump Track

The Whitfords West Pump and Jump Track in Kallaroo was officially opened on 21 January 2026. The facility provides a dedicated recreation space designed to support cycling activity for a range of skill levels. The project includes jump lines for experienced riders, a half basketball–netball court, additional footpaths, shade structures, informal seating, tree planting and perimeter fencing, contributing to improved amenity and accessibility within the local area.

ECONOMY

International award for placemaking

In March 2026, the City received the Place Governance Award at the Place Leaders Asia Pacific Awards, recognising leadership at both a national and international level in placemaking. The award acknowledged the City's governance approach to the activation, management and ongoing care of public spaces, supported by coordinated, place-based decision-making across the organisation. This approach has enabled the delivery of a range of place activation initiatives and capital projects, including Bloom, night markets, Experience Joondalup and other strategic public realm investments.

Explore Uptown — Summer campaign

During the quarter, the Explore Uptown – Summer campaign was delivered to increase awareness of the Uptown precinct and direct engagement with the Uptown website. The campaign generated more than 2.3 million impressions to the Explore Uptown landing page, with 7,217 unique webpage users, representing a significant increase compared to typical monthly traffic levels. The campaign performed strongly across digital channels, achieving above-benchmark engagement and attention times. Social media performance also increased, with a 34 per cent growth in Uptown Facebook followers recorded during the campaign period.

LEADERSHIP
Extraordinary Election — North-Central Ward An Extraordinary Election was held on Thursday 26 March 2026 to fill a Councillor vacancy for the North-Central Ward. Bettina Gould was elected and formally sworn in as a Councillor on Tuesday 31 March 2026. The candidates listed to backfill any future vacancy are Liam O'Connor (first) and Jamie Bozman (second). Pink Stumps Charity Cricket match During the quarter, the City hosted the second annual Pink Stumps charity cricket match against the City of Wanneroo at Percy Doyle Reserve, bringing together staff, families and community supporters for a fundraising event in support of the McGrath Foundation. The event raised more than $4,000 to support specialist cancer nursing services. The match also strengthened inter-City relations through friendly competition between the Cities of Joondalup and Wanneroo. Australia Day Citizenship Ceremony On 26 January 2026, the City hosted its 2026 Australia Day Citizenship Ceremony at the Joondalup Resort, welcoming 269 new Australian citizens from 48 countries in one of the largest ceremonies of its kind across the Perth metropolitan area. The event also featured Indigenous cultural activities and included the announcement of the City's Citizens of the Year — Janine Gaskell, The Periscope Crew, Russell Wright and the Joondalup City RSL.

1. COMMUNITY

OUR GOAL

We have a vibrant cultural scene, and our community is friendly, welcoming, caring and supportive. We are prepared for emergencies and feel strong and resilient. We encourage and support local organisations and community-led activities, and feel connected and safe in our neighbourhoods.

YOUR OUTCOMES

1-1 Healthy and safe

You feel healthy and safe in your local community.

1-2 Inclusive and connected

You enjoy local services and programs that cater for different ages, abilities and backgrounds.

1-3 Active and social

You enjoy quality local activities and programs for sport, learning and recreation.

1-4 Artistic and creative

You celebrate, support and participate in art and events in your local area.

1-5 Cultural and diverse

You understand, value and celebrate the City's unique Aboriginal and other diverse cultures and histories.

Performance measures

MEASURE	TARGET/TREND	COLLECTION FREQUENCY
Percentage of the community who report feeling safe in their local community	Maintain baseline plus increasing trend*	Biennial
City of Joondalup Liveability Score	To be determined	Annual
Percentage of the community satisfied with the accessibility and inclusion available to them within the community	Maintain baseline plus increasing trend*	Biennial
Net Promoter Score — Craigie Leisure Centre	To be determined	Annual
Percentage of the community satisfied with the library services provided by the City of Joondalup	To be determined	Biennial
Percentage of resident satisfaction with City of Joondalup's cultural events, festivals, art exhibitions and public art	Maintain above 80%	Biennial
Percentage of the community satisfied with the cultural representation in City of Joondalup's services, programs, events and materials	Maintain baseline plus increasing trend*	Biennial

* Baseline to be established after the new Community Perceptions Survey is undertaken.

Outcome 1-1 Healthy and safe

You feel healthy and safe in your local community.

Ongoing programs and activities

Program/activity	Ongoing actions
Animal management	Promote and support responsible pet ownership and compliance with the WA *Dog Act 1976, Cat Act 2011*, and subsidiary legislation.
Environmental health	Deliver environmental health initiatives and programs in the community, including inspections and assessments relating to food, noise, disease, pest control and safety in accordance with the WA *Public Health Act 2016* and subsidiary legislation, and relevant local laws.
Graffiti removal	Remove graffiti from public spaces to minimise the impact of criminal damage and promote safe and welcoming neighbourhoods.
Public areas CCTV	Operate and manage the City's CCTV network to deter criminal, anti-social and suspicious activity.
Responsible pet ownership — schools' education program	Deliver scheduled activities and events as part of the responsible pet ownership — schools' education program to local schools.
Road safety education program	Deliver scheduled activities and events as part of the road safety education program to schools and the broader community.
Swimming pool inspections	Inspect all private swimming pools across the City at least once every 4 years in accordance with the WA *Building Act 2011* and subsidiary legislation.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for FY2025–26**

MILESTONE		COMMENT	STATUS
Community Safety Plan* A new plan that will address community safety issues across the City, including parking management, animal management, CCTV, graffiti removal and community amenity. The plan will ensure the community feels connected and safe through direct service provision, as well as support and encourage local organisations and community-led activities.			
Q1	**[milestone discontinued CJ318-11/25 refers]** Present the draft Community Safety Plan 2025–2029 to Council seeking endorsement.	Due to resourcing constraints and competing priorities, it is anticipated that the draft Community Safety Plan 2025–2029 will be presented to Elected Members in quarter 3 FY2025–26, prior to undertaking community consultation.	✓
Q2	**[milestone removed CJ318-11/25 refers]**		
	[additional milestone CJ318-11/25 refers] Progress development of the draft Community Safety Plan 2025–2029.	Progressed the development of the draft Community Safety Plan 2026–2030, by continuing the drafting and review process, including conducting internal review and approvals and preparing for Council consideration.	✓
Q3	**[milestone removed CJ318-11/25 refers]**		
	[additional milestone CJ318-11/25 refers] Present the Community Safety Plan 2025–2029 to Council seeking endorsement to undertake community consultation.	Completed the draft Community Safety Plan 2026–2030, including finalisation of the internal review and approval processes. During this phase, it was determined that community consultation would not be undertaken. Instead, the draft Plan is scheduled to be presented directly to Council for endorsement at the April 2026 Council meeting.	✓
Q4	**[milestone removed CJ318-11/25 refers]**		
	[additional milestone CJ318-11/25 refers] Undertake community consultation on the draft Community Safety Plan 2025–2029.		

MILESTONE		COMMENT	STATUS
Dog Management Plan* A new plan that will guide the City's approach to managing dogs within the district, including legislative and regulatory instruments, behavioural management, and community education and awareness.			
Q1	Progress development of the Dog Management Plan 2026–2036.	Progressed development of the Dog Management Plan 2026–2036 through the following actions: • Presented the outcomes of community consultation to inform the draft plan to Elected Members on 1 July 2025. • Commenced preparation of a decision-making matrix to guide the designation of off-leash, on-leash, and no-dog areas.	✓
Q2	Progress development of the Dog Management Plan 2026–2036.	Progressed development of the Dog Management Plan 2026–2036 through the following actions: • Completed the decision-making matrix to guide the designation of off-leash, on-leash, and no-dog areas. • Mapping of dog access areas in accordance with the matrix is scheduled to be undertaken in early quarter 3.	✓
Q3	Present the draft Dog Management Plan 2026–2036 to Council seeking endorsement.	• The presentation of the draft Dog Management Plan 2026–2036 has been rescheduled to quarter 1 of FY2026–27 due to additional internal and external engagement needs and resourcing constraints. • Development of the Dog Management Plan 2026–2036 progressed during the quarter through the following actions: · Completed mapping of dog access designations, in accordance with the decision-making matrix. · Received and commenced a review of the external consultant's report.	✓
Q4	Deliver scheduled actions from the Dog Management Plan 2026–2036 for the quarter.		

MILESTONE		COMMENT	STATUS
Hillarys Dog Beach — asbestos management Management of residual asbestos at Hillarys Dog Beach in accordance with the approved Ongoing Site Management Plan and direction from the Department of Water and Environmental Regulation and the Department of Health.			
Q1	Undertake rehabilitation works in accordance with the Ongoing Site Management Plan.	The following rehabilitation works were undertaken in accordance with the Ongoing Site Management Plan: • Continued weekly inspections and removal of visible asbestos-containing material. • In response to storm-related erosion in August 2025, the beach was closed for two weeks to reinstate access paths and remove exposed debris from historic beach shacks. Approximately 13 tonnes of debris and 200 kilograms of potential asbestos-containing material were removed. • Engaged an external consultant to conduct an Asbestos in Soils Investigation to inform long-term site management, support public health risk management and guide future planning.	✓
Q2	Undertake rehabilitation works in accordance with the Ongoing Site Management Plan.	The following rehabilitation works were undertaken in accordance with the Ongoing Site Management Plan: • Continued weekly inspections and removal of visible asbestos-containing material. • Removed 43m^3 of soil containing low levels of asbestos fines and fibrous asbestos (AF/FA), identified through the asbestos in soil assessments (ASBINS). • Engaged an external contractor to commence works on: · An Interest Only Deposited Plan to separate the contaminated section of the beach from the remainder of Lot 47831, and update the contaminated sites register to specify the animal exercise beach area as a contaminated site, not the entire lot. · A Remediation Options Assessment, to assess and model potential remediation options at the site, with the intention to develop a formal Remediation Action Plan to reclassify the site as ‘remediated restricted use’.	✓

MILESTONE		COMMENT	STATUS
Q3	Undertake rehabilitation works in accordance with the Ongoing Site Management Plan.	The following rehabilitation works were undertaken in accordance with the Ongoing Site Management Plan: • Continued weekly inspections and removal of visible asbestos-containing material. • Interest Only Deposited Plan: Licenced survey was completed and lodged with Landgate for processing. • Remediation Options assessment: Draft report was received providing five different options to potentially remediate the site, each option was assessed by internal stakeholders, and a preferred option was identified. The consultant is now progressing the report and Remediation Action Plan in line with the preferred remediation option.	✓
Q4	Undertake rehabilitation works in accordance with the Ongoing Site Management Plan.		

MILESTONE		COMMENT	STATUS
Local laws Local laws made under the WA *Local Government Act 1995* and subsidiary legislation to cover matters considered necessary for the good government of the City. Local laws are reviewed every 8 years in accordance with the Act.			
Q1	Progress amendments to local laws as required.	Progressed the proposed Animals Local Law 2025 through the following actions: • Conducted community consultation on the proposed Animals Local Law 2025, which closed on 8 August 2025, with a total of 105 submissions received over the 50-day consultation period. • Commenced a review of the consultation outcomes to develop a report for the Policy Committee and Council, which will inform the next steps in progressing the proposed Animals Local Law 2025.	✓
Q2	Progress amendments to local laws as required.	Commenced drafting reports on the proposed Animals Local Law 2025, scheduled to be presented to the Policy Committee in quarter 3.	✓
Q3	Progress amendments to local laws as required.	Proposed Animals Local Law 2025 was presented to the Policy Committee on 16 February 2026 for endorsement. After the release of the Policy Committee Agenda, the Department of Local Government Industry Regulation and Safety announced it would be seeking feedback from interested parties for a review of the *Cat Act 2011*. Therefore, the Policy Committee resolved to defer consideration of the proposed Animals Local Law 2025 until further amendments have been made to the *Cat Act 2011*.	✓
Q4	Progress amendments to local laws as required.		

MILESTONE		COMMENT	STATUS
Public Health Plan A new plan to respond to local health risks and establish objectives and policy priorities for the promotion and protection of public health in the City. Development of a new public health plan is a requirement under Stage 5, Phase 5A implementation of the WA *Public Health Act 2016* and subsidiary legislation.			
Q1	Progress development of the draft Public Health Plan 2026–2031.	Progressed the development of the draft Public Health Plan 2026–2031 through the following actions: • Held three community and stakeholder workshops in August 2025. • Compiled and reviewed the outcomes of the workshops, and previous consultation activities, to identify key themes and priorities. • Conducted research and benchmarking. • Commenced drafting the draft Public Health Plan 2026–2031.	✓
Q2	**[milestone removed CJ318-11/25 refers]**		
	[additional milestone CJ318-11/25 refers] Progress development of the draft Public Health Plan 2026–2031.	Progressed the development of the draft Public Health Plan 2026-2031 through the following actions: • Liaised with external and internal stakeholders • Conducted research and data analysis • Continued drafting the draft Public Health Plan 2026–2031.	✓
Q3	**[milestone removed CJ318-11/25 refers]**		
	[additional milestones CJ318-11/25 refers] Present the key themes of the draft Public Health Plan 2026–2031 to Elected Members seeking feedback.	Presented a Green Paper with the draft Public Health Plan 2026–2031 to Elected Members seeking feedback on 25 March 2026.	✓
Q4	**[additional milestone CJ318-11/25 refers]** Present the draft Public Health Plan 2026–2031 to Council seeking endorsement.		

MILESTONE		COMMENT	STATUS
Road Safety Management* Plan A new plan that will be developed in accordance with the State Government's Local Government Road Safety Management Planning Process Guide and will identify specific actions, responsibilities and measures to promote safer roads across the City. ***[minor revision CJ318-11/25 refers]**			
Q1	Present the draft Road Safety Management* Plan 2025–2035 to Council seeking endorsement.	Presented the draft Road Safety Management Plan 2025–2035 to Council at its 22 July 2025 meeting, where the plan was endorsed.	✓
Q2	Commence implementation of the Road Safety Management* Plan 2025–2035.	Commenced implementation of the Road Safety Management Plan 2025–2035 through the following actions: • Contacted WA Police to request speed enforcement on local roads in response to resident's queries three times during the quarter. • Progressed one intersection road safety assessment in accordance with the City's Traffic Management Investigation Program. • Assisted Duncraig Senior High School with their Children Crossing application. • Attended Woodvale Primary School regarding parking and congestion issues. • Progressed multiple traffic count surveys throughout October 2025.	✓
Q3	Deliver scheduled actions from the Road Safety Management* Plan 2025–2035.	Delivered the following scheduled actions from the Road Safety Management Plan 2025–2035: • Contacted WA Police to request speed enforcement on local roads in response to resident's queries three times during the quarter. • Progressed one intersection road safety assessment in accordance with the City's Traffic Management Investigation Program. • Progressed multiple traffic count surveys throughout the quarter.	✓
Q4	Deliver scheduled actions from the Road Safety Management* Plan 2025–2035.		

Outcome 1-2 Inclusive and connected

You enjoy local services and programs that cater for different ages, abilities and backgrounds.

Ongoing programs and activities

Program/activity	Ongoing actions
Age-friendly initiatives	Deliver scheduled programs, activities and events for older residents that foster active ageing environments, where opportunities for health, wellbeing, security, and participation are maximised to achieve optimal quality of life.
Communities in-Focus program	Deliver scheduled programs, activities and events as part of the Communities in-Focus program to help identify and build on the existing skills, experience and knowledge already present.
Community Transport program	Deliver the Community Transport program to eligible community members and provide affordable transport from the home to local shopping centres and libraries.
Volunteer Joondalup program	Deliver scheduled programs, activities and events as part of the Volunteer Joondalup program and promote volunteering opportunities to encourage greater volunteerism within the community.
Youth development initiatives	Deliver scheduled programs, activities and events through the City's youth centres, Youth Truck and Youth Events program that foster healthy, resilient, informed and engaged young people, and promote and celebrate the role of young people in the community.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

MILESTONE		COMMENT	STATUS
Access and Inclusion Plan A plan which contributes towards the creation of accessible and inclusive communities through the provision and improvement of services, events, processes, and spaces for the community. Access and inclusion plans are a requirement of all local governments under the WA *Disability Services Act 1993*.			
Q1	Deliver scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 for the quarter.	The following scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 were delivered in the quarter: • Hosted the Disability Interagency Network Forum on 26 August 2025, with 60 participants from 42 agencies and groups.	✓
	Present the Access and Inclusion 2021/22–2023/24 Annual Progress Report to the Department of Communities.	Presented the Access and Inclusion 2021/22–2023/24 Annual Progress Report to the WA Department of Communities on 14 July 2025.	✓
Q2	Deliver scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 for the quarter.	No actions were scheduled in the quarter.	✓
	Present the Access and Inclusion 2021/22–2023/24 Annual Progress Report to Council for noting.	Presented the Access and Inclusion Plan 2021/22–2023/24 Annual Progress Report to Council at its meeting on 9 December 2025.	✓
Q3	Deliver scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 for the quarter.	The following scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 were delivered in the quarter: • Undertook internal communications to promote Access and Inclusion initiatives. • Delivered an Auslan interpreter for the Citizen Ceremony on 26 January 2026.	✓
Q4	Deliver scheduled actions from the Access and Inclusion Plan 2021/22–2023/24 for the quarter.		

MILESTONE		COMMENT	STATUS
Community Development Strategy A new strategy that will guide the integrated delivery of City programs and infrastructure that support community development, youth development, access and inclusion, and age-friendly communities.			
Q1	Progress the development of the Community Development Strategy 2026–2030.	Progressed the development of the draft Community Development Strategy 2026–2030 through engagement with the WA Department of Communities and initial consultation with internal stakeholders.	✓
Q2	Progress the development of the Community Development Strategy 2026–2030.	Progressed the development of the draft Community Development Strategy 2026–2030 by conducting scoping activities and revising project timeframes, following engagement with the WA Department of Communities.	✓
Q3	**[milestone removed CJ020-02/26 refers]**		
	Progress the development of the Community Development Strategy 2026–2030.	Following an internal review of the project status and scope of draft Community Development Strategy 2026–2030, the development of the Strategy did not progress in the quarter. It is anticipated that progress will recommence in quarter 4 with the development of a revised project plan.	✓
Q4	**[milestone removed CJ020-02/26 refers]**		
	Progress the development of the Community Development Strategy 2026–2030.		

MILESTONE		COMMENT	STATUS
Community Funding Program A funding program intended for the delivery of community-initiated projects, programs and events that benefit the City of Joondalup community.			
Q1	Advertise round 1 of the Community Funding Program and deliver information workshops.	• Advertised round 1 of the Community Funding Program in July and August 2025 via the City's eNewsletters and social media. • Delivered information workshops for prospective applicants to the program on 29 July and 5 August 2025.	✓
Q2	Evaluate the submissions received and provide recommendations for round 1 of the Community Funding Program.	• Evaluated the 14 submissions received during Round 1 in September 2025. • Recommendations for grants under $10,000 within a 12-month period were endorsed by the CEO. Recommendations for grants over $10,000 were endorsed by Council at its meeting on 25 November 2025.	✓
Q3	Issue the funding agreements and payments for successful applicants of round 1 of the Community Funding Program.	Issued the funding agreements to all successful applicants from round 1 of the Community Funding Program, and all executed funding agreements have been paid.	✓
	Advertise round 2 of the Community Funding Program and deliver information workshops.	• Advertised round 2 of the Community Funding Program in January and February 2026 via the City's eNewsletters and social media. • Delivered information workshops for prospective applicants to the program on 28 January and 3 February 2026.	✓
Q4	Evaluate the submissions received and provide recommendations for round 2 of the Community Funding Program.		
	Issue the funding agreements and payments for successful applicants of round 2 of the Community Funding Program.		

MILESTONE		COMMENT	STATUS
Corporate Sponsorship Program A funding program intended for the delivery of accessible events, programs and activities, held within the City.			
Q1	Advertise round 1 of the Corporate Sponsorship Program and deliver information workshops.	• Advertised round 1 of the Corporate Sponsorship Program in July and August 2025 via the City's website and social media. • Contacted past applicants directly via email to advise them of the new dates and application process for this round of the program. • Information about the Corporate Sponsorship program was delivered as part of the Community Funding Program workshops on 29 July and 5 August 2025.	✓
	Evaluate the submissions received and provide recommendations for round 1 of the Corporate Sponsorship Program.	• Conducted an evaluation of the submissions received. • Prepared and provided recommendations for round 1 of the Corporate Sponsorship Program.	✓
Q2	Present the applicants for funding greater than $10,000 to Council for consideration.	Presented the applications for funding greater than $10,000 in round one of the Corporate Sponsorship Program to Council for consideration at its meeting on 25 November 2025.	✓
	Issue the funding agreements and payments for successful applicants of round 1 of the Corporate Sponsorship Program.	Issued the funding agreements for round one of the Corporate Sponsorship to successful applicants, with payments to be processed as agreements are finalised.	✓
Q3	**[milestone from previous quarter]** Issue the funding agreements and payments for successful applicants of round 1 of the Corporate Sponsorship Program.	Issued the funding agreements for round one of the Corporate Sponsorship to successful applicants, with payments being processed as agreements are finalised by applicants.	✓
	Advertise round 2 of the Corporate Sponsorship Program and deliver information workshops.	• Due to budget constraints, it was determined that a formal advertising campaign and information workshops would not be undertaken. • Past applicants were contacted directly via email to inform them of the new program dates and updated application process.	✓
	Evaluate the submissions received and provide recommendations for round 2* of the Corporate Sponsorship Program. ***[minor revision CJ318-11/25 refers]**	• Conducted an evaluation of the submissions received. • Provided recommendations for round 2 of the Corporate Sponsorship Program.	✓
Q4	Present the applicants for funding greater than $10,000 to Council for consideration.		
	Issue the funding agreements and payments for successful applicants of round 2 of the Corporate Sponsorship Program.		

MILESTONE		COMMENT	STATUS
Regional Homelessness Plan A joint plan with the City of Wanneroo which includes a series of actions that demonstrate the Cities' commitment to ensuring people at- risk of experiencing homelessness have the optimum opportunity to improve their circumstances.			
Q1	Deliver scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 for the quarter.	The following scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 were delivered during the quarter: • Conducted two Homelessness Awareness sessions for frontline workers. • Commenced planning and stakeholder engagement for the delivery of Anti-poverty Week event, scheduled for quarter 2.	✓
	Liaise with the City of Wanneroo to undertake a review of the Regional Homelessness Plan 2022/23–2025/26.	Liaised with City of Wanneroo regarding a review of the Regional Homelessness Plan 2022/23–2025/26.	✓
Q2	Deliver scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 for the quarter.	The following scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 were delivered in the quarter: • Coordination of the Antipoverty Week activation at Lakeside Joondalup 13-19 October including Eye Contact exhibition and information expo in partnership with the City of Wanneroo and JWHEG organisations and groups with over 2,000 people in attendance • Social Media campaign for 16 Days in WA across LinkedIn, Instagram, and Facebook. Included internal and external news items.	✓
	Present the Regional Homelessness Plan 2022/23–2025/26 Annual Progress Report to Council for noting.	Presented the Regional Homelessness Plan 2022/23–2025/26 Annual Progress Report to Council at its meeting on 9 December 2025.	✓
	Liaise with the City of Wanneroo to undertake a review of the Regional Homelessness Plan 2022/23–2025/26.	Liaised with the City of Wanneroo to complete a joint project plan for the review of the Regional Homelessness Plan 2022/23–2025/26.	✓
Q3	Deliver scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 for the quarter.	No scheduled actions in the quarter.	✓
	Liaise with the City of Wanneroo to undertake a review of the Regional Homelessness Plan 2022/23–2025/26.	Conducted a regional stakeholder workshop on 17 March 2026 in collaboration with the City of Wanneroo, engaging key regional stakeholders to inform and contribute to the review of the Regional Homelessness Plan 2022/23–2025/26. Feedback and insights from this consultation will inform the development of a new Regional Homelessness Plan.	✓

MILESTONE		COMMENT	STATUS
Q4	Deliver scheduled actions from the Regional Homelessness Plan 2022/23–2025/26 for the quarter.		
	Present the draft Regional Homelessness Plan 2026/27–2029/30 to Council seeking endorsement.		

Outcome 1-3 Active and social

You enjoy quality local activities and programs for sport, learning and recreation.

Ongoing programs and activities

Program/activity	Ongoing actions
Craigie Leisure Centre health and fitness programs	Deliver a range of programs at Craigie Leisure Centre to promote health and fitness, including gym memberships, group fitness, leisure and aquatics programs.
Library programs, activities and events	Deliver a range of programs, events and activities that provide opportunities for the community to learn, recreate and connect, with a focus on life-long learning and literacy.
Library services	Provide library resources and services at City of Joondalup libraries and online, and provide safe, flexible, and accessible spaces for the community.
Sport and recreation development	Deliver a range of programs, activities, events and one-one-one assistance to local club volunteers to assist them in performing their roles and ensuring ongoing club sustainability and success.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

MILESTONE		COMMENT	STATUS
Libraries Strategy A new strategy that will guide the future delivery of library programs, services and events across the City's four libraries. The strategy will address the increasing opportunities and challenges faced by public libraries in terms of changing demographics, technological growth and economic and social change.			
Q1	Present draft Libraries Strategy 2025–2029 to Elected Members seeking feedback.	Progress continued on the development of the draft Libraries Strategy 2025–2029 during the quarter. However, following a review of the project plan, the draft was not presented to Elected Members seeking feedback as initially scheduled. It is now anticipated that development will continue through quarters 2 and 3, with the draft strategy expected to be presented to Elected Members for feedback in quarter 4.	✓
Q2	**[milestone removed CJ318-11/25 refers]**		
	[additional milestone CJ318-11/25 refers] Progress the development of the draft Libraries Strategy 2025–2029.	Continued to progress the development of the draft Libraries Strategy 2025–2029, including preparations for presentation to Elected Members in quarter 4.	✓
Q3	**[milestone removed CJ318-11/25 refers]**		
	[additional milestone CJ318-11/25 refers] Progress the development of the draft Libraries Strategy 2025–2029.	Following an internal review of the project status and scope of draft Libraries Strategy 2025–2029, the development of the Strategy did not progress in the quarter. It is anticipated that progress will recommence in quarter 4 with the development of a revised project plan.	✓
Q4	**[milestone removed CJ318-11/25 refers]**		
	[milestone from quarter 1 CJ318-11/25 refers] Present draft Libraries Strategy 2025–2029 to Elected Members seeking feedback.		

Outcome 1-4 Artistic and creative

You celebrate, support and participate in art and events in your local area.

Ongoing programs and activities

Program/activity	Ongoing actions
Art collection maintenance and acquisitions	Manage the City's Art Collection, including acquisition, maintenance and management.
Cultural events program	Deliver the annual program of cultural events that offer access to the arts for the local community and brings visitors to the region.
Public art projects	Deliver public art projects in accordance with the Public Art Masterplan that contribute to an appreciation of the City's cultural and natural heritage and enhance the public realm.
Visual arts exhibition program and Joondalup Contemporary Art Gallery	Deliver the annual program of visual arts that provides the community with access to contemporary, quality artworks, supports local arts development, and promotes Joondalup as a vibrant cultural destination.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for FY2025–26**

MILESTONE		COMMENT	STATUS
Arts development program An annual program of community arts development activities, including the Arts in Focus program, Community Funding, Arts Development Scheme and Connecting Creatives database.			
Q1	Undertake program review.	Program review underway, in-line with development of FY2026–2027 budget.	✓
Q2	Report to Council on program review with future program recommendations.	Completed the program review with future program recommendations and drafted a report that is scheduled to be presented to Council at its meeting on 26 May 2026.	✓
Q3			
Q4	**[milestone from quarter 2 CJ020-02/26 refers]** Report to Council on program review with future program recommendations.		

MILESTONE		COMMENT	STATUS
Joondalup performing arts centre* Investigations into an arts facility proposed for the hosting of performing arts and cultural events and other activities within the Joondalup City Centre.			
Q1	Progress actions towards the development of a business case for a Joondalup performing arts centre.	Progressed actions towards the development of a business case for a performing arts centre in the Joondalup City Centre by commencing a procurement process for a consultant architect to assist with initial scoping, location and design considerations.	✓
	Present reports to Elected Members on the progress and status of the project as required.	No reports to Elected Members on the progress and status of the project were required during the quarter.	✓
Q2	Progress actions towards the development of a business case for a Joondalup performing arts centre.	Progressed actions towards the development of a business case for a performing arts centre in the Joondalup City Centre by commencing initial project scoping, location and design investigations with a consultant architect.	✓
	Present reports to Elected Members on the progress and status of the project as required.	Presented an update report to the Major Projects and Finance Committee at its meeting on 24 November 2025, and to Council at its meeting on 9 December 2025.	✓
Q3	Progress actions towards the development of a business case for a Joondalup performing arts centre.	Progressed actions towards the development of a business case for a performing arts centre in the Joondalup City Centre by commencing initial project scoping for a needs analysis with an expert consultant.	✓
	Present reports to Elected Members on the progress and status of the project as required.	No reports to Elected Members on the progress and status of the project were required during the quarter.	✓
Q4	Progress actions towards the development of a business case for a Joondalup performing arts centre.		
	Present reports to Elected Members on the progress and status of the project as required.		

MILESTONE		COMMENT	STATUS
Public Art Masterplan A masterplan that provides an overarching framework and set of standards for all public art within the City. The masterplan details the priorities and goals for public artwork and identifies opportunities for future artworks which align with the needs of the community.			
Q1			
Q2	Commence implementation of the new Percent for Art Local Planning Policy and the revised Public Art Council Policy	Implementation activities will not be undertaken as Council did not endorse the Percent for Art Local Planning Policy or the proposed changes to the Public Art Council Policy.	✓
Q3			
Q4			

Outcome 1-5 Cultural and diverse

You understand, value and celebrate the City's unique Aboriginal and other diverse cultures and histories.

Ongoing programs and activities

Program/activity	Ongoing actions
Citizenship ceremonies	Deliver citizenship ceremonies in accordance with the Department of Home Affairs' guidelines.
Civic functions	Deliver scheduled civic functions that recognise the valuable contributions of key City stakeholders.
Local history service	Deliver scheduled local history programs, activities and events at the City of Joondalup libraries that help to preserve, share and celebrate the City's local and regional history.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

MILESTONE		COMMENT	STATUS
Heritage List A statutory list of the most significant heritage places which forms part of the City's Local Planning Scheme. Heritage Lists are prepared under the WA *Planning and Development Act 2005* and subsidiary legislation.			
Q1	Progress development of the City's Heritage List.	The City's Heritage List has been developed; however, further actions are on hold due to resourcing constraints.	✓
Q2	Progress development of the City's Heritage List.	The City's Heritage List has been developed; however, further actions are on hold due to resourcing constraints.	✓
Q3	**[milestone removed CJ020-02/26 refers]**		
Q4	**[milestone removed CJ020-02/26 refers]**		

MILESTONE		COMMENT	STATUS
Reconciliation Action Plan A plan which sets out the City's commitment to reconciliation and engagement with Aboriginal and Torres Strait Islander peoples. The plan gives the City an opportunity to think deeply about what reconciliation means to the organisation and community, and implement a Reconciliation Action Plan that is localised, unique and leaves an effect of lasting change.			
Q1	Deliver scheduled actions from the Reconciliation Action Plan 2025–2027 for the quarter.	The following scheduled actions from the Reconciliation Action Plan 2025–2027 were delivered in the quarter: • Delivered 10 events during July 2025 in connection with NAIDOC Week. • Facilitated two Noongar Language Courses for City of Joondalup staff. • Undertook an Expressions of Interest process to recruit new members for the Reconciliation Action Plan Community Reference Group.	✓
	Submit the Reconciliation Action Plan 2025–2027 Impact Survey to Reconciliation Australia.	The Reconciliation Action Plan 2025–2027 was formally endorsed by Reconciliation Australia on 5 August 2025. As a result, the Impact Survey was not required to be completed during the quarter. The survey will be submitted in quarter 1 of FY2026–27, in accordance with Reconciliation Australia's requirements.	✓
Q2	Deliver scheduled actions from the Reconciliation Action Plan 2025–2027 for the quarter.	The following scheduled actions from the Reconciliation Action Plan 2025–2027 were delivered in the quarter: • Collated the submissions received through the Expressions of Interest process to recruit new members for the Reconciliation Action Plan Community Reference Group. • Presented the submissions to Council at its meeting on 3 November 2025, where new reference group members were appointed. • Held the induction meeting for the new Reconciliation Action Plan Community Reference Group members • Initiated the Reconciliation Action Plan Staff Working Group.	✓
Q3	Deliver scheduled actions from the Reconciliation Action Plan 2025–2027 for the quarter.	The following scheduled actions from the Reconciliation Action Plan 2025–2027 were delivered in the quarter: • Established the Reconciliation Action Plan Staff Working Group. • Held the inaugural Reconciliation Action Plan Staff Working Group meeting. • Held two Reconciliation Action Plan Community Reference Group meetings on 11 and 25 February 2026. • Held internal Acknowledgement of Country workshop held for staff on 4 February 2026, with 12 attendees	✓
Q4	Deliver scheduled actions from the Reconciliation Action Plan 2025–2027 for the quarter.		

2. ENVIRONMENT

OUR GOAL

We have a beautiful natural environment which we care for and protect. We demonstrate best-practice in sustainability and environmental management. Our community is actively involved in conservation and sustainability initiatives and we share responsibility for preserving our natural assets for future generations.

YOUR OUTCOMES

2-1 Managed and protected

You value and enjoy the biodiversity in local bushland, wetland and coastal areas.

2-2 Clean and sustainable

You are supported to minimise waste and live sustainably in a clean environment.

2-3 Responsible and efficient

You benefit from a responsible and efficient use of natural resources.

2-4 Resilient and prepared

You understand and are prepared for the impacts of climate change and natural disasters.

Performance measures

MEASURE	TARGET/TREND	COLLECTION FREQUENCY
Percentage of natural areas protected within City of Joondalup reserves	Minimum of 87.5%	Annual
Amount of native vegetation protected under the City of Joondalup's Local Planning Scheme No 3, Metropolitan Region Scheme and Bush Forever	Maintain above 1,211 ha	Annual
Percentage of the community who value/visit/enjoy the City's local bushland, wetland and coastal areas	Maintain baseline plus increasing trend*	Biennial
Percentage increase in vegetation quality scores within each site category (eg dunes, wetlands) over a specific period	Maintain above 80%	Annual
Percentage residential waste diverted from landfill in the City of Joondalup	Establish baseline year, increasing trend year-on- year	Annual
Percentage decrease in the annual tonnage of litter collected	Establish baseline year, decreasing trend year-on- year	Annual
Percentage of community who feel they live in a clean environment	Maintain baseline plus increasing trend*	Biennial
Percentage of groundwater usage within prescribed allocation limits	Maintain below 110% (baseline – 108.9%)	Annual
Percentage reduction in scheme water usage compared to a baseline year	Establish baseline year, maintain 5% below	Annual
Percentage reduction in greenhouse gas emissions compared to a baseline year	Establish baseline, decreasing trend year-on- year	Annual
Percentage decrease in emission due to renewable energy generation	Decreasing trend year-on- year	Annual
Percentage of the community who feel informed and prepared for the impacts of climate change and natural disasters	Maintain baseline plus increasing trend*	Biennial

- * Baseline to be established after the new Community Perceptions Survey is undertaken.

Outcome 2-1 Managed and protected

You value and enjoy the biodiversity in local bushland, wetland and coastal areas.

Ongoing programs and activities

Program/activity	Ongoing actions
Midge monitoring	Monitor midge larvae populations and provide treatments, as required, to mitigate nuisance adult midge at Lake Goollelal and Lake Joondalup.
Natural areas maintenance	Coordinate and implement maintenance programs which protect and enhance biodiversity values, whilst maintaining appropriate community access and awareness of natural areas.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

MILESTONE		COMMENT	STATUS
Natural area management (major conservation) Natural area management initiatives for protecting and enhancing biodiversity values across the City's major conservation natural areas.			
Q1	Engage a consultant to undertake flora surveys and vegetation condition assessments in Central Park (Joondalup) and Shepherd's Bush Reserve (Kingsley).	Engaged an external consultant to undertake flora surveys and vegetation condition assessments in Beaumaris Park Bushland (Ocean Reef), Central Park (Joondalup) and Shepherd's Bush Reserve (Kingsley).	✓
	Engage a consultant to deliver twice-yearly quenda monitoring in Craigie Bushland (Craigie).	Edith Cowan University engaged to deliver twice-yearly Quenda monitoring in Craigie Bushland.	✓
Q2			
Q3			
Q4	Present the outcomes of the flora surveys and quenda monitoring to Elected Members.		

MILESTONE		COMMENT	STATUS
Yellagonga Catchment management Projects delivered in partnership with the City of Wanneroo and the Department of Biodiversity, Conservation and Attractions to improve the Yellagonga Catchment, in accordance with the Yellagonga Integrated Catchment Management Plan.			
Q1	Deliver scheduled actions from the Yellagonga Integrated Catchment Management Plan 2021–2026 for the quarter.	Delivered the following scheduled actions from the Yellagonga Integrated Catchment Management Plan 2021–2026: • Engaged Edith Cowan University to undertake water quality monitoring program, in collaboration with the City of Wanneroo. • Liaised with the relevant agencies and Friends Groups to progress the Saving our snake-necked turtle program. • Liaised with the relevant agencies and Friends Groups to discuss the fox control program for FY2025–26 and FY2026–27. • Liaised with the Department of Biodiversity, Conservation and Attractions regarding the development of a Kangaroo Management Action Plan for Yellagonga Regional Park.	✓
Q2	Deliver scheduled actions from the Yellagonga Integrated Catchment Management Plan 2021–2026 for the quarter.	Delivered the following scheduled actions from the Yellagonga Integrated Catchment Management Plan 2021–2026: • Edith Cowan University continued to undertake water quality monitoring program in Yellagonga wetlands. • Supported the Friends of Yellagonga Regional Park and Woodvale Waters Friends of Beenyup Channel to implement the Saving our snake-necked turtle program in key locations at Yellagonga Regional Park. • Continued to liaise with the Department of Biodiversity, Conservation and Attractions and City of Wanneroo regarding the development of a Kangaroo Management Action Plan for Yellagonga Regional Park.	✓
Q3	Deliver scheduled actions from the Yellagonga Integrated Catchment Management Plan 2021–2026 for the quarter.	Delivered the following scheduled actions from the Yellagonga Integrated Catchment Management Plan 2021–2026: • Edith Cowan University continued to undertake water quality monitoring program in Yellagonga wetlands. • Finalised the Kangaroo Management Action Plan for Yellagonga Regional Park, in liaison with the Department of Biodiversity, Conservation and Attractions and the City of Wanneroo.	✓
Q4	Deliver scheduled actions from the Yellagonga Integrated Catchment Management Plan 2021–2026 for the quarter.		

Outcome 2-2 Clean and sustainable

You are supported to minimise waste and live sustainably in a clean environment.

Ongoing programs and activities

Program/activity	Ongoing actions
Bulk waste collection and processing	Deliver on-demand bulk hard waste and greens waste collection and processing for residential properties.
Environmental education program	Deliver scheduled activities and events as part of the environmental education program to residents, schools, businesses and the broader community.
Illegal dumping	Respond to reports from the community about illegally dumped waste in public areas.
Litter collection	Undertake scheduled collection and disposal of public area litter by hand.
Waste collection and processing	Deliver weekly collection and disposal of kerbside domestic waste, and fortnightly collection and processing of domestic recycling and greens for residential properties.
Waste education program	Deliver scheduled activities and events as part of the waste education program to schools and the broader community.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for FY2025–26**

MILESTONE		COMMENT	STATUS
Food organics, garden organics (FOGO) bin service A new food organics, garden organics (FOGO) bin service for residential waste service delivery.			
Q1			
Q2			
Q3	Review the outcomes of the Mindarie Regional Council's food organics, garden organics (FOGO) bin service joint tender process.	Reviewed the outcomes of the Mindarie Regional Council's FOGO bin service joint tender process and commenced preparations for a report to Council.	✓
Q4	Present a report to Council seeking direction on the future delivery of a food organics, garden organics (FOGO) bin service.		

MILESTONE		COMMENT	STATUS
Future waste disposal options* Investigations into future waste disposal options following the closure of the Tamala Park landfill operation.			
Q1			
Q2			
Q3	Review the outcomes of the Mindarie Regional Council's Waste to Energy joint tender process for implications on future waste disposal options for the City.	Awaiting the outcome of the Mindarie Regional Council Waste to Energy joint tender process, negotiations and legal analysis ongoing.	✓
Q4	Present a report to Council seeking direction on future waste disposal options.		

MILESTONE		COMMENT	STATUS
Waste to Energy solution A new regional facility that will convert waste products into energy which can then be used directly, or further converted into products, such as electricity or synthetic fuels.			
Q1			
Q2			
Q3	Review the outcomes of the Mindarie Regional Council's Waste to Energy joint tender process.	Awaiting the outcome of the Mindarie Regional Council Waste to Energy joint tender process, negotiations and legal analysis ongoing.	✓
	Present a report to Council seeking direction on the preferred option for appointing a Waste to Energy provider.	A report seeking Council direction will be prepared following confirmation of the outcomes of Mindarie Regional Council's Waste to Energy joint tender process.	✓
Q4	Develop and advertise a request for tender to deliver a Waste to Energy solution (if directed by Council).		

Outcome 2-3 Responsible and efficient

You benefit from a responsible and efficient use of natural resources.

Ongoing programs and activities

Program/activity	Ongoing actions
Energy management	Manage the City's energy consumption to minimise environmental impact and realise economic savings.
Groundwater management	Manage the groundwater on City-owned and managed land to ensure responsible and efficient use in accordance with Department of Water and Environmental Regulation licencing requirements.
Scheme water management	Manage the scheme water on City-owned and managed land to reduce consumption.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

MILESTONE		COMMENT	STATUS
Joondalup Lighting Initiative Investigation and proposal to upgrade existing streetlights to LED across the City for the purposes of reducing energy consumption.			
Q1	Investigate LED streetlight conversion options with Western Power.	Met with Western Power on 18 August 2025 to discuss LED streetlight conversion options, with the following outcomes and information provided: • The proactive LED replacement program is fully funded by Western Power, while a customer-funded option is still available for local governments that want to expedite the process, outside of the program. • Western Power have commenced development of a program of works which includes a rollout schedule across local government areas; however the program of works is not yet finalised. • The rollout of the program will be on a suburb level, not local government level, to ensure equitable treatment of local governments. The position in the program schedule will also be largely driven by age of asset.	✓
Q2	Continue to investigate LED streetlight conversion options with Western Power.	Western Power has advised that it intends to commence a program to upgrade existing streetlighting to LED across local government areas. However, the rollout schedule and program of works have not yet been finalised, and no confirmed timelines have been provided for conversions within the City.	✓
Q3	Continue to investigate LED streetlight conversion options with Western Power.	Western Power has advised that there are no updates to the rollout schedule, program of works, or timeline for the conversions this quarter.	✓
Q4	Continue to investigate LED streetlight conversion options with Western Power.		

MILESTONE		COMMENT	STATUS
Streetlight ownership review Liaison and advocacy with Western Power to explore options to transfer ownership and management of streetlights to the City.			
Q1	Investigate streetlight ownership options with Western Power for their streetlight assets.	• Investigated streetlight ownership options with Western Power for their streetlight assets in the City of Joondalup. However, there was no progress on ownership options with Western Power during the quarter.	✓
Q2	Continue to investigate streetlight ownership options with Western Power for their streetlight assets.	• No progress on streetlight ownership options with Western Power in the quarter. • Commenced discussions with the City of Wanneroo regarding options for streetlight ownership and smart controlled lighting. Engagement between the Cities will continue into quarter 3.	✓
Q3	Continue to investigate streetlight ownership options with Western Power for their streetlight assets.	• No progress on streetlight ownership options with Western Power in the quarter. • Continued discussions with the City of Wanneroo regarding options for streetlight ownership and smart controlled lighting.	✓
Q4	Continue to investigate streetlight ownership options with Western Power for their streetlight assets.		

MILESTONE		COMMENT	STATUS
Waterwise Council Program A program run jointly by the WA Department of Water and Environmental Regulation and Water Corporation to support local governments to improve water efficiency and help create waterwise communities.			
Q1	Deliver scheduled actions from the Waterwise Council Action Plan 2021–2026 for the quarter.	Delivered the following scheduled actions from the Waterwise Council Action Plan 2021–2026: • Commenced annual review of the Waterwise Council Action Plan 2021–2026. • Commenced planning for the Native Plant Giveaway in 2026.	✓
Q2	Deliver scheduled actions from the Waterwise Council Action Plan 2021–2026 for the quarter.	Delivered the following scheduled actions from the Waterwise Council Action Plan 2021–2026: • Finalised annual review of the Waterwise Council Action Plan 2021–2026 for 2024-25. • Continued planning for the Native Plant Giveaway in 2026.	✓
	Present the Waterwise Council Action Plan 2021–2026 Annual Report to the Water Corporation, seeking re-endorsement as a Waterwise Council.	Presented the Waterwise Council Action Plan 2021–2026 Annual Report to the Water Corporation seeking endorsement as a Waterwise Council for FY2024–25.	✓
Q3	Deliver scheduled actions from the Waterwise Council Action Plan 2021–2026 for the quarter.	Delivered the following scheduled actions from the Waterwise Council Action Plan 2021–2026: • Commenced development of Waterwise Council Action Plan 2027–2031. • Commenced implementation of the Native Plant Giveaway in 2026.	✓
Q4	Deliver scheduled actions from the Waterwise Council Action Plan 2021–2026 for the quarter.		

Outcome 2-4 Resilient and prepared

You understand and are prepared for the impacts of climate change and natural disasters.

Ongoing programs and activities

Program/activity	Ongoing actions
Bushfire community education program	Deliver scheduled initiatives as part of the bushfire community education program to residents, schools, community groups, businesses and the broader community.
Coastal monitoring	Monitor changes to the City's shoreline to inform coastal hazard management planning and actions.
Emergency management	Participate in the Joint Local Emergency Management Committee, District Emergency Management Committee and WALGA Emergency Management Advisory Committee meetings for the purposes of ensuring effective preparedness in the event of an emergency incident.
Firebreak inspections	Inspect firebreaks throughout the City in accordance with the *Bush Fires Act 1954* and subsidiary legislation for the purpose of mitigating the risk of bushfire hazards.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for FY2025–26**

MILESTONE		COMMENT	STATUS
Bushfire Risk Management Plan A plan which provides a structured approach to identifying, assessing, prioritising, monitoring and treating bushfire risk within the City of Joondalup.			
Q1	Present the draft Bushfire Risk Management Plan 2025–2027 to Elected Members.	Presented the draft Bushfire Risk Management Plan 2025–2027 to Elected Members on 1 July 2025.	✓
	Present the draft Bushfire Risk Management Plan 2025–2027 to the Office of Bushfire Risk Mitigation seeking endorsement.	Presented the draft Bushfire Risk Management Plan 2025–2027 to the Office of Bushfire Risk Management, where it was endorsed on 13 August 2025.	✓
Q2			
Q3			
Q4			

MILESTONE		COMMENT	STATUS
Climate Change Plan* A plan which guides the City's climate change mitigation and adaptation actions across a range of areas relevant to local government, including infrastructure, assets, health services, water management, emergency management, urban forest and the natural environment.			
Q1	Deliver scheduled actions from the Climate Change Plan 2025–2035 for the quarter.	Delivered the following scheduled actions from the Climate Change Plan 2025–2035 during the quarter: • Installed 60 kilowatts of solar panels on the City of Joondalup Administration Building. • Planted 1,159 trees as part of the winter tree planting program, including planting within residential verges, streetscapes and Leafy City Program replacements.	✓
Q2	Deliver scheduled actions from the Climate Change Plan 2025–2035 for the quarter.	Delivered the following scheduled actions from the Climate Change Plan 2025–2035 during the quarter: • Delivered Bushfire information and preparedness session, in collaboration with Department of Fire and Emergency Services, on 11 October 2025.	✓
Q3	Deliver scheduled actions from the Climate Change Plan 2025–2035 for the quarter.	Delivered the following scheduled actions from the Climate Change Plan 2025–2035 during the quarter: • Reviewed Western Australian Local Government Association's draft Climate Change Advocacy Position and presented to Elected Members seeking feedback. • Used recycled materials in basecourse for road projects on Beach Road, Warwick Road and Hepburn Avenue.	✓
Q4	Deliver scheduled actions from the Climate Change Plan 2025–2035 for the quarter.		

MILESTONE		COMMENT	STATUS
Coastal Hazard Risk Management and Adaptation Plan* A new plan to be developed under State Planning Policy 2.6 which will define areas of the coastline that could be vulnerable to coastal hazards and outline the preferred approach to managing these hazards over the next 100 years.			
Q1	Conduct meetings of the Coastal Hazard Risk Management and Adaptation Plan Community Reference Group and Technical Steering Group in accordance with the endorsed project plan.	No meetings of the Coastal Hazard Risk Management and Adaptation Plan Community Reference Group or Technical Steering Group were scheduled during the quarter, in line with the endorsed project plan.	✓
	Present the draft Community and Stakeholder Engagement Strategy for developing the Coastal Hazard Risk Management and Adaptation Plan to Elected Members seeking feedback.	Presented the draft Community and Stakeholder Engagement Strategy for developing the Coastal Hazard Risk Management and Adaptation Plan to Elected Members at the 26 August 2025 Council meeting, where the strategy was endorsed.	✓
Q2	Conduct meetings of the Coastal Hazard Risk Management and Adaptation Plan Community Reference Group and Technical Steering Group in accordance with the endorsed project plan.	Conducted a meeting of the Coastal Hazard Risk Management and Adaptation Plan Community Reference Group regarding community coastal values on 12 November 2025, in accordance with the endorsed project plan.	✓
Q3	Conduct meetings of the Coastal Hazard Risk Management and Adaptation Plan Community Reference Group and Technical Steering Group in accordance with the endorsed project plan.	The following meetings were conducted in accordance with the endorsed project plan: • Held a Coastal Hazard Risk Management and Adaptation Plan Technical Steering Group meeting on 5 March 2026, regarding alternative coastal adaptation options. • Held a Coastal Hazard Risk Management and Adaptation Plan Community Reference Group meeting on 18 March 2026, regarding alternative coastal adaptation options.	✓
Q4	Conduct meetings of the Coastal Hazard Risk Management and Adaptation Plan Community Reference Group and Technical Steering Group in accordance with the endorsed project plan.		
	Engage an external consultant to update the draft Coastal Hazard Risk Management and Adaptation Plan.		

3. PLACE

OUR GOAL

We have well-planned and attractive suburbs and streetscapes, supported by a range of integrated transport options. Our urban landscapes are connected, useable and accessible. A high standard of liveability is enjoyed by our community who can access quality facilities and public open spaces.

YOUR OUTCOMES

3-1 Connected and convenient

You have access to a range of interconnected transport options.

3-2 Well-planned and adaptable

You enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.

3-3 Attractive and leafy

You have access to quality public open spaces and enjoy appealing streetscapes.

3-4 Functional and accessible

You have access to quality community facilities that are functional and adaptable.

Performance measures

MEASURE	TARGET/TREND	COLLECTION FREQUENCY
Percentage of the community satisfied with ease of movement between points of interest in the city	Maintain baseline plus increasing trend*	Biennial
Percentage of the community who feel they have access to a range of transport options in their local area	Maintain baseline plus increasing trend*	Biennial
Community satisfaction with City of Joondalup parking management and provision (availability of parking etc)	Maintain above 70%	Biennial
Percentage progress towards the State Government's dwelling infill targets	Increasing trend year-on- year	Annual
Percentage of canopy cover in the city	Establish baseline – 12% (increasing trend year-on- year)	Annual
Percentage resident satisfaction with City of Joondalup parks	Maintain above 90%	Biennial
Percentage of residences within 400 metres of a recreation park or natural area	To be determined	Annual
Percentage of community buildings that meet accessibility standards	Maintain 100%	Annual
Percentage of community facilities with multi-purpose or adaptable spaces	Maintain above 80%	Annual
Percentage of community satisfied with the City of Joondalup's community facilities	Maintain above 80%	Biennial

* Baseline to be established after the new Community Perceptions Survey is undertaken.

Outcome 3-1 Connected and convenient

You have access to a range of interconnected transport options.

Ongoing programs and activities

Program/activity	Ongoing actions
Active transport education program	Deliver scheduled activities and events as part of the active transport education program to schools and the broader community.
Drainage maintenance	Monitor and undertake maintenance of stormwater drainage assets across the City to ensure usability.
Local-area traffic management investigations	Manage traffic movement on local streets and networks through investigations and assessments to improve safety for road users.
Parking management	Manage parking and parking infrastructure across the City to ensure parking demands are met for residents, visitors and businesses.
Pathway maintenance	Monitor and undertake maintenance of pathways across the City's pathway network to ensure ongoing safety and usability.
Road maintenance	Monitor and undertake maintenance of roads across the City's road network to ensure ongoing safety and usability.
Transport liaison and advocacy	Liaise and advocate with the State and Federal Government for strategies and projects to improve transport in the City.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

MILESTONE		COMMENT	STATUS
Bike Plan A plan which provides the long-term vision, strategic framework and projects that will be implemented to make cycling a part of everyday life and help the City of Joondalup become a bicycle-friendly city.			
Q1	Present the draft Bike Plan 2025–2035 to Council seeking endorsement.	Presented the draft Bike Plan 2025–2035 to Council at its 26 August 2025 meeting, where the plan was endorsed.	✓
Q2	Commence implementation of the Bike Plan 2025–2035.	Commenced implementation of the Bike Plan 2025–2035, including the completion of Stage 1 of the Hillarys to Burns Beach cycle path and the commencement of construction works on the Moolanda foot/cycle bridge project.	✓
Q3	Deliver scheduled actions from the Bike Plan 2025–2035.	• Completed and officially opened the Whitfords Nodes to Tom Simpson Park, Mullaloo section of the shared coastal path. • Commenced the next stage of the shared coastal path, from Mullaloo (at the corner of Northshore Drive and Merrifield Place) to Hillarys Boat Harbour (at Northside Drive).	✓
Q4	Deliver scheduled actions from the Bike Plan 2025–2035.		

MILESTONE		COMMENT	STATUS
Joondalup City Centre multi-storey car park — business case Preparation of a business case for a second multi-storey car park for the Joondalup City Centre to support economic development and place activation.			
Q1	Undertake demand modelling, site analysis and options analysis for a second multi-storey car park in the Joondalup City Centre.	An external consultant has commenced the engagement phase of the demand modelling exercise, including site analysis and option analysis, for a second multi-storey car park in the Joondalup City Centre.	✓
Q2	**[milestone removed CJ318-11/25 refers]**		
	[milestone removed CJ318-11/25 refers]		
Q3	**[additional milestone CJ318-11/25 refers]** Prepare a financial evaluation, social return on investment and business case for a second multi-storey car park in the Joondalup City Centre.	The preparation of a financial evaluation, social return on investment, and business case for a second multi-storey car park in the Joondalup City Centre is on hold until the completion of an expression of interest process related to City Centre development.	✓
	[additional milestone CJ318-11/25 refers] Present the business case for a second multi-storey car park in the Joondalup City Centre to the Major Projects Finance Committee seeking feedback.	The business case for a second multi-storey car park in the Joondalup City Centre will be prepared and presented to the Major Projects and Finance Committee following completion of an expression of interest process related to City Centre development.	✓
Q4			

MILESTONE		COMMENT	STATUS
Strategic transport planning A road network review of the City's local distributor roads to determine which require road section and intersection upgrades to improve accessibility and reduce congestion.			
Q1	Undertake collection of the traffic count data for the City's local distributor road network.	Due to changes to the project plan, the collection of traffic count data for the local distributor road network has been deferred to quarter 3. Work will continue throughout quarter 2 to develop a priority list of local distributor roads that that will be programmed for the traffic counts, anticipated to commence in quarter 3.	✓
Q2	Commence an assessment of the local distributor road network.	Commenced a review of the City's local distributor road network, including a technical assessment of each road to determine their performance and potential improvements, if required. These assessments will continue throughout quarter 3 and quarter 4.	✓
Q3	Finalise the assessment of the local distributor road network.	Continued a review of the City's local distributor road network, including a technical assessment of each road to determine their performance and potential improvements, if required. Due to additional requirements, these assessments will continue in quarter 4.	✓
	[milestone from quarter 1 CJ318-11/25 refers] Undertake collection of the traffic count data for the City's local distributor road network.	Commenced the collection of traffic count data for the City's local distributor road network. Due to competing priorities, the collection of traffic count data was not completed and will continue in quarter 4.	✓
Q4	Use the assessment of the local distributor road network to inform capital works planning for road and intersection upgrades.		

Outcome 3-2 Well-planned and adaptable

You enjoy well-designed, quality buildings and have access to diverse housing options in your neighbourhood.

Ongoing programs and activities

Program/activity	Ongoing actions
Building applications	Assess and determine certified and uncertified building permit applications received in accordance with the *Building Act 2011* and subsidiary legislation.
Development applications	Assess and determine development applications in accordance with the City's Local Planning Framework.
Land purchase inquiries	Process land purchase inquiries received in accordance with the City's target timeframes.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for FY2025–26**

MILESTONE		COMMENT	STATUS
Joondalup Activity Centre Plan review A review of the Joondalup Activity Centre Plan, to ensure the ongoing applicability of the stated strategic direction for land use planning and development.			
Q1			
Q2	Commence scoping the review of the Joondalup Activity Centre Plan.	Commenced activities to establish the scope of the Joondalup Activity Centre Plan review.	✓
Q3	Seek feedback from Elected Members on the scope for the Joondalup Activity Centre Plan review.	Sought feedback from Elected Members on 3 March 2026 regarding the scope of the Joondalup Activity Centre Plan, including broader precinct planning considerations.	✓
Q4	Present the scope for the Joondalup Activity Centre Plan review to Council seeking endorsement.		

MILESTONE		COMMENT	STATUS
Local planning policies — review and development Policies that relate to planning and development within the Local Planning Scheme area. Local planning policies are developed under the *Planning and Development (Local Planning Schemes) Regulations 2015*.			
Q1	Develop new local planning policies and review existing local planning policies as scheduled by the Policy Committee, or due to changes to the State planning framework.	• At its meeting held on 26 August 2025, Council endorsed changes to the Private Community Purposes Zone Local Planning Policy. • Also at its meeting held on 26 August 2025, Council elected not to proceed with the proposed Percent for Art Scheme Local Planning Policy. • Commenced the review of the following existing local planning policies, as scheduled to be presented to Policy Committee in November 2025: · Telecommunications Infrastructure Local Planning Policy · Closure of Pedestrian Access Ways Local Planning Policy · Consulting Rooms Local Planning Policy · Non-residential development in the Residential Zone Local Planning Policy · Subdivision and Dwelling Development Adjoining Areas of Public Space Local Planning Policy.	✓
Q2	Develop new local planning policies and review existing local planning policies as scheduled by the Policy Committee, or due to changes to the State planning framework.	At its meeting held on 9 December 2025, Council: • Endorsed the new Residential Development Local Planning Policy and revoked the previous version of the policy. • Endorsed revised versions of the following policies: · Container Deposit Scheme Local Planning Policy · Medium-Density Single House Local Planning Policy · Short-term Rental Accommodation Local Planning Policy. • Revoked the Subdivision and Dwelling Development Adjoining Areas of Public Space Local Planning Policy. • Endorsed advertising of the following policies for public comment: · Consulting Rooms Local Planning Policy · Closure of Pedestrian Accessway Local Planning Policy · Non-Residential Development in the Residential Zone Local Planning Policy · Telecommunications Infrastructure Local Planning Policy.	✓
Q3	Develop new local planning policies and review existing local planning policies as scheduled by the Policy Committee, or due to changes to the State planning framework.	The following polices were advertised for public comment: • Consulting Rooms Local Planning Policy • Closure of Pedestrian Accessway Local Planning Policy • Non-Residential Development in the Residential Zone Local Planning Policy • Telecommunications Infrastructure Local Planning Policy.	✓

MILESTONE		COMMENT	STATUS
Q4	Develop new local planning policies and review existing local planning policies as scheduled by the Policy Committee, or due to changes to the State planning framework.		

MILESTONE		COMMENT	STATUS
Local Planning Scheme No 3 review A review of the City's Local Planning Scheme No 3 in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* which includes a review of existing local planning policies and the development of new policies as recommended.			
Q1	Publish a report of the Local Planning Scheme No 3 review and the decision of the Western Australian Planning Commission, in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015.	The City has not yet received a decision from the Western Australian Planning Commission. In line with the Planning and Development (Local Planning Schemes) Regulations 2015, a report on the Local Planning Scheme No. 3 review will be published once the decision is received.	✓
Q2	**[milestone from previous quarter]** Publish a report of the Local Planning Scheme No 3 review and the decision of the Western Australian Planning Commission, in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015.	Published a report of the Local Planning Scheme No 3 review and the decision of the Western Australian Planning Commission to the City's website on 24 November 2025, in accordance with the Planning and Development (Local Planning Schemes) Regulations 2015.	✓
Q3			
Q4			

MILESTONE		COMMENT	STATUS
Local Planning Strategy review* A review of the City's Local Planning Strategy, including the Local Housing Strategy and Local Commercial Strategy, to ensure the ongoing applicability of the stated strategic direction for land use planning and development.			
Q1	Liaise with the external consultants to progress development of the options for the spatial allocation of density.	Liaised with the external consultants throughout the quarter to progress the development of the options for the spatial allocation of density.	✓
	Present the options for the spatial allocation of density to the Department of Planning, Lands and Heritage seeking feedback.	The external consultant presented the options for the spatial allocation of density to the Department of Planning, Lands and Heritage seeking feedback.	✓
Q2	Present the options for the spatial allocation of density to Elected Members seeking feedback.	Presented the options for the spatial allocation of density to Elected Members seeking feedback on 1 December 2025.	✓
Q3	Deliver round 2 of community consultation activities.	Delivered round 2 community consultation activities from 25 February 2026 to 25 March 2026.	✓
	Present the outcomes of the community consultation and refined options for the spatial allocation of density to the Department of Planning, Lands and Heritage seeking feedback.	Finalisation of the round 2 community consultation outcomes is underway, following the close of consultation late in the quarter. Presentation of outcomes and refined spatial density options to the Department of Planning, Lands and Heritage seeking feedback is planned to occur in quarter 4.	✓
Q4	Present the preferred options for the spatial allocation of density to Elected Members seeking feedback.		

Outcome 3-3 Attractive and leafy

You have access to quality public open spaces and enjoy appealing streetscapes.

Ongoing programs and activities

Program/activity	Ongoing actions
Public open space maintenance	Deliver maintenance programs which enhance aesthetic appeal, whilst maintaining functionality for recreation and sporting activities.
Weed management	Deliver weed management programs, including hand weeding, steam and chemical control, in order to reduce bushfire risk and maintain the amenity, functionality and aesthetics of public open spaces.

Non-capital projects and initiatives

Nil

Outcome 3-4 Functional and accessible

You have access to quality community facilities that are functional and adaptable.

Ongoing programs and activities

Program/activity	Ongoing actions
Building maintenance program	Undertake reactive, planned and scheduled maintained works of City-owned and -managed buildings, as required, in accordance with agreed service levels to ensure cleanliness and usability.
City land portfolio management	Investigate opportunities for optimisation of City freehold and managed Crown land and implement actions for the disposal and acquisition of properties as endorsed by Council.
Club funded upgrade applications	Assess and process club funded upgrade applications for building improvements by hirers and lessees.
Community venue management	Manage bookings of the City's hireable venues, including community buildings and public open spaces, in accordance with the City's Schedule of Fees and Charges and the Venue Hire Fees and Charges Council Policy.
Leases and licences	Manage leases and licences and undertake inspections for City-owned and managed buildings in accordance with the City's Property Management Framework and agreed schedules.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for FY2025–26**

MILESTONE		COMMENT	STATUS
Club Night Lights Program and Community Sporting and Recreation Facilities Fund Programs that seek State Government funding contributions to upgrade sports infrastructure in sports parks for improved usability and access for sports training and games.			
Q1	Progress expressions of interest and applications in accordance with the grant funding program schedules.	Progressed the expressions of interest process for the FY2026–27 small grant funding round, in line with the grant funding program schedules.	✓
Q2	Progress expressions of interest and applications in accordance with the grant funding program schedules.	Progressed the expressions of interest process for the FY2026–27 small grant funding round, in line with the grant funding program schedules.	✓
Q3	Progress expressions of interest and applications in accordance with the grant funding program schedules.	The Department of Creative Industries, Tourism and Sport is currently reviewing the grant funding program schedule. Once the schedule is announced, the City can progress applications in accordance with the new grant funding program schedules.	✓
Q4	Progress expressions of interest and applications in accordance with the grant funding program schedules.		

MILESTONE		COMMENT	STATUS
Joondalup City Centre land optimisation Investigations into future land development opportunities for City-owned land in the Joondalup City Centre.			
Q1	Progress actions towards the development of a business case for development opportunities in the Joondalup City Centre.	Progressed the business case for development opportunities in the Joondalup City Centre through the following actions: • Evaluated the proposals received in response to a request for quotation for a consultant to undertake a Development Feasibility and Market Analysis. • Revised the scope of works of the request for quotation and invited respondents to submit updated proposals. • Received and commenced evaluating the revised proposals, before terminating the request for quotation due to budget constraints. • It is anticipated that actions towards the development of a business case for development opportunities in the Joondalup City Centre will continue to progress in quarters 3 and 4, following the mid-year budget review.	✓
	Present reports to Elected Members on the progress and status of the project as required.	No Elected Member status updates were required during the quarter.	✓
Q2	Progress actions towards the development of a business case for development opportunities in the Joondalup City Centre.	Progressed the business case for development opportunities in the Joondalup City Centre through the following actions: • Reassessed the scope of works for the Development Feasibility and Market Analysis request for quotation, which had previously been terminated, with a refined focus on ‘Boas Place’, in consideration of the progression of the Joondalup Performing Arts Centre project. • Finalised the draft expression of interest for selected properties within the City Centre following internal review. • Provided input into the mapping exercise and precinct design for the Joondalup Performing Arts Centre proposed ‘Boas Place’ location.	✓
	Present reports to Elected Members on the progress and status of the project as required.	No Elected Member status updates were required during the quarter.	✓

MILESTONE		COMMENT	STATUS
Q3	Progress actions towards the development of a business case for development opportunities in the Joondalup City Centre.	• Presented the draft Expression of Interest for land development and disposal opportunities to the City Centre Steering Group on 5 February 2026, and to the City Centre Projects Cluster Working Group on 9 March 2026, for consideration and initial feedback. • Received legal and probity advice regarding the Expressions of Interest document and evaluation procedures, and the expected procurement process. • Provided additional input into the massing exercise for the Joondalup Performing Arts Centre proposed within Boas Place, Joondalup.	✓
	Present reports to Elected Members on the progress and status of the project as required.	Presented a report on the draft Expression of Interest document for land development and disposal opportunities to Elected Members on 3 March 2026.	✓
Q4	Progress actions towards the development of a business case for development opportunities in the Joondalup City Centre.		
	Present reports to Elected Members on the progress and status of the project as required.		

MILESTONE		COMMENT	STATUS
Ocean Reef Marina* Construction of a world-class waterfront precinct providing recreational, tourism, residential and boating facilities. This project is being managed by DevelopmentWA with support and contributions provided by the City.			
Q1	Provide support to DevelopmentWA and undertake agreed activities to progress the development of the Marina as per the Development Agreement.	Provided support to DevelopmentWA and other stakeholders in the quarter to ensure construction continued at Ocean Reef Marina in accordance with the Development Agreement.	✓
	Coordinate feedback and technical guidance to progress the necessary approvals for the development of the Marina.	Coordinated feedback and technical guidance to progress necessary approvals for the Marina development through the following actions: • Reviewed and approved the design of various shelters to be installed at the beach park. • Progressed and gazetted the District Boundary amendment, supporting the City's ability to carry out its local government functions across the entire development area. • Facilitated a review of the proposed ocean pool by the Joondalup Design Review Panel.	✓
	Explore development opportunities for land within the Marina that is owned or managed by the City.	Following consultation with DevelopmentWA, the opportunity to develop the City's Freehold Lot within the Marina has been placed on hold, while they progress the Exclusive Working Period with the Town Centre Master Developer.	✓
	Present reports to Elected Members on the progress and status of the Marina as required.	No reports were required in this quarter.	✓

MILESTONE		COMMENT	STATUS
Q2	Provide support to DevelopmentWA and undertake agreed activities to progress the development of the Marina as per the Development Agreement.	Continued to support DevelopmentWA and stakeholders in the quarter to ensure construction continued at Ocean Reef Marina in accordance with the Development Agreement.	✓
	Coordinate feedback and technical guidance to progress the necessary approvals for the development of the Marina.	Coordinated feedback and technical guidance to progress necessary approvals for the Marina development through the following actions: • Met with Department of Planning, Lands and Heritage to provide preliminary feedback on proposed amendment to the Improvement Scheme prior to consideration of the Western Australian Planning Commission to advertise the proposal for public comment. • Completed inspections and approvals to facilitate the opening of the Ocean Reef Sea Sports Club prior to Christmas, following Practical Completion. • The City executed the Smart City Operator Management Transfer Agreement to enable the handover of Smart City infrastructure to the City in the future City areas of the marina.	✓
	Explore development opportunities for land within the Marina that is owned or managed by the City.	Following consultation with DevelopmentWA, the opportunity to develop the City's Freehold Lot within the Marina has been placed on hold, while they progress the Exclusive Working Period with the Town Centre Master Developer.	✓
	Present reports to Elected Members on the progress and status of the Marina as required.	No reports were required in this quarter.	✓
Q3	Provide support to DevelopmentWA and undertake agreed activities to progress the development of the Marina as per the Development Agreement.	Provided support to DevelopmentWA and other stakeholders in the quarter to ensure construction continued at Ocean Reef Marina in accordance with the Development Agreement.	✓
	Coordinate feedback and technical guidance to progress the necessary approvals for the development of the Marina.	• No approvals were required for the development of the Marina in the quarter. • Maintained ongoing coordination with internal and external stakeholders was maintained to confirm requirements and ensure timely progression of future approvals.	✓
	Explore development opportunities for land within the Marina that is owned or managed by the City.	Following consultation with DevelopmentWA, the opportunity to develop the City's Freehold Lot within the Marina has been placed on hold, while they progress the Exclusive Working Period with the Town Centre Master Developer.	✓
	Present reports to Elected Members on the progress and status of the Marina as required.	No reports were required in the quarter.	✓

MILESTONE		COMMENT	STATUS
Q4	Provide support to DevelopmentWA and undertake agreed activities to progress the development of the Marina as per the Development Agreement.		
	Coordinate feedback and technical guidance to progress the necessary approvals for the development of the Marina.		
	Explore development opportunities for land within the Marina that is owned or managed by the City.		
	Present reports to Elected Members on the progress and status of the Marina as required.		

MILESTONE		COMMENT	STATUS
Ocean Reef Sea Sports Club building redevelopment Assistance provided to DevelopmentWA in the construction of the Ocean Reef Sea Sports Club building as part of the Ocean Reef Marina development.			
Q1	Provide ongoing support and assistance through the construction process in conjunction with DevelopmentWA, Ocean Reef Sea Sports Club and associated consultants.	Provided ongoing support, including providing additional feedback on the building architectural design and delivery of the building project by DevelopmentWA.	✓
	Progress tenure negotiations for the lease for the Ocean Reef Sea Sport Club building.	Finalised the tenure negotiations with Ocean Reef Sea Sports Club, with the new lease signed and executed on 2 September 2025.	✓
Q2	Provide ongoing support and assistance through the construction process in conjunction with DevelopmentWA, Ocean Reef Sea Sports Club and associated consultants.	Practical Completion of the new Ocean Reef Sea Sports Facility was achieved by DevelopmentWA in early December 2025. An extensive defect list remains to be addressed, and as-constructed drawings and handover documentation are yet to be provided to the City.	✓
	Finalise tenure negotiations for the lease for the Ocean Reef Sea Sport Club building.	• Tenure negotiations with Ocean Reef Sea Sports Club were completed in quarter 1. • The Ocean Reef Sea Sports Club commenced the new tenure arrangement for the building and grounds with the City following Practical Completion in early December 2025.	✓
Q3			
Q4			

4. ECONOMY

OUR GOAL

We are a global facing city with a prosperous and resilient economy. Our City is home to diverse industries that generate a wide-range of local job opportunities. We encourage creativity and innovation, and we support opportunities to build the City's brand as a popular business and tourism destination.

YOUR OUTCOMES

4-1 Prosperous and local

You feel supported to grow your business in the City.

4-2 Innovative and confident

You are attracted to the City's unique characteristics and potential and feel confident in investing.

4-3 Appealing and welcoming

You welcome residents, and local and international visitors to the City.

Performance measures

MEASURE	TARGET/TREND	COLLECTION FREQUENCY
Percentage increase in GST-registered businesses over a specific period (eg year-on-year growth)	Increasing trend year-on- year	Annual
Percentage of businesses satisfied with the City of Joondalup as a location to operate your business	Maintain above 60%	Biennial
Percentage of businesses who are satisfied with the support provided by the City of Joondalup for their business	Maintain above 60%	Biennial
Percentage increase in local employment opportunities created by businesses in the city	Increasing trend year-on- year	Annual
Business satisfaction with parking management (availability) and pedestrian access to commercial areas	• Maintain above 60% (pedestrian access) • Maintain above 40% (managing public parking)	Biennial
Percentage increase in Gross Regional Product and contribution to total economic output	Increasing trend year-on- year	Annual
Percentage of visitors to the city year-on-year	Increasing trend year-on- year	Annual
Economic impact of major City of Joondalup-led events	Increasing trend year-on- year	Annual

Outcome 4-1 Prosperous and local

You feel supported to grow your business in the City.

Ongoing programs and activities

Program/activity	Ongoing actions
Business engagement	Respond to inquiries and proactively communicate with local businesses to support economic development and help strengthen and enhance the local economy.
Business programs and events	Deliver scheduled programs and events that provide networking opportunities, information on key economic opportunities and training, and support and advice to local businesses.

Non-capital projects and initiatives

Nil

Outcome 4-2 Innovative and confident

You are attracted to the City's unique characteristics and potential and feel confident in investing.

Ongoing programs and activities

Program/activity	Ongoing actions
Digital economy support	Deliver, partner and facilitate programs and activities to support building the future digital economy in accordance with the Digital Economy Plan.
Joint Economic Development Initiative	Host and attend Joint Economic Development Initiative roundtable meetings with key economic stakeholders based in Joondalup.
Joondalup innovation precinct	Engage key stakeholders, as appropriate, to progress the development of a Joondalup innovation precinct for new and emerging technology and industries to support urban robotics, a digital innovation centre and the education and health precincts.
Sector cluster groups	Host cluster group meetings and facilitate agreed actions with Joondalup businesses, economic stakeholders, neighbouring local governments and State Government agencies.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for FY2025–26**

MILESTONE		COMMENT	STATUS
Global Economic Development Activities Plan A new plan that provides guidance on facilitating international relationships that will lead to the establishment of Joondalup as a "global city" based around the development of mutually-beneficial relationships and outcomes.			
Q1	Progress the development of the Global Economic Development Activities Plan 2026–2036.	Progressed the development of the Global Economic Development Activities Plan 2026–2036 through the following actions: • Continued the review of the City of Joondalup International Economic Development Activities Plan 2017. • Commenced preparing the scope of works for the development of a Global Economic Development Activities Plan 2026–2036.	✓
Q2	Progress the development of the Global Economic Development Activities Plan 2026–2036.	Progressed the development of the Global Economic Development Activities Plan 2026–2036 through the following actions: • Finalised Global Economic Development Activities Plan scope of works. • Sought quotes from suppliers to support the continued development of the plan.	✓
Q3	Progress the development of the Global Economic Development Activities Plan 2026–2036.	Progressed the development of the Global Economic Development Activities Plan 2026–2036 through the following actions: • Received and assessed responses to the Request for Quotation to support the continued development of Global Economic Development Activities Plan. • Development of the draft plan has been placed on hold until a progress report is presented to Elected Members.	
	Present the draft Global Economic Development Activities Plan 2026–2036 to Elected Members seeking feedback.	• Following the assessment of responses to the Request for Quotation to support the continued development of Global Economic Development Activities Plan, activities to progress the draft plan have been placed on hold. • A progress report on the development of the draft Global Economic Development Activities Plan is scheduled to be presented to Elected Members in April 2026.	
Q4	Present the draft Global Economic Development Activities Plan 2026–2036 to Council seeking endorsement.		

MILESTONE		COMMENT	STATUS
Investment Attraction Framework A new framework that will support the City to develop targeted investment strategies to encourage private and public investment in the City of Joondalup. The framework will define a process to identify, prioritise and deliver key opportunities that can attract targeted public and private investment to Joondalup.			
Q1	Present the draft Investment Attraction Framework to Council seeking endorsement.	Presented the draft Investment Attraction Framework to Council at its 26 August 2025 meeting, where the framework was endorsed.	✓
Q2			
Q3			
Q4			

Outcome 4-3 Appealing and welcoming

You welcome residents, and local and international visitors to the City.

Ongoing programs and activities

Program/activity	Ongoing actions
Destination Joondalup actions	Deliver actions to empower visitor industries, elevate the City's brand and enhance visitor experiences in accordance with Destination City Plan.
Place activation	Deliver City-led and support community-led activities and projects that promote the activation of spaces and places important to the wellbeing of the community and economy.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for FY2025–26**

MILESTONE		COMMENT	STATUS
Activation of streets and alfresco spaces Implementation of the City's revised Alfresco Activities Local Planning Policy and delivery of support programs to build business capacity.			
Q1	Undertake marketing activities targeting local businesses to promote alfresco activities in accordance with the Alfresco Spaces Guidelines.	The following marketing activities were undertaken to promote alfresco activities, in accordance with the Alfresco Spaces Guidelines: • Circulated the new Alfresco Guidelines to over 50 local businesses in the Joondalup City Centre. • Executed the business capacity-building program via an online training module for businesses that participated in one-on-one consultations with an independent retail consultant on storefront improvement opportunities. • Commenced preparations for a new business capacity-building initiative to support local businesses in enhancing their storefronts. • Met with four local businesses to discuss alfresco options and assist with the application process. • Finalised an independent report with recommendations for future opportunities to support alfresco and street front improvements for local businesses.	✓
Q2	Deliver support programs to local businesses to promote alfresco activities in accordance with the Alfresco Spaces Guidelines.	The following activities were undertaken to promote alfresco activities, in accordance with the Alfresco Spaces Guidelines: • One application approved for Vergelet in Central Walk. • Met with three local businesses to discuss alfresco options and assist with the application process. • Proactively engaged with City Centre businesses in regular engagement walkarounds to advise of Alfresco Space Guidelines opportunity. • Distributed articles about the new Alfresco Spaces Guidelines in the Business E-Newsletter, delivered to 7,500 recipients.	✓

MILESTONE		COMMENT	STATUS
Q3	Deliver support programs to local businesses to promote alfresco activities in accordance with the Alfresco Spaces Guidelines.	The following activities were undertaken to promote alfresco activities, in accordance with the Alfresco Spaces Guidelines: • Met with two local businesses and building owners to discuss alfresco options and assist with the application process. • Discussed potential alfresco opportunities with Lakeside Joondalup.	✓
Q4	Review the alfresco activities support program for local businesses.		

MILESTONE		COMMENT	STATUS
Event attraction Attract and support significant events that are unique to Joondalup to enhance its image as an attractive destination for visitors, tourists and business.			
Q1	Work with external stakeholders, event promoters and Elected Members to attract and support events to the City as opportunities arise.	The following activities were undertaken to attract and support events in the Joondalup City Centre: • Finalised land arrangements with North Metropolitan TAFE to support Bloom Joondalup event. • Engaged with an external market operator regarding hosting the Joondalup Night Market in the City Centre. • Initiated discussions with Fringe World to explore bringing the festival to Joondalup, including outreach to local businesses to encourage participation. • Facilitated the NAIDOC Week Flag Raising Ceremony in collaboration with the WA Department of Water and Environmental Regulation. • Commenced preparations for a recycled clothing event to support the “Preloved Market” in the City Centre, scheduled for 5 October 2025. • Began planning for the Christmas light campaign and Christmas Markets. • Collaborated with Tourism WA to support Rugby World Cup 2027 event. • Met with WA Farmers Market Association to explore opportunities for attracting farmers markets to Joondalup City Centre. • Worked with LaserVision on the Bloom Joondalup Preview Night, held on 25 September 2025. • Supported LaserVision for the official opening of Bloom Joondalup, held on 26 September 2025. • Supported operations of the Joondalup Night Markets, held on 26 and 27 September 2025.	✓

MILESTONE		COMMENT	STATUS
Q2	Work with external stakeholders, event promoters and Elected Members to attract and support events to the City as opportunities arise.	• Progressed the identification of Joondalup's unique selling points to inform an expression of interest for a future significant event. • Activities were undertaken to attract and support the following events in the Joondalup City Centre: · LaserVision for the Bloom Joondalup event, held nightly until 2 November 2025 (end date extended from 26 October due to popularity). · Joondalup Night Markets, held on Saturday nights during the Bloom Joondalup event, on 4 October 2025, 11 October 2025, 18 October 2025, 25 October 2025, 1 November 2025, and the final Sunday of the event on 2 November 2025. · PreLoved Markets event, held on 19 October 2025. · Twilight Christmas Markets in Joondalup City Centre, held on 28 November 2025, 5 December 2025, 12 December 2025 and 19 December 2025. · Joondalup Christmas Night Markets, held on Saturday 6 December 2025. · Christmas Lights Activations at the City of Joondalup Administration Building, all City of Joondalup libraries, and the City Centre Christmas Light Trail, including associated map and marketing campaign. · Filming of Destination WA Christmas feature of Joondalup City Centre, aired on 7 December 2025 on Channel Nine. · Engaged City Centre business to support the second St Patricks Day Street Festival for March 2026 · Commenced discussions with WA Department of Water and Environmental Regulation, Edith Cowan University, and North Metropolitan TAFE to collaborate on 2026 Joondalup NAIDOC celebrations event.	✓

MILESTONE		COMMENT	STATUS
Q3	Work with external stakeholders, event promoters and Elected Members to attract and support events to the City as opportunities arise.	The following actions were undertaken to attract and support events in the Joondalup City Centre include: • The City Centre Steering Committee progressed the development of the proposed 2026 Laser Vision event. • Launched the Experience Joondalup event series, scheduled to deliver 49 events in the Joondalup City Centre between January and June 2026. • Continued engagement with event operators to support development of future events including meetings to progress planning. • Supported the Joondalup Night Market, including cross promotion opportunities with the Joondalup Contemporary Art Gallery, and supported the event operator to extend the market series with additional dates on 9 May and 6 June 2026. • Maintained ongoing engagement with City Centre businesses to support delivery of the second St Patrick's Day Street Festival held in March 2026, including regular meetings to provide guidance and assistance. • Enabled the delivery of the Happy Hearts Valentine's Long Table Dinner, hosted by the Heartbeat Town Team on 13 February 2026. • Supported Risq Small Bar in hosting Fringe Festival shows Thursday to Sunday from 22 January to 15 February 2026.	✓
Q4	Work with external stakeholders, event promoters and Elected Members to attract and support events to the City as opportunities arise.		

MILESTONE		COMMENT	STATUS
Pop-up piazza* Development of a convertible performing arts space in the Joondalup City Centre which will provide opportunities for performances and contribute to activating the area.			
Q1	Progress research and development to support construction of a pop-up piazza in the Joondalup City Centre.	The following activities were undertaken to progress research and development of a pop-up piazza in the Joondalup City Centre: • Commenced development of a business case. • Completed a site analysis and coordinated an independent peer review. • Began developing programming options to establish the scope and extent of potential activations.	✓
Q2	Progress research and development to support construction of a pop-up piazza in the Joondalup City Centre.	The following actions were undertaken to progress research and development to support construction of a pop-up piazza in the Joondalup City Centre include: • Finalised a programming report for events that could be held at the pop-up piazza, including minimum, realistic and maximum scenarios. • Developed a concept design brief for the pop-up piazza, in consultation with internal stakeholders. • Provided regular updates on progress of the pop-up piazza project to the City Centre Steering Committee.	✓
Q3	Present options for a pop-up piazza in the Joondalup City Centre to Elected Members seeking feedback.	• The presentation of options for a pop-up piazza in the Joondalup City Centre to Elected Members seeking feedback did not occur in the quarter due to delays with the external design consultants and feedback from internal stakeholders. • The following actions were undertaken to progress options for a pop-up piazza in the Joondalup City Centre: · Received and reviewed the draft concept designs for a pop-up piazza. · Conducted internal project workshop. · Provided feedback to external design consultants. · Revised the project scope, alternative works and timetable.	✓
Q4	Present the preferred option for a pop-up piazza in the Joondalup City Centre to Council seeking approval.		

5. LEADERSHIP

OUR GOAL

We have a diverse elected body that represents, promotes and reflects the composition of our community. Our Council and workforce are accountable and transparent and make balanced decisions based on sound, professional advice. Quality services are delivered by our highly-skilled and effective workforce.

YOUR OUTCOMES

5-1 Capable and effective

You have an informed and capable Council backed by a highly-skilled workforce.

5-2 Proactive and represented

You are confident that the City is advocating on your behalf for initiatives that benefit the community.

5-3 Engaged and informed

You are able to actively engage with the City and have input into decision-making.

5-4 Responsible and financially-sustainable

You are provided with a range of City services which are delivered in a financially responsible manner.

Performance measures

MEASURE	TARGET/TREND	COLLECTION FREQUENCY
Full time employees per 1000 residents	To be determined	Annual
Percentage of Elected Members attending civic meetings, sessions or workshops	Maintain above 90%	Annual
Percentage of project/activity delivered within target timeframes	Maintain above 70%	Annual
Average duration of Council meetings	To be determined	Annual
Value of competitive grant funding received (State, Federal, other)	Establish baseline, increasing trend year-on- year	Annual
Percentage of the community satisfied with the City of Joondalup's advocacy on behalf of the community	To be determined	Biennial
Percentage of grants applied for that are successful	Increasing year-on-year	Annual
Percentage of residents who trust/have high confidence in the City of Joondalup	Establish baseline*	Biennial
Percentage of resident satisfaction with the City of Joondalup's community consultation and engagement	Maintain above 60%	Biennial
Percentage of resident satisfaction with the City of Joondalup's communications	Maintain above 70%	Biennial
Percentage of community who are satisfied with value for money for rates	Maintain above 70%	Biennial
Percentage of collection rate of municipal revenues	Maintain above 95%	Annual

* Baseline to be established after the new Community Perceptions Survey is undertaken.

Outcome 5-1 Capable and effective

You have an informed and capable Council backed by a highly-skilled workforce.

Ongoing programs and activities

Program/activity	Ongoing actions
Business continuity program	Deliver scheduled activities for business impact assessments and risk control testing to ensure the City can continue to deliver services in times of crisis.
Elected Member training	Identify and promote training opportunities to Elected Members to assist and support them in performing their roles and responsibilities.
Employee recruitment and retention	Undertake recruitment activities for vacant roles, as required.
Employee training	Identify and facilitate training opportunities for City employees to ensure their skills remain up-to-date to meet the service needs of the community.
Integrity and conduct controls	Manage instruments, processes and structures within the City that foster integrity and help prevent fraud, corruption and misconduct.
Internal audit program	Undertake scheduled audits to provide assurance on the City's systems of internal controls, compliance and risk management processes.
Risk management program	Ensure the integration of good risk management practices within processes, planning, reporting and performance measurement.
Workplace health and safety	Manage risks to the health and safety of City employees and contractors and ensure a healthy and safe workplace.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for FY2025–26**

MILESTONE		COMMENT	STATUS
Core system replacement project (Project Axiom) A core information technology solution for the City which will include a customer relationship management system, online customer portal, finance, and asset management system.			▲†
Q1	Present a report to Council on tender options for an external project management resource seeking endorsement of the preferred tenderer.	Presented a report on tender options for an external project management resource to Council at the Special Council Meeting held on 3 September 2025, where the preferred tenderer was endorsed.	✓
	Review the current project state and develop a revised project timeline and implementation plan.	The review of the current project and development of the new project plan and implementation plan will commence in quarter 2.	✓
	Progress the implementation of the finance and supply chain management system.	Continued to progress the development and implementation of the finance and supply chain management operations systems.	✓
Q2	**[milestone from previous quarter]** Review the current project state and develop a revised project timeline and implementation plan.	The review of the current project plan and the development of a gap analysis, a new project plan and implementation plan commenced in November 2025.	✓
	Develop and advertise the tender documents to engage an implementation partner.	Activities including the review of the current state of the project and the development of a gap analysis, project plan and implementation plan are required to be completed prior to the preparation and advertising of tender documents to engage an implementation partner. Should a tender be required, it is anticipated that development and advertising of documents will occur in quarters 1 and 2 of FY2026–27.	✓
	Continue the review of the current state and develop a revised project timeline and implementation plan.	Continued the review of the current project plan and the development of a gap analysis, a new project plan and implementation plan commenced in November 2025 and continued throughout the quarter.	✓
	Progress the implementation of the finance and supply chain management system.	Progress on the finance and supply chain management system continued during the quarter, including investigations into options for the City's rates module and works and assets module.	✓

MILESTONE		COMMENT	STATUS
Q3	**[milestone removed CJ020-02/26 refers]**		
	Progress the implementation of the finance and supply chain management system and customer engagement system.	Continued the development of the finance and customer engagement modules within Dynamics365, including joining the two systems so they are performing as one unified system.	✓
	[additional milestone CJ020-02/26 refers] Continue the review of the current state and develop a revised project timeline and implementation plan.	Continued the review of the current state (Gap Analysis), a revised project plan and timeline, and implementation plan. It is anticipated that these reviews will be presented to Council at the 21 April 2026 Council meeting.	✓
Q4	Progress the implementation of the finance and supply chain management system and the customer engagement system.		
	[additional milestone CJ020-02/26 refers] Present a report to Council on the review of the current state, a revised project timeline and implementation plan.		

† Whole-of-project budget status reflects cumulative position of Project Axiom, as milestone-level reporting does not fully capture overarching budget impacts.

MILESTONE		COMMENT	STATUS
Delegated Authority Register A register of the delegations of authority that are made to Committees and to the Chief Executive Officer pursuant to the WA *Local Government Act 1995* and to the Chief Executive Officer. Where listed, some of these functions are delegated by the Chief Executive Officer to City of Joondalup employees. The register is reviewed annually.			
Q1			
Q2			
Q3	Undertake a review of the Delegated Authority Register.	Commenced a review of the Delegated Authority Manual in the quarter, including engagement with internal stakeholders.	✓
Q4	Present the outcomes of the review of the Delegated Authority Register to Council seeking adoption.		

MILESTONE		COMMENT	STATUS
Elected Member attraction A biennial program to attract quality candidates and increase candidate numbers for upcoming local government elections.			
Q1	Implement an Elections Communication Strategy for the 2025 Ordinary Local Government Elections.	Implemented the following actions from the Local Government Election Communications Plan 2025 in the quarter: • Advertised the close of enrolments on 6 August 2025. • Advertised call for nominations on 20 August 2025 • Commenced communications encouraging businesses and non-residents to enrol to vote (Sign Up campaign). • Commenced communications encouraging candidates to stand for Council (Step Up campaign).	✓
Q2			
Q3			
Q4			

MILESTONE		COMMENT	STATUS
Elected Member induction program A biennial induction program for Elected Members, delivered following each local government ordinary election, to introduce Elected Members to local government and provide information on their roles and responsibilities.			
Q1	Review and update the Elected Member Welcome Pack and Induction Manual.	Completed the review and update of the Elected Member Welcome Pack and Induction Manual.	✓
Q2	Deliver induction program for Elected Members.	The following sessions were delivered as part of the induction program for Elected Members: • Induction Session 1 — Organisational Overview and Governance Framework, held on 23 October 2025. • Induction Session 2 — Roles and Legal Responsibilities of Council Members, held on 27 October 2025. • Council Member Portal and IT and Mock Council Meeting, held on 28 October 2025. • Induction Session 3 — Integrated Planning and Reporting Framework and Community Consultation, held on 30 October 2025. • Joint Elected Member Induction Program with the City of Stirling, held on 1 November 2025. • Induction Session 4 — Financial Management and Budgets, held on 6 November 2025. • Induction Session 5 — Land Use Planning, held on 13 November 2025.	✓
Q3			
Q4			

MILESTONE		COMMENT	STATUS
Elected Member strategic development session A biennial development session for Elected Members to inform and guide leadership and strategic decision-making outside of the formal meeting process and procedures.			
Q1			
Q2			
Q3	Deliver the Elected Member strategic development session.	Due to timing constraints in quarter 3, the Elected Member strategic development session has been rescheduled and will be delivered in quarter 4.	✓
Q4			

MILESTONE		COMMENT	STATUS
Governance Framework A framework that provides guidance to Elected Members and staff on good governance practices. The framework ensures the City manages its complex legislative and governance responsibilities effectively and in the best interests of the community. The framework is reviewed biennially.			
Q1			
Q2			
Q3			
Q4	Undertake a review of the Governance Framework.		
	Present the outcomes of the review of the Governance Framework to Council seeking endorsement.		

MILESTONE		COMMENT	STATUS
Local government elections Coordination of local government elections in accordance with the WA *Local Government Act 1995* and subsidiary legislation.			
Q1	Finalise non-resident Owners and Occupiers Roll for the 2025 Ordinary Local Government Elections.	Finalised and submitted the certified non-resident Owners and Occupiers Roll for the 2025 Ordinary Local Government Elections to the Western Australian Electoral Commission on 28 August 2025.	✓
	Liaise with the Western Australian Electoral Commission on election preparations.	Liaised with the Western Australian Electoral Commission to initiate communications regarding election preparations, which are proceeding as scheduled.	✓
Q2	Liaise with the Western Australian Electoral Commission to deliver the 2025 Ordinary Local Government Elections and conduct the election night count.	Liaised with Western Australian Electoral Commission to deliver the 2025 Ordinary Local Government Elections and conduct the election night count, which proceeded on schedule.	✓
	Conduct the Swearing-in Ceremony for the new Council.	Conducted the Swearing-in Ceremony for the new Council on 22 October 2025.	✓
	Hold special meetings to elect the Deputy Mayor and appoint Elected Members to various regional councils, committees and working groups.	• Special Council meeting held on 22 October 2025 to elect Deputy Mayor. • Special Council meeting held on 3 November 2025 to appoint Elected Members to various regional councils, committees and working groups.	✓
Q3	**[additional milestone CJ020-02/26 refers]** Finalise non-resident Owners and Occupiers Roll for the Extraordinary Local Government Election on 26 March 2026.	Finalised and submitted the certified non-resident Owners and Occupiers Roll for the 2026 Extraordinary Election to the Western Australian Electoral Commission on 2 February 2026.	✓
	[additional milestone CJ020-02/26 refers] Liaise with the Western Australian Electoral Commission to deliver the 2026 Extraordinary Local Government Election and conduct the election night count.	Liaised with the Western Australian Electoral Commission to initiate communications regarding election preparations and deliver of the count on election night.	✓
	[additional milestone CJ020-02/26 refers] Conduct the Swearing-in Ceremony for the new Councillor.	Conducted the swearing-in ceremony for the new councillor for the North-Central ward on 31 March 2026.	✓
Q4			

MILESTONE		COMMENT	STATUS
Local government reform A program of major legislative, regulatory and policy changes to the Western Australian *Local Government Act 1995* and subsidiary legislation.			
Q1	Implement actions resulting from the State local government reform process, as required.	Implemented the following actions from the State local government reform process in the quarter: • Updated the gift disclosure requirements during the election period to align with the new local government (elections) regulations, released on 23 July 2025.	✓
Q2	Implement actions resulting from the State local government reform process, as required.	Implemented the following actions from the State local government reform process in the quarter: • Prepared and released a request for quotation to undertake works in Conference Room 1 to allow for open committee meetings.	✓
Q3	Implement actions resulting from the State local government reform process, as required.	Implemented the following actions from the State local government reform process in the quarter: • Held first open Committee meeting on 16 February 2026 (Policy Committee). • Updated templates regarding amendments to section 5.23 of the Act for the treatment of confidential information at Council and Committee meetings. • Updated the Employee Code of Conduct in accordance with changes to Admin reg 19ADA. • Presented a report to the Audit & Risk Committee meeting held on 9 March 2026 in relation to the appointment of independent members to the Audit, Risk and Improvement Committee. • Presented a report to the Council Meeting held on 24 March 2026 related to the Western Australian Local Government Association Electoral Reform Discussion Paper. • Presented a report to the Council Meeting held on 24 March 2026 regarding: · Amendments required to the *Code of Conduct for Council Members, Committee Members and Candidates*, and the *Complaint Resolution and Investigation Council Policy.* · Revised delegation relating to the *Model Code of Conduct for Council Members, Committee Members and Candidates*, and the process for dealing with complaints under the Code.	✓
Q4	Implement actions resulting from the State local government reform process, as required.		

MILESTONE		COMMENT	STATUS
Privacy and Responsible Information Sharing reforms Implementation of new Western Australian legislation that will form the basis of privacy and responsible information sharing reforms. The reforms build on an extensive consultation process that commenced in 2019 to develop a model that is right for Western Australia.			
Q1	Implement actions resulting from the State privacy and information sharing reform process, as required.	Implemented the following actions from the State privacy and information sharing reform process: • New *Privacy Council Policy* adopted by Council at its meeting held on 28 August 2025. • Progressed development of online staff training awareness modules. • Progressed development of the City's Information Asset Register. • Continued drafting the Information Breach Management Response Plan and associated processes.	✓
Q2	Implement actions resulting from the State privacy and information sharing reform process, as required.	Implemented the following actions from the State privacy and information sharing reform process: • Progressed development of the City's Information Asset Register. • Progressed development of external website content. • Continued drafting Guide on how the City handles your personal information. • Continued drafting Privacy Collection Notices. • Continued drafting Privacy Complaint Lodgement Form.	✓
Q3	Implement actions resulting from the State privacy and information sharing reform process, as required.	Implemented the following actions from the State privacy and information sharing reform process: • Finalised Guide on how the City handles your personal information. • Progressed development of online staff training awareness modules. • Progressed development of the City's Information Asset Register.	✓
Q4	Implement actions resulting from the State privacy and information sharing reform process, as required.		

Outcome 5-2 Proactive and represented

You are confident that the City is advocating on your behalf for initiatives that benefit the community.

Ongoing programs and activities

Program/activity	Ongoing actions
Advocacy	Undertake advocacy activities in accordance with the Advocacy Framework to positively influence decisions that shape the City of Joondalup to be a liveable, smart, future-focused and connected community with diverse opportunities for residents, businesses and visitors.
Grant funding	Monitor and manage funding opportunities from State and Federal Government agencies, and other external sources, to deliver City services and projects.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

MILESTONE		COMMENT	STATUS
Council policies — development and review Policies that set Council's position in relation to identified matters of interest. Council Policies are adopted by Council and align with the vision, goals and outcomes of the City's 10- Year Strategic Community Plan.			
Q1	Develop new Council policies and review existing Council policies as scheduled by the Policy Committee.	The following reviewed/revised policies were adopted by Council at their 26 August 2025 meeting: • Business Continuity Council Policy • Gambling on City-Owned or Managed Property Council Policy • Notification of Public Works Council Policy • Privacy Council Policy • Private Community Purposes Zone Local Planning Policy • Purchasing Council Policy.	✓
Q2	Develop new Council policies and review existing Council policies as scheduled by the Policy Committee.	The following new, reviewed, or revoked policies were adopted by Council at their 9 December 2025 meeting: • Container Deposit Scheme Infrastructure Local Planning Policy • Subdivision and Dwelling Development Adjoining Areas of Public Space Local Planning Policy (revoked) • Development in Housing Opportunity Areas Local Planning Policy (revoked) • Medium Density Single House Development Standards Local Planning Policy • Residential Development Local Planning Policy • Short-term Rental Accommodation Local Planning Policy.	✓
Q3	Develop new Council policies and review existing Council policies as scheduled by the Policy Committee.	The following new, reviewed, or revoked policies were adopted by Council at their 9 December 2025 meeting: • Code of Conduct for Council Members, Committee Members and Candidates. • Complaint Resolution and Investigation Council Policy.	✓
Q4	Develop new Council policies and review existing Council policies as scheduled by the Policy Committee.		

MILESTONE		COMMENT	STATUS
Submissions to State and Federal Governments Formal submissions from the City to the State and Federal Governments on relevant strategic policy matters affecting the City of Joondalup.			
Q1	Monitor for and prepare submissions to State and Federal Governments on strategic policy matters affecting the City, as opportunities arise.	Monitored for and prepared the following submissions to State and Federal Governments in the quarter: • Western Power — Proposed Padbury Substation to Wangara Substation Clean Energy Link. • Western Australian Local Government Association — Economic Development Case Study Guide. • Department of Planning, Lands and Heritage (WA) — Draft Position Statement, Purpose Built Student Accommodation. • Department of Water and Environmental Regulation (WA) — Annual Waste Data Reporting. • Western Australian Local Government Association — Environmental Protection Authority Local Planning Scheme Referrals. • Western Australian Local Government Association — Tourism Discussion Paper and Advocacy Position. • Department of Planning, Lands and Heritage (WA) — Amendment Regulations for the Review of Planning Instruments and Supporting Draft Chapters of the Western Australian Planning Manual.	✓
Q2	Monitor for and prepare submissions to State and Federal Governments on strategic policy matters affecting the City, as opportunities arise.	Monitored for and prepared the following submissions to State and Federal Governments in the quarter: • Western Australian Local Government Grants Commission — Road Information Return. • Institute of Public Works Engineering Australasia — Australian Local Government Association National State of the Assets Report. • Western Australian Local Government Association — Road Assets and Expenditure Report.	✓
Q3	Monitor for and prepare submissions to State and Federal Governments on strategic policy matters affecting the City, as opportunities arise.	Monitored for and prepared the following submissions to State and Federal Governments in the quarter: • Western Australian Local Government Association — Water Management in WA Discussion Paper. • Department of Water and Environmental Regulation (WA) — 2024–2025 Annual Audit Compliance Report Form (Works Operations Centre Licence).	✓
Q4	Monitor for and prepare submissions to State and Federal Governments on strategic policy matters affecting the City, as opportunities arise.		

Outcome 5-3 Engaged and informed

You are able to actively engage with the City and have input into decision-making.

Ongoing programs and activities

Program/activity	Ongoing actions
City electronic communication	Manage the City's website, social media presence and regular eNewsletters to promote the City's successes, services and events to the community.
City publications	Develop and distribute a range of fortnightly, monthly, quarterly, and seasonal publications for identified target markets.
Community consultation	Deliver scheduled community consultation activities to seek feedback from the community to inform decision-making.
Complaints and compliments management	Manage written and verbal complaints and compliments about City services and provide satisfactory resolutions to customers.
Correspondence to the City	Capture and process incoming documents received by the City in accordance with the *State Records Act 2000* and subsidiary legislation, and the City's Recordkeeping Plan.
Council meetings — community participation	Manage community participation in the formal affairs of Council through deputations, questions and public statements at Briefing Sessions and Council meetings in accordance with the City's Procedures for Strategy Sessions, Briefing Sessions, Council/Committee Meetings and Electronic Meetings.
Customer care	Manage liaisons and points of contact provided to the City's customers via a range of communication channels, including telephone, email and in-person.
Freedom of information	Provide a general right of access to documents and records held by the City in accordance with the *Freedom of Information Act 1992* and subsidiary legislation.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

MILESTONE		COMMENT	STATUS
City of Joondalup website redevelopment project — phase 2 Redevelopment of the City of Joondalup's website to enhance accessibility, provide more efficient online services, and enhance the experience of users.			
Q1	Commence initial development and coding.	Progress on phase 2 of the City of Joondalup website redevelopment project has been deferred due to resourcing constraints. A revised approach is being considered to determine the appropriate path forward.	✓
Q2	**[milestone from previous quarter]** Commence initial development and coding.	Initial development and coding were deferred pending confirmation of the revised project plan, sequencing, and content migration approach, with resources temporarily redirected to urgent cybersecurity and compliance priorities. In the interim, preparatory work commenced, including identification of high-value and high-risk website content.	✓
	Deploy improvements and new website features in the test environment.	Deployment of improvements and new website features to the test environment was deferred to prioritise a compliance-driven platform migration to ensure ongoing supportability and security. During the quarter, the City undertook preliminary assessments, drafted updated content governance requirements, and consolidated dependencies and sequencing within the revised implementation plan to prepare for test deployments.	✓
Q3	**[milestone removed CJ020-02/26 refers]**		
	[milestone removed CJ020-02/26 refers]		
	[additional milestone CJ020-02/26 refers] Continue to develop a revised implementation plan for phase 2 of the website redevelopment project.	Continued development of a revised implementation plan for Phase 2 of the website redevelopment project, including finalisation of the project plan and budget, and commencement of discovery and technical design activities.	✓
Q4	Deploy final improvements and new website features in the live environment.		

MILESTONE		COMMENT	STATUS
Customer satisfaction survey A biennial telephone survey of the City's residents conducted by an independent consultant to measure satisfaction with City services.			
Q1			
Q2	Present the outcomes of the Customer Satisfaction Survey to the Council and publish the outcomes on the City's website.	Presented the outcomes of the Customer Satisfaction Survey to the Council at its 9 December 2025 meeting and published the outcomes on the City's website.	✓
Q3			
Q4			

MILESTONE		COMMENT	STATUS
Strategic Community Reference Group A reference group that provides input to Council on matters of significant community interest and strategic initiatives. The group consists of 12 community representatives, three youth representatives (aged 16–24 years) and four Elected Members.			
Q1	Conduct meetings of the Strategic Community Reference Group in accordance with the work plan.	Held meeting 3 of the Strategic Community Reference Group for 2025 on 6 August 2025. Members provided input into the City's approach to communications and customer experience. A report on the outcomes of the meeting was provided to Elected Members and published on the City of Joondalup website.	✓
Q2	Review the Terms of Reference of the Strategic Community Reference Group.	Reviewed the Terms of Reference for the next term of the Strategic Community Reference Group (2026–2027) and made minor revisions to present to Council for endorsement.	✓
	Present the outcomes of the review to the Council seeking re-establishment of the Strategic Community Reference Group.	Presented the outcomes of the Terms of Reference review and a report recommending the re-establishment of the Strategic Community Reference Group for 2026–2027 at the Special Council Meeting on 3 November 2025. Council resolved to re-establish the Strategic Community Reference Group and endorsed the revised Terms of Reference.	✓
	Advertise for nominations to the Strategic Community Reference Group for the 2026–2027 term.	Advertised for nominations to the Strategic Community Reference Group for the 2026–2027 term between and 17 November and 15 December 2025.	✓
Q3	Present the nominees for the 2026–2027 term of the Strategic Community Reference Group to the Council seeking approval of Council's preferred nominees.	Presented the nominees for the 2026–2027 term of the Strategic Community Reference Group to Council at its 24 February 2026 meeting. Council appointed two Community Representatives from each of the six wards, and four Youth Representatives from the district.	✓
	Present the draft work plan for the 2026 calendar year to the Council seeking endorsement.	Presented the draft work plan for the 2026 calendar year to Council at its 24 February 2026 meeting, where it was endorsed.	✓
	Conduct meetings of the Strategic Community Reference Group in accordance with the work plan.	Conducted the 2026–2027 Strategic Community Reference Group Induction meeting on 12 March 2026.	✓
Q4	Conduct meetings of the Strategic Community Reference Group in accordance with the work plan.		

Outcome 5-4 Responsible and financially-sustainable

You are provided with a range of City services which are delivered in a financially responsible manner.

Ongoing programs and activities

Program/activity	Ongoing actions
Asset inventory management	Undertake inventory audits to ensure inventory accuracy, and condition and performance assessments to assess remaining useful life for assets classes.
Asset revaluations and statutory reporting	Undertake revaluations for infrastructure assets in accordance with statutory requirements, and coordinate the delivery of statutory reporting requirements for infrastructure assets.
Customer payments	Provide a range of payment methods that enable customers to pay the City for services and notices.
Procurement of goods and services	Undertake procurement activities and ensure prompt payment of suppliers in accordance with the *Local Government Act 1995* and subsidiary legislation, and the City's Purchasing Council Policy.

Non-capital projects and initiatives

STATUS KEY									
Complete		**Behind schedule**		**On budget**	✓	**Over budget**	▲	**Under budget**	▼

***Denotes key priority for FY2025–26**

MILESTONE		COMMENT	STATUS
10-Year Strategic Financial Plan A high-level document that outlines the City's approach to delivering infrastructure and services to the community in a financially-sustainable and affordable manner.			
Q1	Update the 10-Year Strategic Financial Plan using the adopted Annual Budget FY2025–26 and Corporate Business Plan 2025–2029.	Updated the 10-Year Strategic Financial Plan 2025 (FY2025–26 to FY2034–35) using the adopted Annual Budget FY2025–26 and Corporate Business Plan 2025–2029.	✓
	Review the 2025 Financial Sustainability Guiding Principles.	Reviewed and updated the 2025 Financial Sustainability Guiding Principles.	✓
	Undertake community consultation activities on the draft Rates and Revenue Council Policy.	Due to external delays in the publication of the new regulations related to the draft Rates and Revenue Council Policy, community consultation could not be undertaken this quarter. The draft Council Policy will be presented to the Policy Committee prior to commencing consultation.	✓
Q2	Present the 10-Year Strategic Financial Plan and the Financial Sustainability Guiding Principles to the Major Projects Finance Committee and Council for noting.	The 10-Year Strategic Financial Plan 2025 and the Financial Sustainability Guiding Principles 2025 were presented to Council for noting at its meeting of 25 November 2025, at which time Council also endorsed the FY2026–27 Budget Parameters. While these items were not considered by the Major Projects and Finance Committee during the quarter, they were presented to Elected Members on 4 November 2025.	✓
Q3	Use the 10-Year Strategic Financial Plan to provide direction to the annual budget process.	The 10-Year Strategic Financial Plan provided direction to the annual budget process at two budget workshops in February and March 2026.	✓
	[additional milestone CJ318-11/25 refers] Present the draft Rates and Revenue Council Policy to the Policy Committee seeking feedback.	Due to external delays in the publication of guidance, requirements and timeframes, the draft Rates and Revenue Council Policy could not be prepared. The draft Council Policy will be prepared and presented to the Policy Committee following the release of guiding materials.	✓
Q4	Use the 10-Year Strategic Financial Plan to provide direction to the annual budget process.		
	[milestone from quarter 1 CJ318-11/25 refers] Undertake community consultation activities on the draft Rates and Revenue Council Policy.		

MILESTONE		COMMENT	STATUS
5-Year Capital Works Program Development of a forward program of infrastructure works that provides detailed information on capital works projects planned for delivery over the next 5 years. The program has been developed to meet anticipated community infrastructure needs and the future development of the City.			
Q1			
Q2			
Q3	Undertake budget workshops with Elected Members to inform preparation of the 5-Year Capital Works Program FY2026–27. **[minor revision CJ318-11/25 refers]**	Undertook Budget Workshop 2 in March 2026, where Elected Members were presented with the draft 5-Year Capital Works Program for FY2026–27.	✓
Q4	Continue to undertake budget workshops with Elected Members to inform preparation of the 5-Year Capital Works Program.		
	Present the 5-Year Capital Works Program FY2026–27 to Council seeking adoption. **[minor revision CJ318-11/25 refers]**		

MILESTONE		COMMENT	STATUS
5-Year Corporate Business Plan The medium-term planning document which contains the priorities, principal strategies and activities that have been developed in response to the aspirations, vision and objectives in the 10-Year Strategic Community Plan.			
Q1			
Q2			
Q3			
Q4	Present the draft Corporate Business Plan 2026–2030 to Elected Members seeking feedback. **[minor revision CJ318-11/25 refers]**		
	Present the draft Corporate Business Plan 2026–2030 to Council seeking adoption. **[minor revision CJ318-11/25 refers]**		

MILESTONE		COMMENT	STATUS
Annual Budget The City's formal budget statement which is developed in accordance with legislative requirements. The City develops the Annual Budget to align to the services, operations and projects contained within the 5-Year Corporate Business Plan and the long-term aspirations of the 10-Year Strategic Community Plan.			
Q1			
Q2			
Q3	Present a Revised Budget Report to Council seeking approval.	Presented a Revised Budget Report to Council at its 24 February meeting, where it was approved.	✓
	Undertake budget workshops with Elected Members to inform preparation of the Annual Budget.	Undertook two budget workshops with Elected Members in February and March 2026 to inform preparation of the Annual Budget.	✓
Q4	Continue to undertake budget workshops with Elected Members to inform preparation of the Annual Budget.		
	Present the draft Annual Budget to Council seeking adoption by 30 June.		

MILESTONE		COMMENT	STATUS
Annual collection for non-public sector authorities An annual collection of information to aid the Public Sector Commission and Director of Equal Opportunity in Public Employment in assessing the integrity, conduct and equal opportunity opportunities of the Western Australian government sector.			
Q1			
Q2			
Q3	Complete the Annual Collection Survey for the City.	The Annual Collection Survey for the City was not completed in the quarter, as it has not yet been made available by the Public Sector Commission. The survey will be completed when it is released.	✓
Q4	Submit the Annual Collection Survey to the Public Sector Commission.		

MILESTONE		COMMENT	STATUS
Annual Financial Report A report that shows how the City performed during the financial year, and the overall position at 30 June. The report is prepared by the City in accordance with Australian Accounting Standards as they apply to local government, and in accordance with legislative requirements. The report is certified by the Chief Executive Officer and audited by the Office of the Auditor General.			
Q1	Submit the draft Annual Financial Report FY2024–25 to the Office of the Auditor General by 30 September. **[minor revision CJ318-11/25 refers]**	Submitted the draft Annual Financial Report FY2024–25 to the Office of the Auditor General on 25 September 2025.	✓
Q2	Present the Audit Report and the audited Annual Financial Report FY2024–25 to the Audit and Risk Committee and Council seeking acceptance. **[minor revision CJ318-11/25 refers]**	Presented the Audit Report and the audited Annual Financial Report FY2025–2025 to the Audit and Risk Committee at its 24 November 2025 meeting, and to Council at the Special Council Meeting on 16 December 2025, where Council resolved to accept the report.	✓
Q3	Present the accepted Audit Report and the Annual Financial Report FY2024–25 to the Annual General Meeting of Electors. **[minor revision CJ318-11/25 refers]**	Present the accepted Audit Report and the Annual Financial Report FY2024–25 to the Annual General Meeting of Electors on 29 January 2026.	✓
Q4			

MILESTONE		COMMENT	STATUS
Annual Report A report that provides an annual overview of the City's activities and information about organisational performance. The report informs the community and key stakeholders about achievements, challenges and future plans, and demonstrates the City's performance against the aspirations, vision and objectives of the 10-Year Strategic Community Plan.			
Q1			
Q2	Present the Annual Report FY2024–25 to Council seeking acceptance. **[minor revision CJ318-11/25 refers]**	Presented the Annual Report FY2024–25 to Council at the Special Council Meeting on 16 December 2025, where Council resolved to accept the report.	✓
Q3	Present the accepted Annual Report FY2024–25 to the Annual General Meeting of Electors. **[minor revision CJ318-11/25 refers]**	Presented the accepted Annual Report FY2024–25 to the Annual General Meeting of Electors on 29 January 2026.	✓
Q4			

MILESTONE		COMMENT	STATUS
Benefits Realisation Program A program to report financial and non-financial benefits of organisational improvements.			
Q1			
Q2	Present the Benefits Realisation Program Progress Report to the Audit and Risk Committee.	The presentation of the Benefits Realisation Program Progress Report was postponed due to resourcing constraints and rescheduled for March 2026. The report is expected to be presented to the Audit and Risk Committee in quarter 3.	✓
Q3	**[milestone from previous quarter]** Present the Benefits Realisation Program Progress Report to the Audit and Risk Committee.	Presented the Benefits Realisation Program Progress Report to the Audit and Risk Committee at its meeting on 9 March 2026.	✓
Q4	**[milestone removed CJ020-02/26 refers]**		

MILESTONE		COMMENT	STATUS
Compliance Audit Return An annual audit of the City's compliance with various legislation, as determined each year by the Department of Local Government, Industry Regulation and Safety*, in accordance with the WA *Local Government (Audit) Regulations 1996*. ***[minor revision CJ318-11/25 refers]**			
Q1			
Q2			
Q3	**[milestone removed CJ020-02/26 refers]**		
	[milestone removed CJ020-02/26 refers]		
	[milestone removed CJ020-02/26 refers]		
Q4			

MILESTONE		COMMENT	STATUS
Recordkeeping Plan A plan which sets out the City's approach to recordkeeping in accordance with the WA *State Records Act 2000* and subsidiary legislation. This includes archiving practices, retention periods and data security.			
Q1			
Q2			
Q3	Undertake a review of the Recordkeeping Plan 2020.	Commenced a review of the Recordkeeping Plan 2020.	✓
	Submit the outcomes of the review and any revisions to the State Records Office seeking review and approval.	The review was not submitted to the State Records Office during the quarter, as the due date for submission is 6 July 2026.	✓
Q4	Review the feedback from the State Records Office and investigate corrective strategies.		

Corporate Business Plan Quarterly Capital Works Progress Report - Financial Year 2025/2026

Quarter 3 - Jan to Mar 2026

Version Control : 10-Apr-2026 - 15:11:53

Trim Reference : 56593

PDP Parks Development Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
PDP2252	Tree Planting Program	175,000	12,527	1/07/2025	30/06/2026	0				Works Programed
PDP2271	Irrigation Infrastructure Renewals	253,000	256,441	1/07/2025	28/06/2026	82				Works in Progress
PDP2363	Greenwood N/E Cluster Pk Revitalisation	486,609	19,002	1/02/2026	30/06/2028	2		Multi-Year Project		Works in Progress
PDP2365	Percy Doyle Soccer #3 Mainline Renewal	30,000	21,547	1/10/2025	28/02/2026	100		Actual Completion	15/01/2026	Works Completed
PDP2366	Iluka Foreshore Cabinet Renewal	50,000	15,523	1/10/2025	29/05/2026	0				Works Programed
PDP2368	Iluka Open Space Irrigation Rewiring	90	224	1/10/2025	29/05/2026	100		MULT 2/2	4/02/2026	Project deferred to Future Program
PDP2369	Seacrest Park Irrigation Wiring Renewal	90	179	1/10/2025	29/05/2026	100			4/02/2026	Project deferred to Future Program
PDP2370	Iron Filter Roof Covers	30,000	24,968	3/11/2025	27/02/2026	100		Actual Completion	10/02/2026	Works Completed
PDP2371	Chichester Park Skate & Play	58,022	55,469	6/07/2026	30/11/2026	0		Multi-Year Project		Works Programed
PDP2378	Percy Doyle Cabinet Renewal	45,000	44,324	1/10/2025	15/12/2025	100		Actual Completion	30/01/2026	Works Completed
PDP2381	Blue Lake Park Cabinet Renewal	58,000	21,343	1/10/2025	29/05/2026	0				Works Programed
PDP2382	Lexcen Park Bore Replacement	75,000	30,717	1/10/2025	31/03/2026	60		Expected Completion	30/04/2026	Works in Progress
PDP2385	MacNaughton Park North Pump Renewal	20,191	20,191	1/10/2025	15/12/2025	100		Actual Completion	30/09/2025	Works Completed
PDP2386	Menteith Park Pump Renewal	15,321	15,321	1/10/2025	30/09/2025	100		Actual Completion	17/09/2025	Works Completed
PDP2409	Smart Bore Water Meter Connections	316,998	97,550	1/03/2025	19/06/2026	70		MULT 2/2		Works in Progress
PDP2432	Timberlane Pk Playing Fields Feasibility	60,000	0			0		MULT 1/2		Works Phased
	Program Totals:	**1,673,318**	**635,326**							

FNM Foreshore & Natural Areas Management Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
FNM2051	Coastal Fencing Program	77,000	77,592	28/04/2025	31/10/2025	100		Actual Completion	7/01/2026	Works Completed
FNM2059	Bushland Reserve Fencing Program	80,000	2,047	1/10/2025	31/03/2026	17		Expected Completion	30/04/2026	Works in Progress
FNM2076	Natural Areas Asset Improvement Prograr	125,000	61,458	1/10/2025	30/06/2026	50				Works in Progress
FNM2096	Elevated Watering Stations	25,000	13,019	1/09/2025	31/03/2026	100		Actual Completion	10/04/2026	Works Completed
FNM2098	Beaumaris Park Bushland Path DESIGN	25,000	18,891			100		Project Withdrawn	13/01/2026	Project Withdrawn
FNM2103	Coastal and Estuarine Mitigation Program	989,000	74,436	2/02/2026	30/06/2026	35		MULT 3/3		Works in Progress
	Program Totals:	**1,321,000**	**247,443**							

PEP Parks Equipment Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
PEP2075	Parks Asset Replacement / Renewal	104,000	77,721	6/10/2025	30/06/2026	62				Works in Progress
PEP2517	Tennis Court Resurfacing Program	305,000	75,686	15/01/2026	29/05/2026	80				Works in Progress
PEP2529	Picnic Cove Pk Playspace Renewal DESIC	38,378	0	11/01/2027	9/04/2027	0		MULT 2/3		Design Phase
PEP2619	Bollard And Fencing Renewal Program	102,000	86,562	1/02/2026	30/05/2026	100		Actual Completion	31/03/2026	Works Completed
PEP2638	Park Seating Renewal Citywide	40,000	40,833	1/10/2025	30/06/2026	100		Actual Completion	29/01/2026	Works Completed
PEP2644	Park Vehicle Entry Renewal Citywide	34,588	10,617	1/10/2025	30/05/2026	100		Actual Completion	18/02/2026	Works Completed
PEP2766	Emerald Park Playspace Renewal - DESIC	54,805	5,128	1/02/2027	9/04/2027	0		MULT 2/3		Design Phase
PEP2803	Telopia Park Playspace Renewal DESIGN	12,000	5,405			0		MULT 1/2		Investigation Phase
PEP2807	Blackall Park Playspace Renewal DESIGN	12,000	6,718			0		MULT 1/2		Investigation Phase
PEP2812	Portree Park Playspace Renewal	135,000	116,487	1/11/2025	23/12/2025	100		MULT 2/2 Actual Con	1/12/2025	Works Completed
PEP2836	Lacepede New Playspace Install DESIGN	12,000	0			0		MULT 1/3		Investigation Phase
PEP2842	Mirror Park Playspace Renewal DESIGN	12,000	6,633			0		MULT 1/2		Concept Design
PEP2844	Brisbane Park Playspace Renewal	166,150	139,209	12/01/2026	10/04/2026	100		MULT 3/3 Actual Con	9/02/2026	Works Completed
PEP2848	Water Tower Pk Playspace Renewal	49,975	6,535	1/02/2027	9/04/2027	0		MULT 2/3		Design Phase
PEP2855	Nanika Pk Playspace Installation DESIGN	57,758	13,933			0		MULT 2/3		Design Phase
PEP2870	MacNaughton Park Playspace Renewal	154,042	154,210	1/05/2025	30/09/2025	100		MULT 3/3 Actual Con	25/08/2025	Works Completed
PEP2873	Clare Park Playspace Renewal	109,073	109,073	1/09/2025	28/11/2025	100		MULT 3/3 Actual Con	23/10/2025	Works Completed
PEP2877	Stonehaven Park Playspace Renewal DES	12,001	6,382			0		MULT 1/2		Concept Design
PEP2878	George Sears Park Playspace Renewal	104,000	41,935	12/01/2026	27/03/2026	100		MULT 2/2 Actual Con	23/03/2026	Works Completed
PEP2886	Moolanda Park Playspace Renewal DESIC	8,000	553			0		MULT 1/2		Investigation Phase
PEP2891	Gibson Park Pump Track	12,500	12,500	19/12/2024	6/04/2025	100		MULT 2/2 Actual Con	5/03/2025	Works Completed
PEP2892	Whitfords West Park Pump and Jump	1,420,550	1,279,195	1/08/2025	30/01/2026	100		MULT 3/3 Actual Con	29/01/2026	Works Completed
PEP2893	Lysander Park Pump Track	25,000	12,500	13/01/2025	30/04/2025	100		MULT 2/2 Actual Con	11/04/2025	Works Completed
PEP2895	Santiago Park Athletics Equipment	133,375	8,473	1/04/2026	26/06/2026	5		MULT 2/2		Works in Progress
PEP2896	Fairway Park Playspace Renewal	130,000	120,554	3/11/2025	30/01/2026	100		MULT 2/2 Actual Con	10/11/2025	Works Completed
PEP2897	Harbour View Pk Playspace Renewal DES	22,000	6,643			0		MULT 1/2		Concept Design
PEP2906	Beachside Park Shelter Renewal	150,000	22,335	2/02/2026	30/06/2026	50				Works in Progress
PEP2907	Chichester Pk Nth Practice Wicket Renew	200,000	171,337	1/10/2025	30/05/2026	100		Actual Completion	29/01/2026	Works Completed
PEP2909	Triton Park Bike Skills Track DESIGN	15,000	6,940			0		MULT 1/2		Concept Design
PEP2910	Haddington Park BMX Track Upgrade DES	15,000	5,609			0		MULT 1/3		Investigation Phase
PEP2975	Heathridge Tennis Courts Shade Shelter	10,000	7,920	1/06/2026	30/06/2026	0				Works Programed
PEP2976	Haddington Park Shade Sails	50,000	0	1/09/2026	30/06/2027	0		MULT 1/2		Design Phase
PEP2977	Pinnaroo Point Playground Shade Sails	50,000	2,264	1/06/2026	30/06/2026	100		Actual Completion	1/04/2026	Works Completed
	Program Totals:	**3,756,198**	**2,559,887**							

SSE Streetscape Enhancement Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
SSE2057	Leafy City Program	500,000	156,421	1/07/2025	30/06/2026	57				Works in Progress
SSE2059	Joondalup Dr Streetscape Upgrades DESI	0	5,738			0		Multi-Year Project		Works Phased
	Program Totals:	**500,000**	**162,159**							

LTM Local Traffic Management Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
LTM2003	Bus Shelter / Stops Program	55,000	0	1/07/2025	30/06/2026	5				Works in Progress
LTM2132	Minor Road Safety Improvements	50,000	22,365	1/07/2025	30/06/2026	71				Works in Progress
LTM2166	Gwendoline Drive Median Upgrade	50,000	27,112	1/04/2025	30/06/2025	100		MULT 3/3 Actual Con	12/05/2025	Works Completed
LTM2205	Trappers Dr Crossing Improvements	49,858	41,124	1/04/2025	30/09/2025	100		Actual Completion	12/09/2025	Works Completed
LTM2207	Woodvale Drive LTM Scheme DESIGN	180,000	11,282			0		Multi-Year Project		Design Phase
LTM2210	Honeybush Drive LTM Scheme	145,000	278	1/09/2026	18/12/2026	0		Multi-Year Project		Design Phase
LTM2213	Woodvale Primary School Crossing Impro	115,815	114,984	1/04/2025	30/09/2025	100		Actual Completion	15/09/2025	Works Completed
LTM2216	North Woodvale PS Precinct Improvemen	50,000	1,761	1/05/2026	29/05/2026	0		MULT 2/2		Quotation Phase
LTM2218	Craigie Heights PS Precinct Improvements	246,216	246,280	1/04/2025	15/08/2025	100		Actual Completion	21/08/2025	Works Completed
LTM2219	Goollelal PS Precinct Improvement DESIG	1,205	1,205			100		Actual Completion	31/10/2025	Works Completed
LTM2220	Sorrento PS Precinct Improvements DESI	10,000	3,599			0		MULT 1/3		Design Phase
	Program Totals:	**953,094**	**469,990**							

SBS Blackspot Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
SBS2091	Marmion/Coral Intersection Upgrade	17,790	17,790	2/03/2026	30/06/2026	100		Project Withdrawn	3/09/2025	Project Withdrawn
SBS2092	Marmion/Forrest Intersection Upgrade	797,712	192,017	1/09/2026	18/12/2026	0		Multi-Year Project		Quotation Phase
SBS2093	Ocean Reef/Gwendoline Inter. Upgrade	572,404	578,802	1/04/2025	30/09/2025	100		Actual Completion	3/09/2025	Works Completed
SBS2095	Hepburn/Amalfi Roundabout Improvement	30,502	30,502	16/09/2024	31/03/2025	100		MULT 3/3 Actual Con	5/03/2025	Works Completed
SBS2097	Hepburn/Moolanda Roundabout Construct	1,913,000	4,302	16/03/2026	31/08/2026	5		MULT 2/3		Works Programed
SBS2098	Hepburn Ave/Waraker Rd - Left Turn Slip	11,040	7,239	1/04/2025	30/06/2025	100		Actual Completion	6/06/2025	Works Completed
SBS2101	Northshore Drive Blvd Treatment DESIGN	66,000	75,291	1/02/2027	30/06/2027	0		Multi-Year Project		Design Phase
	Program Totals:	**3,408,448**	**905,944**							

PFP Parking Facilities Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
PFP2083	Hillarys Park Parking Improvement DESIG	10,000	1,750			0		MULT 1/2		Design Phase
PFP2090	Merrifield Place Parking Improvements	20,000	516			100		Project Withdrawn	13/01/2026	Project Withdrawn
PFP2096	Perilya Road On-Street Parking	190,000	10,703	6/04/2026	30/06/2026	0				Quotation Phase
PFP2104	Santiago Park Pking Improvements DESIG	10,000	2,998			0		MULT 1/2		Design Phase
	Program Totals:	**230,000**	**15,968**							

RDC Road Construction Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RDC2003	Bridge & Underpass Refurbishment Progra	25,000	4,950	1/07/2025	30/06/2026	0				Works Programed
RDC2008	Major Road & Intersection Improvement P	25,000	11,883	1/07/2025	30/06/2026	0				Design Phase
RDC2027	Joondalup Dr/Hodges Dr Int. Upgrade	238,346	193,995	1/02/2027	31/05/2027	0		MRRG		Design Phase
RDC2029	Joondalup / Lakeside (N) Roundabout	225,129	218,633	1/10/2024	30/09/2025	100		MRRG Actual Compl	18/08/2025	Works Completed
RDC2030	Moolanda Boulevard Pedestrian Footbridg	3,500,000	3,387,114	1/07/2025	28/02/2026	100		MULT 3/3 Actual Con	23/01/2026	Works Completed
RDC2031	Hepburn Av-Lilburne/Walter Padbury	2,257,600	872,780	1/01/2025	30/06/2026	50		MULT 3/3		Works in Progress
RDC2032	Eddystone Ave - Joondalup to Honeybush	688,205	21,387	1/09/2026	18/12/2026	0		MRRG		Design Phase
RDC2033	Craigie Leisure/Whitford/Pinnaroo DESIGI	90,000	67,555			0		MRRG MULT 1/3		Design Phase
	Program Totals:	**7,049,280**	**4,778,298**							

FPN New Pathways Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
FPN2011	Minor Pathway Facilities	100,000	65,639	1/07/2025	30/06/2026	75				Works in Progress
FPN2268	Methuen Way - Strathyre to Train Station	4,683	0	10/03/2025	30/04/2025	100		Actual Completion	30/06/2025	Works Completed
FPN2287	Telopia Drv - Nicholli to Granadilla	344	881	2/02/2026	30/04/2026	100		Project Withdrawn	30/01/2026	Project Withdrawn
FPN2290	Woodlake Retreat - North End Pathway	7,300	7,218	1/11/2024	21/03/2025	100		Actual Completion	7/03/2025	Works Completed
FPN2299	Hillarys Cycle Network Expansion	2,886,853	1,407,723	15/09/2023	30/08/2026	58		Multi-Year Project		Works in Progress
FPN2301	Birch Place and Carew Place School Links	185	464	3/11/2025	31/12/2025	100		Project Withdrawn	18/11/2025	Project Withdrawn
FPN2303	Warwick Road (West) Shared Path - DES	50,000	27,477			0				Design Phase
FPN2306	Fenellia Cres - Camberwarra to Otago Pk	128,000	20,560	2/02/2026	31/03/2026	100		Actual Completion	27/02/2026	Works Completed
	Program Totals:	**3,177,366**	**1,529,960**							

FPR Path Replacement Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
FPR2282	Picnic Cove Pathway Renewal	80,000	53,917	3/11/2025	31/12/2025	100		Actual Completion	10/11/2025	Works Completed
FPR2306	Delamere Avenue Pathway Renewal	130,000	1,391	30/03/2026	30/04/2026	25				Works in Progress
FPR2309	Shenton Ave Pathway Renewal	105,000	86,172	3/11/2025	31/12/2025	100		Actual Completion	15/12/2025	Works Completed
FPR2316	Broadbeach Boulevard Renewal	85,000	1,212	27/04/2026	29/05/2026	0				Works Programed
	Program Totals:	**400,000**	**142,691**							

SWD Stormwater Drainage Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
SWD2001	Stormwater Drainage Upgrades	90,000	29,176	1/07/2025	30/06/2026	50				Works in Progress
SWD2152	Mirror Park West Sump Beautification	6,497	10,172	1/02/2026	31/03/2026	100		MULT 3/3	30/01/2026	Project deferred to Future Program
SWD2211	Stormwater Renewal Program	50,000	0	1/07/2025	30/06/2026	0				Works Phased
SWD2236	Florian Place Drainage Upgrade	30,000	37,825	1/12/2025	31/12/2025	100		MULT 3/3 Actual Con	30/01/2026	Works Completed
SWD2241	Gleddon Park Sump Beautification DESIG	5,000	383			0		MULT 2/3		Design Phase
SWD2246	Contour Drive Catchment Upgrade	220,000	2,546	1/04/2026	29/05/2026	0		MULT 3/3		Works Programed
SWD2247	Stocker Court Drainage Upgrades	75,000	11,026	2/06/2025	29/05/2026	75		MULT 2/2		Works in Progress
SWD2250	Mandalay Place Drainage Upgrades	99	99	1/04/2025	31/05/2025	100		MULT 2/2 Actual Con	2/05/2025	Works Completed
SWD2253	Bagley Road Drainage Upgrades	5,000	2,518	1/11/2025	31/12/2025	100		Actual Completion	29/09/2025	Works Completed
SWD2254	Blue Lake Park Drainage Upgrades	28,487	1,638	6/04/2026	30/04/2026	100		MULT 2/2 Actual Con	23/03/2026	Works Completed
SWD2255	Taylor Way Drainage Upgrade	72,276	72,276	1/05/2025	29/08/2025	100		MULT 2/2 Actual Con	24/07/2025	Works Completed
SWD2257	Absolon Way Drainage Upgrades	50,000	1,739	4/05/2026	29/05/2026	0				Works Programed
	Program Totals:	**632,359**	**169,398**							

STL Lighting Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
STL2003	Joondalup City Centre Lighting	112,167	20,428	1/07/2026	31/12/2027	0		Multi-Year Project		Design Phase
STL2005	Distributor and Local Road Lighting	54,844	11,981	1/07/2025	30/06/2026	0				Quotation Phase
STL2052	Lighting Infrastructure Renewal Program	115,000	85,315		30/06/2026	54				Works in Progress
STL2122	Santiago Park Sports Lights Installation	218,766	180,078	24/02/2025	19/09/2025	100		MULT 2/2 Actual Con	8/09/2025	Works Completed
STL2131	Caledonia Pk Sports Lighting Expansion	550,000	9,420	1/04/2026	30/06/2026	0		MULT 2/2		Works Programed
STL2139	Manapouri Park Lighting Improvement	2,086	2,086	1/06/2026	25/06/2026	100			30/01/2026	Project deferred to Future Program
STL2148	Doveridge to Ripley PAW Lighting	2,567	2,567	10/03/2025	31/12/2025	100		Actual Completion	2/09/2025	Works Completed
STL2149	Glengarry to Ripley PAW Lighting	1,678	1,678	10/03/2025	31/12/2025	100		Actual Completion	2/09/2025	Works Completed
STL2150	Doveridge to Elderslie PAW Lighting	1,145	1,145	10/03/2025	31/12/2025	100		Actual Completion	2/09/2025	Works Completed

STL Lighting Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
STL2151	Delaware Park Pathway Lighting	1,420	1,240	30/04/2026	30/05/2026	100			30/01/2026	Project deferred to Future Program
STL2153	Caledonia Park Pathway Lighting	35,000	6,544	1/04/2026	15/06/2026	0				Works Programed
STL2158	Iluka Open Space Power Upgrades DESIC	29,914	445			0		MULT 2/3		Works Phased
STL2162	Banks Park Lighting Upgrade	30,000	27,707	6/10/2025	31/10/2025	100		Actual Completion	28/11/2025	Works Completed
STL2163	Harbour Rise Pole Surrounds Replacemer	125,000	58,823	20/02/2026	31/12/2026	60		MULT 1/2		Works in Progress
STL2164	Long Island Pass Infill Lighting	30,000	4,212	23/03/2026	30/04/2026	0		Expected Completion	29/05/2026	Works Programed
STL2167	Percy Doyle Cricket Light Upgrade DESIG	15,000	0			0		MULT 1/2		Works Phased
STL2171	Sorrento Tennis - Cable Replacement	255,000	5,967	1/04/2026	30/06/2026	0		MULT 2/2		Design Phase
STL2172	Warwick Open Space Pitch 1 LED Upgrad	223,635	2,528	1/04/2026	30/06/2026	0				Works Programed
	Program Totals:	**1,803,221**	**422,162**							

RPR Road Preservation & Rehabilitation Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RPR2004	Road Preservation/Rehabilitation Program	100,000	64,003	1/07/2025	30/06/2026	33				Works in Progress
RPR2112	Grand Blvd - Kendrew Cr to Joondalup Dr	152,000	0	1/05/2026	31/05/2026	0		MRRG		Works Programed
RPR2113	Whitfords Ave & Trappers Dr intersection	158,648	129	1/05/2026	31/05/2026	0		MRRG		Works Programed
RPR2114	Whitfords Av -Duffy Tce/Timbercrest Rise	446,000	0	1/05/2026	31/05/2026	0		MRRG		Works Programed
RPR2407	Hartleap Lane	123,000	133,714	2/02/2026	17/04/2026	100		Actual Completion	19/02/2026	Works Completed
RPR2936	Mermaid Way	15,438	15,438	1/01/2025	17/04/2025	100		RTR Actual Completi	20/03/2025	Works Completed
RPR3000	Warbler Close	36,832	36,832	1/04/2025	31/07/2025	100		MULT 2/2 Actual Con	26/06/2025	Works Completed
RPR3139	Gwendoline Drive	25,000	30,039	1/04/2025	30/06/2025	100		MULT 3/3 Actual Con	12/05/2025	Works Completed
RPR3305	Craigie Dr - Ocean Reef to Sandalford	180,000	50,292	9/02/2026	1/05/2026	50		RTR MULT 2/2		Works in Progress
RPR3306	Craigie Dr - Sandalford Dr to Coyle Rd	200,000	49,899	9/02/2026	1/05/2026	50		RTR MULT 2/2		Works in Progress
RPR3307	Richards Crescent	222,180	66,241	2/02/2026	17/04/2026	100		Actual Completion	20/02/2026	Works Completed
RPR3309	Loch View	97,000	9,133	2/02/2026	17/04/2026	100		Actual Completion	25/03/2026	Works Completed
RPR3327	Plankton Place	182,000	49,350	23/02/2026	17/04/2026	50		Expected Completion	29/04/2026	Works in Progress
RPR3331	Mertz Court	115,000	114,074	15/08/2025	17/10/2025	100		Actual Completion	6/10/2025	Works Completed
RPR3334	Awhina Place	48,064	48,064	1/04/2025	31/07/2025	100		MULT 2/2 Actual Con	16/06/2025	Works Completed
RPR3339	Burnside Court	122,000	4,969	1/04/2026	30/06/2026	0				Works Programed
RPR3340	Handcock Way	180,000	167	1/04/2026	30/06/2026	0				Works Programed
RPR3342	Sears Place	75,000	0	1/04/2026	30/06/2026	0				Works Programed
RPR3347	Egret Heights	98,000	46	8/05/2026	30/06/2026	0				Works Programed
RPR3352	Lunar Court	104,741	96,874	21/07/2025	17/10/2025	100		Actual Completion	2/09/2025	Works Completed
RPR3353	Watson Place	85,000	82,933	10/08/2025	17/10/2025	100		Actual Completion	1/10/2025	Works Completed
RPR3355	Gemini Rise	120,000	118,599	10/08/2025	17/10/2025	100		Actual Completion	2/10/2025	Works Completed

RPR Road Preservation & Rehabilitation Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RPR3359	Sandpiper Street	100,744	100,744	1/04/2025	31/07/2025	100		MULT 2/2 Actual Con	12/06/2025	Works Completed
RPR3377	Elwood Court	64,775	64,775	1/04/2025	31/07/2025	100		MULT 2/2 Actual Con	17/06/2025	Works Completed
RPR3378	Macedon Place	78,373	78,373	1/04/2025	31/07/2025	100		MULT 2/2 Actual Con	13/06/2025	Works Completed
RPR3380	Blythe Lane	32,748	32,748	1/04/2025	31/07/2025	100		MULT 2/2 Actual Con	30/06/2025	Works Completed
RPR3381	Guardian Loop	137,345	137,345	1/04/2025	31/07/2025	100		MULT 2/2 Actual Con	25/06/2025	Works Completed
RPR3383	Taroona Lane	72,633	72,633	1/04/2025	31/07/2025	100		MULT 2/2 Actual Con	30/06/2025	Works Completed
RPR3389	Opal Drive	85,047	85,047	1/04/2025	31/07/2025	100		MULT 2/2 Actual Con	19/06/2025	Works Completed
RPR3390	Topaz Gardens	21,614	21,614	1/04/2025	31/07/2025	100		MULT 2/2 Actual Con	19/06/2025	Works Completed
RPR3391	Whistler Close	125,162	125,162	1/04/2025	31/07/2025	100		MULT 2/2 Actual Con	26/06/2025	Works Completed
RPR3409	Waterford Drive - Waraker to Lymburner	5,099	5,099	1/01/2025	17/04/2025	100		RTR Actual Completi	3/04/2025	Works Completed
RPR3410	Waterston Gardens	92	92	1/01/2025	17/04/2025	100		Actual Completion	18/03/2025	Works Completed
RPR3423	Moolanda Blvd - Benbullen to Legana	6,135	0	1/10/2024	17/04/2025	100		RTR Actual Completi	5/03/2025	Works Completed
RPR3425	Moolanda Blvd - McDowell to Benbullen	6,135	0	1/10/2024	17/04/2025	100		RTR Actual Completi	4/03/2025	Works Completed
RPR3427	Cliverton Court	231,035	221,994	1/04/2025	30/09/2025	100		MULT 2/2 Actual Con	10/08/2025	Works Completed
RPR3437	Warner Drive	142,527	142,527	1/04/2025	31/07/2025	100		MULT 2/2 Actual Con	11/06/2025	Works Completed
RPR3438	Hakea Place	74,108	74,108	1/04/2025	29/08/2025	100		MULT 2/2 Actual Con	16/07/2025	Works Completed
RPR3439	Hocking Parade	170,000	68,472	8/01/2026	17/04/2026	75				Works in Progress
RPR3446	Crawley Grove	41,800	40,543	1/04/2025	31/07/2025	100		MULT 2/2 Actual Con	2/07/2025	Works Completed
RPR3448	Passerine Close	38,022	38,022	1/04/2025	31/07/2025	100		MULT 2/2 Actual Con	26/06/2025	Works Completed
RPR3449	Jade Grove	25,090	25,090	1/04/2025	31/07/2025	100		MULT 2/2 Actual Con	19/06/2025	Works Completed
RPR3450	Portsea Place	54,416	54,416	1/04/2025	31/07/2025	100		MULT 2/2 Actual Con	1/07/2025	Works Completed
RPR3460	Beltana Road	210,282	210,648	1/04/2025	15/08/2025	100		Actual Completion	1/08/2025	Works Completed
RPR3461	Henton Place	31,112	31,112	1/04/2025	31/07/2025	100		MULT 2/2 Actual Con	2/07/2025	Works Completed
RPR3475	Warburton Ave- Leichhardt to Leichhardt	310,819	287,296	1/04/2025	30/09/2025	100		MULT 2/2 Actual Con	23/08/2025	Works Completed
RPR3476	Bridgewater Drv - Shelley to Clevedon	25,632	22,442	1/01/2025	17/04/2025	100		Actual Completion	8/03/2025	Works Completed
RPR3479	Warwick Road - Allenswood to Cockman	6,093	6,093	1/05/2025	31/05/2025	100		MRRG Actual Compl	19/05/2025	Works Completed
RPR3480	Warwick Road - Oronsay to Dorchester	6,093	6,093	1/05/2025	31/05/2025	100		MRRG Actual Compl	20/05/2025	Works Completed
RPR3481	Blackall Dr - Cockman Rd to Filbert St	250,000	253,791	6/10/2025	30/01/2026	100		RTR Actual Completi	11/12/2025	Works Completed
RPR3483	Blackall Dr- Lobelia St to Peppermint Dr	225,000	247,760	6/10/2025	30/01/2026	100		RTR Actual Completi	15/12/2025	Works Completed
RPR3484	Moolanda Blv- Halidon St to Harness St	490,000	842	13/04/2026	30/06/2026	10		RTR		Works in Progress
RPR3485	Beach Rd (EB) Chessell Dr to Poynter Dr	128,694	128,694	15/10/2025	30/01/2026	100		MRRG Actual Compl	12/09/2025	Works Completed
RPR3486	Joondalup Dr (SB) - Collier to Aston	97,418	94,214	1/03/2026	17/04/2026	100		MRRG Actual Compl	8/09/2025	Works Completed
RPR3487	Hodges Dr (EB) Mitchell to Joondalup Dr	65,582	65,859	15/10/2025	30/01/2026	100		MRRG Actual Compl	15/09/2025	Works Completed
RPR3488	Hepburn Ave (EB) - Marmion to Gibson	350,375	271,940	1/03/2026	31/03/2026	100		MRRG Actual Compl	10/02/2026	Works Completed
RPR3489	Hepburn Ave (WB) - Lilburne to Gibson	167,826	165,490	15/10/2025	30/01/2026	100		MRRG Actual Compl	10/09/2025	Works Completed
RPR3490	Beach Rd (EB)- Warwick Stn to Springvale	167,131	146,209	1/03/2026	31/03/2026	100		MRRG Actual Compl	2/02/2026	Works Completed
RPR3491	Warwick Rd (EB) - Lilburne Rd to Dava St	198,057	171,037	1/03/2026	31/03/2026	100		MRRG Actual Compl	2/02/2026	Works Completed

RPR Road Preservation & Rehabilitation Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RPR3492	Lea Place	46,000	42,285	8/10/2025	30/01/2026	100		Actual Completion	7/11/2025	Works Completed
RPR3493	Percy Doyle Res Carpark - Beddi Rd	200,000	208	1/06/2026	30/06/2026	0				Works Programed
RPR3494	Staff Court	80,200	4,826	16/02/2026	17/04/2026	100		Actual Completion	18/03/2026	Works Completed
RPR3495	Colgrave Way	230,000	218,817	1/10/2025	30/01/2026	100		Actual Completion	8/12/2025	Works Completed
RPR3496	Juniper Way	292,000	105,164	8/01/2026	17/04/2026	65				Works in Progress
RPR3497	Eucalypt Court	180,000	141,088	1/10/2025	30/01/2026	100		Actual Completion	10/12/2025	Works Completed
RPR3498	Winster Close	126,000	111,858	25/10/2025	30/01/2026	100		Actual Completion	3/12/2025	Works Completed
RPR3499	Wodgina Place	87,000	1,831	15/04/2026	30/06/2026	0				Works Programed
RPR3500	Ella Place	42,000	41,713	1/10/2025	30/01/2026	100		Actual Completion	26/11/2025	Works Completed
RPR3501	Angle Place	104,720	104,720	21/07/2025	17/10/2025	100		Actual Completion	29/08/2025	Works Completed
RPR3502	Meridian Dr	287,097	281,178	21/07/2025	17/10/2025	100		RTR Actual Completi	3/09/2025	Works Completed
RPR3503	Kimberley Road	141,301	142,089	26/08/2025	17/10/2025	100		Actual Completion	13/10/2025	Works Completed
RPR3504	Anadara Place	101,165	99,581	28/07/2025	17/10/2025	100		Actual Completion	8/09/2025	Works Completed
RPR3505	Sandsnail Place	63,942	53,883	28/07/2025	17/10/2025	100		Actual Completion	8/09/2025	Works Completed
RPR3506	Feltham Way	96,447	86,290	15/08/2025	17/10/2025	100		Actual Completion	3/10/2025	Works Completed
RPR3507	Curl Court	60,501	60,425	15/08/2025	17/10/2025	100		Actual Completion	6/10/2025	Works Completed
RPR3508	Tangent Court	85,339	85,339	1/08/2025	17/10/2025	100		Actual Completion	11/09/2025	Works Completed
RPR3509	St Helier Drive / Hocking Parade	45,000	10,529	8/01/2026	17/04/2026	75		RTR		Works in Progress
RPR3510	Cabarita Lane - Legana to Gurian	108,000	848	7/05/2026	30/06/2026	0				Works Programed
RPR3511	Gurian Garden	212,000	1,789	7/05/2026	30/06/2026	0				Works Programed
RPR3512	Deltoid Place	118,000	30,198	1/03/2026	17/04/2026	100		Actual Completion	2/04/2026	Works Completed
RPR3513	Balanus Way	372,000	165,836	1/03/2026	17/04/2026	75				Works in Progress
RPR3514	Ramose Close	97,000	30,033	1/03/2026	17/04/2026	100		Actual Completion	1/04/2026	Works Completed
RPR3515	Sheridan Place	202,000	11,351	1/05/2026	30/06/2026	0				Works Programed
RPR3516	Neap Lane	56,761	56,761	1/09/2025	17/10/2025	100		Actual Completion	27/08/2025	Works Completed
RPR3517	Bounty Place	58,500	57,936	20/08/2025	17/10/2025	100		Actual Completion	1/10/2025	Works Completed
RPR3518	Dodonaea Court	140,000	144,808	1/11/2025	30/01/2026	100		Actual Completion	9/12/2025	Works Completed
RPR3519	Control Close	60,275	54,406	15/08/2025	17/10/2025	100		Actual Completion	11/09/2025	Works Completed
RPR3520	Micrometer Place	105,541	104,108	15/08/2025	17/10/2025	100		Actual Completion	11/09/2025	Works Completed
RPR3521	Banks Avenue	212,000	199,658	15/08/2025	17/10/2025	100		RTR Actual Completi	30/09/2025	Works Completed
RPR3522	Ellersdale Avenue	200,000	157,215	1/10/2025	30/01/2026	100		RTR Actual Completi	18/12/2025	Works Completed
RPR3523	Sherman Court	127,000	3,015	15/04/2026	30/06/2026	0				Works Programed
RPR3524	Seacrest Dr / Lacepede Dr Roundabout	107,787	104,061	15/08/2025	17/10/2025	100		RTR Actual Completi	26/09/2025	Works Completed
RPR3525	Gavin Way	50,000	47,931	15/08/2025	17/10/2025	100		Actual Completion	26/09/2025	Works Completed
RPR3526	Gilmore Street	250,640	643	30/04/2026	30/06/2026	0				Works Programed
RPR3527	Hayfield Way	295,000	306,353	10/10/2025	30/01/2026	100		Actual Completion	27/11/2025	Works Completed
RPR3528	Sunset Place	106,500	90,667	10/10/2025	30/01/2026	100		Actual Completion	7/11/2025	Works Completed

RPR Road Preservation & Rehabilitation Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RPR3529	Breez Court	86,500	76,287	10/10/2025	30/01/2026	100		Actual Completion	7/11/2025	Works Completed
RPR3530	Gipsy Court	81,000	25,615	9/02/2026	17/04/2026	100		Actual Completion	25/03/2026	Works Completed
RPR3531	Tannadice Close	167,000	0	1/05/2026	30/06/2026	0				Works Programed
RPR3532	Collier Pass (EB)	375,000	5,576	1/03/2026	31/03/2026	100		RTR Actual Completi	26/03/2026	Works Completed
RPR3533	Timberlane Drive	300,000	1,232	15/06/2026	30/06/2026	0				Works Programed
RPR3534	Ozone Road	129,120	123,652	10/08/2025	17/10/2025	100		Actual Completion	3/10/2025	Works Completed
RPR3535	Buckhaven Court	138,000	0	10/05/2026	30/06/2026	0				Works Programed
	Program Totals:	**13,553,254**	**7,860,922**							

BCW Building Construction Works Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
BCW2020	Building Component Renewal Program	120,000	146,102	20/05/2025	30/06/2026	88				Works in Progress
BCW2025	Building Capital Upgrade Works	50,000	30,494		30/06/2026	86				Works in Progress
BCW2450	Environmental Initiatives	140,000	130,216		30/06/2026	94				Works in Progress
BCW2563	MacNaughton Park Facility Upgrade DESI	50,000	270	1/07/2027	31/07/2028	0		Multi-Year Project		Works Phased
BCW2573	Short Life Services Renewal Program	200,000	142,424	1/08/2025	30/06/2026	75				Works in Progress
BCW2596	Prince Regent Park Facility Upgrade	1,181,378	1,120,488	1/07/2025	30/04/2026	100		MULT 3/3 Actual Con	30/03/2026	Works Completed
BCW2609	Community Performing Arts Improv. DESI	19,296	13,700			0		Multi-Year Project		Investigation Phase
BCW2640	Percy Doyle Community Sporting Facility	4,709	2,175	1/07/2024	30/04/2025	100		MULT 3/3 Actual Con	11/04/2025	Works Completed
BCW2644	Mullaloo SLSC Changerooms Refurb	338,625	42,782	1/05/2026	1/12/2026	0		MULT 2/3		Tender Phase
BCW2677	Civic Precinct VAVs Replacement	85,000	75,421	1/04/2026	30/04/2026	100		MULT 2/2 Actual Con	25/03/2026	Works Completed
BCW2690	Craigie Leisure Centre Roof Replacement	70,000	0	1/09/2025	1/06/2026	100		Actual Completion	30/01/2026	Works Completed
BCW2691	Tom Simpson Park Gazebo	110,000	81,601	20/10/2025	30/06/2026	100		Actual Completion	8/04/2026	Works Completed
BCW2692	SES Winton Road Depot Facility Upgrade	40,000	24,350	1/05/2026	30/06/2026	0		MULT 2/2		Works Phased
BCW2698	Sorrento Tennis Club Upgrades	41,000	898	1/06/2026	30/06/2026	0				Project Under Review
BCW2699	Warwick Bowls Upgrades	110,000	378	1/04/2026	30/06/2026	5				Works in Progress
BCW2700	Warrandyte Park	40,000	1,358	1/06/2026	31/12/2026	3		MULT 1/2		Works in Progress
BCW2701	Whitford Seniors Citizens Club Upgrades	5,000	289	1/06/2026	30/10/2026	0		MULT 1/2		Works Phased
	Program Totals:	**2,605,008**	**1,812,946**							

MPP Major Projects Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
MPP2006	Pinnaroo Point - Cafe/Kiosk/Restaurant	52,353	10,558	1/10/2022	28/11/2025	100		Actual Completion	30/09/2025	Works Completed
MPP2076	Sorrento SLSC Redevelopment	660,303	159,897	2/03/2026	29/09/2027	0		MULT 1/3		Tender Phase
MPP2077	Burns Beach - Cafe/Kiosk/Restaurant	260,035	182,309	1/08/2026	31/05/2028	0		Multi-Year Project		Design Phase

MPP Major Projects Program

Project Code	Project Description	Revised Budget Amount FY	Project Actuals	Proposed Construction Date	Proposed Construction Completion Date	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
MPP2080	Burns Beach Coastal Node Redevelopmei	626,644	583,380	11/08/2025	30/10/2027	0		Multi-Year Project		Design Phase
MPP2081	Duncraig Adventure Hub	4,971,151	4,379,285	1/02/2024	30/06/2026	95		MULT 1/3		Works in Progress
MPP2083	City Centre Place Activation	868,879	360,230	18/11/2024	30/06/2026	38		Multi-Year Project		Works in Progress
MPP2084	Heathridge Park Redevelopment	100,000	15,234			0		Multi-Year Project		Concept Design
	Program Totals:	**7,539,364**	**5,690,893**							
	Grand Totals:	**48,601,910**	**27,403,986**							

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Project Code	BCW2563		
Project Name	MacNaughton Park Facility Upgrade		
Project Description	Upgrade of community sporting facility to include changerooms for unisex usage, an external park universal access toilet and additional storage facilities. Works include refurbishment of existing building facilities (multi-year project)		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Preparing grant funding application		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
25/26 Revised Budget	50,000
Total Project Budget	**2,938,630**
Prior Year Actuals	-
25/26 Actuals	270
Commitments	-
Remaining Project Balance	**2,938,360**

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/01/2026	31/05/2026		35%	
Engagement					
Detailed/Final Design	1/06/2026	31/10/2026		0%	
Procurement	1/11/2026	30/06/2027		0%	
Construction	1/07/2027	31/07/2028		0%	

Project Code	BCW2596
Project Name	Prince Regent Park Facility Upgrade
Project Description	Refurbishment of toilet / changerooms and construction of external park universal access toilet, kiosk and additional storage facilities (multi-year project)

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	MULT 3/3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Completed		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
25/26 Revised Budget	1,181,378
Total Project Budget	**1,340,000**
Prior Year Actuals	85,960
25/26 Actuals	1,120,488
Commitments	15,777
Remaining Project Balance	**117,775**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/03/2023	31/05/2023	31/05/2023	100%	
Engagement					
Detailed/Final Design	1/11/2023	26/04/2024	28/02/2025	100%	
Procurement	10/02/2025	27/05/2025	30/04/2026	100%	
Construction	1/07/2025	30/04/2026	30/03/2026	100%	

Project Code	FNM2103		
Project Name	Coastal and Estuarine Mitigation Program		
Project Description	Renewal and upgrade of existing Coastal Protection Structures including MAAC Seawall, Sorrento Seawall, Sorrento South Groyne, Sorrento Central Groyne and Mullaloo Seawall		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	MULT 3/3

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Grant funding approved scope of work changes to withdraw Marmion Seawall and project funding has been reallocated for the remaining projects		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
25/26 Revised Budget	989,000
Total Project Budget	**1,281,041**
Prior Year Actuals	129,508
25/26 Actuals	74,436
Commitments	1,064,286
Remaining Project Balance	**12,811**

Marmion Seawall

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2023	30/06/2024	30/06/2024	100%	
Engagement					
Detailed/Final Design	1/07/2024	31/03/2025	30/06/2025	100%	
Procurement	1/12/2025	27/02/2026	8/04/2026	100%	
Construction	2/03/2026	30/06/2026	8/04/2026	100%	

Sorrento Seawall

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2023	30/06/2024	30/06/2024	100%	
Engagement	1/10/2025	1/12/2025	19/12/2025	100%	
Detailed/Final Design	1/07/2024	31/03/2025	30/06/2025	100%	
Procurement	3/11/2025	19/12/2025	25/02/2026	100%	
Construction	2/02/2026	6/04/2026	5/06/2026	0%	

Sorrento Central Groyne

Project Milestones

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/07/2023	30/06/2024	30/06/2024	100%	
Engagement	1/10/2025	30/12/2025	1/04/2026	100%	
Detailed/Final Design	1/07/2024	31/03/2025	30/06/2025	100%	
Procurement	12/01/2026	27/02/2026	25/02/2026	100%	
Construction	2/03/2026	30/06/2026		5%	

Sorrento Southern Groyne

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2023	30/06/2024	30/06/2024	100%	
Engagement	1/10/2025	30/12/2025	1/04/2026	90%	
Detailed/Final Design	1/07/2024	31/03/2025	30/06/2025	100%	
Procurement	12/01/2026	27/02/2026	25/02/2026	100%	
Construction	2/03/2026	30/06/2026		5%	

Mullaloo Surf Club Seawall

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2023	30/06/2024	30/06/2024	100%	
Engagement	1/10/2025	30/12/2025	1/02/2026	100%	
Detailed/Final Design	1/07/2024	31/03/2025	30/06/2025	100%	
Procurement	4/08/2025	22/09/2025	12/12/2025	100%	
Construction	2/02/2026	30/06/2026	24/02/2026	100%	

Project Code	FPN2299		
Project Name	Hillarys Cycle Network Expansion		
Project Description	Upgrade to the coastal shared pathway, including other pathway-associated upgrades, between Hillarys and Burns Beach and installation of a shared pathway along Hepburn Avenue between Gibson Avenue and Whitfords Avenue (multi-year project)		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	MULT 3/3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
25/26 Revised Budget	2,886,853
Total Project Budget	**8,239,000**
Prior Year Actuals	4,128,905
25/26 Actuals	1,407,723
Commitments	2,430,944
Remaining Project Balance	**271,428**

Southern Section

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2022	4/11/2022	30/11/2022	100%	
Engagement					
Detailed/Final Design	7/11/2022	27/03/2024	26/06/2023	100%	
Procurement	13/05/2024	31/08/2024	14/11/2024	100%	
Construction	12/08/2024	31/10/2025	5/12/2025	100%	

Northern Section

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2022	4/11/2022	30/11/2022	100%	
Engagement					
Detailed/Final Design	12/06/2023	31/12/2024	21/05/2024	100%	
Procurement	1/10/2025	31/12/2025	23/01/2026	100%	
Construction	16/03/2026	30/08/2026		15%	

Project Code	MPP2076		
Project Name	Sorrento SLSC Redevelopment		
Project Description	Redevelopment of Sorrento Surf Life Saving Club		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
25/26 Revised Budget	660,303
Total Project Budget	**17,748,429**
Prior Year Actuals	545,663
25/26 Actuals	159,897
Commitments	574,459
Remaining Project Balance	**16,468,411**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/08/2022	30/09/2022	25/11/2022	100%	
Engagement	1/10/2022	26/02/2024	1/03/2024	100%	
Detailed/Final Design	1/08/2023	31/12/2025	31/10/2025	100%	
Procurement	2/02/2026	30/06/2026		50%	
Construction	20/05/2026	29/09/2027		0%	

Project Code	MPP2077		
Project Name	Burns Beach - Cafe/Kiosk/Restaurant		
Project Description	Construction of a Cafe/Kiosk/Restaurant at Burns Beach Foreshore		
Project Manager	Manager Parks and Natural Environment	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Budget / Expenditure Summary	
25/26 Revised Budget	260,035
Total Project Budget	**6,100,000**
Prior Year Actuals	186,945
25/26 Actuals	182,309
Commitments	452,113
Remaining Project Balance	**5,278,633**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/06/2020	4/09/2020	30/11/2025	100%	
Engagement	13/05/2021	21/07/2021	21/07/2021	100%	
Detailed/Final Design	1/02/2025	30/06/2027		40%	
Procurement	1/02/2026	30/06/2027		10%	
Construction	1/11/2026	31/05/2028		0%	

Project Code	MPP2080		
Project Name	Burns Beach Coastal Node Redevelopment		
Project Description	Redevelopment of infrastructure at the Burns Beach Coastal Node, aligning with the construction of a Cafe / Kiosk / Restaurant at Burns Beach foreshore, as per the Burns Beach Master Plan		
Project Manager	Manager Parks and Natural Environment	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
25/26 Revised Budget	626,644
Total Project Budget	**7,500,000**
Prior Year Actuals	106,929

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

25/26 Actuals	583,380
Commitments	76,209
Remaining Project Balance	**6,733,483**

Civil

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/06/2020	4/09/2020	4/09/2020	100%	
Engagement	13/05/2021	21/07/2021	21/07/2021	100%	
Detailed/Final Design	1/02/2025	16/03/2026	30/06/2026	95%	
Procurement	1/02/2026	30/06/2026		15%	
Construction	1/08/2026	30/10/2027		0%	

Landscaping

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/06/2020	4/09/2020	4/09/2020	100%	
Engagement	13/05/2021	21/07/2021	21/07/2021	100%	
Detailed/Final Design	1/02/2025	1/07/2026		50%	
Procurement	1/02/2026	31/08/2026		15%	
Construction	1/11/2026	30/10/2027		0%	

Project Code	MPP2081		
Project Name	Duncraig Adventure Hub		
Project Description	Provision of outdoor youth recreation facilities, including a skate park, at Percy Doyle Reserve		
Project Manager	Manager Parks and Natural Environment	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Slightly behind schedule		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Budget / Expenditure Summary	
25/26 Revised Budget	4,971,151
Total Project Budget	**9,628,378**
Prior Year Actuals	4,644,779
25/26 Actuals	4,379,285
Commitments	319,566
Remaining Project Balance	**284,748**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/04/2023	30/06/2023	30/06/2023	100%	
Engagement					
Detailed/Final Design	30/06/2023	31/03/2024	14/05/2024	100%	
Procurement	29/02/2024	31/10/2025	30/06/2026	95%	
Construction	1/02/2024	31/10/2025	30/06/2026	95%	

Project Code	MPP2084		
Project Name	Heathridge Park Redevelopment		
Project Description	Masterplan redevelopment of Heathridge Park, including new community sporting facility, refurbishment of Heathridge Community Centre and Guy Daniel Clubrooms and upgrades to the sporting and public open space infrastructure;;		
Project Manager	Manager Asset Management	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Subject to Council approval as the budget is currently not fully funded. A funding agreement for the State Election Commitment will be submitted to Council when received.		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
25/26 Revised Budget	100,000
Total Project Budget	**15,694,700**
Prior Year Actuals	-
25/26 Actuals	15,234

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Commitments	3,200
Remaining Project Balance	**15,676,266**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/08/2025	31/12/2025	30/06/2026	0%	
Engagement	TBA	TBA		0%	
Detailed/Final Design	TBA	TBA		0%	
Procurement	TBA	TBA		0%	
Construction	TBA	TBA		0%	

Project Code	PDP2363		
Project Name	Greenwood N/E Cluster Pk Revital		
Project Description	Landscape improvements to Hartley Park, Birch Park and Filbert Park		
Project Manager	Manager Parks and Natural Environment	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
25/26 Revised Budget	486,609
Total Project Budget	**955,000**
Prior Year Actuals	29,805
25/26 Actuals	19,002
Commitments	257,694
Remaining Project Balance	**648,499**

Hartley Park

Project Milestones

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Milestone	Planned Start Date	Planned Finish Date	Revised/Actual Finish Date	% Complete	Task Status
Concept	1/11/2022	13/11/2022	30/12/2022	100%	
Engagement					
Detailed/Final Design	16/02/2025	30/04/2025	4/06/2025	100%	
Procurement	8/09/2025	29/05/2026		70%	
Construction	1/02/2026	30/06/2026		5%	

Filbert Park

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	14/01/2023	31/01/2023	31/01/2023	100%	
Engagement					
Detailed/Final Design	2/02/2026	17/04/2026	31/08/2026	55%	
Procurement	1/06/2026	29/05/2027		0%	
Construction	1/02/2027	29/05/2027		0%	

Birch Park

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	21/02/2023	7/03/2023	24/02/2023	100%	
Engagement					
Detailed/Final Design	1/07/2027	30/08/2027		55%	
Procurement	1/05/2028	30/06/2028		0%	
Construction	1/02/2028	30/06/2028		0%	

Project Code	PEP2892		
Project Name	Whitfords West Park Pump and Jump		
Project Description	Design and construction of pump track, jump line and basketball pad with hoop, at Whitfords West Park		
Project Manager	Manager Parks and Natural Environment	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	MULT 3/3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Completed		

Status - Colour Key	
Proceeding according to plan/phasing	

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
25/26 Revised Budget	1,420,550
Total Project Budget	**1,380,500**
Prior Year Actuals	51,063
25/26 Actuals	1,279,195
Commitments	2,859
Remaining Project Balance	**47,383**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	4/11/2024	31/03/2025	30/04/2025	100%	
Engagement	14/01/2024	30/06/2024	30/06/2024	100%	
Detailed/Final Design	9/12/2024	4/07/2025	14/07/2025	100%	
Procurement	1/07/2025	30/01/2026	19/01/2026	100%	
Construction	1/08/2025	30/01/2026	29/01/2026	100%	

Project Code	RDC2027		
Project Name	Joondalup Dr/Hodges Dr Int. Upgrade		
Project Description	Upgrade of Joondalup Drive / Hodges Drive intersection, including additional right turn lane from Hodges Drv to Joondalup Drv southbound and upgrades to turning pockets, lighting, pedestrian facilities & Mitchell Fwy southbound access (multi-year project)		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Budget / Expenditure Summary	
25/26 Revised Budget	238,346
Total Project Budget	**4,584,000**
Prior Year Actuals	279,098
25/26 Actuals	193,995
Commitments	3,403
Remaining Project Balance	**4,107,504**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/02/2020	31/05/2020	31/05/2020	100%	
Engagement					
Detailed/Final Design	10/01/2022	31/12/2025	30/06/2026	95%	
Procurement	1/12/2025	29/05/2026	30/10/2026	0%	
Construction	1/02/2027	31/05/2027		0%	

Project Code	RDC2029		
Project Name	Joondalup / Lakeside (N) Roundabout		
Project Description	Upgrade of Joondalup Drive / Lakeside Drive (north) intersection to a roundabout. Works include northbound cycle lane bypass, skid resistance treatments and upgrades to lighting and pedestrian / cyclist facilities (multi-year project)		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	CARRYFWD
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Completed		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
25/26 Revised Budget	225,129
Total Project Budget	**3,376,000**
Prior Year Actuals	3,159,596
25/26 Actuals	218,633

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Commitments	-
Remaining Project Balance	**- 2,228**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/02/2021	31/05/2021	14/05/2021	100%	
Engagement					
Detailed/Final Design	2/05/2023	31/07/2024	15/08/2024	100%	
Procurement	1/07/2024	31/08/2024	25/09/2024	100%	
Construction	1/10/2024	30/09/2025	18/08/2025	100%	

Project Code	RDC2030		
Project Name	Moolanda Boulevard Pedestrian Footbridge		
Project Description	Replacement of the Pedestrian Footbridge over Moolanda Boulevard in Kingsley (Inc Shared Path)		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Completed		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
25/26 Revised Budget	3,500,000
Total Project Budget	**3,500,000**
Prior Year Actuals	-
25/26 Actuals	3,387,114
Commitments	10,450
Remaining Project Balance	**102,436**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Concept					
Engagement					
Detailed/Final Design	9/01/2023	30/08/2024	31/10/2024	100%	
Procurement	1/08/2024	30/05/2025	30/06/2025	100%	
Construction	6/07/2025	28/02/2026	23/01/2026	100%	

Project Code	RDC2031		
Project Name	Hepburn Av-Lilburne/Walter Padbury		
Project Description	Upgrade of Hepburn Avenue between Lilburne Avenue and Walter Padbury Boulevard, including the installation of traffic signals at Lilburne Avenue intersection and a dual-lane roundabout at Walter Padbury Boulevard intersection (multi-year project)		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Roundabout completed, Traffic Lights slightly behind schedule		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
25/26 Revised Budget	2,257,600
Total Project Budget	**3,857,868**
Prior Year Actuals	1,600,268
25/26 Actuals	872,780
Commitments	3,860
Remaining Project Balance	**1,380,960**

Hepburn Ave - Lilburne to Walter Padbury - Roundabout

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Concept	29/05/2022	22/12/2022	31/12/2022	100%	
Engagement					
Detailed/Final Design	1/05/2024	31/10/2024	29/10/2024	100%	
Procurement	1/11/2024	30/11/2024	26/02/2025	100%	
Construction	24/02/2025	31/12/2025	9/09/2025	100%	

Lilburne Road Traffic Lights

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept					
Engagement					
Detailed/Final Design					
Procurement	1/11/2024	28/11/2025	30/04/2026	95%	
Construction	4/05/2026	30/06/2026		0%	

Project Code	RDC2032		
Project Name	Eddystone Ave - Joondalup to Honeybush		
Project Description	Upgrade of Eddystone Avenue from Joondalup Drive to Honeybush Drive. Works include construction of an additional westbound lane and modification of turning lanes at Joondalup Drive and Honeybush Drive intersections (multi-year project)		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	MULT 3/3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Slightly behind schedule		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
25/26 Revised Budget	688,205
Total Project Budget	**2,038,650**
Prior Year Actuals	74,559

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

25/26 Actuals	21,387
Commitments	47,722
Remaining Project Balance	**1,894,982**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/01/2022	31/05/2022	31/05/2022	100%	
Engagement					
Detailed/Final Design	28/08/2023	31/12/2025	30/06/2026	90%	
Procurement	1/01/2026	30/01/2026	30/09/2026	0%	
Construction	1/09/2026	18/12/2026	30/04/2027	0%	

Project Code	RDC2033		
Project Name	Craigie Leisure/Whitford/Pinnaroo DESIGN		
Project Description	Upgrade existing Craigie Leisure Centre / Whitfords Ave T-intersection to a 4-way dual-lane roundabout. New leg on south side to connect to Pinnaroo Memorial and replace existing T-intersection for Pinnaroo Memorial at Whitfords Ave		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	MULT 1/2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
25/26 Revised Budget	90,000
Total Project Budget	**90,000**
Prior Year Actuals	-
25/26 Actuals	67,555
Commitments	3,500
Remaining Project Balance	**18,945**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept					

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Engagement					
Detailed/Final Design	1/08/2025	27/02/2026	30/04/2026	85%	
Procurement	TBA	TBA		0%	
Construction	TBA	TBA		0%	

Project Code	SBS2093		
Project Name	Ocean Reef/Gwendoline Inter. Upgrade		
Project Description	Realign WB carriageway to provide continuous cycle lane and improved sightlines, reconfigure left turn pocket on eastern approach, and extend rightturn pocket western approach on Ocean Reef. Install left turn pocket on Gwendoline Dr. Upgrade Ped Facility		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	CARRYFWD
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	Completed		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
25/26 Revised Budget	572,404
Total Project Budget	**1,272,599**
Prior Year Actuals	599,804
25/26 Actuals	578,802
Commitments	-
Remaining Project Balance	**93,993**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/02/2019	30/06/2019	30/06/2019	100%	
Engagement					
Detailed/Final Design	1/12/2021	31/12/2023	9/01/2024	100%	
Procurement	1/01/2024	31/12/2024	31/12/2024	100%	
Construction	1/04/2025	30/09/2025	3/09/2025	100%	

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Project Code	SBS2097		
Project Name	Hepburn/Moolanda Roundabout Construction		
Project Description	Upgrade of Hepburn Avenue and Moolanda Boulevard intersection to a two-lane roundabout, with pre-deflections on east and west leg approaches (multi-year project)		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	MULT 3/3
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
25/26 Revised Budget	1,913,000
Total Project Budget	**1,958,359**
Prior Year Actuals	45,359
25/26 Actuals	4,302
Commitments	1,812,710
Remaining Project Balance	**95,988**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/03/2022	30/06/2022	30/06/2022	100%	
Engagement					
Detailed/Final Design	11/03/2024	31/07/2025	30/06/2025	100%	
Procurement	3/08/2025	28/11/2025	30/01/2026	100%	
Construction	16/03/2026	31/08/2026		5%	

Project Code	SBS2101
Project Name	Northshore Drive Blvd Treatment DESIGN

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Project Description	Upgrade Northshore Drive from single carriageway to a dual carriageway with single lanes in each direction with on-road cycle lanes. Works are 200m south of beach carpark entry/exit to 140m north of Northshore Avenue intersection (Slk 0.5 to 1.1)		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	MULTI-YR
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
25/26 Revised Budget	66,000
Total Project Budget	**3,350,000**
Prior Year Actuals	-
25/26 Actuals	75,291
Commitments	58,416
Remaining Project Balance	**3,216,293**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept					
Engagement					
Detailed/Final Design	3/11/2025	30/04/2026	30/06/2026	50%	
Procurement	1/05/2026	29/05/2026	31/08/2026	0%	
Construction	1/02/2027	30/06/2027		0%	

Project Code	STL2122		
Project Name	Santiago Park Sports Lights Installation		
Project Description	Installation of four new poles and sports lights to illuminate park to the required standards		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	MULT 2/2
Overall Status Scheduling		**Overall Status Budget**	

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Overall Project Comment	Completed

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	
Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
25/26 Revised Budget	218,766
Total Project Budget	**509,835**
Prior Year Actuals	71,825
25/26 Actuals	180,078
Commitments	16,228
Remaining Project Balance	**241,704**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept					
Engagement					
Detailed/Final Design	23/09/2024	31/10/2024	29/11/2024	100%	
Procurement	4/11/2024	22/11/2024	30/12/2024	100%	
Construction	24/02/2025	19/09/2025	8/09/2025	100%	

Project Code	STL2131		
Project Name	Caledonia Pk Sports Lighting Expansion		
Project Description	Installation of four new poles and sports lights to illuminate park to the required standards for large ball sports		
Project Manager	Manager Engineering Services	**Project Sponsor**	Director Infrastructure Services
Month Ending	March	**Type of Project**	MULT 2/2
Overall Status Scheduling		**Overall Status Budget**	
Overall Project Comment	On Track		

Status - Colour Key	
Proceeding according to plan/phasing	
Manageable issues exist	

Key Capital Works Project Quarterly Status Report

A Global City: Bold | Creative | Prosperous

City of Joondalup

Serious issues – may need help	
Completed	
Carry forward to next financial year	

Budget / Expenditure Summary	
25/26 Revised Budget	550,000
Total Project Budget	**550,000**
Prior Year Actuals	-
25/26 Actuals	9,420
Commitments	422,294
Remaining Project Balance	**118,286**

Project Milestones					
Milestone	**Planned Start Date**	**Planned Finish Date**	**Revised/Actual Finish Date**	**% Complete**	**Task Status**
Concept	1/07/2025	25/08/2025	1/10/2025	100%	
Engagement					
Detailed/Final Design	1/10/2025	28/11/2025	28/11/2025	100%	
Procurement	5/01/2026	19/01/2026	30/01/2026	100%	
Construction	1/04/2026	30/06/2026		0%	

Corporate Sponsorship Program Council Policy

Responsible directorate: Governance and Strategy

Objective: To attract and support accessible events, programs and/or activities, held within the region, that contribute to a vibrant and dynamic community atmosphere while delivering brand and reputational benefits to the City and tourism and economic benefits to the local economy.

1. Application:

This policy applies to organisations or entities who are seeking sponsorship from the City to support an event, program or activity hosted within the City's boundaries.

This policy does not apply to donations, community funding, significant events, fee waivers, subsidies, advertising, informal collaborations, prizes, awards or arrangements where assistance - whether that be financial or in-kind - is given without expectation of benefits to the City in return.

2. Definitions:

"sponsorship" means a mutually beneficial arrangement which involves the purchase of the right to associate the sponsors name or service with the sponsored organisations or entity's event, program or activity in return for tangible and/or negotiated benefits.

"outgoing sponsorship" means an agreement between the City and an external organisation or entity where the City provides a financial contribution in return for tangible and/or negotiated benefits.

"sponsor" means the City.

"applicant" means the organisation or entity requesting financial support through the Corporate Sponsorship Program for a specific event, program or activity for no longer than a 12-month period.

3. Statement:

The City has a strategic vision to become a bold, creative and prosperous City on the global stage.

To achieve this vision, the City is invested in supporting free or low-cost events, programs and/or activities, held within the region, for the local community, through the Corporate Sponsorship Program.

Attracting and supporting external organisations and entities to deliver a wide variety of events, programs and/or activities promotes vibrancy, creates interest in the region and supports the health and wellbeing of the community. It provides the City with branding opportunities and assists with tourism and economic benefits for the local economy.

4. Details:

4.1. Corporate Sponsorship Program:

The Corporate Sponsorship Program aims to support free or low-cost events, programs and/or activities, held within the region, that meet the following priority outcomes:

- Contributes to and supports the local community
- Delivers attractive and accessible events, programs or activities
- Enhances the City's reputation and brand
- Improves culture, diversity and inclusivity
- Supports a sustainable and clean environment
- Provides direct and indirect benefits to local economy
- Creates long-term value and return on investment.

4.2. Corporate Sponsorship applications:

All applications for the Corporate Sponsorship Program must:

- demonstrate alignment with the priority outcomes
- demonstrate how they will provide benefits to the City, the community and the local economy
- meet the requirements outlined in the Corporate Sponsorship Program Guidelines.

4.3. Corporate Sponsorship Program Guidelines:

The Corporate Sponsorship Program will be managed through specific guidelines that include details on the following:

- Eligibility criteria
- Exclusions
- Categories and requirements for the program
- Round dates

- Application, assessment and approval process
- Agreement and payment details
- Acquittal process and requirements.

These guidelines will be determined from time to time in accordance with this policy at the discretion of the Chief Executive Officer, and communicated to Elected Members.

4.4. Corporate Sponsorship approvals:

The Chief Executive Officer may approve applications for corporate sponsorship up to and including $10,000 (excluding GST), within any 12-month period, while applications for funding greater than $10,000 (excluding GST) will require the approval of Council.

Organisations, events, programs or activities that have received funding through the Corporate Sponsorship Program for 3 consecutive years will require the approval of Council for any subsequent applications regardless of the funding level applied for.

Sponsorship agreements will be for no longer than a 12-month period and do not commence until a written sponsorship agreement is signed by both parties.

Creation date:	November 2024 (CJ311-11/24)
Formerly:	NA
Amendments:	NA
Last reviewed:	NA
Related documentation:	Corporate Sponsorship Program Guidelines
File reference:	111872

City of Joondalup

Corporate Sponsorship Program Guidelines

2025-2026

Image: Illuminate

Updated: December 2025

Contents

Introduction 3
Objective 3
Outcomes 4
Ineligibility and exclusions 5
Lobbying of Elected Members 6
Eligibility and requirements 7
Funding rounds and key dates 11
How to apply 12
Assessment process 12
Agreement process 12
Funding term 12
Payment of sponsorship 13
Acquittal process 13
Frequently asked questions 14
Other funding opportunities 15
Community Funding Program 15
Significant events 15
Emergency donations 15
Contact us 15

Image: The Nationals

Introduction

The City envisions becoming a bold, creative and prosperous destination on the global stage. To realise this vision, the City is committed to supporting free or low-cost events, programs and activities within the region through the Corporate Sponsorship Program.

By attracting and supporting external organisations to deliver a diverse range of events and initiatives, the City promotes vibrancy, fosters community interest, and supports the health and wellbeing of local residents. This approach also provides valuable branding opportunities and enhances tourism and economic benefits for the local economy.

Objective

The objective of the Corporate Sponsorship Program is to attract and support accessible events, programs and activities that contribute to a vibrant and dynamic community atmosphere.

These initiatives should deliver brand recognition and reputational benefits to the City, while also providing tourism and economic advantages for the local economy.

The Corporate Sponsorship Program is guided by the Corporate Sponsorship Program Policy, which is available on the City's website.

Outcomes

To guide the direction and approach of the Corporate Sponsorship Program, the following key event outcomes have been identified as priorities:

Reputation and brand

- Provides positive exposure for the City's brand and image at the local and regional level.
- Enhances the City's visibility and recognition, leading to increased awareness among residents and the broader community.
- Generates media coverage, amplifying exposure beyond the sponsored event, program or activity itself, including press releases, social media mentions and interviews.
- Facilitates collaboration between the City and event organisers, fostering mutually beneficial relationships.

Event, program or activity profile

- Contributes to the community by supporting local events, organisations and initiatives that foster engagement.
- Supports events, programs and activities that are accessible to all by being free or low-cost*.
- Celebrates and supports opportunities for engagement and participation in events, programs or activities that promote the arts, sports, learning, recreation and more within the local area.
- Attracts and engages the target audience through creative programming, experiential marketing, activations and interactive experiences.

*Low cost means lower than the usual cost of similar events in the marketplace.

Economic impact

- Engages local suppliers and businesses to stimulate the local economy through event-related spending.
- Stimulates economic development and provides direct benefits to local businesses.
- Provides opportunities for local businesses to showcase their products and services, forge new partnerships and expand their customer base.

Culture and diversity

- Values and celebrates the unique Aboriginal and Torres Strait Islander culture, diverse cultural histories and promotes inclusivity and empathy by integrating diverse perspectives and experiences across communities and identities.
- Delivers local events, programs or activities that cater to various ages, abilities and backgrounds, ensuring accessibility and inclusivity.

Environmental impact

- Minimises waste and promotes sustainability by incorporating eco-friendly practices into event planning and execution.

Governance

- Collects valuable data and insights about the target audience through surveys and other engagement methods to better understand the needs and desires of residents and the community.
- Creates long-term value for the City, its residents and businesses by fostering sustainable partnerships and relationships with reputable organisations.
- Ensures all agreements provide a strong return on investment by overseeing and managing the Corporate Sponsorship Program, its processes and outcomes.

Corporate Sponsorship Program Guidelines 2025-2026

Ineligibility and exclusions

Image: Heathridge Carols in the Park

Applicants are ineligible for the Corporate Sponsorship Program if the application is for:

- **Previous sponsorship:** they have received sponsorship for the same event, program or activity within the current financial year.
- **Other funding:** they have received financial support from another City program in the same financial year.
- **Excess funding:** the sponsorship would cover more than 50 per cent of the total event, program or activity costs.
- **Unsatisfactory management:** they have a history of poor sponsorship management or incomplete reporting.
- **Outstanding payments:** they have overdue payments due to the City.
- **Illegal or unlawful activities:** the event, program or activity is unlawful or violates Council policies or Local Laws.
- **Reputation risk:** the organisation harms the City's image, reputation or interests.
- **Operational costs:** the sponsorship request includes general business operating expenses, such as wages or administrative costs.
- **Capital expenditure:** the sponsorship request includes capital expenses.
- **Double funding:** the costs are already covered by another sponsor or government body.
- Events, programs or activities that have commenced before the sponsorship agreement has been countersigned by the City.

Excluded event or activity types

Sponsorship will not be provided for:

- **Illegal activities:** any illegal activities.
- **Restricted industries:** tobacco, adult-related industries, or similar.
- **Violence and discrimination:** activities promoting violence, intolerance or discrimination.
- **Controversial or divisive:** organisations or projects that are controversial or divisive.
- **Political and religious activities:** political activities or religious purposes.
- **Development approvals:** projects seeking City approval or endorsement, eg landland development applications.
- **Conflicting values**: activities that conflict with the City's values.
- **Environmental harm:** activities that harm the environment.
- **Personal benefit:** activities benefiting only individuals or families.
- **Members**: activities that are exclusive to members or that primarily prioritise member benefit over broader community inclusion and participation.

Prohibited Lobbying

Applicants must not attempt to influence the sponsorship application, assessment and/or approval process, either before or after a decision is made.

Any attempt to contact or lobby Elected Members or City employees — directly or indirectly — regarding the event, program, activity, sponsorship application, assessment, or outcome may result in the application being disqualified, excluded from further consideration, or, where applicable, the withdrawal of an approved sponsorship offer.

General Enquiries

Applicants are encouraged to make general enquiries about the application process, eligibility, guidelines, or deadlines. These enquiries are permitted and will not be considered lobbying, provided they are not intended to influence the assessment or outcome of the application.

Image: Open Water Swim Series

Eligibility

Applicants should familiarise themselves with the below eligibility. All applicants need to meet the outlined criteria to be eligible to apply for the corporate sponsorship program.

Legend Required Desired If undertaken

	Category one: Local area events, programs or activities			**Category two:** Major events, programs or activities		
	Up to $5,000	**$5,001 - $10,000**	**$10,001 - $15,000**	**$15,001 - $25,000**	**$25,001 - $35,000**	**$35,001 - $50,000**
Applicant must be an Australian legal entity with a valid Australian Business Number (ABN) and/or ASIC registration.	●	●	●	●	●	●
Event, program, activity must be delivered within the City's local government boundaries.	●	●	●	●	●	●
Event, program, activity is free/low* cost to attend/ participate.	●	●	●	●	●	●
Applicant can accurately estimate the number of participants and/or attendees for the event, program or activity.	●	●	●	●	●	●
Event, program, activity is financially viable either through applicant underwriting expenditure and/or financial support from other sponsors.	●	●	●	●	●	●
Applicant has NOT received support for the event, program, activity through the Corporate Sponsorship Program or any other City funding program in the current financial year.	●	●	●	●	●	●
The applicant has NOT requested a sponsorship amount that exceeds 50% of the overall event, program, or activity expenditure.	●	●	●	●	●	●

* Low cost means lower than the usual cost of similar events in the marketplace.

Corporate Sponsorship Program Guidelines 2025-2026

Requirements

Applicants should familiarise themselves with the below requirements when applying.
The below outlines what all applications will be assessed against.

Legend ● Required ● Desired ● If undertaken

	Category one: Local area events, programs or activities			**Category two:** Major events, programs or activities		
Event, program or activity profile	**Up to $5,000**	**$5,001 - $10,000**	**$10,001 - $15,000**	**$15,001 - $25,000**	**$25,001 - $35,000**	**$35,001 - $50,000**
Attract and engage the local community	●	●	●	●	●	●
Attract and engage visitors from the Perth metropolitan area and/or state				●	●	●
Attract and engage visitors from interstate					●	●
Under 500 attendees	●					
501–2,000 attendees	●	●				
2,001–5,000 attendees		●	●	●		
5,001–10,000 attendees			●	●	●	
10,001–15,000 attendees					●	●
15,001 + attendees						●
Reputation and brand						
Exclusive rights						
Host City sponsor and/or Naming Rights Sponsor				●	●	●
Promotion and advertising						
Logo on flyers, posters and other promotional material eg participant information packs, event programs	●	●	●	●	●	●
Logo on all local print and digital advertising	●	●	●	●	●	●
Logo on all statewide print and digital advertising			●	●	●	●
Logo on all interstate print and digital advertising					●	●
Recognition in media releases	●	●	●	●	●	●
Marketing plan/schedule supplied				●	●	●
Digital						
Logo and hyperlink on website	●	●	●	●	●	●
Logo/acknowledgement/link in ORGANIC social media communications and promotions	●	●	●	●	●	●
Logo/acknowledgement/link in PAID social media communications and promotions	●	●	●	●	●	●
Logo/acknowledgement/link in digital and electronic direct marketing (EDM) campaigns	●	●	●	●	●	●
Logo on out of home advertising eg billboards, bus shelters, outdoor advertising	●	●	●	●	●	●

	Category one: Local area events, programs or activities			**Category two:** Major events, programs or activities		
Reputation and brand	**Up to $5,000**	**$5,001 - $10,000**	**$10,001 - $15,000**	**$15,001 - $25,000**	**$25,001 - $35,000**	**$35,001 - $50,000**
On site						
Verbal acknowledgement on site	●	●	●	●	●	●
Opportunity for a City representative to present/speak	●	●	●	●	●	●
Signage displayed at the event, program or activity (supplied by the City)	2	4	6	8	8	10+
Logo integrated into event, program or activity signage developed by applicant				●	●	●
Opportunity for the City to activate on site				●	●	●
Culture and diversity						
Initiative/s acknowledging the region's cultural diversity ensuring inclusion and representation for all communities	Minimum one initiative	Minimum one initiative	Minimum one initiative	Minimum two initiatives	Minimum two initiatives	Minimum two initiatives
Event, program, activity caters for different ages, abilities and is accessible for all to attend/ participate	●	●	●	●	●	●
Environmental impact						
Sustainable practices incorporated into event, program or activity	Minimum three initiatives	Minimum three initiatives	Minimum three initiatives	Minimum four initiatives	Minimum six initiatives	Minimum six initiatives
Economic impact						
Local suppliers engaged to support the delivery of the event, program or activity	●	●	●	Minimum two suppliers	Minimum two suppliers	Minimum two suppliers
Demonstrated opportunities for attendees/ participants to spend with local business by integrating business engagement initiatives into the event, program or activity	●	●	●	Minimum two suppliers	Minimum two initiatives	Minimum two initiatives

Requirements

Legend Required Desired If undertaken

Governance	**Category one:** Local area events, programs or activities			**Category two:** Major events, programs or activities		
	Up to $5,000	**$5,001 - $10,000**	**$10,001 - $15,000**	**$15,001 - $25,000**	**$25,001 - $35,000**	**$35,001 - $50,000**
Attendees and participant surveys conducted	by applicant	by applicant	by applicant	by applicant	by applicant	by external organisation
Economic impact data to be collected and reported including accommodation and daily spend						
Demonstrated previous experience in delivering similar events, programs or activities						
Demonstrated financial sustainability of the event, program or activity						

Funding, rounds and key dates

The City provides two opportunities to apply for Corporate Sponsorship each financial year as outlined below:

Round one	
Applications open	Monday 7 July 2025, 9am
Applications close	Friday 29 August 2025, 5pm
Review and assessment of all applications	September–October 2025
Recommendation to Council	25 November 2025
Notification of outcome	Following November 2025 Council meeting
Round two	
Applications open	Monday 5 January 2026, 9am
Applications close	Friday 27 February 2026, 5pm
Review and assessment of all applications	March–April 2026
Recommendation to Council	May 2026
Notification of outcome	Following May 2026 Council meeting

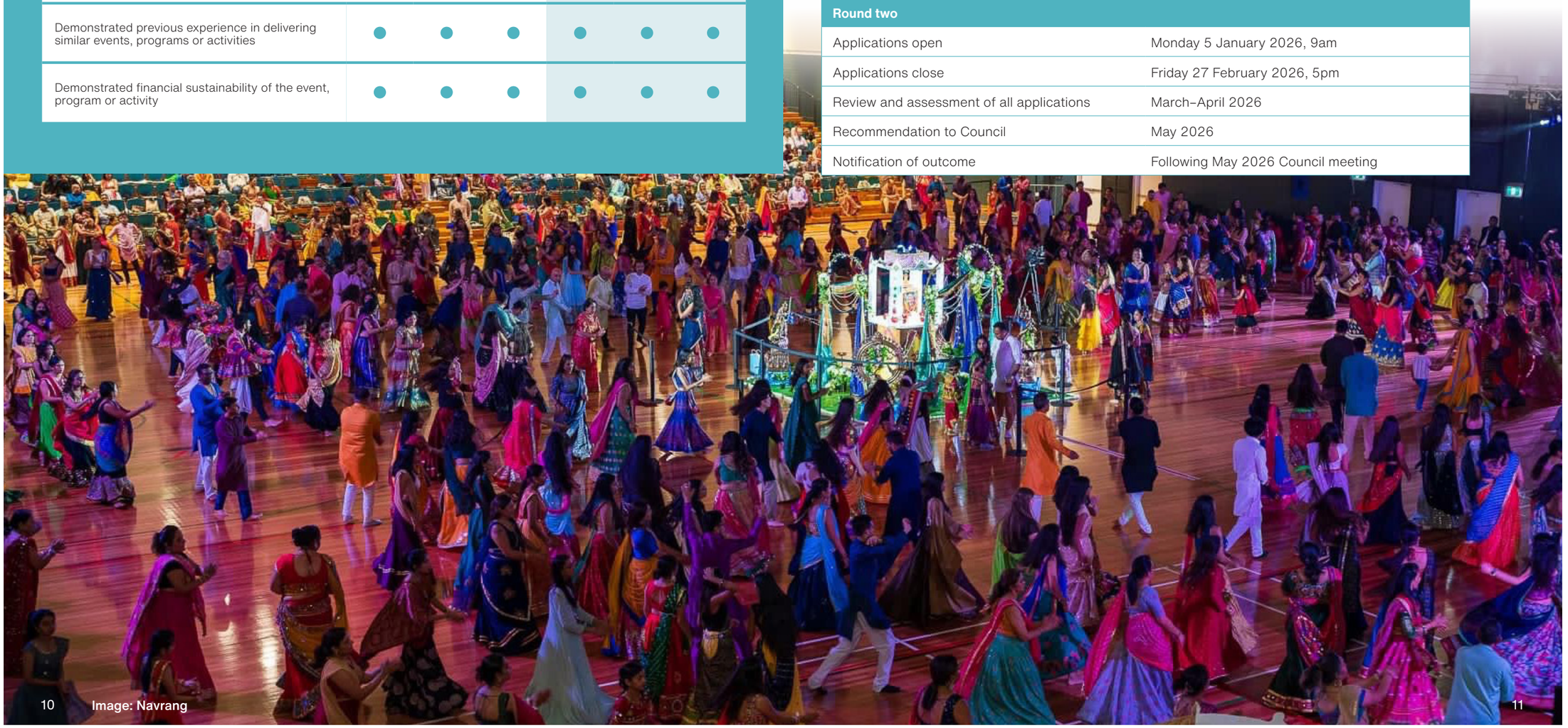


Image: Navrang

How to apply

1. Carefully review the City's Corporate Sponsorship Program Guidelines.
2. Contact the City's Strategic Marketing and Sponsorship Officer to discuss the details and address any questions or concerns.
3. Complete the online Corporate Sponsorship Program Eligibility and Application Form.

Assessment process

Each application will be assessed against the eligibility and requirements outlined in these guidelines.

Applications will be reviewed in a competitive process alongside other submissions received during the round. A recommendation will then be made to the Council for a decision.

The City may award partial funding, which could be less than the amount requested, based on the assessment of the application's value in relation to the program's requirement.

All funding is subject to availability in the City's annual budget.

The City reserves the right to request additional information from applicants as part of the evaluation process and may reject any application that does not meet the outlined eligibility and requirements.

Applicants will be informed of the outcome of their application in writing following the Council decision.

Please note, all decisions made are final and not open to further appeal.

Agreement process

Successful applicants will be required to enter into a written agreement with the City before any funds are disbursed.

The agreement will include:

- a detailed description of the event, program or activity for which the sponsorship is being provided
- roles and responsibilities of each party
- the amount of cash funding to be received along with a payment schedule outlining when funds will be provided
- the sponsorship benefits being provided to the City in exchange for the sponsorship funding
- key performance criteria for the event, program or activity
- the deadline for submitting the event, program or activity acquittal report
- legal requirements as deemed relevant to the event, program, activity.

Please note that the City reserves the right to withdraw the sponsorship offer if the applicant does not finalise the contract within one month of receiving the draft.

For your reference, a copy of the acquittal report is available on the City's website, and we encourage you to review it prior to submitting your application.

Funding term

All agreements will have a one-year term, aligned with the City's budget cycle. Multi-year agreements will not be considered.

Note: Organisations, events, programs or activities that have received funding through the Corporate Sponsorship Program for three consecutive years will need Council approval for any subsequent applications, regardless of the funding amount requested.

Payment of sponsorship

The City will provide 50 per cent of the agreed sponsorship amount once all parties have signed the sponsorship agreement and the applicant has submitted a valid, accurate invoice.

The remaining 50 per cent will be paid after the event, upon acceptance by the City of a completed acquittal report and the applicant providing a valid, accurate invoice.

The City's payment policy stipulates that payments will be made within 30 days from the end of the month in which the invoice is received.

Acquittal process

Successful applicants must submit an acquittal report within 60 days of completing the event, program or activity.

All sponsorships must be acquitted before the final payment can be made. If the acquittal report is not submitted within 60 days or is incomplete, the final 50 per cent payment will be forfeited.

Note: Acquittal reports are used as part of the assessment and scoring process for future sponsorship applications. Incomplete or inaccurate acquittal reports may negatively impact the outcome of future applications.

Image: RSPCA Community Action Day

Frequently asked questions

I'd like to apply for in-kind support. Is this possible?

Yes, applicants can request in-kind support. The value of any in-kind support should be included in the total sponsorship amount requested for consideration. The provision of in-kind support will be at the discretion of the City.

Can we request use of a City-owned venue?

If your event, program or activity requires the use of a City-managed venue, you must submit a booking request. Depending on the nature of your event, an event application form may also be necessary. The applicant will be responsible for covering the cost of venue use, in accordance with the City's Schedule of Fees and Charges and the Venue Hire Fees and Charges Policy.

For more information on making bookings, please contact the City's Community Venues Team at **9400 4000** (Monday to Friday, 8.30am to 5pm) or via email at **info@joondalup.wa.gov.au**

Can I use the City's logo when promoting my event, program, activity or event?

If your sponsorship is approved, you will be required to display the City's logo on promotional and event materials in accordance with the details outlined in the agreement. The City's logo and its usage guidelines will be provided to you once the sponsorship agreement is signed.

Any materials featuring the City's logo must be submitted to the City for approval prior to production.

What if something changes with my event, program, activity or event after the sponsorship agreement has been finalised?

Once the sponsorship agreement is finalised, any significant changes to the event, program or activity must be discussed with the City before being implemented. Significant changes must be submitted in writing and require approval from the Chief Executive Officer for the sponsorship agreement to remain valid. Please contact the City's Strategic Marketing and Sponsorship Officer for assistance.

Will I get sponsorship for my event, program or activity next time?

After completing a one-year sponsorship agreement, organisations must reapply for consideration for future sponsorship. Please note that previous sponsorship does not guarantee funding for future events, programs or activities. Sponsorship is not a recurring source of funding.

Organisations, events, programs or activities that have received funding through the Corporate Sponsorship Program for three consecutive years must obtain Council approval for any subsequent applications, regardless of the requested funding amount.

The City is committed to ensuring a fair and equitable sponsorship process. Applications will be assessed according to the guidelines and in competition with other applications or existing sponsorship agreements for the relevant financial year.

Do not rely on ongoing sponsorship from the City. It is advisable to seek alternative sources of funding.

How many times can I apply for sponsorship?

Organisations may only apply once per financial year.

Other funding opportunities

The City also offers alternative funding through the following programs:

Community Funding Program

The City's Community Funding Program provides financial support to incorporated community groups to conduct events, programs or activities that benefit the City of Joondalup community.

Events, programs or activities must address one or more of the below funding priorities:

- strengthen community participation
- encourage connected communities
- promote healthy and active lifestyles
- build resilient and sustainable communities.

For further information please refer to the City's Community Funding Program Guidelines available on the City's website.

Significant events

Supporting the City's vision to be a bold, creative and prosperous City on the global stage, the City is committed to attracting and supporting events that are unique to Joondalup and enhance its image as an attractive destination for visitors, tourists and businesses.

These significant events will deliver economic benefits for local businesses while promoting Joondalup's reputation statewide, nationally and international as the cultural, civic and entertainment centre of the north-west region of the Perth metropolitan area. These events must also generate significant media interest, deliver economic benefit for the City, and provide unique experiences to attract visitors to the region.

Significant Event Sponsorship involves a financial contribution to attract and support these events.

For further information please refer to the City's Significant Event Policy and Guidelines available on the City's website.

Emergency donations

The City is committed to supporting eligible organisations who provide relief to those impacted by emergencies within Western Australia.

For further information please refer to the City's Donations Policy available on the City's website.

Contact us

For further information please contact:

Strategic Marketing and Sponsorship Officer

T: **9400 4000**
E: **info@joondalup.wa.gov.au**

Image: Walk for Brody

City of Joondalup

T: 08 9400 4000
E: info@joondalup.wa.gov.au
90 Boas Avenue Joondalup WA 6027
PO Box 21 Joondalup WA 6919
joondalup.wa.gov.au

This document is available in alternative formats upon request.

Movies by Burswood: Telethon Community Cinemas 2026 - 2027 Season

Event/Program Information

Date	November 2026 – April 2027
Time	Nightly over 22-week period
Location	Edith Cowan University, Joondalup
History	The City has sponsored this event since its inception in the region with commitments being: • 2019, 2020, 2022, 2023 to the value of $10,000 per annum. • 2024, 2025 to the value of $13,000 per annum.

Movies by Burswood (Inc.) delivers a volunteer-run outdoor cinema experience featuring family-friendly films in a relaxed picnic setting across venues within the City of Joondalup.

The program is designed to provide affordable and inclusive entertainment while raising funds for charitable programmes that support children facing health or physical ability challenges.

Operating nightly over a 22-week summer season, the outdoor cinema creates a welcoming environment for families, friends, and individuals to gather, socialise, and enjoy shared experiences. The format encourages social connection through picnicking and open-air events, supporting community wellbeing and activation of public spaces. The organisation has a long-standing presence within the community and a proven record of successful delivery across multiple locations.

Key Highlights

Proven Success	Operating since 2002, with over 25 successful seasons and more than $14 million raised for charities supporting children with health and physical ability challenges.
Community Engagement	Strong attendance, particularly for screenings aimed at young families and children, with audiences encouraged to picnic and socialise before events.
Volunteer Support	Supported by approximately 600 volunteers, with no screenings cancelled due to staffing shortages across the organisation's history.
City Profile and Place Activation	Enhances the City of Joondalup's profile as a family-friendly and inclusive destination, activating community spaces during peak summer months.
Wellbeing and Social Connection	Outdoor cinema setting promotes positive mental health, social connection, and community cohesion in a safe and accessible environment.
Cost and Affordability	Low-cost ticket pricing, 10 x free admission screenings, no surcharges, and the option for patrons to self-cater, making it accessible to families experiencing cost-of-living pressures.

KPI's

Attendance	15,000 + across the season with high engagement from families and children local community members.
Ticket Price Accessibility	$14 per adult, $7 per child, $35 family.
Customer Satisfaction	A minimum of 85% customer satisfaction rating to be gauged through onsite and post-Event feedback.
Business Engagement	Approach local suppliers to be a part of the event including but not limited to food vendors and local suppliers for infrastructure.
Community Engagement	Evidence of increased social connection, family participation, and community engagement.

Assessment

Movies By Burswood (Inc)					
Reputation and brand					**20%**
Priority outcome	**Requirements**	**N° for category**	**Response**	**Score**	**Weighted Score**
Enhances the City's reputation and brand.	Adequate marketing budget for size of event.		$100,000.00	100	18.35
	Suitable campaign reach for size of event.		Local (advertising and promotion limited to local audience within the City), Metropolitan (Perth-wide audience reach), Statewide (audience reach across Western Australia)	100	
	Suitable number of advertising/promotional channels.	9	13	100	
	Brand recognition for the City across various assets and channels.	12	8	67	
Audience and attendance					**15%**
Priority outcome	**Requirements**		**Response**	**Score**	**Weighted Score**
Contributes to and supports the local community.	Attracts and engages the local community, Perth metro area, visitors from interstate.		Local community and residents	100	15.00
	Audience size.		15,001 + across the season	100	
Event, program activity profile					**15%**
Priority outcome	**Requirements**		**Response**	**Score**	**Weighted Score**
Delivers attractive and accessible events, programs or activities.	Event is free or low cost for attendees.		$16.00	75	5.63
	Event is free or low cost for participants.		$16.00		
	Competing events within the region or state.		Within the City, Within the Perth metropolitan area	0	

Economic impact				**15%**
Priority outcome	**Requirements**	**Response**	**Score**	**Weighted Score**
Provides direct and indirect benefits to local economy.	Local suppliers are engaged.	Met	100	15.00
	Demonstrated initiatives to encourage attendees/participants to spend with local businesses.	Met		
Civic and Strategic				**10%**
Priority outcome	**Requirements**		**Score**	**Weighted Score**
Contributes to and supports the local community.	Aligns with the City's strategic priorities and fosters civic pride and community connection.		High	8.00
Delivers attractive and accessible events, programs or activities.				
Culture and diversity				**10%**
Priority outcome	**Requirements**	**Response**	**Score**	**Weighted Score**
Improves culture, diversity and inclusivity.	Delivers a minimum of one initiative acknowledging the region's cultural diversity.	Met	100	10.00
	Caters for different ages, abilities and is accessible for all to attend/participate.	Met		
Environmental impact				**5%**
Priority outcome	**Requirements**	**Response**	**Score**	**Weighted Score**
Supports a sustainable and clean environment.	Delivers a minimum of four initiatives that support sustainable practices.	Met	100	5.00
Governance				**10%**
Priority outcome	**Requirements**	**Response**	**Score**	**Weighted Score**
Creates long-term value and return on investment.	Attendees and participant survey conducted.	Met	80	8.00
	Organisations years of operation.	Met		
	Previous experience delivering similar event, program activity.	Met		
	Financially sustainable.	Not Met		
	Past acquittal reporting requirements.	Met		
			Total weighted score out of 100	**84.98**

Recommendation

Sponsorship amount requested	Sponsorship amount recommended
$15,000.00	**$13,000.00**
Funding Considerations	
Areas of highest score	The application meets eligibility requirements and aligns with the objectives of the Corporate Sponsorship Program.
Areas of lowest score	The application scored lower in reputation and brand, reflecting less than desired opportunities to highlight the City's brand/involvement. The application proposes an event that is similar to others in the region. It scored lower in governance, as financials indicate a loss, creating a higher level of delivery risk.
Further comment	The amount recommended is consistent with the level of support provided to similar-scale events in this round of the program.

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2
Application No. CSP252600006RD02 From Movies by Burswood (Inc)

Form Submitted 20 Feb 2026, 3:49PM AWST

Eligibility

*** indicates a required field**

Privacy notice

We pledge to respect and uphold your rights to privacy protection under the Australian Privacy Principles (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012.*

City's privacy statement.

I have read and understood the City's Corporate Sponsorship Guidelines. *
◉ Yes
○ No

Refer to the City's website for full details https://www.joondalup.wa.gov.au/community-and-spaces/grants-and-sponsorship/corporate-sponsorship-program

I am a registered Australian legal entity with a valid ABN/ACN. *
◉ Yes
○ No

The event, program, activity will be delivered within the City's boundaries. *
◉ Yes
○ No

The event, program or activity is free and/or low cost to participate and/or attend. *
◉ Yes
○ No

NOTE: Low cost means lower than the usual cost of similar events in the marketplace.

I can accurately estimate the total number of attendees. *
◉ Yes
○ No

I can accurately detail budget requirements and underwrite the cost of the event, program or activity. *
◉ Yes
○ No

I have secured income and/or support from other funding streams beyond the City's support. (eg. sponsors, ticket income) *
◉ Yes
○ No

I confirm that the amount requested from the City is no more than 50% of the event, activity or program's TOTAL expenditure. *
◉ Yes
○ No

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2
Application No. CSP252600006RD02 From Movies by Burswood (Inc)
Form Submitted 20 Feb 2026, 3:49PM AWST

The organisation applying has NOT received financial support through the Corporate Sponsorship Program or any other City funding program in this current financial year. *
◉ Yes
○ No
This includes but is not limited to funding provided through the City's Community Funding Program and Place Activation initiatives.

Applicant details

*** indicates a required field**

If you do contact us throughout the application process, please quote the application number below:

Application number
CSP252600006RD02
This field is read only.

Organisation *
Movies by Burswood (Inc)
Please use the organisation's full name. Make sure you provide the same name that appears on official documentation such as your ASIC registration.

ABN *
45 912 758 247

Information from the Australian Business Register	
ABN	45 912 758 247
Entity name	Movies By Burswood (Inc)
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	Yes (Item 1)
ATO Charity Type	Public Benevolent Institution More information
ACNC Registration	Registered
Tax Concessions	FBT Exemption, GST Concession, Income Tax Exemption
Main business location	6010 WA
Information retrieved at 4:44am yesterday	

Must be an ABN.

Upload copy of current Certificate of Incorporation and/or Business Registration *

Filename: MbB Certificate of Incorporation.JPG
File size: 355.8 kB
eg governing body licenses, liquor license.

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2
Application No. CSP252600006RD02 From Movies by Burswood (Inc)
Form Submitted 20 Feb 2026, 3:49PM AWST

Applicant primary address *
31 Tillingdon Way
Morley WA 6062 Australia

Applicant postal address *
PO Box 6008
East Perth WA 6892 Australia

Applicant website
http://www.communitycinemas.com.au
Must be a URL.

Primary contact details

Primary contact *
Mr Ken Gibbons
This is the person we will correspond with about this sponsorship application.

Position held in organisation *
Director CEO
eg Manager, Board Member or Fundraising Coordinator.

Primary contact phone number *
0417 817 179
Must be an Australian phone number.

Primary contact email address *
ken@communitycinemas.com.au
This is the address we will use to correspond with you about the sponsorship application.

What sponsorship category are you applying for? *
- ◉ Category one: local area event, program, activity
- ○ Category two: major event, program, activity

What funding bracket are you applying for?
- ○ up to $5,000
- ○ $5,001 - $10,000
- ◉ $10,001 - $15,000

NOTE: Please ensure you are familiar with the requirements of the selected dollar bracket as outlined in the City's Corporate Sponsorship Program guidelines.

Sponsorship amount requested *
$15,000.00
This should be the total financial support being requested excluding GST, noting that the amount cannot be more than 50% of the overall expenditure budget for the proposed event, program, activity.

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2
Application No. CSP252600006RD02 From Movies by Burswood (Inc)
Form Submitted 20 Feb 2026, 3:49PM AWST

Following the City's assessment, if the funding offered is less than requested, how would you modify the proposed event, project, activity to work within the reduced amount? *
THE LEVEL OF ACTIVITIES BEING ABLE TO BE FUNDED WOULD BE PROPORTIONATELY REDUCED.

i.e. Would the proposed programming and/or marketing and promotions need to be adjusted? Would the proposal not proceed or be delivered in alternate location?

Has the proposed event, program, activity been delivered previously? *
◉ Yes
○ No

Please outline details of previous event, program, or activity delivery, including date, location, what was delivered, and the outcomes achieved. *
SPONSORSHIP OF OUTDOOR CINEMA SEASON FROM NOVEMBER TO APRIL INCLUSIVE AT ECU JOONDALUP PINES THAT INCLUDED SPECIFIC FUNDING FOR TEN (10) FREE SCREENINGS. ATTENDANCES WERE STRONG PARTICULARLY FOR SCREENINGS AIMED AT YOUNG FAMILIES / CHILDREN.

Has the City supported the proposed event, program, activity through the Corporate Sponsorship Program or any other City funding program in the past? *
◉ Yes
○ No
○ Unsure

Please provide details of any past sponsorship or support received for your event, program, or activity. Include, where applicable the year(s) the support was provided, the nature of the support (financial, in-kind, or other) and the dollar value of the support. *
FINANCIAL SUPPORT BETWEEN $10000 + GST TO $13000 + GST HAS BEEN GRANTED ANNUALLY SINCE 2020.

About the event, program, activity

*** indicates a required field**

Event, program, activity type *
◉ Entertainment i.e. concert, festival, performance
○ Sporting
○ Cultural i.e. art exhibition, cultural festival
○ Holiday/seasonal i.e. carols
○ Educational
○ Trade show/expo
○ Fundraising/charitable
○ Other:

Event, program, activity name *

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2
Application No. CSP252600006RD02 From Movies by Burswood (Inc)
Form Submitted 20 Feb 2026, 3:49PM AWST

COMMUNITY CINEMAS JOONDALUP

Please indicate the duration of your event *
○ Single-day event
◉ Multi-day event

Start date
25/11/2026
Must be a date.

End date
25/04/2027
Must be a date.

Event, program or activity event series dates
This section allows you to record information that may not be accurately captured in the fields above.

Start time *
5:30PM

End time *
10:30PM

Cost to attend the event, program, activity *
$16.00

Cost to participate in the event, program, activity *
$16.00

Address (the event, program, activity must be located within the City of Joondalup boundaries) *
Edith Cowan University
270 Joondalup Drive
Joondalup WA 6027 Australia
Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Is the event, program, activity being held on City land or within a City facility? *
◉ Yes
○ No

Has the facility been booked through City's community facilities venues team? *
○ Yes
◉ No
○ In progress
○ Other:
Refer to the City's website for full details https://www.joondalup.wa.gov.au/community-and-spaces/facilities,-venues-and-parks/venue-bookings

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2
Application No. CSP252600006RD02 From Movies by Burswood (Inc)
Form Submitted 20 Feb 2026, 3:49PM AWST

Has the City's public event application been completed? *
- ◉ Yes
- ○ No
- ○ In progress
- ○ Other:

Refer to the City's website for full details https://www.joondalup.wa.gov.au/business-and-investment/business-approval-guides-and-checklists/public-buildings-%E2%80%93-event-approvals

Event, program, activity overview *
AN OUTDOOR CINEMA RUN BY VOLUNTEERS PRESENTING FAMILY-FRIENDLY MOVIES AT FFORDABLE PRICES IN A PICNIC SETTING RAISING FUNDS FOR CHARITIES' PROGRAMMES THAT IMPROVE THE QUALITY OF LIFE OF CHILDREN FACING HEALTH OR PHYSICAL ABILITY CHALLENGES.

THE CINEMA WILL RUN NIGHTLY OVER A 22 WEEK PERIOD.

THE FUNDING RECEIVED WILL BE DIRECTED TO FUNDING FREE ADMISSION SCREENINGS.

MOVIES BY BURSWOOD (INC) HAS OPERATED SINCE 2002 IN MULTIPLE LOCATIONS RAISING OVER $14 MILLION FOR ITS CHARITIES.

FAMILIES WITH YOUNG CHILDREN CAN BRING PILLOWS & BLANKETS TO ENABLE THE YOUNGSTERS TO SLEEP, IF NECESSARY, WHILST THE OTHERS CAN CONTINUE TO ENJOY THE MOVIE INSTEAD OF SHORTENING THEIR NIGHT OUT DUE TO TIRED CHILDREN. FAMILY & FRIENDS CAN PICNIC & SOCIALISE BEFORE THE MOVIE AND CAN SELF-CATER IF DESIRED. ALL OF THIS IS MENTALLY BENEFICIAL IN SOCIAL CONNECTION WHICH HAS BEEN SEVERELY CURTAILED OVER THESE PAST YEARS DUE TO AN INCREASING RELIANCE UPON SOCIAL MEDIA.

OUTDOOR CINEMA IS DEEMED TO BE ONE OF THE HEALTHIEST ENVIRONMENTS FOR SOCIAL INTERACTION.

THE ORGANISATION HAS AROUND 600 VOLUNTEERS WHO COMPOSE THE ENTIRETY OFSTAF FOR ALL SCREENINGS. IN 25 SEASONS NO SCREENING HAS BEEN LOST DUE TOINSUFFICIENT VOLUNTEER STAFF. LAST SEASON, APART FROM ECU JOONDALUP PINES, THE ORGANISATION RAN VENUES IN BURSWOOD, MURDOCH AND BASSENDEAN.

Detailed description of the event, program or activity including (but not limited to) programming information and historical information.

What are the objectives and expected outcomes of the event, program, activity? *
GIVEN CURRENT COST OF LIVING PRESSURES UPON FAMILIES IT IS ANTICIPATED
THAT THE FREE SCREENINGS WILL BE HEAVILY SUPPORTED BY THEM AS APART FROM FREEADMISSION, PATRONS CAN SELF-CATER MEANING THAT THERE IS NO COST INVOLVED FOR THEM.

OUR ADMISSION PRICES ARE APPROXIMATELY HALF OF MULTIPLEX CINEMAS, WITH NO SURCHARGES IMPOSED. CHILDREN ARE DESIGNATED AS BEING 5-15 INCLUSIVE AND A REDUCED FAMILY OF 4 DISCOUNT PRICE IS AVAILABLE.

THIS PAST SEASON THE FREE SCREENINGS ATTRACTED COMPLETE CLAIMING OF ALL AVAILABLE TICKETS.

Outline KPIs for the event (ie attendance targets, participation rate), what you want the event, program or activity to achieve.

Does your proposed event, program, or activity have any direct competition: *
- ☑ Within the City
- ☑ Within the Perth metropolitan area
- ☐ Within the State

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2
Application No. CSP252600006RD02 From Movies by Burswood (Inc)
Form Submitted 20 Feb 2026, 3:49PM AWST

☐ No direct competition identified

Please provide at least one example of a known competing event, program, or activity. *
MULTIPLEX CINEMAS, OUTDOOR CINEMAS OPERATE ELSEWHERE LOCALLY, WITHIN THE PERTH METROPOLITAN AREA AND THE STATE GENERALLY.

NONE PROVIDE FREE SCREENINGS NOR REGULAR PRICING COMPARABLE TO US.

Please include the name, date and location.

Event, program, activity profile

*** indicates a required field**

Who is the primary audience for the event, program, activity? *
◉ Local community and residents
○ Visitors from the Perth metropolitan area
○ Visitors from wider Western Australia
○ Visitors from interstate
○ Other:

Who is the secondary audience for the event, program, activity? *
☐ Local community and residents
☑ Visitors from the Perth metropolitan area
☐ Visitors from wider Western Australia
☐ Visitors from interstate
☐ Not applicable
☐ Other:

What is the estimated audience attendance per event or event day in the series (including participants, attendees and/or spectators)? *
○ Under 500
○ 501 - 2,000
○ 2,001 - 5,000
○ 5,001 - 10,000
○ 10,001 - 15,000
◉ 15,001 +

What is the total estimated audience attendance for the event series (including participants, attendees and/or spectators)? *
20,000

What percentage of the total estimated audience attendance are competing in the event, program, activity?
◉ No competitors involved in the event, program, activity
○ Less than 20%
○ 20 - 40%
○ 40 - 60%

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2
Application No. CSP252600006RD02 From Movies by Burswood (Inc)
Form Submitted 20 Feb 2026, 3:49PM AWST

○ 60 - 80%
○ More than 80%
○ Other

What percentage of the total estimated audience attendance are members of the organisation, event, program, activity?
◉ No members involved in the event, program, activity audience
○ Less than 20%
○ 20 - 40%
○ 40 - 60%
○ 60 - 80%
○ More than 80%
○ Other

What percentage of the total audience attendance do you estimate will be repeat participants, attendees and/or spectators? *
☐ less than 20%
☑ 20 - 40%
☐ 40 - 60%
☐ 60 - 80%
☐ more than 80%
☐ Other:

What percentage of total estimated audience attendees are anticipated to come from outside of the City of Joondalup boundaries? *
○ less than 20%
◉ 20 - 40%
○ 40 - 60%
○ 60 - 80%
○ more than 80%
○ Other:

What activities or experiences - beyond the event, program, activity - do you anticipate attendees will participate in while in the region? *
☐ Shopping
☑ Family friendly activites
☑ Food and hospitality
☐ Accommodation
☐ Nightlife and entertainment
☐ Outdoor activities
☐ Other:

Reputation and brand

*** indicates a required field**

What advertising and promotional channels will be use to promote the event, program, activity? *
☑ Flyers
☑ Posters
☑ Event program
☑ Local print advertising
☐ Interstate digital advertising
☑ Editorial
☑ Event, program, activity website
☑ Organic social media campaign

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2
Application No. CSP252600006RD02 From Movies by Burswood (Inc)
Form Submitted 20 Feb 2026, 3:49PM AWST

☑ Local digital advertising
☑ Statewide print advertising
☑ Statewide digital advertising
☐ Interstate print advertising
☑ Paid social media campaign
☑ EDM campaigns
☐ Out of home advertising
☑ Other: TV, RADIO

What is the anticipated reach of the planned advertising and promotional activities?
☑ Local (advertising and promotion limited to local audience within the City)
☑ Metropolitan (Perth-wide audience reach)
☑ Statewide (audience reach across Western Australia)
☐ National (Australian-wide audience reach)
☐ International (global audience reach)

What is the total marketing and promotional budget? *
$100,000.00
Must be a dollar amount.

What branding benefits will the City receive? *
☐ Exclusive Naming Rights Sponsor
☐ Host City Sponsor
☐ Logo on flyers
☑ Logo on posters
☑ Logo on event program
☑ Logo on local print advertising
☐ Logo on local digital advertising
☐ Logo on statewide print advertising
☐ Logo on statewide digital advertising
☐ Logo on interstate print advertising
☐ Logo on interstate digital advertising
☐ Recognition in media releases
☑ Logo and hyperlink on website
☐ Logo/acknowledgement/link in organic social media campaigns
☐ Logo/acknowledgement/link in paid social media campaigns
☑ Logo/acknowledgement/link in EDM campaigns
☐ Logo on out of home advertising
☐ Verbal acknowledgement on site
☐ Opportunity for a City representative to present/speak
☑ Logo integrated into event signage
☐ Signage displayed at the event, program or activity (supplied by the City)
☑ Opportunity for the City to activate on site
☑ Other: SCREEN ADVERTISING

Culture and diversity

*** indicates a required field**

What initiatives will be undertaken to acknowledge and celebrate cultural diversity and ensure inclusion and representation for all communities? *
☐ Acknowledgement of Country
☐ Welcome to Country
☑ Engaging activities for all ages
☑ Family friendly activities
☐ Inclusive performances from local artists, musicians or performers from diverse cultural backgrounds
☐ Multicultural performances and programming
☐ Multicultural food stalls
☑ Collaboration with local communities/ groups
☐ Other:

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2
Application No. CSP252600006RD02 From Movies by Burswood (Inc)
Form Submitted 20 Feb 2026, 3:49PM AWST

What initiatives will be implemented to address the specific needs of individuals with different abilities, including mobility challenges and sensory sensitivities? *

☑ Accessible facilities and services
☑ Wheelchair accessibility
☐ Language accessibility
☑ Sensory-friendly spaces
☐ Assistive listening devices
☐ Specialist services for attendees with disabilities
☐ Multilingual and diverse information
☐ Inclusive communication
☐ Multiple formats for information and communication
☑ Staff training and awareness
☐ Other:

Supporting documentation

Upload documents/materials that will support the above.
No files have been uploaded
This section is optional, allowing applicants to provide additional information that may not be covered in the application.

Environmental impact

*** indicates a required field**

What environmental and sustainable practices will be integrated into the event, program, activity? *

☑ Waste separation stations for recycling and landfill waste will be available onsite
☑ Post event, program, activity waste will be disposed of responsibly minimising landfill
☑ Water refill stations will be provided to reduce bottled water usage
☐ Carpooling, public transportation, cycling and/or walking will be encouraged to reduce attendee/participant carbon emissions
☐ Shuttle services or alternate transportation will be provided to reduce emissions
☑ Suppliers who prioritise sustainability and adhere to eco-friendly practices will be engaged
☑ Eco-friendly signage and promotional materials that can be reused or recycled will be developed
☑ Printed materials, program or schedules will be considered to reduce paper waste
☐ Other:

Supporting documentation

Upload documents/materials that will support the above.
No files have been uploaded
This section is optional, allowing applicants to provide additional information that may not be covered in the application.

Economic impact

*** indicates a required field**

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2
Application No. CSP252600006RD02 From Movies by Burswood (Inc)
Form Submitted 20 Feb 2026, 3:49PM AWST

Will suppliers from within the City's boundaries be engaged to assist with the delivery of the event, program or activity? *
◉ Yes
○ No
You may want to check out the City's business directory https://www.uptownjoondalup.com.au or the Joondalup Business Association members list https://www.jba.asn.au/members to find local suppliers.

How many suppliers from within the City's boundaries will be engaged to assist with the delivery of the event, program or activity? *
4

What industry type will these suppliers be from? *
☐ Event planning and management
☑ Event operations and logistics
☐ Cleaning and waste
☐ Security
☑ Hospitality, food and beverage
☐ Marketing and advertising
☐ Photography and Video
☐ Entertainment
☐ Technology supplies and support
☐ Accommodation
☐ Transport
☐ Health and safety
☐ Other:

Please provide names of local suppliers that will be engaged. *
DURATEC, DOMINO'S JOONDALUP, INSTANT SEA CONTAINERS ... OTHERS TO BE CONCLUDED

Will your event, program or activity provide opportunities for attendees or participants to spend with local businesses through business engagement initiatives?
◉ Yes
○ No

What initiatives will be undertaken to encourage attendees to spend with local businesses? *
☑ Local businesses will be promoted to attendees/participants through event, program, activity promotions and materials
☐ Event-specific offers, discounts or promotions will be developed with local restaurants, cafes, shops and attractions
☐ Attendees will be provided with event-specific “shop local” maps or guides
☐ Collaboration with nearby retailers will occur to create product bundles or limited-time offers
☐ Collaborative marketing campaign/s will be conducted with local businesses to cross promote each entity
☐ Local businesses will have the opportunity to set up pop-up shops, food stalls or booths onsite
☑ Local businesses will be approached to partner/sponsor the event, program, activity
☐ Other:

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2
Application No. CSP252600006RD02 From Movies by Burswood (Inc)
Form Submitted 20 Feb 2026, 3:49PM AWST

Governance

*** indicates a required field**

How will participant and/or attendance demographic and customer satisfaction data be collected and reported? *

- ☐ Event registration forms
- ☑ Surveys and feedback forms
- ☑ Ticketing systems
- ☐ On site interviews and observations
- ☐ Wi-Fi or bluetooth tracking
- ☐ Mobile event app
- ☑ Social media engagement and sentiments
- ☑ Interactive polls or Q&A sessions
- ☑ Event staff/volunteer feedback
- ☐ Other:

Who will collect and compile this data? *

- ☑ Event organiser
- ☐ External contractor
- ☐ Other:

Experience

How many years has your organisation been in operation? *

- ○ Under 5 years
- ◉ Over 5 years

How many times have you delivered an event, program, activity similar to the one detailed in this application? *

- ○ First time
- ○ 1
- ○ 2 +
- ○ 5 +
- ◉ Other: 25

How many people are engaged to assist with the delivery of this event, program, activity? *

- ○ Just me
- ○ 2 - 5
- ○ 5 - 10
- ◉ 10+

Please provide details about your organisation and/or team, and previous experience that will give the City confidence that you can complete the work you've outilned in this application. *

THE ORGANISATION HAS RUN OUTDOOR CINEMAS, STAFFED ENTIRELY BY VOLUNTEERS, SINCE 2002.

NO SCREENING HAS BEEN CANCELLED DUE TO INSUFFICENT VOLUNTEER STAFFING.

SEASONS RUN AT 4 VENUES UP TO 7 DAYS A WEEK FOR UP TO AND OVER 5 MONTHS.

SCREENINGS HAVE BEEN HELD AT JOONDALUP FOR 7 YEARS WITH AUDIENCES SHOWING GROWTH YEAR ON YEAR.

THE 4 VENUES ARE OVERSEEN BY OVER 40 INDIVIDUAL NIGHT MANAGES WHO GENERALLY OVERSEE 2 DISTINCT TEAMS OF VOLUNTEERS (54 DISTINCT TEAMS IN TOTAL), WHICH MAY ALTER FROM SESSION TO SESSION, AND YET HAVE AROUND 30 MINUTES TO FAMILIARISE

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2
Application No. CSP252600006RD02 From Movies by Burswood (Inc)
Form Submitted 20 Feb 2026, 3:49PM AWST

THEMSELVES WITH THEIR TEAM MEMBERS, ASSIGN TASKS, SET UP AND PREPARE THE VENUE, ENSURE ALL PRE-ORDERS ARE FILLED, CONDUCT HEALTH & SAFETY CHECKS AND THEN OPEN, RUN THE SESSION THEN CLOSE AT END OF SESSION PUTTING AWAY ANY NECESSARY ITEMS.

WHILST NO STAFF ARE EMPLOYED BY US, THERE ARE KEY ROLES FILLED BY SECONDED STAFF FROM OUR CHARITIES, AS WELL AS BY CONTRACTORS AND VOLUNTEERS.

THE OPERATION IS THE LONGEST CONTINUAL ANNUAL FUNDRAISER IN THE STATE.

SINCE 2002 OVER $14 MILLION HAS BEEN RAISED.

ALL PROFITS ARE DONATED TO CHARITIES THAT CONDUCT PROGRAMMES THAT SEEK TO IMPROVE THE QUALITY OF LIFE OF CHILDREN DEALING WITH HEALTH AND PHYSICAL ABILITY CHALLENGES IN LIFE.

IN ADDITION, WE ACT AS A FUNDRAISING PLATFORM FOR COMMUNITY GROUPS.

Provide information also about any past work that may demonstrate your organisation’s capacity to undertake this work. Provide links to further explanatory material if available/relevant.

Upload any documents/materials that will support the above.

Filename: CHARITIES & ORGANISATIONS SUPPORTED.xlsx
File size: 11.7 kB
e.g. references, previous examples of work, staff profiles.

Financials

Please outline your TOTAL event, program, activity budget in the income and expenditure tables below, including details of other funding that you are seeking and/or have applied for, whether it has been confirmed or not. All amounts should exclude GST.

Provide clear descriptions for each budget item in the 'Income' and 'Expenditure' columns.

Use the 'Notes' column for any additional information you think we should be aware of.

Please **do not add commas** to figures – eg type $1000 not $1,000 – this will ensure your figures for each table total correctly.

Income description	Income type	Confirmed funding?	Income Amount ($)	Notes
Sponsorship	Other Income *	Unconfirmed *	$50,000.00	
Admissions	Earned Income	Unconfirmed	$130,000.00	
Food & Drink	Earned Income	Unconfirmed	$115,000.00	
Advertising	Earned Income	Unconfirmed	$15,000.00	
			Must be a dollar amount.	

Expenditure description	Expenditure type	Expenditure Amount ($)	Notes
Film Hire	Other Expenditure *	$85,000.00	

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2
Application No. CSP252600006RD02 From Movies by Burswood (Inc)
Form Submitted 20 Feb 2026, 3:49PM AWST

Administration	Administrative and Infrastructure	$220,000.00	
Food & Drinks	Other Expenditure	$35,000.00	
Marketing	Advertising and Promotion	$25,000.00	

Budget totals

Total income amount *
$310,000.00
This number/amount is calculated.

Total expenditure amount *
$365,000.00
This number/amount is calculated.

Income - Expenditure *
-55000
This number/amount is calculated.

What expenditure item/s will the City's contribution cover?

Expenditure	$
Film Hire	$15,000.00
	$
	$
	$
	$
	$
	$
	$

Upload supporting materials for budget
No files have been uploaded

Insurances

Upload a copy of your organisation's current public liability insurance cover *

Filename: PUBLIC LIABILITY CERTIFICATE OF CURRENCY 2026.pdf
File size: 75.2 kB

Upload a copy of your organisation's current workers' compensation insurance cover *

Filename: Voluntary Workers Application Form - Inter.pdf
File size: 124.0 kB

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2
Application No. CSP252600006RD02 From Movies by Burswood (Inc)
Form Submitted 20 Feb 2026, 3:49PM AWST

Upload a copy of any other relevant licenses or insurances required to deliver the proposed event, program, activity
No files have been uploaded

Certification and feedback

*** indicates a required field**

This section must be completed by an appropriately authorised person on behalf of the applicant organisation.

Terms and Conditions

Submission of this application constitutes acceptance of the Corporate Sponsorship Terms and Conditions.

I agree *
◉ Yes ○ No

Certification

By submitting this application:

- I confirm that the information provided is accurate at the date of submission and outlines the full details of the event, program, or activity. The City reserves the right to verify the information provided in this application. If any responses are found to be inaccurate or not factually correct, the City may adjust the scoring or assessment accordingly based on verified information.
- I understand that submission does not guarantee sponsorship, and the City will assess the application against the Corporate Sponsorship Program outcomes and requirements to determine value. Sponsorship may be offered in full or in part, subject to assessment and available budget.
- I acknowledge that corporate sponsorship commitments are not transferable between organisations, events, programs, or activities.
- I agree to notify the City of any changes to the details in this application as soon as they become known.
- I understand that if the application is successful, a sponsorship agreement will be drafted by the City based on the details outlined in this application, which must be signed and retained by both parties.
- I accept that the City's assessment of this application and the resulting sponsorship outcome is final and cannot be challenged.
- I understand that I must not attempt to influence the sponsorship application, assessment, approval or decision making processes, and that any attempt to contact or lobby Elected Members or employees of the City — directly or indirectly — in relation to the event, the sponsorship application, the assessment, or the outcome, either before or after a decision is made, may result in the application being disqualified and excluded from further consideration, or, where applicable, the withdrawal of an approved sponsorship offer.

I agree * ◉ Yes ○ No

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2
Application No. CSP252600006RD02 From Movies by Burswood (Inc)

Form Submitted 20 Feb 2026, 3:49PM AWST

Name of person completing application *	Mr Ken Gibbons OAM
Position *	Director CEO Position held in applicant organisation (eg CEO, Treasurer).
Contact phone number *	0417 917 178 Must be an Australian phone number.
Contact email *	ken@communitycinemas.com.au Must be an email address.
Date *	20/02/2026 Must be a date.

Applicant feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the online application process:
○ Very easy ○ Easy ◉ Neutral ○ Difficult ○ Very difficult

How many minutes in total did it take you to complete this application? *
180
Estimate in minutes i.e. 1 hour = 60.

Please provide your suggestions about any improvements and/or additions to the application process or form that you think need to be considered.
FORM QUESTIONS NEEDED TO BE INTERPRETED / ADJUSTED ON OCCASIONS GIVEN THE NATURE OF OUR ORGANISATION AND THE EVENT.

CHARITIES & ORGANISATIONS SUPPORTED

12 BUCKETS
AMAZON PERTH DRAGON BOAT CLUB
APPLECROSS CRICKET CLUB
AUSTRALIAN WOMEN'S PILOTS ASSOCIATION
BREAST CANCER WA
BREAST CARE WA
CAHOOTS (aka KIDS' CAMPS WA)
CAMP QUALITY
CANCER COUNCIL OF WA
CARERS WA
CONSERVATION COUNCIL OF WA
DOWN SYNDROME ASSOCIATION OF WA
DRESS FOR HOPE
EDMUND RICE CAMPS aka THRIIVE
FLYPINK
FOODBANK WA
FOSTER KIDS WA
FRIENDS OF AUTISM
GREENER PASTURES
GUIDE DOGS WA
HARRY PERKINS INSTITUTE
HEART KIDS WA
HILTON PRIMARY SCHOOL P&C ASSOCIATION
HORSEPOWER WA
JOHN FORREST SECONDARY COLLAGE P&C ASSOC
KIDS' CANCER SUPPORT GROUP
LATHLAIN PRIMARY SCHOOL P&C ASSOCIATION
LEEUWIN OCEAN ADVENTURE FOUNDATION
LIFELINE WA
LITRES OF LIGHT
LORD MAYOR'S DISASTER RELIEF APPEAL
MAKE A WISH
MANDURAH SURF LIFESAVING
MENINGITIS CENTRE AUSTRALIA
MENS' SHED BASSENDEAN
MEN'S SHED COCKBURN
MIRRABOOKA COMMUNITY MENTAL HEALTH
MOTOR NEURONE DISEASE ASSOCIATION
MUSCULAR DYSTROPHY
NINE LIVES CAT RESCUE
NOAH'S ARK
NORTH WOODVALE PRIMARY SCHOOL P&C ASSOC
PARKERVILLE CHILDREN & YOUTH CARE
PATH OF HOPE
PERTH INNER CITY YOUTH SERVICES
PINNACLE FOUNDATION
PRIDE VICTORIA PARK
PRIDE WA
REACH OUT MANDURAH
REBOUND (aka WHEELCHAIR SPORTS)
RED CROSS BUSHFIRES APPEAL
RIDING FOR THE DISABLED WA
RONALD McDONALD HOUSE
RSL WA
SABA ROSE BUTTON FOUNDATION
SAVE THE CHILDREN
SCHOOL FOR LIFE
SCOUTS WA
SE MERO LANGUAGE DEVELOPMENT CENTRE
SEATON CATHOLIC COLLEGE
SOLDIER ON AUSTRALIA
SOLARISCARE
SPEAKEASY WA
ST AUGUSTINE'S PRIMARY SCHOOL
ST GEORGE FOUNDATION
STARLIGHT FOUNDATION
TELETHON
TELETHON SPEECH & HEARING
THERAPY FOCUS
TOYBOX
TYPE ONE DIABETES
VALUED LIVES FOUNDATION
VARIETY WA
WHEELCHAIRS FOR KIDS
WHITE ZEBRA FOUNDATION
WIRES BUSHFIRES APPEAL
YOUTH FOCUS
YOUTH FUTURES
YOUTHCARE
ZERO2HERO

Department of Consumer & Employment Protection
Government of Western Australia

WESTERN AUSTRALIA

Associations Incorporation Act 1987
(Section 9(1))

Registered No: A1010625H

Certificate of Incorporation

This is to certify that

MOVIES BY BURSWOOD (INC)

was on the eighteenth day of October 2002
incorporated under the
Associations Incorporation Act 1987.

Dated this eighteenth day of October 2002

Commissioner for Fair Trading

Berkley Insurance Australia
A Berkley Company

PO Box Q296, QVB NSW 1230
1300 800 772
australia@berkleyinaus.com.au
berkleyinaus.com.au

Certificate of Currency

POLICY NO:
202410-0871 R1 BIA

POLICY WORDING:
BIA Steadfast GL 2021

INSURANCE TYPE:
Public & Products Liability

PERIOD OF INSURANCE:
From: 30/09/2025 4pm To: 30/09/2026 4pm

INSURED:	Movies By Burswood (Inc) T/as Telethon Community Cinemas
BUSINESS:	Outdoor Community Cinemas
ABN:	45912758247
PRINCIPAL ADDRESS:	31 Tillingdon Way Morley WA 6062 AUSTRALIA

LIMIT OF INDEMNITY:	
Public Liability	$20,000,000 any one Occurrence
Products Liability	$20,000,000 any one Occurrence and in the aggregate any one Period of Insurance

TERRITORIAL LIMITS:	As per wording
INSURER:	Berkley Insurance Company ABN: 53126559706 an APRA Authorised General Insurer

Signed for and on behalf of Berkley Insurance Australia.
This policy is current at date of issue: 30/09/2025
This certificate is issued subject to the full payment of premium and is issued for information purposes only. This certificate confers no rights on the certificate holder. This certificate does not amend, extend or alter coverage under the policy.
The policy of insurance, not this certificate, details the extent of insurance cover provided.

Berkley Insurance Company (limited company incorporated in Delaware, USA) | ABN 53 126 559 706 AFSL 463129 trading as Berkley Insurance Australia

VOLUNTARY WORKERS

Application Form

AFA

SECTION 1 Insured Details

Name of Insured: MOVIES BY BURSWOOD (INC)

Insured's Address: 31 TILLINGDON WAY, MORLEY

State: WA Postcode: 6062

Period of Insurance: From: 30 09 2025 at 1600 hours To: 30 09 2026 at 1600 hours

Business Description: OUTDOOR CINEMA / CHARITY

Insured Persons: ☑ Voluntary Workers ☐ Directors/Committee Members ☐ Work Experience Students ☐ Members

Provide an indication of the amount of work undertaken by Insured Persons (on average)	Volunteers	Directors/ Committee Members	Work Experience Students	Members
How many hours per week is voluntary work undertaken?	5			
How many weeks per year is voluntary work undertaken?	27			
Average number of Insured Persons at any one time	40			
Total number of Insured Persons	550			

Please list all typical duties carried out by Insured Persons

CANDY BAR SERVICE / LICENCED BAR SERVICE / USHERING / HANDLING OF SEATING (BEAN BAG

Are there any hazardous or manual activities involved? (e.g. working at heights, cleaning, maintenance etc)

No ☐ Yes ☑ If yes, please provide the details below

CLEANING OF SERVERIES & ASSOCIATED EQUIPMENT

Will any Insured Persons fly as a pilot or passenger in any aircraft other than on scheduled airlines?

No ☑ Yes ☐ If yes, please provide the details below

SECTION 2 Cover Required

Is there a current policy in force or has the Insured ever been covered for this risk? No ☐ Yes ☑ If yes, please provide the details below

Have there been any claims made in the last 5 years? No ☐ Yes ☑ If yes, please provide the details below

Has any insurer, in connection with Group Accident and Sickness Insurance:

Declined the Insured's application? No ☑ Yes ☐ If yes, please provide the details below

Cancelled or refused renewal of Policy? No ☑ Yes ☐ If yes, please provide the details below

Required an increase premium or imposed special terms? No ☑ Yes ☐ If yes, please provide the details below

LOCAL COMMUNITY SERVICES POLICY AFA 039756 PA & ONE CLAIM IN 2023 - TRIPPING INCIDEN

Swimming WA Incorporated: Open Water Swimming Series 2026 - 2027

Event/Program Information

Date	27 December 2026 and 9 January 2027
Time	6.30am – 1.00pm
Location	Mullaloo Beach - Sunday 27 December 2026 Sorrento Beach - Saturday 9 January 2027
History	The City has sponsored this event for over five years with commitments being: • 2018, 2019 to the value of $7,000 per annum for 1 round only. • 2020, 2021, 2022, 2023, 2024 to the value of $10,000 per annum. • 2025 to the value of $13,000.

The event comprises two round delivered at Mullaloo Beach and the other at Sorrento Beach as part of Swimming WA's Open Water Swimming (OWS) Series. The events offer a range of distances from a 500m 'Come and Try' swim through to 10km, catering to swimmers aged nine years and over and supporting participation across all ability levels.

Both events are professionally managed and delivered to high safety and governance standards, with a strong focus on community participation, coastal activation, and showcasing the City of Joondalup's beaches as iconic destinations for sport and recreation.

Key Highlights

Attendance	Estimated 1,000+ Swimmers and 2,000+ spectators demonstrating strong community engagement and coastal activation.
Volunteer and Workforce Engagement	Approximately 75 staff and volunteers per event, providing skills development opportunities and direct support to local swimming and SLS clubs.
City Profile and Economic Benefit	Activates key coastal precincts, supports destination marketing, and generates increased visitation for surrounding local businesses.
Community Benefits	Fosters an inclusive, welcoming environment that connects elite and amateur athletes. Strengthens Joondalup as a vibrant outdoor and community-focused destination.
Health and Wellbeing	The events promote health and wellbeing by encouraging physical activity, active lifestyles, and positive community participation in a safe, inclusive, and supportive coastal environment.
Expected Outcome	Safe, high-quality sporting events that strengthen community vibrancy, support local clubs, and enhance the City of Joondalup's profile as a premier coastal sporting destination.

KPIs

Participation and Attendance	Total Swimmer Registrations 1,000+ Spectator Attendance 2,000+
Customer Satisfaction	A minimum of 85% customer satisfaction rating to be gauged through onsite and post-Event feedback.
Business Engagement	Approach local clubs and suppliers to be a part of the event including but not limited to water safety, food vendors and local suppliers for infrastructure.

Assessment

SWIMMING WA INCORPORATED					
Reputation and brand					**20%**
Priority outcome	**Requirements**	**Nº for category**	**Response**	**Score**	**Weighted Score**
Enhances the City's reputation and brand.	Adequate marketing budget for size of event.		$3,000.00	100	20.00
	Suitable campaign reach for size of event.		Local (advertising and promotion limited to local audience within the City), Metropolitan (Perth-wide audience reach), Statewide (audience reach across Western Australia)	100	
	Suitable number of advertising/promotional channels.	9	9	100	
	Brand recognition for the City across various assets and channels.	12	16	100	
Audience and attendance					**15%**
Priority outcome	**Requirements**		**Response**	**Score**	**Weighted Score**
Contributes to and supports the local community.	Attracts and engages the local community, Perth metro area, visitors from interstate.		Local community and residents	100	9.98
	Audience size.		2,001 - 5,000	33	
Event, program activity profile					**15%**
Priority outcome	**Requirements**		**Response**	**Score**	**Weighted Score**
Delivers attractive and accessible events, programs or activities.	Event is free or low cost for attendees.		Free	75	5.63
	Event is free or low cost for participants.		$39.50		
	Competing events within the region or state.		Within the City, Within the Perth metropolitan area	0	

Economic impact				15%
Priority outcome	**Requirements**	**Response**	**Score**	**Weighted Score**
Provides direct and indirect benefits to local economy.	Local suppliers are engaged.	Met	100	15.00
	Demonstrated initiatives to encourage attendees/participants to spend with local businesses.	Met		
Civic and Strategic				**10%**
Priority outcome	**Requirements**		**Score**	**Weighted Score**
Contributes to and supports the local community.	Aligns with the City's strategic priorities and fosters civic pride and community connection.		Low	0.00
Delivers attractive and accessible events, programs or activities.				
Culture and diversity				**10%**
Priority outcome	**Requirements**	**Response**	**Score**	**Weighted Score**
Improves culture, diversity and inclusivity.	Delivers a minimum of one initiative acknowledging the region's cultural diversity.	Met	100	10.00
	Caters for different ages, abilities and is accessible for all to attend/participate.	Met		
Environmental impact				**5%**
Priority outcome	**Requirements**	**Response**	**Score**	**Weighted Score**
Supports a sustainable and clean environment.	Delivers a minimum of four initiatives that support sustainable practices.	Met	100	5.00
Governance				**10%**
Priority outcome	**Requirements**	**Response**	**Score**	**Weighted Score**
Creates long-term value and return on investment.	Attendees and participant survey conducted.	Met	100	10.00
	Organisations years of operation.	Met		
	Previous experience delivering similar event, program activity.	Met		
	Financially sustainable.	Met		
	Past acquittal reporting requirements.	Met		
			Total weighted score out of 100	**75.60**

Recommendation

Sponsorship amount requested	Sponsorship amount recommended
$15,000.00	**$11,000.00**
Funding Considerations	
Areas of highest score	The application meets eligibility requirements and aligns with the objectives of the Corporate Sponsorship Program.
Areas of lowest score	The application proposes a modest-scale event with comparatively low attendance projections. The application proposes an event that is similar to others in the region.
Further comment	The amount recommended is consistent with the level of support provided to similar-scale events in this round of the program.

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600008RD02 From Swimming WA
Form Submitted 23 Mar 2026, 12:31PM AWST

Eligibility

*** indicates a required field**

Privacy notice

We pledge to respect and uphold your rights to privacy protection under the Australian Privacy Principles (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012.*
City's privacy statement.

I have read and understood the City's Corporate Sponsorship Guidelines. *
◉ Yes
○ No
Refer to the City's website for full details https://www.joondalup.wa.gov.au/community-and-spaces/grants-and-sponsorship/corporate-sponsorship-program

I am a registered Australian legal entity with a valid ABN/ACN. *
◉ Yes
○ No

The event, program, activity will be delivered within the City's boundaries. *
◉ Yes
○ No

The event, program or activity is free and/or low cost to participate and/or attend. *
◉ Yes
○ No
NOTE: Low cost means lower than the usual cost of similar events in the marketplace.

I can accurately estimate the total number of attendees. *
◉ Yes
○ No

I can accurately detail budget requirements and underwrite the cost of the event, program or activity. *
◉ Yes
○ No

I have secured income and/or support from other funding streams beyond the City's support. (eg. sponsors, ticket income) *
◉ Yes
○ No

I confirm that the amount requested from the City is no more than 50% of the event, activity or program's TOTAL expenditure. *
◉ Yes

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600008RD02 From Swimming WA
Form Submitted 23 Mar 2026, 12:31PM AWST

○ No

The organisation applying has NOT received financial support through the Corporate Sponsorship Program or any other City funding program in this current financial year. *
◉ Yes
○ No
This includes but is not limited to funding provided through the City's Community Funding Program and Place Activation initiatives.

Applicant details

*** indicates a required field**

If you do contact us throughout the application process, please quote the application number below:

Application number
CSP252600008RD02
This field is read only.

Organisation *
Swimming WA
Please use the organisation's full name. Make sure you provide the same name that appears on official documentation such as your ASIC registration.

ABN *
19 894 160 812

Information from the Australian Business Register	
ABN	19 894 160 812
Entity name	SWIMMING WA INCORPORATED
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	6014 WA
Information retrieved at 6:18am yesterday	

Must be an ABN.

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600008RD02 From Swimming WA
Form Submitted 23 Mar 2026, 12:31PM AWST

Upload copy of current Certificate of Incorporation and/or Business Registration *

Filename: Certificate of Incorporation 21 December 2022 Swimming WA A0280014L2022122 3CERTC 1.pdf
File size: 447.4 kB
eg governing body licenses, liquor license.

Applicant primary address *
12 McGillivray Rd
Mount Claremont WA 6010 Australia

Applicant postal address *
12 McGillivray Rd
Mount Claremont WA 6010 Australia

Applicant website
https://wa.swimming.org.au/
Must be a URL.

Primary contact details

Primary contact *
Miss Kirsty Eaton
This is the person we will correspond with about this sponsorship application.

Position held in organisation *
Governance and Projects Manager
eg Manager, Board Member or Fundraising Coordinator.

Primary contact phone number *
(08) 9328 4599
Must be an Australian phone number.

Primary contact email address *
projects@wa.swimming.org.au
This is the address we will use to correspond with you about the sponsorship application.

What sponsorship category are you applying for? *
- ◉ Category one: local area event, program, activity
- ○ Category two: major event, program, activity

What funding bracket are you applying for?
- ○ up to $5,000
- ○ $5,001 - $10,000
- ◉ $10,001 - $15,000

NOTE: Please ensure you are familiar with the requirements of the selected dollar bracket as outlined in the City's Corporate Sponsorship Program guidelines.

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600008RD02 From Swimming WA
Form Submitted 23 Mar 2026, 12:31PM AWST

Sponsorship amount requested *
$15,000.00
This should be the total financial support being requested excluding GST, noting that the amount cannot be more than 50% of the overall expenditure budget for the proposed event, program, activity.

Following the City's assessment, if the funding offered is less than requested, how would you modify the proposed event, project, activity to work within the reduced amount? *
It is possible to run the event without the full amount requested. However, we would not be able to compromise on the safety management of the event, particularly the water safety provision. However, we would reduce investment into some areas such as marketing and promotion, which might limit the full participant entry potential. It is possible that we would consider other locations, with our other Series events attracting $7,500 - $15,000 in host-LGA investments and are popular with these funding partners due to the activation, vibrancy, tourist asset-profile and economic impact they deliver for beach and foreshore communities. However, we have historically hosted these events at Mullaloo and Sorrento beach and would prefer to continue delivering these events at popular and establish venues in the City of Joondalup across the long-term, for the quality and centrality of the location.
i.e. Would the proposed programming and/or marketing and promotions need to be adjusted? Would the proposal not proceed or be delivered in alternate location?

Has the proposed event, program, activity been delivered previously? *
◉ Yes
○ No

Please outline details of previous event, program, or activity delivery, including date, location, what was delivered, and the outcomes achieved. *
The previous event comprised of two of our 2025-26 Open Water Series events, which were held at Mullaloo Beach on Saturday 27th December 2025 and Sorrento Beach on Saturday 10th January 2026. These two events were among the largest in the series by participation. These two events have been held in the City of Joondalup for many years, with the OWS Series running for nearly two decades, with continued growth seen across the participation over this time, particularly within the last few years.

Both events are considered mass participation events open to all ages and abilities (from 9 years old for safety reasons), with options available for beginners through to elite swimmers. Both events offered distances from 500m Come and Try through to 10km, which also provides qualifying opportunities for the Rottnest Channel Swim. At both events, we were privileged to welcome City of Joondalup Mayor Daniel Kingston to deliver an opening speech, highlighting the support provided for these events and promoting other initiatives of interest throughout the local council areas. All races commenced at 7:30am with the final swimmers crossing the line at around 12:30pm. These events are supported by local surf clubs, providing a team of around 25 volunteers to keep participants safe during their swim. In addition, local swimming clubs provide another 25 volunteers to support event delivery on the

beach, gaining valuable upskilling opportunities.

Swimming WA has nearly 20 years of experience running the OWS Series, always seeking continuous improvement and ensuring events are run to well-practiced and stringent risk management plans.

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600008RD02 From Swimming WA
Form Submitted 23 Mar 2026, 12:31PM AWST

There were a combined 1,473 competitors and approximately 2,200 spectators across both events in 2025/26:

Round 5 Mullaloo:

Participant (swimmer) registrations - 703

Estimated spectators / friends / family - Approx 1,100

Round 6 Sorrento:

Participant (swimmer) registrations - 770

Estimated spectators / friends / family - Approx 1,100

Swimming WA promoted the event across its social media channels, highlighting participant engagement, event highlights and acknowledging the City of Joondalup's support.

Multiple local organisations were engaged with to deliver both events:

Water safety - Mullaloo and Sorrento Surf Life Saving Club.

Event Day Support - North Coast and Breakers Swim Club.

Beach Infrastructure - RD Events (Perth-based event contractor).

Other - local suppliers of medals and water set-up contractors.

Has the City supported the proposed event, program, activity through the Corporate Sponsorship Program or any other City funding program in the past? *
- ◉ Yes
- ○ No
- ○ Unsure

Please provide details of any past sponsorship or support received for your event, program, or activity. Include, where applicable the year(s) the support was provided, the nature of the support (financial, in-kind, or other) and the dollar value of the support. *

2025-2026 - The City of Joondalup contributed sponsorship of $10,000 ex GST (financial) - $5,000 for Mullaloo and $5,000 for Sorrento

2024-2025 - The City of Joondalup contributed sponsorship of $10,000 ex GST (financial) - $5,000 for Mullaloo and $5,000 for Sorrento

2023-2024 - The City of Joondalup contributed sponsorship of $10,000 ex GST (financial) - $5,000 for Mullaloo and $5,000 for Sorrento

2022-2023 - The City of Joondalup contributed sponsorship of $10,000 ex GST (financial) - $5,000 for Mullaloo and $5,000 for Sorrento

About the event, program, activity

*** indicates a required field**

Event, program, activity type *

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600008RD02 From Swimming WA
Form Submitted 23 Mar 2026, 12:31PM AWST

○ Entertainment i.e. concert, festival, performance
◉ Sporting
○ Cultural i.e. art exhibition, cultural festival
○ Holiday/seasonal i.e. carols
○ Educational
○ Trade show/expo
○ Fundraising/charitable
○ Other:

Event, program, activity name *
Open Water Swimming Series - Round 4 Mullaloo & Round 5 Sorrento

Please indicate the duration of your event *
○ Single-day event
◉ Multi-day event

Start date
27/12/2026
Must be a date.

End date
09/01/2027
Must be a date.

Event, program or activity event series dates
1. Open Water Swimming Series Mullaloo Beach - Sunday 27th December 2026

2. Open Water Swimming Series Sorrento Beach - Saturday 9th January 2027

This section allows you to record information that may not be accurately captured in the fields above.

Start time *
6:30am

End time *
1:00pm

Cost to attend the event, program, activity *
$0.00

Cost to participate in the event, program, activity *
$39.50

Address (the event, program, activity must be located within the City of Joondalup boundaries) *
Mullaloo Beach
Sorrento Beach
Joondalup WA 6027 Australia
Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600008RD02 From Swimming WA
Form Submitted 23 Mar 2026, 12:31PM AWST

Is the event, program, activity being held on City land or within a City facility? *
- ◉ Yes
- ○ No

Has the facility been booked through City's community facilities venues team? *
- ○ Yes
- ○ No
- ◉ In progress
- ○ Other:

Refer to the City's website for full details https://www.joondalup.wa.gov.au/community-and-spaces/facilities,-venues-and-parks/venue-bookings

Has the City's public event application been completed? *
- ○ Yes
- ○ No
- ◉ In progress
- ○ Other:

Refer to the City's website for full details https://www.joondalup.wa.gov.au/business-and-investment/business-approval-guides-and-checklists/public-buildings-%E2%80%93-event-approvals

Event, program, activity overview *
The event comprises two events from the 2026-27 Open Water Swimming (OWS) Series, proposed to be delivered at Mullaloo Beach and Sorrento Beach on the following dates:

1. Mullaloo on Sunday 27th December 2026
2. Sorrento on Saturday 9th January 2027

Each event will offer a range of swim distances from 500m "Come and Try' swim through to 10km, ensuring broad accessibility and participation. Both events are mass participation community swims and are open to swimmers aged nine and over (for safety reasons), catering to all abilities from beginners and recreational participants through to elite athletes.

Event registrations typically open at 6:30am, with races commencing at 7:30am. Prize presentations are conducted progressively, with events concluding approximately midday. Our event management staff arrive on site from 3:00am to deliver comprehensive event set-up and risk management procedures, with pack-down completed by approximately 1:00pm.

Participant and volunteer safety is a core priority. Local Surf Life Saving Clubs are formally engaged and remunerated to provide professional beach and water safety services. Specialist contractors are also engaged to establish the on-water swim course using GPS-precise placement and to safely transport accredited Technical Officials on the water throughout each race. These measures ensure events are delivered to a high standard of safety, compliance, and operational excellence, providing a positive and secure experience for all participants and the wider community.

Detailed description of the event, program or activity including (but not limited to) programming information and historical information.

What are the objectives and expected outcomes of the event, program, activity? *
We are targeting the following minimum number of swimmer entries for the events:

1. Mullaloo: 740 (703 achieved 2025-26)
2. Sorrento: 810 (770 achieved 2025-26)

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600008RD02 From Swimming WA
Form Submitted 23 Mar 2026, 12:31PM AWST

It is estimated that approximately 1.5 spectators attend each event per participant, including friends, family members, and general supporters. Based on participation forecasts, this equates to an estimated 2,325 spectators in aggregate across both events, in addition to a minimum of 1,550 swimmers. This demonstrates the significant community reach and activation generated by the events beyond direct participant numbers.

Each event will engage approximately 50 event management personnel, comprising of Swimming WA staff, contractors, and volunteers, to ensure safe and professional delivery. In addition, around 25 volunteers from local swimming clubs will support each event. A key outcome of both events is the practical event management experience and skills development provided to these local volunteers, as well as the support and remuneration provided to their clubs in the process.

The delivery of the proposed events will achieve the following outcomes:

1. The successful delivery of two professionally managed open water swimming events, conducted in full and to the high operational and governance standards established by Swimming WA's Open Water Swimming (OWS) Series.

2. The provision of events delivered with the highest possible safety standards, underpinned by comprehensive risk management planning, professional water safety services, and accredited Technical Officials, thereby minimising the risk and incidence of adverse or safety-related incidents.

3. Achievement of minimum participation and attendance targets, as outline above, demonstrating strong community demand and engagement with the events.

4. Delivery of positive outcomes for key partners and stakeholders, including the City of Joondalup, local Surf Life Saving Clubs, swimming clubs, and commercial partners (including Swimming WA's merchandising partner), through increased visibility, collaboration, and shared event success.

Broader objectives are as follows:

Individually and collectively, the events will contribute to strong local community vibrancy by delivering highly visible, inclusive, and engaging sporting events that activate key coastal precincts and public amenities. The events will showcase Western Australia's iconic beaches as high-quality destinations for sport and recreation. High-quality imagery and content will be made available to the City for promotional and destination marketing purposes.

The events will also generate positive economic impact by increasing foot traffic to surrounding local businesses, including cafes, bars, restaurants, accommodation providers, and other tourism-related services. By engaging local contractors and volunteers, the events provide direct financial benefits to Surf Life Saving Clubs and local swimming clubs. These partnerships deliver vital income streams, support volunteer development, and create opportunities for clubs to promote their activities and strengthen community connections, and attract new members from event participants and spectators.

Outline KPIs for the event (ie attendance targets, participation rate), what you want the event, program or activity to achieve.

Does your proposed event, program, or activity have any direct competition: *
- ☑ Within the City
- ☑ Within the Perth metropolitan area
- ☐ Within the State
- ☐ No direct competition identified

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600008RD02 From Swimming WA
Form Submitted 23 Mar 2026, 12:31PM AWST

Please provide at least one example of a known competing event, program, or activity. *
Open Water Swimming events are growing in popularity, and the City of Joondalup actively supports other Open Water Swimming events, such as the Mullaloo Mile, which is delivered by Masters Swimming WA as a competitor to the Swimming WA Open Water Swimming Series.

Masters Swimming WA also hosts other swims in the broader metropolitan area, such as the Coogee Jetty to Jetty swim, which are direct competition to Swimming WA Open Water Series.

Please include the name, date and location.

Event, program, activity profile

*** indicates a required field**

Who is the primary audience for the event, program, activity? *
- ◉ Local community and residents
- ○ Visitors from the Perth metropolitan area
- ○ Visitors from wider Western Australia
- ○ Visitors from interstate
- ○ Other:

Who is the secondary audience for the event, program, activity? *
- ☑ Local community and residents
- ☑ Visitors from the Perth metropolitan area
- ☑ Visitors from wider Western Australia
- ☑ Visitors from interstate
- ☐ Not applicable
- ☐ Other:

What is the estimated audience attendance per event or event day in the series (including participants, attendees and/or spectators)? *
- ○ Under 500
- ○ 501 - 2,000
- ◉ 2,001 - 5,000
- ○ 5,001 - 10,000
- ○ 10,001 - 15,000
- ○ 15,001 +

What is the total estimated audience attendance for the event series (including participants, attendees and/or spectators)? *
3875

What percentage of the total estimated audience attendance are competing in the event, program, activity?
- ○ No competitors involved in the event, program, activity
- ○ Less than 20%

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600008RD02 From Swimming WA
Form Submitted 23 Mar 2026, 12:31PM AWST

○ 20 - 40%
◉ 40 - 60%
○ 60 - 80%
○ More than 80%
○ Other

What percentage of the total estimated audience attendance are members of the organisation, event, program, activity?
○ No members involved in the event, program, activity audience
○ Less than 20%
○ 20 - 40%
◉ 40 - 60%
○ 60 - 80%
○ More than 80%
○ Other

What percentage of the total audience attendance do you estimate will be repeat participants, attendees and/or spectators? *
☐ less than 20%
☐ 20 - 40%
☐ 40 - 60%
☑ 60 - 80%
☐ more than 80%
☐ Other:

What percentage of total estimated audience attendees are anticipated to come from outside of the City of Joondalup boundaries? *
○ less than 20%
○ 20 - 40%
◉ 40 - 60%
○ 60 - 80%
○ more than 80%
○ Other:

What activities or experiences - beyond the event, program, activity - do you anticipate attendees will participate in while in the region? *
☑ Shopping
☑ Family friendly activites
☑ Food and hospitality
☑ Accommodation
☐ Nightlife and entertainment
☐ Outdoor activities
☐ Other:

How many nights do you anticipate attendees/participants will stay? *
◉ 1
○ 2-4
○ 5+
○ Other:

Where do you anticipate attendees and/or participants will stay? *
☐ Quest Joondalup

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600008RD02 From Swimming WA
Form Submitted 23 Mar 2026, 12:31PM AWST

☐ Joondalup Resort
☑ Quality Resort Sorrento Beach
☑ Nautica Residences Hillarys
☑ Airbnb
☐ Other:

Reputation and brand

*** indicates a required field**

What advertising and promotional channels will be use to promote the event, program, activity? *

☑ Flyers
☑ Posters
☑ Event program
☐ Local print advertising
☑ Local digital advertising
☐ Statewide print advertising
☑ Statewide digital advertising
☐ Interstate print advertising
☐ Interstate digital advertising
☐ Editorial
☑ Event, program, activity website
☑ Organic social media campaign
☑ Paid social media campaign
☑ EDM campaigns
☐ Out of home advertising
☐ Other:

What is the anticipated reach of the planned advertising and promotional activities?

☑ Local (advertising and promotion limited to local audience within the City)
☑ Metropolitan (Perth-wide audience reach)
☑ Statewide (audience reach across Western Australia)
☐ National (Australian-wide audience reach)
☐ International (global audience reach)

What is the total marketing and promotional budget? *

$3,000.00
Must be a dollar amount.

What branding benefits will the City receive? *

☑ Exclusive Naming Rights Sponsor
☐ Host City Sponsor
☑ Logo on flyers
☑ Logo on posters
☑ Logo on event program
☑ Logo on local print advertising
☑ Logo on local digital advertising
☑ Logo on statewide print advertising
☑ Logo on statewide digital advertising
☐ Logo on interstate print advertising
☑ Logo and hyperlink on website
☑ Logo/acknowledgement/link in organic social media campaigns
☑ Logo/acknowledgement/link in paid social media campaigns
☑ Logo/acknowledgement/link in EDM campaigns
☐ Logo on out of home advertising
☑ Verbal acknowledgement on site
☑ Opportunity for a City representative to present/speak
☐ Logo integrated into event signage
☑ Signage displayed at the event, program or activity (supplied by the City)
☑ Opportunity for the City to activate on site

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600008RD02 From Swimming WA
Form Submitted 23 Mar 2026, 12:31PM AWST

☐ Logo on interstate digital advertising
☑ Recognition in media releases
☐ Other:

Culture and diversity

*** indicates a required field**

What initiatives will be undertaken to acknowledge and celebrate cultural diversity and ensure inclusion and representation for all communities? *
☑ Acknowledgement of Country
☐ Welcome to Country
☑ Engaging activities for all ages
☑ Family friendly activities
☐ Inclusive performances from local artists, musicians or performers from diverse cultural backgrounds
☐ Multicultural performances and programming
☐ Multicultural food stalls
☑ Collaboration with local communities/ groups
☐ Other:

What initiatives will be implemented to address the specific needs of individuals with different abilities, including mobility challenges and sensory sensitivities? *
☑ Accessible facilities and services
☐ Wheelchair accessibility
☑ Language accessibility
☐ Sensory-friendly spaces
☐ Assistive listening devices
☑ Specialist services for attendees with disabilities
☐ Multilingual and diverse information
☑ Inclusive communication
☑ Multiple formats for information and communication
☑ Staff training and awareness
☐ Other:

Supporting documentation

Upload documents/materials that will support the above.

Filename: OWS Access Management Checklist.pdf
File size: 183.5 kB
This section is optional, allowing applicants to provide additional information that may not be covered in the application.

Environmental impact

*** indicates a required field**

What environmental and sustainable practices will be integrated into the event, program, activity? *
☑ Waste separation stations for recycling and landfill waste will be available onsite

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600008RD02 From Swimming WA
Form Submitted 23 Mar 2026, 12:31PM AWST

☑ Post event, program, activity waste will be disposed of responsibly minimising landfill
☑ Water refill stations will be provided to reduce bottled water usage
☑ Carpooling, public transportation, cycling and/or walking will be encouraged to reduce attendee/participant carbon emissions
☐ Shuttle services or alternate transportation will be provided to reduce emissions
☑ Suppliers who prioritise sustainability and adhere to eco-friendly practices will be engaged
☑ Eco-friendly signage and promotional materials that can be reused or recycled will be developed
☑ Printed materials, program or schedules will be considered to reduce paper waste
☐ Other:

Supporting documentation

Upload documents/materials that will support the above.
No files have been uploaded
This section is optional, allowing applicants to provide additional information that may not be covered in the application.

Economic impact

*** indicates a required field**

Will suppliers from within the City's boundaries be engaged to assist with the delivery of the event, program or activity? *
◉ Yes
○ No
You may want to check out the City's business directory https://www.uptownjoondalup.com.au or the Joondalup Business Association members list https://www.jba.asn.au/members to find local suppliers.

How many suppliers from within the City's boundaries will be engaged to assist with the delivery of the event, program or activity? *
5

What industry type will these suppliers be from? *
☑ Event planning and management
☑ Event operations and logistics
☑ Cleaning and waste
☐ Security
☐ Hospitality, food and beverage
☐ Marketing and advertising
☐ Photography and Video
☐ Entertainment
☐ Technology supplies and support
☐ Accommodation
☐ Transport
☑ Health and safety
☐ Other:

Please provide names of local suppliers that will be engaged. *
Mullaloo Surf Lifesaving Club

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600008RD02 From Swimming WA
Form Submitted 23 Mar 2026, 12:31PM AWST

Sorrento Surf Life Saving Club
2x Local swimming clubs - e.g., Breakers Swim Club and North Coast Swim Club
City of Joondalup Waste Management Team

Will your event, program or activity provide opportunities for attendees or participants to spend with local businesses through business engagement initiatives?
◉ Yes
○ No

What initiatives will be undertaken to encourage attendees to spend with local businesses? *
☑ Local businesses will be promoted to attendees/participants through event, program, activity promotions and materials
☑ Event-specific offers, discounts or promotions will be developed with local restaurants, cafes, shops and attractions
☑ Attendees will be provided with event-specific “shop local” maps or guides
☑ Collaboration with nearby retailers will occur to create product bundles or limited-time offers
☐ Collaborative marketing campaign/s will be conducted with local businesses to cross promote each entity
☐ Local businesses will have the opportunity to set up pop-up shops, food stalls or booths onsite
☑ Local businesses will be approached to partner/sponsor the event, program, activity
☐ Other:

Governance

*** indicates a required field**

How will participant and/or attendance demographic and customer satisfaction data be collected and reported? *
☑ Event registration forms
☑ Surveys and feedback forms
☐ Ticketing systems
☑ On site interviews and observations
☐ Wi-Fi or bluetooth tracking
☑ Mobile event app
☑ Social media engagement and sentiments
☐ Interactive polls or Q&A sessions
☑ Event staff/volunteer feedback
☐ Other:

Who will collect and compile this data? *
☑ Event organiser
☐ External contractor
☐ Other:

Experience

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600008RD02 From Swimming WA
Form Submitted 23 Mar 2026, 12:31PM AWST

How many years has your organisation been in operation? *
- ○ Under 5 years
- ◉ Over 5 years

How many times have you delivered an event, program, activity similar to the one detailed in this application? *
- ○ First time
- ○ 1
- ○ 2 +
- ◉ 5 +
- ○ Other:

How many people are engaged to assist with the delivery of this event, program, activity? *
- ○ Just me
- ○ 2 - 5
- ○ 5 - 10
- ◉ 10+

Please provide details about your organisation and/or team, and previous experience that will give the City confidence that you can complete the work you've outilned in this application. *

Swimming WA is the State Sporting Association for swimming in Western Australia and has been delivering events and swimming programs since 1902. With more than a century of experience, the organisation is supported by 13 total employees and an extensive volunteer workforce. This includes over 100 accredited Technical Officials, with up to 10 officials deployed at each event to ensure safe, complaint, and professionally run competitions.

Swimming WA delivers nine Open Water Swimming (OWS) Series events annually at locations throughout Western Australia, ranging from the City of Joondalup to Bunbury, including established venues such as Mullaloo and Sorrento. The organisation has nearly 20 years of experience running OWS Series, always seeking continuous improvement and ensuring events are run to well-practiced and stringent risk management plans.

To ensure best practice delivery, Swimming WA engages specialist contractors for key event components, including local Surf Lifesaving Clubs for water safety (around 25 volunteers), professional race timing services, on-water course set-up providers, and event infrastructure contractors. Local swimming clubs also support event delivery through volunteer involvement (around 25 volunteers). Swimming WA has the equipment, expertise, operational systems, and proven capability to successfully deliver high-quality open water swimming events, demonstrated through the sustained operation of the OWS Series across Western Australia.

Provide information also about any past work that may demonstrate your organisation’s capacity to undertake this work. Provide links to further explanatory material if available/relevant.

Upload any documents/materials that will support the above.

Filename: 100126 - OWS Sorrento - Event Management Plan.pdf
File size: 1.7 MB

Filename: 271225 - OWS Mullaloo - Event Management Plan.pdf
File size: 1.5 MB

e.g. references, previous examples of work, staff profiles.

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600008RD02 From Swimming WA
Form Submitted 23 Mar 2026, 12:31PM AWST

Financials

Please outline your TOTAL event, program, activity budget in the income and expenditure tables below, including details of other funding that you are seeking and/or have applied for, whether it has been confirmed or not. All amounts should exclude GST.

Provide clear descriptions for each budget item in the 'Income' and 'Expenditure' columns.

Use the 'Notes' column for any additional information you think we should be aware of.

Please **do not add commas** to figures – eg type $1000 not $1,000 – this will ensure your figures for each table total correctly.

Income description	Income type	Confirmed funding?	Income Amount ($)	Notes
Entry Fees	Earned Income *	Unconfirmed *	$61,225.00	Two Events @ (1550 participants @ $39.50 per participant)
City of Joondalup Sponsorship Funding	Government Grants	Unconfirmed	$15,000.00	2x Events @ $7,500 per event
			Must be a dollar amount.	

Expenditure description	Expenditure type	Expenditure Amount ($)	Notes
Event Site Contractor	Project and Production *	$10,000.00	Two events @ $5000 per event
Course Setup Contractor	Project and Production	$7,850.04	Two events @ $3925.02 per event
Timing Services Contractor	Project and Production	$13,992.00	Two Events @ $6996 per event
Water Safety	Project and Production	$8,200.00	Two Events @ Fee for service
Commissions on Entry Fees (Timing Contractor)	Other Expenditure	$2,571.96	4.2% x Entry Fees (61225 x 0.035)
Swimming Caps	Other Expenditure	$3,875.00	1550 Participants @ $2.50 per cap

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600008RD02 From Swimming WA
Form Submitted 23 Mar 2026, 12:31PM AWST

Race Tattoos	Other Expenditure	$2,000.00	1550 Participants @ $1.29 per participant
Technical Officials Honorarium	Salaries and Wages	$2,800.00	Two events @ $1400 per event
Photography	Advertising and Promotion	$2,600.00	Two Events @ $1300 per event
Medals and Awards	Other Expenditure	$2,080.00	300 medals and awards @ $6.93 per medal
Radio Hire	Administrative and Infrastructure	$480.00	Two events x 18 radios @ $13.33 per radio
Fruit for Participants	Other Expenditure	$1,059.00	Two events x 7 boxes @ $75.64 per box
Waste Management (general waste and recycling bins	Administrative and Infrastructure	$500.00	Two events x 10 bins per event @ $25 per bin
Staff Salaries	Salaries and Wages	$12,000.00	Planning, Admin, Acquittal, Event Day Labour
MC / Announcer	Salaries and Wages	$1,000.00	Two Events @ 500 per event
Volunteer Club Honorarium Payment	Salaries and Wages	$2,000.00	Two Events @ $1000 per event
Portable toilet block hire	Administrative and Infrastructure	$1,200.00	Two Events @ $600 per event
Water Tank Hire	Administrative and Infrastructure	$1,480.00	Water tank for hire @ $740 per event
Water Cups x2400	Administrative and Infrastructure	$337.00	2400 Cups
Paid Social Media Ads	Advertising and Promotion	$200.00	Two Events @ $100 per event

Budget totals

Total income amount *
$76,225.00
This number/amount is calculated.

Total expenditure amount *
$76,225.00
This number/amount is calculated.

Income - Expenditure *
0
This number/amount is calculated.

What expenditure item/s will the City's contribution cover?

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600008RD02 From Swimming WA
Form Submitted 23 Mar 2026, 12:31PM AWST

Expenditure	$
Event Site Contractor (Partial Funding)	$5,000.00
Water Safety (Partial funding)	$4,000.00
Participant Fruit and Water	$2,000.00
Course Setup (Partial Funding)	$2,000.00
Local Swim Club Volunteers	$2,000.00

Upload supporting materials for budget

Filename: QNI27122026 OWS Swimming WA Round 5 Mullaloo - Dec 2026.pdf
File size: 211.0 kB

Filename: QUO - WT1407.pdf
File size: 371.7 kB

Filename: QUO 2512-28_RD Events - Swimming WA - 2026 OWS Mullaloo.pdf
File size: 290.5 kB

Filename: QUO 2601-02_RD Events - Swimming WA - 2026 OWS Sorrento.pdf
File size: 292.0 kB

Filename: Quote QU0031.pdf
File size: 317.1 kB

Insurances

Upload a copy of your organisation's current public liability insurance cover *

Filename: certificate of currency swimming 25_26.pdf
File size: 159.5 kB

Upload a copy of your organisation's current workers' compensation insurance cover *

Filename: 5681421 Workers Comp CoC.pdf
File size: 31.5 kB

Upload a copy of any other relevant licenses or insurances required to deliver the proposed event, program, activity
No files have been uploaded

Certification and feedback

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600008RD02 From Swimming WA
Form Submitted 23 Mar 2026, 12:31PM AWST

*** indicates a required field**

This section must be completed by an appropriately authorised person on behalf of the applicant organisation.

Terms and Conditions

Submission of this application constitutes acceptance of the Corporate Sponsorship Terms and Conditions.

I agree *
◉ Yes ○ No

Certification

By submitting this application:

- I confirm that the information provided is accurate at the date of submission and outlines the full details of the event, program, or activity. The City reserves the right to verify the information provided in this application. If any responses are found to be inaccurate or not factually correct, the City may adjust the scoring or assessment accordingly based on verified information.
- I understand that submission does not guarantee sponsorship, and the City will assess the application against the Corporate Sponsorship Program outcomes and requirements to determine value. Sponsorship may be offered in full or in part, subject to assessment and available budget.
- I acknowledge that corporate sponsorship commitments are not transferable between organisations, events, programs, or activities.
- I agree to notify the City of any changes to the details in this application as soon as they become known.
- I understand that if the application is successful, a sponsorship agreement will be drafted by the City based on the details outlined in this application, which must be signed and retained by both parties.
- I accept that the City's assessment of this application and the resulting sponsorship outcome is final and cannot be challenged.
- I understand that I must not attempt to influence the sponsorship application, assessment, approval or decision making processes, and that any attempt to contact or lobby Elected Members or employees of the City — directly or indirectly — in relation to the event, the sponsorship application, the assessment, or the outcome, either before or after a decision is made, may result in the application being disqualified and excluded from further consideration, or, where applicable, the withdrawal of an approved sponsorship offer.

I agree *	◉ Yes ○ No
Name of person completing application *	Miss Kirsty Eaton
Position *	Governance and Projects Manager Position held in applicant organisation (eg CEO, Treasurer).

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600008RD02 From Swimming WA
Form Submitted 23 Mar 2026, 12:31PM AWST

Contact phone number * (08) 9328 4599
Must be an Australian phone number.

Contact email * projects@wa.swimming.org.au
Must be an email address.

Date * 27/02/2026
Must be a date.

Applicant feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the online application process:
○ Very easy ◉ Easy ○ Neutral ○ Difficult ○ Very difficult

How many minutes in total did it take you to complete this application? *
120
Estimate in minutes i.e. 1 hour = 60.

Please provide your suggestions about any improvements and/or additions to the application process or form that you think need to be considered.

2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

SWIMMING WA
EVENT MANAGEMENT PLAN

2025-26 OWS SERIES
BELT UP OWS ROUND 6 - SORRENTO
SATURDAY 10 JANUARY 2026

2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

TABLE OF CONTENTS

PART 1: EVENT OVERVIEW 3
PART 2: MEDALS & AWARDS 5
PART 3: TECHNICAL OFFICIALS 6
PART 4: WAVE TIMES 8
PART 5: VENUE PRESENTATION 9
PART 6: ON-WATER PRESENTATION 12
PART 7: TIMING CONTRACTOR 14
PART 8: WATER SAFETY 15
PART 9: RISK MANAGEMENT & SAFETY 18
PART 10: TRAFFIC, PARKING & TRANSPORTATION 20
PART 11: MERCHANDISE & ACTIVATIONS 21
PART 12: VOLUNTEERS 22
PART 13: POST-EVENT 23
PART 14: KEY EVENT CONTACTS 23

2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

PART 1: EVENT OVERVIEW

1. VENUE

- This event will be hosted at **Sorrento Beach**

2. DISTANCES

- This event will consist of the following race distances
  - 500m
  - 1.25km
  - 2.5km
  - 5km
  - 7.5km
  - 10km

3. KEY TIMINGS

TIME	ACTIVITY
03:00	Bump In Commences
05:00	On-water contractor arrives for course setup – Shore Coast Marine
05:30	Timing Provider Arrives – WASE Timing
06:00	Volunteer Club Briefing
06:15	Technical Officials Briefing
06:30	Registrations Commence
06:50	Water Safety Briefing
07:10	Interview/Q&A with City of Joondalup Mayor – **Daniel Kingston**
07:13	Speech - ICWA Acting GM, Governance and Stakeholder Relations – **Craig Bailey**
07:20	Race Briefing – 500m participants
07:30	**Race Commences – 500m**
07:50	Race Briefing – All remaining distances
08:00	**Race Commences – All remaining distances**
09:00	Medal Presentations Commence (as results become available)
12:30	Estimated event finish time (approx..)
12:45	Bump Out Commences
14:00	Bump Out Complete

2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

4. ATTENDANCE & PARTICIPATION

Distance	Estimated Attendance	Target Audience
500m	110	• General Public • Families • Local Community • Elite Athletes
1.25km	203	
2.5km	237	
5km	86	
7.5km	16	
10km	124	

5. WEATHER FORECAST

WEATHER CONDITIONS	FORECAST
WEATHER	Mostly Sunny. 95% (very high) chance of no rain 15°C minimum at 06:00am 31°C maximum at 12:00pm
WINDS	Southeasterly 15 to 20 knots
SEAS	1.5 to 2.5 metres, decreasing to 1 metre during the morning
SWELL	Southwesterly below 1 metre

Last updated **Thursday 8th January 2026.**

6. ADDITIONAL INFORMATION

- This event is designated as the **Belt Up OWS Round 6: Sorrento**
- This is supported through our ongoing partnership with the Insurance Commission of Western Australia, proudly promoting their Belt Up Campaign.

2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

PART 2: MEDALS & AWARDS

1. OWS SERIES

- GOLD, SILVER & BRONZE medals will be awarded to the first three finishing swimmers in below distances / age categories for both male and female athletes.
    - Distances
        - 1.25km
        - 2.5km
        - 5km
        - 7.5km
        - 10km
    - Age Categories
        - Under 14 (13 yrs & under)
        - Under 18 (14-17 yrs)
        - Open (18-34 yrs)
        - Legends (35 – 49yrs)
        - Super Legends (50yrs / Over)
- Participation medals will be awarded to all competitors in the 500m swim.

2. STATE CHAMPIONSHIPS

- This event is not a State Championship Competition.

2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

PART 3: TECHNICAL OFFICIALS

1. GENERAL INFORMATION

- Please ensure you have familiarised yourself with course/site maps published within this document.
- Please ensure you apply and re-apply sunscreen appropriately and remain hydrated throughout the event. Sunscreen and water are available at the event site.

2. TECHNICAL OFFICIAL APPOINTMENTS

POSITION	APPOINTED OFFICIAL
CHIEF REFEREE	Steve Hill
REFEREES (ON-WATER)	Steve Jones & Ron Romeo
STARTER	Ian Arblaster
CHIEF TIMEKEEPER	Robyn Arblaster
TIMEKEEPER	Mackenzie Hurford
CHIEF FINISH JUDGE	Karen Davies
FINISH JUDGES	Michelle Horsham
CHIEF CLERK OF THE COURSE	Trevor Verran
CLERK OF THE COURSE	Katherine Hurford & Karen Davies
RECORDER	Ian Arblaster
FEEDING JUDGE	Katherine Hurford

3. ON-WATER REFEREES

TIME	ACTIVITY
6:00am	Officials arrive on beach
6:15am	Internal Officials Briefing
6:50am	Water Safety Briefing (SWA & Chief Referee)
7:15am	On-water referees move into position
7:30am	First race starts (500m)
8:00am	All other races commence in waves
12:30pm	Estimated finish time (approx..)

4. CHIEF REFEREE

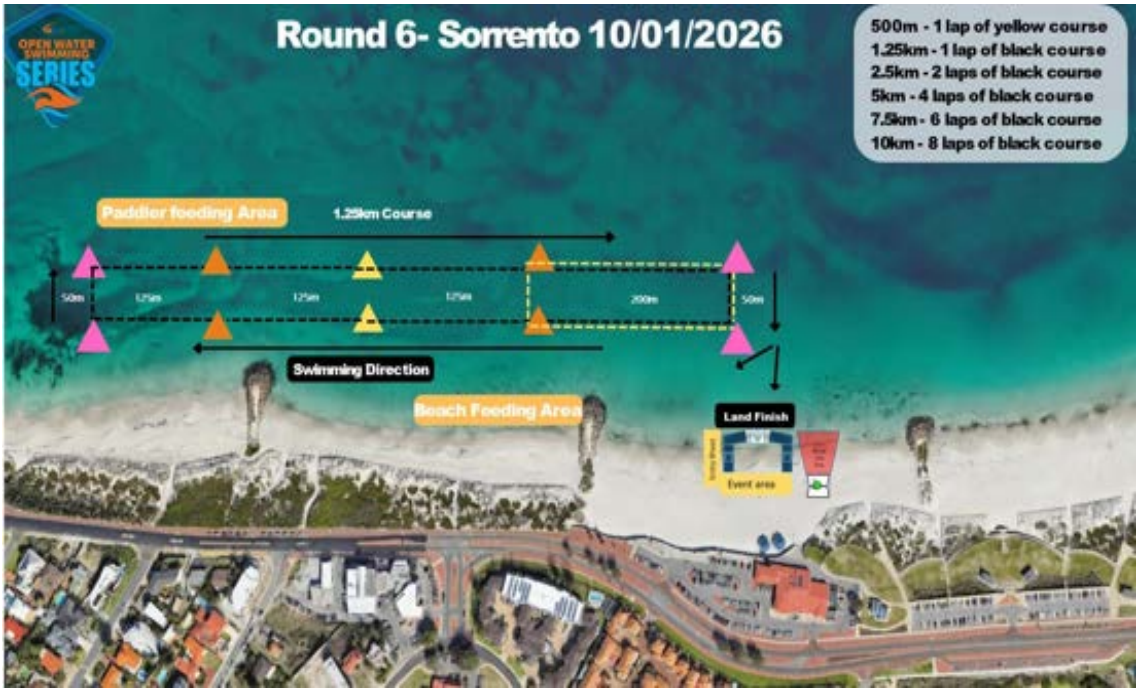
- The Chief Referee reports to the Event Director and will be involved in the water safety briefing at 6:50am
- The Chief Referee will conduct both pre-race participants safety briefings – at 7:20am and 7:50am.

2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

5. ON-WATER REFEREES

- On-water referees will be situated in motorised water vessels provided by Shore Coast Marine. On-water referees on vessels MUST wear a life vest at all times and follow the instructions of skippers and crew.
- Referees using radios whilst on a water vessel MUST always use a waterproof pouch. Radio communications must be through the provided earpiece and officials are not to remove the radio from the waterproof pouch at any time.

6. COURSE MAP



7. TECHNICAL OFFICIAL UNIFORMS

- SWA Branded Technical Official Polo (Long-sleeve)
- Hat (preferably wide brim)
- Enclosed shoes
- Sunglasses
- Protective PPE (e.g., spray jackets, etc) for on-water referees

8. ADDITIONAL INFORMATION

- Please be aware that the course may be altered pending adverse weather conditions. This will be at the full discretion of SWA. This is for the safety of all personnel and equipment.
- On-water referees are encouraged to wear PPE clothing to mitigate risks of injury or weather-related.
- All recreational events are covered under a participation-focused framework and require minimal officiating intervention provided all safety information is followed, and a fair and equitable event is run.

2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

PART 4: WAVE TIMES

1. WAVE TIMES

TIME	DISTANCE / WAVE
7:30am	500m
8:00am	1.25km (MALE ONLY)
8:03am	1.25km (FEMALE ONLY)
8:06am	10km & 7.5km
8:09am	5km
8:12am	2.5km (MALE ONLY)
8:15am	2.5km (FEMALE ONLY)

- *Wave times may be modified based on entry numbers. This is at the discretion of SWA.*

2. CAP COLOURS / PARTICIPANT NUMBERS

CAP COLOUR	DISTANCE	ESTIMATED PARTICIPANTS	CURRENT ENTRIES
PURPLE	500m	110	93
SILVER	1.25km	203	173
GREEN	2.5km	237	193
PINK	5km	86	100
PURPLE	7.5km	16	19
RED	10km	124	150
TOTAL		**774**	**728**

- *Participant numbers as of **Thursday 8th January 2026**, final numbers to be provided prior to race briefing.*

2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

PART 5: VENUE PRESENTATION

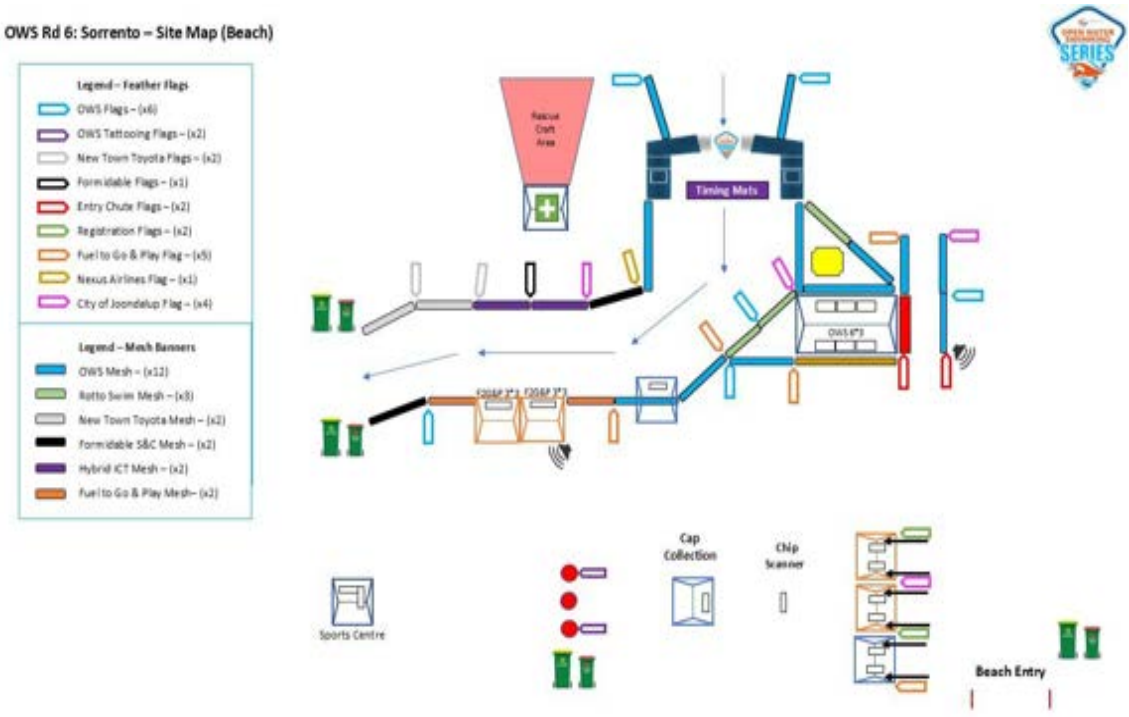
1. ON-SHORE CONTRACTOR

- RD Events is the engaged on-shore contractor for OWS Round 6 – Sorrento.
- The event site contractor is responsible for the safe installation, maintenance and removal of signage and beach structures to the site map requirements throughout the event duration.

2. KEY TIMINGS

TIME	ACTIVITY
3:00am	Site Crew arrive on-site
3:15am	Site setup commences with support from SWA staff
5:45am	Registration area setup (if not yet completed)
6:15am	Bump-in completed & Registrations Open
7:30am	First Race starts (500m)
8:00am	Registration Area bump-out complete
12:30pm	Bump out commences
1:30pm	Bump out completed

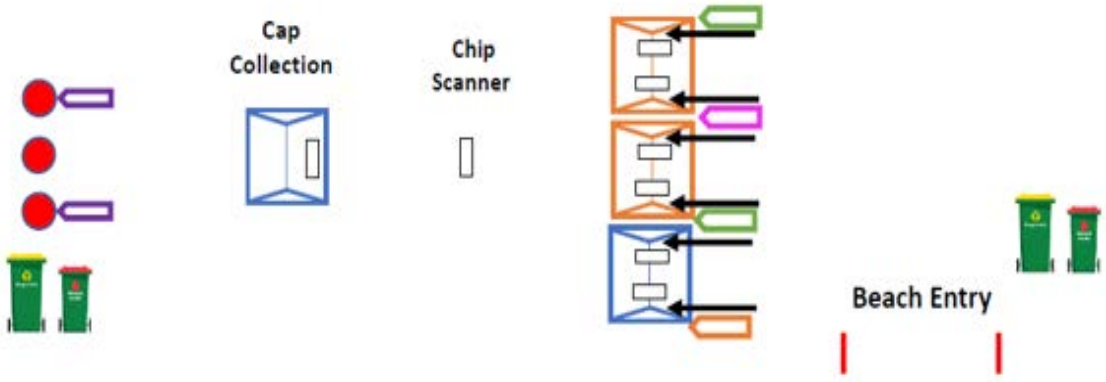
3. SITE MAP – BEACH



2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

4. SITE MAP LEGEND

5. SITE MAP – REGISTRATION AREA



2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

6. TOILET FACILITIES & BEACH ACCESS

- Public Toilets and showers are available at the beach entry. Please refer to below map:

7. ON-SHORE CONTRACTOR NOTES

- Please be aware of wind and weather conditions and be prepared to maintain or remove infrastructure throughout the event.
- One Fuel to Go and Play marquee to be setup on grassed area for the Healthway Activation Zone (please refer to above map).

2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

PART 6: ON-WATER PRESENTATION

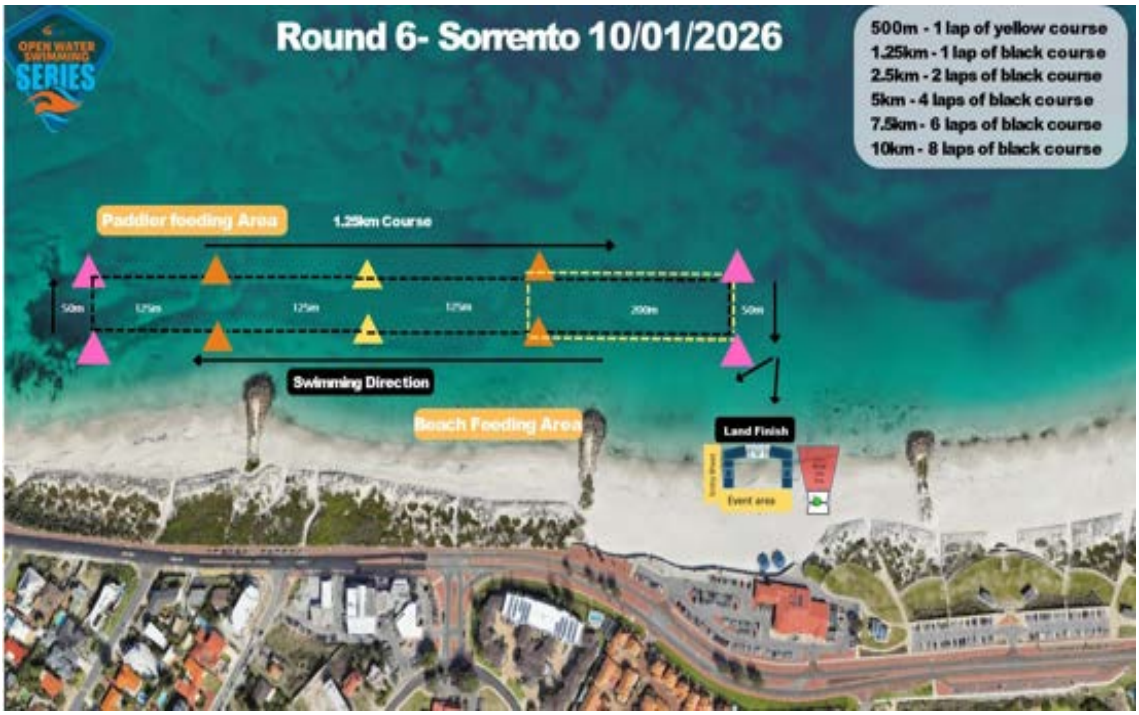
1. ON-WATER CONTRACTOR

- Shore Coast Marine is the on-water contractor engaged for OWS Round 6 – Sorrento.
- The on-water contractor is responsible for the safe installation of buoys and anchors to the course map requirements and the safe transportation of officials during the event.

2. KEY TIMINGS

TIME	ACTIVITY
5:00am	On-water crew arrive at site and commences setup
7:00am	**Course setup completed**
7:05am	Official taken for course and water temperature check
7:15am	Technical Officials taken to positions for race start
7:30am	First race commences (500m)
8:00am	All other races commence in waves
11:30am	Bump out commences
12:30pm	Bump out completed

3. COURSE MAP – OPTION 1 – CLOCKWISE 1.25KM – BEACH FINISH



2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

4. SUBSTITUTE COURSES (IF REQUIRED)

- Variations to the course map may be used should weather conditions be unsuitable to run the event with the preferred course option. Any changes will be at the full discretion of the SWA Event Team.
- An additional start line may be used if entry numbers require additional waves to avoid collisions.
- If a clash may occur at the original start line, a wave may be held and started from the additional start line when an appropriate gap is available to send the wave off.

5. ADDITIONAL INFORMATION

- The course must be set by 7:00am to allow time for officials to be taken out to confirm course measurements and water temperature.
- Please ensure driving is safe and avoid erratic movements to prevent injury to passengers on-board the vessel who may be unaware of sudden vessel movements.

2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

PART 7: TIMING CONTRACTOR

1. TIMING CONTRACTOR

- WASE Timing is the engaged timing contractor for OWS Round 6 – Sorrento
- The timing contractor is responsible for the provision of fit for purpose timing equipment and monitoring of the location and swim time of each participant throughout the event in collaboration with Officials.

2. KEY TIMINGS

TIME	ACTIVITY
5:00am	Timing crew arrive on site and commence setup
6:00am	Registration area setup completed
6:30am	Registrations Open
7:00am	Full timing system setup complete and tested
7:30am	First race commences (500m)
8:00am	Additional races commence in designated waves
9:00am	Confirm medal results (as they become available)
12:45pm	Bump out commences
2:00pm	Bump out complete

3. TIMING CONTRACTOR NOTES

- Please ensure all electrical equipment is tagged and tested as required.
- Please ensure all medal and race results are confirmed with the Chief Referee and Event Director prior to announcement. Medals will be presented once results are confirmed.

2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

PART 8: WATER SAFETY

1. WATER SAFETY

- Sorrento SLSC is the engaged Water Safety Consultant for OWS Round 6 – Sorrento.
- The Water Safety Consultant is responsible for ensuring safety of all participants, crew and officials in the designated open water swimming event.

2. KEY TIMINGS

TIME	ACTIVITY
6:00am	Water Safety Team arrives
6:50am	Water Safety Briefing with SWA and Chief Referee
7:00am	IRB to assist Officials to get from beach to boats for course and water temperature check
7:15am	Water Safety Personnel move to in-water positions and IRB to assist Officials to get from beach to boats
7:30am	First Race Commences (500m)
8:00am	All other race distances commence
12:30pm	Estimated event finish time
12:45pm	Water Safety Lead de-brief with SWA and return radio

3. WATER SAFETY RESOURCES

- Mullaloo SLSC will provide the minimum following water safety resources for the duration of the event:
  - 4x IRB – minimum 1x Driver and 1x Water Safety Personnel
  - 1x RWC
  - 8x Board Paddler
  - First Aid Tent – minimum 2x First Aid Officers (with defibrillator)

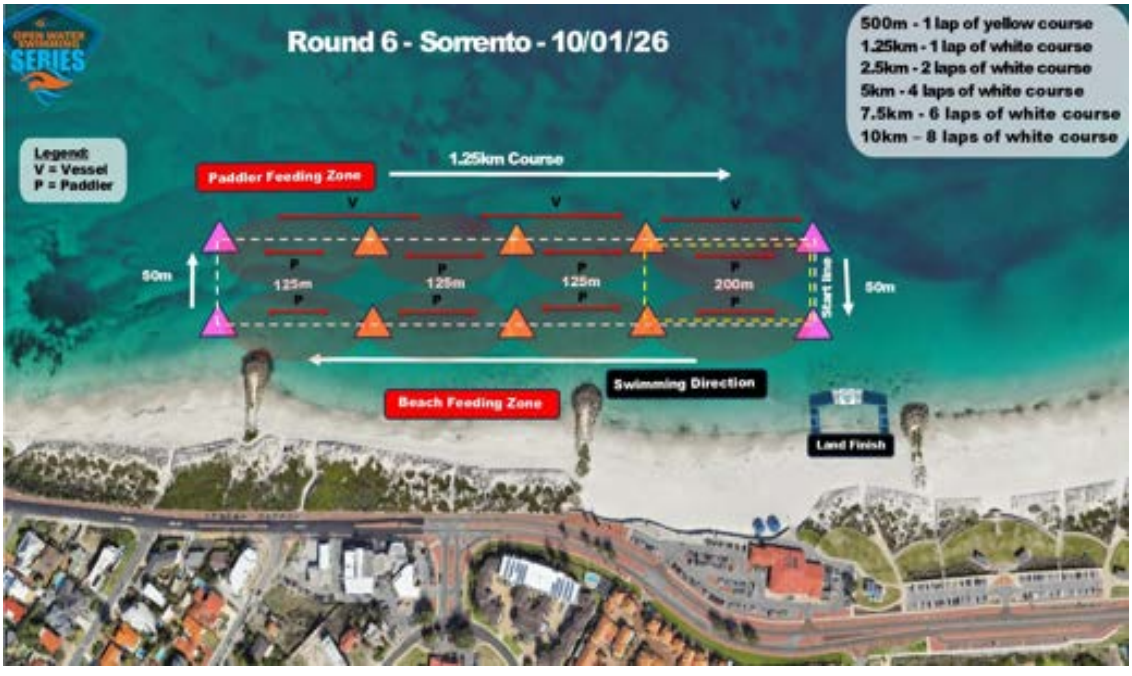
4. EMERGENCY PROCEDURES

- Swimmer requiring assistance will be instructed to stop and raise one arm above their head. Sorrento SLSC will provide immediate assistance.
- Should the race need to be abandoned for any reason, a long siren and/or whistle blasts will occur. Sorrento SLSC will facilitate swimmers to calmly make their way to shore and proceed to the **FINISH ARCHWAY** to be accounted for. Swimmers are not to leave the event until instructed by SWA personnel.
- Water Safety Lead to engage in safety briefing with SWA and Chief Referee at **6:50am**.

2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

5. COURSE MAP

6. WATER SAFETY PATROL MAP



- This map covers the main races starting from 8:00am. For the 500m event at 7:30am, paddlers and vessels to be evenly distributed around the yellow 500m course to provide support to swimmers.

2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

7. ADDITIONAL INFORMATION

- Sorrento SLSC are responsible for monitoring major hazards, including but not limited to shark sightings.
- Please ensure board paddlers are positioned inside and/or outside the course. Please ensure they **DO NOT** block the line of sight between buoys to avoid confusion for swimmers (please refer to course map).
- Please be aware of your surroundings being mindful of swimmers, other paddlers, and water vessels moving around the course.

2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

PART 9: RISK MANAGEMENT & SAFETY

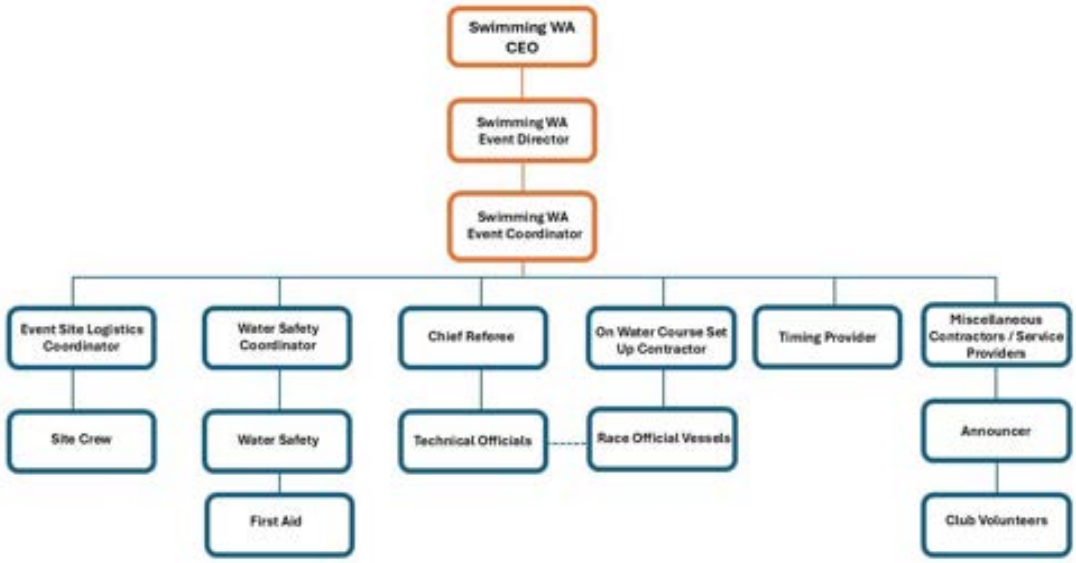
1. RISK MANAGEMENT PLAN

- The safety of all participants, staff, and spectators is the highest priority for Swimming WA. This section outlines the hazards and risk mitigation strategies, emergency procedures, and safety protocols in place for OWS Round 6 – Sorrento.

2. KEY HAZARDS & RISK MITIGATION STRATEGIES

HAZARD	RISK MITIGATION STRATEGY
Sea state risks (e.g., dumping waves)	Water safety team monitoring water exit point
Weather-related risks (e.g., swell, storms)	Alternate race formats & Monitoring of weather data
Medical emergencies	First aid station on water edge
Lost or missing participant	Timing chip tracking & manual head count in and out
Marine life sightings	Emergency procedures & Water safety team monitoring

3. CHAIN OF COMMAND



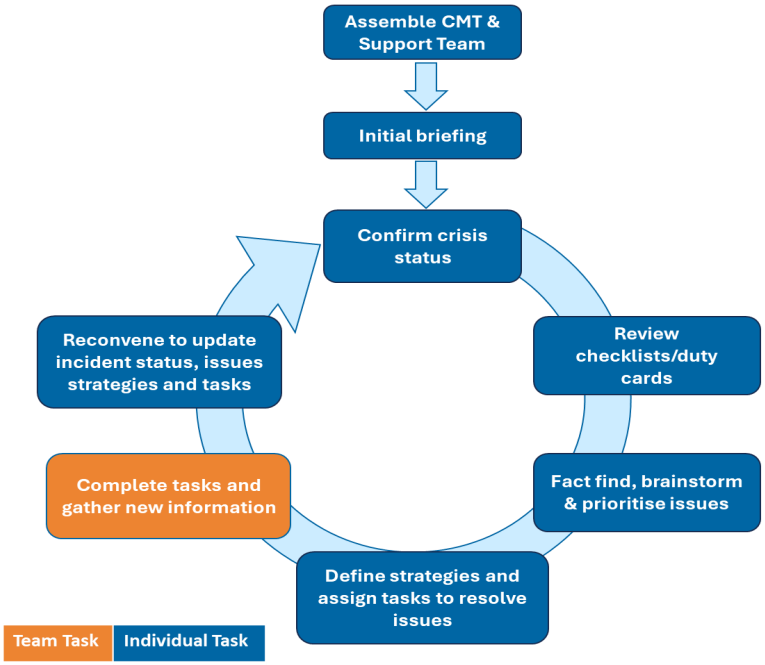
4. MEDICAL PROVIDER

- No external medical provider will be present at this event. Mullaloo SLSC will be the First Aid Provider for the event.
- In the event of an emergency, call 000 for Ambulance services.

2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

5. CRISIS MANAGEMENT PROCESS

- A **crisis** is defined as:
  - An actual or potential threat to SWA's ongoing viability due to impact on its reputation or image, legal and financial responsibilities or ability to operate.
- Crises are often precipitated by an emergency incident. SWA defines an **emergency** as:
  - An unplanned event resulting in temporary loss of management control, where the responses and recovery can be managed by local resources and the actual or potential consequences are unlikely to be material.



PROCESS GUIDANCE

- The CMT assembles
- The CMT Leader briefs the CMT about the incident.
- Team members establish the facts relevant to their areas of responsibility
- Facts are 'brainstormed' to identify issues and these are prioritised, applying **PEARL** Model:
  - **P**eople
  - **E**nvironment
  - **A**ssets & Business Continuity
  - **R**eputation
  - **L**iability
  - **S**takeholders
- Strategies to deal with the issues are developed (Initially facts may be scarce).
- Tasks agreed and assigned to appropriate persons
- Individuals complete tasks and gather new information/facts.
- Repeat the process in a regular cycle (as required).

2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

PART 10: TRAFFIC, PARKING & TRANSPORTATION

1. PARKING INFORMATION

- Please refer to the car park map below for available parking locations.
- All SWA Staff, Contractors and Officials must comply with all local council parking laws and restrictions.

2. PARKING MAP

3. TRAFFIC MANAGEMENT

- No Traffic Management is required for this event.

4. BUS TRANSPORTATION

- No bus transportation is required for this event.

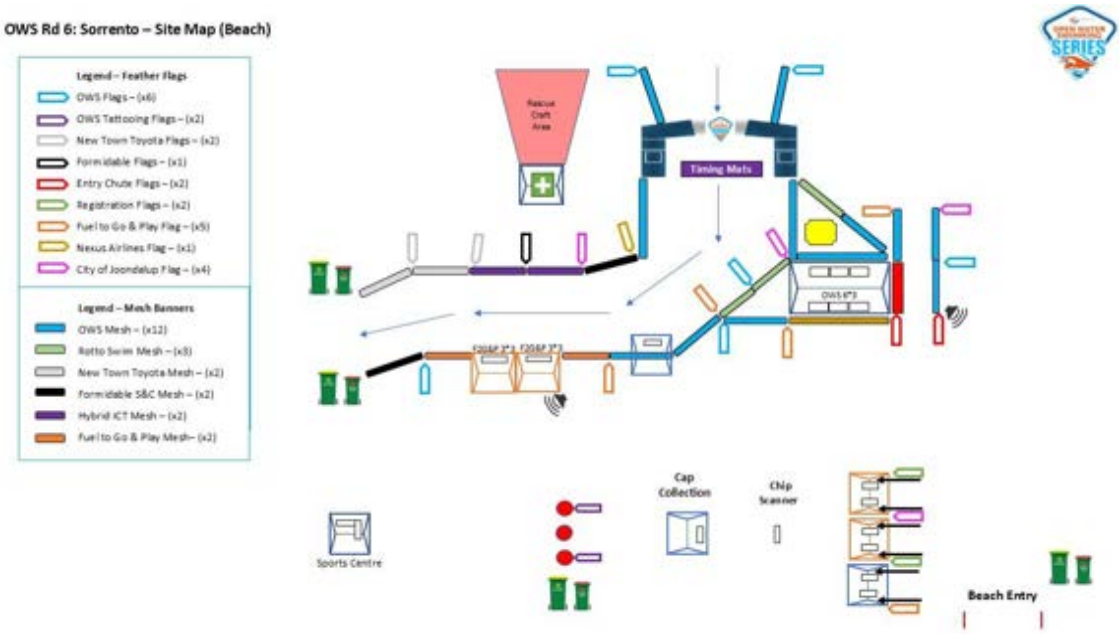
2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

PART 11: MERCHANDISE & ACTIVATIONS

1. MERCHANDISE

- Sports Centre is the exclusive Merchandise provider for the 2025/26 Open Water Swimming Series.
- Merchandise can be ordered online for collection at the event or purchased directly from their merchandise tent throughout the duration of the OWS Event (please refer to the site map for tent location).
- The event portal for purchasing merchandise the 2025/26 OWS Series can be found online here.

2. SITE MAP



3. PARTNER ACTIVATIONS

- Healthway, through the Fuel to Go and Play initiative, will have an activation stand setup on the grassed area near the beach entrance.
- 2x Mozeek Staff to arrive at 7:00am to setup Healthway Activation Zone.
- Activities include:
  - Spinning Wheel and merchandise, fruit and/or snack giveaways
  - Twister game (weather dependant) – set up and encourage families and children to play
  - Merchandise giveaways – plates, smoothie cups, magnets, lunch boxes, towels, hats, recipe cards.
- Healthway activation zone to conclude at 10:15am.

2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

PART 12: VOLUNTEERS

1. VOLUNTEER CLUB

- Breakers WA is the engaged Swimming WA member club providing volunteer support for Round 6.

2. KEY TIMINGS

TIME	ACTIVITY
5:45am	Volunteers arrive
6:00am	Volunteer briefing with SWA staff
6:30am	Registrations Open
7:15am	500m Registrations close
7:30am	First race commences and all registrations close
7:35am	Volunteers relocated to finish area
8:00am	All other race distances commence
9:00am	Medal presentations commence (as verified)
12:30pm	Estimated event finish time

3. ROLES AND RESPONSIBILITIES

Role	Resources	Time	Responsibilities
Registration Setup	ALL	6:00-6:30am	• Assist with setup of marquees, signage, tattoo area, race pack collection area
Registration	12 people	6:30-7:30am	• Use **RaceResult EventTools App** to check-in race participants • Assist with late entries and distance changes • At 7:30am return remaining equipment to SWA staff

Cap Collection	2 people	6:30-7:30am	• Distribute correct caps to swimmers based on event distance:
			  ○ Purple = 500m & 7.5km
			  ○ Silver = 1.25km
			  ○ Green = 2.5km
			  ○ Pink = 5km
			  ○ Red = 10km
			• At 7:30am return remaining caps to SWA staff

Chip Removal	2 people	7:30-12:00pm	• Collect timing chips at the finish line
Recovery Tent	8 people	7:30-12:00pm	• Distribute bananas and water to finishers • Keep water cups and main containers refilled
Medals	2 people	7:30-12:00pm	• 500m swimmers to receive blue participation medals at finish line • Assist medal presentations for all other distances and categories ○ 1x volunteer to prepare medals

2025-26 OWS SERIES
BELT UP OWS ROUND 6 – SORRENTO
SATURDAY 10 JANUARY 2026

			○ 1x volunteer to assist presentations • Return uncollected medals to envelopes and boxes
General Support	ALL	As required	• Assist SWA staff and officials with swimmer counts, registration, tattooing, feeding, or other duties as requested. • General rubbish collection during and post-event.

4. ADDITIONAL INFORMATION

- Please ensure you bring your phone **fully charged** with the **RaceResult Event Tools App** downloaded. Training will be provided on using the application during the volunteer briefing at 6:00am.
- Please be SunSmart and apply sunscreen and wear sun protective clothing.
- Please remain hydrated. Water and bananas are available at the recovery tent if required.
- Please ensure a sweep of the beach is conducted towards the conclusion of the event to ensure the beach is left clean and free from rubbish.

PART 13: POST-EVENT

1. POST-EVENT DEBRIEF

- SWA may engage in post-event debriefs with relevant stakeholders. An online meeting link will be sent to the relevant personnel within one week of the event. Should you wish to schedule an individual debrief meeting with SWA, please contact Ben Roberts via email: events@wa.swimming.org.au to arrange a suitable time.
- If you are unable to attend a meeting, a post-event report outlining any feedback and lessons learned may be sent to Ben Roberts via email: events@wa.swimming.org.au

PART 14: KEY EVENT CONTACTS

1. KEY EVENT CONTACTS

NAME	EVENT DAY ROLE	CONTACT NUMBER
Ben Roberts	Event Director – SWA	0468 579 564
Ryan Porter	Event Coordinator – SWA	0422 477 264
Darren Letts	RD Events	0419 927 428
Josh McCleery	Shore Coast Marine	0434 267 840
Chris Stretch	WASE Timing	0432 926 684
Ian Smallwood	Sorrento SLSC Coordinator	0430 046 215
Steve Hill	Chief Referee	0418 877 277

2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

SWIMMING WA
EVENT MANAGEMENT PLAN

2025-26 OWS SERIES
ROUND 5 - MULLALOO
SATURDAY 27 DECEMBER 2025

2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

TABLE OF CONTENTS

PART 1: EVENT OVERVIEW 3
PART 2: MEDALS & AWARDS 5
PART 3: TECHNICAL OFFICIALS 6
PART 4: WAVE TIMES 8
PART 5: VENUE PRESENTATION 9
PART 6: ON-WATER PRESENTATION 12
PART 7: TIMING CONTRACTOR 14
PART 8: WATER SAFETY 15
PART 9: RISK MANAGEMENT & SAFETY 18
PART 10: TRAFFIC, PARKING & TRANSPORTATION 20
PART 11: VOLUNTEERS 21
PART 12: POST-EVENT 22
PART 13: KEY EVENT CONTACTS 22

2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

PART 1: EVENT OVERVIEW

1. VENUE

- This event will be hosted at **Mullaloo Beach**

2. DISTANCES

- This event will consist of the following race distances
  - 500m
  - 1.25km
  - 2.5km
  - 5km
  - 7.5km
  - 10km

3. KEY TIMINGS

TIME	ACTIVITY
03:00	Bump In Commences
05:00	On-water contractor arrives for course setup – Shore Coast Marine
05:30	Timing Provider Arrives – WASE Timing
06:00	Volunteer Club Briefing
06:15	Technical Officials Briefing
06:30	Registrations Commence
07:00	Water Safety Briefing
07:15	Interview/Q&A with City of Joondalup Mayor
07:20	Race Briefing – 500m participants
07:30	**Race Commences – 500m**
07:50	Race Briefing – All remaining distances
08:00	**Race Commences – All remaining distances**
09:00	Medal Presentations Commence (as results become available)
12:30	Estimated event finish time (approx..)
12:45	Bump Out Commences
14:00	Bump Out Complete

2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

4. ATTENDANCE & PARTICIPATION

Distance	Estimated Attendance	Target Audience
500m	125	• General Public • Families • Local Community • Elite Athletes
1.25km	206	
2.5km	240	
5km	125	
7.5km	22	
10km	88	

5. WEATHER FORECAST

WEATHER CONDITIONS	FORECAST
WEATHER	Sunny. 95% (very high) chance of no rain 15°C minimum at 06:00am 29°C maximum at 12:00pm
WINDS	South to Southeasterly 15 to 25 knots
SEAS	1.5 to 2.5 metres
SWELL	Southwesterly around 1 metre

Last updated **Tuesday 23rd December 2025.**

2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

PART 2: MEDALS & AWARDS

1. OWS SERIES

- GOLD, SILVER & BRONZE medals will be awarded to the first three finishing swimmers in below distances / age categories for both male and female athletes.
    - Distances
        - 1.25km
        - 2.5km
        - 5km
        - 7.5km
        - 10km
    - Age Categories
        - Under 14 (13 yrs & under)
        - Under 18 (14-17 yrs)
        - Open (18-34 yrs)
        - Legends (35 – 49yrs)
        - Super Legends (50yrs / Over)
- Participation medals will be awarded to all competitors in the 500m swim.

2. STATE CHAMPIONSHIPS

- This event is not a State Championship Competition.

2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

PART 3: TECHNICAL OFFICIALS

1. GENERAL INFORMATION

- Please ensure you have familiarised yourself with course/site maps published within this document.
- Please ensure you apply and re-apply sunscreen appropriately and remain hydrated throughout the event. Sunscreen and water are available at the event site.

2. TECHNICAL OFFICIAL APPOINTMENTS

POSITION	APPOINTED OFFICIAL
CHIEF REFEREE	Steve Jones
REFEREES (ON-WATER)	Deb Doody & Ron Romeo
STARTER	Ian Arblaster
CHIEF TIMEKEEPER	Greg Wilson
TIMEKEEPER	Michelle Horsham
CHIEF FINISH JUDGE	Karen Davies
FINISH JUDGES	Ian Arblaster
CHIEF CLERK OF THE COURSE	Robyn Arblaster
CLERK OF THE COURSE	Karen Davies
RECORDER	
FEEDING JUDGE	

3. ON-WATER REFEREES

TIME	ACTIVITY
6:00am	Officials arrive on beach
6:15am	Internal Officials Briefing
7:00am	Water Safety Briefing (SWA & Chief Referee)
7:15am	On-water referees move into position
7:30am	First race starts (500m)
8:00am	All other races commence in waves
12:30pm	Estimated finish time (approx..)

4. CHIEF REFEREE

- The Chief Referee reports to the Event Director and will be involved in the water safety briefing at 7:00am
- The Chief Referee will conduct both pre-race participants safety briefings – at 7:20am and 7:50am.

2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

5. ON-WATER REFEREES

- On-water referees will be situated in motorised water vessels provided by Shore Coast Marine. On-water referees on vessels MUST wear a life vest at all times and follow the instructions of skippers and crew.
- Referees using radios whilst on a water vessel MUST always use a waterproof pouch. Radio communications must be through the provided earpiece and officials are not to remove the radio from the waterproof pouch at any time.

6. COURSE MAP

7. TECHNICAL OFFICIAL UNIFORMS

- SWA Branded Technical Official Polo (Long-sleeve)
- Hat (preferably wide brim)
- Enclosed shoes
- Sunglasses
- Protective PPE (e.g., spray jackets, etc) for on-water referees

8. ADDITIONAL INFORMATION

- Please be aware that the course may be altered pending adverse weather conditions. This will be at the full discretion of SWA. This is for the safety of all personnel and equipment.
- On-water referees are encouraged to wear PPE clothing to mitigate risks of injury or weather-related.
- All recreational events are covered under a participation-focused framework and require minimal officiating intervention provided all safety information is followed, and a fair and equitable event is run.

2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

PART 4: WAVE TIMES

1. WAVE TIMES

TIME	DISTANCE / WAVE
7:30am	500m
8:00am	7.5km & 10km
8:03am	1.25km
8:06am	5km
8:09am	2.5km

- *Wave times may be modified based on entry numbers. This is at the discretion of SWA.*

2. CAP COLOURS / PARTICIPANT NUMBERS

CAP COLOUR	DISTANCE	ESTIMATED PARTICIPANTS	CURRENT ENTRIES
PURPLE	500m	125	84
SILVER	1.25km	206	169
GREEN	2.5km	240	167
PINK	5km	125	141
PURPLE	7.5km	22	10
RED	10km	88	73
TOTAL		**806**	**644**

- *Participant numbers as of **Friday 26th December 2025**, final numbers to be provided prior to race briefing.*

2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

PART 5: VENUE PRESENTATION

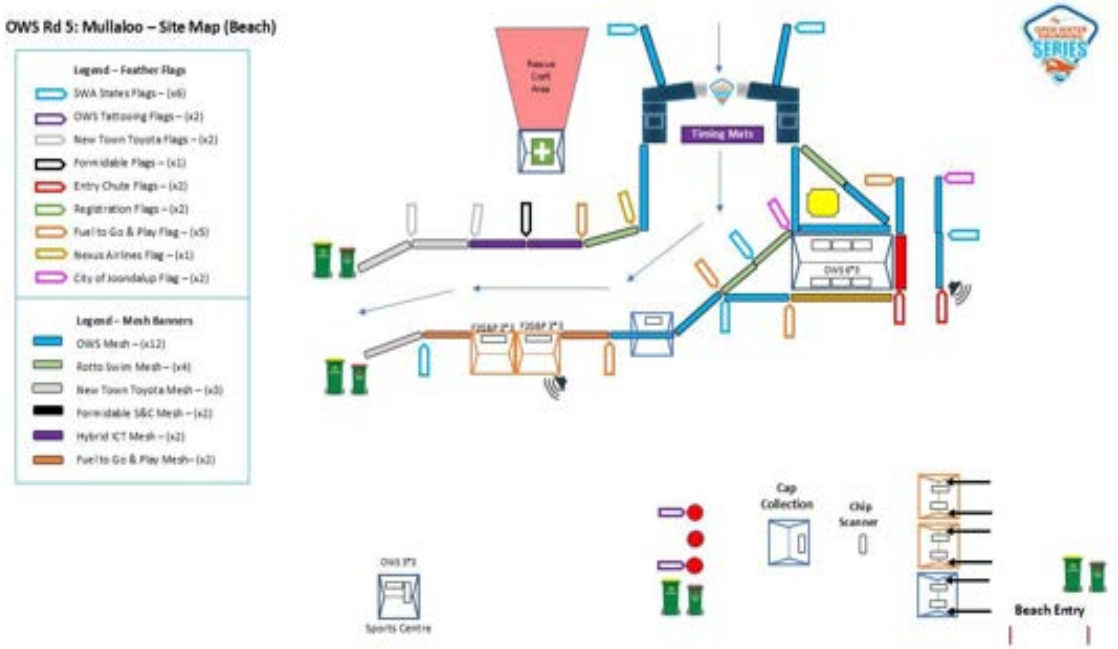
1. ON-SHORE CONTRACTOR

- RD Events is the engaged on-shore contractor for OWS Round 5 – Mullaloo.
- The event site contractor is responsible for the safe installation, maintenance and removal of signage and beach structures to the site map requirements throughout the event duration.

2. KEY TIMINGS

TIME	ACTIVITY
3:00am	Site Crew arrive on-site
3:15am	Site setup commences with support from SWA staff
5:45am	Registration area setup (if not yet completed)
6:15am	Bump-in completed & Registrations Open
7:30am	First Race starts (500m)
8:00am	Registration Area bump-out complete
12:00pm	Bump out commences
1:00pm	Bump out completed

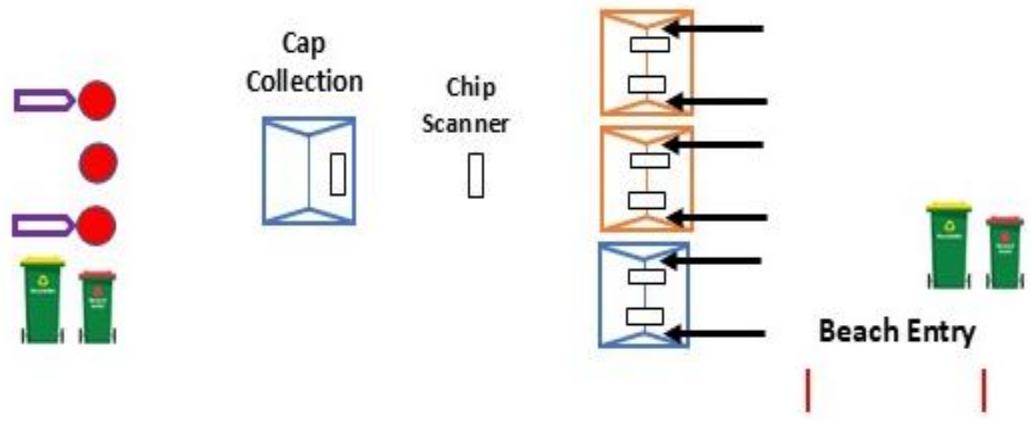
3. SITE MAP – BEACH



2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

4. SITE MAP LEGEND

5. SITE MAP – REGISTRATION AREA



2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

6. TOILET FACILITIES & BEACH ACCESS

- Public Toilets and showers are available at the beach entry. Please refer to below map:

7. ON-SHORE CONTRACTOR NOTES

- Please be aware of wind and weather conditions and be prepared to maintain or remove infrastructure throughout the event.

2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

PART 6: ON-WATER PRESENTATION

1. ON-WATER CONTRACTOR

- Shore Coast Marine is the on-water contractor engaged for OWS Round 5 – Mullaloo.
- The on-water contractor is responsible for the safe installation of buoys and anchors to the course map requirements and the safe transportation of officials during the event.

2. KEY TIMINGS

TIME	ACTIVITY
5:00am	On-water crew arrive at site and commences setup
7:00am	**Course setup completed**
7:05am	Official taken for course and water temperature check
7:15am	Technical Officials taken to positions for race start
7:30am	First race commences (500m)
8:00am	All other races commence in waves
11:30am	Bump out commences
12:30pm	Bump out completed

3. COURSE MAP – OPTION 1 – CLOCKWISE 1.25KM – BEACH FINISH

2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

4. SUBSTITUTE COURSES (IF REQUIRED)

- Variations to the course map may be used should weather conditions be unsuitable to run the event with the preferred course option. Any changes will be at the full discretion of the SWA Event Team.
- An additional start line may be used if entry numbers require additional waves to avoid collisions.
- If a clash may occur at the original start line, a wave may be held and started from the additional start line when an appropriate gap is available to send the wave off.

5. ADDITIONAL INFORMATION

- The course must be set by 7:00am to allow time for officials to be taken out to confirm course measurements and water temperature.
- Please ensure driving is safe and avoid erratic movements to prevent injury to passengers on-board the vessel who may be unaware of sudden vessel movements.

2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

PART 7: TIMING CONTRACTOR

1. TIMING CONTRACTOR

- WASE Timing is the engaged timing contractor for OWS Round 5 – Mullaloo
- The timing contractor is responsible for the provision of fit for purpose timing equipment and monitoring of the location and swim time of each participant throughout the event in collaboration with Officials.

2. KEY TIMINGS

TIME	ACTIVITY
5:00am	Timing crew arrive on site and commence setup
6:00am	Registration area setup completed
6:30am	Registrations Open
7:00am	Full timing system setup complete and tested
7:30am	First race commences (500m)
8:00am	Additional races commence in designated waves
9:00am	Confirm medal results (as they become available)
12:45pm	Bump out commences
2:00pm	Bump out complete

3. TIMING CONTRACTOR NOTES

- Please ensure all electrical equipment is tagged and tested as required.
- Please ensure all medal and race results are confirmed with the Chief Referee and Event Director prior to announcement. Medals will be presented once results are confirmed.

2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

PART 8: WATER SAFETY

1. WATER SAFETY

- Mullaloo SLSC is the engaged Water Safety Consultant for OWS Round 5 – Mullaloo.
- The Water Safety Consultant is responsible for ensuring safety of all participants, crew and officials in the designated open water swimming event.

2. KEY TIMINGS

TIME	ACTIVITY
6:00am	Water Safety Team arrives
6:50am	Water Safety Briefing with SWA and Chief Referee
7:00am	IRB to assist Officials to get from beach to boats for course and water temperature check
7:15am	Water Safety Personnel move to in-water positions and IRB to assist Officials to get from beach to boats
7:30am	First Race Commences (500m)
8:00am	All other race distances commence
12:30pm	Estimated event finish time
12:45pm	Water Safety Lead de-brief with SWA and return radio

3. WATER SAFETY RESOURCES

- Mullaloo SLSC will provide the minimum following water safety resources for the duration of the event:
  - 2x IRB – minimum 1x Driver and 1x Water Safety Personnel
  - 12x Board Paddler
  - First Aid Tent – minimum 2x First Aid Officers (with defibrillator)

4. EMERGENCY PROCEDURES

- Swimmer requiring assistance will be instructed to stop and raise one arm above their head. Mullaloo SLSC will provide immediate assistance.
- Should the race need to be abandoned for any reason, a long siren and/or whistle blasts will occur. Mullaloo SLSC will facilitate swimmers to calmly make their way to shore and proceed to the **FINISH ARCHWAY** to be accounted for. Swimmers are not to leave the event until instructed by SWA personnel.
- Water Safety Lead to engage in safety briefing with SWA and Chief Referee at **6:45am**.

2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

5. COURSE MAP

6. WATER SAFETY PATROL MAP

- This map covers the main races starting from 8:00am. For the 500m event at 7:30am, paddlers and vessels to be evenly distributed around the yellow 500m course to provide support to swimmers.

2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

7. ADDITIONAL INFORMATION

- Mullaloo SLSC are responsible for monitoring major hazards, including but not limited to shark sightings.
- Please ensure board paddlers are positioned inside and/or outside the course. Please ensure they **DO NOT** block the line of sight between buoys to avoid confusion for swimmers (please refer to course map).
- Please be aware of your surroundings being mindful of swimmers, other paddlers, and water vessels moving around the course.

2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

PART 9: RISK MANAGEMENT & SAFETY

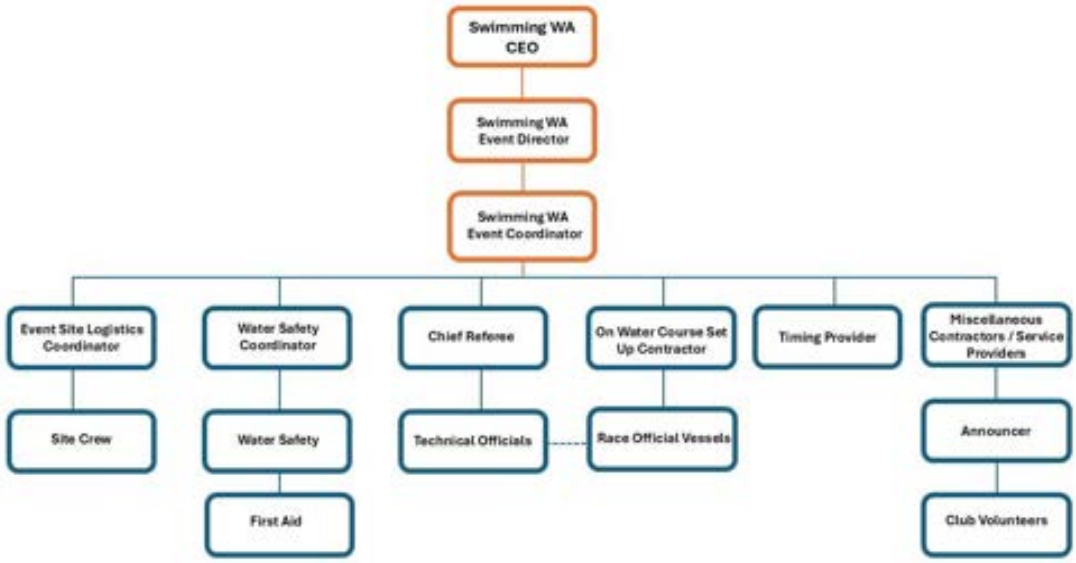
1. RISK MANAGEMENT PLAN

- The safety of all participants, staff, and spectators is the highest priority for Swimming WA. This section outlines the hazards and risk mitigation strategies, emergency procedures, and safety protocols in place for OWS Round 5 – Mullaloo.

2. KEY HAZARDS & RISK MITIGATION STRATEGIES

HAZARD	RISK MITIGATION STRATEGY
Sea state risks (e.g., dumping waves)	Water safety team monitoring water exit point
Weather-related risks (e.g., swell, storms)	Alternate race formats & Monitoring of weather data
Medical emergencies	First aid station on water edge
Lost or missing participant	Timing chip tracking & manual head count in and out
Marine life sightings	Emergency procedures & Water safety team monitoring

3. CHAIN OF COMMAND



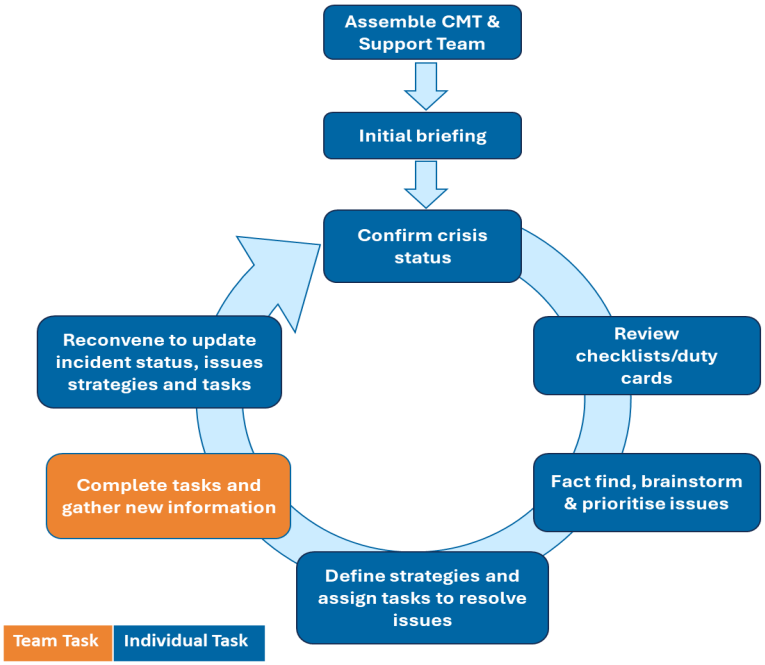
4. MEDICAL PROVIDER

- No external medical provider will be present at this event. Mullaloo SLSC will be the First Aid Provider for the event.
- In the event of an emergency, call 000 for Ambulance services.

2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

5. CRISIS MANAGEMENT PROCESS

- A **crisis** is defined as:
  - An actual or potential threat to SWA's ongoing viability due to impact on its reputation or image, legal and financial responsibilities or ability to operate.
- Crises are often precipitated by an emergency incident. SWA defines an **emergency** as:
  - An unplanned event resulting in temporary loss of management control, where the responses and recovery can be managed by local resources and the actual or potential consequences are unlikely to be material.



PROCESS GUIDANCE

- The CMT assembles
- The CMT Leader briefs the CMT about the incident.
- Team members establish the facts relevant to their areas of responsibility
- Facts are 'brainstormed' to identify issues and these are prioritised, applying **PEARL** Model:
  - **P**eople
  - **E**nvironment
  - **A**ssets & Business Continuity
  - **R**eputation
  - **L**iability
  - **S**takeholders
- Strategies to deal with the issues are developed (Initially facts may be scarce).
- Tasks agreed and assigned to appropriate persons
- Individuals complete tasks and gather new information/facts.
- Repeat the process in a regular cycle (as required).

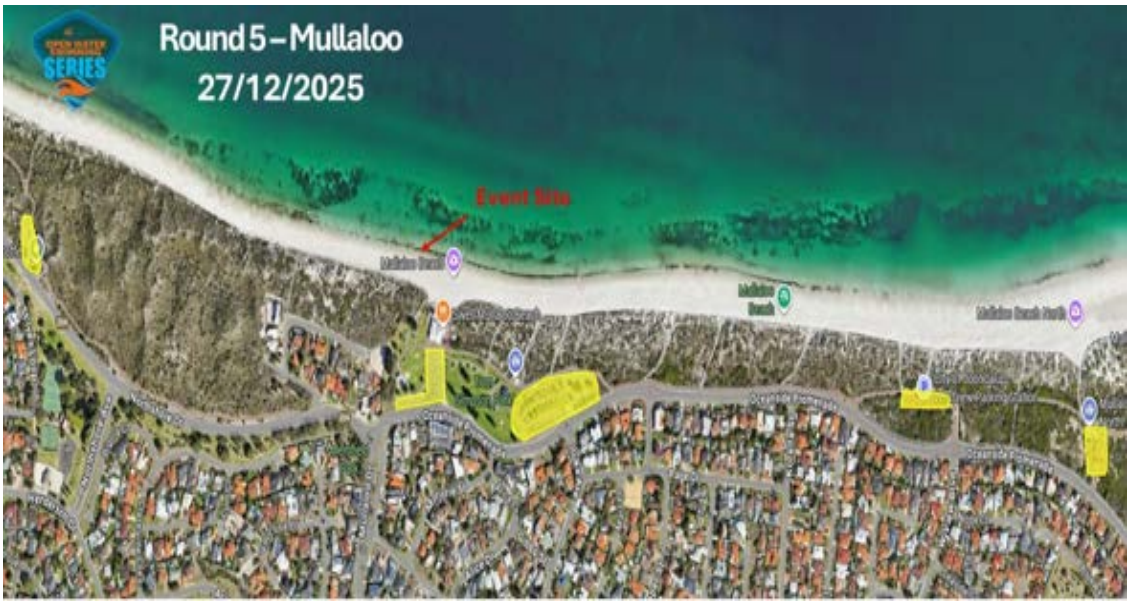
2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

PART 10: TRAFFIC, PARKING & TRANSPORTATION

1. PARKING INFORMATION

- Please refer to the car park map below for available parking locations.
- All SWA Staff, Contractors and Officials must comply with all local council parking laws and restrictions.

2. PARKING MAP



3. TRAFFIC MANAGEMENT

- No Traffic Management is required for this event.

4. BUS TRANSPORTATION

- No bus transportation is required for this event.

2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

PART 11:VOLUNTEERS

1. VOLUNTEER CLUB

- North Coast is the engaged Swimming WA member club providing volunteer support for Round 5.

2. KEY TIMINGS

TIME	ACTIVITY
5:45am	Volunteers arrive
6:00am	Volunteer briefing with SWA staff
6:30am	Registrations Open
7:15am	500m Registrations close
7:30am	First race commences and all registrations close
7:35am	Volunteers relocated to finish area
8:00am	All other race distances commence
9:00am	Medal presentations commence (as verified)
12:00pm	Estimated event finish time

3. ROLES AND RESPONSIBILITIES

Role	Resources	Time	Responsibilities
Registration Setup	ALL	6:00-6:30am	• Assist with setup of marquees, signage, tattoo area, race pack collection area
Registration	12 people	6:30-7:30am	• Use **RaceResult EventTools App** to check-in race participants • Assist with late entries and distance changes • At 7:30am return remaining equipment to SWA staff

Cap Collection	2 people	6:30-7:30am	• Distribute correct caps to swimmers based on event distance:
			  ○ Purple = 500m & 7.5km
			  ○ Silver = 1.25km
			  ○ Green = 2.5km
			  ○ Pink = 5km
			  ○ Red = 10km
			• At 7:30am return remaining caps to SWA staff

Chip Removal	2 people	7:30-12:00pm	• Collect timing chips at the finish line
Recovery Tent	8 people	7:30-12:00pm	• Distribute bananas and water to finishers • Keep water cups and main containers refilled
Medals	2 people	7:30-12:00pm	• 500m swimmers to receive blue participation medals at finish line • Assist medal presentations for all other distances and categories ○ 1x volunteer to prepare medals

2025-26 OWS SERIES
ROUND 5 – MULLALOO
SATURDAY 27 DECEMBER 2025

			○ 1x volunteer to assist presentations • Return uncollected medals to boxes
General Support	ALL	As required	• Assist SWA staff and officials with swimmer counts, registration, tattooing, or other duties as requested. • General rubbish collection during and post-event.

4. ADDITIONAL INFORMATION

- Please ensure you bring your phone **fully charged** with the **RaceResult Event Tools App** downloaded. Training will be provided on using the application during the volunteer briefing at 6:00am.
- Please be SunSmart and apply sunscreen and wear sun protective clothing.
- Please remain hydrated. Water and bananas are available at the recovery tent if required.

PART 12: POST-EVENT

1. POST-EVENT DEBRIEF

- SWA will engage in post-event debriefs with all key stakeholders. An online meeting link will be sent to the relevant personnel within one week of the event. Should you wish to schedule an individual debrief meeting with SWA, please contact Ben Roberts via email: events@wa.swimming.org.au to arrange a suitable time.
- If you are unable to attend the online meeting, a post-event report outlining any feedback and lessons learned must be sent to Ben Roberts via email: events@wa.swimming.org.au within 7 business days of the event conclusion.

PART 13: KEY EVENT CONTACTS

1. KEY EVENT CONTACTS

NAME	EVENT DAY ROLE	CONTACT NUMBER
Ben Roberts	Event Director – SWA	0468 579 564
Kate Fisher	Event Coordinator – SWA	0416 888 360
Darren Letts	RD Events	0419 927 428
Josh McCleery	Shore Coast Marine	0434 267 840
Chris Stretch	WASE Timing	0432 926 684
Maren Scriven	Mullaloo SLSC Coordinator	0419 940 851
Steve Jones	Chief Referee	0415 269 264

Government of Western Australia
Department of Mines, Industry Regulation and Safety
Consumer Protection

WESTERN AUSTRALIA
Associations Incorporation Act 2015
(Section 31)

IARN: A0280014L

Certificate of Incorporation on Change of Name

This is to certify that

WESTERN AUSTRALIAN SWIMMING ASSOCIATION (INCORPORATED)

an association incorporated under the *Associations Incorporation Act 2015* changed its name to

SWIMMING WA INCORPORATED

The new name commenced on the twenty first day of December 2022

Gary Newcombe
Commissioner for Consumer Protection

CERTIFICATE

V-Insurance Group Pty Ltd (AR No 432898) is an Authorised Representative of Willis Australia
ABN 90 000 321 237 AFSL No 240600
Level 17, 123 Pitt Street, Sydney NSW 2000
Tel: +61 2 8599 8660 & 1300 172 321
Fax: +61 2 8599 8661
email: sports@vinsurancegroup.com

CERTIFICATE OF INSURANCE

In our capacity as Insurance Broker to the Named Insured shown below, we confirm having arranged the following insurance, the details of which are correct as at the Issue Date.

Named Insured:	Swimming Australia Ltd, including all affiliated clubs, All registered participating and non-participating members, employees, coaches, instructors, trainers, masseurs, first aid/medical persons, timekeepers, officers, officials, technical officials, and voluntary workers including co-opted volunteers, prospective members for up to four weeks after initial approach and guest swimming where applicable.
Named Club/Association:	Swimming WA
Class of Insurance:	Combined General & Products Liability
Insurer(s)	Canopius Australia & Pacific
Policy Number	J20041AAA
Limit of Liability	Public Liability : $20,000,000 any one occurrence Products Liability: $20,000,000 any one occurrence and in the aggregate
Territorial Limit	Worldwide except North America & Canada
Policy Period:	4:00pm, 01 May 2025 to 4:00pm, 01 May 2026

For full details regarding coverage, please refer to the policy documentation.
In all instances, cover afforded is subject to the policy terms, conditions and exclusions. Any queries concerning this insurance arrangement should be addressed to this office.

Yours sincerely

Rob Veale
Managing Director
Authorised Representative number: 433041

Disclaimer This document has been prepared at the request of our client and does not represent an insurance policy, guarantee or warranty and cannot be relied upon as such. All coverage described is subject to the terms, conditions and limitations of the insurance policy and is issued as a matter of record only. This document does not alter or extend the coverage provided or assume continuity beyond the Expiry Date. It does not confer any rights under the insurance policy to any party. V-Insurance Group is under no obligation to inform any party if the insurance policy is cancelled, assigned or changed after the Issue Date.

24 April 2025

Western Australia Workers Compensation and Injury Management Act, 2023

Certificate of Currency

STATEMENT OF COVERAGE

The following insurance policy covers the employers' liability under the Western Australia Workers Compensation and Injury Management Act, 2023.

Policy limit on liability to pay damages is $50,000,000 all claims in respect of a single event, regardless of how many workers are injured.

This certificate is valid from: 01/05/2025 to 01/05/2026
This policy commences and finishes at 4:00pm on the dates specified above.

The information provided in this certificate is correct at: 24/04/2025

EMPLOYER'S INFORMATION

Policy Number:	WCN
WWH0127893	WC11313248

Legal Name:	ABN	ACN/ARBN
SWIMMING WA INCORPORATED	19-894-160-812	

Trading Name: Swimming WA Incorporated

Premium (Industry) Classifications:

911400 Sports and Physical Recreation Administrative Service

Yours sincerely,

Mark Sutton

National Partnerships and Distribution Manager

Allianz Australia Insurance Limited AFS Licence Number 234708 ACN 000 122 850 ABN 15 000 122 850
National Accounts Branch
GPO Box 5429, Sydney, NSW 2001, Australia
Level 16, 10 Carrington Street, Sydney, NSW 2000, Australia
Phone 1300 130 664 Fax +61 (02) 92667463 www.allianz.com.au

Employers are required to ensure a valid certificate of currency is available for inspection at their principal office or place of business.

Whitford Church of Christ Inc: Heathridge Carols in the Park 2026

Event/Program Information

Date	13 December 2026
Time	6.30pm – 9.30pm
Location	Heathridge Park, Heathridge
History	The City has sponsored this event for decades with the most recent commitments being: 2020, 2021 to the value of $12,500 per annum. 2022 to the value of $13,000. 2023, 2024, 2025 to the value of $20,000 per annum.

Heathridge Carols in the Park is a well-established, free community event delivered annually for more than 30 years at Heathridge Park. Attracting approximately 15,000 attendees each year, the event features a full program of pre-show entertainment, a main carols performance, Santa Land activity area, children's carols set, food vendors, and a fireworks finale, offering a festive experience for all ages.

The event contributes positively to the City's profile by activating a major public space, attracting visitors from surrounding suburbs, and reinforcing the City's reputation for supporting safe, accessible, and well-attended community celebrations. Heathridge Carols in the Park is recognised as a much-loved local tradition with strong community support, repeat attendance, and sustained positive sentiment.

Key Highlights

Attendance	Heathridge Carols in the Park attracts approximately 15,000 attendees each year, making it one of the largest Carols events in western Australia.
Event Programming	The event features high-quality entertainment, children's activities, food vendors, Santa-land, and a fireworks finale, ensuring broad appeal across all age groups.
City Profile and Place Activation	The event enhances the City's profile by delivering a high-quality celebration that activates a major public space and reinforces the City's reputation for vibrant, inclusive community events.
Proven Track Record	With over 30 years of continuous delivery, the event demonstrates proven success, strong community loyalty, and long-term sustainability.
Community Value	Heathridge Carols in the Park delivers a professionally managed, family-friendly Christmas celebration at no cost to attendees, providing significant community value.
Economic Contribution	The event generates local economic activity through increased visitation, use of local food vendors, suppliers, and event service providers.

KPIs

Attendance	A minimum 15,000 people in attendance at the Event.
Ticket Price Accessibility	Free event, accessible to all.
Customer Satisfaction	A minimum of 85% customer satisfaction rating to be gauged through onsite and post-Event feedback.
Business Engagement	Approach local suppliers to be a part of the event including but not limited to food vendors and local suppliers for infrastructure.
Community Engagement	Evidence of increased social connection, family participation, and community engagement.

Assessment

WHITFORD CHURCH OF CHRIST INC					
Reputation and brand					**20%**
Priority outcome	**Requirements**	**Nº for category**	**Response**	**Score**	**Weighted Score**
Enhances the City's reputation and brand.	Adequate marketing budget for size of event.		$6,000.00	100	15.05
	Suitable campaign reach for size of event.		Local (advertising and promotion limited to local audience within the City), Metropolitan (Perth-wide audience reach)	100	
	Suitable number of advertising/promotional channels.	15	6	33	
	Brand recognition for the City across various assets and channels.	19	13	68	
Audience and attendance					**15%**
Priority outcome	**Requirements**		**Response**	**Score**	**Weighted Score**
Contributes to and supports the local community.	Attracts and engages the local community, Perth metro area, visitors from interstate.		Local community and residents	100	15.00
	Audience size.		15,001 +	100	
Event, program activity profile					**15%**
Priority outcome	**Requirements**		**Response**	**Score**	**Weighted Score**
Delivers attractive and accessible events, programs or activities.	Event is free or low cost for attendees.		Free	100	7.50
	Event is free or low cost for participants.		Free		
	Competing events within the region or state.		Within the City, Within the Perth metropolitan area	0	

Economic impact				**15%**
Priority outcome	**Requirements**	**Response**	**Score**	**Weighted Score**
Provides direct and indirect benefits to local economy.	Local suppliers are engaged.	Met	100	15.00
	Demonstrated initiatives to encourage attendees/participants to spend with local businesses.	Met		
Civic and Strategic				**10%**
Priority outcome	**Requirements**		**Score**	**Weighted Score**
Contributes to and supports the local community.	Aligns with the City's strategic priorities and fosters civic pride and community connection.		High	8.00
Delivers attractive and accessible events, programs or activities.				
Culture and diversity				**10%**
Priority outcome	**Requirements**	**Response**	**Score**	**Weighted Score**
Improves culture, diversity and inclusivity.	Delivers a minimum of one initiative acknowledging the region's cultural diversity.	Met	100	10.00
	Caters for different ages, abilities and is accessible for all to attend/participate.	Met		
Environmental impact				**5%**
Priority outcome	**Requirements**	**Response**	**Score**	**Weighted Score**
Supports a sustainable and clean environment.	Delivers a minimum of four initiatives that support sustainable practices.	Met	100	5.00
Governance				**10%**
Priority outcome	**Requirements**	**Response**	**Score**	**Weighted Score**
Creates long-term value and return on investment.	Attendees and participant survey conducted.	Met	100	10.00
	Organisations years of operation.	Met		
	Previous experience delivering similar event, program activity.	Met		
	Financially sustainable.	Met		
	Past acquittal reporting requirements.	Met		
			Total weighted score out of 100	**85.55**

Recommendation

Sponsorship amount requested	Sponsorship amount recommended
$35,000.00	**$30,000.00**
Funding Considerations	
Areas of highest score	The application achieved a strong assessment score overall demonstrating it meets eligibility requirements and aligns with the objectives of the Corporate Sponsorship Program.
Areas of lowest score	The application scored lower in reputation and brand, reflecting less than desired advertising/promotional channels being utilised. The application proposes an event that is similar to others in the region.
Further comment	The amount recommended recognises the event's strong assessment outcome and is consistent with the level of support provided to similar-scale events in this round of the program.

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600020RD02 From Whitford Church of Christ Inc
Form Submitted 26 Mar 2026, 3:38PM AWST

Eligibility

*** indicates a required field**

Privacy notice

We pledge to respect and uphold your rights to privacy protection under the Australian Privacy Principles (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012.*
City's privacy statement.

I have read and understood the City's Corporate Sponsorship Guidelines. *
◉ Yes
○ No
Refer to the City's website for full details https://www.joondalup.wa.gov.au/community-and-spaces/grants-and-sponsorship/corporate-sponsorship-program

I am a registered Australian legal entity with a valid ABN/ACN. *
◉ Yes
○ No

The event, program, activity will be delivered within the City's boundaries. *
◉ Yes
○ No

The event, program or activity is free and/or low cost to participate and/or attend. *
◉ Yes
○ No
NOTE: Low cost means lower than the usual cost of similar events in the marketplace.

I can accurately estimate the total number of attendees. *
◉ Yes
○ No

I can accurately detail budget requirements and underwrite the cost of the event, program or activity. *
◉ Yes
○ No

I have secured income and/or support from other funding streams beyond the City's support. (eg. sponsors, ticket income) *
◉ Yes
○ No

I confirm that the amount requested from the City is no more than 50% of the event, activity or program's TOTAL expenditure. *
◉ Yes

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600020RD02 From Whitford Church of Christ Inc

Form Submitted 26 Mar 2026, 3:38PM AWST

○ No

The organisation applying has NOT received financial support through the Corporate Sponsorship Program or any other City funding program in this current financial year. *

◉ Yes
○ No

This includes but is not limited to funding provided through the City's Community Funding Program and Place Activation initiatives.

Applicant details

*** indicates a required field**

If you do contact us throughout the application process, please quote the application number below:

Application number
CSP252600020RD02
This field is read only.

Organisation *
Whitford Church of Christ Inc
Please use the organisation's full name. Make sure you provide the same name that appears on official documentation such as your ASIC registration.

ABN *
69 136 339 351

Information from the Australian Business Register	
ABN	69 136 339 351
Entity name	WHITFORD CHURCH OF CHRIST INC
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	Yes
ATO Charity Type	Charity More information
ACNC Registration	Registered
Tax Concessions	FBT Rebate, GST Concession, Income Tax Exemption
Main business location	6027 WA
Information retrieved at 5:08am yesterday	

Must be an ABN.

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600020RD02 From Whitford Church of Christ Inc
Form Submitted 26 Mar 2026, 3:38PM AWST

Upload copy of current Certificate of Incorporation and/or Business Registration *

Filename: Whitford Church of Christ Certificate of Incorporation.pdf
File size: 26.6 kB
eg governing body licenses, liquor license.

Applicant primary address *
19 Scaphella Ave
Mullaloo WA 6027 Australia

Applicant postal address *
19 Scaphella Ave
Mullaloo WA 6027 Australia

Applicant website
https://truenorthchurch.com.au/live/
Must be a URL.

Primary contact details

Primary contact *
Mr Scott Joy
This is the person we will correspond with about this sponsorship application.

Position held in organisation *
COO
eg Manager, Board Member or Fundraising Coordinator.

Primary contact phone number *
0402 218 169
Must be an Australian phone number.

Primary contact email address *
scott@truenorthonline.com
This is the address we will use to correspond with you about the sponsorship application.

What sponsorship category are you applying for? *
- ○ Category one: local area event, program, activity
- ◉ Category two: major event, program, activity

What funding bracket are you applying for?
- ○ $15,001 - $25,000
- ◉ $25,001 - $35,000
- ○ $35,001 - $50,000

NOTE: Please ensure you are familiar with the requirements of the selected dollar bracket as outlined in the City's Corporate Sponsorship Program guidelines.

Sponsorship amount requested *

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600020RD02 From Whitford Church of Christ Inc
Form Submitted 26 Mar 2026, 3:38PM AWST

$35,000.00
This should be the total financial support being requested excluding GST, noting that the amount cannot be more than 50% of the overall expenditure budget for the proposed event, program, activity.

Following the City's assessment, if the funding offered is less than requested, how would you modify the proposed event, project, activity to work within the reduced amount? *
If the funding offered is less than requested, we will seek to engage additional sponsors, though our preference is for the City to serve as the premier event sponsor. This will likely affect the City's offering/standing as the exclusive Naming rights sponsor.

i.e. Would the proposed programming and/or marketing and promotions need to be adjusted? Would the proposal not proceed or be delivered in alternate location?

Has the proposed event, program, activity been delivered previously? *
- ◉ Yes
- ○ No

Please outline details of previous event, program, or activity delivery, including date, location, what was delivered, and the outcomes achieved. *
Heathridge Carols in the Park has been delivered for 30+ years in December at Heathridge Park. The event consistently attracts 15,000 people and has become a much loved Christmas tradition for many in the local community.

Has the City supported the proposed event, program, activity through the Corporate Sponsorship Program or any other City funding program in the past? *
- ◉ Yes
- ○ No
- ○ Unsure

Please provide details of any past sponsorship or support received for your event, program, or activity. Include, where applicable the year(s) the support was provided, the nature of the support (financial, in-kind, or other) and the dollar value of the support. *
We are grateful to have received past sponsorship for several years, including most recently:

-2025 $20,000 financial support
-2024 $20,000 financial support
-2023 $20,000 financial support
-2022 $13,000 financial support
-2021 $12,500 financial support
-2020 $13,000 financial support

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600020RD02 From Whitford Church of Christ Inc
Form Submitted 26 Mar 2026, 3:38PM AWST

About the event, program, activity

*** indicates a required field**

Event, program, activity type *
- ○ Entertainment i.e. concert, festival, performance
- ○ Sporting
- ○ Cultural i.e. art exhibition, cultural festival
- ◉ Holiday/seasonal i.e. carols
- ○ Educational
- ○ Trade show/expo
- ○ Fundraising/charitable
- ○ Other:

Event, program, activity name *
Heathridge Carols in the Park

Please indicate the duration of your event *
- ◉ Single-day event
- ○ Multi-day event

Date
13/12/2026
Must be a date.

Start time *
6:30pm

End time *
9:30pm

Cost to attend the event, program, activity *
$0.00

Cost to participate in the event, program, activity *
$0.00

Address (the event, program, activity must be located within the City of Joondalup boundaries) *
16 Sail Ter
Heathridge WA 6027 Australia
Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Is the event, program, activity being held on City land or within a City facility? *
- ◉ Yes

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600020RD02 From Whitford Church of Christ Inc
Form Submitted 26 Mar 2026, 3:38PM AWST

○ No

Has the facility been booked through City's community facilities venues team? *
◉ Yes
○ No
○ In progress
○ Other:
Refer to the City's website for full details https://www.joondalup.wa.gov.au/community-and-spaces/facilities,-venues-and-parks/venue-bookings

Has the City's public event application been completed? *
○ Yes
○ No
◉ In progress
○ Other:
Refer to the City's website for full details https://www.joondalup.wa.gov.au/business-and-investment/business-approval-guides-and-checklists/public-buildings-%E2%80%93-event-approvals

Event, program, activity overview *
Heathridge Carols in the Park is a free, family friendly community event including pre-show entertainment, main carols show, Santa-

land activity area and kids' carols set, food vendors, fireworks finale and more.

Detailed description of the event, program or activity including (but not limited to) programming information and historical information.

What are the objectives and expected outcomes of the event, program, activity? *
Heathridge Carols in the Park provides an opportunity for families, neighbours, and community members to gather in a shared space, promoting unity, celebration, and belonging during the Christmas season. The primary objective of Carols is to deliver a high-quality, free, inclusive, and family-friendly community celebration that brings people together.

The event aims to:

* Attract approximately 15,000 attendees (in person and online)

* Provide a safe, welcoming, and accessible environment for people of all ages and backgrounds

* Foster community connection, belonging, and positive social interaction

* Celebrate the message of peace, hope, and love synonymous with Christmas

Beyond attendance numbers, a key expected outcome is strong attendee satisfaction, reflected in repeat attendance, positive community feedback, and ongoing word-of-mouth promotion. The event consistently generates high levels of engagement and positive sentiment within the community.

Outline KPIs for the event (ie attendance targets, participation rate), what you want the event, program or activity to achieve.

Does your proposed event, program, or activity have any direct competition: *
☑ Within the City
☑ Within the Perth metropolitan area
☐ Within the State

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600020RD02 From Whitford Church of Christ Inc
Form Submitted 26 Mar 2026, 3:38PM AWST

☐ No direct competition identified

Please provide at least one example of a known competing event, program, or activity. *
North Shore Community Carols (if running again in 2026)

Other True North Carols events:

Yanchep Carols 5th December

City Carols 19th December

Please include the name, date and location.

Event, program, activity profile

*** indicates a required field**

Who is the primary audience for the event, program, activity? *
◉ Local community and residents
○ Visitors from the Perth metropolitan area
○ Visitors from wider Western Australia
○ Visitors from interstate
○ Other:

Who is the secondary audience for the event, program, activity? *
☐ Local community and residents
☑ Visitors from the Perth metropolitan area
☐ Visitors from wider Western Australia
☐ Visitors from interstate
☐ Not applicable
☐ Other:

What is the total estimated audience attendance (including participants, attendees and/or spectator)? *
○ Under 500
○ 501 - 2,000
○ 2,001 - 5,000
○ 5,001 - 10,000
○ 10,001 - 15,000
◉ 15,001 +

What percentage of the total estimated audience attendance are competing in the event, program, activity?
○ No competitors involved in the event, program, activity
◉ Less than 20%
○ 20 - 40%
○ 40 - 60%
○ 60 - 80%

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600020RD02 From Whitford Church of Christ Inc
Form Submitted 26 Mar 2026, 3:38PM AWST

○ More than 80%
○ Other

What percentage of the total estimated audience attendance are members of the organisation, event, program, activity?
☐ No members involved in the event, program, activity audience
☑ Less than 20%
☐ 20 - 40%
☐ 40 - 60%
☐ 60 - 80%
☐ More than 80%
☐ Other

What percentage of total estimated audience attendees are anticipated to come from outside of the City of Joondalup boundaries? *
○ less than 20%
○ 20 - 40%
◉ 40 - 60%
○ 60 - 80%
○ more than 80%
○ Other:

What activities or experiences - beyond the event, program, activity - do you anticipate attendees will participate in while in the region? *
☐ Shopping
☐ Family friendly activites
☑ Food and hospitality
☐ Accommodation
☐ Nightlife and entertainment
☐ Outdoor activities
☐ Other:

Reputation and brand

*** indicates a required field**

What advertising and promotional channels will be use to promote the event, program, activity? *
☐ Flyers
☐ Posters
☐ Event program
☐ Local print advertising
☑ Local digital advertising
☐ Statewide print advertising
☑ Statewide digital advertising
☐ Interstate print advertising
☐ Interstate digital advertising
☐ Editorial
☑ Event, program, activity website
☑ Organic social media campaign
☑ Paid social media campaign
☐ EDM campaigns
☑ Out of home advertising
☐ Other:

What is the anticipated reach of the planned advertising and promotional activities?
☑ Local (advertising and promotion limited to local audience within the City)
☑ Metropolitan (Perth-wide audience reach)

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600020RD02 From Whitford Church of Christ Inc
Form Submitted 26 Mar 2026, 3:38PM AWST

☐ Statewide (audience reach across Western Australia)
☐ National (Australian-wide audience reach)
☐ International (global audience reach)

What is the total marketing and promotional budget? *
$6,000.00
Must be a dollar amount.

What branding benefits will the City receive? *
☑ Exclusive Naming Rights Sponsor
☑ Host City Sponsor
☐ Logo on flyers
☐ Logo on posters
☐ Logo on event program
☐ Logo on local print advertising
☑ Logo on local digital advertising
☐ Logo on statewide print advertising
☑ Logo on statewide digital advertising
☐ Logo on interstate print advertising
☐ Logo on interstate digital advertising
☑ Recognition in media releases
☑ Logo and hyperlink on website
☑ Logo/acknowledgement/link in organic social media campaigns
☑ Logo/acknowledgement/link in paid social media campaigns
☑ Logo/acknowledgement/link in EDM campaigns
☑ Logo on out of home advertising
☑ Verbal acknowledgement on site
☑ Opportunity for a City representative to present/speak
☐ Logo integrated into event signage
☑ Signage displayed at the event, program or activity (supplied by the City)
☑ Opportunity for the City to activate on site
☐ Other:

Attach a copy of the marketing plan/schedule or other relevant promotional materials. *

Filename: Heathridge Carols in the Park Brief Marketing Outline.pdf
File size: 952.7 kB

Culture and diversity

*** indicates a required field**

What initiatives will be undertaken to acknowledge and celebrate cultural diversity and ensure inclusion and representation for all communities? *
☑ Acknowledgement of Country
☐ Welcome to Country
☑ Engaging activities for all ages
☑ Family friendly activities
☑ Inclusive performances from local artists, musicians or performers from diverse cultural backgrounds
☐ Multicultural performances and programming
☑ Multicultural food stalls
☑ Collaboration with local communities/ groups
☐ Other:

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600020RD02 From Whitford Church of Christ Inc

Form Submitted 26 Mar 2026, 3:38PM AWST

What initiatives will be implemented to address the specific needs of individuals with different abilities, including mobility challenges and sensory sensitivities? *

☑ Accessible facilities and services
☑ Wheelchair accessibility
☐ Language accessibility
☐ Sensory-friendly spaces
☐ Assistive listening devices
☑ Specialist services for attendees with disabilities
☐ Multilingual and diverse information
☑ Inclusive communication
☑ Multiple formats for information and communication
☐ Staff training and awareness
☑ Other: Auslan Interpreters live & on-screen

Supporting documentation

Upload documents/materials that will support the above.
No files have been uploaded
This section is optional, allowing applicants to provide additional information that may not be covered in the application.

Environmental impact

*** indicates a required field**

What environmental and sustainable practices will be integrated into the event, program, activity? *

☑ Waste separation stations for recycling and landfill waste will be available onsite
☑ Post event, program, activity waste will be disposed of responsibly minimising landfill
☐ Water refill stations will be provided to reduce bottled water usage
☑ Carpooling, public transportation, cycling and/or walking will be encouraged to reduce carbon emissions from attendee/participant travel
☐ Shuttle services or alternate transportation will be provided to reduce emissions
☑ Suppliers who prioritise sustainability and adhere to eco-friendly practices will be engaged
☑ Eco-friendly signage and promotional materials that can be reused or recycled will be developed
☑ Printed materials, program or schedules will be considered to reduce paper waste
☐ Event merchandise will be made from sustainable, recycled or eco-friendly materials
☐ Energy-efficient lighting, sound systems and other equipment will be utilised
☐ Renewable energy sources, such as solar power, will be utilised to power event facilities or areas wherever possible
☐ Other:

Supporting documentation

Upload documents/materials that will support the above.
No files have been uploaded
This section is optional, allowing applicants to provide additional information that may not be covered in the application.

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600020RD02 From Whitford Church of Christ Inc

Form Submitted 26 Mar 2026, 3:38PM AWST

Economic impact

*** indicates a required field**

Will suppliers from within the City's boundaries be engaged to assist with the delivery of the event, program or activity? *

◉ Yes
○ No

You may want to check out the City's business directory https://www.uptownjoondalup.com.au or the Joondalup Business Association members list https://www.jba.asn.au/members to find local suppliers.

How many suppliers from within the City's boundaries will be engaged to assist with the delivery of the event, program or activity? *

8

What industry type will these suppliers be from? *

☐ Event planning and management
☐ Event operations and logistics
☑ Cleaning and waste
☐ Security
☑ Hospitality, food and beverage
☐ Marketing and advertising
☐ Photography and Video
☑ Entertainment
☐ Technology supplies and support
☐ Accommodation
☐ Transport
☐ Health and safety
☐ Other:

Please provide names of local suppliers that will be engaged. *

List to be confrimed closer to the event, but we expect to engage:

Tiny Gatherings

Koffee 2 Go

That Greek Food Truck

Cinnayum

The Canuck Truck

Base WF Pizza

City of Joondalup for bin hire

Local artist TBC

While just outside the City boundaries, we will also engage local suppliers Rescue Recovery 1 (First Aid), Classic Hire (equipment hire), and Instant Toilets for their services.

Will your event, program or activity provide opportunities for attendees or participants to spend with local businesses through business engagement initiatives?

◉ Yes
○ No

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600020RD02 From Whitford Church of Christ Inc
Form Submitted 26 Mar 2026, 3:38PM AWST

What initiatives will be undertaken to encourage attendees to spend with local businesses? *
☑ Local businesses will be promoted to attendees/participants through event, program, activity promotions and materials
☑ Event-specific offers, discounts or promotions will be developed with local restaurants, cafes, shops and attractions
☐ Attendees will be provided with event-specific “shop local” maps or guides
☐ Collaboration with nearby retailers will occur to create product bundles or limited-time offers
☑ Collaborative marketing campaign/s will be conducted with local businesses to cross promote each entity
☑ Local businesses will have the opportunity to set up pop-up shops, food stalls or booths onsite
☑ Local businesses will be approached to partner/sponsor the event, program, activity
☐ Other:

Outline in further detail the initiatives and partnerships that will be delivered to ensure local businesses are integrated. *
Heathridge Carols in the Park will actively engage and integrate local businesses, particularly those within the City of Joondalup, through sponsorship partnerships, on-site promotion, and community collaboration.

Anticipated local businesses include:

Pasta Cup Beldon (discount vouchers distributed onsite to encourage post-event visitation)

Wayne Carroll Professionals Heathridge

Little Lions Speech Pathology

Sheetmetal Solutions

Cinnayum

IGA Mullaloo

Hillary's Beach Club (to be confirmed)

These partnerships provide businesses with visibility through event signage, stage ackn owledgements, social media promotion, and inclusion in event communications aligned with their sponsorship tier. In addition to brand exposure, practical initiatives, such as voucher distribution and direct engagement opportunities, encourage attendees to support participating local businesses beyond the event.

We anticipate engaging additional local businesses in the lead-up to the event, with sponsorship, in-kind support, and promotional collaboration opportunities available. All sponsors receive agreed levels of recognition aligned with their sponsorship tier, ensuring meaningful exposure and integration within the event experience.

Governance

*** indicates a required field**

How will participant and/or attendance demographic and customer satisfaction data be collected and reported? *

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600020RD02 From Whitford Church of Christ Inc
Form Submitted 26 Mar 2026, 3:38PM AWST

☐ Event registration forms
☑ Surveys and feedback forms
☐ Ticketing systems
☑ On site interviews and observations
☐ Wi-Fi or bluetooth tracking
☐ Mobile event app
☑ Social media engagement and sentiments
☐ Interactive polls or Q&A sessions
☑ Event staff/volunteer feedback
☐ Other:

Who will collect and compile this data? *
☑ Event organiser
☐ External contractor
☐ Other:

How will economic impact data - including accommodation and daily spend - be collected and reported? *
☑ Survey attendees/participants to directly gather data about spending habits, including accommodation, meals, transportation and other daily expenses
☐ Work directly with local restaurants, retailers and entertainment venues to track event-driven business growth
☐ Track sales data from food vendors, retail outlets and merchandise booths during the event through POS systems
☐ Collaborate with hotels to track the number of room nights booked by event attendees/ participants
☑ Collect reports from vendors on total sales, average sales per customer, and peak sales times
☐ Monitor event revenue from sponsorships, ticket sales and exhibitor fees to estimate broader economic contributions
☐ Coordinate with local transportation agencies to obtain data on increased ridership during the event
☐ Use available data on general tourism expenditures in the region and adjust it based on the size and type of the event
☐ Other:

Who will collected and compile this data? *
☑ Event organiser
☐ External contractor
☐ Other:

Experience

How many years has your organisation been in operation? *
○ Under 5 years
◉ Over 5 years

How many times have you delivered an event, program, activity similar to the one detailed in this application? *
○ First time
○ 1
○ 2 +
○ 5 +
◉ Other: 30+ years

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600020RD02 From Whitford Church of Christ Inc
Form Submitted 26 Mar 2026, 3:38PM AWST

How many people are engaged to assist with the delivery of this event, program, activity? *
- ○ Just me
- ○ 2 - 5
- ○ 5 - 10
- ◉ 10+

Please provide details about your organisation and/or team, and previous experience that will give the City confidence that you can complete the work you've outilned in this application. *
Heathridge Carols in the Park has been delivered by True North for over 30 years. The event has become a valued annual tradition within the City of Joondalup and surrounding suburbs, attracting more than 15,000 attendees annually. Over this time, we have developed and refined strong operational systems to ensure a seamless, high-quality event delivery. The event is led by an experienced team, including:

- Dean Groetzinger – Senior Pastor: Dean has overseen Carols in the Park for over 10 years, providing strategic leadership and ensuring consistent, high-quality delivery.

- Ryan Clune – Production & Event Management: Ryan leads all production and operational coordination and has managed the delivery of Carols for the past decade.

- Daniel Campbell – Media & Live Streaming: Daniel oversees technical production and live streaming, ensuring professional delivery both onsite and online.

- The True North band- comprising of accomplished vocalists and musicians who volunteer their time for months in the lead-up to the event, ensuring the exceptional quality the Carols are known for. Many members of this team have been involved for several years, including one lead vocalist who has participated for over 20 years.

Additionly, more than 200 committed volunteers from True North play a vital role in delivering the event each year and contribute significantly to its ongoing success. The event’s longevity, scale, and continued growth demonstrate strong governance, operational capability, and enduring community trust.

Provide information also about any past work that may demonstrate your organisation’s capacity to undertake this work. Provide links to further explanatory material if available/relevant.

Upload any documents/materials that will support the above.
No files have been uploaded
e.g. references, previous examples of work, staff profiles.

Financials

Please outline your TOTAL event, program, activity budget in the income and expenditure tables below, including details of other funding that you are seeking and/or have applied for, whether it has been confirmed or not. All amounts should exclude GST.

Provide clear descriptions for each budget item in the 'Income' and 'Expenditure' columns.

Use the 'Notes' column for any additional information you think we should be aware of.

Please **do not add commas** to figures – eg type $1000 not $1,000 – this will ensure your figures for each table total correctly.

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600020RD02 From Whitford Church of Christ Inc
Form Submitted 26 Mar 2026, 3:38PM AWST

Income description	Income type	Confirmed funding?	Income Amount ($)	Notes
City of Joondalup	Other Income *	Unconfirmed *	$35,000.00	
Lotterywest	Other Income	Unconfirmed	$20,000.00	
Anticipated Candle/shirt sales	Earned Income	Not Applicable	$10,000.00	
Glowman vendor fees	Earned Income	Not Applicable	$2,250.00	
Food vendor fees	Earned Income	Not Applicable	$5,500.00	
Professionals Property	Other Income	Unconfirmed	$2,500.00	
Pasta Cup	Other Income	Unconfirmed	$5,000.00	
Sheetmetal solutions	Other Income	Unconfirmed	$2,000.00	
Little Lions	Other Income	Unconfirmed	$5,000.00	
True North in-kind	Other Income	Confirmed	$24,000.00	
Northshore	Other Income	Unconfirmed	$4,000.00	
Compass ELC	Other Income	Unconfirmed	$5,000.00	
Minor Sponsor TBC	Other Income	Unconfirmed	$5,000.00	
Minor Sponsor TBC	Other Income	Unconfirmed	$5,000.00	
Minor Sponsor TBC	Other Income	Unconfirmed	$5,000.00	
Minor Sponsor TBC	Other Income	Unconfirmed	$5,000.00	
Minor Sponsor TBC	Other Income	Unconfirmed	$3,000.00	
Brew Coffee	Other Income	Unconfirmed	$8,000.00	
Instant Products	Other Income	Not Applicable	$4,000.00	
IGA Mullaloo Community Chest	Other Income	Unconfirmed	$2,000.00	
True north cash donation	Donations	Not Applicable	$2,404.00	

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600020RD02 From Whitford Church of Christ Inc

Form Submitted 26 Mar 2026, 3:38PM AWST

			Must be a dollar amount.	

Expenditure description	Expenditure type	Expenditure Amount ($)	Notes
Auslan interpreters	Project and Production *	$1,200.00	
Bin Hire	Administrative and Infrastructure	$1,500.00	
Fireworks	Project and Production	$8,000.00	
Candles	Project and Production	$6,460.00	
First Aid	Project and Production	$1,240.00	
Volunteer Shirts	Administrative and Infrastructure	$1,290.00	
Volunteer Dinner	Administrative and Infrastructure	$700.00	
Security	Project and Production	$4,385.00	
Traffic Management	Project and Production	$35,000.00	
Toilet Hire	Administrative and Infrastructure	$8,991.00	
Cleaners	Administrative and Infrastructure	$360.00	
Venue Hire Fees	Administrative and Infrastructure	$303.00	
Building application fee	Administrative and Infrastructure	$110.00	
Production	Project and Production	$52,000.00	
True North in-kind	Project and Production	$24,000.00	
Pre-show band	Project and Production	$200.00	
Large Building Atten-dance Fee	Administrative and Infrastructure	$798.00	

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600020RD02 From Whitford Church of Christ Inc
Form Submitted 26 Mar 2026, 3:38PM AWST

Street market application fee	Administrative and Infrastructure	$42.00	
Generator Hire & fuel	Project and Production	$3,133.00	
Sea Container transport	Project and Production	$792.00	
Line marking paint	Project and Production	$550.00	
Carpark light hire	Project and Production	$400.00	
Misc: sponsors hampers, supplies, team reimbursements	Administrative and Infrastructure	$1,000.00	
Photography/videography	Project and Production	$1,000.00	
Santa-land	Project and Production	$200.00	
Marketing (inc. message boards, mail out, flyers, printing)	Advertising and Promotion	$6,000.00	

Budget totals

Total income amount *
$159,654.00
This number/amount is calculated.

Total expenditure amount *
$159,654.00
This number/amount is calculated.

Income - Expenditure *
0
This number/amount is calculated.

What expenditure item/s will the City's contribution cover?

Expenditure	$
Part of production costs	$35,000.00
	$
	$
	$
	$
	$
	$

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600020RD02 From Whitford Church of Christ Inc
Form Submitted 26 Mar 2026, 3:38PM AWST

	$

Upload supporting materials for budget
No files have been uploaded

Insurances

Upload a copy of your organisation's current public liability insurance cover *

Filename: Certificates of Currency for Liability March 2026.pdf
File size: 227.9 kB

Upload a copy of your organisation's current workers' compensation insurance cover *

Filename: Adcor 20250701 Invoice - TRUENORTHC - 24698.pdf
File size: 230.1 kB

Upload a copy of any other relevant licenses or insurances required to deliver the proposed event, program, activity
No files have been uploaded

Certification and feedback

*** indicates a required field**

This section must be completed by an appropriately authorised person on behalf of the applicant organisation.

Terms and Conditions

Submission of this application constitutes acceptance of the Corporate Sponsorship Terms and Conditions.

I agree *
◉ Yes ○ No

Certification

By submitting this application:

- I confirm that the information provided is accurate at the date of submission and outlines the full details of the event, program, or activity. The City reserves the right to verify the information provided in this application. If any responses are found to be inaccurate or not factually correct, the City may adjust the scoring or assessment accordingly based on verified information.

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600020RD02 From Whitford Church of Christ Inc
Form Submitted 26 Mar 2026, 3:38PM AWST

- I understand that submission does not guarantee sponsorship, and the City will assess the application against the Corporate Sponsorship Program outcomes and requirements to determine value. Sponsorship may be offered in full or in part, subject to assessment and available budget.
- I acknowledge that corporate sponsorship commitments are not transferable between organisations, events, programs, or activities.
- I agree to notify the City of any changes to the details in this application as soon as they become known.
- I understand that if the application is successful, a sponsorship agreement will be drafted by the City based on the details outlined in this application, which must be signed and retained by both parties.
- I accept that the City's assessment of this application and the resulting sponsorship outcome is final and cannot be challenged.
- I understand that I must not attempt to influence the sponsorship application, assessment, approval or decision making processes, and that any attempt to contact or lobby Elected Members or employees of the City — directly or indirectly — in relation to the event, the sponsorship application, the assessment, or the outcome, either before or after a decision is made, may result in the application being disqualified and excluded from further consideration, or, where applicable, the withdrawal of an approved sponsorship offer.

I agree * ◉ Yes ○ No

Name of person completing application * Mr Scott Joy

Position * COO
Position held in applicant organisation (eg CEO, Treasurer).

Contact phone number * 0402 218 169
Must be an Australian phone number.

Contact email * scott@truenorthonline.com
Must be an email address.

Date * 27/02/2026
Must be a date.

Applicant feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the online application process:
○ Very easy ◉ Easy ○ Neutral ○ Difficult ○ Very difficult

How many minutes in total did it take you to complete this application? *
120
Estimate in minutes i.e. 1 hour = 60.

Corporate Sponsorship Program 2025-2026 Round Two
Corporate Sponsorship Program 2025-2026 Application - Round 2 (Version 2 of 2)
Application No. CSP252600020RD02 From Whitford Church of Christ Inc

Form Submitted 26 Mar 2026, 3:38PM AWST

Please provide your suggestions about any improvements and/or additions to the application process or form that you think need to be considered.

Heathridge Carols in the Park

Brief Marketing Outline

As a long-standing community event, Heathridge Carols in the Park benefits from strong word-of-mouth referrals across the northern suburbs. In addition to this established community awareness, our marketing strategy incorporates measurable and targeted promotional initiatives, primarily through the True North community network and Facebook digital marketing.

1. Promotion Through the True North Community

Email Marketing
- Promotion via the True North Church database (3,498 subscribers as of February 2026).
- Direct email communication provides targeted reach to families and regular attendees within our established community.

In-Person Promotion
- Weekly promotion at True North services from mid-November.
- Average in-person attendance across locations exceeds 1,000 people per week in the 4–5 weeks leading up to the event.
- Verbal announcements and visual slides build awareness and anticipation within an engaged local audience.

2. Facebook Campaign Strategy (November–December 2026)

Facebook remains a highly effective platform for promoting Heathridge Carols, particularly within the Perth family demographic. We intend to implement the same proven organic strategy utilised in 2025.

2025 Campaign Performance Indicators

The 2025 campaign delivered strong, measurable outcomes:
- **267,700 total views** to the Heathridge Carols event page
- **48,900 unique viewers**
- **100% organic reach**, demonstrating highly effective unpaid content
- Clear mid-December spike aligning with peak promotional timing
- **1,200 content interactions**
- Individual posts reaching up to **54,700 views** and **74 reactions**
- **2,600 link clicks**, indicating strong audience intent
- One live announcement post generating **502 link clicks**

Audience data confirmed strong local alignment:
- 83.7% Perth, WA (99.9% Australia-based audience)
- Predominantly women (89%)
- Strong concentration in the 35–54 age group, aligning with family event targeting

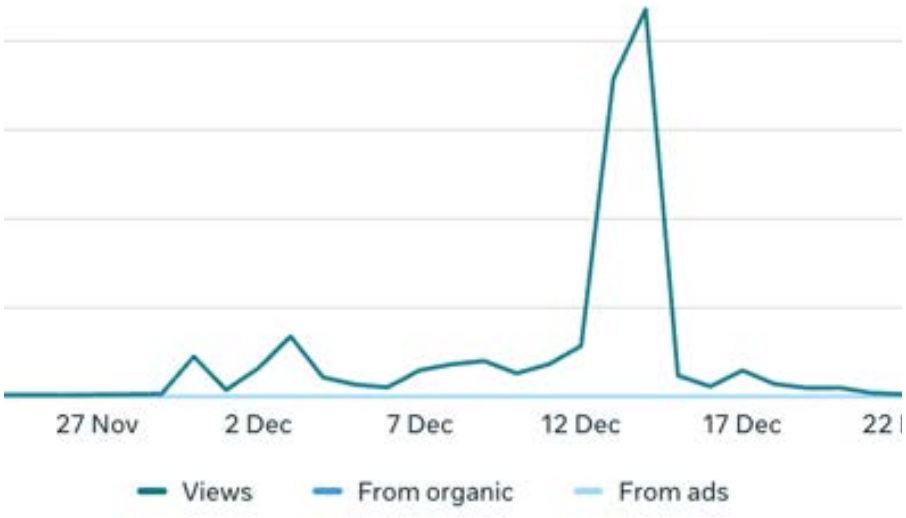
Content Strategy

Our highest-performing content themes included:
- Event-day announcements
- Countdown posts (“2 Weeks to Go”, “1 Day to Go”)
- Family-focused messaging (“Calling All Kids”)

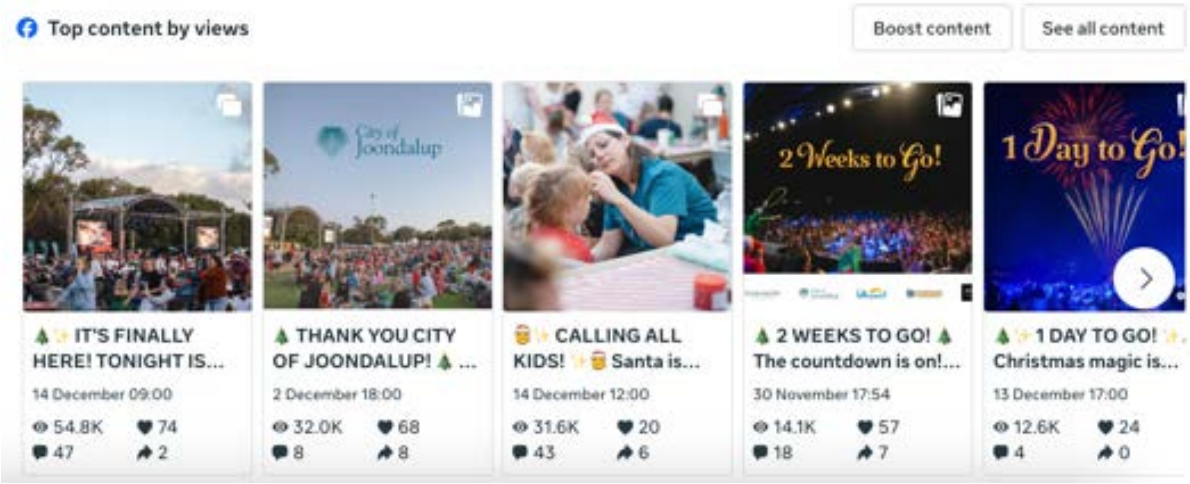
Engagement trends demonstrated that countdown-style content and event-day updates generated the strongest response. Posting cadence in early to mid-December effectively built momentum toward the event, and this structured approach will continue in 2026.

3. 2026 Marketing Outlook

Based on proven results, we anticipate the proposed 2026 marketing plan will continue to deliver strong organic growth, high engagement, and meaningful audience action. While paid promotions remain available as a supplementary measure if required, historical performance demonstrates that Heathridge Carols in the Park generates significant organic reach and engagement. This organic performance reflects strong community value, ongoing local interest, and sustained word-of-mouth support from past attendees.



2025 Facebook Campaign views



2025 Facebook Campaign top posts

ASSOCIATION NO. A822919

FORM 5

CERTIFICATE OF INCORPORATION

Associations Incorporation Act 1895-1982

Section 3 (3)

THESE ARE TO CERTIFY that ....

WHITFORD CHURCH OF CHRIST (INC)

has this day been incorporated as an Association under the provisions of the Associations Incorporation Act, 1895-1982.

Dated this Eighteenth day of June 1987.

COMMISSIONER for CORPORATE AFFAIRS - WESTERN AUSTRALIA - W.A.

Paul Stanley

ASSISTANT COMMISSIONER FOR
CORPORATE AFFAIRS

7

Churches of Christ Insurance

CERTIFICATE OF CURRENCY

In our capacity as Churches of Christ Insurance Director, we confirm the following policy details which are correct at the issue date:

INSURED:	The Churches of Christ and its Constituents
CLASS OF INSURANCE:	Public and Products Liability
CONSTITUENT:	True North Church
LIMIT OF INDEMNITY:	General Liability - $200,000,000 any one occurrence Products Liability - $200,000,000 any one occurrence and in the aggregate
INTEREST INSURED:	All sums which the Insured shall be legally liable to pay to third parties by reason of; - Death or Personal Injury - Loss or Damage to Property
INSURER:	ACS Mutual Limited
POLICY NUMBER/S:	ACSMLIND01
PERIOD OF INSURANCE:	30 September 2025 – 31 March 2026 to 4.00pm
GEOGRAPHICAL LIMITS:	Anywhere in the world, except for USA & Canada

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy, or assume continuity of the policy beyond the above date

Signed

Signed for and on behalf of Churches of Christ Insurance

Date: 29/09/2025

Disclaimer: This document does not represent an insurance policy, guarantee or warranty and cannot be relied upon as such. All coverage is subject to the terms, conditions and limitations of the insurance policy and this confirmation is issued as a matter of record only. This document does not alter or extend the coverage provided or assume continuity beyond the Expiry Date. It does not confer any rights under the insurance policy to any party. Churches of Christ Insurance is under no obligation to inform any party if the insurance policy is cancelled, assigned or changed after the Issue Date.

Adcor Risk Consultants Pty Ltd
AFSL 522608 | ABN 94 626 843 436

LEVEL 1, 15 RHEOLA STREET WEST PERTH WESTERN AUSTRALIA 6005 T: +61 8 6117 9325
POST OFFICE BOX 234 WEST PERTH WESTERN AUSTRALIA 6872 E: info@adcorinsurance.com.au

As per you request we have renewed this insurance policy from 31/05/2025. To ensure your protection, we must receive remittance within 14 days of you receiving this account.

TAX INVOICE

This document will be a tax invoice for GST when you make payment

Invoice Date: 30/06/2025
Invoice No: 24698
Our Reference: TRUENORTHC

Whitford Church Of Christ Inc
19 Scophella Ave
MULLALOO WA 6027

Class of Policy: Workers' Compensation Insurance
Insurer: Allianz Australia Insurance Limited
10 Carrington Street, Sydney NSW 2000
ABN: 15 000 122 850
The Insured: Churches Of Christ WA Inc

RENEWAL
Policy No: WWH0038741
Period of Cover:
From **31/05/2025**
to **31/05/2026** at 4:00 pm

Details: See attached schedule for a description of the risk(s) insured

2025-2026 Workers Compensation Renewal

YOUR DUTY OF DISCLOSURE
PLEASE READ IMPORTANT NOTICE OVERLEAF

NON-DISCLOSURE
If you fail to comply with your duty of disclosure, the Insurer may be entitled to reduce the liability under the Contract in respect of a claim or may cancel the Contract. If your non-disclosure is fraudulent, the Insurer may also have the option of avoiding the Contract from its beginning.

Your Premium:

Premium	UW Levy	Fire Levy	GST	Stamp Duty	Special Fee	Broker Fee
$17,710.00	$0.00	$0.00	$1,854.52	$0.00	$0.00	$835.23

TOTAL AUD $20,399.75

(A processing fee applies for Credit Card payments)

DEFT PAYMENT SYSTEMS

Please turn over for further payment methods and instructions

BPAY
Biller Code: 20362
Ref: 4063148191177214

Pay by credit card (Visa, Mastercard, Amex or Diners)
at **www.deft.com.au**
A surcharge may apply.
DEFT Reference Number: 4063148191177214

eft
Acct Name: Adcor Risk Consultants Pty Ltd Trust Account
BSB: 186300 Account: 305538381
Lodgement Reference: 819117721
Please note: Lodgement Reference is required.

Post Billpay
*498 406314 08191177214

+406314 8191177214 <

Adcor Risk Consultants Pty Ltd
Our Reference: TRUENORTHC
Invoice No: 24698
Due Date: 31/05/2025

Premium	**$17,710.00**
U'writer Levy	**$0.00**
Fire Levy	**$0.00**
GST	**$1,854.52**
Stamp Duty	**$0.00**
Broker Fee	**$835.23**
Special Fee	**$0.00**

AMOUNT DUE AUD $20,399.75

002039975<3+

DUTY OF DISCLOSURE
It is important that you provide us with complete and accurate information about the risks to be insured, otherwise the advice we give you may not be appropriate for your needs. We rely on you to provide complete and accurate information.

Before you enter into an insurance contract with an insurer, you have a duty under the Insurance Contracts Act 1984 (Cth) to disclose information to the insurer. This Duty of Disclosure applies until the insurer either agrees to insure you or renew your insurance. The Duty of Disclosure also applies before you extend, vary, or reinstate your insurance.

If you are applying for or renewing insurance **in relation to consumer insurance products** such as, your motor vehicle, home building and/or contents, residential strata, travel, personal accident or sickness and/or consumer credit products, you must answer the specific questions asked by the insurer truthfully and accurately. In answering those questions, you must tell the insurer all information that's known to you and that a reasonable person would be expected to provide in answer to the questions. Not doing so may be considered by the insurer to be a breach of your 'duty to take reasonable care not to make a misrepresentation' and may cause issues in relation to the validity of your insurance contract and/or issues in the event of you lodging a claim.
At renewal, the insurer may either ask you to advise any changes to information you have previously disclosed; or may give you a copy of the information you previously disclosed and ask you to advise them if there have been any changes. If you do not tell the insurer about a change, you will be taken to have told the insurer there is no change.

If you are applying for, or renewing **any other types of insurance**, you must tell the insurer all information that is known to you that a reasonable person in the circumstances could be expected to know, or that is relevant to the insurer's decision to insure you and on what terms. You do not need to tell the insurer anything:
- that reduces the risk it insures you for;
- is common knowledge;
- that the insurer knows or should know; or
- which the insurer waived your duty to tell it about.

Non-disclosure
If you fail to comply with your Duty of Disclosure, the insurer may cancel your insurance contract, or reduce the amount it will pay you if you make a claim, or both. If your failure to comply with the Duty of Disclosure is fraudulent, the insurer may refuse to pay a claim and treat the insurance contract as if it never existed.

CANCELLATION WARNING (RETENTION OF BROKERAGE AND FEES)
If a cover is cancelled before expiry of the period of insurance, we reserve the right to refund to you only the net return premium we received from the insurer, and not refund any part of the brokerage or fees we receive for arranging the cover. A broker service fee may be charged to process the cancellation.

DISPUTES
Clients not satisfied with our services should contact our Complaints Officer. If an issue has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority, or AFCA. AFCA provides fair and independent financial services complaint resolution that is free to consumers.

Website: www.afca.org.au
Email: info@afca.org.au
Telephone: 1800 931 678 (free call)
In writing to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001

We also follow the Insurance Brokers Code of Practice. - https://www.niba.com.au/insurance-brokers-code-of-practice

UNDERWRITING AGENTS AND WHOLESALE BROKERS
In some cases we access insurance products via Underwriting Agents and Wholesale brokers rather than directly with the insurer. In such cases should you wish to access the Financial Services Guide of the Underwriting Agency or Wholesale Broker please contact us and we will arrange to have a copy sent out to you.

ELECTRONIC DELIVERY OF DISCLOSURE NOTICES
Where possible if you have given us your email address we will provide all correspondence and disclosure notices (including Financial Services Guides and Product Disclosure Statements) to you electronically. Disclosure notices may be provided to you via hyperlinks in an email or as an attachment. If you do not wish to be sent disclosure notices as hyperlinks please advise us and we will send them as attachments, or in hard copy if preferred.

POLICY
This notice refers to a contract of insurance that you have entered into via our company. You should refer to your policy document for the full terms and conditions applicable and you should read them carefully. Should any doubts arise as to the scope of cover provided, please contact us for an explanation.

DEFT PAYMENT SYSTEMS

DEFT is a service of Macquarie Bank

BPAY

Contact your participating financial institution to make payment directly from your cheque or savings account.

You will be required to enter the Biller Code and BPAY reference number as detailed on the front of your invoice.

Card

Pay by credit or debit card at **www.deft.com.au**.

Adcor Risk Consultants Pty Ltd accepts Mastercard, Visa, American Express & Diners Club Cards.

EFT

Pay by Direct Bank Deposit by accessing the internet banking site of your financial institution.

It is important that the Lodgement Reference number provided is used in the lodgement reference field of your electronic file or funds transfer system so that your payment can be identified.

In Person

Please present page intact at any Australia Post Office.

Payments may be made by cheque or EFTPOS.

Please make any cheques payable to 'DEFT Payment Systems for **Adcor Risk Consultants Pty Ltd**'.

Schedule of Insurance

Class of Policy:	Workers' Compensation Insurance	**Policy No:**	WWH0038741
The Insured:	Churches Of Christ WA Inc	**Invoice No:**	24698
		Our Ref:	COCWA

PERIOD OF INSURANCE:

From: 31/05/2025 at 4:00pm local standard time (WA)
To: 31/05/2026 at 4:00pm local standard time (WA)

INTEREST INSURED:

Legal Liability to employees in accordance with the appropriate Workers Compensation Legislation of Western Australia and as per the insurers Policy Wording.

LIMIT OF LIABILITY:

Statutory Benefits	As per Western Australian Act – Workers Compensation & Injury Management Act 2023
Common Law	$50,000,000 for any one claim or series of claims arising from one event

EXTENSIONS:

Working Directors	Not Included	Overseas Common Law	Not Included
Principals Indemnity	Not Included	Increased Common Law	Not Included
Claims Experience Rebate	Not Included	Blanket Waiver of subrogation	Not Included

Event Date	Applicant Name	Event Name	Sponsorship DOLLAR Value	2026-27 FY	2027-28 FY	
CONTRACTED sponsorship commitments						
2024-2025 Agreements (50% payment required in 25-26 financial year)						
October 2025 - June 2026	The Book Club	The Book Club 2025 - 2026	$ 5,000	$ 2,500		
		Sub Total	**$ 5,000**	**$ 2,500**		
2025-2026: Round 1 ($10,000 and under) Approved by CEO						
24-February-2026	RSPCA WA	Community Action Day 2026	$ 2,000			
01-March-2026	Masters Swimming	Mullaloo Mile 2026	$ 3,000			
14-March-2026	Brody (Wood) Kenney Legacy and Scholarship Program	Walk for Brody 2026	$ 3,750			
29 March 3 May 16 August 29 November 2026	Perth Hills Events	Joondalup Artisan Market 2026 Season	$ 6,000			*note: event cancelled
17-May-2026	WA Marathon Club	Quest Joondalup Running Festival 2026	$ 4,000	$ 2,000		
07-June-2026	Rebel Fitness	WA Coastal Running Festival 2026	$ 2,000	$ 1,000		
20-June-2026	Australian Dancing Society WA Branch	Night of Stars National DanceSport Championship 2026	$ 7,000	$ 3,500		
		Sub Total	**$ 27,750**	**$ 6,500**		
2025-2026: Round 1 (more than $10,000) Approved by Council						
06 January – 25 June 2026	West Perth Football Club	WAFLW Team Sponsors 2026	$15,000	$7,500		
21 Feburary 2026	Western Force	Super Rugby Match 2026	$40,000			
March – September 2026	Wanneroo Basketball Asssociation	Joondalup Wolves Co-Naming Rights Sponsor 2026 NBL1 Season	$21,000			*note: offer declined
06 – 7 November 2026	Hillary's Boardwalk	Launch of Summer at Hillarys 2026	$21,000	$10,500		
21 – 22 November 2026	Peter Cowan Writers Centre	Festival of Fiction 2026	$35,000	$17,500		
21 – 30 November 2026	Dean Gardiner Communications P/L trading as Oceanpaddler	WA Race Week (incorporating The Doctor) 2026	$12,000	$6,000		
12 – 21 March 2027	United Lights Sports Federation Ltd	World Police & Fire Games Perth 2027	$40,000	$20,000		
		Sub Total	**$184,000**	**$61,500**		
PROPOSED sponsorship recommendations						
2025-2026: Round 2 ($10,000 and under) Recommendations for CEO comment/approval						
July 2026 - June 2027	The Book Club	The Book Club 2026 - 2027	$ 7,000	$ 3,500	$ 3,500	
25-26 October	Cancer Council	Relay for Life 2026	$ 6,000	$ 6,000		
Nov 2026 Dec 2026 March 2027 April 2027	Team XTR Tri Club Inc	Triathlon Series 2026 - 2027	$ 8,000	$ 8,000		
6 December 2026 31 December 2026 26 January 2027	Northshore Country Club	Festivities at the Northshore Event Series 2026 - 2027 (including Carols, New years eve and Australia Day events)	$ 7,000	$ 7,000		
25-December-2026		Joondalup Christmas Lunch 2026	$ 3,000	$ 3,000		
01-January-2027	Sorrento Tennis Club	Junior and Adult Tournament 2026	$ 2,000	$ 2,000		
26-January-2027	Lions Club of Duncraig	Australia Day Breakfast 2027	$ 3,000	$ 3,000		
		Sub Total	**$ 36,000**	**$ 32,500**	**$ 3,500**	
2025-2026: Round 2 (more than $10,000) Recommendations for Council comment/approval						
Nov 2026 - April 2027	Movies By Burswood	Telethon Community Cinemas 2026 - 2027	$ 13,000	$ 13,000		
December 2026	True North Church	Heathridge Carols in the Park 2026	$ 30,000	$ 30,000		
December 2026 January 2027	Swimming WA	OWS: Round @ Mullaloo, Round @ Sorrento 2026 - 2027	$ 11,000	$ 11,000		
		Sub Total	**$ 54,000**	**$ 54,000**	$ -	
		CONTRACTED sponsorship commitments		$ 70,500	$ -	
		PROPOSED sponsorship recommendations		$ 86,500	$ 3,500	
		Subtotal		**$ 157,000**	**$ 3,500**	

Page 1

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
Payments						
EF137095	13/03/2026	365 SOLUTIONS CONSULTING PTY.	LTD.			89,292.50
			395 - ENTERPRISE BUSINESS PLATFORM PROJECT MNG	00625	89,292.50	
EF137501	31/03/2026	365 SOLUTIONS CONSULTING PTY.	LTD.			85,085.00
			397 - ENTERPRISE BUSNESS PLATFORM PROJECT MANA	00625	85,085.00	
EF137299	31/03/2026	AAAC TOWING PTY LTD				203.50
			INV-121187 - TOW TO AUCTION ON COJ INSTRUCTION		203.50	
EF136927	13/03/2026	AARCO ENVIRONMENTAL SOLUTIONS PTY LTD				2,867.70
			INV-5590 - SCHEDULE CONTRACTORS - WASTE DISPOSAL GE		244.20	
			INV-5595 - HILLARYS DOG BEACH ASBESTOS REMOVAL		1,311.75	
			INV-5605 - WEEKLY ASBESTOS CLEAN UP AT HILLARYS		1,311.75	
EF137302	31/03/2026	AARCO ENVIRONMENTAL SOLUTIONS PTY LTD				2,477.05
			INV-5629 - WEEKLY ASBESTOS CLEAN UP AT HILLARYS		1,187.13	
			INV-5644 - SCHEDULE CONTRACTORS - WASTE DISPOSAL GE		1,289.92	
EF137342	31/03/2026	AARON CLARINGBOLD				2,750.00
			406 - 10 HOURS OF EVENT PHOTOGRAPHY		1,100.00	
			410 - HILLARYS BOAT HARBOUR		1,650.00	
EF136876	13/03/2026	ABBEY FORD				30.00
			INWE26/7267 - REFUND STER DOG REGO		30.00	
EF136912	13/03/2026	ACTION GLASS & ALUMINIUM				544.06
			75754 - WINDOW TREATMENTS - CRAIGIE LEISURE CTR		544.06	
EF136928	13/03/2026	ADG ENGINEERS (AUST) PTY LTD				4,950.00
			26450 - DESIGN & DOCUMENTATION FOR POST & PANEL		4,950.00	
EF137246	31/03/2026	ADRIAN HILL				2,956.66
			ALLOW-MTG-MAR 2026 - MEETING FEE - MARCH 2026		2,956.66	
EF136918	13/03/2026	AFGRI EQUIPMENT AUSTRALIA PTY	LTD			342.77
			3070788 - PARTS & REPAIR		342.77	
EF136884	13/03/2026	AIDA AZAR				171.65
			1049203_23/02/26 - BUILDING FEES AND SERVICE LEVY		171.65	
EF137552	31/03/2026	AKA SEATING SYSTEMS PTY LTD T/AS AKA EVENTS HIRE				2,860.00
			10879 - BLEACHERS HIRE - JOONDALUP FESTIVAL 2026		2,860.00	
EF136924	13/03/2026	ALCHEMY SAUNAS PTY LTD				6,270.00
			INV-0714 - MONTHLY HIRE OF OUTDOOR SAUNAS		3,630.00	
			INV-0725 - MONTHLY HIRE OF OUTDOOR SAUNAS		2,640.00	
EF136881	13/03/2026	ALESSANDRO CHIRICO & GEORGIA HILDEBRAND				1,464.30
			194784 - REFUND PN 194784		1,464.30	
EF137145	13/03/2026	ALINTA				557.30
			113000585 09/03/26 - WARWICK RD SORRENTO 11/25 - 03/26		391.85	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			937000265 25/2/26 - DAMPIER AVE 18/11-24/2/26		130.20	
			962002342 03/03/26 - PENISTONE ST GREENWOOD 30/01-25/02/26		35.25	
EF137551	31/03/2026	ALINTA				1,499.90
			1710025852 11/03/26 - MARRI RD DUNCRAIG 12/25 - 03/26		129.20	
			2000014707 11/03/26 - SAIL TCE HEATHRIDGE 12/25 - 03/26		143.30	
			312179131 - ELLERSDALEAVEWARWICK 0290030467		35.25	
			329000984 03/03/26 - MARINABVD OCEAN REEF 3290009844		144.90	
			642498400 03/03/26 - BOASAVEJOONDALUP 6424984006		782.90	
			8700003004 12/03/26 - ADMIRAL GR HEATHRIDGE 12/25 - 03/26		130.95	
			932822860 06/03/26 - DORCHESTER AVE WARWICK 932822860		133.40	
EF136886	13/03/2026	ALISON & DESMOND BROOKING				1,239.68
			177943 - RATES REFUND PN177943		1,239.68	
EF137291	31/03/2026	ALL FENCE U RENT PTY LTD				3,503.78
			R1982642577 - HIRE OF EQUIPMENT		2,299.00	
			R1982642668 - PROVIDE FENCING FOR SECURE BACK HOUSE		1,204.78	
EF137195	20/03/2026	ALS LIBRARY SERVICES PTY LTD				5,074.06
			134695 - PROFILED STOCK		60.33	
			134696 - INDIVIDUAL TITLES AS SELECTED		12.06	
			134697 - INDIVIDUAL TITLES AS SELECTED		42.57	
			134698 - INDIVIDUAL TITLES AS SELECTED		24.12	
			134699 - CUSTOMER REQUESTED TITLES		39.04	
			134700 - PROFILED STOCK		93.70	
			134701 - PROFILED STOCK		87.40	
			134702 - PROFILED STOCK		26.97	
			134703 - PROFILED STOCK		94.39	
			134704 - PROFILED STOCK		94.44	
			134705 - PROFILED STOCK		49.68	
			134706 - PROFILED STOCK		70.99	
			134707 - PROFILED STOCK		17.74	
			135108 - PROFILED STOCK		386.65	
			135109 - INDIVIDUAL TITLES AS SELECTED		56.75	
			135110 - ADULT LITERACY READERS AS SELECTED		33.96	
			135111 - INDIVIDUAL TITLES AS SELECTED		24.91	
			135112 - TITLES AS SELECTED		24.84	
			135113 - ADDITONAL COPIES TO SATISFY DEMAND		215.21	
			135114 - CUSTOMER REQUESTED TITLES		29.91	
			135115 - INDIVIDUAL TITLES AS SELECTED		11.35	
			135116 - PROFILED STOCK		92.99	
			135117 - PROFILED STOCK		109.31	
			135118 - PROFILED STOCK		259.08	
			135119 - PROFILED STOCK		26.26	
			135120 - PROFILED STOCK		327.93	
			135121 - PROFILED STOCK		78.08	
			135122 - PROFILED STOCK		335.35	
			135123 - PROFILED STOCK		315.89	
			135124 - PROFILED STOCK		70.98	
			135125 - PROFILED STOCK		523.94	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			135126 - PROFILED STOCK		272.32	
			135127 - PROFILED STOCK		679.39	
			135128 - PROFILED STOCK		44.71	
			135129 - PROFILED STOCK		201.60	
			135130 - PROFILED STOCK		175.34	
			135131 - PROFILED STOCK		28.39	
			135132 - PROFILED STOCK		35.49	
EF137292	31/03/2026	ALS LIBRARY SERVICES PTY LTD				2,954.01
			135378 - PROFILED STOCK		95.84	
			135379 - INDIVIDUAL TITLES AS SELECTED		102.80	
			135380 - INDIVIDUAL TITLES AS SELECTED		30.51	
			135381 - ADDITONAL COPIES TO SATISFY DEMAND		21.70	
			135382 - INDIVIDUAL TITLES AS SELECTED		17.74	
			135383 - PROFILED STOCK		266.23	
			135384 - PROFILED STOCK		266.21	
			135385 - PROFILED STOCK		26.97	
			135386 - PROFILED STOCK		34.71	
			135387 - PROFILED STOCK		156.17	
			135388 - PROFILED STOCK		99.38	
			135389 - PROFILED STOCK		138.91	
			135390 - PROFILED STOCK		70.98	
			135391 - PROFILED STOCK		102.93	
			135392 - PROFILED STOCK		55.74	
			135393 - PROFILED STOCK		25.63	
			135394 - PROFILED STOCK		49.69	
			135395 - PROFILED STOCK		26.26	
			135586 - INDIVIDUAL TITLES AS SELECTED		39.03	
			135587 - PROFILED STOCK		137.22	
			135588 - INDIVIDUAL TITLES AS SELECTED		17.74	
			135589 - TITLES AS SELECTED		24.84	
			135590 - TITLES AS SELECTED		19.16	
			135591 - PROFILED STOCK		25.01	
			135592 - PROFILED STOCK		112.85	
			135593 - PROFILED STOCK		470.60	
			135594 - PROFILED STOCK		63.89	
			135595 - PROFILED STOCK		120.68	
			135596 - PROFILED STOCK		57.48	
			135597 - PROFILED STOCK		67.43	
			135598 - PROFILED STOCK		26.26	
			135599 - PROFILED STOCK		49.69	
			135600 - PROFILED STOCK		28.39	
			135601 - PROFILED STOCK		35.49	
			135602 - PROFILED STOCK		50.69	
			135603 - PROFILED STOCK		19.16	
EF136920	13/03/2026	ALSCO PTY LIMITED				216.92
			CPER2601079 - WOC HAND TOWELS		216.92	
EF136917	13/03/2026	AMANDA AUGUSTIN T/AS AMANDA KENDLE CONSULTING				440.00
			2611 - PRESENTATION - HIKING IN JAPAN		440.00	
EF136921	13/03/2026	AMPOL AUSTRALIA PETROLEUM PTY LTD				56,017.57
			1517826 - FUEL IMPORT 03/03/2026		56,017.57	
EF137387	31/03/2026	AMY MARIE PEREJUAN-CAPONE				2,000.00
			161 - IAP 2026 ARTIST INVOICE		2,000.00	
EF136907	13/03/2026	ANDREW & ANITA KAY				437.00
			166457 - RATES REFUND PN 166457		437.00	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF136900	13/03/2026	ANDREW ORMES				72.20
			INV-996127 - REIMBURSEMENT CLC M/SHIP		72.20	
EF137264	31/03/2026	ANETTE SMITH				30.00
			INWE26/14605 - REFUND STER DOG REGO 133206		30.00	
EF137296	31/03/2026	APPLIANCE SERVICE AGENTS PTY LTD				301.00
			26200 - SEACREST PARK CLUBROOM		301.00	
EF137147	13/03/2026	ARTREF PTY LTD				190.30
			179583 - HP 746 DESIGNJET PRINTHEAD		190.30	
EF136922	13/03/2026	ARUP AUSTRALIA PTY LTD				6,600.00
			5002-2508579 - WEST COAST DRIVE CORRIDOR STUDY		6,600.00	
EF137298	31/03/2026	ARUP AUSTRALIA PTY LTD				21,010.00
			5002-2509623 - WEST COAST DRIVE CORRIDOR STUDY		21,010.00	
EF137301	31/03/2026	ASANA INC				1,340.75
			INV04980905 - 5 LICENCES FOR CRAIGIE LEISURE CENTRE		1,340.75	
EF137522	31/03/2026	ASH TOWER				2,000.00
			2601 - IAP 2026 ARTIST INVOICE		2,000.00	
EF136878	13/03/2026	ASHLEE SWAN				87.00
			1049189_18/02/26 - REFUND WWC CHECK		87.00	
EF137288	31/03/2026	ASPHALTECH PTY LTD				497,594.12
			20169 - GIPSY COURT - BELDON	00723	22,665.23	
			20170 - STAFF CT BELDON	00723	3,249.66	
			20171 - ROADS DELIVERY PLANKTON PLACE HEATHRIDGE	00723	52,276.54	
			20172 - DELTOID PLACE HEATHRIDGE	00723	26,067.47	
			20173 - ROADS DELIVERY - BALANUS WAY HEATHRIDGE	00723	85,270.34	
			20174 - ROADS DELIVERY - RAMOSE CLOSE HEATHRIDGE	00723	29,915.28	
			20185 - CRAIGIE DRIVE OCEAN RF TO SANDELFORD DR	00723	52,001.93	
			20186 - CRAIGIE DRIVE-SANDALFORD DR TO COYLE RD	00723	51,011.41	
			20187 - ROADS DELIVERY - BEACH ROAD (EB)	00723	46,540.07	
			20189 - ROADS DELIVERY - WARWICK ROAD	00723	53,479.07	
			20190 - ST HELIER DRIVE SORRENTO	00723	2,926.20	
			20191 - ROADS DELIVERY - HARTLEAP LANE CRAIGIE	00723	72,190.92	
EF137304	31/03/2026	ASSET REPORTS QS PTY LTD				220.00
			INV-15396 - PROPERTY CONDITION REPORT		220.00	
EF136925	13/03/2026	AUDIO TECHNIK PTY LTD				2,970.00
			INV-3266 - ARTIST BACKLINE		2,970.00	
EF137290	31/03/2026	AUSCORP IT				1,146.46
			INV-00042142 - COLOUR LASER LED MULTI-FUNCTION PRINTER		1,146.46	
EF137198	20/03/2026	AUSLAN STAGE LEFT				1,045.00
			INV4386 - AUSLAN INTERPRETERS FOR COMMON PEOPLE EV		1,045.00	
EF137297	31/03/2026	AUSLAN STAGE LEFT				1,870.00
			INV4397 - 2X AUSLAN INTERPRETERS		935.00	
			INV4427 - JOONDALUP FESTIVAL 2026		935.00	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF136926	13/03/2026	AUSTGUARDS AND PATROLS SERVICES PTY LTD				3,280.53
			COJ0092 - INITIAL GUARD RESPONSE FIRST 30 MINUTES	VP339453	851.20	
			COJ0093 - AUSTGUARD PATROL AND GATE LOCK/UNLOCK	VP339453	2,429.33	
EF137300	31/03/2026	AUSTGUARDS AND PATROLS SERVICES PTY LTD				152.20
			COJ0094 - STATIC GUARD ATTENDANCE MONDAY - FRIDAY	VP493126	152.20	
EF137295	31/03/2026	AUSTRALASIAN EVENTS PTY LTD (ACE SECURITY AND EVENTS SERVICE				14,577.92
			12687 - CONTRACTORS KAYA JOONDALUP FESTIVAL 2026		2,235.92	
			12734 - CRYSTAL PEOPLE ASSET PROTECTION		12,342.00	
EF136916	13/03/2026	AUSTRALASIAN REPORTING AWARDS LIMITED				625.00
			251125JCC - ARA AWARD ENTRY CITY OF JOONDALUP		625.00	
EF137144	13/03/2026	AUSTRALIA POST				70,995.98
			1014589692 - VARIOUS POSTAGE		31,750.69	
			1014591233 - VARIOUS POSTAGE		22,164.66	
			1014591894 - MAIL FOR FEB 2026		17,080.63	
EF136913	13/03/2026	AUSTRALIAN AIRCONDITIONING SERVICES P/L				26,132.89
			85226 - JOONDALUP LIBRARY AIR CON	MECH25	250.01	
			85276 - ADMIN BUILDING AIR CON	MECH25	333.76	
			85300 - CIVIC CHAMBERS FRIDGE	MECH25	5,303.10	
			85306 - ILUKA SPORTS COMPLEX REPAIRS	MECH25	359.15	
			85343 - CRAIGIE LEISURE TRANSFORMER	MECH25	360.42	
			85344 - WORKS DEPOT ICE MACHINE	MECH25	201.27	
			85347 - CRAIGIE LEISURE CRECHE AIR CON	MECH25	229.32	
			85363 - CRAIGIE LEISURE REPAIRS	MECH25	4,825.28	
			85371 - MULLALOO COMMUNITY KINDY	MECH25	222.51	
			85372 - CRAIGIE LEISURE REPAIRS	MECH25	173.69	
			85374 - MILDENHALL SENIOR CITIZENS	MECH25	222.51	
			85395 - CALECTASIA COMMUNITY HALL	MECH25	111.25	
			85396 - CRAIGIE LEISURE CENTRE CAFE	MECH25	111.25	
			85419 - AIR HANDLING UNIT - CONSTANT VELOCITY -	MECH25	1,851.92	
			85421 - PADBURY KINDY	MECH25	3,135.00	
			85454 - AIR HANDLING UNIT - CONSTANT VELOCITY -	MECH25	1,482.98	
			85464 - AIR HANDLING UNIT - CONSTANT VELOCITY -	MECH25	2,388.24	
			85483 - JOONDALUP ADMINISTRATION	MECH25	270.15	
			85509 - FAN - DIRECT DRIVE – AXIAL - FDDQ17 - Q	MECH25	96.49	
			85553 - AIRCON SERVICE- CRAIGIE LEISURE CENTRE	MECH25	2,874.87	
			85554 - AIR HANDLING UNIT - CONSTANT VELOCITY -	MECH25	1,318.37	
			85555 - COJ RECEPTION CENTRE	MECH25	11.35	
EF137289	31/03/2026	AUSTRALIAN AIRCONDITIONING SERVICES P/L				7,221.90
			85633 - AC REPAIRS - JOONDALUP LOTTERIES HOUSE	02822	198.00	
			85633 - AC REPAIRS - JOONDALUP LOTTERIES HOUSE	MECH25	4,441.42	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			85731 - GROVE CHILD CARE CENTRE	MECH25	2,148.25	
			85775 - CURRAMBINE COMMUNITY CENTRE	MECH25	434.23	
EF137305	31/03/2026	AUSTRALIAN CENTRE FOR THE MOVING IMAGE				2,750.00
			PSI-100588 - TWO GIRLS FROM AMOONGUNA EXHIBITION		2,750.00	
EF136919	13/03/2026	AUSTRALIAN DANCING SOCIETY LTD				3,850.00
			2026/001 - ADS NIGHT OF STARS SPONSORSHIP		3,850.00	
EF137143	13/03/2026	AUSTRALIAN INSTITUTE OF MANAGEMENT				707.00
			7182232 - AIM WA CONTINUOUS IMPROVEMENT - ASH. M		707.00	
EF137199	20/03/2026	AUSTRALIAN SWEEPER CORPORATION PTY LTD				18,150.00
			532389 - ASC EUREKA M2 SWEEPER		18,150.00	
EF137294	31/03/2026	AXIIS CONTRACTING PTY LTD				962.89
			9485 - BENEGELLO PARK DRINK FOUNTAIN	02121	962.89	
EF137254	31/03/2026	BARBARA-ANN SNYMAN				880.32
			211642 - RATES REFUND PN 211642		880.32	
EF136944	13/03/2026	BEILBY DOWNING TEAL PTY LTD				13,984.17
			BESI07896 - CEO RECRUITMENT		13,984.17	
EF136947	13/03/2026	BEPASSEY NOMINEES PTY LTD (BEACON EQUIPMENT)				21,950.00
			85415 #1 - WACKER DPU6555		21,950.00	
EF136941	13/03/2026	BIDFOOD WA PTY LIMITED (BIDVEST PERTH)				1,128.75
			I69523761.MAL - CITIZENSHIP CEREMONY'S AND ANZAC DAY		1,128.75	
EF136933	13/03/2026	BIG W				27.50
			TI-03FE7-178DB2 - CONSUMABLES		27.50	
EF137309	31/03/2026	BIG W				1,089.19
			TI-03FE7-178DB3 - DECORATIONS AS SELECTED		94.50	
			TI-03FE7-178DB4 - FOOD & DRINK AS SELECTED		420.49	
			TI-03FE7-178DB5 - CHOCOLATE		309.30	
			TI-03FE7-178DB6 - EASTER MEMEBR EVENT - CATERING		264.90	
EF136946	13/03/2026	BILLI AUSTRALIA PTY LTD				406.66
			INV645226 - WATER FILTER REPAIR - COJ ADMIN		406.66	
EF136887	13/03/2026	BLAKE MUNDY				77.93
			INV-983176 - MEMBERSHIP REFUND		77.93	
EF137201	20/03/2026	BOC LIMITED				158.38
			4041190435 - COJ WOC RENTAL - IND. CYLINDERS		111.34	
			4041192578 - SUPPLY OF MEDICAL OXYGEN		47.04	
EF137307	31/03/2026	BOC LIMITED				13.48
			4041301033 - CRAIGIE LEISURE CENTRE		13.48	
EF137161	13/03/2026	BOROVINA FAMILY TRUST T/AS IMPACT PANEL & PAINT				1,000.00
			17142 - VEHICLE EXCESS 1IPD841		1,000.00	
EF137570	31/03/2026	BOROVINA FAMILY TRUST T/AS IMPACT PANEL & PAINT				1,000.00
			17160 - EST: 20945 CLAIM NO: MO0088322		1,000.00	
EF137335	31/03/2026	BORRELLO FAMILY TRUST T/AS CARRAMAR RESOURCE INDUSTRIES				1,058.75
			INV-10092664 - WHITE SAND - BROADBEACH		1,058.75	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF136938	13/03/2026	BOULT NOMINEES PTY LTD (BOULTS WHITE LIGHT)	BLACK &			4,269.62
			3097 - JOONDALUP FESTIVAL 2026		4,269.62	
EF136870	13/03/2026	BOUNCE AUSTRALIA PTY LTD				345.00
			IV856131 - Y.E.S SUMMER 2026 - BOUNCE, 20 YP		345.00	
EF136937	13/03/2026	BOYA EQUIPMENT PTY LTD				1,151.32
			53752 - PARTS ONLY		261.31	
			53822 - PARTS ONLY		890.01	
EF137312	31/03/2026	BOYA EQUIPMENT PTY LTD				136,400.00
			54312 - KUBOTA M110GX TRACTOR AS PER WALGA VENDO		136,400.00	
EF136930	13/03/2026	BP AUSTRALIA LIMITED				10,226.49
			14230558 - FUEL & OILS FOR MONTH ENDED		10,226.49	
EF136949	13/03/2026	BRAND IN HAND ENTERPRISES PTY	LTD			1,399.00
			3507-001 - AUSTRALIA DAY 2026 ROAMING PHOTO BOOTH		699.00	
			3645-001 - PHOTO BOOTH FOR GYM PARTY ON MO 16 FED		700.00	
EF137316	31/03/2026	BRIGHTMARK GROUP PTY LTD				56,010.42
			6686 - CLEANING REQUIREMENTS FOR CLC	02123	56,010.42	
EF137322	31/03/2026	BRODY (WOOD) KENNEY LEGACY & SCHOLARSHIP PROGRAM INC.				1,875.00
			1-2026 - SPONSORSHIP FOR COMMUNITY EVENT		1,875.00	
EF136943	13/03/2026	BROWNES FOODS OPERATIONS PTY	LIMITED			735.98
			18882570 - MILK FOR ADMIN TEA ROOMS		240.06	
			18882571 - JOONDALUP LIBRARY		25.03	
			18894225 - MILK FOR ADMIN TEA ROOMS		172.83	
			18894226 - MILK FOR JOONDALUP LIBRARY		25.03	
			18904960 - MILK FOR ADMIN TEA ROOMS		247.25	
			18904961 - MILK FOR JOONDALUP LIBRARY		25.78	
EF137317	31/03/2026	BROWNES FOODS OPERATIONS PTY	LIMITED			25.78
			18916241 - JOONDALUP LIBRARY		25.78	
EF137318	31/03/2026	BRP WEST PTY LTD (WA SEADOO)				115.39
			122290 - PARTS & REPAIRS		115.39	
EF136939	13/03/2026	BUGGY BUDDYS PTY LTD				324.50
			8011 - BUGGY BUDDYS SOCIAL MEDIA ADS		324.50	
EF136935	13/03/2026	BULLIVANTS PTY LTD				2,224.64
			401551067 - TEST AND TAG - CHAINS AND SLINGS		2,224.64	
EF136945	13/03/2026	BUNNINGS GROUP LIMITED (TOOL DEPOT)	KIT			199.00
			SI332264 - WHEELBARROW		199.00	
EF137321	31/03/2026	BUNNINGS GROUP LIMITED (TOOL DEPOT)	KIT			411.75
			SI334268 - MATERIALS		179.00	
			SI334307 - MATERIALS		24.95	
			SI334344 - MATERIALS		108.00	
			SI334829 - REACTIVE MATERIALS - LANDSCAPING MAINTEN		99.80	
EF136931	13/03/2026	BUNNINGS PTY LTD				2,215.80
			2435/00105110 - 4 X MARQUEES AND EVENT SUPPLIES		679.41	
			2435/01215665 - PURCHASE EVENT ITEMS THAT MAY BE NEEDED		197.79	
			2435/01404785 - HARDWARE ITEMS		45.77	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			2435/01404935 - HARDWARE ITEMS		63.44	
			2435/01405593 - HARDWARE ITEMS		59.97	
			2435/01405827 - HARDWARE ITEMS		57.60	
			2435/01406903 - HARDWARE ITEMS		7.14	
			2435/01406919 - HARDWARE ITEMS		13.29	
			2435/01406976 - HARDWARE ITEMS		98.28	
			2435/01409588 - HARDWARE ITEMS		27.51	
			2435/01409870 - HARDWARE ITEMS		66.26	
			2435/01410034 - HARDWARE		80.99	
			2435/01410387 - HARDWARE ITEMS		18.61	
			2435/01412889 - HARDWARE		38.03	
			2435/01415092 - TOOLS AND HARDWARE		23.95	
			2435/01415094 - TOOLS AND HARDWARE		146.28	
			2435/01415096 - PINNACLE JUMBO GARAGE WALL HANGER		47.36	
			2435/01415181 - TOOLS AND MATERIALS FOR TRACTORS		187.02	
			2435/01477338 - VARIOUS HARDWARE ITEMS		145.85	
			2435/01540902 - HARDWARE ITEMS		7.46	
			2435/01542265 - HARDWARE ITEMS		7.10	
			2435/01545575 - HARDWARE ITEMS		81.89	
			2435/01548288 - HARDWARE ITEMS		88.96	
			2435/01548914 - HARDWARE		4.13	
			2435/01549112A - HARDWARE		21.71	
EF137202	20/03/2026	BUNNINGS PTY LTD				165.20
			2435/01180766 - MULTI PURPOSE STORAGE BINS AND KEY RINGS		111.04	
			2435/01216694 - JOONDALUP FESTIVAL 2026		54.16	
EF137308	31/03/2026	BUNNINGS PTY LTD				1,854.46
			2435/0118729 - HERBICIDE		125.28	
			2435/01370410 - HARDWARE ITEMS		50.82	
			2435/01414078 - HARDWARE ITEMS		90.21	
			2435/01415098. - TOOLS AND HARDWARE		55.78	
			2435/01415821 - HARDWARE ITEMS		75.96	
			2435/01416155 - HARDWARE ITEMS		22.55	
			2435/01418655 - HARWDWARE ITEMS		37.14	
			2435/01419165 - HARDWARE ITEMS		25.83	
			2435/01419884 - WHEELBARROW		189.05	
			2435/01422773 - HARDWARE ITEMS		207.05	
			2435/01551890 - HARDWARE ITEMS		15.11	
			2435/01554097 - HARDWARE ITEMS		14.40	
			2435/01554467 - HARDWARE ITEMS		81.43	
			2435/01555689 - HARDWARE ITEMS		37.89	
			2435/01555779 - HARDWARE ITEMS		82.30	
			2435/01556373 - HARDWARE ITEMS		44.09	
			2435/01557819 - HARDWARD ITEMS		48.04	
			2435/01559069 - HARDWARE ITEMS		32.64	
			2435/01559185 - HARDWARE ITEMS		92.15	
			2435/01559187 18/03/26 - HARDWARE ITEM		17.19	
			2435/01559189 - HARDWARE ITEMS		308.71	
			2435/01559374 - HARDWARE ITEMS		12.46	
			2435/01559680 - HARDWARE ITEMS		188.38	
EF136940	13/03/2026	BYPROGRESS PTY LTD				1,726.89
			57094159 - INFLATABLES FOR YOUTH EVENTS FEB 2026		636.47	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			57121337 - INFLATABLES FOR YOUTH EVENTS FEB 2026		453.93	
			57121361 - SAMURAI OBSTACLE COURSE		636.49	
EF137503	31/03/2026	BYRON SMITH				4,995.00
			25/2/26 - 1X SAFETY BOAT AND CREW TO ENFORCE WATER		4,995.00	
EF137005	13/03/2026	CALL ASSOCIATES PTY LTD (CONNENCT CALL CENTRE SERVICES)				5,151.30
			120864 - DECEMBER 2025 OVERCALLS		2,472.14	
			121065 - JANUARY 2026		2,679.16	
EF137399	31/03/2026	CALL ASSOCIATES PTY LTD (CONNENCT CALL CENTRE SERVICES)				2,318.80
			121262 - 3462 FOR MONTH OF FEBRUARY 2026		2,318.80	
EF136956	13/03/2026	CAMPBELLS JANITOR SUPPLIES PTY LTD T/AS THE GOODS AUSTRALIA				6,823.85
			240181 - CLEANING SUPPLIES	COJ2025	2,661.21	
			240487 - WAREHOUSE RESTOCK	COJ2025	4,162.64	
EF137206	20/03/2026	CAMPBELLS JANITOR SUPPLIES PTY LTD T/AS THE GOODS AUSTRALIA				4,367.01
			240329 - TORK SOFT MINI JUMBO CTN 12 - 2 PLY	COJ2025	1,210.07	
			240398 - URINAL SCREEN WITH ENZYMES CITRUS	COJ2025	1,816.76	
			240563 - TORK SOFT MINI JUMBO CTN 12 - 2 PLY	COJ2025	940.79	
			240668 - BIOPAK COMPOSTABLE BIN LINER 120L CARTON	COJ2025	399.39	
EF137330	31/03/2026	CAMPBELLS JANITOR SUPPLIES PTY LTD T/AS THE GOODS AUSTRALIA				10,270.40
			240868 - SUPPLIES	COJ2025	1,162.68	
			240870 - WOC SUPPLIES	COJ2025	4,870.87	
			241147 - SUPPLIES	COJ2025	4,236.85	
EF137240	31/03/2026	CANON FINANCE				246.19
			584082 - 25/26 LEASE DR6030C A3 DESKTOP SCANNER		246.19	
EF137050	13/03/2026	CANON PRODUCTION PRINTING AUSTRALIA PTY LTD (OCE-AUSTRALIA)				125.10
			INV-104502 - 2025-2026 MAINTENANCE S/N: 451018078		125.10	
EF137039	13/03/2026	CAPITARY NO. 3 PTY LTD (MIDLAND BRICK)				2,657.18
			2173271 - HEAVY DUTY RED PAVER		2,657.18	
EF137287	31/03/2026	CAROLINE F & JOHN S LENGYEL				1,189.54
			168638 - RATES REFUND PN 168638		1,189.54	
EF137149	13/03/2026	CARROLL & RICHARDSON FLAGS				1,027.50
			166391 - PA14 AUSTRALIAN FLAG PAPER HANDWAVER		1,027.50	
EF136955	13/03/2026	CAT WELFARE SOCIETY INC (CAT HAVEN)				638.00
			CH010262 - MONTHLY ADOPTION REPORTS FROM CAT HAVEN		638.00	
EF137329	31/03/2026	CAT WELFARE SOCIETY INC (CAT HAVEN)				396.00
			CH220250 - ADOPTION REPORT FEBRUARY 2026		396.00	
EF137197	20/03/2026	CENTRECARE INC (ACCESS WELLBEING SERVICES)				275.00
			SI-0011536 - CONSULTATIONS & REPORT PREPARATION		275.00	
EF136861	13/03/2026	CHANTAL CORTHALS				35.85
			17355 - DOME CAFE		35.85	
EF137343	31/03/2026	CHEMWEST PTY LTD				735.02

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-01960 - SUPPLIES		735.02	
EF137323	31/03/2026	CHIP VINCENT BARRY				500.00
			69 - JOONDALUP FESTIVAL 2026		200.00	
			70 - GUTTERED - JOONDALUP FESTIVAL 2026		300.00	
EF137150	13/03/2026	CHOICEONE PTY LTD				9,706.77
			A069519 - TEMPORARY STAFF W/E 15/02/26		2,251.48	
			A069688 - LABOUR HIRE WE 22/2/26		2,985.44	
			A069689 - TEMP STAFF WEEK ENDING 15/2/2026		2,218.37	
			A069842 - LABOUR W/E 01/03/26		2,251.48	
EF137555	31/03/2026	CHOICEONE PTY LTD				10,098.55
			A069841 - TEMP STAFF WEEK ENDING 22/2/2026		2,251.48	
			A069989 - TEMP STAFF WEEK ENDING 27/2/2026		2,218.37	
			A070130 - WEEK ENDING 15/3/26 - 42		2,814.35	
			A070131 - TEMP STAFF 09/3/26 - 15/3/26		2,814.35	
EF136860	13/03/2026	CHRISTINE ROBINSON				305.95
			1018958_11/03/26 - REIMBURSEMENT GIFT CARD HH		305.95	
EF137191	20/03/2026	CHRISTOPHE CANATO				2,000.00
			2603 02 - IAP 2026 ARTIST INVOICE		2,000.00	
EF137281	31/03/2026	CHRISTOPHER ELLIOTT				500.00
			1049269_23/03/26 - CCTV REBATE		500.00	
EF137123	13/03/2026	CHRISTOPHER JAMES VELIOS (XL LINEMARKING)				990.00
			2254 - TRENTON WAY LINEMARKING	VP406303	495.00	
			2255 - RIMU PLACE LINEMARKING	VP406303	495.00	
EF137525	31/03/2026	CHRISTOPHER JAMES VELIOS (XL LINEMARKING)				3,161.40
			2223 - STANDARD CAR PARKING BAY (WHITE LINE MAR	VP406303	1,247.40	
			2267 - LINE MARKING MACDONALD AVE CARPARK	VP406303	1,122.00	
			2268 - ACROD SYMBOL (BLUE)	VP406303	792.00	
EF137168	13/03/2026	CHRISTOPHER MAY				78.74
			EXPENSE REIMBURSEMENT - MARCH - EXPENSE REIMBURSEMENT - MARCH 2026		78.74	
EF137576	31/03/2026	CHRISTOPHER MAY				2,956.66
			ALLOW-MTG-MAR 2026 - MEETING FEE - MARCH 2026		2,956.66	
EF137148	13/03/2026	CHURCHES OF CHRIST SPORT & RECREATION ASSOCIATION INC				4,296.26
			2013449 - RECLAIM OF ELECTRICITY EXPENSES		4,296.26	
EF137242	31/03/2026	CITY OF ALBANY				498.87
			3146 - LSLDEBTOR		498.87	
EF137232	31/03/2026	CITY OF ARMADALE				111.87
			51675 - LSL PORTABILITY RECOUP		111.87	
113624	12/03/2026	CITY OF FREMANTLE				200.00
			149748 - LIBRARYCRAFT SUBSCRIPTION 25-26		200.00	
EF137553	31/03/2026	CITY OF PERTH				8,817.18
			287132 - LONG SERVICE LEAVE CLAIM		8,817.18	
EF137209	20/03/2026	CITY OF SOUTH PERTH HISTORICAL SOCIETYINC				300.00

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			1 - DISCOVERY OUTBOUND NUTTING ABOUT MAY		300.00	
EF137554	31/03/2026	CITY OF WANNEROO				30,235.58
			204216 - CONTRIBUTION TO GREENS FACILITY		30,235.58	
EF136867	13/03/2026	CIVIC LEGAL PTY LTD				164,331.42
			515451 - LEGAL FEES		121,177.87	
			515497 - LEGAL FEES		2,891.35	
			515499 - GOVERNANCE REPORT ON ISSUES		40,262.20	
EF137326	31/03/2026	CIVICA PTY LTD				17,215.00
			C/LG046242 - FLEXIBLE PAYMENT PLATFORM		17,215.00	
EF136985	13/03/2026	CLAUDIA DI PTY LTD (ELEVATED EXPERIENCES CO.)				138,427.87
			PO286846 - FLIGHTS - EXECUTIVE PRODUCER DELIVERY		138,427.87	
EF136953	13/03/2026	CLEANAWAY PTY LTD T/AS CLEANAWAY				95,185.88
			21898404 - BULK HARD COLLECTIONS	00824A	95,185.88	
EF136961	13/03/2026	CMAK TECHNOLOGIES PTY LTD (CMAKTECH)				219,557.28
			3281 - CALEDONIA PARK		195,065.28	
			3312 - SECURITY SYSTEMS - TOM SIMPSON PARK	VP463893	308.00	
			3313 - SECURITY SYSTEMS - PENISTONE PARK	VP463893	924.00	
			3314 - SECURITY SYSTEMS - CHICHESTER PARK	VP463893	770.00	
			3323 - PREVENTATIVE MAINTENANCE PER YEAR	VP437320	7,252.74	
			3324 - V15 UPGRADE/INSTALL NEW CARD READERS		8,754.52	
			3325 - SECURITY SYSTEMS -WORKS OPERATION CENTRE	VP463893	1,309.00	
			3329 - CALL ANSWERING SERVICE LEVEL 1 SUPPORT	VP437320	2,240.37	
			3330 - CALL ANSWERING SERVICE JAN 26	VP437320	2,240.37	
			3331 - MOBILE CCTV TOWER X3 VARIOUS - ANNUAL SC	VP463893	693.00	
EF137338	31/03/2026	CMAK TECHNOLOGIES PTY LTD (CMAKTECH)				5,975.31
			3327 - CALL ANSWERING SERVICE FEB 26	VP437320	2,023.56	
			3339 - JOONDALUP CITY CENTRE	VP463893	1,056.00	
			3344 - PROVISION OF AN ON-CALL SERVICE		440.00	
			3361 - SECURITY SOFTWARE PROGRAMMING	VP463893	297.00	
			3362 - REPAIRS TO DAMAGED BOOM GATE	VP437320	1,083.50	
			3363 - CRAIGIE LEISURE CAMERA REPAIRS	VP463893	253.00	
			3364 - WHITFORDS NODES CAMERA REPAIRS	VP463893	569.25	
			3379 - REPAIRS - NORMAL WORKING HOURS 7:00AM TO	VP463893	253.00	
EF136963	13/03/2026	CODE RESEARCH PTY LTD (PWD (AUSTRALIA))				108.90
			INV-60384 - WEBSITE HOSTING FEBRUARY AND MARCH 2026		108.90	
EF136883	13/03/2026	COEN SUPERANNUATION PTY LTD				609.00
			138833 - RATES REFUND BLACK		609.00	
EF136951	13/03/2026	COLE DAVIS BAXTER				715.00
			INV-0378 - EVENT PHOTOGRAPHY		715.00	
EF137332	31/03/2026	COLLEAGUES NAGELS				420.00

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			R61665 - 500 X A6 SELF-MADE PERMITS		420.00	
EF137327	31/03/2026	COMMERCIAL AQUATICS AUSTRALIA				3,963.85
			36183 - REPLACE DAMAGED COUPLING	01823	1,669.80	
			36194 - YEAR 3 MONTHLY CHLORINE GAS SERVICE	01823	437.25	
			36216 - REPAIR LEAK ON PUMP	01823	1,485.00	
			36217 - HEAT PUMP SERVICE	01823	371.80	
EF137333	31/03/2026	COMMON GROUND TRAILS PTY LTD				2,530.01
			INV-182021 - BALANCE OF CONTRACT 028/23 SUM		1,142.19	
			INV-182021 - BALANCE OF CONTRACT 028/23 SUM	02823	2,530.00	
			INV-182161 - ADJUSTMENT TO INVOICE 182021		-1,142.18	
EF137208	20/03/2026	COMMON PEOPLE DANCE PROJECT PTY LTD				11,796.80
			213 - COMMON PEOPLE DANCE EISTEDDFOD		246.80	
			213-2 - COMMON PEOPLE DANCE EISTEDDFOD		11,550.00	
EF136960	13/03/2026	COMMUNITY GREENWASTE RECYCLING PTY LTD				2,993.76
			INV-3489 - RECEIPT OF CONSTRUCTION WASTE	VP459707	2,993.76	
EF137337	31/03/2026	COMMUNITY GREENWASTE RECYCLING PTY LTD				2,489.52
			INV-3472 - WASTE RECYCLING JAN 2026	VP459707	2,489.52	
EF137094	13/03/2026	COMMUNITY RESOURCES LIMITED (SOFT LANDING)				92,445.06
			INV100821 - COLLECTION OF BULK FURNITURE	01924	41,492.68	
			INV100822 - COLLECTION OF MATTRESS	01025	34,392.60	
			INV100823 - BULK FURNITURE - SORTING,	01924	16,559.78	
EF136952	13/03/2026	COMPAC MARKETING (AUSTRALIA) PTY LTD				2,255.00
			67082 - PLANNING CONSULTATION SIGNAGE		1,100.00	
			67137 - WHITFORDS NODES LOOKOUT		1,155.00	
EF137325	31/03/2026	COMPAC MARKETING (AUSTRALIA) PTY LTD				990.00
			67234 - SIGN MAINTENANCE - WARWICK BUSHLAND		990.00	
EF136965	13/03/2026	COMPLETE TYRE SOLUTIONS TYRE RECYCLING PTY LTD				1,013.65
			356776 - TYRE COLLECTION AND PROCCESSING		1,453.65	
			CN18779 - CREDIT NOTE REF. INV 356776		-440.00	
EF137151	13/03/2026	COMPRESSED AIR INSTALLATIONS WA PTY LTD				421.69
			CAI-260811 - PARTS & REPAIR		421.69	
EF136962	13/03/2026	CONSTRUCT PAVING SERVICES PTY LTD				1,968.75
			589 - BURNS BEACH FORESHORE	01422	420.59	
			590 - PAVING REPAIRS - SHENTON AVE JOONDALUP	01422	1,548.16	
EF137339	31/03/2026	CONSTRUCT PAVING SERVICES PTY LTD				9,694.43
			591 - AMALFI ST HILLARYS	01422	2,101.07	
			592 - JOONDALUP LIBRARY	01422	2,211.66	
			593 - WEST COAST DR SORRENTO	01422	663.50	
			594 - PICCADILLY PARK JOONDALUP	01422	921.52	
			595 - PLAISTOW ST JOONDALUP	01422	2,469.68	
			596 - CRN SHENTON AV & LAWLEY CT	01422	1,327.00	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF137336	31/03/2026	CONVIC PTY LTD (CONVIC DESIGN & CONSTRUCTION)				25,886.06
			INV-2602 - CHICHESTER SKATE FACILITY	01625	25,886.06	
113623	4/03/2026	CORPORATE SERVICES PETTY CASH				503.90
			PETTY CASH W/E 06/03/26 - REIMBURSEMENT OF PETTY CASH		503.90	
EF136958	13/03/2026	CORSIGN WA PTY LTD				2,151.60
			102508 - CUSTOM SIGNS		1,827.10	
			102510 - HILLARYS DOG BEACH SIGNS		324.50	
EF137334	31/03/2026	CORSIGN WA PTY LTD				3,415.50
			102972 - REACTIVE MATERIALS - SIGN MAINTENANCE		3,415.50	
EF137013	13/03/2026	CR NIGEL JONES				357.55
			EXPENSE REIMBURSEMENT MAR 2026 - EXPENSE REIMBURSEMENT MAR 2026		357.55	
EF137107	13/03/2026	CROMAG PTY LTD (TELFORD INDUSTRIES)				3,759.14
			196202/01 - PUFFER BOTTLE		649.00	
			196984/01 - BOTTLE PUFFER 250ML LDPE W WHITE CLOS		37.40	
			197124/01 - SUPPLY OF MINOR CHEMICALS		3,072.74	
EF137514	31/03/2026	CROMAG PTY LTD (TELFORD INDUSTRIES)				2,781.27
			197437/01 - CRAIGIE LEISURE CENTRE		3,397.27	
			566178 - CRAIGIE LEISURE CENTRE		-338.80	
			CR197437/0 - RETURN OF POLY DRUMS		-277.20	
EF137061	13/03/2026	CT LEESCOTT PTY LTD (PULSE LOCATING)				1,012.00
			6255 - SERVICES LOCATION		1,012.00	
EF136959	13/03/2026	CTI5 PTY LTD (CTI RISK MANAGEMENT)				2,522.85
			1073667 - CASH COLLECTIONS FOR COJ LIBRARIES		462.00	
			1073759 - CSC COLLECTIONS FEB 2026		154.00	
			1073760 - CRAGIE LEISURE COLLECTIONS FEB 2026		154.00	
			1073761 - CASH COLLECTIONS FOR COJ LIBRARIES		308.00	
			1073762 - CASH COLLECTIONS FROM TICKET MACHINES		1,444.85	
EF137344	31/03/2026	CURATE ARTS INCORPORATED				1,485.00
			149 - JOONDALUP FESTIVAL		1,485.00	
EF137340	31/03/2026	CWC CONSULTANTS PTY LTD				528.00
			23.348.04.KK - ELECTRICAL CONSULTANCY - PRINCE REGENT P		528.00	
EF136954	13/03/2026	CYCLUS PTY LTD				1,992.10
			INV-6087 - SITE CREW AND SIGNAGE INSTALL		1,992.10	
EF137328	31/03/2026	CYCLUS PTY LTD				3,817.00
			6120 - SITE CREW AND SIGNAGE INSTALL		2,266.00	
			INV-6033 - PROVIDE CREWING SERVICES AT ECU		1,067.00	
			INV-6107 - JOONDALUP FESTIVAL 2026		484.00	
EF137303	31/03/2026	D.B. CUNNINGHAM PTY LTD (ADVANTEERING - CIVIL ENGINEERS)				535,665.53
			163526 - MOOLANDA BOULEVARD BRIDGE	00225	535,665.53	
EF136888	13/03/2026	DANIEL CORRY				25.71
			INV-988899 - MEMBERSHIP REFUND		25.71	
EF137247	31/03/2026	DANIEL KINGSTON				12,810.74
			ALLOW-MAYOR-MAR 2026 - MAYORAL ALLOWANCE - MARCH 2026		8,376.16	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			ALLOW-MTG-MAR 2026 - MEETING FEE - MARCH 2026		4,434.58	
EF136967	13/03/2026	DATA #3				4,600.42
			SIN00353778 - AZURE PLAN JAN 2026		4,600.42	
EF137348	31/03/2026	DATA #3				19,285.49
			SIN000357476 - MICROSOFT AZURE SERVICES		14,838.97	
			SIN000357602 - KOFAX LICENCE FOR CANDICE		209.46	
			SIN000358676 - AZURE PLAN UNDER THE MICROSOFT		4,237.06	
EF136904	13/03/2026	DAVID & LEE MCCULLOCH				354.55
			121708 - RATES REFUND PN121708		354.55	
EF137127	13/03/2026	DAVID ALEXANDER ROSS (VERO PHOTOGRAPHY PERTH)				660.00
			2001809 - IWD 2026 - EVENT PHOTOGRAPHY MAR 6		660.00	
EF137200	20/03/2026	DAVID HENRY ATTWOOD				2,000.00
			2 - IAP 2026 ARTIST INVOICE		2,000.00	
EF137205	20/03/2026	DAVID JOHN BRAZIER				2,000.00
			24 - IAP 2026 ARITST INVOICE		2,000.00	
EF136902	13/03/2026	DEAN & GILLIAN CLARKE				311.80
			174950 - RATES REFUND PN174950		311.80	
EF137258	31/03/2026	DENISE JOY MERCER				2,956.66
			ALLOW-MTG-MAR 2026 - MEETING FEE - MARCH 2026		2,956.66	
EF137219	20/03/2026	DEPARTMENT OF FIRE & EMERGENCY SERVICES				8,433,189.30
			160688 - ESL 3RD QTR CONTRIBUTION		8,433,189.30	
EF136977	13/03/2026	DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND				65,680.56
			FEB 26 - BSL FEBRUARY 2026 210 LEVIES		65,680.56	
EF137351	31/03/2026	DEPARTMENT OF PLANNING, LANDS AND HERITAGE				6,322.00
			28/01/2026 - DEVELOPMENT ASSESSMENT PANEL FEES		6,322.00	
EF137556	31/03/2026	DEPARTMENT OF TRANSPORT				1,275.00
			8090334 - DISCLOSURE OF INFORMATION DOT SEARCH		1,275.00	
EF136973	13/03/2026	DEPUTEC PTY LTD				3,779.60
			INV03237975 - LIBRARIES CASUAL ROSTER SOFTWARE		376.20	
			INV03265088 - ROSTERING SOFTWARE FOR TIMESHEET MGMT		3,027.20	
			INV03276666 - LIBRARIES CASUAL ROSTER SOFTWARE		376.20	
EF136978	13/03/2026	DFE CONTRACTING PTY LTD				7,828.02
			INV-1213 - QUINCY LOOP ILUKA		7,828.02	
EF137358	31/03/2026	DFE CONTRACTING PTY LTD				3,278.00
			INV-1217 - CRAIGIE BUSHLAND		3,278.00	
EF136972	13/03/2026	DIAMOND LOCKSMITHS PTY LTD				885.00
			281068 - KEY - FORREST PARK SPORTING FACILITY	USRF_DLK	885.00	
EF137353	31/03/2026	DIAMOND LOCKSMITHS PTY LTD				190.00
			282011 - ADMIRAL PARK CLUBROOM	USRF_DLK	190.00	
EF137269	31/03/2026	DIANA VON HOLDT & SIMON PURVIS				621.59
			129953 - RATES REFUND PN 129953		621.59	
EF136970	13/03/2026	DIGITAL LOOP PTY LTD				5,500.00

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-1569 - UPTOWN CAMPAIGN		5,500.00	
EF136974	13/03/2026	DIPLOMATIK PTY LTD (DIPLOMEDIK)				8,345.56
			INV-24959 - PARTS & REPAIRS		2,874.56	
			INV-24960 - TEMPORARY STAFF W/E 22/02/26		2,596.44	
			INV-25040 - TEMPORARY STAFF W/E 01/03/26		2,874.56	
EF137354	31/03/2026	DIPLOMATIK PTY LTD (DIPLOMEDIK)				6,908.28
			INV-24814 - TEMPORARY STAFF W/E 08/02/26		2,596.44	
			INV-25120 - LABOUR W/E 08/03/26		1,437.28	
			INV-25195 - LABOUR W/E 15/03/26		2,874.56	
EF137349	31/03/2026	DONEGAN ENTERPRISES PTY LTD				8,494.20
			7789 - SYNTHETIC TURF		8,494.20	
EF136909	13/03/2026	DONNA GOMER				61.65
			BPU25/0436 - REFUND FEE BPU25/0436		61.65	
EF136971	13/03/2026	DOWNER EDI WORKS PTY LTD				448.80
			895867 - ST PATS DAY TRAFFIC MGMT PLAN		448.80	
EF137212	20/03/2026	DOWNER EDI WORKS PTY LTD				224.40
			895866 - BEACHSIDE DRIVE DRIVEWAY CONSTRUCTION		224.40	
EF137352	31/03/2026	DOWNER EDI WORKS PTY LTD				224.40
			895865 - EDDYSTONE AVE TRAFFIC CONTROL		224.40	
EF136969	13/03/2026	DRAINFLOW SERVICES PTY LTD				15,802.60
			23296 - JETTING & EDUCTING WORKS - GREENWOOD	01725	891.00	
			24322 - GULLY EDUCTION	01725	5,006.10	
			24841 - GRATED GULLY PIT PADBURY	01725	1,293.60	
			24842 - GRATED GULLY PIT	01725	431.20	
			24878 - EDUCTING & TRAFFIC CONTROL - WHITFORDS	01725	937.20	
			24879 - EDUCTING & TRAFFIC CONTROL - PINNAROO	01725	937.20	
			24890 - GULLY EDUCTION CLEANING	01725	2,641.10	
			24948 - GULLY EDUCTION CLEANING	01725	2,048.20	
			25097 - PADBURY GRATED GULLY PIT	01725	1,617.00	
EF137211	20/03/2026	DRAINFLOW SERVICES PTY LTD				3,234.00
			24871 - GRATED GULLY PIT PADBURY	01725	1,024.10	
			25015 - GRATED GULLY PIT PADBURY	01725	2,209.90	
EF137350	31/03/2026	DRAINFLOW SERVICES PTY LTD				35,344.93
			24487 - CONTROLLED WASTE FEE	01725	5,673.25	
			24508 - 2 TC'S X 1 UTE - WEEKDAY - FIRST 8 HOURS	01725	1,069.20	
			24605 - GRATED GULLY PIT HILLARYS	01725	3,557.40	
			24618 - GRATED GULLY PIT CRAIGIE	01725	592.90	
			24619 - GULLY EDUCTION CLEANING	01725	323.40	
			24634 - DFS EDUCTOR IN HILLARY'S	01725	5,789.85	
			24773 - GULLY EDUCTION CLEANING	01725	5,643.28	
			24835 - KEY WEST CARPARK	01725	668.25	
			24926 - BRADEN WAY, MARMION	01725	1,188.00	
			25162 - GRATED GULLY PIT	01725	6,791.40	
			25182 - VARIOUS LOCATIONS	01725	2,860.00	
			25235 - DRUMMER WAY, HEATHRIDGE	01725	1,188.00	
EF137215	20/03/2026	DULUXGROUP (AUSTRALIA) PTY LTD				212.08

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			907955900 - COJ GALLERY MAINTENENCE		212.08	
EF137347	31/03/2026	DUNBAR SERVICES (WA) PTY LTD				26.40
			103114 - EXCHANGE OF EXHAUST FILTERS		26.40	
113625	12/03/2026	DUNCRAIG LIBRARY PETTY CASH				154.25
			PETTY CASH W/E 13/03/26 - REIMBURSEMENT OF PETTY CASH		154.25	
EF136968	13/03/2026	DYNAMIC AUDIO VISUAL SOLUTIONS PTY LTD (PRO AV SOLUTIONS				23,501.74
			10614 - SUPPLY AND INSTALL AV COMPONENTS		23,501.74	
EF137478	31/03/2026	E & M J ROSHER				2,445.52
			1506862 - PARTS ONLY		2,445.52	
EF136980	13/03/2026	E W C S UNIT TRUST (ENVIRO SWEEP)				2,288.19
			141051 - SWEEPING OF DUAL USE PATHS - HILLARYS	03124	1,435.50	
			141052 - HIRE OF ROAD SWEEPER WITH OPERATOR	03124	852.69	
EF137217	20/03/2026	E W C S UNIT TRUST (ENVIRO SWEEP)				12,533.73
			141049 - ILUKA FEB 2026	03124	3,445.20	
			141050 - VARIOUS LOCATIONS	03124	5,643.33	
			141188 - MULLALOO FEB 2026	03124	3,445.20	
EF137364	31/03/2026	EASI PACKAGING PTY LTD				4,031.93
			ME00352_12/03/26 - GST ADJUSTMENT FOR FEBRUARY 26		4,031.93	
EF137152	13/03/2026	EDITH COWAN UNIVERSITY				8,952.76
			10049056 - THE 2026 JOONDALUP LEARNING		7,333.70	
			10049089 - PROVIDE GREEN ROOM AND STAFF ROOM		1,619.06	
EF137557	31/03/2026	EDITH COWAN UNIVERSITY				27,809.62
			10049145 - SPONSORSHIP AGREEMENT WITH ECU		5,500.00	
			10049172 - JOONDALUP FESTIVAL 2026		1,344.82	
			900018581 - VARIOUS LOCATIONS		20,964.80	
EF137176	13/03/2026	ELECTRICITY GENERATION AND RETAIL T/A SYNERGY ELECTRONIC BIL				683,204.03
			2078619943 - SANTA ANA PARK 514 588 4713		693.43	
			2090600031 27/02/26 - SORRENTO SURF LIFE SAVING CLUB		3,594.87	
			2144516278 - WARWICK RD, SORRENTO WA 519 099 9310		16,967.00	
			2456001210 - BOAS AVE, JOONDALUP WA 519 098 7715		47,561.59	
			2512002191 - ST LIGHTS MONTHLY ST VISION 756 899 1322		307,095.91	
			2544000140 - TRAPPERS DR, WOODVALE 519 102 6716		3,342.80	
			2544000141 - MIAMI BEACH PROM, ILUKA 519 113 1610		5,122.04	
			2604003301 - AUX/DECORATIVE ST/LIGHTS(P) 717 007 3024		3,675.95	
			2692000578 27/02/26 - CALECTASIA ST, GREENWOOD JAN - FEB 2026		482.31	
			2784000251 - LLOYD DR, WARWICK WA 526 878 7016		2,882.56	
			2796001107 - DUFFY TCE, WOODVALE WA 528 665 2715		76.52	
			3127000011 - GROUPED ELECTRICITY 645 592 3022		115,598.71	
			3127000016 - VARIOUS PROPS 803 541 9619		176,110.34	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF137582	31/03/2026	ELECTRICITY GENERATION AND RETAIL T/A SYNERGY ELECTRONIC BIL				11,745.36
			2038654831 - BRAMSTON VSTA, BURNS BEACH 512 313 6912		1,174.13	
			2090600032 - BEACH RD, WARWICK WA 519 107 4913		1,141.75	
			2244003753 - CLIFF STREET 531 911 4413		207.86	
			2424001590 - BRAMSTON VSTA, BURNS BEACH 512 313 6912		1,237.51	
			2424001882 - GIBSON AVE, PADBURY 527 751 2616		581.47	
			2544000142 - LLOYD DR, WARWICK 25 JAN 2026 - 24 FEB 2		2,040.08	
			2556001873 - KARUAH WAY, GREENWOOD WA 529 027 9015		481.62	
			2660003406 - TRAPPERS DR, WOODVALE 519 102 6716		3,189.08	
			2708003147 - KATRINE CRES, JOONDALUP WA 527 438 4315		345.13	
			3193000476 - BANKS AVE, HILLARYS WA 801 430 4319		1,346.73	
EF137105	13/03/2026	ELEMENT ADVISORY PTY LTD (THE GROUP AUSTRALIA)	PLANNING			522.50
			67283 - PROVISION OF ABORIGINAL HERITAGE CONSULT		522.50	
EF137509	31/03/2026	ELEMENT ADVISORY PTY LTD (THE GROUP AUSTRALIA)	PLANNING			2,822.60
			67284 - CONSULTANCY - NANIKA PARK JOONDALUP		2,530.00	
			67285 - CONSULTANCY - WATER TOWER PARK JOONDALUP		292.60	
EF137274	31/03/2026	ELISSA AND TAHLIA GUPWELL-BUCK				375.00
			19032026 - CROSSOVER SUBSIDY SILVER FERN AVE		375.00	
EF137366	31/03/2026	ELITE TRANSPORT WA PTY LTD (ENTOUR PRODUCTION GROUP)				17,606.11
			ENTPG001188 - PROVIDE AV & STAGE FOR THE STORY OF EDIT		17,606.11	
EF137367	31/03/2026	ELLENA KELLEHER				220.00
			INV309 - FACE PAINTING - PINK STUMPS		220.00	
EF137153	13/03/2026	ELLIOTTS IRRIGATION PTY LTD (ELLIOTTS FILTRATION)				29,788.00
			F36163 - NEGRESCO PARK IRON FILTER	VP469251	14,074.50	
			F36296 - SERVICE AND CHECKS TO THE IRON FILTERS	VP469251	7,683.50	
			F36316 - SUPPLY AND INSTALL OF SOAKWELLS	VP469251	8,030.00	
EF137558	31/03/2026	ELLIOTTS IRRIGATION PTY LTD (ELLIOTTS FILTRATION)				22,071.22
			F36476 - BLACKTHORN PARK	VP469251	18,513.00	
			F36556 - WARWICK OPEN SPACE	VP469251	2,175.58	
			F36591 - PARTS FOR IRON FILTER	VP469251	56.31	
			F36595 - PARTS FOR IRON FILTER	VP469251	13.20	
			F36596 - BLACKTHORN PARK IRON FILTER	VP469251	1,313.13	
EF137584	31/03/2026	EMILY SKY VINING STOKOE				9,854.00
			205 23/03/26 - JOONDALUP FESTIVAL 2026		9,854.00	
EF137003	13/03/2026	EMMA GILLIAN HODSON				1,000.00
			164 - STAGE MANAGER FOR COMMON PEOPLE EVENT		1,000.00	
EF137395	31/03/2026	EMMA GILLIAN HODSON				650.00
			166 - PROVIDE STAGE MANAGEMENT		650.00	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF137365	31/03/2026	ENTERTAINMENT ON TOUR PTY. LTD. (JOONDALUP ACTIVATIONS)				27,285.50
			INV-2625 - ENTERTAINMENT ON TOUR - JOONDALUP EVENT		21,785.50	
			INV-2627 - ST PATRICKS DAY FESTIVAL 15 MARCH - STAG		5,500.00	
EF137560	31/03/2026	ENVIRONMENTAL HEALTH AUSTRALIA				4,100.00
			126137 - EHA CONFERENCE		420.00	
			126138 - CONFERENCE ATTTENDANCE - 31 MARCH 2026		3,680.00	
EF136979	13/03/2026	ENVIRONMENTAL INDUSTRIES PTY LTD				6,446.00
			INV40656 - DUNCRAIG ADVENTURE HUB	VP469349	6,446.00	
EF137216	20/03/2026	ENVIRONMENTAL INDUSTRIES PTY LTD				32,852.74
			INV40737 - YEAR 2 ANNUAL COST 1 JULY 2025 TO 30 JUN	02324	28,086.08	
			INV40738 - IRRIGATION MAINTENANCE FEB 2026	02324	4,766.66	
EF137079	13/03/2026	ENVIROPATH PTY LTD T/AS SPOTS ALL SURFACE CLEANING				20,450.65
			4607 - HIGH PRESSURE WASH BRICK PAVERS AND ROAD	VP405564	20,450.65	
EF137363	31/03/2026	ENVISIONWARE AUSTRALIA PTY LTD				5,223.90
			INV-AU-0627 - UPGRADE TO CLOUDNINE SOFTWARE		5,223.90	
EF136984	13/03/2026	EVOLVE TALENT PTY LTD				2,514.68
			248700 - LABOUR W/E 1/3/26		2,514.68	
EF137218	20/03/2026	EVOLVE TALENT PTY LTD				1,982.16
			249019 - TEMP STAFF WE 8/3/26		1,982.16	
EF137362	31/03/2026	EVOLVE TALENT PTY LTD				4,023.50
			249202 - TEMPORARY STAFF W/E 13/03/26		2,011.75	
			249877 - LABOUR W/E 22/3/26.		2,011.75	
EF137008	13/03/2026	EXPERIAN AUSTRALIA OPERATIONS PTY LTD				497.78
			404381104679 - ILLION FINANCIAL RISK REPORTS		497.78	
EF137115	13/03/2026	EXPERIAN AUSTRALIA OPERATIONS PTY LTD (TENDERLINK.COM)				554.40
			AU-744264 - TENDER PUBLISHING FEES		554.40	
EF137141	13/03/2026	F ZAMMIT & L.M ZAMMIT T/AS ZAMMITS RETICULATION &				3,629.50
			7 - IRRIGATION REPAIRS - DISCOVERY PARK		3,629.50	
EF137549	31/03/2026	F ZAMMIT & L.M ZAMMIT T/AS ZAMMITS RETICULATION &				2,325.25
			8 - GEORGE SEARS PARK PLAYSPACE.		2,325.25	
EF136874	13/03/2026	FAT ZEBRA PTY LTD				769.65
			2602-67148-1 - TRANSACTION FEES/INTERACTIVE VOICE RESP		459.32	
			2603-67148-1 - TRANSACTION FEES/INTERACTIVE VOICE RESP		310.33	
EF137432	31/03/2026	FEED THE TIGER PTY LTD (MACKAY URBAN DESIGN)				500.00
			MM00153_26/03/26 - JOONDALUP DESIGN REVIEW 18/02/26		500.00	
EF137561	31/03/2026	FILTER DISCOUNTERS PTY LTD				785.40
			297583 - PARTS - FILTER		676.50	
			297633 - PARTS - FILTER		108.90	
EF136987	13/03/2026	FIND WISE LOCATION SERVICES				937.20
			6718 - BEACHSIDE PARK		937.20	
EF137372	31/03/2026	FIND WISE LOCATION SERVICES				6,160.00

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			6702 - BEACHSIDE PARK RETIC WORKS		382.80	
			6729 - BOLLARD AND FENCING RENEW-BEAUMONT PARK		1,324.40	
			6733 - SERVICES LOCATION		1,729.20	
			6734 - SERVICES LOCATION		1,060.40	
			674 - LANDSCAPE BLACKALL RESERVE THIS IS PAYMENT FOR INV 6741		1,663.20	
EF136862	13/03/2026	FIONA GAMBLE				165.29
			1023171_25/02/26 - REFUND CATERING FOR SUPERVISOR MEETING		165.29	
EF137029	13/03/2026	FIORE FAMILY TRUST				41,353.69
			157063 - WEEKLY MOWING	00423	4,006.51	
			157328 - VARIOUS LOCATIONS	01322	36,401.18	
			157356 - WEED + TRAFFIC CONTROL - HEPBURN AVE	01322	946.00	
EF137424	31/03/2026	FIORE FAMILY TRUST				946.00
			157667 - WEED CONTROL + TRAFFIC MNGM - HEPBURN	01322	946.00	
EF137370	31/03/2026	FITNESS AUSTRALIA LIMITED				699.00
			INV-0050659 - RENEWAL CLC FITNESS BUSINESS MEMBER		699.00	
EF137237	31/03/2026	FLIPTEASE PTY LTD T/AS ACCESS CIRCUS				2,744.23
			INV-001582 - PRE-SHOW ENTERTAINMENT FOR COMMON PEOPLE		2,744.23	
EF136988	13/03/2026	FLORAL IMAGE				69.11
			FIP86654 - SUPPLY OF FLORAL ARRANGEMENTS		69.11	
EF136989	13/03/2026	FOCUS CONSULTING WA PTY LTD				5,390.00
			2526-108-1 - SORRENTO TENNIS		5,390.00	
EF137255	31/03/2026	FOCUS SETTLEMENTS TRUST ACCOUNT				697.48
			210205 - RATES REFUND PN 210205		697.48	
EF137155	13/03/2026	FOXTEL CABLE TELEVISION PTY LTD				475.00
			491870658 - 2025-26 TV SUBSCRIPTION		475.00	
EF137376	31/03/2026	FRIENDS OF FINNEY PARK				86.32
			MF00281_17/03/26 - ADMINISTRATION COSTS		86.32	
EF136986	13/03/2026	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD				2,939.84
			CZ244844 - SERIAL NO. 152329 / 152337		2,939.84	
EF137369	31/03/2026	FUJIFILM BUSINESS INNOVATION AUSTRALIA PTY LTD				1,419.00
			QI092126 - LEASE OF AC7580 SERIAL NO: 152329		1,419.00	
EF137371	31/03/2026	FULTON HOGAN INDUSTRIES PTY LTD				858.00
			21224022 - 20KG EZ STREET BLACK POTHOLE REPAIR		858.00	
EF137324	31/03/2026	FUTURE FIELDS PTY LTD (BANNISTER DOWNS DAIRY)				568.80
			200394816 - SUPPLY OF 2L MILK HILO AND FULLCREAM		189.60	
			200395571 - SUPPLY OF 2LITRE MILK HILO AND FULLCREAM		189.60	
			200396244 - JOONDALUP ADMIN		189.60	
EF136991	13/03/2026	FUTURO NOMINEES PTY LTD				1,188.00
			34879 - HUNTINGDALE CRES, CONNOLLY	VP433705	330.00	
			34976 - EDDYSTONE AVE CONCRETE	VP433705	495.00	
			34979 - CAMBERWARRA PL, CRAIGIE	VP433705	363.00	
EF137375	31/03/2026	FUTURO NOMINEES PTY LTD				4,686.00

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			34897 - GLENSIDE CRES, CRAIGIE	VP433705	363.00	
			34900 - PREMIXED CONCRETE KERB - HILLARYS	VP433705	363.00	
			34907 - KILLEN PL, DUNCRAIG	VP433705	495.00	
			34908 - GLENBAR PARK, CRAIGIE	VP433705	330.00	
			34945 - CONSTELLATION DR, OCEAN REEF	VP433705	330.00	
			34981/2 - SHEPHERDS BUSH DR, KINGSLEY	VP433705	462.00	
			34985 - SHEPHERDS BUSH DR, KINGSLEY	VP433705	330.00	
			34986 - ADMIRAL GROVE HEATHRIDGE	VP433705	330.00	
			34996 - PREMIXED CONCRETE - HEATHRIDGE	VP433705	330.00	
			34999 - PREMIXED CONCRETE - HILLARYS	VP433705	330.00	
			35000 - PREMIXED CONCRETE - EMERALD PARK	VP433705	330.00	
			35054 - WINTON RD, JOONDALUP	VP433705	363.00	
			35057 - BLUE LAKE PARK	VP433705	330.00	
EF136990	13/03/2026	FVS FIRE PTY LTD				1,379.04
			I0097006 - TWIN 65MM - FIRE HYDRANT SERVICE	01425	17.60	
			I0100784 - FIRE EXTINGUISHERS REPLACEMENTS AND NEW	01425	398.94	
			I0101185 - SPRINKLER SYSTEMS - DELUGE & WATER SPRAY	01425	38.50	
			I0101666 - CRAIGIE LEISURE REPAIRS	01425	220.00	
			I0101912 - MULTI STOREY CAR PARK	01425	198.00	
			I0103371 - FIRE DETECTION AND ALARM SYSTEMS	01425	385.00	
			I0103422 - FIRE PUMP-SET SERVICING - MONTHLY	01425	121.00	
EF137373	31/03/2026	FVS FIRE PTY LTD				3,327.80
			I0104593 - JOONDALUP LIBRARY TRAINING SESSION		2,376.00	
			I0105525 - DCP4.5KG 4 YEARLY REPLACEMENT	01425	375.66	
			I0105530 - CRAIGIE LEISURE CENTRE	01425	355.11	
			I0105532 - DCP9.0KG 4 YEARLY REPLACEMENT	01425	221.03	
EF137067	13/03/2026	G C & A HOGAN PTY LTD (PROFLO WA)				5,465.46
			P8591 - CLEAN GUTTERS AND REMOVAL OF DEBRIS	VP422290	264.00	
			P8592 - CLEAN GUTTERS AND REMOVAL OF DEBRIS	VP422290	119.46	
			P8593 - CLEAN GUTTERS AND REMOVAL OF DEBRIS	VP422290	666.60	
			P8595 - CLEAN GUTTERS AND REMOVAL OF DEBRIS	VP422290	234.30	
			P8596 - CLEAN GUTTERS AND REMOVAL OF DEBRIS	VP422290	173.25	
			P8601 - MULTI STORY	VP422290	155.10	
			P8602 - COJ MULTI STORY	VP422290	815.10	
			P8603 - COJ SINGLE STORY	VP422290	249.15	
			P8604 - COJ DEPOT	VP422290	148.50	
			P8606 - SAND TRAP CLEANING - VACUUM OF PITS 600X	VP422290	220.00	
			P8607 - SAND TRAP CLEANING - VACUUM OF PITS 600X	VP422290	440.00	
			P8609 - SAND TRAP CLEANING - VACUUM OF PITS 600X	VP422290	440.00	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			P8610 - SAND TRAP CLEANING - VACUUM OF PITS 600X	VP422290	440.00	
			P8611 - SAND TRAP CLEANING - VACUUM OF PITS 600X	VP422290	440.00	
			P8612 - SAND TRAP CLEANING - VACUUM OF PITS 600X	VP422290	220.00	
			P8613 - SAND TRAP CLEANING - VACUUM OF PITS 600X	VP422290	220.00	
			P8614 - SAND TRAP CLEANING - VACUUM OF PITS 600X	VP422290	220.00	
EF137469	31/03/2026	G C & A HOGAN PTY LTD (PROFLO WA)				539.55
			98725 - SAND TRAP CLEANING - VACUUM OF PITS 600X	VP422290	220.00	
			P7749 - MINOR EXCAVATION OF WATER METER	VP422290	110.00	
			P8594 - GUTTER CLEANING	VP422290	209.55	
EF137379	31/03/2026	GALAXY 42 PTY. LTD. (ATTURRA BUSINESS APPLICATIONS)				15,510.00
			60618 - MARCH SUPPORT	02924	15,510.00	
EF137575	31/03/2026	GEORGE MATHEWS				1,000.00
			03 21/01/26 - ADDITIONAL TRAINING		1,000.00	
EF137239	31/03/2026	GERALDINE A & STANISLAUS F GOMES				500.00
			CRN-110226122645 - CCTV REBATE SCHEME REFUND		500.00	
EF137267	31/03/2026	GILLIAN MCCALL				170.00
			202560117 - REFUND APPLICATON FEE		170.00	
EF137157	13/03/2026	GOLDEN AGE HEALTH PRODUCTS CUSTOM BUILT SAUNAS				1,204.50
			CRAIGIE 33 - EMERGENCY REPAIRS REPLACE CIRCUIT BOARD		1,204.50	
EF137505	31/03/2026	GOLDFIELDS SORRENTO PTY LTD (SORRENTO BEACH RESORT)				41,133.00
			218 - JOONDALUP FESTIVAL 2026 - ILOTOPIE		27,075.00	
			9009 - ACCOMMODATION FOR RESTLESS DANCE		14,058.00	
EF137046	13/03/2026	GPC ASIA PACIFIC PTY LTD (NAPA)				221.10
			1951062110 - PARTS ONLY		221.10	
EF137450	31/03/2026	GPC ASIA PACIFIC PTY LTD (NAPA)				825.62
			1950163519 - PARTS ONLY		467.50	
			1950163658 - PARTS ONLY		48.22	
			1950163662 - PARTS ONLY		102.55	
			1950163663 - PARTS ONLY		141.35	
			1950163701 - PARTS ONLY		66.00	
EF137070	13/03/2026	GPC ASIA PACIFIC PTY LTD T/AS REPCO				258.45
			4770633364 - P-CHAIN SAW BAR OIL 4LTR		258.45	
EF137382	31/03/2026	GREEN BY NATURE SPECIALTY SERVICES PTY LTD				1,679.70
			90055601 - MOWING PERCY DOYLE PARK	VP481809	335.94	
			90055602 - MOWING PERCY DOYLE PARK	VP481809	335.94	
			90055603 - MOWING PERCY DOYLE PARK DUNCRAIG	VP481809	335.94	
			90055604 - MOWING PERCY DOYLE PARK DUNCRAIG	VP481809	335.94	
			90055623 - MOWING PERCY DOYLE PARK	VP481809	335.94	
EF137158	13/03/2026	GREEN SKILLS INC				13,499.59
			P4641 - FORESHORE PARK AND PINNAROO POINT		4,888.66	
			P4642 - TEMPORARY STAFF W/E 31/03/26		5,522.62	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			P4651 - TEMPORARY STAFF W/E 06/03/26		3,088.31	
EF137564	31/03/2026	GREEN SKILLS INC				5,522.62
			P4666 - LABOUR W/E 31/03/2026		5,522.62	
EF137418	31/03/2026	GREENSHED PTY LIMITED (LIVING TURF)				5,449.40
			158991/04 - CLASSIC GSP WITH IPHONE AND SITE CONTROL		5,449.40	
EF136995	13/03/2026	GREENSTEAM AUSTRALIA PTY LTD				60,196.40
			GSA-4217 - CENTRAL PARK WEED CONTROL AND HAND WEED		1,430.00	
			GSA-4302 - HAND WEEDING	01125	4,083.20	
			GSA-4304 - CITY CENTRE TREATMENT ZONES (STEAM, HOT	00925	50,600.00	
			GSA-4306 - OCEAN REEF RD WEED CONTROL	01125	1,531.20	
			GSA-4313 - BEACH/ERINDALE WEED CONTROL	01125	510.40	
			GSA-4315 - OCEAN REEF RD WEED CONTROL	01125	2,041.60	
EF137381	31/03/2026	GREENSTEAM AUSTRALIA PTY LTD				15,378.00
			GSA-4317 - HAND WEEDING DELONIX CIRCLE	01125	510.40	
			GSA-4322 - LAKE MAINTENANCE	VP439032	5,808.00	
			GSA-4323 - HEPBURN MEDIAN ISLAND	01125	1,786.40	
			GSA-4324 - HEPBURN AVE	01125	1,020.80	
			GSA-4326 - WARWICK ROAD	01125	1,148.40	
			GSA-4327 - MARMION / HEPBURN AV	01125	1,148.40	
			GSA-4328 - OCEAN REEF ROAD MEDIAN STRIP	01125	1,914.00	
			GSA-4329 - NON CHEMICAL WEED CONTROL - OCEAN REEF	01125	1,020.80	
			GSA-4330 - OCEAN REEF ROAD	01125	1,020.80	
EF136992	13/03/2026	GREENWOOD PARTY HIRE				3,970.00
			B24397 - FURNITURE HIRE - AUSTRALIA DAY 26 JAN'26		3,970.00	
EF136994	13/03/2026	GREENWORX COMMERCIAL MAINTENANCE PTY LTD				18,423.16
			142979 - HARBOUR RISE ESTATE LANDSCAPE MAINTENANC	00525	11,616.00	
			142980 - PROVISION OF LANDSCAPE MAINTENANCE	VP364735	3,355.00	
			142981 - HARBOUR RISE ESTATE IRRIGATION	00525	1,375.00	
			142982 - IRRIGATION TECHNICIAN	VP364735	284.16	
			143137 - WOODVALE WATERS FERTILISER	VP364735	203.50	
			143138 - HARBOUR RISE ESTATE FERTILISER	00525	412.50	
			144216 - HARBOUR RISE SARS - IRRIGATION MNT	00525	1,177.00	
EF137378	31/03/2026	GREENWORX COMMERCIAL MAINTENANCE PTY LTD				203.50
			144854 - WOODVALE WATERS	VP364735	203.50	
EF137380	31/03/2026	GRILLEX PTY LTD (GXOUTDOORS)				21,296.00
			121707 - FURNITURE - DUNCRAIG ADVENTURE HUB		13,244.00	
			121755 - STRUCTURES - HEATHRIDGE TENNIS COURTS		8,052.00	
EF136897	13/03/2026	HARLEY VAGUE				75.00
			1049221_24/02/26 - ANIMAL REFUND ID – 133792 - STERILISED		75.00	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF137001	13/03/2026	HART SPORT AUSTRALIA PTY LTD				2,704.40
			10327959 - GYM EQUIPMENT		1,914.40	
			10333041 - HART PRO RESISTA LOOP SKU: 12-161		790.00	
EF137393	31/03/2026	HART SPORT AUSTRALIA PTY LTD				241.00
			10334435 - KINDY GYM EQUIPMENT		241.00	
EF137159	13/03/2026	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED				32,399.06
			53170472 - TEMPORARY STAFF W/E 22/02/26		2,841.72	
			53170473 - ENGAGE AGENCY STAFF TO ASSIST		3,178.03	
			53170474 - TEMP - CULTURAL SERVICES STAFF HIRE		3,223.28	
			53170475 - WEEK ENDING 21ST FEB 2026		3,413.52	
			53170476 - TEMP AGENCY GIS ANALYST		4,482.21	
			53170477 - TEMPORARY STAFF COVER FOR ADMIN SUPPORT		2,555.03	
			53178281 - TEMPORARY STAFF W/E 01/03/26		1,469.16	
			53181743 - TEMPORARY STAFF W/E 01/03/26		3,223.28	
			53181744 - TEMPORARY STAFF W/E 01/03/26		3,524.46	
			53181745 - TEMPORARY STAFF W/E 01/03/26		2,345.17	
			53181746 - TEMPORARY STAFF W/E 01/03/26		2,143.20	
EF137565	31/03/2026	HAYS SPECIALIST RECRUITMENT (AUSTRALIA) PTY LIMITED				45,283.03
			53143938 - LABOUR HIRE WE 2/2/26		1,746.12	
			53143939 - TEMP STAFF W/E 1/2/26		2,192.01	
			53170478 - LABOUR HIRE WE 22/02/26		2,718.98	
			53181741 - TEMPORARY STAFF W/E 01/03/26		2,259.68	
			53189561 - LABOUR WE 8/3/26		1,095.60	
			53189562 - TEMPORARY STAFF-EXPENDITURE SERV OFFICER		979.44	
			53189563 - ENGAGE AGENCY STAFF TO ASSIST		2,607.62	
			53189564 - TEMP EMP W/E 08/03/26		2,750.53	
			53189565 - TEMPORARY STAFF COVER FOR ADMIN SUPPORT		2,271.60	
			53189566 - LABOUR WE 8/03/26		2,143.20	
			53197312 - TEMPORARY STAFF W/E 15/03/26		1,469.16	
			53198937 - LABOUR WE 15/3/26		2,328.15	
			53198938 - TEMPORARY STAFF W/E 15/03/26		3,204.93	
			53198939 - TEMP EMP W/E 15/03/26		2,922.44	
			53198940 - TEMP EMP W/E 15/3/26		2,538.00	
			53198941 - TEMPORARY STAFF W/E 15/03/26		2,175.18	
			53206584 - TEMP EMP W/E 22/3/26		979.44	
			53208578 - TEMP EMP W/E 22/3/26		3,223.28	
			53208579 - TEMP EMP W/E 22/3/26		2,555.03	
			53208580 - LABOUR WE 22/3/26		2,143.20	
			53216518 - TEMPORARY STAFF-EXPENDITURE SERV OFFICER		979.44	
EF136998	13/03/2026	HAZEL J WEMPER & PETER J SAXON T/AS HEADWORKS CONSULTING				2,310.00
			1522 - LEADERSHIP SKILLS TRAINING		2,310.00	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF137397	31/03/2026	HAZRAD AUSTRALIA PTY LTD				1,103.58
			HAZ-6472 - COLLECTION, TESTING AND DISPOSAL OF CCA		1,103.58	
EF137142	13/03/2026	HEAD OCEANIA PTY LTD (ZOGGS AUSTRALIA)				3,253.80
			3790277717 - SUPPLY OF SWIMWEAR, ACTIVEWEAR AND ASSOC	00725	3,253.80	
EF137550	31/03/2026	HEAD OCEANIA PTY LTD (ZOGGS AUSTRALIA)				108.90
			3790279035 - SUPPLY OF SWIMWEAR / ACTIVEWEAR	00725	108.90	
EF137385	31/03/2026	HEADSET' ERA				621.50
			13531 - 1 X YEALINK BH70 MS MONO WITH STAND, USB		187.00	
			13534 - 1 X YEALINK BH70 MS MONO WITH STAND		187.00	
			13535 - 1 X YEALINK WH63 E2 MS TEAMS HEADSET		247.50	
EF137252	31/03/2026	HELEN MARTYN				136.20
			23799 - IPAD COVERS FOR SWIM SCHOOL		136.20	
EF137028	13/03/2026	HELENE PTY LTD (LOGO APPOINTMENTS)				17,811.49
			H6436 - TEMPORARY STAFF W/E 14/02/26		2,898.82	
			H6437 - TEMPORARY STAFF W/E 14/02/26		3,194.40	
			H6438 - TEMPORARY STAFF W/E 14/02/26		2,641.19	
			H6465 - TEMPORARY STAFF W/E 21/02/26		3,124.97	
			H6466 - LABOUR HIRE - SENIOR TEAM LEADER CLEANIN		3,194.40	
			H6467 - TEMPORARY STAFF W/E 21/02/26		2,757.71	
EF137421	31/03/2026	HELENE PTY LTD (LOGO APPOINTMENTS)				17,049.19
			H6498 - LABOUR HIRE - AO - ASSET MANAGEMENT		3,124.97	
			H6499 - LABOUR - W/E 28/02/26		3,194.40	
			H6500 - TEMP EMP W/E 28/02/26		2,718.87	
			H6530 - LABOUR W/E 07/03/26		2,555.52	
			H6531 - TEMP EMP W/E 7/3/26		2,330.46	
			H6559 - LABOUR HIRE - AO - ASSET MANAGEMENT		3,124.97	
EF136999	13/03/2026	HICKEY CONSTRUCTIONS PTY LTD				35,173.27
			5559 - OAHU PARK REPAIRS	01021	702.90	
			5630 - TIMBERLANE PARK PAINTING	01021	845.90	
			5632 - CRAIGIE LEISURE REPAIRS	01021	1,822.37	
			5633 - WHITFORDS LIBRARY SHELVING	01021	408.10	
			5634 - CRAIGIE LEISURE CENTRE REPAIRS	01021	426.25	
			5635 - CRAIGIE LEISURE CENTRE REPAIRS	01021	1,460.25	
			5636 - UNDERCROFT BRIDGE CLUB	01021	1,456.20	
			5637 - PERCY DOYLE SPORTING FACILITY	01021	3,513.90	
			5638 - ADMIRAL PARK	01021	321.20	
			5639 - DUNCRAIG COMMUNITY HALL	01021	746.35	
			5641 - COJ ADMIN: MARKETING OFFICE SHELVING	01021	304.10	
			5642 - AFTER HOURS EMERGENCY STANDBY	01021	980.10	
			5646 - WARWICK STADIUM CAFE	01021	1,589.08	
			5647 - JOONDALUP CIVIC CENTRE	01021	3,281.41	
			5653 - COUNCIL OFFICE	01021	3,155.90	
			5654 - COJ ART GALLERY: PAINTING OF BOXES	01021	6,683.60	
			5655 - JOONDALUP ART GALLERY: RENEWAL OF BOX	01021	7,475.66	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF137389	31/03/2026	HICKEY CONSTRUCTIONS PTY LTD				256,903.71
			5643 - REFURBISHMENT PRINCE REGENT PARK	00125	103,818.35	
			5648 - DUNCRAIG ADVENTURE HUB WORKS	01021	639.65	
			5652 - PADBURY PLAYGROUP	01021	5,244.80	
			5656 - DUNCRAIG ADVENTURE HUB	01021	3,412.89	
			5657 - WHITFORDS LIBRARY	01021	276.10	
			5658 - OCEAN REEF SEA SPORTS CLUB	01021	297.00	
			5660 - WARWICK BOWLING CLUB	01021	651.20	
			5661 - WOODVALE LIBRARY	01021	2,317.98	
			5663 - MOOLANDA PARK TOILETS	01021	2,096.27	
			5664 - WARWICK COMMUNITY HALL	01021	3,446.85	
			5665 - CURRAMBINE COMMUNITY CENTRE	01021	391.88	
			5666 - COJ ADMINISTRATION	01021	165.00	
			5667 - DUNCRAIG ADVENTURE HUB	01021	8,578.35	
			5668 - JOONDALUP CIVIC CENTRE	01021	165.00	
			5669 - ADMIRAL PARK CLUBROOMS	01021	321.20	
			5670 - HILLARYS ANIMAL BEACH TOILETS	01021	457.88	
			5671 - JOONDALUP LIBRARY	01021	206.75	
			5672 - JOONDALUP LIBRARY	01021	297.00	
			5673 - JOONDALUP ADMINISTRATION	01021	233.42	
			5674 - TOM SIMPSON PARK FOOTPATH	01021	30,919.54	
			5676 - CRAIGIE OPEN SPACE	01021	17,749.60	
			5677 - ILUKA FORESHORE SOUTHERN STAIRWAY	01021	18,322.98	
			5679 - BURNS BEACH BOARDWALK	01021	636.90	
			5682 - CENTRAL PARK SEAT SLATS	01021	2,045.73	
			5683 - ELLERSDALE PARK TOILETS	01021	321.20	
			5685 - REID PROM TOILETS	01021	99.00	
			5686 - CRAIGIE LEISURE FENCE REPAIRS	01021	1,397.55	
			5687 - PRINCE REGENT PARK NEW CLUB FACILITIES A	00125	50,806.34	
			5691 - CRAIGIE BUSHLAND	01021	1,587.30	
EF136866	13/03/2026	HILLARYS YACHT CLUB				79.00
			2486B - CONFETTI & CHAOS VENUE AND CATERING		79.00	
EF136997	13/03/2026	HOLCIM (AUSTRALIA) PTY LTD T/AS	HUMES			8,316.00
			9410225265 - STOCK	01925	8,316.00	
EF137384	31/03/2026	HOLCIM (AUSTRALIA) PTY LTD T/AS	HUMES			8,316.00
			9410242766 - GRATED COVER RAISED/FLUSH 25MM WITH LOCK	01925	8,316.00	
EF137000	13/03/2026	HYDROQUIP PUMPS & IRRIGATION	PTY LTD			462.00
			INV-7369 - WATERVIEW PARK STEEL SPACER	04222	462.00	
EF137392	31/03/2026	HYDROQUIP PUMPS & IRRIGATION	PTY LTD			72,719.46
			INV-7241 - BORE DEVELOPMENT - NORMAL WORKING HOURS	04222	22,334.40	
			INV-7287 - BORE DEVELOPMENT - NORMAL WORKING HOURS	04222	20,409.29	
			INV-7288 - WATER METER CONNECTIONS	04222	16,922.62	
			INV-7289 - WATER METER CONNECTIONS	04222	12,538.35	
			INV-7393 - HILLARYS PARK FLOW TEST	04222	514.80	
EF137405	31/03/2026	ICONIC PROPERTY SERVICES PTY	LTD			19,071.66

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			PSI052672 - SUPPLY AND SERVICE SANITARY BINS	04022	864.22	
			PSI053995 - COJ PT MONTHLY CLEANING	04022	17,353.07	
			PSI053996 - SUPPLY AND SERVICE SANITARY BINS	04022	854.37	
EF137374	31/03/2026	IMAGINATION WORKSHOP PTY LTD T/AS FAWLTY TOWERS				5,720.00
			27664 - CONFETTI & CHAOS		5,720.00	
EF137006	13/03/2026	INSTANT PRODUCTS HIRE				2,749.23
			222462 - TOILETS & SITE OFFICE		2,749.23	
EF137400	31/03/2026	INSTANT PRODUCTS HIRE				2,287.12
			220909 - 30 JAN TO 2 MARCH 2026		215.04	
			220910 - PRINCE REGENT PARK:		331.11	
			224355 - HIRE OF EQUIPMENT		898.15	
			224612 - THE WHALE, JOONDALUP FESTIVAL 2026		842.82	
EF137004	13/03/2026	INSTITUTE OF PUBLIC WORKS ENG AUST LTD (WA)				940.00
			66N7YYNMJ4V - IPWEA 2026 CON		940.00	
EF137398	31/03/2026	INSTITUTE OF PUBLIC WORKS ENG AUST LTD (WA)				865.00
			5NNFZTNYDDF - IPWEA CONFERENCE 2026		865.00	
EF137567	31/03/2026	INTECHNOLOGY DISTRIBUTION PTY LTD				8,548.54
			21-03248 - PROXY PRO 10 MAINTENANCE & SUPPORT		8,548.54	
EF137007	13/03/2026	INTEGRITY MANAGEMENT SOLUTIONS PTY LTD				29,500.60
			INV-0397 - ATTAIN COMPLIANCE SOFTWARE: RENEWALL		29,500.60	
EF137401	31/03/2026	INTELIFE GROUP				14,762.18
			CIT007-B0226 - BARRIDALE PARK KINGSLEY - 1 PLATE	VP473741	14,762.18	
EF137009	13/03/2026	INTELLIGENT RFID SOLUTIONS PTY LTD				1,490.50
			INV-0324 - RFID TAGS 5,000 SQUARE CLEAR 50MMX50MM		1,490.50	
EF137248	31/03/2026	IOANA MAJDIK				886.00
			1046385_19/03/26 - REIMBURSEMENT		886.00	
EF137402	31/03/2026	IRON MOUNTAIN AUSTRALIA GROUP PTY LTD				2,786.33
			AU300051230 - 2025-26 STORAGE & RETRIEVAL OF RECORDS		148.76	
			AU3100057756 - 2025-26 STORAGE & RETRIEVAL OF RECORDS		2,637.57	
EF137010	13/03/2026	IRP PTY LTD (INDUSTRIAL RECRUITMENT PARTNERS)				43,446.76
			C INV 28719 - TEMP STAFF WE 28/02/2026		7,545.45	
			C INV 29360 - LABOUR W/E 27/2/26		2,679.60	
			C INV 29612 - LABOUR W/E 15/2/26		2,169.20	
			C INV 29666 - LABOUR HIRE WE 22/02/2026		6,388.25	
			C INV 29667 - TEMP STAFF WEEK ENDING 1/3/26		2,679.60	
			C INV 29668 - LABOUR W/E 22/2/26		2,137.30	
			C INV 29718 - TEMP STAFF WE 27/2/26		9,102.28	
			C INV 29720 - TEMPORARY STAFF W/E 01/3/26		2,169.20	
			C INV 29777 - TEMP STAFF WE 08/03/2026		6,406.68	
			C INV 29782 - LABOUR WE 8/3/26		2,169.20	
EF137404	31/03/2026	IRP PTY LTD (INDUSTRIAL RECRUITMENT PARTNERS)				70,867.24
			C INV 29355 - TEMP STAFF WE 11/1/26		2,679.60	
			C INV 29721 - TEMP STAFF WE 22/2/26		2,169.20	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			C INV 29722 - LABOUR W/E 22/2/26		542.30	
			C INV 29723 - LABOUR W/E 1/3/26		2,711.50	
			C INV 29724 - LABOUR W/E 1/3/26		2,169.20	
			C INV 29778 - TEMP STAFF WEEK ENDING 1/3/26		2,137.30	
			C INV 29779 - TEMP STAFF WEEK ENDING 8/3/26		2,137.30	
			C INV 29780 - TEMP STAFF WEEK ENDING 8/3/26 - 33.5		2,137.30	
			C INV 29781 - TEMP STAFF WEEK ENDING 14/3/26		2,137.30	
			C INV 29834 - TEMP STAFF WE 15/3/26		9,899.78	
			C INV 29835 - VARIOUS LABOUR W/E 15/03/26		8,083.08	
			C INV 29836 - LABOUR W/E 15/3/26		2,169.20	
			C INV 29837 - TEMPORARY STAFF W/E 15/03/26		2,169.20	
			C INV 29838 - TEMPORARY STAFF W/E 15/03/26		2,711.50	
			C INV 29839 - WEEK ENDING 15/3/26 - 42.5		2,711.50	
			C INV 29840 - TEMPORARY STAFF W/E 15/03/26		2,169.20	
			C INV 29841 - TEMPORARY STAFF W/E 15/03/26		2,711.50	
			C INV 29896 - VARIOUS LABOUR WE 22/3/26		9,259.75	
			C INV 29897 - VARIOUS LABOUR W/E 22/03/2026		8,024.23	
			C INV 29903 - LABOUR W/E 22/3/26		2,137.30	
EF137568	31/03/2026	ISUBSCRIBE PTY LTD				74.00
			INV-49874 - SUBSCRIPTIONS		74.00	
EF137403	31/03/2026	ITR PACIFIC PTY. LTD. (ITR WESTERN AUSTRALIA)				336.50
			872358 - PARTS ONLY		336.50	
EF137011	13/03/2026	IVAC WA PTY LTD (VELOCITY VACUUM TRUCKS)				16,225.00
			9979 - EXRTRACTION OF SAND FROM AROUND ASSETS	VP472390	16,225.00	
EF137406	31/03/2026	IVAC WA PTY LTD (VELOCITY VACUUM TRUCKS)				19,470.00
			9990 - WEST COAST DRIVE, SORRENTO	VP472390	12,980.00	
			9996 - IVAC WA - KINGVAC1 1000 VACUUM TRUCK (IN	VP472390	6,490.00	
EF136957	13/03/2026	IXOM OPERATIONS PTY LTD				4,497.28
			85079569 - SUPPLY OF CHLORINE GAS 25/26		4,497.28	
EF137207	20/03/2026	IXOM OPERATIONS PTY LTD				314.78
			85085234 - CRAIGIE LEISURE CENTE		314.78	
EF137331	31/03/2026	IXOM OPERATIONS PTY LTD				4,497.28
			85092438 - CRAIGIE LEISURE CENTRE		4,497.28	
EF137408	31/03/2026	J B PRECISE ENGINEERING				858.00
			D5041 - PARTS & REPAIRS		858.00	
EF136934	13/03/2026	J BLACKWOOD & SON LTD				2,502.06
			SI13808331 - DRAIN REPAIRS		427.66	
			SI13860630 - HARDWARE	VP439610	61.47	
			SI13883633 - REACTIVE MATERIALS		125.14	
			SI13910167 - SUPER WIPES		385.66	
			SI13970885 - CAR ADAPTER/CHARGE		96.77	
			SI13996423 - SAFETY GEAR	VP439610	1,173.12	
			SI13996996 - WAREHOUSE RESTOCK	VP439610	42.64	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			SI4008681 - PARTS & REPAIRS		189.60	
EF137203	20/03/2026	J BLACKWOOD & SON LTD				33.91
			SI14048581 - PARTS & REPAIRS		33.91	
EF137310	31/03/2026	J BLACKWOOD & SON LTD				3,194.62
			SI14087548 - STOCK		583.44	
			SI14091307 - WAREHOUSE STOCK	VP439610	57.28	
			SI14096838 - TRAFFIC CONE		1,020.80	
			SI14097147 - SHIM PACKING PLATES		517.33	
			SI14106005 - PARTS & REPAIRS		249.74	
			SI14191818 - STOCK		120.03	
			SI14209907 - STOCK	VP439610	163.55	
			SI14212090 - TOOLS		6.73	
			SI14223333 - SIGN MAINTENANCE		18.08	
			SI4106828 - SPECS PROSAFE HARRIER ASHR110P		147.40	
			SI4280693 - PLASTIC LID		24.75	
			SI4324823 - WEEDING CHEMICAL		285.49	
EF137536	31/03/2026	J.D CAFFEY & CAFFEY FAMILY TRUST T/AS WESTBOOKS				608.71
			354451 - TITLES AS SELECTED		162.26	
			354452 - TITLES AS SELECTED		27.98	
			354453 - TITLES AS SELECTED		93.75	
			354454 - TITLES AS SELECTED		43.37	
			354919 - TITLES AS SELECTED		125.39	
			354920 - TITLES AS SELECTED		72.74	
			354921 - TITLES AS SELECTED		16.09	
			354922 - TITLES AS SELECTED		11.89	
			354923 - TITLES AS SELECTED		55.24	
EF137423	31/03/2026	J.G ABBERTON & OTHERS (LAVAN)				3,013.12
			748165 - UNDERTAKING AND CAVEATS		1,602.26	
			748580 - LEGAL ADVICE		1,410.86	
EF137345	31/03/2026	JACKY CHENG				2,000.00
			426 - IAP 2026 ARTIST INVOICE		2,000.00	
EF136882	13/03/2026	JAMES & NOELENE HOOVER				485.49
			147547 - REFUND PN 147547		485.49	
EF136936	13/03/2026	JAMES BENNETT PTY LTD				129.85
			4865170 - DVD'S FOR BOOKS ON WHEELS		129.85	
EF137204	20/03/2026	JAMES BENNETT PTY LTD				3,483.22
			4865168 - INDIVIDUAL TITLES AS SELECTED		248.12	
			4865169 - CUSTOMER REQUESTS		698.81	
			4865171 - INDIVIDUAL TITLES AS SELECTED.		26.63	
			4865172 - INDIVIDUAL TITLES AS SELECTED		77.46	
			4865173 - INDIVIDUAL ITEMS AS SELECTED		200.13	
			4865174 - INDIVIDUAL TITLES AS SELECTED		120.06	
			4865682 - INDIVIDUAL TITLES AS SELECTED		19.04	
			4865683 - CUSTOMER REQUESTS		251.94	
			4865684 - ADDITIONAL COPIES TO SATISFY CUSTOMER DE		151.48	
			4865685 - INDIVIDUAL TITLES AS SELECTED.		547.32	
			4865686 - POPULAR DVD TITLES FOR SHORT TERM LOAN		24.95	
			4865687 - OUTSTANDING ORDERS FROM PREVIOUS FY		217.60	
			4865688 - OUTSTANDING ORDERS FROM PREVIOUS FY		115.12	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			4865689 - INDIVIDUAL ITEMS AS SELECTED		296.25	
			4865690 - INDIVIDUAL TITLES AS SELECTED		178.01	
			4865691 - INDIVIDUAL TITLES AS SELECTED		169.55	
			PSO502635 - PROFILED DVD TITLES		140.75	
EF137311	31/03/2026	JAMES BENNETT PTY LTD				3,751.79
			4865969 - INDIVIDUAL TITLES AS SELECTED		52.70	
			4865970 - INDIVIDUAL TITLES AS SELECTED		169.96	
			4865971 - INDIVIDUAL TITLES AS SELECTED		23.72	
			4865972 - ADDITIONAL COPIES TO SATISFY CUSTOMER DE		450.15	
			4865973 - DVD'S FOR BOOKS ON WHEELS		351.75	
			4865974 - ADDITIONAL COPIES TO SATISFY CUSTOMER DE		160.70	
			4865975 - INDIVIDUAL TITLES AS SELECTED.		124.65	
			4865976 - MONTHLY PROMOTIONAL JUNIOR TITLES		132.44	
			4865977 - MONTHLY PROMOTIONAL JUNIOR TITLES		297.99	
			4865978 - INDIVIDUAL ITEMS AS SELECTED		46.64	
			4865979 - INDIVIDUAL TITLES AS SELECTED		31.60	
			4866169 - DVD'S FOR BOOKS ON WHEELS		29.95	
			4866499 - INDIVIDUAL TITLES AS SELECTED		47.24	
			4866500 - INDIVIDUAL TITLES AS SELECTED		61.17	
			4866501 - CUSTOMER REQUESTS		221.36	
			4866502 - ADDITIONAL COPIES TO SATISFY CUSTOMER DE		118.95	
			4866503 - INDIVIDUAL TITLES AS SELECTED.		27.32	
			4866504 - INDIVIDUAL TITLES AS SELECTED.		342.39	
			4866505 - MONTHLY PROMOTIONAL JUNIOR TITLES		46.24	
			4866506 - MONTHLY PROMOTIONAL JUNIOR TITLES		104.04	
			4866507 - CUSTOMER REQUESTS		115.12	
			4866508 - CUSTOMER REQUESTS		201.60	
			4866509 - INDIVIDUAL ITEMS AS SELECTED		104.57	
			4866510 - INDIVIDUAL TITLES AS SELECTED		14.39	
			PSO502757 - PROFILED DVD TITLES		475.15	
EF137167	13/03/2026	JARDINE LLOYD THOMPSON PTY LTD (LGISWA)				22,930.29
			062-219348 - STRATEGIC OSH CONTRACT FEB 2026		22,930.29	
EF137014	13/03/2026	JB HI-FI GROUP PTY LTD (JB HI-FI BUSINESS)				2,544.97
			103650 - DELL PRO 13 PLUS		2,544.97	
EF137012	13/03/2026	JB HI-FI JOONDALUP				1,248.00
			108668111-210 - CAMERA & MICROPHONE		1,248.00	
EF137411	31/03/2026	JCB AVOCADOS PTY LTD (RHYTHM EARTHWORKS)				5,445.00
			INV-0083 - DUNCRAIG ADVENTURE HUB REPAIRS		5,445.00	
EF137016	13/03/2026	JEM TRAINING PTY LTD				2,888.22
			11 - EFFECTIVE COMMUNICATION TRAINING		2,888.22	
EF137015	13/03/2026	JKB PLUMBING & GAS PTY LTD				19,644.46
			2511 - INVESTIGATED LEAK IN CARPARK	01524	2,063.17	
			INV-2473 - WORK OPERATION CENTRE	01524	706.56	
			INV-2606 - CENTRAL PARK TOILETS	01524	93.50	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-2629 - DUNCRAIG CHILD HEALTH CENTRE	01524	93.50	
			INV-2918 - NEIL HAWKINS PARK TOILETS	01524	990.64	
			INV-3025 - PLUMBING - KORELLA PARK TOILETS	01524	4,323.00	
			INV-3061 - BURNS BEACH PARK TOILETS	01524	822.72	
			INV-3068 - CRAIGIE LEISURE PIPEWORK	01524	965.74	
			INV-3070 - WARWICK LEISURE CENTRE REPAIRS	01524	748.00	
			INV-3071 - CRAIGIE LEISURE REPAIRS	01524	946.25	
			INV-3075 - KINGSLEY MEMORIAL CLUBROOMS	01524	140.25	
			INV-3076 - GIBSON PARK COMMUNITY CENTRE	01524	140.25	
			INV-3077 - CRAIGIE LEISURE CENTRE	01524	229.00	
			INV-3078 - CRAIGIE LEISURE CENTRE	01524	454.17	
			INV-3079 - CRAIGIE LEISURE CENTRE	01524	454.17	
			INV-3080 - SORRENTO COMMUNITY HALL	01524	367.43	
			INV-3081 - CRAIGIE LEISURE CENTRE	01524	196.35	
			INV-3082 - FLEUR FREAME PAVILLION	01524	160.37	
			INV-3083 - CRAIGIE LEISURE CENTRE	01524	229.00	
			INV-3084 - CRAIGIE LEISURE CENTRE	01524	130.90	
			INV-3085 - GREENWOOD CHILD HEALTH CENTRE	01524	215.52	
			INV-3086 - JOONDALUP ADMINISTRATION	01524	93.50	
			INV-3088 - JOONDALUP LIBRARY	01524	130.90	
			INV-3089 - SORRENTO COMMUNITY HALL	01524	450.87	
			INV-3090 - CURRAMBINE COMMUNITY CENTRE	01524	348.43	
			INV-3094 - RM-MULLALOO SOUTH	01524	1,325.57	
			INV-3096 - KEYWEST	01524	1,143.07	
			INV-3098 - FLINDERS PARK TOILETS	01524	467.90	
			INV-3099 - KINGSLEY CLUBROOMS REPAIRS	01524	140.25	
			INV-3110 - CRAIGIE LEISURE CENTRE	01524	264.78	
			INV-3111 - CLC CHANGEROOMS	01524	130.90	
			INV-3112 - CLC CHANGEROOM	01524	163.55	
			INV-3113 - PLUMBING - WHITFORDS NODES TOILETS	01524	93.50	
			INV-3114 - PLUMBING - CENTRAL PARK TOILETS	01524	93.50	
			INV-3115 - MULLALOO SOUTH TOILETS	01524	140.25	
			INV-3119 - WOC	01524	93.50	
			INV-3120 - PLUMBING - SORRENTO COMMUNITY HALL	01524	93.50	
EF137409	31/03/2026	JKB PLUMBING & GAS PTY LTD				26,744.40
			INV-2900 - CRAIGIE LEISURE PAN ADAPTOR	01524	160.37	
			INV-2929 - MELENE PARK	01524	608.83	
			INV-3016 - COJ WOC	01524	142.55	
			INV-3034 - JOONDALUP LOTTERIES HOUSE	01524	299.02	
			INV-3097 - MULLALOO BEACH	01524	186.98	
			INV-3116 - BRAMSTON PARK COMMUNITY CENTRE	01524	278.33	
			INV-3117 - BEAUMARIS COMMUNITY CENTRE	01524	305.25	
			INV-3118 - WARWICK BOWLING CLUB	01524	140.25	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-3121 - CALEDONIA PARK TOILETS	01524	140.25	
			INV-3122 - MULLALOO NORTH TOILETS	01524	275.00	
			INV-3123 - JOONDALUP CIVIC REPAIRS	01524	404.12	
			INV-3124 - CRAIGIE LEISURE REPAIRS	01524	308.23	
			INV-3125 - GIBSON PARK REPAIRS	01524	175.24	
			INV-3126 - CAMBERWARRA PARK TOILETS	01524	413.86	
			INV-3127 - BURNS BEACH TOILETS REPAIRS	01524	140.25	
			INV-3128 - SEACREST PARK TOILET REPAIRS	01524	140.25	
			INV-3129 - CRAIGIE LEISURE CENTRE	01524	19,017.56	
			INV-3130 - FLINDERS PARK COMMUNITY CENTRE	01524	404.57	
			INV-3131 - NEIL HAWKINS PARK TOILET REPAIRS	01524	93.50	
			INV-3132 - HEATHRIDGE CC TOILET SEAT	01524	163.55	
			INV-3133 - REID PROM TOILETS REPAIRS	01524	130.90	
			INV-3134 - BURNS BEACH TOILETS	01524	93.50	
			INV-3142 - FALKLAND PARK TOILETS	01524	339.47	
			INV-3151 - CHURTON PARK	01524	608.83	
			INV-3153 - SANTIAGO PARK	01524	580.98	
			INV-3186 - HILLARYS DOG BEACH TAP	01524	1,192.76	
EF137236	31/03/2026	JOHN CHESTER				2,956.66
			ALLOW-MTG-MAR 2026 - MEETING FEE - MARCH 2026		2,956.66	
EF136911	13/03/2026	JOHN LOCKLEY				207.64
			316697 - REIMBURSE CLC FEE		207.64	
EF137581	31/03/2026	JOHN ROBERT RAFTIS				5,050.66
			ALLOW-DM-MAR 2026 - DEPUTY MAYOR ALLOWANCE - MARCH 2026		2,094.00	
			ALLOW-MTG-MAR 2026 - MEETING FEE - MARCH 2026		2,956.66	
EF137571	31/03/2026	JOONDALUP BUSINESS ASSOCIATION INC				231.00
			INV-6368 - 6X IWD 2026 TICKETS		231.00	
EF137162	13/03/2026	JOONDALUP GOLF MANAGEMENT (AUST) P/L				30,562.00
			2702261022 - LAKEVIEW FUNCTION CATERING - 26 JAN 2025		24,380.00	
			2702261023 - HIRE OF EQUIPMEN-LAKESIDE FUNCTION		6,182.00	
EF137017	13/03/2026	JOONDALUP HOSPITAL PTY LIMITED (JOONDALUP HEALTH CAMPUS)				391.00
			ANCZ8015 - RE JANAY DEERING		391.00	
113626	12/03/2026	JOONDALUP LIBRARY PETTY CASH				144.65
			PETTY CASH W/E 13/03/26 - REIMBURSEMENT OF PETTY CASH		144.65	
EF137188	20/03/2026	JOONDALUP NETBALL ASSOCIATION				12,972.96
			44144, 44482, 44780 - REFUND HIRE FEES		12,972.96	
EF137193	20/03/2026	JOONDALUP NETBALL ASSOCIATION				115.50
			44077, 44033 - REFUND HIRE FEES		115.50	
EF137261	31/03/2026	JOONDALUP WOMEN'S SHED				154.00
			36054 - REFUND FOR INVOICE PAID TWICE		154.00	
EF136910	13/03/2026	JOSHUA LOW				85.57
			1016723 - REIMBURSE CLC M/SHIP		85.57	
EF137262	31/03/2026	JULIE PEUT				30.85
			INV-985160, INV-985161 - REIMBURSEMENT CLC M/SHIP		30.85	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF137547	31/03/2026	JULIE WHITLOCK				900.00
			MEETING FEE 04/03 & 11/03/06 - MEETING FEE 04/03/26 & 11/03/06		900.00	
EF137455	31/03/2026	KADESJADA TRUST (ONE 20 PRODUCTIONS)				21,893.74
			17956 - EXTERNAL CONTRACTORS & SERVICES		1,347.50	
			17969 - DAWN FLOW JOONDALUP FESTIVAL 2026		1,340.90	
			17970 - DAWN FLOW JOONDALUP FESTIVAL 2026		1,347.50	
			17971 - HIRE OF EQUIPMENT		17,857.84	
EF136869	13/03/2026	KAPISH SERVICES PTY LTD				1,019.40
			KAPX.INV004110 - KAPISH EASY LINK - ANNUAL MNT RENEWAL		1,019.40	
EF137280	31/03/2026	KAREN JEAN PALMER				100.00
			INWE26/15754 - ANIMAL REGISTRATION REFUND		100.00	
EF137194	20/03/2026	KAREN JORDAN				375.00
			1049239_24/02/26 - VEHICLE CROSSING SUBSIDY		375.00	
EF136976	13/03/2026	KARRAL PTY LTD (DASCO SUPPLY GROUP)				323.98
			874177 - PARTS		323.98	
EF137356	31/03/2026	KARRAL PTY LTD (DASCO SUPPLY GROUP)				706.57
			876228 - PARTS		706.57	
EF136879	13/03/2026	KASHALA ROGERS				87.00
			1049190_05/02/26 - REFUND FOR LEISURE CENTRE		87.00	
EF137412	31/03/2026	KENNARDS HIRE				61.60
			28500850 - PALLET JACK HIRE TO ASSIST WITH THE TRAN		61.60	
EF136893	13/03/2026	KEVIN HOLLOWAY				101.25
			INV-323056, INV-351300, INV-37 - MEMBERSHIP REFUND		101.25	
EF137022	13/03/2026	KIDS CAMPS LTD (CAHOOTS ADVENTURE CAMP)				1,440.00
			INV-2199 - Y.E.S SUMMER 2026 THE CLIMB ZONE - 12/01		800.00	
			INV-2252 - Y.E.S SUMMER 2026 CLIMB ZONE - 20/1/2026		640.00	
EF137256	31/03/2026	KIMBERLEY ZOLLNER				45.00
			1012140 - REFUND CLC M/SHIP		45.00	
EF137165	13/03/2026	KINROSS SUPA IGA				550.16
			04/5833 - GROCERY ITEMS		18.02	
			07/1490 - GROCERY ITEMS		532.14	
EF137573	31/03/2026	KINROSS SUPA IGA				1,560.99
			03/0699 - JOONDALUP FESTIVAL 2026		34.00	
			03/3784 - JOONDALUP FESTIVAL 2026		19.96	
			03/7648 - FOH SUPPLIES		42.79	
			04/6015 - FOH SUPPLIES		40.49	
			05/4693 - CONSUMABLES AND CATERING SUPPLIES		24.95	
			07/03/26 - CONSUMABLES AND CATERING SUPPLIES		179.49	
			1 (7860) - CATERING FOR COMMON PEOPLE EVENT		400.00	
			2(7861) - CATERING FOR COMMON PEOPLE EVENT		400.00	
			24/10/25 - FOH SUPPLIES		164.33	
			292095 - CONSUMABLES - GST		31.06	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			3(5992) - CATERING FOR COMMON PEOPLE EVENT		40.12	
			4(7986) - CATERING FOR COMMON PEOPLE		16.50	
			5 (7984 - CATERING FOR COMMON PEOPLE EVENT		31.16	
			6(1630) - CATERING FOR COMMON PEOPLE EVENT		111.87	
			P292095 - CONSUMABLES - GST		24.27	
EF137164	13/03/2026	KLEENIT PTY LTD				5,730.03
			185315 - BURNS BEACH OVERFLOW	02922	358.60	
			185437 - GRAFFITI REMOVAL - CHEMICAL / HIGH PRESS	02922	1,252.83	
			185600 - GRAFFITI CONTROL SERVICES	02922	1,774.22	
			185770 - GRAFFITI REMOVAL - CHEMICAL / HIGH PRESS	02922	2,344.38	
EF137572	31/03/2026	KLEENIT PTY LTD				5,743.87
			185630 - HIGH PRESSURE CLEANING - CENTRAL PARK		2,860.00	
			185631 - DUNCRAIG ADVENTURE HUB	02922	792.00	
			185924 - GRAFFITI REMOVAL - CHEMICAL / HIGH PRESS	02922	1,387.87	
			186044 - CAMBEWARRA PARK	02922	396.00	
			186272 - BLACKPOOL PARK	02922	308.00	
EF137018	13/03/2026	KMART AUSTRALIA LTD				119.00
			35453 - ASSORTED TOYS		119.00	
EF137021	13/03/2026	KONE ELEVATORS PTY LTD				8,579.94
			196275462 - JOONDALUP ADMIN BUILDING	00825	2,859.98	
			196275463 - LOTTERIES HOUSE	00825	1,429.99	
			196275464 - REID PROM CAR PARK	00825	4,289.97	
EF137414	31/03/2026	KONE ELEVATORS PTY LTD				850.30
			198323154 - JOONDALUP LIBRARY	00825	850.30	
EF136905	13/03/2026	KRISTIE STEWART				419.57
			132035 - RATES REFUND PN132035		419.57	
EF137019	13/03/2026	KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD				3,607.59
			2000170 - WORKS DEPOT RVQ3Y09238		7.06	
			91348598 - RVG2200606 INFRASTRUCTURE		211.79	
			91386893 - H7S5402522 / 1FW5801469 WOC		111.46	
			91389087 - JOONDALUP LIBRARY VCZ1521856		50.31	
			91390017 - WORKS OPERATION CENTRE		54.70	
			91392542 - DGSPA RCC1501553		62.96	
			91393744 - MAYOR OFFICE RCC2902372		15.69	
			91408263 - RVQ2Y06665 CUSTOMER CARE		27.26	
			91408494 - ENVIROMENTAL HEALTH RVQ2806462		142.37	
			91408884 - STRATEGIC ORG DEVE RVQ2805751		105.19	
			91408967 - RCC2802201 DCS PA'S OFFICE		12.80	
			91409021 - RANGERS DEPT RVQ2705554		139.60	
			91409052 - DIR OF PLANNING RVQ4X12131		56.24	
			91409309 - ADMIN LEVEL 1 RCC2802210		50.40	
			91409843 - WORKS DEPOT H7S4601283		54.96	
			91409846 - CRAIGIE LEISURE H7S5803190		23.97	
			91410249 - WORKS DEPOT RVG3301994		254.93	
			91410522 - R323900353 RATES		37.47	
			91410578 - RVQ2Y06640 CONTRACTS		17.47	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			91410592 - RCC2802196 CEO PA'S OFFICE		68.98	
			91410864 - IT DEPT RVQ2Y06659		46.87	
			91411568 - RBT2X04212 CEOMFP		53.38	
			91411966 - RCC1501553 DGSPA		104.81	
			91411997 - R323900355 RATES		59.77	
			91412154 - COUNCIL SUPPORT RCC2902365		118.01	
			91412340 - CRAIGIE LEISURE H7S3Z00758		43.12	
			91412619 - RECORDS DEPT RVQ2Y06622		32.43	
			91412659 - HEATHRIDGE LC RCC2301923		105.08	
			91413025 - CRAIGIE LEISURE RVQ4811483		137.31	
			91413053 - RBT1502482 WOC		72.18	
			91413059 - RCC2802267 WASTE		35.45	
			91413320 - RBT9Y01080 WOC		20.41	
			91413462 - RVQ2X06535 FINANCE		51.79	
			91413610 - PLANNING & APPROVALS RVQ4911546		54.04	
			91413670 - MAYORS OFFICE RVQ2705579		17.48	
			91413884 - COMPLIANCE 1AW5904746		29.23	
			91414122 - H8C3700074 DGS DIRECTOR		130.02	
			91414350 - BUILDING ADMIN RCC2X02383		64.91	
			91414356 - CRAIGIE LEISURE RCC2902370		103.97	
			91414417 - RVG2901544 CDLS & LCS		297.71	
			91414502 - 1FW5801469 CUSTOMER SERVICE		41.45	
			91414933 - BUILDING SERVICES RVQ2103727		17.63	
			91415019 - ECONOMIC DEV & ADVOCACY RVQ2Y06638		59.93	
			91415118 - HR DEPARTMENT RVQ4X12127		144.68	
			91415554 - RVQ4911530 CDLS & LCS		97.68	
			91415594 - MARKETING RVG3Z02898		122.13	
			91415733 - RCC2X02386 RANGERS		13.41	
			91415765 - MAYOR OFFICE RCC2902372		27.10	
EF137413	31/03/2026	KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD				1,590.51
			91366426 - ECOSYS PA4000X A4 MONO LASER PRINTER		243.10	
			91408413 - WHITFORD PHOTOCOPIER		96.45	
			91408500 - ADMIN / CM PHOTOCOPIER CHARGE		98.04	
			91408781 - DUNCRAIG LIBRARY WORKROOM		68.11	
			91410438 - JOONDALUP LIBRARY PHOTOCOPIER		98.82	
			91410595 - LIBRARY REFERENCE DESK RBT1502528		60.84	
			91410721 - WHITFORDS STAFF DESK		219.47	
			91411616 - RVG2200606 INFRA		203.69	
			91412357 - RCC2301915 DIMS PA		173.60	
			91412625 - WHITFORD PHOTOCOPIER		34.71	
			91413051 - WOODVALE PHOTOCOPIER		155.00	
			91413329 - DUNCRAIG LIBRARY ADMIN		86.78	
			91414217 - LOCAL HISTORY LIBRARY H7S5803153		51.90	
EF137027	13/03/2026	LACTALIS AUSTRALIA PTY LTD				169.08
			243078171 - MILK FOR THE WOC		84.54	
			243122893 - MILK FOR THE WOC		84.54	
EF137420	31/03/2026	LACTALIS AUSTRALIA PTY LTD				253.62
			243174050 - MILK FOR THE WOC		84.54	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			243220711 - MILK FOR THE WOC		84.54	
			243270657 - MILK FOR THE WOC		84.54	
EF137023	13/03/2026	LANDGATE MIDLAND				4,793.93
			1556723 - ONLINE SHOP		228.20	
			77546877 - GRV INTERIM VALUATION - METRO		4,565.73	
EF137415	31/03/2026	LANDGATE MIDLAND				743.97
			77608023 - GRV INTERIM VAL 31/1/2026 - 13/2/2026		743.97	
EF137030	13/03/2026	LARSON-JUHL PTY LTD				712.64
			PSI116256 - AT94119 - ARTITEQ CLICK RAIL CLICK&CONN		712.64	
EF137425	31/03/2026	LARSON-JUHL PTY LTD				2,852.30
			PSI117092 - HANG WIRES AND HOOKS STOCK FOR GALLERY		2,852.30	
EF137282	31/03/2026	LAURA STABLER				149.81
			117931 - RATES REFUND		149.81	
EF137574	31/03/2026	LES MILLS AUSTRALIA				1,576.78
			LMB1299716 - CRAIGIE LEISURE CENTRE		1,576.78	
EF137249	31/03/2026	LEWIS HUTTON				2,956.66
			ALLOW-MTG-MAR 2026 - MEETING FEE - MARCH 2026		2,956.66	
113627	12/03/2026	LIBRARY ADMIN PETTY CASH				684.05
			PETTY CASH W/E 13/03/26 - REIMBURSEMENT OF PETTY CASH		684.05	
EF137286	31/03/2026	LISA M RILEY				2,637.00
			193436 - RATES REFUND PN 193436		2,637.00	
EF137092	13/03/2026	LIZO PTY LTD				126.85
			86523 #4 - PARTS		101.20	
			86580#7 - TOOLS AND HARDWARE		25.65	
EF137499	31/03/2026	LIZO PTY LTD				13,419.48
			86615 #4 - PARTS		71.50	
			86616 #4 - PARTS		2,069.45	
			86637 #4 - PARTS		211.98	
			86640 #4 - PARTS		249.70	
			86643 #4 - 3318 - PURCHASE OF MINOR PLANT		4,739.25	
			86646 #4 - 3318 - PURCHASE OF MINOR PLANT		5,070.60	
			86694#4 - STOCK		814.00	
			86740#4 - TREE MAINTENANCE		193.00	
EF137163	13/03/2026	LNLC PTY LTD T/AS KELYN TRAINING SERVICES				2,650.00
			35228 - CHAINSAW CERTIFICATE TRAINING		2,650.00	
EF136868	13/03/2026	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA				6,415.00
			47743 - LG PRO - EXECUTIVE SUPPORT PROFESSIONALS		360.00	
			47744 - LG PRO - EXECUTIVE SUPPORT PROFESSIONALS		360.00	
			47745 - LG PRO - EXECUTIVE SUPPORT PROFESSIONALS		360.00	
			47753 - FINANCE PROFESSIONAL CONFERENCE 2026		1,035.00	
			47767 - LG FINANCE PROF CONFERENCE		2,150.00	
			47770 - LG FINANCE PROF CONFERENCE		2,150.00	
EF137192	20/03/2026	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA				360.00

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			47794 - CAREER GROWTH FOR ADMIN & SUPPORT		360.00	
EF137241	31/03/2026	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA				470.00
			47854 - REGISTRATIONFINANCE FOR NON-FINANCIAL PE		470.00	
EF137426	31/03/2026	LOOP GLOBAL PTY LTD (LOOP UPCYCLING)				495.00
			INV-9178 - FACILITY TOUR 1.5HOURS		495.00	
EF136915	13/03/2026	LUMINARE PTY LTD T/AS ART INSTALL				882.75
			INV-1528 - ART TRANSPORT		247.50	
			INV-1536 - MAINTENANCE AND CLEANING		635.25	
EF137025	13/03/2026	LUX EVENTS PTY LTD				40,594.18
			LE260215 - VISION AND LIGHTING FOR 2026 VALENTINES		40,594.18	
EF137416	31/03/2026	LUX EVENTS PTY LTD				3,190.00
			LE260310 - NEIL HAWKINS PARK		3,190.00	
EF137260	31/03/2026	LYDIA CUBBAGE				51.66
			INW26/1640 - REFUND STER ANIMAL 133363		51.66	
EF137146	13/03/2026	LYNETTE PATRICE DICIERO T/AS ARTISTS CHRONICLE				600.00
			INV-0668 - LISTING IN ARTIST MAGAZINE		600.00	
EF137278	31/03/2026	LYNETTE TONICH				22.26
			407606/433614 - CLC MEMBERSHIP REFUND		22.26	
EF137479	31/03/2026	M P ROGERS & ASSOCIATES PTY LTD				3,622.82
			26332 - PROVISION OF MARINE AND COASTAL ENGINEER	VP400507	2,023.87	
			26335 - SORRENTO BEACH GROYNES	VP400507	1,598.95	
EF136873	13/03/2026	MADHUKAR BHALLA & PRATIBHA BHALLA				472.76
			181334 - RATES REFUND PN181334		472.76	
EF137033	13/03/2026	MAIN ROADS WESTERN AUSTRALIA				17,774.93
			8024099 - GWENDOLINE DR - OCEAN REEF RD & GRADIENT		17,774.93	
EF137429	31/03/2026	MAIN ROADS WESTERN AUSTRALIA				7,688.20
			8024162 - BLACKALL DRIVE, GREENWOOD		7,688.20	
EF137431	31/03/2026	MAITLAND CONSULTING GROUP				8,755.56
			5005959 - FEASIBILITY STUDY		8,755.56	
EF137031	13/03/2026	MAJOR MOTORS				315.27
			1872567 - PARTS ONLY		315.27	
EF137427	31/03/2026	MAJOR MOTORS				281.01
			1876105 - PARTS ONLY		281.01	
EF137084	13/03/2026	MALEMI UNIT TRUST (SPRAYLINE SPRAYING EQUIPMENT)				1,555.18
			78583 - PARTS ONLY		1,555.18	
EF137125	13/03/2026	MAMMOTH SECURITY PTY LTD (SIGNATURE SECURITY GROUP				1,764.76
			V00408161 - LIBRARY DURESS ALARMS		97.99	
			V00410053 - LIBRARY DURESS ALARMS		97.99	
			V00410101 - LICENSE FOR YOUTH TRUCK DURESS DEVICE		33.00	
			V00410131 - RANGERS AND COMMUNITY		152.02	
			V00410148 - SOFI BEACON MONITORING		1,383.76	
EF137275	31/03/2026	MAN YI HO				150.00
			INWE26/15553 - REFUND STER ANIMAL 131422		150.00	
EF136903	13/03/2026	MARIA VICTORIA ARIAS				589.96
			115577 - RATES REFUND PN115577		589.96	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF137279	31/03/2026	MARIO PIGNATIELLO				500.00
			CRN-070326043823 - CCTV REBATE ALLENSWOOD RD GREENWOOD		500.00	
EF137263	31/03/2026	MARIUS EKSTEEN				73.50
			109070 - REFUND FEE BUILD PLANS PN109070		73.50	
EF137443	31/03/2026	MARKETLIFE PTY LTD				16,500.00
			INV-0359 - MARKETLIFE ADMIN & EVENT OPERATIONS		16,500.00	
EF136889	13/03/2026	MATTHEW & AMY PINK				800.00
			192909 - RATES REFUND		800.00	
EF137257	31/03/2026	MATTHEW COUNT				2,956.66
			ALLOW-MTG-MAR 2026 - MEETING FEE - MARCH 2026		2,956.66	
EF137435	31/03/2026	MAX & CLAIRE PTY LTD				2,260.80
			SI-00093529 - AS PER QUOTE SQ-00041184		2,260.80	
EF137040	13/03/2026	MCLEODS LAWYERS PTY LTD				23,861.81
			146729A - REVERSAL OF CREDIT NOTE TAKEN IN ERROR		5,420.22	
			147323A - REVERSAL OF CREDIIT TAKEN IN ERROR		3,156.76	
			149598 - LEGAL FEES		1,806.20	
			150100 - SPONSORSHIP INDEMNITY CLAUSE ADVICE		701.80	
			150170 - CODE OF CONDUCT 56565		1,382.70	
			150232 - LEGAL FEES		925.76	
			150235 - LEGAL FEES		1,205.38	
			150236 - LEGAL FEES		627.22	
			150239 - LEGAL FEES		321.20	
			150242 - LEGAL FEES		1,284.80	
			150250 - LEGAL FEES		1,156.32	
			150280 - LEGAL FEES		578.16	
			150285 - LEGAL FEES		1,518.88	
			150297 - GDA 8 OF 2025 CASE LEGAL FEES		3,776.41	
EF137442	31/03/2026	MCLEODS LAWYERS PTY LTD				6,706.92
			150099 - SILKCHIME PTY LTD 54165		3,891.80	
			150241 - EDDYSTONE AVENUE, CRAIGIE		1,349.04	
			150253 - OCEANSIDE PROMENADE, MULLALOO		706.64	
			150271 - BUILDING ACT 2011 PROSECUTION		759.44	
EF137096	13/03/2026	MCNULTY JACKSON PTY LTD (SIGN UP WA)				220.00
			4910 - BRAND SIGNAGE		220.00	
EF136975	13/03/2026	MD JOONDALUP HOLDINGS PTY LTD				200.00
			844116 - BOOKING 24 FEB 2026		200.00	
EF137213	20/03/2026	MD JOONDALUP HOLDINGS PTY LTD				260.00
			844502 - ACCOMMODATION FOR BOWIE AND COMMON		260.00	
EF137355	31/03/2026	MD JOONDALUP HOLDINGS PTY LTD				200.00
			844878 - BOOKING FOR 24/3/26		200.00	
EF137166	13/03/2026	MESSAGES ON HOLD AUSTRALIA PTY LTD				546.00
			INV364650 - MESSAGES ON HOLD		546.00	
EF137433	31/03/2026	METRO HARDWARE PTY LTD				1,316.60
			55819 - RAPID SET - 20KG		1,316.60	
EF136865	13/03/2026	MICHAEL PAGE INTERNATIONAL				9,384.39
			632069 - TEMP EMP W/E 15/02/26		3,351.57	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			632551 - COVER FOR PERMANENT STAFF ON AL		3,351.57	
			633006 - TEMP EMP W/E 1/3/26		2,681.25	
EF137238	31/03/2026	MICHAEL PAGE INTERNATIONAL				9,384.39
			633476 - TEMP EMP W/E 8/3/26		2,681.25	
			633988 - TEMPORARY STAFF W/E 15/03/26		3,351.57	
			634479 - TEMP EMP W/E 22/3/26		3,351.57	
EF137259	31/03/2026	MICHAEL SMITH				308.00
			INV-835428 - REIMBURSEMENT FOR MEGAPHONES		308.00	
EF137265	31/03/2026	MICHAEL VITALE				101.65
			1049242_06/03/26 - REFUND FOR LEISURE CENTRES		101.65	
EF137034	13/03/2026	MINDARIE REGIONAL COUNCIL				302,652.91
			SINV-052133 - LITTER TEAM 13-19/2/26		2,979.65	
			SINV-052155 - DOMESTIC WASTE 13-19/2/26		134,129.93	
			SINV-052156 - GENERAL WASTE		3,653.32	
			SINV-052164 - LITTER TIPPING 20-02-26 TO 28-02-26		3,432.48	
			SINV-052187 - DOMESTIC TIPPING 20-02-26 TO 28-02-26		158,457.53	
EF137430	31/03/2026	MINDARIE REGIONAL COUNCIL				441,681.46
			SINV-052194 - LITTER TIPPING 1-12/03/26		3,663.08	
			SINV-052216 - DOMESTIC TIPPING 1-12/03/26		234,709.09	
			SINV-052217 - GENERAL WASTE MARCH		1,109.79	
			SINV-052220 - MRC GOVERNANCE AND ADMIN FEES FOR		73,029.83	
			SINV-052234 - LITTER TIPPING		3,205.37	
			SINV-052255 - DOMESTIC TIPPING		125,964.30	
EF137441	31/03/2026	MMM (WA) PTY LTD				11,230.70
			104296 - MULLALOO SEAWALL MAINTENANCE		11,230.70	
EF137038	13/03/2026	MMTD WA PTY LTD (UNIFY DIGITAL)				1,100.00
			INV-2709 - NATIVE DISPLAY X 3 MONTHS		1,100.00	
EF137440	31/03/2026	MMTD WA PTY LTD (UNIFY DIGITAL)				1,100.00
			INV-2710 - NATIVE DISPLAY X 3 MONTHS		1,100.00	
EF137032	13/03/2026	MODERN TEACHING AIDS PTY LTD				444.84
			46767559 - CHILDRENS EQUIPMENT		444.84	
EF137428	31/03/2026	MODERN TEACHING AIDS PTY LTD				217.59
			46818552 - NEW EQUIPMENT FOR CRECHE CLC		139.10	
			46827411 - DINOSAUR SKELETON SET CUS2400		78.49	
EF137434	31/03/2026	MOORE AUSTRALIA (WA) PTY LTD AS AGENT				8,800.00
			447082 - AUDIT - VENUE HIRE FEES		8,800.00	
EF136858	13/03/2026	MULLALOO SURF LIFESAVING CLUB (INC)				760.14
			2769 - LIFEGUARDS TO PATROL BEACH		760.14	
EF137233	31/03/2026	MULLALOO SURF LIFESAVING CLUB (INC)				64,454.52
			1013213_02/03/26 - FUNDING FOR SEASON 2025-26		64,454.52	
EF137131	13/03/2026	NANCY & SUSAN P ZUVELA T/AS WATTLEUP TRACTORS				458.10
			1327556 - PARTS ONLY		458.10	
EF137036	13/03/2026	NATALIE DALE VALLANCE (MUCHEA FARM)	TREE			305.60
			2131 - NATIVE SEEDLINGS		305.60	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF137438	31/03/2026	NATALIE DALE VALLANCE (MUCHEA FARM)	TREE			298.00
			INV-2222 - NATIVE SEEDLINGS		298.00	
EF137272	31/03/2026	NATALIE SMITH				250.00
			INWE26/13992 - REFUND DUPLICATE P/MNT 134262		250.00	
EF137049	13/03/2026	NATIONAL TYRE & WHEEL PTY LTD				2,667.74
			I8000034881 - SUPPLY OF TYRES	VP428272	386.65	
			I8000035347 - SUPPLY OF TYRES	VP428272	1,007.16	
			I8000035478 - SUPPLY OF TYRES	VP428272	682.11	
			I8000035479 - SUPPLY OF TYRES	VP428272	193.33	
			I8000036237 - SUPPLY OF PARTS	VP428272	126.50	
			I8000036238 - SUPPLY OF PARTS	VP428272	271.99	
EF137453	31/03/2026	NATIONAL TYRE & WHEEL PTY LTD				5,531.12
			I8000036614 - SUPPLY OF TYRES	VP428272	193.33	
			I8000036881 - SUPPLY OF TYRES	VP428272	508.22	
			I8000036893 - SUPPLY OF TYRES	VP428272	553.21	
			I8000036895 - SUPPLY OF TYRES	VP428272	611.67	
			I8000036961 - SUPPLY OF TYRES	VP428272	392.15	
			I8000036962 - SUPPLY OF TYRES	VP428272	1,976.26	
			I8000037141 - SUPPLY OF TYRES	VP428272	1,296.28	
EF137044	13/03/2026	NATURAL AREA HOLDINGS PTY LTD (NATURAL AREA MANAGEMENT				27,461.39
			27936 - FUEL LOAD REDUCTION WORKS SLASHING & PRU	01225	11,088.00	
			27960 - COASTAL UPGRADE		693.00	
			27977 - VARIOUS LOCATIONS	VP432457	2,533.96	
			28074 - COASTAL SHARED PATH UPGRADE		13,146.43	
EF137448	31/03/2026	NATURAL AREA HOLDINGS PTY LTD (NATURAL AREA MANAGEMENT				27,473.86
			28073 - SORRENTO SURF LIFE SAVING CLUB WORKS		4,994.77	
			28123 - WATERING FOR VARIOUS PLANTING	VP432457	2,533.96	
			28145 - TREE PLANTING		8,653.63	
			28146 - SORRENTO SURF LIFE SAVING C REVEGETATION		5,104.00	
			28220 - VP420982 NATURAL AREA M/MENT		6,187.50	
EF137048	13/03/2026	NAVMAN WIRELESS AUSTRALIA PTY LIMITED				10,925.75
			93502284 - 12 MONTH LEASE OF FLEET GPS		10,925.75	
EF137041	13/03/2026	NEC AUSTRALIA PTY LTD				58,575.85
			9180301918 - SV9500 & MA4000 1/3/26-31/8/26		58,575.85	
EF137446	31/03/2026	NEC AUSTRALIA PTY LTD				6,769.18
			9180302031 - YEALINK MP54 E2 TEAMS ANDROID 13 HANDSET		6,769.18	
EF136885	13/03/2026	NICOLA GATFIELD				30.00
			1049204_24/02/26 - REFUND - ANIMAL ID – 132089		30.00	
EF137452	31/03/2026	NIGHTLIFE MUSIC PTY LTD				407.00
			859131 - 12 MONTHS MUSIC SUBSCRIPTION		407.00	
EF136901	13/03/2026	NIKKI TULLOCH				51.42
			INV-948303, INV-948304 - REIMBURSEMENT CLC M/SHIP		51.42	
EF137451	31/03/2026	NOMA PTY LTD (NOMA*)				400.00

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			MN00178_26/03/26 - JOONDALUP DESIGN REVIEW 18/02/26		400.00	
EF137047	13/03/2026	NONPLUS PTY LTD				20,900.00
			INV-1150 - PR FOR JOONDALUP FESTIVAL 2026		14,300.00	
			INV-1153 - PR FOR JOONDALUP FESTIVAL 2026		6,600.00	
EF137042	13/03/2026	NORTHERN DISTRICTS PEST CONTROL				2,497.00
			10610 - GENERAL PEST TREATMENT	VP387742	583.00	
			10640 - JOONDALUP ADMINISTRATION	VP387742	341.00	
			10641 - HEATHRIDGE PARK CLUBROOMS	VP387742	715.00	
			10648 - DUNCRAIG LIBRARY	VP387742	462.00	
			10649 - JOONDALUP LIBRARY	VP387742	176.00	
			10650 - GREENWOOD SCOUT HALL	VP387742	220.00	
EF137447	31/03/2026	NORTHERN DISTRICTS PEST CONTROL				17,446.00
			10651 - INSPECT SITES FOR PEST CONTROL	VP387742	231.00	
			10652 - CRAIGIE LEISURE CENTRE	VP387742	731.50	
			10657 - CHICHESTER PARK	VP387742	77.00	
			10658 - DUNCRAIG COMMUNITY HALL	VP387742	275.00	
			10660 - REFILL RODENT BAIT STATION INCL. 4 BAITS	VP387742	1,771.00	
			10661 - REFILL RODENT BAIT STATION INCL. 4 BAITS	VP387742	1,248.50	
			10662 - VARIOUS LOCATIONS	VP387742	4,367.00	
			10664 - REFILL RODENT BAIT STATION INCL. 4 BAITS	VP387742	2,211.00	
			10665 - SUPPLY & INSTALL RODENT BAIT STATION INC	VP387742	1,776.50	
			10666 - DORCHESTER HALL	VP387742	1,600.50	
			10667 - SUPPLY & INSTALL RODENT BAIT STATION INC	VP387742	1,364.00	
			10668 - REFILL RODENT BAIT STATION INCL. 4 BAITS	VP387742	1,793.00	
EF137043	13/03/2026	NORTHSIDE NISSAN				2,549.50
			NICJ439784 - 15,000KM YEAR 2023 ISUZU D MAX SX, 4X2,	01123	544.00	
			NIFJ439574 - 45,000KM/6MTHS YEAR 2024 MITSUBISHI SUV	01123	344.00	
			NIFJ439611 - 90,000KM YEAR 2022, FORD RANGER PU XL, 4	01123	654.50	
			NIFJ439643 - 30,000KM YEAR 2023/24, TOYOTA HILUX, 4X2	01123	553.00	
			NIFJ439722 - 30,000KM YEAR 2023/24, TOYOTA HILUX, 4X2	01123	454.00	
EF137026	13/03/2026	NUTRIEN AG SOLUTIONS LIMITED				1,702.47
			914107866 - WAREHOUSE RESTOCK	VP472594	1,702.47	
EF137419	31/03/2026	NUTRIEN AG SOLUTIONS LIMITED				3,355.00
			914136762 - RESTOCK	VP472594	1,320.00	
			914147347 - STOCK	VP472594	2,035.00	
EF136864	13/03/2026	OCEAN REEF SEA SPORTS CLUB				5,013.00
			FT-330 - BUSINESS ASSOCIATION LUNCH		5,013.00	
EF137458	31/03/2026	OCLC (UK) LIMITED				4,466.77
			7000009572 - DIGITAL TITLES AS SELECTED		3,172.46	
			7000009584 - DIGITAL TITLES AS SELECTED		1,294.31	
EF137459	31/03/2026	OFFICE CLEANING EXPERTS PTY LTD (OCE FACILITY SERVICES)				2,112.60

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-150928 - CLEANING SERVICES		2,112.60	
EF137054	13/03/2026	OMNICOM MEDIA GROUP AUSTRALIA PTY LTD				992.40
			1925362 - LOCAL GOVERNMENT TENDERS		554.59	
			1925363 - LOCAL GOVERNMENT TENDERS		437.81	
EF137052	13/03/2026	OOH!MEDIA OPERATIONS PTY LIMITED				17,684.68
			35962703 - JOONDALUP FESTIVAL 2026		17,684.68	
113628	12/03/2026	OPERATION STORES PETTY CASH				427.00
			PETTY CASH W/E 06/03/26 - REIMBURSEMENT OF PETTY CASH		427.00	
EF137051	13/03/2026	OPTIMA PRESS				2,149.40
			INV326785 - 1 X 400MMX400MM SIGN		139.70	
			INV326950 - REGULAR LIBRARY EVENT		2,009.70	
EF137454	31/03/2026	OPTIMA PRESS				170.50
			INV327095 - CERTIFICATE OF AUTHORITY CARD X 2 NAMES		170.50	
EF137169	13/03/2026	OPTUS BILLING SERVICES PTY LTD				15,588.75
			561499710 - HARDWARE ACCOUNT 01/02/26-28/02/26		6,922.60	
			561502376 - MOBILE ACCOUNT 62346215726		8,666.15	
EF137457	31/03/2026	ORANGETEK INTERNATIONAL PTY. LTD.				2,607.00
			INV-0919 - LIGHTING		2,607.00	
EF137053	13/03/2026	ORIKAN AUSTRALIA PTY LTD				6,573.59
			INV1018915 - FEBRUARY TRANSACTION FEES		3,145.16	
			INV1019138 - PINS - FEB'26		3,428.43	
EF137456	31/03/2026	ORIKAN AUSTRALIA PTY LTD				7,647.20
			INV1019250 - PARKING METERS	02023A	7,647.20	
EF137055	13/03/2026	OSBORNE AUTOS PTY LTD (OSBORNE PARK ISUZU UTE)				208.85
			I6414 (A) - REGO COSTS		208.85	
EF137234	31/03/2026	PADBURY CATHOLIC PRIMARY SCHOOL				441.00
			REFUND COJ DA26.0164ERROR - REFUND OF EFT PAYMENT RECEIVED 18/3/2026		441.00	
EF137461	31/03/2026	PAPERBARK TECHNOLOGIES PTY LTD				880.00
			10212 - REPORTS X 2		880.00	
EF137064	13/03/2026	PATRON TECHNOLOGY PTY LTD				454.95
			617318 - OVERPAYMENT OF SETTLEMENT		240.00	
			EV-10169207 - EXT LIBRARY ADMIN EVENT BOOKING FEE		39.60	
			EV-10179302 - WHI LIBRARY EVENT BOOKING FEE		42.50	
			EV-10181589 - WOD LIBRARY EVENT BOOKING FEE		77.60	
			EV-10181590 - DUN LIBRARY EVENT BOOKING FEE		21.25	
			EV-10252597 - BOOKING FEES 14/2/26		7.65	
			EV-10252599 - BMX, SKATE AND SCOOTER COMPS		16.15	
			EV-10252600 - BMX, SKATE AND SCOOTER COMP 2026		10.20	
EF137468	31/03/2026	PATRON TECHNOLOGY PTY LTD				2,610.24
			EV-10127914 - SUSTAINABLE STYLE WORKSHOP		42.50	
			EV-10154455 - COMMON PEOPLE DANCE EISTEDDFOD		623.87	
			EV-10169208 - EXT LIBRARY ADMIN EVENT BOOKING FEE		55.45	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			EV-10180640 - JOO LIBRARY EVENT BOOKING FEE		27.75	
			EV-10208712 - DUNCRAIG SOCCER AND SWIM		2.25	
			EV-10208717 - BOOKING FEES - COMMON PEOPLE DANCE		249.75	
			EV-10244384 - DAWN FLOW 03/08/2026		31.50	
			EV-10244385 - BOOKING FEES - DAWN FLOW		44.10	
			EV-10255085 - BOOKING FEES - CONFETTI & CHAOS		467.48	
			EV-10255086 - BOOKING FEES - CONFETTI & CHAOS		459.94	
			EV-10257412 - BOOKING FEES - THE STORY OF EDITH COWAN		540.15	
			EV-10261229 - WOD LIBRARY EVENT BOOKING FEE		21.00	
			EV-10261791 - REF LIBRARY EVENT BOOKING FEE		10.50	
			EV-10265900 - WHI LIBRARY EVENT BOOKING FEE		17.00	
			EV-10265902 - WHI LIBRARY EVENT BOOKING FEE		17.00	
EF136964	13/03/2026	PAUL SILOVS (COMSYS NETWORKS GROUP)				4,389.00
			4144 - DELL PRO PLUS P2425H MONITOR		4,389.00	
EF137341	31/03/2026	PAUL SILOVS (COMSYS NETWORKS GROUP)				14,618.23
			4148 - P2425H DELL PRO PLUS MONITOR		2,363.24	
			4153 - DELL PRO 14 SERIES NOTEBOOK		1,538.90	
			4154 - DELL PRO MAX 14" LAPTOP		3,595.35	
			4156 - 2 X DELL PRO SLIM SFF DESKTOP ULTRA		3,186.70	
			4158 - 5 X DELL PRO DOCK (WD25)		1,209.45	
			4163 - DELL PRO 16 (DPRO16-U5-512-163Y)		2,307.91	
			4166 - DELL WIRELESS HEADSET WL3024		416.68	
EF137475	31/03/2026	PAYWISE PTY LTD				1,094.39
			FEBRUARY 26 - GST ADJUSTMENT FOR FEBRUARY 26		1,094.39	
EF137470	31/03/2026	PENTLAND AUSTRALIA PTY LIMITED				5,992.47
			970838208 - SUPPLY OF SWIMWEAR / ACTIVEWEAR	00725	4,517.37	
			970838211 - SUPPLY OF SWIMWEAR /ACTIVEWEAR	00725	89.10	
			970863087 - SUPPLY OF SWIMWEAR, ACTIVEWEAR AND ASSOC	00725	1,386.00	
EF137059	13/03/2026	PERTH ENERGY PTY LTD				2,334.10
			608633 03/03/26 - GAS CHARGES		2,334.10	
EF137466	31/03/2026	PERTH PLAYGROUND & RUBBER PTY LTD				13,959.00
			INV-1785 - GEORGE SEARS PARK	VP375996	13,959.00	
EF137559	31/03/2026	PERTH REGION TOURISM ORGANISATION INC (DESTINATION PERTH)				1,100.00
			INV-11613 - EDM FOR JOONDALUP FESTIVAL X UPTOWN		1,100.00	
EF137462	31/03/2026	PERTH SYMPHONY ORCHESTRA LIMITED				27,995.66
			SI211621 - JOONDALUP FESTIVAL 2026		27,995.66	
EF137276	31/03/2026	PETER & VAI LYNCH				10.27
			INWE26/11251 - REFUND PARKING OVERCHARGE		10.27	
EF137460	31/03/2026	PETER WOOD FENCING CONTRACTORS PTY LTD				23,085.32

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			ICJ 015445 - REMOVAL AND DISPOSAL OF POST AND RAILS	00422	7,743.89	
			ICJ 015447 - BOLLARD RENEWAL - SYCAMORE PARK	00422	11,528.83	
			ICJ 015448 - BOLLARD RENEWAL - KILLEN PARK	00422	3,812.60	
EF137171	13/03/2026	PHENOMENON EVENT SERVICES PTY LTD				2,488.08
			17175A - THEMING & DECOR FOR COMMON PEOPLE EVENT		2,488.08	
EF137266	31/03/2026	PHILIP SLATTERY				92.66
			1049243_09/03/26 - REFUND FOR LEISURE CENTRES		92.66	
EF137244	31/03/2026	PHILLIP VINCIULLO				2,956.66
			ALLOW-MTG-MAR 2026 - MEETING FEE - MARCH 2026		2,956.66	
EF137066	13/03/2026	PICNIC TABLES HIRE & SALES PTY LTD				2,744.50
			PT715H - SEATING HIRE FOR VALENTINES CONCERT 2026		2,744.50	
EF137060	13/03/2026	PIDHADIYA FAMILY TRUST (H.B.C. NEWSPAPER DELIVERY ROUND)				949.84
			2112 - NEWSPAPERS 10/11/25-28/12/25		269.16	
			2128 - REFERENCE LIBRARY NEWSPAPERS		252.84	
			2129. - NEWSPAPERS 29/12/25-22/02/26		427.84	
EF137065	13/03/2026	PIOTR PYRCHLA (PINNAROO STUDIO)				2,930.00
			2506 - GEORGE SEARS PARK SCULPTURES		2,930.00	
EF136859	13/03/2026	PLANNING INSTITUTE AUSTRALIA Tas PLANNING INSTITUTE OF				2,250.00
			52497 - ONLINE TRAINING COURSE - PIA - A WOODS		390.00	
			52650 - PIA - REPORT WRITING - T THORNTON		390.00	
			52651 - PIA - REPORT WRITING - B GRAY		390.00	
			52652 - PIA - REPORT WRITING - A WOODS		390.00	
			52653 - PIA - REPORT WRITING - D D'ORAZIO		390.00	
			53087 - FINTAN MCAULIFFE - PLANNERS SUMMIT		150.00	
			53088 - CALLUM DONALD - PLANNERS SUMMIT		150.00	
EF137578	31/03/2026	PLE COMPUTERS				279.00
			SI-3117863 - NVIDIA RTX 4GB PLE-666983		279.00	
EF137068	13/03/2026	POMERIUM PTY LTD				10,252.77
			INV-0083 - ADDITIONAL SCOPE/ A DAY WITH DAVID BOWIE		10,252.77	
EF137472	31/03/2026	POMERIUM PTY LTD				19,250.00
			INV-0082 - ADDITIONAL SCOPE		19,250.00	
EF137476	31/03/2026	PR POWER PTY LTD				26,785.00
			59631 - LIGHTING FOR SES		26,785.00	
EF137473	31/03/2026	PRENSA PTY LTD				7,236.90
			50725P - IODP AT HILARY'S ANIMAL EXERCISE BEACH		7,236.90	
EF137117	13/03/2026	PRESCRIPTION ENTERTAINMENT PTY LTD				2,640.00
			INV-3105 - DJ AT COMPETITION 07.02.26		2,640.00	
EF137063	13/03/2026	PRESTIGE ALARMS & SECURITY PTY LTD				3,934.08
			S32333 - ALARM MONITORING	VP340526	1,638.38	
			S32344 - SUPPLY AND PROGRAMMING	03320	1,030.70	
			S32403 - GREENWOOD SCOUTS HALL	03320	423.50	
			S32404 - CALECTASIA HALL	03320	423.50	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			S32527 - WINTON ROAD MENS SHED	03320	313.50	
			S32597 - DUNCRAIG LIBRARY	03320	104.50	
EF137465	31/03/2026	PRESTIGE ALARMS & SECURITY PTY LTD				1,261.70
			S32167 - PERCY DOYLE FOOTBALL TEE BALL CLUB	03320	858.00	
			S32430 - GIBSON PARK ALARM SYSTEM	03320	104.50	
			S32677 - WOODVALE LIBRARY	VP497626	167.20	
			S32695 - ROB BADDOCK COMMUNITY HALL	VP497626	132.00	
EF137057	13/03/2026	PRINT AND DESIGN ONLINE PTY LTD T/AS MEDIA ENGINE				495.00
			29298 - WEBSITE MAINTENANCE AND DEVELOPMENT		495.00	
EF137058	13/03/2026	PROFESSIONAL SEARCH GROUP PTY LTD				4,566.55
			INV-27846 - TEMPORARY STAFF W/E 22/02/26		1,712.46	
			INV-27880 - RATING SERVICES OFFICER TEMPORARY PERSON		2,854.09	
EF137463	31/03/2026	PROFESSIONAL SEARCH GROUP PTY LTD				5,137.36
			INV-27918 - RATING SERVICES OFFICER TEMPORARY PERSON		2,283.27	
			INV-27956 - TEMPORARY STAFF W/E 15/03/26		2,854.09	
EF137467	31/03/2026	PROGRAMMED SKILLED WORKFORCE LIMITED				6,858.67
			5189261 - TEMPORARY WHS OFFICER		6,858.67	
EF137056	13/03/2026	PUBLIC TRANSPORT AUTHORITY OF WA				17,877.10
			I5135483 - SHARED RUNNING COSTS - JOONDALUP CAT BUS FEB 2026		17,877.10	
EF137471	31/03/2026	PUMPS AUSTRALIA PTY LTD				1,320.00
			82585 - GX200 HONDA MOTOR		1,320.00	
EF137510	31/03/2026	QUALITY NOMINEES PTY LTD (TAMAN TOOLS)				3,100.86
			INV-64765 - WAREHOUSE STOCK ORDER		3,100.86	
EF137172	13/03/2026	QUICK MAIL				161.39
			52305 - ADMINISTRARTION - MAIL OUT NIGHTWORKS		161.39	
EF137245	31/03/2026	RACHAEL JOYCE				180.00
			1044472_15/12/25 - FIRST AID TRAINING REIMBURSEMENT		180.00	
EF137285	31/03/2026	RACHAEL WHARTON				375.00
			INWE26/14344 - CROSSOVER SUBSIDY PEPPERMINT DVE		375.00	
EF137122	13/03/2026	RANDSTAD PTY LTD				4,480.26
			RA6218127 - TEMPORARY STAFFING HOURS		2,240.13	
			RA6226151 - TEMP EMP W/E 1/3/26		2,240.13	
EF137253	31/03/2026	RAYMOND MARK INGHAM				190.00
			1047626_20/03/26 - BUS DUTIES REIMBURSEMENT		190.00	
EF137077	13/03/2026	READYTECH WORKFORCE SOLUTIONS PTY LTD				29,304.00
			INCG000185 - COGNOLOGY		29,304.00	
EF137250	31/03/2026	REBECCA PIZZEY				2,956.66
			ALLOW-MTG-MAR 2026 - MEETING FEE - MARCH 2026		2,956.66	
EF137075	13/03/2026	REDIMED PTY LTD				2,717.00
			3211471 - MEDICAL ASSESSMENT		1,320.00	
			3295022 - MEDICAL TESTING		77.00	
			3296486 - MEDICAL ASSESSMENT		1,320.00	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF137074	13/03/2026	REECE PTY LTD				236.87
			1019824858 - CRAIGIE LEISURE CENTRE		236.87	
EF137482	31/03/2026	RENDEZVOUS HOTELS (AUSTRALIA) PTY LTD				1,827.75
			1114371 - STRATEGIC WORKSHOP DEPOSIT		1,827.75	
EF137486	31/03/2026	RESTLESS DANCE THEATRE INC				49,069.43
			6453 - PERFORMANCE OF GUTTERED		49,069.43	
EF137388	31/03/2026	RICHARD HARRISON				500.00
			354 - CHELSFORD ROAD BEES ON FOOTPATH		250.00	
			355 - GOLDFINCH LOOP, WOODVALE		250.00	
EF137314	31/03/2026	ROBIN BURNAGE				400.00
			MB00394_27/03/26 - JOONDALUP DESIGN REVIEW 18/02/26		400.00	
EF137579	31/03/2026	ROBIN ROGERS				221.00
			PR00112_ - BUS DUTIES REIMBURSEMENT		221.00	
EF137072	13/03/2026	ROBOWASH PTY LTD				550.00
			R116880 - PARTS ONLY		550.00	
EF137251	31/03/2026	ROHAN O'NEILL				2,956.66
			ALLOW-MTG-MAR 2026 - MEETING FEE - MARCH 2026		2,956.66	
EF137487	31/03/2026	ROMP AGENCY PTY LTD				600.00
			COJ 10/03/26 - DJ FOR PINK STUMPS EVENT		600.00	
EF136877	13/03/2026	RONALD HAPGOOD-STRICKLAND				100.00
			1049187_25/02/26 - ANIMAL REFUND ID 133357		100.00	
EF137073	13/03/2026	ROPS ENGINEERING AUSTRALIA PTY LTD				288.99
			18426 - PARTS & REPAIR		288.99	
EF136890	13/03/2026	ROSANNA MARICIC				47.30
			1049210_26/02/26 - BIN COLLECTION REFUND		47.30	
EF137483	31/03/2026	ROSE CONSTANCE KINGDOM-BARRON T/AS ROSE KINGDOM-BARRON				7,259.00
			61 - PRODUCER - JOONDALUP FESTIVAL 2026		7,259.00	
EF137481	31/03/2026	ROSMECH SALES & SERVICE PTY LTD				386.47
			142678 - PARTS ONLY		386.47	
EF137174	13/03/2026	ROY DAVIS				190.00
			PR00123_03/03/26 - BUS DUTIES REIMBURSE 15/01-26/02/26		190.00	
EF137480	31/03/2026	ROYAL BUSINESS PRODUCTS				4,628.80
			8520 - ELO D/TOP 2202L LCD PCAP		4,628.80	
EF137071	13/03/2026	RUBEK AUTOMATIC DOORS				264.00
			45436 - CRAIGIE LEISURE CENTRE		264.00	
EF137484	31/03/2026	RUBY DISTRIBUTORS PTY LTD (FLEX FITNESS EQUIPMENT)				899.00
			243694 - NEW PLYOBOX SET FOR THE GYM		899.00	
EF137156	13/03/2026	RUSSEL FISHWICK				609.87
			EXPENSES-REIM-CR FISHWICK-FEB2 - EXPENSE REIMBURSEMENT - MARCH 2026		609.87	
EF137562	31/03/2026	RUSSEL FISHWICK				2,956.66
			ALLOW-MTG-MAR 2026 - MEETING FEE - MARCH 2026		2,956.66	
EF137035	13/03/2026	RUTLEY FAMILY TRUST (MADLANTIS BUS CHARTER)				550.00
			INV-0097 - DISCOVERY OUTBOUND STANDING ORDER BUS		550.00	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF137437	31/03/2026	RUTLEY FAMILY TRUST (MADLANTIS CHARTER)	BUS			590.00
			INV-0101 - DISCOVERY OUTBOUND STANDING ORDER BUS		590.00	
EF137170	13/03/2026	RYAN KEVIN CLUNE T/AS PRESTIGE WORLDWIDE				2,300.00
			131 - MC COMPS ON 7 FEBRUARY 2026		2,300.00	
EF136896	13/03/2026	SAMUEL CARTER				500.00
			CRN-230226025234 - CCTV REBATE COOYA PASS BURNS BEACH		500.00	
EF136891	13/03/2026	SAMUEL SUBRITZKY				112.33
			INV-969593, INV-969594 - MEMBERSHIP REFUND		112.33	
EF137488	31/03/2026	SANAX				576.40
			INV223868 - AERO VOYAGER VERSATILE FIRST AID KIT		576.40	
EF137492	31/03/2026	SANCREST HOLDINGS PTY LTD (RAY MAKENE DRIVING SCHOOL)				1,125.00
			33421 - DRIVING LESSONS AND TEST AT RAY MAKENES		1,125.00	
EF137024	13/03/2026	SANPOINT PTY LTD T/AS LD TOTAL				2,077.03
			152885 - CHEMICAL SPRAYING OF SUMPS	01322	2,077.03	
EF137283	31/03/2026	SARA BERLANDA				74.11
			407606/433614 - MEMBERSHIP REFUND		74.11	
EF137271	31/03/2026	SASCHA CHRISTOVITSIS				375.00
			111655 - CROSSOVER SUBSIDY CITADEL WY CURRAMBINE		375.00	
EF137089	13/03/2026	SCADDEN UNITED PTY LTD (TONY SCADDEN DIESEL)				2,942.50
			INV-2027 - SERVICING		1,936.00	
			INV-2030 - MECHANICAL PLANT & EQUIPMENT REPAIRS		1,006.50	
EF137496	31/03/2026	SCADDEN UNITED PTY LTD (TONY SCADDEN DIESEL)				3,910.50
			INV-2031 - PARTS & REPAIRS		1,974.50	
			INV-2034 - SERVICING		1,936.00	
EF137082	13/03/2026	SCHIAVELLO SYSTEMS (WA) PTY LTD				22,974.60
			IN2026070034 - COJ ADMIN CEO AREA, OFFICE FURNITURE		5,947.70	
			IN2026080050 - COJ ADMIN - MARKETING		17,026.90	
EF137078	13/03/2026	SCOTT PRINT				660.00
			198515 - CONSULTANCY SERVICES		660.00	
EF137080	13/03/2026	SEEK LIMITED				4,520.25
			701742913 - ADVERTISING FOR 2026 - 2027		4,520.25	
EF136898	13/03/2026	SERGEY ZIBOROV				171.65
			BPU26/0048 - REFUND FEE BPU26/0048		171.65	
EF137284	31/03/2026	SHAREE FEIST				30.00
			1049272_19/03/26 - FOI APPLICATION REFUND		30.00	
EF137020	13/03/2026	SHARON KENNEY				7,480.00
			697 - ACKNOWLEDGEMENT OF COUNTRY		1,100.00	
			698 - CULTURAL IMMERSION ACTIVITIES - 26 JAN		6,380.00	
EF137154	13/03/2026	SHAUN TRAVIS JARVIS (FREESTYLE NOW)				8,030.00
			25057 - YOUTH DEVELOPMENT BMX, SKATE AND SCOOTER		4,290.00	
			25072 - COMPETITION - 07.02.26 KINROSS SKATE PK		3,740.00	
EF137090	13/03/2026	SITE SENTRY PTY LTD				1,078.00

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			4218 - CCTV TOWER COLLECTION		1,078.00	
EF137083	13/03/2026	SMEDIA PTY LTD				500.00
			14948 - RENEWAL OF THE WEST DIGITAL ARCHIVE		500.00	
EF137098	13/03/2026	SOCIAL METEOR PTY LTD				13,658.34
			INV-2710 - JOONDALUP FESTIVAL 2026 ORGANIC CONTENT		13,658.34	
EF137497	31/03/2026	SOILS AINT SOILS PTY LTD				4,158.00
			SASINV-10345 - COJ WOC		4,158.00	
EF137085	13/03/2026	SONIC HEALTHPLUS PTY LTD				3,678.40
			3893424 - MEDICAL ASSESSMENT		644.60	
			3893425 - MEDICAL ASSESSMENT		179.30	
			3896212 - MEDICAL ASSESSMENT		644.60	
			3898147 - MEDICAL ASSESSMENT		286.00	
			3904788 - MEDICAL ASSESSMENT		634.70	
			3908226 - MEDICAL ASSESSMENT		644.60	
			3909300 - MEDICAL ASSESSMENT		644.60	
EF137494	31/03/2026	SONIC HEALTHPLUS PTY LTD				2,697.20
			3917633 - MEDICAL ASSESSMENT		644.60	
			3919990 - STAFF HEALTH ASSESSMENT		634.70	
			3921127 - MEDICAL ASSESSMENT		644.60	
			3921128 - MEDICAL ASSESSMENT		773.30	
EF137093	13/03/2026	SOUTHERN CROSS AUSTEREO PTY LTD				100.10
			71912217 - RADIO CAMPAIGN		100.10	
EF137099	13/03/2026	SPACEMARKET PROJECTS PTY LTD				1,302.13
			INV-0182 - JOONDALUP CITY CENTRE VACANCY REVIEW + A		1,302.13	
EF137583	31/03/2026	SPARE PARTS PUPPET THEATRE				330.00
			INV-0639 - PUPPET PLAYTIME EVENTS		330.00	
EF137087	13/03/2026	SPORTSPEOPLE GROUP PTY LTD				220.00
			26030306 - JOBS MARKET ADVERTISING		220.00	
EF137175	13/03/2026	ST JOHN AMBULANCE AUSTRALIA (WA)				2,270.40
			EHSINV000960536 - FIRST AID RESPONDERS		1,786.40	
			FAINV01381404 - CPR COURSE STAFF		89.00	
			STKINV00065272 - LIFEPAK DEFIBRILLATOR PADS CR2 ADULT AND		395.00	
EF137270	31/03/2026	STACEY & IAN FORRESTER				693.61
			203988 - RATES REFUND PN 203988		693.61	
EF137502	31/03/2026	START DIGITAL PTY LTD				9,581.00
			INV-3414 - DIGITAL STRATEGY AND CAMPAIGN		9,581.00	
EF137138	13/03/2026	STEFNA FAMILY TRUST T/AS WEST WASTE CONTROL PTY LTD	TIP			92,049.68
			21537 - LOOSE BULK GREEN WASTE	00924	34,756.13	
			21538 - LOOSE BULK GREEN WASTE	00924	19,117.33	
			21539 - LOOSE BULK GREEN WASTE - COLLECTION	00924	38,176.22	
EF137539	31/03/2026	STEFNA FAMILY TRUST T/AS WEST WASTE CONTROL PTY LTD	TIP			8,300.46
			22177 - PENISTONE PARK	00121	5,054.37	
			22178 - WARRANDYTE PARK	00121	3,246.09	
EF137445	31/03/2026	STEPHANIE BROWN (MARKET SISTERS PERTH)				275.00
			MM00606_17/03/26 - EVENT BINS NOT DELIVERED REFUND		275.00	
EF136871	13/03/2026	STEPHEN E DAVIES				147.00

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			DA26/0107 - REIMBURSEMENT FEE DA26/0107		147.00	
EF137491	31/03/2026	STILES ELECTRICAL				6,735.78
			9725 - LANDSCAPE - EXT CONT		5,470.85	
			9771 - REPAIR CABLING DAMAGED BY WESTERN POWER		1,264.93	
EF136993	13/03/2026	STRATA CORPORATION PTY LTD (STRATAGREEN)				763.53
			187082 - REACTIVE MATERIALS - TURF RENOVATION		763.53	
EF137377	31/03/2026	STRATA CORPORATION PTY LTD (STRATAGREEN)				2,665.05
			187483 - CHAPS CHAINSAW MEDIUM		1,227.60	
			187961 - BIRD KITE REPELLER		865.70	
			25771 - WAREHOUSE RESTOCK		571.75	
113631	12/03/2026	SUNDRY CREDITOR - RATES REFUND				900.57
			308057 - ESTATE OF HAROLD GEORGE DARCH		900.57	
EF137081	13/03/2026	SURUN SERVICES PTY LTD				537.66
			INV-WO37953 - PLAISTOW STREET LIGHTS	VP368930	537.66	
EF137493	31/03/2026	SURUN SERVICES PTY LTD				11,321.87
			INV-WO37946 - ALDGATE STREET JOONDALUP	VP368930	215.60	
			INV-WO37979 - JOONDALUP DRIVE, JOONDALUP	VP368930	708.96	
			INV-WO38000 - COLLIER PASS LIGHTS	VP368930	9,785.95	
			INV-WO38040 - REGENTS PARK ROAD LIGHTS	VP368930	611.36	
EF136895	13/03/2026	SUSAN TIDE				322.97
			INV-755883 - REIMBURSE M/SHIP CRAIGIE LEISURE CTR		322.97	
EF137273	31/03/2026	SUZANNE LUQUERO				25.83
			INWE26/16253 - REFUND STER DOG REGO 126617		25.83	
EF137160	13/03/2026	SYDEL NOMINEES PTY LTD T/AS IMAGESOURCE DIGITAL SOLUTIONS				12,134.10
			482452 - CHANGEROOM CLOSURE CORFLUTE		127.60	
			482640 - UPTOWN BANNER REPLACEMENT PARTS		581.90	
			482766 - 2X GALLERY BANNERS		2,231.90	
			482806 - BIKE PLAN 2025-2035, 40PP FULL COLOUR		391.60	
			482809 - EXPERIENCE JOONDALUP LIVE		214.50	
			482821 - LIBRARY PRINTING AND POSTERS TO JUNE 26		199.10	
			482823 - 3M MEDIA WALL SKIN AND HARDWARE 3M FRAME		1,215.50	
			482868 - SENSORY MONSTER LABELS		792.00	
			482869 - REMOVAL OF SIGNAGE/DECALS - COMM SAFTEY		4,356.00	
			482871 - KINDY GYM SIGNAGE		412.50	
			482873 - RETAIL SHOP SIGNAGE		1,611.50	
EF137569	31/03/2026	SYDEL NOMINEES PTY LTD T/AS IMAGESOURCE DIGITAL SOLUTIONS				1,438.80
			482498 - PHOTO SELFIE FRAME		181.50	
			482918 - HARMONY WEEK		694.10	
			482999 - LES MILLS WAKE UP AND WORKOUT BANNER		347.60	
			483016 - LIBRARY PRINTING AND POSTERS TO JUNE 26		78.10	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-WO38040 - LANYARDS		137.50	
EF137173	13/03/2026	T A & J L REYNOLDS				933.43
			70 - ELECTED MEMBER FRIDAY COURIER RUN		933.43	
EF137113	13/03/2026	T C PRECAST PTY LTD				1,900.80
			SI-00010948/2 - JOONDALUP OPERATIONS CENTRE	01925	1,900.80	
EF137518	31/03/2026	T C PRECAST PTY LTD				18,280.90
			SI-00010948 - STOCK	01925	3,438.60	
			SI-00010948/1 - STOCK	01925	6,878.30	
			SI-00011000 - STOCK STD RAISED 25MM	01925	7,964.00	
EF137100	13/03/2026	TANITA MARIE SETON				495.00
			332 - SMARTPHONE PHOTOGRAPHY WORKSHOP		495.00	
EF137396	31/03/2026	TASHI ANNE HALL				4,050.00
			1 - JOONDALUP FESTIVAL 2026		4,050.00	
EF137177	13/03/2026	TEAM GLOBAL EXPRESS PTY LTD				64.69
			6164748 - COURIER SERVICE		64.69	
EF137585	31/03/2026	TEAM GLOBAL EXPRESS PTY LTD				99.77
			6166694 - COURIER SERVICE 16/3/26		99.77	
EF137114	13/03/2026	TELSTRA LIMITED				17,356.04
			265 0167 000 09/02/26 - COJ SERVICE CHGS		5,624.92	
			377 8004 400 26/02/26 - RANGER SERVICE SECTION		41.67	
			381 2615 684 25/02/26 - COJ SERVICE CHGS		4,611.20	
			381 2615 700 25/02/26 - M2M SERVICES		4,681.94	
			80 8484 700 24/02/26 - INFORMATION MANAGEMENT		2,396.31	
EF137520	31/03/2026	TELSTRA LIMITED				299.97
			K983526861-1 - WHITFORD SNR CITIZENS		299.97	
EF137108	13/03/2026	TENCO ENGINEERS PTY LTD				1,320.00
			T26209 - LIGHTING CONTRACTOR - STRUCTURAL INSPECT		1,320.00	
EF136929	13/03/2026	THE QUITO UNITY TRUST T/A BENARA NURSERIES				13.75
			276135 - PLANTS		13.75	
EF137069	13/03/2026	THE ROYAL LIFE SAVING SOCIETY WA INC				1,362.00
			AX-20221 - LIFEGUARD PD SESSION		350.00	
			RLSSWA INV4943 - 2 X LIFEGUARDS		1,012.00	
EF137477	31/03/2026	THE ROYAL LIFE SAVING SOCIETY WA INC				1,554.00
			AX-19836 - CPR STAFF TRAINING		1,554.00	
EF137580	31/03/2026	THE ROYAL SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS				10,461.00
			IN001552 - RSPCA CONTRACT DOGS & CATS	03322	2,310.00	
			IN001553 - 1ST TO 28TH FEBRUARY 2026	03322	8,151.00	
EF137111	13/03/2026	THE TEMPANY FAMILY TRUST				2,915.01
			2759 - AV SUPPORT FOR IWD 2026 JBA EVENT		2,915.01	
EF137542	31/03/2026	THE TRUSTEE FOR ARLO UNIT TRUST (WOODVALE IGA)				255.00
			30308460086 - DISCOVERY OUTBOUND CATERING PLATTERS		255.00	
EF137320	31/03/2026	THE TRUSTEE FOR BELDON PIZZA UNIT TRUST				316.95
			9 27/03/26 - CATERING - OTHER		120.00	
			98287 17/03/26 - STAFF MEETING - PIZZAS		196.95	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF137210	20/03/2026	THE TRUSTEE FOR BELMONT UNIT TRUST T/AS DAIMLER TRUCKS PERTH				355.28
			XA980091264:01 - PARTS ONLY		355.28	
EF137313	31/03/2026	THE TRUSTEE FOR BURGESS RAWSON WA UNIT TRUST T/AS				2,704.46
			61319-60 - PREPARATION OF RESPONSIVE SUBMISSION		2,704.46	
EF137002	13/03/2026	THE TRUSTEE FOR CHAMBERS FAMILY TRUST (HOSERIGHT)				310.81
			211464 - PARTS ONLY		310.81	
EF137394	31/03/2026	THE TRUSTEE FOR CHAMBERS FAMILY TRUST (HOSERIGHT)				3,180.19
			211861 - PARTS ONLY		2,838.00	
			212435 - PARTS ONLY		342.19	
EF137485	31/03/2026	THE TRUSTEE FOR CIVITAS NOVA TRUST (RTSM CONSULTING)				3,850.00
			2541-1 - WOODVALE DRIVE TO DUFFY TERRACE		3,850.00	
EF137391	31/03/2026	THE TRUSTEE FOR EMILIE OTTO FAMILY TRUST (HOUSE OF HOBBY)				990.00
			2945 - DISCOVERY OUTBOUND ART PRESENTER FEE		990.00	
EF136981	13/03/2026	THE TRUSTEE FOR EVENT SERVICES AUSTRALIA UNIT TRUST				13,444.76
			250573A - GATE ATTENDANTS		2,776.36	
			250573B - TICKETING		4,704.38	
			250573C - PARKING AND TRAFFIC ATTENDANTS		5,964.02	
EF137359	31/03/2026	THE TRUSTEE FOR EVENT SERVICES AUSTRALIA UNIT TRUST				694.09
			250619 - EXTERNAL EVENT STAFF FOR FESTIVAL		694.09	
EF136983	13/03/2026	THE TRUSTEE FOR EXCEL KERBING TRUST (EXCEL KERBING)				18,411.64
			151202 - KERB REPAIRS - ANTIGUA ROAD HILLARYS	VP401423	495.00	
			151222 - 30-150M STANDARD FLUSH KERBING	VP401423	5,101.80	
			151223 - 10-30M 25MM MOUNTABLE KERB	VP401423	2,130.70	
			151224 - KERB REPAIRS - 37 FOSTON DR DUNCRAIG	VP401423	495.00	
			151225 - KERB REPAIRS NEGRESCO TURN CURRAMBINE	VP401423	605.00	
			151227 - UNDER 10M 150MM SEMI MOUNTABLE SECTION	VP401423	642.95	
			151257 - KERB REPAIRS, EPPING GROVE KALLAROO	VP401423	742.50	
			151258 - REINSTATE KERB 6A FERNDENE MEWS HILLARYS	VP401423	206.25	
			151259 - REINSTATE KERB, SHOALWATER PKW ILUKA	VP401423	618.75	
			151260 - REINSTATE KERB, BANKFIELD RTT OCEAN REEF	VP401423	206.25	
			151261 - REINSTATE KERB - GLENSIDE CR CRAIGIE	VP401423	618.75	
			151262 - REINSTATE KERB - 209 EDGEWATER DRIVE	VP401423	412.50	
			151263 - REINSTATE KERB TILLER RD OCEAN REEF	VP401423	206.25	
			151264 - REINSTATE KERB,BLUE MOUNTAIN DR	VP401423	412.50	
			151265 - REINSTATE KERB, NEW GULLIES PARMELIA	VP401423	1,024.38	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			151266 - REINSTATE KERB, DAVIT PLACE OCEAN REEF	VP401423	206.25	
			151267 - REINSTATE KERB, MURRAY DR HILLARYS	VP401423	819.50	
			151268 - REINSTATE KERB, MAWSON CREC HILLARYS	VP401423	206.25	
			151269 - KERB REPAIR,TRAFFORD CT CRAIGIE	VP401423	412.50	
			151270 - KERB REPAIRS, EXETER ST HILLARYS	VP401423	423.50	
			151271 - KERB REPAIRS, ROYAL SCOT LOOP CURRAMBINE	VP401423	983.40	
			151272 - KERB REPAIRS, CHADSTONE ROAD CRAIGIE	VP401423	412.50	
			151279 - KERB REPAIRS - MAGNOLIA MEWS EDGEWATER	VP401423	1,029.16	
EF137361	31/03/2026	THE TRUSTEE FOR EXCEL KERBING TRUST (EXCEL KERBING)				7,651.49
			151306 - CHADSTONE WAY	VP401423	2,294.60	
			151307 - KIERNAN STREET KALLAROOO	VP401423	3,114.10	
			151313 - COMYN LANE KINROSS	VP401423	799.04	
			151315 - BRAZIER ST	VP401423	412.50	
			151316 - ANGEL CLOSE HILLARYS	VP401423	412.50	
			151317 - RANDELL CRES OCEAN REEF	VP401423	618.75	
EF136966	13/03/2026	THE TRUSTEE FOR G C DICKIE FAMILY TRUST (DICKIES TREE				21,515.45
			INV-20082 - CAWARRA RESERVE	00624	2,046.00	
			INV-20090 - NEIL HAWKINS PARK	00624	1,176.45	
			INV-20095 - DRURY COURT, MARMOIN	00624	1,518.00	
			INV-20096 - PERCY DOYLE RESERVE	00624	1,518.00	
			INV-20097 - ROBERTSON CYCLEWAY	00624	1,518.00	
			INV-20098 - PLOVER WAY	00624	1,518.00	
			INV-20099 - BENTON WAY WARWICK	00624	748.00	
			INV-20110 - WANDOO RD DUNCRAIG	00624	2,618.00	
			INV-20112 - LUXOR PL CURRAMBINE	00624	2,794.00	
			INV-20114 - TREE REMOVAL INC STUMP GRINDING CODE	00624	3,454.00	
			INV-20115 - MAYFLOWER CRES PRUNING	00624	1,364.00	
			INV-20116 - TREE REMOVAL INC STUMP GRINDING	00624	1,243.00	
EF137346	31/03/2026	THE TRUSTEE FOR G C DICKIE FAMILY TRUST (DICKIES TREE				50,543.90
			INV-19597 - HOOD TERRACE	00624	3,069.00	
			INV-20100 - AMALFI DRIVE, HILLARYS		429.00	
			INV-20100 - AMALFI DRIVE, HILLARYS	00624	4,466.00	
			INV-20176 - STUMP GRINDING	00624	1,166.00	
			INV-20183 - SEMINOLE CL CONNOLLY	00624	2,352.90	
			INV-20184 - CENTRAL PARK, JOONDALUP	00624	4,521.00	
			INV-20185 - CROWN MAINTENANCE - CHICHESTER PARK	00624	16,082.00	
			INV-20213 - STUMP GRINDING CODE 4 WITHIN HOURS INCL	00624	715.00	
			INV-20249 - TREE REMOVAL 5-10M	00624	5,236.00	
			INV-20250 - TASMAN RD BELDON	00624	990.00	
			INV-20251 - BERNARD MANNING DR	00624	3,036.00	
			INV-20252 - CHELSEA PARK KINGSLEY	00624	1,276.00	
			INV-20334 - TREE REMOVAL - NOTTINGHILL STREET, COJ	00624	748.00	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-20336 - STUMP GRINDING CODE 4 WITHIN HOURS INCL	00624	1,210.00	
			INV-20355 - TREE REMOVAL INC STUMP GRINDING CODE 4 -	00624	1,518.00	
			INV-20387 - KANANGRA PARK	00624	1,848.00	
			INV-20388 - AMALFI DRIVE MEDIAN ISLAND	00624	1,881.00	
EF136996	13/03/2026	THE TRUSTEE FOR GO OUTDOOR UNIT TRUST (GO OUTDOOR MEDIA)				3,174.60
			INV-3868 - LIBRARY CAMPAIGN ADVERTISING		3,174.60	
EF137390	31/03/2026	THE TRUSTEE FOR HAYTO TRUST (SOCO STUDIOS)				9,691.00
			INV-1422 - UPTOWN SOCIAL MEDIA MANAGEMENT - 25/26		3,300.00	
			INV-1433 - PHOTOGRAPHY AND VIDEOGRAPHY 4 X COMPS		3,960.00	
			INV-1447 - PRODUCTION OF FAREWELL VIDEO FROM CEO		990.00	
			INV-1457 - PHOTOS & VIDEO MOOLANDA BOULEVARD BRIDGE		1,028.50	
			INV-1472 - WHITFORDS WEST		412.50	
EF137410	31/03/2026	THE TRUSTEE FOR JOONDALUP CENTA NO 2 TRUST				1,654.00
			3976396 - HAIER 433L BOTTOMMNT 5.5 * ENERGY SATINA		1,654.00	
EF136942	13/03/2026	THE TRUSTEE FOR OCEANS 17 UNIT TRUST (BRAVEN GROUP SERVICES)				6,578.00
			INV-1894 - SECURITY CONCIERGE LIBRARIES		4,182.75	
			INV-1896 - SECURITY CONCIERGE LIBRARIES		2,395.25	
EF137315	31/03/2026	THE TRUSTEE FOR OCEANS 17 UNIT TRUST (BRAVEN GROUP SERVICES)				4,433.00
			INV-1898 - SECURITY CONCIERGE LIBRARIES		2,037.75	
			INV-1902 - SECURITY CONCIERGE LIBRARIES		2,395.25	
EF137474	31/03/2026	THE TRUSTEE FOR PAM FAMILY TRUST (PROFESSIONAL ARTS				15,339.50
			PAM0659 - PUBLIC ART PROGRAM		15,339.50	
EF137139	13/03/2026	THE TRUSTEE FOR POOLE FAMILY TRUST (WEST COAST SCANNING)				1,430.00
			INV-0341 - LANDSCAPE - EXT CONT		880.00	
			INV-0344 - SANDLEFORD PARK		550.00	
EF137545	31/03/2026	THE TRUSTEE FOR POOLE FAMILY TRUST (WEST COAST SCANNING)				660.00
			INV-0359 - TENERIFE BOULEVARD HILLARYS		660.00	
EF137076	13/03/2026	THE TRUSTEE FOR RADHEN GROUP UNIT TRUST				372.00
			117 - WHITFORD LIBRARY		124.00	
			179 - WHITFORD LIBRARY 5/1/26 - 1/2/26		124.00	
			210 - WHITFORD LIBRARY 2/2/26-1/3/26		124.00	
EF137097	13/03/2026	THE TRUSTEE FOR RICO FAMILY TRUST (SOLO RESOURCE RECOVERY)				77,761.86
			0126JOONPLB - COLLECTION OF PUBLIC PLACE LITTER BINS	03024	37,502.30	
			1225JOONPLB - COLLECTION OF PUBLIC PLACE LITTER BINS	03024	37,877.18	
			605664 - BULK BINS FOR WHITFORDS LIBRARY	03024	589.16	
			613344 - GENERAL WASTE 660L BIN COLLECTION	03024	546.26	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			620635 - GENERAL WASTE 660L BIN COLLECTION	03024	165.88	
			620639 - GENERAL WASTE 660L BIN COLLECTION	03024	669.24	
			628142 - GENERAL WASTE 660L BIN COLLECTION	03024	617.76	
			PSC-013042 - REFER INVOICE 605664		-205.92	
EF137504	31/03/2026	THE TRUSTEE FOR RICO FAMILY TRUST (SOLO RESOURCE RECOVERY)				673,491.88
			0226JOONAS - ASSISTED SERVICE DOMESTIC ENTITLED PREMI	03024	9,609.60	
			0226JOONAWD - RESTOCK AWD 600 ROLL	03024	1,254.00	
			0226JOONG - DOMESTIC COLLECTION SERVICE (WEEKLY) 140	03024	278,025.08	
			0226JOONMUD - MUD – DOMESTIC REFUSE 140/240/360	03024	5,221.70	
			0226JOONO - GARDEN ORGANIC COLLECTION SERVICE (FORTN	03024	125,173.86	
			0226JOONPLB - COLLECTION OF PUBLIC PLACE LITTER BINS M	03024	30,360.00	
			0226JOONR - RECYCLING COLLECTION SERVICE (FORTNIGHTL	03024	185,881.94	
			0226JOONSE - DELIVER, SERVICE AND COLLECTION OF EVENT	03024	5,346.88	
			1125JOONPLB/2 - COLLECTION OF PUBLIC PLACE LITTER BINS M	03024	33,259.38	
			PSC-013041 - CREDIT INV 620635		-22.80	
			PSC-013043 - CREDIT INV 613344		-183.04	
			PSC-013044 - CREDIT INV 620639		-251.68	
			PSC-013045 - CREDIT INV 628142		-183.04	
EF137521	31/03/2026	THE TRUSTEE FOR SARJUDAS UNIT TRUST (TROPHY SHOP AUSTRALIA)				11,692.59
			61112 - CRAIGIE LEISURE CENTRE		7,832.54	
			61114 - 1001-7B THUNDERBOLT-BASKETBALL 150MM		1,495.72	
			61153 - 632-8A ATOMIC - NETBALL 120MM		2,364.33	
EF137498	31/03/2026	THE TRUSTEE FOR SPENCER FAMILY TRUST				32,318.00
			1331 - PHYTOPHTHORA DIEBACK MANAGEMENT WORKS		32,318.00	
EF137563	31/03/2026	THE TRUSTEE FOR SWGT UNIT TRUST (GRAND AUTOS)				125,368.00
			RI31105093 - TOYOTA HIACE QUOTE 24563		62,684.00	
			RI31105095 - TOYOTA HIACE QUOTE 24563		62,684.00	
EF137515	31/03/2026	THE TRUSTEE FOR TALIS UNIT TRUST				58,133.85
			38835 - CONDITION INSPECTION OF ROADS & CARPARKS		15,488.85	
			38836 - PATHWAY INVENTORY AND CONDITION AUDIT		23,116.29	
			39297 - PATHWAY INVENTORY AND CONDITION AUDIT		19,528.71	
EF136948	13/03/2026	THE TRUSTEE FOR THE BYRNES FAMILY TRUST				14,212.00
			INV-000095 - BEACHSIDE PARK		4,697.00	
			INV-000097 - DUNCRAIG ADVENTURE HUB		9,515.00	
EF137319	31/03/2026	THE TRUSTEE FOR THE CHISHOLM FAMILY TRUST (BIRDS EYE MEDIA)				3,195.50
			INV-2649 - DRONE VIDEOGRAPHY		3,195.50	
EF137444	31/03/2026	THE TRUSTEE FOR THE DAVID LOCKE FAMILY TRUST T/AS MICROWAY				8,113.84
			138503 - ARTICULATE 360 RENEWAL		8,113.84	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF137386	31/03/2026	THE TRUSTEE FOR THE EDGAR PITTER FAMILY T/AS HIRE SOCIETY				810.31
			124517-1 - MARMION AVE & WHITFORDS AVE		810.31	
EF137577	31/03/2026	THE TRUSTEE FOR THE KEENAN FAMILY TRUST T/AS NORTHERN				4,358.75
			72708 - MATERIALS		4,358.75	
EF136923	13/03/2026	THE TRUSTEE FOR THE PANACON UNIT TRUST T/AS ARCHITECTURAL				865.70
			551089 - SORRENTO FOOTBALL CLUB		309.10	
			551139 - RM - DOOR EXT MATERIAL PURCHASE		128.70	
			551161 - HEATHRIDGE COMMUNITY CENTRE		427.90	
EF137045	13/03/2026	THE TRUSTEE FOR THE R & J PIGDON FAMILY TRUST				932.60
			10000016023 - MAGAZINES		482.33	
			16015 - MAGAZINES		450.27	
EF137449	31/03/2026	THE TRUSTEE FOR THE R & J PIGDON FAMILY TRUST				848.56
			10000016029 - COJ LIBRARY MAGAZINES & REF		440.79	
			10000016043 - APRIL 2026		407.77	
EF137180	13/03/2026	THE TRUSTEE FOR THE RIGANELLO FAMILY TRUST (WOODVALE				8,221.84
			1234 - MACNAUGHTON PARK REPAIRS		5,051.42	
			1235 - CHAINMESH FENCING OVER 5 M2	VP424159	3,170.42	
EF137544	31/03/2026	THE TRUSTEE FOR THE WALLEY-STACK FAMILY TRUST (ABORIGINAL				30,305.00
			260318-1 - PERFORMANCE OF KAYA		30,305.00	
EF137566	31/03/2026	THE TRUSTEE FOR TRANS AUSTRALIA TRUST T/AS INSTANT				901.00
			SIAU0453120 - PARTS & REPAIRS		901.00	
EF136982	13/03/2026	THE TRUSTEE FOR VANDERTOGT TRUST (ENVIRONMENTAL LAND				11,555.50
			INV-0282 - CARTAGE FEB 2026	01723	2,376.00	
			INV-0284 - POSI TRACK SKID STEER LOADER MINIMUM 4 H	01723	4,235.00	
			INV-0285 - ANGOVE ROAD SUMP	01723	1,980.00	
			INV-0286 - SORRENTO SURF CLUB	01723	2,304.50	
			INV-0287 - MOB/DEMOB POSI TRACK SKID STEER LOADER	01723	660.00	
EF137360	31/03/2026	THE TRUSTEE FOR VANDERTOGT TRUST (ENVIRONMENTAL LAND				18,073.00
			INV-0288 - MULLALOO DOG BEACH	01723	6,539.50	
			INV-0290 - LEVELLING BMX TRACKS - KORELLA BUSHLAND	01723	660.00	
			INV-0291 - SORRENTO BEACH	01723	4,609.00	
			INV-0292 - CHITCHESTER PARK	01723	1,188.00	
			INV-0295 - MARITANA BUSH	01723	2,772.00	
			INV-0296 - SORRENTO BEACH PATHWAYS	01723	2,304.50	
EF137407	31/03/2026	THE TRUSTEE FOR VES-HAWK UNIT TRUST				984.53
			03/9297 - CATERING - UMPIRE MEETING		102.53	
			5/5318 - 600ML GATORADE VARIETY		882.00	
EF137543	31/03/2026	THE TRUSTEE FOR WREN FAMILY TRUST (WREN OIL)				220.00
			217602 - WASTE OIL, FILTERS AND HYDROCARBON DRUM		220.00	
EF137517	31/03/2026	THREE CHILLIES DESIGN PTY LTD				36,888.50
			INV-02335 - REVIEW PUMP TRACK DRAWINGS		330.00	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-02394 - GIBSON PARK - SUPPLY AND CONSTRUCT BIKE	02024	5,500.00	
			INV-02395 - GIBSON PARK 100% RETENTION REFUND		12,829.07	
			INV-02396 - LYSANDER PARK - SUPPLY AND CONSTRUCT	02024	5,500.00	
			INV-02398 - LYSANDER PARK 100% RETENTION REFUND		12,729.43	
EF137109	13/03/2026	TIME CRITICAL UNIT TRUST T/AS TIME CRITICAL CPR & FIRST AID				1,420.17
			INV-20250551 - FIRST AID KITS- RESTOCK		1,420.17	
EF137516	31/03/2026	TIME CRITICAL UNIT TRUST T/AS TIME CRITICAL CPR & FIRST AID				850.00
			INV-20250644 - IN HOUSE CPR SESSION		850.00	
EF136875	13/03/2026	TINA & PHILIP DUFF				148.90
			187860 - RATES REFUND PN187860		148.90	
EF137422	31/03/2026	TJ AND RJ SELLICK PTY LTD (LAWN DOCTOR)				43,997.73
			INV-0942 - ZONE 1 (NORTH) RETICULATED LOCATIONS	VP462034	3,323.10	
			INV-0943 - ZONE 1 (NORTH) VARIOUS LOCATIONS	VP462034	2,098.80	
			INV-0976 - VARIOUS LOCATIONS	01423	17,436.25	
			INV-0977 - GRANULATED NPK - BAILEYS FERTILISERS KWI	01423	12,932.26	
			INV-0978 - VARIOUS LOCATIONS	01423	8,207.32	
EF137519	31/03/2026	TONE & CHEEK PRODUCTIONS PTY LTD				20,407.37
			TC025-D - MAMMA MIA SHADOW (21 & 22 MARCH 2026)		18,975.00	
			TC025-E - MAMMA MIA!		1,432.37	
EF137189	20/03/2026	TONY O'HARE				190.00
			1021562_13/03/26 - BUS DUTIES 10/02/26 - 13/03/26		190.00	
EF137102	13/03/2026	TOOLMART				53.50
			JO-142208 - PARTS ONLY		53.50	
EF137101	13/03/2026	TOTAL EDEN PTY LIMITED				18,796.25
			413888781 - DUNCRAIG ADVENTURE HUB		15,394.50	
			413900327 - IRRIGATION TECHNICIAN	00425	1,677.50	
			413912788 - IRRIGATION TECHNICIAN	00425	1,724.25	
EF137506	31/03/2026	TOTAL EDEN PTY LIMITED				6,036.26
			413936740 - BURNS BEACH	00425	1,522.13	
			413939622 - LANDSCAPING - DUNCRAIG ADVENTURE HUB		2,992.00	
			413973412 - BURNS BEACH	00425	1,522.13	
EF137513	31/03/2026	TOTAL LANDSCAPE REDEVELOPMENT SERVICE PTY LTD				10,612.25
			INV-1644 - LEAFY GREEN TREE WATERING	04322	6,556.00	
			INV-1665 - SEPTEMBER 2025 TO AUGUST 2026 - WATERING	04322	4,056.25	
EF137104	13/03/2026	TOTALLY WORKWEAR				2,487.63
			7200844746 - QUOTE 007200001093		62.90	
			7200845012 - SAFETY VEST OPEN FRONT YELLOW C/W R/TAPE	VP438834	33.00	
			7200845166 - HIGH VIS VESTS		998.30	
			7200845493 - SHORTS BASICS, KING GEE, SIZE 102R/20	VP438834	31.90	
			7200845495 - STANDARD SIZE EMBROIDERY APPLICATION APP		134.70	
			7200845495 - STANDARD SIZE EMBROIDERY APPLICATION APP	VP438834	19.80	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			7200845496 - TROUSERS KG BASICS CARGO NAVY, KING GEE,	VP438834	157.08	
			7200845498 - SHIRT POLO AIRWEAR L/SLEEVE, VISITEC VPA	VP438834	272.25	
			7200845886 - TROUSERS KG BASICS CARGO NAVY, KING GEE,	VP438834	111.87	
			7200845887 - UNIFORM ORDER	VP438834	78.54	
			7200845890 - TROUSERS WOMEN WORKCOOL2, KING GEE SIZE	VP438834	78.54	
			7200845893 - TROUSER, NAVY 87R, EXP WAIST	VP438834	176.00	
			7200846233 - UNIFORM	VP438834	137.50	
			7200846376 - SAFETY GUMBOOTS C/W STEEL CAP, SIZE 9	VP438834	27.50	
			7200846823 - SHIRT WORKCOOL 2 HIGH-VISIBILITY SPLICED	VP438834	167.75	
EF137508	31/03/2026	TOTALLY WORKWEAR				3,660.79
			7200846961 - KING GEE MENS TRADIE COMFORT MAX, SIZE 8	VP438834	137.50	
			7200847223 - KING GEE MENS TRADIE COMFORT MAX, SIZE 1	VP438834	137.50	
			7200847457 - JB WEAR HI VIS FLEECY WITH HOOD, 2XL	VP438834	42.90	
			7200847458 - POLO SHIRT, MEN'S, MURRAY, DRIWEAR, BLAC	VP438834	167.20	
			7200847459 - CLOTHING	VP438834	85.60	
			7200847666 - KING GEE MENS TRADIE COMFORT MAX, SIZE 8	VP438834	137.50	
			7200847670 - BLSTONE WOMENS ROTOFLEX 9961 BLCK SIZE 9		242.90	
			7200847718 - BOOT SB S/CROSS STC L/UP ZIP SCUFF		233.90	
			7200847725 - KING GEE MENS TRADIE COMFORT MAX, SIZE 9	VP438834	246.40	
			7200848086 - BOOTS HOBART, STEEL BLUE , SIZE 6.5	VP438834	154.00	
			7200848227 - BOOTS FOR ENVIRONMENTAL HEALTH OFFICER	VP438834	154.00	
			7200848455 - SAFETY WEAR		89.60	
			7200848652 - UNIFORM ORDER	VP438834	39.27	
			7200848653 - UNIFORM ORDER	VP438834	140.80	
			7200848656 - UNIFORM ORDER	VP438834	108.90	
			7200848659 - UNIFORM ORDER	VP438834	398.64	
			7200848719 - GOGGLES UVEX SAFETY ULTRAVISION		44.80	
			7200848771 - KING GEE MENS TRADIE COMFORT MAX, SIZE 1	VP438834	137.50	
			7200848777 - KING GEE WOMENS TRADIE COMFORT MAX, SIZE	VP438834	132.00	
			7200849502 - KING GEE MENS TRADIE COMFORT MAX, SIZE 7	VP438834	137.50	
			7200849525 - TROUSERS KG BASICS CARGO NAVY, KING GEE,	VP438834	39.27	
			7200849526 - POLO SHIRT, MEN'S, MURRAY, DRIWEAR, BLAC	VP438834	83.60	
			7200849527 - SHIRT POLO AIRWEAR L/SLEEVE, VISITEC VPA	VP438834	72.60	
			7200849858 - BOOT SB S/CROSS STC L/UP ZIP SCUFF		233.90	
			7200850078 - SHIRT POLO AIRWEAR L/SLEEVE, VISITEC VPA	VP438834	72.60	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			7200850079 - SHIRT POLO AIRWEAR L/SLEEVE, VISITEC VPA	VP438834	190.41	
EF137436	31/03/2026	TOWN INN PTY LTD T/AS MISS MAUD				147.95
			7003831 - CATERING FOR STAFF FAREWELL		147.95	
EF137511	31/03/2026	T-QUIP				1,943.97
			147899#32 - BELT DECK TORO 360 RHS		1,851.20	
			148029 #6 - PARTS ONLY		92.77	
EF137112	13/03/2026	TRAPT ROOM ESCAPE PTY LTD (TIME'S UP ESCAPE ROOMS)				486.00
			INV-0027 - Y.E.S SUMMER 2026 - ESCAPE ROOM ACTIVITY		486.00	
EF137214	20/03/2026	TREASA PTY LTD (DYMOCKS KARRINYUP)				344.58
			5005739 - ADDITONAL COPIES TO SATISFY DEMAND.		255.52	
			5005741 - ADDITONAL COPIES TO SATISFY DEMAND.		89.06	
EF137357	31/03/2026	TREASA PTY LTD (DYMOCKS KARRINYUP)				123.25
			5005769 - CUSTOMER REQUESTS (INDIVIDUAL ITEMS)		123.25	
EF137103	13/03/2026	TREE AMIGOS TREE SURGEONS TRUST T/AS TREE AMIGOS TREE				4,310.91
			INV-17844 - JAMES COOK PARK	00624	3,128.22	
			INV-17877 - ARBORICULTURAL SERVICES	00624	276.06	
			INV-17878 - ARBORICULTURAL SERVICES	00624	906.63	
EF137507	31/03/2026	TREE AMIGOS TREE SURGEONS TRUST T/AS TREE AMIGOS TREE				3,023.77
			INV-17815 - ARBORICULTURAL SERVICES	00524	191.40	
			INV-17851B - CROWN MAINTENANCE - HILTON PARK DUNCRAIG	00624	1,653.74	
			INV-17874 - CULHAM GARDENS HEATHRIDGE	00524	191.40	
			INV-17875 - SANDALFORD DRIVE BELDON	00524	191.40	
			INV-17876 - ELLISON DRIVE PADBURY	00524	191.40	
			INV-17879 - PLUMOSA MEWS DUNCRAIG	00624	604.43	
EF137277	31/03/2026	TRISH ABDALLAH				19.28
			1026053 - MEMBERSHIP REFUND		19.28	
EF137383	31/03/2026	TRISTAN ROBERT STEVEN GLOVER				5,638.58
			MG00333_16/03/26 - CAR HIRE - JOONDALUP FESTIVAL 2026		638.58	
			TG260305 - PRODUCER - JOONDALUP FESTIVAL 2026		5,000.00	
EF137106	13/03/2026	TRITON ELECTRICAL CONTRACTORS PTY LTD				10,786.60
			26812TE - SIR JAMES MCCUSKER REPAIRS	01321	346.50	
			26823TE - LARKSPUR PARK REPAIRS	01321	1,392.60	
			26847TE - KORELLA PARK	01321	551.10	
			26848TE - MCCUBBIN LAKE BORE REPAIRS	01321	132.00	
			26849TE - WENTWORTH PARK REPAIRS	01321	132.00	
			26856TE - FAIRMONT PARK REPAIRS	01321	369.60	
			26859TE - WALLANGARRA PARK	01321	979.00	
			INV-2299 - FLOW METER WORKS	01321	1,828.20	
			INV-2301 - FLOW METER WORKS	01321	2,706.00	
			INV-2302 - FLOW METER WORKS	01321	2,349.60	
EF137512	31/03/2026	TRITON ELECTRICAL CONTRACTORS PTY LTD				15,434.10
			26747TE - DELAMERE PARK (CLEAN SENSOR)	01321	1,364.00	
			26799TE - FALKLAND PARK	01321	473.00	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			26864TE - SPRINGVALE PARK	01321	1,002.10	
			26865TE - HAWKER PARK	01321	1,139.60	
			26876TE - SIR JAMES MCCUSKER PARK	01321	132.00	
			26877TE - FLINDERS PARK	01321	363.00	
			26880TE - WHITFORDS NODES	01321	572.00	
			26881TE - CENTRAL PARK	01321	132.00	
			26895TE - WEDGEWOOD PARK - EDGEWATER	01321	198.00	
			INV-2300 - FLOW METER WORKS	01321	2,937.00	
			INV-2305 - SMART WATER METER	01321	1,383.80	
			INV-2309 - SMART WATER METER	01321	1,623.60	
			INV-2310 - SMART WATER CONNECTION	01321	1,082.40	
			INV-2311 - SMART WATER METER	01321	2,424.40	
			INV-2312 - MARTS WATER CONNECTION	01321	607.20	
EF136880	13/03/2026	TRSWA RESIDENTIAL PTY LTD				61.65
			1049191_24/02/26 - BUILDING SERVICES LEVY		61.65	
EF137128	13/03/2026	TRUCK UNIT TRUST T/AS W A HINO SERVICE	SALES &			330,466.80
			324126 - PARTS ONLY		903.74	
			F5377 - HINO 300S 921 4400 WIDE CREW CAB AUTO		163,989.47	
			F5377 26/02/26 - LICENCING COSTS - (INSURANCE COSTS)		484.40	
			F5378 16/02/26 - LICENCING COSTS - (INSURANCE COSTS)		533.50	
			F5380 22/12/25 - LICENCING COSTS - (INSURANCE COSTS)		566.22	
			F5382 - HINO 300S 921 4400 WIDE CREW CAB AUTO		163,989.47	
EF137527	31/03/2026	TRUCK UNIT TRUST T/AS W A HINO SERVICE	SALES &			164,463.37
			F5376 - HINO 300S 921 4400 WIDE CREW CAB AUTO		163,989.47	
			F5382 9/3/26 - LICENCING COSTS - (INSURANCE COSTS)		473.90	
EF137088	13/03/2026	TRUSTEE FOR MEG COFFEY TRUST (STATE OF SOCIAL)				3,938.00
			INV-4005 - 4 X ALL ACCESS - STATE OF SOCIAL 2026 -		3,938.00	
EF137417	31/03/2026	TRUSTEE FOR PIETERS INVESTMENT TRUST (LIQUOR BARONS MARMION)				990.00
			381-4699 - LIBRARY EVENT		990.00	
EF137490	31/03/2026	TRUSTEE FOR SUPERSEALING UNIT TRUST T/AS SUPERSEALING				2,483.25
			38964 - REACTIVE MATERIALS - PAVEMENT MAINTENANC		2,483.25	
EF137110	13/03/2026	TRUSTEE FOR TEAMWORK CONTRACTORS UNIT TRUST (TEAM WORK				4,456.65
			838660 - ADMIRAL CLUBROOMS FENCING		4,456.65	
EF136932	13/03/2026	TRUSTEE FOR THE BDG TRUST T/AS BOLLIG DESIGN GROUP				2,904.00
			INV-0184 - JOONDALUP LIBRARY CONCEPT DESIGN PLANS		2,904.00	
EF137062	13/03/2026	TRUSTEE FOR THE SHEPHARD FAMILY TRUST (POOL ROBOTICS PERTH)				293.91
			26-00000463 - CHARGER CABLES		293.91	
EF137464	31/03/2026	TRUSTEE FOR THE SHEPHARD FAMILY TRUST (POOL ROBOTICS PERTH)				1,444.70
			26-00001106 - CRAIGIE LEISURE CENTRE		1,444.70	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF137500	31/03/2026	TRUSTEE FOR THE WILSON TRUST (SESSIONS AT CRAIGIE)				152.94
			INV-0050 - TEAM MEETING COFFEES		74.40	
			INV-0051 - COFFEE FOR TEAM MEETING		78.54	
EF137132	13/03/2026	TRUSTEE FOR WA LIMESTONE UNIT TRUST T/AS WA LIMESTONE CO	TRUST			4,971.55
			FL43214 - 75MM LIMESTONE - CRUSHED - SUPPLY ONLY	VP429217	4,496.60	
			FL43215 - 75MM LIMESTONE - CRUSHED - SUPPLY	VP429217	474.95	
EF137529	31/03/2026	TRUSTEE FOR WA LIMESTONE UNIT TRUST T/AS WA LIMESTONE CO	TRUST			3,233.48
			UP43216 - CHICHESTER PARK	VP429217	3,233.48	
EF137540	31/03/2026	TRUSTEE FOR WEST COAST SHAD TRUST (WEST COAST SHADE)	TRUST			2,750.00
			14771 - MULLALOO KINDY SHADE CANOPY		2,750.00	
EF137037	13/03/2026	TUTAKI UNIT TRUST				8,311.20
			100226 - MARQUEES & FURNITURE		8,311.20	
EF137439	31/03/2026	TUTAKI UNIT TRUST				2,427.20
			0703226 - NEIL HAWKINS PARK		1,500.00	
			180326 - PROVIDE MARQUEE & FURNITURE		927.20	
EF137119	13/03/2026	UES (INT'L) PTY. LTD. (UES INTERNATIONAL)				460.94
			620185 - PARTS ONLY		460.94	
EF137116	13/03/2026	ULVERSCROFT LARGE PRINT BOOKS				379.35
			I166116AU - STOCK FOR BOOKS ON WHEELS		379.35	
EF137523	31/03/2026	ULVERSCROFT LARGE PRINT BOOKS				687.83
			I1166642AU - STANDING ORDER STOCK FOR BOOKS ON WHEELS		569.93	
			I166644AU - STANDING ORDER STOCK FOR BOOKS ON WHEELS		58.95	
			I166650AU - THE LAST DANCE (BILLINGHAM 9781444854480		58.95	
EF137118	13/03/2026	UNICORN GROUP AUSTRALIA PTY LTD				9,000.00
			141298 - PARTS & REPAIRS		3,000.00	
			141446 - PARTS & REPAIRS		3,000.00	
			141516 - PARTS & REPAIRS		3,000.00	
EF137121	13/03/2026	UNITING GLOBAL PTY LTD				90,314.90
			INV-4021 - VARIOUS LOCATIONS	03922	927.35	
			INV-4030 - CLASS 3 - CLEANER (MONDAY TO FRIDAY)	03922	106.28	
			INV-4031 - CLASS 3 - CLEANER (SATURDAY)	03922	944.20	
			INV-4034 - SHEPHERDS BUSH TOILET EMERGENCY CLEANING	03922	112.60	
			INV-4043 - VARIOUS LOCATIONS	03922	75,841.56	
			INV-4046 - VARIOUS LOCATIONS	03922	1,661.64	
			INV-4070 - VARIOUS LOCATIONS	03922	358.77	
			INV-4071 - JOONDALUP ADMINISTRATION CENTRE	03922	5,314.10	
			INV-4072 - VARIOUS LOCATIONS	03922	5,048.40	
EF137524	31/03/2026	UNITING GLOBAL PTY LTD				7,792.68
			INV-4033 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	358.77	
			INV-4073 - VARIOUS LOCATIONS	03922	2,657.03	
			INV-4140 - CLASS 4 - CLEANER (SATURDAY)	03922	740.61	
			INV-4142 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	358.77	
			INV-4143 - HEATHRIDGE PARK CLUBROOM	03922	164.19	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			INV-4144 - DUNCRAIG LIBRARY REACTIVE CLEAN 03/03/26	03922	112.60	
			INV-4145 - CLASS 1 - CLEANER (MONDAY TO FRIDAY)	03922	252.45	
			INV-4146 - CLASS 3 - CLEANER (SATURDAY)	03922	650.42	
			INV-4147 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	504.85	
			INV-4148 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	332.19	
			INV-4149 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	132.90	
			INV-4163 - VARIOUS LOCATIONS	03922	504.85	
			INV-4164 - VARIOUS LOCATIONS	03922	664.28	
			NV-4032 - CLASS 4 - CLEANER (MONDAY TO FRIDAY)	03922	358.77	
EF137120	13/03/2026	URBIS PTY LTD				4,609.00
			B00162875 - CONSULTANCY		4,609.00	
EF137268	31/03/2026	VANISHA HALAI				1,532.82
			211694 - RATES REFUND PN 211694		1,532.82	
EF137086	13/03/2026	VEOLIA RECYCLING & RECOVERY PTY LTD				134,224.57
			61661494 - PROCESSING OF GARDEN ORGANICS	VP370257	134,224.57	
EF137495	31/03/2026	VEOLIA RECYCLING & RECOVERY PTY LTD				186,309.72
			61661566 - BULK HARD PROCESSING	00824B	84,783.92	
			61665532 - PROCESSING OF COMMINGLED RECYCLING	01224	101,525.80	
EF137526	31/03/2026	VEXEL PTY LTD				14,192.64
			61460 - COMPOSTABLE DOG WASTE BAG (ROLL OF 500)	01023	14,192.64	
EF136906	13/03/2026	VICTORIA & ANDREW CHESNEY				575.71
			118126 - RATES REFUND PN118126		575.71	
EF137124	13/03/2026	VOCUS PTY LTD T/AS VOCUS COMMUNICATIONS				30,110.30
			P1422843 - MONTHLY IPWAN WHITFORDS		514.80	
			P1426102 - MONTHLY INTERNET SERVICES		9,354.40	
			P1426475 - MONTHLY CLOUD /IPWAN		20,241.10	
EF137126	13/03/2026	VORGEE PTY LTD (VORGEE)				1,056.00
			203064 - SUPPLY OF SWIMWEAR, ACTIVEWEAR AND ASSOC	00725	1,056.00	
EF137541	31/03/2026	WAIVPAY LTD				211.80
			INV-18116 - 4 X $50.00 AWARD VOUCHERS		211.80	
EF137129	13/03/2026	WALGA				407.00
			SI-017692 - ELEARNING MEETING PROCEDURES		407.00	
EF137528	31/03/2026	WALGA				6,596.70
			SI-017849 - LOCAL GOVERNMENT WASTE MANAGEMENT ADV		6,596.70	
EF137178	13/03/2026	WANNEROO ELECTRICS UNIT TRUST				110,651.15
			B30565 - GROVE CHILD CARE	03022	68.97	
			B30566 - WOODVALE COMM CARE	03022	286.23	
			B52167 - ELECTRICAL CABLES RENEWAL FOR EFTPOS	03022	158.63	
			B52336 - COJ ART GALLERY		228.35	
			B52424 - JOONDALUP CIVIC CENTRE	03022	94.26	
			B52582 - COJ ADMINISTRATION: SOLAR INSTALL	03022	23,709.29	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			G30374 - THERMOGRAPHIC IMAGING-INFRARED SCAN	03022	3,793.35	
			G30568 - KINGSLEY CHC TESTING	03022	556.36	
			G51983 - CRAIGIE LEISURE CENTRE	03022	3,308.78	
			G52195 - HEATHRIDGE C/C SEWER PUMP	03022	255.19	
			G52337 - GREENWOOD SCOUTS LIGHTS	03022	483.95	
			G52357 - CRAIGIE LEISURE LIGHTS	03022	286.24	
			G52379 - WHITFORDS LIBRARY SWITCHBOARD COVER	03022	1,821.63	
			G52487 - CRAIGIE LEISURE CENTRE	03022	1,553.71	
			G52489 - WORKS OPERATION CENTRE	03022	218.41	
			G52491 - TEST OPERATION AND REPAIR – CHECK OPERAT	03022	168.99	
			G52499 - CRAIGIE LEISURE CENTRE	03022	597.76	
			G52517 - DUNCRAIG LIBRARY	03022	396.59	
			G52528 - HEATHRIDGE PARK CLUBROOM	03022	405.78	
			G52533 - MULLALOO SOUTH TOILETS	03022	367.84	
			H30535 - VARIOUS COMPLIANCE TESTING	03022	8,625.85	
			H30590 - RENEW EXIT SIGN – SEACREST PARK	03022	514.99	
			H30592 - FLEUR FREAME	03022	228.76	
			H52120 - WHITFORDS LIBRARY LIGHTS	03022	933.41	
			H52124 - DUNCRAIG LIBRARY SIGNS	03022	764.11	
			H52145 - TIMBERLANE PARK DOOR	03022	491.56	
			H52183 - CRAIGIE LEISURE CENTRE	03022	275.21	
			H52187 - CRAIGIE LEISURE POWERPOINTS	03022	1,121.55	
			H52199 - CRAIGIE LEISURE POWERPOINT	03022	344.53	
			H52222 - MULTI STOREY CARPARK	03022	170.12	
			H52225 - CRAIGIE LEISURE CENTRE	03022	170.12	
			H52232 - ROBIN PARK REPAIR POLE	03022	161.59	
			H52236 - FLEUR FREAME PAVILLION	03022	317.26	
			H52238 - CRAIGIE LEISURE CENTRE	03022	4,211.90	
			H52240 - TOM SIMPSON PARK LIGHT	03022	567.88	
			H52241 - GIBSON PARK COMMUNITY CENTRE	03022	116.11	
			H52245 - CRAIGIE LEISURE REPAIRS	03022	401.18	
			H52274 - WHITFORDS NODES	03022	488.40	
			H52276 - CONDUIT INSTALLATION - WARWICK TENNIS	03022	5,015.46	
			H52349 - SIR JAMES MCCUSTER	03022	116.11	
			H52363 - FLEUR FREAME PAVILION	03022	500.06	
			H52431 - TAROLINTA PARK CABLE REPAIRS	03022	317.68	
			H52438 - ROB BADDOCK EXHAUST FANS	03022	868.88	
			H52545 - LIGHT POLE REPLACEMENT - OCEAN REEF ROAD	03022	23,905.65	
			K30536 - VARIOUS HALLS TESTING	03022	3,163.43	
			K30567 - TESTING OF EXIT SIGNS OR EMERGENCY LIGHT COULD NOT AMEND THIS OVERPAYING BY 3CENT	03022	3,660.04	
			K52233 - ADJUST AUTO DOOR - DUNCRAIG ADV HUB	03022	105.75	
			K52401 - KEY WEST TOILETS LIGHTS	03022	116.11	
			K52410 - WORKS DEPOT TEST & TAG	03022	6,192.03	
			K52443 - PADBURY PLAYGROUP	03022	135.91	
			K52482 - UNSCHEDULED MATERIAL - COST PLUS MARK-UP	03022	7,889.20	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF137586	31/03/2026	WANNEROO ELECTRICS UNIT TRUST				32,592.76
			B30572 - RENEW 1 MODULE SINGLE PHASE, DORCHESTER	03022	187.37	
			B52159 - RECONFIGURATION OF CABINETRY	03022	7,086.77	
			B52399 - JOONDALUP ADMINISTRATIO	03022	151.74	
			B52413 - JOONDALUP ADMINISTRATION	03022	94.26	
			G52373 - CRAIGIE LEISURE TAG & TESTING	03022	1,812.75	
			G52376 - REPLACE OVEN - WINDERMERE CLUBROOM	03022	2,190.04	
			G52490 - BBQ REPAIR – SORENTO FORESHORE	03022	1,260.41	
			G52502 - CASTLECRAG PARK LIGHTS	03022	674.46	
			G52516 - CALECTASIA COMMUNITY HALL	03022	623.05	
			G52521 - DORCHESTER HALL	03022	706.95	
			G52525 - BRIDGEWATER PARK	03022	116.11	
			G52527 - FAIRMONT PARK	03022	296.59	
			G52543 - WOODVALE LIBRARY	03022	211.45	
			G52558 - CRAIGIE LEISURE CENTRE	03022	135.64	
			G52568 - MILDENHALL SENIOR CITIZENS	03022	135.65	
			G52576 - MACNAUGHTON PARK	03022	228.76	
			G52583 - ILUKA SPORTS	03022	116.11	
			G52591 - HEATHRIDGE COMMUNITY CENTRE	03022	130.12	
			H52128 - SEACREST PARK LIGHTS	03022	7,011.78	
			H52207 - CRAIGIE LEISURE CENTRE	03022	359.50	
			H52264 - CONNOLLY DRIVE, KINROSS	03022	2,904.67	
			K52412 - FORM 5 AFTER HOURS - FORM 5 COMPLETION A	03022	387.39	
			K52510 - TIMBERLANE PARK LIGHTS	03022	3,097.77	
			K52520 - CHRISTCHURCH PARK TIME CLOCK	03022	213.82	
			K52557 - MACNAUGHTON PARK BBQ	03022	2,459.60	
EF137535	31/03/2026	WARINGARRI ARTS ABORIGINAL CORPORATION				4,400.00
			28201 - IAP 2026 ARTIST INVOICE - BEN WARD		2,200.00	
			28217 - IAP 2026 ARTIST INVOICE LOUISE MALARVIE		2,200.00	
EF137134	13/03/2026	WARP PTY LTD				16,075.15
			182654 - TRAFFIC CONTROL - FAIRWAY CIRCLE, CONNOL		555.85	
			621001405 - BEACHSIDE PARK	01525	845.56	
			621001466 - TRAFFIC CONTROL - PARMELIA WAY CRAIGIE	01525	4,003.56	
			621001467 - TRAFFIC CONTROL - HEPBURN AVE, SORRENTO	01525	910.54	
			621001468 - BEACHSIDE DRIVE, BURNS BEACH	01525	2,595.02	
			621001469 - TRAFFIC CONTROL - DELGADO PDE + CORONADO	01525	1,002.14	
			621001471 - JOONDALUP DRIVE, JOONDALUP	01525	1,682.69	
			621001483 - TRAFFIC CONTROL - RANDELL CRES OCEAN RF	01525	3,051.29	
			621001485 - GILES AVENUE, PADBURY	01525	1,428.50	
EF137531	31/03/2026	WARP PTY LTD				6,048.20
			621001484 - QUINCY LOOP, ILUKA	01525	1,632.63	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			621001516 - HARVEY NORMAN CARPARK	01525	2,035.69	
			621001535 - HARVEY NORMAN CARPARK / JOONDALUP DRIVE	01525	1,470.93	
			621001552 - HEPBURN AVE TRAFFIC CONTROL	01525	908.95	
EF137546	31/03/2026	WASTE WISE TRANSPORT SERVICES PTY LTD				165.00
			INV-0473 - REACTIVE MATERIALS - WASTE DISPOSAL GENE		165.00	
EF137179	13/03/2026	WATER CORPORATION				65,151.47
			90 03068 85 3 23/02/26 - SORRENTO HALL (H) 12/12-20/02/26		23.37	
			90 03073 08 9 20/02/26 - MARMION BEACH T/C 12/12-19/02/26		476.12	
			90 03073 12 6 23/02/26 - WEST COAST DR SORRENTO		3,744.72	
			90 03073 13 4 23/02/26 - SORRENTO NTH TOILETS 12/12-20/02/26		671.83	
			90 03081 34 5 24/02/26 - ROBIN AV SORRENTO 12/12-19/02/26		5.84	
			90 03096 39 5 25/02/26 - R31399 GRANT ST DUNCRAIG LOT RESERVE		350.52	
			90 03121 00 1 24/02/26 - SEACREST PRK T/C (H) 15/12-19/02/26		128.52	
			90 03148 02 8 24/02/26 - BROADBEACH BVD HILLARYS		1,171.32	
			90 03165 27 4 20/02/26 - HILLARYS PARK T/C (H) 22/12-19/02/26		73.03	
			90 03172 17 5 24/02/26 - HILLARYS NTH BCH (L) 18/12-23/02/26		566.67	
			90 03187 64 1 23/02/26 - GIBSON PARK CC 17/12-20/02/26		99.31	
			90 03200 90 6 24/02/26 - R32619 CHURTON CR WARWICK 16/12-23/02/26		8.76	
			90 03208 33 4 23/02/26 - GRANADILLA PARK 16/12-20/02/26		17.53	
			90 03216 60 9 23/02/26 - DUNCRAIG CHC 16/12-20/02/26		17.53	
			90 03217 48 4 23/02/26 - JUNIPER PARK T/C (H) 17/12-20/02/26		67.18	
			90 03218 38 0 23/02/26 - SYCAMORE DRIVE		5.84	
			90 03222 63 8 25/02/26 - CARR CR		902.59	
			90 03223 29 4 26/02/26 - HAWKER PARK T/C (H) 16/12-25/02/26		26.29	
			90 03228 00 1 24/02/26 - DUGDALE ST WARWICK		834.62	
			90 03229 26 6 24/02/26 - DORCHESTER AV WARWICK		443.99	
			90 03229 27 4 24/02/26 - WARWICK COM HALL (H)		721.49	
			90 03229 71 7 24/02/26 - ELLERSDALE AV WARWICK 16/12-23/02/26		850.34	
			90 03231 62 2 24/02/26 - WARWICK RD WARWICK 16/12-23/02/26		2,035.94	
			90 03279 77 3 20/02/26 - BLACKALL T/C (H) 16/12-18/02/26		35.05	
			90 03281 08 0 20/02/26 - BARRIDALE PARK (H) 16/12-19/02/26		81.79	
			90 03590 79 9 27/02/26 - KINGSLEY DVE KINGSLEY		312.55	
			90 03594 91 7 24/02/26 - TIMBERLANE HALL 22/12-23/02/26		52.58	
			90 03615 45 8 27/02/26 - WOODVALE LIB & COM 23/12-26/02/26		204.47	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			90 03680 94 6 05/03/26 - EMERALD PRK CLUB (H)		119.76	
			90 10448 94 2 23/02/26 - HARBOUR VIEW PARK		613.41	
			90 14414 76 6 23/02/26 - ILUKA BCH FSHORE T/C 16/12-20/02/26		452.76	
			90 15727 64 1 25/02/26 - RESERVE 28971 OCEAN REEF ROAD, CRAIGIE		49,834.20	
			90 21647 61 3 20/02/26 - SHEPHERD BUSH TOILET 13/12-19/02/26		43.82	
			90 21684 92 4 26/02/26 - ST JOHNS DRINK FOUNTAIN		5.84	
			90 24117 26 3 20/02/26 - EAST GREEN RESERVE 15/12-19/02/26		5.84	
			9003170460 24/02/26 - MAWSON PARK TOILET WATER		146.05	
EF137587	31/03/2026	WATER CORPORATION				137,313.51
			90 03083 31 6 25/02/26 - PERCY DOYLE RES (L)		2,202.43	
			90 03097 05 6 25/02/26 - AYTON WAY DUNCRAIG		9.19	
			90 03108 39 2 25/02/26 - MELENE RD DUNCRAIG		52.58	
			90 03132 63 2 25/02/26 - DUNCRAIG COM HL (H)		216.15	
			90 03158 01 5 24/02/26 - FORREST RD PADBURY		3,806.06	
			90 03196 01 1 25/02/26 - BROADBEACH BVD HILLARYS 21/12-24/02/26		8.76	
			90 03198 45 5 24/02/26 - WHITFORDS AV HILLARYS		10,825.23	
			90 03198 47 1 25/02/26 - WHIT NODES TC PK (L)		747.78	
			90 03313 20 6 13/03/26 - BANKS AV HILLARYS 15/01-12/03/26		219.08	
			90 03327 10 6 12/03/26 - CHARONIA T/C		23.36	
			90 03331 87 7 13/03/26 - OCEANSIDE PROM MULLALOO 16/01-12/03/26		537.46	
			90 03337 41 9 12/03/26 - BALGA WAY MULLALOO 15/01-11/03/26		52.58	
			90 03340 03 6 16/03/26 - DAMPIER AV KALLAROO 16/01-13/03/26		108.08	
			90 03343 71 2 12/03/26 - KOORANA RD MULLALOO 18/01-11/03/26		73.03	
			90 03353 17 9 12/03/26 - BATAVIA PL KALLAROO 15/01-11/03/26		11.68	
			90 03359 03 6 12/03/26 - BELROSE PRK T/C		96.39	
			90 03366 03 3 16/03/26 - FRASER WAY PADBURY 15/01-13/03/26		1,092.45	
			90 03366 42 0 16/03/26 - BYRNE CL PADBURY 15/01-13/03/26		948.18	
			90 03375 24 7 19/03/26 - CRAIGIE LEISURE CNTR JAN - MAR 2026		15,510.51	
			90 03603 66 8 25/02/26 - MOOLANDA BVD KINGSLEY		58.42	
			90 03616 95 2 25/02/26 - TRAPPERS DR WOODVALE		163.58	
			90 03630 97 3 10/03/26 - ADMIRAL T/C		55.50	
			90 03650 56 0 11/03/26 - SAIL TCE HEATHRIDGE 09/01-10/03/26		99.31	
			90 03650 57 9 11/03/26 - SAIL TCE HEATHRIDGE 12/01-10/03/26		119.76	
			90 03826 68 5 12/03/26 - FALKLANDS T/C		37.97	
			90 03829 24 5 12/03/26 - MACNAUGHTON CLUB		134.37	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			90 11753 63 1 24/02/26 - NATURALISTE BVD ILUKA 12/25 - 20/02/26		262.89	
			90 15727 64 1 18/12/25 - WOC LEASE		49,834.20	
			90 15727 64 1 25/03/26 - WOC LEASE FEE		49,834.20	
			90 16054 12 7 05/03/26 - BRAMSTON PARK CSF		128.52	
			90 20349 72 9 09/03/26 - MCINTYRE AV BURNS BEACH 06/01-06/03/26		11.68	
			90 20631 17 7 05/03/26 - EDGEWATER DR EDGEWATER 09/01-04/03/26		5.84	
			90 21992 65 2 24/02/26 - HEPBURN AV PADBURY 17/12-23/02/26		23.37	
			9003090452 25/02/26 - MARRI RD DUNCRAIG LOT 8669		2.92	
EF137533	31/03/2026	WATS MANAGEMENT PTY LTD T/AS AUSTRAFFIC WA				5,478.00
			1969 - VARIOUS LOCATIONS		5,478.00	
EF137534	31/03/2026	WCP CIVIL PTY LTD				5,390.00
			34498 - OCEAN REEF RD EDGE TREATMENT		5,390.00	
EF136908	13/03/2026	WENDY GALLOWAY				35.00
			INV-1013028 - REFUND CLC SWIM SCHL FEE		35.00	
EF136863	13/03/2026	WEST AUSTRALIAN NEWSPAPERS LIMITED				5,291.67
			1001864820260228 - VARIOUS FEB 2026		5,020.96	
			407222022026 - WEST AUSTRALIAN NEWSPAPER FOR PRO SHOP		270.71	
EF137190	20/03/2026	WEST AUSTRALIAN NEWSPAPERS LIMITED				524.97
			407201032026 - CRAIGIE LEISURE CENTRE		265.22	
			407208032026 - WEST AUSTRALIAN NEWSPAPER FOR PRO SHOP		259.75	
EF137235	31/03/2026	WEST AUSTRALIAN NEWSPAPERS LIMITED				263.39
			407215032026 - CLC PRO SHOP		263.39	
EF136914	13/03/2026	WEST COAST SPRING WATER (AUSSIE NATURAL SPRING WATER)				411.54
			4287605 - SUPPLY OF WATER FOR PLANNING SERVICES		97.47	
			4287607 - WATER		97.47	
			4287609 - 28 X15LWATER BOTTLES		32.49	
			4287611 - SUPPLY OF SPRING WATER		43.32	
			4309744 - 15LT WATER BOTTLES		43.32	
			4309748 - COJ LEISURE & CULTURAL		97.47	
EF137196	20/03/2026	WEST COAST SPRING WATER (AUSSIE NATURAL SPRING WATER)				86.64
			4309745 - CUSTOMER SERVICE		64.98	
			4309765 - CUSTOMER SERVICE		21.66	
EF137293	31/03/2026	WEST COAST SPRING WATER (AUSSIE NATURAL SPRING WATER)				407.06
			4309747 - SUPPLY OF WATER FOR PLANNING SERVICES		75.81	
			4309750 - COJ CIVIC CENTRE		10.83	
			4337365 - SUPPLY OF WATER FOR PLANNING SERVICES		54.15	
			4337369 - CUSTOMER SERVICE		75.81	
			4337371 - CONTEMPORARY ART GALLERY		103.82	
			4337374 - WATER BOTTLES		64.98	
			4337378 - CIVIC CENTRE		21.66	
EF137306	31/03/2026	WEST OPERATION PTY LTD (A1 QUALITY LAUNDROMAT)				986.00
			INV064 - JOONDALUP FESTIVAL 2026		986.00	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF137133	13/03/2026	WESTERN IRRIGATION PTY LTD				30,614.15
			G82477 - PARTS	03822	1,938.65	
			G82594 - FITTING POLY RISER EXTENSION M/F 20MM	03822	133.48	
			G82595 - SPRINKLER HUNTER I-20-04 S/S	03822	1,363.56	
			G82596 - SPRINKLER TORO 570Z-6P	03822	3,269.66	
			G82620 - SOLENOID VALVE CENTURY PLUS 80MM	03822	934.23	
			G82621 - SOLENOID VALVE BERMAD 80 MM FLOW CONTROL	03822	1,147.76	
			G82713 - IRRIGATION SUPPLIES		32.30	
			G82850 - VALVE 15MM BRASS SNIFTER	03822	473.39	
			G82851 - RETIC PARTS	03822	103.99	
			G82852 - SPRINKLER HUNTER I-20-04 S/S	03822	530.35	
			G82853 - RETICULATION PARTS	03822	1,280.40	
			G82854 - VALVE BOX RAINBIRD STANDARD WITH LID 12”	03822	10,159.69	
			G82858 - RETIC PARTS	03822	892.63	
			G82944 - RETIC ORDER - WAREHOUSE STOCK		164.12	
			G82944 - RETIC ORDER - WAREHOUSE STOCK	03822	2,450.38	
			G82994 - RETIC ORDER	03822	1,450.65	
			G82995 - RETIC ORDER	03822	2,862.49	
			G82999 - SPRINKLER HUNTER PGP ULTRA-12	03822	1,363.30	
			G83033 - GUN 8 FUNCTION PREMIUM METAL DOMESTIC	03822	63.12	
EF137530	31/03/2026	WESTERN IRRIGATION PTY LTD				18,310.91
			G83061 - SPRINKLER HUNTER I-20-04 S/S	03822	1,704.25	
			G83062 - PARTS	03822	791.12	
			G83063 - RETIC TAPE THREAD	03822	25.30	
			G83086 - WAREHOUSE STOCK ORDER	03822	88.35	
			G83087 - WAREHOUSE RESTOCK	03822	2.27	
			G83157 - PARTS	03822	1,883.55	
			G83158 - PARTS	03822	1,704.25	
			G83471 - IRRIGATION SUPPLIES	03822	751.89	
			G83472 - IRRIGATION SUPPLIES	03822	324.28	
			G83473 - IRRIGATION SUPPLIES	03822	800.35	
			G83474 - IRRIGATION SUPPLIES	03822	1,704.27	
			G83579 - SPRINKLER HUNTER I-40-04 S/S	03822	2,856.17	
			G83582 - IRRIGATION SUPPLIES	03822	121.19	
			G83621 - VARIOUS RETIC	03822	404.35	
			G83622 - IRRIGATION ITEMS	03822	2,205.39	
			G83623 - IRRIGATION ITEMS	03822	2,943.93	
EF137135	13/03/2026	WESTERN RESOURCE RECOVERY	PTY LTD			592.90
			146414 - GREASE TRAP CLEANING SERVICES (INCLUSIVE	VP450988	592.90	
EF137532	31/03/2026	WESTERN RESOURCE RECOVERY	PTY LTD			1,348.18
			147032 - GREASE TRAP CLEANING	VP450988	864.18	
			147033 - ILUKA SPORTS COMPLEX	VP450988	484.00	
EF137243	31/03/2026	WESTLAKE CORPORATION PTY LTD (TRENDSETTER HOMES)				61.65
			BPC26/0261 PC26/0261 - REFUND BUILDING PERMIT LEVY		61.65	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
EF137130	13/03/2026	WESTRAC				1,690.88
			PI 1981272 - PARTS ONLY		238.94	
			PI1971089 - PARTS ONLY		690.73	
			PI1981271 - PARTS ONLY		761.21	
EF137140	13/03/2026	WESTWORKS CONSULTANCY PTY LTD				1,051.88
			WWC19592 - BRISBANE PARK		1,051.88	
EF137181	13/03/2026	WHITFORD COMMUNITY RATEPAYERS AND RECREATION ASSOCIATION				390.39
			1324 - HIRE OF THE WHITFORDS RATEPAYERS		390.39	
113629	12/03/2026	WHITFORD LIBRARY PETTY CASH				91.20
			PETTY CASH W/E 06/03/26 - REIMBURSEMENT OF PETTY CASH		91.20	
EF137588	31/03/2026	WHITFORDS VOLUNTEER SEA RESCUE GROUP (INC)				64,454.52
			PW00144_17/03/26 - FUNDING FOR SEASON 2025-26		64,454.52	
EF137368	31/03/2026	WHOLESOME FOODS AND CATERING PTY LTD (EPIC READY MEALS)				864.05
			35 - CATERING AT KAYA JOONDALUP FESTIVAL		495.00	
			INV-0036 - CATERING FOR WORKSHOP		369.05	
EF136892	13/03/2026	WILSON & GAIL BENNETT				100.00
			INWE26/9204 - ANIMAL REGISTRATION REFUND		100.00	
EF137137	13/03/2026	WINC AUSTRALIA PTY LIMITED (WINC AUSTRALIA)				3,174.70
			9049263703 - STATIONERY - PRINT ROOM BASEMENT		595.64	
			9049401272 - STATIONERY ETC		148.59	
			9049403275 - EARTH CHOICE ANTIBACTERIAL ALL PURPOSE E		6.34	
			9049630925 - STATIONERY		930.81	
			9049692701 - STATIONERY		89.45	
			9049881681 - WINC ENVELOPE WALLET 80GSM 220X110MM WHI		94.86	
			9049889923 - STATIONERY ETC		117.47	
			9049902577 - STATIONERY		363.51	
			9049933900 - STATIONERY ETC		262.22	
			9049934961 - STATIONERY FOR HEALTH, POOLS, COMPLIANCE		68.52	
			9049938225 - STANDARD CITY OF JOONDALUP BUSINESS CARD		105.23	
			9049947179 - FELLOWES PLUSHTOUCH MOUSE PAD WRIST REST		108.20	
			9049975802 - RAPIDLINE CHAIR MAT DIMPLED FOR CARPET		185.66	
			9049978092 - STATIONERY		98.20	
EF137538	31/03/2026	WINC AUSTRALIA PTY LIMITED (WINC AUSTRALIA)				8,729.02
			9049617881 - IT STATIONERY		122.47	
			9049674777 - AJAX SPRAY N WIPE VANILLA & BERRIES 475M		5.24	
			9049703426 - STATIONERY		220.15	
			9049853439 - PILOT FRIXION CLICKER ERASABLE GEL INK R		42.89	
			9049891745 - STATIONERY		405.08	
			9049904638 - STATIONERY		571.58	
			9049915230 - STATIONERY		189.22	
			9049918092 - STATIONERY		125.14	
			9049938226 - FREIGHT		10.95	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			9049954800 - STATIONERY		315.58	
			9049957020 - STATIONERY		166.90	
			9049957317 - STATIONERY		278.30	
			9049959117 - STANDARD CITY OF JOONDALUP BUSINESS CARD		94.28	
			9049962278 - STATIONERY		55.77	
			9049996620 - STATIONERY		37.11	
			9050028525 - STATIONERY ETC		183.93	
			9050028778 - PRINT ROOM PAPER		670.29	
			9050040165 - STATIONERY		372.59	
			9050054193 - COJ BUSINESS CARD		105.23	
			9050071412 - STATIONERY		342.80	
			9050075458 - WASTE SVS STATIONERY ORDER		191.31	
			9050077635 - WASTE SVS STATIONERY ORDER		25.65	
			9050079732 - STATIONERY - COMMUNITY SAFETY		376.98	
			9050079953 - CITY OF JOONADLUP LETTERHEADS 01/26 REAM		86.17	
			9050080857 - CITY OF JOONADLUP LETTERHEADS 01/26 REAM		517.04	
			9050083442 - COLOR COPY ORIGINAL A4 120GSM WHITE PACK		198.99	
			9050086262 - STATIONERY		258.63	
			9050103267 - STATIONERY		111.44	
			9050112193 - LIVI ESSENTIALS 1302 HYPOALLERGENIC FACI		154.89	
			9050114046 - CYGNETT ESSENTIAL LIGHTNING EARPHONES		141.06	
			9050114112 - STATIONERY		849.07	
			9050123906 - IS STATIONERY		355.54	
			9050130418 - SUPPLIES		563.97	
			9050132046 - LOGITECH K120 CORDED KEYBOARD		126.68	
			9050143476 - DYMO LABELMANAGER 160P LABELLER VALUE PA		120.22	
			9050153444 - ARTLINE 70 PERMANENT MARKER BULLET 1.5MM		41.28	
			950132026 - STATIONERY		294.60	
EF136872	13/03/2026	WIND CAVE AUSTRALIA				1,920.90
			3124437 - WINDCAVE SERVICE FEE		1,920.90	
EF137136	13/03/2026	WITHERINGTON FAMILY TRUST T/AS WA LIBRARY SUPPLIES				332.00
			144203 - EASYCOVER 300MM X 50M (GLOSS) - WA LIBR		282.30	
			144275 - EASYCOVER 300MM X 15M (GLOSS) - 6807		49.70	
EF137537	31/03/2026	WITHERINGTON FAMILY TRUST T/AS WA LIBRARY SUPPLIES				3,706.28
			144764` - VISTITOR CHAIR - KALEIDO BLACK STEEL		1,596.00	
			144878 - COJ LIBRARY - PROTECTORS		2,110.28	
113630	12/03/2026	WOODVALE LIBRARY PETTY CASH				310.00
			PETTY CASH W/E 13/03/26 - REIMBURSEMENT OF PETTY CASH		310.00	
EF137091	13/03/2026	WORKSHOP CONSULTANCY PTY LTD (STRENGTH HEROES)				1,094.50
			INV-0377 - Y.E.S SUMMER 2026 - ART WORKHOP 13 JAN		1,094.50	
EF137548	31/03/2026	YHI POWER PTY LTD				63.50

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
			9036030707 - PARTS ONLY		63.50	
EF137489	31/03/2026	YOUNG PURICH & HIGHAM UNIT TRUST T/AS STRUCTERRE CONSULTING				5,445.00
			WA-769637 - ALIDADE WAY PAVEMENT DESIGN		5,445.00	
						18,510,460.42

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 1

LIST OF MUNICIPAL PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Contract	Invoice Amount	Payment Amount
Cancelled payments issued in March 2026						
EF136950	20/03/2026	CHIP VINCENT BARRY				0.00
EF136894	20/03/2026	JOONDALUP WOMEN'S SHED				0.00
EF136899	26/03/2026	JULIE PEUT				0.00
						0.00
Cancelled payments issued prior to March 2026						
113318	12/03/2026	SUNDRY CREDITOR - RATES REFUND				-103.91
			113318 -		-103.91	
						-103.91
			NET PAYMENT AMOUNT			**$18,510,356.51**

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 2

LIST OF BOND PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Invoice Amount	Payment Amount
Payments					
EF137182	17/03/2026	ABHIN THANKACHAN			750.00
			BOND	750.00	
EF136856	5/03/2026	ANDRE DVAZ			750.00
			BOND	750.00	
EF137222	26/03/2026	BRUANNE PTY LTD T/AS SERTORIO HOMES			1,000.00
			BOND	1,000.00	
EF137225	26/03/2026	CASEY CHRISTIE			1,000.00
			BOND	1,000.00	
EF137185	17/03/2026	CONSTELLATION HOMES WA PTY LTD			2,000.00
			BOND	2,000.00	
EF137183	17/03/2026	CR PROJECTS (WA) PTY LTD			1,000.00
			BOND	1,000.00	
EF137228	26/03/2026	DANIEL CATANIA			1,000.00
			BOND	1,000.00	
EF136857	5/03/2026	ELABORATE DESIGN HOMES PTY LTD			5,000.00
			BOND	5,000.00	
EF137231	26/03/2026	FRANCESCA SPATARA			750.00
			BOND	750.00	
EF137227	26/03/2026	HANRY INVESTMENTS PTY LTD (SHAUN STOCKS)			2,000.00
			BOND	2,000.00	
EF136850	5/03/2026	HEALY CONSTRUCTIONS PTY LTD			1,000.00
			BOND	1,000.00	
EF136855	5/03/2026	JENNY EIAO			750.00
			BOND	750.00	
EF137186	17/03/2026	JOEL OFFEREINS			750.00
			BOND	750.00	
EF136852	5/03/2026	PIQUE MOD PTY LTD			1,000.00
			BOND	1,000.00	
EF137187	17/03/2026	PIQUE MOD PTY LTD			3,000.00
			BOND	2,000.00	
			BOND	1,000.00	
EF137223	26/03/2026	PIQUE MOD PTY LTD			2,000.00
			BOND 30 BENTON WAY	1,000.00	
			BOND 74 ADELAIDE CIRCLE	1,000.00	
EF137230	26/03/2026	POLLYANNA GOLDMAN			750.00
			BOND	750.00	
EF137220	26/03/2026	ROSS JAMES			750.00
			BOND	750.00	
EF137184	17/03/2026	ROSS W JAMES			750.00
			BOND	750.00	
EF137226	26/03/2026	SARIT SHAH			1,000.00
			BOND	1,000.00	
EF136851	5/03/2026	SECUNDA PTY LTD			1,000.00
			BOND	1,000.00	
EF137221	26/03/2026	STEPHANIE BROWN			900.00
			BOND	900.00	
EF137229	26/03/2026	STEPHEN DAWKINS & LISA RUFF			2,000.00
			BOND	2,000.00	
EF137224	26/03/2026	STUART JOHN PEARCE			2,819.00
			BOND	2,819.00	

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 2

LIST OF BOND PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Invoice Amount	Payment Amount
EF136854	5/03/2026	WABC PTY LTD			1,000.00
			BOND	1,000.00	
EF136853	5/03/2026	WOODLEIGH HOME IMPROVEMENTS			1,000.00
			BOND	1,000.00	
					35,719.00

CEO's Delegated Payments List - Regulation 13(1)

Local Government (Financial Management) regulations 1996 ATTACHMENT 2

LIST OF BOND PAYMENTS - Payment Detail for Month of March 2026

Payment No	Payment Date	Payee	Invoice Description	Invoice Amount	Payment Amount
			NET PAYMENT AMOUNT		**$35,719.00**

ATTACHMENT 12.11.3

attachment 3

MUNICIPAL AND BOND FUND CHEQUES, EFT'S & VOUCHERS FOR THE MONTH OF MARCH 2026				
VOUCHER	**DATE**	**DETAILS**		**AMOUNT**
		Municipal Cheques & EFT Payments		
Creditor Payments		113623 - 113631 & EF136858 -EF137181 & EF137188 - EF137219 & EF137232 -EF137588	$	18,510,460.42
			-$	103.91
			$	**18,510,356.51**
		Municipal Vouchers		
4162A	3/03/2026	Payroll FE 27/02/26	$	2,664,832.11
4163A	27/02/2026	PrePays FE 27/02/26	$	7,149.70
4164A	4/03/2026	Super FE 27/02/26	$	441,532.43
4165A	4/03/2026	Corporate Credit Card	$	13,203.53
4166A	5/03/2026	Corporate Credit Card TopUp	$	45,000.00
4167A	11/03/2026	FER eLodgement	$	12,213.00
4168A	2/03/2026	Bank Fees	$	13,775.84
4169A	12/03/2026	International Payment	$	17,619.15
4170A	13/03/2026	Payroll FE 13/03/26	$	2,604,311.09
4171A	13/03/2026	PrePays FE 13/03/26	$	13,759.80
4172A	13/03/2026	Super FE 13/03/26	$	431,228.11
4173A	18/03/2026	Elected Members Super March 2026	$	5,336.57
4174A	23/03/2026	Corporate Credit Card TopUp	$	5,000.00
4175A	25/03/2026	Super FE 13/03/26	$	467.73
4176A	25/03/2026	Court eLodgement	$	194.30
4177A	26/03/2026	Corporate Credit Card TopUp	$	10,000.00
4178A	26/03/2026	Court eLodgement	$	582.90
4179A	27/03/2026	Payroll FE 27/03/26	$	2,618,145.01
4180A	27/03/2026	PrePays FE 27/03/26	$	24,535.74
			$	**8,928,887.01**
		Bond Cheques & EFT Payments		
Creditor Payments		EF136850 - EF136857 & EF137182 - EF17187 & EF137220 - EF137231	$	35,719.00
			$	-
			$	**35,719.00**
		TOTAL	**$**	**27,474,962.52**

CORPORATE CREDIT CARD TRANSACTIONS - MARCH 2026				
Corporate Card	Date	Amount	Payee	Description
CEO Credit Card	29/03/2026	3.75	CARD FEE	Management Accounting - card fees
Corporate Travel Card	6/03/2026	17.60	ATPI -	Booking fee for flight costs Place Leaders Asia Pacific Conference and Awards - Port Macquarie March 2026
	7/03/2026	2,313.18	QANTAS	Flight costs Place Leaders Asia Pacific Conference and Awards - Port Macquarie March 2026
	28/02/2026	3.75	CARD FEE	Management Accounting - card fees
Civic Hospitality / Catering Credit Card	2/03/2026	464.40	Coles -	Strategy Session, CEO Selection Panel, Bar Stocks
	5/03/2026	186.12	Detpak Hindmarsh -	Citizenship Ceremony
	5/03/2026	26.50	OK Oriental -	Admin stock
	6/03/2026	455.72	Coles -	Audit & Risk Meeting, Briefing Session, Strategic Committee Reference Group
	11/03/2026	64.56	Coles -	CEO Selection Panel
	12/03/2026	302.00	Coles -	Admin stock
	12/03/2026	30.00	Woolworths -	Strategic Committee Reference Group
	15/03/2026	75.23	Coles -	Budget Presentation
	13/03/2026	627.01	Coles -	Budget Workshop, CHRMAP Meeting, Infil Workshop, Citizenship Ceremony, Main Roads afternoon tea
	18/03/2026	9.75	Kmart -	Sundries
	18/03/2026	47.00	Woolworths -	CHRMAP Meeting
	22/03/2026	122.90	Spud Shed -	Council Meeting
	20/03/2026	468.18	Coles -	Council Meeting, Tafe Presentations
	25/03/2026	13.00	Kmart -	Sundries
	25/03/2026	33.80	Coles -	Council Meeting, Tafe Presentations
	25/03/2026	8.78	Farmer Jacks -	Council Meeting, Tafe Presentations
	29/03/2026	3.75	CARD FEE	Management Accounting - card fees
Purchasing Credit Card	27/02/2026	1,180.95	FACEBK *XT5UTDZC92 -	Always On - Top of Funnel
	28/02/2026	629.95	FACEBK *4MK9CGHVU2 -	Facebook advertising - Uptown, Libraries Membership Campaign, Community Funding 2025-26 Round 2, Elections 2026, Leafy City
	28/02/2026	1,156.69	FACEBK *34JJTFZZE2 -	JF26 Website Traffic
	1/03/2026	518.02	DIGITALOCEAN, IRL -	Digital Ocean webmaster monthly subscription for Feb 2026
	1/03/2026	5.71	GOOGLE*CLOUD -	Google cloud Maps API service charges for Feb 2026
	2/03/2026	10.20	LinkedIn P829059746 -	Innovate Joondalup
	2/03/2026	781.77	FS *Pantone, NLD -	Pantone Connect graphic design system annual subscription
	2/03/2026	1,156.69	FACEBK *YJGKEHMZE2 -	JF26 Website Traffic
	3/03/2026	166.05	TWILIO SENDGRID, USA -	SendGrid email service monthly subscription
	4/03/2026	159.80	Jaycar -	Loudhailers for Festival
	4/03/2026	19.99	APPLE -	Pro-create iOS App for City device
	4/03/2026	1,156.69	FACEBK *EUTY9HHZE2 -	JF26 Website Traffic
	4/03/2026	148.06	GITHUB, INC., USA -	GitHub Copilot for coding repository IT purposes
	4/03/2026	12,413.01	SADLEIRS -	Joondalup Festival 2026 Acqua Forte Parade - inspection, cleaning, unpacking and repacking of two shipping containers from the artist group Ilotopie flagged by WA Quarantine upon arrival
	5/03/2026	1,236.00	FACEBK *EB2WRF5WU2 -	Facebook advertising - Libraries Membership Campaign, Uptown, Duncraig Adventure Hub, Green Waste Warwick, Elections 2026, Libraries Children events, Experience Joondalup
	5/03/2026	136.82	SWELLMULLALOO -	Craigie Leisure Centre Les Mills Launch March 2026 - Swell Mullaloo vouchers for prize winners
	6/03/2026	18,540.00	GREEHILL ASIA-PACIFIC, SGP -	Greenhill tree asset data collection, a cloud platform for smart tree management that assesses the risk, health, clearance and ecosystem services of trees
	6/03/2026	420.00	Super Retail Group -	Rebel Sports MVP Awards for Grand Final Games Summer 2025/26
	6/03/2026	90.64	NEW INTERNATIONALIST, GBR -	Renewal of New Internationalist Magazine subscription (Audio Media Book Movie)
	7/03/2026	1,156.69	FACEBK *GDES9HRZE2 -	JF26 Website Traffic
	8/03/2026	44.00	NEWS PTY LIMITED -	The Australian digital subscription - monthly payment
	8/03/2026	781.05	FACEBK *85ZEEHRZE2 -	JF26 Website Traffic
	9/03/2026	2,369.02	WPENGINE, USA -	Website hosting for Uptown website
	10/03/2026	72.91	Myer -	New wall clock for Mayors office
	10/03/2026	896.00	ACS.EDU.AU -	ACS Distance Education enrolment fees for approved unit of study - Propagation
	11/03/2026	1,236.00	FACEBK *EBU4LGZVU2 -	Facebook advertising - Libraries Membership Campaign, Uptown, Duncraig Adventure Hub, Green Waste Warwick, Elections 2026, Libraries Children events, Experience Joondalup, Elections 2026
	11/03/2026	1,156.69	FACEBK *UHRYUHVZE2 -	JF26 Website Traffic
	12/03/2026	207.95	OFFICEWORKS -	Service Recognition Award vouchers
	12/03/2026	20.86	ZEROTIER INC, USA -	Purchase of Monthly Subscription to Zero Tier service to enable secure network connects between the Mobile CCTV towers and City CCTV systems.
	13/03/2026	25.99	FAIRFAX SUBSCRIPTION -	Fairfax monthly digital subscription WA today
	13/03/2026	245.50	Coles -	Gift cards for bus drivers for School Holiday Program transport
	13/03/2026	1,156.69	FACEBK *2ESRCJ52F2 -	JF26 Website Traffic
	15/03/2026	1,236.00	FACEBK *M3CU9GVVU2 -	Facebook advertising - Libraries Children events, Green Waste Warwick, Experience Joondalup, Uptown, Elections 2026, Duncraig Adventure Hub, Libraries Membership Campaign, Building Sustainable Neighbourhoods, Step into Volunteering
	15/03/2026	565.47	ECONOMIST NEWSPAPER, GBR -	The Economist Newspaper Digital Subscription annual renewal
	16/03/2026	1,156.69	FACEBK *QZFV2JRZE2 -	JF26 Website Traffic
	16/03/2026	478.00	Zone Bowling -	Zone Bowling - 2 games 2026 School Holiday Program
	16/03/2026	1,355.50	Coles -	Service Recognition Award vouchers
	18/03/2026	188.23	Intuit Mailchimp -	Monthly subscription for Craigie Leisure centre Mailchimp software
	18/03/2026	1,156.69	FACEBK *U7MGAJRZE2 -	JF26 Website Traffic
	18/03/2026	744.00	CHARTERED ACCOUNTANTS -	2026 Chartered Accountants Australia and New Zealand Accounting Conference Online Registration fee

	19/03/2026	706.48	ISSUU, USA -	ISSUU annual digital publishing platform subscription renewal
	20/03/2026	1,236.00	FACEBK *KEHK8JHVU2 -	Facebook advertising - Elections 2026, Libraries Membership Campaign, Duncraig Adventure Hub, Step into Volunteering, Libraries Membership Campaign, Uptown, Building Sustainable Neighbourhoods, Green Waste Duncraig, Libraries Events Guide, Global Recycing Day, Experience Joondalup
	21/03/2026	1,156.69	FACEBK *7ETHLJD2F2 -	JF26 Website Traffic
	22/03/2026	1,436.64	FACEBK *SQPRUFZC92 -	Always On - Top of Funnel
	23/03/2026	577.80	OFFICEWORKS -	Service Recognition Award vouchers
	24/03/2026	55.00	OFFICEWORKS -	Benchtop tape dispenseor for storage of documents
	24/03/2026	3,900.00	AHRI LTD -	AHRI WA Conference 2026 registrations
	24/03/2026	187.80	Woolworths -	Directorate morning tea items - Council debrief
	26/03/2026	841.50	SQ *FS.COM PTY LTD -	FS Australia SFP coding/testing device for FS SFP modules
	26/03/2026	325.50	Coles -	Gift cards - Community bus drivers
	26/03/2026	405.50	Coles -	Gift cards - on the spot rewards
	26/03/2026	778.05	HILLARYSBEACH -	Hillarys Beach Club - Team Sports Spirit of the Game awards for Summer 2025/26 season
	26/03/2026	964.83	ARBORICULTUREAUSTRALIA -	Attendance at Frank Rinn 2026 Australian Tour - Modern Tree Safety Inspection & Evaluation Perth
	26/03/2026	1,523.70	TICKETS*NATIONAL R -	Reconciliation WA - National Reconciliation Week Breakfast tickets
	29/03/2026	3.75	CARD FEE	Management Accounting - card fees

75,371.91

Fuel transactions - ReportMar26

DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
28/02/2026	1GSL 227	PRMDSLA	UTE FLEET	68.24	0.00	68.24
28/02/2026	1IPJ556	ULP	CAR FLEET	52.12	0.00	52.12
1/03/2026	1ICZ340	PRMDSLA	UTE FLEET	84.61	0.00	84.61
1/03/2026	1IPD854	ULP	CAR FLEET	65.23	0.00	65.23
2/03/2026	1IBG288	PRMDSLA	UTE FLEET	95.22	0.00	95.22
2/03/2026	1ICZ339	PRMDSLA	UTE FLEET	108.47	0.00	108.47
2/03/2026	1IPD726	PRMDSLA	VAN FLEET	51.29	0.00	51.29
2/03/2026	1IUD899	ULP	CAR FLEET	75.82	0.00	75.82
3/03/2026	1EKD383	PRMDSLA	LIGHT TRUCK	156.65	0.00	156.65
3/03/2026	1EUV979	PRMDSLA	HEAVY TRUCK	223.54	0.00	223.54
3/03/2026	1GCJ254	PRMDSLA	LIGHT TRUCK	187.10	0.00	187.10
3/03/2026	1GDL520	PRMDSLA	LIGHT TRUCK	108.40	0.00	108.40
3/03/2026	1GLQ010	PRMDSLA	HEAVY TRUCK	257.96	0.00	257.96
3/03/2026	1GPX 374	ULP	CAR FLEET	49.11	0.00	49.11
3/03/2026	1GCJ709	PRMDSLA	LIGHT TRUCK	145.37	0.00	145.37
3/03/2026	1HCZ440	ULP	CAR FLEET	56.27	0.00	56.27
3/03/2026	1HGO247	PRMDSLA	BUS FLEET	91.61	0.00	91.61
3/03/2026	1HGM 314	PRMDSLA	UTE FLEET	109.21	0.00	109.21
3/03/2026	1HPD070	PRMDSLA	VAN FLEET	53.17	0.00	53.17
3/03/2026	1HXZ 962	PRMDSLA	UTE FLEET	118.83	0.00	118.83
3/03/2026	1IBU908	PRMDSLA	MOWERS	153.80	0.00	153.80
3/03/2026	1IBG279	PRMDSLA	UTE FLEET	47.57	0.00	47.57
3/03/2026	1IEQ051	PRMDSLA	UTE FLEET	47.75	0.00	47.75
3/03/2026	1IHB259	PRMDSLA	MOWERS	45.90	0.00	45.90
3/03/2026	1IKI157	ULP	CAR FLEET	51.38	0.00	51.38
3/03/2026	1IRT473	PRMDSLA	UTE FLEET	108.69	0.00	108.69
4/03/2026	F94974	ULP	MINOR PLANT FUEL	14.69	0.00	14.69
4/03/2026	F94981	ULP	MINOR PLANT FUEL	32.76	0.00	32.76
4/03/2026	F94985	ULP	MINOR PLANT FUEL	9.73	0.00	9.73
4/03/2026	F94987	ULP	MINOR PLANT FUEL	15.04	0.00	15.04
4/03/2026	1EQC818	PRMDSLA	LIGHT TRUCK	161.42	0.00	161.42
4/03/2026	1EYF498	PRMDSLA	LIGHT TRUCK	149.02	0.00	149.02
4/03/2026	1GPX 373	ULP	CAR FLEET	41.84	0.00	41.84
4/03/2026	1GUD 414	PRMDSLA	LIGHT TRUCK	260.08	0.00	260.08
4/03/2026	1HAF268	PRMDSLA	LIGHT TRUCK	177.23	0.00	177.23
4/03/2026	1HEL551	PRMDSLA	LIGHT TRUCK	135.68	0.00	135.68
4/03/2026	1HGX 396	PRMDSLA	UTE FLEET	98.44	0.00	98.44
4/03/2026	1HNF 238	PRMDSLA	UTE FLEET	51.10	0.00	51.10
4/03/2026	1HNF 304	PRMDSLA	UTE FLEET	82.58	0.00	82.58
4/03/2026	1HPD070	PRMDSLA	VAN FLEET	31.46	0.00	31.46
4/03/2026	1HPD682	PRMDSLA	MOWERS	51.50	0.00	51.50
4/03/2026	1HPD677	PRMDSLA	MOWERS	98.02	0.00	98.02
4/03/2026	1HRX 082	PRMDSLA	LIGHT TRUCK	198.70	0.00	198.70
4/03/2026	1HTV858	PRMDSLA	LIGHT TRUCK	208.35	0.00	208.35
4/03/2026	1HWE692	ULP	CAR FLEET	74.56	0.00	74.56
4/03/2026	1HWY906	PRMDSLA	VAN FLEET	83.43	0.00	83.43
4/03/2026	1IDC458	PRMDSLA	LOADERS	89.13	0.00	89.13
4/03/2026	1IBM089	PRMDSLA	VAN FLEET	111.93	0.00	111.93
4/03/2026	1IEQ053	PRMDSLA	UTE FLEET	73.48	0.00	73.48

Fuel transactions - ReportMar26

DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
4/03/2026	1ICZ332	PRMDSLA	UTE FLEET	102.52	0.00	102.52
4/03/2026	1ICZ336	PRMDSLA	UTE FLEET	110.27	0.00	110.27
4/03/2026	1IHB262	PRMDSLA	MOWERS	30.59	0.00	30.59
4/03/2026	1IKZ141	PRMDSLA	VAN FLEET	77.52	0.00	77.52
4/03/2026	1IOW187	PRMDSLA	UTE FLEET	116.91	0.00	116.91
4/03/2026	1IPD841	PRMDSLA	VAN FLEET	93.28	0.00	93.28
4/03/2026	1IPD853	PRMDSLA	VAN FLEET	91.83	0.00	91.83
4/03/2026	1IQM526	PRMDSLA	UTE FLEET	116.61	0.00	116.61
4/03/2026	1IRG795	PRMDSLA	UTE FLEET	106.26	0.00	106.26
4/03/2026	1IRO095	ULP	CAR FLEET	74.25	0.00	74.25
4/03/2026	1IRO178	PRMDSLA	VAN FLEET	102.38	0.00	102.38
4/03/2026	F94005	ULP	CAR FLEET	54.63	0.00	54.63
4/03/2026	1IVJ049	PRMDSLA	UTE FLEET	74.94	0.00	74.94
5/03/2026	F94977	ULP	MINOR PLANT FUEL	16.38	0.00	16.38
5/03/2026	1EQX796	PRMDSLA	LIGHT TRUCK	100.42	0.00	100.42
5/03/2026	1EZW318	PRMDSLA	LIGHT TRUCK	127.39	0.00	127.39
5/03/2026	1HGO247	PRMDSLA	BUS FLEET	94.93	0.00	94.93
5/03/2026	1HFR848	PRMDSLA	RIDE ON SWEEPERS	74.88	0.00	74.88
5/03/2026	F94980	ULP	MINOR PLANT FUEL	27.74	0.00	27.74
5/03/2026	1HPD682	PRMDSLA	MOWERS	73.74	0.00	73.74
5/03/2026	1HPD677	PRMDSLA	MOWERS	127.61	0.00	127.61
5/03/2026	1HWY905	PRMDSLA	VAN FLEET	136.56	0.00	136.56
5/03/2026	1HMD 957	PRMDSLA	UTE FLEET	98.99	0.00	98.99
5/03/2026	1IBU908	PRMDSLA	MOWERS	35.59	0.00	35.59
5/03/2026	1IDS306	PRMDSLA	UTE FLEET	118.66	0.00	118.66
5/03/2026	1IHB259	PRMDSLA	MOWERS	51.67	0.00	51.67
5/03/2026	1IHB262	PRMDSLA	MOWERS	41.39	0.00	41.39
5/03/2026	1IJM353	ULP	CAR FLEET	90.80	0.00	90.80
5/03/2026	1HBQ371	PRMDSLA	LIGHT TRUCK	147.99	0.00	147.99
5/03/2026	1IPD726	PRMDSLA	VAN FLEET	58.49	0.00	58.49
5/03/2026	1IPD824	PRMDSLA	UTE FLEET	85.67	0.00	85.67
5/03/2026	1IPD840	PRMDSLA	VAN FLEET	85.65	0.00	85.65
5/03/2026	1HXZ 271	DIESEL	UTE FLEET	104.21	0.00	104.21
5/03/2026	1IQN622	PRMDSLA	UTE FLEET	125.60	0.00	125.60
5/03/2026	1IVS984	PRMDSLA	LIGHT TRUCK	65.08	0.00	65.08
5/03/2026	1IVK848	ULP	CAR FLEET	77.40	0.00	77.40
5/03/2026	1IWJ105	PRMDSLA	LIGHT TRUCK	116.81	0.00	116.81
6/03/2026	F94951	ULP	MINOR PLANT FUEL	18.86	0.00	18.86
6/03/2026	F94953	ULP	MINOR PLANT FUEL	9.14	0.00	9.14
6/03/2026	F94959	ULP	MINOR PLANT FUEL	29.44	0.00	29.44
6/03/2026	F94968	ULP	MINOR PLANT FUEL	14.90	0.00	14.90
6/03/2026	F94975	ULP	MINOR PLANT FUEL	6.89	0.00	6.89
6/03/2026	1ESZ046	PRMDSLA	VAN FLEET	107.20	0.00	107.20
6/03/2026	1EUV979	PRMDSLA	HEAVY TRUCK	233.80	0.00	233.80
6/03/2026	1GAQ376	PRMDSLA	LIGHT TRUCK	215.49	0.00	215.49
6/03/2026	123COJ	PRMDSLA	LIGHT TRUCK	64.06	0.00	64.06
6/03/2026	1HGO247	PRMDSLA	BUS FLEET	103.01	0.00	103.01
6/03/2026	1HGW566	ULP	ATVS	42.35	0.00	42.35
6/03/2026	1HFR848	PRMDSLA	RIDE ON SWEEPERS	42.82	0.00	42.82

Fuel transactions - ReportMar26

DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
6/03/2026	1HLP164	PRMDSLA	LIGHT TRUCK	235.62	0.00	235.62
6/03/2026	1HPR 183	PRMDSLA	LIGHT TRUCK	140.36	0.00	140.36
6/03/2026	1HPD479	PRMDSLA	VAN FLEET	98.57	0.00	98.57
6/03/2026	1HRX 146	PRMDSLA	LIGHT TRUCK	104.77	0.00	104.77
6/03/2026	1HSN866	PRMDSLA	LIGHT TRUCK	273.81	0.00	273.81
6/03/2026	1HVD890	PRMDSLA	LIGHT TRUCK	186.97	0.00	186.97
6/03/2026	1HZP999	PRMDSLA	LIGHT TRUCK	210.39	0.00	210.39
6/03/2026	1IAV314	PRMDSLA	BUS FLEET	98.98	0.00	98.98
6/03/2026	1IBB826	PRMDSLA	VAN FLEET	185.76	0.00	185.76
6/03/2026	1ICY325	ULP	CAR FLEET	65.69	0.00	65.69
6/03/2026	1ICZ340	PRMDSLA	UTE FLEET	69.04	0.00	69.04
6/03/2026	1ICZ337	PRMDSLA	UTE FLEET	122.28	0.00	122.28
6/03/2026	1IHB260	PRMDSLA	MOWERS	129.38	0.00	129.38
6/03/2026	1IHB262	PRMDSLA	MOWERS	39.65	0.00	39.65
6/03/2026	1IKZ143	PRMDSLA	VAN FLEET	82.13	0.00	82.13
6/03/2026	F94005	PRMDSLA	UTE FLEET	125.75	0.00	125.75
6/03/2026	1IPD852	PRMDSLA	VAN FLEET	95.98	0.00	95.98
6/03/2026	1IUE080	ULP	CAR FLEET	80.51	0.00	80.51
7/03/2026	1IEQ051	PRMDSLA	UTE FLEET	64.47	0.00	64.47
7/03/2026	1IJM352	ULP	CAR FLEET	101.62	0.00	101.62
7/03/2026	1IPD726	PRMDSLA	VAN FLEET	76.35	0.00	76.35
8/03/2026	1HPD070	PRMDSLA	VAN FLEET	62.06	0.00	62.06
8/03/2026	1HPD479	PRMDSLA	VAN FLEET	52.20	0.00	52.20
8/03/2026	1IKZ141	PRMDSLA	VAN FLEET	110.08	0.00	110.08
8/03/2026	1IUD899	ULP	CAR FLEET	91.77	0.00	91.77
9/03/2026	F94967	ULP	MINOR PLANT FUEL	37.86	0.00	37.86
9/03/2026	F94979	ULP	MINOR PLANT FUEL	69.25	0.00	69.25
9/03/2026	1EYF497	PRMDSLA	LIGHT TRUCK	230.52	0.00	230.52
9/03/2026	1GOO 935	PRMDSLA	HEAVY TRUCK	311.13	0.00	311.13
9/03/2026	1GPR 529	PRMDSLA	UTE FLEET	125.33	0.00	125.33
9/03/2026	1GTW 208	PRMDSLA	HEAVY TRUCK	286.38	0.00	286.38
9/03/2026	1GWP452	PRMDSLA	UTE FLEET	148.03	0.00	148.03
9/03/2026	1HXZ 270	PRMDSLA	UTE FLEET	112.72	0.00	112.72
9/03/2026	1HXZ 961	PRMDSLA	UTE FLEET	97.24	0.00	97.24
9/03/2026	1HRW 078	PRMDSLA	UTE FLEET	150.41	0.00	150.41
9/03/2026	1IBG278	PRMDSLA	UTE FLEET	116.60	0.00	116.60
9/03/2026	1IBG288	PRMDSLA	UTE FLEET	88.63	0.00	88.63
9/03/2026	1IBR445	PRMDSLA	VAN FLEET	161.67	0.00	161.67
9/03/2026	1IDC524	PRMDSLA	LOADERS	145.36	0.00	145.36
9/03/2026	1IEG429	PRMDSLA	UTE FLEET	104.55	0.00	104.55
9/03/2026	1IFQ737	PRMDSLA	HEAVY TRUCK	513.33	0.00	513.33
9/03/2026	1IDS305	PRMDSLA	UTE FLEET	145.22	0.00	145.22
9/03/2026	1ICZ333	PRMDSLA	UTE FLEET	116.24	0.00	116.24
9/03/2026	1IHB259	PRMDSLA	MOWERS	60.58	0.00	60.58
9/03/2026	1IHB262	PRMDSLA	MOWERS	65.55	0.00	65.55
9/03/2026	1IKZ143	PRMDSLA	VAN FLEET	114.31	0.00	114.31
9/03/2026	1IPJ557	ULP	CAR FLEET	51.76	0.00	51.76
9/03/2026	1INY378	PRMDSLA	VAN FLEET	117.31	0.00	117.31
9/03/2026	1IQM594	PRMDSLA	UTE FLEET	136.25	0.00	136.25

Fuel transactions - ReportMar26

DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
9/03/2026	1IRO142	ULP	UTE FLEET	86.32	0.00	86.32
9/03/2026	1IVF718	PRMDSLA	LIGHT TRUCK	315.25	0.00	315.25
9/03/2026	1IUE081	ULP	CAR FLEET	87.38	0.00	87.38
9/03/2026	1IVJ031	PRMDSLA	UTE FLEET	98.57	0.00	98.57
10/03/2026	F94978	ULP	MINOR PLANT FUEL	16.57	0.00	16.57
10/03/2026	F94983	ULP	MINOR PLANT FUEL	15.85	0.00	15.85
10/03/2026	F94985	ULP	MINOR PLANT FUEL	7.07	0.00	7.07
10/03/2026	1EQC818	PRMDSLA	LIGHT TRUCK	209.55	0.00	209.55
10/03/2026	1GET700	PRMDSLA	HEAVY TRUCK	257.89	0.00	257.89
10/03/2026	1GMK837	PRMDSLA	LIGHT TRUCK	199.96	0.00	199.96
10/03/2026	1GCJ709	PRMDSLA	LIGHT TRUCK	216.78	0.00	216.78
10/03/2026	1GXA947	PRMDSLA	LIGHT TRUCK	357.92	0.00	357.92
10/03/2026	1HAF268	PRMDSLA	LIGHT TRUCK	286.24	0.00	286.24
10/03/2026	1HGO247	PRMDSLA	BUS FLEET	82.54	0.00	82.54
10/03/2026	1HGO177	PRMDSLA	MOWERS	134.14	0.00	134.14
10/03/2026	1HGX 396	PRMDSLA	UTE FLEET	128.54	0.00	128.54
10/03/2026	1HGM 314	PRMDSLA	UTE FLEET	104.10	0.00	104.10
10/03/2026	1HFR848	PRMDSLA	RIDE ON SWEEPERS	238.29	0.00	238.29
10/03/2026	1HFR848	PRMDSLA	RIDE ON SWEEPERS	-135.91	0.00	-135.91
10/03/2026	1HHZ562	PRMDSLA	LIGHT TRUCK	125.87	0.00	125.87
10/03/2026	1HMF578	PRMDSLA	UTE FLEET	122.27	0.00	122.27
10/03/2026	1HPD070	PRMDSLA	VAN FLEET	68.65	0.00	68.65
10/03/2026	1HPD682	PRMDSLA	MOWERS	42.72	0.00	42.72
10/03/2026	1HPD682	PRMDSLA	MOWERS	82.50	0.00	82.50
10/03/2026	1HQB153	PRMDSLA	HEAVY TRUCK	242.40	0.00	242.40
10/03/2026	1HRX 146	PRMDSLA	LIGHT TRUCK	147.95	0.00	147.95
10/03/2026	F98446	PRMDSLA	HEAVY TRUCK	132.31	0.00	132.31
10/03/2026	1HTH959	PRMDSLA	UTE FLEET	135.07	0.00	135.07
10/03/2026	1IAV314	PRMDSLA	BUS FLEET	123.92	0.00	123.92
10/03/2026	1IBG295	PRMDSLA	UTE FLEET	111.31	0.00	111.31
10/03/2026	1ICY327	ULP	CAR FLEET	55.42	0.00	55.42
10/03/2026	F98433	ULP	SPRAYER - LARGE	16.73	0.00	16.73
10/03/2026	1ICZ340	PRMDSLA	UTE FLEET	55.80	0.00	55.80
10/03/2026	1IEQ051	PRMDSLA	UTE FLEET	37.26	0.00	37.26
10/03/2026	1IDS302	PRMDSLA	UTE FLEET	126.41	0.00	126.41
10/03/2026	1IHB259	PRMDSLA	MOWERS	49.60	0.00	49.60
10/03/2026	1IJM351	ULP	CAR FLEET	93.22	0.00	93.22
10/03/2026	1IJM350	ULP	CAR FLEET	97.10	0.00	97.10
10/03/2026	1IPD757	ULP	CAR FLEET	72.44	0.00	72.44
10/03/2026	1IPD872	PRMDSLA	VAN FLEET	80.43	0.00	80.43
10/03/2026	1IQI341	PRMDSLA	UTE FLEET	106.92	0.00	106.92
10/03/2026	1IQI364	ULP	CAR FLEET	63.05	0.00	63.05
10/03/2026	1IQN621	PRMDSLA	UTE FLEET	139.93	0.00	139.93
10/03/2026	1IQR359	PRMDSLA	LOADERS	75.81	0.00	75.81
10/03/2026	1IRT473	PRMDSLA	UTE FLEET	85.96	0.00	85.96
10/03/2026	1IUX025	PRMDSLA	UTE FLEET	134.72	0.00	134.72
10/03/2026	1IVS984	PRMDSLA	LIGHT TRUCK	95.86	0.00	95.86
11/03/2026	F94977	ULP	MINOR PLANT FUEL	21.29	0.00	21.29
11/03/2026	1EQX796	PRMDSLA	LIGHT TRUCK	165.59	0.00	165.59

Fuel transactions - ReportMar26

DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
11/03/2026	1EUV979	PRMDSLA	HEAVY TRUCK	304.85	0.00	304.85
11/03/2026	1GPX 374	ULP	CAR FLEET	64.13	0.00	64.13
11/03/2026	1HGO247	PRMDSLA	BUS FLEET	132.37	0.00	132.37
11/03/2026	1HGT321	PRMDSLA	LIGHT TRUCK	178.08	0.00	178.08
11/03/2026	F94980	ULP	MINOR PLANT FUEL	40.17	0.00	40.17
11/03/2026	1HNF 238	PRMDSLA	UTE FLEET	59.66	0.00	59.66
11/03/2026	1HPD479	PRMDSLA	VAN FLEET	77.18	0.00	77.18
11/03/2026	1HRX 082	PRMDSLA	LIGHT TRUCK	175.51	0.00	175.51
11/03/2026	1HSN673	PRMDSLA	HEAVY TRUCK	588.82	0.00	588.82
11/03/2026	1HTV858	PRMDSLA	LIGHT TRUCK	239.06	0.00	239.06
11/03/2026	1HWY905	PRMDSLA	VAN FLEET	154.66	0.00	154.66
11/03/2026	1HWY906	PRMDSLA	VAN FLEET	101.42	0.00	101.42
11/03/2026	1HXZ 270	PRMDSLA	UTE FLEET	66.36	0.00	66.36
11/03/2026	1IBU908	PRMDSLA	MOWERS	122.53	0.00	122.53
11/03/2026	1IBG279	PRMDSLA	UTE FLEET	88.56	0.00	88.56
11/03/2026	1IDC458	PRMDSLA	LOADERS	150.59	0.00	150.59
11/03/2026	1IEQ053	PRMDSLA	UTE FLEET	83.23	0.00	83.23
11/03/2026	1ICZ334	PRMDSLA	UTE FLEET	137.41	0.00	137.41
11/03/2026	1IHB259	PRMDSLA	MOWERS	17.56	0.00	17.56
11/03/2026	1IHB262	PRMDSLA	MOWERS	71.16	0.00	71.16
11/03/2026	1HBQ371	PRMDSLA	LIGHT TRUCK	214.46	0.00	214.46
11/03/2026	1INY388	ULP	CAR FLEET	88.87	0.00	88.87
11/03/2026	1IOW186	PRMDSLA	UTE FLEET	127.79	0.00	127.79
11/03/2026	1IPD842	PRMDSLA	UTE FLEET	156.77	0.00	156.77
11/03/2026	1IRO178	PRMDSLA	VAN FLEET	139.60	0.00	139.60
11/03/2026	1GPX 372	ULP	CAR FLEET	78.40	0.00	78.40
11/03/2026	1IUZ083	PRMDSLA	UTE FLEET	146.11	0.00	146.11
12/03/2026	F94974	ULP	MINOR PLANT FUEL	53.42	0.00	53.42
12/03/2026	F94987	ULP	MINOR PLANT FUEL	19.90	0.00	19.90
12/03/2026	1EYF498	PRMDSLA	LIGHT TRUCK	193.45	0.00	193.45
12/03/2026	1EZW318	PRMDSLA	LIGHT TRUCK	157.03	0.00	157.03
12/03/2026	123COJ	PRMDSLA	LIGHT TRUCK	72.94	0.00	72.94
12/03/2026	1GDL520	PRMDSLA	LIGHT TRUCK	124.93	0.00	124.93
12/03/2026	1GNE 037	PRMDSLA	MOWERS	30.47	0.00	30.47
12/03/2026	1GPX 373	ULP	CAR FLEET	73.15	0.00	73.15
12/03/2026	1GUD 414	PRMDSLA	LIGHT TRUCK	317.71	0.00	317.71
12/03/2026	1GYG391	PRMDSLA	LOADERS	226.82	0.00	226.82
12/03/2026	1HBZ562	PRMDSLA	UTE FLEET	91.50	0.00	91.50
12/03/2026	1HEX882	PRMDSLA	TRACTORS	360.73	0.00	360.73
12/03/2026	1HGJ189	PRMDSLA	LIGHT TRUCK	183.34	0.00	183.34
12/03/2026	1HFR848	PRMDSLA	RIDE ON SWEEPERS	74.33	0.00	74.33
12/03/2026	1HPD682	PRMDSLA	MOWERS	79.02	0.00	79.02
12/03/2026	1HST563	PRMDSLA	UTE FLEET	151.39	0.00	151.39
12/03/2026	1HWE692	ULP	CAR FLEET	85.24	0.00	85.24
12/03/2026	1IDS304	PRMDSLA	UTE FLEET	117.94	0.00	117.94
12/03/2026	1ICZ331	PRMDSLA	UTE FLEET	157.99	0.00	157.99
12/03/2026	1IHB260	PRMDSLA	MOWERS	140.37	0.00	140.37
12/03/2026	1IHB262	PRMDSLA	MOWERS	31.99	0.00	31.99
12/03/2026	1IKI157	ULP	CAR FLEET	55.68	0.00	55.68

Fuel transactions - ReportMar26

DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
12/03/2026	1IKI156	ULP	CAR FLEET	91.26	0.00	91.26
12/03/2026	1IPD726	PRMDSLA	VAN FLEET	136.89	0.00	136.89
12/03/2026	1IQM525	PRMDSLA	UTE FLEET	159.33	0.00	159.33
12/03/2026	1IRG795	PRMDSLA	UTE FLEET	152.25	0.00	152.25
12/03/2026	1IVJ049	PRMDSLA	UTE FLEET	128.59	0.00	128.59
12/03/2026	1IWJ579	PRMDSLA	LIGHT TRUCK	257.93	0.00	257.93
13/03/2026	F94972	ULP	MINOR PLANT FUEL	29.53	0.00	29.53
13/03/2026	F94981	ULP	MINOR PLANT FUEL	20.27	0.00	20.27
13/03/2026	1HEL551	PRMDSLA	LIGHT TRUCK	151.27	0.00	151.27
13/03/2026	1HGO247	PRMDSLA	BUS FLEET	133.58	0.00	133.58
13/03/2026	1HGO177	PRMDSLA	MOWERS	62.17	0.00	62.17
13/03/2026	1HGX 396	PRMDSLA	UTE FLEET	141.19	0.00	141.19
13/03/2026	1HGW566	ULP	ATVS	49.74	0.00	49.74
13/03/2026	1HHZ562	PRMDSLA	LIGHT TRUCK	144.57	0.00	144.57
13/03/2026	1HIH562	PRMDSLA	UTE FLEET	110.22	0.00	110.22
13/03/2026	1HPD677	PRMDSLA	MOWERS	30.15	0.00	30.15
13/03/2026	1HPR 183	PRMDSLA	LIGHT TRUCK	165.18	0.00	165.18
13/03/2026	1HPD479	PRMDSLA	VAN FLEET	83.99	0.00	83.99
13/03/2026	F98446	PRMDSLA	HEAVY TRUCK	267.50	0.00	267.50
13/03/2026	1HXZ 269	PRMDSLA	UTE FLEET	164.03	0.00	164.03
13/03/2026	1IAV314	PRMDSLA	BUS FLEET	73.14	0.00	73.14
13/03/2026	1IBU908	PRMDSLA	MOWERS	113.01	0.00	113.01
13/03/2026	1IBG288	PRMDSLA	UTE FLEET	85.54	0.00	85.54
13/03/2026	1ICM408	PRMDSLA	HEAVY TRUCK	370.33	0.00	370.33
13/03/2026	1IEP961	PRMDSLA	UTE FLEET	167.83	0.00	167.83
13/03/2026	1ICZ337	PRMDSLA	UTE FLEET	165.86	0.00	165.86
13/03/2026	1IHB261	PRMDSLA	MOWERS	180.97	0.00	180.97
13/03/2026	1IHB262	PRMDSLA	MOWERS	44.89	0.00	44.89
13/03/2026	1IKZ141	PRMDSLA	VAN FLEET	121.13	0.00	121.13
13/03/2026	1IPJ558	ULP	CAR FLEET	57.92	0.00	57.92
13/03/2026	1IPS151	PRMDSLA	UTE FLEET	170.76	0.00	170.76
13/03/2026	1IQM526	PRMDSLA	UTE FLEET	154.21	0.00	154.21
13/03/2026	1IUD899	ULP	CAR FLEET	107.80	0.00	107.80
14/03/2026	1IPJ556	ULP	CAR FLEET	78.42	0.00	78.42
14/03/2026	1IPD726	PRMDSLA	VAN FLEET	111.25	0.00	111.25
15/03/2026	1HPD070	PRMDSLA	VAN FLEET	140.02	0.00	140.02
15/03/2026	1HPD479	PRMDSLA	VAN FLEET	85.16	0.00	85.16
15/03/2026	1IBG288	PRMDSLA	UTE FLEET	135.83	0.00	135.83
15/03/2026	1IKZ143	PRMDSLA	VAN FLEET	124.75	0.00	124.75
15/03/2026	1IPD854	ULP	CAR FLEET	79.50	0.00	79.50
16/03/2026	1EUV979	PRMDSLA	HEAVY TRUCK	329.71	0.00	329.71
16/03/2026	1GOO 935	PRMDSLA	HEAVY TRUCK	391.80	0.00	391.80
16/03/2026	1GCJ709	PRMDSLA	LIGHT TRUCK	239.37	0.00	239.37
16/03/2026	1GXA947	PRMDSLA	LIGHT TRUCK	388.82	0.00	388.82
16/03/2026	1HAF268	PRMDSLA	LIGHT TRUCK	132.01	0.00	132.01
16/03/2026	1HQB153	PRMDSLA	HEAVY TRUCK	235.06	0.00	235.06
16/03/2026	1IEQ051	PRMDSLA	UTE FLEET	77.59	0.00	77.59
16/03/2026	1INY378	PRMDSLA	VAN FLEET	142.41	0.00	142.41
16/03/2026	1HXZ 271	DIESEL	UTE FLEET	137.19	0.00	137.19

Fuel transactions - ReportMar26

DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
16/03/2026	1IRO178	PRMDSLA	VAN FLEET	147.80	0.00	147.80
16/03/2026	1IVF718	PRMDSLA	LIGHT TRUCK	253.98	0.00	253.98
16/03/2026	1IVK848	ULP	CAR FLEET	98.70	0.00	98.70
17/03/2026	F94977	ULP	MINOR PLANT FUEL	20.44	0.00	20.44
17/03/2026	F94978	ULP	MINOR PLANT FUEL	38.72	0.00	38.72
17/03/2026	F94985	ULP	MINOR PLANT FUEL	20.65	0.00	20.65
17/03/2026	1EGO353	PRMDSLA	LIGHT TRUCK	212.30	0.00	212.30
17/03/2026	1EQC818	PRMDSLA	LIGHT TRUCK	253.59	0.00	253.59
17/03/2026	1GAQ376	PRMDSLA	LIGHT TRUCK	233.23	0.00	233.23
17/03/2026	1GDL520	PRMDSLA	LIGHT TRUCK	141.80	0.00	141.80
17/03/2026	1GET700	PRMDSLA	HEAVY TRUCK	385.88	0.00	385.88
17/03/2026	1GLQ010	PRMDSLA	HEAVY TRUCK	421.50	0.00	421.50
17/03/2026	1GZR676	PRMDSLA	HEAVY TRUCK	385.39	0.00	385.39
17/03/2026	1HAF268	PRMDSLA	LIGHT TRUCK	355.60	0.00	355.60
17/03/2026	1HGO247	PRMDSLA	BUS FLEET	109.33	0.00	109.33
17/03/2026	1HGM 314	PRMDSLA	UTE FLEET	150.65	0.00	150.65
17/03/2026	1HPD070	PRMDSLA	VAN FLEET	59.10	0.00	59.10
17/03/2026	1HRX 146	PRMDSLA	LIGHT TRUCK	195.26	0.00	195.26
17/03/2026	F98446	PRMDSLA	HEAVY TRUCK	241.46	0.00	241.46
17/03/2026	1HVD890	PRMDSLA	LIGHT TRUCK	312.76	0.00	312.76
17/03/2026	1IBU908	PRMDSLA	MOWERS	118.57	0.00	118.57
17/03/2026	1IBG279	PRMDSLA	UTE FLEET	74.65	0.00	74.65
17/03/2026	1IDC524	PRMDSLA	LOADERS	224.74	0.00	224.74
17/03/2026	1IBM089	PRMDSLA	VAN FLEET	87.17	0.00	87.17
17/03/2026	1IDS303	PRMDSLA	UTE FLEET	156.36	0.00	156.36
17/03/2026	1IHB259	PRMDSLA	MOWERS	85.59	0.00	85.59
17/03/2026	1IHB260	PRMDSLA	MOWERS	107.44	0.00	107.44
17/03/2026	1IKI157	ULP	CAR FLEET	64.94	0.00	64.94
17/03/2026	1IKI156	ULP	CAR FLEET	50.66	0.00	50.66
17/03/2026	1IKZ141	PRMDSLA	VAN FLEET	126.46	0.00	126.46
17/03/2026	1HBQ371	PRMDSLA	LIGHT TRUCK	203.30	0.00	203.30
17/03/2026	1IOW187	PRMDSLA	UTE FLEET	160.57	0.00	160.57
17/03/2026	1IPD726	PRMDSLA	VAN FLEET	119.51	0.00	119.51
17/03/2026	1IPD841	PRMDSLA	VAN FLEET	146.99	0.00	146.99
17/03/2026	1IQM594	PRMDSLA	UTE FLEET	171.88	0.00	171.88
17/03/2026	1IQR359	PRMDSLA	LOADERS	80.88	0.00	80.88
17/03/2026	1IVS984	PRMDSLA	LIGHT TRUCK	166.69	0.00	166.69
17/03/2026	1IVJ031	PRMDSLA	UTE FLEET	150.04	0.00	150.04
17/03/2026	1IWB776	PRMDSLA	UTE FLEET	97.99	0.00	97.99
18/03/2026	F94951	ULP	MINOR PLANT FUEL	20.40	0.00	20.40
18/03/2026	F94952	ULP	MINOR PLANT FUEL	23.85	0.00	23.85
18/03/2026	F94960	ULP	MINOR PLANT FUEL	12.99	0.00	12.99
18/03/2026	1EYF497	PRMDSLA	LIGHT TRUCK	311.50	0.00	311.50
18/03/2026	123COJ	PRMDSLA	LIGHT TRUCK	92.92	0.00	92.92
18/03/2026	1HGT321	PRMDSLA	LIGHT TRUCK	236.66	0.00	236.66
18/03/2026	1HLP164	PRMDSLA	LIGHT TRUCK	331.86	0.00	331.86
18/03/2026	1HPD682	PRMDSLA	MOWERS	131.20	0.00	131.20
18/03/2026	1HPD677	PRMDSLA	MOWERS	66.87	0.00	66.87
18/03/2026	1HPR 183	PRMDSLA	LIGHT TRUCK	199.52	0.00	199.52

Fuel transactions - ReportMar26

DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
18/03/2026	1HPD479	PRMDSLA	VAN FLEET	103.87	0.00	103.87
18/03/2026	1HRX 082	PRMDSLA	LIGHT TRUCK	199.89	0.00	199.89
18/03/2026	1HWY906	PRMDSLA	VAN FLEET	83.79	0.00	83.79
18/03/2026	1HXZ 270	PRMDSLA	UTE FLEET	113.17	0.00	113.17
18/03/2026	1HZP999	PRMDSLA	LIGHT TRUCK	316.94	0.00	316.94
18/03/2026	1IDC458	PRMDSLA	LOADERS	119.84	0.00	119.84
18/03/2026	1IFQ737	PRMDSLA	HEAVY TRUCK	689.65	0.00	689.65
18/03/2026	1IDS304	PRMDSLA	UTE FLEET	80.33	0.00	80.33
18/03/2026	1IDS305	PRMDSLA	UTE FLEET	182.12	0.00	182.12
18/03/2026	1ICZ340	PRMDSLA	UTE FLEET	69.75	0.00	69.75
18/03/2026	1ICZ339	PRMDSLA	UTE FLEET	159.61	0.00	159.61
18/03/2026	1ICZ332	PRMDSLA	UTE FLEET	95.50	0.00	95.50
18/03/2026	1IHB259	PRMDSLA	MOWERS	86.70	0.00	86.70
18/03/2026	1IHB262	PRMDSLA	MOWERS	138.23	0.00	138.23
18/03/2026	1IOW186	PRMDSLA	UTE FLEET	168.71	0.00	168.71
18/03/2026	1IPD852	PRMDSLA	VAN FLEET	137.14	0.00	137.14
18/03/2026	1IQN621	PRMDSLA	UTE FLEET	159.30	0.00	159.30
18/03/2026	1IRO095	ULP	CAR FLEET	96.27	0.00	96.27
18/03/2026	1IUZ083	PRMDSLA	UTE FLEET	131.67	0.00	131.67
18/03/2026	1IWJ105	PRMDSLA	LIGHT TRUCK	180.34	0.00	180.34
19/03/2026	1EQX796	PRMDSLA	LIGHT TRUCK	262.24	0.00	262.24
19/03/2026	1EYF498	PRMDSLA	LIGHT TRUCK	262.04	0.00	262.04
19/03/2026	1EZW318	PRMDSLA	LIGHT TRUCK	185.95	0.00	185.95
19/03/2026	1GPX 374	ULP	CAR FLEET	80.46	0.00	80.46
19/03/2026	1GPX 373	ULP	CAR FLEET	65.30	0.00	65.30
19/03/2026	1GWP452	PRMDSLA	UTE FLEET	127.70	0.00	127.70
19/03/2026	1HGO247	PRMDSLA	BUS FLEET	69.16	0.00	69.16
19/03/2026	1HGO177	PRMDSLA	MOWERS	108.25	0.00	108.25
19/03/2026	1HGX 396	PRMDSLA	UTE FLEET	164.35	0.00	164.35
19/03/2026	1HFR848	PRMDSLA	RIDE ON SWEEPERS	108.51	0.00	108.51
19/03/2026	1HHZ562	PRMDSLA	LIGHT TRUCK	169.01	0.00	169.01
19/03/2026	1HQB153	PRMDSLA	HEAVY TRUCK	241.51	0.00	241.51
19/03/2026	F98446	PRMDSLA	HEAVY TRUCK	263.49	0.00	263.49
19/03/2026	1HXZ 960	PRMDSLA	UTE FLEET	163.98	0.00	163.98
19/03/2026	1HXZ 962	PRMDSLA	UTE FLEET	188.91	0.00	188.91
19/03/2026	1IDS306	PRMDSLA	UTE FLEET	131.43	0.00	131.43
19/03/2026	1IEG429	PRMDSLA	UTE FLEET	152.44	0.00	152.44
19/03/2026	1IEQ053	PRMDSLA	UTE FLEET	137.58	0.00	137.58
19/03/2026	1IHB259	PRMDSLA	MOWERS	56.92	0.00	56.92
19/03/2026	1IHB262	PRMDSLA	MOWERS	76.58	0.00	76.58
19/03/2026	1IPJ557	ULP	CAR FLEET	70.43	0.00	70.43
19/03/2026	1IPD840	PRMDSLA	VAN FLEET	118.85	0.00	118.85
19/03/2026	1GPX 372	ULP	CAR FLEET	93.22	0.00	93.22
19/03/2026	1IUD899	ULP	CAR FLEET	113.82	0.00	113.82
19/03/2026	1IVK835	ULP	CAR FLEET	108.12	0.00	108.12
20/03/2026	F94986	ULP	MINOR PLANT FUEL	11.54	0.00	11.54
20/03/2026	1EGO353	PRMDSLA	LIGHT TRUCK	207.35	0.00	207.35
20/03/2026	123COJ	PRMDSLA	LIGHT TRUCK	53.82	0.00	53.82
20/03/2026	1GSL 227	PRMDSLA	UTE FLEET	174.77	0.00	174.77

Fuel transactions - ReportMar26

DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
20/03/2026	1GTW 208	PRMDSLA	HEAVY TRUCK	316.44	0.00	316.44
20/03/2026	1GCJ709	PRMDSLA	LIGHT TRUCK	272.78	0.00	272.78
20/03/2026	1GUD 414	PRMDSLA	LIGHT TRUCK	346.14	0.00	346.14
20/03/2026	1HBZ562	PRMDSLA	UTE FLEET	124.61	0.00	124.61
20/03/2026	1HGJ189	PRMDSLA	LIGHT TRUCK	223.21	0.00	223.21
20/03/2026	1HFR848	PRMDSLA	RIDE ON SWEEPERS	42.25	0.00	42.25
20/03/2026	1HIH562	PRMDSLA	UTE FLEET	163.46	0.00	163.46
20/03/2026	F94980	ULP	MINOR PLANT FUEL	63.23	0.00	63.23
20/03/2026	1HNF 238	PRMDSLA	UTE FLEET	129.13	0.00	129.13
20/03/2026	1HTV858	PRMDSLA	LIGHT TRUCK	415.78	0.00	415.78
20/03/2026	1HWY905	PRMDSLA	VAN FLEET	146.12	0.00	146.12
20/03/2026	1IAV314	PRMDSLA	BUS FLEET	143.73	0.00	143.73
20/03/2026	1ICZ331	PRMDSLA	UTE FLEET	189.23	0.00	189.23
20/03/2026	1IHB262	PRMDSLA	MOWERS	49.65	0.00	49.65
20/03/2026	1IJM353	ULP	CAR FLEET	78.55	0.00	78.55
20/03/2026	F94005	ULP	CAR FLEET	60.95	0.00	60.95
20/03/2026	1IKZ141	PRMDSLA	VAN FLEET	100.83	0.00	100.83
20/03/2026	1IPD726	PRMDSLA	VAN FLEET	113.89	0.00	113.89
20/03/2026	1IQR359	PRMDSLA	LOADERS	88.49	0.00	88.49
20/03/2026	1IVS984	PRMDSLA	LIGHT TRUCK	80.29	0.00	80.29
20/03/2026	1IVJ049	PRMDSLA	UTE FLEET	164.27	0.00	164.27
20/03/2026	1IWJ579	PRMDSLA	LIGHT TRUCK	331.07	0.00	331.07
21/03/2026	1HGW566	ULP	ATVS	64.26	0.00	64.26
21/03/2026	1HWE692	ULP	CAR FLEET	90.96	0.00	90.96
21/03/2026	1IEQ051	PRMDSLA	UTE FLEET	117.43	0.00	117.43
21/03/2026	1IJM350	ULP	CAR FLEET	118.34	0.00	118.34
22/03/2026	1HWY906	PRMDSLA	VAN FLEET	101.56	0.00	101.56
22/03/2026	1IBG288	PRMDSLA	UTE FLEET	151.02	0.00	151.02
22/03/2026	1IPD757	ULP	CAR FLEET	75.05	0.00	75.05
23/03/2026	F94978	ULP	MINOR PLANT FUEL	40.72	0.00	40.72
23/03/2026	1GOO 935	PRMDSLA	HEAVY TRUCK	422.15	0.00	422.15
23/03/2026	1HEL551	PRMDSLA	LIGHT TRUCK	199.30	0.00	199.30
23/03/2026	1HPD682	PRMDSLA	MOWERS	217.58	0.00	217.58
23/03/2026	1IBG279	PRMDSLA	UTE FLEET	102.27	0.00	102.27
23/03/2026	1IBR445	PRMDSLA	VAN FLEET	221.95	0.00	221.95
23/03/2026	1IDC524	PRMDSLA	LOADERS	204.75	0.00	204.75
23/03/2026	1IDS305	PRMDSLA	UTE FLEET	162.08	0.00	162.08
23/03/2026	1ICZ338	PRMDSLA	UTE FLEET	124.66	0.00	124.66
23/03/2026	1IHB260	PRMDSLA	MOWERS	137.95	0.00	137.95
23/03/2026	1IHB262	PRMDSLA	MOWERS	48.88	0.00	48.88
23/03/2026	1IJM352	ULP	CAR FLEET	104.78	0.00	104.78
23/03/2026	1IJM351	ULP	CAR FLEET	98.89	0.00	98.89
23/03/2026	1IKI156	ULP	CAR FLEET	76.32	0.00	76.32
23/03/2026	1IKZ143	PRMDSLA	VAN FLEET	143.14	0.00	143.14
23/03/2026	1HBQ371	PRMDSLA	LIGHT TRUCK	225.03	0.00	225.03
23/03/2026	1IPS154	PRMDSLA	UTE FLEET	184.93	0.00	184.93
23/03/2026	1IPS153	PRMDSLA	UTE FLEET	179.74	0.00	179.74
24/03/2026	F94959	ULP	MINOR PLANT FUEL	27.92	0.00	27.92
24/03/2026	F94977	ULP	MINOR PLANT FUEL	46.26	0.00	46.26

Fuel transactions - ReportMar26

DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
24/03/2026	F94981	ULP	MINOR PLANT FUEL	46.09	0.00	46.09
24/03/2026	F94984	ULP	MINOR PLANT FUEL	36.24	0.00	36.24
24/03/2026	1EZW318	PRMDSLA	LIGHT TRUCK	151.22	0.00	151.22
24/03/2026	1GAQ376	PRMDSLA	LIGHT TRUCK	280.16	0.00	280.16
24/03/2026	1GXA947	PRMDSLA	LIGHT TRUCK	410.09	0.00	410.09
24/03/2026	1HCZ440	ULP	CAR FLEET	80.25	0.00	80.25
24/03/2026	1HGO247	PRMDSLA	BUS FLEET	161.37	0.00	161.37
24/03/2026	1HGT321	PRMDSLA	LIGHT TRUCK	204.57	0.00	204.57
24/03/2026	1HFR848	PRMDSLA	RIDE ON SWEEPERS	113.62	0.00	113.62
24/03/2026	1HPD677	PRMDSLA	MOWERS	184.25	0.00	184.25
24/03/2026	1HPD479	PRMDSLA	VAN FLEET	87.61	0.00	87.61
24/03/2026	F98446	PRMDSLA	HEAVY TRUCK	280.27	0.00	280.27
24/03/2026	1HXO 071	PRMDSLA	UTE FLEET	176.14	0.00	176.14
24/03/2026	1IBU908	PRMDSLA	MOWERS	174.11	0.00	174.11
24/03/2026	1ICZ337	PRMDSLA	UTE FLEET	176.03	0.00	176.03
24/03/2026	1IHB259	PRMDSLA	MOWERS	73.99	0.00	73.99
24/03/2026	1IHB262	PRMDSLA	MOWERS	94.04	0.00	94.04
24/03/2026	1IKZ141	PRMDSLA	VAN FLEET	144.03	0.00	144.03
24/03/2026	1IPJ556	ULP	CAR FLEET	64.12	0.00	64.12
24/03/2026	1IPD726	PRMDSLA	VAN FLEET	149.63	0.00	149.63
24/03/2026	1IPD872	PRMDSLA	VAN FLEET	130.08	0.00	130.08
24/03/2026	1IQM526	PRMDSLA	UTE FLEET	184.14	0.00	184.14
24/03/2026	1HXZ 271	DIESEL	UTE FLEET	155.90	0.00	155.90
24/03/2026	1IQI380	PRMDSLA	UTE FLEET	166.53	0.00	166.53
24/03/2026	1IRG795	PRMDSLA	UTE FLEET	177.15	0.00	177.15
24/03/2026	1IRO178	PRMDSLA	VAN FLEET	162.90	0.00	162.90
24/03/2026	1IUX025	PRMDSLA	UTE FLEET	160.72	0.00	160.72
24/03/2026	1IUE080	ULP	CAR FLEET	102.99	0.00	102.99
25/03/2026	F94974	ULP	MINOR PLANT FUEL	24.73	0.00	24.73
25/03/2026	123COJ	PRMDSLA	LIGHT TRUCK	119.12	0.00	119.12
25/03/2026	1GPR 529	PRMDSLA	UTE FLEET	160.93	0.00	160.93
25/03/2026	1GZR676	PRMDSLA	HEAVY TRUCK	196.87	0.00	196.87
25/03/2026	1HAF268	PRMDSLA	LIGHT TRUCK	397.83	0.00	397.83
25/03/2026	1HGO247	PRMDSLA	BUS FLEET	93.39	0.00	93.39
25/03/2026	1HGO177	PRMDSLA	MOWERS	224.89	0.00	224.89
25/03/2026	1HGX 396	PRMDSLA	UTE FLEET	166.11	0.00	166.11
25/03/2026	1HGM 314	PRMDSLA	UTE FLEET	176.54	0.00	176.54
25/03/2026	1HMF578	PRMDSLA	UTE FLEET	173.21	0.00	173.21
25/03/2026	1HPD682	PRMDSLA	MOWERS	197.54	0.00	197.54
25/03/2026	1HQB153	PRMDSLA	HEAVY TRUCK	255.48	0.00	255.48
25/03/2026	1HRX 146	PRMDSLA	LIGHT TRUCK	203.15	0.00	203.15
25/03/2026	1HSN673	PRMDSLA	HEAVY TRUCK	963.12	0.00	963.12
25/03/2026	1HVD890	PRMDSLA	LIGHT TRUCK	406.37	0.00	406.37
25/03/2026	1HWY905	PRMDSLA	VAN FLEET	135.56	0.00	135.56
25/03/2026	1HXZ 270	PRMDSLA	UTE FLEET	149.75	0.00	149.75
25/03/2026	1HZP999	PRMDSLA	LIGHT TRUCK	386.28	0.00	386.28
25/03/2026	1IDC458	PRMDSLA	LOADERS	76.89	0.00	76.89
25/03/2026	F98433	ULP	SPRAYER - LARGE	18.47	0.00	18.47
25/03/2026	1IEG429	PRMDSLA	UTE FLEET	167.21	0.00	167.21

Fuel transactions - ReportMar26

DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
25/03/2026	1IEP960	PRMDSLA	UTE FLEET	195.14	0.00	195.14
25/03/2026	1IEQ051	PRMDSLA	UTE FLEET	89.21	0.00	89.21
25/03/2026	1IDS302	PRMDSLA	UTE FLEET	87.56	0.00	87.56
25/03/2026	1ICZ333	PRMDSLA	UTE FLEET	102.35	0.00	102.35
25/03/2026	1ICZ334	PRMDSLA	UTE FLEET	201.48	0.00	201.48
25/03/2026	1ICZ336	PRMDSLA	UTE FLEET	141.66	0.00	141.66
25/03/2026	1IOG284	PRMDSLA	UTE FLEET	167.05	0.00	167.05
25/03/2026	1INY378	PRMDSLA	VAN FLEET	166.88	0.00	166.88
25/03/2026	1IOW186	PRMDSLA	UTE FLEET	180.56	0.00	180.56
25/03/2026	1IPD823	PRMDSLA	UTE FLEET	172.18	0.00	172.18
25/03/2026	1IPD824	PRMDSLA	UTE FLEET	147.02	0.00	147.02
25/03/2026	1IPD842	PRMDSLA	UTE FLEET	183.15	0.00	183.15
25/03/2026	1IQN621	PRMDSLA	UTE FLEET	173.79	0.00	173.79
25/03/2026	1IUD899	ULP	CAR FLEET	123.53	0.00	123.53
25/03/2026	1IVK848	ULP	CAR FLEET	89.88	0.00	89.88
25/03/2026	1IUZ083	PRMDSLA	UTE FLEET	98.64	0.00	98.64
26/03/2026	1EQC818	PRMDSLA	LIGHT TRUCK	257.19	0.00	257.19
26/03/2026	1EQX796	PRMDSLA	LIGHT TRUCK	164.46	0.00	164.46
26/03/2026	1EUV979	PRMDSLA	HEAVY TRUCK	373.93	0.00	373.93
26/03/2026	1EYF498	PRMDSLA	LIGHT TRUCK	207.63	0.00	207.63
26/03/2026	1EYF497	PRMDSLA	LIGHT TRUCK	295.33	0.00	295.33
26/03/2026	1GCJ254	PRMDSLA	LIGHT TRUCK	412.76	0.00	412.76
26/03/2026	F94957	ULP	MINOR PLANT FUEL	26.01	0.00	26.01
26/03/2026	1GET700	PRMDSLA	HEAVY TRUCK	294.53	0.00	294.53
26/03/2026	1GZR676	PRMDSLA	HEAVY TRUCK	196.62	0.00	196.62
26/03/2026	1HGO247	PRMDSLA	BUS FLEET	101.84	0.00	101.84
26/03/2026	1HGT321	PRMDSLA	LIGHT TRUCK	130.75	0.00	130.75
26/03/2026	1HPD677	PRMDSLA	MOWERS	212.13	0.00	212.13
26/03/2026	1HPR183	PRMDSLA	LIGHT TRUCK	221.08	0.00	221.08
26/03/2026	F98446	PRMDSLA	HEAVY TRUCK	257.84	0.00	257.84
26/03/2026	1HSN866	PRMDSLA	LIGHT TRUCK	403.74	0.00	403.74
26/03/2026	1HST563	PRMDSLA	UTE FLEET	134.77	0.00	134.77
26/03/2026	1HTV858	PRMDSLA	LIGHT TRUCK	188.88	0.00	188.88
26/03/2026	1HXZ 962	PRMDSLA	UTE FLEET	152.81	0.00	152.81
26/03/2026	1IBG279	PRMDSLA	UTE FLEET	68.39	0.00	68.39
26/03/2026	1IBG295	PRMDSLA	UTE FLEET	118.72	0.00	118.72
26/03/2026	1IDC524	PRMDSLA	LOADERS	147.61	0.00	147.61
26/03/2026	1IFQ737	PRMDSLA	HEAVY TRUCK	688.88	0.00	688.88
26/03/2026	1IHB259	PRMDSLA	MOWERS	56.22	0.00	56.22
26/03/2026	1HBQ371	PRMDSLA	LIGHT TRUCK	193.64	0.00	193.64
26/03/2026	1INY388	ULP	CAR FLEET	78.64	0.00	78.64
26/03/2026	1IOW187	PRMDSLA	UTE FLEET	139.98	0.00	139.98
26/03/2026	1IPD726	PRMDSLA	VAN FLEET	62.25	0.00	62.25
26/03/2026	1IQM594	PRMDSLA	UTE FLEET	195.9	0.00	195.90
26/03/2026	1IQR359	PRMDSLA	LOADERS	125.94	0.00	125.94
26/03/2026	1IVF718	PRMDSLA	LIGHT TRUCK	295.27	0.00	295.27
26/03/2026	1IVJ049	PRMDSLA	UTE FLEET	84.11	0.00	84.11
27/03/2026	F94961	ULP	MINOR PLANT FUEL	20.45	0.00	20.45
27/03/2026	F94972	ULP	MINOR PLANT FUEL	21.03	0.00	21.03

Fuel transactions - ReportMar26

DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
27/03/2026	F94979	ULP	MINOR PLANT FUEL	85.26	0.00	85.26
27/03/2026	F94992	ULP	MINOR PLANT FUEL	27.28	0.00	27.28
27/03/2026	F94969	ULP	MINOR PLANT FUEL	25.13	0.00	25.13
27/03/2026	1GMK837	PRMDSLA	LIGHT TRUCK	196.88	0.00	196.88
27/03/2026	1GPX 374	ULP	CAR FLEET	78.58	0.00	78.58
27/03/2026	1GTW 208	PRMDSLA	HEAVY TRUCK	394.44	0.00	394.44
27/03/2026	1GCJ709	PRMDSLA	LIGHT TRUCK	239.43	0.00	239.43
27/03/2026	1GUD 414	PRMDSLA	LIGHT TRUCK	344.45	0.00	344.45
27/03/2026	1GYG391	PRMDSLA	LOADERS	189.29	0.00	189.29
27/03/2026	1HAF268	PRMDSLA	LIGHT TRUCK	281.39	0.00	281.39
27/03/2026	1HFR848	PRMDSLA	RIDE ON SWEEPERS	113.42	0.00	113.42
27/03/2026	1HHZ562	PRMDSLA	LIGHT TRUCK	200.85	0.00	200.85
27/03/2026	1HLP164	PRMDSLA	LIGHT TRUCK	274.76	0.00	274.76
27/03/2026	1HPD682	PRMDSLA	MOWERS	138.59	0.00	138.59
27/03/2026	1HPD479	PRMDSLA	VAN FLEET	99.63	0.00	99.63
27/03/2026	1HRX 082	PRMDSLA	LIGHT TRUCK	292.2	0.00	292.20
27/03/2026	1IAV314	PRMDSLA	BUS FLEET	44.29	0.00	44.29
27/03/2026	1ICM408	PRMDSLA	HEAVY TRUCK	393.76	0.00	393.76
27/03/2026	1IEP961	PRMDSLA	UTE FLEET	172.68	0.00	172.68
27/03/2026	1IEQ053	PRMDSLA	UTE FLEET	140.76	0.00	140.76
27/03/2026	1IHB259	PRMDSLA	MOWERS	40.11	0.00	40.11
27/03/2026	1IHB260	PRMDSLA	MOWERS	108.65	0.00	108.65
27/03/2026	1IKI156	ULP	CAR FLEET	62.02	0.00	62.02
27/03/2026	1IPJ557	ULP	CAR FLEET	53.51	0.00	53.51
27/03/2026	1IPJ558	ULP	CAR FLEET	81.73	0.00	81.73
27/03/2026	1IPS154	PRMDSLA	UTE FLEET	58.06	0.00	58.06
27/03/2026	1IPS151	PRMDSLA	UTE FLEET	205.62	0.00	205.62
27/03/2026	1IQM525	PRMDSLA	UTE FLEET	131.89	0.00	131.89
27/03/2026	1HXZ 271	PRMDSLA	UTE FLEET	105.12	0.00	105.12
27/03/2026	1IQI364	ULP	CAR FLEET	76.62	0.00	76.62
27/03/2026	1IQN622	PRMDSLA	UTE FLEET	197.25	0.00	197.25
27/03/2026	1GPX 372	ULP	CAR FLEET	91.58	0.00	91.58
27/03/2026	1IVS984	PRMDSLA	LIGHT TRUCK	77.53	0.00	77.53
27/03/2026	1IWJ579	PRMDSLA	LIGHT TRUCK	239.52	0.00	239.52
28/03/2026	1HWY906	PRMDSLA	VAN FLEET	136.14	0.00	136.14
29/03/2026	1HWE692	ULP	CAR FLEET	99.46	0.00	99.46
29/03/2026	1ICZ340	PRMDSLA	UTE FLEET	106.11	0.00	106.11
29/03/2026	1IKZ141	PRMDSLA	VAN FLEET	163.73	0.00	163.73
29/03/2026	1IPD726	PRMDSLA	VAN FLEET	107.01	0.00	107.01
29/03/2026	1IRO095	ULP	CAR FLEET	79.83	0.00	79.83
30/03/2026	F94952	ULP	MINOR PLANT FUEL	13.16	0.00	13.16
30/03/2026	F94955	ULP	MINOR PLANT FUEL	21.64	0.00	21.64
30/03/2026	F94977	ULP	MINOR PLANT FUEL	18.05	0.00	18.05
30/03/2026	F94985	ULP	MINOR PLANT FUEL	14.76	0.00	14.76
30/03/2026	F94950	ULP	MINOR PLANT FUEL	18.41	0.00	18.41
30/03/2026	1EKD383	PRMDSLA	LIGHT TRUCK	173.19	0.00	173.19
30/03/2026	1EQC818	PRMDSLA	LIGHT TRUCK	163.6	0.00	163.60
30/03/2026	1EYF497	PRMDSLA	LIGHT TRUCK	148.92	0.00	148.92
30/03/2026	1EZW318	PRMDSLA	LIGHT TRUCK	97.61	0.00	97.61

Fuel transactions - ReportMar26

DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
30/03/2026	1HAF268	PRMDSLA	LIGHT TRUCK	126.17	0.00	126.17
30/03/2026	1HEL551	PRMDSLA	LIGHT TRUCK	185.8	0.00	185.80
30/03/2026	1HGT321	PRMDSLA	LIGHT TRUCK	133.11	0.00	133.11
30/03/2026	1HGX 396	PRMDSLA	UTE FLEET	113.34	0.00	113.34
30/03/2026	1HGW566	ULP	ATVS	51.73	0.00	51.73
30/03/2026	1HPD677	PRMDSLA	MOWERS	111.1	0.00	111.10
30/03/2026	1HQB153	PRMDSLA	HEAVY TRUCK	287.31	0.00	287.31
30/03/2026	1HPD479	PRMDSLA	VAN FLEET	115.94	0.00	115.94
30/03/2026	1HRX 146	PRMDSLA	LIGHT TRUCK	68.91	0.00	68.91
30/03/2026	F98446	PRMDSLA	HEAVY TRUCK	251.05	0.00	251.05
30/03/2026	1HTH737	PRMDSLA	UTE FLEET	88.71	0.00	88.71
30/03/2026	1HTV858	PRMDSLA	LIGHT TRUCK	188.14	0.00	188.14
30/03/2026	1HWY905	PRMDSLA	VAN FLEET	133.06	0.00	133.06
30/03/2026	1HWY906	PRMDSLA	VAN FLEET	119.89	0.00	119.89
30/03/2026	1HXZ 269	PRMDSLA	UTE FLEET	166.53	0.00	166.53
30/03/2026	1ICY327	ULP	CAR FLEET	65.2	0.00	65.20
30/03/2026	1IDS306	PRMDSLA	UTE FLEET	154.03	0.00	154.03
30/03/2026	1IDS305	PRMDSLA	UTE FLEET	182.54	0.00	182.54
30/03/2026	1ICZ339	PRMDSLA	UTE FLEET	146.42	0.00	146.42
30/03/2026	1ICZ331	PRMDSLA	UTE FLEET	139.7	0.00	139.70
30/03/2026	1IHB259	PRMDSLA	MOWERS	97.52	0.00	97.52
30/03/2026	1IJM351	ULP	CAR FLEET	57.4	0.00	57.40
30/03/2026	1IKZ143	PRMDSLA	VAN FLEET	133.34	0.00	133.34
30/03/2026	1INY388	ULP	CAR FLEET	71.46	0.00	71.46
30/03/2026	1IOW185	PRMDSLA	UTE FLEET	94.58	0.00	94.58
30/03/2026	1IPD852	PRMDSLA	VAN FLEET	135.82	0.00	135.82
30/03/2026	1IPD853	PRMDSLA	VAN FLEET	157.98	0.00	157.98
30/03/2026	1IQI341	PRMDSLA	UTE FLEET	179.59	0.00	179.59
30/03/2026	1IRG795	PRMDSLA	UTE FLEET	109.25	0.00	109.25
30/03/2026	1IRT473	PRMDSLA	UTE FLEET	200.61	0.00	200.61
30/03/2026	1IUX025	PRMDSLA	UTE FLEET	92.27	0.00	92.27
30/03/2026	1IVF718	PRMDSLA	LIGHT TRUCK	197.12	0.00	197.12
30/03/2026	1IVF718	PRMDSLA	LIGHT TRUCK	-197.12	0.00	-197.12
30/03/2026	1IVF718	PRMDSLA	LIGHT TRUCK	236.36	0.00	236.36
30/03/2026	1IVK835	ULP	CAR FLEET	72.05	0.00	72.05
30/03/2026	1IWJ105	PRMDSLA	LIGHT TRUCK	171.57	0.00	171.57
30/03/2026	1IWB776	PRMDSLA	UTE FLEET	263.93	0.00	263.93
30/03/2026	1IWB776	PRMDSLA	UTE FLEET	-176.11	0.00	-176.11
31/03/2026	F94978	ULP	MINOR PLANT FUEL	55.41	0.00	55.41
31/03/2026	1EQX796	PRMDSLA	LIGHT TRUCK	220.75	0.00	220.75
31/03/2026	1GNE 037	PRMDSLA	MOWERS	19.67	0.00	19.67
31/03/2026	1GSL 227	PRMDSLA	UTE FLEET	98.52	0.00	98.52
31/03/2026	1HBZ562	PRMDSLA	UTE FLEET	127.78	0.00	127.78
31/03/2026	1HGJ189	PRMDSLA	LIGHT TRUCK	216.87	0.00	216.87
31/03/2026	1HGO247	PRMDSLA	BUS FLEET	142.71	0.00	142.71
31/03/2026	1IDC524	PRMDSLA	LOADERS	118.19	0.00	118.19
31/03/2026	1IEG429	PRMDSLA	UTE FLEET	104.98	0.00	104.98
31/03/2026	1ICZ338	PRMDSLA	UTE FLEET	120.83	0.00	120.83
31/03/2026	1ICZ332	PRMDSLA	UTE FLEET	84.2	0.00	84.20

Fuel transactions - ReportMar26

DATE	REGO/PLANT NO	PROD/SERVICE	FLEET TYPE	PRD INCGST	TRN FEE	TOTAL PYMT
31/03/2026	1IHB260	PRMDSLA	MOWERS	140.78	0.00	140.78
31/03/2026	1IHB262	PRMDSLA	MOWERS	25.26	0.00	25.26
31/03/2026	1IJM352	ULP	CAR FLEET	44.4	0.00	44.40
31/03/2026	1HBQ371	PRMDSLA	LIGHT TRUCK	158.17	0.00	158.17
31/03/2026	1IPD841	PRMDSLA	VAN FLEET	173.48	0.00	173.48
31/03/2026	1IPD842	PRMDSLA	UTE FLEET	73.41	0.00	73.41
31/03/2026	1IPD854	ULP	CAR FLEET	95.22	0.00	95.22
31/03/2026	1IQM526	PRMDSLA	UTE FLEET	98.83	0.00	98.83
31/03/2026	1IQN621	PRMDSLA	UTE FLEET	97.46	0.00	97.46
31/03/2026	1IUD899	ULP	CAR FLEET	117.84	0.00	117.84
31/03/2026	1IVJ031	PRMDSLA	UTE FLEET	98.81	0.00	98.81
				$88,667.40	**$0.00**	**$88,667.40**

City of Joondalup
Financial Activity Statement
for the period ended 31 March 2026

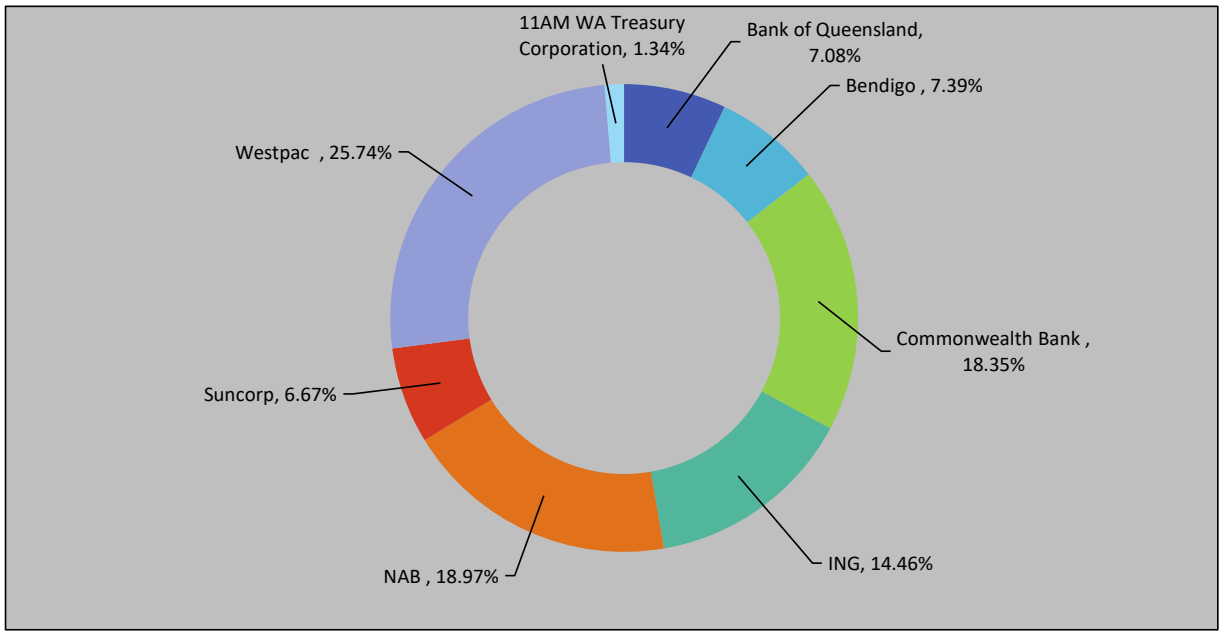
	Notes	Revised Budget	YTD Revised Budget	YTD Actual	YTD Variance $	YTD Variance %
OPERATING REVENUE						
Rates		(116,570,031)	(116,541,609)	(116,500,732)	(40,877)	(0)%
Specified Area Rates		(708,171)	(702,008)	(694,116)	(7,892)	(1)%
Grants and Subsidies		(3,959,265)	(2,978,720)	(3,018,766)	40,046	1%
Contributions Reimbursements and Donations	1	(2,170,106)	(1,491,676)	(1,590,869)	99,193	7%
Profit on Asset Disposals	2	(532,972)	(323,966)	(266,998)	(56,968)	(18)%
Fees and Charges		(50,614,755)	(44,381,200)	(44,380,838)	(362)	(0)%
Interest Earnings	3	(8,429,506)	(6,653,681)	(6,861,176)	207,495	3%
Other Revenue/Income	4	(3,684,944)	(3,540,771)	(7,875,397)	4,334,626	100%
Total Operating Revenue		(186,669,751)	(176,613,630)	(181,188,892)	4,575,262	3%
OPERATING EXPENSES						
Employee Costs	5	85,877,291	64,623,373	64,117,453	505,920	1%
Materials and Contracts	6	70,275,625	51,356,458	48,084,839	3,271,619	6%
Utilities (gas, electricity, water etc.)	7	7,720,467	5,587,404	5,397,141	190,263	3%
Depreciation & Amortisation of Non-Current Assets	8	35,068,397	26,140,605	28,476,069	(2,335,464)	(9)%
Loss on Asset Disposals	9	331,679	161,377	96,566	64,811	40%
Interest Expenses	10	220,409	163,244	154,068	9,176	6%
Insurance Expenses		1,637,556	1,609,318	1,606,332	2,986	0%
Other Expenses	11	1,764,373	1,339,952	1,183,973	155,979	12%
Total Operating Expenses		202,895,796	150,981,731	149,116,441	1,865,290	1%
(SURPLUS)/DEFICIT FROM OPERATIONS		**16,226,046**	**(25,631,899)**	**(32,072,451)**	**6,440,552**	**25%**
OPERATING NON-CASH ADJUSTMENTS						
Depreciation & Amortisation of Non Current Assets		(35,068,397)	(26,140,605)	(28,476,069)	2,335,464	9%
Loss on Asset Disposal		(331,679)	(161,377)	(96,566)	(64,811)	(40)%
Profit on Asset Disposals		532,972	323,966	266,998	56,968	18%
Movement in Non-current Items		(100,000)	(100,000)	90,343	(190,343)	(100)%
OPERATING CASH (SURPLUS)/DEFICIT		**(18,741,058)**	**(51,709,915)**	**(60,287,745)**	**8,577,829**	**17%**
NON-OPERATING REVENUE						
Capital Grants and Subsidies	12	(20,390,266)	(15,221,831)	(17,036,329)	1,814,498	12%
Capital Contributions	13	(111,658)	(52,932)	(77,849)	24,917	47%
Equity Distribution - CRC		(11,666,667)	(5,833,333)	(5,833,333)	-	0%
Other Non-Operating (GST Reimb CRC Land Sales)	14	(684,014)	(684,014)	(1,165,029)	481,015	70%
Total Non-Operating Revenue		**(32,852,604)**	**(21,792,110)**	**(24,112,540)**	**2,320,430**	**56%**
CAPITAL EXPENDITURE						
Capital Projects	15	3,852,597	1,256,830	1,017,203	239,627	19%
Capital Works	16	48,601,910	28,298,611	27,403,986	894,625	3%
Vehicle and Plant Replacements	17	3,690,227	2,361,542	2,975,678	(614,136)	(26)%
Total Capital Expenditure		**56,144,734**	**31,916,983**	**31,396,867**	**520,116**	**2%**
CAPITAL (SURPLUS)/DEFICIT		**23,292,130**	**10,124,873**	**7,284,327**	**2,840,546**	**28%**
(SURPLUS)/DEFICIT FROM OPERATIONS AND CAPITAL		**4,551,072**	**(41,585,042)**	**(53,003,419)**	**11,418,375**	**(27)%**
FUNDING						
Proceeds from Disposal	18	(1,405,364)	(1,081,989)	(1,026,136)	(55,852)	(5)%
Payments of Principal Portion of Lease Liability		587,804	528,865	528,865	-	0%
Loan to Ocean Reef Sea Sports Club		1,750,000	-	-	-	0%
Transfer from Reserve		(29,869,594)	-	-	-	0%
Transfer to Reserve		24,679,405	-	-	-	0%
Opening Funds		194,531	194,531	194,531	-	0%
CLOSING FUNDS	19	**487,855**	**(41,943,635)**	**(53,306,159)**	**11,362,522**	**27%**

City of Joondalup
Balance Sheet
as at 31 March 2026

Municipal Fund	Notes	Actuals YTD 2026	Actuals 2025
CURRENT ASSETS			
Cash and cash Equivalents		199,123,355	172,220,561
Trade and Other Receivables		19,774,788	8,951,974
		218,898,143	181,172,535
NON CURRENT ASSETS			
Trade and Other Receivables		2,411,656	2,411,656
Equity Investments		20,034,490	27,032,852
Property, Plant and Equipment		1,594,915,186	1,593,897,508
		1,617,361,332	1,623,342,017
TOTAL ASSETS		**1,836,259,475**	**1,804,514,552**
CURRENT LIABILITIES			
Trade and other Payables		15,981,686	27,735,307
Provisions		18,870,196	24,467,936
		34,851,881	52,203,243
NON CURRENT LIABILITIES			
Provisions		1,712,518	1,802,861
Lease Liability		5,908,781	5,908,781
		7,621,299	7,711,642
TOTAL LIABILITIES		**42,473,180**	**59,914,885**
NET ASSETS		**1,793,786,295**	**1,744,599,667**
EQUITY			
Retained Earnings		626,791,352	577,604,724
Reserves		131,017,425	131,017,425
Asset Revaluation Reserve		1,035,977,518	1,035,977,518
		1,793,786,295	**1,744,599,667**

INVESTMENT SUMMARY

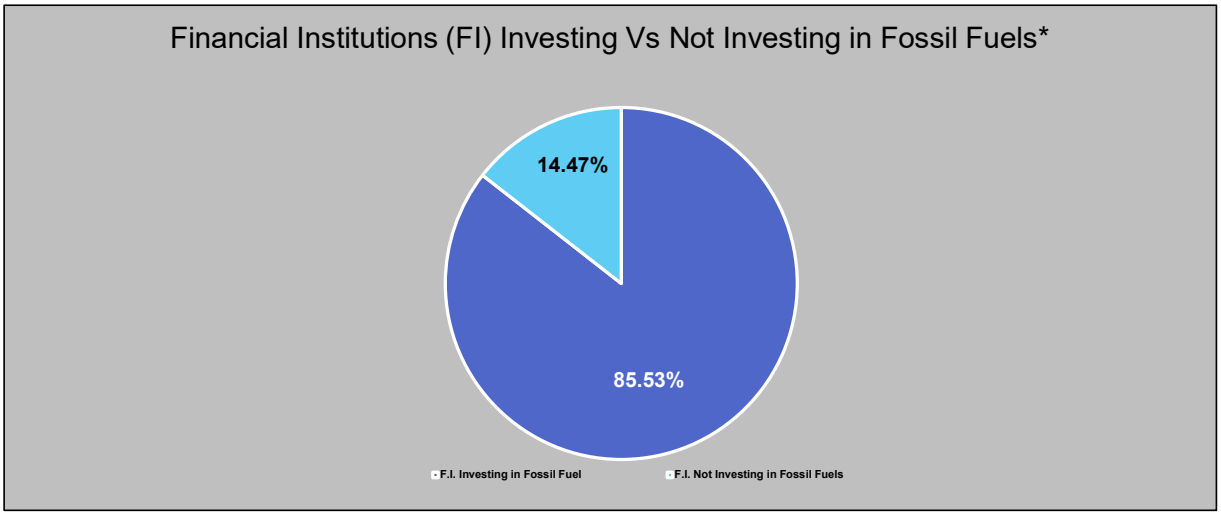
March-26



Municipal Funds	$67,832,215	YTD Return	4.31%
Reserve Funds	$131,017,425	Benchmark	4.60%
	$198,849,640	RBA Rate	4.10%

Investment Policy Limits

	LT Rating	Limit		LT Rating	Limit
Bank of Queensland	A-	10%	NAB	AA-	25%
Bendigo	A-	10%	Suncorp	AA-	25%
Commonwealth Bank	AA-	25%	Westpac	AA-	25%
ING	A+	15%	11AM WATC	AAA+	25%



*Based on Market Forces ratings (http://marketforces.org.au/)

Capital Works March 2026 - Attachment 5

PDP Parks Development Program

Project Code	Project Description	Revised Budget Amount YTD	Project Actuals	Actual Variance / Budget YTD	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
PDP2252	Tree Planting Program	19,526	12,527	6,999	0				Works Programed
PDP2271	Irrigation Infrastructure Renewals	253,000	256,441	(3,441)	82				Works in Progress
PDP2363	Greenwood N/E Cluster Pk Revitalisation	11,609	19,002	(7,393)	2		Multi-Year Project		Works in Progress
PDP2365	Percy Doyle Soccer #3 Mainline Renewal	21,546	21,547	(1)	100		Actual Completion	15/01/2026	Works Completed
PDP2366	Iluka Foreshore Cabinet Renewal	16,447	15,523	924	0				Works Programed
PDP2368	Iluka Open Space Irrigation Rewiring	90	224	(134)	100		MULT 2/2	4/02/2026	Project deferred to Future Program
PDP2369	Seacrest Park Irrigation Wiring Renewal	90	179	(90)	100			4/02/2026	Project deferred to Future Program
PDP2370	Iron Filter Roof Covers	30,000	24,968	5,032	100		Actual Completion	10/02/2026	Works Completed
PDP2371	Chichester Park Skate & Play	31,572	55,469	(23,897)	0		Multi-Year Project		Works Programed
PDP2378	Percy Doyle Cabinet Renewal	45,000	44,324	676	100		Actual Completion	30/01/2026	Works Completed
PDP2381	Blue Lake Park Cabinet Renewal	21,761	21,343	417	0				Works Programed
PDP2382	Lexcen Park Bore Replacement	35,591	30,717	4,873	60		Expected Completion	30/04/2026	Works in Progress
PDP2385	MacNaughton Park North Pump Renewal	20,191	20,191	0	100		Actual Completion	30/09/2025	Works Completed
PDP2386	Menteith Park Pump Renewal	15,321	15,321	0	100		Actual Completion	17/09/2025	Works Completed
PDP2409	Smart Bore Water Meter Connections	58,977	97,550	(38,573)	70		MULT 2/2		Works in Progress
	Program Totals:	**580,718**	**635,326**	**(54,608)**					

FNM Foreshore & Natural Areas Management Program

Project Code	Project Description	Revised Budget Amount YTD	Project Actuals	Actual Variance / Budget YTD	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
FNM2051	Coastal Fencing Program	77,000	77,592	(592)	100		Actual Completion	7/01/2026	Works Completed
FNM2059	Bushland Reserve Fencing Program	42,047	2,047	40,000	17		Expected Completion	30/04/2026	Works in Progress
FNM2076	Natural Areas Asset Improvement Program	67,220	61,458	5,762	50				Works in Progress
FNM2096	Elevated Watering Stations	15,039	13,019	2,020	100		Actual Completion	10/04/2026	Works Completed
FNM2098	Beaumaris Park Bushland Path DESIGN	18,891	18,891	0	100		Project Withdrawn	13/01/2026	Project Withdrawn
FNM2103	Coastal and Estuarine Mitigation Program	154,510	74,436	80,074	35		MULT 3/3		Works in Progress
	Program Totals:	**374,707**	**247,443**	**127,264**					

PEP Parks Equipment Program

Project Code	Project Description	Revised Budget Amount YTD	Project Actuals	Actual Variance / Budget YTD	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
PEP2075	Parks Asset Replacement / Renewal	80,748	77,721	3,028	62				Works in Progress
PEP2517	Tennis Court Resurfacing Program	126,570	75,686	50,884	80				Works in Progress
PEP2529	Picnic Cove Pk Playspace Renewal DESIGN	1,189	0	1,189	0		MULT 2/3		Design Phase
PEP2619	Bollard And Fencing Renewal Program	76,107	86,562	(10,454)	100		Actual Completion	31/03/2026	Works Completed
PEP2638	Park Seating Renewal Citywide	40,000	40,833	(834)	100		Actual Completion	29/01/2026	Works Completed
PEP2644	Park Vehicle Entry Renewal Citywide	17,961	10,617	7,344	100		Actual Completion	18/02/2026	Works Completed
PEP2766	Emerald Park Playspace Renewal - DESIGN	6,634	5,128	1,506	0		MULT 2/3		Design Phase
PEP2803	Telopia Park Playspace Renewal DESIGN	4,314	5,405	(1,091)	0		MULT 1/2		Investigation Phase
PEP2807	Blackall Park Playspace Renewal DESIGN	1,195	6,718	(5,523)	0		MULT 1/2		Investigation Phase
PEP2812	Portree Park Playspace Renewal	116,487	116,487	(0)	100		MULT 2/2 Actual Con	1/12/2025	Works Completed
PEP2836	Lacepede New Playspace Install DESIGN	0	0	0	0		MULT 1/3		Investigation Phase
PEP2842	Mirror Park Playspace Renewal DESIGN	7,633	6,633	1,000	0		MULT 1/2		Concept Design
PEP2844	Brisbane Park Playspace Renewal	144,208	139,209	4,999	100		MULT 3/3 Actual Con	9/02/2026	Works Completed
PEP2848	Water Tower Pk Playspace Renewal	9,583	6,535	3,048	0		MULT 2/3		Design Phase
PEP2855	Nanika Pk Playspace Installation DESIGN	23,409	13,933	9,476	0		MULT 2/3		Design Phase
PEP2870	MacNaughton Park Playspace Renewal	154,042	154,210	(168)	100		MULT 3/3 Actual Con	25/08/2025	Works Completed
PEP2873	Clare Park Playspace Renewal	109,073	109,073	0	100		MULT 3/3 Actual Con	23/10/2025	Works Completed
PEP2877	Stonehaven Park Playspace Renewal DESIGN	6,702	6,382	320	0		MULT 1/2		Concept Design
PEP2878	George Sears Park Playspace Renewal	61,647	41,935	19,713	100		MULT 2/2 Actual Con	23/03/2026	Works Completed
PEP2886	Moolanda Park Playspace Renewal DESIGN	2,553	553	2,001	0		MULT 1/2		Investigation Phase
PEP2891	Gibson Park Pump Track	7,500	12,500	(5,000)	100		MULT 2/2 Actual Con	5/03/2025	Works Completed
PEP2892	Whitfords West Park Pump and Jump	1,278,820	1,279,195	(375)	100		MULT 3/3 Actual Con	29/01/2026	Works Completed
PEP2893	Lysander Park Pump Track	10,000	12,500	(2,500)	100		MULT 2/2 Actual Con	11/04/2025	Works Completed
PEP2895	Santiago Park Athletics Equipment	13,430	8,473	4,957	5		MULT 2/2		Works in Progress
PEP2896	Fairway Park Playspace Renewal	120,555	120,554	0	100		MULT 2/2 Actual Con	10/11/2025	Works Completed
PEP2897	Harbour View Pk Playspace Renewal DESIGN	7,644	6,643	1,001	0		MULT 1/2		Concept Design
PEP2906	Beachside Park Shelter Renewal	47,374	22,335	25,040	50				Works in Progress
PEP2907	Chichester Pk Nth Practice Wicket Renew	171,337	171,337	(0)	100		Actual Completion	29/01/2026	Works Completed
PEP2909	Triton Park Bike Skills Track DESIGN	7,885	6,940	946	0		MULT 1/2		Concept Design
PEP2910	Haddington Park BMX Track Upgrade DESIGN	7,478	5,609	1,870	0		MULT 1/3		Investigation Phase
PEP2975	Heathridge Tennis Courts Shade Shelter	600	7,920	(7,320)	0				Works Programed
PEP2976	Haddington Park Shade Sails	0	0	0	0		MULT 1/2		Design Phase
PEP2977	Pinnaroo Point Playground Shade Sails	1,419	2,264	(845)	100		Actual Completion	1/04/2026	Works Completed
	Program Totals:	**2,664,100**	**2,559,887**	**104,213**					

SSE Streetscape Enhancement Program

Project Code	Project Description	Revised Budget Amount YTD	Project Actuals	Actual Variance / Budget YTD	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
SSE2057	Leafy City Program	146,789	156,421	(9,632)	57				Works in Progress
SSE2059	Joondalup Dr Streetscape Upgrades DESIGN	0	5,738	(5,738)	0		Multi-Year Project		Works Phased
	Program Totals:	**146,789**	**162,159**	**(15,370)**					

LTM Local Traffic Management Program

Project Code	Project Description	Revised Budget Amount YTD	Project Actuals	Actual Variance / Budget YTD	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
LTM2003	Bus Shelter / Stops Program	0	0	0	5				Works in Progress
LTM2132	Minor Road Safety Improvements	23,446	22,365	1,081	71				Works in Progress
LTM2166	Gwendoline Drive Median Upgrade	27,212	27,112	100	100		MULT 3/3 Actual Cor	12/05/2025	Works Completed
LTM2205	Trappers Dr Crossing Improvements	41,124	41,124	0	100		Actual Completion	12/09/2025	Works Completed
LTM2207	Woodvale Drive LTM Scheme DESIGN	18,224	11,282	6,942	0		Multi-Year Project		Design Phase
LTM2210	Honeybush Drive LTM Scheme	50,000	278	49,722	0		Multi-Year Project		Design Phase
LTM2213	Woodvale Primary School Crossing Improv.	114,984	114,984	(0)	100		Actual Completion	15/09/2025	Works Completed
LTM2216	North Woodvale PS Precinct Improvements	4,159	1,761	2,398	0		MULT 2/2		Quotation Phase
LTM2218	Craigie Heights PS Precinct Improvements	246,216	246,280	(64)	100		Actual Completion	21/08/2025	Works Completed
LTM2219	Goollelal PS Precinct Improvement DESIGN	1,205	1,205	0	100		Actual Completion	31/10/2025	Works Completed
LTM2220	Sorrento PS Precinct Improvements DESIGN	4,125	3,599	527	0		MULT 1/3		Design Phase
	Program Totals:	**530,695**	**469,990**	**60,706**					

SBS Blackspot Program

Project Code	Project Description	Revised Budget Amount YTD	Project Actuals	Actual Variance / Budget YTD	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
SBS2091	Marmion/Coral Intersection Upgrade	17,790	17,790	0	100		Project Withdrawn	3/09/2025	Project Withdrawn
SBS2092	Marmion/Forrest Intersection Upgrade	360,358	192,017	168,341	0		Multi-Year Project		Quotation Phase
SBS2093	Ocean Reef/Gwendoline Inter. Upgrade	572,404	578,802	(6,398)	100		Actual Completion	3/09/2025	Works Completed
SBS2095	Hepburn/Amalfi Roundabout Improvement	30,502	30,502	0	100		MULT 3/3 Actual Cor	5/03/2025	Works Completed
SBS2097	Hepburn/Moolanda Roundabout Construction	58,802	4,302	54,500	0		MULT 2/3		Works Programed
SBS2098	Hepburn Ave/Waraker Rd - Left Turn Slip	0	7,239	(7,239)	100		Actual Completion	6/06/2025	Works Completed
SBS2101	Northshore Drive Blvd Treatment DESIGN	66,000	75,291	(9,292)	0		Multi-Year Project		Design Phase
	Program Totals:	**1,105,856**	**905,944**	**199,913**					

PFP Parking Facilities Program

Project Code	Project Description	Revised Budget Amount YTD	Project Actuals	Actual Variance / Budget YTD	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
PFP2083	Hillarys Park Parking Improvement DESIGN	4,148	1,750	2,397	0		MULT 1/2		Design Phase
PFP2090	Merrifield Place Parking Improvements	516	516	(0)	100		Project Withdrawn	13/01/2026	Project Withdrawn
PFP2096	Perilya Road On-Street Parking	9,015	10,703	(1,688)	0				Quotation Phase
PFP2104	Santiago Park Pking Improvements DESIGN	5,148	2,998	2,150	0		MULT 1/2		Design Phase
	Program Totals:	**18,827**	**15,968**	**2,859**					

RDC Road Construction Program

Project Code	Project Description	Revised Budget Amount YTD	Project Actuals	Actual Variance / Budget YTD	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RDC2003	Bridge & Underpass Refurbishment Program	0	4,950	(4,950)	0				Works Programed
RDC2008	Major Road & Intersection Improvement Pr	13,527	11,883	1,644	0				Design Phase
RDC2027	Joondalup Dr/Hodges Dr Int. Upgrade	196,238	193,995	2,243	0		MRRG		Design Phase
RDC2029	Joondalup / Lakeside (N) Roundabout	218,633	218,633	0	100		MRRG Actual Compl	18/08/2025	Works Completed
RDC2030	Moolanda Boulevard Pedestrian Footbridge	3,399,975	3,387,114	12,861	100		MULT 3/3 Actual Cor	23/01/2026	Works Completed
RDC2031	Hepburn Av-Lilburne/Walter Padbury	923,046	872,780	50,265	50		MULT 3/3		Works in Progress
RDC2032	Eddystone Ave - Joondalup to Honeybush	23,533	21,387	2,146	0		MRRG		Design Phase
RDC2033	Craigie Leisure/Whitford/Pinnaroo DESIGN	57,130	67,555	(10,425)	0		MRRG MULT 1/3		Design Phase
	Program Totals:	**4,832,082**	**4,778,298**	**53,784**					

FPN New Pathways Program

Project Code	Project Description	Revised Budget Amount YTD	Project Actuals	Actual Variance / Budget YTD	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
FPN2011	Minor Pathway Facilities	76,292	65,639	10,653	75				Works in Progress
FPN2268	Methuen Way - Strathyre to Train Station	0	0	0	100		Actual Completion	30/06/2025	Works Completed
FPN2287	Telopia Drv - Nicholli to Granadilla	344	881	(536)	100		Project Withdrawn	30/01/2026	Project Withdrawn
FPN2290	Woodlake Retreat - North End Pathway	7,300	7,218	82	100		Actual Completion	7/03/2025	Works Completed
FPN2299	Hillarys Cycle Network Expansion	1,530,732	1,407,723	123,010	58		Multi-Year Project		Works in Progress
FPN2301	Birch Place and Carew Place School Links	185	464	(279)	100		Project Withdrawn	18/11/2025	Project Withdrawn
FPN2303	Warwick Road (West) Shared Path - DESIGN	27,602	27,477	125	0				Design Phase
FPN2306	Fenellia Cres - Camberwarra to Otago Pk	43,650	20,560	23,090	100		Actual Completion	27/02/2026	Works Completed
	Program Totals:	**1,686,106**	**1,529,960**	**156,146**					

FPR Path Replacement Program

Project Code	Project Description	Revised Budget Amount YTD	Project Actuals	Actual Variance / Budget YTD	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
FPR2282	Picnic Cove Pathway Renewal	53,917	53,917	0	100		Actual Completion	10/11/2025	Works Completed
FPR2306	Delamere Avenue Pathway Renewal	6,149	1,391	4,759	25				Works in Progress
FPR2309	Shenton Ave Pathway Renewal	86,173	86,172	1	100		Actual Completion	15/12/2025	Works Completed
FPR2316	Broadbeach Boulevard Renewal	7,119	1,212	5,907	0				Works Programed
	Program Totals:	**153,358**	**142,691**	**10,667**					

SWD Stormwater Drainage Program

Project Code	Project Description	Revised Budget Amount YTD	Project Actuals	Actual Variance / Budget YTD	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
SWD2001	Stormwater Drainage Upgrades	37,320	29,176	8,144	50				Works in Progress
SWD2152	Mirror Park West Sump Beautification	6,497	10,172	(3,676)	100		MULT 3/3	30/01/2026	Project deferred to Future Program
SWD2211	Stormwater Renewal Program	0	0	0	0				Works Phased
SWD2236	Florian Place Drainage Upgrade	30,000	37,825	(7,825)	100		MULT 3/3 Actual Con	30/01/2026	Works Completed
SWD2241	Gleddon Park Sump Beautification DESIGN	1,383	383	1,001	0		MULT 2/3		Design Phase
SWD2246	Contour Drive Catchment Upgrade	4,000	2,546	1,454	0		MULT 3/3		Works Programed
SWD2247	Stocker Court Drainage Upgrades	14,779	11,026	3,753	75		MULT 2/2		Works in Progress
SWD2250	Mandalay Place Drainage Upgrades	99	99	0	100		MULT 2/2 Actual Con	2/05/2025	Works Completed
SWD2253	Bagley Road Drainage Upgrades	2,518	2,518	0	100		Actual Completion	29/09/2025	Works Completed
SWD2254	Blue Lake Park Drainage Upgrades	6,199	1,638	4,561	100		MULT 2/2 Actual Con	23/03/2026	Works Completed
SWD2255	Taylor Way Drainage Upgrade	72,276	72,276	0	100		MULT 2/2 Actual Con	24/07/2025	Works Completed
SWD2257	Absolon Way Drainage Upgrades	3,170	1,739	1,432	0				Works Programed
	Program Totals:	**178,241**	**169,398**	**8,842**					

STL Lighting Program

Project Code	Project Description	Revised Budget Amount YTD	Project Actuals	Actual Variance / Budget YTD	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
STL2003	Joondalup City Centre Lighting	25,361	20,428	4,933	0		Multi-Year Project		Design Phase
STL2005	Distributor and Local Road Lighting	20,356	11,981	8,375	0				Quotation Phase
STL2052	Lighting Infrastructure Renewal Program	77,710	85,315	(7,605)	54				Works in Progress
STL2122	Santiago Park Sports Lights Installation	179,723	180,078	(355)	100		MULT 2/2 Actual Con	8/09/2025	Works Completed
STL2131	Caledonia Pk Sports Lighting Expansion	17,523	9,420	8,103	0		MULT 2/2		Works Programed
STL2139	Manapouri Park Lighting Improvement	2,086	2,086	1	100			30/01/2026	Project deferred to Future Program
STL2148	Doveridge to Ripley PAW Lighting	2,567	2,567	0	100		Actual Completion	2/09/2025	Works Completed
STL2149	Glengarry to Ripley PAW Lighting	1,678	1,678	0	100		Actual Completion	2/09/2025	Works Completed
STL2150	Doveridge to Elderslie PAW Lighting	1,145	1,145	0	100		Actual Completion	2/09/2025	Works Completed

STL Lighting Program

Project Code	Project Description	Revised Budget Amount YTD	Project Actuals	Actual Variance / Budget YTD	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
STL2151	Delaware Park Pathway Lighting	1,420	1,240	180	100			30/01/2026	Project deferred to Future Program
STL2153	Caledonia Park Pathway Lighting	4,100	6,544	(2,443)	0				Works Programed
STL2158	Iluka Open Space Power Upgrades DESIGN	914	445	470	0		MULT 2/3		Works Phased
STL2162	Banks Park Lighting Upgrade	27,708	27,707	1	100		Actual Completion	28/11/2025	Works Completed
STL2163	Harbour Rise Pole Surrounds Replacement	56,225	58,823	(2,598)	60		MULT 1/2		Works in Progress
STL2164	Long Island Pass Infill Lighting	3,391	4,212	(821)	0		Expected Completion	29/05/2026	Works Programed
STL2167	Percy Doyle Cricket Light Upgrade DESIGN	0	0	0	0		MULT 1/2		Works Phased
STL2171	Sorrento Tennis - Cable Replacement	445	5,967	(5,522)	0		MULT 2/2		Design Phase
STL2172	Warwick Open Space Pitch 1 LED Upgrade	1,178	2,528	(1,350)	0				Works Programed
	Program Totals:	**423,529**	**422,162**	**1,368**					

RPR Road Preservation & Rehabilitation Program

Project Code	Project Description	Revised Budget Amount YTD	Project Actuals	Actual Variance / Budget YTD	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RPR2004	Road Preservation/Rehabilitation Program	5,991	64,003	(58,012)	33				Works in Progress
RPR2112	Grand Blvd - Kendrew Cr to Joondalup Dr	0	0	0	0		MRRG		Works Programed
RPR2113	Whitfords Ave & Trappers Dr intersection	0	129	(129)	0		MRRG		Works Programed
RPR2114	Whitfords Av -Duffy Tce/Timbercrest Rise	0	0	0	0		MRRG		Works Programed
RPR2407	Hartleap Lane	87,902	133,714	(45,812)	100		Actual Completion	19/02/2026	Works Completed
RPR2936	Mermaid Way	15,438	15,438	0	100		RTR Actual Completi	20/03/2025	Works Completed
RPR3000	Warbler Close	36,832	36,832	0	100		MULT 2/2 Actual Con	26/06/2025	Works Completed
RPR3139	Gwendoline Drive	13,880	30,039	(16,159)	100		MULT 3/3 Actual Con	12/05/2025	Works Completed
RPR3305	Craigie Dr - Ocean Reef to Sandalford	10,183	50,292	(40,109)	50		RTR MULT 2/2		Works in Progress
RPR3306	Craigie Dr - Sandalford Dr to Coyle Rd	2,722	49,899	(47,176)	50		RTR MULT 2/2		Works in Progress
RPR3307	Richards Crescent	120,908	66,241	54,667	100		Actual Completion	20/02/2026	Works Completed
RPR3309	Loch View	32,400	9,133	23,267	100		Actual Completion	25/03/2026	Works Completed
RPR3327	Plankton Place	55,266	49,350	5,916	50		Expected Completion	29/04/2026	Works in Progress
RPR3331	Mertz Court	114,074	114,074	(0)	100		Actual Completion	6/10/2025	Works Completed
RPR3334	Awhina Place	48,064	48,064	0	100		MULT 2/2 Actual Con	16/06/2025	Works Completed
RPR3339	Burnside Court	258	4,969	(4,711)	0				Works Programed
RPR3340	Handcock Way	0	167	(167)	0				Works Programed
RPR3342	Sears Place	0	0	0	0				Works Programed
RPR3347	Egret Heights	0	46	(46)	0				Works Programed
RPR3352	Lunar Court	96,875	96,874	0	100		Actual Completion	2/09/2025	Works Completed
RPR3353	Watson Place	82,933	82,933	0	100		Actual Completion	1/10/2025	Works Completed
RPR3355	Gemini Rise	118,599	118,599	0	100		Actual Completion	2/10/2025	Works Completed

RPR Road Preservation & Rehabilitation Program

Project Code	Project Description	Revised Budget Amount YTD	Project Actuals	Actual Variance / Budget YTD	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RPR3359	Sandpiper Street	100,744	100,744	0	100		MULT 2/2 Actual Con	12/06/2025	Works Completed
RPR3377	Elwood Court	64,775	64,775	0	100		MULT 2/2 Actual Con	17/06/2025	Works Completed
RPR3378	Macedon Place	78,373	78,373	0	100		MULT 2/2 Actual Con	13/06/2025	Works Completed
RPR3380	Blythe Lane	32,748	32,748	0	100		MULT 2/2 Actual Con	30/06/2025	Works Completed
RPR3381	Guardian Loop	137,345	137,345	0	100		MULT 2/2 Actual Con	25/06/2025	Works Completed
RPR3383	Taroona Lane	72,633	72,633	0	100		MULT 2/2 Actual Con	30/06/2025	Works Completed
RPR3389	Opal Drive	85,047	85,047	0	100		MULT 2/2 Actual Con	19/06/2025	Works Completed
RPR3390	Topaz Gardens	21,614	21,614	0	100		MULT 2/2 Actual Con	19/06/2025	Works Completed
RPR3391	Whistler Close	125,162	125,162	0	100		MULT 2/2 Actual Con	26/06/2025	Works Completed
RPR3409	Waterford Drive - Waraker to Lymburner	5,099	5,099	0	100		RTR Actual Completi	3/04/2025	Works Completed
RPR3410	Waterston Gardens	92	92	0	100		Actual Completion	18/03/2025	Works Completed
RPR3423	Moolanda Blvd - Benbullen to Legana	0	0	0	100		RTR Actual Completi	5/03/2025	Works Completed
RPR3425	Moolanda Blvd - McDowell to Benbullen	0	0	0	100		RTR Actual Completi	4/03/2025	Works Completed
RPR3427	Cliverton Court	221,994	221,994	0	100		MULT 2/2 Actual Con	10/08/2025	Works Completed
RPR3437	Warner Drive	142,527	142,527	0	100		MULT 2/2 Actual Con	11/06/2025	Works Completed
RPR3438	Hakea Place	74,108	74,108	0	100		MULT 2/2 Actual Con	16/07/2025	Works Completed
RPR3439	Hocking Parade	140,197	68,472	71,725	75				Works in Progress
RPR3446	Crawley Grove	40,543	40,543	0	100		MULT 2/2 Actual Con	2/07/2025	Works Completed
RPR3448	Passerine Close	38,022	38,022	0	100		MULT 2/2 Actual Con	26/06/2025	Works Completed
RPR3449	Jade Grove	25,090	25,090	0	100		MULT 2/2 Actual Con	19/06/2025	Works Completed
RPR3450	Portsea Place	54,416	54,416	0	100		MULT 2/2 Actual Con	1/07/2025	Works Completed
RPR3460	Beltana Road	210,282	210,648	(367)	100		Actual Completion	1/08/2025	Works Completed
RPR3461	Henton Place	31,112	31,112	0	100		MULT 2/2 Actual Con	2/07/2025	Works Completed
RPR3475	Warburton Ave- Leichhardt to Leichhardt	287,296	287,296	0	100		MULT 2/2 Actual Con	23/08/2025	Works Completed
RPR3476	Bridgewater Drv - Shelley to Clevedon	22,442	22,442	0	100		Actual Completion	8/03/2025	Works Completed
RPR3479	Warwick Road - Allenswood to Cockman	6,093	6,093	0	100		MRRG Actual Compl	19/05/2025	Works Completed
RPR3480	Warwick Road - Oronsay to Dorchester	6,093	6,093	0	100		MRRG Actual Compl	20/05/2025	Works Completed
RPR3481	Blackall Dr - Cockman Rd to Filbert St	246,801	253,791	(6,990)	100		RTR Actual Completi	11/12/2025	Works Completed
RPR3483	Blackall Dr- Lobelia St to Peppermint Dr	225,000	247,760	(22,760)	100		RTR Actual Completi	15/12/2025	Works Completed
RPR3484	Moolanda Blv- Halidon St to Harness St	0	842	(842)	10		RTR		Works in Progress
RPR3485	Beach Rd (EB) Chessell Dr to Poynter Dr	128,694	128,694	0	100		MRRG Actual Compl	12/09/2025	Works Completed
RPR3486	Joondalup Dr (SB) - Collier to Aston	94,214	94,214	0	100		MRRG Actual Compl	8/09/2025	Works Completed
RPR3487	Hodges Dr (EB) Mitchell to Joondalup Dr	65,582	65,859	(278)	100		MRRG Actual Compl	15/09/2025	Works Completed

RPR Road Preservation & Rehabilitation Program

Project Code	Project Description	Revised Budget Amount YTD	Project Actuals	Actual Variance / Budget YTD	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RPR3488	Hepburn Ave (EB) - Marmion to Gibson	167,966	271,940	(103,974)	100		MRRG Actual Compl	10/02/2026	Works Completed
RPR3489	Hepburn Ave (WB) - Lilburne to Gibson	165,489	165,490	(0)	100		MRRG Actual Compl	10/09/2025	Works Completed
RPR3490	Beach Rd (EB)- Warwick Stn to Springvale	154,629	146,209	8,420	100		MRRG Actual Compl	2/02/2026	Works Completed
RPR3491	Warwick Rd (EB) - Lilburne Rd to Dava St	198,057	171,037	27,020	100		MRRG Actual Compl	2/02/2026	Works Completed
RPR3492	Lea Place	42,285	42,285	(0)	100		Actual Completion	7/11/2025	Works Completed
RPR3493	Percy Doyle Res Carpark - Beddi Rd	0	208	(208)	0				Works Programed
RPR3494	Staff Court	38,200	4,826	33,374	100		Actual Completion	18/03/2026	Works Completed
RPR3495	Colgrave Way	218,817	218,817	0	100		Actual Completion	8/12/2025	Works Completed
RPR3496	Juniper Way	191,216	105,164	86,053	65				Works in Progress
RPR3497	Eucalypt Court	142,857	141,088	1,769	100		Actual Completion	10/12/2025	Works Completed
RPR3498	Winster Close	112,654	111,858	795	100		Actual Completion	3/12/2025	Works Completed
RPR3499	Wodgina Place	0	1,831	(1,831)	0				Works Programed
RPR3500	Ella Place	41,714	41,713	1	100		Actual Completion	26/11/2025	Works Completed
RPR3501	Angle Place	104,720	104,720	0	100		Actual Completion	29/08/2025	Works Completed
RPR3502	Meridian Dr	281,178	281,178	(0)	100		RTR Actual Completi	3/09/2025	Works Completed
RPR3503	Kimberley Road	141,301	142,089	(788)	100		Actual Completion	13/10/2025	Works Completed
RPR3504	Anadara Place	99,581	99,581	0	100		Actual Completion	8/09/2025	Works Completed
RPR3505	Sandsnail Place	53,883	53,883	(0)	100		Actual Completion	8/09/2025	Works Completed
RPR3506	Feltham Way	86,290	86,290	0	100		Actual Completion	3/10/2025	Works Completed
RPR3507	Curl Court	60,426	60,425	1	100		Actual Completion	6/10/2025	Works Completed
RPR3508	Tangent Court	85,339	85,339	1	100		Actual Completion	11/09/2025	Works Completed
RPR3509	St Helier Drive / Hocking Parade	45,000	10,529	34,471	75		RTR		Works in Progress
RPR3510	Cabarita Lane - Legana to Gurian	258	848	(590)	0				Works Programed
RPR3511	Gurian Garden	430	1,789	(1,359)	0				Works Programed
RPR3512	Deltoid Place	50,858	30,198	20,660	100		Actual Completion	2/04/2026	Works Completed
RPR3513	Balanus Way	200,688	165,836	34,852	75				Works in Progress
RPR3514	Ramose Close	26,814	30,033	(3,219)	100		Actual Completion	1/04/2026	Works Completed
RPR3515	Sheridan Place	0	11,351	(11,351)	0				Works Programed
RPR3516	Neap Lane	56,761	56,761	0	100		Actual Completion	27/08/2025	Works Completed
RPR3517	Bounty Place	57,936	57,936	0	100		Actual Completion	1/10/2025	Works Completed
RPR3518	Dodonaea Court	140,000	144,808	(4,808)	100		Actual Completion	9/12/2025	Works Completed
RPR3519	Control Close	54,405	54,406	(0)	100		Actual Completion	11/09/2025	Works Completed
RPR3520	Micrometer Place	104,108	104,108	0	100		Actual Completion	11/09/2025	Works Completed
RPR3521	Banks Avenue	199,658	199,658	0	100		RTR Actual Completi	30/09/2025	Works Completed
RPR3522	Ellersdale Avenue	157,214	157,215	(1)	100		RTR Actual Completi	18/12/2025	Works Completed
RPR3523	Sherman Court	0	3,015	(3,015)	0				Works Programed
RPR3524	Seacrest Dr / Lacepede Dr Roundabout	104,061	104,061	0	100		RTR Actual Completi	26/09/2025	Works Completed

RPR Road Preservation & Rehabilitation Program

Project Code	Project Description	Revised Budget Amount YTD	Project Actuals	Actual Variance / Budget YTD	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
RPR3525	Gavin Way	47,930	47,931	(1)	100		Actual Completion	26/09/2025	Works Completed
RPR3526	Gilmore Street	430	643	(213)	0				Works Programed
RPR3527	Hayfield Way	295,000	306,353	(11,354)	100		Actual Completion	27/11/2025	Works Completed
RPR3528	Sunset Place	90,667	90,667	0	100		Actual Completion	7/11/2025	Works Completed
RPR3529	Breez Court	76,287	76,287	(0)	100		Actual Completion	7/11/2025	Works Completed
RPR3530	Gipsy Court	29,827	25,615	4,213	100		Actual Completion	25/03/2026	Works Completed
RPR3531	Tannadice Close	0	0	0	0				Works Programed
RPR3532	Collier Pass (EB)	31,377	5,576	25,801	100		RTR Actual Completi	26/03/2026	Works Completed
RPR3533	Timberlane Drive	732	1,232	(500)	0				Works Programed
RPR3534	Ozone Road	123,653	123,652	1	100		Actual Completion	3/10/2025	Works Completed
RPR3535	Buckhaven Court	0	0	0	0				Works Programed
	Program Totals:	**7,907,160**	**7,860,922**	**46,237**					

BCW Building Construction Works Program

Project Code	Project Description	Revised Budget Amount YTD	Project Actuals	Actual Variance / Budget YTD	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
BCW2020	Building Component Renewal Program	120,000	146,102	(26,101)	88				Works in Progress
BCW2025	Building Capital Upgrade Works	41,946	30,494	11,452	86				Works in Progress
BCW2450	Environmental Initiatives	109,991	130,216	(20,225)	94				Works in Progress
BCW2563	MacNaughton Park Facility Upgrade DESIGN	1,270	270	1,000	0		Multi-Year Project		Works Phased
BCW2573	Short Life Services Renewal Program	158,374	142,424	15,950	75				Works in Progress
BCW2596	Prince Regent Park Facility Upgrade	1,021,528	1,120,488	(98,961)	100		MULT 3/3 Actual Con	30/03/2026	Works Completed
BCW2609	Community Performing Arts Improv. DESIGN	13,700	13,700	0	0		Multi-Year Project		Investigation Phase
BCW2640	Percy Doyle Community Sporting Facility	2,175	2,175	0	100		MULT 3/3 Actual Con	11/04/2025	Works Completed
BCW2644	Mullaloo SLSC Changerooms Refurb	40,433	42,782	(2,349)	0		MULT 2/3		Tender Phase
BCW2677	Civic Precinct VAVs Replacement	36,676	75,421	(38,745)	100		MULT 2/2 Actual Con	25/03/2026	Works Completed
BCW2690	Craigie Leisure Centre Roof Replacement	70,000	0	70,000	100		Actual Completion	30/01/2026	Works Completed
BCW2691	Tom Simpson Park Gazebo	53,779	81,601	(27,821)	100		Actual Completion	8/04/2026	Works Completed
BCW2692	SES Winton Road Depot Facility Upgrade	0	24,350	(24,350)	0		MULT 2/2		Works Phased
BCW2698	Sorrento Tennis Club Upgrades	899	898	1	0				Project Under Review
BCW2699	Warwick Bowls Upgrades	189	378	(189)	5				Works in Progress
BCW2700	Warrandyte Park	2,146	1,358	788	3		MULT 1/2		Works in Progress
BCW2701	Whitford Seniors Citizens Club Upgrades	600	289	311	0		MULT 1/2		Works Phased
	Program Totals:	**1,673,705**	**1,812,946**	**(139,240)**					

MPP Major Projects Program

Project Code	Project Description	Revised Budget Amount YTD	Project Actuals	Actual Variance / Budget YTD	% Construction Complete	Project Status	Comment	Completion Date	Project Stage
MPP2006	Pinnaroo Point - Cafe/Kiosk/Restaurant	10,558	10,558	0	100		Actual Completion	30/09/2025	Works Completed
MPP2076	Sorrento SLSC Redevelopment	219,727	159,897	59,830	0		MULT 1/3		Tender Phase
MPP2077	Burns Beach - Cafe/Kiosk/Restaurant	208,099	182,309	25,790	0		Multi-Year Project		Design Phase
MPP2080	Burns Beach Coastal Node Redevelopment	570,520	583,380	(12,860)	0		Multi-Year Project		Design Phase
MPP2081	Duncraig Adventure Hub	4,481,028	4,379,285	101,743	95		MULT 1/3		Works in Progress
MPP2083	City Centre Place Activation	500,903	360,230	140,673	38		Multi-Year Project		Works in Progress
MPP2084	Heathridge Park Redevelopment	31,904	15,234	16,670	0		Multi-Year Project		Concept Design
	Program Totals:	**6,022,738**	**5,690,893**	**331,845**					
	Grand Totals:	**28,298,611**	**27,403,986**	**894,625**					

City of Joondalup

NOTES TO AND FORMING PART OF THE FINANCIAL ACTIVITY STATEMENT FOR THE PERIOD ENDED 31 MARCH 2026

1. Contributions Reimbursements and Donations **$99,193**

This favourable variance arose mainly due to a higher than estimated utility charge $50,227.

2. Profit on Asset Disposals **($56,968)**

This unfavourable variance arose due to lower than estimated profit on disposals of fleet and plant.

3. Interest Earnings **$207,495**

This favourable variance arose primarily due to higher than estimated Interest from Other Financial Institutions $196,536.

4. Other Revenue/Income **$4,334,626**

This favourable variance arose from Net Revenue from the Catalina Regional Council - Catalina Estate Sales $4,332,306.

5. Employee Costs **$505,920**

		YTD Budget	YTD Actual	Variance
a)	Salaries and Wages	$60,814,372	$59,950,899	$863,473
b)	Other Employment Costs	$3,809,001	$4,166,554	($357,553)
		$64,623,373	$64,117,453	$505,920

a) Favourable timing variances in Salaries and Wages were driven by vacancies across several areas including Parks and Natural Environment $376,759, Financial Services $202,226 and Communication and Stakeholder Relations $182,954. Higher than estimated Casual wages ($59,511).

b) Unfavourable variances arose in relation to Agency Employees of ($630,374). This was partially offset by lower HR Administration mainly due to Staff Training $142,104.

6. Materials and Contracts **$3,271,619**

		YTD Budget	YTD Actual	Variance
a)	Computing	$4,578,070	$3,681,905	$896,165
b)	External Service Expenses	$16,208,661	$15,438,560	$770,101
c)	Professional Fees & Costs	$2,697,960	$2,306,486	$391,474

d)	Public Relations, Advertising and Promotions	$1,177,755	$818,700	$359,055
e)	Waste Management Services	$17,173,946	$16,884,936	$289,010
f)	Furniture, Equipment and Artwork	$2,458,251	$2,214,109	$244,142
g)	Accommodation & Property	$772,143	$699,198	$72,945
h)	Telephones and Communication	$723,270	$653,914	$69,356
i)	Charges and Recoveries	($125,179)	($192,288)	$67,109
	Other Categories	$5,691,581	$5,579,319	$112,262
		$51,356,458	$48,084,839	$3,271,619

a) Favourable timing variance arose mainly as a result of Computer Software Subscriptions $589,651 and Computer Software Licenses $250,772.

b) A favourable timing variance arose from External Contractors and Services ($538,695) mainly as a result of Administration for System Implementation $268,708, Information Technology $108,763, Buildings $105,482, Community Safety $100,590, Communications and Stakeholder Relations $100,230, Parks and Natural Environment $91,380 and Financial Services $61,586. This was partially offset by higher than estimated Leisure and Cultural Services ($124,709). A favourable variance also occurred on Programme Activities $198,238.

c) A favourable variance arose mainly as a result of Consultancy $392,855, Audit Fees $95,650 and Research $72,036. This was partially offset by Legal Expenses ($216,884).

d) A favourable timing variance occurred mainly due to General Advertising $190,260 and Promotions $109,456.

e) Favourable timing variance occurred mainly due to Collection Bulk Green Waste $218,204, Collection General Waste $95,130, Processing – Hard Waste Skips $61,230 and Collections – Parks and Animal Waste Dispensers $53,848, offset by Tipping Fees – General Waste ($59,945).

f) A favourable variance arose mainly as a result of Hire of Equipment $119,491 and Plant & Equipment Maintenance and Repair $61,114.

g) Favourable timing variance occurred mainly due to Security $43,913.

h) A favourable timing variance arose mainly due to Mobile Phones, Pagers, Radios $67,625.

i) Favourable variance occurred mainly due to Vehicle Running Expenses $192,892 and Fleet and Plant Utilisation Charge $124,467. This was partially offset by Fleet and Plant Operational Recovery ($194,513) and Fleet and Plant Capital Recovery ($114,955).

7. Utilities **$190,263**

Favourable timing variance arose mainly due to lower than estimated electricity charges $182,075 mainly for Roads $202,798.

City of Joondalup

8. Depreciation & Amortisation of Non-Current Assets **($2,335,464)**

Unfavourable timing variance arose mainly due to higher than estimated Impairment/Write off of assets ($2,315,893), Depreciation Light Vehicles ($288,003), Depreciation Mobile and Other Plant ($215,061) and Depreciation Heavy Vehicles ($74,513). This was partially offset by Depreciation Buildings $251,726, Depreciation Roads Infrastructure $136,639 and Depreciation – Open Reserves $50,172.

9. Loss on Asset Disposal **$64,811**

Favourable variance arose on disposal of assets.

10. Interest Expenses **$9,176**

Favourable variance arose due to Interest of Lease Liability $9,176.

11. Other Expenses **$155,979**

Favourable variance arose due to Contributions and Donations to Community Groups $90,884 and Members Costs $61,914.

12. Capital Grants and Subsidies **$1,814,498**

	YTD Budget	YTD Actual	Variance
a) State Government Grants – Capital – Metropolitan Regional Road Group - Grant Roads	($1,891,661)	($2,812,240)	$920,579
b) State Government Grants – Capital - Other	($7,287,949)	($8,163,416)	$875,467
Other Grants and Subsidies	($6,042,221)	($6,060,673)	$18,452
	($15,221,831)	($17,036,329)	$1,814,498

a) The variance is due to the transfer of funds from 24-25 as part of unspent grants liability adjustment for W4530 Eddystone Ave - Joondalup to Honeybush with a variance of $356,579. Final claim for W4529 Joondalup/Lakeside Roundabout $564,000 received earlier than phased, inclusive of additional approved funding for the project.

b) Funding received earlier than planned for W4168 Hillarys Cycle Network $639,000 and recent election commitment project W5133 Marri Park Sport Lighting $400,000. These are partially offset by expected payment for W4641 Whitfords West Park Pump and Jump ($204,451).

13. Capital Contributions **$24,917**

Favourable variance due to contributions received for W2169 Tree Planting Program $12,473 and W4837 Chichester Park North Practice Wicket Renewal $12,444.

City of Joondalup

14. Other Non-Operating Revenue **$481,015**

This favourable timing variance predominately arose from GST reimbursements in respect of the City's share of Catalina Regional Council land sales undertaken.

15. Capital Projects **$239,627**

This favourable variance arose mainly due to a timing variance for the Integrated Parking and Compliance Management System Project $218,058, Network Infrastructure Upgrade Program $166,622 and IT Disaster Recovery Facilities $50,000, offset by the Cable Gate System – 7 Car Park Locations ($177,332).

16. Capital Works **$894,625**

Please see attached Capital Works Summary - Attachment 5.

17. Vehicle and Plant Replacement **($614,136)**

An unfavourable variance due to various vehicles and plant purchased earlier than estimated.

18. Proceeds from Disposal **($55,852)**

An unfavourable variance due to proceeds from disposals lower than estimated.

19. Closing Funds **$11,362,522**

Net Current assets used in the Statement of Financial Activity		
	June 2025	**March 2026**
Total Current Assets	$181,172,535	$218,898,143
Less: Total Current Liability	($52,203,243)	($34,851,881)
Less: Total adjustments to net current asset	($129,163,823)	($130,740,103)
Surplus or (deficit) after imposition of general rates	**($194,531)**	**$53,306,159**

Adjustments to net current assets		
	June 2025	**March 2026**
Less: Reserve Accounts	($131,017,425)	($131,017,425)
Current portion of developers contributions held in reserve	$1,221,867	$1,221,867
Current portion of lease liabilities	$631,735	$102,871
Sales Proceeds/Asset clearing pending adjustment	-	($1,047,416)
Total adjustments to net current assets	**($129,163,823)**	**($130,740,103)**

Tender 006/26 Mullaloo Surf Life Saving Club (MSLSC) changeroom refurbishment

Summary of tender submissions

Tenderer & description of response	Is it Compliant? Yes or No	Comment against criteria				Evaluation Score	Price	Rank
		Demonstrated understanding of the required tasks	Demonstrated experience in providing similar services	Capacity	Social and economic effects on the local community			
Hickey Constructions Pty Ltd All requirements have been met.	Yes	It provided a thorough construction method statement outlining key processes involved with the construction. It highlighted key risks including proposed mitigation and management of the risks. It provided a list of subcontractors including Mechanical, Electrical, flooring, hydraulics, carpentry, painting, plasterwork/ceilings, toilet partitions/cubicles and tiling. The list showed a consistent working relationship with the subcontractors. A highly credible construction program was provided in the form of a Gantt chart with appropriate timeframes along with a very realistic progress claim schedule.	It has held the building capital works contract for the City of Joondalup for the past 8 years. It demonstrates exceptional and well substantiated experience in delivering projects of a similar scope, scale and complexity with a strong track record of completed contracts for the Cities of Joondalup, Wanneroo, Perth, Melville, the Shire of Dandaragan, Capricorn Village Joint Venture, Department of Biodiversity, Conservation and Attractions and the Australian Marine Complex.	It has been operating since May 2014. It has 12 full time employees and is based in Yanchep. It provided an organisational Chart with key personnel experience ranging from four to twelve years. It has a range of equipment available for all trades. Most equipment is serviced by an in-house mechanic or is taken to a professional to meet any specific warranty needs. It owns all plant and equipment.	Its head office is in Yanchep however it hires a lockup unit in Joondalup. It regularly sources materials and equipment from within the Joondalup Area/ City boundaries. Of its 12 employees, 3 currently live within the City of Joondalup. It supports a large range of charities.	88.8%	$642,577	1

Tender 006/26 Mullaloo Surf Life Saving Club (MSLSC) changeroom refurbishment

Tenderer & description of response	Is it Compliant? Yes or No	Comment against criteria				Evaluation Score	Price	Rank
		Demonstrated understanding of the required tasks	Demonstrated experience in providing similar services	Capacity	Social and economic effects on the local community			
Hoskins Investments Pty Ltd as Trustee for M R Hoskins Family Trust (AE Hoskins Building Services) All requirements have been met.	Yes	It provided a detailed statement of the method of construction highlighting a site access plan, both in written and map form. It provided a list of subcontractors was provided including Mechanical, Electrical, flooring, hydraulics, carpentry, painting, plasterwork/ceilings, toilet partitions/cubicles and tiling. It provided a provisional construction program in the form of a Gantt chart.	It provided five examples where they have undertaken similar works for the Cities of Perth and Cannington. Values of these projects range from $163K to $2.08M. It provided details of three referees.	It is a Western Australian family-owned and operated business delivering building and construction services since 1911 (115 years). It employs 153 full time employees and has its principal location in Balcatta with other offices located in Bunbury and Mandurah. It provided Curriculum Vitaes for key personnel showing qualifications, professional associations and experience ranging from 3 to 45 years. It provided a list of specialised equipment.	It is not located within the City of Joondalup boundaries and proposes to engage only one subcontractor, a plumber, for the project who is located in Beldon. It employs 14 people who reside in the City of Joondalup and promotes local community activities in the form of supporting several community organisations and charities.	73.5%	$773,084	2

Tender 006/26 Mullaloo Surf Life Saving Club (MSLSC) changeroom refurbishment

Tenderer & description of response	Is it Compliant? Yes or No	Comment against criteria				Evaluation Score	Price	Rank
		Demonstrated understanding of the required tasks	Demonstrated experience in providing similar services	Capacity	Social and economic effects on the local community			
Geared Construction All requirements have been met.	Yes	It provided details of a method of construction which highlighted information on project understanding, communication, programming of works, pre-construction, procurement and lead times. It provided an extensive list of subcontractors, showing that it has worked with many of them previously. It provided a realistic Gantt chart showing the construction program with all relevant information. A cashflow forecast was provided.	It has extensive experience with projects with similar scope, outcomes and requirements including projects for the Cities of Stirling, Joondalup, Armadale and the Shire of Chittering. Project values ranged from $4.7 M to $8M.	Its principal location is in Gnangara. It has been in business for 10 years with a core business of construction, refurbishment and maintenance employing a workforce of 19. It provided an organisational chart detailing the names and titles of Directors, of which there are two, management, administrators, project support and site managers. Equipment operators were not identified. Professional summaries were provided for a range of personnel with experience ranging from 13 to 20 years.	It is not located within the City of Joondalup boundaries but will endeavour to use local suppliers for sundry materials wherever possible. It does not currently have any employees residing in Joondalup. It is active in its community and has a number of initiatives that give back to the local community such as providing staff 2 days paid leave each year to give their time to charitable causes and volunteering.	78.1%	$845,393	3

Tender 006/26 Mullaloo Surf Life Saving Club (MSLSC) changeroom refurbishment

Tenderer & description of response	Is it Compliant? Yes or No	Comment against criteria				Evaluation Score	Price	Rank
		Demonstrated understanding of the required tasks	Demonstrated experience in providing similar services	Capacity	Social and economic effects on the local community			
Orixon Pty Ltd All requirements have been met.	Yes	Its methodology demonstrates a sound understanding of Work Health and Safety, however it lacked a clear and logical structure and did not adequately address the key issues of the project. Its methodology had limited alignment to the scope with critical construction elements either omitted or inaccurately described. It provided a list of subcontractors with an absence of a structural brickwork subcontractor. It did not provide information regarding subcontractor capacity, personnel commitments, or financial capability or a schedule of estimated monthly progress claims. It provided a Gantt chart which did not show the sequences that are required during construction.	It provided details of three completed projects however, the portfolio predominantly reflected finish-related works, with limited evidence of structural construction experience. It provided periods and dates of contracts showing projects undertaken for Australian Laboratory Services Pty Ltd, Jones Lang La Salle and Programmed Facility Management with values ranging from $161K to $964K.	It is a family-owned and operated construction and maintenance company based in Perth. It was established in 2007, is certified to international standards and has 50 employees. It provided an organisational chart outlining three Directors through to Supervisors, supported by approximately 40 trades personnel and administrative staff. Professional profiles indicated experience ranging from 10 to 25 years. Details of specialised equipment and after hours emergency contacts were not provided.	It is not located within the City of Joondalup boundaries however they have delivered multiple projects in the region and maintains a strong local presence. It prioritises local businesses for materials, plant, and specialised services such as scaffolding, glazing, fabrication, steel, concrete, and transport. It does not employ any City of Joondalup residents. It did state that it does promote local community activities but did not detail any specifically.	43.4%	$792,570	4

Tender 006/26 Mullaloo Surf Life Saving Club (MSLSC) changeroom refurbishment

Tenderer & description of response	Is it Compliant? Yes or No	Comment against criteria				Evaluation Score	Price	Rank
		Demonstrated understanding of the required tasks	Demonstrated experience in providing similar services	Capacity	Social and economic effects on the local community			
Safeway Building and Renovations Pty Ltd All requirements have not been met. It was not fully compliant in relation to the requirements for Quality Assurance and Quality Management.	Partial	It provided a statement of the method of construction highlighting site establishment & operational management, program & delivery, waste management, supply of materials, resources and demolition along with a risk mitigation strategy. It provided a list of subcontractors showing previous experience. It did not provide subcontractor commitments and financial capabilities however; it did provide a schedule of estimated monthly progress claims along with a provisional construction program in the form of a Gantt chart.	It provided examples of similar works including projects for Bentley TAFE and the Department of Education with values of projects ranging from $454K to $4M. The examples it provided were limited to demonstrating experience in refurbishing toilet blocks. It provided 3 referee details with 2 of them from the same company.	Its head office is located in Mandurah with a secondary office in O`Connor. It was established in 2010 and has 21 employees. It is a Western Australian owned and operated construction and renovations company delivering projects across metropolitan and regional WA. It provided a project specific delivery structure plan showing key contacts with lengths of services ranging from 25 to 30 years. It has a fleet of company owned plant and equipment however did not specify what will be used for this project.	It is not located within the City of Joondalup local government area however it stated that it will prioritise the engagement of local City of Joondalup-based trades and suppliers to maximise local economic participation. It does not currently employ any City of Joondalup residents. Local community activity promotion was not demonstrated.	70.2%	$915,145	5

ATTACHMENT 12.13.1

Tender 006/26 Mullaloo Surf Life Saving Club (MSLSC) changeroom refurbishment

Tenderer & description of response	Is it Compliant? Yes or No	Comment against criteria				Evaluation Score	Price	Rank
		Demonstrated understanding of the required tasks	Demonstrated experience in providing similar services	Capacity	Social and economic effects on the local community			
Protek Carpentry & Fencing Services Pty Ltd (Protek Australia) All requirements have been met.	Yes	It outlined their approach to planning the works, including site mobilisation and establishment, delivery sequencing, service scanning, and general building work planning however, critical assumptions indicated a lack of alignment with the tender documentation. A list of subcontractors was provided with most of them having worked together in the last 3 years however quality assurance status for the subcontractors was not provided. It provided a construction program in the form of a Gantt chart however; it showed marginal capability and the PC date presented left no time for defects.	It provided details of similar works completed for the Town of Claremont, Programmed Facility Management and The Perth Mint with contract values ranging from $112k to $589k. One project example was described as completed, despite the listed dates indicating it is scheduled for future completion.	It is a second-generation, owner-operated Western Australian business delivering building and facilities maintenance services since 1998 (over 28 years). An organisational chart was provided showing key personnel. Additionally, it provided a project specific organisational chart It provided details of key personnel length of service and industry experience ranging from 1 to 17 years. It did not provide details of specialised plant and equipment or after hours emergency contacts.	It is not located within the City of Joondalup boundaries nor employ any Joondalup residents and although its Director has a voluntary role with the Master Builders Association WA, there doesn`t appear to be any promotion of local community activities.	58.2%	$990,058	6

Tender 006/26 Mullaloo Surf Life Saving Club (MSLSC) changeroom refurbishment

Tenderer & description of response	Is it Compliant? Yes or No	Comment against criteria				Evaluation Score	Price	Rank
		Demonstrated understanding of the required tasks	Demonstrated experience in providing similar services	Capacity	Social and economic effects on the local community			
Schlager Group Pty Ltd All requirements have been met.	Yes	It outlined a comprehensive methodology covering a wide range of construction activities where operational constraints and compliance requirements are acknowledged but notably, not tailored to the specific constraints of the project. It provided multiple documents, duplicated across sections, reducing clarity. Subcontractor information is limited, comprising a list of names, with some not relevant to the project. It provided contact details, registered addresses, and scopes of work but no information on quality assurance, prior working relationships, capacity, or financial capability. It provided a construction program in the form of a Gantt chart which did not adequately address the site-specific complexities and constraints	It provided examples of experience on projects of broadly similar scope, including works for the Cities of Stirling, Vincent, Swan and Gosnells, North Beach Soccer Club and the Department of Transport that demonstrated partial alignment with the scope, outcomes, and requirements of this project.	It was established in Albany nearly 30 years ago. It is a family run business with a head office located in West Perth. The business has evolved into a multi-division construction group delivering projects across Local, State and Federal Government sectors. It did not provide the number of employees. A proposed project specific delivery team was highlighted along with curriculum vitaes of key personnel. It provided a list of equipment that was generic with no specialised equipment identified.	It is located in West Perth and has 10% of its employees residents of the City of Joondalup. It is committed to using local suppliers and subcontractors; however, a review of the subcontractors identified as local City of Joondalup contractors indicates that some have business addresses that are located within the City of Wanneroo.	47.3%	$1,108,809	7

Tender 006/26 Mullaloo Surf Life Saving Club (MSLSC) changeroom refurbishment

Tenderer & description of response	Is it Compliant? Yes or No	Comment against criteria				Evaluation Score	Price	Rank
		Demonstrated understanding of the required tasks	Demonstrated experience in providing similar services	Capacity	Social and economic effects on the local community			
Y3 Construction Group Pty Ltd All requirements have not been met. It did not complete the required yes/no declarations relating to compliance with the conditions of tendering and contract, compliance with the specification, conflict of interest, quality assurance and quality management. Limited information was provided in support of subcontractors, insurance coverage, registrations and licences.	Partial	It provided a methodology that was brief, lacked sufficient detail, and was unconvincing. Concerns were identified regarding the proposed construction sequence, including installation of the new concrete floor prior to completion of new plumbing works. It did not address custom orb ceiling requirements in the methodology and only two subcontractors for demolition and hydraulics were nominated. A Gantt chart was provided; however, the proposed commencement date appeared unrealistic. A schedule of estimated monthly progress claims was not provided.	It did not demonstrate adequate relevant experience through the similar projects presented and Scope of work, outcomes and similarity to the project requirement were sparse with no value, period and dates of contracts and only two referees.	It is a Western Australian business which is family owned and operated and located in Osborne Park. It has been in business since 2023. It provided very unconvincing details for the structure of the business. Details of specialised equipment that will be used for this project and after-hours contacts and the ability to provide additional personnel and resources if required were not provided.	It did not provide any information relating to social and economic effects on the local community.	16.9%	$1,328,600	8

Tender 006/26 - Mullaloo Surf Life Saving Club (MSLSC) Changeroom Refurbishment

Schedule of Items

3.4.4 Trade Breakdown		
Item	**Description**	
1	**Preliminaries**	
2	**General**	
3	**Structural Earthworks**	
4	**Concrete**	
5	**Structural Steel**	
6	**Masonry**	
7	**Metalwork**	
8	**Joinery and Cabinetwork**	
9	**Hydraulic Services**	
10	**Electrical Services**	
11	**Mechanical Services**	
12	**Plastering & Ceilings**	
13	**Floor & Wall tiling**	
14	**Flooring**	
15	**Painting**	
16	**Demolition**	
17	**Doors/Door hardware**	
Provisional Sums		
18	**Utility provider applications**	
19	**In-Ground Services**	
20	**Small Power and Data Fit-Out allowance**	
21	**Project Signage**	
22	**Keying**	
23	**ACM Removal**	
24	**Hydraulic Services**	

FORM T2

WESTERN AUSTRALIA
TRANSFER OF LAND ACT 1893

TRANSFER OF LAND

DESCRIPTION OF LAND (Note 1)	EXTENT	VOLUME	FOLIO
LOT 807 ON DEPOSITED PLAN 32406	WHOLE	2541	660

ESTATE AND INTEREST (Note 2)

FEE SIMPLE

TRANSFEROR (Note 3)

Catalina Regional Council formerly Tamala Park Regional Council

CONSIDERATION (Note 4)

To facilitate the subdivision of the Land and there being no monetary consideration

TRANSFEREE (Note 5)

TOWN OF CAMBRIDGE of 1 Bold Park Drive FLOREAT WA 6014 in 1/12 share
CITY OF PERTH of 27 St Georges Terrace PERTH WA 6000 in 1/12 share
CITY OF WANNEROO of 23 Dundebar Road WANNEROO WA 6065 in 2/12 share
CITY OF JOONDALUP of 90 Boas Avenue JOONDALUP WA 6027 in 2/12 share
CITY OF STIRLING of 25 Cedric Street STIRLING WA 6021 in 4/12 share
CITY OF VINCENT of 244 Vincent Street LEEDERVILLE WA 6007 in 1/12 share
TOWN OF VICTORIA PARK of 99 Shepperton Road VICTORIA PARK WA 6100 in 1/12 share,
as tenants in common

THE TRANSFEROR for the consideration herein expressed transfers to the TRANSFEREE the estate and interest herein specified in the land herein described, subject to the Limitations, Interests, Encumbrances and Notifications as shown on the Certificate of Title and/or otherwise affect the land under the *Transfer of Land Act 1893.* (Instruction 1 & 2)

TRANSFEREE EXECUTION

The Common Seal of **City of Perth** is fixed to this document in the presence of:

Signature of Lord Mayor	Signature of Chief Executive Officer
Full name (print)	Full name (print)

The Common Seal of **City of Stirling** is fixed to this document in the presence of:

Signature of Mayor	Signature of Chief Executive Officer
Full name (print)	Full name (print)

The Common Seal of **Town of Victoria Park** is fixed to this document in the presence of:

Signature of Mayor	Signature of Chief Executive Officer
Full name (print)	Full name (print)

The Common Seal of **Town of Vincent** is fixed to this document in the presence of:

Signature of Mayor	Signature of Chief Executive Officer
Full name (print)	Full name (print)

The Common Seal of **City of Wanneroo** is fixed to this document in the presence of:

Signature of Mayor	Signature of Chief Executive Officer
Full name (print)	Full name (print)

ATTESTATION SHEET

Dated this	day of	Year

TRANSFEROR/S SIGN HERE (Note 6)

REQUEST FOR ISSUE / NON-ISSUE (Instruction 4)

BY SIGNING THIS PANEL, I / WE THE TRANSFEREE REQUEST THE ISSUE / NON - ISSUE (*DELETE AS REQUIRED*) OF A DUPLICATE CERTIFICATE(S) OF TITLE FOR THE LAND ABOVE DESCRIBED.

Signed Signed

TRANSFEREE/S SIGN HERE (Note 6)

THE LODGING PARTY OF THIS DOCUMENT IS AUTHORISED BY THE ABOVENAMED TRANSFEREE TO INSTRUCT ISSUING DETAILS FOR THE DUPLICATE CERTIFICATE(S) OF TITLE.

The Common Seal of **Town of Cambridge** is fixed to this document in the presence of:

Signature of Mayor	Signature of Chief Executive Officer
Full name (print)	Full name (print)

The Common Seal of **City of Joondalup** is fixed to this document in the presence of:

Signature of Chairman of Commissioners	Signature of Chief Executive Officer
Full name (print)	Full name (print)

SEE PAGE 2 FOR ADDITIONAL TRANSFEREE EXECUTION

INSTRUCTIONS

1 Page 2 of this document may be used:
- 1.1 If insufficient space in any section hereon. Appropriate headings should be shown. The boxed sections should only contain the words "see page ..."
- 1.2 To set forth Easements created as appurtenant to the land (commencing with the words "together with"). Reservations created encumbering the land (commencing with the words "reserving to") or any Restrictive Covenant hereby created. Any Sketch contained thereon must be initialled by all parties.

2 If further space is required Additional Sheet form B1 should be used with appropriate headings. Additional Sheets shall be numbered consecutively and bound to this document by staples along the left margin prior to execution by the parties.

3 No alteration should be made by erasure. The words rejected should be scored through and those substituted typed or written above them, the alteration being initialled by the persons signing this document and their witnesses.

4 Duplicate Crown Lease or where issued, the Duplicate Certificate of Title is required to be produced or if held by another party then arrangements must be made for its production.

If a Duplicate Certificate of Title is not required to be re-issued, or if a Duplicate Certificate of Title has not been issued previously but is required to issue subsequent to this document, the written request of the Transferee is required by signing this panel. Written consent of the First Mortgagee is also required if applicable.

NOTES

1 **DESCRIPTION OF LAND**
Lot and Diagram/Plan/Strata/Survey-Strata Plan number or Location name and number to be stated.
Extent – Whole, part or balance of the land comprised in the Certificate of Title to be stated.
The Volume and Folio or Crown Lease number to be stated.

2 **ESTATE AND INTEREST**
State whether Fee Simple, Leasehold or as the case may be in the land being transferred. If share only, specify.

3 **TRANSFEROR**
State full name of the Transferor/Transferors (Registered Proprietor) as shown on the Certificate of Title or Crown Lease.

4 **CONSIDERATION**
If a sum of money only, to be expressed in figures and in every other case to be concisely stated in words.

5 **TRANSFEREE**
State full name of the Transferee/Transferees (Purchaser) and the address/addresses to which future notices can be sent. If a minor, state date of birth.
If two or more state tenancy eg;
- Joint Tenants, ***(on the death of a joint tenant, the survivor(s) become(s) the registered proprietor(s) of the deceased's interest by applying to the Registrar of Titles).***
- Tenants in Common, ***(on the death of a tenant in common, their share is dealt with according to their will).***

If Tenants in Common specify shares.

6 **TRANSFEREE'S / TRANSFEROR'S EXECUTION**
Transferees and Transferors must sign their appropriate panel.
A separate attestation is required for every person signing this document. Each signature should be separately witnessed by an adult person. The full name, address and occupation of the witness must be stated. Execution by a corporation or body corporate must be in accordance with the *Corporations Act 2001*

Landgate

OFFICE USE ONLY

TRANSFER

LODGED BY	**HWL EBSWORTH LAWYERS**
ADDRESS	Level 20 240 St Georges Terrace Perth WA 6000
PHONE No.	6559 6500
EMAIL	settlements@hwle.com.au
REFERENCE No.	
ISSUING BOX No.	64V

PREPARED BY	**HWL EBSWORTH LAWYERS**
ADDRESS	Level 20 240 St Georges Terrace Perth WA 6000
PHONE No.	6559 6500
EMAIL	settlements@hwle.com.au
REFERENCE No.	

INSTRUCT IF ANY DOCUMENTS ARE TO ISSUE TO OTHER THAN LODGING PARTY

TITLES, LEASES, DECLARATIONS ETC. LODGED HEREWITH

1 _____ Received Items Nos.
2 _____
3 _____
4 _____
5 _____ Receiving Clerk
6 _____

Registered pursuant to the provisions of the *TRANSFER OF LAND ACT 1893* as amended on the day and time shown above and particulars entered in the Register.

Tender 008/26 provision of cleaning services for buildings and public toilets

Schedule of items

Clause 3.4.3.1 schedule of rates		
Item No.	**Description**	**Unit of Measure**
1.	**Building Class 1 – Labour Rates**	
1.1	Cleaner (Monday to Friday)	Hour
1.2	Cleaner (Saturday)	Hour
1.3	Cleaner (Sunday)	Hour
1.4	Cleaner (Public Holiday)	Hour
1.5	Supervisor (Monday to Friday)	Hour
1.6	Supervisor (Saturday)	Hour
1.7	Supervisor (Sunday)	Hour
1.8	Supervisor (Public Holiday)	Hour
1.9	Cleaner (Emergency 8.00am to 4.59pm)	Hour
1.10	Cleaner (Emergency 5.00pm to 7.59pm)	Hour
2.	**Building Class 1A – Labour Rates**	
2.1	Cleaner (Monday to Friday)	Hour
2.2	Cleaner (Saturday)	Hour
2.3	Cleaner (Sunday)	Hour
2.4	Cleaner (Public Holiday)	Hour
2.5	Supervisor (Monday to Friday)	Hour
2.6	Supervisor (Saturday)	Hour
2.7	Supervisor (Sunday)	Hour
2.8	Supervisor (Public Holiday)	Hour
2.9	Cleaner (Emergency 8.00am to 4.59pm)	Hour
2.10	Cleaner (Emergency 5.00pm to 7.59pm)	Hour
3.	**Building Class 2 – Labour Rates**	
3.1	Cleaner (Monday to Friday)	Hour
3.2	Cleaner (Saturday)	Hour
3.3	Cleaner (Sunday)	Hour
3.4	Cleaner (Public Holiday)	Hour
3.5	Supervisor (Monday to Friday)	Hour
3.6	Supervisor (Saturday)	Hour
3.7	Supervisor (Sunday)	Hour
3.8	Supervisor (Public Holiday)	Hour
3.9	Cleaner (Emergency 8.00am to 4.59pm)	Hour
3.10	Cleaner (Emergency 5.00pm to 7.59pm)	Hour

Tender 008/26 provision of cleaning services for buildings and public toilets

Clause 3.4.3.1 schedule of rates		
Item No.	**Description**	**Unit of Measure**
4. Building Class 3 – Labour Rates		
4.1	Cleaner (Monday to Friday)	Hour
4.2	Cleaner (Saturday)	Hour
4.3	Cleaner (Sunday)	Hour
4.4	Cleaner (Public Holiday)	Hour
4.5	Supervisor (Monday to Friday)	Hour
4.6	Supervisor (Saturday)	Hour
4.7	Supervisor (Sunday)	Hour
4.8	Supervisor (Public Holiday)	Hour
4.9	Cleaner (Emergency 8.00am to 4.59pm)	Hour
4.10	Cleaner (Emergency 5.00pm to 7.59pm)	Hour
5. Building Class 4 – Labour Rates		
5.1	Cleaner (Monday to Friday)	Hour
5.2	Cleaner (Saturday)	Hour
5.3	Cleaner (Sunday)	Hour
5.4	Cleaner (Public Holiday)	Hour
5.5	Supervisor (Monday to Friday)	Hour
5.6	Supervisor (Saturday)	Hour
5.7	Supervisor (Sunday)	Hour
5.8	Supervisor (Public Holiday)	Hour
5.9	Cleaner (Emergency 8.00am to 4.59pm)	Hour
5.10	Cleaner (Emergency 5.00pm to 7.59pm)	Hour
6. Sanitary Services		
6.1	Supply and Service Femanine Hygiene Sanitary Bins 22L	Each
6.2	Supply and Service Incontinence/Nappy Disposal Unit Standard 48L	Each
6.3	Supply and Service T-cell Air Fresheners	Each
6.4	Supply and Install T-cell Air Fresheners	Each
6.5	Technician Call out Normal Time	Hour
6.6	Technician Call out After Hours (4.00pm to 6:59am)	Hour
6.7	Technician Call out Saturday	Hour
6.8	Technician Call out Sunday/Public Holidays	Hour
6.9	Unscheduled materials % Mark-up	%

Tender 008/26 provision of cleaning services for buildings and public toilets

Clause 3.4.3.1 schedule of rates		
Item No.	**Description**	**Unit of Measure**
7. Supply of Cleaning Consumables		
7.1	Tork Mini Jumbo Toilet Rolls 1-Ply, Carton of 12	12-Pack
7.2	Tork Mini Jumbo Toilet Roll 1-Ply, Single Roll	Roll
7.3	Tork Soft Mini Jumbo Toilet Rolls 2-Ply, Carton of 12	12-Pack
7.4	Tork Soft Mini Jumbo Toilet Roll 2-Ply, Single Roll	Roll
7.5	Livi Basics Toilet Paper 1-Ply, Carton of 48	48-Pack
7.6	Livi Basics Toilet Paper 1-Ply, Single Roll	Roll
7.7	Tork T3 Folded Toilet Paper Universal, Carton of 36	36-Pack
7.8	Tork T3 Folded Toilet Paper Universal, Single Pack	Pack
7.9	Livi Jumbo Rolls 1-Ply, Carton of 8	8-Pack
7.10	Livi Jumbo Roll 1-Ply, Single Roll	Roll
7.11	Tork H4 Ultraslim Multifold Hand Towel, Carton of 20 Sleeves	20-Pack
7.12	Tork H4 Ultraslim Multifold Hand Towel, Single Sleeve of 150 Towels	Sleeve
7.13	Tork S1 Mild Liquid Hand Soap	1L Pod
7.14	Soft Hand Liquid Soap	5L Bottle
7.15	Soft Hand Liquid Soap	1L
7.16	Kleenex General Use Hand Cleanser	1L Pod
8. Additional Rates for Other Services		
8.1	Carpet and Soft Furnishings Shampoo	m2
8.2	Window Cleaning	Hour
8.3	Hard Floor Cleaning	m2
8.4	High Pressure Cleaning	m2
8.5	Strip and Seal Vinyl	m2
8.6	High Level Pressure Cleaning	m2
8.7	600mm Oven (incl rangehood)	Hour
8.8	900mm Oven (incl rangehood)	Hour
8.9	Commercial Oven (incl rangehood)	Hour
8.10	Supply of A4 Wall Mounted Brochure Holder (Brand: Deflecto, Product Code JP39103 or approved equivalent)	Each
9. Travel Time (refer to clause 2.4.17)		
9.1	Travel Time	Minutes

Tender 008/26 provision of cleaning services for buildings and public toilets

Summary of tender submissions

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Demonstrated Understanding of the Required Tasks	Capacity	Demonstrated Experience in Providing Similar Services	Social and Economic Effects on the Local Community			
Uniting Global Pty Ltd The Submission did not include signed acknowledgement of Addendum 01.	Partially Compliant	It demonstrated a good understanding of the required tasks. As an incumbent contractor, it is familiar with the City's sites and cleaning schedule. It proposes to service the contract with a workforce of 31 in-house staff. Cleaners will be part-time or casually employed. No subcontractors will be engaged. It is committed to fair, lawful and ethical employment practices in compliance with the *Fair Work Act 2009*. Weekly attendance reporting is via its in-house service management platform. It proposes to use the Agar range of environmentally sustainable cleaning chemicals.	It demonstrated adequate capacity. Uniting Global is a dedicated cleaning company established in 2018 that employs 80 cleaners across the Perth metropolitan and southwest region of WA. Management personnel are suitably qualified, it operates a comprehensive internal training programme, and its inventory of equipment and vehicles is sufficient for its day-to-day operations. It is ISO triple certified. Emergency response is available 24/7 with site attendance within 90 minutes. Capacity is assessed to be sufficient to service both separable portions.	Uniting Global Pty Ltd demonstrated a very good level of relevant experience. Its portfolio of recently completed or current contracts includes engagements with Cities of Joondalup, Fremantle, Melville, Swan, South Perth, Wanneroo and Busselton, as well as the Shires of Mundaring, Harvey and Capel. The portfolio also includes work with numerous state government departments and private entities. The experience provided is similar in scope to the requirement involving delivery of scheduled, periodic and emergency cleaning services across a range of similar facilities.	Uniting Global Pty Ltd is based in Malaga. Approximately 60% of the staff proposed for the contract live locally within the City's boundaries. It currently engages suppliers within the City such as Joondalup Auto Care, Officeworks, Ampol and Bunnings in Joondalup.	63.6%	$3,769,436	1

Tender 008/26 provision of cleaning services for buildings and public toilets

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Demonstrated Understanding of the Required Tasks	Capacity	Demonstrated Experience in Providing Similar Services	Social and Economic Effects on the Local Community			
BrightMark Group Pty Ltd All requirements have been met.	Yes	It demonstrated an adequate understanding of the required tasks. Its proposed staff allocation for the contract consists of 3 senior management, 3 supervisors and 35 operational staff. Its procedures for scheduled and periodic cleaning are in line with the specification. It uses the BTeam App, a workforce/service management platform. This is capable of meeting the weekly reporting requirements of the contract. It confirmed that all employment and remuneration is in accordance with the *Fair Work Act 2009*. The Agar range of cleaning chemicals is proposed.	Its capacity was assessed to be good. It has been in operation for over 25 years and has 300 staff and 40 fully equipped service vehicles in Western Australia. Its managerial staff have suitable cleaning experience and business management qualifications. It owns sufficient standard issue and specialised equipment. Back-up equipment and consumables are available in-house. The company has its own “BrightMark Professional” range of equipment and consumables of over 100 products, reducing dependence on external suppliers. It operates a 24/7 hotline for emergency response. Attendance can occur in one hour.	BrightMark Group Pty Ltd demonstrated a very good level experience providing an extensive list of recent and current cleaning contracts with local governments including Cockburn, Wanneroo, Mandurah, Swan, Gosnells, Albany, Perth, Armadale, Melville, South Perth, Augusta Margaret River, Gingin, Toodyay, Donnybrook, Claremont and Mosman Park. It also has several recent or current contracts with local governments specifically for the cleaning of fitness and aquatic centres including with Armadale, Subiaco, Canning, Victoria Park and Melville. It is the incumbent contractor for the cleaning of the City’s Craigie Leisure Centre.	BrightMark Group Pty Ltd is headquartered in Nedlands. The company indicated that it would source materials from local suppliers if awarded the contract. Where possible, staff are recruited locally and the company would offer re-employment to the existing cleaning staff currently servicing the City’s buildings and public toilets.	60.9%	$3,573,012	2

Tender 008/26 provision of cleaning services for buildings and public toilets

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Demonstrated Understanding of the Required Tasks	Capacity	Demonstrated Experience in Providing Similar Services	Social and Economic Effects on the Local Community			
Office Cleaning Experts Pty Ltd The Submission did not include proof of insurances.	Partially Compliant	It demonstrated a limited understanding of the required tasks. The service model proposed 7 mobile teams of 3 personnel, each visiting about 10 sites per shift. This approach appeared to be inefficient at servicing the City's smaller sites and potentially open to misreporting of cleaning times if a team size is reduced. It uses the Atto App to provide real-time location and attendance data, capable of meeting the contract's reporting requirements. Compliance with the *Fair Work Act 2009* is through structured and auditable processes integrated into the Atto App and payroll system. It offers the choice of the Blueland or Agar range of cleaning chemicals.	Its capacity was assessed to be adequate. It has been in operation for over 25 years and has 250 personnel in Western Australia providing cleaning and other facility services. The number of supervisors, their experience and qualifications were not provided. The proposed managerial staff have good industry experience but appear to lack managerial qualifications. The available quantities of equipment and details of service vehicles was lacking. It has a dedicated 24-hour contact centre and the ability to respond to emergencies within two hours. A large portion of its resources are located within the northern corridor and can be drawn upon if required.	It demonstrated an adequate level of relevant experience by detailing three current contracts with local governments. These were: City of Wanneroo, ongoing since 2022, $300,000 per annum contract value; City of Mandurah, ongoing since 2019, $1 million per annum contract value; City of Kalamunda, ongoing since 2017, $600,000 per annum contract value. The work under these contracts has similarities with the requirement, involving the cleaning of community centres, club rooms, libraries, administration and civic buildings, operations centres and public toilets.	It is based in Malaga. It currently procures from local suppliers such as the Joondalup branches of Officeworks, Totally Workwear and JB HiFi. A significant number of its employees are City of Joondalup residents. It actively supports the Mobile Youth Truck.	53.6%	$4,632,023	3

Tender 008/26 provision of cleaning services for buildings and public toilets

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Demonstrated Understanding of the Required Tasks	Capacity	Demonstrated Experience in Providing Similar Services	Social and Economic Effects on the Local Community			
Iconic Property Services Pty Ltd All requirements have been met.	Yes	It demonstrated a limited understanding of the required tasks. With the proposed allocation of one dedicated AM cleaner per site visit across all sites, the submission was not sufficiently clear on staff resourcing for both separable portions. It demonstrated a commitment to compliance with the *Fair Work Act 2009* with configuration of its payroll system to meet the Award classification structures, monitored by regular audits. The company uses the Iconic Vision App to manage its services. It was unclear how it would conduct weekly reporting of attendance data as required by the contract.	The submission provided limited information in support of the company's capacity. Established in 2014, it is a WA based company that provides cleaning and security services, employing over 1,000 staff. While senior management have extensive industry experience, there is limited evidence of formal management qualifications. The total number of fulltime, part-time and casual operational staff dedicated to cleaning within the company is unknown. Staffing numbers and classifications proposed to be allocated to the contract were not provided. Although it is contactable 24/7, a response time for emergencies was not provided.	It demonstrated a very good level of experience in providing similar services. It is the City of Joondalup's incumbent contractor for the cleaning of public toilets. It holds current contracts with numerous other local governments including Perth, Vincent, Kwinana, Victoria Park, Cambridge, Northam and Serpentine Jarrahdale. It also holds numerous contracts with multiple state government entities including Departments of Communities (Housing), Transport, Energy Mines Industry Regulation & Safety, Primary Industries & Regional Development, Finance, Justice, Parliamentary Services, Main Roads, WA Police Force and the Rottnest Island Authority.	It is based in Leederville. The company currently procures uniforms from Scope Sportswear in Currambine. It currently employs staff who reside within the City and would actively seek to employ more local residents if awarded the contract.	47.7%	$4,599,684	4

Tender 008/26 provision of cleaning services for buildings and public toilets

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Demonstrated Understanding of the Required Tasks	Capacity	Demonstrated Experience in Providing Similar Services	Social and Economic Effects on the Local Community			
Pickwick Group Pty Ltd The Submission did not include signed acknowledgement of Addenda 01 and 02.	Partially Compliant	It demonstrated a marginal understanding of the required tasks. Details of the number of operational staff, their classifications and allocations to sites and shifts was lacking. Supervisory and managerial resourcing to be allocated to the contract also lacked detail. The company proposes use of the Lighthouse service management platform which has a client portal that may enable attendance data to be viewed. Some details of its processes to ensure compliance with the *Fair Work Act 2009* were provided. It proposes the use of the Enzyme Wizard range of cleaning chemicals.	Capacity was assessed as adequate overall. Established in Brisbane in 1981 it is a national provider of facilities services employing 1,200 staff across Australia including over 100 in WA. The submission however was unclear regarding its Perth-based capacity. The number of locally based personnel dedicated specifically to cleaning services was not indicated. Details of the supervisory staff, the team's formal qualifications, quantities of locally available equipment and vehicle details were lacking. An attendance timeframe for emergency response was not provided.	The company demonstrated some relevant experience. It detailed contracts with the Cities of Stirling and Kalgoorlie, delivering services similar to this requirement. Additionally, it detailed other ongoing contracts as follows: Dept of Justice, Bunbury Government Offices and Courthouse; New South Wales Government, multiple departments; Queensland Department of Energy and Public Works; Brisbane City Council.	Its head office is in Brisbane, Queensland. Its Western Australian headquarters is in Como. It indicated that about 15 to 20 of its personnel reside within the City's boundaries.	46.8%	$5,034,325	5

Tender 008/26 provision of cleaning services for buildings and public toilets

Tenderer & Description of Response	Is it Compliant? Yes or No	Comment Against Criteria				Evaluation Score	Price	Rank
		Demonstrated Understanding of the Required Tasks	Capacity	Demonstrated Experience in Providing Similar Services	Social and Economic Effects on the Local Community			
ServiceFM Pty Ltd The Submission did not include signed acknowledgement of Addenda 01 and 02.	Partially Compliant	It demonstrated a limited understanding of the required tasks. Resource modelling of how scheduled cleaning services would be conducted in terms of staff allocation to specific sites, sites visited per shift and travel routes between sites, was lacking. The number of supervisory staff to be allocated to the contract is unknown. The company proposes use of the Lighthouse service management platform and QR code scanning that would enable weekly reporting of attendance data. It affirmed a strong commitment to the *Fair Work Act 2009* and detailed its internal processes that would ensure compliance.	Capacity was assessed to be adequate overall. Established in 1979, it is a national facilities management provider that employs 500 staff Australia-wide. A structure of the business was provided but details of the cleaning staff based in Perth, including their number, experience and qualifications was lacking. An extensive list of standard and specialised equipment was provided including service vehicles, but it is unclear of the quantities that are locally available.	The company demonstrated limited relevant experience by detailing three contracts as follows: City of Port Adelaide Enfield, 2006-2028, $2 million per annum contract value: Barossa Council, ongoing since 2016, $179,000 per annum contract value: North Metropolitan Health Service – Queen Elizabeth II Medical Centre, ongoing since 2002, $726,000 per annum contract value.	Its head office is in Adelaide, South Australia. It's Western Australian base of operations is in Como. It currently employs seven residents of the City. If successful, the company intends to recruit staff and procure consumables from within the City.	45.3%	$3,512,387	6

City of Joondalup
90 Boas Ave, Joondalup WA 6027
PO Box 21, Joondalup WA 6919
Ph: 08 9400 4000
Fax: 08 9300 1383
info@joondalup.wa.gov.au
www.joondalup.wa.gov.au

Scale(A4):1:1129

Date: 21/02/2024

DISCLAIMER: While every care is taken to ensure the accuracy of this data, the City of Joondalup makes no representations or warranties about its accuracy, completeness or suitability for any particular purpose and disclaims all liability for all expenses, losses, damages and costs which you might incur as a result of the data being inaccurate or incomplete in any way and for any reason.

Whitford Library and Whitford Senior Citizens' Centre

PAXON

CITY OF JOONDALUP

Regulation 17 Internal Audit Review

Final Report

23 April 2026

paxongroup.com.au

Perth • Sydney • Melbourne • Brisbane • Adelaide • Darwin |
Liability Limited by a scheme under Professional Standards Legislation

PAXON

TABLE OF CONTENTS

1. INTRODUCTION 3
1.1 BACKGROUND & OBJECTIVE 3
1.2 RISKS & SCOPE 3
2. EXECUTIVE SUMMARY 5
3. METHODOLOGY 7
4. INHERENT LIMITATIONS 8
5. RISK MANAGEMENT 9
5.1 AUDIT FINDING – BUSINESS CONTINUITY PLAN TESTING 9
6. INTERNAL CONTROL 10
6.1 AUDIT FINDING – POLICY AND PROCEDURE MANAGEMENT 10

PAXON

1. INTRODUCTION

1.1 Background & Objective

The objective of our Regulation 17 Review was to provide a report, based on our understanding of the City of Joondalup, to assist the CEO in reporting to the Audit and Risk Committee on the appropriateness and effectiveness of the City's systems and procedures in relation to risk management, internal control and legislative compliance.

Regulation 17 of the Local Government (Audit) Regulations 1996 states:

(*1) The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —*

(a) risk management; and

(b) internal control; and

(c) legislative compliance.

(2) The review may relate to any or all of the matters referred to in sub-regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.

(3) The CEO is to report to the audit committee the results of that review.

1.2 Risks & Scope

The Regulation 17 Review focussed on the risk that the City's systems and procedures relating to risk management, internal control and legislative compliance are not appropriate and effective. The following specific areas were reviewed:

Risk Management

- Reviewing the effectiveness of the City's risk management system, including alignment with ISO 2018
- Assessment of internal processes for managing operating risk in comparison to tolerance
- Reviewing the City's fraud and misconduct risks have been identified and that an appropriate treatment plan has been developed
- Insurance coverage
- Review of risk registers
- Development of risk reports and reporting processes, including Committee
- Business Continuity Planning and Disaster Recovery
- Assessment of controls that are in place for unusual transactions

Internal Control

- Integrity and ethics
- Levels of responsibilities and delegated authority
- Information system access and security
- Policy and management practice
- Audit practices, including follow-up of the findings raised in previous reviews, the compliance audit return and the annual audit reports
- Fraud and Misconduct Framework

Legislative Compliance

- Assessment of the City's legislative compliance framework or individual measures in place, including reporting to Committee
- Complaints, whistleblowing and PID processes
- Conflicts of Interest and Code of Conduct
- Review of registers including gift, annual and primary returns
- Compliance Audit Return process
- Freedom of Information
- Integrated Planning & Reporting Framework

The fieldwork was performed between July and September 2025 and focussed on the processes and controls in place at that time, or their last point of operation. Further information and management comments were provided by the City between January and March 2026 to finalise the report.

Processes relating to key financial controls have been excluded from the scope of this review and will be covered separately as part of Regulation 5, Financial Management Review performed by Paxon.

Processes and testing relating to procurement were also covered as part of the Regulation 5, Financial Management review completed by Paxon in March 2026.

PAXON

2. EXECUTIVE SUMMARY

Paxon reviewed the design and operational effectiveness of the City's systems and procedures in relation to risk management, internal controls and legislative compliance.

Overall, our review identified one medium-rated finding and one low-rated finding. These gaps are mainly in relation to risk management and internal controls as follows:

Risk Area	Finding		Paxon Risk Rating
Risk Management	5.1	Business Continuity Plan Testing	Medium
Internal Controls	6.1	Policy and Procedure Management	Low

Good practice was noted within some of the processes reviewed which are outlined below within each of the three areas.

Risk Management

The following finding was identified:

- The required annual testing on the Business Continuity Plan's critical services has not been performed (5.1).

Good Practice

- The City has implemented a Risk Management Framework aligned with ISO 31000, clearly outlining roles, responsibilities, and reporting structures. This is guided by a Risk Management Council Policy;
- Strategic risks are documented in a register that includes control effectiveness, residual risk ratings, and assigned risk owners;
- Operational risks are captured live by business units using SharePoint lists, enabling real-time monitoring and annual reporting via PowerBI;
- Risk reporting is formalised with clear requirements identified for reporting within the Risk Management Framework. Risks are reported through to the Audit & Risk Committee on an ad hoc basis;
- The City has a Fraud Corruption and Misconduct Framework and guiding Policy in place and up to date which follow the principles under the Australian Standard AS 8001:2021 Fraud and Corruption Control. This is supported by the City's Integrity Framework and provides an overview of its approach and processes to manage fraud and corruption risks; and
- The City's insurance coverage is adequate and up to date.

Internal Control

The following finding was identified:

- We identified two documents that were not reviewed in accordance with the City's stipulated timeframes and five documents that did not indicate subsequent review dates to ensure that they are up-to-date (6.1).

Good Practice

- Delegations of Authority is documented and aligned with the Local Government Act 1995, with clear levels of delegation across staff;
- IT access controls are supported by protocols and a ticketing system, with penetration testing conducted by external providers; and
- An internal findings register is maintained to track audit recommendations and updates provided to the Audit & Risk Committee. All previous Regulation 17 audit findings have been completed by the City.

PAXON

Legislative Compliance

Our review did not identify any findings within this area.

Good Practice

- A compliance calendar is maintained, tracking obligations and completion status for actionable items;
- Gift registers and primary/annual returns are actively managed and compliant with Local Government Act requirements, with sample testing confirming no exceptions;
- The Compliance Audit Return (CAR) process is documented and the return completed for 2024;
- A current Record Keeping Plan is in place and reviewed in accordance with the State Records Act 2000;
- Freedom of Information processes are documented and publicly accessible, with a guide last reviewed in December 2024; and
- Public Interest Disclosure Protocol is in place with clear details of the City's PID officers and guidance published on the City's website.

All of Paxon's findings are summarised below and documented in detail within sections 5-6 of this report.

PAXON

3. METHODOLOGY

Our methodology for this review comprised of the following steps:

- Conducted an initial meeting with management to obtain an understanding of processes and potential issues;
- Developed overview documentation of the processes including key controls by discussion with staff and review of the processes;
- Evaluated the effectiveness of the design of controls to cover the identified risk and tested the operation of the key controls;
- Followed up and confirmed action taken on any previous business issues identified and recommendations made;
- Researched the issues, weaknesses and potential improvements noted from our discussions and review of the existing processes and identified key controls;
- Developed appropriate recommendations for improvement for discussion with management;
- Drafted a report of findings and recommendations and obtained formal responses from management; and
- Finalised the report and issued it to Management for distribution to the Audit and Risk Committee.

Each finding detailed in section 5-7 is rated based on the following Risk Rating Matrix in accordance with the City's Risk Management Framework:

Rating	City of Joondalup Required Action
Extreme	**MONITORING REQUIRED** by Executive Leadership Team to ensure highest control effectiveness possible is being applied and reasonable efforts to investigate treatment plans are undertaken.
High	Audit, Risk and Executive Services to provide quarterly Risk Report to Executive Leadership Team for review. Review to occur six monthly unless otherwise directed, or when change occurs.
Medium	**MONITOR WITH DAY TO DAY OPERATIONS** by Risk Owners; adequate and/or partially effective controls acceptable; consider if all controls are required. Audit, Risk and Executive Services to provide quarterly Risk Report to Executive Leadership Team for review. Review to occur six monthly unless otherwise directed, or when change occurs.
Low	

4. INHERENT LIMITATIONS

Due to the inherent limitations in any internal control structure, it is possible errors or irregularities may occur and not be detected. Further, the internal control structure, within which the control procedures that have been reviewed operate, has not been reviewed in its entirety and therefore no opinion is expressed as to the effectiveness of the greater internal control structure.

It should also be noted our review was not designed to detect all weaknesses in control procedures as it was not performed continuously throughout the period subject to review.

The review conclusion and any opinion expressed in this report have been formed on the above basis.

PAXON

5. RISK MANAGEMENT

5.1 Audit Finding – Business Continuity Plan Testing

The City has a Business Continuity Plan (BCP) in place which was last reviewed in August 2023 and endorsed by the CEO in February 2024. The BCP requires the Crisis Management Team to conduct a test of systems, information, and teamwork by means of an exercise at least once every 12 months, and Business Unit Managers to test at least one reactive risk control every six months. These exercises are intended to validate recovery strategies across all critical business functions, not limited to IT.

Paxon noted that the City has not undertaken the required annual BCP exercise in 2025. While some IT-related testing occurred in response to the global technology outage in July 2024, this was reactive and does not meet the requirement for planned annual testing.

Risk Rating

Paxon has determined this finding to be of **Medium Risk**.

Possible Implications

- Inadequate preparedness for major disruptions and service outages
- Non-compliance with internal requirements

Recommendation

5.1 The City should ensure that a comprehensive BCP test is conducted annually, encompassing all critical business functions in accordance with its internal requirements. A schedule for BCP testing should be formalised and monitored to ensure compliance moving forward.

Management Comments

Agree – new template has been created for risk assessments which allows for business impact assessments to be undertaken at the same time as annual risk reviews of operational risks. To be rolled out in line with annual risk reviews.

Action Owner

Manager Audit, Risk and Executive Services

Target Completion Date

31 December 2026

PAXON

6. INTERNAL CONTROL

6.1 Audit Finding – Policy and Procedure Management

The City has an internal Policy Framework, under which all policies and procedures are reviewed regularly. Paxon noted from our review that the following documents were not reviewed in accordance with the internal requirements for review or lacked adequate version control.

Details of the documents that have not been recently reviewed are provided within the table below:

No.	Document Title	Last Review Date
1.	Employee Training Protocol	February 2014
2.	Conference and Training Pool	July 2014
3.	Code of Conduct for Employees	No Review Date on the Document
4.	Employee Exit Process: Work Instructions	No Review Date on the Document
5.	Insurance Procedure- Public Liability Claim	No Review Date on the Document
6.	Insurance Procedure- Motor Vehicle Accident Claims	No Review Date on the Document
7.	Insurance Procedure- Property Claims	No Review Date on the Document

Risk Rating

Paxon has determined this finding to be of **Low Risk**.

Possible Implication

Policies and procedures guiding internal requirements do not have continued relevance and applicability or are not up to date.

Recommendation

6.1 Perform a review of the documents identified within the finding and ensure that these have been included within the City's internal review processes to be updated in a timely manner.

Management Comments

An annual internal policy review schedule is considered by the Executive Leadership Team each year, the internal policies listed will be prioritised for review.

Action Owner

Chief Executive Officer

Target Completion Date

Ongoing, to be reviewed annually.

PAXON

SYDNEY
Level 15, 56 Pitt Street, Sydney NSW 2000
T: +61 2 8379 6144

PERTH
Level 5, 160 St Georges Terrace, Perth WA 6000
Telephone: +61 8 9476 3144

MELBOURNE
Level 27, 101 Collins Street, Melbourne VIC 3000
Telephone: +61 3 9111 0046

ADELAIDE
Level 30, 91 King William Street, Adelaide SA 5000
Telephone: +61 8 8113 5739

BRISBANE
Level 19, 10 Eagle Street, Brisbane QLD 4000
Telephone: +61 7 3121 3240

DARWIN
Level 16, 19 Smith Street The Mall
Darwin NT 0800, Australia
Telephone: +61 8 6314 3066

paxongroup.com.au | mail@paxongroup.com.au

OBJECTS OF AND REASONS FOR PROPOSED DIFFERENTIAL RATES FOR THE 2026-27 FINANCIAL YEAR

GROSS RENTAL VALUES:

OBJECT

The cents in the dollar ($) for the various differential rates are calculated to provide the shortfall in income required to enable the City to provide necessary works and services in the 2026-27 Financial Year after taking into account all non-rate sources of funding.

REASONS

Residential Improved – the cents in the $ of 4.3450 has been set to ensure that the proportion of total rate revenue derived from residential property remains consistent with previous years.

Residential Vacant – the cents in the $ of 7.6700 has been set to ensure that the proportion of total rate revenue derived from residential property remains consistent with previous years and is higher than residential improved property in an effort to promote development of this category of property thereby stimulating growth and development in the community.

Commercial Improved – the cents in the $ of 6.7900 has been set to ensure that the proportion of total rate revenue derived from commercial property remains consistent with previous years and recognises the higher demand on City infrastructure and services from the activity on commercial property.

Commercial Vacant – the cents in the $ of 9.3120 has been set to ensure that the proportion of total rate revenue derived from commercial property remains consistent with previous years and is higher than commercial improved property in an effort to promote development of this category of property thereby stimulating growth and development in the community.

Industrial Improved - the cents in the $ of 6.2850 has been set to ensure that the proportion of total rate revenue derived from industrial property remains consistent with previous years and recognises the higher demand on City infrastructure and services from the activity on industrial property.

Industrial Vacant – the cents in the $ of 9.6800 has been set to ensure that the proportion of total rate revenue derived from industrial property remains consistent with previous years and is higher than industrial improved property in an effort to promote development of this category of property thereby stimulating growth and development in the community.

UNIMPROVED VALUES:

OBJECT

The cents in the dollar ($) are calculated to provide the shortfall in income required to enable the City to provide necessary works and services in the 2026-27 Financial Year after taking into account all non-rate sources of funding.

REASON

Residential – the cents in the $ of 1.1399 has been set to ensure that the proportion of total rate revenue derived from residential property remains consistent with previous years.

Rural – the cents in the $ of 1.0753 has been set to ensure that the proportion of total rate revenue derived from rural property remains consistent with previous years.

MINIMUM PAYMENT:

A minimum payment of $995 is applied to Gross Rental Valued residential improved categories in recognition that every property receives some minimum level of benefit from works and services provided.

A minimum payment of $1,085 is applied to Gross Rental Valued commercial and industrial improved rate categories and Gross Rental Valued residential, commercial and industrial vacant rate categories in recognition that every property receives some minimum level of benefit from works and services provided.

A minimum payment of $1,005 is applied to Unimproved Valued residential and rural rate categories in recognition that every property receives some minimum level of benefit from works and services provided.